

Agenda
Board of Supervisors
Isle of Wight County
August 19, 2021

1. Call to Order (5:00 P.M.)
2. Approval of Agenda
3. Closed Meeting
4. Reconvene Open Meeting at 6:00 P.M.
5. Invocation – Chairman Grice
6. Citizens' Comments
 - A. Board Member's Comments
Comments by Board of Supervisors' Members
7. Consent Agenda
 - A. Budget Amendment – Coronavirus Response
Resolution to Amend the Budget and Restrict and Appropriate Fund Balance for Coronavirus Response (\$500,000)
 - B. Budget Amendment – DMV Alcohol Enforcement Grant
Resolution to Amend the FY2021-22 Grant Fund Budget and Appropriate Funding from the Virginia Department of Motor Vehicles Alcohol Enforcement Program (\$24,354)
 - C. Budget Amendment – DMV Selective Enforcement Grant
Resolution to Amend the FY2021-22 Grant Fund Budget and Appropriate Funding from the Virginia Department of Motor Vehicles Speed Enforcement Program (\$5,448)
 - D. Budget Amendment – Fleet Purchase

Resolution to Amend the FY22 Budget and Appropriate Funding to Purchase Vehicles Using Lease Financing Proceeds (\$251,245)

E. Budget Amendment - Shop Small Grant Program

Resolution to Amend the Budget and Appropriate Funding for the Virginia Tourism Corporation Shop Small Grant (\$10,000)

F. Budget Amendment - Smithfield Sidewalk Construction Project

Resolution to Amend the Budget and Appropriate Funding for the Smithfield Sidewalk Construction Project

G. Carrollton Volunteer Fire Department Vehicle

Resolution to Amend the Budget and Appropriate Funding to Purchase an Ambulance (\$20,406)

H. Minutes

. May 13, 2021

. May 20, 2021

. June 3, 2021

. June 10, 2021

8. Regional and Inter-Governmental Reports

A. Regional Reports

9. Appointments

A. Appointments List

10. Special Presentations / Appearances

A. Voting District Regulations/Options

Discussion Regarding Regulations/Options for Designating Voting Districts

B. Isle of Wight Historical Society

Presentation - Information About the Isle of Wight Historical Society

C. COVID-19 Vaccine Update

Staff Update on COVID-19 Vaccine Rollout in Western Tidewater

11. County Attorney's Report

A. Collective Bargaining

Resolution to Address Collective Bargaining

12. Public Hearings

A. Property Conveyance - Turn Lane Project

Authorize Execution of Documents for the Transfer of County Property Located on Rt. 258 to the Virginia Department of Transportation

13. County Administrator's Report

A. On-line Budget Document

Staff Presentation - New On-line Budget Information

B. GFOA Certificate for Achievement of Excellence in Financial Reporting

Government Finance Officers of America (GFOA) Certificate for Achievement of Excellence in Financial Reporting for the Annual Financial Report for the Fiscal Year Ending June 30, 2020

C. County Fair Budget

Discussion of the County Fair

D. Matters for the Board's Information

14. Unfinished / Old Business

A. 2022 Legislative Priorities

Consideration of Items for 2022 Legislative Priorities

B. Virginia Technology Initiative Grant Update

Resolution in Support of the 2022 Virginia Technology Initiative Grant Application

15. New Business

A. Budget Amendment - Schools Food Service Budget

Resolution to Amend the FY2021-22 Budget and Appropriate Funds from the Federal Government (\$1,300,000)

16. Adjournment

ISSUE:

Comments by Board of Supervisors' Members

ISSUE:

Resolution to Amend the Budget and Restrict and Appropriate Fund Balance for Coronavirus Response (\$500,000)

BACKGROUND:

Funding will be needed to support County efforts to respond to the direct and indirect effects of the Coronavirus Pandemic or other projects with no clear funding sources.

The Coronavirus Pandemic has caused many public health and economic issues that have affected the local community. The full effect of the pandemic will be long term and the outlook is uncertain. In an effort to provide relief to the community, the Board of Supervisors has supported local initiatives such as business grants, economic support for individuals and families, and broadband infrastructure improvements for education.

While additional funding from the American Rescue Plan Act has been appropriated in FY 2022, operating expenditures continue to be impacted by ongoing COVID-19 related expenses with no clear funding source. These expenses minimize funding available for initiatives to respond to secondary effects and other indirect projects. In order to continue the local initiatives in FY 2022, the surplus from FY 2021 should be restricted to fund the ongoing initiatives.

BUDGETARY IMPACT:

Increases the FY22 Budget by \$500,000 and restricts prior year fund balance.

RECOMMENDATION:

Adopt a resolution to amend the budget and restrict and appropriate fund balance for coronavirus response.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	8/13/2021

**RESOLUTION TO AMEND THE FY2021-2022 BUDGET
AND RESTRICT AND APPROPRIATE
FUND BALANCE FOR CORONAVIRUS RESPONSE**

WHEREAS, the Board of Supervisors desires to appropriate funding to the FY 2021-2022 Operating Budget for efforts associated with addressing the direct and indirect impacts of the coronavirus pandemic on Isle of Wight County; and,

WHEREAS, the Board of Supervisors desires to restrict a portion of the increase in Fund Balance from the FY 2021-2022 Fiscal Year End for the purpose of local pandemic direct and indirect response in the amount of \$500,000; and,

WHEREAS, the Board of Supervisors needs to amend the FY 2021-2022 General Fund Budget and appropriate total spending in the amount of \$500,000 for direct and indirect impacts of the coronavirus pandemic on Isle of Wight County.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia that the FY 2021-2022 Budget is hereby amended, and funds appropriated in the amount of five hundred thousand dollars (\$500,000) for direct and indirect pandemic related expenditures.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 19th day of August, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney

ISSUE:

Resolution to Amend the FY2021-22 Grant Fund Budget and Appropriate Funding from the Virginia Department of Motor Vehicles Alcohol Enforcement Program (\$24,354)

BACKGROUND:

Isle of Wight Sheriff's Office has been awarded grant funding for FY 2021-22 in the amount of \$24,354 for the performance of alcohol selective enforcement.

BUDGETARY IMPACT:

No cash match is required, but the Sheriff's Office will provide an in-kind match to receive the grant.

RECOMMENDATION:

Adopt a resolution to amend the budget and appropriate grant funds.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	8/17/2021

**RESOLUTION TO AMEND THE FY 2021-2022 GRANT FUND
BUDGET AND APPROPRIATE FUNDING FROM
THE VIRGINIA DEPARTMENT OF MOTOR VEHICLES
ALCOHOL ENFORCEMENT PROGRAM**

WHEREAS, the County of Isle of Wight, Virginia has received a grant from the Commonwealth of Virginia Department of Motor Vehicles for the Alcohol Enforcement Program; and,

WHEREAS, grant funds in the amount of \$24,354 from the Commonwealth of Virginia Department of Motor Vehicles need to be budgeted to the FY 2021-2022 Grant Fund budget of Isle of Wight County and appropriated for the purpose of conducting an alcohol enforcement program.

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia that the FY 2021-2022 budget be amended and grant funds in the amount of \$24,354, or so much as shall be received from the Commonwealth of Virginia Department of Motor Vehicles, be appropriated for the alcohol enforcement program.

BE IT FURTHER RESOLVED that the County Administrator of the County of Isle of Wight, Virginia is authorized to make the appropriate accounting adjustments in the budget and to do all things necessary to give this resolution effect.

Adopted this 19th day of August 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to form:

Robert W. Jones Jr., County Attorney

ISSUE:

Resolution to Amend the FY2021-22 Grant Fund Budget and Appropriate Funding from the Virginia Department of Motor Vehicles Speed Enforcement Program (\$5,448)

BACKGROUND:

Isle of Wight Sheriff's Office has been awarded grant funding for FY 2021-22 in the amount of \$5,448 for the performance of speed enforcement.

BUDGETARY IMPACT:

No cash match is required, but the Sheriff's Office will provide an in-kind match to receive the grant.

RECOMMENDATION:

Adopt a resolution to amend the budget and appropriate grant funds.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	8/17/2021

**RESOLUTION TO AMEND THE FY 2021-2022 GRANT FUND
BUDGET AND APPROPRIATE FUNDING FROM
THE VIRGINIA DEPARTMENT OF MOTOR VEHICLES
SPEED ENFORCEMENT PROGRAM**

WHEREAS, the County of Isle of Wight, Virginia has received a grant from the Commonwealth of Virginia Department of Motor Vehicles; and,

WHEREAS, grant funds in the amount of \$5,448 from the Commonwealth of Virginia Department of Motor Vehicles need to be budgeted to the FY 2021-2022 Grant Fund budget of Isle of Wight County and funds appropriated for the purpose of conducting speed enforcement under the selective enforcement program.

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia that the FY2021-2022 budget be amended and grant funds in the amount of \$5,488, or so much as shall be received from the Virginia Department of Motor Vehicles, be appropriated to fund the speed enforcement program.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight, Virginia is authorized to make the appropriate accounting adjustments in the budget and to do all things necessary to give this resolution effect.

Adopted this 19th day of August 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to form:

Robert W. Jones Jr., County Attorney

ISSUE:

Resolution to Amend the FY22 Budget and Appropriate Funding to Purchase Vehicles Using Lease Financing Proceeds (\$251,245)

BACKGROUND:

Isle of Wight County replaces vehicles annually as they age out or acquires vehicles as needed to provide services. The FY22 vehicle list included vehicles for four departments. Due a shortage of vehicles, the vehicles proposed for the Sheriff's Office are no longer available and an increase in the cost of their replacement vehicles is needed. The increase to the budget for Sheriff vehicles is \$28,245.

Additionally, a Grapple Truck has been requested by Public Works for public waste removal. The current truck is a 2006 model and parts are no longer available for repair of the boom/grapple. The increase to the budget for the Public Works vehicle is \$223,000.

The lease payments estimated in FY 2021-22 may not be affected pending final interest rate of the lease financing.

BUDGETARY IMPACT:

Adoption of the attached resolution will increase the FY 2021-22 General Fund budget by \$251,245 using Lease Financing proceeds for purchasing vehicles.

RECOMMENDATION:

Adopt a resolution to amend the FY 22 budget and appropriate funding to purchase vehicles using lease financing proceeds.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	8/11/2021

**RESOLUTION TO AMEND THE FY 2021-2022 BUDGET
AND APPROPRIATE FUNDING FOR THE
ADDITIONAL COST OF VEHICLE PURCHASES**

WHEREAS, the Board of Supervisors of the County of Isle of Wight desires to approve a request to increase the Fiscal Year 2021-2022 budget by \$28,245 for the increased purchase price of Sheriff's vehicles; and,

WHEREAS, the Board of Supervisors desires to approve the request to increase the Fiscal Year 2021-2022 budget by \$223,000 for the purchase price of a replacement Solid Waste truck; and,

WHEREAS, the Board of Supervisors needs to amend the FY 2021-2022 General Fund Budget for an increase of \$251,245 in Lease Financing proceeds for the purchase of the vehicles; and,

WHEREAS, the Board of Supervisors needs to appropriate \$251,245 for the purchase of the vehicles.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia that the FY 2021-2022 General Fund budget is hereby amended and funds appropriated in the amount of two hundred fifty one thousand two hundred forty five dollars (\$251,245) for the additional cost of the vehicle purchases.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 19th day of August 2021.

Richard L. Grice, Chairman

Carey Mills-Storm, Clerk

Approved as to form:

Robert W. Jones, Jr., County Attorney

ISSUE:

Resolution to Amend the Budget and Appropriate Funding for the Virginia Tourism Corporation Shop Small Grant (\$10,000)

BACKGROUND:

Hospitality and tourism have been hit hard by the COVID-19 virus. The economic health of attractions, accommodations, restaurants and retail has been negatively affected by travel curtailment from Smithfield and Isle of Wight's typical feeder markets. The Department of Tourism is working hard to pivot successfully to replace some of those lost dollars with new, more regional markets.

The Department of Tourism has successfully applied and been approved for a \$10,000 "*Shop Small*" *Marketing Leverage Program Grant* from the Virginia Tourism Corporation. This grant is to support additional marketing to leverage Virginia's "shop small" retail and small business effort and inspire economic uplift. The Department of Tourism has created a fully integrated marketing plan to utilize these funds.

BUDGETARY IMPACT:

There is no matching funds portion required for this grant from the Virginia Tourism Corporation, thus the budgetary impact to the County will be an increase in revenue and expenditures of \$10,000.

RECOMMENDATION:

Adopt a resolution to amend the budget and appropriate funding for the Virginia Tourism Corporation Shop Small Grant.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	8/9/2021

**RESOLUTION TO AMEND THE FY2021-2022 OPERATING
BUDGET AND APPROPRIATE FUNDING FOR
VIRGINIA TOURISM CORPORATION SHOP SMALL GRANT**

WHEREAS, the Board of Supervisors of Isle of Wight County, Virginia has received an award totaling ten thousand dollars (\$10,000) from the Virginia Tourism Corporation (VTC); and,

WHEREAS, the Board of Supervisors needs to amend the FY 2021-2022 Grant Fund Budget in the amount of \$10,000 for funding received from the Virginia Tourism Corporation; and,

WHEREAS, the Board of Supervisors needs to appropriate \$10,000 of state revenue to the marketing line for the SHOP SMALL project.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia that the FY 2021-2022 Grant Fund Budget is hereby amended, and funds appropriated in the amount of ten thousand dollars (\$10,000).

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 19th day of August, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to form:

Robert W. Jones, Jr., County Attorney

ISSUE:

Resolution to Amend the Budget and Appropriate Funding for the Smithfield Sidewalk Construction Project

BACKGROUND:

The County recently received approval from VDOT for additional federal grant funds for the Smithfield Sidewalk construction project (UPC 102951) from Grace Street to Westside Elementary School. County staff was able to secure an earmark of \$69,000 for the project from residual district-wide Congestion Mitigation and Air Quality Improvement (CMAQ) program funding.

BUDGETARY IMPACT:

The project requires a \$17,250 local match, but \$100,000 from the Town can be used without the need to obligate any additional County funds.

RECOMMENDATION:

Adopt a resolution to amend the budget and appropriate funding for the Smithfield sidewalk project.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	8/19/2021
Request for CMAQ Funding Transfer	Backup Material	6/2/2021

**RESOLUTION TO AMEND THE FY 2021-22 BUDGET AND
APPROPRIATE FUNDS FOR THE SMITHFIELD SIDEWALK
PROJECT**

WHEREAS, the Town of Smithfield and Isle of Wight County are working cooperatively to improve pedestrian access and mobility along Main Street from Grace Street to Westside Elementary School in the Town; and,

WHEREAS, residual district-wide Congestion Mitigation and Air Quality Improvement (CMAQ) program funding in the amount of \$69,000 has been earmarked for a sidewalk construction project in the Town; and,

WHEREAS, the required \$17,250 local match will be provided through the budgeted Town of Smithfield contribution; and,

WHEREAS, the Board of Supervisors needs to budget and appropriate CMAQ program funding in the amount of \$69,000 to the Smithfield Sidewalk construction project (UPC 102951).

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia that the FY2021-22 Capital Project Fund budget be amended and CMAQ funding in the amount of sixty-nine thousand dollars (\$69,000) be appropriated to the Smithfield Sidewalk construction project.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to execute all programmatic documents, make all such accounting adjustments, and execute all such agreements and contracts as necessary to complete construction of the Smithfield Sidewalk construction project (UPC 102951).

Adopted this 19th day of August, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney



April 26, 2021

Robert A. Crum, Executive Director
Hampton Roads Transportation Planning Organization
The Regional Building
723 Woodlake Drive
Chesapeake, VA 23320

**Re: Transportation Improvement Program (TIP) Amendment
Request for CMAQ funding, UPC 102951**

Dear Mr. Crum,

Isle of Wight County requests an amendment to the FY 2021-2024 HRTPO Transportation Improvement Program (TIP) to transfer a total of \$69,000 in residual district-wide Congestion Mitigation and Air Quality Improvement (CMAQ) program funds from one completed project to an eligible Isle of Wight County project as part of VDOT's CMAQ Reconciliation process. The specifics of the request are as follows:

- **UPC 102951 – Main Street Pedestrian Improvements**
 - Receive FY 2023 CMAQ Federal allocation of \$69,000 from UPC 13500
 - Add FY 2023 Local Match (LOC) allocation of \$17,250 (currently reflected in the FY 2021-2024 TIP as unmatched local funds)

A local match is required because the CMAQ funds from UPC 13500 are pre-2006; however, the funds are being allocated to UPC 102951 in FY 2023.

Smithfield Sidewalk (UPC 102951) is already qualified as a regional CMAQ project and does already include FY17, FY20 and FY21 CMAQ funds. As identified in the approved project TIP amendment in January 2021, the project has a continuing shortfall of \$68,550 identified. At this time the County is able to obligate the funds immediately and is in the process of closing Scoping Phase with VDOT with the submittal of 60% plans.

Current cost estimates, allocations, obligations, expenditures, and funds available for the transfer associated with the affected projects have been previously confirmed with VDOT.

Should you have any questions, please contact me at 757-365-1653.

A handwritten signature in black ink, appearing to read "J. Oliver", with a stylized, flowing script.

Jamie L. Oliver
Transportation Manager
Isle of Wight Public Works

Cc: Randy Keaton, County Administrator
Tony Wilson, Director of Public Works

ISSUE:

Resolution to Amend the Budget and Appropriate Funding to Purchase an Ambulance (\$20,406)

BACKGROUND:

Isle of Wight County provides Capital Improvement Project (CIP) funds to purchase ambulances to serve the citizens of Isle of Wight. Due to a price increase, an increase of \$10,000 needs to be added to the planned \$225,000 contribution. The contribution for the purchase of the FY22 ambulance will now be \$235,000 each.

Carrollton Volunteer Fire Department is contributing an additional cost of \$10,406 for the balance to the purchase and outfit a 2022 Horton Model 603 F ambulance.

The ambulance will be used to respond to 911 calls for service and transport patients to area hospitals.

BUDGETARY IMPACT:

Adoption of the attached resolution will increase the FY 2021-22 Capital Project Fund budget by \$10,406.

RECOMMENDATION:

Adopt a resolution to amend the FY22 budget and appropriate funding in the amount of \$20,406 for the purchase of an ambulance.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	8/3/2021

**RESOLUTION TO AMEND THE FY 2021-2022 BUDGET AND
APPROPRIATE FUNDING FOR ADDITIONAL COST OF AMBULANCE
PURCHASE FOR CARROLLTON VOLUNTEER FIRE DEPARTMENT**

WHEREAS, the Board of Supervisors of the County of Isle of Wight has approved funding for the purchase of an ambulance for the Carrollton Volunteer Fire Department in the amount of \$235,000; and,

WHEREAS, the selected, equipped vehicle exceeds the previously approved contribution by \$10,406; and,

WHEREAS, the Carrollton Volunteer Fire Department has agreed to issue a check to Isle of Wight County for the additional cost of the purchase; and,

WHEREAS, the Board of Supervisors desires to amend the FY 2021-2022 Capital Project Fund Budget to transfer \$10,000 from the Capital Project Reserve and contribute \$10,406 from Carrollton Volunteer Fire Department for the purchase of the ambulance; and,

WHEREAS, the Board of Supervisors needs to appropriate \$20,406 for the purchase of the ambulance.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia that the FY 2021-2022 budget is hereby amended in the amount of ten thousand four hundred six dollars (\$10,406) or so much as shall be received from the Carrollton Volunteer Fire Department, and funds in the amount of twenty thousand four hundred six dollars (\$20,406) be appropriated for the additional cost of the ambulance purchase.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 19th day of August 2021.

Richard L. Grice, Chairman

Carey Mills-Storm, Clerk

Approved as to form:

Robert W. Jones, Jr., County Attorney

ISSUE:

- . May 13, 2021
- . May 20, 2021
- . June 3, 2021
- . June 10, 2021

BACKGROUND:

The above-noted minutes are offered for review and adoption by the Board.

BUDGETARY IMPACT:

None

RECOMMENDATION:

Adopt the following sets of minutes:

- . May 13, 2021
- . May 20, 2021
- . June 3, 2021
- . June 10, 2021

ATTACHMENTS:

Description	Type	Upload Date
May 13, 2021 Budget Adoption Meeting	Cover Memo	7/26/2021
May 20, 2021 Regular Meeting Minutes	Cover Memo	8/17/2021
June 3, 2021 Work Session Minutes	Cover Memo	8/9/2021
June 10, 2021 Regular Meeting Minutes	Cover Memo	8/17/2021

BUDGET ADOPTION MEETING OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS HELD IN THE ROBERT C. CLAUD, SR. BOARD ROOM OF THE ISLE OF WIGHT COUNTY COURTHOUSE LOCATED AT 17090 MONUMENT CIRCLE, ISLE OF WIGHT, VIRGINIA ON THURSDAY, THE THIRTEENTH DAY OF MAY IN THE YEAR TWO THOUSAND AND TWENTY-ONE

PRESENT:

Richard L. Grice, Smithfield District, Chairman
Don G. Rosie, II, Carrsville District, Vice-Chairman
Rudolph Jefferson, Hardy District
William M. McCarty, Newport District
Joel C. Acree, Windsor District

ALSO IN ATTENDANCE:

Robert W. Jones, Jr., County Attorney
Randy R. Keaton, County Administrator
Donald T. Robertson, Assistant County Administrator
Carey Mills Storm, Clerk

CALL TO ORDER

Chairman Grice called the meeting to order at 6:00 p.m.

APPROVAL OF AGENDA

Upon motion of Supervisor Rosie, the agenda was approved (5-0) as presented with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

INVOCATION

Stephanie Humphries, Director of Budget & Finance, delivered the invocation and delivered the Pledge of Allegiance to the Flag.

UNFINISHED/OLD BUSINESS

A. Proposed FY2021-22 Operating Budget, Capital Budget, Related Ordinances, and FY2022-31 Capital Improvements Plan

County Administrator Keaton reviewed with the Board the changes made to the proposed budget responsive to the Board's direction at its May 5, 2021 meeting. He advised that responsive to the Board's direction to defer the proposed tax increase, unexpected increases in revenues will be used from this year's budget to offset a portion of the Transfer to Debt Service Reserve for next fiscal year. Further, the estimated operational expenses in next year's budget will be funded by the estimated increase in revenues and also to avoid using the Fund Balance to fund operational expenses. He pointed out that if the sales tax referendum is approved by the General Assembly and the voters for school construction, we will be able to avoid the planned \$.04 tax increase for the new school debt, but if it does not pass, and the increase in revenue does not continue, then taxes will have to be raised the following year to make the debt payments.

County Administrator Keaton stated that responsive to the direction of the Board, he has separated out non-profit operations and government operations. He has also separated out the career rescue response from the volunteer rescue response. He stated the proposed budget is now \$84,220,438.

Supervisor McCarty moved that the following ordinance be adopted:

AN ORDINANCE APPROVING THE COUNTY OPERATING AND CAPITAL BUDGET AND APPROPRIATING FUNDS FOR EXPENDITURES CONTEMPLATED DURING THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022, AND REGULATING THE PAYMENT OF MONEY OUT OF THE COUNTY TREASURY

BE IT AND IT IS HEREBY ORDAINED by the Board of Supervisors of Isle of Wight County, Virginia, to-wit:

Section 1: Except as provided in Section 2 of this Ordinance, the County of Isle of Wight, Virginia, Proposed Annual Operating and Capital Budget, Fiscal Year 2021-2022, dated April 1, 2021, along with the associated Uniform Fee Schedule attached hereto as Exhibit A (hereinafter referred to as the "County Budget"), and submitted by the County

Administrator, as amended by the Isle of Wight County Board of Supervisors, is approved as the County Budget for the fiscal year beginning July 1, 2021, and ending June 30, 2022.

- Section 2: The County Budget shall be subject to transfers authorized by law and to such further amendments by ordinance, pursuant to Section 15.2-2507 of the Code of Virginia (1950, as amended), as the Board of Supervisors may deem appropriate.
- Section 3: The amount named in the County Budget, as amended, for County operations for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in the following fund amounts are hereby appropriated from the revenues of the County for use by the various funds of the County Government referenced in said budget for the said fiscal year. Any appropriation to a specific fund but identified as a revenue source in another fund is specifically designated and restricted for accounting and transfer purposes only and not for any other expenditure from the source fund.

Fund	2021-2022
General Fund	\$ 84,220,438
Capital Projects Fund	2,036,744
Grants Fund	7,397,725
County Fair Fund	494,400
Emergency 911 Fund	2,191,628
Social Services Fund	4,512,714
Children’s Services Act Fund	453,804
Technology Services Fund	1,467,787
Risk Management Fund	782,520
Public Utility Fund	10,339,324
Stormwater Fund	1,436,376

- Section 4: Except as it may be amended from time to time in accordance with applicable law by the Isle of Wight County Board of Supervisors, at the request of the Isle of Wight County School Board, the Isle of Wight County School Operating and Capital Budget, Fiscal Year 2021-2022, dated March 11, 2021, and submitted to the Isle of Wight County Administrator by the School Superintendent for consideration

by the Isle of Wight County Board of Supervisors, is approved, as amended, as the annual budget for educational purposes for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022.

Section 5: Pursuant to Section 22.1-94 of the Code of Virginia, the following categorical appropriations are hereby made for Isle of Wight County Public Schools ("Public Schools") for the fiscal year beginning July 1, 2021, and ending June 30, 2022:

<u>Educational Category</u>	<u>2021-2022</u>
Instructional Services	\$ 51,524,224
Administration, Attendance and Health	2,897,039
Pupil Transportation	3,928,651
Operation and Maintenance	6,793,576
Technology	2,540,206
Child Nutrition Services	2,077,203
Debt and Fund Transfers	427,739
Total Funds Budget	\$ 70,188,638

Section 6: All payments from funds shall be made in accordance with general law and applicable ordinances and resolutions of the County, except as otherwise specifically provided herein; *provided, however*, that payments from the funds appropriated for the support, maintenance and operation of the Public Schools of the County shall be made by the County Treasurer upon warrants drawn by the proper officer or officers of the School Board of the County; *and provided further* that payments from the funds appropriated for expenditures of the Department of Social Services shall be made by the County Treasurer upon presentation of warrants drawn by the Social Services Director and approved by the Isle of Wight County Board of Social Services.

Section 7: The Board of Supervisors hereby authorizes the issuance and sale of the County's revenue anticipation note or notes (the "Note" or "Notes"), pursuant to Section 15.2-2629 of the Code of Virginia (1950, as amended) (the "Virginia Code"), in the aggregate principal

amount of up to \$25,000,000 in anticipation of the collection of the taxes and revenues of the County for the fiscal year ending June 30, 2022. If either the County Administrator or County Treasurer deems that the cash flow needs and the financial condition of the County warrant the issuance of a Note or Notes, the County Administrator or the County Treasurer (each hereinafter referred to as the "County Representative") is authorized and directed to accept a proposal or proposals for the purchase of the Note or Notes and to approve the terms of the Note or Notes, provided that the aggregate principal amount of the Notes shall not exceed \$25,000,000, none of the Notes shall mature later than June 30, 2022, and no interest rate on any of the Notes shall exceed 7%. The County Representative and the Clerk of the Board of Supervisors (the "Clerk") are hereby authorized and directed to execute an appropriate negotiable Note or Notes and to affix the seal of the County thereto and such County Representative is authorized and directed to deliver the Note or Notes to the purchaser thereof. The County Representative, and such officers and agents of the County as the County Representative may designate, are hereby authorized and directed to take such further action as they deem necessary regarding the issuance and sale of the Note or Notes and all actions taken by such officers and agents in connection with the issuance and sale of the Note or Notes are ratified and confirmed.

Section 8: The Board of Supervisors hereby authorizes the lease financing of various County vehicles and equipment essential to the performance of governmental functions as provided for in the adopted Fiscal Year 2021-2022 County Budget. The funds made available under the lease will be deposited with a banking institution pursuant to an Escrow Agreement following procurement of a financial institution in accordance with the Virginia Public Procurement Act. The County Administrator is authorized to execute the lease agreement and financing documents on behalf of the County and the County Clerk shall affix the official seal of the County to the Financing Documents and attest the same.

Section 9: The amounts appropriated by this Ordinance shall be expended for the purpose of operating the County government during the 2021-

2022 Fiscal Year; and, with the exception of the items the payment of which is fixed by law, shall be expended in such proportions as may be authorized by the County Administrator from time to time.

Section 10: All outstanding encumbrances, by contract or fully executed purchase order, as of June 30, 2021, shall be offset by an equal amount of assigned Fund Balance for expenditure in the subsequent fiscal year; *provided, however*, that if performance of a contract or purchase order has been substantially completed, an expenditure and estimated liability shall be recorded in lieu of an encumbrance. All restricted or assigned fund balance project or program balances standing on the books of the County at the close of business for the fiscal year ending June 30, 2021 in the amount of \$50,000,000 or less that have not been expended or lawfully obligated or encumbered are hereby reappropriated to be used to fund the purposes, programs, or projects for which the funds were appropriated.

Section 11: Notwithstanding the provisions of Section 10, all funds appropriated for Public Schools which are unexpended at year-end shall revert back to the County's General Fund pursuant to Section 22.1-100 of the Code of Virginia for the purpose of replenishment of the Unassigned Fund Balance for payments made by the County on behalf of the Isle of Wight County School Board to comply with the Davis-Bacon Act for the Georgie D. Tyler Middle School project.

Section 12: The payment and settlement, made during the 2021-2022 Fiscal Year, of any claim of any kind against the County; and final judgments, with interest and costs, obtained against the County during the 2020-2021 Fiscal Year, shall be paid upon the certification of the County Attorney and the order of the County Administrator from funds appropriated to the Risk Management Fund; or from the funds appropriated for the expenditures of the Fund involved in the subject matter of the claim or judgment; or from the General Fund; as the County Administrator shall find necessary.

Section 13: Except as otherwise specifically required by law or approved by the Board of Supervisors by resolution, any salary or wage expenditure, and any expenditure of any kind or description having the effect of a

salary or wage payment, shall be made only for a position, the description of which is identified in the County Pay and Compensation Plan or which has received prior approval of the Board of Supervisors. Any other expenditure shall be calculated to result in total expenditures within the plan stated in a specific County Budget account, except that transfers of unexpended and unencumbered balances or portions thereof, initiated by a department director and approved by the County Administrator, are permitted between line items.

Section 14: The County Administrator is authorized and directed to do all lawful things necessary to implement and administer the County Budget for Fiscal Year 2021-2022.

Section 15: All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed.

Section 16: This Ordinance shall be in effect on and after July 1, 2021, and it shall not be published.

The motion was adopted (4-0) with Supervisors Rosie, Acree, McCarty and Jefferson voting in favor; no Supervisor voting against the motion; and, Chairman Grice abstaining from voting on the matter due to the deferment of the years' worth of taxes.

Supervisor McCarty moved that the following ordinance be adopted:

AN ORDINANCE TO IMPOSE TAX RATES FOR
ISLE OF WIGHT COUNTY, VIRGINIA FOR
FISCAL YEAR JULY 1, 2021 THROUGH JUNE 30, 2022

BE IT AND IT IS HEREBY ORDAINED by the Board of Supervisors of the County of Isle of Wight, Virginia, to-wit:

Section 1: That there is hereby levied for the fiscal year beginning July 1, 2021, a tax of \$0.85 per one hundred dollars of assessed valuation on all taxable real estate, and all real and personal property of public

service corporations in accordance with Section 58.1-2606 of the Code of Virginia (1950, as amended).

Section 2: That there is hereby levied for the fiscal year beginning July 1, 2021, a tax of \$1.75 per one hundred dollars of assessed valuation on machinery and tools used in businesses as defined in Section 58.1-3507 of the Code of Virginia (1950, as amended).

Section 3: That there is hereby levied for the fiscal year beginning July 1, 2021, a tax of \$1.00 per one hundred dollars of assessed valuation of boats, watercraft and aircraft as defined in Section 58.1-3606 of the Code of Virginia (1950, as amended).

Section 4: That there is hereby levied for the fiscal year beginning July 1, 2021, a tax of \$4.50 per one hundred dollars of assessed valuation on all tangible personal property, as defined and classified in Sections 58.1-3500 through 3504 and Section 58.1-3506 of the Code of Virginia (1950, as amended) except that all household goods and personal effects as defined and classified in Section 58.1-3504 are exempt from said levy.

Section 5: That, in accordance with the Personal Property Tax Relief Act, as adopted by the Virginia General Assembly, the car tax relief for Calendar Year 2021 shall be set at forty percent (40%) for vehicles over \$1,000.00 in value on the first \$20,000.00 in value and for vehicles valued at \$1,000.00, or under, the percentage of relief shall be one hundred percent (100%).

