

Agenda
Board of Supervisors
Isle of Wight County
July 15, 2021

1. Call to Order (5:00 P.M.)
2. Approval of Agenda
3. Closed Meeting
4. Reconvene Open Meeting at 6:00 P.M.
5. Invocation – Supervisor McCarty
6. Citizens' Comments
7. Consent Agenda
 - A. Budget Amendment – Schools
Resolution to Amend the Schools Budget
 - B. Procurement Policy Amendment
Resolution to Adopt Financial and Accounting Policy
Amendments to Isle of Wight County Policy Manual
 - C. SHS Soccer Team
Resolution to Congratulate and Recognize the Smithfield
High School Soccer Team
 - D. SHS 4 X 100 Relay Team
Resolution to Recognize and Congratulate the Smithfield
High School 4 X 100 Track and Field Relay Team
 - E. 2020 Wetlands Board Annual Report
Receipt of the 2020 Wetlands Board Annual Report
 - F. Minutes

- April 8, 2021 Regular Meeting Minutes
- April 15, 2021 Regular Meeting Minutes
- April 22, 2021 Budget Work Session
- May 6, 2021 Work Session Minutes

8. Regional and Inter-Governmental Reports

A. Regional Reports

9. Appointments

A. Appointments List

10. Special Presentations / Appearances

A. Sharon Jones Retirement

Resolution to Commend and Congratulate Sharon Jones on the Occasion of Her Retirement

B. Regional Valor Award

Hampton Roads Regional Valor Award

11. County Attorney's Report

12. Public Hearings

A. ZA-03-21 Todd Building Zoning Conditions Amendment

Application of Wilbur R. and Wendy R. Todd, Property Owners, for an Amendment to a Conditional Rezoning to Add up to 6,000 Square Feet of Medical Office and General Office as Permitted Uses for Property Located at 15314 Carrollton Boulevard and is Zoned Conditional General Commercial (C-GC)

B. Proposed Suburban Residential Zoning District Ordinance Revisions

Ordinance to Amend Section 4-1005 and Section 4-7003 of Article IV, "Zoning Districts and Boundaries" of Appendix B, "Zoning" of the Isle of Wight County Code to Add Child Care

Center as a Conditional Use in Suburban Residential (SR)
Zoning District

13. County Administrator's Report

A. County Fair Update

County Fair Spring Events Update

B. Virginia Technology Initiative Grant Program

Staff Update - 2022 Virginia Technology Initiative Grant
Program

C. 2022 Legislative Priorities

Consideration of Items for 2022 Legislative Priorities

D. Matters for the Board's Information

14. Unfinished / Old Business

A. COVID-19 Update

Resolution to Rescind Declaration of a Local Emergency

15. New Business

A. Military Surplus Boat

Resolution to Accept and Assign a Military Surplus Boat

B. Census/Redistricting

Discussion of the Census/Redistricting Process

16. Adjournment

ISSUE:

Resolution to Amend the Schools Budget

BACKGROUND:

The Schools have received notification of approval for just over \$1 million in federal funding via the Elementary and Secondary School Emergency Relief (ESSER III) fund.

The funds will be used for the following projects:

- \$240,000 - Provide 2 mobile classrooms at Carrollton Elementary School to allow for flexible learning spaces
- \$360,000 - Boiler replacements at Carrollton Elementary School, Smithfield Middle School, and Carrsville Elementary School to improve environmental conditions
- \$255,000 - Heating pipe replacement to improve the educational environment
- \$81,000 - Renovation of empty space at Smithfield High School to create additional classrooms
- \$104,018 - Provide HVAC funds for more frequent service of univents in classrooms

BUDGETARY IMPACT:

Approval of the School Board's requests will increase the Maintenance category of the Schools FY21-22 Operational budget in the amount of \$1,040,018.

RECOMMENDATION:

Adopt a resolution to amend the School Division's Operating Budget.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	7/8/2021
Correspondence from Schools	Backup Material	7/13/2021

**RESOLUTION TO AMEND THE FY 2020-21 BUDGET
AND APPROPRIATE FUNDS TO THE MAINTENANCE CATEGORY
IN THE SCHOOLS BUDGET**

WHEREAS, the Isle of Wight County School Board will receive federal funding via the Elementary and Secondary School Emergency Relief (ESSER III) fund; and,

WHEREAS, the School Board has requested that the Board of Supervisors appropriate ESSER III funds to the Maintenance category in the School Division's FY 2021-22 budget for the following projects:

- \$240,000 - Provide 2 mobile classrooms at Carrollton Elementary School to allow for flexible learning spaces
- \$360,000 - Boiler replacements at Carrollton Elementary School, Smithfield Middle School, and Carrsville Elementary School to improve environmental conditions
- \$255,000 - Heating pipe replacement to improve the educational environment
- \$81,000 - Renovation of empty space at Smithfield High School to create additional classrooms
- \$104,018 - Provide HVAC funds for more frequent service of univents in classrooms

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the FY 2021-22 budget is hereby amended and ESSER III funds in the amount of \$1,040,018 are appropriated to the Maintenance category in the School Division's FY 2021-22 budget for the projects listed above.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

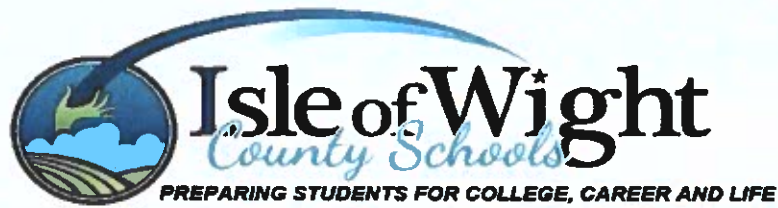
Adopted this 6th day of May, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney



July 13, 2021,

Mr. Randy Keaton
County Administrator
Isle of Wight County
Isle of Wight, Virginia

Dear Mr. Keaton:

At last evening's School Board meeting, the board approved a request to the Board of Supervisors for an additional appropriations in the amount of \$1,040,018.00, in the Operations & Maintenance function. These are federal funds that will come from an allocation based on the federal American Rescue Plan Act. We would like to have these funds appropriated at your July meeting so that we can make related facilities repairs during the summer months, prior to September.

Please let me know if you need any additional information in order to bring this budget request to the Board of Supervisors for their approval.

Sincerely,

Steven Kepnes
Executive Director of Budget & Finance

Cc: Dr. James Thornton, Superintendent

ISSUE:

Resolution to Adopt Financial and Accounting Policy Amendments to Isle of Wight County Policy Manual

BACKGROUND:

The Commonwealth of Virginia General Assembly has amended the State Code relative to central purchasing and procurement. In this regard, the County's policies and procedures need to be amended to come into conformity with federal and State laws.

Staff has drafted revisions to Chapter 2: Financial and Accounting, Article I, Sections 1.32.3, 1.43.2, 1.65, 1.65.1, 1.66 and 1.66.1 of the County Policy Manual for the Board's consideration.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Adopt a resolution to amend the Financial and Accounting Policy in the Isle of Wight County Policy Manual.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	7/8/2021

**RESOLUTION TO AMEND CHAPTER 2: FINANCIAL
AND ACCOUNTING ARTICLE I, SECTIONS 1.32.3, 1.43.2, 1.65, 1.65.1,
1.66 and 1.66.1 OF THE COUNTY POLICY MANUAL**

WHEREAS, the Commonwealth of Virginia General Assembly has amended the State Code relative to central purchasing and procurement; and,

WHEREAS, Isle of Wight County's policies and procedures need to be amended to come into conformity with federal and State laws; and,

WHEREAS, the County's policies and procedures need to be periodically updated to conform with current practices.

NOW, THEREFORE, BE IT RESOLVED that revisions to Chapter 2: Financial and Accounting, Article I, Sections 1.32.3, 1.43.2, 1.65, 1.65.1, 1.66 and 1.66.1 of the County Policy are hereby adopted as follows:

Chapter 2: Financial and Accounting

**ARTICLE I
Central Purchasing**

*(Adopted December 4, 1975; Revised April 6, 2000; June 19, 2003;
October 16, 2003; October 21, 2004; October 2, 2008; June 11, 2008; April 15, 2010;
May 27, 2010; December 20, 2012; March 20, 2014; May 15, 2014;
October 15, 2015, June 9, 2016, October 20, 2016, July 1, 2017, May 17, 2018, July 1, 2019,
September 17, 2020, July 15, 2021)*

Section 1.32.3 - Methods of Procurement

(Revised July 1, 2019, July 15, 2021)

1. All county contracts with nongovernmental contractors for the purchase or lease of goods, or for the purchase of services, insurance, or construction, shall be awarded after competitive sealed bidding, or competitive negotiation as provided in this article, unless otherwise authorized by law.
2. Professional services, whether for single or term contracts may, but need not, be procured by competitive negotiation when the aggregate or sum of all phases is not expected to exceed eighty thousand dollars (\$80,000.00). Such small purchase procedures shall provide for competition wherever practicable. Professional services shall be procured by competitive negotiation where the cost of the professional service is expected to exceed eighty thousand dollars (\$80,000.00).

3. Upon a written determination made in advance by the purchasing agent that competitive negotiation is either not practicable or not fiscally advantageous, insurance may be procured through a licensed agent or broker selected in the manner provided for the procurement of things other than professional services in Section 1.47.2. The basis for this determination shall be documented in writing.
4. Upon a determination in writing by the purchasing agent that there is only one (1) source practicably available for that which is to be procured, a contract may be negotiated and awarded to that source without competitive sealed bidding or competitive negotiation. The County shall issue a written notice stating that only one source was determined to be practicably available, and identifying that which is being procured, the contractor selected, and the date on which the contract was or will be awarded. The writing shall document the basis for this determination. This notice shall be posted on the County's procurement website or on the Department of General Services central website (eVA).
5. In case of emergency, a contract may be awarded without competitive sealed bidding or competitive negotiation; however, such procurement shall be made with such competition as is practicable under the circumstances. A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file. The County shall issue a written notice stating that the contract is being awarded on an emergency basis, and identifying that which is being procured, the contractor selected, and the date on which the contract was or will be awarded. This notice shall be posted on the public bulletin board outside of Purchasing and may be listed on the County's website or in a newspaper of general circulation.
6. Construction shall be procured only by competitive sealed bidding, except that competitive negotiation may be used in the following instances:
 - a. The construction of highways and any draining, dredging, excavation, grading or similar work upon real property; upon a determination made in advance by the County and set forth in writing that competitive sealed bidding is either not practicable or not fiscally advantageous to the public, which writing shall document the basis for this determination.
 - b. By the County on a fixed price design-build basis or construction management bases as provided in §2.2-4378, et seq.
7. Upon a determination made in advance by the purchasing agent and set forth in writing that the purchase of goods, products or commodities from a public auction sale is in the best interest of the public, such items may be purchased at the auction, including online public auction. The writing shall document the basis for this determination. However, bulk purchases of commodities used in road and highway construction and maintenance, and aggregates shall not be made by online public auction.
8. The purchasing agent may provide for incentive contracting that offers a contractor whose bid is accepted, the opportunity to share in any cost savings realized by the locality when the projects costs are reduced by such contractor, without affecting project quality, during the construction of the project. The fee, if any, charged by the project engineer or architect for determining such cost savings shall be paid as a separate cost and shall not be calculated as

part of any cost savings. Such provisions, including the percentage of cost sharing, shall be included in the language of the contract or may be added by change order with the agreement of both parties.

9. Public contracts may be awarded on a fixed price, cost reimbursement, a published list price plus or minus a guaranteed percentage, or any other method that best fits procurement in the opinion of the Purchasing Agent. Caution should be exercised that cost plus a percentage of cost provides incentives for the supplier to increase costs, so this should be avoided whenever reasonable.

1.43.2 Preference for Energy-Efficient Goods

(July 15, 2021)

When in the course of procuring goods, if two or more bids for products that are Energy Star certified, meet Federal Energy Management Program (FEMP) designated efficiency requirements, appear on FEMP's Low Standby Power Product List, or are Water-Sense certified, only those bids shall be considered unless, before selecting a different bid, a written statement is provided that demonstrates the cost of the products that are Energy Star certified, meet FEMP-designated efficiency requirement, appear on FEMP's Low Standby Power Product List or are Water Sense certified was unreasonable.

Section 1.65 - Use of Purchasing Card

(Revised July 15, 2021)

Use of the Pcard must meet the following conditions:

- The Pcard is to be used only for County purchases and travel expenses that meet a public purpose as outlined in County policy or as determined by the County Administrator.
- No other person is authorized to use the Cardholder's Pcard.
- Care is to be undertaken to ensure unnecessary items are not procured.
- Cardholders must obtain a customer copy of the charge slip and the detailed receipt or all purchases made using the Pcard. The charge slip, and detailed receipt will become the accounting documents. The business purpose with item description must be documented on all receipts. These records are to be scanned and attached to the transaction in Works.
- It is recommended that all purchases be entered into a log or other records to use in reconciliation of the statement. Attach receipts and records to this document. All receipts and records of transactions should be scanned and provided to the Approving Official, Cardholder Manager, Program Manager, if applicable, and Pcard Administrator.
- Visa automatically charges a 1% fee for all international transactions. This is in addition to currency conversion fees.

Section 1.65.1 - Documentation for Purchases below \$5,000

(Revised July 15, 2021)

- Telephone Orders - When a detailed charge receipt is not provided with the order, the cardholder shall provide a written explanation that it was a telephone purchase and provide a description of the item(s), date of purchase, amount and merchant name which will serve as the charge receipt. When merchandise is received the receipt or packing slip should be scanned and attached to the Pcard transaction when closing the monthly statement.
- Internet Orders - Most sites provide order confirmations/receipts either on-line or via e-mail. These receipts should be printed as the supporting documentation for the purchase. The cardholder shall submit documentation giving an explanation that it was an Internet purchase and provide a description of the item(s), date of purchase, and amount which will serve as the charge receipt. This documentation shall be scanned and attached with the monthly statement in Works.
- Meals - Detailed receipts are required for all meals in accordance with the County's Travel Policy and shall be allowed only with overnight stays. Otherwise, meals must be approved by the County Administrator. The business purpose and attendees must be documented on all business meal receipts. This shall be scanned and provided to the Pcard Administrator with the monthly statement.

Section 1.66 - Failure to Comply with Policies and Procedures

(Revised July 15, 2021)

If a cardholder fails to comply with the applicable policies and these procedures, the card will be immediately blocked. Unauthorized use of a Pcard may result in disciplinary measures and other actions, consistent with law. Pcard Violations include:

- Purchase of items for personal use.
- Purchase of items in violation of the County's policies including the Travel Policy.
- Use of credit card for cash advances.
- Use of the credit card to split purchases into more than one transaction to circumvent the delegated purchasing authority dollar thresholds as defined in the County Purchasing Policy.
- Failure to return the credit card when an employee is reassigned, terminated or upon request.
- Repeated failure to provide required documentation.
- The cardholder shall never use the card to circumvent or divert the rules of the Virginia Public Procurement Act or the County of Isle of Wight Procurement Manual Policies and Procedures.

Section 1.66.1 - Purchase Restrictions

(Revised July 1, 2019, July 15, 2021)

The Pcard shall not be used to purchase the following:

- Alcohol
- Cash Advance
- Gift Cards
- Meals not connected to an overnight stay or preapproved by the County Administrator.
- Items under County Contract
- Transactions over Cardholder's single transaction limit
- Purchases potentially resulting in future obligations
- Repetitive purchases (we should combine to set up contracts)
- Maintenance agreements; annual repairs; or lease agreements
- Purchases not for official County business

Efforts should be made to avoid the use of Pcards for grant purchases. Except for business reasons or economic benefit should be reviewed with the Finance Office.

Department Heads, Approving Officials, and their designees should immediately contact the Pcard Administrator and Director of Budget & Finance to report violations that are discovered. The Director of Budget & Finance and Pcard Administrator shall immediately report all instances of noncompliance and misuse to the County Administrator for appropriate disposition.

Disciplinary action, including, but not limited to termination of employment, may be taken against the Cardholder for failure to comply with this policy.

All Pcards are restricted from the following transactions:

- Drinking Places;
- Wires;
- Money Orders;
- Pawn Shops;
- Manual Cash Disbursements;
- Automated Cash Disbursements;
- Quasi Cash – Member Financial Institution;
- Non-Financial Institutions;
- Dating/Escort Services;
- Massage Parlors;

- Betting/Casino Gambling;
- Fine/Government Administrative Entities;
- Bail and Bond Payments;
- Sweepstakes;
- Food Stamps.
- Purchases beyond the normal cost, style, or not required for business needs.

The Director of Budget & Finance, Department Heads or their Designees may request additional Merchant Category Codes (MCC's) restriction to individual cards which can include Accommodations, Car Rentals, Oil/Gas, Restaurant/Food, and Travel. These limitations enable specific controls on cardholders and minimize errors, restricting the employee to specific procurement functions.

Adopted this 15th day of July, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to form:

Robert W. Jones, Jr., County Attorney

ISSUE:

Resolution to Congratulate and Recognize the Smithfield High School Soccer Team

BACKGROUND:

On June 23, 2021, the Smithfield High School Packers Soccer Team won the 2020-2021 Virginia High School League Class 4 State Soccer Championship with a 2-1 victory over Jefferson Forest High School making Smithfield's undefeated soccer team State Champions for the first time in the 115 year history of Smithfield High School.

The Class 4 State Soccer Championship with well over 1,000 attendees was hosted by Smithfield High School. It was the largest crowd in the State for any of the Spring championships.

The Board of Supervisors may wish to recognize and congratulate the Smithfield High School Packers Soccer Team for this monumental achievement.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Adopt a resolution to congratulate and recognize the Smithfield High School Soccer Team.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Backup Material	7/7/2021

**RESOLUTION TO RECOGNIZE AND CONGRATULATE THE
SMITHFIELD HIGH SCHOOL SOCCER TEAM**

WHEREAS, the Smithfield High School Packers Boys Soccer Team won the 2020-2021 Virginia High School League Class 4 State Soccer Championship; and,

WHEREAS, the Packers Soccer Team finished the 2020-2021 soccer season with an undefeated record of 15 wins and no losses; and,

WHEREAS, this is the first State Soccer Championship in the 115- year history of Smithfield High School; and,

WHEREAS, over 1,000 people attended the Virginia High School League Class 4 State Soccer Championship game hosted by Smithfield High School, the largest crowd for any Virginia High School League Championship sport during the 2021 Spring season; and,

WHEREAS, the Board of Supervisors desires to recognize and congratulate the Smithfield High School Packers Boys Soccer Team for its monumental achievement.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED that the Board of Supervisors of the County of Isle of Wight, Virginia recognizes and congratulates the Smithfield High School Packers Boys Soccer Team for outstanding achievement in winning the 2020-2021 Virginia High School League Class 4 State Soccer Championship.

Adopted this 15th day of July, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney

ISSUE:

Resolution to Recognize and Congratulate the Smithfield High School 4 X 100 Track and Field Relay Team

BACKGROUND:

On June 19, 2021, the Smithfield High School 4 X 100 Track and Field Relay Team won the 2021 Virginia High School League Class 4 State Championship in a track meet held at Liberty University in Lynchburg, Virginia.

The Smithfield High School 4 X 100 Relay Team, consisting of Chris Basking, Chris Gundy, Nick Heinchon, and Tyler Simon won with a time of 42.69 seconds.

The Board of Supervisors may wish to recognize and congratulate the Smithfield High School 4 X 100 Relay Team this outstanding achievement.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Adopt a resolution to recognize and congratulate the Smithfield High School 4 X 100 Track and Field Relay Team.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	7/7/2021

**RESOLUTION TO RECOGNIZE AND CONGRATULATE
THE SMITHFIELD HIGH SCHOOL
4 X 100 TRACK AND FIELD RELAY TEAM**

WHEREAS, the Smithfield High School 4 X 100 Track and Field Relay Team won the 2021 Virginia High School League Class 4 State Championship; and,

WHEREAS, the Smithfield High School 4 X 100 Relay Team, consisting of Chris Basking, Chris Gundy, Nick Heinchon, and Tyler Simon won with a time of 42.69 seconds; and,

WHEREAS, the Board of Supervisors desires to recognize and congratulate the Smithfield High School Boys 4 X 100 Relay Team for its outstanding achievement.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED that the Board of Supervisors of the County of Isle of Wight, Virginia recognizes and congratulates the Smithfield High School Packers Boys 4 X 100 Track and Field Relay Team for outstanding achievement in winning the 2021 Virginia High School League Class 4 State Championship.

Adopted this 15th day of July, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney

ISSUE:

Receipt of the 2020 Wetlands Board Annual Report

BACKGROUND:

The Wetlands Board approved the 2020 Annual Report at its meeting on May 17, 2021.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

For the Board's information.

ATTACHMENTS:

Description	Type	Upload Date
2020 Wetlands Board Annual Report	Backup Material	7/1/2021



2020 ANNUAL REPORT

ISLE OF WIGHT COUNTY

WETLANDS BOARD

Adopted May 17, 2021

INTRODUCTION

The Wetlands Board conducted two (2) meetings during the calendar year of 2020. The Board approved two applications, one for a project of Mark Johnson in Battery Park and the other an extension of Colonial Pipeline in Smithfield.

There were twenty-five (25) other Joint Permit Applications processed administratively by staff not requiring Wetlands Board approval.

MEMBERSHIP

Marc Brown (Newport District) was elected to serve as Chairman and David Moose (Hardy District) was elected to serve as Vice Chairman of the Board at the February organizational meeting.

Also serving on the Board: Wesley Brown (Smithfield); Mike Klausmeier (Carrsville); Wilson Holland (Windsor) also Randy Pack and Sharon Hart, alternate members.

STAFF SUPPORT

During 2020, the Board continued to receive staff support from Sandra W. Robinson, Zoning Coordinator, (Wetlands Board Secretary), Kim Hummel, Environmental Planner, Amy M. Ring, Director of Community Development, and Bobby Jones, Parliamentarian and Legal Counsel to the Board.

Also providing support was Justin Worrell representing the Virginia Marine Resources Commission (VMRC).

ATTACHMENTS

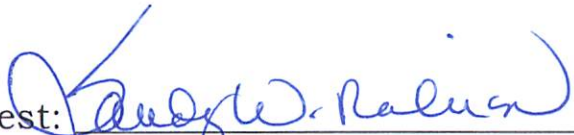
Attached is an updated membership listing.

Adopted this 26th day of April 2021.



Marc Brown, Chairman
Isle of Wight County
Wetlands Board

Attest:



Sandy W. Robinson
Secretary

WETLANDS BOARD MEMBERS 2021

WILSON E. HOLLAND
9206 FIRETOWER ROAD
WINDSOR, VA. 23487
242-9444 (o)
242-4221 (h)

WINDSOR

DAVID J. MOOSE
14388 BURWELS BAY ROAD
SMITHFIELD, VA. 23430
870-8048 ©
rebroke33@gmail.com

HARDY

MIKE KLAUSMEIER
7136 MILL CREEK DRIVE
ZUNI, VIRGINIA 23898
647-9190 ©
rredox1@gmail.com

CARRSVILLE

J. WESLEY BROWN
101 MOORE AVENUE
SMITHFIELD, VA. 23430
357-4086 (o)
357-3333 (h)
618-6889 ©
brwnauto@msn.com

SMITHFIELD

MARC E. BROWN
10169 BROWN'S MARINA ROAD
CARROLLTON, VA. 23314
357-5633 (h)

NEWPORT

Alternates:

SHARON HART
15219 NEWBILL LANE
CARROLLTON, VA. 23314
238-9166 (h)
876-3645 c
Hartline11@verizon.net

RANDY PACK
505 JORDAN AVENUE
SMITHFIELD, VA. 23430
620-7700 ©

Randy.pack@smithfieldstation.com

Staff:

County Attorney Bobby Jones
P. O. Box 80
Isle of Wight, Va. 23397
365-1641 (o)
Bjones@isleofwightus.net

Amy M. Ring
Director of Community Development
P. O. Box 80
Isle of Wight, Va. 23397
365-6210 (o)
Aring@isleofwightus.net

Sandra W. Robinson, Secretary
P. O. Box 80
Isle of Wight, Va. 23397
365-6208 (o)
Srobinso@isleofwightus.net

Shaunee Beussink
Environmental Planner
Isle of Wight, Va. 23397
357-9114 (o)
Sbeussink@isleofwightus.net

ISSUE:

- April 8, 2021 Regular Meeting Minutes
- April 15, 2021 Regular Meeting Minutes
- April 22, 2021 Budget Work Session
- May 6, 2021 Work Session Minutes

BACKGROUND:

The above-noted minutes are offered for review and adoption by the Board.

BUDGETARY IMPACT:

None

RECOMMENDATION:

- . Adopt the following sets of minutes:
- . April 8, 2021 Regular Meeting Minutes
- . April 15, 2021 Regular Meeting Minutes
- . April 22, 2021 Budget Work Session Minutes
- . May 6, 2021 Work Session Minutes

ATTACHMENTS:

Description	Type	Upload Date
April 8, 2021 Regular Meeting Minutes	Cover Memo	6/30/2021
April 15, 2021 Regular Meeting Minutes	Cover Memo	7/1/2021
April 22, 2021 Budget Work Session Minutes	Cover Memo	7/6/2021
May 6, 2021 Work Session Minutes	Cover Memo	7/8/2021

REGULAR MEETING OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS
HELD IN THE ROBERT C. CLAUD, SR. BOARD ROOM OF THE ISLE OF WIGHT
COUNTY COURTHOUSE LOCATED AT 17090 MONUMENT CIRCLE, ISLE OF WIGHT,
VIRGINIA ON THURSDAY, THE EIGHTH DAY OF APRIL IN THE YEAR TWO
THOUSAND AND TWENTY ONE

PRESENT:

Richard L. Grice, Smithfield District, Chairman
Don G. Rosie, II, Carrsville District, Vice-Chairman
William M. McCarty, Newport District
Joel C. Acree, Windsor District (via electronically from Lancaster, Pennsylvania)

ABSENT:

Rudolph Jefferson, Hardy District

ALSO IN ATTENDANCE:

Robert W. Jones, Jr., County Attorney
Randy R. Keaton, County Administrator
Donald T. Robertson, Assistant County Administrator
Carey Mills Storm, Clerk

CALL TO ORDER

Chairman Grice called the meeting to order at 6:00 p.m.

//

County Attorney Jones advised that under State Code and the Board's by-laws, a Board member can participate remotely in a meeting if a quorum is assembled and the member has requested and notified the Chairman that he wishes to appear remotely/electronically. He advised that Supervisor Acree will be participating electronically due to a personal reason which requires no Board vote for him to participate remotely but does require him to state the remote location from which he is participating.

Supervisor Acree advised that he would be participating electronically from Lancaster, Pennsylvania for a personal reason.

Supervisor McCarty moved to allow Supervisor Acree to participate in the meeting electronically. The motion was adopted (3-0-1) with Supervisors Rosie, McCarty and Grice voting in favor of the motion; no Supervisor voting against the motion; and Supervisor Jefferson absent from the meeting.

Supervisor Acree thereafter joined the meeting.

APPROVAL OF AGENDA

On motion of Supervisor McCarty, the agenda was approved (4-0-1) as presented with Supervisors Rosie, Acree, McCarty and Grice voting in favor of the motion; no Supervisor voting against the motion; and Supervisor Jefferson absent from the meeting.

INVOCATION

Supervisor Rosie delivered the invocation and led the Pledge of Allegiance.

COUNTY ADMINISTRATOR'S REPORT

County Administrator Keaton reviewed the proposed 2021-2022 Operating and Capital Budget consisting of increases totaling \$6.3 million dollars in the following categories: \$3,155,000 in Real Property taxes of \$0.04; \$1,969,000 in Personal Property taxes; \$275,000 in the Sales & Use tax; \$645,916 in the transfer from Debt Service Revenue; \$275,502 associated with an indirect cost (Department of Social Services), \$200,000 associated with County Tax on Record/Wills and a \$110,000 increase in building permits, followed by a review of decreases in the budget in the areas of \$1,980,000 in Debt Service Reserve; \$963,465 in Capital Projects; \$568,927 in debt service (2020) bonds; \$370,000 in economic Incentive; and, \$345,623 in pay and benefits. A recap of proposed new positions was provided.

Lieutenant Tommy Potter, Sheriff's Department, provided an overview of new positions within that organization.

It was noted as important that constituents be made aware that the proposed tax increase is not related to operational costs of the County and strictly for the servicing of bonds, one already issued and another soon to be issued; that this will be the first tax increase in over eight years; and, that at the end of nine years, it will

roll back to the \$.85. It was further noted that the County will be submitting another request to the State next year regarding a 1% sales tax and, if approved, the real estate tax will immediately roll back to \$.85.

Lieutenant Tommy Potter, Sheriff's Office, provided an overview of the departments within the Sheriff's office, to include the Animal Control Department. He notified the Board of a Memorandum of Understanding between the Towns of Windsor and Smithfield and the Sheriff's Office related to calls and the need for backup.

Chief of Emergency Services, Pat Humphries, provided an outline of the organizational chart within the Department of Emergency Services.

County Administrator Keaton reviewed the Utility Fund which does not contain any increase in the water and sewer rates.

Gerald H. Gwaltney, Commissioner of Revenue, addressed qualifications for the elderly and totally disabled receiving tax relief. He was requested to advise County Administrator Keaton what it would take to increase the current income level or the rate of discount.

Mr. Gwaltney offered to look at the different parameters so that the Board could decide the direction it wishes to go in.

ADJOURNMENT

At 8:30 p.m., Chairman Grice declared the meeting adjourned.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

REGULAR MEETING OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS
HELD IN THE ROBERT C. CLAUD, SR. BOARD ROOM OF THE ISLE OF WIGHT
COUNTY COURTHOUSE LOCATED AT 17090 MONUMENT CIRCLE, ISLE OF WIGHT,
VIRGINIA ON THURSDAY, THE FIFTHTEENTH DAY OF APRIL IN THE YEAR TWO
THOUSAND AND TWENTY ONE

PRESENT:

Richard L. Grice, Smithfield District, Chairman
Don G. Rosie, II, Carrsville District, Vice-Chairman
Rudolph Jefferson, Hardy District
William M. McCarty, Newport District
Joel C. Acree, Windsor District

ALSO IN ATTENDANCE:

Robert W. Jones, Jr., County Attorney
Randy R. Keaton, County Administrator
Donald T. Robertson, Assistant County Administrator
Carey Mills Storm, Clerk

CALL TO ORDER

Chairman Grice called the regular Board of Supervisors' meeting to order at 5:00 p.m.

APPROVAL OF AGENDA

Upon motion of Supervisor McCarty, the agenda was adopted as presented which carried unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion.

CLOSED MEETING

The following matters were identified for discussion in closed meeting by County Attorney Jones pursuant to Section 2.2-3711(A) of the Code of Virginia: A discussion regarding the appointment of specific appointees to County boards, committee or authorities as set forth in the agenda, pursuant to subsection 1; Consultation with legal counsel regarding actual litigation regarding a stormwater outfall and also an insurance coverage claim where such consultation would

adversely affect the negotiating or litigation posture of this public body pursuant to subsection 7; consultation with legal counsel employed by the Board regarding specific legal matters requiring the provision of legal advice by such counsel, namely the provisions of a MOU regarding the Windsor Town Center pursuant to subsection 8; and, a discussion or consideration of the investment of public funds regarding the Solicitation of Proposals of Interest regarding the relocation of the confederate monument, where competition or bargaining is involved, where, if made public initially, the financial interest of the County would be adversely affected, pursuant to subsection 7.

Upon motion of Supervisor McCarty and all voting in favor (5-0), the Board entered the closed meeting for the reasons stated by County Attorney Jones.

At 6:00 p.m., upon motion of Supervisor Acree and all voting in favor (5-0), the Board reconvened into open meeting.

County Attorney Jones reminded the Board that in accordance with Section 2-10(G) of the Board's Rules & Procedure, all those who participated in the closed meeting are reminded that all matters discussed in closed meeting are to remain confidential, as provided under the Virginia Freedom of Information Act, and that such matters as were discussed in closed meeting should not be acted upon or discussed in public by any participant unless and until a public, formal action of the Board of Supervisors is taken on that particular subject matter.

Upon motion of Supervisor McCarty and all voting in favor (5-0), the following Resolution was adopted:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby certifies

that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

VOTE

AYES: Acree, Grice, Jefferson, McCarty. Rosie

NAYS: 0

ABSENT DURING VOTE: 0

ABSENT DURING MEETING: 0

INVOCATION

Barbara Stevens of Healing Waters Worship Center delivered the invocation and led the Pledge of Allegiance to the American Flag of the United States of America.

CITIZENS' COMMENTS

Robert Jones, Hardy District, expressed his gratitude to the volunteer fire fighters, rescue squads and dispatchers who played a part in getting a fire extinguished in his barn located behind his residence.

Robert Fry, Western Tidewater Free Clinic, shared information on services received last year by the County which were provided by the Clinic.

CONSENT AGENDA

Upon motion of Supervisor Jefferson, the following Consent Agenda was approved as presented which carried unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion:

- A. Resolution to Accept and Appropriate Insurance Proceeds from VaCorp Risk Management (\$5,989)
- B. Resolution to Amend the FY2020-21 Budget and Appropriate Funding for CDBG Planning Grant Assistance (\$33,690)
- C. Resolution to Amend the FY 2020-21 Operating Budget and Appropriate Funding for the HOME Program Grant Program (\$67,715)
- D. Grant Subaward Agreement with Western Tidewater Community Services Board for Services to the Fifth Judicial District Drug Court
- E. Resolution to Designate May 2021 as Community Action Month
- F. Minutes
 - . January 7, 2021 Organizational Meeting
 - . January 21, 2021 Regular Meeting
 - . February 18, 2021 Regular Meeting

REGIONAL AND INTER-GOVERNMENTAL REPORTS

No reports were offered.

APPOINTMENTS

No appointments were offered for consideration.

SPECIAL PRESENTATIONS

David Smith, Director of Parks and Recreation, provided a status report on Bradby Park and Tyler's Beach capital projects.

Responsive to Supervisor Jefferson, Mr. Smith is to develop a plan designed to deter vehicles from driving onto the beach front at Tyler's Beach.

Responsive to Supervisor Acree, Mr. Smith is to provide the history associated with the acquisitions of Tyler's Beach and Bradby Park. Mr. Smith is also to provide the dollar amount invested in Tyler's Beach, inclusive of any grants received.

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Captain Ron Bryan, Sheriff's Office, and Alexis Hill, Senior Dispatcher, approached the podium and were recognized for their service to the citizens of Isle of Wight County.

Supervisor McCarty moved that the following Resolution be adopted:

RESOLUTION TO DESIGNATE THE WEEK OF
APRIL 11-17, 2021 AS
PUBLIC SAFETY TELECOMMUNICATORS WEEK

WHEREAS, dedicated Public Safety Telecommunicators daily serve the citizens of Isle of Wight County by answering their calls for law enforcement, fire and emergency medical services and by dispatching the appropriate assistance as quickly as possible; and,

WHEREAS, the professional public safety telecommunicator is that vital link between the citizen or victim and the public safety provider who may apprehend a criminal, save their possessions from fire, save their life or the life of a loved one; and,

WHEREAS, the safety of our officers and fire fighters is dependent upon the quality and accuracy of information obtained by the telecommunicator's activities providing radio, telephone and computer services; and,

WHEREAS, the critical functions performed by professional telecommunicators also include those related to highway safety, road maintenance, public utilities and other services that affect the health and safety of our citizens; and,

WHEREAS, emergencies can strike at any time, we rely on the vigilance and preparedness of these individuals 24 hours a day, 365 days a year; and,

WHEREAS, telecommunicators are recognized nationally as being the thin gold line for their ability to remain calm under pressure when called upon, to provide accurate and timely information to police officers, fire fighters and EMS personnel quickly and accurately; and,

WHEREAS, telecommunicators are the voice to 911 and the first link to the emergency responder chain.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia that the week of April 11-17, 2021 be designated as Public Safety Telecommunicators Week.

BE IT FURTHER RESOLVED that the Board urges all citizens to take note of this special week and give due honor to our County's Public Safety Telecommunicators.

The motion was adopted (5-0) with Supervisors Rosie, Acree, McCarty, Jefferson and Grice voting in favor of the motion and no Supervisor voting against the motion.

COUNTY ATTORNEY'S REPORT

No report was offered by County Attorney Jones.

PUBLIC HEARINGS

- A. An Amendment to Extend the Term of the Lease for Property on Great Spring Road

County Attorney Jones represented a request from the Smithfield Rotary Club to extend the lease for property located on Great Spring Road to conduct Boy Scout related activities and meetings to an initial term of 25-years, with a termination date of April 14, 2043 and an option to renew the lease for an additional 25-years.

Chairman Grice opened the public hearing.

No one appeared and spoke.

