

Agenda
Board of Supervisors
Isle of Wight County
May 6, 2021

1. Call to Order (6:00 P.M.)
2. Invocation – Supervisor Joel C. Acree
3. Approval of Agenda
4. County Administrator's Report
 - A. Broadband Task Force Update
Presentation from the Broadband Task Force
 - B. Schools Budget Amendments
Resolutions to Amend the Schools Budget
 - C. Buildings for the Fairgrounds
Consideration of Metal Buildings at the Fairgrounds
 - D. Zoning Ordinance Amendment
Amendment of the Zoning Ordinance to Allow Daycare Facilities with a Conditional Use Permit
 - E. Real Estate and Personal Property Tax Exemption Request
Ordinance for Real Estate and Personal Property Tax Exemption from Smithfield Recreation Association
 - F. Proposed FY2021-22 Operating Budget, Capital Budget, Related Ordinances, and FY2022-31 CIP
Discussion of the Proposed FY2021-22 Operating and Capital Budgets, Related Ordinances, and the FY2022-31 CIP
5. Adjournment

ISSUE:

Presentation from the Broadband Task Force

BACKGROUND:

The Board has previously appointed a Broadband Task Force to allow citizen input into the desired expansion of broadband internet services to currently unserved and underserved portions of the County.

Members of the Task Force and staff will provide a brief update and discuss the potential funding and resources needed to provide County-wide broadband service.

BUDGETARY IMPACT:

TDB

RECOMMENDATION:

For the Board's information and consideration.

ISSUE:

Resolutions to Amend the Schools Budget

BACKGROUND:

At its meeting on April 22, 2021, the School Board approved the transfer of funds in the amount of \$950,000 between functional categories within its FY20-21 General Fund budget. The School Board is requesting the Board of Supervisors' ratification of the transfer of funds.

Additionally, Isle of Wight County Schools recently filed an amendment to re-allocate CARES Act funding in the amount of \$529,093 across several functional categories in its FY20-21 General Fund budget. The School Board is requesting the Board of Supervisors approval of the amendment.

Lastly, the Virginia Department of Education has indicated that Isle of Wight County Schools will receive \$2,114,257 in funding from the Coronavirus Response and Relief Supplemental Appropriations Act. The School Board is requesting that the Board of Supervisors appropriate \$800,000 to the FY20-21 budget and appropriate the balance of the funding to the FY21-22 budget.

BUDGETARY IMPACT:

Approval of the School Board's requests will increase/decrease the functional categories of the Schools FY20-21 Operational budget in the amounts requested.

RECOMMENDATION:

Adopt a resolution to approve the transfer of funds between functional categories within the School Division's Operating Budget.

ATTACHMENTS:

Description	Type	Upload Date
Resolution - Transfer Funds	Resolution Letter	5/5/2021
Resolution - Supplemental Appropriation	Resolution Letter	5/5/2021
Resolution - CARES Act	Resolution Letter	5/5/2021
Correspondence from Schools	Backup Material	5/3/2021

**RESOLUTION TO AMEND THE FY 2020-21 BUDGET AND
TRANSFER FUNDS BETWEEN FUNCTIONAL CATEGORIES IN THE
SCHOOLS BUDGET**

WHEREAS, at its meeting on April 22, 2021, the Isle of Wight County School Board approved the transfer of funds between functional categories in the school division's FY 2020-21 budget; and,

WHEREAS, the School Board has requested that the Board of Supervisors ratify its decision to transfer funds between functional categories in the school division's FY 2020-21 budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the FY 2020-21 budget is hereby amended and funds transferred between functional categories in the school division's FY 2020-21 budget as follows:

Functional Category	Current Budget	Transfers	Revised Budget
Instructional Services	46,265,446	-300,000	45,965,446
Admin, Attend & Health	2,696,099	-250,000	2,446,099
Pupil Transportation	4,303,474	-400,000	3,903,474
Operations & Maintenance	6,421,679	950,000	7,371,679
Debt Service	483,381		483,381
Technology	2,184,993		2,184,993
School General Fund	62,355,072		62,355,072

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 6th day of May, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney

**RESOLUTION TO AMEND THE FY 2020-21 BUDGET AND
APPROPRIATE FUNDS FROM CORONAVIRUS RESPONSE AND
RELIEF SUPPLEMENTAL APPROPRIATIONS ACT**

WHEREAS, Isle of Wight County Schools have received Coronavirus Response and Relief Supplemental Appropriations Act funding; and,

WHEREAS, the School Board has requested that the Board of Supervisors amend the FY 2020-21 budget and appropriate Supplemental Appropriations Act funding to the appropriate functional categories within the Isle of Wight County Schools budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the FY 2020-21 budget is hereby amended and funds in the total amount of eight hundred thousand dollars (\$800,000), or as much as shall be received via the Coronavirus Response and Relief Supplemental Appropriations Act, appropriated to the following functional categories:

Operations and Maintenance	\$300,000
Transportation	\$500,000

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 6th day of May, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney

**RESOLUTION TO AMEND THE FY 2020-21 BUDGET AND
APPROPRIATE FUNDS FROM CORONAVIRUS AID, RELIEF, AND
ECONOMIC SECURITY ACT FUNDS**

WHEREAS, Isle of Wight County Schools have received Coronavirus Aid, Relief, and Economic Security (CARES) Act funding in the amount of \$529,093; and,

WHEREAS, the Board of Supervisors wishes to amend the FY 2020-21 General Fund budget and appropriate CARES Act funding to the appropriate functional categories within the Isle of Wight County Schools budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the FY 2020-21 budget is hereby amended and funds in the total amount of five hundred twenty nine thousand ninety three dollars (\$529,093), or as much as shall be received via the CARES Act, appropriated to the following functional categories:

Administration, Attendance, and Health	\$346,528
Transportation	\$ 25,540
Technology	\$157,025

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

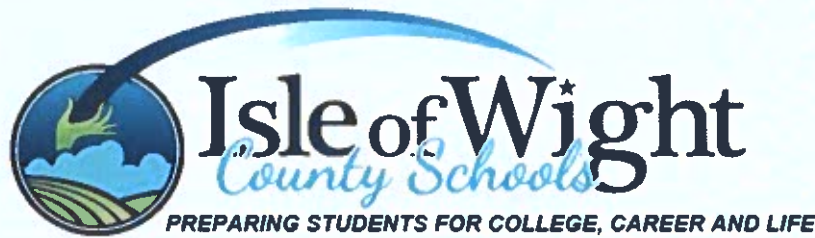
Adopted this 6th day of May, 2021.

Richard L. Grice, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney



April 26, 2021

Mr. Randy Keaton
County Administrator
Isle of Wight County
Isle of Wight, Virginia

Dear Mr. Keaton:

The School Board voted at the April 22, 2021 board meeting to approve the transfer of funds between functional categories within the school division's 2020-2021 General Fund Budget. The chart below represents the transfers that we would like to make as soon as they are approved by the Board of Supervisors.

Please let me know if you need any additional information in order to bring these to the Board of Supervisors for their approval.

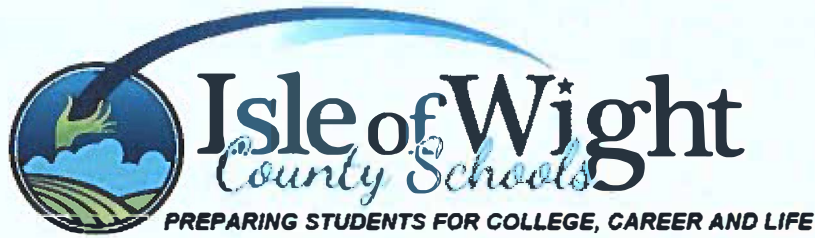
Functional Category	Current Budget	Transfers	Revised Budget
Instructional Services	46,265,446	-300,000	45,965,446
Admin, Attend & Health	2,696,099	-250,000	2,446,099
Pupil Transportation	4,303,474	-400,000	3,903,474
Operations and Maintenance	6,421,679	950,000	7,371,679
Debt Service	483,381		483,381
Technology	2,184,993		2,184,993
School General Fund	62,355,072	0	62,355,072

Sincerely,

James Thornton, Ed. D.
Division Superintendent

Office of the Superintendent – Dr. James Thornton

820 W. Main Street | Smithfield, VA 23430 | www.iwcs.k12.va.us



April 26, 2021

Mr. Randy Keaton
County Administrator
Isle of Wight County
Isle of Wight, Virginia

Dear Mr. Keaton:

We have been informed by the State Department of Education that we will be receiving an allocation in the amount of \$2,114,256.79 for the CORONAVIRUS Response and Relief Supplemental Appropriations Act. The School Board voted at the April 22, 2021 board meeting to allocate \$300,000 for the Maintenance function and \$500,000 to the Transportation function during the 2020-2021 school year. The balance will be allocated for the 2021-2022 school year as follows:

Instructional Services:	\$1,146,516.79
Admin., Attend., & Health	\$ 109,435.00
Technology	\$ 58,304.00

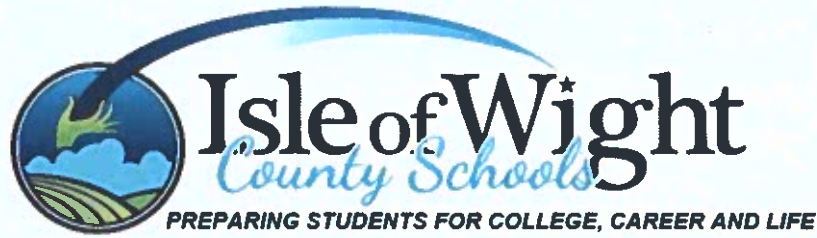
This request requires action by the Board of Supervisors. Please let me know if you need any additional information.

Sincerely,

James Thornton, Ed. D.
Division Superintendent

Office of the Superintendent – Dr. James Thornton

820 W. Main Street | Smithfield, VA 23430 | www.iwcs.k12.va.us



April 26, 2021

Mr. Randy Keaton
County Administrator
Isle of Wight County
Isle of Wight, Virginia

Dear Mr. Keaton:

We have filed an amendment to re-allocate our funding in the amount of \$529,092.94 from the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funding as follows:

Administration, Attendance, and Health - \$346,528.24

Transportation - \$25,539.68

Technology - \$157,025.02

This request requires action by the Board of Supervisors. Please let me know if you need any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read 'James Thornton'.

James Thornton, Ed. D.
Division Superintendent

Office of the Superintendent – Dr. James Thornton

820 W. Main Street | Smithfield, VA 23430 | www.iwcs.k12.va.us

ISSUE:

Consideration of Metal Buildings at the Fairgrounds

BACKGROUND:

The Board has previously discussed the idea of constructing buildings, such as pole barns, at the Fairgrounds as a means of reducing, and possibly eliminating, some of the rising annual costs associated with tent rentals.

Staff has solicited bids for the construction of three (3) structures at the County's Fairgrounds. The bids received are slightly higher than anticipated.

The price of steel and other materials is extremely volatile currently and it will be difficult for bidders to hold to bids for any extended period of time. County staff can attempt to negotiate prices and scope changes; however, the Board may wish to give notice of intent to award. Rebidding the buildings would likely result in higher prices based on current market trends.

BUDGETARY IMPACT:

TBD.

RECOMMENDATION:

Per the Board's discussion and direction.

ATTACHMENTS:

Description	Type	Upload Date
Bid Tabulation Form	Backup Material	4/27/2021
Request for Bids	Backup Material	4/27/2021

Isle of Wight County
IFB # 21-7170-03

TABULATION FORM

Due Date: April 20, 2021
Time: 3:00 p.m. local time

Metal Buildings

Bidder	Total Lump Sum
Montgomery Consulting	\$541,000
The J.E.T. Group, Inc	\$546,428
Conrad Brothers of Virginia	\$676,180
Tazwell Contracting	\$549,221
Compo Estimating Department	\$424,500
	\$
	\$
	\$

Michael Coburn, Purchasing Agent



March 15, 2021
IFB #21-7170-03
INVITATION FOR BID
DEPARTMENT OF BUDGET AND FINANCE

Fairgrounds Site Metal Buildings

Sealed bids subject to the conditions and instructions contained herein, will be received at the office of the Purchasing Agent listed below, until the time and date shown below (local prevailing time), for furnishing the services described herein.

SCOPE OF WORK: Isle of Wight County is seeking competitive bids to design, provide and install metal buildings on the Heritage Park & Joel C. Bradshaw Fairgrounds site located at 21311 Courthouse Hwy in Windsor, VA. The Contractor shall provide all labor, supervision, tools, equipment, traffic control, project safety, and other ancillary items necessary to complete the delivery and installation of items noted in the specifications. The County desires a turnkey project related to this solicitation. Contractor shall provide a warranty on all work for a period of one (1) year after final payment.

Bid Due prior to: **March 29, 2021, 3:00 PM**

Contract Officer:

Michael Coburn, Sr., Purchasing Agent, Michael.coburn@isleofwightus.net

**** ONE COMPLETE ELECTRONIC SUBMITTAL IS REQUESTED ****

In compliance with this invitation for bids, and subject to all the conditions thereof, the undersigned offers, if this bid is accepted within ninety (90) calendar days from the date of the opening, to furnish all of the services on which prices are quoted, at the price set opposite each item, to be performed as specified herein. The undersigned certifies he has read, understands, and agrees to all terms, conditions, and requirements of this bid, and is authorized to contract on behalf of firm named below.

Company
Name:

Compo Construction Company

Address:

2704 Florida Avenue

City / State /
Zip:

Norfolk, VA 23513

Telephone:

757-858-2184

FAX No.: 757-858-2187

E-mail:

estimating@compoconstruction.com

Print Name:

Kyle C. Ryder

Title: Vice President

Signature:

Date: 4/20/21

Table of Contents

Bid Due prior to: March 29, 2021, 3:00 PM	1
<i>INVITATION FOR BIDS</i>	3
<i>BID DOCUMENTS:</i>	3
<i>QUESTIONS:</i>	3
<i>BID OPENING:</i>	3
<i>BID SUBMITTALS:</i>	3
<i>AWARD</i>	4
<i>SCOPE OF WORK</i>	4
<i>BID FORM</i>	5
<i>CONDITIONS AND INSTRUCTIONS</i>	10
<i>INSURANCE REQUIREMENTS</i>	21
ANTICOLLUSION / DRUG FREE WORKPLACE CLAUSES	24
PROOF OF AUTHORITY TO TRANSACT BUSINESS IN VIRGINIA	25
EXCEPTION PAGE	26
BID BOND	27
Section B	28
<i>(Successful Bidder Submits)</i>	28
PERFORMANCE BOND	29
PAYMENT BOND	31
AGREEMENT	33

INVITATION FOR BIDS

Bids received prior to the opening time specified below shall be publicly opened and read aloud at the specified opening time at the Isle of Wight Department of Budget and Finance. Electronic bids, subject to the conditions and instructions contained herein, are to be sent as an email attachment to: mcoburn@isleofwightus.net.

BID DOCUMENTS:

Bid Documents may be obtained on the Isle of Wight website under Budget and Finance:

<http://www.co.isle-of-wight.va.us/budget-and-finance/> and on the State's eVA website:

<http://eva.virginia.gov/>, or from the Purchasing office at: Isle of Wight County, Department of Budget and Finance, 17090 Monument Circle, Suite 137, Isle of Wight, Virginia, 23397.

QUESTIONS:

Questions concerning this project must be in writing and addressed to mcoburn@isleofwightus.net AND copied to mwhite@isleofwightus.net and, must be received no later than the close of the workday (5:00 p.m. EST), March 23, 2021. Email is preferred.

BID OPENING:

Due to the COVID-19 outbreak, as a public health precautionary measure Isle of Wight County has temporarily limited Public Access and may not be able to accommodate people. This includes public meetings such as bid openings, prebid meetings, and other such practices. As always, our bid tabulations, addenda, and award notices will be posted for public view on the County's website and on the Commonwealth's eVA website as quickly as possible after closing dates/times.

Bids shall be opened and added to a tabulation on the date that the bids are accepted.

IF YOU NEED ANY REASONABLE ACCOMMODATION FOR ANY TYPE OF DISABILITY IN ORDER TO PARTICIPATE IN THIS PROCUREMENT, PLEASE CONTACT THIS DIVISION AS SOON AS POSSIBLE.

BID SUBMITTALS:

The entire bid should be submitted on the designated Bid Form, signed by an authorized representative, delivered as instructed as an electronic document (.pdf) attached to email to: mcoburn@isleofwightus.net. Other forms are acceptable if delivered prior to the closing date and time, such as CDs or memory sticks. Submittals shall not exceed 150 MB. Failure to comply with this instruction may result in the bid being deemed non-responsive.

Bidders should carefully examine the specifications and fully inform themselves to all conditions and matters that could in any way affect the cost thereof. Should a bidder find discrepancies in or omissions from the specifications or Invitation to Bid, or should be in doubt as to their meanings, he should notify the Purchasing Agent, Michael Coburn, by email at: mcoburn@isleofwightus.net. All questions shall be directed in writing (email) to Mr. Coburn.

The right is reserved to revise or amend these specifications prior to the date set for receipt of bids as may be required by the County. That date may be delayed if deemed necessary by the County. Any revisions and/or amendments will be in the form of an addendum to this document.

The right is reserved to accept or reject any or all bids in whole or in part and to waive any informalities in the IFB, and to enter into any contract deemed to be in the best interest of Isle of Wight County (IOWC).

Bidder has examined copies of all the Bid Documents including the following Addenda:

<u>Date</u>	<u>Number</u>
<u>3/24/21</u>	<u>Add #1</u>
<u>3/25/21</u>	<u>Add #2</u>
<u>4/15/21</u>	<u>Add #3</u>

Bidder has made such independent investigations as Bidder deems necessary to fully inform himself as to the conditions affecting cost and progress of performance of the Work.

AWARD

Award shall be given to the lowest responsive and responsible bidder based upon the Total Lump Sum Bid.

IF YOU NEED ANY REASONABLE ACCOMMODATION FOR ANY TYPE OF DISABILITY IN ORDER TO PARTICIPATE IN THIS PROCUREMENT, PLEASE CONTACT THIS DIVISION AS SOON AS POSSIBLE.

SCOPE OF WORK

Fairgrounds Site Metal Buildings: Isle of Wight County is seeking competitive bids to design, provide and install metal buildings on the Heritage Park & Joel C. Bradshaw Fairgrounds site located at 21311 Courthouse Hwy in Windsor, VA. The Contractor shall provide all labor, supervision, tools, equipment, project safety, and other ancillary items necessary to complete the delivery and installation of items noted in the specifications. The County desires a turnkey project related to this solicitation. Contractor shall provide a warranty on all work for a period of one (1) year after final payment.

Building shall be designed to withstand 120 MPH Wind Load and 10 PSF Ground Snow Load. Design shall allow for this support without requiring center pillars (clear span) and shall provide four thirty-foot bays. Sidewalls and End walls shall be open. Price shall include erection and pier foundations. The County is tax exempt.

Site preparation shall be provided by the County.

The County anticipates all work will be completed in 90 days from the issuance of the Notice to Proceed.

Isle of Wight County
IFB 21-7170-03
Fairgrounds Site Metal Buildings

BID FORM

Due Date: March 29, 2021

Time: 3:00 p.m. local time

Total Lump Sum Bid: \$ 424,500.00

Bidder has examined the site and locality where the Work is to be performed, the legal requirements (federal, State and local laws, ordinance, rules and regulations) and has made such independent investigations as Bidder deems necessary to fully inform himself as to the conditions affecting cost and progress of performance of the Work.

Bid shall remain valid for a minimum period of sixty (60) days after the day of Bid Opening; Bidder agrees to disposition of Bid Security as specified in the Instruction to Bidders.

Terms of payment on work performed with a good and correct invoice shall be Net 30 days.

Not more than fifty percent (50%) of the work shall be subcontracted and the amount of any subcontractors proposed by the bidder in excess of ten percent (10%) of the bid price shall be identified on the Bid Form.

Subcontractor: Powerbilt Steel Inc.

Subcontractor: _____

Bidder accepts all terms and conditions of the Contract Documents and has included the following with his BID FORM (please check ☒):

- ☒ "Anti-collusion/Nondiscrimination/Drug Free Workplace" clause
☒ Proof of Authority to Transact Business in Virginia form

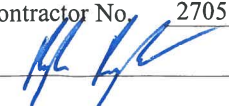
I certify by my signature below that I have received the documents associated with this Bid and understand that the review for completeness of these documents and the understanding and comprehension of the specifications is solely my responsibility; based on this, by my signature below, I waive all rights to future claims against Isle of Wight County that the documents were incomplete or not understandable.

My signature below certifies that this Bid is not the result of or affected by, any act of collusion with another person or company engaged in the same line of business or commerce, or any act of fraud punishable under Section 18.2-498.1 et. seq. of the Code of Virginia (1950, as amended). Furthermore, I understand that fraudulent bidding is a crime under the Virginia Governmental Frauds Act, the Virginia Government Bid Rigging Act, the Virginia Anti-Trust Act, and federal law and can result in fines, prison sentences, and civil damage awards.

I certify that the bidder represented herein is eligible to bid with respect to all applicable sections of State and Local Government Conflict of Interest Act, Section 2.2-3100 et. seq. of the Code of Virginia (1950, as amended).

I agree to abide by all conditions of this Bid and certify that I am authorized to sign this Bid.

Virginia Contractor No. 2705013804A

Signature  Date 4/20/21

Print Kyle C. Ryder

State Corporation Commission Identification No: 0394845-2

Or

Describe why the bidder or offeror is not required to be authorized by the State Corporation Commission:

Bidder agrees to begin and complete the Work according to the intended schedule below:

PRICING – PAY ITEMS

Project: **Fairgrounds Site Metal Buildings**

Bid Submitted By: Compo Construction Company/Kyle C. Ryder/ 

Pay Items prices shall include the furnishing of labor, material, delivery, installation, and all incidental work called for in the Contract Documents.

Pay Items

Item No.	Bid Item	Unit	Est. Quantity	Unit Price	Extended Total
1	80' x 120' x 16' American building (or approved equal) with 1:12 pitch Galvalume roof per specifications	Ea.	2	\$ 135,500.00	\$ 271,000.00
2	80' x 120' x 18' American building (or approved equal) with 1:12 pitch Galvalume roof per specifications	Ea.	1	\$ 138,500.00	\$ 138,500.00
3	Gutters and Downspouts	LF.	750	\$ 20.00	\$ 15,000.00
				TOTAL LUMP SUM BID	\$ 424,500.00

Pricing for items above shall include freight, erection/installation and pier foundations where necessary.

REFERENCES:

(Name a minimum of three references)

Please see the attached Company Experience, Qualifications, and References

Company Name: _____

Address: _____

Contact Person: _____

Telephone Number: _____

(An Individual, Partnership, or Non-Incorporated Organization)

Type/Print _____

Name _____

Title _____

Name of Organization _____

Business Address _____

Phone Number _____ Fax No. _____

(A Corporation)

Corporation Name Compo Construction Company

State of Incorporation Virginia

Person Authorized to Sign Kyle Ryder / 

Title Vice President

(Corporate Seal)

Attest (Secretary) Kevin M. Long / 

Business Address 2704 Florida Avenue, Norfolk, VA 23513

Phone Number 757-858-2184 Fax No. 757-858-2187

(A Joint Venture)

By (Signature) _____

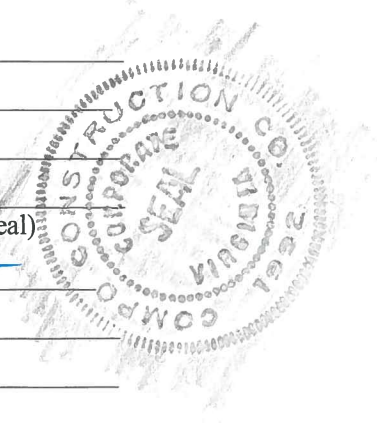
Type/Print Name _____

Title _____

Virginia Contractor No. _____

Business Address _____

Phone Number _____ Fax No. _____



By (Signature) _____

Type/PrintName _____

Title _____

Virginia Contractor No. _____

Business Address _____

Phone Number _____ Fax No. _____

(Each joint venturer must sign. The name of signing for each individual, partnership and corporation that is a party to the joint venture shall be in the manner indicated above.)

CONDITIONS AND INSTRUCTIONS

Rev: 9/28/2020

1. **Use of Form:** All bids shall be submitted in electronic (.pdf) format in accordance with this form. The offeror may attach/scan other information as required to the electronic document that will be made a part of the bid. Electronic submittals on CD, DVD, memory sticks, or other electronic media will be accepted if delivered prior to the closing time. The preferred method is by an attachment to an email addressed to: mcoburn@isleofwightus.net. The County's published Conditions and Instructions shall supersede any additional writings submitted with the proposal. Such writings shall be clearly marked and noted as an exception. The County requests that the entire document be returned.
2. **Submittals:** Except as noted above, all bids shall be sent as an attachment to email to: Michael.coburn@isleofwightus.net. The subject line must show the bid number and name. This form shall be included as part of your submittal; else, your response may be considered 'non-responsive.'
3. **Late Bids:** Bids and amendments thereto, if submitted after the date and time specified, will not be considered. It will be the responsibility of the offeror to see that their proposal is sent before the time specified. There will be no exceptions. Electronic proposals sent as an email attachment will show the date and time sent and this will constitute evidence that proposals are timely.
4. **County Closures:** Should the County's offices be closed, or its electronic networks connectivity prevent receipt of bids at the time of the scheduled proposal closing, the Bids will be opened on the next business day of the County, at the original scheduled hour, or as soon as connectivity is restored during normal business hours. While the opening may be delayed by any such occurrence, it is NOT to be considered an extension of the due date/time. Because of the emergency conditions the requirement of a public bid is waived; however, tabulations of bids will be posted on the County's website as soon as possible after the opening.
5. **Acceptance of Bid:** Receipt of the bid by the County is not to be construed as an award.
6. **Offer/Acceptance:** Each bid is received with the understanding that the acceptance in writing by the County of the bidder to furnish all of the services described therein, shall constitute a contract between the bidder and the County, which shall bind the bidder to furnish and deliver the services quoted at the prices stated and in accordance with the conditions of the accepted bid; and the County on its part to order from such bidder, except for causes beyond reasonable control; and pay for, at the agreed prices, all services specified and performed.
7. **Withdrawal of Bids:** Bidder has the right to request withdrawal of their bids from consideration due to error by giving notice not later than two business days after the bids are publicly opened. Work papers showing evidence of error(s) may be required.

Bids may be withdrawn any time prior to the bid opening. Withdrawal of bids may be accomplished by submitting such request in writing on the issuing company's letterhead in person, electronically (email) or by certified mail.
8. **Addenda:** If issued, addenda to this solicitation will be posted on the Purchasing website <http://www.co.isle-of-wight.va.us/budget-and-finance/> and on the Commonwealth's website, <http://eva.virginia.gov/>. It is the bidder's responsibility to check one of the websites or to contact

the Purchasing division prior to the submittal deadline to ensure that the bidder has a complete, up-to-date package. Acknowledgement of all issued Addenda shall be indicated on the bid form in the appropriate spaces.

9. **Governing Document:** The solicitation document maintained by Purchasing in the bid file, shall be considered the official copy. In the case of any inconsistency between bid documents submitted to the County, but not clearly listed as an exception, the language of the official copy shall prevail. Furthermore, any exception or change to the specifications made by the bidder may because to disqualify your bid.
10. **Award:** Award will be made to the lowest responsive and responsible bidder. The quality of the goods and/or services to be supplied, their conformity with the specifications, their suitability to the requirements, the delivery, qualifications and references will be taken into consideration in making the award. The County reserves the right to refuse all bids. Determination of low bid shall be determined by the Total Lump Sum Bid.
11. **Brand Names:** The use of the name of a manufacturer, brand, make or catalog designation in specifying an item shall restrict bidders to the manufacturer, brand, make or catalog designation identified, unless qualified by the provision "or equal." If qualified by the provision "or equal" the Brand Names are used simply to indicate the character, quality and/or performance equivalence of the goods and/or services desired. The goods and/or services on which bids are submitted must be of such character, quality and/or performance equivalence that it will serve as that specified. In submitting bids on goods and/or services other than as specified, bidder shall furnish complete data and identification with respect to the alternate goods and/or services that they propose to furnish. It shall be in the County's sole judgment if a substitute product offered is an approved equal and acceptable
12. **Samples:** Samples, when requested, must be furnished free of expense, and upon request, if not destroyed, will be returned at the bidder's risk and expense. Once a decision to award has been made, samples may be returned. Those left for more than 60 days may incur storage fees or be disposed of by the County.
13. **Negotiation:** Unless canceled or rejected, a responsive bid from the lowest responsible bidder shall be accepted as submitted; except that if the bid from the lowest responsible bidder exceeds available funds, the County may negotiate with the apparent low bidder to obtain a contract price within the available funds.
14. **Announcements:** Upon the award or the announcement of the decision to award a contract, the County will publicly post such notice on the bulletin board located outside of the Purchasing Division and on the County's web site: <http://www.co.isle-of-wight.va.us/budget-and-finance/>
15. **County's Rights:** The County reserves the right to reject any and all bids, and to waive any informality if it is determined to be in the best interest of the County. Requirements of the bid may not be waived.
16. **Prices:** Prices shall be stated in units of quantity specified. No additional charges shall be passed to the County, including any applicable taxes, delivery, or surcharges. Prices quoted shall be the final cost to the County. In case of error in the extension of prices, the unit price shall govern.

17. **Corrections:** All prices and notations should be in ink or typewritten. Mistakes may be crossed out and corrections made in ink and must be initialed and dated by the person signing the bid.
18. **Delivery:** The time of performance of work must be as required in the specifications.
19. **Standard equipment:** Any equipment delivered must be standard, new and unused equipment, latest model, except as otherwise specifically stated in the bid. Where any part or the normal accessories of equipment is not described, it shall be understood that all the equipment and accessories that are usually provided in the manufacturer's stock model shall be furnished.
20. **Silence of Specifications:** The apparent silence of these specifications and any supplemental specifications as to any detail or the omission from the specifications of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and correct type, size and design are to be used. All interpretations of these specifications shall be made on the basis of this statement.
21. **Capacity of Bidder:** All bids must be signed by a responsible officer or employee having the authority to bind the firm in contract. The bidder agrees that its contract performance shall be in strict conformance with the contract documents.
22. **Rights to Damages:** By signing this bid, the bidder assigns to the County any and all rights that it may have under the antitrust laws of the United States and the Commonwealth of Virginia in any way arising from or pertaining to this bid. This provision is remedial in nature and is to be liberally construed by any court in favor of the County.
23. **Anti-collusion:** The bidder certifies by signing this Invitation of Bid that this bid is made without prior understanding, agreement, or accord with any other person or firm submitting a bid for the same goods and/or services and that this bid is in all respects bona fide, fair, and not the result of any act of fraud or collusion with another person or firm engaged in the same line of business or commerce. Any false statement hereunder may constitute a felony and can result in a fine and imprisonment, as well as civil damages.
24. **Indemnification:** The Contractor shall defend, indemnify and hold the County, and the County's employees, agents, and volunteers, harmless, from and against any and all damage claim, liability, cost, or expense (including, without limitation, attorney's fees and court costs) of every kind and nature (including, without limitation, those arising from any injury or damage to any person, property or business) incurred by or claimed against the contractor, its employees, agents, and volunteers, or incurred by or claimed against the County, the County's employees, agents, and volunteers, arising out of, or in connection with, the performance of all services hereunder by the contractor. This indemnification and hold harmless includes, but is not limited to, any financial or other loss including, but not limited to, any adverse regulatory, agency or administrative sanction or civil penalties, incurred by the County due to the negligent, fraudulent or criminal acts of the contractor or any of the Contractor's officers, shareholders, employees, agents, contractors, subcontractors, or any other person or entity acting on behalf of the Contractor. Unless otherwise provided by law, the Contractor indemnification obligations hereunder shall not be limited in any way by the amount or type of damages, compensation, or benefits payable by or for the Contractor under worker's compensation acts, disability benefit acts, other employee benefit acts, or benefits payable under any insurance policy. This paragraph shall survive the termination of the contract including any renewal or extension thereof.

(Isle of Wight has no legal authority to indemnify others. Firms submitting responses agree that they will not require the County to indemnify them in any resulting contract.)

25. **Laws, Regulations:** The Contractor shall keep fully informed of all federal, state, and local laws, ordinances and regulations that in any manner affect the conduct of the work. The Contractor shall at all times observe and comply with all such laws, ordinances and regulations.
26. **Alien employment:** The Contractor certifies that he does not and shall not during the performance of the contract for goods and services in the Commonwealth, knowingly employ unauthorized aliens as defined in the federal Immigration Reform and Control Act of 1986, as amended and every contractor with more than an average of 50 employees for the previous 12 months entering into a contract in excess of \$50,000 to perform work or provide services pursuant to such contract shall comply with the provisions of Section 2.2-4308.2 "Employment Eligibility," as amended from time to time. This includes but is not limited to registration and participation in the E-Verify program to verify information and work authorization of its hired employees performing work pursuant to such public contract and requiring all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of 1 year after the date of termination.
27. **SCC Authorization:** All bidders or offerors organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50, as amended, shall include the identification number issued to it by the State Corporation Commission. Any bidder or offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50, as amended, or as otherwise required by law shall include in its bid or proposal a statement describing why the bidder or offeror is not required to be so authorized.

SCC Number or Statement: 0394845-2

Any business entity that enters into a contract with a public body pursuant to this chapter shall not allow its existence to lapse or its certificate of authority or registration to transact business in the Commonwealth, if so required under Title 13.1, or Title 50, as amended, to be revoked or cancelled at any time during the term of the contract. The County may void any contract with a business entity if the business entity fails to remain in compliance with the provisions of this section.

28. **Contractor's License:** If any of the services promulgated under this solicitation consist of construction work, it is required under Title 54.1, Chapter 11, Code of Virginia, for a contractor who performs or manages construction, removal, repair, or improvement when the total value referred to in a single contract or project is:

One hundred twenty thousand dollars (\$120,000) or more, or the total value of all such construction, removal, repair or improvements undertaken by such person within any twelve-

month period is seven hundred fifty thousand dollars (\$ 750,000) or more shall show evidence of being licensed as a Class A Contractor.

Ten thousand dollars (\$10,000) or more, but less than one hundred twenty thousand dollars (\$120,000) or the total value of all such construction, removal, repair, or improvement undertaken by such person within any twelve-month period is one hundred and fifty thousand dollars (\$150,000) or more, but less than seven hundred fifty thousand dollars (\$750,000) shall show evidence of being licensed as a Class B Contractor.

Over one thousand (\$1,000) but less than ten thousand (\$10,000), or the total value of all such construction, removal, repair, or improvements undertaken by such person within any twelve-month period is one hundred and fifty thousand dollars (\$150,000) shall show evidence of being licensed as a Class C Contractor.

The County shall require master certification as a condition of licensure or certification of electrical, plumbing and heating, ventilation and air conditions contractors.

A valid business license from the County may be required. The bidder shall complete whichever of the following notations as appropriate:

“Licensed Class ‘A’ Virginia Contractor Number 2705013804A.”

“Licensed Class ‘B’ Virginia Contractor Number _____.”

“Licensed Class ‘C’ Virginia Contractor Number _____.”

29. **Payment Terms:** Payment terms shall be ‘Net 30’ days, from the date of Contractor invoice approval by the County.

Payment terms, if offered, shall not be considered in determining the low bidder.

Discount period, if offered, shall be computed from the date of proper receipt of the contractor’s correct invoice, or from the date of acceptable receipt of the goods and/or services, whichever is latest.

The payment terms stated herein must appear on the contractor’s invoice. Failure to comply with this requirement shall result in the invoice being returned to the contractor for correction.

Late payment charges shall not exceed the allowable rate specified by the Commonwealth of Virginia Prompt Payment Act. (1% per month)

Contractor shall submit invoices in duplicate, such statement to include detailed breakdown of all charges, and shall be based on completion of tasks or deliverables.

Individual Contractors shall provide their social security numbers, and proprietorships, partnerships, and corporations shall provide their federal employer identification number on their submittal.

The County prefers to make payment with the County’s Purchasing Card. Typically this enables faster payments to the Contractor. Are you willing and able to accept this type of payment?

Yes X No _____ (See paragraph 62 for links)

30. **Default:** In event of default by the Contractor, the County reserves the right to procure the services from other sources and hold the Contractor liable for any excess cost occasioned thereby. Such actions taken by the County shall not release the contractor from additional remedies that may be allowed by law.
31. **Availability of Funds:** A contract shall be deemed in force only to the extent of appropriations available to each department for the purchase of such goods and/or services. The County's extended obligations on those contracts that envision extended funding through successive fiscal periods shall be contingent upon actual appropriations for the following years.
32. **Appeals Procedure:** Upon your request, administrative appeals information will be provided that shall be used for hearing protests of a decision to award, or an award, appeals from refusal to allow withdrawal of bids, appeals from disqualification, appeals for debarment or suspension, or determination of non-responsibility and appeals from decision or disputes arising during the performance of a contract. To be timely all appeals shall be made within the time periods set forth by the Virginia Public Procurement Act, §2.2-4357, et seq. Contact the buyer at once for assistance.
33. **Faith-based Organizations:** The County of Isle of Wight does not discriminate against faith-based organizations.
34. **Anti-Discrimination:** By submitting their bids, bidders certify to the County that they will conform to the provisions of the Federal Civil Rights Act of 1964, as amended, as well as the Virginia Fair Employment Contracting Act of 1975, as amended, where applicable, the Virginians with Disabilities Act, the Americans with Disabilities Act and 2.2-4311 of the Virginia Public Procurement Act (VPPA). If the award is made to a faith-based organization, the organization shall not discriminate against any recipient of goods, services, or disbursements made pursuant to the contract on the basis of the recipient's religion, religious belief, refusal to participate in a religious practice, or on the basis of race, age, color, gender or national origin and shall be subject to the same rules as other organizations that contract with public bodies to account for the use of the funds provided; however, if the faith-based organization segregates public funds into separate accounts, only the accounts and programs funded with public funds shall be subject to audit by the public body. (Code of Virginia 2.2.4343.1E).