Section 6: That there is hereby levied for the fiscal year beginning July 1, 2021, a tax of \$0.32 per one hundred dollars of assessed valuation on watercraft, including vessels and ships, weighing five tons or more, excluding privately owned pleasure boats and watercraft used for recreational purposes only.

Section 7: That there is hereby levied for the fiscal year beginning July 1, 2021, a tax of one-half ($\frac{1}{2}$) of one percent (1%) of the gross receipts on telephone and telegraph companies, water companies, heat, light and power companies, except electric suppliers, gas utilities and gas

suppliers as defined in Section 58.1-400.2 of the Code of Virginia (1950, as amended) and pipeline distribution companies as defined in Section 58.1-2600 of said Code, accruing from sales to the ultimate consumer in the County of Isle of Wight, Virginia, pursuant to Section 58.1-3731 of the Code of Virginia (1950, as amended), however, in the case of telephone companies, charges for long distance telephone calls shall not be included in gross receipts for purposes of license taxation.

BE IT FURTHER ORDAINED that this Ordinance be entered in the Minutes of this Board of Supervisors and that a copy thereof by the Clerk of this Board, be furnished to the Treasurer of this County.

The motion was adopted (4-0) with Supervisors Rosie, Acree, McCarty and Jefferson voting in favor; no Supervisor voting against the motion; and, Chairman Grice abstaining from voting on the matter.

Supervisor Jefferson moved that the following Resolution be adopted:

RESOLUTION TO APPROVE THE POSITION CLASSIFICATION AND COMPENSATION
PLAN FOR FISCAL YEAR 2021-2022

WHEREAS, the Board of Supervisors has approved the FY 2021-2022 Annual Operating Budget; and,

WHEREAS, in accordance with County Policy (Chapter 1: Personnel, Article II, Position Classification Plan and Article III, Compensation Plan), the Position Classification and Compensation Plan containing the Salary Schedule and Schematic List of Classes assigned to Salary Grades has been prepared as referenced in the attached exhibit in accordance with the Approved FY 2021-2022 Annual Operating Budget.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED that the FY 2021-2022 Position Classification and Compensation Plan is adopted and shall remain in effect until amended by the Board.

The motion was adopted unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisors voting against the motion.

Supervisor Acree moved that the following Resolution be adopted:

Enhanced Hazardous Duty Benefits

WHEREAS, subject to the approval of the Virginia Retirement System (“VRS”) Board of Trustees, *Code of Virginia* §51.1-138 permits a political subdivision of the Commonwealth of Virginia currently participating in VRS to make an irrevocable election to provide enhanced hazardous duty retirement benefits for its eligible employees as outlined in §51.1-138; and,

NOW, THEREFORE, BE IT RESOLVED, that the County of Isle of Wight (“the Employer”) does hereby elect to have such employees of Employer who are employed in positions as full time Law Enforcement Officers, Firefighters, Emergency Medical Technicians, Jail Officers and whose tenure is not restricted as to temporary or provisional appointment, become eligible, effective the first day of July 2021, for VRS benefits equivalent to those provided for State police officers of the Department of State Police, as set out in §51-1-138 including the retirement multiplier of 1.85% in lieu of the benefits that would otherwise be provided to such employees, and Employers agrees to pay the employer cost for providing such benefits; and,

NOW, THEREFORE, the officers of Employer are hereby authorized and directed in the name of Employer to carry out the provisions of this Resolution and to pay to the Treasurer of Virginia from time to time such sums as are due to be paid by Employer for this purpose.

The motion was adopted unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisors voting against the motion.

Supervisor Jefferson moved that the following Resolution be adopted:

A RESOLUTION TO ADOPT THE FY 2022-2031 CAPITAL IMPROVEMENTS PROGRAM

WHEREAS, for planning purposes, capital improvement projects have been identified and listed for consideration along with their respective costs in the FY2022-2031 Capital Improvements Program; and,

WHEREAS the Board of Supervisors deems it appropriate to adopt a capital improvements program in accordance with the Code of Virginia.

NOW THEREFORE BE IT RESOLVED that the Board of Supervisors of the County of Isle of Wight, Virginia adopts the FY2022-2031 Capital Improvements Program.

The motion was adopted unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisors voting against the motion.

Supervisor Rosie moved that the following Resolution be adopted:

RESOLUTION TO AMEND THE FY 2020-2021 BUDGET
AND APPROPRIATE FUNDING FOR
METAL BUILDINGS AT HERITAGE PARK

WHEREAS, the Board of Supervisors has approved installation of metal buildings at Heritage Park; and,

WHEREAS the Board of Supervisors desires to amend the FY 2020-2021 General Fund Budget from Sales Tax Revenue in the amount of \$424,500 and Capital Project Fund Budget from the General Fund transfer of \$424,500; and,

WHEREAS the Board of Supervisors needs to appropriate \$424,500 to the General Fund for the General Fund Transfer, and to the Capital Project Fund for the installation of metal buildings at Heritage Park.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia that both the FY 2020-2021 General Fund and Capital Project Fund budgets are hereby amended, and funds appropriated in the amount of \$424,500 for the Transfer to Capital Projects Fund and \$424,500 for the installation of metal buildings at Heritage Park.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

The motion was adopted unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisors voting against the motion.

CLOSED MEETING

The following matters were identified for discussion in closed meeting by County Attorney Jones: A discussion or consideration of the investment of public funds in school construction where competition or bargaining is involved, where, if made public initially, the financial interest of the County would be adversely affected, pursuant to subsection 7 and a discussion regarding the performance of specific appointees to County boards, committees or authorities pursuant to subsection 1, to include the Commission on Aging, pursuant to subsection 1

Upon motion of Supervisor McCarty and all voting in favor (5-0), the Board entered the closed meeting for the reasons stated by County Attorney Jones.

Upon motion of Supervisor Jefferson and all voting in favor (5-0), the Board reconvened into open meeting.

County Attorney Jones reminded the Board that in accordance with Section 2-10(G) of the Board's Rules & Procedure, all those who participated in the closed meeting are reminded that all matters discussed in closed meeting are to remain confidential, as provided under the Virginia Freedom of Information Act, and that such matters as were discussed in closed meeting should not be acted upon or discussed in public by any participant unless and until a public, formal action of the Board of Supervisors is taken on that particular subject matter.

Upon motion of Supervisor Acree and all voting in favor (5-0), the following Resolution was adopted:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Board of Supervisors has convened a closed meeting on this date

pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

VOTE

AYES: Acree, Grice, Jefferson, McCarty. Rosie

NAYS: 0

ABSENT DURING VOTE: 0

ABSENT DURING MEETING: 0

ADJOURNMENT

At 8:05 p.m., Chairman Grice declared the meeting adjourned.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

REGULAR MEETING OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS HELD
IN THE ROBERT C. CLAUD, SR. BOARD ROOM OF THE ISLE OF WIGHT COUNTY
COURTHOUSE LOCATED AT 17090 MONUMENT CIRCLE, ISLE OF WIGHT, VIRGINIA
ON THURSDAY, THE TWENTIETH DAY OF MAY IN THE YEAR TWO THOUSAND AND
TWENTY-ONE

PRESENT:

Richard L. Grice, Smithfield District, Chairman
Don G. Rosie, II, Carrsville District, Vice-Chairman
Rudolph Jefferson, Hardy District
William M. McCarty, Newport District
Joel C. Acree, Windsor District

ALSO IN ATTENDANCE:

Robert W. Jones, Jr., County Attorney
Randy R. Keaton, County Administrator
Donald T. Robertson, Assistant County Administrator
Carey Mills Storm, Clerk

CALL TO ORDER

Chairman Grice called the regular meeting to order at 5:00 p.m.

APPROVAL OF AGENDA

Supervisor McCarty moved that the agenda be approved with the following items
being added for discussion under New Business: Use of a RV on private property;
ancillary buildings; and short-term rentals.

The motion was adopted with Supervisor Grice, Rosie, Acree, McCarty and
Jefferson voting in favor of the motion and no Supervisor voting against the motion.

CLOSED MEETING

The following matters were identified for discussion in closed meeting by County Attorney Jones: A discussion or consideration of the investment of public funds in school construction where competition or bargaining is involved, where, if made public initially, the financial interest of the County would be adversely affected, pursuant to subsection 7; a discussion concerning a prospective business or expansion of an existing business where no previous announcement has been made of business' interest in locating or expanding its facilities in the Shirley T. Holland Industrial Park pursuant to subsection 5; a discussion regarding the sale or leasing of publicly held property, namely, tax map parcels or portions of tax map parcel 21A-01-184 where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board, pursuant to subsection 3; consultation with legal counsel employed or retained by the Board regarding specific legal matters requiring the provision of legal advice by such counsel regarding CDC guidance concerning face coverings pursuant to subsection 8; and, a discussion regarding the appointment of specific appointees to County boards, committees or authorities as set forth in the agenda and to include a discussion of the performance of appointees to the Commission on Aging pursuant to subsection 1.

Upon motion of Supervisor McCarty and all voting in favor (5-0), the Board entered the closed meeting for the reasons stated by County Attorney Jones.

Upon motion of Supervisor Jefferson and all voting in favor (5-0), the Board reconvened into open meeting.

County Attorney Jones reminded the Board that in accordance with Section 2-10(G) of the Board's Rules & Procedure, all those who participated in the closed meeting are reminded that all matters discussed in closed meeting are to remain confidential, as provided under the Virginia Freedom of Information Act, and that such matters as were discussed in closed meeting should not be acted upon or discussed in public by any participant unless and until a public, formal action of the Board of Supervisors is taken on that particular subject matter.

Upon motion of Supervisor Jefferson and all voting in favor (5-0), the following Resolution was adopted:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

VOTE

AYES: Acree, Grice, Jefferson, McCarty. Rosie

NAYS: 0

ABSENT DURING VOTE: 0

ABSENT DURING MEETING: 0

INVOCATION

Pastor Joe Thompson of Smithfield Christian Church delivered the invocation and led the Pledge of Allegiance to the flag.

CITIZENS' COMMENTS

Alphonso Hill of Blairs Creek Way requested that Blairs Creek Way be paved.

Jamie Oliver, Transportation Planner, responded to Mr. Hill's comments by advising that the Board will be conducting a public hearing on the Virginia Department of Transportation FY2022-2027 Secondary Six-Year Improvement Plan later in the meeting tonight under the public hearing section of the agenda and that staff is recommending adding Blairs Creek Way to the Plan in FY2026.

CONSENT AGENDA

Supervisor McCarty moved that the following Consent Agenda be approved as presented which carried unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion:

- A. Resolution to Amend the FY2020-2021 Budget and Appropriate Funding for Batiste Court Road Improvement (\$83,712)
- B. Resolution to Amend the Budget and Appropriate Funding for the Children's Services Act Supplemental Allocation (\$184,465)
- C. Resolution to Amend the Budget and Appropriate Drug Court Grant Funds (\$585,500)
- D. Resolution to Amend the Budget and Appropriate Funding for Hardy Elementary School Architectural Design Fees (\$1,400,000)
- E. Resolution to Amend the Budget and Appropriate Funding from the Fund Balance for the Windsor Town Center Roof Project (\$358,663)
- F. Resolution to Budget and Appropriate Grant Funds from the Virginia Circuit Court Records Preservation Program (\$9,247)
- G. Request for Funding from the Voices for Kids Court Appointed Special Advocates (\$10,000)
- H. Resolution to Accept and Appropriate Insurance Proceeds from VaCorp Risk Management for Repairs (\$22,494)

I. Minutes

- . February 4, 2021 Work Session Minutes
- . March 4, 2021 Work Session Minutes
- . March 18, 2021 Regular Meeting Minutes

REGIONAL AND INTER-GOVERNMENTAL REPORTS

There were no reports offered.

APPOINTMENTS

Supervisor Acree moved to appoint Glenn Seay to fill the unexpired term of Roberta Varner on the Planning Commission representing the Windsor District. The motion carried unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion.

Supervisor Rosie moved to reappoint Benjamin Vaughan to serve on the Paul D. Camp Community College Board. The motion carried unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion.

Supervisor Jefferson moved to reappoint Hazel Edwards to the Southeastern Tidewater Opportunity Project. The motion carried unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion.

Supervisor Jefferson moved to reappoint Gwendolyn Sykes representing the Hardy District on the Board of Zoning Appeals. The motion carried unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion.

Supervisor McCarty moved to reappoint Don Robertson to serve on the Chamber of Commerce as the ex-officio. The motion carried unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion.

SPECIAL PRESENTATIONS

Tommy Catlett, VDOT Franklin Residency, provided updates on maintenance, construction and traffic. He offered to send a copy of the report related to erosion of the riverbank to Supervisor Jefferson; to take action to correct the erosion of the shoulder at the second driveway of First Gravel Hill Baptist Church; to take action to blend the drop offs from recent paving efforts to residential homes in the Rushmere area; and, to take action to repair the sides of Smith's Neck Road that are sinking. He shared his plan with patching the spillway at the pond on Quaker Road.

Will Drewery, Emergency Management Coordinator, provided updates on the following: COVID-19 count for Isle of Wight County; 7-day rolling averages; vaccine doses administered statewide; vaccine doses administered by locality of residence; vaccination statistics by age; Isle of Wight vaccination efforts; mobile community vaccination unit; and in-school vaccinations.

Pat Humphries, Chief of Emergency Services, shared a story involving a patient who was having difficulty breathing and whose life was saved by paramedics Rita Griffy and Chris Pecora. Awards were presented to them in recognition of their service.

A resolution designating the week of May 16-22, 2021 as Emergency Medical Services Week was offered for consideration.

Supervisor Acree moved that the following Resolution be adopted:

RESOLUTION TO DESIGNATE THE WEEK OF MAY 16 - 22, 2021 AS EMERGENCY MEDICAL SERVICES WEEK

WHEREAS, emergency medical services (EMS) are a vital public service; and,

WHEREAS, the members of EMS teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and,

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and,

WHEREAS, EMS has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and,

WHEREAS, the EMS system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and,

WHEREAS, the members of EMS teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and,

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Isle of Wight, Virginia recognize the value and the accomplishments of EMS providers and hereby designate the week of May 16-22, 2021, as Emergency Medical Services Week.

The motion carried unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion.

COUNTY ATTORNEY'S REPORT

County Attorney Jones recalled that the Board had conducted a public hearing at its April 15, 2021 meeting on whether to impose a cigarette tax. He suggested the Board adopt a motion stating that it does not wish to implement a cigarette tax at this time.

Supervisor Rosie moved that it is the Board's desire not to implement a cigarette tax at this time. The motion carried unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion.

PUBLIC HEARINGS

A. Request for Real Estate and Personal Property Tax Exemption Ordinance for

Real Estate and Personal Property Tax Exemption from Smithfield Recreation Association

Chairman Grice opened the public hearing and called for those who wished to speak in favor of or in opposition to the request.

Megan Doggett, SRA requested approval of the tax exemption request.

Chairman Grice closed the public hearing and called for comments from the Board.

Supervisor Acree moved to approve the request of the Smithfield Recreation Association. The motion carried unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion.

B. Resolution to Approve the VDOT FY2022-2027 Secondary Six-Year Improvement Plan

Jamie Oliver, Transportation Planner, presented the significant changes in the proposed Plan.

Chairman Grice opened the public hearing and called for those who wished to speak in favor of or in opposition to the Plan.

Stephanie Hill of Blairs Creek Way requested assistance in getting that roadway paved.

Rosa Turner of Old Stage Highway recommended that the Plan be approved with an amendment to ensure that Blairs Creek Way is improved before some of the roads in front of it that are longer.

Chairman Grice closed the public hearing and called for comments from the Board.

Ms. Oliver explained that maintenance of the roadways in the County is done by the State and the money for maintenance and pave-in-place are completely separate and administered under separate programs. She advised that there is a County list of roadways consisting of approximately 25 roads and then there is an

actual Six-Year Plan. She explained the process related to scoring which involves the number of residences located on the road; how long the road is; and the estimated amount.

Supervisor Acree requested staff to provide a briefing on the formula used for placing roads on the list to be paved and that the County's formula be compared to other localities.

Supervisor Acree mentioned that Ramos Way located in the northern end of the County is a dirt road and needs to be placed on the plan. Ms. Oliver commented that Ramos Way is not currently on the County's list to be paved. She advised there is an application process which is on-line. She advised that it must be community initiated and the community must petition and guarantee their right-of-way in addition to other steps.

Responsive to Supervisor Jefferson, Ms. Oliver advised that the number of roads on the list to be paved has been reduced from 25 to 16. She is to also provide that information to the Board.

Supervisor Rosie commented there is proposed money to be forthcoming for infrastructure and does the County need to seek guidance as to how to petition for more funds from the County's district for our roads.

Mr. Catlett replied that questions remain unanswered about that funding and how it will be utilized.

It was noted that the current policy was developed four years ago in an effort to remove any favoritism and so it is fair and equitable.

Supervisor Jefferson moved to adopt the following Resolution:

RESOLUTION OF THE BOARD OF SUPERVISORS OF ISLE OF WIGHT COUNTY
TO APPROVE PRIORITIES FOR
THE VIRGINIA DEPARTMENT OF TRANSPORTATION'S
SECONDARY SIX-YEAR IMPROVEMENT PROGRAM
FOR FY 2022 THROUGH FY 2027

WHEREAS, Sections 33.2-331 of the Code of Virginia (1950, as amended) provide the opportunity for each county to work with the Virginia Department of Transportation (VDOT) in developing a Secondary Six-Year Improvement Program (SSYIP); and,

WHEREAS, this Board has held a public hearing on the proposed Plan (FY 2022-FY 2027), in accordance with VDOT policies and procedures, on May 20, 2021 and all citizens of the County had the opportunity to make comments and recommendations concerning the proposed Program; and,

WHEREAS, VDOT Local Program and Residency staff have reviewed and concurred with the proposed SSYIP (FY 2022-FY 2027).

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Isle of Wight Virginia that the Secondary Six-Year Improvement Program for FY 2022-2027 is hereby approved, as presented at the public hearing.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to execute all Program documents and make such accounting adjustments and execute such agreements and contracts for projects as necessary to proceed with the Program as approved.

The motion carried unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion.

COUNTY ADMINISTRATOR'S REPORT

County Administrator Keaton reviewed the list of recipients of Caught You Caring Awards for the third quarter of FY2020-21. He drew attention to an award from Riverside Hospital to emergency services responders and members of the Carrollton Volunteer Fire Department in response to a heart attack.

County Administrator Keaton advised the Board of a change in fireworks display which will now be on Saturday, July 3rd. He further advised that the Town of Smithfield will be conducting its fireworks on Friday, July 2nd.

County Administrator Keaton informed the Board that the ribbon cutting for the Nike Park bike trail will be on June 21, 2021 at 10:00 a.m. Chairman Grice offered to say a few comments on behalf of the Board.

Supervisor McCarty notified the Board that free Wi-Fi service up to 200 mg is now available at Healing Waters Church which is designed to provide free Wi-Fi to that community's residents.

UNFINISHED/OLD BUSINESS

Application from Cavalier Solar A, LLC, for a Conditional Use Permit, CUP-3-19, to Construct and Operate a Major Utility Service Use Consisting of a Utility-Scale Solar Energy Generation Facility, Including Related Equipment, 34.5 kV Electrical Feeder Lines, Project Substation, and 500 kV Gen-Tie (Overhead) Transmission Line on Properties Zoned Rural Agricultural Conservation (RAC) on Burwells Bay Road, Jones Drive, Mill Swamp Road, and Pons Road and a Request from the Owners of Six Affected Parcels to Withdraw Their Properties from the Moonlight Agricultural/Forestral District.

Josh Bateman, Principal Planner, advised that the applicant has submitted written responses to the Board's request for information following the public hearing being held on the application. He advised that the Surry County Board of Supervisors has approved the Surry County portion of the project and imposed 13 conditions on that approval. He advised that staff's recommendations are that the property be developed in conformance with the approved concept plan; the portions of the properties that are supporting solar panels shall be enclosed by security fencing of the type which is harmonious with the rural, agricultural and historic character of the County as determined by the Zoning Administrator as approved by the site plan for the project; the applicant shall preserve and maintain existing forest and vegetation within the required setback areas and buffer yards and shall not clear cut live trees within the required setbacks and buffer yards without written authorization of the Zoning Administrator; continuous screening zone at least 75 feet shall be established around the project substation, Existing live trees and vegetation shall be preserved within the screening zone provided that breaks for required access, overhead and underground transmission lines shall be permitted to interrupt the contiguousness of the zone with the approval of the Zoning Administrator; the applicant shall submit an emergency response plan with the first

submission of the site plan which shall detail fire suppression methods to be immediately deployed during construction and operation of the facility, The Plan shall include a training program to be provided at the discretion of the County to County emergency response staff with regards to safety for on-sight emergency response. The applicant shall install a knox box at the facility to ensure that emergency responders have access to the facility should the need arise and include plans for same on the project site plan; the applicant shall conserve topsoil on the site to the maximum extent feasible and topsoil stockpiled on site shall be stored out of view from adjacent properties and public roads; hours of operation for construction activities shall be limited to 7:00 a.m. until 7:00 p.m. Monday through Friday and 9:00 a.m. to 7:00 p.m. on Saturdays and no construction shall occur on Sundays. He advised that staff further recommended the withdrawal of the properties from the Agricultural & Forestal District to allow the applicants to pay back roll back taxes and to begin being taxed on the land.

Ben Saunders, Cavalier Solar, stated that if approved, broadband services will be expanded to approximately 200 surrounded homes.

Responsive to Supervisor McCarty, Mr. Bateman offered to review the landscaping ordinance with respect to its being simplified.

Supervisor McCarty moved that the following Ordinance be adopted which carried unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion:

AN ORDINANCE TO APPROVE A CONDITIONAL USE PERMIT FOR A
MAJOR UTILITY SERVICE ON PROPERTIES ZONED RURAL
AGRICULTURAL CONSERVATION (RAC) LOCATED ON BURWELLS BAY
ROAD, JONES DRIVE, MILL SWAMP ROAD, AND PONS ROAD,
INCLUDING ALL OR PART OF TAX PARCEL NUMBERS 10-01-017, 10-
01-020, 10-01-021, 10-01-023, 10-01-024, 10-01-025, 10-01-027, 10-
01-030, 11-01-005, AND 11-01-015 AS SPECIFIED IN APPLICATION
CUP-03-19 FOR THE PURPOSES OF ESTABLISHING A 240 MW UTILITY
SCALE SOLAR ENERGY PRODUCTION FACILITY

WHEREAS, Cavalier Solar A, LLC, applicant, has requested approval of a conditional use permit with application number CUP-03-19 for certain tracts of land

with tax parcel numbers 10-01-17, 10-01-020, 10-01-021, 10-01-023, 10-01-024, 10-01-025, 10-01-027, 10-01-030, 11-01-005, and 11-01-015, which land is depicted on Exhibit “B” and for the withdrawal of tax parcel numbers 10-01-020 and 10-01-021 in their entirety as well as portions of tax parcel numbers 10-01-023, 10-01-027, 11-01-005, and 11-01-015 from the Moonlight Agricultural/Forestry District as recommended by the Isle of Wight Agricultural and Forestry District Committee on February 3, 2021; and,

WHEREAS, the procedural requirements of Appendix B, Zoning Ordinance, of the Code of Isle of Wight County, Virginia, 2005 (as amended), have been followed; and,

WHEREAS, in acting upon this request, the Planning Commission and Board of Supervisors have considered the matters enunciated in Section 15.2-2284 of the Code of Virginia (1950), as amended, and Section 1-1017 of the Isle of Wight County Zoning Ordinance with respect to the purposes stated in Code of Virginia (1950), as amended, Section 15.2-2200 and 15.2 2283; and,

WHEREAS, the Planning Commission has made a recommendation as stated in Exhibit “A;”

NOW, THEREFORE, BE IT ORDAINED by the Isle of Wight County Board of Supervisors of Isle of Wight County, Virginia, that:

Section 1. Exhibits.

Exhibit “A”, “Planning Commission Recommendation,” Exhibit “B”, “Property Map,” and Exhibit “C,” “Conditions,” which are attached hereto, are hereby incorporated as part of this ordinance.

Section 2. Findings.

The Board of Supervisors finds that the proposal for conditional use permit CUP-03-19, as submitted or modified with conditions herein, the expressed purpose of which is to permit a major utility service to establish a 240 MW utility scale solar energy production facility, is in conformity with the standards of the Isle of Wight County Zoning Ordinance, and that it will have

no more adverse effects on the health, safety or comfort of persons living or working in or driving through the neighborhood, and will be no more injurious to property or improvements in the neighborhood than would any other use generally permitted in the same district, taking into consideration the location, type and height of buildings or structures, the type and extent of landscaping and screening on site and whether the use is consistent with any theme, action, policy or map of the Comprehensive Plan with the conditions set forth below in Exhibit C.

These findings are based upon the consideration for the existing use and character of the property, the Comprehensive Plan, the suitability of the property for various uses, the trends of growth or change, the current and future requirements of the community as to land for various purposes as determined by population and economic studies and other studies, the transportation requirements of the community, the requirements of airports, housing, schools, parks, playgrounds, recreation areas and other public services, the conservation of natural resources, the preservation floodplains, the preservation of agricultural and forestal land, the conservation of properties and their values, and the encouragement of the most appropriate use of land throughout the County.

These findings are based upon a determination that most reasonable and limited way of avoiding the adverse impacts of a utility scale solar energy production facility on the aforesaid properties is by the imposition of the conditions provided herein in Exhibit "C."

Section 3. Permit Granted.

Tax parcel numbers 10-01-020 and 10-01-021 in their entirety and portions of tax parcel numbers 10-01-023, 10-01-027, 11-01-005, and 11-01-015 as recommended by the Isle of Wight Agricultural and Forestry District Committee on February 3, 2021, are hereby withdrawn from the Moonlight Agricultural/Forestry District, and the conditional use permit for the property be, and is hereby approved subject to the attached conditions and the general conditions set forth in Section 4 hereof. The conditional use permit specifically allows for a 240 MW utility scale solar energy production facility in compliance with the County Zoning Ordinance.

Section 4. Severability.

It is the intention of the Board of Supervisors that the provisions, sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable; and if any phrase, clause, sentence, paragraph, section, and provision of this ordinance hereby adopted shall be declared unconstitutional or otherwise invalid by the valid judgement or decree of a court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrase, clauses, sentences, paragraphs, sections, and provisions of this ordinance, to the extent that they can be enforced notwithstanding such determination.

Section 5. Effective Date

This ordinance shall be effective upon passage and shall not be published or codified. The conditional use authorized by this permit shall be implemented within two (2) years from that date of approval by the Board of Supervisors and shall terminate if not initiated within that time period.

This ordinance shall be effective upon passage and shall not be published or codified.

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The Board took a break and returned to open session.

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NEW BUSINESS

County Administrator Keaton advised that the Isle of Wight Volunteer Rescue Squad had received a new medic unit this year in addition to grant funds in the amount of \$96,500. He stated in FY2022 an ambulance is scheduled for Carrollton Volunteer Fire Department and that the Isle of Wight Volunteer Rescue Squad also is due to

have an ambulance replaced in FY2023, but because they have incurred so many maintenance issues, they wanted to move it up on the schedule. He stated that the request before the Board is to take the \$96,500 received in grant funds, use that towards the cost of the FY23 and then add \$10,000 from the Fund Balance in the Capital Project Fund and then the Isle of Wight Volunteer Rescue Squad will make up the difference.

Supervisor Acree requested that the Board be advised of the mileage on the ambulances and their age.

Supervisor McCarty moved that the following resolution be adopted to amend the FY2021 budget and appropriate funding for a medic unit in the amount of \$222,595:

**RESOLUTION TO AMEND THE FY 2020-2021 BUDGET
AND APPROPRIATE FUNDING FOR AMBULANCE PURCHASES FOR ISLE OF WIGHT
VOLUNTEER RESCUE**

WHEREAS, the Board of Supervisors has approved funding for the purchase of an ambulance for the Isle of Wight Volunteer Rescue Squad in the amount of \$225,000 in FY 2021 and \$225,000 proposed for FY 2023; and,

WHEREAS, the selected, equipped vehicle exceeds the budgeted FY 2021 appropriation by \$10,000 and a request has been made to fund the FY 2023 vehicle in FY 2021; and,

WHEREAS, the Isle of Wight Volunteer Rescue Squad has agreed to issue a check to Isle of Wight County for \$118,500 and funds in the amount of \$96,500 was made available through grant funding in FY 2021; and,

WHEREAS, the Board of Supervisors desires to amend the FY 2020-2021 Capital Project Fund Budget of \$222,595 for the additional funds of \$116,095 from the Isle of Wight Volunteer Rescue Squad, \$96,500 of available bond funds, and \$10,000 of assigned fund balance for the ambulance purchases; and,

WHEREAS, the Board of Supervisors needs to appropriate \$222,595 for the purchase of the ambulances in FY 2020-2021.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia that the FY 2020-2021 budget is hereby amended, and funds appropriated in the amount of two hundred twenty-two thousand five hundred ninety-five dollars (\$222,595) for the additional cost of the ambulance purchases.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

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Michelle Clark, Director of Human Resources, briefed the Board on the Longevity Plan.

Supervisor McCarty moved that the following Resolution be adopted:

RESOLUTION TO ADOPT CHAPTER 1: PERSONNEL, ARTICLE III, SECTION 3.12 OF
THE COUNTY POLICY MANUAL

WHEREAS, the Board of Supervisors desires to establish an annual payment to eligible employees based on an employee's continuous service with the County; and,

WHEREAS, the Board of Supervisors desires to adopt Chapter 1: Personnel Article III, Section 3.12 in an effort to incentivize employment longevity.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia that Chapter 1: Personnel Article III, Section 3.12 is amended as follows:

ARTICLE III
Compensation Plan

(Revised October 7, 1999, April 7, 2005, December 15, 2005, April 18, 2006, June 1, 2006, April 16, 2015, October 1, 2015, July 1, 2016, July 1, 2017, July 1, 2018, July 1, 2021)

Section 3.12

(Effective July 1, 2021)

Longevity pay is an annual payment based on an employee's full-time continuous service with the County. To be eligible, employees must be in a regular full-time status and completed the appropriate amount of continuous services by June 30th of each fiscal year. The eligible employee will receive the following lump sum amount in the month of November.

<u>Years of Service</u>	<u>Amount</u>
25 years or more	\$1,000
20-24 years	\$800
15-19 years	\$600
10-14 years	\$400
5-9 years	\$250

Part-time employees that become full-time before July 1st and have continuous part time service will be credited half of the years of service. Longevity Pay is subject to applicable taxes. Longevity Pay is not a part of annual base pay and an employee who terminates employment or is terminated shall not receive Longevity Pay.

The motion carried unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion.

Following the consensus of the Board that it will further discuss at a future work session ways in which employees can progress up their pay range within their respective job title, Chairman Grice recommended that the Personnel Committee return to the Board in the near future with suggestions/recommendations.

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Ms. Clark informed the Board that money has been set aside in the FY2022 budget to do a compensation study which will not only address salaries but will have ideas to do some of the things discussed by the Board for the employees. She stated that information will be forthcoming when a company is hired to conduct that study.

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Ms. Clark advised the Board that as part of the FY2022 budget, compensation has been set aside for a mid-year cost-of-living adjustment which will be a 1% cost adjustment in addition to a \$1,000 adjustment to the base salary for full-time employees and a 1% adjustment plus \$.48 to the base hourly rate for part-time employees which will be effective January 1, 2022.

Supervisor Jefferson moved that the following Resolution be adopted:

RESOLUTION TO APPROVE THE COMPENSATION ADJUSTMENT FOR FISCAL YEAR
2021-2022

WHEREAS, in accordance with County Policy (Chapter 1: Personnel, Article II, Position Classification Plan and Article III, Compensation Plan), the Position Classification and Compensation Plan containing the Salary Schedule and Schematic List of Classes assigned to Salary Grades has been adopted in accordance with the Approved FY 2021-2022 Annual Operating Budget; and,

WHEREAS, a one percent (1%) cost of living salary adjustment and \$1,000 adjustment to the base salary for all full-time employees, and an adjustment of one percent (1%) and forty-eight cents (\$0.48) to the base hourly rate for regular part-time employees, effective January 1, 2022 is recommended in accordance with the Approved FY 2021-2022 Annual Operating Budget.

NOW, THEREFORE, BE IT RESOLVED a one percent (1%) cost of living salary adjustment and \$1,000 adjustment to the base salary for all full-time employees and an adjustment of one percent (1) and forty-eight cents (\$0.48) to the base hourly rate for all regular part time employees is hereby provided effective January 1, 2022 in accordance with the Approved FY 2021-2022 Annual Operating Budget.