Chairman Grice closed the public hearing and called for comments from the Board.

Supervisor McCarty moved to authorize execution of the amendment to extend the term of the lease of the property on Great Spring Road. The motion was adopted with Supervisors Rosie, Acree, McCarty, Jefferson and Grice voting in favor of the motion and no Supervisor voting against the motion.

B. Cavalier Solar Conditional Use Permit Application

Josh Bateman, Principal Planner, provided background information related to development details; Comprehensive Plan compliance; zoning compliance; agency review of the application; strengths and weaknesses; and, the Planning Commission's and staff's recommendation.

Chairman Grice opened the public hearing.

Ben Saunders, S Power, provided an overview of the project related to location, size, interconnection and timing; and, five reasons to approve the project.

Milton James of 9384 Mill Swamp Road expressed concern with the impact to wildlife; how the lighting will affect the property at night; and, the impact from noise created from the solar panels. He inquired if the applicant would consider sharing the internet with the neighbors.

Albert Burckard, representing the Isle of Wight Historical Society, presented a copy of an archival report for the Board's reference.

Earl McCaddens of Smithfield stated there are many solar panels throughout Europe and from listening to what is being represented about the solar panels, he feels that it might be worth approving some in this area.

Jonathan Holman of Isle of Wight spoke in support of the solar project noting that it will be good for the future of the County.

Herb DeGroft of Mill Swamp Road spoke in favor of anything that creates energy.

Responsive to Chairman Grice, an email from Dick Ashe dated April 15, 2021 in favor of the Cavalier solar project was entered into the record.

Chairman Grice closed the public hearing and called for comments from the Board.

Chairman Grice requested a list of who in Surry and Isle of Wight made donations; who received a donation and was promised what; the date of such donation; and, the specific amounts of each donation.

Supervisor Rosie indicated he would like additional information regarding a decommissioning plan.

Supervisor McCarty indicated that he would like additional information on broadband.

Supervisor McCarty moved that the Board table the matter until the Board's May 20, 2021 meeting pending answers to the questions. The motion was adopted with Supervisors Rosie, Acree, McCarty, Jefferson and Grice voting in favor of the motion and no Supervisor voting against the motion.

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The Board took a recess and returned to open meeting.

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C. Proposed FY2021-22 Operating Budget, Capital Budget, Related Ordinances and FY2022-31 Capital Improvements Program

Chairman Grice opened the public hearing.

County Administrator Keaton advised that in accordance with the Code of Virginia, the Board of Supervisors is required to conduct a public hearing to receive public comment regarding the proposed operating and capital budget, related ordinances, and the Capital Improvements Program. He continued that the proposed FY2021-22 Operating and Capital Budget includes an advertised

General Fund Operating Budget of \$85,857,900; a Capital Budget of \$21,178,277; and, the proposed FY2021-22 Operating Budget for Isle of Wight County Schools is \$70,688,638.

Chairman Grice called for those to speak in favor of or in opposition to the proposed budget.

Albert Burckard asked that the Isle of Wight County Department of Historic Resources be placed back in the budget which was removed in 2014.

Ben Neal, Director of the Blackwater Regional Library, acknowledged the continued support of the library system.

Herb DeGroft of Mill Swamp Road stated that the citizens are counting on the Board to protect them from the big spending by the school system.

Volpe Boykin of Carrsville advised that if you don't like your real estate tax going up by four cents, he would suggest contacting Delegate Vivian Watts.

Joel Bradshaw of Carrsville addressed the importance of today's children being knowledgeable about history and government.

Chairman Grice closed the public hearing.

It was noted that under the Code of Virginia, no action can be taken for a minimum of seven days following the public hearing.

D. Ordinance to Implement a Cigarette Tax

County Attorney Jones advised that the Virginia General Assembly has amended §58.1-3830 of the Code of Virginia to authorize Counties to administer and enforce a tax upon cigarettes within the County, excluding sales within the corporate boundaries of the Towns of Smithfield and Windsor. The Commissioner of the Revenue has previously provided information to the Board relative to the authorization and impact of a local cigarette tax on the County's reliance on other local taxes such as real estate taxes. The tax can be no more than \$0.02/ cigarette (0.40/pack). He concluded that should a tax be implemented, it cannot take effect until July 1, 2021.

Chairman Grice opened the public hearing.

Paramvir Dulai of Mill Creek Drive and owner of a gas station in Zuni spoke against an increase in the cigarette tax due to the potential of a loss in customers who will get their cigarettes from Southampton County where they are cheaper.

Mayucl Dulai, a store owner in Zuni, spoke in opposition to an increase in the cigarette tax due to the potential loss of customers who can purchase their cigarettes in Southampton County at a lower price.

Joel Bradshaw, a local store owner in Carrsville, spoke against the increase in taxes in cigarettes.

Jane Schweiger of Windsor spoke against increasing the cigarette tax stating that all taxes should be paid for equally.

Chairman Grice closed the public hearing.

Supervisor Acree remarked that if raising the taxes on cigarettes is not going to positively impact the community to reduce taxing in other areas, then he does not support the increase.

Vice-Chairman Rosie remarked that there is a potential source of revenue in the County of \$300,000 and small businesses will be impacted more than anyone else.

Supervisor Jefferson remarked that he feels increasing the tax on cigarettes may deter some smokers from buying cigarettes and impact their health positively. While there may be some loss of revenue in cigarettes, sales will be picked up in other areas such as food and gas.

Supervisor McCarty commented that he is not in favor of imposing the highest amount of tax and he would like to see some other options

Chairman Grice moved that action on the proposed ordinance be tabled and the request of the Western Tidewater Free Clinic for funding in the amount of \$87,000 be incorporated into the discussion as the Board progresses into the budget process. The motion was adopted with Supervisors Rosie, Acree, McCarty,

Jefferson and Grice voting in favor of the motion and no Supervisor voting against the motion.

E. Revisions to Chapter 15. Taxation and Chapter 16.2. Weapons, of the Isle of Wight County Code

County Attorney Jones advised that he has been working in conjunction with the Commissioner of the Revenue and the Sheriff regarding revisions to Chapter 15, Taxation and Chapter 16.2, Weapons to make the language more user friendly, bring the ordinance up-to-date with current practices/procedures used by the Commissioner, correct inaccuracies, and conform to those provisions set forth in the Code of Virginia. He further advised that the revision also increases the tangible personal property tax levies exemption for one vehicle owned or leased by volunteer rescue squads or members of volunteer fire departments who reside in the county and who otherwise qualify from \$400 to \$500.

Chairman Grice opened the public hearing.

No one appeared and spoke.

Chairman Grice closed the public hearing.

Supervisor McCarty moved that the amendments to the following ordinance be adopted:

AN ORDINANCE TO AMEND AND REENACT
THE ISLE OF WIGHT COUNTY CODE
BY AMENDING AND REENACTING
CHAPTER 15. TAXATION
AND
CHAPTER 16.2. - WEAPONS.

WHEREAS, the Board of Supervisors of Isle of Wight County, Virginia, has deemed it necessary and appropriate to update its current ordinances in order to more clearly set forth local ordinances for the benefit of the public, in order to

accurately reflect current practices, to correct inaccuracies, and to conform to those provisions set forth in the Code of Virginia (1950, as amended); and

NOW, THEREFORE, BE IT ORDAINED by the Isle of Wight County Board of Supervisors that Chapter 15. Taxation of the Isle of Wight County Code be amended and reenacted as follows:

Sec. 15-8. Same; penalty for late payment; interest.

If taxes be past due, as set forth in section 15-7, there shall be added and collected as part thereof a penalty as follows: A penalty of ten percent of the tax due, or ten dollars, whichever is greater, if not paid on or before the due date; provided, however, that the penalty shall in no case exceed the amount of tax due. Said sum shall become part of the taxes due. In addition to such penalty, interest of ten percent per annum shall be due on such taxes and penalty, from the first of the month next following the due date, until paid. (5-17-18, 4-15-21.)

Sec. 15-20. Personal property taxes generally.

- (a) Tangible personal property and machinery and tools shall be taxed as of January 1 of each year. The status of all persons, firms, corporations and other taxpayers liable to taxation on any such property shall be fixed as of such date in each year and the value of such property shall be taken as of such date.
- (b) There shall be a personal property tax at a rate established each year by the board of supervisors on motor vehicles, trailers and boats, (hereafter referred to in this section as "taxable property") which have a situs within the county on January 1 of each year and which acquire a situs within the county on or after January 2 of each year. When taxable property acquires a situs within the county on or after January 2, the personal property tax for that year shall be assessed to the owner prorated on a monthly basis for the portion of the tax year during which the taxable property has situs within the county. When tangible property with a situs in the county is transferred to a new owner within the county, the personal property tax shall be assessed to the new owner prorated on a monthly basis for the portion of the tax year during which the new owner owns the taxable property. For purposes of proration, a period of more than one-half of a month shall not be counted. All taxable property shall be assessed as of January 1 of each year or, if it acquires situs or has its title transferred after January 1, as of the first day of the month in which the taxable property acquires situs within the county or has its title transferred.

The owner of taxable property acquiring situs within the county or to whom taxable property is transferred shall file a declaration of property ownership to the commissioner of revenue within thirty days of the date on which such property acquires a situs within the county or has its title transferred to such owner.

- (c) When any taxable property loses its situs within the county or its title is transferred to a new owner, the taxpayer shall from that time be relieved from personal property tax on such property and receive a refund of personal property tax already paid, or a credit against personal property taxes outstanding against the taxpayer, at the option of the commissioner of revenue, on a monthly prorated basis, upon application to the commissioner of revenue; provided, that application is made within one year from the last day of the tax year which the taxable property lost situs or has its tide transferred.
- (d) Notwithstanding the filing requirements described above, any person owning or leasing a motor vehicle, who has previously filed a personal property tax return with the commissioner of revenue for that vehicle, and for which vehicle there has been no change in the situs or status, shall not be required to file another personal property tax return on such vehicle, until and if such situs or status changes.

For the purpose of this section, the term "change in status" shall mean one (1) or more of the following:

- (1) A change occurs in the name or address of the person or persons, or entity, owning or leasing such tangible personal property.
 - (2) A change occurs in the taxable situs of tangible personal property.
 - (3) Any action which causes personal property to acquire situs in the county occurs, for which no personal property tax return has been filed by the owner.
 - (4) Any change affecting the assessment or levy of the personal property tax occurs for which a tax return has been previously filed, or the use of a personal vehicle has changed to business use, thereby affecting application of the Personal Property Tax Relief Act.
- (e) An exemption from this tax and any penalties arising therefrom shall be granted for any tax share or portion thereof during which the property was legally assessed by another jurisdiction and proof is presented to the

commissioner of revenue indicating that such tax on the assessed property was paid. (5-17-18, 4-23-20, 4-15-21.)

Sec. 15-22. Motor vehicles equipped for transportation of physically handicapped and certain motor vehicles owned by volunteer rescue squad members or volunteer firemen exempt from taxation.

The following tangible personal property is exempt from the tangible personal property tax levies of the board of supervisors:

- (a) Motor vehicles specially equipped to provide transportation for physically handicapped individuals who reside in the county.
- (b) One motor vehicle owned or leased and used primarily by or for a veteran of the Armed Forces of the United States or the Virginia National Guard who has either lost, or lost the use of, one or both legs, or an arm or hand, or who is blind or who has been rated by the U.S. Department of Veteran Affairs or its successor agency pursuant to federal law with a 100 percent service-connected, permanent, and total disability shall be exempt from taxation. Any such motor vehicle owned by a married person may qualify if either spouse is a veteran who is rated 100 percent service-connected, permanent, and total disabled. The exemption shall expire on the date of the disabled veteran's death and shall not be available for the surviving spouse. In order to qualify, the veteran shall provide a written statement to the commissioner of revenue or other assessing officer from the U.S. Department of Veterans' Affairs or its successor agency pursuant to federal law that the veteran has been so designated or classified by the U.S. Department of Veterans' Affairs as to meet the requirement of this section, and that his disability is service-connected. For purposes of this section, a person is blind if he meets the provisions of section 46.2-739 of the Code of Virginia.
- (c) Motor vehicles owned or leased by members of volunteer rescue squads or members of volunteer fire departments who reside in the county and whose volunteer rescue squads or volunteer fire departments are located in the county or whose station is located outside the county but services our county or for which there is a local mutual aid agreement. This exemption is limited to one motor vehicle which is regularly used by each volunteer rescue squad member or volunteer fire department member to respond to calls; provided, that such volunteer shall furnish the

commissioner of revenue with a certification by the chief or head of the volunteer organization in January of each year that such volunteer is a member of the volunteer rescue squad or fire department who regularly responds to calls or regularly performs other duties for the rescue squad or fire department, and the motor vehicle is identified as regularly used for such purpose.

- (d) Motor vehicles owned or leased by persons who have been appointed to serve as auxiliary police officers by the board of supervisors of Isle of Wight County, Virginia. One motor vehicle which is regularly used by each auxiliary police officer to respond to auxiliary police duties may be specially classified under this section. In order to qualify for such classification, in January of each year, any auxiliary police officer who applies for such classification shall identify the vehicle for which this classification is sought, and shall furnish the commissioner of revenue or other assessing officer with a certification from the governing body which has appointed such auxiliary officers. That certification shall state that the applicant is an auxiliary police officer who regularly uses a motor vehicle to respond to auxiliary police duties, and it shall state that the vehicle for which the classification is sought is the vehicle which is regularly used for that purpose.
- (e) The tangible personal property tax levies exempted under subsections (c) and (d) of this section are limited to a maximum tax of five hundred dollars. If the tax levy for the motor vehicle exceeds five hundred dollars of taxes to be paid, that amount of taxes exceeding five hundred dollars will still have to be paid from the property owner to the County of Isle of Wight as all other taxes are paid.
- (f) As used in this section, “motor vehicle” means only a passenger car or pickup or panel truck, as those terms are defined in §46.2-100 of the Code of Virginia, 1950, as amended, that is registered for personal use. (5-17-18; 10-15-20; 4-15-21.)

Sec. 15-32. Reserved

(5-17-18, 4-23-20.)

Editor's note—An ordinance adopted April 15, 2021, repealed § 15-30, which pertain to interest and penalty, and derived from an ordinance adopted May 17, 2018.

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Isle of Wight County Board of Supervisors, Virginia, that CHAPTER 16.2. – WEAPONS of the Isle of Wight County Code be amended and reenacted as follows:

Sec. 16.2-1. - Concealed handgun permits.

Any person twenty-one years of age or older may apply in writing to the clerk of the circuit court of the County of Isle of Wight, Virginia, if he resides therein, for a permit to carry a concealed handgun. The application shall be on a form prescribed by the Department of State Police. The Clerk of the Circuit Court shall collect such fees as are required by law and those as are set forth in the uniform fee schedule adopted by the Board of Supervisors of Isle of Wight County, Virginia, as it may be amended from time to time, for conducting an investigation as required by the Code of Virginia.

The full amount assessed for processing an application for a permit shall be paid in one sum to the Clerk of the Circuit Court and disbursed accordingly (7-17-97; 5-1-14, 4-15-21.)

The motion was adopted with Supervisors Rosie, Acree, McCarty, Jefferson and Grice voting in favor of the motion and no Supervisor voting against the motion.

ADMINISTRATOR'S REPORT

Stephanie Humphries, Director of Budget & Finance, reviewed the Quarterly Financial Report for 3rd Quarter of FY2020-21 with the Board.

Assistant County Administrator Robertson provided an update on COVID-19 vaccinations.

UNFINISHED/OLD BUSINESS

County Administrator Keaton reviewed the timeline associated with the relocation of the Confederate monument and briefed the Board regarding the local proposal received from Jennifer and Volpe Boykin to relocate the monument to property owned by them and located at 28304 Walters Highway.

Supervisor Rosie moved that the proposal from Volpe and Jennifer Boykin be accepted at a cost not to exceed \$32,500 and that the title to the monument be transferred to the Boykins the day of the removal of the monument. The motion was adopted with Supervisors Rosie, Acree, McCarty, Jefferson and Grice voting in favor of the motion and no Supervisor voting against the motion.

Supervisor McCarty moved that County Administrator Keaton be authorized to execute any and all necessary agreements to facilitate the move to include an agreement that will incorporate all the terms of the request and a bill of sale for the purpose of the relocation of the Confederate monument. The motion was adopted with Supervisors Rosie, Acree, McCarty, Jefferson and Grice voting in favor of the motion and no Supervisor voting against the motion.

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County Attorney Jones advised that the Board, at its work session on April 1, 2021, received a presentation from the Mayor and Town Manager of the Town of Windsor regarding replacement of the Windsor Town Center roof. The initial estimates for full replacement were approximately \$300,000 and the Town has solicited and received bids for the project that will provide more accurate cost information.

The Board expressed its desire to execute an MOU with the Town of Windsor prior to proceeding with the roof replacement project.

Supervisor McCarty moved to revise the Memorandum of Understanding to incorporate the changes discussed regarding Isle of Wight County staff and clarify the agreement that Parks & Recreation has for that program; add the word “routine” in front of the work “clean”; and, amend capital expenditures. The motion was adopted with Supervisors Rosie, Acree, McCarty, Jefferson and Grice voting in favor of the motion and no Supervisor voting against the motion.

NEW BUSINESS

There was no new business offered for discussion.

ADJOURNMENT

At 10:45 p.m., Chairman Grice declared the meeting adjourned.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

BUDGET WORK SESSION OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS HELD IN THE ROBERT C. CLAUD, SR. BOARD ROOM OF THE ISLE OF WIGHT COUNTY COURTHOUSE LOCATED AT 17090 MONUMENT CIRCLE, ISLE OF WIGHT, VIRGINIA ON THURSDAY, THE TWENTY-SECOND DAY OF APRIL IN THE YEAR TWO THOUSAND AND TWENTY ONE

PRESENT:

Richard L. Grice, Smithfield District, Chairman
Don G. Rosie, II, Carrsville District, Vice-Chairman
Rudolph Jefferson, Hardy District
William M. McCarty, Newport District
Joel C. Acree, Windsor District

ALSO IN ATTENDANCE:

Robert W. Jones, Jr., County Attorney
Randy R. Keaton, County Administrator
Donald T. Robertson, Assistant County Administrator
Carey Mills Storm, Clerk

CALL TO ORDER

Chairman Grice called the budget work session to order at 6:00 p.m.

INVOCATION

Assistant County Administrator Robertson delivered the invocation and led the Pledge of Allegiance.

APPROVAL OF AGENDA

Supervisor Rosie moved that the agenda be adopted as presented. The motion was adopted unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion.

COUNTY ADMINISTRATOR'S REPORT

County Attorney Jones advised that the Board, at its work session on April 1, 2021, received a presentation from the Windsor Mayor and Town Manager regarding the need for replacement of the Windsor Town Center roof. Following that presentation and pursuant to the direction of the Board, is a Memorandum of Understanding (MOU) which has been executed by the Town for the Board's consideration. In addition, for the Board's consideration is an agreement requiring capital expenditures over \$25,000 to have an agreement with the Town before the expenditures are to be entered into with the County.

Supervisor McCarty moved that the Memorandum of Understanding for the Windsor Town Center be approved. The motion was adopted unanimously (5-0) with Supervisors Acree, Grice, McCarty, Jefferson and Rosie voting in favor of the motion and no Supervisors voting against the motion.

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Proposed FY2021-22 Operating Budget, Capital Budget, Related Ordinances and FY2022-31 Capital Improvements Plan

County Administrator Keaton reviewed the proposed amounts for the various public service organizations funded by the County. He was directed to create a footnote indicating if an organization is contractual or discretionary.

At the suggestion of Supervisor McCarty, the consensus of the Board was to reduce the proposed funding of \$25,000 for the Camp Community College to \$20,000 and split the \$5000 between CASA making it \$22,500 and Christian Outreach at \$27,500.

At the suggestion of Supervisor McCarty, the consensus of the Board was to fund the Fair at \$70,000. County Administrator Keaton is to provide the Board with additional information on the Fair.

At the suggestion of Supervisor McCarty, it was the consensus of the Board to have further discussion during the budget process regarding a decrease in funding to the Schools in the amount of \$500,000.

County Administrator Keaton reviewed the tax increase plan for new debt discussed with the Board in October and was based on the public hearing. Assuming that the 1% sales tax is not authorized by the General Assembly, he further reviewed a second option of increasing the tax rate \$.02 the first year and utilizing \$990,000 from the Fund Balance which would provide the opportunity to phase in the tax increase rather than increasing it by \$.04 at one time. He added that he feels confident that the \$990,000 would come from the current year excessive revenues over expenses.

County Administrator Keaton reviewed the budget timeline and tax increase options associated with the General Assembly authorizing a 1% sales tax.

Gerald H. Gwaltney, Commissioner of Revenue, provided an overview of the tax relief program for the elderly and disabled for FY2022.

CLOSED MEETING:

The following matter was identified for discussion in closed meeting by County Attorney Jones: Pursuant to Section 2.2-3711 (A)(3) regarding a discussion regarding the sale or leasing of publicly held property, namely, a portion of tax map parcel 21-01-054, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the Board

Upon motion of Supervisor McCarty and all voting in favor (5-0), the Board entered the closed meeting for the reason stated by County Attorney Jones.

Upon motion of Supervisor McCarty and all voting in favor (5-0), the Board reconvened into open meeting.

County Attorney Jones reminded the Board that in accordance with Section 2-10(G) of the Board's Rules & Procedure, all those who participated in the closed meeting are reminded that all matters discussed in closed meeting are to remain confidential, as provided under the Virginia Freedom of Information Act, and that such matters as were discussed in closed meeting should not be acted upon or discussed in public by any participant unless and until a public, formal action of the Board of Supervisors is taken on that particular subject matter.

Upon motion of Supervisor Acree and all voting in favor (5-0), the following Resolution was adopted:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

VOTE

AYES: Acree, Grice, Jefferson, McCarty. Rosie

NAYS: 0

ABSENT DURING VOTE: 0

ABSENT DURING MEETING: 0

ADJOURNMENT

At 9:00 p.m., Chairman Grice declared the meeting adjourned.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

WORK SESSION OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS HELD IN THE ROBERT C. CLAUD, SR. BOARD ROOM OF THE ISLE OF WIGHT COUNTY COURTHOUSE LOCATED AT 17090 MONUMENT CIRCLE, ISLE OF WIGHT, VIRGINIA ON THURSDAY, THE SIXTH DAY OF MAY IN THE YEAR TWO THOUSAND AND TWENTY ONE

PRESENT:

Richard L. Grice, Smithfield District, Chairman
Don G. Rosie, II, Carrsville District, Vice-Chairman
Rudolph Jefferson, Hardy District
William M. McCarty, Newport District
Joel C. Acree, Windsor District

ALSO IN ATTENDANCE:

Robert W. Jones, Jr., County Attorney
Randy R. Keaton, County Administrator
Donald T. Robertson, Assistant County Administrator
Carey Mills Storm, Clerk

CALL TO ORDER

Chairman Grice called the work session to order at 6:00 p.m.

INVOCATION

David Smith, Director of Parks & Recreation, delivered the invocation and led the Pledge of Allegiance to the Flag.

APPROVAL OF AGENDA

Supervisor Jefferson moved that the agenda be approved as presented. The motion was adopted unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisors voting against the motion.

COUNTY ADMINISTRATOR'S REPORT

Assistant County Administrator Robertson, Jason Gray, IT Director, and Jim Henderson, a member of the Broadband Task Force, provided an overview of the process to date associated with broadband service in the County.

It was the consensus of the Board that staff should continue moving forward in this effort and that the Towns and the school division should also contribute funding as there is an impact to the entire County.

//

Dr. James Thornton, School Superintendent, presented a request from the School Division to amend the FY2020-21 budget and transfer funds between functional categories in the School's budget in the amount of \$950,000 into the Operations line item for the purpose of filling unfilled positions, replacement of pipes in the ceiling at Carrollton Elementary School, replace the trailer at the bus garage; and, auditorium lights at Smithfield High School.

Supervisor McCarty moved to adopt the following Resolution:

RESOLUTION TO AMEND THE FY 2020-21 BUDGET AND TRANSFER FUNDS BETWEEN FUNCTIONAL CATEGORIES IN THE SCHOOLS BUDGET

WHEREAS, at its meeting on April 22, 2021, the Isle of Wight County School Board approved the transfer of funds between functional categories in the school division's FY 2020-21 budget; and,

WHEREAS, the School Board has requested that the Board of Supervisors ratify its decision to transfer funds between functional categories in the school division's FY 2020-21 budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the FY 2020-21 budget is hereby amended and funds transferred between functional categories in the school division's FY 2020-21 budget as follows:

Functional Category	Current Budget	Transfers	Revised Budget
Instructional Services	46,265,446	-300,000	45,965,446
Admin, Attend & Health	2,696,099	-250,000	2,446,099
Pupil Transportation	4,303,474	-400,000	3,903,474
Operations & Maintenance	6,421,679	950,000	7,371,679
Debt Service	483,381		483,381
Technology	2,184,993		2,184,993
School General Fund	62,355,072		62,355,072

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

The motion was adopted unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisors voting against the motion.

Supervisor McCarty moved to adopt the following Resolution:

**RESOLUTION TO AMEND THE FY 2020-21 BUDGET AND
APPROPRIATE FUNDS FROM CORONAVIRUS AID, RELIEF, AND
ECONOMIC SECURITY ACT FUNDS**

WHEREAS, Isle of Wight County Schools have received Coronavirus Aid, Relief, and Economic Security (CARES) Act funding in the amount of \$529,093; and,

WHEREAS, the Board of Supervisors wishes to amend the FY 2020-21 General Fund budget and appropriate CARES Act funding to the appropriate functional categories within the Isle of Wight County Schools budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the FY 2020-21 budget is hereby amended and funds in the total amount of five hundred twenty nine thousand ninety three dollars (\$529,093), or as much as shall be received via the CARES Act, appropriated to the following functional categories:

Administration, Attendance, and Health	\$346,528
Transportation	\$ 25,540
Technology	\$157,025

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

The motion was adopted unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisors voting against the motion.

Supervisor McCarty moved to adopt the following Resolution:

**RESOLUTION TO AMEND THE FY 2020-21 BUDGET AND
APPROPRIATE FUNDS FROM CORONAVIRUS RESPONSE AND
RELIEF SUPPLEMENTAL APPROPRIATIONS ACT**

WHEREAS, Isle of Wight County Schools have received Coronavirus Response and Relief Supplemental Appropriations Act funding; and,

WHEREAS, the School Board has requested that the Board of Supervisors amend the FY 2020-21 budget and appropriate Supplemental Appropriations Act funding to the appropriate functional categories within the Isle of Wight County Schools budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the FY 2020-21 budget is hereby amended and funds in the total amount of eight hundred thousand dollars (\$800,000), or as much as shall be received via the Coronavirus Response and Relief Supplemental Appropriations Act, appropriated to the following functional categories:

Operations and Maintenance	\$300,000
Transportation	\$500,000

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

The motion was adopted unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisors voting against the motion.

//

County Administrator Keaton requested authorization to award the contract for three pole barns at the Fairgrounds to the low bidder in the amount of \$424,600.

Supervisor McCarty moved that staff be authorized to award the contract for the three pole buildings at the Fairgrounds. The motion was adopted unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisors voting against the motion.

//

The Board took a break and returned to open session.

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Amy Ring, Director of Community Development, reviewed a proposed amendment to the County's Zoning Ordinance to include daycare facilities with a Conditional Use Permit in the Suburban Residential Zoning District.

Supervisor McCarty moved to direct staff to draft a text amendment to add daycare facilities as a conditional use in the Suburban Residential Zoning District. The motion was adopted unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisors voting against the motion.

//

County Attorney Jones presented a real estate and personal property tax exemption request from the Smithfield Recreation Association.

It was the consensus of the Board that staff be directed to move forward with conducting a public hearing at the Board's May 20, 2021 meeting. The motion was adopted unanimously (5-0) with Supervisors Grice, Rosie, Acree, McCarty and Jefferson voting in favor and no Supervisors voting against the motion.

//

FY2021-22 Operating Budget, Capital Budget and the FY2022-31 Capital Improvements Program

County Administrator Keaton provided a recap of the options associated with an estimated tax increase for new debt; a budget timeline for tax increase options; and, budget options recommended by the Board.

Supervisors McCarty and Acree spoke in favor of no tax increase or cigarette tax for this year based on additional revenue discovered.

Supervisor Jefferson spoke in favor of a tax increase and that the additional revenue discovered be placed in the Operating Budget.

Supervisor Rosie spoke against a cigarette tax.

Chairman Grice spoke in favor of a \$.02 tax increase and not taking any funds from the General Fund Balance; taking a \$500,000 deduction from the Schools; cancelling the cigarette tax; and, continuing to build the reserve balance.

//

County Administrator Keaton advised that the County will be receiving \$7.2 million from the American Rescue Plan which can be used for infrastructure such as the waterline and tank for the new Hardy Elementary School and the other neighborhoods which is expected to cost approximately \$4 million with the remaining \$3.2 million being applied to broadband.

It was the consensus of the Board that it discuss at a future work session a reward (retention) program for volunteers that will be split up amongst all of the volunteers.

//

Dr. Thornton clarified that taking \$500,000 from the School's allocation would be the equivalent as something like a bus lease and not doing the lease. He advised that he would need that money returned to the School Division next year. He stated that with regard to Westside Middle School, it is not just a matter of replacing Hardy Elementary School and Westside Middle School because those facilities are old, rather it was a plan to handle the growth on the northern end of the County. Not doing Westside Middle School in the future would create a problem with growth.

ADJOURNMENT

At 10:00 p.m., Chairman Grice declared the work session adjourned.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

BACKGROUND:

The Board of Supervisors has previously directed that an opportunity be provided for monthly status briefings from Board members who serve as representatives on various regional committees and authorities on behalf of the County.

BUDGETARY IMPACT:

None

RECOMMENDATION:

Receive the report.

ATTACHMENTS:

Description	Type	Upload Date
Regional Reports	Cover Memo	1/24/2020

2020 BOARD MEMBER REGIONAL REPRESENTATIVE		
(Appointed by Board Vote)		
Organization	Member	Term Expires
Hampton Roads Military Federal Facilities Alliance	Rosie	No Set Term
Hampton Roads Planning District Commission	McCarty	No Set Term
	Keaton	No Set Term
Hampton Roads Transportation Accountability Commission	McCarty	No Set Term
Hampton Roads Transportation Planning Organization	McCarty	No Set Term
	Keaton	No Set Term
Southeastern Public Service Authority	Keaton	December 2021
	Etheridge/Alternate	December 2021
Western Tidewater Regional Jail Authority	Jefferson	No Set Term
	McCarty	No Set Term
	Keaton	No Set Term
Western Tidewater Water Authority	Grice	June 2022
	Acree	June 2022
	Jones/Alternate	June 2022

Regional Reports
Updated/January 2020

BACKGROUND:

Board members will consider and make appointments of individuals to various local and region organizations as noted on the Appointments Page.

BUDGETARY IMPACT:

None

RECOMMENDATION:

Appoint individuals to various local and region organizations as noted on the Appointments Page.

ATTACHMENTS:

Description	Type	Upload Date
Appointments Page	Cover Memo	6/30/2021

BOARDS/COMMISSIONS/COMMITTEES

Boards/Commissions/Committees	Appointees	Contact	District	Expiration	
Blackwater Regional Library	Conway Henderson	238-9890	Windsor	June	2021
Historical Arhitectural Review Committee	Durwood Scott	242-6528	Windsor	Sept.	2020
Virginia Alcohol Safety Action Program	Replacement for James Pope			August	2021

ISSUE:

Resolution to Commend and Congratulate Sharon Jones on the Occasion of Her Retirement

BACKGROUND:

After 45 years of employment with Isle of Wight County, Sharon Jones, Clerk of the Circuit Court, retired in January 2020. Due to the restrictions and precautions associated with the pandemic, recognition of Ms. Jones retirement was postponed.

The Board may wish to commend and congratulate Ms. Jones on her retirement from formal employment with the County.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Adopt a resolution to commend and congratulate Sharon Jones on the occasion of her retirement.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	7/8/2021

**RESOLUTION IN RECOGNITION OF THE SERVICE OF
SHARON NELMS JONES**

WHEREAS, Ms. Sharon Nelms Jones began her employment with the County of Isle of Wight, Virginia in 1975; and,

WHEREAS, after two years in the Department of Social Services, Ms. Jones accepted a position in the office of the Clerk of Circuit Court as a Deputy Clerk; and,

WHEREAS, after serving for several years as Chief Deputy, Ms. Jones was elected as Clerk of Circuit and began her first term in January 2008; and,

WHEREAS, during her tenure as Clerk of Circuit Court, Ms. Jones served with distinction in efficiently managing the dockets, staff, and operations of the Circuit Court; and,

WHEREAS, Ms. Jones faithfully served Isle of Wight County as a dedicated employee for forty-five years until her retirement in January 2020.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Isle of Wight, Virginia recognizes and appreciates Sharon Nelms Jones for outstanding achievement and distinguished service to the citizens of Isle of Wight County in the role of Clerk of Circuit Court.

BE IT FURTHER RESOLVED that the Isle of Wight County Board of Supervisors extends to Sharon Nelms Jones its best wishes for her future endeavors and orders that a copy of this Resolution be spread upon the minutes of this Board this fifteenth day of July 2021.

Adopted this 15th day of July, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney

ISSUE:

Hampton Roads Regional Valor Award

BACKGROUND:

The Hampton Roads Chamber and WTKR News 3 recently honored men and women who serve our communities in public safety who have performed acts of exceptional merit, distinguished service, remarkable bravery, and uncommon courage during the 2021 Valor Awards.

Awards given included the Community Heroes Award, Lifesaving Awards, COVID-19 Response, Investigative Merit Awards, Valor Awards and the Regional Valor Award.

Public safety staff and volunteers from Isle of Wight County, Smithfield, Suffolk, and Newport News were recognized for rendering lifesaving assistance during a swift water rescue on Great Spring Road in Smithfield on Sept 9, 2020. If it was not for the dedication, timely response, and regional cooperation in the incident, the outcome for the patient could have been tragic.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

For the Board's information.

ISSUE:

Application of Wilbur R. and Wendy R. Todd, Property Owners, for an Amendment to a Conditional Rezoning to Add up to 6,000 Square Feet of Medical Office and General Office as Permitted Uses for Property Located at 15314 Carrollton Boulevard and is Zoned Conditional General Commercial (C-GC)

BACKGROUND:

Wilbur R. and Wendy R. Todd, property owners, have submitted an application for an amendment to a conditional rezoning to add up to 6,000 square feet of medical office and general office as permitted uses. The subject property is located at 15314 Carrollton Boulevard with tax parcel numbers 34B-01-010, 34B-01-011, and 34B-01-012, and is zoned Conditional General Commercial (C-GC).

Parcels 34B-01-011 and 12 were a part of the property that was conditionally rezoned for commercial use and developed in July 1998. At the time of the rezoning, the Board of Supervisors approved the property specifically for a contractor's office with associated parking, lighting, exterior storage, and a small display area. Parcel was 34B-01-010 was subsequently rezoned in August of 1998 to include office space for a construction business and a restaurant that have not been built.

In March 2021, the applicant submitted a request to amend the conditional zoning of all three parcels. The purpose of this request is to allow for a proposed tenant to establish a physical therapy office that would occupy 1,000 square feet of the existing building on the property.

A full analysis of the proposed application's compatibility with the County's plans and ordinances is included in the attached Planning Commission staff report.

RECOMMENDATION:

The Planning Commission recommended approval of the application with the proffered conditions by unanimous vote.

Based on the strengths of the application, staff recommends approval of the application with the proffered conditions as submitted by the applicant.

ATTACHMENTS:

Description	Type	Upload Date
Staff Report	Backup Material	6/25/2021
Location Map	Backup Material	6/14/2021
Location Closeup Map	Backup Material	6/14/2021
Land Use Map	Backup Material	6/14/2021
Zoning Map	Backup Material	6/14/2021
Proffer Statement	Backup Material	6/14/2021
Site Images	Backup Material	6/14/2021
Concept Plan	Backup Material	6/14/2021
Existing Proffered Conditions 1998 Ordinance	Backup Material Ordinance	6/15/2021 7/6/2021

PLANNING REPORT

APPLICATION:

The application of Wilbur R. and Wendy R. Todd, property owners, for an amendment to a conditional rezoning to add up to 6,0000 square feet of medical office and general office as permitted uses. The subject property is located at 15314 Carrollton Boulevard with tax parcel numbers 34B-01-010, 34B-01-011, and 34B-01-012, and is zoned Conditional General Commercial (C-GC).

ELECTION DISTRICT:

Newport

LOCATION:

The subject property is located on the west side of Carrollton Boulevard (Rt.17) directly across the intersection with Sugar Hill Road. The property is part of the Newport Development Service Overlay District (NDSO) and is surrounded by a mixture of residential and commercial development. Immediately adjacent to the southwest is the Briarmeade Estates residential subdivision zoned Conditional Suburban Residential. To the north, east, and south, there is a mixture of property occupied by commercial buildings zoned General Commercial and Conditional Urban Residential.