In every contract over \$10,000 shall include the following provisions:

1. During the performance of this contract, the Contractor agrees as follows:
 - a. The Contractor will not discriminate against any employee or applicant for employment because of race, religion, color, sex, national origin, age, disability, service disabled veterans or any other basis prohibited by state law relating to discrimination in employment, except where there is a bona fide occupational qualification reasonably necessary to the normal operation of the Contractor. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.
 - b. The Contractor, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, will state that such Contractor is an equal opportunity employer.

- c. Notices, advertisements and solicitations placed in accordance with federal law, rule or regulation shall be deemed sufficient for the purpose of meeting these requirements.
 2. The Contractor will include the provisions of Section a, b, and c above in every subcontract or purchase order over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.
35. **Drug-Free Workplace:** During the performance of this contract, the Contractor agrees to (1) provide a drug-free workplace for the Contractor's employees; (2) post in conspicuous place, available to employees and applicants for employment, a statement notifying employees that the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana is prohibited in the Contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition; (3) state in all solicitation or advertisement for employees placed by or on behalf of the Contractor that the Contractor maintains a drug-free workplace; and (4) include the provisions of the foregoing clauses in every subcontract or purchase order of over \$10,000, so that the provisions will be binding upon each subcontractor or vendor.
- For the purposes of this section, "drug-free workplace" means a site for the performance of work done in connection with a specific contract awarded to a Contractor, the employees of whom are prohibited from engaging in the unlawful manufacture, sale, distribution, dispensation, possession or use of any controlled substance or marijuana during the performance of the contract.
36. **Assignment of Contract:** A contract shall not be assignable by the Contractor in whole or in part without the written consent of the County.
37. **Independent Contractor:** The Contractor and any employees, agents, or other persons or entities acting on behalf of the Contractor shall act in an independent capacity and not as officers, employees, or agents of the County.
38. **Scheduling and Delays:** The parties to any contract resultant of this solicitation acknowledge that all or part of the work to be performed hereunder may be delayed and extended at the option of the County. Such delays may be caused by delays, denials and modifications of the various state or federal permits, or for other reasons. The County shall not be required to pay any of the Contractor's direct or indirect costs, or claims for compensation, extended overhead, or other damage or consequential damages arising out of or related to any delays or interruptions required or ordered by the County. If the County delays the project for any reason for a continuous period of ninety (90) days or more, the County and Contractor will negotiate a mutually agreeable adjustment to the Contractor's award amount. Notwithstanding the above, in construction contracts, to the extent that an unreasonable delay is caused by the act or omissions of the County due to causes within the County's control, the above waiver or release shall not apply.
39. **Governing Law:** This Agreement is made, entered into, and shall be performed in the County of Isle of Wight, Virginia, and shall be governed by the applicable laws of the Commonwealth of Virginia without regard to its conflict of law rules. In the event of litigation concerning this Agreement, the parties agree to the exclusive jurisdiction and venue of the Circuit Court of the County of Isle of Wight, Virginia; however, in the event that the federal court has jurisdiction over the matter, then the parties agree to the exclusive jurisdiction and venue of the U.S. District Court for the Eastern District of Virginia, Norfolk Division.

The Contractor shall not cause a delay in services because of the pending or during litigation

proceedings, except with the express, written consent of the County or written instruction/order from the Court.

40. **Severability:** If any provision of this contract or the application thereof to any person or circumstances shall to any extent be invalid or unenforceable, the remainder of this contract, or the application of such provision to persons or circumstances other than those which it is invalid or unenforceable, shall not be affected hereby, and each provision of this contract shall be valid and enforced to the full extent permitted by law.

41. **Termination for Convenience:** The County may at any time, and for any reason, terminate this Contract by written notice to Contractor specifying the termination date, which shall be not less than thirty (30) days from the date such notice is mailed.

Notice shall be given to Contractor by certified mail/return receipt requested at the address set forth in Contractor's Bid Proposal or as provided in this Contract. In the event of such termination, Contractor shall be paid such amount as shall compensate Contractor for the work satisfactorily completed, and accepted by the County, at the time of termination. If the County terminates this Contract, Contractor shall withdraw its personnel and equipment, cease performance of any further work under this Contract, and turn over to the County any work completed or in process for which payment has been made.

42. **Termination for Cause:** In the event that Contractor shall for any reason or through any cause be in default of the terms of this Contract, the County may give Contractor written notice of such default by certified mail/return receipt requested at the address set forth in Contractor's Bid/Proposal or as provided in this Contract.

Unless otherwise provided, Contractor shall have ten (10) days from the date such notice is delivered, whether electronic, by mail, or in person, in which to cure the default. Upon failure of Contractor to cure the default, the County may immediately cancel and terminate this Contract as of the delivery date, whether electronic, US Mail, or by hand, of the default notice.

Upon termination, Contractor shall withdraw its personnel and equipment, cease performance of any further work under the Contract, and turn over to the County any work in process for which payment has been made. In the event of violations of law, safety or health standards and regulations, this Contract may be immediately cancelled and terminated by the County and provisions herein with respect to opportunity to cure default shall not be applicable.

43. **Contact Prohibition:** Direct contact with County departments other than Purchasing, on the subject of this bid, is expressly forbidden except with the foreknowledge and permission of the Contract Officer. Violation may result in a determination that your firm is ineligible for an award.

All questions shall be in writing to the Contract Officer shown on the title page of the bid. The respondents to this IFB shall not contact, either directly or indirectly, any other employee or agent of the County regarding this IFB. This prohibition shall also extend to the County Board of Supervisors and locally elected officials. Any such unauthorized contact may disqualify the bidder from this procurement.

44. **Additional Conditions:** The Conditions and Instructions in this solicitation are intended to apply to the resulting contract and shall supersede any conflicting terms offered. Any additional conditions a bidder intends be considered must be submitted with the bid and noted as an exception.

Such exceptions may result in a finding that the submittal is 'non-responsive' to the bid, negating possibility of an award to that bidder. Contractual documents submitted by the successful firm after an award will not be accepted.

45. **Contractor Failure to Perform:** Failure of the Contractor to perform the contract by reason of the County's non-acceptance of additional conditions submitted after the award shall result in termination of the contract by the County and may result in debarment of the Contractor for a period of up to three (3) years. Termination and /or debarment of the Contractor shall not constitute a waiver by the County of any other rights or remedies available to the County by law or contract.
46. **Conflict:** In the event of a conflict between the contract documents, including these Conditions and Instructions, and the terms of a purchase order, or related document issued by Purchasing, the contract documents shall control.
47. **Records and Inspection:** The Contractor shall maintain full and accurate records with respect to all matters covered under this contract, including, without limitation, accounting records, written policies, procedures, time records, telephone records, and any other supporting evidence used to memorialize, reflect, and substantiate charges or fees related to this contract. The Contractor's records shall be open to inspection and subject to audit and/or reproduction, during normal working hours, by the County and its employees, agents or authorized representatives after giving at least three (3) days' notice to the Contractor by the County. The County shall have access to such records from the effective date of this contract, for the duration of the contract, and for five (5) years after the date of final payment by the County to the Contractor pursuant to this contract or any renewal or extension of this contract. The County's employees, agents or authorized representatives shall have access to the Contractor's facilities, shall have access to all necessary records and shall be provided adequate and appropriate work space, in order to conduct audits.
48. **Rights and Remedies Not Waived:** In no event shall the making by the County of any payment to the Contractor, or the waiver by the County of any provision under this contract including any obligation of the Contractor, constitute or be construed as a waiver by the County of any other provision, obligation, breach of covenant, or any default which may exist under this contract on the part of the Contractor, and the making of any such payment by the County while any such breach or default exists shall not impair or prejudice any right or remedies available to the County.
49. **Entire Agreement:** This contract and any additional or supplementary documents incorporated herein by reference contain all the terms and conditions agreed upon by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this contract or any part thereof shall have any validity or bind any of the parties hereto. This contract shall not be modified, altered, changed or amended unless in writing and signed by the parties hereto.
50. **Conflicts of Interests:** Contractor shall not accept or receive commissions or other payments from third parties for soliciting, negotiating, procuring, or effecting insurance on behalf of the County.
51. **Responsibility of Contractor:** The Contractor shall, without additional costs or fee to the County, correct or revise any errors or deficiencies in his performance. Neither the County's review, approval or acceptance of, nor payment for any of the services required under this Agreement shall be deemed a waiver of rights by the County, and the Contractor shall remain liable to the County for all costs which are incurred by the County as a result of the Contractor's negligent performance of any of the services furnished under this Agreement.

52. **Changes and Additions:** It shall be the responsibility of the Contractor to notify the County, in writing, of any necessary modifications or additions in the Scope of this Agreement. Compensation for changes or additions in the Scope of this Agreement will be negotiated and approved by the County, in writing.

It is understood and agreed to by both the County and the Contractor that such modifications or additions to this Agreement shall be made only by the full execution of the County's standard Agreement change order form. Furthermore, it is understood and agreed by both parties that any work done by the Contractor on such modification or addition to this Agreement prior to the County's execution of its standard Agreement change order form shall be at the total risk of the Contractor and said work may not be compensated by the County.

53. **Debarment Status:** By submitting a bid, bidders certify that they are not currently debarred by the Commonwealth of Virginia from submitting bids or proposals on contracts for the type of goods and/or services covered by this solicitation, nor are they an agent of any person or entity that is currently so debarred.

54. **Safety:** All Contractors and subcontractors performing services for the County are required and shall comply with all Occupational Safety and Health Administration (OSHA), State and County Safety and Occupational Health Standards and any other applicable rules and regulations. Also, all Contractors and subcontractors shall be held responsible for the safety of their employees and any unsafe acts or conditions that may cause injury or damage to any persons or property within and around the work site area under this contract.

55. **License Requirement:** All firms doing business in the County of Isle of Wight are required to be licensed in accordance with the County of Isle of Wight business license ordinance. Wholesale and retail merchants without a business location in the County of Isle of Wight are exempt from this requirement. Any questions concerning business licenses should be directed to the Commissioner of the Revenue's Office.

56. **Contractor's Form:** In cases where the County may accept the Contractor's form agreement, whereas certain standard clauses that may appear in the Contractor's form agreement cannot be accepted by the County, and in consideration of the convenience of using that form, and this form, without the necessity of negotiating a separate contract document, the parties hereto specifically agree that, notwithstanding any provisions appearing in the attached Contractor's form contract, the County's contract addendum shall prevail over the terms of the Contractor's agreement in the event of a conflict.

57. **Contract Quantities:** The quantities specified in the Invitation for Bid are estimates only unless otherwise clearly noted and are given for the information of bidders and for the purpose of bid evaluation. They do not indicate the actual quantity that will be required, since such volume will depend upon requirements that may develop during the contract period. Quantities shown shall not be construed to represent any amount which the County shall be obligated to purchase under the contract or relieve the Contractor of his obligation to fill all orders placed by the County, except as clearly noted. To make determination of low bid these quantities shall be used.

58. **Bidder Qualifications:** Only bids from established contractors for work similar in scope to work herein shall be considered; the County reserves the right to request specific reference information prior to award. Bidder shall demonstrate that he has adequate and appropriate manpower, tools and equipment to respond and perform in accordance with the provisions herein.

The County may, at its option, disqualify a bidder and reject his bid for cause. Reasons deemed to be sufficient for this action shall include, but not be limited to, the following:

- Evidence of collusion among bidders.
- Receipt of more than one bid on any project from an individual, or from a corporation.
This restriction does not apply to subcontractors
- Default on any previous contract.
- For unreasonable failure to complete a previous contract within the specified time or for being in arrears on an existing contract without reasonable cause for being in arrears.
- Inability to perform as revealed by an investigation of the Bidder's financial statement, experience and/or plant and equipment.
- Contractor does not meet project-specific requirements, as identified in the Contract Documents.

59. **Competition Intended:** It is the County's intent that the Invitation for Bid (IFB) permits competition. It shall be the bidder's responsibility to advise the Buyer in writing if any language requirement, specification, etc., or any combination thereof, inadvertently restricts or limits the requirements stated in this IFB to a single source. Such notification must be received by the Contract Officer prior to the date set for bids to close.
60. **Value Engineering:** The purchasing agent may provide for incentive contracting that offers a Contractor whose bid is accepted, the opportunity to share in any cost savings realized by the locality when the projects costs are reduced by such Contractor, without affecting project quality, during the construction of the project. The fee, if any, charged by the project engineer or architect for determining such cost savings shall be paid as a separate cost and shall not be calculated as part of any cost savings. Such provisions, including the percentage of cost sharing, shall be included in the language of the contract or may be added by change order with the agreement of both parties.
61. **Default on Taxes:** The County reserves the right to withhold payment to any contractor that is in arrears, or in default to the County on any debt or Contract, or that has defaulted as a surety, or otherwise on any obligation to the County.
62. **Faster Payments:** The County prefers to make payment with the County's Purchasing Card, or by direct deposit (EFT). If you are willing to use either of these methods for faster turnaround of payments to your firm, please register at one, or both of the following sites:

Pcards: www.bankofamerica.com/epayablesvendors

Direct Deposit: www.paymode.com/isleofwight

INSURANCE REQUIREMENTS

The Contractor shall comply with the insurance requirements set forth in the Contract, including the items set forth below:

- A. Neither the Contractor nor any subcontractor shall commence work under this Contract until the Contractor has obtained and provided proof of the required insurance coverages to the County, and such proof has been approved by the County. The Contractor confirms to the County that all subcontractors have provided Contractor with proof of such insurance or will do so prior to commencing any work under this Contract.
- B. Contractor, including all subcontractors, shall, at their sole expense, obtain and maintain during the life of this Contract the insurance policies and/or coverages required by this section. The County and its officers, employees, agents, assigns, and volunteers shall be added as an additional insured to the general liability and automobile coverages of any such policies and such insurance coverages shall be primary and noncontributory to any insurance and/or self-insurance such additional insureds may have. The Contractor shall immediately notify in writing the County of any changes, modifications, and/or termination of any insurance coverages and/or policies required by this Contract. The Contractor shall provide to the County with the signed Contract an Acord certificate of insurance which states in the description of operations section one of the two paragraphs below:
 - (1) The County and its officers, employees, agents, assigns, and volunteers are additional insureds as coverage under this policy includes ISO endorsement CG 20 33 which provides that the insured status of such entities is automatic if required by a contract or a written agreement. If additional insured status is automatic under a different coverage form, Contractor must attach a copy of the coverage form to its certificate. Any required insurance policies shall be effective prior to the beginning of any work or other performance by Contractor and any subcontractors under this Contract.

OR

- (2) ISO endorsement CG 20 10 will be issued, prior to the beginning of any work or other performance by Contractor under this Contract, to the County and its officers, employees, agents, assigns, and volunteers naming them as an additional insured under the general liability coverage. A copy of the binder confirming the issuance must be attached to the certificate. Any required insurance policies shall be effective prior to the beginning of any work or other performance by Contractor and any subcontractors under this Contract.

However, if B (1) or (2) cannot be provided, the County's Attorney, in such Attorney's sole discretion, may approve such other certificate of insurance or insurance document(s) that the Attorney deems acceptable.

- C. The minimum insurance policies and/or coverages that shall be provided by the Contractor, including its subcontractors, include the following:
 - (1) Commercial General Liability: \$1,000,000.00
\$1,000,000.00 General Aggregate Limit (other than Products/Completed Operations).
\$1,000,000.00 Products/Completed Operations Aggregate Limit.

\$1,000,000.00 Personal Injury Liability (including liability for slander, libel, and defamation of character).

\$1,000,000.00 each occurrence limit.

- (2) Automobile Liability: \$1,000,000.00 combined single limit with applicable endorsement to cover waste cargo.

(3) Workers' Compensation and Employer's Liability:

Workers' Compensation: statutory coverage for Virginia

Employer's Liability:

\$100,000.00 Bodily Injury by Accident each occurrence

\$500,000.00 Bodily Injury by Disease Policy Limit.

\$100,000.00 Bodily Injury by Disease each employee.

- (A) Errors and Omissions coverage in an amount of not less than \$1,000,000 per occurrence and in the aggregate. Coverage may be written on an occurrence or claims made coverage form. However, if a claims made coverage form is used, coverage must remain in effect for a minimum of 3 years after the Contractor's work is concluded.
- (4) The required limits of insurance for this Contract may be achieved by combining underlying primary coverage with an umbrella liability coverage to apply in excess of the general and automobile liability policies, provided that such umbrella liability policy follows the form of the underlying primary coverage.
- (5) Such insurance policies and/or coverages shall provide for coverage against any and all claims and demands made by a person or persons or any other entity for property damages or bodily or personal injury (including death) incurred in connection with the services, work, items, and/or other matters to be provided under this Contract with respect to the commercial general liability coverages and the automobile liability coverages. With respect to the workers' compensation coverage, Contractor's and its subcontractors' insurance company shall waive rights of subrogation against the County and its officers, employees, agents, assigns, and volunteers.
- (6) Contractor shall provide such other insurance policies and/or coverages that may be required by other parts of this Contract. If required by the Contract, such policies and/or coverages could include, but are not limited to, Errors and Omissions/Professional Liability, Crime/ Fidelity, Environmental and/or Pollution, Builder's Risk, Umbrella/Excess.

D. Proof of Insurance Coverage:

- (1) Contractor shall furnish the County with the above required certificates of insurance showing the type, amount, effective dates, and date of expiration of the policies.

- (2) Where waiver of subrogation is required with respect to any policy of insurance required under this Section, such waiver shall be specified on the certificate of insurance.
- E. Insurance coverage shall be in a form and with an insurance company approved by the County, which approval shall not be unreasonably withheld. Any insurance company providing coverage under this Contract shall be authorized to do business in the Commonwealth of Virginia.
- F. The Contractor's insurance policies and/or coverages shall not contain any exclusions for the Contractor's subcontractors.
- G. The continued maintenance of the insurance policies and coverages required by the Contract is a continuing obligation, and the lapse and/or termination of any such policies or coverages without approved replacement policies and/or coverages being obtained shall be grounds for termination of the Contractor for default.
- H. Nothing contained in the insurance requirements is to be construed as limiting the liability of the Contractor, and/or its subcontractors, or their insurance carriers. The County does not in any way represent that the coverages or the limits of insurance specified are sufficient or adequate to protect the Contractor's interest or liabilities, but are merely minimums. The obligation of the Contractor, and its subcontractors, to purchase insurance shall not in any way limit the obligations of the Contractor in the event that the County or any of those named above should suffer any injury or loss in excess of the amount actually recoverable through insurance. Furthermore, there is no requirement or obligation for the County to seek any recovery against the Contractor's insurance company before seeking recovery directly from the Contractor.

ANTICOLLUSION / DRUG FREE WORKPLACE CLAUSES

ANTICOLLUSION CLAUSE:

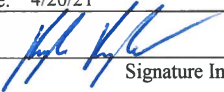
IN THE PREPARATION AND SUBMISSION OF THIS BID, SAID BIDDER DID NOT EITHER DIRECTLY OR INDIRECTLY ENTER INTO ANY COMBINATION OR ARRANGEMENT WITH ANY PERSON, FIRM OR CORPORATION, OR ENTER INTO ANY AGREEMENT, PARTICIPATE IN ANY COLLUSION, OR OTHERWISE TAKE ANY ACTION IN THE RESTRAINT OF FREE, COMPETITIVE BIDDING IN VIOLATION OF THE SHERMAN ACT (15 U.S.C. SECTION 1), SECTIONS 59.1-9.1 THROUGH 59.1-9.17 OR SECTIONS 59.1-68.6 THROUGH 59.1-68.8 OF THE CODE OF VIRGINIA.

THE UNDERSIGNED BIDDER HEREBY CERTIFIES THAT THIS AGREEMENT, OR ANY CLAIMS RESULTING THEREFROM, IS NOT THE RESULT OF, OR AFFECTED BY, ANY ACT OF COLLUSION WITH, OR ANY ACT OF, ANOTHER PERSON OR PERSONS, FIRM OR CORPORATION ENGAGED IN THE SAME LINE OF BUSINESS OR COMMERCE; AND, THAT NO PERSON ACTING FOR, OR EMPLOYED BY, THE ISLE OF WIGHT COUNTY HAS AN INTEREST IN, OR IS CONCERNED WITH, THIS BID; AND, THAT NO PERSON OR PERSONS, FIRM OR CORPORATION OTHER THAN THE UNDERSIGNED, HAVE, OR ARE, INTERESTED IN THIS BID.

DRUG-FREE WORKPLACE:

DURING THE PERFORMANCE OF THIS CONTRACT, THE CONTRACTOR AGREES TO (I) PROVIDE A DRUG-FREE WORKPLACE FOR THE CONTRACTOR'S EMPLOYEES; (II) POST IN CONSPICUOUS PLACES, AVAILABLE TO EMPLOYEES AND APPLICANTS FOR EMPLOYMENT, A STATEMENT NOTIFYING EMPLOYEES THAT THE UNLAWFUL MANUFACTURE, SALE, DISTRIBUTION, DISPENSATION, POSSESSION, OR USE OF A CONTROLLED SUBSTANCE OR MARIJUANA IS PROHIBITED IN THE CONTRACTOR'S WORKPLACE AND SPECIFYING THE ACTIONS THAT WILL BE TAKEN AGAINST EMPLOYEES FOR VIOLATIONS OF SUCH PROHIBITION; (III) STATE IN ALL SOLICITATIONS OR ADVERTISEMENTS FOR EMPLOYEES PLACED BY OR ON BEHALF OF THE CONTRACTOR THAT THE CONTRACTOR MAINTAINS A DRUG-FREE WORKPLACE; AND (IV) INCLUDE THE PROVISIONS OF THE FOREGOING SECTIONS I, II, AND III IN EVERY SUBCONTRACT OR PURCHASE ORDER OF OVER \$10,000, SO THAT THE PROVISIONS WILL BE BINDING UPON EACH SUBCONTRACTOR OR VENDOR.

FOR THE PURPOSE OF THIS SECTION, "DRUG-FREE WORKPLACE" MEANS A SITE FOR THE PERFORMANCE OR WORK DONE IN CONNECTION WITH A SPECIFIC CONTRACT AWARDED TO A CONTRACTOR IN ACCORDANCE WITH THIS CHAPTER, THE EMPLOYEES OF WHOM ARE PROHIBITED FROM ENGAGING IN THE UNLAWFUL MANUFACTURE, SALE, DISTRIBUTION, DISPENSATION, POSSESSION OR USE OF ANY CONTROLLED SUBSTANCE OR MARIJUANA DURING THE PERFORMANCE OF THE CONTRACT.

Name and Address of Bidder:	Date: 4/20/21
Compo Construction Company	By: 
2704 Florida Avenue	Signature In Ink
Norfolk, VA 23513	Kyle C. Ryder
	Printed Name
Telephone Number: (757) 858-2184	Vice President
Fax Phone Number: (757) 858-2187	Title
FIN/SSN#: 54-1631846	

Is your firm a "minority" business? ☐ Yes ☒ No If yes, please indicate the "minority" classification below:
☐ African American ☐ Hispanic American ☐ American Indian ☐ Eskimo ☐ Asian American ☐ Aleut
☐ Other; Please Explain: _____

Is your firm Woman Owned? ☐ Yes ☒ No

Is your firm a Small Business? ☒ Yes ☐ No

PROOF OF AUTHORITY TO TRANSACT BUSINESS IN VIRGINIA

THIS FORM MUST BE SUBMITTED WITH YOUR PROPOSAL/BID, FAILURE TO INCLUDE THIS FORM
MAY RESULT IN REJECTION OF YOUR PROPOSAL/BID

Pursuant to Virginia Code §2.2-4311.2 an Offeror/Bidder organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 of the Code of Virginia shall include in its proposal/bid the identification number issued to it by the State Corporation Commission ("SCC"). Any Offeror/Bidder that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 of the Code of Virginia or as otherwise required by law shall include in its proposal/bid a statement describing why the Offeror/Bidder is not required to be so authorized. Any Offeror/Bidder described herein that fails to provide the required information shall not receive an award unless a waiver of this requirement and the administrative policies and procedures establish to implement this section is granted by the County Administrator, as applicable.

If this quote for goods or services is accepted by Isle of Wight County, Virginia, the undersigned agrees that the requirements of the Code of Virginia Section §2.2-4311.2 have been met.

Please complete the following by checking the appropriate line that applies and providing the requested information.

A. X Offeror/Bidder is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such vendor's Identification Number issued to it by the SCC is
0394845-2.

B. Offeror/Bidder is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such vendor's identification Number issued to it by the SCC is
_____.

C. Offeror/Bidder does not have an Identification Number issued to it by the SCC such vendor is not required to be authorized to transact business in Virginia by the SCC for the following reason(s):

Please attach additional sheets if you need to explain why such Offeror/Bidder is not required to be authorized to transact business in Virginia.

Compo Construction Company

Legal Name of Company (as listed on W-9)

Kyle C. Ryder

Legal Name of Offeror/Bidder

4/20/21

Date



Authorized Signature

Kyle C. Ryder/Vice President

Print or Type Name and Title

RETURN THIS PAGE WITH COPIES OF DOCUMENTATION

EXCEPTION PAGE

Provider must sign the appropriate statement below, as applicable:

- (☒) Provider understands and agrees to all terms, conditions, requirements, and specifications stated herein.

Firm: Compo Construction Company/Kyle C. Ryder/ 
Date: 4/20/21

- (☐) Provider takes exception to terms, conditions, requirements, or specifications stated herein (Provider must itemize all exceptions below, and return with this bid):

Firm: _____
Date: _____
Exceptions: _____

Providers should note that any exceptions taken from the stated terms and/or specifications may be cause for their submittal to be deemed "non-responsive", risking the rejection of their submittal.

Bid Bond # Bid Bond

BID BOND

KNOW ALL MEN BY THOSE PRESENT: That we, the undersigned: Compo Construction Company as Principal, and SureTec Insurance Company, as Surety, are hereby held and firmly bound unto Isle of Wight County as Owner in the penal sum of five percent (5%) of the face value of the total amount bid \$ _____ for payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors, and assigns. Signed, this 20th day of April 2021. The condition of the above obligation is such that whereas the Principal has submitted to Isle of Wight County a certain BID, attached hereto and hereby made a part thereof to enter into an Agreement in writing, for a turnkey project to include, but not limited to, the provision, delivery and installation of metal buildings as described in **Fairgrounds Site Metal Buildings, IFB #21-7170-03**

NOW, THEREFORE,

- a) If said BID shall be rejected, or
- b) If said BID shall be accepted and the Principal shall execute and deliver an Agreement in the form attached hereto (properly completed in accordance with said BID) and shall furnish a BOND for his faithful performance of said Agreement, and from the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all respects perform the Agreement created by the acceptance of said BID, then this obligation shall be void; otherwise the same shall remain in force and effect, it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year set forth above.

COMPO CONSTRUCTION COMPANY

BY: Kyle C. Ryder/Vice President

Principal

SURETEC INSURANCE COMPANY

Surety

BY: Wendy E. Lahm
Wendy E. Lahm, Attorney-in-Fact

IMPORTANT - Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.

SureTec Insurance Company

LIMITED POWER OF ATTORNEY

Know All Men by These Presents, That SURETEC INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Texas, and having its principal office in Houston, Harris County, Texas, does by these presents make, constitute and appoint

H. Thomas Dawkins, Raymond J. Garruto, Bradford W. Gibson, Martin D. Pallazza, Debra S. Ritter,

Angela Y. Buckner, Wendy E. Lahm, Jenny Snell, Robert C. Tresher

its true and lawful Attorney-in-fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include waivers to the conditions of contracts and consents of surety for, providing the bond penalty does not exceed

Ten Million and 00/100 Dollars (\$10,000,000.00)

and to bind the Company thereby as fully and to the same extent as if such bond were signed by the CEO, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolutions of the Board of Directors of the SureTec Insurance Company:

Be it Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and of behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached. (Adopted at a meeting held on 20th of April, 1999.)

In Witness Whereof, SURETEC INSURANCE COMPANY has caused these presents to be signed by its CEO, and its corporate seal to be hereto affixed this 1st day of April, A.D. 2020.

State of Texas
County of Harris

SS:

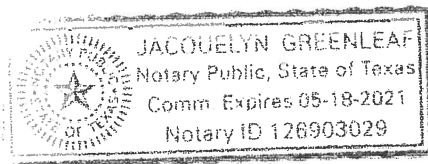


SURETEC INSURANCE COMPANY

By:

John Knox Jr., CEO

On this 1st day of April, A.D. 2020 before me personally came John Knox Jr., to me known, who, being by me duly sworn, did depose and say, that he resides in Houston, Texas, that he is CEO of SURETEC INSURANCE COMPANY, the company described in and which executed the above instrument; that he knows the seal of said Company; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said Company; and that he signed his name thereto by like order.



[Signature]

Jacquelyn Greenleaf, Notary Public
My commission expires May 18, 2021

I, M. Brent Beaty, Assistant Secretary of SURETEC INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Company, which is still in full force and effect; and furthermore, the resolutions of the Board of Directors, set out in the Power of Attorney are in full force and effect.

Given under my hand and the seal of said Company at Houston, Texas this 20th day of April, 2021, A.D.

[Signature]
M. Brent Beaty, Assistant Secretary

Any instrument issued in excess of the penalty stated above is totally void and without any validity. 3310008
For verification of the authority of this power you may call (713) 812-0800 any business day between 8:30 am and 5:00 pm CST.



March 24, 2021
IFB #21-7170-03
INVITATION FOR BID
DEPARTMENT OF BUDGET AND FINANCE
ATTENDUM #1
Fairgrounds Site Metal Buildings

Sealed bids subject to the conditions and instructions contained herein, will be received at the office of the Purchasing Agent listed below, until the time and date shown below (local prevailing time), for furnishing the services described herein.

SCOPE OF WORK: Isle of Wight County is seeking competitive bids to design, provide and install metal buildings on the Heritage Park & Joel C. Bradshaw Fairgrounds site located at 21311 Courthouse Hwy in Windsor, VA. The Contractor shall provide all labor, supervision, tools, equipment, traffic control, project safety, and other ancillary items necessary to complete the delivery and installation of items noted in the specifications. The County desires a turnkey project related to this solicitation. Contractor shall provide a warranty on all work for a period of one (1) year after final payment.

Bid Due prior to: **March 29, 2021, 3:00 PM**

Contract Officer:

Michael Coburn, Sr., Purchasing Agent, mcoburn@isleofwightus.net

**** ONE COMPLETE ELECTRONIC SUBMITTAL IS REQUESTED ****

In compliance with this invitation for bids, and subject to all the conditions thereof, the undersigned offers, if this bid is accepted within ninety (90) calendar days from the date of the opening, to furnish all of the services on which prices are quoted, at the price set opposite each item, to be performed as specified herein. The undersigned certifies he has read, understands, and agrees to all terms, conditions, and requirements of this bid, and is authorized to contract on behalf of firm named below.

Company
Name:

Compo Construction Company

Address:

2704 Florida Avenue

City / State /
Zip:

Norfolk, VA 23513

Telephone:

757-858-2184

FAX No.: 757-858-2187

E-mail:

estimating@compoconstruction.com

Print Name:

Kyle C. Ryder

Title: Vice President

Signature:

Date: 4/20/21

CHANGES TO THE SCOPE OF WORK

Fairgrounds Site Metal Buildings: Isle of Wight County is seeking competitive bids to design, provide and install metal buildings on the Heritage Park & Joel C. Bradshaw Fairgrounds site located at 21311 Courthouse Hwy in Windsor, VA. The Contractor shall provide all labor, supervision, tools, equipment, project safety, and other ancillary items necessary to complete the delivery and installation of items noted in the specifications. The County desires a turnkey project related to this solicitation. Contractor shall provide a warranty on all work for a period of one (1) year after final payment.

Building shall be designed to withstand 120 MPH Wind Load and 10 PSF Ground Snow Load. Design shall allow for this support without requiring center pillars (clear span) and shall provide four thirty-foot bays. Sidewalls and End walls shall be open. Price shall include erection and pier foundations. The building is to be left with a dirt floor.

The County is tax exempt.

Site preparation shall be provided by the County.

The County anticipates all work will be completed in 90 days from the issuance of the Notice to Proceed. Notice to Proceed will not be given until after submittals, including permits, have been issued.

The period for questions is extended until March 25, 2021 at 5:00 PM, prevailing time.

Questions concerning this project must be in writing and addressed to mcoburn@isleofwightus.net AND copied to mwhite@isleofwightus.net and, must be received no later than the close of the workday (5:00 p.m.), March 25, 2021. Email is preferred.



March 25, 2021
IFB #21-7170-03
INVITATION FOR BID
DEPARTMENT OF BUDGET AND FINANCE
Addendum #2
Fairgrounds Site Metal Buildings

Sealed bids subject to the conditions and instructions contained herein, will be received at the office of the Purchasing Agent listed below, until the time and date shown below (local prevailing time), for furnishing the services described herein.

SCOPE OF WORK: Isle of Wight County is seeking competitive bids to design, provide and install metal buildings on the Heritage Park & Joel C. Bradshaw Fairgrounds site located at 21311 Courthouse Hwy in Windsor, VA. The Contractor shall provide all labor, supervision, tools, equipment, traffic control, project safety, and other ancillary items necessary to complete the delivery and installation of items noted in the specifications. The County desires a turnkey project related to this solicitation. Contractor shall provide a warranty on all work for a period of one (1) year after final payment. The closing date and time is delayed as shown immediately below:

Bid Due prior to: **April 20, 2021, 3:00 PM**

Contract Officer:

Michael Coburn, Sr., Purchasing Agent, Michael.coburn@isleofwightus.net

**** ONE COMPLETE ELECTRONIC SUBMITTAL IS REQUESTED ****

In compliance with this invitation for bids, and subject to all the conditions thereof, the undersigned offers, if this bid is accepted within ninety (90) calendar days from the date of the opening, to furnish all of the services on which prices are quoted, at the price set opposite each item, to be performed as specified herein. The undersigned certifies he has read, understands, and agrees to all terms, conditions, and requirements of this bid, and is authorized to contract on behalf of firm named below.

Company

Name:

Compo Construction Company

Address:

2704 Florida Avenue

City / State /

Zip:

Norfolk, VA 23513

Telephone:

757-858-2184

FAX No.: 757-8528-2187

E-mail:

estimating@compoconstruction.com

Print Name:

Kyle C. Ryder

Title: Vice President

Signature:

Date: 4/20/21



April 15, 2021
IFB #21-7170-03
INVITATION FOR BID
DEPARTMENT OF BUDGET AND FINANCE
Addendum #3
Fairgrounds Site Metal Buildings

Sealed bids subject to the conditions and instructions contained herein, will be received at the office of the Purchasing Agent listed below, until the time and date shown below (local prevailing time), for furnishing the services described herein.

SCOPE OF WORK: Isle of Wight County is seeking competitive bids to design, provide and install metal buildings on the Heritage Park & Joel C. Bradshaw Fairgrounds site located at 21311 Courthouse Hwy in Windsor, VA. The Contractor shall provide all labor, supervision, tools, equipment, traffic control, project safety, and other ancillary items necessary to complete the delivery and installation of items noted in the specifications. The County desires a turnkey project related to this solicitation. Contractor shall provide a warranty on all work for a period of one (1) year after final payment. The closing date and time is delayed as shown immediately below:

Bid Due prior to: **April 20, 2021, 3:00 PM**

Contract Officer:

Michael Coburn, Sr., Purchasing Agent, mcoburn@isleofwightus.net

**** ONE COMPLETE ELECTRONIC SUBMITTAL IS REQUESTED ****

In compliance with this invitation for bids, and subject to all the conditions thereof, the undersigned offers, if this bid is accepted within ninety (90) calendar days from the date of the opening, to furnish all of the services on which prices are quoted, at the price set opposite each item, to be performed as specified herein. The undersigned certifies he has read, understands, and agrees to all terms, conditions, and requirements of this bid, and is authorized to contract on behalf of firm named below.

Company

Name:

Compo Construction Company

Address:

2704 Florida Avenue

City / State /

Zip:

Norfolk, VA 23513

Telephone:

757-858-2184

FAX No.: 757-858-2187

E-mail:

estimating@compoconstruction.com

Print Name:

Kyle C. Ryder

Title: Vice President

Signature:

Date: 4/20/21

The following questions and responses are made part of this IFB:

Question: You currently show a pitch of the roof as 1:12. Would a pitch of 3:12 be acceptable?

Response: We can accept a 3:12 pitch, but instead of being galvanized roofing, it will need to be green as opposed to galvanized.

Question: Are the type of panels on the roof a screw down panel or a standing seam roof system?