The motion carried unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion.

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County Administrator Keaton stated the Bartlett Intersection Smart Scale Project was 100% funded by VDOT, however, bids had come in at \$1,000,000 over budget and VDOT is asking the County to contribute \$53,000.

Supervisor Acree moved that the following Resolution be adopted:

RESOLUTION TO APPROPRIATE FUNDING FOR
THE ROUTE 17 BARTLETT INTERSECTION PROJECT

WHEREAS, the Board of Supervisors has expressed its desire for the Virginia Department of Transportation (VDOT) to construct a Smart Scale project, known as the “Bartlett Intersection project”, to add a second exclusive northbound left-turn lane on U.S. Route 17 to address a heavy left-turning movement and mitigate the potential for queuing vehicles from impeding the through lane during peak period conditions, adding a tapered left turn lane on U.S. Route 258 to enhance the transition of this heavy movement from eastbound U.S. Route 258/State Route 10/32 to southbound U.S. Route 17, providing a provision for a through lane on to “The Crossings” development, providing a left-turn lane on U.S. Route 17 to The Crossings development, and also providing drainage and traffic signal improvements; and,

WHEREAS, the Board of Supervisors wishes to fund a projected budget shortfall of \$53,000 for the VDOT administered Bartlett Intersection project.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia that funds in the amount of fifty-three thousand dollars (\$53,000) be appropriated from the VDOT Local Match Reserve for Capital Projects to cover the budget shortfall for the Bartlett Intersection project.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

The motion carried (4-1) with Supervisors Acree, Grice, Jefferson and Rosie voting in favor of the motion and Supervisor McCarty voting against the motion.

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County Attorney Jones recalled that the Board had authorized the Franklin Redevelopment and Housing Authority to acquire property in the County and the Housing Urban Development Authority is now requiring an agreement with the County regarding payment of taxes. He stated that under the law, a HUD sponsored housing project is exempt from real estate taxes and they enter into an agreement for payment which is in lieu of those taxes at 10% of the rent collected.

Supervisor McCarty moved that the Agreement be approved. The motion carried unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion.

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Supervisor Acree inquired how the County can accommodate ancillary dwelling units; how short-term rentals can be allowed; and how RVs can be used on private property.

The consensus of the Board was that the Planning Commission hold a work session and discuss what can currently be done in the County, followed by a review of the George Mason Study and the formation of a task force to determine what the need is for ancillary units with how to implement being done by the Planning Commission.

Supervisor McCarty notified the Board of a recent inappropriate letter distributed in the County from a racist group called The New Order out of Milwaukee, Wisconsin.

ADJOURNMENT

At 10:00 p.m., Chairman Grice declared the meeting adjourned.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

WORK SESSION OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS HELD IN THE ROBERT C. CLAUD, SR. BOARD ROOM OF THE ISLE OF WIGHT COUNTY COURTHOUSE LOCATED AT 17090 MONUMENT CIRCLE, ISLE OF WIGHT, VIRGINIA ON THURSDAY, THE THIRD DAY OF JUNE IN THE YEAR TWO THOUSAND AND TWENTY-ONE

PRESENT:

Richard L. Grice, Smithfield District, Chairman (via electronically from his home located at 415 Muirfield, Smithfield, Virginia)
Don G. Rosie, II, Carrsville District, Vice-Chairman
Rudolph Jefferson, Hardy District
William M. McCarty, Newport District
Joel C. Acree, Windsor District

ALSO IN ATTENDANCE:

Robert W. Jones, Jr., County Attorney
Randy R. Keaton, County Administrator
Donald T. Robertson, Assistant County Administrator
Carey Mills Storm, Clerk

CALL TO ORDER

Vice-Chairman Rosie called the work session of the Board of Supervisors to order at 6:00 p.m.

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County Attorney Jones advised that pursuant to State Code and the Board's by-laws, a Board member can participate remotely in a meeting if a physical quorum is assembled and if the member has requested and notified the Chairman that he wishes to appear remotely/electronically. He advised that Vice-Chairman Rosie will be participating electronically due to a work obligation which will require him to state the nature of his absence and the remote location from which he is participating.

Chairman Grice advised that he will be participating electronically from his home located at 415 Muirfield, Smithfield, Virginia due to a medical reason.

Supervisor Jefferson moved that Chairman Grice be allowed to participate electronically from his home located at 415 Muirfield in Smithfield due to a medical reason. The motion was adopted (4-0) with Supervisors Acree, Rosie, McCarty and Jefferson voting in favor of the motion and no Supervisors voting against the motion.

Chairman Grice thereafter joined the meeting.

APPROVAL OF AGENDA

Supervisor McCarty moved that the agenda be approved with the addition of a closed meeting being added at the end of the agenda. The motion was adopted unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisors voting against the motion.

COUNTY ADMINISTRATOR'S REPORT

Superintendent Thornton introduced Kiyaana Jones, the School's new Equity and Inclusion Coordinator, who delivered the invocation and led the Pledge of Allegiance to the flag. She stated classrooms are becoming increasingly diverse with students with different backgrounds, gender, race, social economic status and teaching needs to become more diverse to ensure the inclusion of all students.

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Rusty Jordan, Director of Social Services, briefed the Board on proposed Standard Operating Procedures for the Adult Companion Program.

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County Attorney Jones provided information regarding the prohibition of marijuana dispensaries responsive to adopted legislation by the General Assembly to legalize the sale of marijuana in Virginia via marijuana dispensaries and the need for localities desiring to prohibit marijuana dispensaries to take action to do so. He

advised that the Board does have the ability to ban retail stores prior to January 1, 2024 and beginning July 1, 2022, the Board can adopt a resolution calling for a County-wide referendum regarding whether or not retail sales should be banned in the County and if a majority of voters vote yes on that referendum, then retail sales would be banned and the question could not be revisited for four years. He further stated that If a majority of the voters vote the question down, then retail stores are authorized, and that issue is closed.

Chairman Grice remarked that he would like to discuss with the Sheriff his thoughts on what kind of effect people using marijuana will have on his department and his idea of what the cost for emergency medical services might be to the County.

Supervisor Acree remarked that he would like to discuss the cost associated with equipment with the Sheriff.

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Don Jennings, Director of Utility Services, provided an update regarding progress and necessary adjustments relative to infrastructure upgrades for the new Hardy Elementary School.

County Administrator Keaton advised that the County anticipates receiving \$7.2 million in American Recovery funds and he proposed that a large portion of that funding be dedicated to this project as this money can be used for infrastructure.

Chairman Grice recommended that the CIP Advisory Board be convened in the next month.

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County Attorney Jones notified the Board that effective May 1, 2021, the General Assembly granted authority for public sector employers to pursue collective bargaining with localities. He advised that while it is now authorized, it is not mandatory and the County has the option to 1) Pass an ordinance or resolution stating that the County is going to allow recognition of unions and use their exclusive representative to do collective bargaining with; 2) pass an ordinance or resolution that makes it clear that the County is not going to engage in collective

bargaining; or, 3) the County can take no action which would if a majority of a self-determined bargaining unit of County employees would present to the County a certification that they wished to be represented by union, which would trigger a 120-day window in which the County has to conduct a hearing and determine whether or not the County wants to do collective bargaining.

The consensus of the Board was that they could not see the benefits of collective bargaining and County Attorney Jones offered to prepare and return to the Board with a resolution.

CLOSED MEETING

County Attorney Jones requested a closed meeting on the following matters:

- . The sale or leasing of publicly held property, namely, tax map parcels or portions of tax map parcel 21A-01-184 where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board,
- . The assignment or appointment of specific County employees and appointees to County boards, committees or authorities to include a discussion of the performance of appointees to the Commission on Aging.

Upon motion of Supervisor McCarty and all voting in favor (5-0), the Board entered the closed meeting for the reasons stated by County Attorney Jones.

Upon motion of Supervisor McCarty and all voting in favor (5-0), the Board reconvened into open meeting.

County Attorney Jones reminded the Board that in accordance with Section 2-10(G) of the Board's Rules & Procedure, all those who participated in the closed meeting are reminded that all matters discussed in closed meeting are to remain confidential, as provided under the Virginia Freedom of Information Act, and that such matters as were discussed in closed meeting should not be acted upon or discussed in public by any participant unless and until a public, formal action of the Board of Supervisors is taken on that particular subject matter.

Upon motion of Supervisor McCarty and all voting in favor (5-0), the following Resolution was adopted:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

VOTE

AYES: Acree, Grice, Jefferson, McCarty. Rosie

NAYS: 0

ABSENT DURING VOTE: 0

ABSENT DURING MEETING: 0

ADJOURNMENT

At 8:45 p.m., Vice-Chairman Rosie declared the work session adjourned.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

REGULAR MEETING OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS HELD IN THE ROBERT C. CLAUD, SR. BOARD ROOM OF THE ISLE OF WIGHT COUNTY COURTHOUSE LOCATED AT 17090 MONUMENT CIRCLE, ISLE OF WIGHT, VIRGINIA ON THURSDAY, THE TENTH DAY OF JUNE IN THE YEAR TWO THOUSAND AND TWENTY-ONE

PRESENT:

Richard L. Grice, Smithfield District, Chairman
Don G. Rosie, II, Carrsville District, Vice-Chairman
Rudolph Jefferson, Hardy District
William M. McCarty, Newport District
Joel C. Acree, Windsor District

ALSO IN ATTENDANCE:

Robert W. Jones, Jr., County Attorney
Randy R. Keaton, County Administrator
Donald T. Robertson, Assistant County Administrator
Carey Mills Storm, Clerk

CALL TO ORDER

Chairman Grice called the regular meeting to order at 5:00 p.m.

APPROVAL OF AGENDA

Supervisor Jefferson moved that the agenda be adopted as presented which carried unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisor voting against the motion.

CLOSED MEETING

The following matters were identified for discussion in closed meeting by County Attorney Jones: A discussion regarding the sale or leasing of publicly held property, namely, tax map parcel or portion of tax map parcel 21A-01-184 and a portion of the old circuit court clerk's office, and the acquisition of property for the purpose of a road improvement project, where discussion in an open meeting would

adversely affect the bargaining position or negotiating strategy of the Board, pursuant to subsection 3.

Upon motion of Supervisor McCarty and all voting in favor (5-0), the Board entered the closed meeting for the reasons stated by County Attorney Jones.

At 6:00 p.m., upon motion of Supervisor McCarty and all voting in favor (5-0), the Board reconvened into open meeting.

County Attorney Jones reminded the Board that in accordance with Section 2-10(G) of the Board's Rules & Procedure, all those who participated in the closed meeting are reminded that all matters discussed in closed meeting are to remain confidential, as provided under the Virginia Freedom of Information Act, and that such matters as were discussed in closed meeting should not be acted upon or discussed in public by any participant unless and until a public, formal action of the Board of Supervisors is taken on that particular subject matter.

Upon motion of Supervisor Jefferson and all voting in favor (5-0), the following Resolution was adopted:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

VOTE

AYES: Acree, Grice, Jefferson, McCarty. Rosie

NAYS: 0

ABSENT DURING VOTE: 0

ABSENT DURING MEETING: 0

INVOCATION

John Hunter, Pastor, Rivers United Church in Walters, delivered the invocation and delivered the Pledge of Allegiance to the flag.

CITIZENS' COMMENTS

Tory Rowland, Capital Projects Engineer, received a public service award for identifying cost savings of \$27,000 related to the Windsor Library addition project. In recognition of his efforts, he will also receive \$250 and 8 hours of leave.

CONSENT AGENDA

Supervisor McCarty moved that the following Consent Agenda be adopted which carried unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisor voting against the motion:

- A. Resolution to Amend the FY2020-21 Budget and Appropriate Funding in the Amount of \$153,372 to the County Fair Fund and \$45,833 to the Heritage Park Fund to Cover Insufficient Revenues to Cover the Program/Event Expenses
- B. Resolution to Amend the FY2020-21 Budget and Appropriate Funding in the Amount of \$990,000 for Transfer to Debt Service Reserve Fund to Provide Sufficient Funds for Future Debt Service

C. Resolution to Amend the FY2020-21 Budget and Appropriate Funds in the Amount of \$1,300,000 from the Federal Government for School Breakfast and Lunches Provided During the COVID-19 Pandemic

D. April 1, 2021 Work Session Minutes

REGIONAL AND INTER-GOVERNMENTAL REPORTS

There were no reports offered.

APPOINTMENTS

Supervisor Rosie moved that Pam Vaughan be reappointed to represent the Carrsville District on the Blackwater Regional Library Board which carried unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisor voting against the motion.

Supervisor Jefferson moved that Sylvia Claggett be appointed to the Blackwater Regional Library Board representing the Hardy District which carried unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisor voting against the motion.

Supervisor McCarty moved that Will Drewery be appointed to replace Andrea Clontz on the Hampton Roads Hazards Advisory Committee which carried unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisor voting against the motion.

Supervisor McCarty moved that Pat Humphries be appointed to replace Jeff Terwilliger on the Hampton Roads All Hazards Advisory Committee which carried unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisor voting against the motion.

SPECIAL PRESENTATIONS

Mark Duncan, Director, Governmental Relations for Riverside Health Systems and Dr. Mike Dacey, Intensive Care Medical Doctor and Chief Operating Officer of

Riverside, introduced themselves.

Dr. Dacey notified the Board of Riverside Hospital's intention to submit a proposal to State Regulatory bodies to establish a new Riverside acute care hospital facility in the County. He stated the proposed hospital will be a full-scale facility with a total of 50 in-patient beds, including intensive care medicine beds and obstetrical beds, a full-scale emergency department and four operating rooms. He stated that the proposed hospital will be located near the intersection of Routes 258 and 10 in the Benns Grant area. He stated that a Letter of Intent has been submitted to the State and local and community support will help with the application. He stated the economic impact would be significant with the addition of several hundred jobs.

Supervisor Acree moved that the following Resolution be adopted which carried unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisor voting against the motion:

RESOLUTION OF SUPPORT FOR A RIVERSIDE ACUTE CARE HOSPITAL
FACILITY IN ISLE OF WIGHT COUNTY

WHEREAS, Riverside Health System is applying with the Commonwealth of Virginia for a Certificate of Public Need (COPN) from the State Health Commissioner to establish a new general acute care hospital in Isle of Wight County; and,

WHEREAS, the Board of Supervisors desires to improve accessibility of affordable, high quality health care services for its residents and other citizens of the region; and,

WHEREAS, a local general acute care hospital facility will allow for more cost effective and timely EMS response and access; and,

WHEREAS, with a growing population in Isle of Wight County it is important that residents have a distinct choice in the scope and quality of care of the providers and facilities where health care services are available; and,

WHEREAS, the facility will provide economic development and employment opportunities for a rapidly growing portion of Isle of Wight County.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Isle of Wight, Virginia, supports the plans and efforts of Riverside Health System to establish a new general acute care hospital in Isle of Wight County.

BE IT FURTHER RESOLVED that the Board of Supervisors also supports the application of Riverside Health System for a Certificate of Public Need (COPN) from the Commonwealth of Virginia to establish a new general acute care hospital in Isle of Wight County.

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Will Drewery, Emergency Services Coordinator, provided an update on the Covid-19 count for the County regarding the latest number of cases reported; those cases which required hospitalization; and related deaths. He reviewed a 7-day rolling average; vaccination statistics by age; and County vaccination efforts.

COUNTY ATTORNEY'S REPORT

County Attorney Jones advised the Board that he has researched the matter of a business owner who wishes to be allowed to breed reptiles and he is requesting the Board's permission to take this supplemental use zoning matter to the Planning Commission for its review in more detail before bringing back a recommendation to the Board.

Supervisor McCarty moved to authorize the County Attorney to present the issue of reptile breeding to the Planning Commission and bring the matter back to the Board for consideration which carried unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisor voting against the motion.

PUBLIC HEARINGS

A. Accelerated Properties Conditional Zoning Amendment

Trenton Blowe, Principal Planner, presented background information **related to the** proposed use, results of agency reviews, strengths and weaknesses, and staff's recommendation.

Chairman Grice declared the public hearing open and called for persons to speak in favor of or in opposition to the application.

Joshua Paul, property owner, appeared and spoke in favor,

Chairman Grice closed the public hearing and called for comments from the Board.

Supervisor McCarty moved that the application be approved with the proffered condition of no retail sales on site which carried unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisor voting against the motion.

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B. Coastal City Church Rezoning Request

Amy Ring, Director of Community Development, provided background information on the rezoning request, staff's analysis of strengths and weaknesses, staff's recommendation and the next steps.

Chairman Grice declared the public hearing open and called for persons to speak in favor of or in opposition to the request.

Sean Domer, Attorney, explained that Coastal City Church was the merging of two churches together which would like to utilize a piece of land as a satellite parking lot. He stated the church would also like the ability to leave the parking gravel.

Chairman Grice closed the public hearing and called for comments from the Board.

Chairman Grice recommended some type of marking on the roadway for the safety of people crossing the street from the parking lot to the church.

Attorney Domer informed the Board that the Church has a parking team to assist those attending church and the parking surrounding the church will typically be sufficient for most occasions.

Supervisor Rosie moved that to approve the rezoning and grant the waiver request

which carried unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisor voting against the motion.

//

Ms. Ring reviewed background information on the Hardy Elementary School and elevated regional water storage tank for a Conditional Use Permit and Highway Corridor Overlay Exception request.

Chris Coleman, Executive Director of Support Services and Operations for the Schools, stood ready to answer any questions.

Chairman Grice declared the public hearing open and called for persons to speak in favor of or in opposition to the proposed application.

There being no one to speak, Chairman Grice closed the public hearing and called for comments from the Board.

Gregg Hayes, Civil Engineer, MSA, addressed the differences between an aluminum fence and a chain-link fence with respect to longevity and age. He called attention to the existing chain-link fence around the school facility that will remain in place to save on cost. He pointed out that the HRSD pump station currently under construction has chain-link fence around its perimeter and there will be landscaping around the perimeter which is not shown on this plan. He stated that the intent of the request is to be consistent and save cost in the amount of \$50,000.

Chairman Grice moved that the Conditional Use Permit application be approved for the proposed primary educational facility and major utility service, specifically a 500,000 gallon elevated water storage tank, with the condition that a Phase I cultural resource survey be performed and submitted prior to start of construction and to grant Section 6-1010.A.11 of the Highway Corridor Overlay (HCO) District Regulations to Allow a Six Foot Tall Chain-link Fence Around the Stormwater Management Pond, Mechanical Service Areas, Playgrounds, and Site Perimeter within the HCO District which was adopted (3-2) with Supervisors Grice, Rosie and Acree voting in favor and Supervisors McCarty and Jefferson voting against the motion.

The School's Finance Director was requested to provide the Board with a report on Cares Act funding and whether or not the Schools would be willing to assist with broadband in the County.

COUNTY ADMINISTRATOR'S REPORT

County Administrator Keaton offered nothing for discussion.

UNFINISHED/OLD BUSINESS

Jamie Oliver, Transportation Planner, disseminated copies of the engineering study on the Broadwater Road reconstruction project and recommended next steps.

Supervisor Acree notified staff that the shoulder needs some material put along the edge where there is a rut in the pavement.

The consensus of the Board was for staff to move forward with the following recommendations: Meet with VDOT to discuss design waivers for reduced footprint; meet with Utilities and do SUE investigation; pavement cores to determine minimum reclamation depth; and develop 30% plans to draft estimate, preliminary drainage reports and schedule for future grant applications.

NEW BUSINESS

County Administrator Keaton explained that the County currently follows the holiday schedule adopted by the State. He advised that the Lee Jackson holiday was removed from that schedule a couple of years ago and Election Day was added. He further advised that last year Juneteenth was added as an additional holiday by the Governor, and it was officially added to the holiday schedule by the General Assembly this year. He advised that the Director of Human Resources was directed to poll other localities to determine which holidays are more commonly observed and it was determined that most localities observe the same holidays with the exception of Columbus Day. As a result, Ms. Clarke was requested to develop an idea of swapping Columbus Day out for a flexible day as observed by some of the other localities.

Michelle Clark, Director of Human Resources, advised that flexible days off would need to be approved in advance by an employee's supervisor to avoid any scheduling

conflicts; the day cannot be carried over into the new fiscal year and would come into effect July 1, 2021 and end June 30, 2022. She further advised that the eight-hour flexible day is not counted in an employee's payout if they separate from the County and that it must be taken in full eight-hour increments.

Supervisor Jefferson moved that the following Resolution be adopted which carried unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisor voting against the motion:

RESOLUTION TO AMEND ARTICLE VI, BENEFITS,
SECTION 6.3 OF THE COUNTY POLICY MANUAL

WHEREAS, the County has established a Holiday Policy under Chapter 1: Personnel, Article VI, Section 6.3 of the County Policy Manual; and,

WHEREAS the Board of Supervisors desires to amend Chapter 1: Personnel, Article VI-Benefits, Section 6.3-Holidays.

NOW, THEREFORE, BE IT RESOLVED that Chapter 1: Personnel, Article VI-Benefits, Section 6.3-Holidays is amended as follows:

Article VI
Benefits

(Revised January 17, 2002, September 1, 2005, December 15, 2005, October 16, 2006, October 4, 2007, November 15, 2007, July 1, 2008, December 4, 2008, November 20, 2014, December 18, 2014, April 1, 2015, April 16, 2015, January 1, 2018, July 1, 2017, March 19, 2020, July 1, 2020 and July 1, 2021)

Section 6.3-Holidays

(Revised October 4, 2007, July 1, 2008, December 18, 2014, April 16, 2015, July 1, 201, July 1, 2020, July 1, 2021)

Holidays

Isle of Wight County shall observe the following holidays and other such holidays as may be prescribed by the Board of Supervisors or by the Governor of the Commonwealth of Virginia, **excluding Columbus Day**:

New Year's Day	First day of January
Martin Luther King, Jr. Day	Third Monday in January
George Washington Day	Third Monday in February
Memorial Day	Last Monday in May
Juneteenth	Nineteenth day of June
Independence Day	Fourth day of July
Labor Day	First Monday in September
Election Day	First Tuesday in November
Veterans Day	Eleventh day of November
Half Day before Thanksgiving	Fourth Wednesday in November
Thanksgiving Day	Fourth Thursday in November and the day after Thanksgiving Day
Christmas Day	Twenty-fifth day of December and the day before or after Christmas Day
Flexible Day	1 day per fiscal year

If any holiday falls on Saturday, the Friday preceding the holiday shall be observed. If the holiday falls on Sunday, the following Monday shall be observed. The Board of Supervisors may adjust the schedule to accommodate special circumstances.

Scheduling of the Flexible Day shall be approved in advance. The Flexible Day cannot be carried over into the new fiscal year. If an employee separates from employment and has not used the Flexible Day, the employee is not entitled to a payout for any unused Flexible Day. The Flexible Day shall be used as a full day and not taken in increments.

All regular full-time employees shall be entitled to holiday time off with pay equal to the employee's regularly scheduled hours of work. All regular part-time employees (those regularly scheduled for 20-29 hours per week) shall be entitled to time off with pay equal to four (4) hours. An employee forfeits eligibility to be compensated for the holidays observed by the County unless

the employee works the last scheduled work day before the holiday and the first scheduled workday after the holiday or is on approved leave with pay.

If a regular non-exempt full-time employee, except for employees assigned to a 28-day cycle within the Department of Emergency Services and 911 dispatchers, is required to work on the actual and/or observed holiday, he/she shall receive his/her regular rate of pay for all hours worked plus compensatory time off. Since regular non-exempt full-time employees assigned to a 28-day cycle, as authorized within the 7k work period exemption within the Fair Labor Standards Act, within the Department of Emergency Services and 911 dispatchers regularly work holidays as part of their normal work schedule, these employees will be paid straight time as holiday pay for the actual and/or observed holiday. Holiday straight time pay for non-exempt full-time employees assigned to a 28-day cycle is equal to twelve (12) hours, with partial holidays prorated (i.e. – half day holiday straight time pay equals to six (6) hours, etc.). Holiday straight time pay for non-exempt full-time employees assigned as 911 dispatchers is equal to the number of hours he/she worked on the actual and/or observed holiday, with partial holidays prorated.

If an exempt employee is required to work on a holiday, he/she shall receive compensatory time off equal to the hours worked to be taken another time. If any part-time employee is required to work on a holiday, regardless of his/her status, he/she shall receive pay at the rate of time and a half for all hours worked on the holiday. Assignments for work on a holiday must be approved in advance by the department head or his/her designated representative. Given that the County recognizes the preceding Friday or following Monday but an eligible employee may be required to work on the actual holiday, the employee will be eligible for holiday pay in accordance with this holiday for any hours worked on both the day the County recognizes the holiday and for any work on the actual holiday.

If a part-time employee is required to work on a holiday and/or the observed holiday, he/she shall receive time and one-half rate for all hours worked on that date.

An employee who has an unexcused absence for any part of the workday preceding or following a holiday shall not receive holiday pay. An employee

who is on approved leave with pay during a period in which a holiday falls, shall not be charged leave for the observed holiday. An employee who is on military leave with pay during a period in which a holiday falls, shall not receive any additional pay or compensatory leave for the holiday. An employee on Workers' Compensation Leave will not receive holiday pay. In the case of an employee who terminates employment and the last day actually worked is the last work day before a holiday, the employee is not eligible for holiday pay unless the holiday is the last day of the pay period and the employee has been on active status for the full pay period.

For Religious or other National Holidays, with leave approved by the supervisor, an employee may request authorized leave with pay as follows:

- Request charged to compensation time off (if applicable)
- Request charged to annual or personal leave

//

In recognition of Judy Winslow's departure from the County, Supervisor McCarty moved that the following Resolution be adopted which carried unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisor voting against the motion:

RESOLUTION TO APPRECIATE JUDY HARE WINSLOW

WHEREAS, Ms. Judy Hare Winslow began her employment with the County of Isle of Wight, Virginia as the Director of Tourism in January 2006; and,

WHEREAS, during her tenure with the County, Ms. Winslow tirelessly promoted the County's assets and developed programs and events to attract visitors from all over the world to Isle of Wight County; and,

WHEREAS, Ms. Winslow distinguished herself as one of the leading professionals in the Commonwealth of Virginia as evidenced by her service to local boards, commissions, and committees, regional organizations, and statewide as a leader of the Board of Directors of the Virginia Association of Convention and Visitor's Bureaus and the Virginia Association of Destination Marketing Organizations; and,

WHEREAS, Ms. Winslow has tendered her resignation from formal employment with Isle of Wight County and will be greatly missed.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Isle of Wight, Virginia recognizes and appreciates Judy Hare Winslow for outstanding achievement and distinguished service to the citizens of Isle of Wight County in the role of Director of Tourism

BE IT FURTHER RESOLVED that the Isle of Wight County Board of Supervisors extends to Judy Hare Winslow its best wishes for her future endeavors and orders that a copy of this Resolution be spread upon the minutes of this Board this tenth day of June 2021.

ADJOURNMENT

At 8:30 p.m., Chairman Grice declared the meeting adjourned.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

BACKGROUND:

The Board of Supervisors has previously directed that an opportunity be provided for monthly status briefings from Board members who serve as representatives on various regional committees and authorities on behalf of the County.

BUDGETARY IMPACT:

None

RECOMMENDATION:

Receive the report.

ATTACHMENTS:

Description	Type	Upload Date
Regional Reports	Cover Memo	1/24/2020

2020 BOARD MEMBER REGIONAL REPRESENTATIVE		
(Appointed by Board Vote)		
Organization	Member	Term Expires
Hampton Roads Military Federal Facilities Alliance	Rosie	No Set Term
Hampton Roads Planning District Commission	McCarty	No Set Term
	Keaton	No Set Term
Hampton Roads Transportation Accountability Commission	McCarty	No Set Term
Hampton Roads Transportation Planning Organization	McCarty	No Set Term
	Keaton	No Set Term
Southeastern Public Service Authority	Keaton	December 2021
	Etheridge/Alternate	December 2021
Western Tidewater Regional Jail Authority	Jefferson	No Set Term
	McCarty	No Set Term
	Keaton	No Set Term
Western Tidewater Water Authority	Grice	June 2022
	Acree	June 2022
	Jones/Alternate	June 2022

Regional Reports
Updated/January 2020

BACKGROUND:

Board members will consider and make appointments of individuals to various local and region organizations as noted on the Appointments Page.

BUDGETARY IMPACT:

None

RECOMMENDATION:

Appoint individuals to various local and region organizations as noted on the Appointments Page.

ATTACHMENTS:

Description	Type	Upload Date
Appointments Page	Cover Memo	7/30/2021
Letter from Anthony Carmichael	Cover Memo	7/26/2021

BOARDS/COMMISSIONS/COMMITTEES

Boards/Commissions/Committees	Appointees	Contact	District	Expiration	
Commission on Aging	Maggie Richards	371-9010	Windsor	December	2023
Commission on Aging	Lanelle Johnson	238-2464	At-Large	September	2021
Commission on Aging	Shirley McGee	356-0342	Smithfield	January	2022
Commission on Aging	Thomas Finderson	298-8978	Newport	March	2022
Virginia Alcohol Safety Action Program	Replacement for James Pope			August	2021



Virginia Alcohol Safety Action Program

Serving the Courts of:
**Portsmouth, Chesapeake, Suffolk, Franklin,
Smithfield, Southampton and Isle of Wight**

Administrative Office

901 Port Centre Pkwy
Suite 3
Portsmouth, VA 23704
Phone: 757-396-6980
Fax: 757-396-6984

Don't Drink and Drive

July 14, 2021



County of Isle of Wight
P.O. Box 80
Isle of Wight, VA 23397

Attn: Ms. Anne F. Seward, County Administrator

Dear Ms. Seward,

Mr. James Pope represents the County of Isle of Wight by serving on the policy board of the Southeastern Virginia Alcohol Safety Action Program. His term is due to expire in August of this year. Currently he holds the position of Chairman and is in good standing.

At the appropriate time would you please make arrangements and process the necessary documents for his reappointment or a new appointment. We also request a copy of such documents for our records.

Thank you for your attention to this matter. And as always, it is a pleasure to conduct business with your office. We do look forward to hearing from you soon.

A handwritten signature in black ink, appearing to read "Anthony L. Carmichael".

Anthony L. Carmichael, MHRM
Director

acarmichael@dipva.org

ISSUE:

Discussion Regarding Regulations/Options for Designating Voting Districts

BACKGROUND:

The Board may wish to discuss the potential of procuring the services and assistance of an outside vendor with expertise relative to the census/redistricting process.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

For the Board's information.

ISSUE:

Presentation - Information About the Isle of Wight Historical Society

BACKGROUND:

A representative of the Isle of Wight Historical Society will give a presentation regarding the efforts of the organization.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

For the Board's information.

ISSUE:

Staff Update on COVID-19 Vaccine Rollout in Western Tidewater

BACKGROUND:

The Western Tidewater Health District and other healthcare providers are administering the COVID-19 vaccine to Isle of Wight County employees and residents. Staff is working to address vaccine hesitancy.

Staff will provide information regarding current vaccination efforts/challenges.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

For the Board's information.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	8/19/2021

RESOLUTION TO AMEND CHAPTER 1: PERSONNEL, ARTICLE V,
SECTION 5.15 AND ARTICLE XI: MISCELLANEOUS POLICIES AND
REGULATIONS OF THE COUNTY POLICY MANUAL

WHEREAS, Isle of Wight County has established guidelines regarding the conditions and requirements of employment under Chapter 1: Personnel; and,

WHEREAS, the County as previously adopted a Coronavirus Disease 2019 (COVID-19) vaccination policy; and,

WHEREAS, the County and Board of Supervisors have continued to closely monitor the outbreak of COVID-19, as well as the developing guidance from the Centers for Disease Control and Prevention (CDC), and state and local health authorities; and,

WHEREAS, notwithstanding a well-established COVID-19 vaccination effort, many adult Americans eligible for vaccination remain unvaccinated, and the COVID-19 Delta variant has caused a dramatic spike in COVID-19 cases and hospitalizations; and,

WHEREAS, the safety of County employees, their families and members of the public that enter County buildings and facilities is a critical priority; and,

WHEREAS, the risk posed by the spread of the Delta variant supports the adoption of a vaccination and testing policy applicable to employees of Isle of Wight County; and,

WHEREAS, the Board of Supervisors desires to amend the current vaccination policy to further address the ongoing COVID-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED that Chapter 1: Personnel, Article V, Section 5.15 and Article XI, Miscellaneous Policies and Regulations of the County Policy Manual are hereby amended as follows:

Chapter 1: Personnel

ARTICLE V - Leave Provisions

(Revised September 1, 2005, December 15, 2005, February 2, 2006, April 5, 2007, October 2, 2008, January 8, 2009, June 19, 2014, October 16, 2014, December 18, 2014, April 1, 2015, January 1, 2018, July 1, 2018, July 1, 2019, March 19, 2020, April 1, 2020, January 7, 2021, January 21, 2021, August 19, 2021)

Section 5.15 – Public Health Emergency Leave

(March 19, 2020, Revised April 1, 2020, January 7, 2021, January 21, 2021, August 19, 2021)

Isle of Wight County recognizes that in the event of a public health emergency, employees may be asked to or required to remain away from the workplace to care for the medical needs of self and/or immediate family members due to symptoms of and/or a diagnosis of the disease identified in the public health emergency, required quarantine without the ability to telework, and/or other purposes allowed by the County Administrator identified in the public health emergency for the purpose of infectious disease control. The County Administrator will determine based on emergency declarations and/or other public health emergency guidance when public health emergency leave may be granted, for what time period, and for what purposes related to the public health emergency.