BACKGROUND:

Parcels 34B-01-011 and 12 were a part of the property that was conditionally rezoned for commercial use and developed in July 1998. At the time of the rezoning, the Board of Supervisors approved the property specifically for a contractor's office with associated parking, lighting, exterior storage, and a small display area. Parcel was 34B-01-010 was subsequently rezoned in August of 1998 to include office space for a construction business and a restaurant that have not been built.

In March 2021, the applicant submitted a request to amend the conditional zoning of all three parcels. The purpose of this request is to allow for a proposed tenant to establish a physical therapy office that would occupy 1,000 square feet of the existing building on the property.

DESCRIPTION:

The applicant is requesting to amend the existing C-GC zoning conditions for the three parcels to add medical and general office as permitted uses with a proffered condition that the medical office use be limited to a total of 6,000 square feet, or the equivalent of the square footage of the existing building, in order to limit potential traffic impacts. No additional uses have been proposed with this amendment.

The medical office use is proposed to occupy 1,000 square feet of vacant office space in the existing 6,000 square foot building located on lot 12. No modifications to the building or site have been proposed. The proposed tenant will have one employee and will utilize the existing parking on site. According to the applicant, a typical day would see approximately five customers visit the proposed medical office. The number of vehicle trips generated by this use would not add a significant amount of traffic to the site according to the Virginia Department of Transportation (VDOT).

The property is currently served by public water and sewer, and the proposed medical office space contains one existing bathroom. The General Services Department has reviewed the proposal and has no concerns in regard to utility service.

COMPREHENSIVE LAND USE PLAN:

The parcels are designated as Suburban Residential (SR) on the future recommended land use map in the County Comprehensive Plan. The SR land use designation consists of single-family homes, preservation of environmental features, and community amenities. Non-residential uses appropriate for the SR land use may include parks and trails, schools, churches, and libraries. Any non-residential use should be supportive of the residential use and enhance development when in proximity.

While the C-GC zoning of the property is not generally consistent with the SR future land use designation, the proposed uses are consistent with the existing conditional zoning and development of the site. Medical and general office uses are also both considered to be low impact, because they typically operate during normal business hours and don't create significant noise, glare, or dust that would impact the adjacent residential uses. In addition, the parcels are situated on a major corridor which would generally be more compatible with the non-residential use types found in the SR future land use designation.

ORDINANCE REVIEW:

The applicant specified in their proffer statement that the only additional uses they would like to add to their zoning conditions are medical office (limited to the size of the existing building) and general office. These two office use types are permitted by right in the GC zoning district, but neither use was anticipated or included in the previous conditional rezonings for these parcels. As proposed, the use will include no exterior physical changes and will have no substantial impact on the surrounding community. Due to the nature of the uses themselves and the limited size placed on the uses, a low volume of trips to the site would be anticipated.

The existing building included in this request has been used for commercial purposes since the late 1990s. This amendment will not have a significant impact on public safety, schools, or existing services (public water and sewer). There is no anticipated increase of vehicle trips that would exceed 200 trips a day with this proposal.

This property is in the Chesapeake Bay Preservation Overlay District, but there are no known wetlands or Resource Protection Areas on the parcels that would be affected by the proposed application. The site also lies in the NDSO which includes additional design standards. New or expanded uses on the property would have to be reviewed for compliance with the requirements of that district.

AGENCY REVIEW:

This application was forwarded to the following departments for their review and comment:

1. Virginia Department of Transportation: VDOT reviewed the proposal and advised that limiting the medical office use to the square footage of the existing building would limit the number of increased trips along the right-of-way that might require a traffic study or improvements. Not defining the square footage for the medical office use would require the highest trip values to be used, which would require that additional studies be submitted. There were no concerns relating to the square footage of the general office use type.
2. County Attorney: Mr. Bobby Jones advised that the signature of both owners were needed on the application and proffers which have since been submitted. No other issues with the application were identified.
3. Health Department: They expressed they had no concerns with this application.
4. General Services: They expressed they had no concerns with this application.

STAFF CONCLUSIONS:

Strengths:

1. The proposed uses will utilize an existing building, bringing additional business to the County.
2. The proposed uses would not negatively impact the adjacent residential properties.

Weaknesses:

1. Not consistent with the recommended future SR land use.

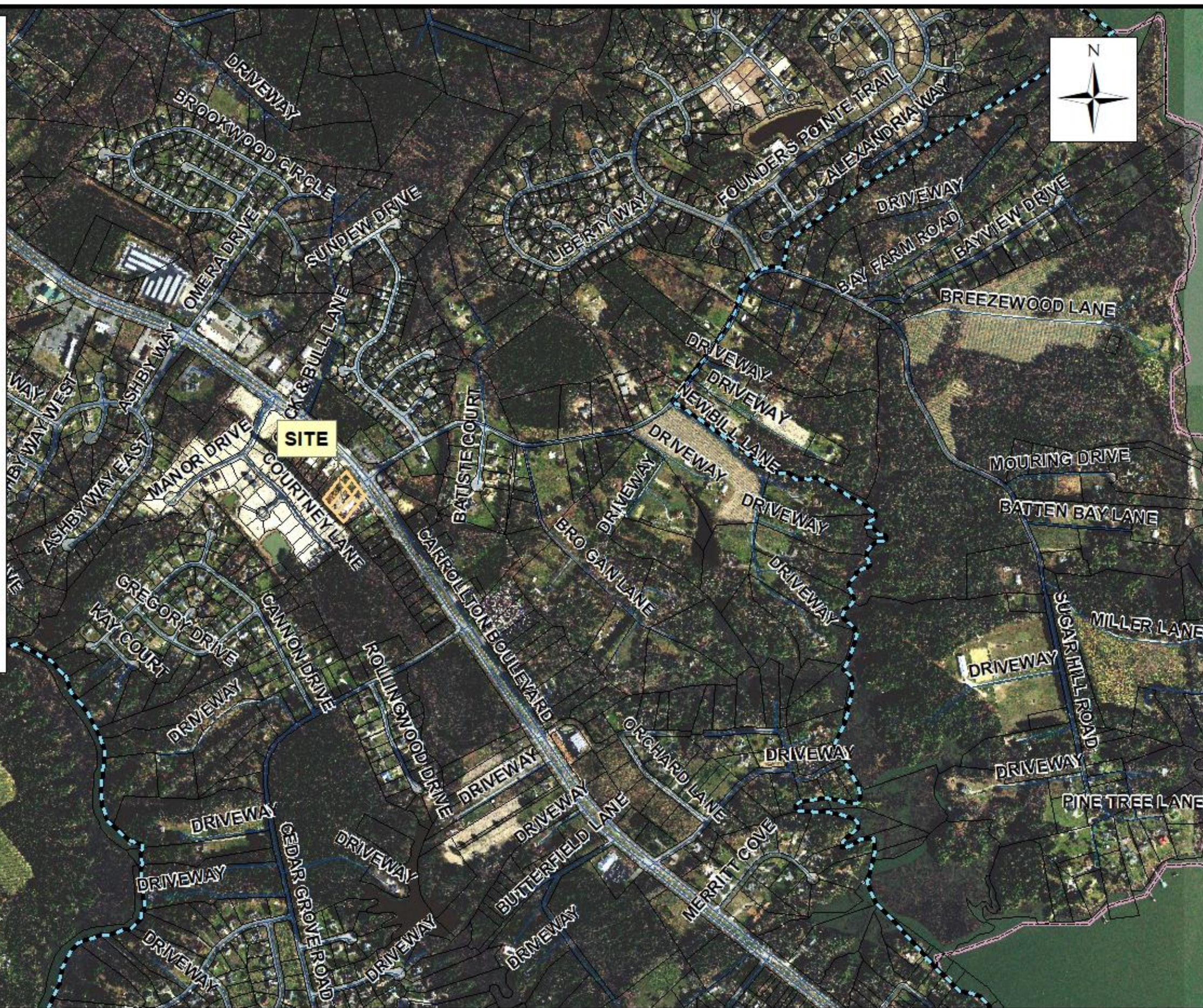
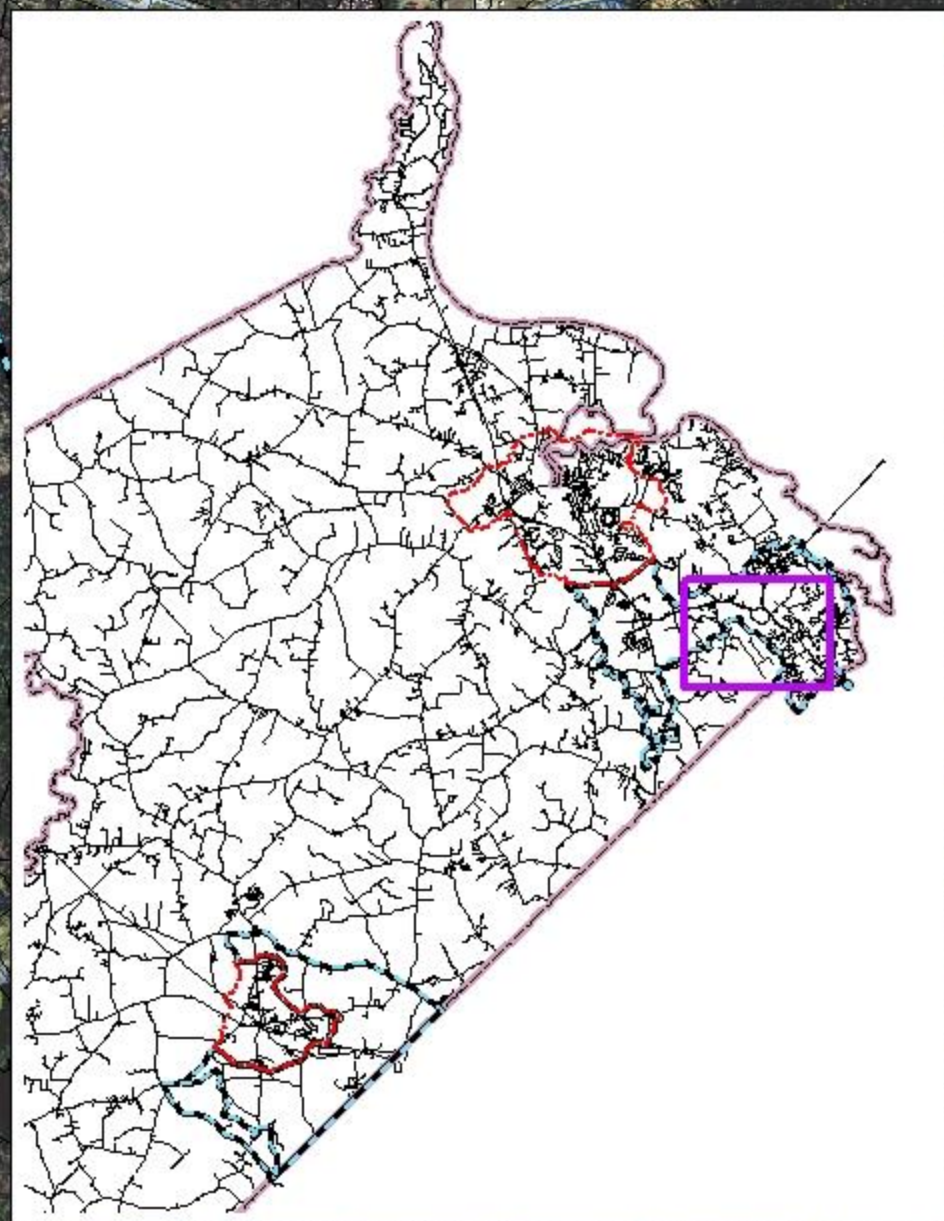
STAFF RECOMMENDATION:

Based on the strengths of the application, staff recommends approval of the application with the proffered conditions as submitted by the applicant.

ATTACHMENTS:

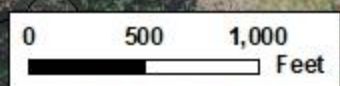
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Location Closeup Map	Backup Material	6/14/2021
Land Use Map	Backup Material	6/14/2021
Zoning Map	Backup Material	6/14/2021
Proffer Statement	Backup Material	6/14/2021
Site Images	Backup Material	6/14/2021
Concept Plan	Backup Material	6/14/2021
Existing Proffered Conditions 1998	Backup Material	6/15/2021
ZA-03-21 Todd Building Resolution	Resolution Letter	6/15/2021

ZA-03-21 Todd Amendment to Conditional Zoning Location Map

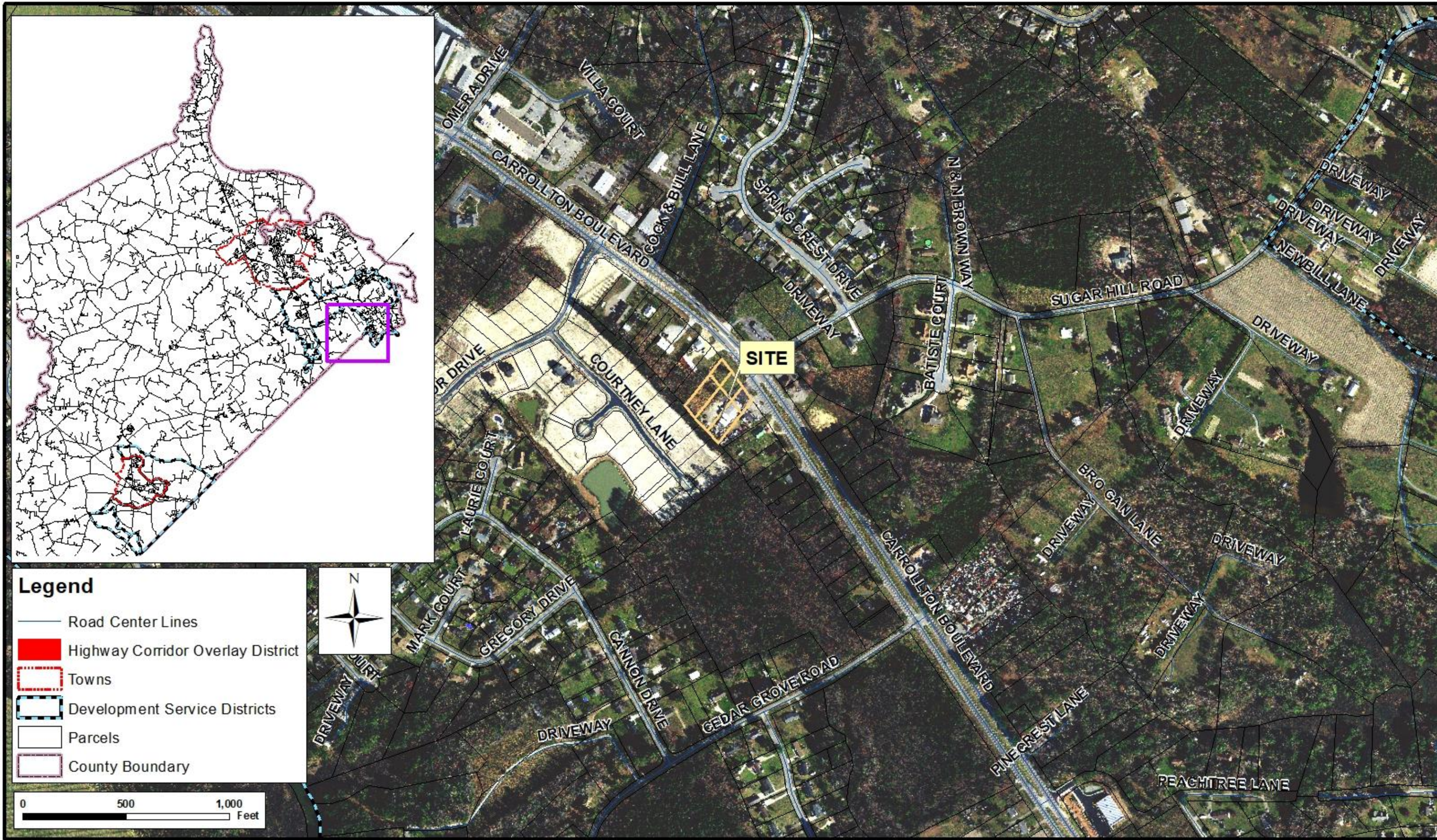


Legend

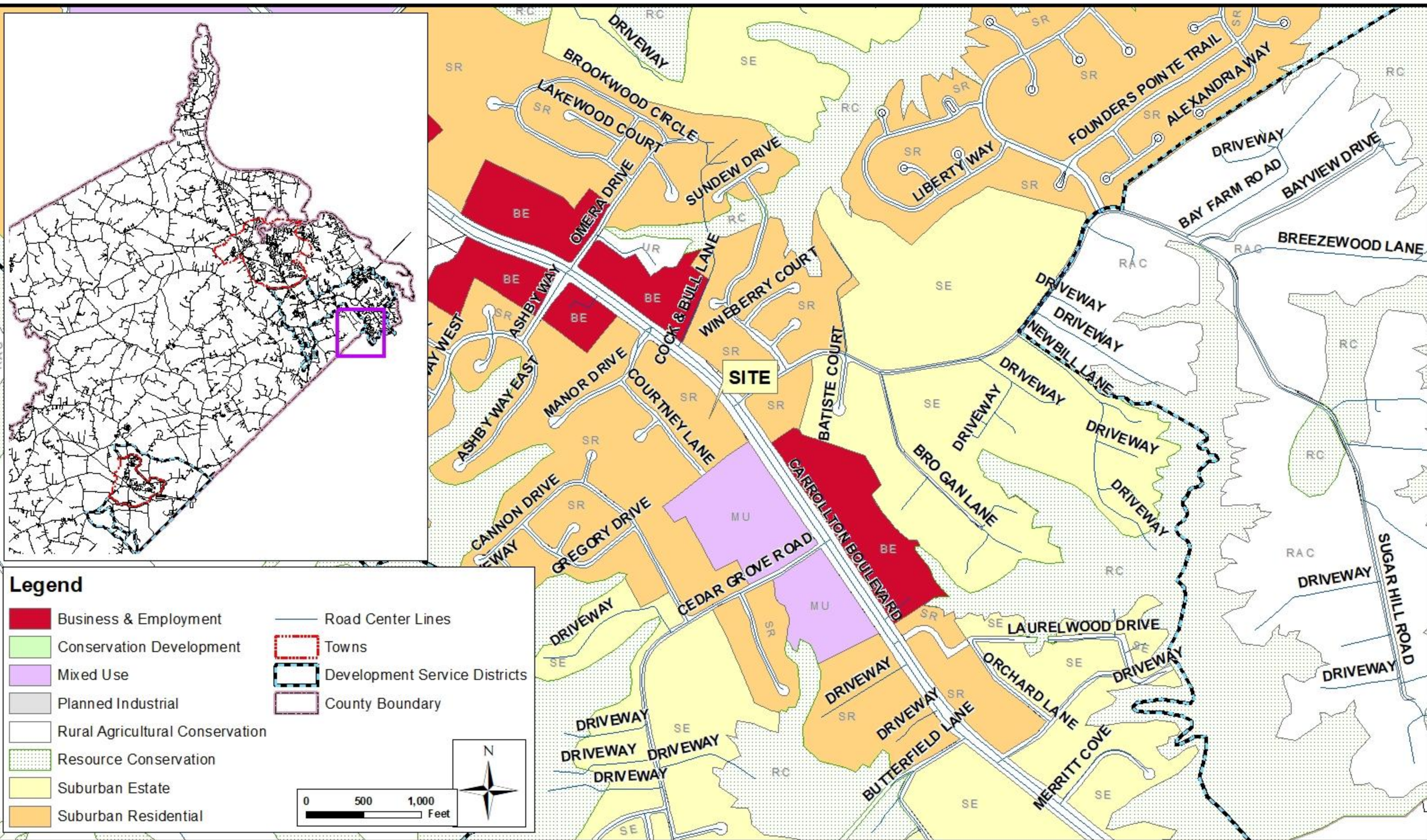
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- ▭ Towns
- ▭ Development Service Districts
- ▭ Parcels
- ▭ County Boundary

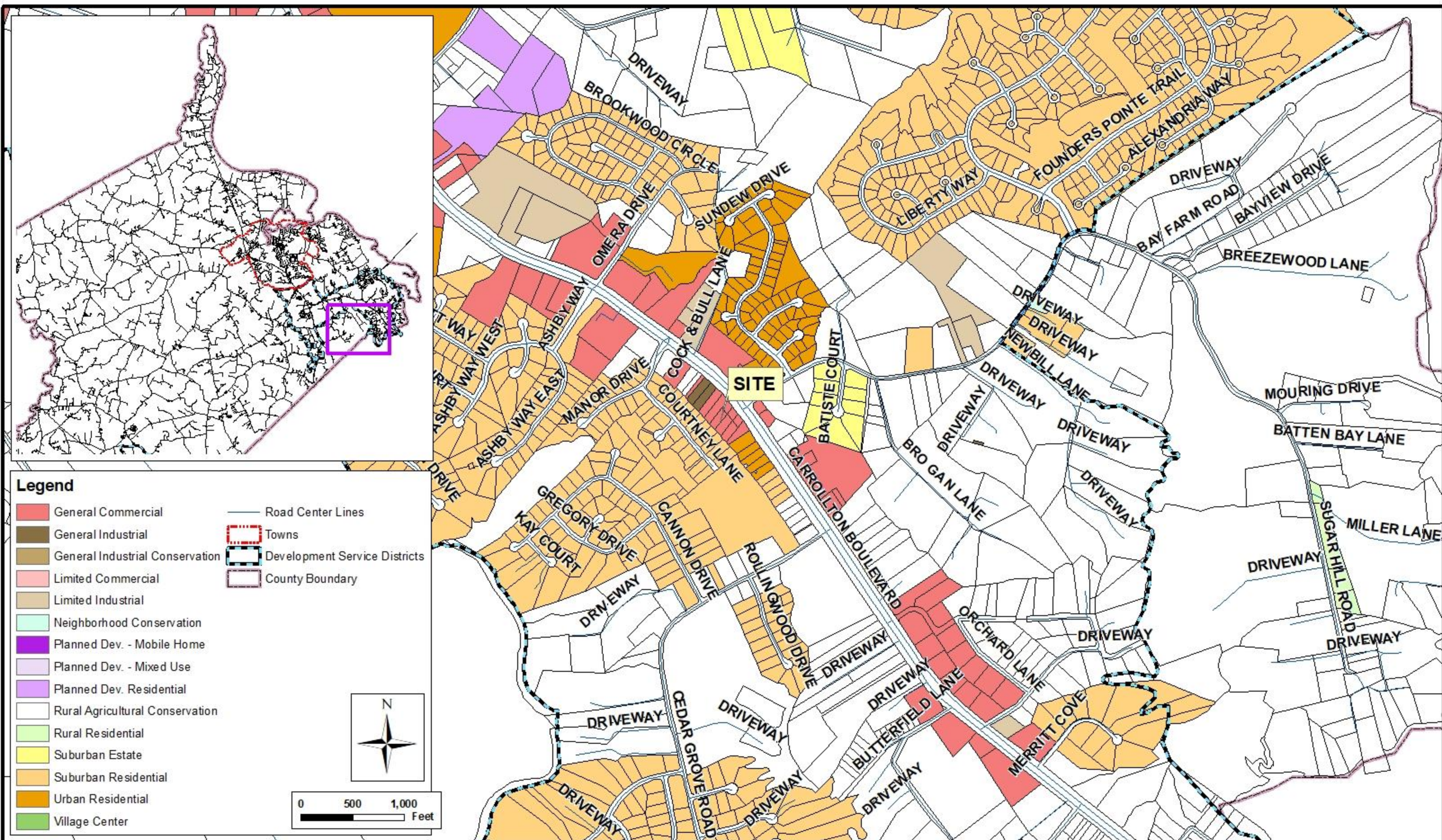


ZA-03-21 Todd amendment to conditional zoning - Location Closeup



ZA-03-21 Todd Amendment to Conditional Zoning - Land Use Map





COUNTY OF ISLE OF WIGHT

PROFFER STATEMENT

Applicant's name(s): Wilbur R. & Wendy R. Todd Jr.

Owner's name(s): Wilbur R. & Wendy R. Todd Jr.

Project name: Wilbur R. Todd Jr.

Date: May 25, 2021

Parcel- Tax Map Numbers and deed book reference: 34B-01-010, 34B-01-011, 34B-01-012

These proffers are made as of the (25st) of (May), (2021) by (Wilbur R. & Wendy R. Todd Jr.) (collectively "Owner"), of Tax Map Number 34B-01-010, 34B-01-011, 34B-01-012 containing approximately (1.56) acres of land which is referred to herein as the "Property". Owner has filed a conditional zoning application with the Isle of Wight County Planning and Zoning Department requesting an amendment to the current zoning to include Medical (Up to 6,000 sq. ft.), General, and contractor offices. Owner voluntarily proffers that the use of the Property proposed for rezoning under this application shall be in strict accordance with the conditions set forth below. Owner does hereby waive any right to challenge, in any judicial or administrative proceedings, the legality of such conditions or to assert a claim for compensation resulting from such conditions (except where compensation is expressly provided for in the conditions) under federal or Virginia law.

These proffered conditions ("Proffers") are the only conditions offered on this conditional zoning.

All improvements, land, easements, dedications, gifts, proffers and other conveyances to the County shall be in fee simple, without cloud of title or encumbrance of any kind.

I. Land Use

1. The Property shall be used as permitted under medical (Up to 6,000 sq. ft.), general, and contractor office.
2. Any use not listed shall be expressly prohibited on the Property.

II. General

1. Successors and Assigns- This Proffer Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors and/or assigns. Any obligation(s) of Owner hereunder shall be binding upon and enforceable against any subsequent owner or owners of the property or any portion thereof.
2. Severability- In the event that any clause, sentence, paragraph, subparagraph, section or subsection of these Proffers shall be judged by any court of competent jurisdiction to be invalid or unenforceable for any reason, including a declaration that it is contrary to the Constitution of the Commonwealth of Virginia or of the United States, or if the application thereof to any owner of any portion of the Property or to any government agency is held invalid, such judgment or holding shall be confined in its operation to the clause, sentence, paragraph, subparagraph, section or subsection hereof, or the specific application thereof directly involved in the controversy in which the judgement or holding shall have been rendered or made, and shall not in any way affect the validity of any other clause, sentence, paragraph, subparagraph, section or provision hereof.
3. Void if Application is not approved- In the event that the Application is not approved by the County, these Proffers shall be null and void.

SIGNATURE PAGE APPLICANT:

DATE:

[Signature]

W R T M

06-02-2021

Name Applicant/Owner: Wilbur R. Todd Jr.

Owner: Wendy R. Todd

Commonwealth of Virginia

County of Isle of Wight

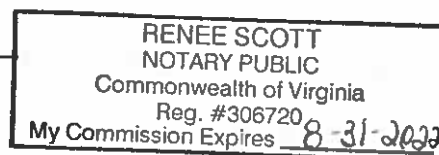
Subscribed and sworn to before me June 2, 2021

A Notary Public in and for the County of Isle of Wight.

Commonwealth of Virginia, this 2nd day of June, 2021.

Notary Public Donna Renee Scott

My Commission Expires August 31, 2022





Looking towards Sugar Hill Road from on site.



Existing building on parcel 34B-01-012.



Looking south towards parcels 34B-01- 011 and 012 from the median on Rt. 17.



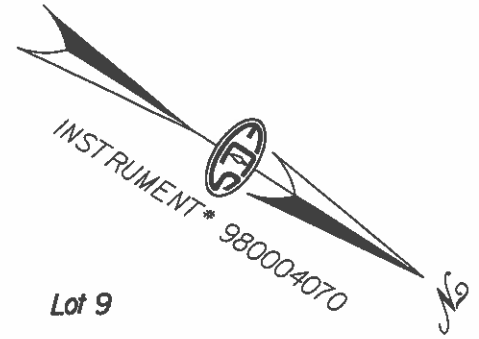
The entrance to the site along Rt. 17.

THIS IS TO CERTIFY THAT ON MARCH 04, 2021, I SURVEYED THE PROPERTY SHOWN ON THIS PLAT. THE TITLE LINES AND PHYSICAL IMPROVEMENTS ARE SHOWN ON THIS PLAT. THE IMPROVEMENTS STAND WITHIN THE TITLE LINES, AND THERE ARE NO ENCROACHMENTS OR VISIBLE EASEMENTS, EXCEPT AS SHOWN.

THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT, AND CONSEQUENTLY MAY NOT DEPICT ALL MATTERS AFFECTING THE TITLE OF THE PROPERTY SHOWN HEREON.

THIS SITE IS ZONED GENERAL COMMERCIAL "GC" DISTRICT

THE PROPERTY SHOWN HEREON APPEARS TO BE IN FLOOD HAZARD AREA ZONE X AS SHOWN ON COMMUNITY PANEL NO. 51093C0167 E
FLOOD INSURANCE RATE MAP FOR ISLE OF WIGHT COUNTY, VIRGINIA
EFFECTIVE DECEMBER 02, 2015.



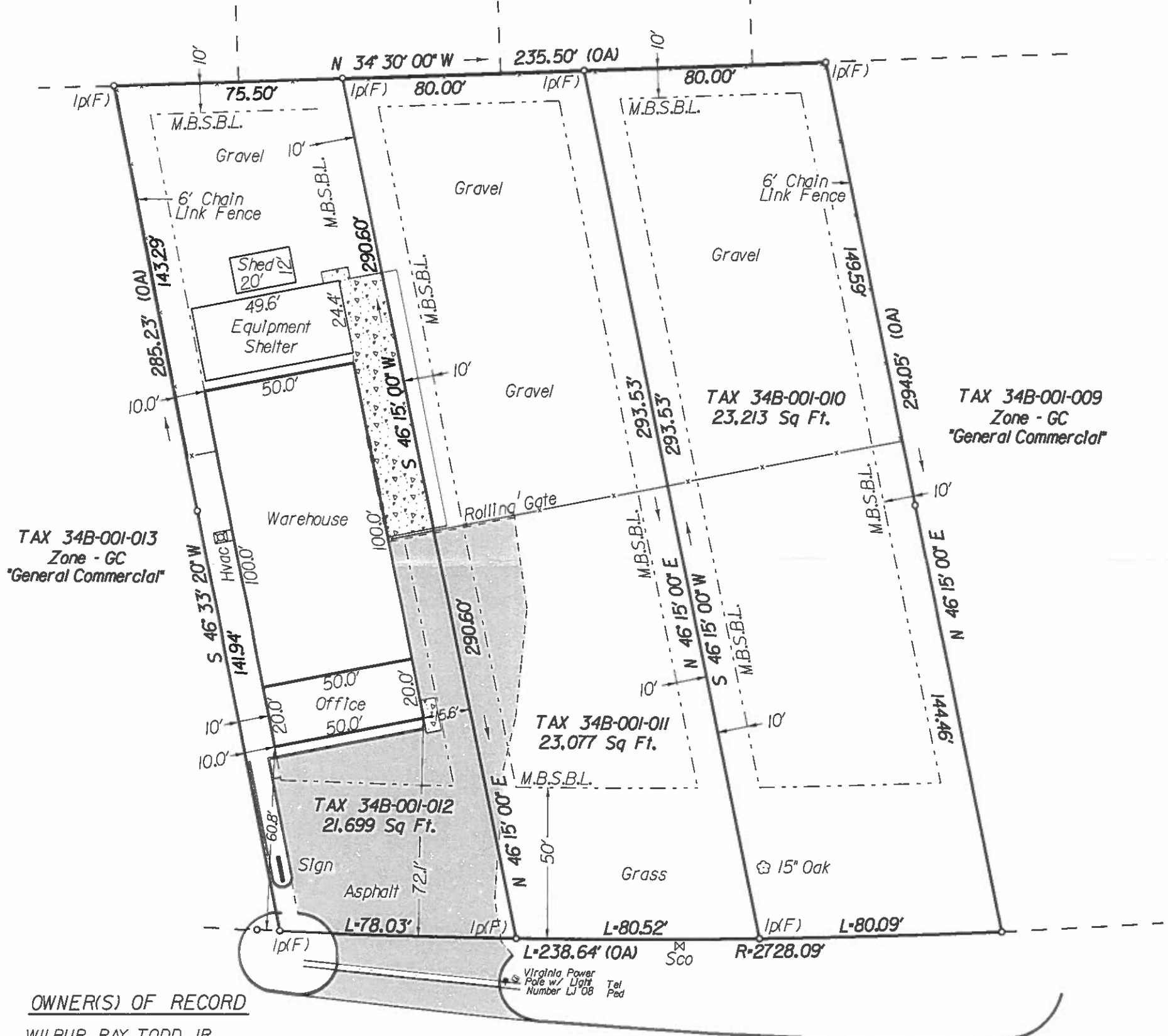
Lot 12

Lot 11

Lot 10

Lot 9

Subdivision of "Carrollton Manor"

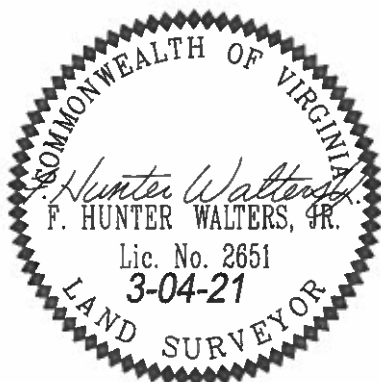


OWNER(S) OF RECORD

WILBUR RAY TODD, JR.
WENDY R. TODD
310 MARSH VIEW COURT
CARROLLTON, VA. 23314

SOURCE OF TITLE

INSTRUMENT* 98 0004070
INSTRUMENT* 05 0002892



CARROLLTON (VARIABLE R/W) BOULEVARD

PHYSICAL SURVEY

FOR

TODD BUILDERS, INC.

"TAX PARCELS 34B-01-010, 011, 012"
15314 CARROLLTON BLVD. - CARROLLTON, VA. 23314
NEWPORT MAGISTERIAL DISTRICT

SCALE 1" = 40' MARCH 04, 2021

F. HUNTER WALTERS, JR.
LAND SURVEYOR *2651
306 COLLINS RD.

SUFFOLK, VIRGINIA 23438
HUNTER@FCSURVEYORS.COM

LEGEND

- - IRON PIN FOUND
- R - PROPERTY LINE
- R/W - RIGHT OF WAY
- - MINIMUM BUILDING SET BACK LINE

SCALE





COUNTY of ISLE OF WIGHT
THE COURTHOUSE

August 25, 1998

Mr. Carlton A. Hibbard
P. O. Box 122
Abingdon, Va. 24212

Dear Mr. Hibbard:

Your application for a change in zoning classification from RAC to Conditional General Commercial, lot 10 of Walnut Grove, located on the south side of Carrollton Blvd was considered and approved by the Isle of Wight County Board of Supervisors on August 20, 1998.

Please be advised that the zoning reclassification approved by the Board of Supervisors may not be effective until the rezoned property has been surveyed and delineated on a zoning boundary plat. Such plat, when required must be submitted to the Zoning Administrator for review and approval and recorded in the Clerk's Office for the Circuit Court of Isle of Wight County within six (6) months of the approval by the Board. You should verify any such requirements concerning zoning boundary plats with Ms. Sandy W. Whitley at 357-3191, extension 6211.

Should you have any questions regarding this matter, please feel free to contact me.

Sincerely,

Jonathan W. Hartley
Jonathan W. Hartley
Director of Planning/Zoning

JWH/sww

August 11, 1998

County of Isle of Wight
P. O. Box 80
Isle of Wight, VA 23397

Dear Planning Commission:

I am currently requesting conditional General Commercial zoning of lot 10 of Walnut Grove in the Newport District. I am proposing to construct a two story commercial building which will house a restaurant on the first floor. The second story will house office space for my construction business. I hope to enhance the property along RT. 17 and maintain my businesses within Isle of Wight County. Thank you for your consideration.

Sincerely,


William Moore

WM



COUNTY of ISLE OF WIGHT
THE COURTHOUSE

July 21, 1998

Mr. Wilbur R. Todd, Jr.
15415 Orchard Lane
Carrollton, Va. 23314

Dear Mr. Todd:

Your application for a change in zoning classification from RAC to General Commercial, lot 10 of Walnut Grove, and to Conditional-General Commercial, lots 11 and 12 of Walnut Grove, located on the south side of Carrollton Blvd, was considered by the Isle of Wight County Board of Supervisors at its Public Hearing on July 16, 1998. The Board approved the Conditional General Commercial zoning of lots 11 and 12 and referred lot 10 back to the Planning Commission for further review.