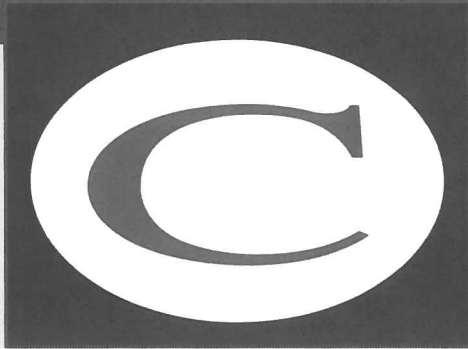
Response: We have seen a standard or standing seam type and suggest that. This term came from American Standard Steel Buildings Systems. An equal is acceptable.

Question: Can we assume a concrete slab is not required and that the existing grade is to be left as is?

Response: Yes. The price should include erection and pier foundations.

Question: Do the down spouts tie into any utility drain line or do they discharge on the ground?

Response: They will drain out onto the ground.



**COMPO
CONSTRUCTION
COMPANY**

Compo Construction Company
Experience & Qualifications

Compo Construction Company
2704 Florida Avenue
Norfolk, VA 23513
Phone: 757.858.2184 | Fax: 757.858.2187

GENERAL INFORMATION

Since 1992, Compo Construction Company's mission to provide clients with quality construction services have resulted in over 80% repeats client business. Compo is a commercial construction services firm respected as a leader in "team approach" project delivery. Compo's mission is to serve its customers with quality construction services, which add value to their projects. From planning through post construction, Compo is committed to the project. Compo serves its clients by evaluating alternative solutions, providing creativity, and continuously challenging ideas to find the best options.

Compo excels when working as part of a collaborative team to develop, design, and construct. Compo's clients participate in the process every step of the way, controlling the design, and achieving their goals for cost, schedule, and quality. Delivering quality projects on time and within budget is the cornerstone on which Compo has built its reputation.

Design – Build projects have been part of Compo Construction's portfolio since 1998. Frank A. Ribar III, a licensed architect with more than 34 years of experience, provides the architectural design for these projects and also contributes as a project manager and estimator as well. Compo also utilizes state-of-the-art CAD software in their Design – Build projects.

In addition to the company's history of building quality and on-time construction projects, the development and growth of their employees has been a focus of management's attention. The company has created an environment for individual growth and recognizes the people who have demonstrated the interest and energy to excel.

The team at Compo Construction has won multiple awards over the years to include:

Associated General Contractors, Virginia, Contractor of the Year, 2017

Associated General Contractors, Virginia, Contractor of the Year, 2014

HRACRE Excellence in Development Design Award – Best Interior, 2008

HRACRE Excellence in Development Design Award –Best Interior, 2007

HRACRE Excellence in Development Design Award – Best Interior, 2003

HRACRE Excellence in Development Design Award – Best Interior, 2002

Compo Construction Company has also received an award for **Excellent Safety Record** from the Associated General Contractors, Virginia annually from 2007-2017, for maintaining a Zero Incidence Rate – 50,000 Hours and Over Building.

CLIENT RELATIONS

The continued success of Compo Construction Company has come from the ability of management and all employees to work in partnership with clients, architects and engineers to ensure that the Owner gets the results for which they have contracted.

This partnership is founded on professionalism, openness in all business dealings and confidence in each other. As a result of this mutual confidence, and because of the company's reputation and word-of-mouth recommendations from satisfied customers Compo Construction has secured most of its work through negotiations with prospective clients.

The following is a list of our longstanding client base:

- **Norfolk Airport Authority**
Working with the NAA since 1991, we have completed renovations and build-outs for several airlines, a variety of projects for the terminal building, and an addition for Customs and Border Patrol
- **Stihl, USA**
Since 1998 Compo Construction has built over 779,622 square feet valued at over \$53,000,000 at Stihl, USA headquarters in Virginia Beach, Virginia.
- **Dollar Tree**
Compo Construction and Dollar Tree have been working together since 1994, completing over 160 projects in 12 states.
- **Sentara** Sentara and Compo have been working together since 1997 completing over 325 jobs across the Hampton Roads area.
- **Ballard Seafood & Cherrystone Campground**
Since 1997, Compo Construction has helped Ballard Seafood and Cherrystone Campground with continuous improvements, design and development of new facilities as well as continued maintenance on their Eastern Shore properties.

REFERENCES

Based on our long-standing client list, we welcome you to reach out and speak with our clients directly for first hand experience in working with our team at Compo Construction Company

- **Norfolk Airport Authority**

Jeff Bass
Norfolk Airport Authority
Norfolk International Airport
Director of Facilities
2200 Norview Ave.
Norfolk, VA 23518
757-857-3351
jbass@norfolkairport.com

- **Stihl, USA**

Jim DeSilva
Sr. Manager, Security, Facilities & Ground Maint.
STIHL, Inc.
536 Viking Drive
Virginia Beach, Virginia 23450
757-785-1190
jim.desilva@stihl.us

Shane Smith
Facilities Manager
STIHL, Inc.
536 Viking Drive
Virginia Beach, Virginia 23450
757-785-1184
shane.smith@stihl.us

- **Dollar Tree**

Charles Gomez
Dollar Tree Stores, Inc.
500 Volvo Parkway
Chesapeake, Virginia 23320
757-321-5218
cgomez@dollartree.com

- **Sentara**

Carl Gaborik
Director of Design and Construction
Sentara Healthcare
11803 Jefferson Avenue, Suite #200
Newport News, Virginia 23606
757-594-1011
cwgabori@sentara.com

Jeff Garber
Director of Facilities
Sentara Enterprises
835 Glenrock Road, Suite #170
Norfolk, Virginia 23502
757-252-3129
jmgarber@sentara.com

- **Ballard Seafood & Cherrystone Campground**

Chad Ballard
Ballard Fish and Oyster Co., Inc.
409 Duke Street
Norfolk, VA 23510
757-331-1208
chad@ballardfish.com

Dottie Ballard
Ballard Fish and Oyster Co., Inc.
409 Duke Street
Norfolk, Virginia 23510
757-641-7020
dotbal@cox.net

COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation

9960 Mayland Drive, Suite 400, Richmond, VA 23233

Telephone: (804) 367-8500

EXPIRES ON
07-31-2022

NUMBER
2705013804

BOARD FOR CONTRACTORS
CLASS A CONTRACTOR
CLASSIFICATIONS CBC RBC

COMPO CONSTRUCTION CO
2704 FLORIDA AVENUE
NORFOLK, VA 23513



Mary Brock-VanHorn
Mary Brock-VanHorn, Director

Status can be verified at <http://www.dpor.virginia.gov>

(SEE REVERSE SIDE FOR PRIVILEGES AND INSTRUCTIONS)

DPOR-LIC (02/2017)



COMPCON-01

LBAILEY

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/28/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Towne Insurance Agency, LLC 301 Bendix Road Suite 300 Virginia Beach, VA 23452	CONTACT NAME: Victoria Hutsko-Butts, AINS, CBIA, CRIS PHONE (A/C, No, Ext): (757) 534-9583 FAX (A/C, No): (757) 595-7640 E-MAIL ADDRESS: vhutsko-butts@towneinsurance.com
INSURED Compo Construction Company 2704-A Florida Avenue Norfolk, VA 23513	INSURER(S) AFFORDING COVERAGE INSURER A: Cincinnati Casualty Company NAIC # 28665 INSURER B: Cincinnati Insurance Company 10677 INSURER C: Columbia Casualty Company 31127 INSURER D: INSURER E: INSURER F:

COVERAGES			CERTIFICATE NUMBER:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE		ADDL SUBR INSD WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	X	COMMERCIAL GENERAL LIABILITY					
		CLAIMS-MADE	X	OCCUR	EPP0173502	12/31/2018	12/31/2021
							EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							
		POLICY	X	PRO-JECT			
				LOC			
	X	OTHER	N				
B		AUTOMOBILE LIABILITY					
	X	ANY AUTO OWNED AUTOS ONLY		SCHEDULED AUTOS	EBA0173502	12/31/2020	12/31/2021
		HIRED AUTOS ONLY		NON-OWNED AUTOS ONLY			
							COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
A	X	UMBRELLA LIAB	X	OCCUR			
		EXCESS LIAB		CLAIMS-MADE	EPP0173502	12/31/2018	12/31/2021
							EACH OCCURRENCE \$ 12,000,000
							AGGREGATE \$ 12,000,000
		DED	X	RETENTION \$			
				0			
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					
			Y / N		EWC 0463102-02	12/31/2020	12/31/2021
		ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N	N / A			
		If yes, describe under DESCRIPTION OF OPERATIONS below					
							X PER STATUTE OTH-ER
							E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C		Profsnl/Pollutn			C2088258051	12/30/2020	12/30/2021
							Limit per Occurrence 2,000,000
A		Equipment Floater			EPP0173502	12/31/2018	12/31/2021
							Leased/Rented 150,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

**** INFO ONLY ****

*****This certificate provides evidence of current policy terms and limits as of the date shown at the top of *****
this form. To verify that coverage is still in force or that there have been no changes to terms, conditions or limits, please contact the representative listed above.

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Compo Construction Company
2704-A Florida Avenue
Norfolk, VA 23513

ACORD 25 (2016/03)

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ISSUE:

Amendment of the Zoning Ordinance to Allow Daycare Facilities with a Conditional Use Permit

BACKGROUND:

Currently, per the County's Zoning Ordinance, commercial daycare facilities are not allowed on properties zoned Suburban Residential (SR). There have been previous requests for consideration of an amendment of the Zoning Ordinance to allow commercial daycare facilities in SR; however, the proposed amendments were not formally submitted.

Should the Board wish to initiate an amendment to the zoning ordinance, staff will forward the matter to the Planning Commission for its discussion and consideration.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Per the Board's discussion and direction.

ISSUE:

Ordinance for Real Estate and Personal Property Tax Exemption from Smithfield Recreation Association

BACKGROUND:

The Code of Virginia (Section 58.1-3651) grants authority to the Board of Supervisors to exempt from taxation any real and personal property owned by organizations which use it exclusively for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes.

Article IV of Isle of Wight County Policy Manual outlines the procedural process and guidelines for qualifying nonprofit organizations to request exemption from real and personal property taxation in the County. An application from Smithfield Recreation Association has been submitted for the Board's consideration.

A public hearing on this matter is anticipated at the Board's regular meeting on May 20, 2021. Should the Board grant the requested tax-exempt status to the organization, the exemption is valid for the next July 1st tax year and all future years unless revoked in accordance with the Code of Virginia.

BUDGETARY IMPACT:

The current annual fiscal impact is \$3,452.

RECOMMENDATION:

For the Board's information.

ATTACHMENTS:

Description	Type	Upload Date
Ordinance	Ordinance	4/29/2021
Application from Smithfield Recreation Association	Backup Material	4/8/2021
Correspondence from Commissioner of Revenue	Backup Material	4/8/2021
Tax Exemption Policy	Backup Material	8/9/2017

AN ORDINANCE TO DESIGNATE AS EXEMPT FROM TAXATION ALL REAL AND PERSONAL PROPERTY OWNED OR OPERATED BY SMITHFIELD RECREATION ASSOCIATION, INC.

BE IT, AND IT IS HEREBY ORDAINED, by the Board of Supervisors of the County of Isle of Wight, Virginia, to-wit:

That, in accordance with Section 58.1-3651 of the Code of Virginia (1950, as amended), all real and personal property currently owned and operated, or which may be owned and operated in the future, by Smithfield Recreation Association, Inc. is hereby exempt from taxation by Isle of Wight County, Virginia for so long as Smithfield Recreation Association, Inc. continues to use such real and personal property in the furtherance of its operation as a charitable organization and for so long as Smithfield Recreation Association, Inc. remains in compliance with all federal, state and local laws regulations related to the operation of such charitable organizations.

This ordinance shall remain effective as long as Smithfield Recreation Association, Inc. complies with the triennial application process as set forth in the Isle of Wight County Policy Manual in accordance with Section 58.1-36-15 of the Code of Virginia (1950, as amended),

This ordinance shall become effective July 1, 2021.

Richard L. Grice, Chairman
Board of Supervisors

Attest:

Approved as to Form:

Carey Mills Storm, Clerk

Robert W. Jones, Jr., County Attorney

SMITHFIELD RECREATION ASSOCIATION, INC.

Application for Exemption
Real Estate Taxes

TABLE OF CONTENTS

APPLICATION

- 1) Tax Exempt Status from the IRS
- 2) ABC License
 - Statement signed by an Officer
- 3) Compensation Schedule
- 4) IRS Forms
 - Form 990
- 5) Statement of Use
- 6) List of Current Officers
- 7) All Fictitious Names Filed
- 8) Current Financial Statements
- 9) Statement of Funds Received and Percentage
- 10) Current Articles of Incorporation and Bylaws
- 11) Statement of Discrimination
- 12) Services Provided to IOW Citizens
- 13) Statement of Political Activities
- 14) Revenue Impact
- 15) Other Information

APPLICATION



Procedure for Applying for Exempt Status of a Non-Profit Organization

- A. Pursuant to subsection 6(a)(6) of Article X of the Constitution of Virginia, on and after January 1, 2003, any county, city, or town may, by designation or classification, exempt from real or personal property taxes, or both, by ordinance adopted by the local governing body, the real or personal property, or both, owned by a nonprofit organization that uses such property for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes. The ordinance shall state the specific use on which the exemption is based, and continuance of the exemption shall be contingent on the continued use of the property in accordance with the purpose for which the organization is classified or designated. No exemption shall be provided to any organization that has any rule, regulation, policy, or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex, or national origin.
- B. Any ordinance exempting property by designation pursuant to subsection A above shall be adopted only after holding a public hearing with respect thereto, at which citizens shall have an opportunity to be heard. The Board of Supervisors shall publish a notice of the public hearing once in the Smithfield Times and The Tidewater News newspapers. The notice shall include the assessed value of the real and tangible personal property for which an exemption is requested as well as the property taxes assessed against such property. The public hearing shall not be held until at least five days after the notice is published in the newspaper. The local governing body shall collect the cost of publication from the organization requesting the property tax exemption. Before adopting any such ordinance, the Board of Supervisors shall consider the following questions:
1. Whether the organization is exempt from taxation pursuant to §501 (c) of the Internal Revenue Code of 1954;
 2. Whether a current annual alcoholic beverage license for serving alcoholic beverages has been issued by the Virginia Alcoholic Beverage Control Board to such organization, for use on such property;
 3. Whether any director, officer, or employee of the organization is paid compensation in excess of a reasonable allowance for salaries or other compensation for personal services which such director, officer, or employee actually renders;

4. Whether any part of the net earnings of such organization inures to the benefit of any individual, and whether any significant portion of the service provided by such organization is generated by funds received from donations, contributions, or local, state or federal grants;
 5. Whether the organization provides services for the common good of the public; specific consideration will be given to the level of services provided for the common good of the public to citizens of Isle of Wight County. At least a minimum of 50% of the organization services should be provided to citizens of Isle of Wight County. The organization should have been providing services in Isle of Wight County for a minimum of three years.
 6. Whether a substantial part of the activities of the organization involves carrying on propaganda, or otherwise attempting to influence legislation and whether the organization participates in, or intervenes in, any political campaign on behalf of any candidate for public office;
 7. Whether the organization has rules, regulations, policies, or practices that discriminate on the basis of religious conviction, race, color, sex, or national origin.
 8. The revenue impact to the locality and its taxpayers of exempting the property; The County shall assess the County service requirements for the facility requested to be exempted and the financial impact of any exempted tax burden shift to the taxpaying citizens and businesses.
- C. Exemptions of property from taxation under this article shall be strictly construed in accordance with Article X, Section 6 (f) of the Constitution of Virginia.
- D. "Nothing in this section or in any ordinance adopted pursuant to this section shall affect the validity of either a classification exemption or a designation exemption granted by the General Assembly prior to January 1, 2003, pursuant to Article 2 (§58.1-3606 et seq.), 3 (§58.1-3609 et seq.) or 4 (§58.1-3650 et seq.) of the Code of Virginia or this chapter. An exemption granted pursuant to Article 4 (§58.1-3650 et seq.) of the Code of Virginia or this chapter may be revoked in accordance with the provisions of §58.1-3605.
- E. Triennial Application for Exemption; Removal by Local Governing Body

In accordance with §58.1-3605 of the Code of Virginia, organizations receiving exemption from real and/or personal property taxation by the Isle of Wight Board of Supervisors shall be required to file triennially an application as a requirement for retention of the exempt status of the property. Such application shall show the ownership and usage of such property and shall be filed within sixty days preceding the tax year for which such exemption, or the retention thereof, is sought. The requirement to file a triennial application to maintain exempt status shall be written into the ordinance designating an organization as exempt from real and/or personal property taxes.

The Board of Supervisors may submit to the General Assembly a list of those organizations whose property is designated as tax exempt under §58.1-3650.1 et seq. which the local governing body wants to remove from its exempt property list. Legislation including such a list must be introduced no later than the first calendar day of any session of the General Assembly unless requested by the Governor.

F. Application Submission

1. Applications are available in the Commissioner of the Revenue's Office located at 17090 Monument Circle, Suite 113. Please attach all required documents.
2. Return the completed application to the Commissioner of the Revenue's Office, 17090 Monument Circle, Suite 113, Isle of Wight, Virginia 23397 along with a check for the cost of the public hearing advertisements, as specified in the fee schedule of the fiscal year operating budget, and made payable to Treasurer, Isle of Wight County, Virginia.
3. Within 45 business days of receipt of the application, the Commissioner of the Revenue's Office will review the application for completion and notify the organization if additional information is needed then forward it, with any additional information pertinent to the application, to the County Administrator's Office for action of the Board of Supervisors within 45 days after receipt from the Commissioner of the Revenue's Office.
4. The County Administrator's Office will coordinate the placement of the public hearing advertisements in accordance with County Policy. The advertisements will state the date, time, and location of the meeting. *It is highly recommended that the person(s) completing the application attend the Public Hearing. If such individual(s) cannot be present, the organization should send an authorized representative.*
5. Upon conclusion of the Public Hearing, a prepared ordinance will be introduced for consideration by the Board of Supervisors. If the Board of Supervisors adopts the ordinance for exempt status, the exemption is valid for the next July 1st tax year and all future years unless revoked in accordance with the provision of *Code of Virginia* §58.1-3605.
6. If the Board of Supervisors does not approve the request for exempt status, the organization will be required to continue to file a tangible personal property return and/or continue paying taxes related to real and/or personal property assessments.
7. To be considered for each July 1st, **the application must be received by the Commissioner of the Revenue's Office by April 1.**
8. Approval of the application will provide for exemption for real and personal property tax.

**Application for Exemption from Real Estate or Personal Property Taxes for
Religious, Charitable, Patriotic, Historical, Benevolent, Cultural,
or Public Park and Playground Use**

1. **Name of Organization:** Smithfield Recreation Association, Inc.

2. **Property currently owned by:** Smithfield Recreation Association, Inc.

3. **Name of Authorized Agent and Title:** William K. Barlow

4. **Mailing Address:** P.O. Box 23 Smithfield, VA 23431

5. **Contact Number for Authorized Agent:** 757-357-4314

6. **Property Location (include parcel map number and street address):**
22-01-042C & 22-04-000B 4617 Moonefield Drive Smithfield, VA 23430

7. **Description of organization's activities and the services provided to the public. Include in this section any charges for services or receipts of in-kind contributions or gifts:**

SRA is a non-profit organization that offers recreation baseball and softball for children ages 3 to 18. The membership fee each year is \$80 per family plus a registration fee of \$85 in the spring season and \$65 in the fall season. Each team also receives sponsorships from local businesses in order to help purchase personalized uniforms.

8. **Provide basis for application:**

The purpose of this application is to ask for exemption of the Real estate taxes paid on Beale Park.

9. **Specific activities conducted on premises:**

SRA utilizes Beale park for practices and games.

10. **Specific activities on premises NOT a part of organization:**

Residents of Moonefield do use Beale Park as a place to take their children to play.

11. If a residence, indicate occupant's relationship to the organization:

N/A

12. Organization receiving rent or income from property: No

13. Date property will be occupied for Tax Exempt purposes: owned since 1968

14. In addition, please attach supporting documentation related to the following:

- 1) A copy of the determination from the IRS regarding tax-exempt status pursuant to §501(c) of the Internal Revenue Code of 1954.
- 2) A statement signed by an officer indicating whether a current annual alcoholic beverage license for serving alcoholic beverages has been issued by the Virginia Alcoholic Beverage Control Board to the organization for use on its property. A copy of the organization's current alcoholic beverage license issued by the Virginia Alcoholic Beverage Control Board.

If no license is held, check here ☒

- 3) A copy of the organization's most current compensation schedule in order to determine if any director, officer, or employee is paid compensation in excess of a reasonable allowance.
- 4) A copy of the Internal Revenue Service form 990, 990EZ, or 990PF together with any schedules and attachments most recently filed with the IRS for the previous calendar year or an explanation why such form was not filed.
- 5) A statement from the organization clearly indicating whether the property is to be used for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes as set forth in Article X, Section 6 (a)(6) of the Constitution of Virginia.
- 6) A list of names and addresses of the current officers and directors of the organization.
- 7) A copy of all fictitious names certificated, if any, filed by the organization with either the State Corporation Commission or the Isle of Wight County Circuit Court.
- 8) Copies of current financial statements, including a list of the individuals or entities to whom the net earnings of the organization inure. The list must indicate the amount or percentage of the net earning inuring to each individual or entity.
- 9) A statement signed by an officer of the organization indicating whether any significant portion of the service provided by the organization is generated by funds received from donations, contributions, or local, state, or federal grants. This statement must include an indication of the percentage of service generated by such funds. Donations shall include the providing of personal services or the contribution of in-kind or other material services.
- 10) A copy of the current articles of incorporation and bylaws of the organization.
- 11) A statement signed by an officer indicating whether the organization has any rule, regulation, policy, or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex, or national origin.

- 12) A description of how the organization provides services for the common good of the public, specifically identifying the amount or level of service provided to Isle of Wight County Citizens and the length of time these services have been provided in Isle of Wight County. To be considered, the organization should provide, on average, 50% of its services and community benefit to Isle of Wight citizens and the length of time these services have been provided within Isle of Wight County should be three (3) years or greater.
- 13) Any other information the organization believes is supportive of its request for tax exemption.

AFFIDAVIT: The undersigned ☐ property owner, or ☒ duly authorized agent/representative thereof [check one], certifies that this application and the foregoing answers, statements, and other information herewith submitted are in all respects true and correct to the best of their knowledge and belief. WITH THE UNDERSTANDING THAT ANY INCORRECT INFORMATION SUBMITTED MAY RESULT IN THE DELAY OR RESCHEDULING OF APPROVAL BY THE BOARD OF SUPERVISORS.

Signed: Meagan Doggett

Printed Name: Meagan Doggett

Title Member

(Officer, Member, etc. with authority to bind the Organization)

Date: 3/5/21

ADMINISTRATIVE INFORMATION

PARCEL NUMBER
22-04-000B
Parent Parcel Number

Property Address
MOONEFIELD DR
Neighborhood
100 IOW COMMERCIAL
Property Class
4 COMMERCIAL/INDUSTRIAL
TAXING DISTRICT INFORMATION
Jurisdiction 093
Area 001
District 55

OWNERSHIP

SMITHFIELD RECREATION ASSOC INC
P O BOX 23
SMITHFIELD, VA 23431
PAR B C M BEALE PROP
PLAT ATTACHED TO DB 182 PAGE 469

Tax ID 4643

TRANSFER OF OWNERSHIP

Date
05/09/1968

BEALE CARL M & LUCILLE B

Bk/Pg: 192, 513
\$1000

Printed 03/08/2021 Card No. 1 of 1

COMMERCIAL

VALUATION RECORD								
Assessment Year		07/01/2008	07/01/2010	07/01/2010	07/01/2011	07/01/2012	07/01/2015	01/01/2019
Reason for Change		Discovery	2010 Reas	Land Book	Land Book	2012 Reas	15 Reasment	2019 Reas
VALUATION	L	190500	190500	190500	190500	190500	190500	190500
0	B	59800	67900	67900	67900	87700	90100	90100
	T	250300	258400	258400	258400	278200	280600	280600

Site Description

Topography:
Rolling
Public Utilities:
All
Street or Road:
Paved
Neighborhood:
Static
Zoning:
Legal Acres:
3.8100

LAND DATA AND CALCULATIONS

Land Type	Rating Soil ID -or- Actual Frontage	Measured Acreage -or- Effective Frontage	Table Effective Depth	Prod. Factor -or- Depth Factor -or- Square Feet	Base Rate	Adjusted Rate	Extended Value	Influence Factor	Value
1 Primary Commercial/Indust Land		3.8100		1.00	50000.00	50000.00	190500		190500

IMPROVEMENT DATA

PHYSICAL CHARACTERISTICS

01	02	03	04	06	07
----	----	----	----	----	----



(LCM: 100.00)

SPECIAL FEATURES

SUMMARY OF IMPROVEMENTS

Description	Value	ID	Use	Stry Hgt	Const Type	Grade	Year Const	Eff Year	Cond	Base Rate	Feat-ures	Adj Rate	Size or Area	Computed Value	Phys Depr	Obsol Depr	Market Adj	% Comp	Value
01 RESTRMS		01		0.00	4	C	2010	2010	AV	0.00	N	50.00	11x 60	33000	25	SV	100	100	24800
02 FENCE/CL		02		0.00	5	C	2010	2010	AV	0.00	N	10.00	2500	25000	20	SV	100	100	20000
03 LIGHTS		03		0.00	5	C	2010	2010	AV	0.00	N	0.00	0	0	0	SV	100	100	17000
04 2S BLDG		04		0.00	1	C	2010	2010	AV	0.00	N	60.00	24x 24	34560	25	SV	100	100	25900
06 SHED		06		0.00	1	C	2014	2014	AV	0.00	N	8.00	8x 18	1150	0	SV	100	100	1200
07 SHED		07		0.00	1	C	2014	2014	AV	0.00	N	8.00	8x 18	1150	0	SV	100	100	1200

Data Collector/Date

EC 01/29/2019

Appraiser/Date

GE 02/14/2019

Neighborhood

Neigh 100 AV

Supplemental Cards

TOTAL IMPROVEMENT VALUE

90100

ADMINISTRATIVE INFORMATION

PARCEL NUMBER
22-01-042C

Parent Parcel Number

Property Address
MOONEFIELD DR

Neighborhood
100 IOW COMMERCIAL

Property Class
4 COMMERCIAL/INDUSTRIAL

TAXING DISTRICT INFORMATION

Jurisdiction 093

Area 001

District 55

OWNERSHIP

SMITHFIELD RECREATION ASSOC INC
P O BOX 23
SMITHFIELD, VA 23431

PAR C C M BEALE PROP
PLAT ATTACHED TO DB 194 PG 122

Tax ID 4617

TRANSFER OF OWNERSHIP

Date
09/13/1968

BEALE CARL M & LUCILLE B

Bk/Pg: 194, 122
\$2500

Printed 03/08/2021

Card No. 1

of 1

COMMERCIAL

VALUATION RECORD								
Assessment Year	07/01/2008		07/01/2010	07/01/2010	07/01/2011	07/01/2012	07/01/2015	01/01/2019
Reason for Change	Discovery	2010 Reas	Land Book	Land Book	2012 Reas	15 Reasment	2019 Reas	
VALUATION	L	125500	125500	125500	125500	125500	125500	125500
0	B	0	0	0	0	0	0	0
	T	125500	125500	125500	125500	125500	125500	125500

Site Description

Topography:
Level

Public Utilities:
Water

Street or Road:
Paved

Neighborhood:
Static

Zoning:
Legal Acres:
2.5100

LAND DATA AND CALCULATIONS

Land Type	Rating Soil ID -or- Actual Frontage	Measured Acreage -or- Effective Frontage	Table Effective Depth	Prod. Factor -or- Depth Factor -or- Square Feet	Base Rate	Adjusted Rate	Extended Value	Influence Factor	Value
1 Primary Commercial/Indust Land		2.5100		1.00	50000.00	50000.00	125500		125500

1) TAX EXEMPT STATUS FROM THE IRS



Supporting documentation for Item#14 for application of Non-Exempt Status

1) IRS determination letter attached.

2) Smithfield Recreation does not hold an ABC Beverage permit.

3) Smithfield Recreation does not pay Board members or have any employees

4) Form 990 attached.

5) All property own by Smithfield Recreation is for charitable purposes.

6) Current list of Officers attached

7) See attached

8) Financial statements attached for 2020.

9) Smithfield Recreation does not solicit for donations or grants from local, state or federal sources. Funds are generated via membership fees, player fees and sponsorships.

10) Current By-Laws attached.

11) Smithfield Recreation does not have any rule, regulation, policy, or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex, or national origin.

12) The goal of Smithfield Recreation is to provide the youth of Smithfield with an enjoyable baseball/softball experience, which includes learning the basic skills of baseball/softball, teaching and instructing youth in the rules of baseball/softball, promoting teamwork, and developing skills necessary to play baseball/softball at a higher level. The organization aims to instill the values of sportsmanship and competition in the youth of Smithfield.

A handwritten signature in cursive script that reads "Chuck Allison".

Chuck Allison
Smithfield Recreation Association
President

Return of Organization Exempt From Income Tax

OMB No. 1545-0047

2019

Open to Public Inspection

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.

▶ Go to www.irs.gov/Form990 for instructions and the latest information.

A For the 2019 calendar year, or tax year beginning , 2019, and ending , 20		
B Check if applicable: ☐ Address change ☐ Name change ☐ Initial return ☐ Final return/terminated ☐ Amended return ☐ Application pending	C Name of organization <u>Smithfield Recreation Association Inc</u> Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite <u>P O Box 23</u> City or town, state or province, country, and ZIP or foreign postal code <u>Smithfield, VA 23431</u>	D Employer identification number <u>[REDACTED]</u>
	E Telephone number <u>(757) 365-0200</u>	G Gross receipts \$ <u>[REDACTED]</u>
	F Name and address of principal officer: <u>Bridger Field, P O Box 23, Smithfield, VA 23431</u>	
	H(a) Is this a group return for subordinates? ☐ Yes ☒ No H(b) Are all subordinates included? ☐ Yes ☐ No If "No," attach a list. (see instructions)	
	I Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) () (insert no.) ☐ 4947(a)(1) or ☐ 527	
J Website: ▶ <u>N/A</u>		
K Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶ L Year of formation: <u>1968</u> M State of legal domicile: <u>VA</u>		

Part I Summary		
Activities & Governance	1 Briefly describe the organization's mission or most significant activities: <u>To provide athletic activities for youth</u>	
	2 Check this box ☐ if the organization discontinued its operations or disposed of more than 25% of its net assets.	
	3 Number of voting members of the governing body (Part VI, line 1a)	3 <u>11</u>
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4 <u>11</u>
	5 Total number of individuals employed in calendar year 2019 (Part V, line 2a)	5 <u>0</u>
	6 Total number of volunteers (estimate if necessary)	6 <u>40</u>
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a <u>0.</u>
b Net unrelated business taxable income from Form 990-T, line 39	7b <u>0.</u>	
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year <u>[REDACTED]</u> Current Year <u>[REDACTED]</u>
	9 Program service revenue (Part VIII, line 2g)	<u>[REDACTED]</u> <u>[REDACTED]</u>
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	<u>[REDACTED]</u> <u>[REDACTED]</u>
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	<u>[REDACTED]</u> <u>[REDACTED]</u>
	12 Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)	<u>[REDACTED]</u> <u>[REDACTED]</u>
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1–3)	<u>[REDACTED]</u> <u>[REDACTED]</u>
	14 Benefits paid to or for members (Part IX, column (A), line 4)	<u>[REDACTED]</u> <u>[REDACTED]</u>
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	<u>[REDACTED]</u> <u>[REDACTED]</u>
	16a Professional fundraising fees (Part IX, column (A), line 11e)	<u>[REDACTED]</u> <u>[REDACTED]</u>
	b Total fundraising expenses (Part IX, column (D), line 25) ▶ <u>0.</u>	<u>[REDACTED]</u> <u>[REDACTED]</u>
17 Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	<u>[REDACTED]</u> <u>[REDACTED]</u>	
18 Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	<u>[REDACTED]</u> <u>[REDACTED]</u>	
19 Revenue less expenses. Subtract line 18 from line 12	<u>[REDACTED]</u> <u>[REDACTED]</u>	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning <u>[REDACTED]</u> End <u>[REDACTED]</u>
	21 Total liabilities (Part X, line 26)	<u>[REDACTED]</u> <u>[REDACTED]</u>
	22 Net assets or fund balances. Subtract line 21 from line 20	<u>[REDACTED]</u> <u>[REDACTED]</u>

Part II Signature Block	
Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.	

Sign Here	Signature of officer <u>Bridger Field, Treasurer</u>	Date <u>05/04/2020</u>
	Type or print name and title	

Paid Preparer Use Only	Print/Type preparer's name <u>T. Craig Stallings</u>	Preparer's signature <u>[REDACTED]</u>	Date <u>02/22/2021</u>	Check ☒ if self-employed	PTIN <u>[REDACTED]</u>
	Firm's name ▶ <u>STALLINGS & ASSOCIATES, PC</u>	Firm's EIN ▶ <u>[REDACTED]</u>			
	Firm's address ▶ <u>210 MAIN ST, SMITHFIELD, VA 23430</u>	Phone no. <u>(757) 365-0200</u>			

May the IRS discuss this return with the preparer shown above? (see instructions)		☒ Yes ☐ No
For Paperwork Reduction Act Notice, see the separate instructions. BAA		REV 10/27/20 PRO Form 990 (2019)

2) ABC LICENSE

- STATEMENT SIGNED BY AN OFFICER



Supporting documentation for Item#14 for application of Non-Exempt Status

- 1) IRS determination letter attached.
- 2) Smithfield Recreation does not hold an ABC Beverage permit.
- 3) Smithfield Recreation does not pay Board members or have any employees
- 4) Form 990 attached.
- 5) All property own by Smithfield Recreation is for charitable purposes.
- 6) Current list of Officers attached
- 7) See attached
- 8) Financial statements attached for 2020.
- 9) Smithfield Recreation does not solicit for donations or grants from local, state or federal sources. Funds are generated via membership fees, player fees and sponsorships.
- 10) Current By-Laws attached.
- 11) Smithfield Recreation does not have any rule, regulation, policy, or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex, or national origin.
- 12) The goal of Smithfield Recreation is to provide the youth of Smithfield with an enjoyable baseball/softball experience, which includes learning the basic skills of baseball/softball, teaching and instructing youth in the rules of baseball/softball, promoting teamwork, and developing skills necessary to play baseball/softball at a higher level. The organization aims to instill the values of sportsmanship and competition in the youth of Smithfield.

A handwritten signature in cursive script, appearing to read "Chuck Allison".

Chuck Allison
Smithfield Recreation Association
President

3) COMPENSATION SCHEDULE



Supporting documentation for Item#14 for application of Non-Exempt Status

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Chuck Allison
Smithfield Recreation Association
President

4) IRS SERVICE FORMS

- FORM 990



Supporting documentation for Item#14 for application of Non-Exempt Status

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Chuck Allison
Smithfield Recreation Association
President

COUNTY OF ISLE OF WIGHT



OFFICE OF THE COMMISSIONER OF THE REVENUE

*Post Office Box 107
Isle of Wight, Virginia 23397
(757) 365-6222*

Gerald H. Gwaltney
Commissioner of the Revenue

March 26, 2021

IRS Tax Return 990 is on file in the Commissioner's office. Confidential tax return protected from public disclosure by *Code of Virginia* § 58.1-3.