The County may grant, without requirement of repayment, up to eighty (80) hours of public health emergency paid leave (PHE leave) (up to 112 hours for regular full-time employees assigned to a 28-day cycle, as authorized within the 7k work period exemption within the Fair Labor Standards Act, within the Department of Emergency Services) to regular full-time employees. The County may grant, without requirement of repayment, regular part-time employees (those working between 20-29 hours per week on a regular basis) PHE leave in the amount not to exceed the number of work hours the employee is normally scheduled to work in a two-week period. For example, a regular part-time employee who normally works twenty (20) hours per week would be eligible for up to twenty (20) hours of PHE leave per week for two weeks. The County may grant, without requirement of repayment, on-call/intermittent/temporary/or seasonal part-time employees PHE leave in the amount equal to the average number of hours that the employee worked per day, including leave taken, over the 6-month period immediately preceding the request for leave. For example, if the employee requested leave on March 20, 2020 any hours worked or leave taken from September 20, 2019 through March 20, 2020 would be considered in determining the amount of PHE leave permissible under the policy. If the employee did not work over the prior 6-month period, the reasonable expectation of the employee at the time of hiring of the average number of hours per day that the employee would normally be scheduled to work shall be used to determine the PHE leave permissible under the policy.

Employees are responsible for requesting PHE leave, if available, through their Department Head, and for providing any required documentation, including medical documentation, requested to the Human Resources Department.

Once the granted PHE leave has been exhausted, should an employee be asked to or be required

to remain away from the workplace, the employee's other available leave, if any, will be utilized to cover his/her absence, unless any other leave provisions apply. Once the employee has exhausted all available paid leave, he/she may make a request under the Leave Donation Policy or Leave under the Family and Medical Leave Act Policy (Chapter 1, Article XIII and/or Chapter 1, Article V, Section 5.12) if he/she is eligible for such. Should the employee not be eligible for the Leave Donation Policy and/or have exhausted all paid leave or donated leave, the employee may be placed on leave without pay, pending eligibility and/or approval for such in accordance with policy.

During a public health emergency, particularly an infectious disease outbreak, it is critical that employees do not report to work while they are ill and/or experiencing the symptoms and for whatever time specified following last experience of symptoms and/or diagnosis) identified by the Centers for Disease Control (CDC) associated with the public health emergency/infectious disease. Employees who report to work ill will be sent home in accordance with the CDC's health guidelines.

If an employee is out sick or showing symptoms of being ill, it may become necessary to request information from the employee and/or the employee's health care provider or that of the employee's immediate family member. In general, the request for medical information would be for the purpose of confirming the employee's need to be absent, to show whether and how an absence relates to the public health emergency/infectious disease, and to know when it is appropriate for the employee to return to work. As always, we expect and appreciate the cooperation of employees when medical information is sought.

Emergency Paid Sick Leave Act

During the period beginning April 1, 2020 and ending on March 31, 2021, pursuant to the provisions of the Families First Coronavirus Response Act (H.R.6201), Isle of Wight County will grant the mandated emergency paid sick leave in the form of Public Health Emergency Leave (PHE leave) to all employees for the purposes of:

- 1) The employee is subject to a federal, state, or local quarantine or isolation order related to COVID-19.
- 2) The employee has been advised by a healthcare provider to self-quarantine due to concerns related to COVID-19.
- 3) The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis.
- 4) The employee is caring for an individual who is subject to an order of quarantine or isolation and/or is caring for an individual who has been advised by a healthcare provider to self-quarantine due to concerns related to COVID-19.
- 5) The employee is caring for their son or daughter or grandchild if the school or place of care of the son or daughter has been closed, or the childcare provider of the son or daughter is unavailable, due to COVID-19 precautions.

- 6) The employee is experiencing any other substantially similar condition specified by the Secretary of Health and Human Services, in consultation with the Secretary of the Treasury and the Secretary of Labor.

After the first workday (or portion thereof) an employee receives paid sick leave (PHE leave) under this Act, an employer may require the employee to follow reasonable notice procedures in order to continue receiving such paid sick leave (PHE leave). PHE leave needed for dependent care purpose (5) above may be used intermittently.

All employees eligible for PHE leave under this policy shall be granted the following hours of PHE leave, capped at \$511 per day and \$5,110 in the aggregate, as follows:

Full-time Employees: up to 80 hours (up to 112 hours for regular full-time employees assigned to a 28-day cycle, as authorized within the 7k work period exemption within the Fair Labor Standards Act, within the Department of Emergency Services)

Part-time Employees:

- Regular part-time employees (those working between 20-29 hours per week on a regular basis): amount not to exceed the number of work hours the employee is normally scheduled to work in a two-week period. For example, a part-time employee who normally works twenty (20) hours per week would be eligible for up to twenty (20) hours of PHE leave per week for two weeks.
- On-call/Intermittent/Temporary/or Seasonal part-time employees: amount equal to the average number of hours that the employee worked per day, including leave taken, over the 6-month period immediately preceding the request for leave. For example, if the employee requested leave on March 20, 2020 any hours worked or leave taken from September 20, 2019 through March 20, 2020 would be considered in determining the amount of PHE leave permissible under the policy. If the employee did not work over the prior 6-month period, the reasonable expectation of the employee at the time of hiring of the average number of hours per day that the employee would normally be scheduled to work shall be used to determine the PHE leave permissible under the policy.

Vaccination Policy

~~In accordance with Isle of Wight County's duty to provide and maintain a workplace that is free of known hazards, we are adopting this policy to safeguard the health of our employees and their families; and the community at large from infectious diseases, such as COVID-19 or influenza, that may be reduced by vaccinations. This policy will comply with all applicable laws and is based on guidance from the Centers for Disease Control and Prevention and local health authorities, as applicable.~~

~~All employees will be notified once a vaccine becomes available and once so notified, are requested to receive such vaccination(s), unless a reasonable accommodation is approved.~~

~~Employees who choose to not receive such vaccination(s) once it becomes available will be ineligible to receive PHE Leave as provided above.~~

~~Employees will be notified as to the type of vaccination(s) covered by this policy and the timeframe(s) for having the vaccine(s) administered. Isle of Wight County will provide either onsite access to the vaccines or a list of locations to assist employees in receiving the vaccine on their own.~~

~~Isle of Wight County will pay for all vaccinations. When not received in-house, payment for the vaccinations should be submitted to employees' health insurance where applicable and otherwise be submitted for reimbursement.~~

~~All employees will be paid for time taken to receive vaccinations. For offsite vaccinations, employees are to work with their managers to schedule appropriate time to comply with this policy.~~

~~Before the stated deadlines to be vaccinated have expired, employees will be required to provide either proof of vaccination or an approved reasonable accommodation to be exempted from the requirements.~~

~~Employees in need of an exemption from this policy due to a medical reason, or because of a sincerely held religious belief must submit a completed Request for Accommodation form to the Human Resources Department to begin the interactive accommodation process as soon as possible after vaccination deadlines have been announced. Accommodations will be granted where they do not cause Isle of Wight County undue hardship or pose a direct threat to the health and safety of others.~~

ARTICLE XI - Miscellaneous Policies and Regulations

(Revised April 7, 2005, November 17, 2005, May 18, 2006, October 16, 2006, September 4, 2008, May 21, 2015, September 17, 2015, July 1, 2020, August 19, 2021)

Section 11.7.A – COVID-19 VACCINATION and TESTING POLICY

(Revised August 19, 2021)

Employees of Isle of Wight County must either be vaccinated against the COVID-19 virus, or alternatively: (1) be tested for COVID-19 once a week and provide such test result to County and (2) wear a mask while indoors in County buildings and facilities, in County vehicles with one or more people, except when alone inside a private office. Anyone with a positive test result will be subject to the then-applicable policy regarding admittance to the County buildings and facilities.

In order to implement the vaccination and testing policy, all County employees are expected to provide proof of vaccination status to the County's Human Resources Department no later than October 1, 2021. Individuals who are in the process but are not yet "fully vaccinated" (defined as two weeks after receiving the second dose of a two-dose vaccine {Pfizer or Moderna} or the single-

dose vaccine {Johnson & Johnson} will be required to follow the health and safety protocols for unvaccinated individuals until they are fully vaccinated.

Beginning Monday, October 4, 2021 and every Monday thereafter, employees, who are not fully vaccinated, prior to beginning their shift, shall submit their COVID-19 test results for a test taken not more than 72 hours prior to submission, to the Human Resources Department.

Employees in need of an exemption from this policy due to a medical reason, or because of a sincerely held religious belief must submit a completed Request for Accommodation form to the Human Resources Department to begin the interactive accommodation process as soon as possible after vaccination deadlines have been announced. Accommodations will be granted where they do not cause Isle of Wight County undue hardship or pose a direct threat to the health and safety of others.

The above vaccination and testing policy will take effect October 1, 2021 and will remain in place until further action by the Board of Supervisors. The Human Resources Department shall collect and monitor the proof of vaccination or the once-weekly COVID-19 test results, which should be kept confidential unless there is a sufficient health and safety reason justifying their disclosure.

Adopted this 19th day of August, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones, Jr., County Attorney

ISSUE:

Resolution to Address Collective Bargaining

BACKGROUND:

Effective May 1, 2021, Virginia Code §40.1-57.2 vest the governing body of a locality with the authority to pass a resolution establishing its policy concerning collective bargaining.

The Board of Supervisors requested the County Attorney to draft a resolution for its consideration. The proposed resolution establishes that the County does not recognize labor unions or employee associations as collective bargaining agents.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Adopt a resolution regarding collective bargaining of employees.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	8/11/2021

**A RESOLUTION REGARDING COLLECTIVE
BARGAINING OF PUBLIC EMPLOYEES**

WHEREAS, Isle of Wight County values its employees and has a long history of providing competitive wages and benefits; and,

WHEREAS, effective May 1, 2021, Virginia Code § 40.1-57.2 vests the governing body of a locality with the authority to pass a resolution establishing its policy concerning collective bargaining; and,

WHEREAS, the Board of Supervisors has determined the need for collective bargaining with its employees to be unwarranted; and,

WHEREAS, the Board of Supervisors deems it to be in the best interest of the County and its employees to make it known that it does not support collective bargaining.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia that the County will not recognize any labor union or other employee association as a bargaining agent of any public officers or employees and will not collectively bargain or enter into any collective bargaining contract with any such union or association or its agents with respect to any matter relating to them or their employment or service.

Adopted this 19th day of August, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to form:

Robert W. Jones, Jr., County Attorney

ISSUE:

Authorize Execution of Documents for the Transfer of County Property Located on Rt. 258 to the Virginia Department of Transportation

BACKGROUND:

As part of the Luter Sports Complex project a right-hand turn lane was constructed on the south bound side of Rt. 258. A portion of the real property upon which the turn lane was owned by the Isle of Wight County School Board. The School Board has conveyed the subject property back to the County and the Virginia Department of Transportation (VDOT) has now requested that the County convey 0.19 acres to VDOT for inclusion in the highway system. A public hearing to consider the approval of the transfer of property to has been advertised.

In this regard authorization to execute such necessary documents is sought in order to effectuate the transfer of the subject property.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Adopt a motion to authorize the Chairman to execute all appropriate documents necessary to transfer the subject property.

ATTACHMENTS:

Description	Type	Upload Date
Donation Deed	Backup Material	8/11/2021
Revised Final Plat	Backup Material	8/11/2021

CITY/COUNTY: Isle of Wight County
TAX MAP # 21-01-052

**PREPARED BY VDOT
UNDER SUPERVISION OF THE
OFFICE OF THE ATTORNEY GENERAL**

Exempted from recordation taxes
and fees under Sections 58.1-811(A)(3),
58.1-811(C)(5), 58.1-3315, 25.1-418,
42.1-70, 17.1-266, 17.1-279(E), and 58.1-811(D)

This **DEED OF GIFT AND DONATION** is made this ____ day of _____, 2021,
between the **BOARD OF SUPERVISORS OF ISLE OF WIGHT COUNTY, VIRGINIA**, Grantor,
and the **COMMONWEALTH OF VIRGINIA, DEPARTMENT OF TRANSPORTATION**, Grantee.

WITNESSETH: In consideration of the good will and public benefit to be derived from this
donation including the improvement of the roads of the Commonwealth, and other good and
valuable consideration, the Grantor hereby gives, grants and conveys unto the Grantee, in fee
simple, the land located in the Town of Smithfield, Virginia, more particularly described as follows:

That certain parcel of land designated "0.19 AC OF PROPERTY TO BE DEDICATED TO
THE COMMONWEALTH OF VIRGINIA" on that certain plat of survey entitled "R/W DEDICATION
PLAT FOR TOWN OF SMITHFIELD LOCATED ON COURTHOUSE HIGHWAY, TOWN OF
SMITHFIELD, ISLE OF WIGHT COUNTY, VIRGINIA, SCALE: 1" = 60', REVISED JUNE 12,
2018", made by Canada Land & Marine Surveying, a copy of which plat of survey is recorded as
Plat Instrument No. 180004215, in the Clerk's Office of the Circuit Court of Isle of Wight County,
Virginia, a copy of which is attached hereto as a part hereof to be recorded simultaneously
herewith and in State Highway Plat Book _____, Page _____.

And being a part of the same land acquired by the Grantor from the School Board of Isle
of Wight County, Virginia by Quitclaim Deed dated October 16, 2018, recorded November 25,
2018, as Instrument No. 180004634.

The Grantor by the execution of this instrument acknowledges that the land being conveyed hereunder is being donated to the Commonwealth of Virginia for highway use or associated uses. The Grantor also acknowledges that the Grantor is entitled to be compensated for the land hereby conveyed and, pursuant to Virginia Code Section 25.1-417 and by this donation, hereby waives the Grantor's right to an appraisal and compensation.

The Grantor covenants and agrees for the Grantor, the Grantor's heirs, successors and assigns, that the consideration hereinabove mentioned shall be in lieu of any and all claims to compensation for land, and for damages, if any, to the remaining lands of the Grantor which may result by reason of the use to which the Grantee will put the land being conveyed. This paragraph, however, does not apply to any physical damages caused by the Grantee, its agents and contractors done to the Grantor's remaining property after construction of the aforesaid project.

By accepting this deed, as evidenced by the signature below, the Grantee accepts the donation of the before described real estate for inclusion in its public highway system.

SIGNATURES AND NOTARY CERTIFICATIONS ON FOLLOWING PAGES

WITNESS the following signature(s) and seal(s):

BOARD OF SUPERVISORS OF ISLE OF WIGHT
COUNTY, VIRGINIA

By: _____

Title: _____

State of Virginia,

City/County of _____, to-wit:

The foregoing instrument was acknowledged before me this ____ day of _____, 2021, by _____, on behalf of the Board of Supervisors of Isle of Wight County, Virginia.

Notary Public

Registration No.: _____

My commission expires: _____

Attest:

Approved as to Form:

Carey Mills Storm, Clerk

Robert W. Jones, Jr.
County Attorney for
Isle of Wight County, Virginia

CITY/COUNTY: Isle of Wight County
TAX MAP # 21-01-052

The foregoing donation is hereby **ACCEPTED** by the Commonwealth of Virginia acting by and through the Virginia Department of Transportation:

COMMONWEALTH OF VIRGINIA, acting by
and through the Virginia Department of
Transportation.

BY: _____ (SEAL)

Name: _____

Title: _____

Commonwealth of Virginia)
City of Richmond) to-wit:

The foregoing instrument was acknowledged before me this _____ day of
_____, 20____, by _____.

Notary Public

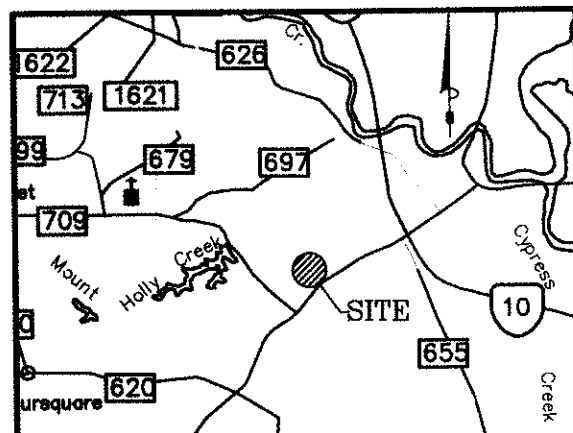
My commission expires: _____

Notary Registration #: _____

GRANTEE'S MAILING ADDRESS:

Virginia Department of Transportation
Right of Way and Utilities Section
7511 Burbage Drive
Suffolk, VA 23435

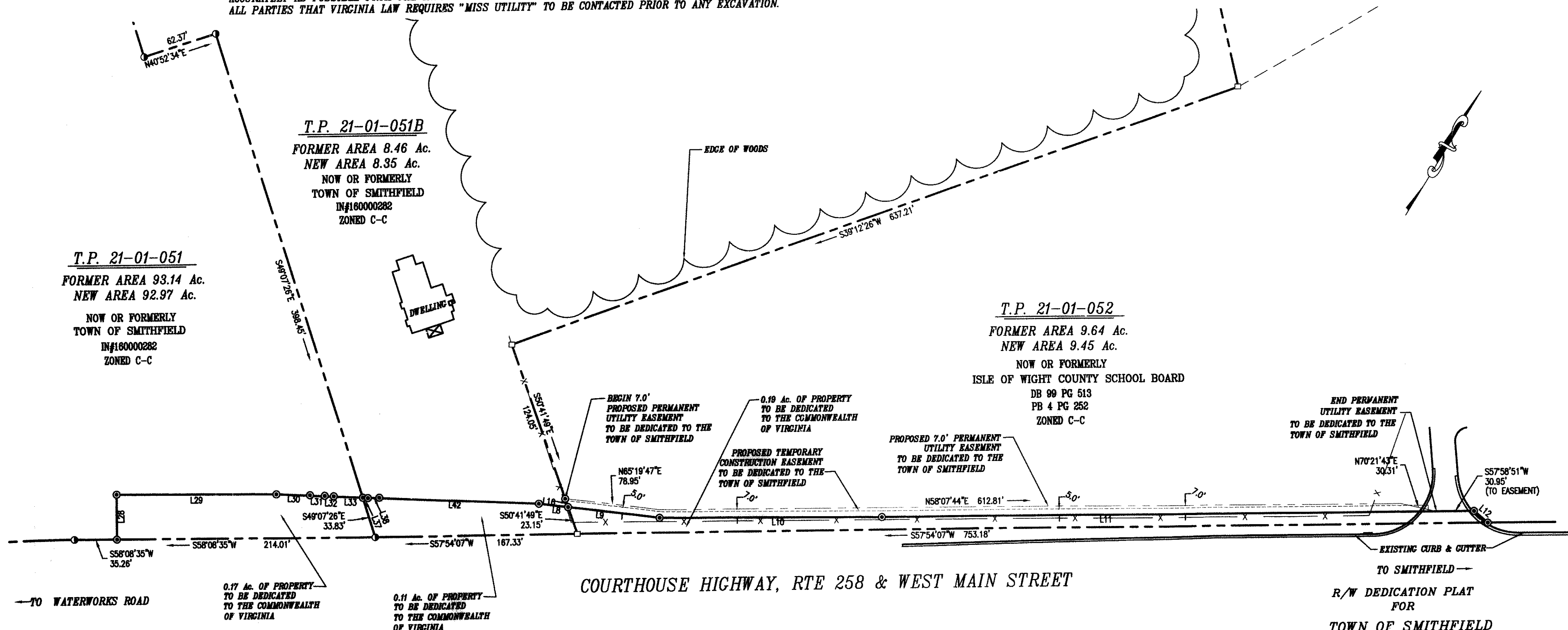
DONATION OF PERMANENT EASEMENT
CITY/COUNTY: Isle of Wight County
TAX MAP # 21-01-052



SITE MAP
NOT TO SCALE

SURVEY NOTES:

- 1) THE MERIDIAN SOURCE OF THIS SURVEY IS BASED ON VIRGINIA STATE PLANE COORDINATE SYSTEM, SOUTH ZONE, NAD83.
- 2) THIS SURVEY DOES NOT CONSTITUTE A BOUNDARY SURVEY.
- 3) PROPERTY AND RIGHT-OF-WAY LINES WERE ESTABLISHED USING A COMPILATION OF DEEDS OF RECORD, PLATS OF RECORD AND EXISTING FIELD MEASUREMENTS.
- 4) THIS SURVEY DOES NOT INTEND TO DEPICT ANY WETLANDS, HAZARDOUS WASTE AND ENVIRONMENTAL FEATURES THAT MAY AFFECT SAID PROPERTY.
- 5) THE UNDERGROUND UTILITIES SHOWN, IF ANY, HAVE BEEN DESIGNATED BY "MISS UTILITY" AND THE PAINT DESIGNATION LINES HAVE BEEN LOCATED IN THE FIELD. THE SURVEYOR MAKES NO GUARANTEE THAT THE UNDERGROUND UTILITIES SHOWN COMPRISE ALL SUCH UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED. THE SURVEYOR FURTHER DOES NOT WARRANT THAT THE UNDERGROUND UTILITIES SHOWN ARE IN THE EXACT LOCATION INDICATED, ALTHOUGH HE DOES CERTIFY THAT THEY ARE LOCATED AS ACCURATELY AS POSSIBLE FROM THE INFORMATION AVAILABLE. THE SURVEYOR HAS NOT PHYSICALLY LOCATED THE UNDERGROUND UTILITIES. THE SURVEYOR FURTHER NOTIFIES ALL PARTIES THAT VIRGINIA LAW REQUIRES "MISS UTILITY" TO BE CONTACTED PRIOR TO ANY EXCAVATION.



REFERENCE - IN#160000282, DB 99 PG 513,
PB 4 PG 52, P.C. 2-10-4

LEGEND:

- - DENOTES IRON PIN OR PIPE FOUND
- - DENOTES IRON PIN SET

THIS SURVEY HAS BEEN COMPLETED WITHOUT THE BENEFIT OF A TITLE SEARCH. THEREFORE, THIS SURVEY IS SUBJECT TO ANY EASEMENT OF RECORD, LAND TRANSACTIONS AND OTHER PERTINENT FACTS WHICH A TITLE SEARCH MIGHT DISCLOSE.

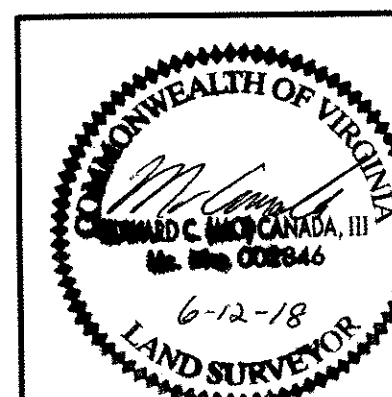
LINE TABLE		
LINE	BEARING	DISTANCE
L8	N85°19'47"E	24.28'
L9	N85°19'47"E	76.21'
L10	N58°28'22"E	184.12'
L11	N57°58'51"E	489.66'
L12	S81°36'30"E	14.76'
L16	N50°41'49"W	7.23'
L28	N31°51'24"W	36.58'
L29	N58°28'14"E	132.47'
L30	N61°03'19"E	27.92'
L31	N61°03'19"E	12.58'
L32	N60°30'31"E	7.42'
L33	N60°50'02"E	23.67'
L37	N60°45'23"E	3.47'
L38	N60°45'23"E	10.00'
L42	N60°45'23"E	132.49'

AREA TABLE

FORMER AREA OF TAX PARCEL 21-01-051	93.14 Ac.
MINUS AREA OF R/W DEDICATION	0.17 Ac.
NEW AREA OF TAX PARCEL 21-01-051	92.97 Ac.
FORMER AREA OF TAX PARCEL 21-01-051B	8.46 Ac.
MINUS AREA OF R/W DEDICATION	0.11 Ac.
NEW AREA OF TAX PARCEL 21-01-051B	8.35 Ac.
FORMER AREA OF TAX PARCEL 21-01-052	9.64 Ac.
MINUS AREA OF R/W DEDICATION	0.19 Ac.
NEW AREA OF TAX PARCEL 21-01-052	9.45 Ac.

SCALE 1" = 60'

REVISED 6/12/2018
REVISED 4/10/2018
REVISED 3/30/2018
REVISED 3/14/2018
REVISED 11/07/2017
REVISED 10/31/2017
REVISED 10/26/2017
REVISED 10/17/2017



MACCANADA
LAND & MARINE
SURVEYING

1212 S. Church Street Smithfield, VA 23430
PHONE: 757-357-2911

DRAWN BY: ECC JOB #S17-221-SM

ISSUE:

Staff Presentation - New On-line Budget Information

BACKGROUND:

Staff will give a brief presentation regarding the new on-line budget information that is available on the County's website.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

For the Board's information.

ISSUE:

Government Finance Officers of America (GFOA) Certificate for Achievement of Excellence in Financial Reporting for the Annual Financial Report for the Fiscal Year Ending June 30, 2020

BACKGROUND:

For the tenth consecutive year, a Certificate for Achievement of Excellence in Financial Reporting has been awarded to Isle of Wight County by the Government Finance Officers Association of the United States and Canada (GFOA). This award is the highest form of recognition in governmental budgeting and represents a significant accomplishment by a government organization and its management.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

For the Board's information.

ATTACHMENTS:

Description	Type	Upload Date
Correspondence from GFOA	Backup Material	7/15/2021
GFOA Certificate	Backup Material	7/15/2021



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

7/14/2021

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
Email: mlevine@gfoa.org

(Chicago, Illinois)—Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to **County of Isle of Wight** for its comprehensive annual financial report for the fiscal year ended June 30, 2020. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 21,000 members and the communities they serve.



Government Finance Officers Association

Certificate of
Achievement
for Excellence
in Financial
Reporting

Presented to

**County of Isle of Wight
Virginia**

For its Comprehensive Annual
Financial Report
For the Fiscal Year Ended

June 30, 2020

Christopher P. Morill

Executive Director/CEO

ISSUE:

Discussion of the County Fair

BACKGROUND:

Staff was directed to review the budget to determine if funds are available to increase funding for the County Fair budget from \$413,434 to at least the \$428,850 funded in 2019.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Adopt a resolution to amend the County Fair budget.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	8/19/2021

**RESOLUTION TO AMEND THE FY 2021-2022 OPERATING
BUDGET AND APPROPRIATE FUNDING FOR
COUNTY FAIR ACTIVITIES**

WHEREAS, the County Fair Committee has requested an increase in funding for the County Fair budget of \$31,000 for annual activities at Heritage Park; and

WHEREAS, the Board of Supervisors of Isle of Wight County desires to increase funding to the County Fair budget for these activities; and

WHEREAS, the Board of Supervisors of Isle of Wight County must budget and appropriate \$31,000 for the annual activities at Heritage Park from revenue collected during recent activities at Heritage Park in the amount of \$7,000 and General Fund Unassigned Fund Balance in the amount of \$24,000.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia that the FY 2021-2022 Budget is hereby amended and funds appropriated in the amount of \$31,000 for the transfer from the General Fund to the County Fair Fund for annual activities at Heritage Park.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 19th day of August, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to form:

Robert W. Jones, Jr., County Attorney

BACKGROUND:

The matters attached to this Board report are included as a means of providing information to the Board relative to matters of interest. These items do not require any action by the Board.

BUDGETARY IMPACT:

None

RECOMMENDATION:

For the Board's information.