Please be advised that the zoning reclassification approved by the Board of Supervisors may not be effective until the rezoned property has been surveyed and delineated on a zoning boundary plat. Such plat, when required must be submitted to the Zoning Administrator for review and approval and recorded in the Clerk's Office for the Circuit Court of Isle of Wight County within six (6) months of the approval by the Board. You should verify any such requirements concerning zoning boundary plats with Ms. Sandy W. Whitley at 357-3191, extension 6211.

Should you have any questions regarding this matter, please feel free to contact me.

Sincerely,

Jonathan W. Hartley
Jonathan W. Hartley
Director of Planning/Zoning

JWH/sww

cc: Mr. A. L. Jones, II

P.O. BOX 80 • ISLE OF WIGHT • VIRGINIA 23397 • (804) 357-3191

34B-01-10, 11, 12

WILBUR R. TODD JR.
15415 ORCHARD LANE
CARROLLTON, VA 23314
238-2144

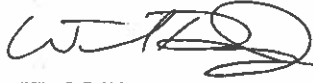
June 30, 1998

County of Isle Of Wight
P.O. Box 80
Isle Of Wight, VA. 23397

Dear Board of Supervisors,

I am currently requesting Conditional General Commercial zoning of lots 11 & 12 of Walnut Grove in the Newport District. I am proposing to construct a commercial building which will house my contracting business. The building will contain parking, lighting, signage, exterior storage (as permitted), office space, interior storage and a small display area. I hope to enhance the property along RT. 17 and maintain my business within Isle of Wight county. Thank you for your consideration.

Sincerely,



Wilbur R. Todd Jr.

34B-01-10, 11, 12

ORDINANCE NUMBER: _____

AN ORDINANCE TO AMEND CONDITIONAL ZONING OF APPROXIMATELY 1.56 ACRES IDENTIFIED AS TAX MAP PARCEL NUMBERS 34B-01-010, 34B-01-011, AND 34B-01-012 ZONED CONDITIONAL GENERAL COMMERCIAL TO PERMIT MEDICAL AND GENERAL OFFICE USES

WHEREAS, Wilbur R. and Wendy R. Todd, owners, have requested an amendment to Conditional General Commercial (C-GC) zoning for 1.56 acres located on Carrollton Boulevard on tax parcel identification numbers 34B-01-010, 34B-01-011, and 34B-01-012, which land is depicted on Exhibit "B," to allow up to 6,000 square feet of medical office use as well as general office use, and,

WHEREAS, the proposed amendment to C-GC zoning has been advertised and reviewed by the Planning Commission in compliance with the requirements of state law; and,

WHEREAS, the Planning Commission has made a recommendation as stated in Exhibit "A"; and,

WHEREAS, a public hearing before the Isle of Wight County Board of Supervisors was duly advertised as required by law and held on, at which public hearing the public was presented with the opportunity to comment on the proposed rezoning.

NOW, THEREFORE, BE IT ORDAINED by the Isle of Wight County Board of Supervisors of Isle of Wight County, Virginia, that:

Section 1. Exhibits.

Exhibit "A", "Planning Commission Recommendation," Exhibit "B", "Property Map," and Exhibit "C," "Proffered Conditions," are attached hereto, are hereby incorporated as part of this ordinance.

Section 2. Findings.

The Board of Supervisors finds that the amendment to conditional zoning application, ZA-03-21, as submitted or modified with conditions herein, for the expressed purpose to establish a medical and general office is in harmony with the standards of the Isle of Wight County Zoning Ordinance, and that it will have no more adverse effects on the health, safety or comfort of persons living or working in or driving through the neighborhood, and will be no more injurious to property or improvements in the neighborhood than would any other use generally permitted in the same district, taking into consideration the location, type and height of buildings or structures, the type and extent of landscaping and screening on site and whether the use is consistent with any theme, action, policy or map of the Comprehensive Plan with the conditions set forth below.

These findings are based upon the consideration for the existing use and character of the property, the Comprehensive Plan, the suitability of the property for various uses, the trends of growth or change, the current and future requirements of the community as to land for various purposes as determined by population and economic studies and other studies, the transportation requirements of the community, the requirements of airports, housing, schools, parks, playgrounds, recreation areas and other public services, the conservation of natural resources, the preservation floodplains, the preservation of agricultural and forestal land, the conservation of properties and their values, and the encouragement of the most appropriate use of land throughout the County.

Section 3. Change to Conditional Zoning.

- A. The conditional zoning on the property is hereby amended and is subject to the attached voluntary proffered conditions.
- B. The foregoing amendment to the official zoning map shall remain in effect until a subsequent amendment changes the zoning of the property.

Section 4. Severability.

It is the intention of the Board of Supervisors that the provisions, sections, paragraphs, sentences, clauses, and phrases of this ordinance are severable; and if any phrase, clause, sentence, paragraph, section, and provision of this ordinance hereby adopted shall be declared unconstitutional or otherwise invalid by the valid judgement or decree of a court of competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrase, clauses, sentences, paragraphs, sections, and provisions of this ordinance, to the extent that they can be enforced notwithstanding such determination

Section 5. Effective Date

This ordinance shall be effective upon passage and shall not be published or codified.

DATE: _____

READ AND PASSED: _____
Chairman, Board of Supervisors

TESTE: _____
Clerk, Board of Supervisors

Approved as to Form:

Robert W. Jones Jr, County Attorney

**ISLE OF WIGHT COUNTY PLANNING COMMISSION
A RESOLUTION TO PRESENT A REPORT AND RECOMMENDATION
TO THE BOARD OF SUPERVISORS FOR THE CONDITIONAL ZONING AMENDMENT
REQUEST ZA-03-21 TO ALLOW FOR MEDICAL AND GENERAL OFFICE USES ON 1.56
ACRES OF PROPERTY WITH TAX MAP PARCEL NUMBERS 34B-01-010, 34B-01-011, AND
34B-01-012**

WHEREAS, Wilbur R. and Wendy R. Todd, owners, have requested an amendment to the existing Conditional General Commercial zoning on the properties with tax map numbers 34B-01-010, 34B-01-011, and 34B-01-012 in order to allow for medical office use limited to 6,000 total square feet and general office use in addition to the other permitted uses as conditioned by the attached voluntary proffer statements; and

WHEREAS the procedural requirements for the consideration of this request by the Planning Commission have been met;

NOW, THEREFORE, BE IT RESOLVED by the Planning Commission of Isle of Wight County, that:

Section 1. Findings.

- Y A. The Isle of Wight County Planning Commission finds that the proposed amendment to conditional zoning is reasonable and warranted due to a change in circumstances affecting the property and has considered the following factors and finds that the proposed rezoning does not conflict with:
1. the existing use and character of property within the County;
 2. the Comprehensive Plan;
 3. the suitability of the property for various uses;
 4. the trends of growth or change;
 5. the current or future requirements of the community as to land for various purposes as determined by population and economic studies and other studies;
 6. the transportation requirements of the community;
 7. the requirements for airports, housing, schools, parks, playgrounds, recreation areas and other public services;
 8. the conservation of natural resources;
 9. the preservation of floodplains;
 10. the preservation of agricultural and forestal land;

11. the conservation of properties and their values; and

12. the encouragement of the most appropriate use of land throughout the County.

____ B. The Isle of Wight County Planning Commission does not find that the proposed zoning map amendment is reasonable based on the consideration of the factors listed herein.

Section 2. Recommendation to Board of Supervisors.

The Planning Commission recommends to the Board of Supervisors that the request, ZA-03-21, be:

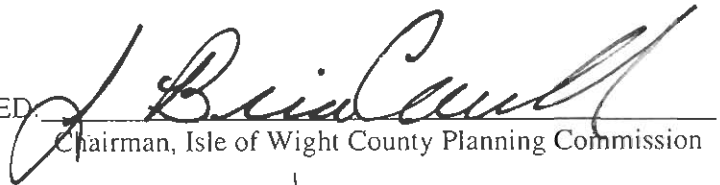
☒ a. Granted as submitted, and that the Board of Supervisors adopt the proposed Ordinance without modification.

____ b. Denied, and that Board of Supervisors not adopt the proposed Ordinance.

____ c. Granted with the modifications set forth on the attached listing of specific recommendations, and that the Board of Supervisors adopt the proposed Ordinance with such modifications.

DATE: June 22 2021

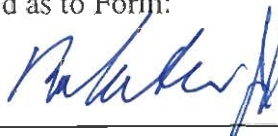
READ AND PASSED:


Chairman, Isle of Wight County Planning Commission

TESTE:

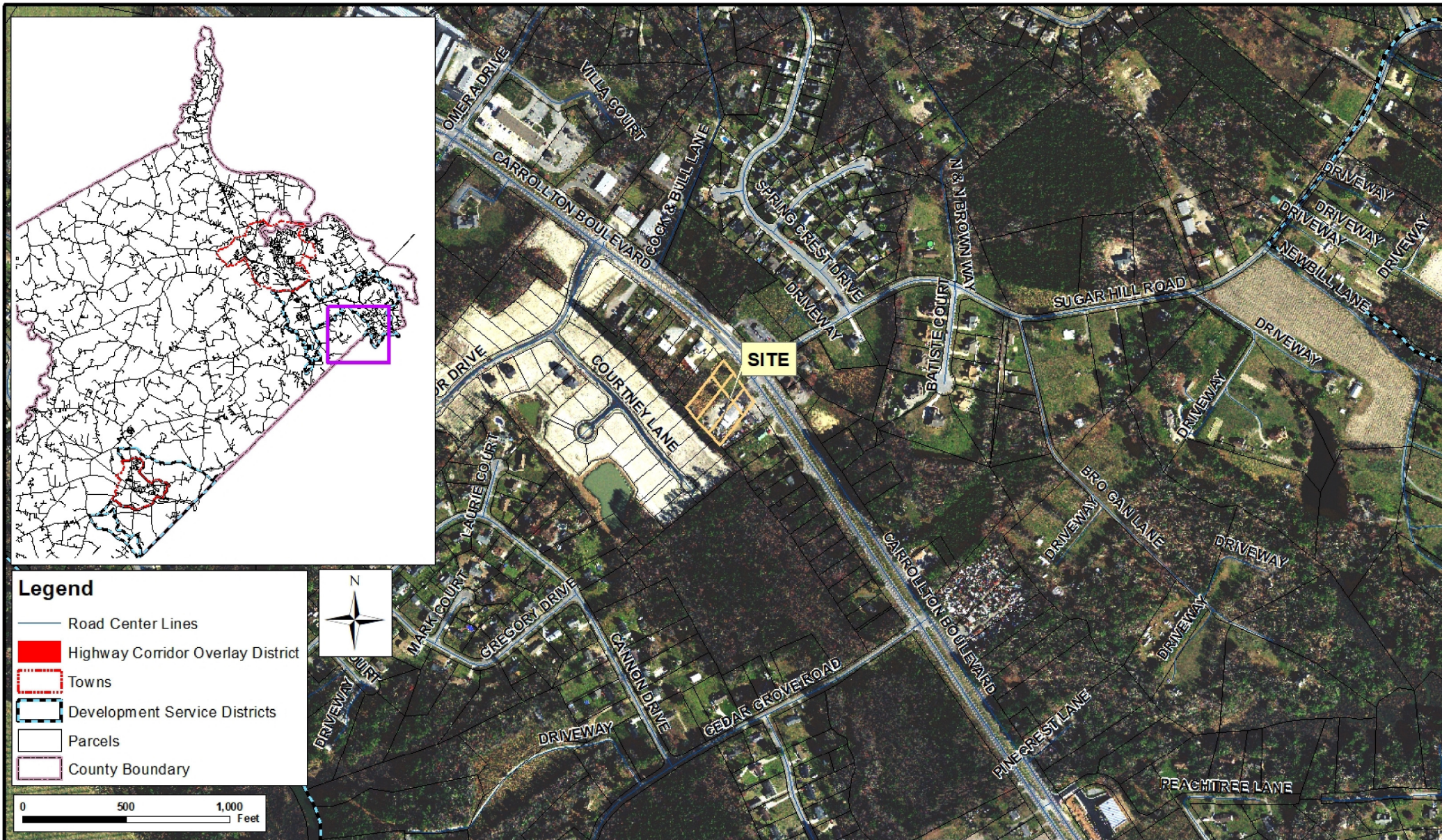

Secretary, Isle of Wight County Planning Commission

Approved as to Form:



Robert W. Jones, Jr., County Attorney

Exhibit B



APPENDIX C

COUNTY OF ISLE OF WIGHT

PROFFER STATEMENT

Applicant's name(s): Wilbur R. & Wendy R. Todd Jr.

Owner's name(s): Wilbur R. & Wendy R. Todd Jr.

Project name: Wilbur R. Todd Jr.

Date: May 25, 2021

Parcel- Tax Map Numbers and deed book reference: 34B-01-010, 34B-01-011, 34B-01-012

These proffers are made as of the (25th) of (May), (2021) by (Wilbur R. & Wendy R. Todd Jr.) (collectively "Owner"), of Tax Map Number 34B-01-010, 34B-01-011, 34B-01-012 containing approximately (1.56) acres of land which is referred to herein as the "Property". Owner has filed a conditional zoning application with the Isle of Wight County Planning and Zoning Department requesting an amendment to the current zoning to include Medical (Up to 6,000 sq. ft.), General, and contractor offices. Owner voluntarily proffers that the use of the Property proposed for rezoning under this application shall be in strict accordance with the conditions set forth below. Owner does hereby waive any right to challenge, in any judicial or administrative proceedings, the legality of such conditions or to assert a claim for compensation resulting from such conditions (except where compensation is expressly provided for in the conditions) under federal or Virginia law.

These proffered conditions ("Proffers") are the only conditions offered on this conditional zoning.

All improvements, land, easements, dedications, gifts, proffers and other conveyances to the County shall be in fee simple, without cloud of title or encumbrance of any kind.

I. Land Use

1. The Property shall be used as permitted under medical (Up to 6,000 sq. ft.), general, and contractor office.
2. Any use not listed shall be expressly prohibited on the Property.

II. General

1. Successors and Assigns- This Proffer Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors and/or assigns. Any obligation(s) of Owner hereunder shall be binding upon and enforceable against any subsequent owner or owners of the property or any portion thereof.
2. Severability- In the event that any clause, sentence, paragraph, subparagraph, section or subsection of these Proffers shall be judged by any court of competent jurisdiction to be invalid or unenforceable for any reason, including a declaration that it is contrary to the Constitution of the Commonwealth of Virginia or of the United States, or if the application thereof to any owner of any portion of the Property or to any government agency is held invalid, such judgment or holding shall be confined in its operation to the clause, sentence, paragraph, subparagraph, section or subsection hereof, or the specific application thereof directly involved in the controversy in which the judgement or holding shall have been rendered or made, and shall not in any way affect the validity of any other clause, sentence, paragraph, subparagraph, section or provision hereof.
3. Void if Application is not approved- In the event that the Application is not approved by the County, these Proffers shall be null and void.

SIGNATURE PAGE APPLICANT:

DATE:

[Signature]

W R T M

06-02-2021

Name Applicant/Owner: Wilbur R. Todd Jr.

Owner: Wendy R. Todd

Commonwealth of Virginia

County of Isle of Wight

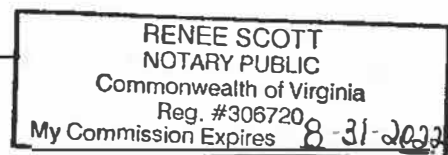
Subscribed and sworn to before me June 2, 2021

A Notary Public in and for the County of Isle of Wight.

Commonwealth of Virginia, this 2nd day of June, 2021.

Notary Public Donna Renee Scott

My Commission Expires August 31, 2022



ISSUE:

Ordinance to Amend Section 4-1005 and Section 4-7003 of Article IV, "Zoning Districts and Boundaries" of Appendix B, "Zoning" of the Isle of Wight County Code to Add Child Care Center as a Conditional Use in Suburban Residential (SR) Zoning District

BACKGROUND:

Prior to the adoption of the August 2005 Zoning Ordinance, child care centers, along with primary and secondary educational facilities, and religious assembly with related daycare facilities, were permitted as conditional uses in the former R-1 and R-3 residential zoning districts. When the 2005 Zoning Ordinance was adopted, the Suburban Residential (SR) zoning district replaced the R-1 and R-3 districts, and child care centers were removed as a conditional use, while schools and religious assembly with daycare facilities remained. Staff is unable to locate a documented explanation for the change.

At its Work Session on May 6, 2021, the Board of Supervisors directed staff to draft an amendment to the Zoning Ordinance that would include child care centers as a conditional use in the SR zoning district.

Staff has drafted amendments to Section 4-1005 and Section 4-7003 of Article IV, "Zoning Districts and Boundaries" of Appendix B, "Zoning," of the Isle of Wight County Code for the Board's consideration to add child care center as a conditional use in the SR zoning district.

The Planning Commission held a public hearing on the proposed Ordinance change at their June 22, 2021, regular meeting. The Planning Commission voted to recommend approval of the change to the Board of Supervisors by a unanimous vote.

A full analysis of the proposal's compatibility with the County's plans and ordinances is included in the attached Planning Commission staff report.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Staff recommends approval of the proposed Zoning Ordinance change.

The Planning Commission voted to recommend approval of the change to the Board of Supervisors by a unanimous vote at their June 22, 2021, regular meeting.

ATTACHMENTS:

Description	Type	Upload Date
PC Staff Report June 22, 2021	Backup Material	7/6/2021
SR District Changes Redline	Backup Material	6/15/2021
Draft Zoning Ord Amendment BOS Ordinance	Backup Material	6/15/2021

PLANNING REPORT

APPLICATION:

Ordinance to amend Section 4-1005 and Section 4-7003 of Article IV, "Zoning Districts and Boundaries" of Appendix B, "Zoning," of the Isle of Wight County Code to add child care center as a conditional use in the Suburban Residential (SR) zoning district

ELECTION DISTRICT:

All

LOCATION:

County-wide

BACKGROUND:

Prior to the adoption of the August 2005 Zoning Ordinance, child care centers, along with primary and secondary educational facilities, and religious assembly with related daycare facilities, were permitted as conditional uses in the former R-1 and R-3 residential zoning districts. When the 2005 Zoning Ordinance was adopted, the SR zoning district replaced the R-1 and R-3 districts, and child care centers were removed as a conditional use, while schools and religious assembly with daycare facilities remained. Staff is unable to locate a documented explanation for the change.

At their May 6, 2021, worksession, the Board of Supervisors directed staff to draft an amendment to the Zoning Ordinance that would include child care centers as a conditional use in the SR zoning district.

DESCRIPTION:

The proposed revisions would amend Section 4-7003.C, "Civic Uses," to include child care center as a conditional use in the SR zoning district as well as amend Section 4-1005, "Table of Permissible Uses," to reflect the change. No changes are proposed to Section 5-5003.C which contain the supplementary use regulations for child care centers.

Child care centers are included as a civic use type in the Ordinance and is defined as a child day program offered to two (2) or more children under the age of thirteen (13) in a facility that is not the residence of the provider or of any of the children in care.

The Ordinance current includes supplemental use regulations for child care centers which contain the following additional performance criteria:

- Proof must be provided for all required local, state, or federal licenses, and permits.
- The zoning administrator shall be notified of any license expiration, suspension, revocation or denial within three days of such event. Failure to do so shall be deemed willful noncompliance with the provisions of this zoning ordinance.
- Where provided for in the zoning district(s) regulation(s) as a conditional use, a child care center may be permitted by the Board of

Supervisors with a recommendation by the Planning Commission upon a finding of the following criteria:

- That the child care center will not create excessive traffic, insufficient parking, number of individuals being cared for, noise, or type of physical activity;
- Ample indoor and outdoor play space provided, free from hazard, appropriately equipped, and readily accessible for the age and number of children attending the child day care center; and
- That the area of the property upon which the child care center is located contains no less than 1,000 square feet per child to be cared for in the child care center.

- A conditional use permit shall not be required for a child care center that is operated by a religious organization, in buildings or structures on property regularly used as a place of worship, or on adjacent leased property.

COMPREHENSIVE LAND USE PLAN:

According to the County's Comprehensive Plan, *Envisioning the Isle*, appropriate nonresidential use types in future recommended Suburban Residential designated areas include uses such as schools, churches, libraries, and similar uses which are supportive of the residential use and enhance development in close proximity. In addition, the Plan states that the lack of daycare facilities in the County create a hardship for working families who find it difficult to live and work in the County. The lack of available daycare is detrimental to the County's workforce development efforts to be able offer a stable local workforce to potential employers in the area.

The proposed ordinance revision to allow child care centers as a conditional use would assist in implementing the recommended policy action of the Comprehensive Plan to develop strategies to increase the locations and availability of child care.

ORDINANCE REVIEW:

According to Section 1-1010.D of the Zoning Ordinance, an application for text amendment may be initiated by resolution of the Board of Supervisors, by motion of the Planning Commission, or by application petition of any property owner(s) addressed to the Board of Supervisors. An application for text amendment will set forth the new text to be added and the existing text, if any, to be deleted or amended.

AGENCY REVIEW:

Staff worked collaboratively with the County Attorney's Office in the development of the proposed ordinance changes.

STAFF CONCLUSIONS:

Strengths:

1. The proposed ordinance revisions help to implement a recommended policy of the Comprehensive Plan;
2. The proposed addition of child care centers as a conditional use in the SR zoning district would have similar impacts to surrounding uses to that of the other existing conditional uses of primary and secondary schools and religious assembly uses with or without daycare facilities.

Weaknesses:

None identified.

STAFF RECOMMENDATION:

Based on the strengths of the proposed Zoning Ordinance amendments, staff recommends approval.

ATTACHMENTS:

Description	Type	Upload Date
SR District Changes Redline	Backup Material	6/15/2021
Draft Zoning Ord Amendment BOS Ordinance	Backup Material	6/15/2021

Proposed Zoning Suburban Residential Ordinance Revisions

Revised June 15, 2021

The Planning Commission discussed the following changes to the proposed Zoning Ordinance at their May 25, 2021, regular meeting. The changes include allowing the civic use type of child care center as a conditional use in the Suburban Residential (SR) zoning district. The draft revisions are listed by section below. New, proposed language is in red underlined text. One editorial change is proposed to remove the relic term “church” under conditional uses, as this term is currently included under the “religious assembly” use type.

1. The following change is proposed for Section 4-1005, “Table of Permissible Uses”:

Sec. 4-1005. - Table of permissible uses.

Table 1
Table of Permissible Uses

P = Permitted, C = Conditional Use, (*) = Supplementary Use Regulations																	
Use Descriptions	RA C	R R	V C	N C	S E	S R	U R	L C	G C	L I	G I	GI C	PD R	PDM H	PDC P	PDM X	PDI P
AGRICULTURAL USE TYPES																	
Agricultural Crop Service Tower and Antenna (*)	P	C	P	C													
Agricultural Farm Equipment Sales and Service	C		C					P	P	P	P	P			P	C	P
Agricultural Farm Product Processing, Warehousing and Distribution Service	P		P					C		P	P	P			P		P
Agricultural Feed Seed and Farm Supply Service	C		P					P	P	P	P	P			P	C	P
Agricultural Service/Agent	P	P	P					P	P	P	P	P			P		P
Agriculture	P	P	P	C						C	C	C					C
Agritourism (See Part 2A)	P	P	P														
Aquaculture	P	P	P	C					C	C	C	C					C
Aquaculture, Waterfront Business	C	C	P						C	C	C	C					C

[illegible]

Manufactured Home, Family Member Residence (*)	P																
Manufactured Home, Temporary Residence (*)	P																
Manufactured Home Park													P				
Manufactured Home Subdivision													P				
Multifamily Dwelling (*)			C			C	P						P			P	
Temporary Emergency Housing (*)	P	P	P	P	P	P	P						P			P	
Townhouse (*)			C	C		C	P						P			P	
CIVIC USE TYPES																	
Administrative Service	P		P					P	P	P	P	P			P	P	P
Adult Care Center (*)	C		C					C	P	P	P	P	C		P	C	P
Assisted Living Facility	C		C					C	P				C			C	
Cemetery (*)																	
• Animal	C	C	C	C													
• Church	C	C	C	C	C	C	C	C	C				C			C	
• Private	C	C	C	C				C	C	C					C	C	C
• Public	C	C	C	C				C	C	C					C	C	C
Child Care Center (*)	C	C	C	C	C	<u>C</u>		P	P	P			C		P	C	C
Child Care Institution (*)	C	C	C					C	C				C			C	
Club	C	C	C	C	C	C	C	P	P				C		P	C	
Community Center (*)	C		P					P	P				P		P	P	
Correctional Facility	C										C	C					C
Crisis Center	C	C	C					P	P						P		

Cultural Service	C	C	P	C	C	C	C	P	P				P			P		
Educational Facility College/ University	C							C	C				C			C	C	
Educational Facility Primary/Secondary (*)	C	C	C	C	C	C	P	P	P				P			P	P	
Halfway House	C	C	C	C	C	C	C	P					C				C	
Life Care Facility	C	C	C	C	C	C	P	P	P				P				P	
Modular Classroom (*)	P	P	P	P	P	P	P	P	P				P			P	P	
Nursing Home (*)	C	C	C	C	C	C	C	P	P				P			P	P	
Park & Ride Facility	P		C					P	P	P	P	P	C	C		P	C	P
Post Office	P		P		C	C	C	P	P				P			P	P	
Public Sports/Event Facility	C		C					C	P	P						P	C	P
Public Maintenance & Service Facility (*)	C		C					C	C	P	P	P				P		P
Public Park and Recreational Area (*)	P	P	P	P	P	P	P	P	P				P				P	
Public Safety Service	P	C	P	C	C	C	C	P	P	P	P	P	C			P	P	P
Religious Assembly (*)	C	C	C	C	C	C	C	C	C				C				C	
Rehabilitation Service			C					P	P							P	P	
Transit Station	C		C					C	P	P	P	P				P	P	P
Utility Service/Major (*)	C	C	C	C	C	C	C	C	C	C	C	C	C	C		C	C	P
Utility Service/Minor (*)	P	P	P	P	P	P	P	P	P	P	P	P	P	P		P	P	P
OFFICE USE TYPES																		
Financial Institution			C					P	P							P	P	
General Office			C				C	P	P	P		P				P	P	C

Laboratory			C					P	P	P	P				P	C	P
Medical Office			C				C	P	P						P	C	
COMMERCIAL USE TYPES																	
Adult Entertainment Establishment (*)											C						
Auction Establishment	C		C					C	P	P	P	P			P		P
Bed and Breakfast (*)	C	C	P	C	C	C	C	C	C				C			C	
Boarding House	C	C	C	C	C	C	C						C			C	
Boating and Fishing Facilities	C		C					C	C	C	P	P			P	C	P
Business Support Service								P	P	C					P	P	P
Business or Trade School	C		C					C	P	P	P	P			P	C	P
Campground (*)	C																
Campground, Workforce (*)	C																
Car Wash			C					P	P	P	P				P	C	
Catering								C	P						P	C	
Commercial Equipment Repair, Accessory to Dwelling (*)	P	C	P	C	C	C											
Commercial Indoor Amusement			C					C	P	P					C	C	
Commercial Indoor Entertainment			C					C	P	P			C		P	C	
Commercial Indoor Sports & Recreation (*)	C		C				C	P	P	P			C		P	C	P
Commercial Outdoor Entertainment/Sports & Recreation (*)	C							C	C	C	C				C	C	C

Commercial Outdoor Swimming Pool & Tennis Facility (*)	C	C	C	C	C	C	C	C	C				C		C	C	
Construction Office, Temporary (*)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Construction Sales & Service								C	P	P	P	P			C		P
Contractor Office and Storage Facility (*)	C		C					C	P	P	P	P			P		P
Convenience Store (*)	C		C					C	C	P	P				C	C	P
Crematorium (*)	C		C					C	C	C					C		C
Dance Hall								C	C	C							
Equipment Sales and Rental	C								C	P	P	P			C		P
Event center	C		P					P	P						P	P	
Flea Market (*)	C		C					C	C	C	C						
Funeral Home (*)	C		C					P	P	C					P	C	
Garden Center (*)	C		C					P	P	P	P	P			P	P	P
Gasoline Station (*)	C		C					C	C	C	C				C	C	C
General Store, Country	C	C	P	C													
Golf Course (*)	C	C	C	C	C	C	C	P	P				P		P	P	
Golf Driving Range (*)	C		C					P	P	P					P	C	
Hospital								C	P						C	C	
Hospital, Special Care								C	C						C	C	
Hotel/Motel/Motor Lodge/Inn			C					C	P	C					P	C	C
Itinerant Merchant								P	P						P	P	
Kennel, Commercial (*)	C							C	C	C	C				C		C
Laundry									C	P	P						P

Lawn and Garden Services	P							P	P	P	P						P
Manufactured Home Sales									C	C					C		
Marina (*)	C	C	C	C	C	C	C	C	P	C			C		P	C	P
Medical Clinic			C					C	P						C	C	
Micro-Brewery, Distillery, Cidery (*)								C	P	P	P	P			P	P	P
Mini-Warehouse (*)								C	C	P	P	P			P		P
Motor Vehicle Dealership/New (*)								C	P						P		
Motor Vehicle Dealership/Used (*)								C	C						C		
Motor Vehicle/ Outdoor Storage									C	P	P	P			C		P
Motor Vehicle Parts/ Supply, Retail (*)			C					P	P	P	P				P	P	P
Motor Vehicle/ Rental (*)								C	P	P	P				P		P
Motor Vehicle Repair Service/Major (*)			C					C	P	P	P				C		P
Motor Vehicle Repair Service/Minor (*)			C					C	P	P	P				C	C	P
Pawn Shop								C	P	P							
Peddler								P	P						P	P	
Personal Improvement Service			C					P	P	C					P	P	P
Personal Service			C					P	P	C					P	P	P
Real Estate Office, Temporary	P	P	P	P	P	P	P						P	P		P	
Recreational Vehicle Sales & Service								C	C						C		

Restaurant, Drive-In Fast Food (*)			C					C	P	C					P	P	P
Restaurant, General			C				C	C	P	C					P	P	P
Retail Sales			C				C	P	P	P					P	P	
Studio, Fine Arts	C		C				C	P	P	P					P	P	
Tattoo Parlor								C	P	P	P				P	C	P
Taxidermy (*)	P		C					C	P	P	P						
Truck Stop								C	C	P	P						P
Veterinary Hospital/ Clinic	P		C				P	P	P						P	P	
Wholesale Sales	C		C					P	P	P	P	P			P	P	P
INDUSTRIAL USE TYPES																	
Abattoir or Livestock Processing (*)	C										C	P					C
Asphalt or Concrete Plant (*)											C	C					C
Brewery, Distillery, Cidery											P	P	P				P
Construction Yard (*)	C								C	P	P	P			C		P
Custom Manufacturing	C		C					C	P	P	P				P	C	P
Industry, Type I	C										P	P	P		C		P
Industry, Type II											C	P	P				P
Industry, Type III												C	C				C
Landfill, Industrial (*)	C										C	C	C				
Landfill, Rubble (*)	C										C	C	C				C
Landfill, Sanitary (*)	C																
Meat Packing												P	P				P
Recycling Center (*)	C										P	P	P				P
Refuse and Recycling Center	C		C						C	P	P	P			C		P

Resource Extraction (*)	C										C	C					C
Sawmill, Commercial											C	P	P				
Scrap and Salvage Service (*)	C										C	C	C				C
Shipping Container (*)	C	C		C	C	C		C	C	P	P	P			C		P
Towing Service Storage											C	C	C				
Yard (*)																	
Transfer Station	C										P	P	P				P
Warehousing and Distribution	C										P	P	P				P
MISCELLANEOUS USE TYPES																	
Amateur Radio Tower (*)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Aviation Facility, Commercial (*)	C											C	C				C
Aviation Facility, General (*)	C											C	C			C	C
Aviation Facility, Private (*)	C	C										C	C			C	C
Communication Tower (*)	C	C	C	C				C	C	C	C	C				C	C
Composting System, Confined Vegetative Waste or Yard (*)	C																
Hunt Club	P		C														
Parking Facility, Surface/Structure								C	C	C	C	C				C	C
Reconstructed Wetland (*)	P	C	C	C	C	C	C	C	C	C	C	C	P	C	C	P	C
Shooting Range, Outdoor (*)	C											C	C				C
Turkey Shoot (*)	P											C	C				C

2. The following changes are proposed for Section 4-7003.C, “Civic Uses” in the list of Conditional Uses permitted in the SR zoning district:

Sec. 4-7003. - Conditional uses.

The following uses are allowed only by conditional use permit pursuant to section 1-1017. An asterisk (*) indicates additional, modified or more stringent standards which are listed in section 5-5000, supplementary use regulations, for those specific uses.

C. Civic uses:

* Cemetery

*Child Care Center

~~Church~~

Club

Cultural service

* Educational facility, primary/secondary

Halfway house

Life care facility

* Nursing home

Post office

Public safety service

* Religious assembly

* Utility service/major

**Amending and Reenacting Section 4-1005, “Table of Permissible Uses,” and
Section 4-7003.C, “Civic Uses,” of Article IV (Zoning Districts and
Boundaries) of Appendix B, Zoning, of the Code of Isle of Wight County**

WHEREAS, the Board of Supervisors of Isle of Wight County, Virginia, has the legislative authority to make reasonable changes to the ordinances that govern the orderly growth and development of Isle of Wight County; and

WHEREAS, the Isle of Wight County Board of Supervisors is also concerned about the compatibility of uses on public and private lands within Isle of Wight County and seeks to allow flexibility in the administration of the ordinance regulations while protecting the health, safety, and general welfare of present and future residents and businesses of the County.

NOW, THEREFORE, BE IT ORDAINED by the Isle of Wight County Board of Supervisors that the following specific sections of the Articles of Appendix B, Zoning, of the Isle of Wight County Code be amended and reenacted as follows:

Article IV. - Zoning Districts and Boundaries.

Part 1. - Zoning Districts and Boundaries.

Sec. 4-1005. - Table of permissible uses.