5) STATEMENT OF USE



Supporting documentation for Item#14 for application of Non-Exempt Status

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Chuck Allison
Smithfield Recreation Association
President

6) LIST OF CURRENT OFFICERS

2021 SRA BOARD OF DIRECTORS

Charles Allison
224 Wellington Circle
Smithfield, VA 23430

Casey Thrift
122 Lumar Rd.
Smithfield, VA 23430

Dana Edwards
11183 Burwells Bay Rd.
Smithfield, VA 23430

Melanie Gray
805 Canteberry Lane
Smithfield, VA 23430

Corey Hearn
10189 Emmanuel Church Rd.
Smithfield, VA 23430

Pat Harkins
208 Wellington Circle
Smithfield, VA 23430

Steve Hedgepeth
32 Dashiell Dr.
Smithfield, VA 23430

Bo Hamrick
200 Cove Terrance
Carrollton, VA 23314

John Sundburg
16157 Quail Crescent Lane
Carrollton, VA 23314

Meagan Doggett
13479 Poor House Rd.
Windsor, VA 23487

Suzanne Whitehurst
23090 Andrew Ct.
Windsor, VA 23487

7) ALL FICTITIOUS NAMES FILED

Name History

Entity Information

Entity Name: SMITHFIELD RECREATION ASSOCIATION, INC.	Entity ID: 01161926
Entity Type: Nonstock Corporation	Entity Status: Active
Formation Date: 04/30/1968	Reason for Status: Active and In Good Standing
VA Qualification Date: 04/30/1968	Status Date: 05/22/2020
Industry Code: 0 - General	Period of Duration: Perpetual
Jurisdiction: VA	
Annual Report Due Date: 04/30/2021	
Registration Fee Due Date: 04/30/2021	Charter Fee: \$0.00

Name History Details

Effective Start Date	Effective End Date	Name	Name Type
03/02/1977	N/A	SMITHFIELD RECREATION ASSOCIATION, INC.	Legal Name

Page 1 of 1, records 1 to 1 of 1

[Back](#)[Return to Search](#)[Return to Results](#)[Back to Login](#)

8) CURRENT FINANCIAL STATEMENTS

	Jan - Dec 20	Jan - Dec 19	\$ Change	% Change
Ordinary Income/Expense				
Income				
Coastal Storm Income	15,481.58	38,399.79	-22,918.21	-59.68%
SBP Income	39,332.00	37,491.50	1,840.50	4.91%
Opening/Closing Ceremonies	0.00	651.35	-651.35	-100.0%
Uniforms Recovery Cost	0.00	1,208.00	-1,208.00	-100.0%
Business Sponsorship	6,150.00	13,706.65	-7,556.65	-55.13%
Membership / Registration Fees	39,441.96	54,166.43	-14,724.47	-27.18%
Sunday Select Teams-2015	200.00	0.00	200.00	100.0%
Donations	4,751.50	386.65	4,364.85	1,128.89%
Fall Ball	0.00	9,648.00	-9,648.00	-100.0%
Uncategorized Income				
Field rental	1,000.00	0.00	1,000.00	100.0%
Costal storm fee to SRA	1,680.00	1,200.00	480.00	40.0%
All Stars TB Tournaments	0.00	100.00	-100.00	-100.0%
Uncategorized Income - Other	0.00	17.03	-17.03	-100.0%
Total Uncategorized Income	2,680.00	1,317.03	1,362.97	103.49%
Concessions	7,658.72	27,862.67	-20,203.95	-72.51%
Total Income	115,695.76	184,838.07	-69,142.31	-37.41%
Gross Profit	115,695.76	184,838.07	-69,142.31	-37.41%
Expense				
COVID expenses	400.00	0.00	400.00	100.0%
Coastal Storm Expenses	11,233.50	35,125.19	-23,891.69	-68.02%
SBP expenses	35,334.00	6,685.59	28,648.41	428.51%
Babe Ruth Baseball Registration	0.00	55.40	-55.40	-100.0%
Coastal Storm-Team Expenses	2,155.00	1,884.00	271.00	14.38%
Blue Sumbero	331.67	0.00	331.67	100.0%
Closing Ceremonies	0.00	3,527.38	-3,527.38	-100.0%
Advertisement	122.50	2,579.97	-2,457.47	-95.25%
Consession Expense	8,861.41	18,653.60	-9,792.19	-52.5%
Building and Grounds	4,009.52	5,112.69	-1,103.17	-21.58%
Uncategorized Expenses				
Sunday select fees	4,700.00	3,440.00	1,260.00	36.63%
SB Summer Showdown - Tournament	0.00	350.00	-350.00	-100.0%
Town of Smithfield Registration	100.00	30.00	70.00	233.33%
Donation to SPB	7,375.00	5,000.00	2,375.00	47.5%
Western Tidewater Registration	0.00	369.50	-369.50	-100.0%
All Stars BB Tournaments	0.00	622.20	-622.20	-100.0%
Trophies	0.00	523.80	-523.80	-100.0%
Total Uncategorized Expenses	12,175.00	10,335.50	1,839.50	17.8%
Capital Expense				
Golf cart	0.00	3,700.00	-3,700.00	-100.0%
ipad purchases for CC payments	0.00	699.58	-699.58	-100.0%
Lease Agreement-New Ball Field	25,000.00	25,000.00	0.00	0.0%
Real Estate Tax	2,119.44	4,794.71	-2,675.27	-55.8%

	State Corp Comm	35.00	25.00	10.00	40.0%
	Real EstateTax	771.59	0.00	771.59	100.0%
	Total Capital Expense	27,926.03	34,219.29	-6,293.26	-18.39%
	Field Maintenance	0.00	86.42	-86.42	-100.0%
	Insurance	4,428.00	217.00	4,211.00	1,940.55%
	Office Supplies	139.50	137.00	2.50	1.83%
	Sports Equipment	4,049.83	3,417.98	631.85	18.49%
	Umpires	4,075.00	14,570.00	-10,495.00	-72.03%
	Uniforms	10,996.70	15,978.00	-4,981.30	-31.18%
	Utilities	4,287.49	2,907.06	1,380.43	47.49%
	Total Expense	130,525.15	155,492.07	-24,966.92	-16.06%
	Net Ordinary Income	-14,829.39	29,346.00	-44,175.39	-150.53%
Net Income		-14,829.39	29,346.00	-44,175.39	-150.53%

9) STATEMENT OF FUNDS RECEIVED
AND PERCENTAGE



Supporting documentation for Item#14 for application of Non-Exempt Status

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A handwritten signature in cursive script that reads "Chuck Allison".

Chuck Allison
Smithfield Recreation Association
President

10) CURRENT ARTICLES OF INCORPORATION AND BYLAWS

Incorporation date - 4/30/68
Charter Book 4-135? (T.D.W.)
in Ct. Office

ARTICLES OF INCORPORATION

OF

COMMUNITY RECREATION ASSOCIATION

We hereby associate to form a non-stock corporation under the provisions of Chapter 2, of Title 13.1 of the Code of Virginia, 1950, as amended, and to that end set forth the following:

I. The name of the corporation is COMMUNITY RECREATION ASSOCIATION.

II. This Association is formed for the purpose of promoting, encouraging and stimulating interest in wholesome, supervised recreation, and shall have full power and authority to own property and equipment, to engage in and promote recreational activities, and shall have the power to raise money by popular subscription, or in any other legal manner, and to use and expend any and all such property or money, either or both, in and about the accomplishment of its purposes, as herein set out. It shall have the power to contract and be contracted with, to lease, and to lease to others real and personal property; to employ such person or persons as may be deemed proper and necessary for effecting the purposes of the Association, and shall have generally all other powers necessary or convenient in and about the attainment of the purposes for which it is organized; and all money raised, by popular subscription or otherwise, and all property of the Association shall be devoted exclusively to promoting, encouraging and stimulating wholesome supervised recreation.

III. The corporation shall be a non-stock, non-profit recreation association. The private property of the incorporators shall not be liable for the debts of the corporation. No part of the net earnings of the corporation shall inure to the benefit of any officer or director of the corporation or to any private individual (except that a reasonable compensation may be paid for services rendered to or for the corporation affecting one or more of its purposes) and no

officer or director of the corporation or any private individual shall be entitled to share in the distribution of any of the corporate assets upon dissolution of the corporation. Upon dissolution of the corporation or winding up of its affairs, the assets of the corporation shall be distributed exclusively to charitable, scientific or educational organizations which would then qualify under provisions of Section 501(c)(3) of the Internal Revenue Code and its regulations as they now exist or as they may hereafter be amended.

IV. There shall be only one class of membership, namely, regular membership. Such regular members shall purchase such membership and pay fees and annual dues as established by the by-laws or by the Board of Directors, respectively.

V. A. The number of directors constituting the initial Board of Directors is fifteen (15). The number of directors, not less than three, shall be fixed by the bylaws, and in the absence of a bylaw fixing the number, the number shall be seven. The term of each director shall be one year, but each said director may be re-elected to an indefinite number of one year terms.

B. All directors shall be elected by the Board of Directors and any vacancy occurring in the Board of Directors, either caused by expiration of term or by increase in the number of directors or otherwise, shall be filled by the remaining directors who shall have the exclusive power to fill such vacancies.

C. The names and addresses of the persons who are to serve as the initial directors are:

1. George E. Webb, Jr., Smithfield, Virginia.
2. Charles E. Jones, Smithfield, Virginia.
3. Charles R. Modlin, Smithfield, Virginia.
4. Dawn H. Wright, Smithfield, Virginia.
5. Lloyd D. Joyner, Smithfield, Virginia.
6. Vivian Jones, Smithfield, Virginia.
7. Jeanette T. Johnston, Smithfield, Virginia.
8. Shirley Rogers, Smithfield, Virginia.
9. Jimmie Whitley, Smithfield, Virginia.
10. Ralph S. Goodrich, Smithfield, Virginia.
11. Franklin E. Hall, Smithfield, Virginia.
12. Thomas L. Ross, Smithfield, Virginia.
13. J. Wilson Ames, Jr., Smithfield, Virginia.
14. O. A. Spady, Smithfield, Virginia.
15. Jeanette Minton Sene, Smithfield, Virginia.

VI. The Post Office address of the initial registered office shall be 235 Main Street, Smithfield, in Isle of Wight County, Virginia, and the initial registered agent shall be William K. Barlow, a member of the Virginia State Bar and a resident of the State of Virginia, whose business office is the same as that of the registered office of the Association.

Given under our hands this the 26th day of April, 1968.

George E. Webb, Jr.
C. E. Jones
Charles R. Modlin

STATE OF VIRGINIA

COUNTY OF ISLE OF WIGHT, to-wit:

I, Kieran L. Darden, a Notary Public in and for the County of Isle of Wight, State of Virginia, do hereby certify that George E. Webb, Jr., Charles E. Jones, Charles R. Modlin, and Dawn H. Wright, whose names are signed to the writing hereto annexed, bearing date the 26th day of April, 1968, have acknowledged the same before me in my County aforesaid.

Given under my hand this the 26 day of April, 1968.

Kieran L. Darden
Notary Public

My commission expires: April 23 1969.

Note - According to the receipt for \$10 received from the SCC, the "Certificate of Amendment & Restatement" was issued, ^{and} admitted to record in the Office of the SCC. (4/27/68) WRCB

ARTICLES OF AMENDMENT

RESTATING THE ARTICLES OF INCORPORATION

OF

COMMUNITY RECREATION ASSOCIATION

File Copy

1. On July 9, 1968, the Board of Directors of the Corporation, by a vote of at least two-thirds of the Directors in office, adopted an amendment restating the Articles of Incorporation so that they shall read in their entirety as follows:

I. The name of the corporation is COMMUNITY RECREATION ASSOCIATION, INC.

II. This Association is formed for the purpose of promoting, encouraging and stimulating interest in wholesome, supervised recreation, and shall have full power and authority to own property and equipment, to engage in and promote recreational activities, and shall have the power to raise money by popular subscription, or in any other legal manner, and to use and expend any and all such property or money, either or both, in and about the accomplishment of its purposes, as herein set out. It shall have the power to contract and be contracted with, to lease, and to lease to others real and personal property; to employ such person or persons as may be deemed proper and necessary for effecting the purposes of the Association, and shall have generally all other powers necessary or convenient in and about the attainment of the purposes for which it is organized; and all money raised, by popular subscription or otherwise, and all property of the Association shall be devoted exclusively to promoting, encouraging and stimulating wholesome supervised recreation.

III. The corporation shall be a non-stock, non-profit recreation association. The private property of the incorporators shall not be liable for the debts of the corporation. No part of the net earnings of the corporation shall inure to the benefit of any officer or director of the corporation or to any private individual (except that a reasonable compensation may be paid for services rendered to or for the corporation affecting one or more of its purposes) and no officer or director of the corporation or any private individual shall be entitled to share in the distribution of any of the corporate assets upon dissolution of the corporation. Upon dissolution of the corporation or winding up of its affairs, the assets of the corporation shall

be distributed exclusively to charitable, scientific or educational organizations which would then qualify under provisions of Section 501(c)(3) of the Internal Revenue Code and its regulations as they now exist or as they may hereafter be amended.

IV. Membership

A. There shall be only one class of membership, namely, regular membership. Such regular members shall purchase such membership and pay annual dues as established by the by-laws.

B. All members of the Association in good standing shall have the right to vote in person at any meeting, regular or special, of the Association.

V. Directors

A. The number of directors, not less than three, shall be fixed by the by-laws, and in the absence of a by-law fixing the number, the number shall be seven (7). The term of each director shall be one year, but each said director may be re-elected to an indefinite number of one year terms.

B. All officers and directors shall be elected by the members in good standing, but any vacancy occurring in the Officers or Board of Directors, before the expiration of their term, shall be filled by the remaining directors who shall have the exclusive power to fill such vacancies for the unexpired terms.

2. There are no members of the Corporation with the right to vote on amendments.

Executed in the name of the corporation by its president or a vice-president and its secretary or assistant secretary who declare under the penalties of perjury that the facts stated therein are true.

Dated September 19, 1968.

COMMUNITY RECREATION ASSOCIATION

By George E. Wellen
President
And Charles R. Modlin
Secretary

4-330

ARTICLES OF AMENDMENT TO
THE ARTICLES OF INCORPORATION OF
COMMUNITY RECREATION ASSOCIATION, INC.

1. On September 16, 1975, in a meeting, the board of directors of the corporation found that the following proposed Amendment of its Articles of Incorporation was in the best interests of the corporation and directed that it be submitted to a vote of the members having the right to vote on amendments:

Be it resolved by the board of directors of Community Recreation Association, Inc., that the name of the corporation be changed to Smithfield Recreation Association, Inc., by amending the Articles of Incorporation.

2. On October 20, 1975, being not less than twenty-five (25) days nor more than fifty (50) days before the meeting of the members to act upon the proposed amendment, written notice of the meeting was given personally or by mail to each member entitled to vote on the proposed amendment. The notice stated the place, day and hour of the meeting and the purpose or purposes for which it was called, and was accompanied by a copy of the proposed amendment.

3. On October 28, 1975, a quorum being present, a meeting of the members was held and the proposed amendment was adopted by unanimous vote of the members present, being more than two-thirds (2/3) of the votes entitled to be cast by members present or represented by proxy at the meeting.

COMMUNITY RECREATION ASSOCIATION, INC.

By

H. Woodrow Crook, Jr.
President

H. WOODROW CROOK, JR.
Attorney-at-Law
SMITHFIELD, VIRGINIA

Attest:

Jane Phillips
Secretary

STATE OF VIRGINIA

County of Isle of Wight, to-wit:

I, Pamela J. Camper, a Notary Public in and for the State and County aforesaid, do certify that H. Woodrow Crook, Jr., President, and Jane Phillips, Secretary, whose names are signed to the writing above, bearing date on the 2nd day of February, 1976, have acknowledged the same before me in my County aforesaid.

Given under my hand this 2nd day of February, 1976.

My commission expires March 11, 1978.

Pamela J. Camper
Notary Public

I was commissioned Notary Public as Pamela L. Joyner.



H. WOODROW CROOK, JR.
Attorney-at-Law
SMITHFIELD, VIRGINIA

COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION

AT RICHMOND,
February 6, 1976

The accompanying articles having been delivered to the State Corporation Commission on behalf of
Community Recreation Association, Inc. (changing name to
Smithfield Recreation Association, Inc.)
and the Commission having found that the articles comply with the requirements of law and that all required fees
have been paid, it is

ORDERED that this CERTIFICATE OF AMENDMENT
be issued, and that this order, together with the articles, be admitted to record in the office of the Commission; and
that the corporation have the authority conferred on it by law in accordance with the articles, subject to the conditions
and restrictions imposed by law.

Upon the completion of such recordation, this order and the articles shall be forwarded for recordation in the
office of the clerk of the Circuit Court Isle of Wight County

STATE CORPORATION COMMISSION
By Thomas P. Hamrick
Commissioner

VIRGINIA:

In the Clerk's Office of the Circuit Court Isle of Wight County

The foregoing certificate (including the accompanying articles) has been duly recorded in my office this 25th
day of February, 1976 and is now returned to the State Corporation Commission by certified mail.

W. E. Laine, Jr.

Clerk

By: Sharon R. Mills
Deputy

I certify that the document to which this
authentication is affixed is a true copy of
record in the Isle of Wight Circuit Court.
That I have custody of the record and
that I am custodian of that record.

Sharon R. Mills Clerk
Isle of Wight Circuit Court DC

To ✓
W. K. Barlow
2/24/76
Circuit Court Clerk

SOC 19-3M-10-18-85

BOOK 4 PAGE 559
COMMONWEALTH OF VIRGINIA
STATE CORPORATION COMMISSION

RICHMOND,

February 9, 1976

To the Clerk of the Circuit Court of Isle of Wight County

I enclose check for \$1.00, pursuant to the provisions of § 13.1-10 or § 13.1-209, to pay the cost of recording in your charter book that

Smithfield Recreation Association, Inc. formerly
Community Recreation Association, Inc.

has its registered office at

229 Main Street, Smithfield, Va. 23430 (Isle of Wight Co.)

and that the name of its registered agent at that address is

William K. Barlow, Attorney

Please mail your receipt direct to

Respectfully,

William C. Young

William C. Young
Clerk

VIRGINIA: Clerk's Office of the Circuit Court of the County of Isle of Wight,
February 11, 1976, at 9:00 o'clock AM, this True

was received and with the certificate annexed, admitted to record.
TESTE: W. E. Laine, Jr. CLERK. By: Sharon N. Jones, D. C.

I certify that the document to which this authentication is affixed is a true copy of record in the Isle of Wight Circuit Court. That I have custody of the record and that I am custodian of that record

Sharon N. Jones
Sharon N. Jones, Clerk
Isle of Wight Circuit Court DC

**BY-LAWS
OF
SMITHFIELD RECREATION ASSOCIATION, INC.**

(Revised – 1/21/2017) †

† Please contact the SRA President to ensure this is the most recent revision of the SRA bylaws.

- I. NAME: The name of this non-stock corporation shall be "Smithfield Recreation Association, Inc.", and for designation purposes, it is referred to in these bylaws as the "Association".
- II. PURPOSE: This Association is formed for the purpose of promoting, encouraging and stimulating interest in wholesome, supervised recreation through educational and participatory programs. It shall have full power and authority, by way of example and not by way of limitation, to:
- a. own property and equipment;
 - b. engage in and promote recreational activities;
 - c. raise money by popular subscription, or in any other legal manner;
 - d. use and expend any and all such property or money, either or both, in and about the accomplishment of its purposes, as herein set out;
 - e. contract and be contracted with;
 - f. lease, and to lease to others real estate and personal property;
 - g. employ such person or persons as may be deemed proper and necessary for effecting the purposes of the Association;
- and shall have generally all other powers necessary or convenient in and about the attainment of the purposes for which it is organized. Except as provided under Section XVIII, Termination of Association, all money raised, by popular subscription or otherwise, and all property of the Association shall be devoted exclusively to promoting, encouraging and stimulating wholesome, supervised recreation through educational and participatory programs. No income or asset of the Association shall inure to the benefit of any individual.
- III. ADDRESS:
- a. REGISTERED AGENT: The Post Office address of the registered office shall be 353 Main Street, Smithfield, in Isle of Wight County, Virginia 23430, and the initial registered agent shall be William K. Barlow, a member of the Virginia State Bar and a resident of the State of Virginia, whose business address is the same as that of the registered office of the Association.
 - b. REGULAR POST OFFICE ADDRESS: P. O. Box 23, Smithfield, Virginia 23431.
- IV. MEMBERSHIP:
- a. Members in this Association shall consist of such persons who apply for membership, in such manner as designated by the Board of Directors of the Association (hereinafter the Board), who shall pay their membership dues and any other assessments authorized by the Board.
 - b. Members agree that they will abide by the bylaws and other rules of the

BY-LAWS OF SMITHFIELD RECREATION ASSOCIATION, INC.

(Revised – 1/21/2017)

Association and that failure to abide by these bylaws or any other rule of the Association shall be grounds for membership termination without refund of any membership dues or assessments.

- c. Without paying any initiation fee or additional annual dues, other than any fee that may be assessed for participation in a program sponsored by the Association, the member's family, shall enjoy all Association privileges. The member's family is defined to include a member's spouse and any unmarried child or other dependent of the member or his or her spouse, such child being i) under 18 years of age and living at home, ii) under 22 years of age and attending school with family support, or iii) under 22 years of age and serving in the Armed Forces. With respect to Association related activities and activities conducted on or with Association property, the member agrees to be responsible for his or her conduct, and for the conduct of any member of his or her family.
- d. In situations where children or other dependents of a member do not live in the household of the member, the Board may allow for such children or other dependents to be treated as part of the family of the member.

V. DUES: The Board shall direct the Treasurer as to the time and manner for the collection of dues and fees. The Board may establish policies relating to the collection or refund of dues. Failure to pay dues at the time and in the manner so established shall result in membership termination.

VI. MEMBERSHIP MEETINGS:

- a. ANNUAL: The annual meeting of the Association shall be held on the last day of onsite Spring Registration, or at such other time, not more than thirty (30) days before or thirty (30) days after the last onsite Spring Registration date, as shall be designated by the Board of Directors, after giving notice not less than ten (10) nor more than twenty-five (25) days before said meeting to each member. The purpose of the Annual Meeting shall be to inform the Membership of such matters as the Board may bring before the Membership and to obtain Membership input concerning the activities of the Association.
- b. SPECIAL MEMBERSHIP MEETINGS CALLED BY THE BOARD: In addition to the annual meeting of the Association in September, membership meetings may be called by the Board at such time, in such place and for such purposes as the Board may determine. A notice giving time and place of the meeting and stating the nature of the business to be transacted shall be mailed to each member of the Association at least ten (10) days but not more than twenty-five (25) days prior to the meeting, and at such meeting no other business than that stated may be transacted.
- c. SPECIAL MEMBERSHIP MEETINGS CALLED AT REQUEST OF MEMBERS: Upon the written request of fifteen percent (15%) or more of the membership i) delivered in person or by US mail to any member of the Board and ii) specifying the action being requested of the Board and/or any motion to be presented, the Board shall, within 30 days following the first regular Board meeting occurring 10 days after receipt of the special meeting request, call a special meeting of the membership. A notice giving time and place of such special meeting,

BY-LAWS OF SMITHFIELD RECREATION ASSOCIATION, INC.

(Revised – 1/21/2017)

stating the nature of the business to be transacted, including both the items specified in the special meeting request and any other item determined by the Board to be appropriate, shall be mailed to each member of the Association at least ten (10) days but not more than twenty-five (25) days prior to the meeting, and at such meeting no other business than that stated may be transacted.

VII. LIMITED POWER TO AMEND BY-LAWS AND TO REMOVE BOARD MEMBERS RESERVED BY MEMBERS: Provided that there is a quorum, these by-laws may be amended, and any Board member may be replaced, by majority vote at any annual or special membership meeting. Regardless of agenda, a motion to amend these by-laws or to replace a board member shall be heard and acted upon at any membership meeting.

a. QUORUM: At any membership meeting, a quorum shall exist if and only if at least one-quarter (1/4) of the then current membership is present in person at such Association meeting.

VIII. NOTICE: Any notice required under these bylaws shall be accomplished in any manner that is reasonably expected to apprise the intended notice recipient of the contents of the notice. Not by way of limitation, the use of United States Mail and e-mail, both with no return receipt required, shall constitute sufficient notice. Mailing or e-mailing of notice shall be made to the last address provided in writing, or via e-mail, to the Association.

IX. BOARD OF DIRECTORS:

a. MEMBERSHIP OF BOARD: The governing body of this Association shall be known as the Board of Directors and shall consist of the following:

- i. President
- ii. Vice-President
- iii. Secretary
- iv. Treasurer
- v. Concession Committee Chairperson
- vi. Publicity/Sponsorship Committee Chairperson
- vii. Equipment Committee Chairperson
- viii. Building and Grounds Committee Chairperson
- ix. Information Technology (IT) Committee Chairperson
- x. Baseball Commissioner
- xi. Softball Commissioner
- xii. Such additional members as the Board may determine

b. The Board shall be elected in the manner hereinafter provided, for a term of one (1) year, although each may be elected to succeed himself or herself for up to three (3) additional terms, or may be elected to serve in any other Board position, and shall hold office until his or her successor is elected and qualified.

c. In the event that the Nominating Committee is unable to recommend a replacement Board member, the Nominating Committee may recommend to the Board that the current Board member be reelected for more than three (3) additional terms. However, such recommendation should only be made in

BY-LAWS OF SMITHFIELD RECREATION ASSOCIATION, INC.

(Revised – 1/21/2017)

unusual circumstances and shall require a concurrence of at least three-quarters ($\frac{3}{4}$) of the Board. In such a situation, the Board Member who is the subject of the recommendation, and the chair of the meeting shall be entitled to vote.

d. The Board Term shall be from October 1 through September 30.

X. POWERS OF THE BOARD:

- a. **GENERALLY:** The Board shall constitute the governing body of this Association and shall have complete and full management and control of the business of the Association. It may employ such person or persons as may be necessary in and about the effecting of the purposes of the Association.
- b. **SPECIFICALLY:** In addition to any and all powers conferred upon by the Board by law, and by the Articles of Incorporation of the Association, these bylaws, without in any manner or degree abrogating, limiting or modifying any of its powers, grant to the Board the following authority:
 - i. To elect Board members prior to the annual membership meeting, to serve for the next forthcoming Board Term.
 - ii. To set forth the terms and conditions upon which a person may be accepted to membership; to examine and judge the qualification of each applicant for membership, being hereby granted full and final authority to accept or reject any such membership application.
 - iii. To hear and determine charges made against any member, full and final authority hereby granted to reprimand, suspend and expel any member in accordance with the bylaws. A member may be privately disciplined for cause upon the affirmative vote of a majority of the entire Board (not just those Board members present), but public reprimand, suspension, or expulsion shall require affirmative vote of three-fourths ($\frac{3}{4}$ ths) of the entire Board (not just those Board members present).
 - iv. To appoint any needed committees and to define and delegate the duties and powers of each committee.
 - v. To determine initiation fees and annual dues.
 - vi. To make, alter, or amend Association rules and regulations, and bylaws, as long as they are consistent with State law, the Articles of Incorporation, and the bylaws.
 - vii. To remove a director from the Board for cause. For example, and not by way of limitation, the absence of a director from three (3) consecutive meetings of the Board, unless excused by the Board, shall be considered sufficient cause for removal.
 - viii. To choose a successor, who shall hold office for the unexpired term, in the event of a vacancy among the directors.
 - ix. To employ, in its discretion, at such times as it may determine, one or more qualified persons, not necessarily members of the Association, to audit the books of the Association or any officer, employee, committeeman or agent thereof.
 - x. To budget for the maintenance and operation of the Association and all of its activities.
 - xi. To exercise the powers of Comptroller in making adjustments or

BY-LAWS OF SMITHFIELD RECREATION ASSOCIATION, INC.

(Revised – 1/21/2017)

transfer of funds from one budget category or item to another, as the need shall arise upon the recommendation of the Treasurer and upon approval of the Board.

- xii. To employ or contract with such individuals or entities as the Board, from time to time, may determine to be in the best interests of the Association.

XI. LIMITATION ON BOARD POWERS.

- a. Notwithstanding any other provision of these by-laws to the contrary, express or implied, the Board is not empowered to modify Article VII relating to the power of the membership to modify these by-laws and to replace a Board member.
- b. Notwithstanding any other provision of these by-laws to the contrary, express or implied, the Board is not empowered to modify the limitation on its powers contained in this Article XI.

XII. BOARD MEETINGS:

- a. REGULAR: The Board of Directors shall meet once a month, and at such other times as the President of the Association or any three (3) members of the Board may designate.
- b. NOTICE REQUIREMENT: Notice of a Board meeting that is scheduled at a Board meeting shall not be required. Notice for any other Board meeting shall be provided not less than five (5) nor more than twenty-five (25) days prior to the date of the meeting and shall specify the purpose for such meeting. At such special meeting, only the business specified in the notice shall be conducted.
- c. CHAIR: The Chair shall act as parliamentarian and follow Roberts Rules of Parliamentary Procedure, and shall vote only in the event of a tie. The President of the Association shall generally be the Chair of the Board. However, in the event that the President is not present at the meeting, or determines that it is appropriate to relinquish the chair for part or all of a meeting, the Vice-President shall assume the chair. In the event that neither the President nor Vice-President is able to chair part or all of a meeting, the Board shall appoint a chair.
- d. VOTING:
 - i. Except as hereinafter provided, a quorum shall be a majority of the Board.
 - ii. Assuming a quorum is present, except in cases of expulsion, removal and by-laws amendment, and except as otherwise specifically provided in these bylaws, valid Board action requires that more votes be cast in favor of the action than against the action.
 - iii. Assuming a quorum is present, in cases of expulsion, removal and by-laws amendment, valid Board action requires that 3/4^{ths} or more of the entire Board, (not just those Board members present) be cast in favor of the action. The chair, unless the subject of the removal proceeding, shall be entitled to vote.
 - iv. In the event of a tie, the chair may cast a vote in favor of the action, thereby causing the Board to take the action.

BY-LAWS OF SMITHFIELD RECREATION ASSOCIATION, INC.

(Revised – 1/21/2017)

XIII. EXECUTIVE COMMITTEE: The Executive Committee shall be four (4) in number, the Board Secretary being the same as the Secretary of the Association; the Board Treasurer being the same as the Treasurer of the Association; the Baseball Commissioner being the same as the Baseball Commissioner of the Association; and the Softball Commissioner being the same as the Softball Commissioner of the Association. The Executive Committee shall serve as Nominating Committee for Board positions and shall perform such duties and exercise such powers as the Board, from time to time, may determine.

XIV. OFFICERS:

a. ELECTION: Officers of the Association shall be Directors and shall be elected by the Board prior to the annual membership meeting as hereinbefore provided. The officers of this Association shall be a president, vice-president, secretary, and treasurer, all of whom shall be elected for a term of one (1) year, in the manner hereinbefore provided and shall hold office until their successors are elected and qualified.

b. DUTIES:

i. PRESIDENT: Shall preside at all meetings of the Association; shall make reports to the Board and to the Association; shall perform all other duties which are incidental to the office of President, or which shall be required of the President by the Board of Directors. The President shall be an exofficio member of all committees for the purpose of coordination the functions of all committees with that of the general organization.

ii. VICE-PRESIDENT: In the absence or disability of the President, shall perform all of the duties of the President, except as otherwise herein provided. The Vice-President shall also be responsible for scheduling umpires for all baseball and softball games.

iii. SECRETARY: Shall keep the minutes of the Board; shall keep an accurate roll of the membership of the Association; shall be the custodian of the Association's seal and affix it to all such written documents as require it; shall sign or counter-sign all such instruments as may require the Secretary's signature as a corporate officer of the Association; shall issue or cause to be issued all notices of all meetings and shall keep the minutes and records thereof; shall keep or cause to be kept a corporation record book in which shall be entered an accurate history of all resignations of members or officers and all membership forfeitures, suspensions and expulsions, together with accurate listing of all members' names, home address and telephone numbers. The Secretary shall have the power to delegate the maintenance of membership records to other members of the Board.

iv. TREASURER: Shall receive all monies of the Association and pay out the same upon authorization of the Board, shall be the custodian of all Association funds; shall collect fees and dues from members; shall by letter, or otherwise, regularly advise delinquents of their unpaid

BY-LAWS OF SMITHFIELD RECREATION ASSOCIATION, INC.

(Revised – 1/21/2017)

indebtedness; shall deposit all funds in a depository designated by the Board; shall disburse the Association funds as authorized by the Board; shall keep, or cause to be kept, proper vouchers of all sums disbursed and complete and regular accounts in accordance with a system satisfactory to the Board; shall submit at each regular meeting of the Board complete information as to the financial condition of the Association; shall, at the Annual Meeting, submit a complete and comprehensive statement of the Association's financial affairs; shall make the books and records of the Association available to all Board members; and shall be properly audited, at such time and in such manner as the Board may determine. The Treasurer shall furnish a bond for the faithful performance of the Treasurer's duties and the proper accounting of all funds which may come into the Treasurer's hands as such officer, such bond to be in an amount determined by the Board, surety on such bond to be paid by the Association.

XV. COMMITTEES:

- a. CONCESSIONS COMMITTEE: The Concessions Committee shall consist of a chairperson and such other Association members or non-members as the Concessions Chair may determine, who shall have charge of all refreshments and concessions of every kind, and facilities used in affording refreshments and/or concessions.
- b. INFORMATION TECHNOLOGY (IT) COMMITTEE: The IT Committee shall consist of a chairperson and such other Association members as the IT Chair may determine, who shall be responsible for maintaining the technology infrastructure, such as the domain, e-mail, website, registration and data base.
- c. EQUIPMENT COMMITTEE: The Equipment Committee shall consist of a chairperson and such other Association members or non-members as the Equipment Chair may determine, who shall i) maintain, purchase, and distribute all uniforms and equipment for all teams of the Association and ii) maintain adequate records and inventory.
- d. BUILDING AND GROUNDS COMMITTEE: The Building and Grounds Committee shall consist of a chairperson and such other Association members or non-members as the Building and Grounds Chair may determine, who shall maintain all playing fields, buildings and surrounding areas.
- e. PUBLICITY/SPONSORSHIP COMMITTEE: The Publicity/Sponsorship Committee shall consist of a chairperson and such other Association members or non-members as the Publicity/Sponsorship Chair may determine, who shall publicize all activities of this Association, through newspaper, signs, or any other publications deemed necessary by the Board of Directors.
- f. BASEBALL COMMISSIONER: The Baseball Commissioner shall represent the Association at all Pony Baseball organized sports; in coordination with the Softball Commissioner, schedule baseball games and practices; shall recommend special rules to the Board for its approval; shall render decisions regarding rules during the season, such decisions not being subject to appeal.
- g. SOFTBALL COMMISSIONER: The Softball Commissioner shall represent the Association at all Pony Softball organized sports; in coordination with the

BY-LAWS OF SMITHFIELD RECREATION ASSOCIATION, INC.

(Revised – 1/21/2017)

- Baseball Commissioner, schedule softball games and practices; shall recommend special rules to the Board for its approval; shall render decisions regarding rules during the season, such decisions not being subject to appeal.
- h. MEETINGS: Each Committee of the Association shall meet at such time and place as shall be deemed necessary by the Board or the President of the Association, and at such other times as the Chairperson of the respective committee desires.

XVI. MISCELLANEOUS PROVISIONS:

- a. FISCAL YEAR: Shall be the calendar year beginning January 1.
- b. OFFICER AND DIRECTOR YEAR: All directors, officers and committee members will take office as of October 1 and shall serve through September 30.
- c. COMPENSATION: No salary or other compensation shall be paid any director, officer or committee member of the Association for serving in such capacity except when specifically provided for by action of the Board.
- d. RULES OF PARLIAMENTARY PROCEDURE: In the conduct of all meetings, Roberts Rules of Order shall govern except where inconsistent with these by-laws.

XVII. INTERPRETATION OF BY-LAWS: The Board shall make all interpretations of these by-laws.

XVIII. TERMINATION OF ASSOCIATION: In the event this Association is disbanded or otherwise ceases to exist, all Association assets shall be turned over to an Internal Revenue Code Section 501(c)(3) entity. Such entity shall be determined by the Board and shall, to the extent possible, have purposes that are similar to those of this Association.

As approved by the membership at its annual membership meeting on 9/11/02.

11) STATEMENT OF DISCRIMINATION



Supporting documentation for Item#14 for application of Non-Exempt Status

- 1) IRS determination letter attached.
- 2) Smithfield Recreation does not hold an ABC Beverage permit.
- 3) Smithfield Recreation does not pay Board members or have any employees
- 4) Form 990 attached.
- 5) All property own by Smithfield Recreation is for charitable purposes.
- 6) Current list of Officers attached
- 7) See attached
- 8) Financial statements attached for 2020.
- 9) Smithfield Recreation does not solicit for donations or grants from local, state or federal sources. Funds are generated via membership fees, player fees and sponsorships.
- 10) Current By-Laws attached.
- 11) Smithfield Recreation does not have any rule, regulation, policy, or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex, or national origin.
- 12) The goal of Smithfield Recreation is to provide the youth of Smithfield with an enjoyable baseball/softball experience, which includes learning the basic skills of baseball/softball, teaching and instructing youth in the rules of baseball/softball, promoting teamwork, and developing skills necessary to play baseball/softball at a higher level. The organization aims to instill the values of sportsmanship and competition in the youth of Smithfield.

A handwritten signature in cursive script, appearing to read "Chuck Allison".

Chuck Allison
Smithfield Recreation Association
President

12) SERVICES PROVIDED TO IOW CITIZENS



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Chuck Allison
Smithfield Recreation Association
President

13) STATEMENT OF POLITICAL ACTIVITIES



No activities of SRA involves carrying on propaganda, or otherwise attempting to influence legislation and whether the organization participates in, or intervenes in, any political campaign on behalf of any candidate for public office.

A handwritten signature in cursive script that reads "Chuck Allison".

Chuck Allison
Smithfield Recreation Association
President

14) REVENUE IMPACT

COUNTY OF ISLE OF WIGHT



OFFICE OF THE COMMISSIONER OF THE REVENUE

Post Office Box 107
Isle of Wight, Virginia 23397
(757) 365-6222

Gerald H. Gwaltney
Commissioner of the Revenue

MEMORANDUM

TO: Don Robertson, Assistant County Administrator

FROM: Gerald H. Gwaltney, Commissioner *GHG*

DATE: March 31, 2021

RE: Smithfield Recreation Association, Inc.

Cc: Randy Keaton, County Administrator
Robert W. Jones, Jr., County Attorney
Meagan Doggett, Smithfield Recreation Association, Inc.

Attached is Smithfield Recreation Association's application for real estate tax exemption. I have concluded my review of the application and request that the application be forwarded to the Board of Supervisors for their consideration. The current annual fiscal impact to Isle of Wight County is listed below.

Category	Assessment	Annual Tax
Real Estate	\$406,100	\$3,451.85
TOTAL	\$406,100	\$3,451.85

Please let me know if you have any questions.

Attachment – Application and Transmittal for Application Fee

15) OTHER INFORMATION

COUNTY OF ISLE OF WIGHT



OFFICE OF THE COMMISSIONER OF THE REVENUE

Post Office Box 107
Isle of Wight, Virginia 23397
(757) 365-6222

Gerald H. Gwaltney
Commissioner of the Revenue

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TO: Don Robertson, Assistant County Administrator

FROM: Gerald H. Gwaltney, Commissioner *GHG*

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TOTAL	\$406,100	\$3,451.85

Please let me know if you have any questions.