ATTACHMENTS:

Description	Type	Upload Date
Delinquent Tax Collections - July 2021	Backup Material	8/9/2021
Cash Position - June 2021	Backup Material	8/12/2021
Statement of Treasurers Accountability - June 2021	Backup Material	8/12/2021
Incidents by Zone Map & Data - July 2021	Backup Material	8/3/2021
Station Activity Report - July 2021	Backup Material	8/3/2021
Website Statistics - July 2021	Backup Material	8/2/2021
Museum Report - July 2021	Backup Material	8/9/2021

COUNTY OF ISLE OF WIGHT

TAX BILLINGS & COLLECTIONS AS OF JULY 2021

REAL ESTATE

TAX YEAR	TAX LEVY		SUPPLEMENTS	PUBLIC SERVICE	ADJUSTMENTS & ABATEMENTS	TOTAL TAX LEVIES	TAX COLLECTED	TAX OUTSTDG.	% COLLECTED	% UNC.
Prior 2015						\$ 169,103,999.13	\$ 169,101,933.14	\$ 2,065.99	100.00%	0.00%
2015-2016	\$ 36,001,746.53	\$ 248,230.50	\$ 1,286,485.55	\$ (711,431.87)	\$ 36,825,030.71	\$ 36,822,268.21	\$ 2,762.50	99.99%	0.01%	
2016-2017	\$ 36,430,832.13	\$ 316,107.66	\$ 1,450,155.11	\$ (697,891.68)	\$ 37,499,203.22	\$ 37,494,333.47	\$ 4,869.75	99.99%	0.01%	
2017-2018	\$ 37,210,991.03	\$ 217,245.56	\$ 1,499,216.98	\$ (7,988,401.08)	\$ 30,939,052.49	\$ 30,930,026.09	\$ 9,026.40	99.97%	0.03%	
2018-2019	\$ 37,640,722.98	\$ 236,418.34	\$ 1,395,368.74	\$ (907,700.74)	\$ 38,364,809.32	\$ 38,340,364.35	\$ 24,444.97	99.94%	0.06%	
2019-2020	\$ 39,703,728.23	\$ 227,301.63	\$ 1,455,114.04	\$ (1,114,629.30)	\$ 40,271,514.60	\$ 40,178,431.90	\$ 93,082.70	99.77%	0.23%	
2020-2021	\$ 40,264,498.73	\$ 359,797.99	\$ 1,637,435.57	\$ (1,227,551.10)	\$ 41,034,181.19	\$ 40,648,350.20	\$ 385,830.99	99.06%	0.94%	
Note	DELINQUENT REAL ESTATE =						\$ 522,083.30	99.87%	0.17%	

2021 RE Prepay - \$2,698.18

PERSONAL PROPERTY

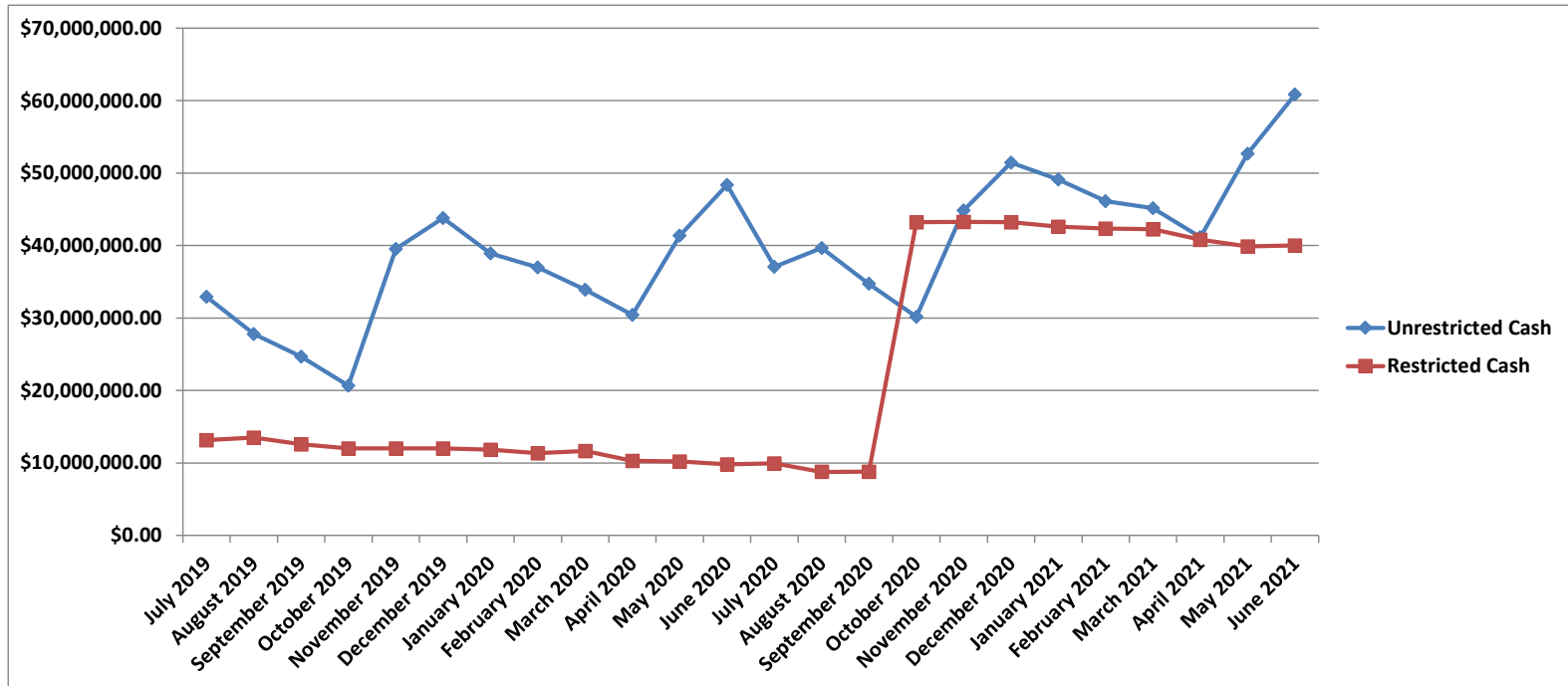
TAX YEAR	TAX LEVY	SUPPLEMENTS	PUBLIC SERVICE	ADJUSTMENTS & ABATEMENTS	TOTAL TAX LEVIES	TAX COLLECTED	TAX OUTSTDG.	% COLLECTED	% UNC.
prior 2015					\$ 133,391,155.48	\$ 133,335,530.30	\$ 55,625.18	99.96%	0.04%
2016	\$ 13,507,039.33	\$ 1,380,743.87	\$ 33,805.90	\$ (1,076,282.73)	\$ 13,845,306.37	\$ 13,800,603.91	\$ 44,702.46	99.68%	0.32%
LIC. FEE	\$ 922,063.00	\$ 172,022.00	\$ -	\$ (48,600.00)	\$ 1,045,485.00	\$ 1,036,302.18	\$ 9,182.82	99.12%	0.88%
2017	\$ 20,526,995.84	\$ 1,403,829.87	\$ 30,862.41	\$ (2,390,785.41)	\$ 19,570,902.71	\$ 19,511,682.18	\$ 59,220.53	99.70%	0.30%
LIC. FEE	\$ 953,161.00	\$ 175,816.00	\$ -	\$ (50,118.00)	\$ 1,078,859.00	\$ 1,065,621.91	\$ 13,237.09	98.77%	1.23%
2018	\$ 14,385,655.01	\$ 1,440,240.69	\$ 29,880.46	\$ (1,092,538.97)	\$ 14,763,237.19	\$ 14,678,696.32	\$ 84,540.87	99.43%	0.57%
LIC. FEE	\$ 995,518.00	\$ 172,198.00	\$ -	\$ (89,180.00)	\$ 1,078,536.00	\$ 1,060,731.27	\$ 17,804.73	98.35%	1.65%
2019	\$ 15,920,628.76	\$ 1,449,455.97	\$ 38,859.89	\$ (1,028,298.88)	\$ 16,380,645.74	\$ 16,196,601.59	\$ 184,044.15	98.88%	1.12%
LIC. FEE	\$ 986,732.00	\$ 133,181.00	\$ -	\$ (43,852.00)	\$ 1,076,061.00	\$ 1,043,609.33	\$ 32,451.67	96.98%	3.02%
2020	\$ 16,352,666.74	\$ 1,274,375.35	\$ 38,691.28	\$ (947,475.89)	\$ 16,718,257.48	\$ 16,261,528.98	\$ 456,728.50	97.27%	2.73%
LIC. FEE	\$ 942,740.00	\$ 108,439.00	\$ -	\$ (24,355.00)	\$ 1,026,824.00	\$ 957,743.45	\$ 69,080.55	93.27%	6.73%
2021	\$ 5,634,402.78	\$ 383,061.50	\$ -	\$ (278,224.46)	\$ 5,739,239.82	\$ 4,079,306.35	\$ 1,659,933.47	71.08%	28.92%
LIC. FEE	\$ 959,443.00	\$ 63,234.00	\$ -	\$ (15,163.00)	\$ 1,007,514.00	\$ 744,224.41	\$ 263,289.59	73.87%	26.13%

Notes:

Tax collected towards 2nd installment \$189,550.82

DELINQUENT PERSONAL PROP. = \$ 2,949,841.61 98.70% 1.30%
TOTAL DELINQUENT= \$ **3,471,924.91** 99.44% 0.60%

CASH POSITION



COUNTY OF ISLE OF WIGHT



STATEMENT OF THE TREASURER'S ACCOUNTABILITY

June 2021

<u>Institution</u>	<u>Instrument</u>	<u>Rate</u>	<u>Earnings Credit</u>	<u>Balance</u>	<u>Previous Year Balance</u>
Cash					
	Petty Cash			\$2,050.00	\$2,000.00
SUB TOTAL					
Checking Accounts					
Bank of America	General Fund Checking		0.20%	\$26,513,810.97	\$22,060,007.96
Bank of America	School General Fund Checking		0.20%	\$8,225,405.42	\$6,616,827.68
Bank of America	DSS General Fund Checking		0.20%	\$2,567,966.57	\$2,433,533.13
Bank of America	County Payroll Account		0.20%	\$79,966.74	\$65,299.17
Bank of America	School Payroll Account		0.20%	\$0.00	\$734,465.59
Bank of America	DSS Payroll Account		0.20%	\$0.00	\$0.00
SUB TOTAL				<u>\$37,387,149.70</u>	<u>\$31,910,133.53</u>
Investments					
Bank of America	Emergency Fund Checking	0.18%		\$2,598.15	\$2,593.43
LGIP	General Fund Investment	0.05%		\$4,152,047.46	\$4,145,688.03
VIP	VIP Long Term	0.06%		\$81,434.83	\$81,314.36
VIP	VIP Short Term	0.06%		\$19,238,258.88	\$12,202,704.42
SUB TOTAL				<u>\$23,474,339.32</u>	<u>\$16,432,300.24</u>
Restricted Funds					
Bank of America	School Escrow Fund	0.18%		\$0.00	\$4,612.22
Bank of America	General Recoupment Funds	0.18%		\$28,775.44	\$19,472.72
Bank of America	Special Welfare Funds	0.18%		\$0.00	\$0.00
Bank of America	Special Welfare Donated Funds	0.18%		\$11,044.35	\$13,665.24
Bank of America	Special Welfare Child Support	0.18%		\$269.77	\$260.20
Bank of America	School's Camp Foundation	0.18%		\$24,873.56	\$24,828.38
Farmers Bank	School Food Service Funds	0.20%		\$673,037.16	\$652,607.61
BNY Mellon	Pace Funds			\$2,946,280.55	\$3,353,018.55
Bank of America	County Escrow Fund	0.20%		\$1,464.76	\$0.00
SUB TOTAL				<u>\$3,685,745.59</u>	<u>\$4,068,464.92</u>
Bond Proceeds--Invested in SNAP					
	2010B Bond Interest	0.08%		\$32.81	\$88,585.95
	2010C Bond			\$0.00	\$49,844.17
	2010C Bond Interest	0.08%		\$0.00	\$46,770.14

	2011A Bond Interest	0.08%		\$0.00	\$112,985.18
	2011B Bond			\$0.00	\$0.00
	2011B Bond Interest	0.08%		\$20.77	\$56,069.85
	2012 Bond			\$337,512.35	\$1,290,336.58
	2012 Bond Interest	0.08%		\$93,671.15	\$150,090.81
	2012 Public UtilityBond			\$1,911,140.97	\$2,474,668.45
	2012 Public Utility Bond Interest	0.08%		\$332,158.80	\$327,341.10
	2016 Bond			\$362,691.71	\$415,259.79
	2016 Bond Interest	0.08%		\$199,984.68	\$198,874.69
	2017 Bond			\$0.00	\$331,036.29
	2017 Bond Interest	0.08%		\$0.00	\$190,172.11
	2020A Bond			\$33,043,667.76	\$0.00
	2020A Bond Interest	0.08%		\$29,470.38	\$0.00
<u>SUB TOTAL</u>				<u>\$36,310,351.38</u>	<u>\$5,732,035.11</u>
<u>TOTAL OF ALL FUNDS</u>				<u>\$100,859,635.99</u>	<u>\$58,144,933.80</u>

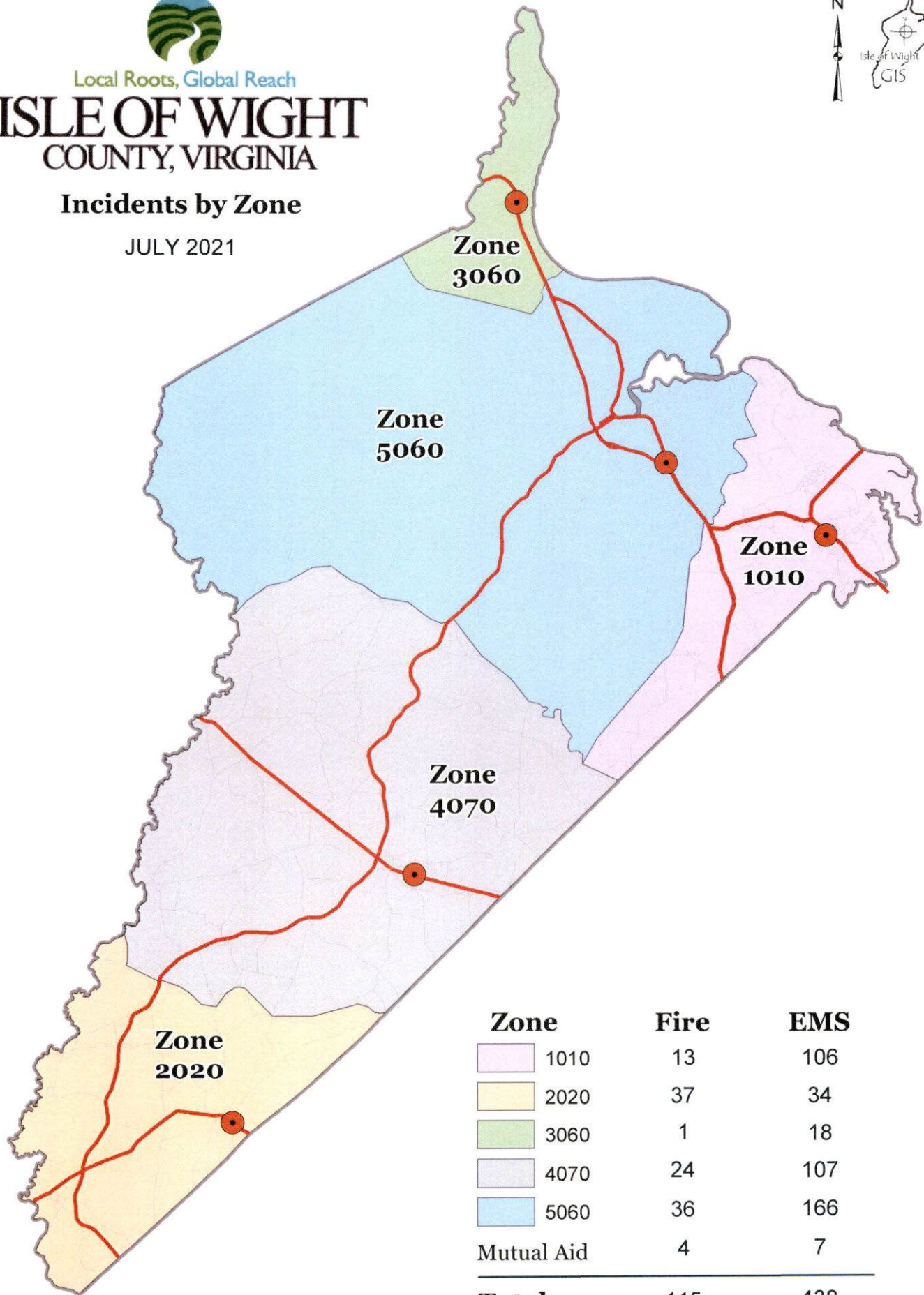
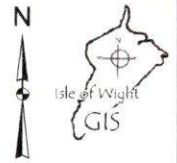


Local Roots, Global Reach

ISLE OF WIGHT COUNTY, VIRGINIA

Incidents by Zone

JULY 2021



ISLE OF WIGHT

Incident by Zone - July 2021

Agency: IWFR, Event date/Time range: 07/01/2021 00:00:00 - 07/31/2021 23:59:59

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	BACKFILL STATION	0	2	2	67%	0:02:07	0:00:00	0:00:00	7:45:50	3:52:55
	FIRE DEPT COMMUNITY RELATIONS	1	0	1	33%	0:00:00	0:00:00	1:24:02	1:24:02	1:24:02
	Subtotals for FIRE	1	2	3	100%	0:02:07	0:00:00	1:24:02	9:09:52	2:38:28
	Totals for	1	2	3	100%	0:02:07	0:00:00	1:24:02	9:09:52	2:38:28
1010	ABDOMINAL PAIN	0	2	2	2%	0:01:16	0:07:21	0:59:42	2:16:36	1:08:18
	ABRASIONS BRUISES ETC	0	1	1	1%	0:00:05	0:08:14	0:21:33	0:29:52	0:29:52
	ACCIDENT UNKNOWN INJURIES	0	8	8	7%	0:01:15	0:06:12	0:49:49	6:49:07	0:51:08
	ACCIDENT WITH ENTRAPMENT	0	1	1	1%	0:00:43	0:03:48	0:03:54	0:08:25	0:08:25
	ACCIDENT WITH INJURIES	0	10	10	8%	0:01:25	0:05:32	0:49:18	9:22:32	0:56:15
	ALARM - MEDICAL	0	1	1	1%	0:00:41	0:06:03	0:03:52	0:10:36	0:10:36
	ALLERGIC REACTIONS	0	1	1	1%	0:00:37	0:05:26	2:13:48	2:19:51	2:19:51
	ASSAULT WITH INJURIES	0	2	2	2%	0:01:19	0:09:33	1:04:07	2:29:56	1:14:58
	BACK PAIN (NON TRAUMATIC)	0	2	2	2%	0:00:56	0:09:30	1:18:44	2:58:20	1:29:10
	BLEEDING/HEMORRHAGING	0	2	2	2%	0:00:58	0:08:29	1:11:11	2:41:17	1:20:39
	BURN INJURIES	1	0	1	1%	0:00:01	0:00:00	0:51:32	0:51:33	0:51:33
	CARDIAC ARREST	0	1	1	1%	0:01:21	0:05:06	2:01:53	2:08:20	2:08:20
	CHEST PAIN	0	4	4	3%	0:01:16	0:06:11	1:37:04	6:58:06	1:44:32
	CHILD OR ANIMAL LOCKED IN CAR	0	1	1	1%	0:00:11	0:07:00	0:17:50	0:25:01	0:25:01
	CHOKING	0	1	1	1%	0:01:11	0:05:16	0:22:44	0:29:11	0:29:11
	DIABETIC PROBLEMS	0	2	2	2%	0:01:18	0:07:12	0:41:30	1:40:00	0:50:00
	DIFFICULTY BREATHING	0	16	16	13%	0:01:04	0:06:48	0:58:03	17:28:16	1:05:31
	FALLS AND RELATED INJURIES	0	6	6	5%	0:01:18	0:07:59	0:51:06	6:02:18	1:00:23
	FRACTURES OR BROKEN BONES	0	1	1	1%	0:01:13	0:05:11	1:20:29	1:26:53	1:26:53

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	HEART PROBLEMS	0	2	2	2%	0:01:12	0:06:53	1:31:14	3:18:37	1:39:19
	HEAT AND COLD EXPOSURE	1	0	1	1%	0:00:00	0:00:00	3:55:06	3:55:06	3:55:06
	LIFT ASSIST	0	6	6	5%	0:01:35	0:10:34	0:32:49	4:29:52	0:44:59
	OVERDOSE	0	1	1	1%	0:01:32	0:07:10	1:07:31	1:16:13	1:16:13
	PAIN	0	7	7	6%	0:01:42	0:06:27	0:54:28	7:18:20	1:02:37
	SEIZURE	0	2	2	2%	0:02:11	0:06:01	1:00:24	2:17:11	1:08:36
	SICK / ILL OR RESCUE	1	13	14	12%	0:01:37	0:06:44	0:44:02	11:21:26	0:48:40
	STROKE	0	3	3	3%	0:01:04	0:07:20	1:11:18	3:59:07	1:19:42
	SUICIDE	0	2	2	2%	0:01:07	0:07:59	0:39:24	1:37:00	0:48:30
	UNCONSCIOUS OR FAINTING	0	5	5	4%	0:01:31	0:05:15	1:00:26	5:36:03	1:07:13
	Subtotals for EMS	3	103	106	89%	0:01:08	0:06:52	1:03:16	112:25:05	1:10:24
	ARCING WIRES DOWN POWER LINES	0	1	1	1%	0:00:54	0:07:36	1:38:56	1:47:26	1:47:26
	BURNING COMPLAINT	0	1	1	1%	0:01:10	0:06:53	0:07:39	0:15:42	0:15:42
	CAR FIRE	0	1	1	1%	0:00:31	0:09:07	0:21:10	0:30:48	0:30:48
	FIRE ALARM	0	6	6	5%	0:01:33	0:07:32	0:08:49	1:47:25	0:17:54
	FIRE OTHER NOT LISTED	1	2	3	3%	0:01:03	0:02:07	0:25:28	1:22:44	0:27:35
	STRUCTURE FIRE	0	1	1	1%	0:00:39	0:05:54	0:02:43	0:09:16	0:09:16
	Subtotals for FIRE	1	12	13	11%	0:00:58	0:06:32	0:27:28	5:53:21	0:34:47
	Totals for 1010	4	115	119	100%	0:01:06	0:06:48	0:57:08	118:18:26	1:04:17
2020	ACCIDENT UNKNOWN INJURIES	0	1	1	3%	0:02:58	0:09:06	0:09:04	0:21:08	0:21:08
	ALARM - MEDICAL	0	1	1	3%	0:02:28	0:12:43	0:06:30	0:21:41	0:21:41
	BITE	1	0	1	3%	0:00:18	0:08:24	0:09:37	0:18:19	0:18:19
	BLEEDING/HEMORRHAGING	0	2	2	5%	0:01:18	0:11:50	0:38:34	1:43:23	0:51:42
	CHEST PAIN	0	4	4	11%	0:01:29	0:04:49	0:55:53	4:08:43	1:02:11
	CHILD OR ANIMAL LOCKED IN CAR	0	1	1	3%	0:00:41	0:09:04	0:10:22	0:20:07	0:20:07
	DIFFICULTY BREATHING	0	4	4	11%	0:01:12	0:09:59	0:50:15	4:05:44	1:01:26

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	FALLS AND RELATED INJURIES	0	4	4	11%	0:01:36	0:08:46	1:16:26	5:47:12	1:26:48
	HEAT AND COLD EXPOSURE	0	1	1	3%	0:00:57	0:06:00	0:48:56	0:55:53	0:55:53
	LIFT ASSIST	0	1	1	3%	0:01:24	0:10:01	0:06:52	0:18:17	0:18:17
	OVERDOSE	0	1	1	3%	0:02:09	0:10:24	0:41:45	0:54:18	0:54:18
	PAIN	0	1	1	3%	0:01:35	0:02:17	1:43:10	1:47:02	1:47:02
	PSYCHIATRIC PROBLEMS	0	1	1	3%	0:00:03	0:10:17	0:37:49	0:48:09	0:48:09
	SICK / ILL OR RESCUE	0	7	7	19%	0:01:07	0:08:46	0:44:11	5:26:41	0:46:40
	STROKE	0	3	3	8%	0:01:35	0:07:35	0:42:57	2:36:23	0:52:08
	UNCONSCIOUS OR FAINTING	0	1	1	3%	0:01:27	0:11:16	1:38:07	1:50:50	1:50:50
	Subtotals for EMS	1	33	34	92%	0:01:24	0:08:50	0:42:32	31:43:50	0:52:17
	FIRE ALARM	0	1	1	3%	0:02:37	0:15:37	0:16:02	0:34:16	0:34:16
	FIRE OTHER NOT LISTED	0	1	1	3%	0:05:03	0:00:00	0:00:00	0:46:53	0:46:53
	TRANSFORMER FIRE OR POWER LINE	0	1	1	3%	0:02:23	0:13:57	0:04:02	0:20:22	0:20:22
	Subtotals for FIRE	0	3	3	8%	0:03:21	0:14:47	0:10:02	1:41:31	0:33:50
	Totals for 2020	1	36	37	100%	0:01:42	0:09:30	0:38:55	33:25:21	0:49:23

3060	ABDOMINAL PAIN	0	2	2	11%	0:01:47	0:28:14	1:57:16	4:54:34	2:27:17
	BITE	0	1	1	5%	0:01:15	0:12:26	1:30:30	1:44:11	1:44:11
	CHEST PAIN	0	2	2	11%	0:01:26	0:13:01	1:21:50	3:12:33	1:36:17
	DIABETIC PROBLEMS	0	1	1	5%	0:03:39	0:15:05	0:21:05	0:39:49	0:39:49
	DIFFICULTY BREATHING	0	3	3	16%	0:01:48	0:15:26	1:04:23	4:04:54	1:21:38
	FALLS AND RELATED INJURIES	0	1	1	5%	0:04:06	0:13:16	0:12:36	0:29:58	0:29:58
	HEART PROBLEMS	0	1	1	5%	0:02:00	0:14:06	0:16:56	0:33:02	0:33:02
	HEAT AND COLD EXPOSURE	0	1	1	5%	0:00:57	0:18:53	1:29:14	1:49:04	1:49:04
	SICK / ILL OR RESCUE	0	5	5	26%	0:00:50	0:14:57	0:42:15	4:11:38	0:50:20
	UNCONSCIOUS OR FAINTING	0	1	1	5%	0:01:09	0:05:03	2:04:38	2:10:50	2:10:50
	Subtotals for EMS	0	18	18	95%	0:01:54	0:15:03	1:06:04	23:50:33	1:22:15

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	FIRE MUTUAL AID	0	1	1	5%	0:01:07	0:03:45	0:44:03	0:48:55	0:48:55
	Subtotals for MUTA	0	1	1	5%	0:01:07	0:03:45	0:44:03	0:48:55	0:48:55
	Totals for 3060	0	19	19	100%	0:01:49	0:14:01	1:04:04	24:39:28	1:19:13
4070	ABRASIONS BRUISES ETC	0	3	3	2%	0:02:04	0:10:43	0:55:55	3:26:06	1:08:42
	ACCIDENT UNKNOWN INJURIES	0	8	8	6%	0:01:53	0:06:47	1:02:08	8:23:20	1:02:55
	ACCIDENT WITH INJURIES	1	3	4	3%	0:01:02	0:03:09	0:41:44	3:03:40	0:45:55
	ALARM - MEDICAL	0	7	7	5%	0:01:11	0:08:21	0:09:02	2:09:57	0:18:34
	BACK PAIN (NON TRAUMATIC)	0	2	2	2%	0:01:01	0:10:18	0:23:11	1:09:00	0:34:30
	BLEEDING/HEMORRHAGING	0	5	5	4%	0:01:03	0:12:10	0:39:15	4:10:11	0:50:02
	CARDIAC ARREST	0	2	2	2%	0:01:07	0:09:25	0:14:14	0:49:31	0:24:46
	CHEST PAIN	1	7	8	6%	0:01:07	0:08:49	0:49:01	7:42:54	0:57:52
	CHOKING	0	1	1	1%	0:00:52	0:06:21	0:07:03	0:14:16	0:14:16
	DIABETIC PROBLEMS	0	1	1	1%	0:01:32	0:06:18	0:42:20	0:50:10	0:50:10
	DIFFICULTY BREATHING	0	6	6	5%	0:01:49	0:09:14	1:05:44	7:40:37	1:16:46
	FALLS AND RELATED INJURIES	1	12	13	10%	0:01:27	0:08:08	0:49:54	12:45:01	0:58:51
	FRACTURES OR BROKEN BONES	0	2	2	2%	0:01:54	0:15:26	1:00:47	2:36:13	1:18:07
	HEAD INJURY	0	1	1	1%	0:01:53	0:11:32	1:29:56	1:43:21	1:43:21
	HEADACHE	0	1	1	1%	0:00:17	0:18:00	0:18:57	0:37:14	0:37:14
	HEART PROBLEMS	0	2	2	2%	0:01:40	0:13:30	0:23:51	1:18:00	0:39:00
	LIFT ASSIST	0	6	6	5%	0:02:03	0:06:50	0:14:50	2:22:20	0:23:43
	MEDIC STANDBY	1	1	2	2%	0:00:10	0:16:29	1:27:38	3:28:32	1:44:16
	PAIN	0	2	2	2%	0:01:47	0:07:09	1:11:30	2:40:53	1:20:27
	PSYCHIATRIC PROBLEMS	0	3	3	2%	0:05:25	0:06:45	0:19:56	1:36:20	0:32:07

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	SEIZURE	0	2	2	2%	0:01:00	0:05:45	1:04:36	2:22:42	1:11:21
	SICK / ILL OR RESCUE	2	18	20	15%	0:01:23	0:08:11	0:57:02	22:11:57	1:06:36
	STROKE	0	2	2	2%	0:01:27	0:07:29	0:32:56	1:23:43	0:41:52
	UNCONSCIOUS OR FAINTING	0	4	4	3%	0:01:27	0:04:17	0:30:33	2:25:10	0:36:18
	Subtotals for EMS	6	101	107	82%	0:01:31	0:09:13	0:43:00	97:11:08	0:53:14
	BURNING COMPLAINT	0	1	1	1%	0:00:44	0:03:10	0:04:01	0:07:55	0:07:55
	FIRE ALARM	0	13	13	10%	0:01:12	0:07:22	0:12:49	4:04:28	0:18:48
	FIRE DEPT COMMUNITY RELATIONS	1	0	1	1%	0:00:00	0:00:00	2:38:36	2:38:36	2:38:36
	FIRE OTHER NOT LISTED	0	7	7	5%	0:00:35	0:11:06	0:25:08	4:17:42	0:36:49
	HAZARDOUS MATERIALS INCIDENT	0	1	1	1%	0:00:29	0:00:19	0:39:20	0:40:08	0:40:08
	STANDBY	1	0	1	1%	0:00:00	0:00:00	2:48:29	2:48:29	2:48:29
	Subtotals for FIRE	2	22	24	18%	0:00:45	0:05:29	1:08:04	14:37:18	1:11:48
	Totals for 4070	8	123	131	100%	0:01:25	0:08:41	0:48:01	111:48:26	0:56:57
5060	ABDOMINAL PAIN	0	4	4	2%	0:01:30	0:09:50	0:32:48	2:56:29	0:44:07
	ABRASIONS BRUISES ETC	0	3	3	1%	0:01:49	0:11:00	0:49:05	3:05:44	1:01:55
	ACCIDENT UNKNOWN INJURIES	1	9	10	5%	0:01:43	0:05:48	0:27:07	5:12:23	0:31:14
	ACCIDENT WITH INJURIES	1	4	5	2%	0:01:17	0:07:27	1:12:29	6:46:08	1:21:14
	ALLERGIC REACTIONS	0	7	7	3%	0:01:18	0:08:27	0:54:34	7:30:18	1:04:20
	ATTEMPT SUICIDE	0	1	1	0%	0:01:49	0:10:14	0:02:26	0:14:29	0:14:29
	BACK PAIN (NON TRAUMATIC)	0	3	3	1%	0:01:37	0:11:50	1:06:11	3:58:55	1:19:38
	BITE	0	1	1	0%	0:01:58	0:08:00	0:07:15	0:17:13	0:17:13
	BLEEDING/HEMORRHAGING	0	3	3	1%	0:01:55	0:09:58	0:44:47	2:50:04	0:56:41
	CARDIAC ARREST	0	3	3	1%	0:02:12	0:08:23	0:11:30	1:06:17	0:22:06
	CHEST PAIN	0	6	6	3%	0:01:46	0:12:55	0:36:56	5:09:44	0:51:37
	CHILD OR ANIMAL LOCKED IN CAR	1	0	1	0%	0:00:00	0:00:00	0:08:13	0:08:13	0:08:13
	DIABETIC PROBLEMS	0	9	9	4%	0:01:14	0:09:45	0:41:19	7:23:05	0:49:14

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	DIFFICULTY BREATHING	0	13	13	6%	0:01:13	0:10:27	1:14:46	18:43:38	1:26:26
	FALLS AND RELATED INJURIES	0	9	9	4%	0:01:33	0:10:26	0:55:15	10:05:11	1:07:15
	FRACTURES OR BROKEN BONES	0	3	3	1%	0:01:53	0:07:51	1:17:26	3:12:37	1:04:12
	HEAD INJURY	1	0	1	0%	0:00:00	0:00:00	1:24:03	1:24:03	1:24:03
	HEADACHE	0	3	3	1%	0:00:09	0:07:24	0:57:56	3:16:25	1:05:28
	HEART PROBLEMS	0	7	7	3%	0:01:09	0:09:19	1:01:42	8:25:13	1:12:10
	HEAT AND COLD EXPOSURE	0	1	1	0%	0:04:03	0:06:13	2:26:45	2:37:01	2:37:01
	INDUSTRIAL ACCIDENT	0	1	1	0%	0:01:16	0:09:03	0:10:22	0:20:41	0:20:41
	INGEST POISONS OR TOXINS	0	1	1	0%	0:01:16	0:07:56	0:18:45	0:27:57	0:27:57
	LIFT ASSIST	0	5	5	2%	0:01:13	0:11:25	0:12:30	2:05:37	0:25:07
	MEDIC STANDBY	1	0	1	0%	0:00:00	0:00:00	1:26:45	1:26:45	1:26:45
	OBSTETRICS	0	1	1	0%	0:01:34	0:07:56	1:18:08	1:27:38	1:27:38
	PAIN	0	9	9	4%	0:01:18	0:08:24	1:34:28	15:29:02	1:43:14
	PSYCHIATRIC PROBLEMS	0	1	1	0%	0:00:05	0:06:27	0:04:28	0:11:00	0:11:00
	SEIZURE	0	2	2	1%	0:01:06	0:07:26	0:39:51	1:36:44	0:48:22
	SICK / ILL OR RESCUE	0	37	37	18%	0:01:28	0:11:53	1:02:11	46:35:08	1:15:33
	STROKE	0	5	5	2%	0:01:05	0:09:51	1:20:36	7:37:39	1:31:32
	SUICIDE	0	1	1	0%	0:00:53	0:06:59	0:40:17	0:48:09	0:48:09
	UNCONSCIOUS OR FAINTING	0	9	9	4%	0:01:13	0:08:17	1:10:23	11:58:58	1:19:53
	Subtotals for EMS	5	161	166	82%	0:01:28	0:09:00	0:50:21	184:28:28	0:58:53
	ARCING WIRES DOWN POWER LINES	0	4	4	2%	0:01:56	0:08:56	0:07:48	1:05:47	0:16:27
	BRUSH FIRE	0	1	1	0%	0:00:37	0:10:10	0:28:29	0:39:16	0:39:16
	FIRE ALARM	1	14	15	7%	0:01:07	0:05:15	0:16:46	4:02:29	0:16:10
	FIRE DEPT COMMUNITY RELATIONS	0	1	1	0%	0:01:41	0:02:46	0:05:41	0:10:08	0:10:08
	FIRE OTHER NOT LISTED	0	3	3	1%	0:01:42	0:04:34	0:07:44	0:37:27	0:12:29
	RUPTURE GAS LINE	1	0	1	0%	0:00:00	0:03:57	0:03:42	0:07:39	0:07:39
	SMELL OF GAS INSIDE/OUTSIDE	0	1	1	0%	0:01:31	0:05:23	0:11:32	0:18:26	0:18:26