Table 1
Table of Permissible Uses

[illegible]

Plot																	
Farm Employee Housing (*)	C	C	C														
Farmer's Market	P		P					P	P				P			P	
Forestry Operation, Silvicultural and/or Timbering (*)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Greenhouse, Commercial and/or Nursery																	
• In conjunction with residence	P	C	P	C	C												
• Not in conjunction with residence	P		P					P	P	P	P	P			P	C	P
Greenhouse, Private	P	P	P	P	P	C	C	C	C				C			C	
Livestock Auction Market (*)	P		C								C	P	C		C		P
Reptile Breeding (*)	C										C	C					
Sawmill, Private (*)	P																
Stable, Commercial (*)																	
• In conjunction with residence	P	C	C	C	C								C			C	
• Not in conjunction with residence	P		C					C	C								
Stable, Private (*)	P	P	C	C	C								C				
Viticulture	P	P	P	C							C	C	C				C
Wayside Stand (*)	P	P	P	C													
RESIDENTIAL USE TYPES																	

Accessory Apartment (*)																	
• Residential Accessory Apartment	P	P	P*	C	P*	C	C							P*		P*	
• Commercial Accessory Apartment			C					P	P					P		C	P
Boathouse (*)	P	P	P	P	P	P	C							C			C
Community Recreation (*)		C		C	C	C	C							P	P		P
Condominium (*)				C			P							P			P
Congregate Housing (*)			C			C	P							P			P
Dwelling, Multifamily Conversion (*)	C		C	C	C	C	P							C			C
Dwelling, Single-Family	P	P	P	P	P	P	P							P			P
Dwelling, Single-Family, Farm	P																
Dwelling Two-Family Duplex (*)	C	C	C	C		P	P							P			P
Family Day Care Home (*)	P	P	P	P	P	P	P							P			P
Group Home	P	P	P	P	P	P	P	C						C			C
Guest House (*)	P	P		C	C												
Home Occupation, Type I (*)	P	P	P	P	P	P	P							P	P		P
Home Occupation, Type II (*)	P	P	C	C													
Kennel, Private (*)	P	P															
Manufactured	P	P	C												P		

Home, Class A (*)																	
Manufactured Home, Class B (*)	P												P				
Manufactured Home, Class C																	
Manufactured Home, Family Member Residence (*)	P																
Manufactured Home, Temporary Residence (*)	P																
Manufactured Home Park													P				
Manufactured Home Subdivision													P				
Multifamily Dwelling (*)			C			C	P						P			P	
Temporary Emergency Housing (*)	P	P	P	P	P	P	P						P			P	
Townhouse (*)			C	C		C	P						P			P	
CIVIC USE TYPES																	
Administrative Service	P		P					P	P	P	P	P			P	P	P
Adult Care Center (*)	C		C					C	P	P	P	P	C		P	C	P
Assisted Living Facility	C		C					C	P				C			C	
Cemetery (*)																	
• Animal	C	C	C	C													
• Church	C	C	C	C	C	C	C	C	C				C			C	
• Private	C	C	C	C				C	C	C					C	C	C
• Public	C	C	C	C				C	C	C					C	C	C

Child Care Center (*)	C	C	C	C	C	C		P	P	P			C		P	C	C
Child Care Institution (*)	C	C	C					C	C				C			C	
Club	C	C	C	C	C	C	C	P	P				C		P	C	
Community Center (*)	C		P					P	P				P		P	P	
Correctional Facility	C										C	C					C
Crisis Center	C	C	C					P	P						P		
Cultural Service	C	C	P	C	C	C	C	P	P				P			P	
Educational Facility College/ University	C							C	C				C		C	C	
Educational Facility Primary/Secondary (*)	C	C	C	C	C	C	P	P	P				P		P	P	
Halfway House	C	C	C	C	C	C	C	P					C			C	
Life Care Facility	C	C	C	C	C	C	P	P	P				P			P	
Modular Classroom (*)	P	P	P	P	P	P	P	P	P				P		P	P	
Nursing Home (*)	C	C	C	C	C	C	C	P	P				P		P	P	
Park & Ride Facility	P		C					P	P	P	P	P	C	C	P	C	P
Post Office	P		P		C	C	C	P	P				P		P	P	
Public Sports/Event Facility	C		C					C	P	P					P	C	P
Public Maintenance & Service Facility (*)	C		C					C	C	P	P	P			P		P
Public Park and Recreational Area (*)	P	P	P	P	P	P	P	P	P				P			P	

Public Safety Service	P	C	P	C	C	C	C	P	P	P	P	P	C		P	P	P
Religious Assembly (*)	C	C	C	C	C	C	C	C	C				C			C	
Rehabilitation Service			C					P	P						P	P	
Transit Station	C		C					C	P	P	P	P			P	P	P
Utility Service/Major (*)	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	P
Utility Service/Minor (*)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
OFFICE USE TYPES																	
Financial Institution			C					P	P						P	P	
General Office			C				C	P	P	P		P			P	P	C
Laboratory			C					P	P	P	P				P	C	P
Medical Office			C				C	P	P						P	C	
COMMERCIAL USE TYPES																	
Adult Entertainment Establishment (*)											C						
Auction Establishment	C		C					C	P	P	P	P			P		P
Bed and Breakfast (*)	C	C	P	C	C	C	C	C	C				C			C	
Boarding House	C	C	C	C	C	C	C						C			C	
Boating and Fishing Facilities	C		C					C	C	C	P	P			P	C	P
Business Support Service								P	P	C					P	P	P
Business or Trade School	C		C					C	P	P	P	P			P	C	P
Campground (*)	C																

Campground, Workforce (*)	C																
Car Wash			C					P	P	P	P				P	C	
Catering								C	P						P	C	
Commercial Equipment Repair, Accessory to Dwelling (*)	P	C	P	C	C	C											
Commercial Indoor Amusement			C					C	P	P					C	C	
Commercial Indoor Entertainment			C					C	P	P			C		P	C	
Commercial Indoor Sports & Recreation (*)	C		C				C	P	P	P			C		P	C	P
Commercial Outdoor Entertainment/S ports & Recreation (*)	C							C	C	C	C				C	C	C
Commercial Outdoor Swimming Pool & Tennis Facility (*)	C	C	C	C	C	C	C	C	C				C		C	C	
Construction Office, Temporary (*)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Construction Sales & Service								C	P	P	P	P			C		P
Contractor Office and Storage Facility (*)	C		C					C	P	P	P	P			P		P
Convenience Store (*)	C		C					C	C	P	P				C	C	P
Crematorium (*)	C		C					C	C	C					C		C

Dance Hall								C	C	C							
Equipment Sales and Rental	C								C	P	P	P			C		P
Event center	C		P					P	P						P	P	
Flea Market (*)	C		C					C	C	C	C						
Funeral Home (*)	C		C					P	P	C					P	C	
Garden Center (*)	C		C					P	P	P	P	P			P	P	P
Gasoline Station (*)	C		C					C	C	C	C				C	C	C
General Store, Country	C	C	P	C													
Golf Course (*)	C	C	C	C	C	C	C	P	P				P		P	P	
Golf Driving Range (*)	C		C					P	P	P					P	C	
Hospital								C	P						C	C	
Hospital, Special Care								C	C						C	C	
Hotel/Motel/Motor Lodge/Inn			C					C	P	C					P	C	C
Itinerant Merchant								P	P						P	P	
Kennel, Commercial (*)	C							C	C	C	C				C		C
Laundry									C	P	P						P
Lawn and Garden Services	P							P	P	P	P						P
Manufactured Home Sales									C	C					C		
Marina (*)	C	C	C	C	C	C	C	C	P	C			C		P	C	P
Medical Clinic			C					C	P						C	C	
Micro-Brewery, Distillery, Cidery (*)								C	P	P	P	P			P	P	P
Mini-Warehouse (*)								C	C	P	P	P			P		P

Motor Vehicle Dealership/New (*)								C	P						P		
Motor Vehicle Dealership/Used (*)								C	C						C		
Motor Vehicle/Outdoor Storage									C	P	P	P			C		P
Motor Vehicle Parts/ Supply, Retail (*)			C					P	P	P	P				P	P	P
Motor Vehicle/ Rental (*)								C	P	P	P				P		P
Motor Vehicle Repair Service/Major (*)			C					C	P	P	P				C		P
Motor Vehicle Repair Service/Minor (*)			C					C	P	P	P				C	C	P
Pawn Shop								C	P	P							
Peddler								P	P						P	P	
Personal Improvement Service			C					P	P	C					P	P	P
Personal Service			C					P	P	C					P	P	P
Real Estate Office, Temporary	P	P	P	P	P	P	P						P	P		P	
Recreational Vehicle Sales & Service								C	C						C		
Restaurant, Drive-In Fast Food (*)			C					C	P	C					P	P	P
Restaurant, General			C				C	C	P	C					P	P	P
Retail Sales			C				C	P	P	P					P	P	

Studio, Fine Arts	C		C				C	P	P	P					P	P	
Tattoo Parlor								C	P	P	P				P	C	P
Taxidermy (*)	P		C					C	P	P	P						
Truck Stop								C	C	P	P						P
Veterinary Hospital/ Clinic	P		C				P	P	P						P	P	
Wholesale Sales	C		C					P	P	P	P	P			P	P	P
INDUSTRIAL USE TYPES																	
Abattoir or Livestock Processing (*)	C										C	P					C
Asphalt or Concrete Plant (*)											C	C					C
Brewery, Distillery, Cidery										P	P	P					P
Construction Yard (*)	C								C	P	P	P			C		P
Custom Manufacturing	C		C					C	P	P	P				P	C	P
Industry, Type I	C									P	P	P			C		P
Industry, Type II										C	P	P					P
Industry, Type III											C	C					C
Landfill, Industrial (*)	C									C	C	C					
Landfill, Rubble (*)	C									C	C	C					C
Landfill, Sanitary (*)	C																
Meat Packing											P	P					P
Recycling Center (*)	C									P	P	P					P
Refuse and Recycling	C		C						C	P	P	P			C		P

Center																	
Resource Extraction (*)	C										C	C					C
Sawmill, Commercial											C	P	P				
Scrap and Salvage Service (*)	C										C	C	C				C
Shipping Container (*)	C	C		C	C	C		C	C	P	P	P			C		P
Towing Service Storage											C	C	C				
Yard (*)																	
Transfer Station	C										P	P	P				P
Warehousing and Distribution	C										P	P	P				P
MISCELLANEOUS USE TYPES																	
Amateur Radio Tower (*)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P
Aviation Facility, Commercial (*)	C										C	C					C
Aviation Facility, General (*)	C										C	C			C		C
Aviation Facility, Private (*)	C	C									C	C			C		C
Communication Tower (*)	C	C	C	C				C	C	C	C	C			C	C	C
Composting System, Confined Vegetative Waste or Yard (*)	C																
Hunt Club	P		C														
Parking Facility, Surface/Structur								C	C	C	C	C			C	C	P

e																	
Reconstructed Wetland (*)	P	C	C	C	C	C	C	C	C	C	C	C	P	C	C	P	C
Shooting Range, Outdoor (*)	C										C	C					C
Turkey Shoot (*)	P										C	C					C

Sec. 4-7003. - Conditional uses.

The following uses are allowed only by conditional use permit pursuant to section 1-1017. An asterisk (*) indicates additional, modified or more stringent standards which are listed in section 5-5000, supplementary use regulations, for those specific uses.

C. Civic uses:

* Cemetery

*Child Care Center

Club

Cultural service

* Educational facility, primary/secondary

Halfway house

Life care facility

* Nursing home

Post office

Public safety service

* Religious assembly

* Utility service/major

DATE: _____

READ AND PASSED: _____
Chairman

TESTE: _____
Clerk

Approved as to Form:

Robert W. Jones, Jr., County Attorney

ISSUE:

County Fair Spring Events Update

BACKGROUND:

Danny Byrum has requested to be on July Board Meeting agenda to provide an update from the Spring event at the fairgrounds.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

For the Board's information.

ISSUE:

Staff Update - 2022 Virginia Technology Initiative Grant Program

BACKGROUND:

The 2022 Virginia Technology Initiative (VATI) Grant program provides state funding to assist with broadband expansion efforts. Staff will provide an update relative to the County's efforts to secure VATI funds.

The VATI timeline is as follows:

April 16 – Draft Guidelines Released for Opening of Public Comment Period

April 27, 10am-12pm & May 4, 10am-12pm – Public Input Sessions on Draft Guidelines

May 17 – Public Comment Period on Draft Guidelines Closes

June 4 – DHCD releases Final Guidelines for the FY2022 VATI Round

June 17, 2- 4pm – VATI How-to-Apply Webinar

June 17– Applications Open

June 21-September 13 – VATI Technical Assistance and Project Development Sessions

July 27 – Notice of Applications Due

August 3 – DHCD Posts Notices of Application on VATI website

September 14 – Applications Due

September 21 – DHCD Posts Applications on VATI Website

October 21 – Challenges Due

October 28 – DHCD Notifies Challenged Applicants

November 18 – Deadline for Challenge Rebuttals

December 3 – DHCD Notifies All Parties of Challenge Determination

Late December – Anticipated Announcement of Awards

BUDGETARY IMPACT:

TBD

RECOMMENDATION:

For the Board's information and discussion.

ATTACHMENTS:

Upload

Description

2022 VATI Guidelines and Criteria

Type

Backup Material

Date

7/8/2021

2022 Virginia Telecommunication Initiative (VATI) Program Guidelines and Criteria



Erik C. Johnston
Director

Tamarah Holmes, Ph.D.
Director, Office of Broadband

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Background

The digital divide – the lack of universal broadband coverage – is not only a technology issue; it is essential infrastructure for modern community and economic development. Broadband availability promotes sustainability and growth of communities by providing access to health care, particularly through the introduction of telemedicine, which improves the local workforce, provides increased educational opportunities through distance learning, and encourages an entrepreneurial economy where new and existing home-based and small businesses are able to compete globally.

Disconnected communities continue to struggle to retain existing businesses due to slow, sporadic, or limited broadband services. Since the vast majority of businesses rely on the internet to perform business functions such as online banking, e-commerce transactions (i.e. sales and online payment processing), market development (i.e. online ads, websites, bulk-email, etc.), customer service through online chat or emails and internal/external communication, broadband connectivity is vital to the performance of businesses of all sizes. Broadband is a necessity in the twenty-first century economy.

Additional guidance and questions regarding project development or about the VATI, guidelines and criteria should be directed to:

Tamarah Holmes, Ph.D. Director, Office of Broadband

tamarah.holmes@dhcd.virginia.gov

(804) 371-7056

Chandler Vaughan, Broadband Policy Analyst

chandler.vaughan@dhcd.virginia.gov

(804) 801-7124

VATI email address

vati@dhcd.virginia.gov

Please refer questions regarding your application submittal through CAMS to
vati@dhcd.virginia.gov

Summary of Proposed Changes to the 2022 VATI Guidelines and Criteria

Eligible Applicants Overview

Notwithstanding program requirements that applications include a private-sector internet service provider as the co-applicant, the Fiscal Year 2022 round of the Virginia Telecommunication Initiative (VATI) will implement a one-year pilot program in which public broadband authorities may apply directly for VATI funds without investment from the private sector. Such awards, in sum, shall not exceed 10 percent of total available VATI funds in FY2022. Applications submitted without a private sector co-applicant will be evaluated alongside other applications.

Eligible Areas

- For a **wireline project**, a proposed project area is considered eligible if 10 percent or fewer of serviceable units have access to service with no special construction costs from any provider as of the date of the application.
- For a **wireless project**, a proposed area is considered eligible if 25 percent or fewer of serviceable units have access to service with no special construction costs from any provider as of the date of the application. Passings with RSSI below -90dbm are not eligible to be included in a VATI application.

Applicants are strongly encouraged to include passings in application areas that have special construction costs (see definitions for more detail) for low to moderate income residents, as these locations will become increasingly more difficult to connect outside of the VATI application process. These passings include properties where the location has an extended setback from the public right of way beyond the maximum distance between a network access point and the home or business allowed by the co-applicant.

Federal Funding

Rural Digital Opportunity Fund

Areas with service by satellite providers are not considered served under VATI definitions. Therefore, Rural Digital Opportunity Fund (RDOF) areas preliminarily awarded to satellite internet service providers will not be considered as overlap and are allowed to be included in VATI applications.

On December 7, the Federal Communications Commission announced preliminary results of the Phase 1 RDOF auction. To a far greater extent than previous Federal Communication Commission (FCC) auctions, RDOF delivered lower than anticipated level of funding to internet service providers, presenting challenges in their ability to deliver services. To accelerate broadband access in RDOF awarded areas, passings in those areas may be included in VATI application to cover a portion of the infrastructure needed to reach RDOF awarded areas. All RDOF passings included in a VATI application that is awarded funding must be provided access to broadband service within the VATI contractual period. RDOF passings may not exceed VATI passings in the application.

DHCD reserves the right to waive this requirement on a case-by-case basis in instances where this may be impractical in an application. For example, in some localities RDOF locations may outnumber remaining unserved passings that are eligible for VATI. The internet service provider co-applicant must provide a detailed explanation if RDOF passings exceed VATI passings in the application. Any applicant who anticipates RDOF passings exceeding VATI passings should contact the DHCD staff early during project development for technical assistance.

Combining RDOF with VATI

Due to the timing of the release of the final 2022 VATI guidelines and the FCC issuing the Phase I RDOF final long-form results, areas preliminarily awarded RDOF, regardless of bidder, are eligible to be included in a VATI application. RDOF awardees who are not the VATI co-applicant may challenge an application that includes all, or portions of their final RDOF awarded area. If the challenge is determined to be credible, the applicant will be required to remove the area(s) that overlap from their application. The challenging RDOF awardee must commit to providing broadband access in the challenge area(s) within 3 years of the announcement of FY 2022 VATI awards and will be required to enter into a Memorandum of Understanding (MOU) with the VATI applicant committing to construct the removed area(s). Please note; if DHCD determines that a challenge is credible on the basis of a final RDOF award and the RDOF awardee has committed to constructing the challenges area and later defaults, they are prohibited from submitting future VATI applications for that challenged area, unless a unit of local government applicant formally expresses intent in partnering with the defaultee on a future VATI application(s) in that area.

RDOF areas that are not included in the long-form results are considered unserved and fully eligible for VATI funding. If RDOF areas awarded to an internet service provider other than the VATI applicant are included in a VATI application, but not challenged by the RDOF awardee, those will be considered as unserved and scored as such.

If awarded funding, the co-applicant internet service provider must enter into an agreement with DHCD to provide broadband access to an equal number of passings outside of the VATI area, ahead of their RDOF milestone for completion percentage within 3 years of the announcement of the FY2022 VATI awards. Extensions may be considered for these accelerated RDOF areas that encounter delays due to circumstances outside of the applicants' control. Contact DHCD staff for all questions regarding project scope.

Example Scenario

If an internet service provider (ISP) won 1000 RDOF locations, and had to complete 400 of those by year 3, if 200 RDOF passings are accelerated due to VATI funding, the awarded ISP must have completed 600 passings by year three, barring any agreed contract extensions related to extenuating circumstances.

Leveraging RDOF in achieving Universal Coverage

If RDOF areas are included in a VATI application and that application achieves universal coverage in the county, or counties, each RDOF passing included in that VATI application will be awarded $\frac{1}{2}$ of the scoring value of a VATI passing. If multiple applications are submitted with different co-applicants and those applications cumulatively reach universal coverage, RDOF locations included in those applications will be awarded at $\frac{1}{2}$ the scoring value of a VATI passing. If RDOF is included in a VATI application and does not achieve universal coverage in a county, or counties but is part of a universal plan, each passing in the application will be awarded $\frac{1}{4}$ of the scoring value of one VATI passing. RDOF may not be included in a VATI application if it does not achieve universal coverage or is not part of a universal plan. RDOF passing valuations also apply to businesses and community anchor institutions in RDOF awarded areas in the VATI application.

To account for the potential of supplemental action by the Federal Communications Commission in regards to the results of Phase I RDOF auction, DHCD reserves the right to update the guidelines accordingly in response to federal rules changes.

Project Financing

Local Government expenditures incurred after June 17, 2020, one year prior to the application open date, are eligible to be included in the application as match funds. Incurred expenses must be related to the proposed VATI project and meet VATI criteria. DHCD staff reserves the right to make administrative determinations on the validity of matching funds and accept a proportion of the funds when necessary.

Demonstrated local government support through contribution of Local Fiscal Recovery Funds delivered to local governments through the American Rescue Plan is strongly encouraged. Local Fiscal Recovery Funds contributed to a VATI application are considered match funds.

Pending state allocation of State Fiscal Recovery Funds through the American Rescue Plan, DHCD reserves the right to determine the source of funds through which awards are made. Non state general fund awards such as this can fund VATI applications and are subject to the rules of the funding source.

Challenge Process

If an incumbent provider serves one side of a roadway, but will not connect the other side, that unserved side of the road is eligible for VATI funding. In these instances, the applicant must prove the incumbent provider will not connect the unserved side of the roadway.

To streamline the challenge process, challengers must provide point and polygon shapefile(s) as defined in this document. In addition, wireless challengers are required to include shapefiles of heat maps indicating received signal strength indicator (RSSI) measures in the challenged area.

Organizational and Management Capabilities

To better define project area(s), all applicants are required to provide point and polygon shapefile(s) as defined in the definitions section of this document. In addition, wireless co-applicants are required to include shapefiles of heat maps indicating projected received signal strength indicator (RSSI) measures in the application area accounting for terrain and peak vegetation. *Note: Point and polygon shapefiles submitted with VATI applications are subject to the Freedom of Information Act and will not be provided FOIA exemption. RSSI measures in the project area(s) are eligible for Freedom of Information Act exemption.*

Definitions

The following definitions were added:

Adjacent- adjoining parcels sharing a roadway, private or public, other than highways or expressways as a common boundary

Point Shapefiles – shapefiles that show each proposed passing in the application area as a singular mapped point, in the application or challenged area containing attribute data showing the addresses of each point.

Polygon Shapefiles - shapefiles delineating the general project area(s).

RSSI - Received Signal Strength Indicator, or RSSI, is an estimated measure of power level that a wireless client device is receiving from an access point or router. See Appendix B for more information.

Special construction costs - one-time fees above normal service connection fees required to provide broadband access to a premise (i.e. service connection drop fee for serviceable units beyond the ISPs set standard length or require nonstandard equipment)

Evaluation Criteria

Category	2021 Points	2022 Points
Project Description and Need	120	85
Project Readiness	60	40
Budget and Cost Appropriateness	70	135
Commonwealth Priorities	50	40
Total	300	300

New and adjusted evaluation criteria include the following:

- Project Description and Need
 - Combine scoring of business and community anchor institution passing to a single, up-to 10-point section in the Project Description and Need category. *Note: Passings of significant impact are still included under Commonwealth Priorities.*
 - Scoring criteria on universal broadband coverage moved from Commonwealth Priorities category to the Project Description and Need category.
 - Reduced scoring cap on percent of project area that serves areas with less than 10/1 speeds
 - Reduced scoring cap on maximum speeds available in the project area
 - Removed the scoring of project overlap. *Note: This does not eliminate overlap allowance of project areas with existing networks.*
- Project Readiness
 - Increased scoring cap of the project management plan
- Project Budget and Cost Appropriateness
 - Moved the scoring of percent of project funded by matching funds from the Project Readiness category to the Project Budget and Cost Appropriateness category.
 - Moved the scoring of passings from Project Description and Need to the Budget and Cost Appropriateness category
 - *Note: Wireline and wireless applications are evaluated against projects of the same technology type in terms of state requested funding per passing.*

Program Description

Administered by the Virginia Department of Housing and Community Development (DHCD), the Virginia Telecommunication Initiative (VATI) enhances the sustainability and growth of communities throughout the Commonwealth by preparing those communities to build, utilize, and capitalize on telecommunications infrastructure. Consistent with the enabling budget language, DHCD will award up to \$49,725,000 in Fiscal Year (FY) 2022 to eligible applicants to provide last-mile services to unserved areas of the Commonwealth. DHCD reserves the right to award any amount to eligible grantees, depending entirely on the quality and quantity of applications received.

The primary objective of VATI is to provide financial assistance to supplement construction costs by private sector broadband service providers, in partnership with local units of government, to extend service to areas that presently are unserved by any broadband provider.

Freedom of Information Act (FOIA)

Pursuant to Section 2.2-3705.6-32 of the Code of Virginia, DHCD has the legal authority with the following information contained in a public record and is exempt from the mandatory disclosure provisions of the Virginia Freedom of Information Act (FOIA): “information related to a grant application, or accompanying a grant application, submitted to the Department of Housing and Community Development that would (i) reveal (a) trade secrets, (b) financial information of a grant applicant that is not a public body, including balance sheets and financial statements, that are not generally available to the public through regulatory disclosure or otherwise, or (c) research-related information produced or collected by the applicant in the conduct of or as a result of study or research on medical, rehabilitative, scientific, technical, technological, or scholarly issues, when such information has not been publicly released, published, copyrighted, or patented, and (ii) be harmful to the competitive position of the applicant.” Applicants wishing to receive FOIA exemption must submit a written request to DHCD and follow the FOIA policy, found on page 21. *Note: Point and polygon shapefiles submitted with VATI applications are subject to the Freedom of Information Act and will not be provided FOIA exemption. RSSI measures in the project area(s) are eligible for Freedom of Information Act exemption.*

Eligible Applicants

Applications must be submitted by a unit of government (Towns, Cities, Counties, Economic Development Authorities/Industrial Development Authorities, Planning District Commissions, School Divisions, etc.) with a private sector internet service provider as a co-applicant. Eligible projects must be owned and operated by the private sector co-applicant. Publicly owned networks are eligible for the program when partnered with a private sector co-applicant, so long as the private sector applicant is serving as the customer-facing internet service provider.

Notwithstanding program requirements that applications include a private-sector internet service provider as the co-applicant, the Fiscal Year 2022 round of VATI will implement a one-year pilot program in which public broadband authorities may apply directly for Virginia Telecommunications Initiative funds without investment from the private sector. Such awards, in sum, shall not exceed 10 percent of total available VATI funds in FY2022. Applications submitted without a private sector co-applicant will be evaluated alongside other applications and thus are not guaranteed an award for any pilot projects.

Selection Process

Awardees will be selected through a competitive application process. Application questions will be focused on the applicant's broadband needs as well as information related to ready-to-construct project(s) needing financial assistance to supplement construction costs. The applicant must demonstrate a readiness to proceed with an awarded project in a timely manner by the required deadline.

Any modifications made to an awarded project will be subject to the VATI challenge process detailed on page 10 if a new project area has been added.

Technical Assistance

DHCD staff is available to provide technical assistance on the development of an application and during the challenge process to units of local government, internet service providers, grant writers, consultants, and all other VATI stakeholders. Please reach out to DHCD staff and consult the broadband toolkit available at www.commonwealthconnect.virginia.gov/broadband-toolkit prior to engaging a private consultant. *DHCD staff strongly recommends engagement of technical assistance throughout project development.*

Universal Coverage

Governor Northam has set a goal for universal broadband coverage throughout the Commonwealth by 2028. To that end, DHCD encourages applicants to ensure all projects either achieve, or are part of a plan to achieve universal broadband for the locality or region. Localities can find resources for developing a universal broadband plan on the Commonwealth Connect website at www.commonwealthconnect.virginia.gov/broadband-toolkit. *DHCD recognizes that due to the nature of wireless projects having an inherent potential of overlap it is strongly encouraged that applicants contact DHCD staff for assistance.* Applicants are discouraged from submitting projects that focus on pockets of density while not including nearby unserved, less dense areas. This tactic, also known as cherry picking, hurts the economics of serving the remaining areas in your community and will ultimately make it more difficult and costly to get all Virginians access to broadband coverage.

Eligible Areas

DHCD will award funding to applicants to provide last-mile services, including middle-mile networks, equipment, or other investments required to deliver last-mile service to unserved areas of the Commonwealth. Unserved areas are defined as having broadband speeds below 25 Megabits per second (Mbps) download and 3 Megabits (Mbps) upload. Areas lacking 10 Megabits per second download and 1 Megabits per second upload speeds will be given significant priority in application scoring.

- For a **wireline project**, a proposed project area is considered eligible if 10 percent or fewer of serviceable units have access to service with no special construction costs from any provider as of the date of the application.
- For a **wireless project**, a proposed area is considered eligible if 25 percent or fewer of serviceable units have access to service with no special construction costs from any provider as of the date of the application. Passings with RSSI below -90dbm are not eligible to be included in a VATI application.

Applicants are strongly encouraged to include passings in application areas that have special construction costs (see definitions for more detail) for low to moderate income residents, as these locations will become increasingly more difficult to connect outside of the VATI application process. These passings include properties where the location has an extended setback from the public right of way beyond the maximum distance between a network access point and the home or business allowed by the co-applicant.

Federal Funding

Applicants must do their due diligence to determine if their proposed VATI project area has in whole or in part been awarded federal broadband funds. These programs include, but are not limited to, Connect America Funds II (CAFII), Reconnect, Community Connect, Alternative Connect America Cost Model¹ (ACAM), and the Rural Digital Opportunity Fund (RDOF). Areas with service by satellite providers are not considered served under VATI definitions. Therefore, RDOF areas preliminarily awarded to satellite internet service providers will not be considered as overlap and are allowed to be included in the VATI application. In the event the VATI co-applicant has been awarded federal broadband funds, they cannot use those funds as matching

¹ Established by the 2016 Rate-of-Return Reform Order, the Alternative Connect America Cost Model (ACAM) delivers funding to provide federally identified locations with broadband access. Deployment speed requirements associated with ACAM funding range, depending on an area's population density, from 4 mbps download and 1 mbps, up to the highest required deployment speed of 25 mbps download and 3 mbps upload. To ensure Virginians have access to high-quality broadband that meets the demands of the 21st century, ACAM-funded connections that do not meet broadband speeds, defined as 25 Mbps download and 3 Mbps upload, are eligible to be included in VATI application areas.

funds. However, they are encouraged to leverage their federal award and apply for VATI funding to extend service to areas beyond those that were awarded federal funds or to accelerate construction of federal awards.

Rural Digital Opportunity Fund

Areas with service by satellite providers are not considered served under VATI definitions. Therefore, Rural Digital Opportunity Fund (RDOF) areas preliminarily awarded to satellite internet service providers will not be considered as overlap and are allowed to be included in VATI applications.

On December 7, the Federal Communications Commission announced preliminary results of the Phase 1 RDOF auction. To a far greater extent than previous Federal Communication Commission (FCC) auctions, RDOF delivered lower than anticipated level of funding to internet service providers, presenting challenges in their ability to deliver services. To accelerate broadband access in RDOF awarded areas, passings in those areas may be included in VATI application to cover a portion of the infrastructure needed to reach RDOF awarded areas. All RDOF passings included in a VATI application that is awarded funding must be provided access to broadband service within the VATI contractual period. RDOF passings may not exceed VATI passings in the application. DHCD reserves the right to waive this requirement on a case-by-case basis in instances where this may be impractical in an application. For example, in some localities RDOF locations may outnumber remaining unserved passings that are eligible for VATI. The internet service provider co-applicant must provide a detailed explanation if RDOF passings exceed VATI passings in the application.

Combining RDOF with VATI

Due to the timing of the release of the final 2022 VATI guidelines and the FCC issuing the Phase I RDOF final long-form results, areas preliminarily awarded RDOF, regardless of bidder, are eligible to be included in a VATI application. RDOF awardees who are not the VATI co-applicant may challenge an application that includes all, or portions of their final RDOF awarded area. If the challenge is determined to be credible, the applicant will be required to remove the area(s) that overlap from their application. The challenging RDOF awardee must commit to providing broadband access in the challenge area(s) within 3 years of the announcement of FY 2022 VATI awards and will be required to enter into a Memorandum of Understanding (MOU) with the VATI applicant committing to construct the removed area(s). Please note; if DHCD determines that a challenge is credible on the basis of a final RDOF award and the RDOF awardee has committed to constructing the challenges area and later defaults, they are prohibited from submitting future VATI applications for that challenged area, unless a unit of local government applicant formally expresses intent in partnering with the defaultee on a future VATI application(s) in that area.

RDOF areas that are not included in the long-form results are considered unserved and fully eligible for VATI funding. If RDOF areas awarded to an internet service provider other than the

VATI applicant are included in a VATI application, but not challenged by the RDOF awardee, those will be considered as unserved and scored as such.

If awarded funding, the co-applicant internet service provider must enter into an agreement with DHCD to provide broadband access to an equal number of passings outside of the VATI area, ahead of their RDOF milestone for completion percentage within 3 years of the announcement of the FY2022 VATI awards. Extensions may be considered for these accelerated RDOF areas that encounter delays due to circumstances outside of the applicants' control. Contact DHCD staff for all questions regarding project scope.

Example Scenario

If an internet service provider(ISP) won 1000 RDOF locations, and had to complete 400 of those by year 3, if 200 RDOF passings are accelerated due to VATI funding, the awarded ISP must have completed 600 passings by year three, barring any agreed contract extensions related to extenuating circumstances.

Leveraging RDOF in achieving Universal Coverage

If RDOF areas are included in a VATI application and that application achieves universal coverage in the county, or counties, each RDOF passing included in that VATI application will be awarded $\frac{1}{2}$ of the scoring value of a VATI passing. If multiple applications are submitted with different co-applicants and those applications cumulatively reach universal coverage, RDOF locations included in those applications will be awarded at $\frac{1}{2}$ the scoring value of a VATI passing. If RDOF is included in a VATI application and does not achieve universal coverage in a county, or counties but is part of a universal plan, each passing in the application will be awarded $\frac{1}{4}$ of the scoring value of one VATI passing. RDOF may not be included in a VATI application if it does not achieve universal coverage or is not part of a universal plan. RDOF passing valuations also apply to businesses and community anchor institutions in RDOF awarded areas in the VATI application.

To account for the potential of supplemental action by the Federal Communications Commission in regards to the results of Phase I RDOF auction, DHCD reserves the right to update the guidelines accordingly in response to federal rules changes.

Multiple Applications

An applicant may submit one application with multiple service providers if the applicant can demonstrate how the providers are collaborating to achieve universal coverage for the locality or region. Service providers may submit an application with more than one unit of local government. Units of local government may submit multiple applications with different service providers and may include project areas that cross-jurisdictional boundaries. Multiple applications that when combined reach universal coverage in a county or region, will be awarded maximum points for universality when scored.

An applicant may include non-contiguous service areas in a single application. If designating more than one service area in a single application, each service area must be clearly delineated, and the required data and budget information must be provided by each service area.

Project Financing

VATI funding shall not exceed 80 percent of the total project cost. Applicants should note that the program is competitive however, and that those projects that bring greater match to the application are more likely to receive higher evaluations scores.

Consistent with VATI's enabling budget language; the private co-applicant must contribute a cash match to the total project cost. If the private co-applicant match is below 10% of total project cost, applicants must provide financial details in their applications demonstrating appropriate private investment in relation to the density and scope of the project. Local Government expenditures incurred after June 17, 2020, one year prior to the application open date, are eligible to be included in the application as match funds. Incurred expenses must be related to the proposed VATI project and meet VATI criteria. DHCD staff reserves the right to make administrative determinations on the validity of matching funds and accept a proportion of the funds when necessary.

Demonstrated local government support through contribution of Local Fiscal Recovery Funds delivered to local governments through the American Rescue Plan is strongly encouraged. Local Fiscal Recovery Funds contributed to a VATI application are considered match funds.

Pending state allocation of State Fiscal Recovery Funds through the American Rescue Plan, DHCD reserves the right to determine the source of funds through which awards are made. Non state general fund awards such as this can fund VATI applications and are subject to the rules of the funding source.

VATI Notice of Application

All applicants are required to issue a VATI Notice of Application detailing their intent to apply for VATI funding no later than July 27, 2021, at 5:00 p.m. Applicants must submit a copy of the VATI Notice of Application to DHCD at: vati@dhcd.virginia.gov. The sample notice is located in Appendix A. VATI Notice of Applications will be posted on DHCD's VATI webpage no later than August 3, 2021.

Challenge Process

Prospective challengers are ***strongly encouraged*** to contact applicants directly and discuss the contested project area before submitting a challenge as project areas can often be re-scoped to remove overlap. Evidence of serviceability must be demonstrated by showing a reasonable number of customers within the area of claimed serviceable units.

Planned service to a proposed project area is eligible for the purpose of a challenge if state or federal funds have been awarded and the provider has committed to providing service to the

areas using these state or federal funds. Areas adjacent to state or federally funded areas may be eligible for a challenge if the challenger demonstrates existing awards will cover the adjacent area. If an incumbent provider serves one side of a roadway, but will not connect the other side, that unserved side of the road is eligible for VATI funding. In these instances, the applicant must prove the incumbent provider will not connect the unserved side of the roadway. The challenger must commit to serving the adjacent areas at speeds equal to or greater than the VATI minimum deployment speed.

DHCD will post electronic copies of all submitted applications to the agency website within five business days after the September 14, 2021 application deadline. Providers wishing to submit a challenge must provide the information required in this section no later than 5:00 p.m. on October 21, 2021. Applicants will be notified if their proposed project area is being challenged by October 28, 2021 at 5:00 p.m. and will have 15 business days from notification of a challenge to provide rebuttal information to DHCD.

Providers wishing to submit challenges on multiple applications must submit a separate challenge for each application. Challenges can be made to portions of a proposed project area without invalidating the entire project. DHCD reserves the right to invalidate a portion(s) of a proposed project area, aggregate challenges by different providers to determine the percentage of serviceable units served in a proposed project area, and invalidate insufficient challenges. Challengers must demonstrate that more than 10% for wireline projects, or 25% for wireless projects, of serviceable units in the project area have access to speeds above 25/3 mbps as of the date of the application or that the application is ineligible as a result of committed state or federal funding subject to the conditions described above.

DHCD must receive all of the information detailed below or the challenge will be deemed incomplete and invalid. Challengers must provide:

1. A signed and notarized affidavit affirming the challenge and attached information is true.
2. Current Federal Communications Commission (FCC) Form 477 or equivalent.
3. Minimum/maximum speeds available in the proposed project area.
4. Number of serviceable units within the proposed project area and provide the speeds those serviceable units are able to receive.
5. Street level data of customers receiving service within the proposed project area.
6. Point shapefiles that show each proposed passing in the challenged area, designated by a singular mapped point, in the challenged area containing attribute data showing the addresses of each point. Polygon shapefiles delineating the general challenged area(s). (Note: These files must be provided in .zip file form)
7. For wireless providers: Heat maps indicating received signal strength indicator (RSSI) in the challenged area, accounting for terrain and peak vegetation (Note: These files must be provided in .zip file form)
8. Wireless providers must also note if the bandwidth is shared or dedicated in the challenged area.

9. Using the project area map submitted by the applicant, create a map indicating where the challenger's serviceable units are located in the proposed project area. Challengers are encouraged to submit additional maps and information if necessary.
10. If challenging due to planned state or federal funding, documentation detailing commitment to provide service in or adjacent to the proposed project area.

DHCD will review all applicable challenge and rebuttal information to determine if a challenge is credible. DHCD reserves the right to request verified speed tests at times of peak network usage on all or portion(s) of the challenged area. DHCD reserves the right to re-scope any credibly challenged VATI application and fund the remaining portion(s) of the application. The Department shall notify the applicant and challenger in writing if a challenge is credible no later than 5:00pm on December 3, 2021.

Implementation Deadline

Applicants must demonstrate that projects will be completed within 18 months. The project timeline begins with the contract execution between the applicant and DHCD. DHCD will consider longer project timelines for larger project areas if applicants can sufficiently detail the reasoning for an extended timeline in their application. Applicants are encouraged to phase larger scale projects, and DHCD reserves the right to fund only a phase(s) of a proposed project. Extensions may be considered for awarded projects that encounter delays due to circumstances outside of the applicants' control. Contact DHCD staff for all questions regarding project scope.