Attachment – Application and Transmittal for Application Fee

ARTICLE VI
Applications for Tax Exempt Status Designation for
Real and Personal Property
(Adopted September 17, 2015)

Section 6.0

Purpose

This policy sets forth the procedural process and guidelines for qualifying nonprofit organizations to request exemption from real and personal property taxation in Isle of Wight County. The policy is intended to promote the efficient and timely management of applications and documentation of responsible parties required to facilitate tax exemption requests to the Board of Supervisors.

Section §58.1-3651 of the *Code of Virginia*, 1950, as amended, governs the requirements for entities seeking to have tax-exempt status granted to real or personal property owned by that entity. This section grants the Board of Supervisors the authority to designate as tax exempt that real and personal property owned by organizations which use it exclusively for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes. In order to receive the tax-exempt status designation, the entity must comply with the procedural requirements contained in Section §58.1-3651, including a public hearing, to receive citizen comment on the request.

If the Board of Supervisors adopts the ordinance for exempt status, the exemption is valid for the next July 1st tax year and all future years unless revoked in accordance with the provision of §58.1-3605.

Section 6.1

Submission Requirements

An application for tax exemption must be submitted to the Commissioner of the Revenue by the requesting organization along with a check made payable to Treasurer, Isle of Wight County, Virginia for the cost of the required public hearing announcements in order to be considered by the County for exemption from real and/or personal property taxes. The public hearing notices shall be advertised in accordance with County Policy. The cost of the public hearing announcements shall be specified in the Fee Schedule of the fiscal year operating budget.

All information required as part of the application must be provided in order for the tax exemption request to be considered by the Board of Supervisors. In accordance with Section §58.1-3651, before adopting an ordinance granting tax-exemption, the Board of Supervisors is required to consider the following questions:

1. Whether the organization is exempt from taxation pursuant to Section 501(c) of the Internal Revenue Code of 1954.

2. Whether a current annual alcoholic beverage license for serving alcoholic beverages has been issued by the Virginia Alcoholic Beverage Control Board to the applicant for use on the property.
3. Whether any director or officer of the organization is paid compensation in excess of a reasonable allowance for salaries or other compensation for personal services which such director or officer actually renders.
4. Whether any part of the net earnings of such organization inures to the benefit of any individual, and whether any significant portion of the service provided by such organization is generated by funds received from donations, contributions, or local, state or federal grants.
5. Whether the organization provides services for the common good of the public; specific consideration will be given to the level of services provided for the common good of the public to citizens of Isle of Wight County. The organization should have been providing services in Isle of Wight County for a minimum of three (3) years. At least a minimum of 50% of the organization services should be provided to citizens of Isle of Wight County.
6. Whether a substantial part of the activities of the organization involves carrying on propaganda, or otherwise attempting to influence legislation and whether the organization participates in, or intervenes in, any political campaign on behalf of any candidate for public office.
7. Whether the organization has rules, regulations, policies, or practices that discriminate on the basis of religious conviction, race, color, sex, or national origin.
8. The revenue impact to the locality and its taxpayers of exempting the property. The information is generally answered by the Commissioner of the Revenue's office. The County shall assess the County service requirements for the facility requested to be exempted and the financial impact of any exempted tax burden shift to the taxpaying citizens and businesses.
9. Any other criteria, facts and circumstances that the Board of Supervisors deems pertinent to the adoption of such ordinance.

Section 6.2

Application Review and Public Hearing Requirements

The Commissioner of the Revenue's office shall:

- a) Accept applications as well as the cost of advertising the public hearings and transmit said funds for deposit to the Treasurer's Office.
- b) Process the application within 45 business days of receipt to review the application for

completion and accuracy and request any additional information required to process the application.

- c) Complete the following sections of the attached "Evaluation Summary Form":
 - 1) Application Routing Number
 - 2) Date Application Received by the Commissioner of the Revenue
 - 3) Organization Name
 - 4) Property Address
 - 5) Assessed Value
 - 6) Parcel Map#
 - 7) Tax I.D. #
- d) Forward the application and all supporting documentation to the County Administrator's Office for agenda placement and consideration by the Board of Supervisors.

The County Administrator's Office shall:

- a) Schedule a public hearing for action by the Board of Supervisors within 45 business days of receipt of the application for tax exemption and "Evaluation Summary Form" from the Commissioner of the Revenue.
- b) Place the advertisement for public hearing in a newspaper of general circulation in accordance with State Code and Chapter 8, Article 5, of the County Policy Manual, and retain the newspaper certification of same for the permanent record. The notice of public hearing must contain the assessed value of the real or personal property of the organization along with the amount of taxes that were, or would be, assessed against such property. The public hearing cannot be held until at least 5 days after the publication of the notice of public hearing.
- c) Prepare and submit an agenda item and related authorizing ordinance for placement on the Board of Supervisors agenda. The ordinance must include a statement regarding the specific use on which the exemption is based, as well as a statement that continuance of the exemption shall be contingent on the continued use of the property in accordance with the purpose for which the organization is designated through a triennial application process as more specifically set forth in Section 6.3 below.
- d) Review and complete the "Evaluation Summary Form" including the Criteria Evaluated section for attachment to the agenda item.
- e) Notify the applicant in writing of the public hearing date.
- f) Notify in writing the applicant of any action or inaction by the Board of Supervisors to include a copy of any ordinance adopted after the public hearing.
- g) Finalize the documentation of the "Evaluation Summary Form" and acquire appropriate processing signatures of any actions authorized by the Board of Supervisors.

- h) Retain the permanent record of the application information and Board of Supervisors action taken for review by the public and/or auditors in compliance with record retention requirements to include scanning all file contents to an appropriately titled file for future reference.

Section 6.3

Triennial Application for Exemption; Removal by Local Governing Body

In accordance with §58.1-3605 of the Code of Virginia, organizations receiving exemption from real and/or personal property taxation by the Isle of Wight Board of Supervisors shall be required to file triennially an application as a requirement for retention of the exempt status of the property. Such application shall show the ownership and usage of such property and shall be filed within sixty days preceding the tax year for which such exemption, or the retention thereof, is sought. The requirement to file a triennial application to maintain exempt status shall be written into the ordinance designating an organization as exempt from real and/or personal property taxes.

The Board of Supervisors may submit to the General Assembly a list of those organizations whose property is designated as tax exempt under §58.1-3650.1 et seq. which the local governing body wants to remove from its exempt property list. Legislation including such a list must be introduced no later than the first calendar day of any session of the General Assembly unless requested by the Governor.

Procedure for Applying for Exempt Status of a Non-Profit Organization

- A. Pursuant to subsection 6(a)(6) of Article X of the Constitution of Virginia, on and after January 1, 2003, any county, city, or town may, by designation or classification, exempt from real or personal property taxes, or both, by ordinance adopted by the local governing body, the real or personal property, or both, owned by a nonprofit organization that uses such property for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes. The ordinance shall state the specific use on which the exemption is based, and continuance of the exemption shall be contingent on the continued use of the property in accordance with the purpose for which the organization is classified or designated. No exemption shall be provided to any organization that has any rule, regulation, policy, or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex, or national origin.
- B. Any ordinance exempting property by designation pursuant to subsection A above shall be adopted only after holding a public hearing with respect thereto, at which citizens shall have an opportunity to be heard. The Board of Supervisors shall publish a notice of the public hearing once in the Smithfield Times and The Tidewater News newspapers. The notice shall include the assessed value of the real and tangible personal property for which an exemption is requested as well as the property taxes assessed against such property. The public hearing shall not be held until at least five days after the notice is published in the newspaper. The local governing body shall collect the cost of publication from the organization requesting the property tax exemption.

Before adopting any such ordinance, the Board of Supervisors shall consider the following questions:

1. Whether the organization is exempt from taxation pursuant to §501 (c) of the Internal Revenue Code of 1954;
 2. Whether a current annual alcoholic beverage license for serving alcoholic beverages has been issued by the Virginia Alcoholic Beverage Control Board to such organization, for use on such property;
 3. Whether any director, officer, or employee of the organization is paid compensation in excess of a reasonable allowance for salaries or other compensation for personal services which such director, officer, or employee actually renders;
 4. Whether any part of the net earnings of such organization inures to the benefit of any individual, and whether any significant portion of the service provided by such organization is generated by funds received from donations, contributions, or local, state or federal grants;
 5. Whether the organization provides services for the common good of the public; specific consideration will be given to the level of services provided for the common good of the public to citizens of Isle of Wight County. At least a minimum of 50% of the organization services should be provided to citizens of Isle of Wight County. The organization should have been providing services in Isle of Wight County for a minimum of three years.
 6. Whether a substantial part of the activities of the organization involves carrying on propaganda, or otherwise attempting to influence legislation and whether the organization participates in, or intervenes in, any political campaign on behalf of any candidate for public office;
 7. Whether the organization has rules, regulations, policies, or practices that discriminate on the basis of religious conviction, race, color, sex, or national origin.
 8. The revenue impact to the locality and its taxpayers of exempting the property; The County shall assess the County service requirements for the facility requested to be exempted and the financial impact of any exempted tax burden shift to the taxpaying citizens and businesses.
- C. Exemptions of property from taxation under this article shall be strictly construed in accordance with Article X, Section 6 (f) of the Constitution of Virginia.
- D. "Nothing in this section or in any ordinance adopted pursuant to this section shall affect the validity of either a classification exemption or a designation exemption granted by the General Assembly prior to January 1, 2003, pursuant to Article 2 (§58.1-3606 et seq.), 3 (§58.1-3609 et seq.) or 4 (§58.1-3650 et seq.) of the Code of Virginia or this chapter. An exemption granted pursuant to Article 4 (§58.1-3650 et seq.) of the Code of Virginia or this chapter may be revoked in accordance with the provisions of §58.1-3605.
- E. Triennial Application for Exemption; Removal by Local Governing Body

In accordance with §58.1-3605 of the Code of Virginia, organizations receiving exemption from real and/or personal property taxation by the Isle of Wight Board of Supervisors shall be required to file triennially an application as a requirement for retention of the exempt status of the property. Such application shall show the ownership and usage of such property and shall be filed within sixty days preceding the tax year for which such exemption, or the retention thereof, is sought. The requirement to file a triennial application to maintain exempt status shall be written into the ordinance designating an organization as exempt from real and/or personal property taxes.

The Board of Supervisors may submit to the General Assembly a list of those organizations whose property is designated as tax exempt under §58.1-3650.1 et seq. which the local governing body wants to remove from its exempt property list. Legislation including such a list must be introduced no later than the first calendar day of any session of the General Assembly unless requested by the Governor.

F. Application Submission

1. Applications are available in the Commissioner of the Revenue's Office located at 17090 Monument Circle, Suite 113. Please attach all required documents.
2. Return the completed application to the Commissioner of the Revenue's Office, 17090 Monument Circle, Suite 113, Isle of Wight, Virginia 23397 along with a check for the cost of the public hearing advertisements, as specified in the fee schedule of the fiscal year operating budget, and made payable to Treasurer, Isle of Wight County, Virginia.
3. Within 45 business days of receipt of the application, the Commissioner of the Revenue's Office will review the application for completion and notify the organization if additional information is needed then forward it, with any additional information pertinent to the application, to the County Administrator's Office for action of the Board of Supervisors within 45 days after receipt from the Commissioner of the Revenue's Office.
4. The County Administrator's Office will coordinate the placement of the public hearing advertisements in accordance with County Policy. The advertisements will state the date, time, and location of the meeting. *It is highly recommended that the person(s) completing the application attend the Public Hearing. If such individual(s) cannot be present, the organization should send an authorized representative.*
5. Upon conclusion of the Public Hearing, a prepared ordinance will be introduced for consideration by the Board of Supervisors. If the Board of Supervisors adopts the ordinance for exempt status, the exemption is valid for the next July 1st tax year and all future years unless revoked in accordance with the provision of *Code of Virginia* §58.1-3605.
6. If the Board of Supervisors does not approve the request for exempt status, the organization will be required to continue to file a tangible personal property return and/or continue paying taxes related to real and/or personal property assessments.

ISLE OF WIGHT COUNTY POLICY MANUAL

7. To be considered for each July 1st, **the application must be received by the Commissioner of the Revenue's Office by April 1.**

8. Approval of the application will provide for exemption for real and personal property tax.

Application for Exemption from Real Estate or Personal Property Taxes for Religious, Charitable, Patriotic, Historical, Benevolent, Cultural, or Public Park and Playground Use

1. Name of Organization: _____
2. Property currently owned by: _____
3. Name of Authorized Agent and Title: _____
4. Mailing Address: _____
5. Contact Number for Authorized Agent: _____
6. Property Location (include parcel map number and street address): _____

7. Description of organization's activities and the services provided to the public. Include in this section any charges for services or receipts of in-kind contributions or gifts:

8. Provide basis for application:

9. Specific activities conducted on premises:

10. Specific activities on premises NOT a part of organization:

11. If a residence, indicate occupant's relationship to the organization:

12. Organization receiving rent or income from property: _____
13. Date property will be occupied for Tax Exempt purposes: _____

ISLE OF WIGHT COUNTY POLICY MANUAL

14. In addition, please attach supporting documentation related to the following:

- 1) A copy of the determination from the IRS regarding tax-exempt status pursuant to §501(c) of the Internal Revenue Code of 1954.
- 2) A statement signed by an officer indicating whether a current annual alcoholic beverage license for serving alcoholic beverages has been issued by the Virginia Alcoholic Beverage Control Board to the organization for use on its property. A copy of the organization's current alcoholic beverage license issued by the Virginia Alcoholic Beverage Control Board. If no license is held, check here _____
- 3) A copy of the organization's most current compensation schedule in order to determine if any director, officer, or employee is paid compensation in excess of a reasonable allowance.
- 4) A copy of the Internal Revenue Service form 990, 990EZ, or 990PF together with any schedules and attachments most recently filed with the IRS for the previous calendar year or an explanation why such form was not filed.
- 5) A statement from the organization clearly indicating whether the property is to be used for religious, charitable, patriotic, historical, benevolent, cultural, or public park and playground purposes as set forth in Article X, Section 6 (a)(6) of the Constitution of Virginia.
- 6) A list of names and addresses of the current officers and directors of the organization.
- 7) A copy of all fictitious names certificated, if any, filed by the organization with either the State Corporation Commission or the Isle of Wight County Circuit Court.
- 8) Copies of current financial statements, including a list of the individuals or entities to whom the net earnings of the organization inure. The list must indicate the amount or percentage of the net earning inuring to each individual or entity.
- 9) A statement signed by an officer of the organization indicating whether any significant portion of the service provided by the organization is generated by funds received from donations, contributions, or local, state, or federal grants. This statement must include an indication of the percentage of service generated by such funds. Donations shall include the providing of personal services or the contribution of in-kind or other material services.
- 10) A copy of the current articles of incorporation and bylaws of the organization.
- 11) A statement signed by an officer indicating whether the organization has any rule, regulation, policy, or practice that unlawfully discriminates on the basis of religious conviction, race, color, sex, or national origin.
- 12) A description of how the organization provides services for the common good of the public, specifically identifying the amount or level of service provided to Isle of Wight County Citizens and the length of time these services have been provided in Isle of Wight County. To

ISLE OF WIGHT COUNTY POLICY MANUAL

be considered, the organization should provide, on average, 50% of its services and community benefit to Isle of Wight citizens and the length of time these services have been provided within Isle of Wight County should be three (3) years or greater.

- 13) Any other information the organization believes is supportive of its request for tax exemption.

AFFIDAVIT: The undersigned ____ Property owner, or ____ Duly authorized agent/representative thereof [check one], certifies that this application and the foregoing answers, statements, and other information herewith submitted are in all respects true and correct to the best of their knowledge and belief. WITH THE UNDERSTANDING THAT ANY INCORRECT INFORMATION SUBMITTED MAY RESULT IN THE DELAY OR RESCHEDULING OF APPROVAL BY THE BOARD OF SUPERVISORS.

Signed: _____

Printed Name: _____

Title _____
(Officer, Member, etc. with authority to bind the Organization)

Date: _____

ISLE OF WIGHT COUNTY POLICY MANUAL

Isle of Wight Application for Exemption from Real Estate or Personal Property Taxes Evaluation Summary

Application Routing Number: _____

Application received by Commissioner of the Revenue: _____

Application received by County Administrator: _____

Organization Name: _____

Property Address: _____

Assessed Value: _____

Parcel Map # _____

Tax I.D. # _____

Qualifying Status:

Religious ☐

Charitable ☐

Patriotic ☐

Historical ☐

Benevolent ☐

Cultural ☐

Public Park ☐

Playground Use ☐

Application for exemption received for:

Real Property ☐

Personal Property ☐

Criteria Evaluated:

- 1 Is the organization exempt from taxation pursuant to section 501 (c) of the internal Revenue Code of 1954?
- 2 Has a current annual alcoholic beverage license for serving alcoholic beverages been issued by the Virginia Alcoholic Beverage Control Board to such organization for use on property?
- 3 Is the director, officer, or employee of the organization paid compensation in excess of a reasonable allowance for salaries or other compensation for personal services which such director, officer, or employee actually renders?
- 4 Does any part of the net earnings of such organization inure to the benefit of any individual?
- 4a Is any significant portion of the service provided by such organization supported by funds received from donations, contributions, or local, state or federal grants?
- 5 Does the organization provide services for the common good of the public? Special consideration shall be given to the level of services provided for the common good of the public to citizens of Isle of Wight County.

Comments	Supports Application?

ISLE OF WIGHT COUNTY POLICY MANUAL

- 5a Is at least a minimum of 50% of the organization services and community benefit provided to citizens of Isle of Wight?
- 5b Has the organization operated for three (3) years within Isle of Wight County?
- 6 Does a substantial part of the activities of the organization involve carrying on propaganda, or otherwise attempting to influence legislation and does the organization participate in, or intervene in, any political campaign on behalf of any candidate for public office?
- 7 Does the organization have rules, regulations, policies, or practices which discriminate on the basis of religious conviction, race, color, sex, or national origin?
- 8 Is there a significant revenue impact in the locality and its taxpayers for exempting the property? Isle of Wight County shall assess the County service requirements for the facility requested to be exempted and the financial impact of any exempted tax burden shift to the taxpaying citizens and businesses.

Additional Comments:

Public Hearing Ad Placed in: _____ Date of Ad: _____
 (attach certification)

Public Hearing Date: _____

Board of Supervisors Action: _____ **Date:** _____

(maximum of 5 days per notice period on case)

Approval July 1st of: Real Property Personal Property

(year)

Denial: Real Property Personal Property

Board of Supervisors Action Processed By Authorized Representatives:

County Administrator: _____ Date: _____

Commissioner of the Revenue: _____ Date: _____

ISSUE:

Discussion of the Proposed FY2021-22 Operating and Capital Budgets, Related Ordinances, and the FY2022-31 CIP

BACKGROUND:

In accordance with the Code of Virginia, the Board of Supervisors is required to hold a public hearing to receive public comment regarding the proposed operating and capital budget, related ordinances, and the Capital Improvements Program.

The proposed FY2021-22 Operating and Capital Budget includes an advertised General Fund Operating Budget of \$85,857,900 and a Capital Budget of \$20,426,381. The proposed FY2021-22 Operating Budget for Isle of Wight County Schools is \$70,688,638.

The public hearing has been properly advertised.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Conduct a Public Hearing. Per the Code of Virginia, the Board is required to wait at least 7 days before action can be taken relative to the operating and capital budgets.

ATTACHMENTS:

Description	Type	Upload Date
FY2021-22 Proposed Operating & Capital Budgets and CIP	Backup Material	4/5/2021
Ordinance - Budget Approval	Ordinance	4/9/2021
FY2021-22 Proposed Fee Schedule	Backup Material	4/16/2021
Ordinance - Tax Rates	Ordinance	4/9/2021



**PROPOSED FY 2021-22
OPERATING AND CAPITAL
BUDGET**

April 1, 2021



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**County of Isle of Wight
Virginia**

For the Fiscal Year Beginning

July 1, 2020

Christopher P. Morill

Executive Director

Isle of Wight County, Virginia Table of Contents

Budget Development Calendar	1
County Administrator's Message	2
Budget Highlights	8
Budget Summary	9
<u>General Fund</u>	
General Fund Revenues	10
General Fund Expenditure Summary.....	14
General Fund Expenditure Detail	17
Enterprise Funds	40
Public Utilities Fund	42
Stormwater Fund.....	46
Special Revenue Funds	48
Children's Services Act (CSA)	50
E911 Fund.....	51
Grants Fund.....	53
County Fair	54
Social Services (DSS)	56
Internal Service Funds	57
Information Technology	59
Risk Management	61
Capital Projects	63



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Isle of Wight Budget Development Calendar – FY 2021-22

December 16, 2020	Budget Packages Distributed to Departments/Agencies/Local Organizations Local Organization Application Notices & Web Posting
January 25, 2021	Departmental & Agency Budget Requests Due
February 1-5, 2021	County Administrator's Budget Development Meetings
March 1-31, 2021	County Administrator's Budget Review Meetings
April 1, 2021	County Administrator's Proposed Budget Presented to the Board of Supervisors
April 8, 2021	Board of Supervisors Budget Work Session
April 15, 2021	Board of Supervisors Public Hearing on Proposed Budget & Resolution
April 22, 2021	Board of Supervisors Budget Work Session
May 6, 2021	Board of Supervisors Budget Work Session
May 13, 2021	Adoption of County Budget & Ordinances



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COUNTY ADMINISTRATOR'S MESSAGE





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The Honorable Board of Supervisors
Isle of Wight County, Virginia

Honorable Members of the Board:

I am pleased to submit the FY 2021-22 budget for Isle of Wight County to the Board of Supervisors and our citizens. This Budget was prepared to meet the needs of a growing community while continuing to deal with the uncertainty of the COVID-19 Pandemic. The team of staff responsible for preparing the budget has attempted to create a document that is more transparent and understandable to every citizen and addresses the basic responsibilities of local government.

The FY 2021-22 budget is notable for the fact that for the eighth year in a row, there will be **no** change in the real estate tax rate of \$.85 or the personal property tax rate of \$4.50 to fund the normal operations of County government. A \$.04 increase in the real estate rate is proposed however to fund the increase in debt service as a result of the \$34.3 million bond issue in 2020 and the upcoming bond issue in 2022. The total real estate tax rate is proposed to be **\$.89**. One penny of real estate tax is expected to generate **\$495,700**.

One of the key priorities for the upcoming fiscal year is to fund the necessary functions of Isle of Wight County while preparing for future needs.

The General Fund budget totals \$85,857,900. The largest source of these funds is from General Property taxes (\$63.7 million) or 74% of the budget. The largest uses of County funds are for Education (\$27.5 million, 32%), Public Safety (\$12.9 million, 15%), and Debt Service (\$14.3 million, 17%). Some of our goals include diversifying our revenue sources to become less dependent on property taxes and reducing debt service as a percentage of our expenditures.

Revenue Highlights

Real Property Taxes – Housing starts continued to rebound in 2020 and increased 31% from the previous year. There were 265 housing starts in 2020 compared to 203 in 2019. In 2020, 72% of all housing starts occurred in the northern end of the county, 59% in the Newport District and 13% in the Town of Smithfield. The most dramatic growth occurred in the Town of Windsor where new housing starts totaled 43. Commercial development and construction are beginning to show signs of activity accounting for 5% of the new construction assessments. A 2.5% change in assessments is forecast for FY 22 with total value of \$4,865,000,000 and revenue of \$40,300,000 based on the current tax rate of \$.85. The real estate tax rate is proposed to increase by \$.04 to pay for the debt service associated with the 2020 bond issue and the proposed 2022 bond issue.

Personal Property – Motor Vehicles – The value of used motor vehicles grew by almost 25% in 2020 relative to 2019 according to J.D. Power. Used vehicle values increased 10% during the summer of 2020 because of demand outpacing supply. The Car Tax Relief percentage is also reduced from 42% to 40%. A 21.7% growth is forecast for FY 22 with revenue of \$11,050,000.

Machinery & Tools Tax – The Machinery and Tools category has experienced volatility during the past three years. 2020 resulted in some account holders purging equipment from their assets resulting in a 4% decline in assessments. A decrease of 5.2% of assessments for the M&T tax is expected to generate revenue of \$4,800,000.

Sales & Use Tax – The U.S. Supreme Court Case of *South Dakota v. Wayfair* ruled that states may charge sales tax on purchases made from out-of-state sellers. The 2019 Virginia General Assembly adopted legislation enabling the Commonwealth to collect sales tax on out-of-state sellers. This has resulted in an increase in sales tax to the state and localities. Online sales tax now represents nearly 34% of all retail sales for Isle of Wight County compared to 28% in the previous year. The increase is estimated to be a result of consumers not being able to shop in traditional stores during the pandemic. An increase of 17.2% is forecast compared to last year's forecast however, we reduced the budget estimate for FY21 due to concerns about the economy. This year's revenue forecast of \$3,250,000 is an increase of 28.7% over the FY21 budget.

Public Service Corporation Taxes – Public Service assessments are adjusted annually based on the real estate sales ratio as determined by the Department of Taxation. As real estate sale prices exceed assessments, the county's sales ratio declines. Last year, our public service revenue increased 12.5%. It is anticipated that the assessments will increase 3% in the next fiscal year which will result in revenue of \$1,683,000.

Recordation and Wills Tax – The tax on recordation of real property has followed the real estate market and continued to increase over the last several years. After collecting \$678,000 in FY20, we are on pace to collect more than \$800,000 in FY21. I am projecting \$750,000 for FY22 which is an increase of \$200,000 over last year's budgeted amount.

Building Permits – Building permit fee revenue reflects the increase in housing starts throughout the County. \$420,000 was received in FY20 and we expect to collect more than \$550,000 in FY21. I am estimating \$500,000 in FY22 which is an increase of \$110,000 over last year.

Utilities Fund – No increase in water and sewer rates has been included in the budget.

Expenditure Highlights

Impacts from COVID-19 Pandemic – We received \$6.5 million in CARES funding in the past year which has been used in a variety of ways to mitigate the impacts of COVID-19 on the County, local businesses, and our citizens. We are projected to receive \$7.2 million from The American Rescue Plan over the next year. Funds from the Rescue Plan can be used in additional ways including infrastructure and revenue replacement.

Public Schools – There is no increase proposed in local funds for the Isle of Wight County Public Schools. \$715,830 is included in debt service to finance \$7.9 million in improvements at Smithfield High School and Windsor High School for enhanced Career & Technical Program options for students.

Public Safety – The budget continues the replacement schedule for Sheriff's Office vehicles by lease financing 12 new vehicles. Three additional positions for the Sheriff's department are proposed at this time, two of which are paid for by the Compensation Board. Four additional positions are proposed for the Emergency Communication Center to enable them to always have 4 dispatchers on duty to handle increasing call volume and additional radio channels because of the new 800 MHz radio system. Two of the positions are proposed to be filled in July and two in January to lessen the impact on the budget.

Fire and Rescue Response – With the change in the last 2 budgets to convert part-time Fire Medic positions to full-time positions we are currently operating with 30% of our daily staffing level filled by part-time staff. I am proposing to convert 3 more positions to full-time in the FY22 budget to reduce our reliance on part-timers to 20%. The three positions are not proposed to be filled until January. I am also proposing to add an additional Captain's position which will enable us to have

consistent supervision 24 hours per day. The Fire Rescue Association voted to support both proposals. Due to the uncertainty of fuel prices and the significant discount that the County receives on the purchase of diesel fuel, we are proposing a new program to purchase fuel for the volunteer departments and take the current expense for fuel out of their budgets. This will save money in the overall County budget and reduce uncertainty for the volunteers.

Public Works – The bulk of the increase in Public Works is a result of a \$4 increase in tipping fees by SPSA and an estimated increase of 900 tons of solid waste. 570 tons of waste is expected due to Smithfield eliminating their recycling program earlier this year.

Debt Service – Older debt service payments reached their peak in FY20 and will continue to decline. Bonds totaling \$34.2 million were issued in October 2020 to fund the replacement of Hardy Elementary School, the replacement of Fire and Rescue equipment and other County projects. Refunding bonds totaling \$54.4 million were also issued which will save the County \$6.2 million over the next 10 years. A payment plan consisting of the decline in the County's existing debt payments, the savings from the refunding bonds and a \$.04 tax increase will cover the debt payments for the 2020 bonds along with a projected \$33.7 million bond issue in 2022 for replacement of Westside Elementary School. Our total debt Service budget for the General Fund in FY22 will be \$14.3 million. This amount includes \$1,980,000 to continue funding a debt service reserve fund as we plan for the issuance of bonds to replace Westside elementary schools along with other county projects. \$8 million of the payments will be principal.

Personnel

Isle of Wight County competes for employees across the Hampton Roads region. The Board of Supervisors made a significant investment in our personnel in 2015 with a compensation study to address inequities and to make Isle of Wight County an attractive place to work. I am proposing to update the compensation study to determine how we compare with peer localities. To maintain our competitiveness, I have also included a 1% general wage increase plus a \$1,000 flat increase for each employee to keep us from falling behind our peer jurisdictions and to address a growing wage gap among County staff. In addition, I am also proposing a longevity plan which will provide payments to employees ranging from \$250 to \$1,000 based on years of service.

The County Health Plan experienced another good year with no increase in rates. We are continuing the same County/Employee cost sharing plan for health insurance established in FY20. We are also continuing the High Deductible Health Plan (with Health Savings Account) which was added last year. This plan has the potential to provide savings for employees and the County.

Robertson, Stephanie Humphries, and Teresa Morgan for organizing the budget requests and preparing countless budget scenarios. This has truly been a team effort.

Sincerely,

A handwritten signature in blue ink, appearing to read "Randy Keaton". The signature is fluid and cursive, with the first name "Randy" and last name "Keaton" clearly distinguishable.

Randy Keaton
County Administrator



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FY22 Budget Highlights

Revenues:

- **\$6,304,987** increase in overall budget
- **\$3,155,000 increase** – Real Property Taxes (4 cents tax increase)
- **\$1,969,000 increase** – Personal Property taxes (vehicles)
- **\$725,000 increase** – Sales & Use tax
- **\$645,916 increase** – Transfer from Debt Service Reserve
- **\$275,502 increase** – Indirect Cost (DSS)
- **\$200,000 increase** – County tax on Record/Wills
- **\$110,000 increase** – Building Permits
- **\$275,000 decrease** – M&T taxes
- **\$100,000 decrease** – State tax on Record/Wills
- **\$120,000 decrease** – EMS revenue recovery

Expenses:

- **\$6,304,987** increase in overall budget
- **\$1,980,000 increase** – Debt Service Reserve
- **\$963,465 increase** – Capital Projects
- **\$568,927 increase** – Debt Service (2020 bonds)
- **\$370,000 increase** – Economic Development Incentives
- **\$345,623 increase** – Pay and benefits
- **\$240,209 increase** – Solid Waste (increase in tipping fees)
- **\$239,403 increase** - E911 (4 new positions)
- **\$205,942 increase** - Fire & Rescue Response – 4 full-time positions & increase for Volunteer Departments
- **\$191,281 increase** – Sheriff (3 new positions)
- **\$188,065 increase** – Inspections (2 new positions + moved positions)
- **\$153,000 increase** – tax relief (elderly & disabled, disabled veteran)
- **\$126,089 increase** – Senior Services (expanded programs for Seniors)
- **\$107,453 decrease** – Community Development (moved staff to Inspections)



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3/30/2021

FY 2021-22 Budget Summary

	FY 2020-21	FY 2021-22	Difference	% Change	Significant Items
Board of Supervisors	\$ 315,870	\$ 337,513	\$ 21,643	6.85%	
County Administration	\$ 471,830	\$ 474,092	\$ 2,262	0.48%	
County Attorney	\$ 588,000	\$ 564,626	\$ (23,374)	-3.98%	
Human Resources	\$ 331,482	\$ 386,542	\$ 55,060	16.61%	Pay Study
Commissioner of the Revenue	\$ 690,959	\$ 749,113	\$ 58,154	8.42%	Pt - Ft
Assessment	\$ 196,900	\$ 288,900	\$ 92,000	46.72%	3rd year
Treasurer	\$ 801,263	\$ 871,955	\$ 70,692	8.82%	bank fees
Finance	\$ 762,929	\$ 785,736	\$ 22,807	2.99%	budget software
Purchasing	\$ 99,482	\$ 167,372	\$ 67,890	68.24%	moved position
Electoral Board/Registrar	\$ 317,713	\$ 364,634	\$ 46,921	14.77%	new laptops
Court Programs	\$ 351,749	\$ 339,149	\$ (12,600)	-3.58%	
Clerk of the Circuit Court	\$ 585,283	\$ 582,139	\$ (3,144)	-0.54%	
Commonwealth's Attorney	\$ 816,801	\$ 820,525	\$ 3,724	0.46%	
Sheriff	\$ 4,914,688	\$ 5,105,969	\$ 191,281	3.89%	3 positions
Emergency Services	\$ 508,513	\$ 507,454	\$ (1,059)	-0.21%	
Fire and Rescue Response	\$ 4,497,577	\$ 4,703,519	\$ 205,942	4.58%	4 positions
Western Tidewater Regional Jail	\$ 1,293,333	\$ 1,293,333	\$ -		
Inspections	\$ 512,099	\$ 700,164	\$ 188,065	36.72%	moved positions +1
Animal Control	\$ 596,478	\$ 583,481	\$ (12,997)	-2.18%	
Public Works - Administration	\$ 299,376	\$ 304,329	\$ 4,953	1.65%	
Public Works - Inspections	\$ 81,563	\$ 82,756	\$ 1,193	1.46%	
Public Works - Solid Waste	\$ 2,637,225	\$ 2,877,434	\$ 240,209	9.11%	inc. tons + inc. in fees
Public Works - Bldg. & Grounds	\$ 1,441,592	\$ 1,474,415	\$ 32,823	2.28%	
Public Works - Transportation	\$ 276,561	\$ 279,043	\$ 2,482	0.90%	
Parks & Recreation - Admin	\$ 254,242	\$ 257,349	\$ 3,107	1.22%	
Parks & Recreation - Programs	\$ 747,146	\$ 747,285	\$ 139	0.02%	
Parks & Recreation - Grounds	\$ 902,109	\$ 984,506	\$ 82,397	9.13%	pt position + equipment
Blackwater Regional Library	\$ 870,637	\$ 891,490	\$ 20,853	2.40%	
Community Development	\$ 975,650	\$ 868,197	\$ (107,453)	-11.01%	moved positions
Economic Development	\$ 659,210	\$ 1,035,824	\$ 376,614	57.13%	inc. in business incentives
Tourism	\$ 554,799	\$ 568,922	\$ 14,123	2.55%	
Markets	\$ 75,450	\$ 75,760	\$ 310	0.41%	
Communications	\$ 75,400	\$ 76,152	\$ 752	1.00%	
Cooperative Extension	\$ 71,226	\$ 73,643	\$ 2,417	3.39%	
Non-Departmental	\$ 3,138,379	\$ 3,314,275	\$ 175,896	5.60%	inc. in Tax Relief
Schools	\$ 27,470,840	\$ 27,461,613	\$ (9,227)	-0.03%	
Transfer to Other Funds	\$ 6,002,808	\$ 7,383,078	\$ 1,380,270	22.99%	transfer to Capital
Debt Service	\$ 11,782,129	\$ 14,331,056	\$ 2,548,927	21.63%	2020 & 2022 bonds
Local & Regional Organizations	\$ 2,283,622	\$ 2,498,934	\$ 215,312	9.43%	Senior Services
Contingency	\$ 300,000	\$ 300,000	\$ -		
Pay Increase (1%+\$1,000+longevity)	\$ -	\$ 277,623	\$ 277,623		effective Jan 1, 2022
1.85% Multiplier/Retirement	\$ -	\$ 68,000	\$ 68,000		Sheriff & Emerg. Serv.
Total with Bond Issues	\$ 79,552,913	\$ 85,857,900	\$ 6,304,987	7.93%	
Total without Bond Issues		\$ 83,877,900	\$ 4,324,987	5.44%	



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General Fund Revenues





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Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