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	SMELL OR ODOR OF SMOKE	0	1	1	0%	0:02:40	0:04:19	0:15:10	0:22:09	0:22:09
	STRUCTURE FIRE	0	6	6	3%	0:01:11	0:05:03	0:24:08	3:02:15	0:30:23
	TRANSFORMER FIRE OR POWER LINE	0	1	1	0%	0:01:41	0:03:19	0:07:43	0:12:43	0:12:43
	TRASH OR DUMPSTER FIRE	0	2	2	1%	0:02:12	0:03:58	0:19:33	0:51:26	0:25:43
	Subtotals for FIRE	2	34	36	18%	0:01:38	0:05:15	0:13:29	11:29:45	0:19:14
	RESCUE MUTUAL AID	0	1	1	0%	0:01:26	0:05:30	1:01:17	1:08:13	1:08:13
	Subtotals for MUTA	0	1	1	0%	0:01:26	0:05:30	1:01:17	1:08:13	1:08:13
	Totals for 5060	7	196	203	100%	0:01:30	0:07:54	0:41:23	197:06:26	0:49:11
SOU	RESCUE MUTUAL AID	0	1	1	100%	0:01:04	0:12:49	1:38:56	1:52:49	1:52:49
	Subtotals for MUTA	0	1	1	100%	0:01:04	0:12:49	1:38:56	1:52:49	1:52:49
	Totals for SOU	0	1	1	100%	0:01:04	0:12:49	1:38:56	1:52:49	1:52:49
SRY	FIRE MUTUAL AID	0	1	1	20%	0:01:19	0:26:41	1:14:43	1:42:43	1:42:43
	RESCUE MUTUAL AID	1	3	4	80%	0:01:04	0:18:14	1:25:53	6:41:26	1:40:22
	Subtotals for MUTA	1	4	5	100%	0:01:12	0:22:28	1:20:18	8:24:09	1:41:32
	Totals for SRY	1	4	5	100%	0:01:12	0:22:28	1:20:18	8:24:09	1:41:32
SUF	BACKFILL STATION	0	3	3	75%	0:00:56	0:52:56	2:00:51	8:44:11	2:54:44
	Subtotals for FIRE	0	3	3	75%	0:00:56	0:52:56	2:00:51	8:44:11	2:54:44
	RESCUE MUTUAL AID	0	1	1	25%	0:01:04	0:25:22	0:52:22	1:18:48	1:18:48
	Subtotals for MUTA	0	1	1	25%	0:01:04	0:25:22	0:52:22	1:18:48	1:18:48
	Totals for SUF	0	4	4	100%	0:01:00	0:39:09	1:26:36	10:02:59	2:06:46

ISLE OF WIGHT COUNTY

FIRE-EMS ACTIVITY REPORT 2021

STATION RESPONSES	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD
CARROLLTON	127	97	120	111	136	128	140						859
CARRSVILLE	49	41	30	49	51	39	45						304
RUSHMERE	4	7	13	8	9	7	3						51
WINDSOR FIRE	38	30	33	38	35	41	48						263
SMITHFIELD FIRE	83	66	91	86	69	61	73						529
IOW RESCUE	270	230	258	227	227	212	214						1638
WINDSOR RESCUE	116	101	109	120	103	92	112						753
TOTAL STATION RESPONSES													4397

VOL. ACTIVITY HOURS	1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER	YTD
CARROLLTON	13,925				13,925
CARRSVILLE					
RUSHMERE	382				382
WINDSOR FIRE	60				60
SMITHFIELD FIRE					
IOW RESCUE					
WINDSOR RESCUE	70	34.5			104.5
TOTAL VOL. HOURS REPORTED					14,472

Note:

1. Station Responses- Data pulled from E911 Computer Aided Dispatch (CAD) system
2. VOL. Activity Hours- Information as reported by Volunteer Agencies

n/r not reported

Isle of Wight Website Stats (1 - 31 July 2021)

Page	Rank	Pageviews	Unique Pageviews	Avg. Time on Page	Entrances	Bounce Rate	% Exit
/county_home_page	1	11,358	8,528	0:01:33	7,965	41.75%	43.53%
/government/commissioner_of_the_revenue/real_estate_assessments	2	2,052	1,575	0:03:04	1,155	67.88%	64.72%
/our_services/animal_services/index.php	3	1,809	1,294	0:01:05	1,026	53.70%	46.66%
/departments/information_technology/mapping_and_gis.php	4	1,602	1,216	0:02:31	876	63.47%	58.93%
/our_community/farmers_market/index.php	5	1,571	1,313	0:02:07	1,288	76.86%	74.54%
/our_community/county_fair/index.php	6	1,464	1,109	0:00:58	968	48.35%	45.42%
/i_want_to_pay_for/index.php	7	1,436	869	0:00:37	83	16.87%	12.12%
/our_services/permits/index.php	8	1,333	989	0:00:50	186	42.47%	21.91%
/government/treasurer/making_a_payment.php	9	1,142	854	0:03:12	246	50.81%	50.09%
/departments/parks_and_recreation/index.php	10	1,096	845	0:01:10	461	42.52%	40.05%
/departments/human_resources/index.php	11	1,022	817	0:02:24	226	61.50%	61.25%
/departments/public_utilities/making_payments.php	12	867	701	0:02:58	220	56.82%	51.10%
/departments/index.php	13	831	595	0:00:33	221	17.19%	16.37%
/government/commissioner_of_the_revenue/index.php	14	807	585	0:00:48	94	28.72%	16.60%
/index.php	15	752	538	0:01:08	103	66.99%	28.46%
/departments/solid_waste/refuse_and_recycling_centers.php	16	725	635	0:02:29	608	83.88%	80.69%
/departments/budget_and_finance/rfps_and_ifbs.php	17	575	472	0:01:04	387	66.41%	54.43%
/i_want_to/index.php	18	566	412	0:00:28	44	34.09%	19.26%
/calendar.php	19	499	198	0:00:23	24	50.00%	24.85%
/government/commissioner_of_the_revenue/real_estate.php	20	497	379	0:00:15	45	11.11%	8.45%
/our_services/index.php	21	493	374	0:00:48	64	32.81%	26.57%
/our_services/permits/frequently_asked_questions.php	22	476	270	0:01:02	213	5.63%	48.11%
/government/clerk_of_the_circuit_court/index.php	23	473	345	0:01:25	218	44.95%	44.19%
/government/treasurer/real_estate_tax.php	24	471	356	0:01:05	237	31.22%	29.51%
/departments/parks_and_recreation/youth_sports.php	25	417	313	0:01:52	215	63.26%	61.87%
/departments/parks_and_recreation/independence_day.php	26	410	354	0:03:45	296	80.74%	80.24%
/government/treasurer/personal_property_tax_information.php	27	365	281	0:01:25	210	38.10%	33.97%
/our_services/permits/building_permit_forms_applications_fees.php	28	356	267	0:02:39	143	51.75%	44.66%
/departments/building_inspections/online_inspection_requests_and_r	29	352	281	0:02:08	111	63.06%	63.07%



Town of Smithfield

Isle of Wight County Museum



July 2021 Report

J.L. England, Museum Director

Notable

- **COVID-19 PANDEMIC.** The museum was closed from March to July 2020. Now open for visitors, these protocols remain in place:
 - Staff and visitors are not required to wear a mask if they are fully vaccinated.
 - A hand sanitizer station was installed at the museum's entrance. A service company refills it each month.
 - Staff regularly cleans and documents sanitizing of high-touch surfaces.
- Volunteer hours: 76
- The museum was closed on Sunday, July 4.
- Staff prepared and submitted a grant application for \$10,000 for the **Virginia Tourism Corporation Recovery Marketing Leverage Program** in June. We did not receive funding for this project.

- In the spirit of **If You Give a Mouse A Cookie**, Isle of Wight County Public Works was asked to replace a burnt light bulb in the museum's main gallery. To replace the light, Public Works had to bring in a lift, but it would not fit around the half-walls in the Sprigg Wing without lopping off 6 inches of two sections of wall. This necessitated wall removal and repair, floor repair and painting. Public Works sailed through the project with grace and skill, and we now have LEDs in the main gallery. They also



sprayed the museum's exterior with Wet&Forget. We expect that Mother Nature will clean up the building in due time.

- Isle of Wight County IT installed a new Snap server in the museum. They also installed a WiFi access point on the side of the building. Getting online when visiting the museum or the Smithfield Farmers' Market is now technologically easier for guests.



- Maggie Colangelo, a student at VCU, worked in conjunction with Dr. Bernard Means of VCU's Virtual Curation Laboratory to create a one-page comic of the World's Oldest Ham. The comic was revealed for the Ham's 119th birthday. It garnered a lot of media attention and has been added to several items in the gift shop.

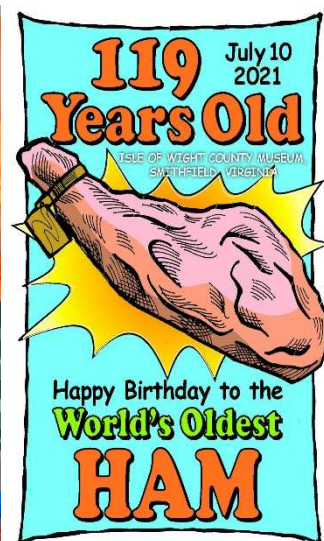


Isle of Wight County Museum 103 Main Street Smithfield

- Visitation: 856
- Special Events
 - **July 9. NIGHT AT THE MUSEUM: The World's Oldest Ham's Birthday Sleepover.** 6-7 p.m. Calling all well-loved teddy bears, dogs, unicorns and hippos for a NIGHT AT THE MUSEUM! The World's Oldest Ham's birthday is tomorrow, and he'd like nothing more than to have an evening of fun with some of his friends. Kids are encouraged to put on their PJs and bring their favorite stuffed animal or doll to the museum. Museum staff will read a bedtime story or two before our special guests are tucked in. Kids will head home, but their stuffed animal friends will stay the night. Pick up the overnight guests on the morning of the World's Oldest Ham's birthday while hearing about everyone's adventures. Representatives and books from Blackwater Regional Library will also be here to help us celebrate. 15 participants.



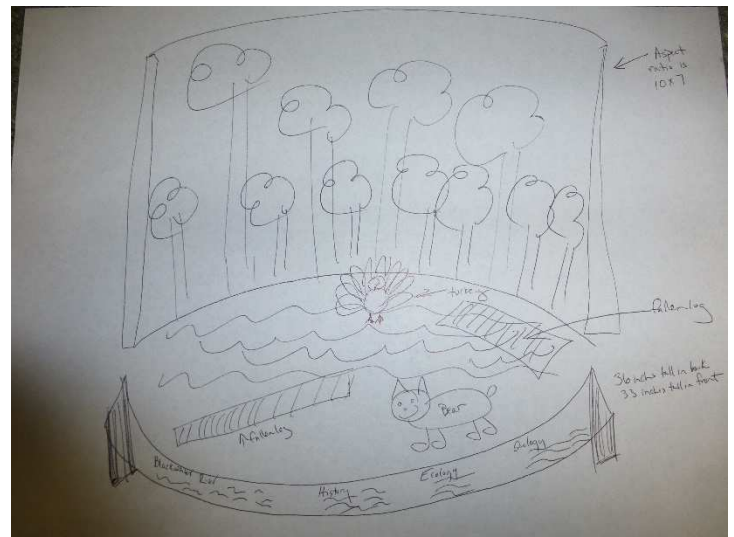
- **July 10. The World's Oldest Ham's 119th Birthday.** 1-3 p.m. The world's oldest ham turns 119. 119 is the atomic number of ununennium, the South Korean emergency call number and a 24.48 mile-long highway in Japan. More importantly, 119 is a good excuse for cake. Join us in this annual tribute to the birthday boy. Representatives and books from Blackwater Regional Library will also be here to help us celebrate. (Special note: There was a power failure in downtown Smithfield this day for 12 hours. The party proceeded as scheduled with safety precautions.) 49 guests.



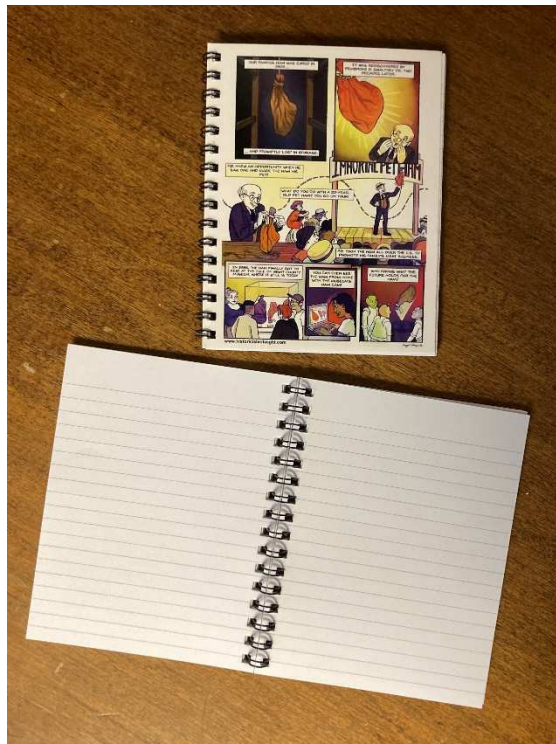
- **July 17. Battle of Smithfield Walking Tour.** 2 p.m. Meet your guide at the museum for a brief overview of this Civil War battle. Afterwards, program participants will walk to several sites along Main Street and Church Street to note the locations of significant events from January 30 to February 2, 1864. 12 guests.
- Participation in the Blackwater Regional Library's StoryWalk program which runs through Aug. 8.
- **Behind These Walls**
 - People, objects and places all tell stories, and it is the history of a community that shows its unique character. This video series allows some of the county's most interesting structures to share their stories. This project launched in October 2020. Highlighted this month was **Six Oaks** and the **Isle of Wight County Museum**. View all episodes here: www.historicisleofwight.com/behind-these-walls.html
- **Livestreaming Events.** We continue to connect to visitors, supporters, fans and the community via social media. Our livestreaming tours and programs on Facebook are driving traffic and enhancing interaction on our sites. Events this month, still viewable in the videos section of our Facebook page, include:



- **July 1. LIVE at 12:05: National Zip Code and National Postage Stamp Day.** Curator Mike Holtzclaw discusses all things mail-related in our country store exhibit.
- **July 6. LIVE at 12:05: The World's Oldest Ham's Upcoming Birthday Party and Sleepover.** Curator Mike Holtzclaw discusses the upcoming weekend fun related to the World's Oldest Ham's 119th birthday.
- **July 8. LIVE at 12:05: World's Oldest Ham Comic by Maggie Colangelo.** Maggie Colangelo, a student at VCU, worked in conjunction with Dr. Bernard Means of VCU's Virtual Curation Laboratory to create a comic of the World's Oldest Ham. It is EPIC! View this interview with Maggie and Dr. Means to learn more and to see the comic. We will post a banner of the comic next to the Ham tomorrow in honor of his 119th birthday. And in the next few weeks, we'll be adding a few things to our gift shop with Maggie's amazing artwork.
- **July 13. LIVE at 12:05: Concept Art for Comics, Exhibits and Projects.** Director Jennifer England shows off some of the museum's concept art and discusses the taking of a project from idea to completion. Read more about the concept art behind the World's Oldest Ham's new comic strip courtesy of Virtual Curation Laboratory here: <https://bit.ly/36AhHig>.



- **July 15. LIVE at 12:05: Two Walking Tours This Weekend.** It's not too early to plan your Saturday. Join us for a walking tour of Fort Huger at 10 a.m. and a 2 p.m. lecture and walking tour about the 1864 Battle of Smithfield at the museum.
- **July 20. LIVE at 12:05: Happy Lollipop Day from the Museum's 1930s Lollipop Tree Pug.** Have a sweet day by celebrating all things lollipop at the museum. Our discussion today includes a fun project idea from our friends at Virtual Curation Laboratory.
- **July 22. LIVE at 12:05: Bank Vault Secrets.** Bank robbers in the early 20th century thought that with enough preparation, they could foil a bank vault. The makers of bank vaults were one step ahead of them.
- **July 27. LIVE at 12:05: Fishing Weirs.** A discussion of fishing using a weir.
- **July 29. LIVE at 12:05: Pan Ham Photo Contest.** Director Jennifer England discusses our annual Pan Ham photo contest. Send in your entries by September 15. For more information: <https://bit.ly/3BV7HhZ>.
- **Groups/Tours/Programs**
 - July 1. London Bridge Church, Virginia Beach. 28 guests.
- **Gift Shop**
 - An annual inventory was taken and sent to the Town's Budget&Finance Department.
 - Additions to the gift shop include HAM stickers, postcards and notebooks with Maggie Colangelo's ham comic and the replenishment of wooden Christmas ornaments, peanut coffee, 3-legged pigs and a book by Sonja McGiboney.



- Exhibit/Project Update
 - **English Telephone Box.** The phone box in front of the Bank of Southside Virginia belongs to the Isle of Wight County Museum. It is in need of repairs, media blasting and paint. Dishman Fabrications LLC of Yorktown has taken delivery of the phone box to their shop for the work. Anticipated replacement is 2021.
 - **Civil War Trails.** Three new signs for Main Street, Fort Boykin and Fort Huger have been submitted. Awaiting approval, design and installation.
 - **Steamboats & Life on the Water.** In progress.
 - **Online Exhibits Under Development:** Vietnam War Veterans in Isle of Wight County, Unsung Heroes of Isle of Wight County.
 - **Unusual Objects.** New exhibit under development.
 - **Local Treasures.** This exhibit concept will display the private collections of Isle of Wight County residents and/or those with a connection to the area. Items will be on display for several months in the museum. Applications to participate in this program will be available by September 1.
- Artifacts
 - Additions to the collection this month include a sythe, a 1940 Philco radio console and photographs.
- Staff Training and Requirements
 - July 14. How Do You Determine Reasonable Suspicion for Drug and Alcohol Testing? Hosted by Virginia Risk Management Association.

Financials

• Gift Shop Sales (including tax):	\$ 2,038.41
• Donations:	\$ 300.00
• Admission:	\$ 1,218.00
• Program/Lecture Fees:	\$ 0.00
Total Monthly Deposit:	\$ 3,556.41

Social Media/Online Presence

- Visit our website at www.historicisleofwight or www.hamcamva.com.



- **LIVE at 12:05.** Each Tuesday and Thursday, we host pop-up broadcasts on the museum's Facebook page. These programs were seen on the Ham Cam, but since

COVID-19, programs and livestreaming from Facebook make these programs more mobile. Our segments – shot in the museum or at any of our historic sites - highlight events at the museum, announcements or artifacts from our collection. Tune in each Tuesday and Thursday at 12:05 p.m. on the museum's Facebook page to learn a bit about local history.

- **Facebook:** Isle of Wight County Museum: 2,756 likes and 3,000 followers. Daily posts.

- **Facebook:** World's Oldest Ham: 191 likes and 197 followers. Semi-weekly posts.
- **Twitter.** @WorldsOldestHam. The world's oldest ham has his own account. 1,144 followers.
- **Instagram.** @Isleofwightcountymuseum. 765 followers.
- **Google Reviews.** 4.6/5 overall rating.
- **TripAdvisor.** 4.5/5 star overall rating.
- **Yelp.** 4.5/5 star overall rating.
- **Foursquare/Swarm.** 7.3/10 rating.

Media Coverage/Promotion/Advertising/Lobbying

- Various pieces in area publications to include calendars and events.
- **July 2. *Virginian-Pilot.*** Article: 51 things to do while living in — or visiting — the Hampton Roads area - <https://www.pilotonline.com/life/vp-db-visit-hampton-roads-gallery-20210702-k6m4xdah3jctpcx2z74a6mcmbi-photogallery.html>.



World's Oldest Ham @Worldsoldestham · Jul 2

This is the best list!
(And not just because I'm #1.)
[#HamptonRoads](#) [#BUCKETLIST](#)



51 things to do while living in — or visiting — the Hampton Roads area
So you have friends and family who are vaccinated and rolling in like a hurricane-whipped tide to visit. What is there to do with them beyond ...
[pilotonline.com](https://www.pilotonline.com)

- **July 8. *Virginian-Pilot.*** Editorial: Opinion: Marvelous Hampton Roads - <https://www.pilotonline.com/opinion/editorials/vp-ed-editorial-hampton-roads-rules-0709-20210708-io7zosb4zrf3beaskozqc746im-story.html>.
- **July 10. Virtual Curation Laboratory.** Blog post: Celebrating the Birthday of the World's Oldest Ham with Sequential Art - <https://vcuarchaeology3d.wordpress.com/2021/07/10/celebrating-the-birthday-of-the-worlds-oldest-ham-with-sequential-art/>.



- **July 12. 12NewsNow.** Newscast mention of the World's Oldest Ham's 119th birthday.
- **July 13. Yahoo Finance.** Article: Smithfield Foods stops slaughtering pigs at U.S. hometown plant - <https://finance.yahoo.com/news/smithfield-foods-stops-slaughtering-pigs-213415398.html>.
- **July 14. *Smithfield Times*.** Article: VCU student creates 'world's oldest ham' comic; Second front feature: Happy 119th Birthday Ham.
- **July 16. Virginia Commonwealth University.** Article: The subject of a VCU student and professor's new comic? The world's oldest ham. - <https://news.vcu.edu/article/2021/07/the-subject-of-a-vcu-student-and-professors-new-comic-the-worlds-oldest-ham>.
- **July 17. NPR's *Wait Wait Don't Tell Me!*** Weekly radio show. Quiz question during episode titled: 'Hamilton' Star Phillipa Soo Plays Not My Job - <https://www.npr.org/transcripts/1017002021?fbclid=IwAR05NuPv2UFtIKzx0bnKizkio7zLmRYthQyVxnTHnkYg44vggAsTQvlgqgw>.
- **July 28. *Smithfield Times*.** Nomination for the Smithfield Times 2021 Hammy Awards in multiple categories: Fort Boykin and Fort Huger for BEST HISTORIC SITE, Fort Boykin for BEST SCENIC SPOT, Isle of Wight County Museum for BEST ATTRACTION; Isle of Wight County Museum for BEST MUSEUM, Fort Huger for BEST TOURIST SPOT.



Outreach Lectures & Events

- July 6. Isle of Wight County Parks and Recreation Summer Blast Camp at Carrollton Elementary School. Program theme: Pigs. 44 students.
- July 7. Isle of Wight County Parks and Recreation Summer Blast Camp at Windsor Town Center. Program theme: Pigs. 25 students.
- July 15. Hampton Roads Civil War Roundtable, Virginia Beach. 45 guests.
- July 27. Isle of Wight County Parks and Recreation Summer Blast Camp at Carrollton Elementary School. Program theme: Pine Trees and Lumber. 37 students.
- July 28. Isle of Wight County Parks and Recreation Summer Blast Camp at Windsor Town Center. Program theme: Pine Trees and Lumber. 37 students.



Windsor Castle 705 Cedar Street, Smithfield

- These reviews were posted regarding guided tours offered at the site last month:
 - **Reviewed by:** Pat Hyde. Your interpreter was excellent--very knowledgeable and spoke on a level appropriate for all of the attendees. She gave everyone plenty of time at each area of the tour and gave a very humorous and interesting talk.
 - **Reviewed by:** Anthony Duncan. Jenifer, was well informed, and presented the material so that it was interesting and easily understood. Thank You!

Fort Boykin 7410 Fort Boykin Trail, Isle of Wight County

- No updates.

Fort Huger 15080 Talcott Terrace, Isle of Wight County

- **July 17. Walking Tour of Fort Huger.** 10 a.m. Visit this Civil War fort and learn the significance of this gateway to the Confederate capital. Tour meets at Fort Huger. 16 guests.

Nike-Carrollton Park 13036 Nike Park Road, Carrollton

- **July 31. Walking Tour of Nike Park.** 2 p.m. Visit one of the Cold War's few surviving Army Air-Defense Posts. Local historian Albert Burckard, along with former missile mechanic Ira Abbott, hosts a short presentation and a walking tour of this site which contains the original barracks, mess hall, administration and recreation building, officer/non-commissioned officer family housing, fueling area and underground missile magazines. Event begins in the Recreation Hall (former soldier barracks) at Nike Park. 12 guests.

Boykin's Tavern, 1820 Clerk's Office & Isle of Wight County Court House Complex 17146 Monument Circle, Isle of Wight County

- Boykin's Tavern Visitors: 0
- **July 31. Walking Tour of the Isle of Wight Courthouse Complex.** 10 a.m. Join us as we explore this 19th, 20th and 21st century site and share the story of its beginnings as well as a few tales of capers and duels. This tour begins and ends at Boykin's Tavern. 6 guests.

Meetings

- July 13. Christ Episcopal Church, Town of Smithfield and Smithfield Tourism. A discussion of the Great Fire of 1921 commemoration event.
- July 20. Riverside Regional Hospital Public Outreach.
- July 21. Virginia Museum of History and Culture History Day Planning Meeting.
- July 21. 1750 Courthouse.
- July 28. First Gravel Hill Baptist Church, Smithfield.

Safety

- July 21. Town of Smithfield Safety Committee.

Selections from Our Website and Social Media



World's Oldest Ham @Wor... · 7/8/21 ***

Two words:

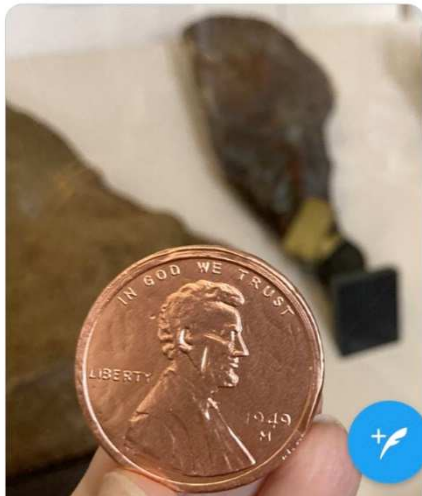
#AlligatorLoki 🐊



World's Oldest Ham @Wor... · 7/15/21 ***

Find a penny.
Pick it up.
If near a ham,
It is good luck.

#poetry #pennywise
#ThursdayMotivation



July 20

Our volunteer Isaac Hostetler, a rising junior at the University of Minnesota, has been assisting us with the scanning of photographs.

ISSUE:

Consideration of Items for 2022 Legislative Priorities

BACKGROUND:

Staff will briefly review and discuss the County's proposed legislative strategy and requests the Board provide any suggested items for inclusion in the 2022 Legislative Agenda.

Items previously included in the list of legislative priorities are:

- Education Funding Support from the Commonwealth
- Exemption of State Revenue Recovery for Western Tidewater Regional Jail
- Limited Residential Lodging Act
- Unfunded Mandates
- Transportation Funding
- Proffer/Impact Fee Legislation
- Assistance to Broadband Internet
- Additional Sales Tax for Educational Purposes
- Support for HB1052 - Provision of Telecommunications Services
- Support for Second Amendment

BUDGETARY IMPACT:

None

RECOMMENDATION:

Per the Board's discussion and direction.

ATTACHMENTS:

Description	Type	Upload Date
Legislative Priorities - 2021	Backup Material	5/19/2021

PROPOSED 2021 LEGISLATIVE PRIORITY LIST

LOCAL ISSUES

- Education Funding Support from the Commonwealth
- Exemption of State Revenue Recovery for Western Tidewater Regional Jail
- Limited Residential Lodging Act
- Unfunded Mandates
- Transportation Funding
- Proffer/Impact Fee Legislation
- Assistance to Broadband Internet
- Additional Sales Tax for Educational Purposes
- Support for HB1052 - Provision of Telecommunications Services
- Support for Second Amendment

EDUCATION FUNDING SUPPORT FROM THE COMMONWEALTH

ISSUE:

The Joint Legislative Audit and Review Commission (JLARC) has previously produced reports relative to state and local funding of the Standard of Quality (SOQ) for primary and secondary education in Virginia. In this regard, the Isle of Wight County remains concerned about the following issues:

- Localities pay 100 percent of the cost of teachers and other instructional expenses beyond the minimum requirements of the state Standards of Quality, which represented an additional \$3.6 billion in the fiscal year that ended June 30, 2014.
- School divisions spend 70 percent less to operate and maintain facilities than they did 10 years ago. This deferred maintenance will cost localities more in the future.

It is essential for the state to fund fully its constitutional responsibilities and all mandates associated with K-12 public education. Full state funding should be achieved without reduction to other parts of state public education budgets or to the other core services. Should state general funding diminish, local autonomy should be increased and state education mandates reduced.

COUNTY POSITION:

Isle of Wight County supports full State funding for public education, including the Standards of Quality (SOQ) as recommended by the Board of Education, where these recommendations coincide with prevailing local practice; targeted incentive programs; capital and maintenance support; and teacher salaries. Full State funding should be achieved without reduction to other parts of State public education budgets or to other core services. The State must recognize that local school divisions continue to spend billions of dollars above the required local effort.

The County opposes proposals to divert State or local education funds from local school divisions. Major proposed changes to high school graduation standards will require additional resources to implement and those costs must be allocated fairly between the State and localities.

EXEMPTION OF STATE REVENUE RECOVERY FOR WESTERN TIDEWATER REGIONAL JAIL

ISSUE:

In 1999, the Western Tidewater Regional Jail Authority (WTRJA) added a 180 bed housing unit onto its jail facility for the purpose of housing additional Federal inmates. Funding for the 180 bed addition was provided by the member localities of WTRJA and a Cooperative Agreement Program funds from the United States Marshals Service.

In 2005, language was added to the State's Budget Bill which allows the State to recover a large portion of the revenues received for holding Federal inmates, even though the State did not provide any funds for the construction of the addition or for staffing the housing unit.

Previously, the WTRJA received a partial exemption from the State's Federal Overhead Recovery language in the Budget Bill which prevented the State from taking any revenue for the first 76 Federal inmates; however, Isle of Wight County believes WTRJA is entitled to a full exemption.

COUNTY POSITION:

Isle of Wight County is requesting the General Assembly adopt legislation to provide a full exemption to the Western Tidewater Regional Jail Authority from the State's Federal Overhead Recovery language in the Budget Bill.

LIMITED RESIDENTIAL LODGING ACT

ISSUE:

The Limited Residential Lodging Act (the Act) allows persons to rent out their primary residences or portions thereof for charge for periods of less than 30 consecutive days or do so through a hosting platform. Localities are preempted from adopting ordinances or zoning restriction prohibiting such short-term rentals, but authorized to adopt ordinances requiring persons renting their primary residences to have a minimum of \$500,000 of liability insurance, prohibiting persons from renting their primary residences if they fail to pay applicable taxes, and requiring persons renting their primary residences to register with the locality. A hosting platform must register with the Department of Taxation to collect and remit all applicable taxes on behalf of the property owner using the hosting platform. The bill defines "limited residential lodging," "booking transaction," and "hosting platform" and provides for penalties for violations of the Act. The bill contains a reenactment clause and directs the Virginia Housing Commission to convene a work group to further study the issues presented in the bill and make recommendations for consideration by the 2017 Session of the General Assembly.

COUNTY POSITION:

The General Assembly should adopt legislation that provides localities the ability to ensure the safety, well-being and use of property by persons renting properties, as well as adjacent and neighboring property owners.

Isle of Wight County is **opposed** to any legislation that would exempt short-term rental rooms or entire residences through booking platforms such as AirBnB from local zoning regulations.

UNFUNDED MANDATES

ISSUE:

Unfunded mandates placed on localities by the State have detrimentally affected local tax rates and the ability of local governments to address local needs and priorities.

There are many programs required by the State to be implemented at the local level. Several of these programs are inadequately funded or not funded at all by the State. Unfunded mandates place a financial burden on localities to implement those programs. The problem is further exacerbated when existing funding from the State to provide programs is unexpectedly reduced or eliminated, but the requirement to provide the program still exists.

When funding for a mandated program is altered, the mandate should be suspended until full funding is restored. When legislation with a cost to localities is passed by the General Assembly, the cost should be borne by the Commonwealth, and the legislation should contain a sunset clause providing that the mandate is not binding on localities until funding by the Commonwealth is provided.

The General Assembly has previously adopted legislation mandating that local governments fund the Line of Duty Act (LODA) as a means of providing public safety personnel with death or disability benefits resulting from the performance of their duties.

Local governments had no input into the design of the LODA program, but are required to fund the program now that cost have exceeded what the State wants to pay for. **This is an unfunded mandate.**

Per the provisions of Section 3.2-6553 of the Code of Virginia, Isle of Wight County was required to compensate a citizen \$11,400 for livestock killed by dogs. No funding was provided for this requirement, nor is there a mechanism for reimbursement from the State.

COUNTY POSITION:

The County requests that the General Assembly adequately fund the State's share for required programs that must be implemented at the local level.

The County of Isle of Wight requests that the General Assembly adopt legislation to amend the Code of Virginia to make LODA coverage optional at the local level or provide local governments the option to only pay basic death benefits under LODA.

Additionally, LODA should be fully funded by the State and administration of the program should fall under the State Worker's Compensation Commission, not the State Comptroller's Office.

The County requests that the General Assembly adequately fund the State's share for required programs that must be implemented at the local level and/or eliminate the service requirement of the mandate.