Organizational and Management Capabilities

To participate in VATI, applicants and co-applicants must demonstrate suitable organizational and management capabilities. To determine whether applicants meet this criterion, applicants and private sector partner(s), must submit the following documents and/or attest to each of the following:

1. Documentation that proposed project area is unserved based on VATI criteria.
2. Private co-applicant must provide proof that they have filed an FCC Form 477 by the two most recently submitted forms prior to submission of application. If the private co-applicant has not submitted an FCC Form 477 in previous years, the co-applicant must provide reasoning for not submitting, business background, number of customers, overview of assets, or equivalent information.
3. Point shapefiles are shapefiles that show each proposed passing in the application area, designated by a singular mapped point, in the project area containing attribute data showing the addresses of each point. Polygon shapefiles delineating the general project area(s). Polygon shapefiles delineating the general project area(s). (Note: These files must be provided in .zip file form)

4. For wireless providers: Heat maps indicating projected received signal strength indicator (RSSI) in the application area accounting for terrain and peak vegetation (Note: These files must be provided in .zip file form)
5. Projects must be fully-financed through a combination of the total requested VATI funds, committed matching funds from the applicants, and in-kind resources.
6. Private co-applicants must document current assets (i.e. total amount of available cash and equivalents, callable capital, in an amount no less than the proposed committed funding or a commitment letter for financing) in the amount of match funds committed for the project at the time of application. Per VATI's enabling budget language, the private co-applicant must contribute an appropriate level of match to the total project cost.
7. Applicants must be in good standing in performance of any and all existing Commonwealth of Virginia contracts and in compliance with all federal, state, and local laws.

Proposal Due Date

Proposals are to be submitted by **11:59 p.m.** on September 14, 2021. Please note that DHCD offices close at 5:00 p.m. Therefore, staff will not be available to provide CAMS technical assistance after 5:00 p.m.

Evaluation Criteria

Project Description and Need (Maximum of 85 points)

Describe the fundamentals of the project, including:

- Overview of the project area and how it was determined
- Internet speeds to be offered
- Network design
- How the project achieves universal broadband coverage in a locality, or how a project fits into a larger plan for universal broadband coverage. *Note: Applicants will only achieve maximum scoring in this section if the application reaches universal coverage in the county or counties included in the application.*

Project Readiness (Maximum of 40 points)

Describe the capacity to successfully implement the project, including:

- Additional leverage to improve the project
- Marketing activities, including digital literacy efforts, to ensure a sufficient take rate
- Description of the project management plan, including key contacts, projected timeline, and history of managing similar projects/grants

Project Budget and Cost-Appropriateness (Maximum of 135 points)

Describe the project budget, including:

- Detailed project budget, including derivation of costs and documentation of cost estimates, delineated by each service area
- Information to calculate the Cost Benefit Index score
- Number of serviceable units passed and the breakdown of those passings
- Breakdown of matching funds and in-kind resources

Commonwealth Priorities (Maximum of 40 points)

Describe how the project would reflect priorities of the Commonwealth, including:

- Passings of significant impact
- Unique partnerships involved in the project
- Digital equity efforts
- Capacity for scalability

Application Questions

Project Description and Need (85 points)

1. Describe why and how the project area(s) was selected. Describe the proposed geographic area including specific boundaries of the project area (e.g. street names, local and regional boundaries, etc.). Attach a copy of the map of your project area(s). Label map: Attachment 1 – Project Area Map.
2. List existing providers in the proposed project area and the speeds offered. Please do not include satellite. Describe your outreach efforts to identify existing providers and how this information was compiled with source(s).
3. Describe if any areas near the project have received funding from federal grant programs, including but not limited to Connect America Funds II (CAF II), ACAM, ReConnect, Community Connect, and Rural Digital Opportunity Funds (RDOF). If there have been federal funds awarded near the project area(s), provide a map showing these areas, verifying the proposed project area does not conflict with these areas. Label Map: Attachment 2 – Documentation on Federal Funding Area.
4. Describe if any blocks awarded in Rural Digital Opportunity Fund (RDOF), excluding those awarded to satellite internet service providers, are included in the VATI application area. If RDOF areas awarded to terrestrial internet service providers are included in the VATI application, provide a map of these areas and include information on number of passings in RDOF awarded areas within the VATI application area, and Census Block Group ID number for each block group in the project area. Label Attachment: Attachment 3 – RDOF Awarded Areas Form in VATI Area
5. Overlap: To be eligible for VATI, applicants must demonstrate that the proposed project area(s) is unserved. An unserved area is defined as an area with speeds below 25/3 mbps and with less than 25% service overlap within the project area for wireless projects and 10% for wireline projects. Describe any anticipated service overlap with current providers within the project area. Provide a detailed explanation as to how you determined the percentage overlap. Label Attachment: Attachment 4 – Documentation Unserved Area VATI Criteria.
6. Total Passings: Provide the number of total serviceable units in the project area. Applicants are encouraged to prioritize areas lacking 10 Megabits per second download and 1 Megabits per second upload speeds, as they will receive priority in application scoring. For projects with more than one service area, each service area must have delineated passing information. Label Attachment: Attachment 5 – Passings Form.
 - a. Of the total number of VATI passings, provide the number of residential, business, non-residential, and community anchors in the proposed project area.
(Up to 10 points for businesses and community anchor institutions)

- b. If applicable, of the total number of RDOF passings, provide the number of residential, business, non-residential, and community anchors in the proposed project area.
 - c. If applicable, provide the number of passings that will require special construction costs, defined as a one-time fee above normal service connection fees required to provide broadband access to a premise. Describe the methodology used for these projections
 - d. If applicable, provide the number of passings included in the application that will receive broadband access because special construction costs have been budgeted in the VATI application. Describe the methodology used for determining which passings with special construction costs were budgeted in the application.
 - e. Provide the number of passings in the project area that have 10/1 mbps or less. Describe the methodology used for these projections. **(up to 15 points)**
7. For wireless projects only: Please explain the ownership of the proposed wireless infrastructure. Please describe if the private co-applicant will own or lease the radio mast, tower, or other vertical structure onto which the wireless infrastructure will be installed.
 8. Speeds: Describe the internet service offerings, including download and upload speeds, to be provided after completion of the proposed project. Detail whether that speed is based on dedicated or shared bandwidth, and detail the technology that will be used. This description can be illustrated by a map or schematic diagram, as appropriate. List the private co-applicant's tiered price structure for all speed offerings in the proposed project area, including the lowest tiered speed offering at or above 25/3 mbps. **(up to 10 points)**
 9. Network Design: Provide a description of the network system design used to deliver broadband service from the network's primary internet point(s) of presence to end users, including the network components that already exist and the ones that would be added by the proposed project. Provide a detailed explanation of how this information was determined with sources. Provide information on how capacity for scalability, or expansion, of how the network can adapt to future needs. If using a technology with shared bandwidth, describe how the equipment will handle capacity during peak intervals. For wireless projects, provide a propagation map for the proposed project area with a clearly defined legend for scale of map. Label Map: Attachment 6 – Propagation Map Wireless Project.
 10. Explain how the proposed project achieves universal broadband coverage for the locality or fits into a larger plan to achieve universal broadband coverage for the locality. If applicable, explain the remaining areas of need in the locality and a brief description of the plan to achieve universal broadband coverage. **(up to 50 points)**

Project Readiness (40 points)

11. Describe the current state of project development, including but not limited to: planning, preliminary engineering, identifying easements/permits, status of MOU or MOA, and final design. Prepare a detailed project timeline or construction schedule, identifying

specific tasks, staff, contractor(s) responsible, collection of data, etc., and estimated start and completion dates. Applicants must include Memorandums of Understanding (MOUs) or Memorandums of Agreement (MOAs) between applicants (drafts are allowable). Label Attachments: Attachment 7 – Timeline/Project Management Plan; Attachment 8 – MOU/MOA between Applicant/Co-Applicant; **(up to 20 points)**

12. Has the applicant or co-applicant received any VATI grants? If so, provide a list of these grants, with a detailed summary of the status of each.
13. Matching funds: Complete the funding sources table indicating the cash match and in-kind resources from the applicant, co-applicant, and any other partners investing in the proposed project (VATI funding cannot exceed 80 percent of total project cost). In-kind resources include, but are not limited to: grant management, acquisition of rights of way or easements, waiving permit fees, force account labor, etc. Please note that a minimum 20% match is required to be eligible for VATI, the private sector provider must provide 10% of the required match. If the private co-applicant cash match is below 10% of total project cost, applicants must provide financial details demonstrating appropriate private investment. Label Attachments: Attachment 9 - Funding Sources Table; Attachment 10 – Documentation of Match Funding;
14. Leverage: Describe any leverage being provided by the applicant, co-applicant, and partner(s) in support of the proposed project. **(up to 10 points)**
15. Marketing: Describe the broadband adoption plan.
 - a. Explain how you plan to promote customer take rate, including marketing activities, outreach plan, and other actions to reach the identified serviceable units within the project area. Provide the anticipated take rate and describe the basis for the estimate. **(up to 10 points)**
 - b. Describe any digital literacy efforts to ensure residents and businesses in the proposed project area sufficiently utilize broadband. Please list any partnering organizations for digital literacy, such as the local library or cooperative extension office.
16. Project Management: Identify key individuals who will be responsible for the management of the project and provide a brief description of their role and responsibilities for the project. Present this information in table format. Provide a brief description of the applicant and co-applicant's history and experience with managing grants and constructing broadband communication facilities. Please attach any letters of support from stakeholders. If the applicant is not a locality(s) in which the project will occur, please provide a letter of support from that locality. Attachment 11 – Letters of Support.

Project Budget and Cost Appropriateness (135 points)

17. Budget: Applicants must provide a detailed budget that outlines how the grant funds will be utilized, including an itemization of equipment, construction costs, and a justification of proposed expenses. If designating more than one service area in a single application, each service area must have delineated budget information. For wireless projects, please include delineated budget information by each tower. Expenses should be substantiated by clear cost estimates. Include copies of vendor quotes or documented cost estimates supporting the proposed budget. Label Attachments: Attachment 12 – Derivation of Costs; Attachment 13 - Documentation of Supporting Cost Estimates. **(up to 10 points)**
18. The cost benefit index comprises state cost per unit passed. Individual cost benefit scores are calculated and averaged together to create a point scale for a composite score. Provide the following:
- a. Total VATI funding request
 - b. Number of serviceable units
 - i. **(up to 125 points)**

Commonwealth Priorities (40 points)

19. Additional points will be awarded to proposed projects that reflect Commonwealth priorities. If applicable, describe the following:
- a. Businesses, community anchors, or other passings in the proposed project area that will have a significant impact on the locality or region because of access to broadband.
 - b. Unique partnerships involved in the proposed project. Examples include electric utilities, universities, and federal/state agencies.
 - c. Digital equity efforts to ensure low to moderate income households in the proposed project area will have affordable access to speeds at or above 25/3 mbps.

Additional Information

20. Provide any other information that the applicant desires to include. Applicants are limited to four additional attachments.

List of Required Attachments, PDF Format Required

*All Attachments **MUST** be uploaded in PDF format

1. Map(s) of project area, including proposed infrastructure.
 - Label Attachment: Attachment 1 – Project Area map
2. Documentation of Federal Funding (CAF/ACAM/USDA/RDOF, etc...) in and/or near proposed project area.
 - Label Attachment: Attachment 2 – Documentation of Federal Funding Area
3. Documentation of RDOF awarded area in VATI project area, If needed
 - Label Attachment: Attachment 3 – RDOF Awarded Areas included in VATI Application
4. Documentation that proposed project area is unserved based on VATI criteria
 - Label Attachment: Attachment 4 – Documentation Unserved Area VATI Criteria
5. Passings Form (Please use template provided)
 - Label Attachment: Attachment 5 – Passings Form
6. Propagation Map and Heat Map if Wireless Project
 - Label Attachment: Attachment 6 – Propagation Map (Wireless Projects only)
7. Timeline/Project Management Plan
 - Label Attachments: Attachment 7 – Timeline Project Management Plan
8. MOU/MOA between applicant/co-applicant (can be in draft form)
 - Label Attachment: Attachment 8 – MOU.MOA between Applicant/Co-Applicant
9. Funding Sources Table
 - Label Attachment: Attachment 9 – Funding Sources Table
10. Documentation for match funding
 - Label Attachment: Attachment 10 – Documentation of Match Funding
11. Letters of Support
 - Label Attachment: Attachment 11 - Letters of Support
12. Derivation of Cost (Project Budget)
 - Label Attachment: Attachment 12 – Derivation of Costs
13. Documentation supporting project costs (e.g. vendor quotes)
 - Label Attachment: Attachment 13 – Documentation of Supporting Cost Estimates
14. Two most recent Form 477 submitted to FCC
 - Label Attachment: Attachment 14 – Two most recent Form 477 submitted to the FCC or equivalent
15. Point and Polygon shapefiles, in .zip file form, showing proposed passings and project area
 - Label Attached .Zip Folder: Attachment 15 - Point and Polygon Shapefiles
16. For wireless applicants: shapefiles, in .zip file form, indicating RSSI projections in the application area
 - Label Attached .Zip Folder: Attachment 16 – RSSI Projection Shapefiles
17. Label Additional Attachments as:
 - Attachment 17 – XXXXXXXX
 - Attachment 18 – XXXXXXXX
 - Attachment 19 – XXXXXXXX
 - Attachment 20 – XXXXXXXX

List of Required Attachments, Shapefiles

*All shapefiles **MUST** be functional

1. Point shapefiles that show each proposed passing in the application area as a singular mapped point containing attribute data showing the addresses of each point.
2. Polygon shapefiles delineating the general challenged area(s).
3. For wireless providers: Shapefiles displaying heat maps indicating received signal strength indicator (RSSI) in the application area accounting for terrain and vegetation.

Virginia Telecommunication Initiative (VATI) Freedom of Information (FOIA) Policy

Effective July 1, 2019

§ 2.2-3705.6:

(32) Information related to a grant application, or accompanying a grant application, submitted to the Department of Housing and Community Development that would (i) reveal (a) trade secrets, (b) financial information of a grant applicant that is not a public body, including balance sheets and financial statements, that are not generally available to the public through regulatory disclosure or otherwise, or (c) research-related information produced or collected by the applicant in the conduct of or as a result of study or research on medical, rehabilitative, scientific, technical, technological, or scholarly issues, when such information has not been publicly released, published, copyrighted, or patented, and (ii) be harmful to the competitive position of the applicant. The exclusion provided by this subdivision shall only apply to grants administered by the Department, the Director of the Department, or pursuant to § 36-139, Article 26 (§ 2.2-2484 et seq.) of Chapter 24, or the Virginia Telecommunication Initiative as authorized by the appropriations act.

In order for the information submitted by the applicant and specified in this subdivision to be excluded from the provisions of this chapter, the applicant shall make a written request to the Department:

- a. Invoking such exclusion upon submission of the data or other materials for which protection from disclosure is sought;*
- b. Identifying with specificity the data, information, or other materials for which protection is sought; and*
- c. Stating the reasons why protection is necessary.*

The Department shall determine whether the requested exclusion from disclosure is necessary to protect the trade secrets or confidential proprietary information of the applicant. The Department shall make a written determination of the nature and scope of the protection to be afforded by it under this subdivision.

Virginia Telecommunication Initiative (VATI) Freedom of Information (FOIA) Policy

All entities requesting Freedom of Information (FOIA) exemption for information pertaining to the VATI program shall submit the request for exemption in writing detailing the documentation to vati@dhcd.virginia.gov. DHCD FOIA exemptions do not extend to local government co-applicants. Only materials submitted to DHCD directly are subject to consideration for a FOIA-exemption. Pursuant to 2.2-3705.6-32, the Department of Housing and Community Development (DHCD) will make a written determination within ten (10) days of the request as to whether FOIA-exemption will be afforded as well as the nature and scope of the protection. Upon receipt of the written determination from DHCD documents must be submitted to vati@dhcd.virginia.gov. All exempted information will be securely maintained and accessed by VATI staff only.

Grant Applications

Consistent with VATI Guidelines, DHCD will continue to make available online submitted VATI applications. DHCD respects the right of the public to access to public information about the VATI program and encourages applicants to only request a FOIA-exemption when absolutely necessary. Applications submitted through CAMS must only include information that is open to the public. Applicants may request to submit supplementary information to the application that includes a FOIA-exemption, pursuant to “§ 2.2-3705.6” for information related to a grant application that may make the application more competitive. FOIA-exemption requests must be sent directly to vati@dchd.virginia.gov, and the applicant must indicate for which VATI application the information corresponds. Applicants wishing to submit multiple FOIA exemption requests for multiple VATI applications must do so individually in separate requests.

In order for the information submitted by the applicant and specified in this subdivision to be excluded from the provisions of this chapter, the applicant shall make a written request to the Department:

- a. Invoking such exclusion upon submission of the data or other materials for which protection from disclosure is sought;*
- b. Identifying with specificity the data, information, or other materials for which protection is sought; and*
- c. Stating the reasons why protection is necessary.*

The Department shall determine whether the requested exclusion from disclosure is necessary to protect the trade secrets or confidential proprietary information of the applicant. The Department shall make a written determination of the nature and scope of the protection to be afforded by it under this subdivision.

Challenge Applications

Prospective challengers are strongly encouraged to contact applicants directly and discuss the contested project area before submitting a challenge. Many issues can be resolved without a formal challenge process.

Entities wishing to request FOIA exemption on information related to a VATI application challenge must submit any requested information directly to vati@dhcd.virginia.gov. Incumbents with information such as existing street level data in a proposed project area are required to submit a challenge. Challengers wishing to request exemption for multiple challenges must do so individually, in separate requests. Applicants who have received a challenge will be notified and may request FOIA exemption, pursuant to “§ 2.2-3705.6-3” of the Code of Virginia for information pertaining to their rebuttal.

In order for the information submitted by the applicant and specified in this subdivision to be excluded from the provisions of this chapter, the applicant shall make a written request to the Department:

- a. Invoking such exclusion upon submission of the data or other materials for which protection from disclosure is sought;*
- b. Identifying with specificity the data, information, or other materials for which protection is sought; and*
- c. Stating the reasons why protection is necessary.*

The Department shall determine whether the requested exclusion from disclosure is necessary to protect the trade secrets or confidential proprietary information of the applicant. The Department shall make a written determination of the nature and scope of the protection to be afforded by it under this subdivision.

Grant Monitoring

Projects awarded VATI funds currently work with DHCD to monitor the completion and success of those projects. Entities wishing to request FOIA exemption on information relevant to evaluating the success of awarded projects, including take rate, must submit any requested information directly to: vati@dhcd.virginia.gov

In order for the information submitted by the applicant and specified in this subdivision to be excluded from the provisions of this chapter, the applicant shall make a written request to the Department:

- a. Invoking such exclusion upon submission of the data or other materials for which protection from disclosure is sought;*
- b. Identifying with specificity the data, information, or other materials for which protection is sought; and*
- c. Stating the reasons why protection is necessary*

The Department shall determine whether the requested exclusion from disclosure is necessary to protect the trade secrets or confidential proprietary information of the applicant. The Department shall make a written determination of the nature and scope of the protection to be afforded by it under this subdivision.

Definitions

Adjacent – adjoining parcels sharing a roadway, private or public, other than highways or expressways as a common boundary

Business – An organization or entity that provides goods or services in order to generate profit. Businesses based in residential homes can count if they are a registered business (BPOL, LLC, etc.).

Community Anchor - schools, libraries, medical and health care providers, public safety entities, community colleges and other institutions of higher education, and other community support organizations and agencies that provide outreach, access, equipment, and support services to facilitate greater use of broadband service by vulnerable populations, including low-income, unemployed, and the aged.

Digital Subscriber Line (DSL) – A technology for bringing high-bandwidth information to homes and small businesses over ordinary copper telephone lines.

Eligible Project Costs – Expenses eligible for reimbursement under the VATI grant.

Fiber-to-the-Home (FTTH) – A network that delivers internet service over optical fiber directly to an end-user home, business, or other Unit.

Fixed Wireless – Wireless devices or systems that are situated in fixed locations.

Hybrid Fiber Coaxial (HFC) – A broadband network combining optical fiber and coaxial cable.

Last-Mile – Components of a network that provide broadband service to end-user premises or devices through an intermediate point of aggregation (e.g. remote terminal, fiber node, wireless tower, or other equivalent access point).

Leverage-Non-match cash or non-match in-kind resources committed to a proposed project that do not qualify as match (i.e. federally funded projects like CAFII, A-CAM, etc.) or being used as match (i.e. volunteer labor, engineering or design, etc.).

Middle-Mile – Network components that provide broadband service from one or more centralized facilities (e.g. the central office, the cable head-end, the wireless switching station, or other equivalent centralized facilities) to an Internet point of presence.

Non-Residential Passing – Places of worship, federal, state, or local facilities or other potential customers that are neither a residence, business, or a community anchor institution (as defined above).

Passing – any structure that can receive service. Multi-unit structures may be counted as more than 1 passing, provided individual connections and accounts are planned at that structure.

Peak Interval - Weekdays from 7:00 p.m. – 11:00 p.m. local time.

Point Shapefiles – shapefiles that show each proposed passing as a singular mapped point, in the application or challenged area, containing attribute data showing the addresses of each point.

Polygon Shapefiles - shapefiles delineating the general project area(s).

RSSI - Received Signal Strength Indicator, or RSSI, is an estimated measure of power level that a wireless client device is receiving from an access point or router. See Appendix B for more information.

Service Area – Refers to the geographic territory in which an applicant has proposed to provide service.

Serviceable Units – Properties that are eligible for broadband service without additional special construction costs from the property owner/subscriber.

Special construction costs - one-time fees above normal service connection fees required to provide broadband access to a premise (i.e. service connection drop fee for serviceable units beyond the ISPs set standard length or require non standard equipment)

Street Level Data – Address ranges or specific addresses from an existing provider along with the existing number of customers within those ranges. No personal information on specific customers will be requested.

Unserved – Properties that currently have access to internet speeds below 25 Megabits per second (Mbps) download and 3 Megabits (Mbps) upload.

Appendix A-Sample VATI Application Notice

**2022 Virginia Telecommunication Initiative
SAMPLE VATI APPLICATION NOTICE FORMAT**

[Insert Date]

Tamarah Holmes, Ph.D
Director
Office of Broadband
Department of Housing and Community Development
600 East Main Street, Ste 300
Richmond, VA 23219

Dear Dr. Holmes:

I am providing this VATI Application Notice to notify the Virginia Department of Housing and Community Development of **[insert name of unit of local government] and [private provider (optional)]**'s may submit an application for the FY2022 Virginia Telecommunication Initiative (VATI).

[Name of unit of local government, organization] and [private provider (optional)] intends to submit an application for **[summary description of Project to be funded]** within approximately **[proposed Project Area(s)]**.

[Name] will be our main point of contact for the purposes of the application process, and can be reached at:

[Mailing Address]

[Phone Number]

[Email Address]

[Name of applicant government, organization and [private provider (optional)] understands that this VATI Application Notice is required in order to submit an application for the 2022 Virginia Telecommunication Initiative and that this notice is not binding on the entity represented by the undersigned, Virginia Department of Housing and Community Development.

[Type the closing]

[signature]

Type the sender's name]

[Type the sender's title]

Appendix B - Received Signal Strength Indicator

Received Signal Strength Indicator

RSSI: Received Signal Strength Indicator is an estimated measure of power level that a wireless client device is receiving from an access point or router.

At larger distances, the signal becomes weaker and the wireless data rates become slower, leading to a lower overall data throughput. RSSI is measured in decibels from 0 to -120, the closer the value to 0 the stronger the signal will be, -55 is considered the best possible signal with measures of -90 and below considered unusable signal. Indoor best practices for mixed use networks see RSSI values of -75 to -80 and for session based networks (Video Conferencing, WiFi calling, etc) -60 to -65

Below figure (1) shows an example of the RSSI distribution around a wireless site.

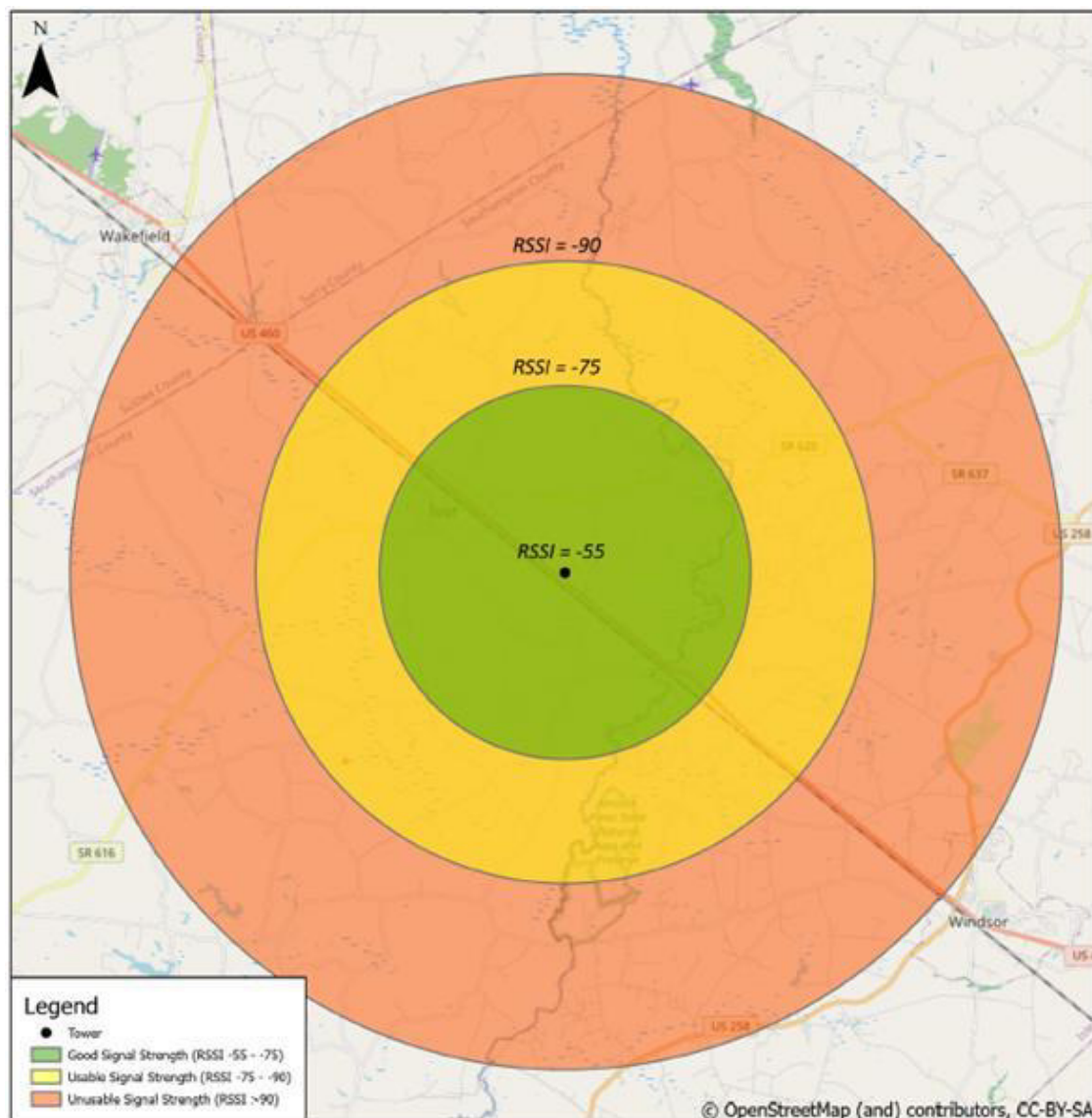


Figure (1)

ISSUE:

Consideration of Items for 2022 Legislative Priorities

BACKGROUND:

Staff will briefly review and discuss the County's proposed legislative strategy and requests the Board provide any suggested items for inclusion in the 2022 Legislative Agenda.

Items previously included in the list of legislative priorities are:

- Education Funding Support from the Commonwealth
- Exemption of State Revenue Recovery for Western Tidewater Regional Jail
- Limited Residential Lodging Act
- Unfunded Mandates
- Transportation Funding
- Proffer/Impact Fee Legislation
- Assistance to Broadband Internet
- Additional Sales Tax for Educational Purposes
- Support for HB1052 - Provision of Telecommunications Services
- Support for Second Amendment

BUDGETARY IMPACT:

None

RECOMMENDATION:

Per the Board's discussion and direction.

ATTACHMENTS:

Description	Type	Upload Date
Legislative Priorities - 2021	Backup Material	5/19/2021

PROPOSED 2021 LEGISLATIVE PRIORITY LIST

LOCAL ISSUES

- Education Funding Support from the Commonwealth
- Exemption of State Revenue Recovery for Western Tidewater Regional Jail
- Limited Residential Lodging Act
- Unfunded Mandates
- Transportation Funding
- Proffer/Impact Fee Legislation
- Assistance to Broadband Internet
- Additional Sales Tax for Educational Purposes
- Support for HB1052 - Provision of Telecommunications Services
- Support for Second Amendment

EDUCATION FUNDING SUPPORT FROM THE COMMONWEALTH

ISSUE:

The Joint Legislative Audit and Review Commission (JLARC) has previously produced reports relative to state and local funding of the Standard of Quality (SOQ) for primary and secondary education in Virginia. In this regard, the Isle of Wight County remains concerned about the following issues:

- Localities pay 100 percent of the cost of teachers and other instructional expenses beyond the minimum requirements of the state Standards of Quality, which represented an additional \$3.6 billion in the fiscal year that ended June 30, 2014.
- School divisions spend 70 percent less to operate and maintain facilities than they did 10 years ago. This deferred maintenance will cost localities more in the future.

It is essential for the state to fund fully its constitutional responsibilities and all mandates associated with K-12 public education. Full state funding should be achieved without reduction to other parts of state public education budgets or to the other core services. Should state general funding diminish, local autonomy should be increased and state education mandates reduced.

COUNTY POSITION:

Isle of Wight County supports full State funding for public education, including the Standards of Quality (SOQ) as recommended by the Board of Education, where these recommendations coincide with prevailing local practice; targeted incentive programs; capital and maintenance support; and teacher salaries. Full State funding should be achieved without reduction to other parts of State public education budgets or to other core services. The State must recognize that local school divisions continue to spend billions of dollars above the required local effort.

The County opposes proposals to divert State or local education funds from local school divisions. Major proposed changes to high school graduation standards will require additional resources to implement and those costs must be allocated fairly between the State and localities.

EXEMPTION OF STATE REVENUE RECOVERY FOR WESTERN TIDEWATER REGIONAL JAIL

ISSUE:

In 1999, the Western Tidewater Regional Jail Authority (WTRJA) added a 180 bed housing unit onto its jail facility for the purpose of housing additional Federal inmates. Funding for the 180 bed addition was provided by the member localities of WTRJA and a Cooperative Agreement Program funds from the United States Marshals Service.

In 2005, language was added to the State's Budget Bill which allows the State to recover a large portion of the revenues received for holding Federal inmates, even though the State did not provide any funds for the construction of the addition or for staffing the housing unit.

Previously, the WTRJA received a partial exemption from the State's Federal Overhead Recovery language in the Budget Bill which prevented the State from taking any revenue for the first 76 Federal inmates; however, Isle of Wight County believes WTRJA is entitled to a full exemption.

COUNTY POSITION:

Isle of Wight County is requesting the General Assembly adopt legislation to provide a full exemption to the Western Tidewater Regional Jail Authority from the State's Federal Overhead Recovery language in the Budget Bill.

LIMITED RESIDENTIAL LODGING ACT

ISSUE:

The Limited Residential Lodging Act (the Act) allows persons to rent out their primary residences or portions thereof for charge for periods of less than 30 consecutive days or do so through a hosting platform. Localities are preempted from adopting ordinances or zoning restriction prohibiting such short-term rentals, but authorized to adopt ordinances requiring persons renting their primary residences to have a minimum of \$500,000 of liability insurance, prohibiting persons from renting their primary residences if they fail to pay applicable taxes, and requiring persons renting their primary residences to register with the locality. A hosting platform must register with the Department of Taxation to collect and remit all applicable taxes on behalf of the property owner using the hosting platform. The bill defines "limited residential lodging," "booking transaction," and "hosting platform" and provides for penalties for violations of the Act. The bill contains a reenactment clause and directs the Virginia Housing Commission to convene a work group to further study the issues presented in the bill and make recommendations for consideration by the 2017 Session of the General Assembly.

COUNTY POSITION:

The General Assembly should adopt legislation that provides localities the ability to ensure the safety, well-being and use of property by persons renting properties, as well as adjacent and neighboring property owners.

Isle of Wight County is **opposed** to any legislation that would exempt short-term rental rooms or entire residences through booking platforms such as AirBnB from local zoning regulations.

UNFUNDED MANDATES

ISSUE:

Unfunded mandates placed on localities by the State have detrimentally affected local tax rates and the ability of local governments to address local needs and priorities.

There are many programs required by the State to be implemented at the local level. Several of these programs are inadequately funded or not funded at all by the State. Unfunded mandates place a financial burden on localities to implement those programs. The problem is further exacerbated when existing funding from the State to provide programs is unexpectedly reduced or eliminated, but the requirement to provide the program still exists.

When funding for a mandated program is altered, the mandate should be suspended until full funding is restored. When legislation with a cost to localities is passed by the General Assembly, the cost should be borne by the Commonwealth, and the legislation should contain a sunset clause providing that the mandate is not binding on localities until funding by the Commonwealth is provided.

The General Assembly has previously adopted legislation mandating that local governments fund the Line of Duty Act (LODA) as a means of providing public safety personnel with death or disability benefits resulting from the performance of their duties.

Local governments had no input into the design of the LODA program, but are required to fund the program now that cost have exceeded what the State wants to pay for. **This is an unfunded mandate.**

Per the provisions of Section 3.2-6553 of the Code of Virginia, Isle of Wight County was required to compensate a citizen \$11,400 for livestock killed by dogs. No funding was provided for this requirement, nor is there a mechanism for reimbursement from the State.

COUNTY POSITION:

The County requests that the General Assembly adequately fund the State's share for required programs that must be implemented at the local level.

The County of Isle of Wight requests that the General Assembly adopt legislation to amend the Code of Virginia to make LODA coverage optional at the local level or provide local governments the option to only pay basic death benefits under LODA.

Additionally, LODA should be fully funded by the State and administration of the program should fall under the State Worker's Compensation Commission, not the State Comptroller's Office.

The County requests that the General Assembly adequately fund the State's share for required programs that must be implemented at the local level and/or eliminate the service requirement of the mandate.

TRANSPORTATION FUNDING

ISSUE:

Isle of Wight County appreciates the funding provided through HB 2313 (2013), which was a significant step towards addressing the transportation needs of the Commonwealth; however, it did not fully address the needs of Virginia's highway system, where more funding is needed in the immediate future for our roadways, especially secondary roads. This shortfall in transportation funding is evident by the fact that the amount of funding available for "Smart Scale" for the FY 2018-2023 SYIP was approximately 1/8 of the amount requested for proposed projects.

COUNTY POSITION:

The General Assembly should take the appropriate actions necessary to restore funding for the Six-Year Secondary Road Plan to pre- recession levels, adjusted for inflation.

The General Assembly should closely monitor and evaluate the implementation of "Smart Scale" and all other processes employed in recent years for distributing transportation funds.

Isle of Wight County supports a fuel tax floor to ensure sufficient funding to address transportation construction and maintenance needs throughout the Commonwealth.

PROFFER/IMPACT FEES

ISSUE:

Many localities in the Commonwealth have used voluntary proffers as a means of ensuring that the impacts of new residential developments on public infrastructure and public services are not borne solely by existing residents of the impacted community.

In 2016, the General Assembly adopted legislation that provides that *no locality shall (i) request or accept any unreasonable proffer in connection with a rezoning or a proffer condition amendment as a condition of approval of a new residential development or new residential use or (ii) deny any rezoning application or proffer condition amendment for a new residential development or new residential use where such denial is based in whole or in part on an applicant's failure or refusal to submit an unreasonable proffer or proffer condition amendment.*

During the 2019, language was added to clarify that nothing should be interpreted to prohibit communications between an applicant or owner and the locality or to prohibit presentation, analysis, or discussion of the potential impacts of new residential development or other new residential use on the locality's public facilities.

COUNTY POSITION:

Isle of Wight County supports changes to the conditional zoning law to allow greater flexibility in the process for determining impacts (operational and capital) to be addressed when considering an application for development. Isle of Wight County also supports legislation that grants localities additional tools to adequately meet increasing needs for public services driven by new development without burdening current residents with the cost of new growth through increased real estate taxes. Such additional tools may include broad impact fee authority for all counties, and adequate public facilities provisions.