General Fund Revenues

	2020 ACTUAL	2021 * ORIG BUD	2021 REVISED BUD	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
REAL PROPERTY TAXES						
Real Estate - Current	\$ 38,323,289	39,300,000	39,300,000	39,300,000	42,200,000	7.38%
Real Estate - Delinquent	478,640	950,000	950,000	950,000	950,000	0.00%
Public Service Property	1,493,974	1,521,000	1,521,000	1,521,000	1,759,000	15.65%
Personal Property- Current	8,938,727	9,081,000	9,081,000	9,081,000	11,050,000	21.68%
Personal Property- Delinquent	170,889	190,000	190,000	190,000	190,000	0.00%
Mobile Home Tax - Current	130,681	145,000	145,000	145,000	162,000	11.72%
Mob. Home Tax -- Delinquent	1,618	5,000	5,000	5,000	5,000	0.00%
Boat/Airplane Tax - Current	106,872	100,000	100,000	100,000	107,000	7.00%
Boat/Airplane Tax - Delinquent	336	555	555	555	1,000	80.18%
Machinery & Tools -Current & Delinquent	4,986,892	5,075,000	5,075,000	5,075,000	4,800,000	-5.42%
Equipment-Current	1,853,955	1,867,000	1,867,000	1,867,000	1,905,000	2.04%
Equipment-Delinquent	3,526	-	-	-	-	0.00%
Penalty	372,898	425,000	425,000	425,000	400,000	-5.88%
Interest	164,420	190,000	190,000	190,000	170,000	-10.53%
Total Real Property Taxes	\$ 57,026,717	58,849,555	58,849,555	58,849,555	63,699,000	8.24%
OTHER PROPERTY TAXES						
Local Sales & Use	\$ 2,675,566	2,525,000	2,525,000	2,525,000	3,250,000	28.71%
Consumer Utility Tax	971,143	1,007,000	1,007,000	1,007,000	985,000	-2.18%
Consumption Tax	122,518	131,000	131,000	131,000	120,000	-8.40%
Business License Tax	815,733	832,000	832,000	832,000	832,000	0.00%
Motor Vehicles License Current	964,100	1,109,000	1,109,000	1,109,000	1,031,000	-7.03%
Motor Vehicle Licenses-Delinqu	31,245	30,000	30,000	30,000	30,000	0.00%
Penalty - Taxes	6,060	7,000	7,000	7,000	7,000	0.00%
Interest - Taxes	2,549	2,000	2,000	2,000	2,000	0.00%
Recordation & Prbate Tax-State	105,770	100,000	100,000	100,000	-	-100.00%
Taxes on Record/Wills-Local	571,991	550,000	550,000	550,000	750,000	36.36%
Lodging Tax	65,571	64,000	64,000	64,000	64,000	0.00%
Meals Tax	502,646	464,775	464,775	464,775	530,000	14.03%
Communications Sales & Use Tax	711,278	683,000	683,000	683,000	635,000	-7.03%
Bank Stock Tax	11,950	11,000	11,000	11,000	11,000	0.00%
Total Other Property Taxes	\$ 7,558,120	7,515,775	7,515,775	7,515,775	8,247,000	9.73%
PERMITS, FEES & LICENSES						
Animal License	\$ 35,557	40,000	40,000	40,000	40,000	0.00%
Land Use Application Fees	250	-	-	-	-	0.00%
Land Transfer Fees	1,298	1,000	1,000	1,000	1,000	0.00%
Inspections Technology Fee	16,840	15,000	15,000	15,000	18,000	20.00%
Zoning Use & Subdiv Ord Fee	89,955	75,000	75,000	75,000	75,000	0.00%
Building & Misc Permits & Fees	420,682	390,000	390,000	390,000	500,000	28.21%
Solid Waste Franchise Fee	29,260	30,000	30,000	30,000	30,000	0.00%
Concealed Weapon Permit Fee	31,255	25,000	25,000	25,000	40,000	60.00%
Total Permits, Fees & Licenses	\$ 625,097	576,000	576,000	576,000	704,000	22.22%
FINES & FORFEITURES						
Court Fines and Forfeitures	\$ 114,528	130,000	130,000	130,000	115,000	-11.54%
Interest - Court Fine & Forft	4,060	5,000	5,000	5,000	4,000	-20.00%
County Code Violations	14,481	18,000	18,000	18,000	10,000	-44.44%
Restitution	4,000	-	-	-	-	0.00%
Total Fines & Forfeitures	\$ 137,069	153,000	153,000	153,000	129,000	-15.69%

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

General Fund Revenues

	2020	2021 *	2021	2022	2022 *	PCT *
	ACTUAL	ORIG BUD	REVISED BUD	REQUESTS	PROPOSED	CHANGE
REVENUE FROM USE						
Interest Revenue	\$ 374,299	425,000	425,000	425,000	300,000	-29.41%
Property Rental	183,216	185,000	185,000	185,000	185,000	0.00%
Unrealized Gain on Investment	756,099	-	-	-	-	0.00%
Total Revenue from Use	\$ 1,313,614	610,000	610,000	610,000	485,000	-20.49%
CHARGES FOR SERVICES						
Set Off Collection Fees	\$ 71,616	90,000	90,000	90,000	75,000	-16.67%
Finance Administration Fee	795	1,000	1,000	1,000	1,000	0.00%
Court Security Fee	59,579	65,000	65,000	65,000	65,000	0.00%
Sheriff's Fee	2,205	2,000	2,000	2,000	2,000	0.00%
Sheriff Extradition Revenue	6,026	7,000	7,000	7,000	7,000	0.00%
Law Library Fees	8,098	9,000	9,000	9,000	8,000	-11.11%
Building Const Court Fees	15,349	19,000	19,000	19,000	15,000	-21.05%
Courthouse Construction Fees	22,797	27,000	27,000	27,000	20,000	-25.93%
Reimb for Court Appointed Atty	1,975	2,000	2,000	2,000	2,000	0.00%
Commonwealth Attorney's Fees	3,009	3,000	3,000	3,000	3,000	0.00%
Criminal Check & Incident Rpt	1,045	1,000	1,000	1,000	1,000	0.00%
Fingerprinting	570	1,000	1,000	1,000	1,000	0.00%
Animal Adoption Fees	29,153	30,000	30,000	30,000	30,000	0.00%
Impound Fees	1,874	2,000	2,000	2,000	2,000	0.00%
Quarantine Fees	400	-	-	-	-	0.00%
Kennel Fees	120	-	-	-	-	0.00%
Miscellaneous Charges	186	-	-	-	-	0.00%
EMS Revenue Recovery	844,287	1,020,000	1,020,000	1,020,000	900,000	-11.76%
EMS Records Request Fee	1,210	-	-	-	-	0.00%
Treasurer Admin SC	3,000	-	-	-	-	0.00%
Treasurer Admin Fees	162,232	205,000	205,000	205,000	160,000	-21.95%
DMV Hold Administration Fee	14,719	40,000	40,000	40,000	15,000	-62.50%
Special Events Fee	0	2,500	2,500	4,500	4,500	80.00%
Athletics	33,127	101,750	101,750	101,750	101,750	0.00%
Camps	44,532	103,000	103,000	103,000	103,000	0.00%
Instructor Classes	8,027	25,865	25,865	25,865	25,865	0.00%
Recreation	44,548	38,720	38,720	38,720	38,720	0.00%
Senior Adult Programming	11,328	23,950	23,950	23,950	23,950	0.00%
Tyler's Beach Docking	2,125	-	-	-	-	0.00%
Windsor Center Fees	3,038	7,100	7,100	7,100	7,100	0.00%
Tourism Special Events	0	1,000	1,000	1,000	1,000	0.00%
Tourism	14,316	8,000	8,000	8,080	8,080	1.00%
Total Charges for Services	\$ 1,411,286	\$ 1,835,885	\$ 1,835,885	\$ 1,837,965	\$ 1,620,965	-11.71%
RECOVERED COST						
Borrow Pit Contribution	\$ 53,535	60,000	60,000	60,000	50,000	-16.67%
Insurance Reimbursements	50,619	25,000	69,576	69,576	50,000	100.00%
Sale of Recyclables	52,396	45,000	45,000	45,000	50,000	11.11%
Smithfield Debt Service	51,453	51,453	51,453	51,453	51,453	0.00%
Smfd Tourism Recovered Cost	237,396	273,543	273,543	273,543	279,892	2.32%
Total Recovered Cost	\$ 445,399	\$ 454,996	\$ 499,572	\$ 499,572	\$ 481,345	5.79%
MISCELLANEOUS						
DSS Indirect Cost Allocation	\$ 83,985	112,074	112,074	112,074	387,576	245.82%
Gifts and Donations	99	500	500	500	500	0.00%
Miscellaneous	34,708	10,000	10,000	10,000	10,000	0.00%
Surplus Proceeds	7,690	10,000	10,000	10,000	10,000	0.00%
Sale of Property	80,927	-	-	-	-	0.00%
P-Card Rebate	28,813	30,000	30,000	30,000	30,000	0.00%

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

General Fund Revenues

	2020 ACTUAL	2021 * ORIG BUD	2021 REVISED BUD	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
E-payables Rebate	10,542	11,000	11,000	11,000	11,000	0.00%
PU Indirect Cost	166,858	162,340	162,340	162,340	230,722	42.12%
SW Indirect Cost	59,829	63,578	63,578	63,578	67,382	5.98%
Market Fees	22,888	29,050	29,050	31,875	31,875	9.72%
Market Sponsors	6,800	8,000	8,000	6,600	6,600	-17.50%
Vintage Market	9,375	40,050	40,050	40,775	40,775	1.81%
Build America Bonds	203,397	-	-	-	-	-
2011 QSCB Federal Tax Credit	325,856	337,500	337,500	337,500	337,500	0.00%
Total Miscellaneous	\$ 1,041,766	\$ 814,092	\$ 814,092	\$ 816,242	\$ 1,163,930	42.97%

NON-CATEGORICAL AID

Auto Rental Tax	\$ 37,738	49,000	49,000	49,000	35,000	-28.57%
Rolling Stock Tax	41,769	42,000	42,000	42,000	42,000	0.00%
Mobile Home Titling Tax	62,268	45,000	45,000	45,000	45,000	0.00%
Grantor's Tax	138,410	135,000	135,000	135,000	135,000	0.00%
State PPTR	5,115,890	5,115,890	5,115,890	5,115,890	5,115,890	0.00%
Total Non-categorical Aid	\$ 5,396,075	5,386,890	5,386,890	5,386,890	5,372,890	-0.26%

CATEGORICAL AID

Commonwealth Attorney Shared Expenses	\$ 398,392	406,027	406,027	406,027	418,287	3.02%
Sheriff Shared Expenses	1,114,363	1,316,875	1,316,875	1,316,875	1,240,105	-5.83%
Commissioner Shared Expenses	147,990	151,608	151,608	151,608	156,323	3.11%
Treasurer Shared Expenses	124,258	131,319	131,319	131,319	137,161	4.45%
Registrar/Electoral Brd Shrd Ex	71,474	42,000	42,000	42,000	42,000	0.00%
Clerk of Circuit Court Shrd Ex	293,914	281,167	281,167	281,167	289,194	2.85%
Technology Trust Funds	26,075	28,224	28,224	28,224	40,284	42.73%
Total Categorical Aid	\$ 2,176,467	2,357,220	2,357,220	2,357,220	2,323,354	-1.44%

REVENUE FROM THE COMMONWEALTH

Salty Southern Route	\$ 18,776	5,500	5,500	5,500	5,500	0.00%
Fire Prevention Program	89,433	84,000	100,665	100,665	93,000	10.71%
Four for Life	42,259	40,000	47,137	47,137	47,000	17.50%
Total Revenue from the Commonwealth	\$ 150,468	129,500	153,302	153,302	145,500	12.36%

TOTAL STATE REVENUE	\$ 7,723,010	7,873,610	7,897,412	7,897,412	7,841,744	-0.40%
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REVENUE FROM THE FEDERAL GOVERNMENT

Homeland Security	\$ 35,857	-	-	-	-	0.00%
Local Government Challenge Grant	4,500	-	-	-	-	0.00%
Total Federal Revenue	\$ 40,357	-	-	-	-	0.00%

OTHER FINANCING SOURCES

Lease Proceeds	\$ 471,623	650,000	650,000	650,000	660,000	1.54%
Transfer from Grants Fund	1,808,799	-	1,808,799	1,808,799	-	0.00%
Appropriated Fund Balance	-	220,000	498,573	498,573	-	-100.00%
Committed Fund Balance	-	-	1,200,000	1,200,000	-	0.00%
Transfer from Debt Service	-	-	-	-	645,916	100.00%
Assigned Fund Balance	-	-	1,832,486	1,832,486	180,000	100.00%
Transfer from Assigned FB	-	-	429,753	429,753	-	0.00%
Total Other Financing Sources	\$ 2,280,422	870,000	6,419,611	6,419,611	1,485,916	70.79%

TOTAL GENERAL FUND REVENUES	\$ 79,602,857	79,552,913	85,170,902	85,175,132	85,857,900	7.93%
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General Fund Expenditure Summary





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Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021
General Fund

Expenditure Summary

	2019 ACTUAL	2020* ORIG BUD	2020 AMENDED	2021 REQUESTS	2021* PROPOSED	*PCT CHANGE
GENERAL ADMINISTRATION						
Board of Supervisors	\$ 326,002	315,870	335,413	337,513	337,513	6.85%
County Administration	467,184	471,830	477,808	476,654	474,092	0.48%
County Attorney	653,289	588,000	577,687	565,143	564,626	-3.98%
Human Resources	299,296	331,482	339,909	334,755	386,542	16.61%
Voter Registration	285,720	317,713	319,027	334,777	364,634	14.77%
Total General Administration	\$ 2,031,492	2,024,895	2,049,844	2,048,842	2,127,407	5.06%
FINANCIAL ADMINISTRATION						
Commissioner of the Revenue	\$ 676,354	690,959	697,142	749,095	749,113	8.42%
Assessment	15,322	196,900	196,900	288,900	288,900	46.72%
Treasurer	790,796	801,263	807,308	871,565	871,955	8.82%
Budget & Finance	658,654	762,929	737,998	794,335	785,736	2.99%
Purchasing	97,162	99,482	166,084	167,372	167,372	68.24%
Total Financial Administration	\$ 2,238,287	2,551,533	2,605,432	2,871,267	2,863,076	12.21%
JUDICIAL						
Circuit Court Judges	\$ 75,671	77,687	78,151	78,802	78,802	1.44%
General District Court	8,327	17,381	17,381	25,561	26,246	51.00%
Fifth District Community Corrections Program	20,858	17,879	17,879	18,926	18,926	5.86%
Juvenile and Domestic Relations Court	5,134	11,627	11,627	15,167	12,575	8.15%
Juvenile Accountability Program	120	6,575	6,575	75	2,500	-61.98%
Court Services Unit	80,132	220,600	220,600	200,100	200,100	-9.29%
Clerk of the Circuit Court	527,971	585,283	592,673	598,849	582,139	-0.54%
Commonwealth's Attorney	804,559	816,801	827,876	807,683	820,525	0.46%
Total Judicial	\$ 1,522,773	1,753,833	1,772,762	1,745,163	1,741,813	-0.69%
PUBLIC SAFETY						
Sheriff - Administration & Public Safety Officers	\$ 4,640,992	4,914,688	5,283,785	5,145,161	5,105,969	3.89%
Sheriff - Animal Control	527,450	596,478	598,882	464,904	583,481	-2.18%
Fire and Rescue Response	4,222,719	4,497,577	4,965,656	4,682,892	4,703,519	4.58%
Fire & Rescue - Emergency Mgt & Billing	419,489	508,513	512,382	532,936	507,454	-0.21%
Western Tidewater Regional Jail	1,074,415	1,293,333	1,293,333	1,293,333	1,293,333	0.00%
Inspections	453,480	512,099	521,962	698,625	700,164	36.72%
Total Public Safety	\$ 11,338,545	12,322,688	13,176,000	12,817,851	12,893,920	4.64%
PUBLIC WORKS						
Public Works - Administration	\$ 296,093	299,376	304,084	304,001	304,329	1.65%
Public Works - Transportation	254,755	276,561	298,940	279,043	279,043	0.90%
Public Works - Refuse Collection & Disposal	2,477,478	2,637,225	2,755,580	2,877,434	2,877,434	9.11%
Public Works - Building Maintenance	1,370,489	1,441,592	1,629,697	1,474,415	1,474,415	2.28%
Public Works - Capital Programs and Inspections	81,045	81,563	82,060	82,756	82,756	1.46%
Total Public Works	\$ 4,479,860	4,736,317	5,070,361	5,017,649	5,017,977	5.95%

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021
General Fund

Expenditure Summary

	2019 ACTUAL	2020* ORIG BUD	2020 AMENDED	2021 REQUESTS	2021* PROPOSED	*PCT CHANGE
HEALTH & WELFARE						
Western Tidewater Health District	\$ 530,000	569,588	569,588	600,000	600,000	5.34%
Western Tidewater Community Service Board	184,771	217,774	217,774	250,777	250,777	15.15%
Total Health & Welfare	\$ 714,771	787,362	787,362	850,777	850,777	8.05%
EDUCATION						
Local Support	\$ 26,521,324	27,220,840	27,760,840	0	27,211,613	-0.03%
School Capital Maintenance	533,082	250,000	500,000	0	250,000	0.00%
Total Education	\$ 27,054,406	27,470,840	28,260,840	0	27,461,613	-0.03%
PARKS, RECREATION, GROUNDS & CULTURAL						
Parks and Recreation - Administration	\$ 255,027	254,242	256,387	258,087	257,349	1.22%
Parks and Recreation - Gateways, and Grounds	975,185	902,109	912,739	1,075,448	984,506	9.13%
Parks and Recreation - Programs	586,114	747,146	770,442	746,784	747,285	0.02%
Blackwater Regional Library - Local Support	837,782	870,637	870,637	888,990	891,490	2.40%
Total Parks, Recreation, Grounds & Cultural	\$ 2,654,108	2,774,134	2,810,205	2,969,309	2,880,630	3.84%
COMMUNITY DEVELOPMENT						
Planning and Zoning	\$ 918,412	975,650	996,037	875,637	868,197	-11.01%
Economic Development	534,508	659,210	2,853,371	1,993,609	1,035,824	57.13%
Tourism	521,188	554,799	557,297	568,454	568,922	2.55%
Markets	51,459	75,450	75,450	75,760	75,760	0.41%
Communications	73,858	75,400	78,018	76,152	76,152	1.00%
Virginia Cooperative Extension - Local Support	62,915	71,226	71,274	72,875	73,643	3.39%
Total Community Development	\$ 2,162,341	2,411,735	4,631,447	3,662,487	2,698,498	11.89%
OTHER PUBLIC SERVICES						
Local and Regional Organizations	\$ 1,433,285	1,496,260	1,568,260	1,806,153	1,648,157	10.15%
Total Other Public Services	\$ 1,433,285	1,496,260	1,568,260	1,806,153	1,648,157	10.15%
DEBT SERVICE						
Debt Service	\$ 11,912,284	11,782,129	11,782,129	12,280,606	14,331,056	21.63%
Total Debt Service	\$ 11,912,284	11,782,129	11,782,129	12,280,606	14,331,056	21.63%
NON-DEPARTMENTAL						
Non-Departmental Expenses	\$ 756,487	1,913,000	3,016,966	-	2,421,623	26.59%
Internal Service Charges	1,451,984	1,525,379	1,525,379	-	1,538,275	0.85%
Transfer to Other Funds	5,792,631	6,002,808	6,113,907	-	7,383,078	22.99%
Total Non-departmental	\$ 8,001,103	9,441,187	10,656,252	-	11,342,976	20.14%
Total General Fund Expenditures	\$ 75,543,256	79,552,913	85,170,893	46,070,104	85,857,900	7.93%

General Fund Expenditure Detail





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Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

General Fund Expenditures

BOARD OF SUPERVISORS

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 30,678	30,678	45,250	62,585	62,585	104.01%
Board Salaries	61,812	61,812	61,812	61,812	61,812	0.00%
Overtime	288	-	-	-	-	0.00%
Other Compensation	100	300	300	300	300	0.00%
FICA (SS & Medicare)	6,607	7,076	7,688	9,516	9,516	34.48%
VRS - Retirement Benefits	3,028	3,194	4,711	6,515	6,515	103.98%
Hospital/Medical Plans	24,287	23,868	25,814	28,146	28,146	17.92%
Group Life Insurance	402	412	606	839	839	103.64%
Professional Services	116,210	115,000	115,520	100,000	100,000	-13.04%
Software License/Maintenance	33,524	15,550	17,449	15,545	15,545	-0.03%
Advertising Services	24,583	28,000	28,182	26,500	26,500	-5.36%
Postage	3	100	100	50	50	-50.00%
Telephone (Voice And Fax)	607	605	605	605	605	0.00%
Travel & Training	6,488	7,500	7,500	6,500	6,500	-13.33%
Operating Expenses	8,029	10,550	10,185	8,500	8,500	-19.43%
Dues & Association Memberships	9,357	11,225	9,585	10,000	10,000	-10.91%
Office Supplies	-	-	106	100	100	100.00%
Total Operating Expenditures	\$ 326,002	315,870	335,413	337,513	337,513	6.85%

COUNTY ADMINISTRATOR

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 337,177	337,177	343,590	341,482	341,482	1.28%
Overtime	66	-	-	-	-	0.00%
Part-Time Salaries	3,202	-	-	-	-	0.00%
FICA (SS & Medicare)	23,174	25,795	23,470	26,123	26,123	1.27%
VRS - Retirement Benefits	34,559	36,576	37,059	37,053	37,053	1.30%
Hospital/Medical Plans	37,179	39,355	40,959	38,718	38,718	-1.62%
Group Life Insurance	4,417	4,519	4,579	4,576	4,576	1.26%
Deferred Comp	9,727	9,905	9,648	10,115	10,115	2.12%
Meals	71	-	-	-	-	0.00%
Postage	130	140	140	150	150	7.14%
Telephone (Voice and Fax)	1,323	1,213	1,213	1,287	1,287	6.10%
Travel & Training	4,687	5,000	5,000	5,000	5,000	0.00%
Tolls & Parking	25	-	-	-	-	0.00%
Dues & Assoc Memberships	2,628	3,650	3,650	3,650	3,650	0.00%
Office Supplies	2,351	2,000	2,000	2,000	2,000	0.00%
Copier Lease	6,468	6,500	6,500	6,500	2,738	-57.88%
Copier Service/Supply Contract	-	-	-	-	1,200	100.00%
Total Operating Expenditures	\$ 467,184	471,830	477,808	476,654	474,092	0.48%

COUNTY ATTORNEY

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 182,311	183,044	178,187	170,542	170,542	-6.83%
FICA (SS & Medicare)	12,952	14,003	12,888	13,046	13,046	-6.83%
VRS - Retirement Benefits	19,113	20,262	19,647	18,984	18,984	-6.31%
Hospital/Medical Plans	35,734	35,077	31,528	27,334	27,334	-22.07%
Group Life Insurance	2,398	2,453	2,372	2,286	2,286	-6.81%
Deferred Comp	840	840	744	630	630	-25.00%
Professional Services	382,182	275,000	275,000	275,000	275,000	0.00%
Contracted Services	-	25,000	25,000	25,000	25,000	0.00%
Postage	263	300	300	300	300	0.00%
Telephone (Voice and Fax)	583	536	536	536	536	0.00%
Travel & Training	490	4,000	4,000	4,000	4,000	0.00%
Dues & Association Memberships	935	2,000	2,000	2,000	2,000	0.00%
Office Supplies	768	1,500	1,500	1,500	1,500	0.00%
Copier Lease	3,543	3,985	3,985	3,985	2,268	-43.09%
Copier Service/Supply Contract	-	-	-	-	1,200	100.00%
Books/Subscriptions	11,177	20,000	20,000	20,000	20,000	0.00%
Total Operating Expenditures	\$ 653,289	588,000	577,687	565,143	564,626	-3.98%

HUMAN RESOURCES

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 166,635	166,635	167,623	194,839	191,855	15.13%
Overtime	-	-	-	-	-	0.00%
Part-Time Salaries	20,423	25,183	25,183	-	-	-100.00%
FICA (SS & Medicare)	13,489	14,675	14,749	14,906	14,677	0.01%
VRS - Retirement Benefits	16,447	17,347	17,447	20,227	20,227	16.60%
Hospital/Medical Plans	28,677	28,146	28,177	28,146	28,146	0.00%
Group Life Insurance	2,183	2,233	2,246	2,571	2,571	15.14%
Deferred Comp	840	840	842	1,260	1,260	50.00%
Tuition Reimbursement	936	5,000	5,000	-	5,000	0.00%
Professional Services	26,093	32,000	32,000	32,000	82,000	156.25%
Advertising Services	1,720	2,500	2,500	2,500	2,500	0.00%
Postage	142	350	350	350	350	0.00%
Telephone (Voice and Fax)	470	373	373	1,556	1,556	317.16%
Emp Service Awards & Recognition	6,895	12,000	19,219	12,000	12,000	0.00%
Travel & Training	2,560	6,400	5,500	6,400	6,400	0.00%
Operating Expenses	9,948	15,000	15,900	15,000	15,000	0.00%
Dues & Association Membership	438	800	800	1,000	1,000	25.00%
Office Supplies	1,399	2,000	2,000	2,000	2,000	0.00%
Total Operating Expenditures	\$ 299,296	331,482	339,909	334,755	386,542	16.61%

COMMISSIONER OF REVENUE

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 447,513	450,608	454,948	493,247	493,247	9.46%
Part-Time Salaries	11,948	13,665	13,665	-	-	-100.00%
FICA (SS & Medicare)	33,733	35,517	35,843	37,734	37,734	6.24%
VRS - Retirement Benefits	44,916	47,611	48,072	52,275	52,275	9.80%
Hospital/Medical Plans	98,491	94,547	94,844	114,137	114,137	20.72%
Group Life Insurance	5,897	6,039	6,097	6,610	6,610	9.46%
Deferred Comp	3,465	3,360	3,368	3,780	3,780	12.50%
Maintenance Service Contracts	4,990	5,500	5,500	6,000	6,000	9.09%
Postage	4,823	5,400	5,400	5,400	5,400	0.00%
Telephone (Voice and Fax)	932	895	895	895	895	0.00%
Travel & Training	3,137	5,400	5,400	5,400	5,400	0.00%
Dues & Association Memberships	860	900	900	900	900	0.00%
Office Supplies	2,946	5,800	6,493	5,800	5,800	0.00%
Copier Lease	3,577	3,517	3,517	3,517	2,335	-33.61%
Copier Service/Supply Contract	-	-	-	-	1,200	100.00%
Books/Subscriptions	9,126	12,200	12,200	13,400	13,400	9.84%
Total Operating Expenditures	\$ 676,354	690,959	697,142	749,095	749,113	8.42%

REAL ESTATE ASSESSMENT

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Compensation	\$ 3,518	-	-	-	-	0.00%
Professional Services	9,180	105,000	105,000	17,000	17,000	-83.81%
Advertising Services	1,482	-	-	-	-	0.00%
Postage	387	300	300	300	300	0.00%
Travel & Training	418	1,200	-	1,200	1,200	0.00%
Office Supplies	337	400	1,600	400	400	0.00%
Reassessment Reserve	-	90,000	90,000	270,000	270,000	200.00%
Total Operating Expenditures	\$ 15,322	196,900	196,900	288,900	288,900	46.72%

TREASURER

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 414,944	416,725	422,477	419,611	419,611	0.69%
Overtime	1,050	1,500	1,500	-	-	-100.00%
Part-Time Salaries	32,083	40,049	40,367	40,049	40,049	0.00%
FICA (SS & Medicare)	32,832	35,058	35,514	35,164	35,164	0.30%
VRS - Retirement Benefits	41,177	43,563	44,168	44,165	44,165	1.38%
Hospital/Medical Plans	74,638	72,129	72,578	91,719	91,719	27.16%
Group Life Insurance	5,459	5,585	5,662	5,623	5,623	0.68%
Deferred Comp	2,940	2,940	2,957	2,520	2,520	-14.29%
Bank Fees	44,271	1,000	1,000	50,000	50,000	4900.00%
Maintenance Service Contracts	4,698	5,800	5,800	5,800	5,800	0.00%
Advertising Services	1,073	3,290	3,290	3,290	3,290	0.00%
DMV Stop Program Fees	19,375	48,000	48,000	48,000	48,000	0.00%
Postage	80,910	85,700	85,700	85,700	85,700	0.00%
Telephone (Voice and Fax)	1,645	1,599	1,599	1,599	1,599	0.00%
Lease/Rental of Equipment	1,780	1,680	1,680	1,680	1,680	0.00%
Travel & Training	1,115	5,000	3,371	5,000	5,000	0.00%
Operating Expenses	-	500	500	500	500	0.00%
Due & Association Membership	1,285	2,000	2,000	2,000	2,000	0.00%
Office Supplies	23,557	22,500	22,500	22,500	22,500	0.00%
Copier Lease	3,205	3,145	3,145	3,145	2,335	-25.76%
Copier Service/Supply Contract	-	-	-	-	1,200	0.00%
Items for Resale	2,759	3,500	3,500	3,500	3,500	0.00%
Total Operating Expenditures	\$ 790,796	801,263	807,308	871,565	871,955	8.82%

BUDGET & FINANCE

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 451,363	505,063	487,157	521,005	501,404	-0.72%
Overtime	225	-	-	-	-	0.00%
FICA (SS & Medicare)	32,472	38,638	37,269	39,857	38,358	-0.72%
VRS - Retirement Benefits	45,841	54,488	52,168	56,378	54,175	-0.57%
Hospital/Medical Plans	88,357	102,753	83,163	106,856	106,856	3.99%
Group Life Insurance	5,905	6,743	6,535	6,982	6,719	-0.36%
Deferred Comp	2,730	3,360	2,940	2,100	2,100	-37.50%
Professional Services	14,375	23,184	37,238	29,530	44,530	92.07%
Postage	3,285	4,000	4,000	4,000	4,000	0.00%
Telephone (Voice and Fax)	1,110	746	1,897	2,666	2,666	257.37%
Travel & Training	4,788	15,025	15,725	15,025	15,025	0.00%
Dues & Association Memberships	837	750	750	780	780	4.00%
Office Supplies	4,552	5,000	5,977	5,977	5,000	0.00%
Copier Lease	2,679	2,679	2,679	2,679	2,423	-9.56%
Copier Service/Supply Contract	-	-	-	-	1,200	0.00%
Books/Subscriptions	135	500	500	500	500	0.00%
Total Operating Expenditures	\$ 658,654	762,929	737,998	794,335	785,736	2.99%

PURCHASING

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries And Wages	\$ 79,981	79,981	118,648	128,981	128,981	61.26%
FICA (SS & Medicare)	6,326	6,119	9,077	9,868	9,868	61.27%
VRS - Retirement Benefits	8,470	8,990	13,337	14,498	14,498	61.27%
Medical/Dental Plans	-	-	19,590	8,556	8,556	100.00%
Group Life Insurance	1,048	1,072	1,692	1,729	1,729	61.29%
Deferred Comp	420	420	840	840	840	100.00%
Telephone (Voice And Fax)	17	-	-	-	-	0.00%
Travel & Training	672	2,500	2,250	2,500	2,500	0.00%
Dues & Association Memberships	215	250	250	250	250	0.00%
Office Supplies	12	150	400	150	150	0.00%
Total Operating Expenditures	\$ 97,162	99,482	166,084	167,372	167,372	68.24%

REGISTRAR

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries And Wages	\$ 103,227	103,227	104,088	105,293	105,293	2.00%
Overtime	126	-	-	-	-	0.00%
Part-Time Salaries	31,349	51,059	51,059	41,059	41,000	-19.70%
Compensation	48,910	38,000	38,000	8,852	38,000	0.00%
FICA (SS & Medicare)	9,882	11,803	11,869	11,873	11,873	0.59%
VRS - Retirement Benefits	9,982	10,540	10,628	10,751	10,751	2.00%
Hospital/Medical Plans	31,549	30,974	30,974	30,974	30,974	0.00%
Group Life Insurance	1,352	1,384	1,396	1,411	1,411	1.95%
Deferred Comp	420	420	420	420	420	0.00%
Repairs & Maintenance	6,248	9,000	9,000	14,150	14,150	57.22%
Advertising Services	466	1,000	1,155	1,000	1,000	0.00%
Utilities	2,914	4,130	4,130	4,130	4,130	0.00%
Postage	3,522	7,000	7,000	7,000	7,000	0.00%
Telephone (Voice and Fax)	479	464	464	464	464	0.00%
Lease/Rental of Equipment	-	1,600	1,600	1,600	1,600	0.00%
Lease/Rental of Buildings	2,000	1,400	1,400	2,100	2,100	50.00%
Travel & Training	2,114	6,500	6,500	6,500	6,500	0.00%
Operating Expenses	26,104	30,000	30,132	30,000	30,000	0.00%
Dues & Association Memberships	180	500	500	500	500	0.00%
Office Supplies	1,977	4,000	4,000	4,000	4,000	0.00%
Copier Lease	2,772	2,712	2,712	2,700	2,268	-16.37%
Copier Service/Supply Contract	-	-	-	-	1,200	100.00%
PPE & Safety ***	147	-	-	-	-	0.00%
Equipment/Machinery	-	2,000	2,000	50,000	50,000	2400.00%
Total Operating Expenditures	\$ 285,720	317,713	319,027	334,777	364,634	14.77%

CIRCUIT COURT

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries And Wages	\$ 46,632	46,633	47,022	47,567	47,567	2.00%
Overtime	336	-	-	-	-	0.00%
Compensation	3,510	4,400	4,400	4,400	4,400	0.00%
FICA (SS & Medicare)	3,231	3,568	3,598	3,639	3,639	1.99%
VRS - Retirement Benefits	4,603	4,855	4,895	4,952	4,952	2.00%
Hospital/Medical Plans	15,774	15,487	15,487	15,487	15,487	0.00%
Group Life Insurance	611	625	630	638	638	2.08%
Deferred Comp	420	420	420	420	420	0.00%
Telephone (Voice and Fax)	311	299	299	299	299	0.00%
Travel & Training	-	500	500	200	200	-60.00%
Dues & Association Memberships	-	500	500	200	200	-60.00%
Office Supplies	243	400	400	1,000	1,000	150.00%
Total Operating Expenditures	\$ 75,671	77,687	78,151	78,802	78,802	1.44%

GENERAL DISTRICT COURT

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Other Compensation	\$ -	2,820	2,820	3,000	3,000	6.38%
Court Appt Public Defender	2,198	7,500	7,500	15,000	15,000	100.00%
Telephone (Voice and Fax)	1,364	1,361	1,361	1,361	1,361	0.00%
Operating Expenses	1,403	2,000	2,000	2,500	2,500	25.00%
Dues & Association Membership	100	100	100	100	100	0.00%
Office Supplies	439	750	750	750	750	0.00%
Copier Lease	2,823	2,850	2,850	2,850	2,335	-18.07%
Copier Service/Supply Contract	-	-	-	-	1,200	100.00%
Total Operating Expenditures	\$ 8,327	17,381	17,381	25,561	26,246	51.00%

WESTERN TIDEWATER COMM CORRECTNS

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Telephone (Voice And Fax)	\$ -	312	312	312	312	0.00%
Contributions	20,858	17,567	17,567	18,614	18,614	5.96%
Total Operating Expenditures	\$ 20,858	17,879	17,879	18,926	18,926	5.86%

JUVENILE ACCOUNTABILITY PROGRAM

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Professional Services	\$ -	5,000	5,000	-	1,250	-75.00%
Telephone (Voice And Fax)	78	75	75	75	75	0.00%
Drug Testing Supplies	-	1,000	1,000	-	750	-25.00%
Drug Lab Test	42	500	500	-	425	-15.00%
Total Operating Expenditures	\$ 120	6,575	6,575	75	2,500	-61.98%

JUVENILE & DOMESTIC RELATION COURT

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Other Compensation	\$ -	2,140	2,140	3,000	2,140	0.00%
Repairs & Maintenance	-	240	240	240	240	0.00%
Court Appointed Public Defender	-	500	500	500	500	0.00%
Postage	448	540	1,340	620	620	14.81%
Telephone (Voice and Fax)	1,156	1,157	1,157	1,157	1,157	0.00%
Lease/Rental of Equipment	-	-	-	2,600	-	0.00%
Travel & Training	-	2,000	2,000	2,000	2,000	0.00%
Dues & Association Membership	235	450	450	450	450	0.00%
Office Supplies	749	2,000	1,200	2,000	2,000	0.00%
Copier Lease	2,547	2,600	2,600	2,600	2,268	-12.77%
Copier Service/Supply Contract	-	-	-	-	1,200	100.00%
Total Operating Expenditures	\$ 5,134	11,627	11,627	15,167	12,575	8.15%

CLERK OF THE CIRCUIT COURT

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 328,403	361,577	365,909	353,920	356,254	-1.47%
Overtime	1,033	-	-	-	-	0.00%
FICA (SS & Medicare)	23,458	27,108	27,424	27,075	27,254	0.54%
VRS - Retirement Benefits	31,881	34,488	34,944	37,238	37,495	8.72%
Hospital/Medical Plans	71,648	85,641	86,292	89,744	70,154	-18.08%
Group Life Insurance	4,281	4,828	4,886	4,743	4,774	-1.12%
Deferred Comp	2,450	2,800	2,823	2,940	2,940	5.00%
Legal Services-Jurors	7,113	8,722	9,692	17,920	17,920	105.46%
Professional Services	485	-	-	-	-	0.00%
TTF Professional Services	28,857	27,900	27,900	31,450	31,450	12.72%
Repairs & Maintenance	-	500	500	500	500	0.00%
Maintenance Service Contracts	7,844	10,000	10,000	10,000	10,000	0.00%
Postage	5,037	4,520	4,520	6,520	6,520	44.25%
Telephone (Voice and Fax)	1,415	1,410	1,410	1,410	2,010	42.55%
Travel & Training	139	1,000	1,000	1,000	1,000	0.00%
Dues & Association Membership	520	600	600	600	600	0.00%
Office Supplies	4,678	7,300	7,884	7,300	7,300	0.00%
Copier Lease	3,959	3,989	3,989	3,989	2,268	-43.14%
Copier Service/Supply Contract	-	-	-	-	1,200	100.00%
Equipment/Machinery	4,770	-	-	-	-	0.00%
Audit Fees	-	2,900	2,900	2,500	2,500	-13.79%
Total Operating Expenditures	\$ 527,971	585,283	592,673	598,849	582,139	-0.54%