TRANSPORTATION FUNDING

ISSUE:

Isle of Wight County appreciates the funding provided through HB 2313 (2013), which was a significant step towards addressing the transportation needs of the Commonwealth; however, it did not fully address the needs of Virginia's highway system, where more funding is needed in the immediate future for our roadways, especially secondary roads. This shortfall in transportation funding is evident by the fact that the amount of funding available for "Smart Scale" for the FY 2018-2023 SYIP was approximately 1/8 of the amount requested for proposed projects.

COUNTY POSITION:

The General Assembly should take the appropriate actions necessary to restore funding for the Six-Year Secondary Road Plan to pre- recession levels, adjusted for inflation.

The General Assembly should closely monitor and evaluate the implementation of "Smart Scale" and all other processes employed in recent years for distributing transportation funds.

Isle of Wight County supports a fuel tax floor to ensure sufficient funding to address transportation construction and maintenance needs throughout the Commonwealth.

PROFFER/IMPACT FEES

ISSUE:

Many localities in the Commonwealth have used voluntary proffers as a means of ensuring that the impacts of new residential developments on public infrastructure and public services are not borne solely by existing residents of the impacted community.

In 2016, the General Assembly adopted legislation that provides that *no locality shall (i) request or accept any unreasonable proffer in connection with a rezoning or a proffer condition amendment as a condition of approval of a new residential development or new residential use or (ii) deny any rezoning application or proffer condition amendment for a new residential development or new residential use where such denial is based in whole or in part on an applicant's failure or refusal to submit an unreasonable proffer or proffer condition amendment.*

During the 2019, language was added to clarify that nothing should be interpreted to prohibit communications between an applicant or owner and the locality or to prohibit presentation, analysis, or discussion of the potential impacts of new residential development or other new residential use on the locality's public facilities.

COUNTY POSITION:

Isle of Wight County supports changes to the conditional zoning law to allow greater flexibility in the process for determining impacts (operational and capital) to be addressed when considering an application for development. Isle of Wight County also supports legislation that grants localities additional tools to adequately meet increasing needs for public services driven by new development without burdening current residents with the cost of new growth through increased real estate taxes. Such additional tools may include broad impact fee authority for all counties, and adequate public facilities provisions.

ASSISTANCE FOR BROADBAND INTERNET

ISSUE:

High-speed internet access is critically important as a means of communications, education, and commerce. Broadband is wide bandwidth data or internet transmission. The availability of high-speed internet has become an essential resource for public and private agencies and citizens in general; however, Isle of Wight County, like many communities, has limited infrastructure and broadband access.

Communities with widespread broadband access have a competitive advantage over those communities lacking broadband. State and federal assistance to underserved communities would potentially help to “level the technological playing field” across the Commonwealth and give businesses and citizens the opportunity to compete in the global economy.

COUNTY POSITION:

Isle of Wight County urges the Commonwealth and the Federal Government to assist communities in their efforts to deploy universal affordable access to broadband for all areas, particularly in underserved and rural areas. Additionally, the County opposes mandates that further limit or restrict local land use authority for the siting of telecommunications infrastructure or result in a negative fiscal impact to county budgets.

ADDITIONAL SALES TAX FOR EDUCATION PURPOSES

ISSUE:

The Code of Virginia authorizes “the qualifying locality” to impose an additional local sales and use tax at a rate not to exceed one percent, as determined by the governing body, if initiated by a resolution of the local governing body and approved by the voters at a referendum. The bill requires the governing body to specify in the enacting ordinance the time period, not to exceed 20 years, for which the tax would be imposed. Revenue from the tax shall be used solely for capital projects for new construction or major renovation of schools in the locality enacting the tax.

The bill removes the limit on the amount that “the qualifying locality” may appropriate to an incorporated town that has not complied with the provisions of its charter relating to the elections of local officials. Under current law, such amount is limited to the amount the town would have received from local sales and use tax for educational purposes if such election had been held.

In the Code of Virginia, § 58.1-602, “qualifying locality” currently means Halifax County or Gloucester County.

COUNTY POSITION:

Isle of Wight County urges the General Assembly to adopt legislation to amend the Code of Virginia (§ 58.1-602) to add “Isle of Wight County” as a qualifying locality for the purpose of imposing an additional local sales and use tax at a rate not to exceed one percent, as determined by the governing body to be used solely for capital projects for new construction or major renovation of schools.

PROVISION OF TELECOMMUNICATIONS SERVICES

ISSUE:

During the 2020 General Assembly Session, the General Assembly considered, but did not approve H.B. 1052. The proposed legislation would amend the Code of Virginia to authorize any locality to provide any telecommunications service, including cable television services, Internet, broadband, telephone service, and wireless Internet service, within its boundaries, after holding a public hearing, adopting a resolution, and obtaining approval from the State Corporation Commission. The measure would also eliminate existing provisions that (i) prohibit cross-subsidization of such services, (ii) require feasibility studies, (iii) prevent a locality from charging less than an incumbent provider, and (iv) limit the types of localities, by population and whether they provide electric utility service, that may qualify to offer such services.

COUNTY POSITION:

Isle of Wight County urges the General Assembly to adopt legislation consistent with the provisions outlined in H. B. 1502 to authorize any locality to provide any telecommunications service, including cable television services, Internet, broadband, telephone service, and wireless Internet service, within its boundaries, after holding a public hearing, adopting a resolution, and obtaining approval from the State Corporation Commission.

AFFIRMATION OF SECOND AMENDMENT RIGHTS

ISSUE:

The Second Amendment to the United States Constitution was ratified on December 15, 1791 and provides for the “Right to Bear Arms”. It establishes that “A well regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed”.

Article I, Section 13, of the Constitution of Virginia provides “That a well regulated militia, composed of the body of the people, trained to arms, is the proper, natural, and safe defense of a free state, therefore, the right of the people to keep and bear arms shall not be infringed; that standing armies, in time of peace, should be avoided as dangerous to liberty; and that in all cases the military should be under strict subordination to, and governed by, the civil power.”

The Isle of Wight County Board of Supervisors has previously adopted a resolution declaring Isle of Wight County as a “Constitutional County” which affirms its support of the rights ensured and protected by the Constitutions of the United States and Virginia. In this regard, it is the right of the people to keep and bear arms to defend life, liberty, and property as well as to derive benefit from safe forms of firearms recreation, hunting, and shooting using all types of firearms allowable by the United States Constitution.

COUNTY POSITION:

Isle of Wight County opposes the enactment of any legislation that would unconstitutionally infringe upon the right of law-abiding citizens to keep and bear arms. The County further urges the General Assembly to support that right.

ISSUE:

Resolution in Support of the 2022 Virginia Technology Initiative Grant Application

BACKGROUND:

The Board of Supervisors has previously received information relative to the County's efforts to pursue 2022 Virginia Technology Initiative (VATI) Grant program funding to assist with broadband expansion efforts.

The General Assembly recently approved an appropriation of \$479 million to the Department of Housing and Community Development to support broadband access managed and awarded through the VATI grant making process; however, the agency may adjust the criteria to reflect the provisions established by the U.S. Department of the Treasury's rules and regulations regarding the Coronavirus State and Local Fiscal Recovery Funds established under the American Rescue Plan Act.

Staff will provide an update relative to the proposed grant applications.

BUDGETARY IMPACT:

TBD

RECOMMENDATION:

Adopt resolution in support of the 2022 VATI Grant Program application.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	8/5/2020
2022 VATI Guidelines and Criteria	Backup Material	8/11/2021

**RESOLUTION IN SUPPORT OF A VIRGINIA
TELECOMMUNICATIONS INITIATIVE GRANT TO PROVIDE
BROADBAND SERVICE IN ISLE OF WIGHT COUNTY**

WHEREAS, high-speed broadband connectivity is a necessity for families and businesses attempting to access a wide array of services including, but not limited to, education, healthcare, e-commerce, banking, communication, etc.; and,

WHEREAS, a significant portion of the 15,000 homes and 2,000 businesses in Isle of Wight County are underserved or unserved relative to reliable high-speed broadband internet service; and,

WHEREAS, the Board of Supervisors of Isle of Wight County is committed to providing local match funding sufficient to support implementation of the broadband project.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED that the Board of Supervisors of the County of Isle of Wight, Virginia authorizes the submission of a Virginia Department of Housing and Community Development Virginia Telecommunications Initiative Grant application.

BE IT FURTHER RESOLVED that the County Administrator is authorized to sign and submit the appropriate documents for the submittal of the Virginia Telecommunications Initiative Grant proposal and any subsequent contract documents necessary to satisfy program requirements.

Adopted this 6th day of August, 2020.

Joel C. Acree, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney

2022 Virginia Telecommunication Initiative (VATI) Program Guidelines and Criteria



Erik C. Johnston
Director

Tamarah Holmes, Ph.D.
Director, Office of Broadband

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Background

The digital divide – the lack of universal broadband coverage – is not only a technology issue; it is essential infrastructure for modern community and economic development. Broadband availability promotes sustainability and growth of communities by providing access to health care, particularly through the introduction of telemedicine, which improves the local workforce, provides increased educational opportunities through distance learning, and encourages an entrepreneurial economy where new and existing home-based and small businesses are able to compete globally.

Disconnected communities continue to struggle to retain existing businesses due to slow, sporadic, or limited broadband services. Since the vast majority of businesses rely on the internet to perform business functions such as online banking, e-commerce transactions (i.e. sales and online payment processing), market development (i.e. online ads, websites, bulk-email, etc.), customer service through online chat or emails and internal/external communication, broadband connectivity is vital to the performance of businesses of all sizes. Broadband is a necessity in the twenty-first century economy.

Additional guidance and questions regarding project development or about the VATI, guidelines and criteria should be directed to:

Tamarah Holmes, Ph.D. Director, Office of Broadband

tamarah.holmes@dhcd.virginia.gov
(804) 371-7056

Chandler Vaughan, Broadband Policy Analyst

chandler.vaughan@dhcd.virginia.gov
(804) 801-7124

VATI email address

vati@dhcd.virginia.gov

Please refer questions regarding your application submittal through CAMS to
vati@dhcd.virginia.gov

Summary of Proposed Changes to the 2022 VATI Guidelines and Criteria

Eligible Applicants Overview

Notwithstanding program requirements that applications include a private-sector internet service provider as the co-applicant, the Fiscal Year 2022 round of the Virginia Telecommunication Initiative (VATI) will implement a one-year pilot program in which public broadband authorities may apply directly for VATI funds without investment from the private sector. Such awards, in sum, shall not exceed 10 percent of total available VATI funds in FY2022. Applications submitted without a private sector co-applicant will be evaluated alongside other applications.

Eligible Areas

- For a **wireline project**, a proposed project area is considered eligible if 10 percent or fewer of serviceable units have access to service with no special construction costs from any provider as of the date of the application.
- For a **wireless project**, a proposed area is considered eligible if 25 percent or fewer of serviceable units have access to service with no special construction costs from any provider as of the date of the application. Passings with RSSI below -90dbm are not eligible to be included in a VATI application.

Applicants are strongly encouraged to include passings in application areas that have special construction costs (see definitions for more detail) for low to moderate income residents, as these locations will become increasingly more difficult to connect outside of the VATI application process. These passings include properties where the location has an extended setback from the public right of way beyond the maximum distance between a network access point and the home or business allowed by the co-applicant.

Federal Funding

Rural Digital Opportunity Fund

Areas with service by satellite providers are not considered served under VATI definitions. Therefore, Rural Digital Opportunity Fund (RDOF) areas preliminarily awarded to satellite internet service providers will not be considered as overlap and are allowed to be included in VATI applications.

On December 7, the Federal Communications Commission announced preliminary results of the Phase 1 RDOF auction. To a far greater extent than previous Federal Communication Commission (FCC) auctions, RDOF delivered lower than anticipated level of funding to internet service providers, presenting challenges in their ability to deliver services. To accelerate broadband access in RDOF awarded areas, passings in those areas may be included in VATI application to cover a portion of the infrastructure needed to reach RDOF awarded areas. All RDOF passings included in a VATI application that is awarded funding must be provided access to broadband service within the VATI contractual period. RDOF passings may not exceed VATI passings in the application.

DHCD reserves the right to waive this requirement on a case-by-case basis in instances where this may be impractical in an application. For example, in some localities RDOF locations may outnumber remaining unserved passings that are eligible for VATI. The internet service provider co-applicant must provide a detailed explanation if RDOF passings exceed VATI passings in the application. Any applicant who anticipates RDOF passings exceeding VATI passings should contact the DHCD staff early during project development for technical assistance.

Combining RDOF with VATI

Due to the timing of the release of the final 2022 VATI guidelines and the FCC issuing the Phase I RDOF final long-form results, areas preliminarily awarded RDOF, regardless of bidder, are eligible to be included in a VATI application. RDOF awardees who are not the VATI co-applicant may challenge an application that includes all, or portions of their final RDOF awarded area. If the challenge is determined to be credible, the applicant will be required to remove the area(s) that overlap from their application. The challenging RDOF awardee must commit to providing broadband access in the challenge area(s) within 3 years of the announcement of FY 2022 VATI awards and will be required to enter into a Memorandum of Understanding (MOU) with the VATI applicant committing to construct the removed area(s). Please note; if DHCD determines that a challenge is credible on the basis of a final RDOF award and the RDOF awardee has committed to constructing the challenges area and later defaults, they are prohibited from submitting future VATI applications for that challenged area, unless a unit of local government applicant formally expresses intent in partnering with the defaultee on a future VATI application(s) in that area.

RDOF areas that are not included in the long-form results are considered unserved and fully eligible for VATI funding. If RDOF areas awarded to an internet service provider other than the VATI applicant are included in a VATI application, but not challenged by the RDOF awardee, those will be considered as unserved and scored as such.

If awarded funding, the co-applicant internet service provider must enter into an agreement with DHCD to provide broadband access to an equal number of passings outside of the VATI area, ahead of their RDOF milestone for completion percentage within 3 years of the announcement of the FY2022 VATI awards. Extensions may be considered for these accelerated RDOF areas that encounter delays due to circumstances outside of the applicants' control. Contact DHCD staff for all questions regarding project scope.

Example Scenario

If an internet service provider (ISP) won 1000 RDOF locations, and had to complete 400 of those by year 3, if 200 RDOF passings are accelerated due to VATI funding, the awarded ISP must have completed 600 passings by year three, barring any agreed contract extensions related to extenuating circumstances.

Leveraging RDOF in achieving Universal Coverage

If RDOF areas are included in a VATI application and that application achieves universal coverage in the county, or counties, each RDOF passing included in that VATI application will be awarded $\frac{1}{2}$ of the scoring value of a VATI passing. If multiple applications are submitted with different co-applicants and those applications cumulatively reach universal coverage, RDOF locations included in those applications will be awarded at $\frac{1}{2}$ the scoring value of a VATI passing. If RDOF is included in a VATI application and does not achieve universal coverage in a county, or counties but is part of a universal plan, each passing in the application will be awarded $\frac{1}{4}$ of the scoring value of one VATI passing. RDOF may not be included in a VATI application if it does not achieve universal coverage or is not part of a universal plan. RDOF passing valuations also apply to businesses and community anchor institutions in RDOF awarded areas in the VATI application.

To account for the potential of supplemental action by the Federal Communications Commission in regards to the results of Phase I RDOF auction, DHCD reserves the right to update the guidelines accordingly in response to federal rules changes.

Project Financing

Local Government expenditures incurred after June 17, 2020, one year prior to the application open date, are eligible to be included in the application as match funds. Incurred expenses must be related to the proposed VATI project and meet VATI criteria. DHCD staff reserves the right to make administrative determinations on the validity of matching funds and accept a proportion of the funds when necessary.

Demonstrated local government support through contribution of Local Fiscal Recovery Funds delivered to local governments through the American Rescue Plan is strongly encouraged. Local Fiscal Recovery Funds contributed to a VATI application are considered match funds.

Pending state allocation of State Fiscal Recovery Funds through the American Rescue Plan, DHCD reserves the right to determine the source of funds through which awards are made. Non state general fund awards such as this can fund VATI applications and are subject to the rules of the funding source.

Challenge Process

If an incumbent provider serves one side of a roadway, but will not connect the other side, that unserved side of the road is eligible for VATI funding. In these instances, the applicant must prove the incumbent provider will not connect the unserved side of the roadway.

To streamline the challenge process, challengers must provide point and polygon shapefile(s) as defined in this document. In addition, wireless challengers are required to include shapefiles of heat maps indicating received signal strength indicator (RSSI) measures in the challenged area.

Organizational and Management Capabilities

To better define project area(s), all applicants are required to provide point and polygon shapefile(s) as defined in the definitions section of this document. In addition, wireless co-applicants are required to include shapefiles of heat maps indicating projected received signal strength indicator (RSSI) measures in the application area accounting for terrain and peak vegetation. *Note: Point and polygon shapefiles submitted with VATI applications are subject to the Freedom of Information Act and will not be provided FOIA exemption. RSSI measures in the project area(s) are eligible for Freedom of Information Act exemption.*

Definitions

The following definitions were added:

Adjacent- adjoining parcels sharing a roadway, private or public, other than highways or expressways as a common boundary

Point Shapefiles – shapefiles that show each proposed passing in the application area as a singular mapped point, in the application or challenged area containing attribute data showing the addresses of each point.

Polygon Shapefiles - shapefiles delineating the general project area(s).

RSSI - Received Signal Strength Indicator, or RSSI, is an estimated measure of power level that a wireless client device is receiving from an access point or router. See Appendix B for more information.

Special construction costs - one-time fees above normal service connection fees required to provide broadband access to a premise (i.e. service connection drop fee for serviceable units beyond the ISPs set standard length or require nonstandard equipment)

Evaluation Criteria

Category	2021 Points	2022 Points
Project Description and Need	120	85
Project Readiness	60	40
Budget and Cost Appropriateness	70	135
Commonwealth Priorities	50	40
Total	300	300

New and adjusted evaluation criteria include the following:

- Project Description and Need
 - Combine scoring of business and community anchor institution passing to a single, up-to 10-point section in the Project Description and Need category. *Note: Passings of significant impact are still included under Commonwealth Priorities.*
 - Scoring criteria on universal broadband coverage moved from Commonwealth Priorities category to the Project Description and Need category.
 - Reduced scoring cap on percent of project area that serves areas with less than 10/1 speeds
 - Reduced scoring cap on maximum speeds available in the project area
 - Removed the scoring of project overlap. *Note: This does not eliminate overlap allowance of project areas with existing networks.*
- Project Readiness
 - Increased scoring cap of the project management plan
- Project Budget and Cost Appropriateness
 - Moved the scoring of percent of project funded by matching funds from the Project Readiness category to the Project Budget and Cost Appropriateness category.
 - Moved the scoring of passings from Project Description and Need to the Budget and Cost Appropriateness category
 - *Note: Wireline and wireless applications are evaluated against projects of the same technology type in terms of state requested funding per passing.*

Program Description

Administered by the Virginia Department of Housing and Community Development (DHCD), the Virginia Telecommunication Initiative (VATI) enhances the sustainability and growth of communities throughout the Commonwealth by preparing those communities to build, utilize, and capitalize on telecommunications infrastructure. Consistent with the enabling budget language, DHCD will award up to \$49,725,000 in Fiscal Year (FY) 2022 to eligible applicants to provide last-mile services to unserved areas of the Commonwealth. DHCD reserves the right to award any amount to eligible grantees, depending entirely on the quality and quantity of applications received.

The primary objective of VATI is to provide financial assistance to supplement construction costs by private sector broadband service providers, in partnership with local units of government, to extend service to areas that presently are unserved by any broadband provider.

Freedom of Information Act (FOIA)

Pursuant to Section 2.2-3705.6-32 of the Code of Virginia, DHCD has the legal authority with the following information contained in a public record and is exempt from the mandatory disclosure provisions of the Virginia Freedom of Information Act (FOIA): “information related to a grant application, or accompanying a grant application, submitted to the Department of Housing and Community Development that would (i) reveal (a) trade secrets, (b) financial information of a grant applicant that is not a public body, including balance sheets and financial statements, that are not generally available to the public through regulatory disclosure or otherwise, or (c) research-related information produced or collected by the applicant in the conduct of or as a result of study or research on medical, rehabilitative, scientific, technical, technological, or scholarly issues, when such information has not been publicly released, published, copyrighted, or patented, and (ii) be harmful to the competitive position of the applicant.” Applicants wishing to receive FOIA exemption must submit a written request to DHCD and follow the FOIA policy, found on page 21. *Note: Point and polygon shapefiles submitted with VATI applications are subject to the Freedom of Information Act and will not be provided FOIA exemption. RSSI measures in the project area(s) are eligible for Freedom of Information Act exemption.*

Eligible Applicants

Applications must be submitted by a unit of government (Towns, Cities, Counties, Economic Development Authorities/Industrial Development Authorities, Planning District Commissions, School Divisions, etc.) with a private sector internet service provider as a co-applicant. Eligible projects must be owned and operated by the private sector co-applicant. Publicly owned networks are eligible for the program when partnered with a private sector co-applicant, so long as the private sector applicant is serving as the customer-facing internet service provider.

Notwithstanding program requirements that applications include a private-sector internet service provider as the co-applicant, the Fiscal Year 2022 round of VATI will implement a one-year pilot program in which public broadband authorities may apply directly for Virginia Telecommunications Initiative funds without investment from the private sector. Such awards, in sum, shall not exceed 10 percent of total available VATI funds in FY2022. Applications submitted without a private sector co-applicant will be evaluated alongside other applications and thus are not guaranteed an award for any pilot projects.

Selection Process

Awardees will be selected through a competitive application process. Application questions will be focused on the applicant's broadband needs as well as information related to ready-to-construct project(s) needing financial assistance to supplement construction costs. The applicant must demonstrate a readiness to proceed with an awarded project in a timely manner by the required deadline.

Any modifications made to an awarded project will be subject to the VATI challenge process detailed on page 10 if a new project area has been added.

Technical Assistance

DHCD staff is available to provide technical assistance on the development of an application and during the challenge process to units of local government, internet service providers, grant writers, consultants, and all other VATI stakeholders. Please reach out to DHCD staff and consult the broadband toolkit available at www.commonwealthconnect.virginia.gov/broadband-toolkit prior to engaging a private consultant. *DHCD staff strongly recommends engagement of technical assistance throughout project development.*

Universal Coverage

Governor Northam has set a goal for universal broadband coverage throughout the Commonwealth by 2028. To that end, DHCD encourages applicants to ensure all projects either achieve, or are part of a plan to achieve universal broadband for the locality or region. Localities can find resources for developing a universal broadband plan on the Commonwealth Connect website at www.commonwealthconnect.virginia.gov/broadband-toolkit. *DHCD recognizes that due to the nature of wireless projects having an inherent potential of overlap it is strongly encouraged that applicants contact DHCD staff for assistance.* Applicants are discouraged from submitting projects that focus on pockets of density while not including nearby unserved, less dense areas. This tactic, also known as cherry picking, hurts the economics of serving the remaining areas in your community and will ultimately make it more difficult and costly to get all Virginians access to broadband coverage.

Eligible Areas

DHCD will award funding to applicants to provide last-mile services, including middle-mile networks, equipment, or other investments required to deliver last-mile service to unserved areas of the Commonwealth. Unserved areas are defined as having broadband speeds below 25 Megabits per second (Mbps) download and 3 Megabits (Mbps) upload. Areas lacking 10 Megabits per second download and 1 Megabits per second upload speeds will be given significant priority in application scoring.

- For a **wireline project**, a proposed project area is considered eligible if 10 percent or fewer of serviceable units have access to service with no special construction costs from any provider as of the date of the application.
- For a **wireless project**, a proposed area is considered eligible if 25 percent or fewer of serviceable units have access to service with no special construction costs from any provider as of the date of the application. Passings with RSSI below -90dbm are not eligible to be included in a VATI application.

Applicants are strongly encouraged to include passings in application areas that have special construction costs (see definitions for more detail) for low to moderate income residents, as these locations will become increasingly more difficult to connect outside of the VATI application process. These passings include properties where the location has an extended setback from the public right of way beyond the maximum distance between a network access point and the home or business allowed by the co-applicant.

Federal Funding

Applicants must do their due diligence to determine if their proposed VATI project area has in whole or in part been awarded federal broadband funds. These programs include, but are not limited to, Connect America Funds II (CAFII), Reconnect, Community Connect, Alternative Connect America Cost Model¹ (ACAM), and the Rural Digital Opportunity Fund (RDOF). Areas with service by satellite providers are not considered served under VATI definitions. Therefore, RDOF areas preliminarily awarded to satellite internet service providers will not be considered as overlap and are allowed to be included in the VATI application. In the event the VATI co-applicant has been awarded federal broadband funds, they cannot use those funds as matching

¹ Established by the 2016 Rate-of-Return Reform Order, the Alternative Connect America Cost Model (ACAM) delivers funding to provide federally identified locations with broadband access. Deployment speed requirements associated with ACAM funding range, depending on an area's population density, from 4 mbps download and 1 mbps, up to the highest required deployment speed of 25 mbps download and 3 mbps upload. To ensure Virginians have access to high-quality broadband that meets the demands of the 21st century, ACAM-funded connections that do not meet broadband speeds, defined as 25 Mbps download and 3 Mbps upload, are eligible to be included in VATI application areas.

funds. However, they are encouraged to leverage their federal award and apply for VATI funding to extend service to areas beyond those that were awarded federal funds or to accelerate construction of federal awards.

Rural Digital Opportunity Fund

Areas with service by satellite providers are not considered served under VATI definitions. Therefore, Rural Digital Opportunity Fund (RDOF) areas preliminarily awarded to satellite internet service providers will not be considered as overlap and are allowed to be included in VATI applications.

On December 7, the Federal Communications Commission announced preliminary results of the Phase 1 RDOF auction. To a far greater extent than previous Federal Communication Commission (FCC) auctions, RDOF delivered lower than anticipated level of funding to internet service providers, presenting challenges in their ability to deliver services. To accelerate broadband access in RDOF awarded areas, passings in those areas may be included in VATI application to cover a portion of the infrastructure needed to reach RDOF awarded areas. All RDOF passings included in a VATI application that is awarded funding must be provided access to broadband service within the VATI contractual period. RDOF passings may not exceed VATI passings in the application. DHCD reserves the right to waive this requirement on a case-by-case basis in instances where this may be impractical in an application. For example, in some localities RDOF locations may outnumber remaining unserved passings that are eligible for VATI. The internet service provider co-applicant must provide a detailed explanation if RDOF passings exceed VATI passings in the application.

Combining RDOF with VATI

Due to the timing of the release of the final 2022 VATI guidelines and the FCC issuing the Phase I RDOF final long-form results, areas preliminarily awarded RDOF, regardless of bidder, are eligible to be included in a VATI application. RDOF awardees who are not the VATI co-applicant may challenge an application that includes all, or portions of their final RDOF awarded area. If the challenge is determined to be credible, the applicant will be required to remove the area(s) that overlap from their application. The challenging RDOF awardee must commit to providing broadband access in the challenge area(s) within 3 years of the announcement of FY 2022 VATI awards and will be required to enter into a Memorandum of Understanding (MOU) with the VATI applicant committing to construct the removed area(s). Please note; if DHCD determines that a challenge is credible on the basis of a final RDOF award and the RDOF awardee has committed to constructing the challenges area and later defaults, they are prohibited from submitting future VATI applications for that challenged area, unless a unit of local government applicant formally expresses intent in partnering with the defaultee on a future VATI application(s) in that area.

RDOF areas that are not included in the long-form results are considered unserved and fully eligible for VATI funding. If RDOF areas awarded to an internet service provider other than the

VATI applicant are included in a VATI application, but not challenged by the RDOF awardee, those will be considered as unserved and scored as such.

If awarded funding, the co-applicant internet service provider must enter into an agreement with DHCD to provide broadband access to an equal number of passings outside of the VATI area, ahead of their RDOF milestone for completion percentage within 3 years of the announcement of the FY2022 VATI awards. Extensions may be considered for these accelerated RDOF areas that encounter delays due to circumstances outside of the applicants' control. Contact DHCD staff for all questions regarding project scope.

Example Scenario

If an internet service provider(ISP) won 1000 RDOF locations, and had to complete 400 of those by year 3, if 200 RDOF passings are accelerated due to VATI funding, the awarded ISP must have completed 600 passings by year three, barring any agreed contract extensions related to extenuating circumstances.

Leveraging RDOF in achieving Universal Coverage

If RDOF areas are included in a VATI application and that application achieves universal coverage in the county, or counties, each RDOF passing included in that VATI application will be awarded $\frac{1}{2}$ of the scoring value of a VATI passing. If multiple applications are submitted with different co-applicants and those applications cumulatively reach universal coverage, RDOF locations included in those applications will be awarded at $\frac{1}{2}$ the scoring value of a VATI passing. If RDOF is included in a VATI application and does not achieve universal coverage in a county, or counties but is part of a universal plan, each passing in the application will be awarded $\frac{1}{4}$ of the scoring value of one VATI passing. RDOF may not be included in a VATI application if it does not achieve universal coverage or is not part of a universal plan. RDOF passing valuations also apply to businesses and community anchor institutions in RDOF awarded areas in the VATI application.

To account for the potential of supplemental action by the Federal Communications Commission in regards to the results of Phase I RDOF auction, DHCD reserves the right to update the guidelines accordingly in response to federal rules changes.

Multiple Applications

An applicant may submit one application with multiple service providers if the applicant can demonstrate how the providers are collaborating to achieve universal coverage for the locality or region. Service providers may submit an application with more than one unit of local government. Units of local government may submit multiple applications with different service providers and may include project areas that cross-jurisdictional boundaries. Multiple applications that when combined reach universal coverage in a county or region, will be awarded maximum points for universality when scored.

An applicant may include non-contiguous service areas in a single application. If designating more than one service area in a single application, each service area must be clearly delineated, and the required data and budget information must be provided by each service area.

Project Financing

VATI funding shall not exceed 80 percent of the total project cost. Applicants should note that the program is competitive however, and that those projects that bring greater match to the application are more likely to receive higher evaluations scores.

Consistent with VATI's enabling budget language; the private co-applicant must contribute a cash match to the total project cost. If the private co-applicant match is below 10% of total project cost, applicants must provide financial details in their applications demonstrating appropriate private investment in relation to the density and scope of the project. Local Government expenditures incurred after June 17, 2020, one year prior to the application open date, are eligible to be included in the application as match funds. Incurred expenses must be related to the proposed VATI project and meet VATI criteria. DHCD staff reserves the right to make administrative determinations on the validity of matching funds and accept a proportion of the funds when necessary.

Demonstrated local government support through contribution of Local Fiscal Recovery Funds delivered to local governments through the American Rescue Plan is strongly encouraged. Local Fiscal Recovery Funds contributed to a VATI application are considered match funds.

Pending state allocation of State Fiscal Recovery Funds through the American Rescue Plan, DHCD reserves the right to determine the source of funds through which awards are made. Non state general fund awards such as this can fund VATI applications and are subject to the rules of the funding source.

VATI Notice of Application

All applicants are required to issue a VATI Notice of Application detailing their intent to apply for VATI funding no later than July 27, 2021, at 5:00 p.m. Applicants must submit a copy of the VATI Notice of Application to DHCD at: vati@dhcd.virginia.gov. The sample notice is located in Appendix A. VATI Notice of Applications will be posted on DHCD's VATI webpage no later than August 3, 2021.

Challenge Process

Prospective challengers are ***strongly encouraged*** to contact applicants directly and discuss the contested project area before submitting a challenge as project areas can often be re-scoped to remove overlap. Evidence of serviceability must be demonstrated by showing a reasonable number of customers within the area of claimed serviceable units.

Planned service to a proposed project area is eligible for the purpose of a challenge if state or federal funds have been awarded and the provider has committed to providing service to the

areas using these state or federal funds. Areas adjacent to state or federally funded areas may be eligible for a challenge if the challenger demonstrates existing awards will cover the adjacent area. If an incumbent provider serves one side of a roadway, but will not connect the other side, that unserved side of the road is eligible for VATI funding. In these instances, the applicant must prove the incumbent provider will not connect the unserved side of the roadway. The challenger must commit to serving the adjacent areas at speeds equal to or greater than the VATI minimum deployment speed.

DHCD will post electronic copies of all submitted applications to the agency website within five business days after the September 14, 2021 application deadline. Providers wishing to submit a challenge must provide the information required in this section no later than 5:00 p.m. on October 21, 2021. Applicants will be notified if their proposed project area is being challenged by October 28, 2021 at 5:00 p.m. and will have 15 business days from notification of a challenge to provide rebuttal information to DHCD.