ASSISTANCE FOR BROADBAND INTERNET

ISSUE:

High-speed internet access is critically important as a means of communications, education, and commerce. Broadband is wide bandwidth data or internet transmission. The availability of high-speed internet has become an essential resource for public and private agencies and citizens in general; however, Isle of Wight County, like many communities, has limited infrastructure and broadband access.

Communities with widespread broadband access have a competitive advantage over those communities lacking broadband. State and federal assistance to underserved communities would potentially help to “level the technological playing field” across the Commonwealth and give businesses and citizens the opportunity to compete in the global economy.

COUNTY POSITION:

Isle of Wight County urges the Commonwealth and the Federal Government to assist communities in their efforts to deploy universal affordable access to broadband for all areas, particularly in underserved and rural areas. Additionally, the County opposes mandates that further limit or restrict local land use authority for the siting of telecommunications infrastructure or result in a negative fiscal impact to county budgets.

ADDITIONAL SALES TAX FOR EDUCATION PURPOSES

ISSUE:

The Code of Virginia authorizes “the qualifying locality” to impose an additional local sales and use tax at a rate not to exceed one percent, as determined by the governing body, if initiated by a resolution of the local governing body and approved by the voters at a referendum. The bill requires the governing body to specify in the enacting ordinance the time period, not to exceed 20 years, for which the tax would be imposed. Revenue from the tax shall be used solely for capital projects for new construction or major renovation of schools in the locality enacting the tax.

The bill removes the limit on the amount that “the qualifying locality” may appropriate to an incorporated town that has not complied with the provisions of its charter relating to the elections of local officials. Under current law, such amount is limited to the amount the town would have received from local sales and use tax for educational purposes if such election had been held.

In the Code of Virginia, § 58.1-602, “qualifying locality” currently means Halifax County or Gloucester County.

COUNTY POSITION:

Isle of Wight County urges the General Assembly to adopt legislation to amend the Code of Virginia (§ 58.1-602) to add “Isle of Wight County” as a qualifying locality for the purpose of imposing an additional local sales and use tax at a rate not to exceed one percent, as determined by the governing body to be used solely for capital projects for new construction or major renovation of schools.

PROVISION OF TELECOMMUNICATIONS SERVICES

ISSUE:

During the 2020 General Assembly Session, the General Assembly considered, but did not approve H.B. 1052. The proposed legislation would amend the Code of Virginia to authorize any locality to provide any telecommunications service, including cable television services, Internet, broadband, telephone service, and wireless Internet service, within its boundaries, after holding a public hearing, adopting a resolution, and obtaining approval from the State Corporation Commission. The measure would also eliminate existing provisions that (i) prohibit cross-subsidization of such services, (ii) require feasibility studies, (iii) prevent a locality from charging less than an incumbent provider, and (iv) limit the types of localities, by population and whether they provide electric utility service, that may qualify to offer such services.

COUNTY POSITION:

Isle of Wight County urges the General Assembly to adopt legislation consistent with the provisions outlined in H. B. 1502 to authorize any locality to provide any telecommunications service, including cable television services, Internet, broadband, telephone service, and wireless Internet service, within its boundaries, after holding a public hearing, adopting a resolution, and obtaining approval from the State Corporation Commission.

AFFIRMATION OF SECOND AMENDMENT RIGHTS

ISSUE:

The Second Amendment to the United States Constitution was ratified on December 15, 1791 and provides for the “Right to Bear Arms”. It establishes that “A well regulated Militia, being necessary to the security of a free State, the right of the people to keep and bear Arms, shall not be infringed”.

Article I, Section 13, of the Constitution of Virginia provides “That a well regulated militia, composed of the body of the people, trained to arms, is the proper, natural, and safe defense of a free state, therefore, the right of the people to keep and bear arms shall not be infringed; that standing armies, in time of peace, should be avoided as dangerous to liberty; and that in all cases the military should be under strict subordination to, and governed by, the civil power.”

The Isle of Wight County Board of Supervisors has previously adopted a resolution declaring Isle of Wight County as a “Constitutional County” which affirms its support of the rights ensured and protected by the Constitutions of the United States and Virginia. In this regard, it is the right of the people to keep and bear arms to defend life, liberty, and property as well as to derive benefit from safe forms of firearms recreation, hunting, and shooting using all types of firearms allowable by the United States Constitution.

COUNTY POSITION:

Isle of Wight County opposes the enactment of any legislation that would unconstitutionally infringe upon the right of law-abiding citizens to keep and bear arms. The County further urges the General Assembly to support that right.

BACKGROUND:

The matters attached to this Board report are included as a means of providing information to the Board relative to matters of interest. These items do not require any action by the Board.

BUDGETARY IMPACT:

None

RECOMMENDATION:

For the Board's information.

ATTACHMENTS:

Description	Type	Upload Date
Delinquent Tax Collections - June 2021	Backup Material	7/15/2021
Cash Position - May 2021	Backup Material	7/15/2021
Statement of Treasurers Accountability - May 2021	Backup Material	7/15/2021
Incidents by Zone Map & Data - June 2021	Activity Report	7/8/2021
Station Activity Report - June 2021	Activity Report	7/8/2021
Website Statistics - June 2021	Activity Report	7/2/2021
Museum Report - June 2021	Backup Material	7/14/2021
Correspondence from Blackwater Regional Library	Backup Material	7/6/2021
Correspondence from 1750 Courthouse Organization	Backup Material	7/1/2021
Correspondence from Western Tidewater Free Clinic	Backup Material	7/1/2021

COUNTY OF ISLE OF WIGHT

TAX BILLINGS & COLLECTIONS AS OF JUNE 2021

REAL ESTATE

TAX YEAR	TAX LEVY		SUPPLEMENTS	PUBLIC SERVICE	ADJUSTMENTS & ABATEMENTS	TOTAL TAX LEVIES	TAX COLLECTED	TAX OUTSTDG.	% COLLECTED	% UNC.
Prior 2015						\$ 169,103,999.13	\$ 169,101,729.95	\$ 2,269.18	100.00%	0.00%
2015-2016	\$ 36,001,746.53	\$ 248,230.50	\$ 1,286,485.55	\$ (711,431.87)	\$ 36,825,030.71	\$ 36,822,268.21	\$ 2,762.50	99.99%	0.01%	
2016-2017	\$ 36,430,832.13	\$ 316,107.66	\$ 1,450,155.11	\$ (697,891.68)	\$ 37,499,203.22	\$ 37,494,333.47	\$ 4,869.75	99.99%	0.01%	
2017-2018	\$ 37,210,991.03	\$ 217,245.56	\$ 1,499,216.98	\$ (7,988,401.08)	\$ 30,939,052.49	\$ 30,931,055.86	\$ 7,996.63	99.97%	0.03%	
2018-2019	\$ 37,640,722.98	\$ 236,418.34	\$ 1,395,368.74	\$ (907,700.74)	\$ 38,364,809.32	\$ 38,339,123.91	\$ 25,685.41	99.93%	0.07%	
2019-2020	\$ 39,703,728.23	\$ 227,301.63	\$ 1,455,114.04	\$ (1,114,129.30)	\$ 40,272,014.60	\$ 40,167,612.73	\$ 104,401.87	99.74%	0.26%	
2020-2021	\$ 40,264,498.73	\$ 359,797.99	\$ 1,637,435.57	\$ (1,221,308.55)	\$ 41,040,423.74	\$ 40,417,552.23	\$ 622,871.51	98.48%	1.52%	
Note	DELINQUENT REAL ESTATE =						\$ 770,856.85	99.80%	0.24%	

PERSONAL PROPERTY

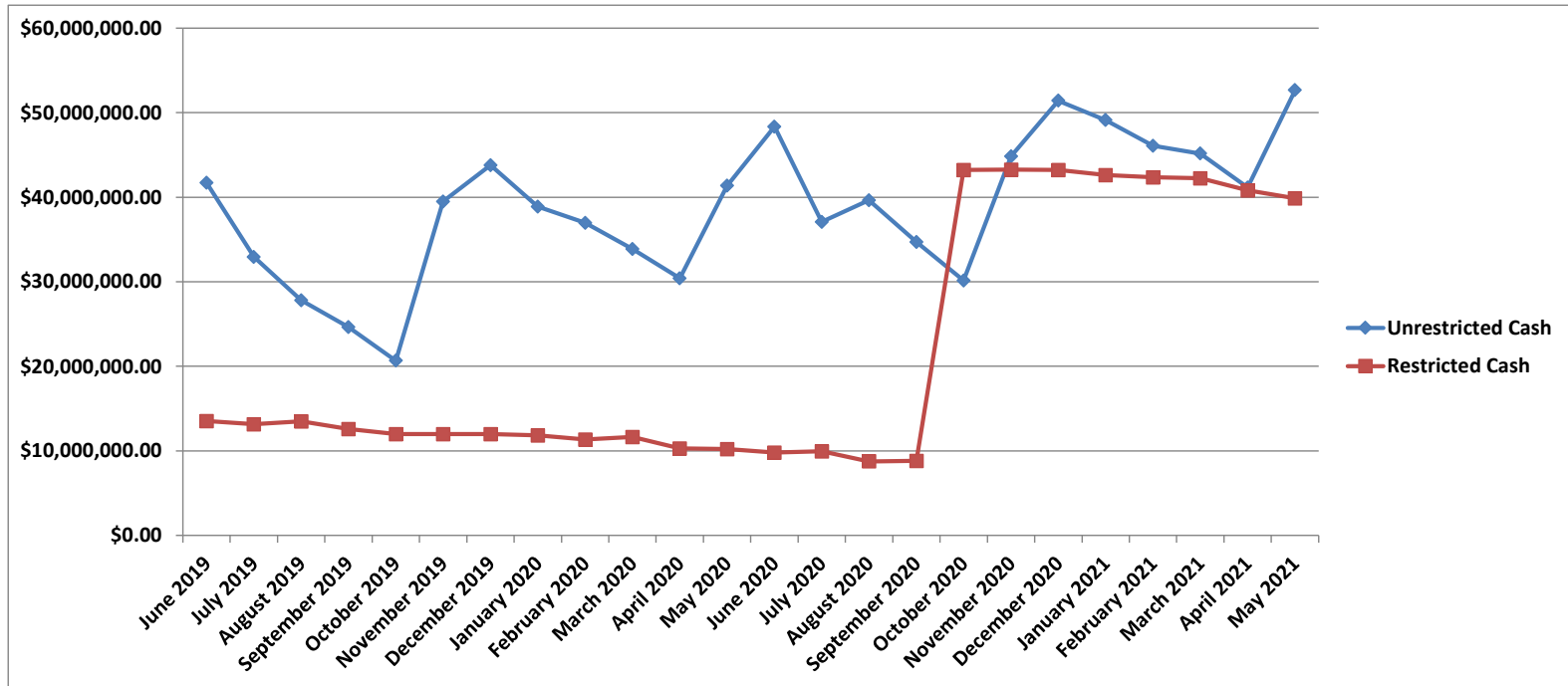
TAX YEAR	TAX LEVY	SUPPLEMENTS	PUBLIC SERVICE	ADJUSTMENTS & ABATEMENTS	TOTAL TAX LEVIES	TAX COLLECTED	TAX OUTSTDG.	% COLLECTED	% UNC.
prior 2015					\$ 133,394,364.15	\$ 133,335,282.56	\$ 59,081.59	99.96%	0.04%
2016	\$ 13,507,039.33	\$ 1,380,743.87	\$ 33,805.90	\$ (1,074,613.25)	\$ 13,846,975.85	\$ 13,800,584.82	\$ 46,391.03	99.66%	0.34%
LIC. FEE	\$ 922,063.00	\$ 172,022.00	\$ -	\$ (48,600.00)	\$ 1,045,485.00	\$ 1,036,257.06	\$ 9,227.94	99.12%	0.88%
2017	\$ 20,526,995.84	\$ 1,403,829.87	\$ 30,862.41	\$ (2,389,666.45)	\$ 19,572,021.67	\$ 19,510,940.14	\$ 61,081.53	99.69%	0.31%
LIC. FEE	\$ 953,161.00	\$ 175,816.00	\$ -	\$ (50,118.00)	\$ 1,078,859.00	\$ 1,065,582.35	\$ 13,276.65	98.77%	1.23%
2018	\$ 14,385,655.01	\$ 1,440,240.69	\$ 29,880.46	\$ (1,091,559.15)	\$ 14,764,217.01	\$ 14,676,564.01	\$ 87,653.00	99.41%	0.59%
LIC. FEE	\$ 995,518.00	\$ 172,198.00	\$ -	\$ (89,147.00)	\$ 1,078,569.00	\$ 1,060,498.95	\$ 18,070.05	98.32%	1.68%
2019	\$ 15,920,628.76	\$ 1,449,455.97	\$ 38,859.89	\$ (1,026,994.88)	\$ 16,381,949.74	\$ 16,185,277.81	\$ 196,671.93	98.80%	1.20%
LIC. FEE	\$ 986,732.00	\$ 133,181.00	\$ -	\$ (43,786.00)	\$ 1,076,127.00	\$ 1,042,260.39	\$ 33,866.61	96.85%	3.15%
2020	\$ 16,352,666.74	\$ 1,274,375.35	\$ 38,691.28	\$ (942,750.50)	\$ 16,722,982.87	\$ 16,219,250.97	\$ 503,731.90	96.99%	3.01%
LIC. FEE	\$ 942,740.00	\$ 108,439.00	\$ -	\$ (24,025.00)	\$ 1,027,154.00	\$ 953,036.08	\$ 74,117.92	92.78%	7.22%
2021	\$ 5,634,402.78	\$ 383,061.50	\$ -	\$ (254,920.33)	\$ 5,762,543.95	\$ 4,590,905.38	\$ 1,171,638.57	79.67%	20.33%
LIC. FEE	\$ 959,443.00	\$ 63,234.00	\$ -	\$ (15,163.00)	\$ 1,007,514.00	\$ 723,411.86	\$ 284,102.14	71.80%	28.20%

Notes:

Tax collected towards 2nd installment \$181,740.31

DELINQUENT PERSONAL PROP. = \$ 2,558,910.86 98.87% 1.13%
TOTAL DELINQUENT= \$ **3,329,767.71** 99.46% 0.57%

CASH POSITION



COUNTY OF ISLE OF WIGHT



STATEMENT OF THE TREASURER'S ACCOUNTABILITY

May 2021

<u>Institution</u>	<u>Instrument</u>	<u>Rate</u>	<u>Earnings Credit</u>	<u>Balance</u>	<u>Previous Year Balance</u>
Cash					
	Petty Cash			\$2,050.00	\$2,000.00
SUB TOTAL					
Checking Accounts					
Bank of America	General Fund Checking		0.20%	\$16,541,878.05	\$14,788,223.91
Bank of America	School General Fund Checking		0.20%	\$9,315,117.12	\$7,624,320.94
Bank of America	DSS General Fund Checking		0.20%	\$2,518,057.92	\$2,440,699.46
Bank of America	County Payroll Account		0.20%	\$80,002.05	\$79,028.89
Bank of America	School Payroll Account		0.20%	\$750,865.40	\$0.00
Bank of America	DSS Payroll Account		0.20%	\$0.00	\$0.00
SUB TOTAL				<u>\$29,205,920.54</u>	<u>\$24,932,273.20</u>
Investments					
Bank of America	Emergency Fund Checking	0.18%		\$2,597.77	\$2,593.00
LGIP	General Fund Investment	0.09%		\$4,151,863.74	\$4,144,261.66
VIP	VIP Long Term	0.10%		\$81,559.73	\$81,269.36
VIP	VIP Short Term	0.10%		\$19,237,236.37	\$12,198,459.93
SUB TOTAL				<u>\$23,473,257.61</u>	<u>\$16,426,583.95</u>
Restricted Funds					
Bank of America	School Escrow Fund	0.18%		\$0.00	\$4,075.95
Bank of America	General Recoupment Funds	0.18%		\$27,460.82	\$19,380.72
Bank of America	Special Welfare Funds	0.18%		\$0.00	\$0.00
Bank of America	Special Welfare Donated Funds	0.18%		\$11,451.67	\$13,663.00
Bank of America	Special Welfare Child Support	0.18%		\$85.23	\$281.40
Bank of America	School's Camp Foundation	0.18%		\$24,869.88	\$24,824.31
Farmers Bank	School Food Service Funds	0.20%		\$672,268.74	\$649,260.53
BNY Mellon	Pace Funds			\$2,821,316.79	\$3,353,840.68
Bank of America	County Escrow Fund	0.20%		\$1,340.68	\$0.00
SUB TOTAL				<u>\$3,558,793.81</u>	<u>\$4,065,326.59</u>
Bond Proceeds--Invested in SNAP					
	2010B Bond Interest	0.11%		\$32.81	\$88,547.47
	2010C Bond			\$0.00	\$49,844.17
	2010C Bond Interest	0.11%		\$0.00	\$446,728.18

	2011A Bond Interest	0.11%		\$0.00	\$112,936.11
	2011B Bond			\$0.00	\$155,597.10
	2011B Bond Interest	0.11%		\$20.77	\$55,980.24
	2012 Bond			\$337,512.35	\$1,290,336.58
	2012 Bond Interest	0.11%		\$93,642.45	\$149,465.17
	2012 Public UtilityBond			\$1,911,140.97	\$2,727,636.20
	2012 Public Utility Bond Interest	0.11%		\$332,009.44	\$326,017.99
	2016 Bond			\$362,691.71	\$416,481.82
	2016 Bond Interest	0.11%		\$199,947.22	\$198,607.43
	2017 Bond			\$0.00	\$331,036.29
	2017 Bond Interest	0.11%		\$0.00	\$189,945.73
	2020A Bond			\$33,043,667.76	\$0.00
	2020A Bond Interest	0.11%		\$27,268.41	\$0.00
<u>SUB TOTAL</u>				<u>\$36,307,933.89</u>	<u>\$6,539,160.48</u>
<u>TOTAL OF ALL FUNDS</u>				<u>\$92,547,955.85</u>	<u>\$51,965,344.22</u>

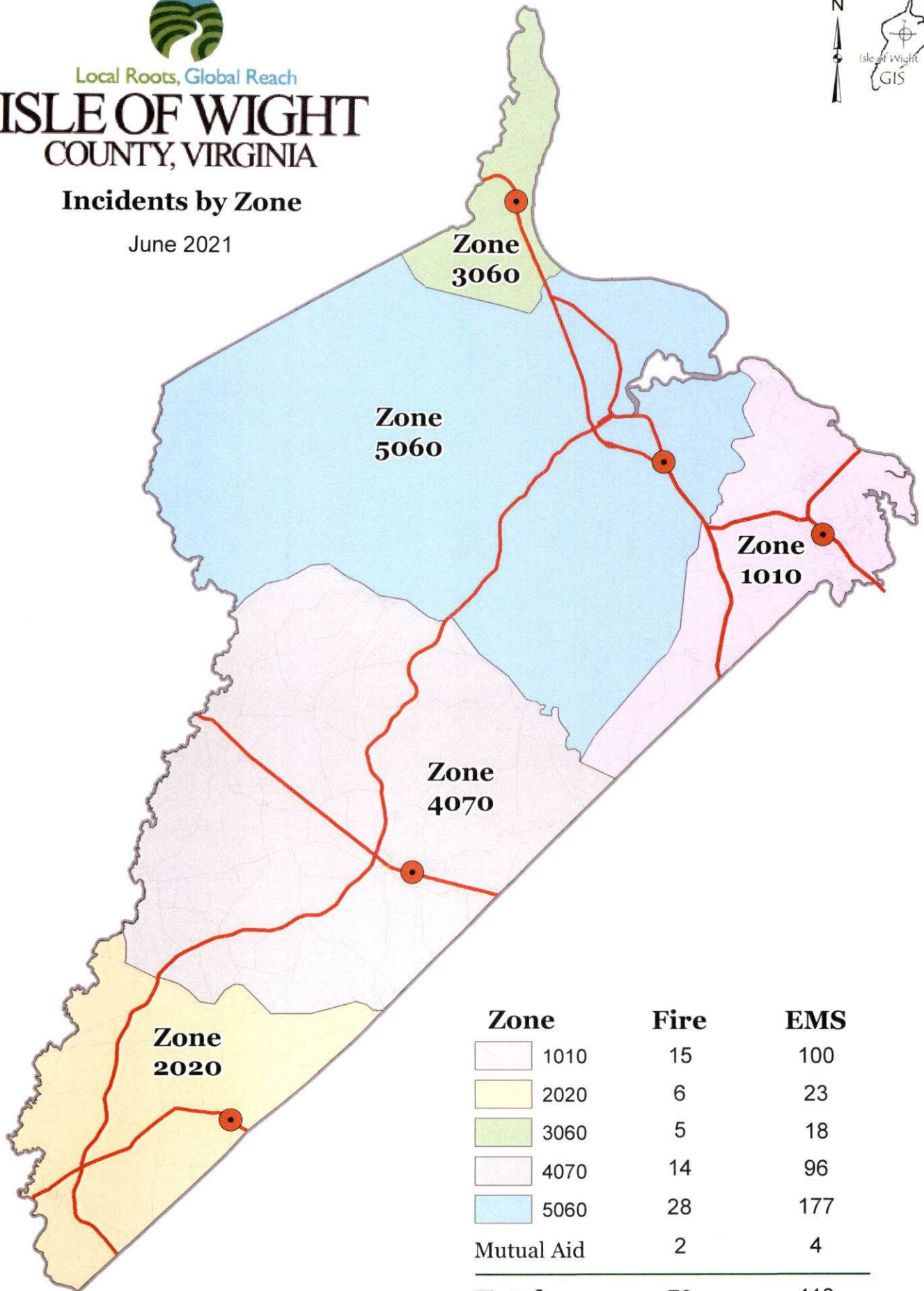


Local Roots, Global Reach

ISLE OF WIGHT COUNTY, VIRGINIA

Incidents by Zone

June 2021



ISLE OF WIGHT

Incident by Zone

Agency: IWFR, Event date/Time range: 06/01/2021 00:00:00 - 06/30/2021 23:59:59

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
1010	ABDOMINAL PAIN	0	1	1	1%	0:01:07	0:08:50	1:30:17	1:40:14	1:40:14
	ABRASIONS BRUISES ETC	1	2	3	3%	0:01:07	0:08:14	0:30:07	1:58:26	0:39:29
	ACCIDENT UNKNOWN INJURIES	0	3	3	3%	0:01:20	0:06:16	1:47:06	5:44:07	1:54:42
	ACCIDENT WITH ENTRAPMENT	0	1	1	1%	0:02:13	0:04:58	0:56:55	1:04:06	1:04:06
	ACCIDENT WITH INJURIES	0	1	1	1%	0:00:45	0:00:00	0:17:44	0:18:29	0:18:29
	ALARM - MEDICAL	0	3	3	3%	0:01:41	0:10:08	0:53:02	3:14:32	1:04:51
	ALLERGIC REACTIONS	0	1	1	1%	0:01:12	0:13:23	0:11:21	0:25:56	0:25:56
	ATTEMPT SUICIDE	0	1	1	1%	0:03:06	0:12:18	1:07:17	1:22:41	1:22:41
	BACK PAIN (NON TRAUMATIC)	0	2	2	2%	0:01:36	0:05:35	1:13:42	2:41:45	1:20:53
	CARDIAC ARREST	0	2	2	2%	0:01:16	0:06:38	1:06:37	2:29:02	1:14:31
	CHEST PAIN	0	12	12	10%	0:01:10	0:07:04	1:06:34	14:57:52	1:14:49
	CHILD OR ANIMAL LOCKED IN CAR	0	2	2	2%	0:00:40	0:08:26	0:11:26	0:41:04	0:20:32
	DIABETIC PROBLEMS	0	5	5	4%	0:01:25	0:06:01	1:06:39	6:10:26	1:14:05
	DIFFICULTY BREATHING	0	12	12	10%	0:01:24	0:06:52	0:48:09	11:17:12	0:56:26
	FALLS AND RELATED INJURIES	0	4	4	3%	0:01:47	0:06:40	0:44:23	3:31:20	0:52:50
	HEADACHE	0	2	2	2%	0:00:18	0:07:21	0:37:57	1:31:12	0:45:36
	HEART PROBLEMS	0	7	7	6%	0:01:13	0:07:30	1:11:40	9:22:46	1:20:24
	LIFT ASSIST	0	7	7	6%	0:02:08	0:09:29	0:11:28	2:41:40	0:23:06
	PAIN	0	7	7	6%	0:01:53	0:09:17	1:08:53	9:20:23	1:20:03
	POSSIBLE DOA	0	1	1	1%	0:01:21	0:03:37	1:23:24	1:28:22	1:28:22
	PSYCHIATRIC PROBLEMS	0	4	4	3%	0:00:09	0:09:11	1:01:31	4:43:22	1:10:51
	SEIZURE	1	1	2	2%	0:00:30	0:05:28	1:15:36	2:43:08	1:21:34
	SICK / ILL OR RESCUE	0	13	13	11%	0:01:26	0:07:05	1:20:49	19:21:29	1:29:21
	STROKE	0	2	2	2%	0:01:26	0:05:36	0:49:07	1:52:16	0:56:08

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	UNCONSCIOUS OR FAINTING	0	1	1	1%	0:00:49	0:09:38	0:35:47	0:46:14	0:46:14
	WELFARE CHECK	0	1	1	1%	0:00:31	0:12:13	0:21:15	0:33:59	0:33:59
	Subtotals for EMS	2	98	100	87%	0:01:17	0:07:55	0:54:11	112:02:03	1:03:05
	ARCING WIRES DOWN POWER LINES	0	3	3	3%	0:00:54	0:05:32	1:17:12	4:10:56	1:23:39
	ASSIST BOATER	0	1	1	1%	0:01:50	0:00:00	0:00:00	0:06:42	0:06:42
	FIRE ALARM	0	6	6	5%	0:01:16	0:08:20	0:17:48	2:44:23	0:27:24
	FIRE OTHER NOT LISTED	0	2	2	2%	0:00:23	0:06:52	0:28:12	1:10:53	0:35:27
	HAZARDOUS MATERIALS INCIDENT	0	1	1	1%	0:05:15	0:02:53	0:33:46	0:41:54	0:41:54
	SMELL OR ODOR OF SMOKE	0	1	1	1%	0:01:00	0:05:06	0:25:47	0:31:53	0:31:53
	STRUCTURE FIRE	0	1	1	1%	0:01:11	0:06:23	0:11:07	0:18:41	0:18:41
	Subtotals for FIRE	0	15	15	13%	0:01:41	0:05:51	0:32:19	9:45:22	0:35:06
	Totals for 1010	2	113	115	100%	0:01:22	0:07:31	0:50:05	121:47:25	0:57:09

2020	ABDOMINAL PAIN	0	1	1	3%	0:02:06	0:06:44	0:40:37	0:49:27	0:49:27
	ACCIDENT UNKNOWN INJURIES	0	1	1	3%	0:02:00	0:07:58	1:17:39	1:27:37	1:27:37
	BLEEDING/HEMORRHAGING	0	1	1	3%	0:01:23	0:11:03	0:38:24	0:50:50	0:50:50
	CHEST PAIN	0	1	1	3%	0:00:52	0:04:35	1:23:38	1:29:05	1:29:05
	DIABETIC PROBLEMS	0	1	1	3%	0:03:06	0:10:41	0:51:56	1:05:43	1:05:43
	DIFFICULTY BREATHING	0	5	5	17%	0:01:16	0:08:03	0:42:14	4:17:45	0:51:33
	FALLS AND RELATED INJURIES	0	1	1	3%	0:01:27	0:13:08	1:03:57	1:18:32	1:18:32
	FRACTURES OR BROKEN BONES	0	1	1	3%	0:02:33	0:09:26	0:48:43	1:00:42	1:00:42
	HEART PROBLEMS	0	2	2	7%	0:01:23	0:04:37	1:31:31	3:15:02	1:37:31
	LIFT ASSIST	0	1	1	3%	0:00:46	0:11:11	0:05:06	0:17:03	0:17:03
	PAIN	0	4	4	14%	0:01:20	0:11:40	1:00:08	4:52:32	1:13:08
	PSYCHIATRIC PROBLEMS	0	1	1	3%	0:00:06	0:05:59	0:52:07	0:58:12	0:58:12
	SICK / ILL OR RESCUE	0	2	2	7%	0:01:18	0:09:49	0:50:12	2:02:37	1:01:19
	UNCONSCIOUS OR FAINTING	0	1	1	3%	0:02:09	0:00:00	0:00:00	0:17:01	0:17:01

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
Subtotals for EMS		0	23	23	79%	0:01:33	0:08:50	0:54:19	24:02:08	1:01:16
	BRUSH FIRE	0	2	2	7%	0:00:58	0:07:14	0:29:03	1:14:29	0:37:15
	CARBON MONOXIDE ALARM	0	1	1	3%	0:01:02	0:09:36	0:00:04	0:10:42	0:10:42
	FIRE DEPT COMMUNITY RELATIONS	1	0	1	3%	0:00:00	0:00:00	0:12:00	0:12:00	0:12:00
	STRUCTURE FIRE	0	2	2	7%	0:01:48	0:08:12	0:34:19	0:49:16	0:24:38
Subtotals for FIRE		1	5	6	21%	0:01:16	0:08:21	0:18:52	2:26:27	0:21:09
Totals for 2020		1	28	29	100%	0:01:30	0:08:45	0:45:59	26:28:35	0:52:21
3060	ABDOMINAL PAIN	0	1	1	4%	0:02:35	0:24:45	1:27:33	1:54:53	1:54:53
	ABRASIONS BRUISES ETC	0	1	1	4%	0:00:36	0:13:50	0:03:10	0:17:36	0:17:36
	BACK PAIN (NON TRAUMATIC)	0	1	1	4%	0:01:12	0:13:47	0:54:46	1:09:45	1:09:45
	BLEEDING/HEMORRHAGING	0	1	1	4%	0:00:05	0:11:39	0:58:45	1:10:29	1:10:29
	CARDIAC ARREST	0	1	1	4%	0:00:54	0:05:19	1:55:49	2:02:02	2:02:02
	CHEST PAIN	0	2	2	9%	0:01:27	0:15:07	0:53:26	2:20:00	1:10:00
	DIABETIC PROBLEMS	0	3	3	13%	0:01:27	0:20:36	1:29:51	5:35:42	1:51:54
	DIFFICULTY BREATHING	0	1	1	4%	0:04:59	0:14:11	0:16:37	0:35:47	0:35:47
	SICK / ILL OR RESCUE	1	6	7	30%	0:01:42	0:16:59	0:58:20	8:59:12	1:17:02
	Subtotals for EMS	1	17	18	78%	0:01:40	0:15:08	0:59:49	24:05:26	1:16:36
	ASSIST BOATER	0	1	1	4%	0:01:41	0:07:22	0:10:06	0:19:09	0:19:09
	FIRE DEPT COMMUNITY RELATIONS	2	0	2	9%	0:00:00	0:00:00	0:12:46	0:25:33	0:12:47
	FIRE OTHER NOT LISTED	0	2	2	9%	0:01:19	0:12:42	0:26:00	1:20:02	0:40:01
Subtotals for FIRE		2	3	5	22%	0:01:30	0:10:02	0:16:17	2:04:44	0:23:59
Totals for 3060		3	20	23	100%	0:01:38	0:14:12	0:48:56	26:10:10	1:03:27

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
4070	ABDOMINAL PAIN	1	1	2	2%	0:02:34	0:07:46	1:00:17	2:10:54	1:05:27
	ABRASIONS BRUISES ETC	0	2	2	2%	0:00:31	0:11:52	0:09:18	0:43:23	0:21:42
	ACCIDENT UNKNOWN INJURIES	0	5	5	5%	0:01:14	0:05:22	0:46:53	4:27:28	0:53:30
	ACCIDENT WITH ENTRAPMENT	0	1	1	1%	0:01:21	0:05:05	0:35:41	0:42:07	0:42:07
	ACCIDENT WITH INJURIES	0	4	4	4%	0:01:12	0:06:05	1:04:32	4:47:16	1:11:49
	ALARM - MEDICAL	0	3	3	3%	0:01:42	0:09:57	0:49:20	2:06:23	0:42:08
	ASSAULT WITH INJURIES	0	1	1	1%	0:00:04	0:10:13	0:15:03	0:25:20	0:25:20
	BLEEDING/HEMORRHAGING	0	6	6	5%	0:02:06	0:12:44	1:03:09	7:47:58	1:18:00
	CARDIAC ARREST	0	5	5	5%	0:01:13	0:06:42	0:30:45	2:50:05	0:34:01
	CHEST PAIN	0	3	3	3%	0:01:05	0:16:06	0:49:58	3:21:30	1:07:10
	CHILD OR ANIMAL LOCKED IN CAR	0	1	1	1%	0:00:31	0:00:00	0:00:00	1:14:26	1:14:26
	DIFFICULTY BREATHING	0	10	10	9%	0:01:06	0:09:17	0:55:08	10:55:18	1:05:32
	FALLS AND RELATED INJURIES	0	6	6	5%	0:01:16	0:08:16	1:18:53	8:50:33	1:28:26
	FRACTURES OR BROKEN BONES	0	1	1	1%	0:01:42	0:05:05	1:11:19	1:18:06	1:18:06
	HEAD INJURY	0	1	1	1%	0:00:40	0:00:00	0:00:00	0:57:55	0:57:55
	HEADACHE	0	1	1	1%	0:00:09	0:09:19	0:58:50	1:08:18	1:08:18
	HEART PROBLEMS	0	1	1	1%	0:02:33	0:07:01	1:01:34	1:11:08	1:11:08
	HEAT AND COLD EXPOSURE	0	1	1	1%	0:01:42	0:09:15	1:00:58	1:11:55	1:11:55
	LIFT ASSIST	0	12	12	11%	0:01:26	0:10:21	0:15:41	5:29:35	0:27:28
	MEDIC STANDBY	1	0	1	1%	0:00:00	0:00:00	1:21:49	1:21:49	1:21:49
	OVERDOSE	0	2	2	2%	0:01:58	0:07:05	1:25:20	3:08:46	1:34:23
	PAIN	0	4	4	4%	0:01:42	0:14:04	1:05:49	5:26:19	1:21:35
	PSYCHIATRIC PROBLEMS	0	2	2	2%	0:00:30	0:13:08	1:12:44	2:52:43	1:26:22
	SEIZURE	0	1	1	1%	0:02:18	0:09:13	0:19:20	0:30:51	0:30:51
	SICK / ILL OR RESCUE	0	15	15	14%	0:01:39	0:12:15	1:08:18	20:20:54	1:21:24
	STROKE	0	1	1	1%	0:01:25	0:20:54	1:21:11	1:43:30	1:43:30
	UNCONSCIOUS OR FAINTING	0	4	4	4%	0:01:00	0:04:56	1:03:56	4:39:29	1:09:52

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	Subtotals for EMS	2	94	96	87%	0:01:20	0:09:40	0:54:38	101:43:59	1:04:14
	ARCING WIRES DOWN POWER LINES	0	2	2	2%	0:01:54	0:10:41	0:48:56	2:03:01	1:01:31
	BRUSH FIRE	0	1	1	1%	0:01:09	0:15:41	0:35:04	0:51:54	0:51:54
	FIRE ALARM	0	8	8	7%	0:01:16	0:07:36	0:12:10	2:13:43	0:16:43
	FIRE DEPT COMMUNITY RELATIONS	1	0	1	1%	0:00:00	0:00:00	0:10:26	0:10:26	0:10:26
	SMELL OF GAS INSIDE/OUTSIDE	0	1	1	1%	0:01:18	0:13:14	0:17:18	0:31:50	0:31:50
	STRUCTURE FIRE	0	1	1	1%	0:00:29	0:04:13	0:02:35	0:07:17	0:07:17
	Subtotals for FIRE	1	13	14	13%	0:01:13	0:10:17	0:21:05	5:58:11	0:29:57
	Totals for 4070	3	107	110	100%	0:01:19	0:09:46	0:48:08	107:42:10	0:58:00
5060	ABDOMINAL PAIN	1	8	9	4%	0:01:12	0:11:02	0:57:52	10:19:57	1:08:53
	ABRASIONS BRUISES ETC	0	5	5	2%	0:01:01	0:09:08	0:13:26	1:57:59	0:23:36
	ACCIDENT UNKNOWN INJURIES	0	5	5	2%	0:01:15	0:04:49	0:17:50	1:41:26	0:20:17
	ACCIDENT WITH ENTRAPMENT	0	2	2	1%	0:01:02	0:04:00	1:19:49	2:49:42	1:24:51
	ACCIDENT WITH INJURIES	0	4	4	2%	0:00:59	0:03:43	0:44:48	3:18:02	0:49:31
	ALARM - MEDICAL	0	5	5	2%	0:01:46	0:09:31	0:32:25	3:00:32	0:36:06
	ALLERGIC REACTIONS	1	1	2	1%	0:00:49	0:08:30	1:00:47	2:20:12	1:10:06
	ATTEMPT SUICIDE	0	1	1	0%	0:01:26	0:07:12	1:51:44	2:00:22	2:00:22
	BACK PAIN (NON TRAUMATIC)	0	1	1	0%	0:02:44	0:09:10	1:06:06	1:18:00	1:18:00
	BITE	0	1	1	0%	0:01:01	0:11:36	0:11:23	0:24:00	0:24:00
	BLEEDING/HEMORRHAGING	0	3	3	1%	0:01:12	0:11:14	1:08:32	4:02:55	1:20:58
	CARDIAC ARREST	0	1	1	0%	0:00:53	0:04:53	0:08:19	0:14:05	0:14:05
	CHEST PAIN	1	16	17	8%	0:01:00	0:07:46	1:12:37	23:03:33	1:21:23
	CHILD OR ANIMAL LOCKED IN CAR	0	1	1	0%	0:00:51	0:08:32	0:05:45	0:15:08	0:15:08
	DIABETIC PROBLEMS	0	3	3	1%	0:01:46	0:06:50	0:48:43	2:51:57	0:57:19
	DIFFICULTY BREATHING	0	22	22	11%	0:01:21	0:09:30	0:58:45	25:31:17	1:09:36
	FALLS AND RELATED INJURIES	0	12	12	6%	0:01:23	0:11:21	1:02:27	14:00:05	1:10:00