FIFTH DISTRICT COURT SERVICES

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Professional Services	\$ 79,534	220,000	220,000	199,500	199,500	-9.32%
Telephone (Voice And Fax)	598	600	600	600	600	0.00%
Total Operating Expenditures	\$ 80,132	220,600	220,600	200,100	200,100	-9.29%

COMMONWEALTH ATTORNEY

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 549,913	549,913	558,106	560,301	571,651	3.95%
Part-Time Salaries	11,668	11,370	11,370	-	-	-100.00%
FICA (SS & Medicare)	40,763	42,939	43,551	42,863	43,732	1.85%
VRS - Retirement Benefits	54,291	57,431	58,287	58,774	60,027	4.52%
Hospital/Medical Plans	104,604	105,581	106,635	98,650	98,650	-6.56%
Group Life Insurance	7,204	7,369	7,478	7,509	7,661	3.96%
Deferred Comp	2,520	2,520	2,547	2,520	2,520	0.00%
Maintenance Service Contracts	4,582	7,635	7,635	7,685	7,685	0.65%
Telephone (Voice and Fax)	3,284	3,500	3,724	4,381	4,381	25.17%
Travel & Training	5,043	6,750	6,750	6,750	6,750	0.00%
Dues & Association Membership	4,611	5,250	5,250	5,250	5,250	0.00%
Office Supplies	4,194	4,250	4,250	4,250	4,250	0.00%
Copier Lease	4,293	4,293	4,293	4,250	2,268	-47.17%
Copier Service/Supply Contract	-	-	-	-	1,200	100.00%
Equipment/Machinery	7,591	8,000	8,000	4,500	4,500	-43.75%
Total Operating Expenditures	\$ 804,559	816,801	827,876	807,683	820,525	0.46%

SHERIFF

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 2,676,106	2,730,871	2,770,990	2,860,892	2,860,892	4.76%
Overtime	185,581	225,000	225,000	225,000	200,000	-11.11%
Part-Time Salaries	84,736	131,602	132,798	131,602	120,000	-8.82%
FICA (SS & Medicare)	212,749	236,192	239,266	246,139	246,139	4.21%
VRS - Retirement Benefits	256,889	279,032	283,127	291,965	291,965	4.63%
Hospital/Medical Plans	613,635	630,452	634,392	665,179	665,179	5.51%
Group Life Insurance	34,738	36,552	37,089	38,248	38,248	4.64%
Deferred Comp	18,620	19,320	19,457	20,580	20,580	6.52%
Uniforms Taxable	3,264	4,000	4,000	4,000	4,000	0.00%
Professional Services	2,660	8,700	8,700	8,700	8,700	0.00%
Repairs & Maintenance	3,547	6,148	6,148	6,148	6,148	0.00%
Maintenance Service Contracts	29,821	33,821	33,821	36,022	36,022	6.51%
Advertising Services	508	2,500	2,500	2,500	2,500	0.00%
Utilities	40,814	45,000	45,000	45,000	45,000	0.00%
Postage	1,467	2,000	2,000	2,000	2,000	0.00%
Telephone (Voice and Fax)	32,691	29,970	29,970	29,601	29,601	-1.23%
RMS Licenses	26,786	28,285	28,285	30,000	30,000	6.06%
Travel & Training	32,706	38,000	38,000	38,000	38,000	0.00%
Tolls & Parking	31	-	-	-	-	0.00%
Travel - Prisoner Extradition	6,020	-	-	-	-	0.00%
Special Investigate Task Force	3,267	2,000	2,000	2,000	2,000	0.00%
Operating Expenses	33,499	52,200	49,941	56,325	56,325	7.90%
Dues & Association Memberships	4,126	7,185	7,185	7,185	7,185	0.00%
Office Supplies	10,081	13,000	13,000	13,000	13,000	0.00%
Equipment-Small<\$5k	14,384	18,630	28,559	8,700	8,700	-53.30%
Copier Lease	6,177	6,058	6,058	6,058	2,268	-62.56%
Copier Service/Supply Contract	-	-	-	-	1,200	100.00%
Computer Software	500	500	500	500	500	0.00%
Computer Hardware<\$5k	2,720	3,000	3,000	3,000	3,000	0.00%
Fleet	246,178	265,000	280,176	265,000	265,000	0.00%
Uniforms	34,539	59,670	78,497	78,497	78,497	31.55%
Capital Outlay	22,153	-	274,326	23,320	23,320	100.00%
Total Operating Expenditures	\$ 4,640,992	4,914,688	5,283,785	5,145,161	5,105,969	3.89%

EMERGENCY SERVICES

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 278,891	324,175	327,167	329,167	329,167	1.54%
Overtime	233	500	500	500	500	0.00%
FICA (SS & Medicare)	20,528	24,838	25,065	25,219	25,219	1.53%
VRS - Retirement Benefits	25,903	33,747	34,065	34,886	34,886	3.38%
Hospital/Medical Plans	48,984	67,676	67,824	59,120	59,120	-12.64%
Group Life Insurance	3,438	4,344	4,384	4,411	4,411	1.54%
Deferred Comp	1,830	3,260	3,264	3,260	3,260	0.00%
Uniforms Taxable	226	825	-	-	-	-100.00%
Maintenance Service Contracts	20,506	22,300	22,300	23,700	23,700	6.28%
Advertising Services	-	250	250	250	250	0.00%
Postage	2,041	3,680	3,680	3,680	3,680	0.00%
Telephone (Voice and Fax)	4,020	3,854	3,854	3,854	3,854	0.00%
Travel & Training	3,314	4,285	4,285	4,285	4,285	0.00%
RAD Emergency Program	-	-	-	25,000	-	0.00%
Dues & Association Membership	349	498	498	498	498	0.00%
Office Supplies	2,393	3,631	3,631	3,631	3,631	0.00%
Equipment-Small<\$5k	491	2,500	2,500	2,500	2,500	0.00%
Medical Supplies	351	-	-	-	-	0.00%
Medical Services	-	-	140	-	-	0.00%
Copier Lease	3,929	3,950	3,950	3,950	2,268	-42.58%
Copier Service/Supply Contract	-	-	-	-	1,200	100.00%
Computer Software <\$5k	180	200	200	200	200	0.00%
Fleet	986	4,000	4,000	4,000	4,000	0.00%
Uniforms	895	-	825	825	825	100.00%
Total Operating Expenditures	\$ 419,489	508,513	512,382	532,936	507,454	-0.21%

FIRE & RESCUE RESPONSE

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries And Wages	\$ 1,020,868	1,195,706	1,221,841	1,452,289	1,379,824	15.40%
Overtime	100,665	126,180	163,423	126,180	126,180	0.00%
Holiday Pay	55,165	66,675	56,675	66,675	66,675	0.00%
Part-Time Salaries	1,022,951	874,290	854,290	724,290	799,290	-8.58%
Differential Pay	-	7,000	-	-	-	-100.00%
FICA (SS & Medicare)	162,887	178,377	180,340	181,262	181,456	1.73%
VRS - Retirement Benefits	100,478	124,473	127,194	151,184	143,640	15.40%
Medical/Dental Plans	249,027	323,468	326,040	386,691	357,306	10.46%
Group Life Insurance	13,336	16,023	16,373	19,461	18,490	15.40%
Deferred Comp	7,035	8,820	8,945	10,500	9,870	11.90%
Uniforms Taxable	11,923	250	-	-	-	-100.00%
Professional Services	7,959	8,000	8,355	8,743	8,743	9.29%
EMS Service Contracts	9,440	20,000	20,000	21,000	21,000	5.00%
Maintenance Service Contracts	14,961	23,035	23,035	24,708	24,708	7.26%
Utilities	635	800	800	800	800	0.00%
Utilities-Volunteer Depts	107,053	117,000	117,000	117,000	117,000	0.00%
FUEL-VOL DEPTS	-	-	-	-	57,000	100.00%
Telephone (Voice And Fax)	14,795	15,264	15,264	17,064	17,064	11.79%
Volunteer Dept-Insurance	195,203	211,313	211,313	211,313	211,313	0.00%
Travel & Training	6,786	11,820	11,820	11,820	11,820	0.00%
Four-4-Life EMS Support	35,122	40,000	47,137	40,000	40,000	0.00%
Hampton Roads Planning Distric	-	5,865	5,865	5,865	5,865	0.00%
Fire Programs Fund Expense	82,347	84,000	100,665	93,579	93,579	11.40%
Contribution Carrollton VFR	237,168	169,600	182,801	169,600	162,600	-4.13%
Contribution-Carrsville VFR	113,838	118,600	125,100	118,600	94,186	-20.59%
Contribution RushmereVF	58,700	63,100	67,100	63,100	63,500	0.63%
Contribution Smithfield VF	162,850	228,000	242,000	191,000	197,744	-13.27%
Contribution Windsor VF	102,500	127,500	136,000	127,500	167,300	31.22%
Contribution IOWVR	197,000	210,000	219,500	210,000	210,000	0.00%
Contribution Windsor VR	53,500	53,500	54,750	53,500	37,398	-30.10%
Contribution State Forrestry	10,093	10,093	10,093	10,093	10,093	0.00%
Dues & Association Memberships	5,827	-	-	-	-	0.00%
Office Supplies	362	425	70	425	425	0.00%
Medical Supplies	40,824	20,850	55,070	30,850	30,850	47.96%
Medical Services	6,183	8,800	8,800	8,800	8,800	0.00%
Fleet	5,041	4,500	4,500	4,500	4,500	0.00%
Uniforms	749	14,250	14,500	14,500	14,500	1.75%
PPE & Safety	9,448	10,000	10,000	10,000	10,000	0.00%
Capital Outlay	-	-	318,997	-	-	0.00%
Total Operating Expenditures	\$ 4,222,719	4,497,577	4,965,656	4,682,892	4,703,519	4.58%

WESTERN TIDEWATER REGIONAL JAIL

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Professional Services	\$ 1,074,415	1,293,333	1,293,333	1,293,333	1,293,333	0.00%
Total Operating Expenditures	\$ 1,074,415	1,293,333	1,293,333	1,293,333	1,293,333	0.00%

INSPECTIONS

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 291,336	308,770	315,888	423,485	423,485	37.15%
FICA (SS & Medicare)	20,572	23,621	24,139	32,397	32,397	37.15%
VRS - Retirement Benefits	28,182	32,704	33,465	45,458	45,458	39.00%
Hospital/Medical Plans	69,023	75,882	77,147	119,515	119,515	57.50%
Group Life Insurance	3,739	4,138	4,233	5,675	5,675	37.14%
Deferred Comp	1,478	1,680	1,718	2,940	2,940	75.00%
Uniforms Taxable	125	1,916	1,916	2,266	2,266	18.27%
Professional Services	18,500	15,000	15,000	15,000	15,000	0.00%
Postage	133	600	600	600	600	0.00%
Telephone (Voice and Fax)	2,480	3,431	3,431	3,432	3,771	9.91%
Travel & Training	434	5,000	5,000	5,000	5,000	0.00%
Tolls & Parking	-	50	50	50	50	0.00%
Dues & Association Membership	781	1,400	1,400	1,400	1,400	0.00%
Office Supplies	1,662	2,500	2,568	3,500	3,500	40.00%
Copier Lease	2,356	2,365	2,365	2,365	2,365	0.00%
Copier Service/Supply Contract	-	-	-	-	1,200	100.00%
Computer Software <\$5k	248	-	-	-	-	0.00%
Fleet	5,658	12,922	12,922	12,922	12,922	0.00%
Books/Subscriptions	243	4,550	4,550	4,550	4,550	0.00%
Equipment/Machinery	6,530	15,570	15,570	18,070	18,070	16.06%
Total Operating Expenditures	\$ 453,480	512,099	521,962	698,625	700,164	36.72%

ANIMAL CONTROL

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 224,080	252,053	253,660	248,824	248,824	-1.28%
Overtime	27,654	20,909	20,909	35,909	31,000	48.26%
Part-Time Salaries	11,276	20,100	20,100	20,100	20,100	0.00%
FICA (SS & Medicare)	18,877	22,420	22,543	23,320	23,320	4.01%
VRS - Retirement Benefits	22,154	27,611	27,783	26,780	26,780	-3.01%
Hospital/Medical Plans	77,955	101,128	101,128	81,538	81,538	-19.37%
Group Life Insurance	2,912	3,378	3,400	3,335	3,335	-1.27%
Deferred Comp	1,715	2,100	2,100	1,680	1,680	-20.00%
Repairs & Maintenance	2,343	2,380	2,380	-	2,380	0.00%
Advertising Services	-	1,100	1,100	-	1,100	0.00%
Veterinarian Services	52,908	55,000	55,000	-	55,000	0.00%
Utilities	16,106	22,000	22,000	22,000	22,000	0.00%
Postage	-	140	140	-	140	0.00%
Telephone (Voice and Fax)	1,419	1,418	1,418	1,418	1,418	0.00%
Travel & Training	650	3,000	3,000	-	3,000	0.00%
Operating Expenses	31,643	31,800	32,280	-	31,800	0.00%
Dues & Association Memberships	-	120	120	-	120	0.00%
Office Supplies	1,401	2,000	2,000	-	2,125	6.25%
Equipment-Small<\$5k	7,813	1,000	1,000	-	1,000	0.00%
Copier Lease	1,971	2,125	2,125	-	2,125	0.00%
Fleet	21,983	21,696	21,696	-	21,696	0.00%
Uniforms	2,590	3,000	3,000	-	3,000	0.00%
Total Operating Expenditures	\$ 527,450	596,478	598,882	464,904	583,481	-2.18%

PUBLIC WORKS ADMINISTRATION

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 193,576	193,576	197,017	197,450	197,450	2.00%
FICA (SS & Medicare)	13,901	14,809	14,932	15,105	15,105	2.00%
FICA *	-	-	126	-	-	0.00%
VRS - Retirement Benefits	19,106	20,152	20,510	20,555	20,555	2.00%
Hospital/Medical Plans	47,323	46,461	47,074	46,461	46,461	0.00%
Group Life Insurance	2,536	2,594	2,640	2,646	2,646	2.00%
Deferred Comp	805	840	841	840	840	0.00%
Utilities	4,067	5,200	5,200	5,200	5,200	0.00%
Postage	4	75	75	75	75	0.00%
Telephone (Voice and Fax)	995	982	982	982	982	0.00%
Travel & Training	-	250	250	250	250	0.00%
P Card Suspense	-	1	1	1	1	0.00%
Dues & Association Membership	1,674	-	-	-	-	0.00%
Office Supplies	901	1,500	1,500	1,500	1,500	0.00%
Copier Lease	1,487	1,456	1,456	1,456	1,134	-22.12%
Copier Service/Supply Contract	-	-	-	-	650	100.00%
Fleet	9,719	11,480	11,480	11,480	11,480	0.00%
Total Operating Expenditures	\$ 296,093	299,376	304,084	304,001	304,329	1.65%

PUBLIC WORKS - CAPITAL PROGRAMS & INSPCTNS

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries And Wages	\$ 49,945	49,945	50,361	50,945	50,945	2.00%
FICA (SS & Medicare)	3,599	3,821	3,853	3,897	3,897	1.99%
VRS - Retirement Benefits	4,930	5,200	5,243	5,304	5,304	2.00%
Medical/Dental Plans	14,207	13,939	13,939	13,939	13,939	0.00%
Group Life Insurance	654	670	676	683	683	1.94%
Uniforms Taxable	117	-	-	-	-	0.00%
Telephone (Voice And Fax)	1,213	1,205	1,205	1,205	1,205	0.00%
Travel & Training	179	800	800	800	800	0.00%
Operating Expenses	41	400	400	400	400	0.00%
Fuel	6,161	4,783	4,783	4,783	4,783	0.00%
PPE & Safety	-	800	800	800	800	0.00%
Total Operating Expenditures	\$ 81,045	81,563	82,060	82,756	82,756	1.46%

PUBLIC WORKS - REFUSE

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 345,130	345,246	350,448	358,696	358,696	3.90%
Overtime	16,877	10,664	11,637	10,664	10,664	0.00%
Part-Time Salaries	392,144	397,903	398,947	397,903	397,903	0.00%
FICA (SS & Medicare)	55,831	57,667	58,197	58,696	58,696	1.78%
VRS - Retirement Benefits	35,326	37,381	37,932	38,803	38,803	3.80%
Hospital/Medical Plans	97,969	96,172	97,397	107,206	107,206	11.47%
Group Life Insurance	4,523	4,627	4,697	4,807	4,807	3.89%
Deferred Comp	3,360	3,360	4,123	3,360	3,360	0.00%
Uniforms Taxable	4,571	4,500	-	-	-	-100.00%
Repairs & Maintenance	52,355	55,000	58,252	50,000	50,000	-9.09%
Contracted Services	14,489	15,200	15,792	15,200	15,200	0.00%
Purchased Services-SPSA	1,154,668	1,184,100	1,184,100	1,392,600	1,392,600	17.61%
Utilities	17,344	17,000	17,000	17,000	17,000	0.00%
Telephone (Voice and Fax)	5,100	5,219	5,219	6,758	6,758	29.49%
Travel & Training	955	4,790	4,790	4,790	4,790	0.00%
Operating Expenses	4,617	4,052	5,362	9,052	9,052	123.40%
Landfill Post-Closure Cost	93,039	190,000	264,976	190,000	190,000	0.00%
Dues & Association Membership	82	844	844	699	699	-17.18%
Equipment-Small<\$5k	6,002	-	300	-	-	0.00%
Fleet	172,196	200,000	227,567	200,000	200,000	0.00%
Uniforms	-	-	4,500	4,500	4,500	100.00%
PPE & Safety	900	3,500	3,500	6,700	6,700	91.43%
Total Operating Expenditures	\$ 2,477,478	2,637,225	2,755,580	2,877,434	2,877,434	9.11%

PUBLIC WORKS - BLDGS & GROUNDS

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 410,782	421,210	424,723	437,953	437,953	3.97%
Overtime	7,906	6,000	6,575	6,000	6,000	0.00%
Part-Time Salaries	158,649	160,174	188,563	160,174	160,174	0.00%
FICA (SS & Medicare)	42,343	44,935	47,420	46,216	46,216	2.85%
VRS - Retirement Benefits	41,667	45,487	45,864	46,989	46,989	3.30%
Hospital/Medical Plans	115,407	115,762	115,762	127,146	127,146	9.83%
Group Life Insurance	5,381	5,645	5,692	5,869	5,869	3.97%
Deferred Comp	2,800	2,940	2,940	2,940	2,940	0.00%
Uniforms Taxable	7,989	8,000	-	-	-	-100.00%
Repairs & Maintenance	164,933	206,000	214,790	206,000	206,000	0.00%
Maintenance Service Contracts	97,729	111,000	182,190	111,000	111,000	0.00%
Generator Maintenance Program	14,083	22,000	28,981	22,000	22,000	0.00%
Contracted Services	19,421	-	-	-	-	0.00%
Utilities	205,942	204,300	204,300	204,300	204,300	0.00%
Telephone (Voice and Fax)	10,745	9,621	9,621	11,310	11,310	17.56%
Travel & Training	-	2,910	2,910	2,910	2,910	0.00%
P Card Suspense	-	1	1	1	1	0.00%
Equipment-Small<\$5k	6,737	4,900	5,900	4,900	4,900	0.00%
Fleet	23,530	24,240	24,240	24,240	24,240	0.00%
Uniforms	-	-	8,000	8,000	8,000	100.00%
PPE & Safety	-	15,763	15,763	15,763	15,763	0.00%
Operating Supplies	28,995	20,604	38,922	20,604	20,604	0.00%
County Signage	5,450	5,000	5,000	5,000	5,000	0.00%
Capital Outlay Additions	-	-	46,440	-	-	0.00%
Capital Outlay	-	5,100	5,100	5,100	5,100	0.00%
Total Operating Expenditures	\$ 1,370,489	1,441,592	1,629,697	1,474,415	1,474,415	2.28%

PUBLIC WORKS - TRANSPORTATION

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries And Wages	\$ 106,072	112,307	113,243	114,554	114,554	2.00%
Other Compensation	100	200	200	-	-	-100.00%
FICA (SS & Medicare)	7,367	8,592	8,664	8,763	8,763	1.99%
VRS - Retirement Benefits	10,427	11,692	11,789	11,925	11,925	1.99%
Hospital/Medical Plans	25,039	28,146	28,146	28,146	28,146	0.00%
Group Life Insurance	1,384	1,505	1,518	1,536	1,536	2.06%
Deferred Comp	665	840	840	840	840	0.00%
Professional Services	41,727	50,000	71,261	50,000	50,000	0.00%
Advertising	-	400	400	400	400	0.00%
Utilities	59,451	59,500	59,500	59,500	59,500	0.00%
Postage	48	200	200	200	200	0.00%
Telephone (Voice And Fax)	865	879	879	879	879	0.00%
Travel & Training	(20)	1,340	1,340	1,340	1,340	0.00%
Operating Expenses	148	-	-	-	-	0.00%
Office Supplies	1,122	400	400	400	400	0.00%
Computer Software <\$5k	360	360	360	360	360	0.00%
PPE & Safety	-	200	200	200	200	0.00%
Total Operating Expenditures	\$ 254,755	276,561	298,940	279,043	279,043	0.90%

PARKS & RECREATION

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 168,091	168,091	169,522	171,455	171,455	2.00%
Overtime	5,924	1,000	1,000	1,700	1,700	70.00%
FICA (SS & Medicare)	13,085	12,936	13,045	13,247	13,247	2.40%
VRS - Retirement Benefits	17,801	18,894	19,055	19,272	19,272	2.00%
Hospital/Medical Plans	24,492	24,043	24,043	24,043	24,043	0.00%
Group Life Insurance	2,202	2,253	2,272	2,298	2,298	2.00%
Deferred Comp	1,260	1,260	1,260	1,260	1,260	0.00%
Uniforms Taxable	209	225	-	-	-	-100.00%
Postage	295	500	500	500	500	0.00%
Telephone (Voice and Fax)	4,260	4,383	4,383	4,383	4,383	0.00%
Travel & Training	6,334	6,755	6,755	6,955	6,955	2.96%
Dues & Association Membership	991	1,128	1,128	1,000	1,000	-11.35%
Office Supplies	3,370	5,000	5,425	4,000	4,000	-20.00%
Copier Lease	6,665	7,674	7,674	7,674	4,536	-40.89%
Copier Service/Supply Contract	-	-	-	-	2,400	100.00%
Uniforms	-	-	225	200	200	100.00%
Books/Subscriptions	49	100	100	100	100	0.00%
Total Operating Expenditures	\$ 255,027	254,242	256,387	258,087	257,349	1.22%

PARKS & RECREATION - PROGRAMS

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries And Wages	\$ 209,487	209,487	213,345	213,680	213,680	2.00%
Overtime	1,603	-	-	1,800	1,800	100.00%
Part-Time Salaries	88,597	111,482	111,482	124,561	124,561	11.73%
Other Compensation	3,850	6,600	6,600	6,600	6,600	0.00%
FICA (SS & Medicare)	22,673	24,554	24,848	25,952	25,952	5.69%
VRS - Retirement Benefits	21,193	22,405	22,822	22,853	22,853	2.00%
Medical/Dental Plans	33,210	32,599	32,778	52,189	52,189	60.09%
Group Life Insurance	2,744	2,808	2,859	2,864	2,864	1.99%
Deferred Comp	1,260	1,260	3,077	1,260	1,260	0.00%
Uniforms Taxable	-	350	-	-	-	-100.00%
Marketing	6,814	14,350	14,350	14,350	14,350	0.00%
Utilities	39,691	45,000	45,000	45,000	45,000	0.00%
Telephone (Voice And Fax)	2,386	2,309	2,309	2,309	2,309	0.00%
Lease/Rental of Buildings	-	1	1	-	1	0.00%
Travel & Training	8,626	7,477	7,477	7,477	7,477	0.00%
Contribution-Smfd Ballpark	50,000	50,000	50,000	-	-	-100.00%
Special Events	18,811	32,800	37,800	41,875	41,875	27.67%
Dues & Association Memberships	1,808	2,150	2,223	2,150	2,150	0.00%
Equipment-Small<\$5k	-	5,200	5,200	5,200	5,200	0.00%
Uniforms	-	-	350	350	350	100.00%
Athletics	19,896	72,458	83,421	72,458	72,458	0.00%
Camps	20,912	31,196	31,686	31,196	31,196	0.00%
Instructor Led Classes	4,834	17,627	17,627	17,627	17,627	0.00%
Recreation (Gym, etc.)	8,282	13,425	13,501	13,425	13,425	0.00%
Senior Adult Programming	17,381	31,368	31,398	31,368	31,868	1.59%
Windsor Center	2,057	10,240	10,288	10,240	10,240	0.00%
Total Operating Expenditures	\$ 586,114	747,146	770,442	746,784	747,285	0.02%

PARKS & RECREATION - GATEWAYS & GROUNDS

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries And Wages	\$ 438,752	446,650	452,930	479,038	451,528	1.09%
Overtime	38,887	26,137	26,137	28,000	28,000	7.13%
Part-Time Salaries	-	-	-	-	16,934	100.00%
FICA (SS & Medicare)	34,071	36,169	36,627	38,788	37,980	5.01%
VRS - Retirement Benefits	45,062	48,469	49,141	52,564	49,434	1.99%
Medical/Dental Plans	134,818	128,771	129,908	183,088	163,498	26.97%
Group Life Insurance	5,756	5,981	6,066	6,419	6,046	1.09%
Deferred Comp	4,900	5,040	5,070	5,460	5,040	0.00%
Uniforms Taxable	6,225	6,300	-	-	-	-100.00%
Professional Services	3,177	-	-	-	-	0.00%
Repairs & Maintenance	19,205	30,000	31,840	30,000	30,000	0.00%
Roadway Beautification	1,025	1,500	1,500	1,500	1,500	0.00%
Telephone (Voice And Fax)	2,476	2,425	2,425	2,425	2,425	0.00%
Lease/Rental of Equipment	7,012	8,000	8,000	8,000	8,000	0.00%
Lease/Rental of Buildings	-	1	1	-	-	-100.00%
Travel & Training	2,398	4,800	4,800	4,800	4,800	0.00%
Operating Expenses	-	-	-	53,000	-	0.00%
Dues & Association Memberships	470	800	800	800	800	0.00%
Fleet	32,514	50,480	50,480	50,480	50,480	0.00%
Uniforms	-	-	6,300	6,300	6,300	100.00%
PPE & Safety	2,233	6,000	6,040	6,450	6,450	7.50%
Operating Supplies	41,319	53,000	53,088	53,000	53,000	0.00%
Equipment/Machinery	-	-	-	23,750	23,750	100.00%
Capital Outlay	154,885	41,586	41,586	41,586	38,541	-7.32%
Total Operating Expenditures	\$ 975,185	902,109	912,739	1,075,448	984,506	9.13%

BLACKWATER REGIONAL LIBRARY

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Other Compensation	\$ 1,550	2,500	2,500	-	2,500	0.00%
Utilities	29,484	34,400	34,400	34,400	34,400	0.00%
Contributions-BlkwtrLibrary	806,748	833,737	833,737	854,590	854,590	2.50%
Total Operating Expenditures	\$ 837,782	870,637	870,637	888,990	891,490	2.40%

PLANNING & ZONING

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 579,660	617,458	623,894	555,841	555,841	-9.98%
Compensation	10,500	23,750	23,750	23,750	20,000	-15.79%
FICA (SS & Medicare)	41,536	47,236	47,717	42,522	42,522	-9.98%
VRS - Retirement Benefits	57,599	66,056	66,736	58,920	58,920	-10.80%
Hospital/Medical Plans	115,081	121,140	121,651	88,891	88,891	-26.62%
Group Life Insurance	7,473	8,274	8,360	7,449	7,449	-9.97%
Deferred Comp	3,772	4,200	4,207	2,100	2,100	-50.00%
Professional Services	70,272	40,000	49,480	45,000	45,000	12.50%
Advertising Services	9,747	13,000	13,000	13,000	13,000	0.00%
Postage	1,035	3,000	3,000	4,500	3,000	0.00%
Telephone (Voice and Fax)	3,005	2,667	2,863	4,725	4,725	77.17%
Travel & Training	2,623	5,900	5,900	5,900	5,900	0.00%
Tolls & Parking	-	-	-	70	70	100.00%
Operating Expenses	3,079	7,250	7,650	7,250	7,250	0.00%
Dues & Association Membership	3,160	2,900	2,900	2,900	2,900	0.00%
Office Supplies	3,265	5,000	5,065	5,000	5,000	0.00%
Copier Lease	4,239	4,209	4,209	4,209	1,369	-67.47%
Copier Service/Supply Contract	-	-	-	-	650	100.00%
Fleet	2,224	3,360	5,405	3,360	3,360	0.00%
Uniforms	142	250	250	250	250	0.00%
Total Operating Expenditures	\$ 918,412	975,650	996,037	875,637	868,197	-11.01%

ECONOMIC DEVELOPMENT

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 271,496	274,879	277,142	280,311	280,311	1.98%
FICA (SS & Medicare)	19,788	21,029	21,202	21,444	21,444	1.97%
VRS - Retirement Benefits	27,249	29,136	29,376	29,712	29,712	1.98%
Hospital/Medical Plans	64,411	63,223	63,223	63,223	63,223	0.00%
Group Life Insurance	3,557	3,684	3,714	3,757	3,757	1.98%
Deferred Comp	1,680	1,680	1,680	1,680	1,680	0.00%
Professional Services	3,285	10,000	10,000	10,000	10,000	0.00%
Advertising Services	-	500	500	500	500	0.00%
Marketing	23,321	48,178	52,199	46,908	46,908	-2.64%
Economic Development Incentive	63,110	130,000	1,886,480	1,455,603	500,000	284.62%
Postage	90	600	600	600	600	0.00%
Telephone (Voice and Fax)	2,406	2,990	2,990	3,290	3,290	10.03%
Travel & Training	6,180	17,000	17,000	19,145	17,000	0.00%
Tolls & Parking	166	275	275	275	275	0.00%
Program Grants	-	-	430,680	-	-	0.00%
Dues & Association Membership	41,573	47,881	47,881	48,954	48,954	2.24%
Office Supplies	1,101	2,500	2,774	2,500	2,500	0.00%
Copier Lease	3,565	3,505	3,505	3,505	2,268	-35.29%
Copier Service/Supply Contract	-	-	-	-	1,200	100.00%
Fleet	1,289	2,000	2,000	2,000	2,000	0.00%
Books/Subscriptions	241	150	150	202	202	34.67%
Total Operating Expenditures	\$ 534,508	659,210	2,853,371	1,993,609	1,035,824	57.13%

TOURISM

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries and Wages	\$ 239,347	239,347	241,343	244,136	244,136	2.00%
Overtime	-	-	-	-	-	0.00%
Part-Time Salaries	40,658	52,733	52,778	52,733	52,733	0.00%
FICA (SS & Medicare)	20,943	22,344	22,500	22,710	22,710	1.64%
VRS - Retirement Benefits	24,257	25,646	25,860	26,159	26,159	2.00%
Hospital/Medical Plans	41,328	41,155	41,155	48,086	48,086	16.84%
Group Life Insurance	3,135	3,208	3,235	3,272	3,272	2.00%
Deferred Comp	1,260	1,260	1,260	1,260	1,260	0.00%
Professional Services	-	1,000	1,000	250	250	-75.00%
Repairs & Maintenance	26	250	250	250	250	0.00%
Marketing	52,907	60,000	60,000	60,000	60,000	0.00%
Salty Southern Route	13,334	7,000	7,000	7,000	7,000	0.00%
Internal Service Charge IT	18,345	17,681	17,681	17,988	17,988	1.74%
Internal Service Chrg-Risk Mgt	5,581	5,581	5,581	5,581	5,581	0.00%
Utilities	2,415	3,100	3,100	2,687	2,687	-13.32%
Postage	149	1,000	1,000	500	500	-50.00%
Telephone (Voice and Fax)	4,597	2,985	2,985	4,170	4,170	39.70%
Lease/Rental of Buildings	28,632	30,000	30,000	30,000	30,000	0.00%
Travel & Training	3,604	5,000	2,294	4,500	4,500	-10.00%
Tolls & Parking	100	125	125	125	125	0.00%
Special Events	12,973	24,500	24,560	23,000	23,000	-6.12%
Dues & Association Membership	1,935	2,033	2,033	2,033	2,033	0.00%
Office Supplies	2,078	4,600	4,600	2,850	2,850	-38.04%
Copier Lease	2,997	3,000	3,000	3,000	2,268	-24.40%
Copier Service/Supply Contract	-	-	-	-	1,200	100.00%
Fleet	587	1,251	1,251	751	751	-39.97%
Redemption Of Principal	-	-	2,549	5,145	5,145	100.00%
Interest Payments	-	-	157	268	268	100.00%
Total Operating Expenditures	\$ 521,188	554,799	557,297	568,454	568,922	2.55%

FARMER'S MARKET

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Part-Time Salaries	\$ 19,967	20,300	20,300	20,300	20,300	0.00%
FICA (SS & Medicare)	1,527	1,553	1,553	1,553	1,553	0.00%
Telephone (Voice And Fax)	546	1,090	610	610	610	-44.04%
Farmer's Market	9,576	12,017	12,017	11,327	11,327	-5.74%
Total Operating Expenditures	\$ 31,616	34,960	34,480	33,790	33,790	-3.35%

VINTAGE MARKET

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Part-Time Salaries	\$ 10,763	20,000	20,000	20,000	20,000	0.00%
FICA (SS & Medicare)	823	1,530	1,530	1,530	1,530	0.00%
Telephone (Voice And Fax)	996	610	1,090	1,090	1,090	78.69%
Vintage Market	7,260	18,350	18,350	19,350	19,350	5.45%
Total Operating Expenditures	\$ 19,843	40,490	40,970	41,970	41,970	3.66%

COMMUNICATIONS

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Salaries And Wages	\$ 31,524	31,524	32,151	32,154	32,154	2.00%
Part-Time Salaries	7,718	7,433	9,002	7,433	7,433	0.00%
FICA (SS & Medicare)	2,794	2,980	3,145	3,028	3,028	1.61%
VRS - Retirement Benefits	3,111	3,282	3,347	3,348	3,348	2.01%
Medical/Dental Plans	15,774	15,487	15,665	15,487	15,487	0.00%
Group Life Insurance	414	423	432	431	431	1.89%
Deferred Comp	420	420	425	420	420	0.00%
Professional Services	-	1,275	1,275	1,275	1,275	0.00%
Postage	6,374	5,000	5,000	5,000	5,000	0.00%
Telephone (Voice And Fax)	78	626	626	626	626	0.00%
Lease/Rental of Equipment	4,563	5,200	5,200	5,200	5,200	0.00%
Operating Expenses	1,089	1,500	1,500	1,500	1,500	0.00%
Office Supplies	-	250	250	250	250	0.00%
Total Operating Expenditures	\$ 73,858	75,400	78,018	76,152	76,152	1.00%

COOPERATIVE EXTENSION

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Professional Services	\$ 59,061	66,744	66,744	68,393	68,393	2.47%
Telephone (Voice and Fax)	313	332	332	332	332	0.00%
Travel & Training	155	750	750	750	750	0.00%
Dues & Association Membership	186	300	300	300	300	0.00%
Office Supplies	411	400	448	400	400	0.00%
Copier Lease	2,789	2,700	2,700	2,700	2,268	-16.00%
Copier Service/Supply Contract	-	-	-	-	1,200	1200.00%
Total Operating Expenditures	\$ 62,915	71,226	71,274	72,875	73,643	3.39%

NON-DEPARTMENTAL

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
FICA (SS & Medicare)	\$ (3)	-	-	-	-	0.00%
VRS - Retirement Benefits	(699)	-	-	-	-	0.00%
Unemployment Insurance	5,762	-	-	-	-	0.00%
Internal Service Charge IT	836,132	888,644	888,644	-	901,540	1.45%
Internal Service Chrg-Risk Mgt	615,852	636,735	636,735	-	636,735	0.00%
Payment-Tax Relief	432,041	963,000	963,000	-	1,116,000	15.89%
Office Supplies	96	-	-	-	-	0.00%
PPE & Safety	777	-	-	-	-	0.00%
Capital Outlay-Lease	318,513	650,000	958,450	-	660,000	1.54%
Transfer to Technology Fund	-	-	192	-	-	0.00%
Contingency	-	300,000	1,095,324	-	645,623	115.21%
Total Operating Expenditures	\$ 2,208,471	3,438,379	4,542,345	-	3,959,898	15.17%

TRANSFERS

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Transfer to County Fair	\$ 61,700	61,700	71,200	-	120,000	94.49%
Transfer to E911 Fund	457,135	857,036	871,522	-	1,007,787	17.59%
Transfer to CSA	156,429	190,000	190,000	-	187,537	-1.30%
Transfer to Grant Fund	-	32,000	41,777	-	32,000	0.00%
Transfer to Capital Projects	563,739	-	16,875	-	963,277	100.00%
Transfer to Social Services	755,825	1,091,633	1,091,633	-	1,301,656	19.24%
Transfer to Public Utilities	2,330,473	3,770,439	3,772,516	-	3,770,821	0.01%
Transfer to PU Capital	1,439,966	-	-	-	-	0.00%
Transf to Stormwater Operating	5,245	-	4,231	-	-	0.00%
Transfer to Technology Fund	22,120	-	52,980	-	-	0.00%
Transfer to Risk Management	-	-	1,173	-	-	0.00%
Transfer To Schools	26,521,324	27,220,840	27,760,840	-	27,211,613	-0.03%
Trsf School-Maint & Repair	533,082	250,000	500,000	-	250,000	0.00%
Total Operating Expenditures	\$ 32,847,037	33,473,648	34,374,747	-	34,844,691	4.10%