Providers wishing to submit challenges on multiple applications must submit a separate challenge for each application. Challenges can be made to portions of a proposed project area without invalidating the entire project. DHCD reserves the right to invalidate a portion(s) of a proposed project area, aggregate challenges by different providers to determine the percentage of serviceable units served in a proposed project area, and invalidate insufficient challenges. Challengers must demonstrate that more than 10% for wireline projects, or 25% for wireless projects, of serviceable units in the project area have access to speeds above 25/3 mbps as of the date of the application or that the application is ineligible as a result of committed state or federal funding subject to the conditions described above.

DHCD must receive all of the information detailed below or the challenge will be deemed incomplete and invalid. Challengers must provide:

1. A signed and notarized affidavit affirming the challenge and attached information is true.
2. Current Federal Communications Commission (FCC) Form 477 or equivalent.
3. Minimum/maximum speeds available in the proposed project area.
4. Number of serviceable units within the proposed project area and provide the speeds those serviceable units are able to receive.
5. Street level data of customers receiving service within the proposed project area.
6. Point shapefiles that show each proposed passing in the challenged area, designated by a singular mapped point, in the challenged area containing attribute data showing the addresses of each point. Polygon shapefiles delineating the general challenged area(s). (Note: These files must be provided in .zip file form)
7. For wireless providers: Heat maps indicating received signal strength indicator (RSSI) in the challenged area, accounting for terrain and peak vegetation (Note: These files must be provided in .zip file form)
8. Wireless providers must also note if the bandwidth is shared or dedicated in the challenged area.

9. Using the project area map submitted by the applicant, create a map indicating where the challenger's serviceable units are located in the proposed project area. Challengers are encouraged to submit additional maps and information if necessary.
10. If challenging due to planned state or federal funding, documentation detailing commitment to provide service in or adjacent to the proposed project area.

DHCD will review all applicable challenge and rebuttal information to determine if a challenge is credible. DHCD reserves the right to request verified speed tests at times of peak network usage on all or portion(s) of the challenged area. DHCD reserves the right to re-scope any credibly challenged VATI application and fund the remaining portion(s) of the application. The Department shall notify the applicant and challenger in writing if a challenge is credible no later than 5:00pm on December 3, 2021.

Implementation Deadline

Applicants must demonstrate that projects will be completed within 18 months. The project timeline begins with the contract execution between the applicant and DHCD. DHCD will consider longer project timelines for larger project areas if applicants can sufficiently detail the reasoning for an extended timeline in their application. Applicants are encouraged to phase larger scale projects, and DHCD reserves the right to fund only a phase(s) of a proposed project. Extensions may be considered for awarded projects that encounter delays due to circumstances outside of the applicants' control. Contact DHCD staff for all questions regarding project scope.

Organizational and Management Capabilities

To participate in VATI, applicants and co-applicants must demonstrate suitable organizational and management capabilities. To determine whether applicants meet this criterion, applicants and private sector partner(s), must submit the following documents and/or attest to each of the following:

1. Documentation that proposed project area is unserved based on VATI criteria.
2. Private co-applicant must provide proof that they have filed an FCC Form 477 by the two most recently submitted forms prior to submission of application. If the private co-applicant has not submitted an FCC Form 477 in previous years, the co-applicant must provide reasoning for not submitting, business background, number of customers, overview of assets, or equivalent information.
3. Point shapefiles are shapefiles that show each proposed passing in the application area, designated by a singular mapped point, in the project area containing attribute data showing the addresses of each point. Polygon shapefiles delineating the general project area(s). Polygon shapefiles delineating the general project area(s). (Note: These files must be provided in .zip file form)

4. For wireless providers: Heat maps indicating projected received signal strength indicator (RSSI) in the application area accounting for terrain and peak vegetation (Note: These files must be provided in .zip file form)
5. Projects must be fully-financed through a combination of the total requested VATI funds, committed matching funds from the applicants, and in-kind resources.
6. Private co-applicants must document current assets (i.e. total amount of available cash and equivalents, callable capital, in an amount no less than the proposed committed funding or a commitment letter for financing) in the amount of match funds committed for the project at the time of application. Per VATI's enabling budget language, the private co-applicant must contribute an appropriate level of match to the total project cost.
7. Applicants must be in good standing in performance of any and all existing Commonwealth of Virginia contracts and in compliance with all federal, state, and local laws.

Proposal Due Date

Proposals are to be submitted by **11:59 p.m.** on September 14, 2021. Please note that DHCD offices close at 5:00 p.m. Therefore, staff will not be available to provide CAMS technical assistance after 5:00 p.m.

Evaluation Criteria

Project Description and Need (Maximum of 85 points)

Describe the fundamentals of the project, including:

- Overview of the project area and how it was determined
- Internet speeds to be offered
- Network design
- How the project achieves universal broadband coverage in a locality, or how a project fits into a larger plan for universal broadband coverage. *Note: Applicants will only achieve maximum scoring in this section if the application reaches universal coverage in the county or counties included in the application.*

Project Readiness (Maximum of 40 points)

Describe the capacity to successfully implement the project, including:

- Additional leverage to improve the project
- Marketing activities, including digital literacy efforts, to ensure a sufficient take rate
- Description of the project management plan, including key contacts, projected timeline, and history of managing similar projects/grants

Project Budget and Cost-Appropriateness (Maximum of 135 points)

Describe the project budget, including:

- Detailed project budget, including derivation of costs and documentation of cost estimates, delineated by each service area
- Information to calculate the Cost Benefit Index score
- Number of serviceable units passed and the breakdown of those passings
- Breakdown of matching funds and in-kind resources

Commonwealth Priorities (Maximum of 40 points)

Describe how the project would reflect priorities of the Commonwealth, including:

- Passings of significant impact
- Unique partnerships involved in the project
- Digital equity efforts
- Capacity for scalability

Application Questions

Project Description and Need (85 points)

1. Describe why and how the project area(s) was selected. Describe the proposed geographic area including specific boundaries of the project area (e.g. street names, local and regional boundaries, etc.). Attach a copy of the map of your project area(s). Label map: Attachment 1 – Project Area Map.
2. List existing providers in the proposed project area and the speeds offered. Please do not include satellite. Describe your outreach efforts to identify existing providers and how this information was compiled with source(s).
3. Describe if any areas near the project have received funding from federal grant programs, including but not limited to Connect America Funds II (CAF II), ACAM, ReConnect, Community Connect, and Rural Digital Opportunity Funds (RDOF). If there have been federal funds awarded near the project area(s), provide a map showing these areas, verifying the proposed project area does not conflict with these areas. Label Map: Attachment 2 – Documentation on Federal Funding Area.
4. Describe if any blocks awarded in Rural Digital Opportunity Fund (RDOF), excluding those awarded to satellite internet service providers, are included in the VATI application area. If RDOF areas awarded to terrestrial internet service providers are included in the VATI application, provide a map of these areas and include information on number of passings in RDOF awarded areas within the VATI application area, and Census Block Group ID number for each block group in the project area. Label Attachment: Attachment 3 – RDOF Awarded Areas Form in VATI Area
5. Overlap: To be eligible for VATI, applicants must demonstrate that the proposed project area(s) is unserved. An unserved area is defined as an area with speeds below 25/3 mbps and with less than 25% service overlap within the project area for wireless projects and 10% for wireline projects. Describe any anticipated service overlap with current providers within the project area. Provide a detailed explanation as to how you determined the percentage overlap. Label Attachment: Attachment 4 – Documentation Unserved Area VATI Criteria.
6. Total Passings: Provide the number of total serviceable units in the project area. Applicants are encouraged to prioritize areas lacking 10 Megabits per second download and 1 Megabits per second upload speeds, as they will receive priority in application scoring. For projects with more than one service area, each service area must have delineated passing information. Label Attachment: Attachment 5 – Passings Form.
 - a. Of the total number of VATI passings, provide the number of residential, business, non-residential, and community anchors in the proposed project area.
(Up to 10 points for businesses and community anchor institutions)

- b. If applicable, of the total number of RDOF passings, provide the number of residential, business, non-residential, and community anchors in the proposed project area.
 - c. If applicable, provide the number of passings that will require special construction costs, defined as a one-time fee above normal service connection fees required to provide broadband access to a premise. Describe the methodology used for these projections
 - d. If applicable, provide the number of passings included in the application that will receive broadband access because special construction costs have been budgeted in the VATI application. Describe the methodology used for determining which passings with special construction costs were budgeted in the application.
 - e. Provide the number of passings in the project area that have 10/1 mbps or less. Describe the methodology used for these projections. **(up to 15 points)**
- 7. For wireless projects only: Please explain the ownership of the proposed wireless infrastructure. Please describe if the private co-applicant will own or lease the radio mast, tower, or other vertical structure onto which the wireless infrastructure will be installed.
- 8. Speeds: Describe the internet service offerings, including download and upload speeds, to be provided after completion of the proposed project. Detail whether that speed is based on dedicated or shared bandwidth, and detail the technology that will be used. This description can be illustrated by a map or schematic diagram, as appropriate. List the private co-applicant's tiered price structure for all speed offerings in the proposed project area, including the lowest tiered speed offering at or above 25/3 mbps. **(up to 10 points)**
- 9. Network Design: Provide a description of the network system design used to deliver broadband service from the network's primary internet point(s) of presence to end users, including the network components that already exist and the ones that would be added by the proposed project. Provide a detailed explanation of how this information was determined with sources. Provide information on how capacity for scalability, or expansion, of how the network can adapt to future needs. If using a technology with shared bandwidth, describe how the equipment will handle capacity during peak intervals. For wireless projects, provide a propagation map for the proposed project area with a clearly defined legend for scale of map. Label Map: Attachment 6 – Propagation Map Wireless Project.
- 10. Explain how the proposed project achieves universal broadband coverage for the locality or fits into a larger plan to achieve universal broadband coverage for the locality. If applicable, explain the remaining areas of need in the locality and a brief description of the plan to achieve universal broadband coverage. **(up to 50 points)**

Project Readiness (40 points)

- 11. Describe the current state of project development, including but not limited to: planning, preliminary engineering, identifying easements/permits, status of MOU or MOA, and final design. Prepare a detailed project timeline or construction schedule, identifying

specific tasks, staff, contractor(s) responsible, collection of data, etc., and estimated start and completion dates. Applicants must include Memorandums of Understanding (MOUs) or Memorandums of Agreement (MOAs) between applicants (drafts are allowable). Label Attachments: Attachment 7 – Timeline/Project Management Plan; Attachment 8 – MOU/MOA between Applicant/Co-Applicant; **(up to 20 points)**

12. Has the applicant or co-applicant received any VATI grants? If so, provide a list of these grants, with a detailed summary of the status of each.
13. Matching funds: Complete the funding sources table indicating the cash match and in-kind resources from the applicant, co-applicant, and any other partners investing in the proposed project (VATI funding cannot exceed 80 percent of total project cost). In-kind resources include, but are not limited to: grant management, acquisition of rights of way or easements, waiving permit fees, force account labor, etc. Please note that a minimum 20% match is required to be eligible for VATI, the private sector provider must provide 10% of the required match. If the private co-applicant cash match is below 10% of total project cost, applicants must provide financial details demonstrating appropriate private investment. Label Attachments: Attachment 9 - Funding Sources Table; Attachment 10 – Documentation of Match Funding;
14. Leverage: Describe any leverage being provided by the applicant, co-applicant, and partner(s) in support of the proposed project. **(up to 10 points)**
15. Marketing: Describe the broadband adoption plan.
 - a. Explain how you plan to promote customer take rate, including marketing activities, outreach plan, and other actions to reach the identified serviceable units within the project area. Provide the anticipated take rate and describe the basis for the estimate. **(up to 10 points)**
 - b. Describe any digital literacy efforts to ensure residents and businesses in the proposed project area sufficiently utilize broadband. Please list any partnering organizations for digital literacy, such as the local library or cooperative extension office.
16. Project Management: Identify key individuals who will be responsible for the management of the project and provide a brief description of their role and responsibilities for the project. Present this information in table format. Provide a brief description of the applicant and co-applicant's history and experience with managing grants and constructing broadband communication facilities. Please attach any letters of support from stakeholders. If the applicant is not a locality(s) in which the project will occur, please provide a letter of support from that locality. Attachment 11 – Letters of Support.

Project Budget and Cost Appropriateness (135 points)

17. Budget: Applicants must provide a detailed budget that outlines how the grant funds will be utilized, including an itemization of equipment, construction costs, and a justification of proposed expenses. If designating more than one service area in a single application, each service area must have delineated budget information. For wireless projects, please include delineated budget information by each tower. Expenses should be substantiated by clear cost estimates. Include copies of vendor quotes or documented cost estimates supporting the proposed budget. Label Attachments: Attachment 12 – Derivation of Costs; Attachment 13 - Documentation of Supporting Cost Estimates. **(up to 10 points)**
18. The cost benefit index comprises state cost per unit passed. Individual cost benefit scores are calculated and averaged together to create a point scale for a composite score. Provide the following:
 - a. Total VATI funding request
 - b. Number of serviceable units
 - i. **(up to 125 points)**

Commonwealth Priorities (40 points)

19. Additional points will be awarded to proposed projects that reflect Commonwealth priorities. If applicable, describe the following:
 - a. Businesses, community anchors, or other passings in the proposed project area that will have a significant impact on the locality or region because of access to broadband.
 - b. Unique partnerships involved in the proposed project. Examples include electric utilities, universities, and federal/state agencies.
 - c. Digital equity efforts to ensure low to moderate income households in the proposed project area will have affordable access to speeds at or above 25/3 mbps.

Additional Information

20. Provide any other information that the applicant desires to include. Applicants are limited to four additional attachments.

List of Required Attachments, PDF Format Required

*All Attachments **MUST** be uploaded in PDF format

1. Map(s) of project area, including proposed infrastructure.
 - Label Attachment: Attachment 1 – Project Area map
2. Documentation of Federal Funding (CAF/ACAM/USDA/RDOF, etc...) in and/or near proposed project area.
 - Label Attachment: Attachment 2 – Documentation of Federal Funding Area
3. Documentation of RDOF awarded area in VATI project area, If needed
 - Label Attachment: Attachment 3 – RDOF Awarded Areas included in VATI Application
4. Documentation that proposed project area is unserved based on VATI criteria
 - Label Attachment: Attachment 4 – Documentation Unserved Area VATI Criteria
5. Passings Form (Please use template provided)
 - Label Attachment: Attachment 5 – Passings Form
6. Propagation Map and Heat Map if Wireless Project
 - Label Attachment: Attachment 6 – Propagation Map (Wireless Projects only)
7. Timeline/Project Management Plan
 - Label Attachments: Attachment 7 – Timeline Project Management Plan
8. MOU/MOA between applicant/co-applicant (can be in draft form)
 - Label Attachment: Attachment 8 – MOU.MOA between Applicant/Co-Applicant
9. Funding Sources Table
 - Label Attachment: Attachment 9 – Funding Sources Table
10. Documentation for match funding
 - Label Attachment: Attachment 10 – Documentation of Match Funding
11. Letters of Support
 - Label Attachment: Attachment 11 - Letters of Support
12. Derivation of Cost (Project Budget)
 - Label Attachment: Attachment 12 – Derivation of Costs
13. Documentation supporting project costs (e.g. vendor quotes)
 - Label Attachment: Attachment 13 – Documentation of Supporting Cost Estimates
14. Two most recent Form 477 submitted to FCC
 - Label Attachment: Attachment 14 – Two most recent Form 477 submitted to the FCC or equivalent
15. Point and Polygon shapefiles, in .zip file form, showing proposed passings and project area
 - Label Attached .Zip Folder: Attachment 15 - Point and Polygon Shapefiles
16. For wireless applicants: shapefiles, in .zip file form, indicating RSSI projections in the application area
 - Label Attached .Zip Folder: Attachment 16 – RSSI Projection Shapefiles
17. Label Additional Attachments as:
 - Attachment 17 – XXXXXXXX
 - Attachment 18 – XXXXXXXX
 - Attachment 19 – XXXXXXXX
 - Attachment 20 – XXXXXXXX

List of Required Attachments, Shapefiles

*All shapefiles **MUST** be functional

1. Point shapefiles that show each proposed passing in the application area as a singular mapped point containing attribute data showing the addresses of each point.
2. Polygon shapefiles delineating the general challenged area(s).
3. For wireless providers: Shapefiles displaying heat maps indicating received signal strength indicator (RSSI) in the application area accounting for terrain and vegetation.

Virginia Telecommunication Initiative (VATI) Freedom of Information (FOIA) Policy

Effective July 1, 2019

§ 2.2-3705.6:

(32) Information related to a grant application, or accompanying a grant application, submitted to the Department of Housing and Community Development that would (i) reveal (a) trade secrets, (b) financial information of a grant applicant that is not a public body, including balance sheets and financial statements, that are not generally available to the public through regulatory disclosure or otherwise, or (c) research-related information produced or collected by the applicant in the conduct of or as a result of study or research on medical, rehabilitative, scientific, technical, technological, or scholarly issues, when such information has not been publicly released, published, copyrighted, or patented, and (ii) be harmful to the competitive position of the applicant. The exclusion provided by this subdivision shall only apply to grants administered by the Department, the Director of the Department, or pursuant to § 36-139, Article 26 (§ 2.2-2484 et seq.) of Chapter 24, or the Virginia Telecommunication Initiative as authorized by the appropriations act.

In order for the information submitted by the applicant and specified in this subdivision to be excluded from the provisions of this chapter, the applicant shall make a written request to the Department:

- a. Invoking such exclusion upon submission of the data or other materials for which protection from disclosure is sought;*
- b. Identifying with specificity the data, information, or other materials for which protection is sought; and*
- c. Stating the reasons why protection is necessary.*

The Department shall determine whether the requested exclusion from disclosure is necessary to protect the trade secrets or confidential proprietary information of the applicant. The Department shall make a written determination of the nature and scope of the protection to be afforded by it under this subdivision.

Virginia Telecommunication Initiative (VATI) Freedom of Information (FOIA) Policy

All entities requesting Freedom of Information (FOIA) exemption for information pertaining to the VATI program shall submit the request for exemption in writing detailing the documentation to vati@dhcd.virginia.gov. DHCD FOIA exemptions do not extend to local government co-applicants. Only materials submitted to DHCD directly are subject to consideration for a FOIA-exemption. Pursuant to 2.2-3705.6-32, the Department of Housing and Community Development (DHCD) will make a written determination within ten (10) days of the request as to whether FOIA-exemption will be afforded as well as the nature and scope of the protection. Upon receipt of the written determination from DHCD documents must be submitted to vati@dhcd.virginia.gov. All exempted information will be securely maintained and accessed by VATI staff only.

Grant Applications

Consistent with VATI Guidelines, DHCD will continue to make available online submitted VATI applications. DHCD respects the right of the public to access to public information about the VATI program and encourages applicants to only request a FOIA-exemption when absolutely necessary. Applications submitted through CAMS must only include information that is open to the public. Applicants may request to submit supplementary information to the application that includes a FOIA-exemption, pursuant to “§ 2.2-3705.6” for information related to a grant application that may make the application more competitive. FOIA-exemption requests must be sent directly to vati@dchd.virginia.gov, and the applicant must indicate for which VATI application the information corresponds. Applicants wishing to submit multiple FOIA exemption requests for multiple VATI applications must do so individually in separate requests.

In order for the information submitted by the applicant and specified in this subdivision to be excluded from the provisions of this chapter, the applicant shall make a written request to the Department:

- a. Invoking such exclusion upon submission of the data or other materials for which protection from disclosure is sought;*
- b. Identifying with specificity the data, information, or other materials for which protection is sought; and*
- c. Stating the reasons why protection is necessary.*

The Department shall determine whether the requested exclusion from disclosure is necessary to protect the trade secrets or confidential proprietary information of the applicant. The Department shall make a written determination of the nature and scope of the protection to be afforded by it under this subdivision.

Challenge Applications

Prospective challengers are strongly encouraged to contact applicants directly and discuss the contested project area before submitting a challenge. Many issues can be resolved without a formal challenge process.

Entities wishing to request FOIA exemption on information related to a VATI application challenge must submit any requested information directly to vati@dhcd.virginia.gov. Incumbents with information such as existing street level data in a proposed project area are required to submit a challenge. Challengers wishing to request exemption for multiple challenges must do so individually, in separate requests. Applicants who have received a challenge will be notified and may request FOIA exemption, pursuant to “§ 2.2-3705.6-3” of the Code of Virginia for information pertaining to their rebuttal.

In order for the information submitted by the applicant and specified in this subdivision to be excluded from the provisions of this chapter, the applicant shall make a written request to the Department:

- a. Invoking such exclusion upon submission of the data or other materials for which protection from disclosure is sought;*
- b. Identifying with specificity the data, information, or other materials for which protection is sought; and*
- c. Stating the reasons why protection is necessary.*

The Department shall determine whether the requested exclusion from disclosure is necessary to protect the trade secrets or confidential proprietary information of the applicant. The Department shall make a written determination of the nature and scope of the protection to be afforded by it under this subdivision.

Grant Monitoring

Projects awarded VATI funds currently work with DHCD to monitor the completion and success of those projects. Entities wishing to request FOIA exemption on information relevant to evaluating the success of awarded projects, including take rate, must submit any requested information directly to: vati@dhcd.virginia.gov

In order for the information submitted by the applicant and specified in this subdivision to be excluded from the provisions of this chapter, the applicant shall make a written request to the Department:

- a. Invoking such exclusion upon submission of the data or other materials for which protection from disclosure is sought;*
- b. Identifying with specificity the data, information, or other materials for which protection is sought; and*
- c. Stating the reasons why protection is necessary*

The Department shall determine whether the requested exclusion from disclosure is necessary to protect the trade secrets or confidential proprietary information of the applicant. The Department shall make a written determination of the nature and scope of the protection to be afforded by it under this subdivision.

Definitions

Adjacent – adjoining parcels sharing a roadway, private or public, other than highways or expressways as a common boundary

Business – An organization or entity that provides goods or services in order to generate profit. Businesses based in residential homes can count if they are a registered business (BPOL, LLC, etc.).

Community Anchor - schools, libraries, medical and health care providers, public safety entities, community colleges and other institutions of higher education, and other community support organizations and agencies that provide outreach, access, equipment, and support services to facilitate greater use of broadband service by vulnerable populations, including low-income, unemployed, and the aged.

Digital Subscriber Line (DSL) – A technology for bringing high-bandwidth information to homes and small businesses over ordinary copper telephone lines.

Eligible Project Costs – Expenses eligible for reimbursement under the VATI grant.

Fiber-to-the-Home (FTTH) – A network that delivers internet service over optical fiber directly to an end-user home, business, or other Unit.

Fixed Wireless – Wireless devices or systems that are situated in fixed locations.

Hybrid Fiber Coaxial (HFC) – A broadband network combining optical fiber and coaxial cable.

Last-Mile – Components of a network that provide broadband service to end-user premises or devices through an intermediate point of aggregation (e.g. remote terminal, fiber node, wireless tower, or other equivalent access point).

Leverage-Non-match cash or non-match in-kind resources committed to a proposed project that do not qualify as match (i.e. federally funded projects like CAFII, A-CAM, etc.) or being used as match (i.e. volunteer labor, engineering or design, etc.).

Middle-Mile – Network components that provide broadband service from one or more centralized facilities (e.g. the central office, the cable head-end, the wireless switching station, or other equivalent centralized facilities) to an Internet point of presence.

Non-Residential Passing – Places of worship, federal, state, or local facilities or other potential customers that are neither a residence, business, or a community anchor institution (as defined above).

Passing – any structure that can receive service. Multi-unit structures may be counted as more than 1 passing, provided individual connections and accounts are planned at that structure.

Peak Interval - Weekdays from 7:00 p.m. – 11:00 p.m. local time.

Point Shapefiles – shapefiles that show each proposed passing as a singular mapped point, in the application or challenged area, containing attribute data showing the addresses of each point.

Polygon Shapefiles - shapefiles delineating the general project area(s).

RSSI - Received Signal Strength Indicator, or RSSI, is an estimated measure of power level that a wireless client device is receiving from an access point or router. See Appendix B for more information.

Service Area – Refers to the geographic territory in which an applicant has proposed to provide service.

Serviceable Units – Properties that are eligible for broadband service without additional special construction costs from the property owner/subscriber.

Special construction costs - one-time fees above normal service connection fees required to provide broadband access to a premise (i.e. service connection drop fee for serviceable units beyond the ISPs set standard length or require non standard equipment)

Street Level Data – Address ranges or specific addresses from an existing provider along with the existing number of customers within those ranges. No personal information on specific customers will be requested.

Unserved – Properties that currently have access to internet speeds below 25 Megabits per second (Mbps) download and 3 Megabits (Mbps) upload.

Appendix A-Sample VATI Application Notice

2022 Virginia Telecommunication Initiative SAMPLE VATI APPLICATION NOTICE FORMAT

[Insert Date]

Tamarah Holmes, Ph.D
Director
Office of Broadband
Department of Housing and Community Development
600 East Main Street, Ste 300
Richmond, VA 23219

Dear Dr. Holmes:

I am providing this VATI Application Notice to notify the Virginia Department of Housing and Community Development of **[insert name of unit of local government] and [private provider (optional)]**'s may submit an application for the FY2022 Virginia Telecommunication Initiative (VATI).

[Name of unit of local government, organization] and [private provider (optional)] intends to submit an application for **[summary description of Project to be funded]** within approximately **[proposed Project Area(s)]**.

[Name] will be our main point of contact for the purposes of the application process, and can be reached at:

[Mailing Address]

[Phone Number]

[Email Address]

[Name of applicant government, organization and [private provider (optional)] understands that this VATI Application Notice is required in order to submit an application for the 2022 Virginia Telecommunication Initiative and that this notice is not binding on the entity represented by the undersigned, Virginia Department of Housing and Community Development.

[Type the closing]

[signature]

Type the sender's name]

[Type the sender's title]

Appendix B - Received Signal Strength Indicator

Received Signal Strength Indicator

RSSI: Received Signal Strength Indicator is an estimated measure of power level that a wireless client device is receiving from an access point or router.

At larger distances, the signal becomes weaker and the wireless data rates become slower, leading to a lower overall data throughput. RSSI is measured in decibels from 0 to -120, the closer the value to 0 the stronger the signal will be, -55 is considered the best possible signal with measures of -90 and below considered unusable signal. Indoor best practices for mixed use networks see RSSI values of -75 to -80 and for session based networks (Video Conferencing, WiFi calling, etc) -60 to -65

Below figure (1) shows an example of the RSSI distribution around a wireless site.

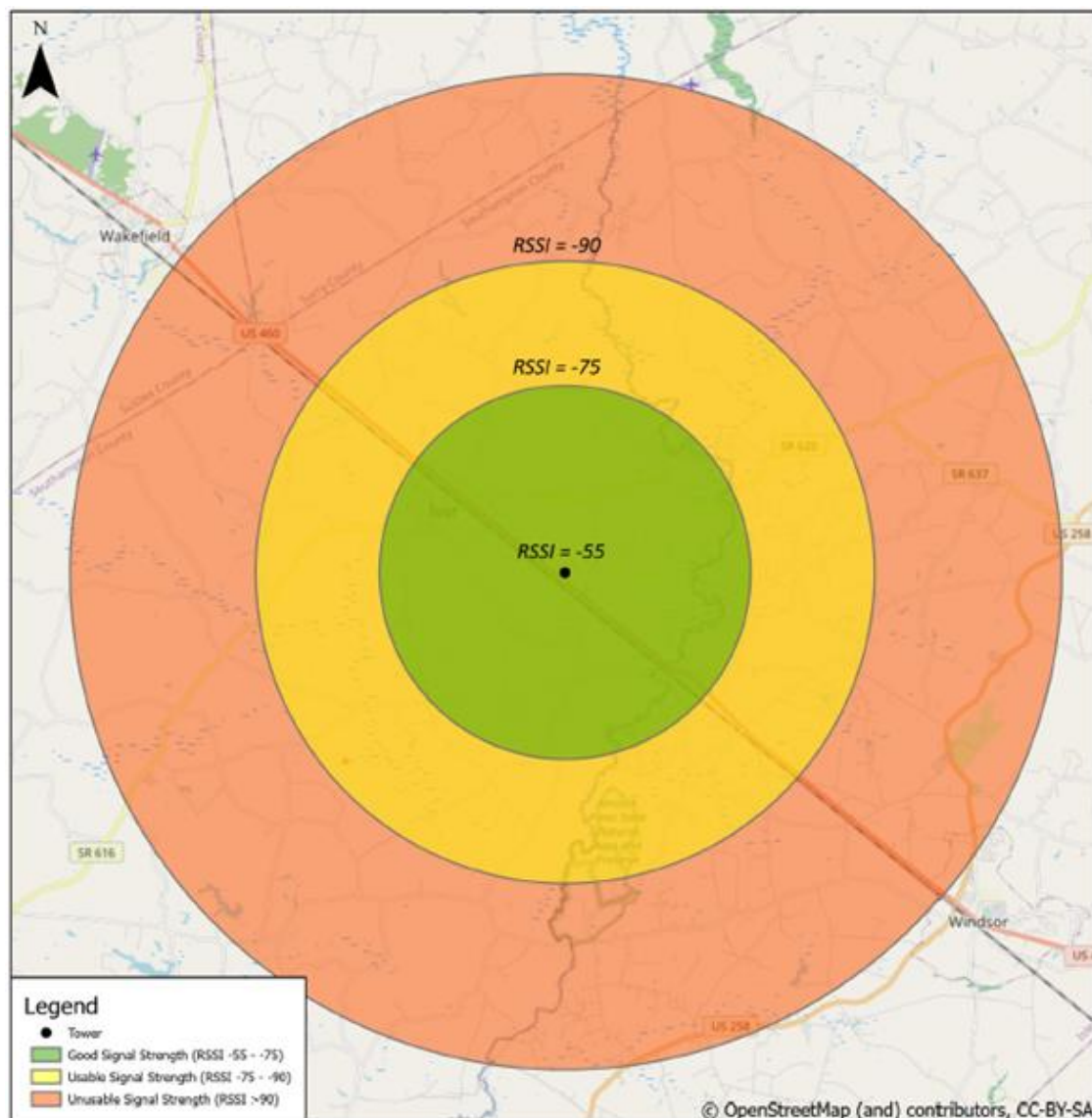


Figure (1)

ISSUE:

Resolution to Amend the FY2021-22 Budget and Appropriate Funds from the Federal Government (\$1,300,000)

BACKGROUND:

The federal government will provide funding all school lunches and breakfasts during the FY2021-22 school year, regardless of the families' income. This will result in anticipated revenues and expenditures similar to last school year.

The School Board will vote to approve an amendment to the food service budget at its July 8, 2021 meeting.

BUDGETARY IMPACT:

Approval of this request will increase the revenues and expenditures for the Isle of Wight Public Schools' Food Service Budget Category by \$1,300,000.

RECOMMENDATION:

Adopt a resolution to amend the FY2021-22 budget and appropriate funding from the federal government.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	8/10/2021
Correspondence from Schools	Backup Material	7/7/2021

**RESOLUTION TO AMEND THE FY 2021-22 BUDGET AND
APPROPRIATE FUNDS FROM THE FEDERAL GOVERNMENT**

WHEREAS, Isle of Wight County Schools will receive additional funding from the U. S. Department of Agriculture in the amount of \$1,300,000 for school breakfasts and lunches for the FY2021-22 school year; and,

WHEREAS, the Board of Supervisors wishes to amend the FY 2021-22 budget and appropriate federal funding to the Food Service category within the Isle of Wight County Schools budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the FY 2021-22 budget is hereby amended and funds in the total amount of one million three hundred thousand dollars (\$1,300,000) be appropriated to the Food Service budget category.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 19th day of August, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney



July 1,

Mr. Randy Keaton
County Administrator
Isle of Wight County
Isle of Wight, Virginia

Dear Mr. Keaton:

The US Department of Agriculture will fund the cost for all meals provided to all students during the 2021-2022 school year. As a reminder, this was also done during the 2020-2021 school year, which led to a significant increase in sales, revenue, and expenditures. At the July 8 School Board meeting, the board will be voting on an amendment to the 2021-2022 budget in anticipation of a similar increase to our financial activity in the food service program. I am simply recommending the same amount as the 2020-2021 amendment, \$1,300,000. I will carefully monitor the food service budget during the upcoming school year, since this amendment is being done so early in the year. Below is a summary of the budget changes that we would like to make.

Food Service Budget Category	Original Budget 2021-2022	Amendment	Revised Budget 2021-2022
Revenue	2,077,203.00	1,300,000.00	3,377,203.00
Appropriations	2,077,203.00	1,300,000.00	3,377,203.00

Please let me know if you need any additional information in order to bring this budget amendment request to the Board of Supervisors for their approval.

Sincerely,

Steven Kepnes
Executive Director of Budget & Finance

Cc: Dr. James Thornton, Superintendent