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	FRACTURES OR BROKEN BONES	0	3	3	1%	0:01:29	0:08:16	1:35:27	5:15:37	1:45:12
	HEADACHE	0	1	1	0%	0:00:10	0:08:25	1:05:17	1:13:52	1:13:52
	HEART PROBLEMS	0	2	2	1%	0:00:55	0:05:51	1:08:43	2:30:57	1:15:29
	HEAT AND COLD EXPOSURE	0	1	1	0%	0:01:58	0:05:50	1:09:51	1:17:39	1:17:39
	LIFT ASSIST	0	10	10	5%	0:01:00	0:10:42	0:07:23	3:10:53	0:19:05
	MEDIC STANDBY	3	0	3	1%	0:00:00	0:50:52	6:21:29	19:55:20	6:38:27
	OBSTETRICS	0	1	1	0%	0:01:16	0:05:19	1:00:39	1:07:14	1:07:14
	OVERDOSE	0	2	2	1%	0:02:10	0:08:23	1:27:03	3:15:12	1:37:36
	PAIN	0	11	11	5%	0:01:26	0:09:52	1:03:16	13:40:10	1:14:34
	RESPIRATORY ARREST	0	1	1	0%	0:02:21	0:11:06	1:12:48	1:26:15	1:26:15
	SEIZURE	0	5	5	2%	0:00:57	0:07:57	0:40:34	4:07:18	0:49:28
	SHOOTING	0	1	1	0%	0:00:38	0:09:09	0:09:42	0:19:29	0:19:29
	SICK / ILL OR RESCUE	1	27	28	14%	0:01:25	0:10:01	0:56:44	30:16:07	1:04:52
	STROKE	0	4	4	2%	0:01:32	0:08:43	1:15:02	4:21:00	1:05:15
	UNCONSCIOUS OR FAINTING	0	10	10	5%	0:00:57	0:05:42	0:58:13	10:48:49	1:04:53
	Subtotals for EMS	7	170	177	86%	0:01:17	0:09:32	1:03:33	201:55:04	1:11:59
	ARCING WIRES DOWN POWER LINES	0	2	2	1%	0:01:57	0:16:27	0:56:29	2:29:44	1:14:52
	BRUSH FIRE	0	1	1	0%	0:02:40	0:04:23	0:09:50	0:16:53	0:16:53
	BURNING COMPLAINT	0	2	2	1%	0:01:18	0:09:45	0:08:33	0:39:11	0:19:36
	CARBON MONOXIDE ALARM	0	1	1	0%	0:00:47	0:05:21	0:13:37	0:19:45	0:19:45
	FIRE ALARM	0	8	8	4%	0:00:57	0:06:47	0:21:57	3:30:44	0:26:21
	FIRE DEPT COMMUNITY RELATIONS	8	0	8	4%	0:00:00	0:00:00	0:12:35	1:40:40	0:12:35
	FIRE OTHER NOT LISTED	1	0	1	0%	0:00:00	0:00:00	0:02:21	0:02:21	0:02:21
	SMELL OF GAS INSIDE/OUTSIDE	0	1	1	0%	0:01:15	0:00:00	0:00:00	0:12:05	0:12:05
	SMELL OR ODOR OF SMOKE	0	1	1	0%	0:01:12	0:06:52	0:07:40	0:15:44	0:15:44
	STRUCTURE FIRE	0	3	3	1%	0:00:49	0:03:21	0:18:16	1:07:20	0:22:27
	Subtotals for FIRE	9	19	28	14%	0:01:22	0:07:34	0:16:49	10:34:27	0:22:16

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	RESCUE MUTUAL AID	0	1	1	0%	0:02:37	0:05:15	0:20:30	0:28:22	0:28:22
	Subtotals for MUTA	0	1	1	0%	0:02:37	0:05:15	0:20:30	0:28:22	0:28:22
	Totals for 5060	16	190	206	100%	0:01:20	0:09:05	0:52:30	212:57:53	0:59:24
FRA	RESCUE MUTUAL AID	0	1	1	100%	0:02:07	0:13:32	0:38:38	0:54:17	0:54:17
	Subtotals for MUTA	0	1	1	100%	0:02:07	0:13:32	0:38:38	0:54:17	0:54:17
	Totals for FRA	0	1	1	100%	0:02:07	0:13:32	0:38:38	0:54:17	0:54:17
SOU	SEIZURE	0	1	1	100%	0:00:05	0:00:00	0:00:00	0:07:25	0:07:25
	Subtotals for EMS	0	1	1	100%	0:00:05	0:00:00	0:00:00	0:07:25	0:07:25
	Totals for SOU	0	1	1	100%	0:00:05	0:00:00	0:00:00	0:07:25	0:07:25
SRY	FIRE MUTUAL AID	0	2	2	100%	0:01:29	0:19:30	1:05:10	2:52:16	1:26:08
	Subtotals for MUTA	0	2	2	100%	0:01:29	0:19:30	1:05:10	2:52:16	1:26:08
	Totals for SRY	0	2	2	100%	0:01:29	0:19:30	1:05:10	2:52:16	1:26:08
SUF	SICK / ILL OR RESCUE	0	1	1	50%	0:02:50	0:09:07	1:10:24	1:22:21	1:22:21
	Subtotals for EMS	0	1	1	50%	0:02:50	0:09:07	1:10:24	1:22:21	1:22:21

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	FIRE MUTUAL AID	0	1	1	50%	0:00:45	0:00:00	0:00:00	0:02:57	0:02:57
	Subtotals for MUTA	0	1	1	50%	0:00:45	0:00:00	0:00:00	0:02:57	0:02:57
	Totals for SUF	0	2	2	100%	0:01:48	0:09:07	1:10:24	1:25:18	0:42:39

ISLE OF WIGHT COUNTY

FIRE-EMS ACTIVITY REPORT 2021

STATION RESPONSES	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD
CARROLLTON	127	97	120	111	136	128							719
CARRSVILLE	49	41	30	49	51	39							259
RUSHMERE	4	7	13	8	9	7							48
WINDSOR FIRE	38	30	33	38	35	41							215
SMITHFIELD FIRE	83	66	91	86	69	61							456
IOW RESCUE	270	230	258	227	227	212							1424
WINDSOR RESCUE	116	101	109	120	103	92							641
TOTAL STATION RESPONSES													3762

VOL. ACTIVITY HOURS	1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER	YTD
CARROLLTON	13,925				13,925
CARRSVILLE					
RUSHMERE	382				382
WINDSOR FIRE	60				60
SMITHFIELD FIRE					
IOW RESCUE					
WINDSOR RESCUE	70	34.5			104.5
TOTAL VOL. HOURS REPORTED					14,472

Note: 1. Station Responses- Data pulled from E911 Computer Aided Dispatch (CAD) system
 2. VOL. Activity Hours- Information as reported by Volunteer Agencies

n/r not reported

Isle of Wight Website Stats (1 - 30 June 2021)

Page	Rank	Pageviews	Unique Pageviews	Avg. Time on Page	Entrances	Bounce Rate	% Exit
/county_home_page	1	13,758	10,540	0:01:33	9,703	40.49%	43.78%
/government/treasurer/making_a_payment.php	2	3,101	2,380	0:04:11	558	60.22%	50.53%
/i_want_to_pay_for/index.php	3	2,980	1,743	0:00:38	129	31.78%	10.13%
/our_services/animal_services/index.php	4	2,832	2,057	0:01:04	1,382	55.43%	46.29%
/government/commissioner_of_the_revenue/real_estate_assessments.php	5	2,088	1,625	0:02:39	1,129	67.58%	63.55%
/our_services/animal_services/adoption_info.php	6	1,914	1,433	0:00:57	1,216	48.52%	46.08%
/departments/information_technology/mapping_and_gis.php	7	1,752	1,369	0:02:11	948	65.51%	61.53%
/our_services/permits/index.php	8	1,462	1,100	0:00:50	216	49.07%	24.56%
/our_community/farmers_market/index.php	9	1,313	1,107	0:02:24	1,073	76.23%	72.51%
/departments/parks_and_recreation/index.php	10	1,243	967	0:01:10	526	52.66%	44.57%
/government/commissioner_of_the_revenue/index.php	11	1,205	940	0:00:50	157	30.57%	16.76%
/departments/human_resources/index.php	12	1,161	953	0:02:29	298	72.48%	64.25%
/departments/index.php	13	948	721	0:00:42	254	28.35%	16.67%
/i_want_to/index.php	14	903	653	0:00:46	40	70.00%	17.28%
/departments/public_utilities/making_payments.php	15	864	709	0:02:49	231	55.41%	49.65%
/our_community/county_fair/index.php	16	783	592	0:01:14	524	42.37%	39.72%
/index.php	17	741	611	0:01:11	91	57.14%	26.32%
/government/commissioner_of_the_revenue/real_estate.php	18	724	529	0:00:21	54	27.78%	4.70%
/our_services/index.php	19	615	502	0:00:38	69	52.17%	24.55%
/government/treasurer/real_estate_tax.php	20	612	493	0:01:14	319	32.92%	29.25%
/government/clerk_of_the_circuit_court/index.php	21	575	441	0:01:36	291	53.61%	43.83%
/government/treasurer/personal_property_tax_information.php	22	568	503	0:01:07	395	39.75%	34.15%
/departments/solid_waste/refuse_and_recycling_centers.php	23	482	427	0:02:54	407	83.29%	81.54%
/departments/parks_and_recreation/youth_sports.php	24	469	373	0:02:24	246	76.02%	63.75%
/departments/budget_and_finance/rfps_and_ifbs.php	25	405	366	0:00:51	333	78.98%	71.85%
/departments/planning_and_zoning/index.php	26	396	309	0:01:28	124	45.97%	29.80%
/government/index.php	27	389	284	0:00:34	41	53.66%	14.91%
/government/commissioner_of_the_revenue/real_estate_tax.php	28	382	283	0:01:21	64	40.62%	24.35%
/government/treasurer/index.php	29	372	310	0:01:20	185	36.76%	32.80%
/departments/public_utilities/index.php	30	360	284	0:01:40	182	41.76%	36.94%



Town of Smithfield

Isle of Wight County Museum



June 2021 Report

J.L. England, Museum Director

Notable

- **COVID-19 PANDEMIC.** The museum was closed from March to July 2020. Now open for visitors, these protocols remain in place:
 - Staff and visitors are not required to wear a mask if they are fully vaccinated.
 - A hand sanitizer station was installed at the museum's entrance. A service company refills it each month.
 - Staff regularly cleans and documents sanitizing of high-touch surfaces.
- Volunteer hours: 73
- Staff prepared and submitted a grant application for \$10,000 for the Virginia Tourism Corporation Recovery Marketing Leverage Program. Announcements about the awards will be made in July.



Isle of Wight County Museum 103 Main Street Smithfield

- Visitation: 622
- Special Events
 - **June 23. LUNCH & LEARN: The History of Typewriters.** 12:30 p.m. Bring your lunch to the museum for this session on typewriters. Today is Typewriter Day, and it is the anniversary of the 1868 patent for American inventor Christopher Latham Sholes who gave us the QWERTY keyboard. Join Curator Mike Holtzclaw as he discusses the history of the typewriter and shows off a number of examples from the museum's collection. This lecture was also livestreamed on Facebook. 6 guests.
 - **June 27. Myth or Truth? Stories We've Heard About Early America.** 2 p.m. Zoom in for this virtual lecture! Chances are you have heard a statement like, "People were shorter then." Stories about historic events, people and things are told every day, and many of these stories and explanations either have little documentary basis or are outright fabrications. This lecture investigates how true facts of history are tweaked, exaggerated or enhanced. It also explores how such stories originate and how these myths can be long-lasting. After this lecture, guests can consider present-day stories or phrases that might one day become a myth. Presentation from the Daughters of the American Revolution Museum and hosted by Jane Amelon, Daughters of the American Revolution Corresponding Docent. Zoom meeting: <https://bit.ly/2Pve0Wo>. Meeting ID: 879 0378 7494. 16 guests.



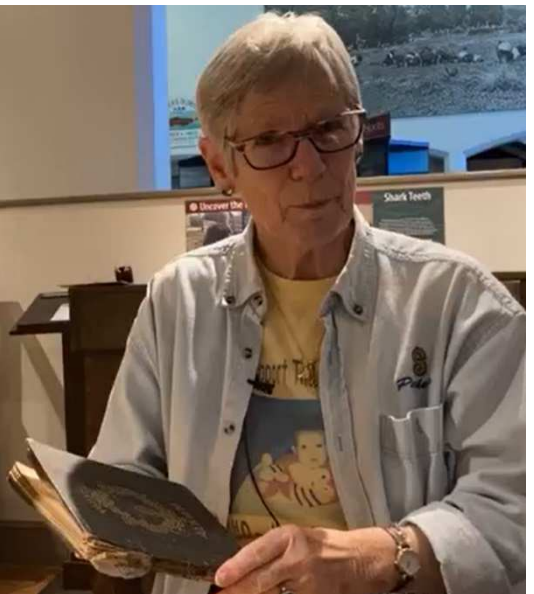
- Behind These Walls

- People, objects and places all tell stories, and it is the history of a community that shows its unique character. This video series allows some of the county's most interesting structures to share their stories. This project launched in October 2020. Highlighted this month was **Scott's Factory**. View all episodes here: www.historicisleofwight.com/behind-these-walls.html



- Livestreaming Events. We continue to connect to visitors, supporters, fans and the community via social media. Our livestreaming tours and programs on Facebook are driving traffic and enhancing interaction on our sites. Events this month, still viewable in the videos section of our Facebook page, include:

- June 1. **LIVE at 12:05: The First Item in the Museum's Collection.** Today Curator Mike Holtzclaw discusses the museum's collection and highlights the museum's first object: Object 1-76.
- June 3. **LIVE at 12:05: Rescue Post Office Sign.** Curator Mike Holtzclaw discusses our country store exhibit and a new addition to our collection.
- June 8. **LIVE at 12:05: Listerine Bottle.** Museum Intern Miranda Swinson shares a bit of history about a Listerine bottle in the museum's collection. Named after Joseph Lister, who pioneered antiseptic surgery at the Glasgow Royal Infirmary in Scotland, Listerine was developed in 1879 by Joseph Lawrence, a chemist in St. Louis, Missouri.
- June 10. **LIVE at 12:05: Family Bibles.** Director Jennifer England shares the Boykin Family Bible published in 1854 and discusses ways to care for your family heirlooms.
- June 15. **LIVE at 12:05: Horsing Around in the Country Store Exhibit.** Director Jennifer England discusses the importance of horses on a farm before the days of the tractor as well as horseshoes and harnesses.
- June 17. **LIVE at 12:05: Juneteenth and Colonel Josiah Parker.** In honor of Juneteenth - June 19th - Volunteer Albert Burckard discusses this holiday as well as the connection to Colonel Josiah Parker. Born in Isle of Wight County in 1751, Parker was an American politician, Revolutionary War officer and Virginia planter. In 1789, he was the first Congressman of the United States to decry the practice of slavery.
- June 22. **LIVE at 12:05: Autograph Books, School Books and Memory Books.** Group Tour Coordinator with Smithfield and Isle of Wight County Tourism Kathy Mountjoy discusses autograph books, the



forerunners of yearbooks and social media. Autograph books provide a fascinating way to understand social interactions and genealogy. These objects contain signatures and messages from one's friends and family, handwriting practice, drawings and memorabilia.

- June 24. **LIVE at 12:05: Batter Up!** Curator Mike Holtzclaw discusses baseball in Isle of Wight County from the early 1900s, the life of Tom Clarke and daguerreotypes.
- June 29. **LIVE at 12:05: Soda Fountains, Pharmacies and Coca-Cola.** Director Jennifer England discusses the early days of carbonated beverages and their popularity in pharmacies.
- Groups/Tours/Programs
 - June 17. Surry County Historical Society. 9 guests.
- Gift Shop
 - June 3. Zoom session with Wight Salt of Isle of Wight, England. A meeting to discuss the marketing and selling of the company's products here in Isle of Wight, Virginia, USA.
 - Pig lapel pins were added to the gift shop.
- Exhibit/Project Update
 - **English Telephone Box.** The phone box in front of the Bank of Southside Virginia belongs to the Isle of Wight County Museum. It is in need of repairs, media blasting and paint. Dishman Fabrications LLC of Yorktown has taken delivery of the phone box to their shop for the work. Anticipated replacement is 2021.
 - **Civil War Trails.** Three new signs for Main Street, Fort Boykin and Fort Huger have been submitted. Awaiting approval, design and installation.
 - **Steamboats & Life on the Water.** In progress.
 - **Theatre.** The theatre's redesign is now complete. The new curtain was installed this month.
 - **Online Exhibits Under Development:** Vietnam War Veterans in Isle of Wight County, Unsung Heroes of Isle of Wight County.
 - **Unusual Objects.** New exhibit under development.
 - **Mercantilism and Country Store.** A new element was added to the museum's country store exhibit - a crate highlighting dairy and milk delivery.
 - **Local Treasures.** This exhibit concept will display the private collections of Isle of Wight County residents and/or those with a connection to the area.



Items will be on display for several months in the museum. Applications to participate in this program will be available by September 1.

- Artifacts
 - New acquisitions include several maps, a 1910-1920 steamer trunk and the USPS sign from Rescue, which was expertly installed by Isle of Wight County Public Works in the country store exhibit.



- Staff Training and Requirements
 - All annual reviews were completed.

Financials

• Gift Shop Sales (including tax):	\$ 1,457.67
• Donations:	\$ 100.00
• Admission:	\$ 1,046.00
• Program/Lecture Fees:	\$ 0.00
Total Monthly Deposit:	\$ 2,603.67

Social Media/Online Presence

- Visit our website at www.historicisleofwight or www.hamcamva.com.



COVID-19, programs and livestreaming from Facebook make these programs more mobile. Our segments – shot in the museum or at any of our historic sites - highlight events at the museum, announcements or artifacts from our collection. Tune in each Tuesday and Thursday at 12:05 p.m. on the museum's Facebook page to learn a bit about local history.

- **Facebook:** Isle of Wight County Museum: 2,735 likes and 2,972 followers. Daily posts.
- **Facebook:** World's Oldest Ham: 180 likes and 183 followers. Semi-weekly posts.
- **Twitter.** @WorldsOldestHam. The world's oldest ham has his own account. 1,115 followers.
- **Instagram.** @Isleofwightcountymuseum. 750 followers.

- **LIVE at 12:05.** Each Tuesday and Thursday, we host pop-up broadcasts on the museum's Facebook page. These programs were seen on the Ham Cam, but since

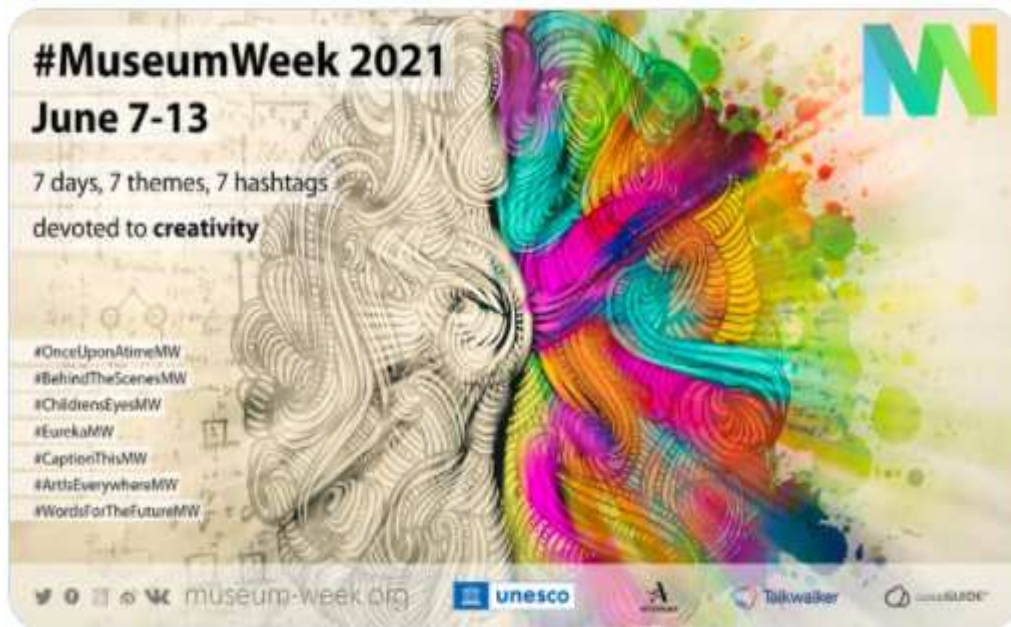
- **Google Reviews.** 4.6/5 overall rating.
- **TripAdvisor.** 4.5/5 star overall rating.
- **Yelp.** 4.5/5 star overall rating.
- **Foursquare/Swarm.** 7.3/10 rating.
- Participation via Twitter in **#MuseumWeek**, the week-long Twitter event for museums across the globe.



World's Oldest Ham @Worldsoldestham · Jun 7

It's **#MuseumWeek** 2021!

In keeping with today's theme - **#OnceUponATimeMW** - I offer up my museum's founding in 1976 which has led to our current **#happilyeverafter**.



Media Coverage/Promotion/Advertising/Lobbying

- Various pieces in area publications to include calendars and events.
- June 2. **Smithfield Times**. Cutline: Warner was frequent Smithfield visitor.

Outreach Lectures & Events

- June 9. Smithfield Ruritans. 25 guests.
- June 16. Warwick County Historical Society. 45 guests.



Windsor Castle 705 Cedar Street, Smithfield

- June 13. Walking Tour of Windsor Castle. 2 p.m. From the site's pre-colonial existence to the present day, Windsor Castle tells the fascinating history of the development of Smithfield. Join us for this free walking tour through history as we tour the house and several of the outbuildings. 34 guests.
- June 17. Surry County Historical Society. 9 guests.

Fort Boykin 7410 Fort Boykin Trail, Isle of Wight County

- No updates.

Fort Huger 15080 Talcott Terrace, Isle of Wight County

- No updates.

Nike-Carrollton Park 13036 Nike Park Road, Carrollton

- No updates.

Boykin's Tavern, 1820 Clerk's Office & Isle of Wight County Court House Complex 17146 Monument Circle, Isle of Wight County

- Boykin's Tavern Visitors: 0

Meetings

- June 2. Town of Smithfield staff meeting.
- June 2. Peninsula Museums Forum.
- June 17. Virginia Association of Museums.

Safety

- Staff reviewed fire drill and fire extinguisher safety.

Selections from Our Website and Social Media



June 1

Snoopy in Space meets the Nike-Ajax missile at [Carrollton Nike Park](#).
Be sure to put 2 p.m. Saturday, July 31, on your calendar for our next walking tour of this historic site.



June 8

Colton Sawyer of Suffolk visited yesterday and enjoyed a bit of archaeological work.



June 21

Namaste from Docent Cindy Lucas and the [World's Oldest Ham](#) on the International Day of Yoga.



June 24

Ruth Thompson of Williamsburg and her daughter Barbara Deaver of Gloucester visited the museum today - on Ruth's 84th birthday. Ruth told her daughter she wanted to spend her day in Smithfield.



June 30

Happy Meteor Watch Day from the [World's Oldest Ham](#)!

Here's hoping that the weather in your area calls for clear, moonless skies tonight.



June 25, 2021

Randy R. Keaton
Isle of Wight County Administrator
P O Box 80
Isle of Wight, VA 23397

Dear Mr. Keaton,

Enclosed you will find a spreadsheet showing this past year's attendance of the Blackwater Regional Library board representatives from Isle of Wight County.

This information is part of the reporting which is required in the current contract between Blackwater Regional Library and all localities.

The library board of a regional library is considered a "governing" board and therefore has fiscal responsibilities and sets the policies for the system. Representation is determined by a formula which is in the contract. Board members not only attend their monthly meetings but also perform a great deal of work in board committees. There are currently two active committees: Finance and Personnel and Policy.

If you have questions concerning the attendance of your representatives, please contact the Library Director at (757) 653-0298 x 303.

Sincerely,

Ben Neal
Library Director

Blackwater Regional Library Board of Trustees Meeting Attendance 2020-2021

Jurisdiction	Name	Jul	Sep	Oct	Nov	Jan	Feb	Mar	Apr	May	Jun	Total
Franklin												
	Terri Hedgepeth	X	X		X	X		X	X	X	X	
	Pam Lease	X	X	X	X	X	X				X	
	William Scott			X								

Blackwater Regional Library Board of Trustees Meeting Attendance 2019-2020

Jurisdiction	Name	Jul	Sep	Oct	Nov	Jan	Feb	Mar	Apr	May	Jun	Total
Isle of Wight County												
	Cathy Funk	X	X	X	X	X	X			X	X	
	Connie Henderson	X	X	X	X	X	X	X	X	X	X	
	Michelle Manfred	X		X	X	X		X	X	X	X	
	Pam Vaughan	X	X	X	X	X	X			X	X	
	Lillie White											
	Denise Tynes		X		X	X	X	X	X		X	

Blackwater Regional Library Board of Trustees Meeting Attendance 2019-2020

Jurisdiction	Name	Jul	Sep	Oct	Nov	Jan	Feb	Mar	Apr	May	Jun	Total
Southampton County												
	MeChelle Blunt	X	X	X			X	X	X	X	X	
	Yvonne Jarratt	X	X			X		X	X	X		
	William Worsham	X		X	X	X	X	X	X	X	X	

Blackwater Regional Library Board of Trustees Meeting Attendance 2019-2020

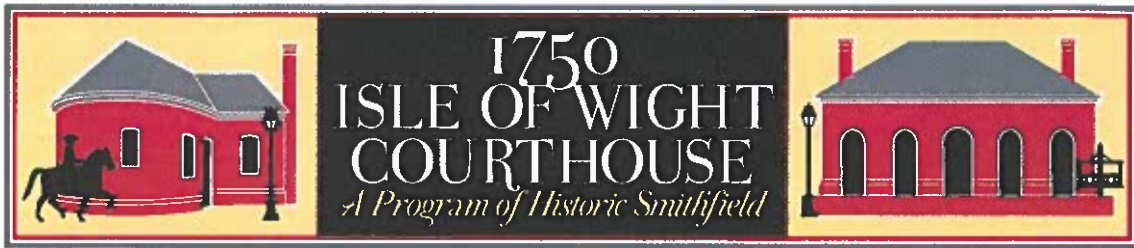
Jurisdiction	Name	Jul	Sep	Oct	Nov	Jan	Feb	Mar	Apr	May	Jun	Total
Surry County												
	Deborah Dawson	X	X		X	X		X	X	X	X	

Blackwater Regional Library Board of Trustees Meeting Attendance 2019-2020

Jurisdiction	Name	Jul	Sep	Oct	Nov	Jan	Feb	Mar	Apr	May	Jun	Total
Sussex County												
	Ora Briggs	X	X	X	X	X	X			X	X	
	Jessica Moore	X	X	X	X	X	X	X	X	X	X	

There are no meetings in the months of August or December.

June Fleming resigned effective March 2021 - Pam Lease appointed effective June 2021



PO Box 325, Smithfield VA 23431

757-356-9016

The Honorable Board of Supervisors
Isle of Wight County Virginia
P. O. Box 80
Isle of Wight, VA 23397

Dear Members of the Board of Supervisors:

On behalf of the 1750 Isle of Wight County Courthouse organization, I wish to express our sincere gratitude for your approval of our FY 2021-22 budget funding request.

This award will be instrumental in our continuing mission to provide educational, interesting and meaningful programs and outreach to the community that tell the history of this county and our unique courthouse and celebrate the participation and contributions of all peoples in building our country and its self-government.

We take pride in this remarkable building and we enjoy sharing its stories with visitors and the citizens of the county. We are open to the public on weekends and every day of the week free of charge. We have felt that it is important to not charge a fee in order to encourage everyone to visit. We hope that you will visit soon.

Sincerely,

Lanny C. Hinson, DDS

Director



May 4, 2021

Mr. Randy Keaton, County Administrator
Isle of Wight County
PO Box 80
Isle Of Wight, VA 23397-0080

Hi Randy,

Thank you to IOW for its
continued support of the
clinic & its mission!
Rhonda

Dear Mr. Keaton,

One thing we can always count on at Western Tidewater Free Clinic (WTFC) is YOU, Randy. Through your kindness and generosity, you have ensured our patients have a health home at the Clinic. Your donation of \$12,500.00 on 4/30/2021 is priceless to those you help us serve.

Your willingness to help the underserved in our community like Ms. C is phenomenal. She tells her own story best:

I came to this clinic broken and nowhere to turn. I had a lump in my breast (and) I had no insurance. Once they (WTFC staff) examined me, they did not stop. They set up all my appointments. I was diagnosed with cancer. Ms. Ginger was right there with loving arms, literally. She hugged me and let me know everything will be alright. I have had my surgery (and) still got a ways to go. Through all this I have not received one bill. They are a blessing from God. Thank you to everyone at (WTFC). You people are miracle workers.

You're a lifesaver. Literally. Thanks for believing in someone you don't even know. You may never know the names of our patients, but trust me when I tell you that you've put a huge smile on each and every one of their faces. Please visit us online at www.wtfreeclinic.org to learn more about us or to schedule a tour to see your investment at work!

Gratefully yours,

Rhonda A. Stewart, MBA, BSN, RN, NEA-BC
Executive Director

P.S. I am so excited to be the newest member of the WTFC team. I hope to see you soon!

Western Tidewater Free Clinic is a not-for-profit, tax-exempt 501(c)3 organization – donations to which are tax deductible to the fullest extent allowed by law on all solicitations. No goods or services were received in exchange for this contribution. Please keep this written acknowledgement of your donation for your personal records.

ISSUE:

Resolution to Rescind Declaration of a Local Emergency

BACKGROUND:

Based on advisories from the Center for Disease Control (CDC) and the Virginia Department of Health in response to COVID-19 (coronavirus), the County Administrator declared a local emergency for Isle of Wight County on March 13, 2020 that was ratified by the Board at its regular meeting on March 19, 2020.

Given the current number of Isle of Wight County residents who are fully vaccinated and the diminishing rate of infection, the Board may wish to consider rescinding the local declaration of emergency relative to COVID-19.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Adopt a resolution to rescind the declaration of local emergency relative to COVID-19.

ATTACHMENTS:

Description	Type	Upload Date
Resolution - Rescind Local Emergency	Resolution	7/8/2021
Resolution	Resolution	6/23/2021

**RESOLUTION TO RESCIND DECLARATION
OF LOCAL EMERGENCY RELATIVE TO COVID-19**

WHEREAS, due to an outbreak of COVID-19 and based on advisories from the Center for Disease Control (CDC) and the Virginia Department of Health in response to COVID-19 (coronavirus), the County Administrator declared a local emergency for Isle of Wight County on March 13, 2020 that was ratified by the Board at its regular meeting on March 19, 2020; and,

WHEREAS, the conditions of extreme peril to the lives, health and safety of the residents of Isle of Wight County have largely subsided; and,

WHEREAS, the County Administrator recommends rescission of the declaration of local emergency.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Isle of Wight County, Virginia rescinds the declaration of local emergency relative to the outbreak of COVID-19.

Adopted this 15th day of July, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney

**RESOLUTION DECLARING A LOCAL EMERGENCY
TO EXIST IN ISLE OF WIGHT COUNTY, VIRGINIA**

WHEREAS, the Board of Supervisors of the County of Isle of Wight, Virginia, does hereby find as follows:

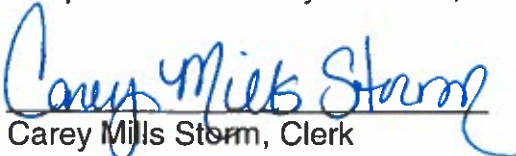
1. That due to the outbreak of COVID-19 causing conditions of extreme peril to the lives, health, and safety of the residents of Isle of Wight County;
2. That as a result of this extreme peril, the director of emergency management declared a state of emergency for Isle of Wight County on March 13, 2020 which must be ratified in accordance with Section 44-146.21 of the Code of Virginia in order to permit the full powers of government to deal effectively with this condition of peril.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of Isle of Wight, Virginia, hereby ratifies the declaration of local emergency issued by the director of emergency management for the County of Isle of Wight on March 13, 2020 and the anticipated effects of COVID-19 constitute a disaster within the County of Isle of Wight.

BE IT FURTHER RESOLVED that during the existence of this emergency the powers, functions, and duties of the director of emergency management and the emergency services organization and functions of the County of Isle of Wight shall be those prescribed by the laws of the Commonwealth of Virginia and the ordinances, resolutions, and approved plans of the County of Isle of Wight in order to mitigate the effects of said emergency.

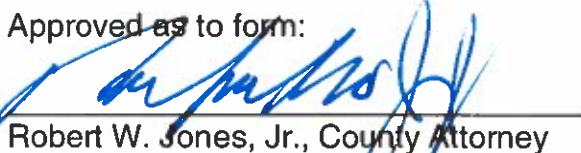
BE IT FURTHER RESOLVED that this resolution is effective 12:00 p.m. on March 13, 2020 and shall remain in effect until rescinded by the Board of Supervisors as provided by law.

Adopted this 19th day of March, 2020.


Carey Mills Storm, Clerk


Joel C. Acree, Chairman

Approved as to form:


Robert W. Jones, Jr., County Attorney

Pursuant to Section 44-146.21 of the Code of Virginia, I hereby declare a local emergency pursuant to this resolution.


Randy Keaton, Director of Emergency Management
Date/Time: March 13, 2020/12:00 p.m.

ISSUE:

Resolution to Accept and Assign a Military Surplus Boat

BACKGROUND:

The Sheriff's Office recently acquired a military surplus boat.

Outfitting the vessel (Marine 2) with the needed electronics will cost approximately \$6,500. The Sheriff's Office is requesting that funds from the sale of a previous vessel be reallocated to cover some of the expenses related to the repairs and outfitting of Marine 2.

BUDGETARY IMPACT:

Approval of the request would require reallocation of \$6,500.

RECOMMENDATION:

Adopt a resolution to accept and assign a military surplus boat to the Sheriff's Office.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	7/8/2021

**RESOLUTION TO AMEND THE FY 2021-2022 OPERATING BUDGET
AND APPROPRIATE FUNDING FOR
MAINTENANCE OF SHERIFF'S MARINE PATROL UNIT**

WHEREAS, the County of Isle of Wight, Virginia received \$6,500 during the Fiscal Year 2020-2021 for the sale of a marine vessel previously used by the Sheriff's Office; and,

WHEREAS, the Sheriff's Office has obtained a replacement marine vessel and requested the funds from the sale be used to prepare the new vessel for use; and,

WHEREAS, the Board of Supervisors of the County of Isle of Wight, Virginia needs to amend the FY 2021-2022 Budget in the amount of \$6,500 of Unassigned General Fund Balance for the Sheriff's Office Fleet Maintenance Budget for costs associated with making the replacement marine vessel ready for use; and,

WHEREAS, the Board of Supervisors needs to appropriate \$6,500 to the Sheriff's Office Fleet Maintenance Budget for the replacement vessel.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the FY 2021-2022 Budget is hereby amended, and funds appropriated in the amount of six thousand five hundred dollars (\$6,500) to the Sheriff's Office Fleet Maintenance for costs associated with the replacement marine vessel.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 15th day of July, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney

ISSUE:

Discussion of the Census/Redistricting Process

BACKGROUND:

The Board may wish to discuss the potential of procuring the services and assistance of an outside vendor with expertise relative to the census/redistricting process.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Per the Board's discussion and direction.