DEBT SERVICE

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
Redemption of Principal	\$ 3,259,570	3,021,765	3,021,765	3,411,429	3,411,429	12.90%
Redempt Principal-Schools	3,777,038	4,031,589	4,031,589	4,079,516	4,079,516	1.19%
Principal (Lease)	379,840	449,500	446,495	446,477	512,000	13.90%
Interest Payments	2,308,519	2,004,579	2,004,579	1,819,404	1,819,404	-9.24%
Interest Pay Schools	1,934,335	1,820,758	1,820,758	2,270,871	2,270,871	24.72%
Interest (Lease)	27,796	25,535	28,540	23,073	28,000	9.65%
Administrative Fees	15,350	20,000	20,000	20,000	20,000	0.00%
PACE Interest Payments	209,836	209,836	209,836	209,836	209,836	0.00%
Debt Service Reserve	-	198,567	198,567	-	1,980,000	897.14%
Total Operating Expenditures	\$ 11,912,284	11,782,129	11,782,129	12,280,606	14,331,056	21.63%

OTHER PUBLIC SERVICE/ CONTRIBUTIONS

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
For KIDS	\$ 5,000	5,000	5,000	10,000	7,500	50.00%
Hampton Roads Workforce Council	9,079	9,079	9,079	9,079	9,079	0.00%
WTCS Board	184,771	217,774	217,774	250,777	250,777	15.15%
W. Tidewater Health District	530,000	569,588	569,588	600,000	600,000	5.34%
Smithfield/ Museum	82,593	95,000	95,000	95,000	95,000	0.00%
CASA	20,000	20,000	20,000	20,000	20,000	0.00%
Chamber of Commerce	12,500	12,500	12,500	14,000	14,000	12.00%
Hampton Roads Planning District	29,625	30,935	30,935	30,664	30,664	-0.88%
Independence Center	5,000	5,000	5,000	10,000	7,500	50.00%
Hmpt Rds Military & Fed Fac Al	18,667	18,746	18,746	18,825	18,825	0.42%
Genieve Shelter	11,000	11,000	11,000	20,500	15,000	36.36%
Christian Outreach Program	20,000	15,000	87,000	25,000	25,000	66.67%
Paul D Camp Community College	20,000	20,000	20,000	37,325	25,000	25.00%
Peanut Soil & Water Conserv	8,000	8,000	8,000	8,000	8,000	0.00%
Sr Services of Southeastern VA	55,192	56,000	56,000	245,839	182,089	225.16%
Smart Beginnings	8,000	8,000	8,000	10,000	10,000	25.00%
Isle of Wight Arts League	9,000	4,500	4,500	4,500	4,500	0.00%
Western Tidewater Free Clinic	65,000	50,000	50,000	82,500	65,000	30.00%
Town of Windsor	12,500	12,500	12,500	-	-	-100.00%
Franklin Annex. Revenue Share	1,037,173	1,080,000	1,080,000	1,071,000	1,071,000	-0.83%
Miscellaneous - 1790 Courthouse	-	-	-	58,921	5,000	100.00%
Juvenile & Domestic Dist Court	4,956	-	-	-	-	0.00%
Drug Court	-	35,000	35,000	35,000	35,000	0.00%
Total Operating Expenditures	\$ 2,148,056	2,283,622	2,355,622	2,656,930	2,498,934	9.43%
TOTAL GENERAL FUND EXPENDITURES	\$ 75,543,256	79,552,913	85,170,893	46,070,104	85,857,900	7.93%

Enterprise Funds





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Isle of Wight County
Proposed FY2021-22 Operating Budget - April 1, 2021

Enterprise Funds

	Public Utilities Fund	Stormwater Fund	Totals
Projected Revenues	\$ 6,161,440	\$ 1,436,376	\$ 7,597,816
Projected Expenses	\$ 10,236,970	\$ 1,436,376	\$ 11,673,346
Sub-Total	\$ (4,075,530)	\$ -	\$ (4,075,530)
Transfer from General Fund	\$ 3,770,821	\$ -	\$ 3,770,821
Transfer from Debt Service	254,709	-	254,709
Contingency Reserve	50,000	-	50,000
Total Transfers	\$ 4,075,530	\$ -	\$ 4,075,530
Over/(Under)	\$ -	\$ -	\$ -



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Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

Public Utilities Fund

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT* CHANGE
FEES & LICENSES						
Inspection Fees	\$ 9,869	8,000	8,000	40,000	40,000	400.00%
Water Connection Fees	464,000	300,000	300,000	400,000	400,000	33.33%
New Account Fee	19,770	15,000	15,000	20,000	20,000	33.33%
Administration Fees	2,967	3,000	3,000	3,000	3,000	0.00%
Sewer Connection Fee	506,100	275,000	275,000	370,000	370,000	34.55%
Disconnect/Reconnect Fee	19,658	30,000	30,000	30,000	30,000	0.00%
Total Fees & Licenses	\$ 1,022,365	631,000	631,000	863,000	863,000	36.77%
REVENUE FROM USE						
Property Rental	\$ 31,940	31,940	31,940	31,940	31,940	0.00%
Total Revenue from Use	\$ 31,940	31,940	31,940	31,940	31,940	0.00%
CHARGES FOR SERVICES						
Interest Revenue	\$ 83,789	100,000	100,000	100,000	80,000	-20.00%
Public Utility Late Fees	17,540	15,000	15,000	15,000	15,000	0.00%
Sewage Collection Fees	1,578,243	1,425,000	1,425,000	1,500,000	1,600,000	12.28%
Sewage Treatment Fees	66,673	78,000	78,000	70,000	70,000	-10.26%
Sale of Water	3,561,521	3,400,000	3,400,000	3,500,000	3,500,000	2.94%
Total Charges for Services	\$ 5,307,766	5,018,000	5,018,000	5,185,000	5,265,000	4.92%
RECOVERED COST						
Sale of Recyclables	\$ 4,004	2,000	2,000	500	500	-75.00%
Total Recovered Cost	\$ 4,004	2,000	2,000	500	500	-75.00%
MISCELLANEOUS						
Restitution	\$ 84,506	-	-	-	-	0.00%
Miscellaneous	2,230	1,000	1,000	1,000	1,000	0.00%
Total Miscellaneous	\$ 86,736	1,000	1,000	1,000	1,000	0.00%
TRANSFERS						
Transfer From General Fund	\$ 3,799,950	3,770,439	3,778,531	-	3,770,821	0.01%
Transfer from Debt Service	-	-	-	-	254,709	0.00%
Contingency Reserve	-	-	-	-	50,000	0.00%
Transfer from Assigned FB	-	-	47,308	-	-	0.00%
Total Transfers	\$ 3,799,950	3,770,439	3,825,839	-	4,075,530	8.09%
TOTAL REVENUES	\$ 10,252,760	\$ 9,454,379	\$ 9,509,779	\$ 6,081,440	\$ 10,236,970	8.28%

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

PUBLIC UTILITIES FUND

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT* CHANGE
EXPENSES						
PUBLIC UTILITIES - ADMINISTRATION						
Salaries and Wages	\$ 218,173	209,607	212,042	286,716	261,716	19.91%
Overtime	43	-	-	-	-	0.00%
FICA (SS & Medicare)	15,379	16,035	16,221	21,934	20,022	19.91%
VRS - Retirement Benefits	53,449	22,021	22,281	30,643	27,833	20.88%
Hospital/Medical Plans	49,544	47,928	47,928	67,518	57,723	16.97%
Group Life Insurance	2,732	2,809	2,842	3,842	3,507	19.90%
Deferred Comp	1,323	1,323	1,323	1,743	1,533	13.70%
Uniforms Taxable	338	500	500	500	500	0.00%
Advertising Services	0	500	500	500	500	0.00%
Postage	14,717	38,000	38,000	38,000	38,000	0.00%
Telephone (Voice and Fax)	3,106	2,538	2,538	3,162	3,162	19.73%
Travel & Training	1,514	3,000	3,000	4,000	4,000	25.00%
Tolls & Parking	13	200	200	200	200	0.00%
Operating Expenses	5,490	7,000	7,000	9,500	9,500	26.32%
Dues & Association Membership	57	1,360	1,360	1,360	1,360	0.00%
Office Supplies	9,030	10,000	10,059	10,700	10,700	6.54%
Equipment-Small<\$5k	-	-	-	500	500	100.00%
Copier Lease	2,615	4,400	4,400	4,400	1,134	-288.01%
Copier Service/Supply Contract	-	-	-	-	650	100.00%
Computer Hardware <\$5k	-	-	-	2,000	2,000	100.00%
Fleet	970	2,105	2,105	2,105	2,105	0.00%
Uniforms	-	-	-	500	500	100.00%
Amortz-DefrCost/Prem/Discount	(145,043)	-	-	-	-	0.00%
Total Public Utilities - Administration	\$ 233,450	369,326	372,299	489,823	447,145	17.40%

PUBLIC UTILITIES - WATER

Salaries and Wages	\$ 239,790	307,568	308,002	355,445	355,445	13.47%
Overtime	21,553	20,000	20,000	20,000	20,000	0.00%
FICA (SS & Medicare)	18,841	25,059	25,092	28,722	28,722	12.75%
VRS - Retirement Benefits	25,351	34,571	34,616	39,331	39,331	12.10%
Hospital/Medical Plans	70,830	108,481	108,481	119,515	119,515	9.23%
Group Life Insurance	3,136	4,122	4,127	4,689	4,689	12.09%
Deferred Comp	2,750	3,360	3,360	3,360	3,360	0.00%
Uniforms Taxable	-	3,850	-	500	500	-670.00%
Professional Services	17,640	60,000	129,821	60,000	60,000	0.00%
HRPDC Fees	-	4,308	4,308	4,277	4,277	-0.72%
Repairs & Maintenance	126,762	60,000	160,142	283,000	283,000	78.80%
Contracted Services	29,395	283,000	185,914	60,000	60,000	-371.67%
Bulk Water Purchases	1,575,235	1,700,215	1,700,215	1,700,215	1,700,215	0.00%
Norfolk Water Contract	1,016,297	1,031,353	1,031,353	1,051,353	1,149,750	10.30%
Suffolk Water Contract	2,195,231	2,184,850	2,184,850	2,187,350	2,035,925	-7.31%
Utilities	21,930	22,440	22,440	22,940	22,940	2.18%
Telephone (Voice and Fax)	3,872	3,767	3,767	4,851	4,851	22.35%
Travel & Training	2,759	3,000	3,000	4,000	4,000	25.00%

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

PUBLIC UTILITIES FUND

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT* CHANGE
Tolls & Parking	5	200	200	200	200	0.00%
Operating Expenses	11,652	13,130	22,130	15,300	15,300	14.18%
Dues & Association Membership	34,755	49,744	49,744	49,744	49,744	0.00%
Equipment-Small<\$5k	-	-	-	500	500	100.00%
Computer Software <\$5k	200	200	200	20,000	20,000	99.00%
Computer Hardware <\$5k	-	-	-	1,000	1,000	100.00%
Fleet	20,252	20,000	20,000	20,500	20,500	2.44%
Uniforms	4,221	-	3,850	9,500	9,500	100.00%
PPE & Safety	-	4,000	4,084	4,500	4,500	11.11%
Capital Outlay	0	50,000	50,000	50,000	50,000	0.00%
Total Public Utilities - Water	\$ 5,442,457	5,997,218	6,079,696	6,120,792	6,067,764	1.16%

PUBLIC UTILITIES - SEWER

Salaries and Wages	\$ 293,436	344,868	348,152	458,591	405,591	14.97%
Overtime	30,124	16,000	16,000	16,000	16,000	0.00%
FICA (SS & Medicare)	22,372	27,606	27,848	36,307	32,252	14.41%
VRS - Retirement Benefits	29,369	36,923	37,232	49,668	43,711	15.53%
Hospital/Medical Plans	107,729	126,446	126,882	169,729	150,139	15.78%
Group Life Insurance	3,756	4,540	4,579	6,016	5,306	14.44%
Deferred Comp	2,465	2,940	2,949	3,780	3,360	12.50%
Uniforms Taxable	-	3,850	-	500	500	-670.00%
Professional Services	7,500	30,730	51,631	50,000	50,000	38.54%
HRPDC Fees	-	749	749	188	188	-298.40%
Repairs & Maintenance	244,064	50,000	181,843	225,000	225,000	77.78%
Contracted Services	1,950	82,377	9,327	10,000	10,000	-723.77%
Sewage Treatment	48,793	50,000	50,000	50,000	50,000	0.00%
Utilities	55,955	50,000	50,000	50,000	50,000	0.00%
Telephone (Voice and Fax)	3,653	3,965	3,965	5,006	5,006	20.80%
Travel & Training	620	3,000	3,000	5,000	5,000	40.00%
Tolls & Parking	14	200	200	200	200	0.00%
Operating Expenses	17,427	17,977	17,977	40,925	40,925	56.07%
Dues & Association Memberships	885	-	-	-	-	0.00%
Computer Hardware <\$5k	-	-	-	3,000	3,000	100.00%
Fleet	18,932	22,000	22,000	23,000	23,000	4.35%
Uniforms	6,594	-	3,850	10,000	10,000	100.00%
PPE & Safety	-	4,000	4,056	9,000	9,000	55.56%
Capital Outlay	-	-	4,725	75,000	75,000	100.00%
Total Public Utilities - Sewer	\$ 895,638	878,171	966,965	1,296,910	1,213,178	27.61%

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

PUBLIC UTILITIES FUND

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT* CHANGE
PUBLIC UTILITIES - NON-DEPARTMENTAL						
OPEB Expense	\$ 18,904	-	-	-	-	0.00%
Unemployment Insurance	141	1,200	1,200	1,200	1,200	0.00%
Cost Allocation	166,858	162,340	162,340	166,900	230,722	29.64%
Internal Service Charge IT	74,183	83,206	83,206	86,341	86,341	3.63%
Internal Service Chrg-Risk Mgt	52,405	54,135	54,135	54,135	54,135	0.00%
Depreciation Expense	520,577	-	-	-	-	0.00%
Redemption Of Principal	-	340,890	340,890	1,004,830	1,004,830	66.07%
Principal (Lease)	-	32,128	35,785	39,942	39,942	19.56%
Interest Payments	1,376,630	1,370,139	1,370,139	989,638	989,638	-38.45%
Interest (Lease)	1,920	2,321	2,546	2,075	2,075	-11.86%
Transfer To Capital Projects	-	-	-	-	50,000	100.00%
Contingency	120	163,305	40,577	-	50,000	-226.61%
Total Public Utilities -Non-Departmental	\$ 2,211,738	2,209,664	2,090,818	2,345,061	2,508,883	11.93%
TOTAL EXPENSES	8,783,283	9,454,379	9,509,778	10,252,586	10,236,970	7.64%

**Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021**

Stormwater Fund

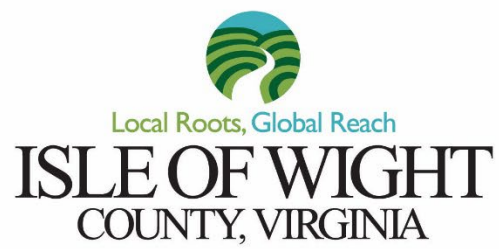
	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
REVENUES						
PERMITS, FEES & LICENSES						
Stormwater Fee	\$ 1,281,330	1,275,000	1,275,000	1,300,000	1,300,000	1.92%
Stormwater Technology Fee	4,757	3,500	3,500	3,500	3,500	0.00%
Stormwater Inspection Fees	148,795	100,000	100,000	125,000	125,000	20.00%
VSMP Permit-State	3,463	5,000	5,000	5,000	5,000	0.00%
Total Permits, Fees & Licenses	\$ 1,438,345	\$ 1,383,500	\$ 1,383,500	\$ 1,433,500	\$ 1,433,500	3.49%
REVENUE FROM USE OF MONEY						
Interest Revenue	\$ 4,318	2,876	2,876	2,876	2,876	0.00%
Total Revenue from Use of Money	\$ 4,318	2,876	2,876	2,876	2,876	0.00%
TRANSFERS & OTHER						
Appropriated Fund Balance	\$ -	-	223,442	-	-	0.00%
Transfer From General Fund	5,245	-	4,201	-	-	0.00%
Transfer from Assigned FB	-	-	66,884	-	-	0.00%
Total Transfers & Other	\$ 5,245	-	294,527	-	-	0.00%
TOTAL REVENUES	\$ 1,447,907	1,386,376	1,680,903	1,436,376	1,436,376	0.00%

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

Stormwater Fund

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
EXPENSES						
STORMWATER ADMINISTRATION						
Salaries And Wages	\$ 454,173	455,376	458,827	518,262	488,619	6.80%
Part-Time Salaries	730	500	500	-	1,000	50.00%
Other Compensation	850	2,800	2,800	-	1,300	-115.38%
FICA (SS & Medicare)	32,752	34,837	35,100	39,647	37,555	7.24%
VRS - Retirement Benefits	64,125	48,166	48,532	55,714	52,382	8.05%
Medical/Dental Plans	103,542	101,633	101,666	121,223	111,428	8.79%
Group Life Insurance	5,966	6,103	6,149	6,945	6,548	6.80%
OPEB Expense	(1,812)	-	-	-	-	0.00%
Deferred Comp	2,877	2,877	2,879	3,297	3,087	6.80%
Professional Services	68,577	150,000	416,268	100,000	100,000	-50.00%
HRPDC Stormwater Mgt. Fee	8,269	14,420	14,420	8,584	8,584	-67.99%
Advertising	-	1,000	1,000	-	1,000	0.00%
Contracted Services	1,350	50,000	50,000	-	50,000	0.00%
Cost Allocation	59,829	63,578	63,578	129,829	67,382	5.65%
Internal Service Charge IT	32,971	33,907	33,907	-	34,536	1.82%
Internal Service Chrg-Risk Mgt	15,523	16,035	16,035	-	16,035	0.00%
Utilities	2,451	3,900	3,900	3,900	3,900	0.00%
Postage	156	3,000	3,000	-	500	-500.00%
Telephone (Voice And Fax)	5,089	4,582	4,622	5,183	5,183	11.60%
Lease/Rental of Equipment	-	3,000	3,000	-	3,000	0.00%
Travel & Training	3,729	8,900	9,600	-	7,500	-18.67%
Tolls & Parking	-	100	100	-	-	0.00%
Peanut Soil & Water Conserv Bd	8,000	8,000	8,000	-	8,000	0.00%
Operating Expenses	731	6,575	6,575	-	6,575	0.00%
VSMP Expense(State)	2,293	5,000	5,000	-	5,000	0.00%
Dues & Association Memberships	1,865	2,500	2,500	-	2,500	0.00%
Office Supplies	650	3,000	3,000	-	3,000	0.00%
Copier Lease	3,931	3,902	3,902	-	1,370	-184.82%
Copier Service/Supply Contract	-	-	-	-	630	100.00%
Computer Software <\$5k	2,783	-	-	-	-	0.00%
Fleet	3,342	10,580	10,580	7,500	7,500	-41.07%
Uniforms	-	845	845	-	845	0.00%
PPE & Safety	-	-	-	-	750	100.00%
Equipment/Machinery	2,076	7,500	7,500	9,900	9,900	24.24%
Vehicles	-	-	23,358	-	-	0.00%
Computer Software	1,329	6,000	6,000	6,000	6,000	0.00%
Depreciation Expense	101,609	-	-	-	-	0.00%
Interest (Lease)	12	-	-	-	-	0.00%
Trsf. to SW Capital Projects	-	200,000	200,000	-	200,000	0.00%
Contingency	-	127,760	118,993	77,608	176,000	27.41%
Total Stormwater Administration	\$ 989,769	1,386,376	1,672,136	1,093,592	1,427,609	2.89%
OTHER						
Stormwater Management Program	\$ 8,767	0	8,767	0	8,767	100.00%
Total Other Expenses	\$ 8,767	0	8,767	0	8,767	100.00%
TOTAL EXPENSES	\$ 998,536	1,386,376	1,680,903	1,093,592	1,436,376	3.48%

Special Revenue Funds





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Isle of Wight County
Proposed FY2021-22 Operating Budget - April 1, 2021

Special Revenue Funds - Summary

	Children's Services Act	E911 Fund	Grants Fund	County Fair Fund	Social Services (DSS) Fund	Total
Projected Revenues	\$ 266,267	\$ 1,164,298	\$ 7,354,085	\$ 374,400	\$ 3,100,973	\$ 12,260,023
Projected Expenses	\$ 453,804	\$ 2,172,085	\$ 7,397,725	\$ 494,400	\$ 4,402,629	\$ 14,920,643
Sub-Total	\$ (187,537)	\$ (1,007,787)	\$ (43,640)	\$ (120,000)	\$ (1,301,656)	\$ (2,660,620)
Transfer from General Fund	\$ 187,537	\$ 1,007,787	\$ 43,640	\$ 120,000	\$ 1,301,656	\$ 2,660,620
Total Transfers	\$ 187,537	\$ 1,007,787	\$ 43,640	\$ 120,000	\$ 1,301,656	\$ 2,660,620
Over/(Under)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

Children's Services Act (CSA)

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
REVENUES						
STATE REVENUE						
CSA Revenue	\$ 248,080	180,821	180,821	266,267	266,267	32.09%
Total State Revenue	\$ 248,080	180,821	180,821	266,267	266,267	32.09%
TRANSFERS						
Transfer From General Fund	\$ 156,429	190,000	190,000	187,537	187,537	-1.31%
Total Transfers	\$ 156,429	190,000	190,000	187,537	187,537	-1.31%
TOTAL REVENUES	\$ 404,509	370,821	370,821	453,804	453,804	18.29%
EXPENSES						
Other Compensation	\$ 50	-	-	600	600	100.00%
Ther Care/Res IVE	-	277,606	277,606	400,000	400,000	30.60%
Administrative Support-Suffolk	52,967	52,967	52,967	53,204	53,204	0.45%
Other Expenses	351,492	-	-	-	-	0.00%
Contingency	-	40,248	40,248	-	-	0.00%
Total Expenses	\$ 404,509	370,821	370,821	453,804	453,804	18.29%
TOTAL EXPENSES	\$ 404,509	370,821	370,821	453,804	453,804	18.29%

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

Emergency Communications System (E911)

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
REVENUES						
OTHER LOCAL TAX						
IOW Communication Tax E-911	\$ 393,085	386,400	386,400	386,400	380,000	-1.68%
Smfd Communication Tax	69,839	68,586	68,586	68,586	67,400	-1.76%
Windsor Communication Tax	19,695	19,320	19,320	19,320	19,000	-1.68%
Total Other Local Tax	\$ 482,619	474,306	474,306	474,306	466,400	-1.70%
MISCELLANEOUS						
RAD-Emergency Program	\$ 5,000	5,000	5,000	5,000	5,000	0.00%
Joint Service Smithfield	134,601	252,350	252,350	282,010	279,583	9.74%
Joint Service Windsor	43,174	80,942	80,942	90,829	90,047	10.11%
Total Miscellaneous	\$ 182,775	338,292	338,292	377,839	374,630	9.70%
STATE REVENUE						
911 Wireless	\$ 123,292	129,000	129,000	129,000	129,000	0.00%
State Comp Bd Reimbursement	175,115	134,048	134,048	134,048	194,268	31.00%
Total Other Revenue	\$ 298,407	263,048	263,048	263,048	323,268	18.63%
TRANSFERS						
Transfer From General Fund	\$ 457,135	857,036	871,522	1,016,538	1,007,787	14.96%
Total Transfers	\$ 457,135	857,036	871,522	1,016,538	1,007,787	14.96%
TOTAL REVENUES	\$ 1,420,936	1,932,682	1,947,168	2,131,731	2,172,085	11.02%

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

Emergency Communications System (E911)

	2020	2021 *	2021	2022	2022 *	PCT *
	ACTUAL	ORIG BUD	AMENDED	REQUESTS	PROPOSED	CHANGE
EXPENSES						
Salaries and Wages	\$ 667,544	699,232	710,227	809,088	809,088	13.58%
Overtime	83,839	62,477	62,477	95,000	95,000	34.23%
Part-Time Salaries	5,967	36,122	36,122	8,000	8,000	-351.53%
FICA (SS & Medicare)	54,725	61,035	61,844	69,438	69,775	12.53%
VRS - Retirement Benefits	67,424	75,033	76,216	87,164	87,164	13.92%
Hospital/Medical Plans	164,809	177,782	179,103	218,284	240,352	26.03%
Group Life Insurance	8,746	9,370	9,517	10,842	10,842	13.58%
Deferred Comp	4,970	5,880	5,911	6,300	6,300	6.67%
Repairs & Maintenance	185,588	598,560	602,760	621,964	621,964	3.76%
Internal Service Charge IT	74,183	74,886	74,886	77,690	77,707	3.63%
Internal Service Chrg-Risk Mgt	24,966	25,790	25,790	25,790	25,790	0.00%
Utilities	4,391	14,300	14,300	14,300	14,300	0.00%
Telephone (Voice and Fax)	39,803	34,492	34,492	34,828	34,828	0.96%
Lease/Rental of Equipment	6,065	-	-	-	-	0.00%
Lease/Rental of Buildings	5,000	5,000	5,000	5,000	5,000	0.00%
Travel & Training	8,282	9,000	9,000	9,000	9,000	0.00%
P Card Suspense	-	-	-	-	-	0.00%
RAD Emergency Program	5,000	5,000	5,000	5,000	5,000	0.00%
Operating Expenses	-	2,000	2,000	2,000	2,000	0.00%
Dues & Association Membership	1,297	925	925	925	925	0.00%
Office Supplies	2,609	2,750	2,750	2,750	2,750	0.00%
Equipment-Small<\$5k	-	-	-	-	-	0.00%
Copier Lease	1,297	1,000	1,000	1,300	1,300	23.08%
Uniforms	690	5,600	1,400	1,500	1,500	-273.33%
Operating Supplies	3,740	3,250	3,250	3,500	3,500	7.14%
Contingency	-	23,198	23,198	-	40,000	42.01%
Total Operating Expenses	\$ 1,420,936	1,932,682	1,947,168	2,109,663	2,172,085	11.02%
TOTAL EXPENSES	\$ 1,420,936	1,932,682	1,947,168	2,109,663	2,172,085	11.02%

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021
Grants Fund

	2020 ACTUAL	2021* ORIG BUD	2021 AMENDED	2022 REQUESTS	2022* PROPOSED	PCT* CHANGE
REVENUES						
Federal Revenue	\$ 2,164,193	76,892	5,272,052	7,273,954	7,273,954	100.00%
State Revenue	176,353	39,096	267,115	55,131	55,131	100.00%
Miscellaneous	6,717		229,279			0.00%
Total Intergovernmental Revenue	\$ 2,347,263	115,988	5,768,446	7,329,085	7,329,085	100.00%
TRANSFERS						
Transfer from Capital Projects	\$ -	-	85,337	-	-	0.00%
Transfer From General Fund	-	39,500	43,218	43,640	43,640	10.48%
Total Transfers	\$ -	39,500	128,555	43,640	43,640	10.48%
TOTAL REVENUES	\$ 2,347,263	155,488	5,897,001	7,372,725	7,372,725	4641.67%
GRANTS						
Library of Virginia	\$ 8,965	8,965	23,923	-	-	100.00%
Creative Comm Partnership	-	9,000	9,000	9,000	9,000	100.00%
Operating Expenses	-	20,200	13,627	20,200	20,200	0.00%
Law Enforcement Grants	-	-	27,336	-	-	0.00%
DMV Selective Enf - Alcohol	12,686	-	17,195	-	-	0.00%
Animal Control Donations	3,313	-	45,699	-	-	0.00%
Spay/Neuter Fund	146	-	44	-	-	0.00%
DMV - Animal Plates	1,039	-	1,287	-	-	0.00%
RAD - Emergency Program	7,869	-	93,393	25,000	25,000	0.00%
Public Health & Welfare	1,945,599	-	4,709,307	7,197,062	7,197,062	0.00%
Byrne Justice	1,900	-	-	-	-	0.00%
Rescue Squad Assistance Fund	-	-	10,845	-	-	0.00%
LEMPG	3,750	-	7,500	-	-	0.00%
OEMS	-	-	96,500	-	-	0.00%
VITA Training Grant	2,469	-	-	-	-	0.00%
Litter Prevention & Recycling Grant	7,641	-	8,777	-	-	0.00%
Keep VA Beautiful	1,000	-	-	-	-	0.00%
Zuni Well Improvements	29,511	-	-	-	-	0.00%
Economic Development Grant	-	-	135,000	-	-	0.00%
AFID Agr Forestry Ind Dev Grant	50,000	-	-	-	-	0.00%
CDBG - James River Christian Academy	-	-	4,694	-	-	0.00%
Marketing Leverage - VA Tourism	-	-	28,000	-	-	0.00%
Forfeited Assets	942	-	26,030	-	-	0.00%
Victim Witness	116,292	117,323	118,994	121,463	121,463	100.00%
V-Stop Grant	26,816	-	16,052	-	-	0.00%
Recreation Scholarship Program	-	-	2,187	-	-	0.00%
ATV Trail Heritage Park	2,215	-	426,683	-	-	0.00%
Home Grant Allocation	100,748	-	74,928	-	-	0.00%
TOTAL EXPENSES	\$ 2,322,901	155,488	5,897,001	7,372,725	7,372,725	4641.67%

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

County Fair

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
REVENUES						
REVENUE FROM USE						
Equipment Rental	\$ 3,702	-	-	1,000	1,000	100.00%
Space Rent - Concession	1,725	-	-	16,000	16,000	100.00%
Space Rent - Arts & Crafts	2,717	-	-	5,000	5,000	100.00%
Space Rent - Commercial	5,149	-	-	12,500	12,500	100.00%
Space Rent - Non-Profit	685	-	-	1,200	1,200	100.00%
Total Revenue from Use	\$ 13,978	-	-	35,700	35,700	100.00%
CHARGES FOR SERVICES						
Midway Commission Income	\$ 25,071	-	-	32,000	32,000	100.00%
Competition Fees	355	-	-	500	500	100.00%
Pageant Income	1,175	-	-	1,200	1,200	100.00%
Seafood Fest Revenue	11,200	-	-	12,000	12,000	100.00%
Sales - Beer	15,453	-	-	26,500	26,500	100.00%
Sales - Ice	3,750	-	-	3,000	3,000	100.00%
Sales - Admissions	216,313	-	-	195,500	195,500	100.00%
Other Commissions	3,710	-	-	-	-	0.00%
Car Show Revenue	1,015	-	-	1,000	1,000	100.00%
Truck & Tractor Pull	15,317	-	-	32,000	32,000	100.00%
Total Charges for Services	\$ 293,358	-	-	303,700	303,700	100.00%
MISCELLANEOUS						
Miscellaneous	\$ 2,368	-	-	-	-	0.00%
Corporate Sponsors	30,200	-	-	35,000	35,000	100.00%
Fundraising	867	-	-	-	-	0.00%
Total Miscellaneous	\$ 33,435	-	-	35,000	35,000	100.00%
TRANSFERS						
Transfer From General Fund	\$ 61,700	-	73,200	139,053	120,000	100.00%
Total Transfers	\$ 61,700	-	73,200	139,053	120,000	100.00%
TOTAL REVENUES	402,472	-	73,200	513,453	494,400	100.00%

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

County Fair

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
EXPENSES						
Overtime	\$ 25,258	-	-	28,500	28,447	100.00%
Compensation	-	-	14,350	-	-	0.00%
FICA (SS & Medicare)	1,824	-	-	2,181	2,181	100.00%
Professional Services	16,380	-	-	48,500	33,500	100.00%
Marketing	33,454	-	17,460	41,500	39,500	100.00%
Postage	172	-	100	200	200	100.00%
Lease/Rental of Equipment	61,761	-	-	66,972	66,972	100.00%
Travel & Training	5,944	-	-	7,500	7,500	100.00%
Miscellaneous	2,183	-	-	-	-	-
Operating Expenses	79,365	-	9,500	68,100	66,100	100.00%
Dues & Association Membership	110	-	340	400	400	100.00%
Office Supplies	143	-	750	1,000	1,000	100.00%
Pageant	4,331	-	2,800	4,400	4,400	100.00%
Entertainment	148,762	-	4,000	178,750	178,750	100.00%
Concessions	5,187	-	-	3,000	3,000	100.00%
4-H Awards	3,846	-	3,000	3,500	3,500	100.00%
Demolition Derby	10,740	-	8,000	17,000	17,000	100.00%
Truck & Tractor Pull	15,553	-	12,900	25,800	25,800	100.00%
Car Show Expenses	1,520	-	-	1,650	1,650	100.00%
Seafood Fest	11,162	-	-	14,500	14,500	100.00%
Total Operating Expenses	\$ 427,696	-	73,200	513,453	494,400	100.00%
TOTAL EXPENSES	\$ 427,696	-	73,200	513,453	494,400	100.00%

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

Social Services (DSS)

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT* CHANGE
REVENUES						
Federal Revenue	\$ 1,706,280	1,683,324	1,683,324	1,867,331	1,867,331	10.93%
State Revenue	825,031	1,246,424	1,246,424	1,233,642	1,233,642	-1.03%
Total Intergovernmental Revenue	\$ 2,531,311	2,929,748	2,929,748	3,100,973	3,100,973	5.84%
MISCELLANEOUS						
Miscellaneous	\$ 13	-	-	-	-	0.00%
Total Miscellaneous	\$ 13	-	-	-	-	0.00%
TRANSFERS						
Transfer From General Fund	\$ 755,825	1,091,633	1,091,633	1,376,556	1,301,656	19.24%
Total Transfers	\$ 755,825	1,091,633	1,091,633	1,376,556	1,301,656	19.24%
TOTAL REVENUES	\$ 3,287,149	4,021,381	4,021,381	4,477,529	4,402,629	9.48%
TOTAL EXPENSES						
TOTAL EXPENSES	\$ 3,221,071	4,021,381	4,021,381	4,477,529	4,402,629	9.48%

Internal Service Funds





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Isle of Wight County
Proposed FY2021-22 Operating Budget - April 1, 2021

Internal Service Funds

	Technology Services Fund Fund	Risk Management Fund	Totals
Projected Revenues	\$ 1,406,810	\$ 767,126	\$ 2,173,936
Projected Expenses	\$ 1,450,610	\$ 767,126	\$ 2,217,736
Sub-Total	\$ (43,800)	\$ -	\$ (43,800)
Transfers	\$ 43,800	\$ -	\$ 43,800
Total Transfers	\$ 43,800	\$ -	\$ 43,800
Over/(Under)	\$ -	\$ -	\$ -

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

Technology Services Fund

	2020 ACTUAL	2021 * ORIG BUD	2021 AMENDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
REVENUES						
OTHER LOCAL TAXES						
Charter Franchise PEG Fees	\$ 11,446	11,400	11,400	11,200	11,200	-1.79%
Total Other Local Taxes	\$ 11,446	11,400	11,400	11,200	11,200	-1.79%
CHARGES FOR SERVICES						
Charges for GIS Data/Maps	\$ 357	-	-	-	-	0.00%
Billings to DSS	-	191,375	191,375	159,730	159,730	-19.81%
Billings to Econ Development	-	16,641	16,641	17,268	17,268	3.63%
Billings to General Fund	836,132	888,644	888,644	901,540	901,540	1.43%
Billings to E-911	74,183	74,886	74,886	77,707	77,707	3.63%
Billings to Public Utilities	74,183	83,206	83,206	86,341	86,341	3.63%
Billings to Stormwater	32,971	33,907	33,907	34,536	34,536	1.82%
Transfer From Risk Management	-	-	-	8,500	8,500	100.00%
Billings to Tourism	18,345	17,681	17,681	17,988	17,988	1.71%
Billings to Towns	105,500	92,000	92,000	92,000	92,000	0.00%
Total Charges for Services	\$ 1,141,671	1,398,340	1,398,340	1,395,610	1,395,610	-0.20%
TRANSFERS						
Transfer From General Fund	\$ 22,120	-	53,172	-	-	0.00%
Transfer from Assigned FB	-	33,697	57,535	43,800	43,800	23.07%
Total Transfers	\$ 22,120	33,697	110,707	43,800	43,800	23.07%
TOTAL REVENUES	\$ 1,175,237	\$ 1,443,437	\$ 1,520,447	\$ 1,450,610	\$ 1,450,610	0.49%

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

Technology Services Fund

	2020 ACTUAL	2021 * ORIG BUD	2021 AMEMDED	2022 REQUESTS	2022 * PROPOSED	PCT * CHANGE
EXPENSES						
Salaries And Wages	\$ 461,342	517,573	521,349	507,977	507,977	-1.89%
Overtime	1,150	-	-	-	-	0.00%
FICA (SS & Medicare)	33,081	41,614	41,903	38,861	38,861	-7.08%
VRS - Retirement Benefits	66,294	57,092	57,488	53,657	53,657	-6.40%
Medical/Dental Plans	93,088	113,245	113,245	92,994	92,994	-21.78%
Group Life Insurance	5,933	7,290	7,341	6,807	6,807	-7.10%
OPEB Expense	(6,693)	-	-	-	-	0.00%
Deferred Comp	2,520	2,940	2,940	2,940	2,940	0.00%
Professional Services	13,758	75,000	77,300	75,000	75,000	0.00%
Repairs & Maintenance	19,098	20,000	20,000	20,000	20,000	0.00%
Computer Software Maintenance	318,483	348,000	348,170	364,250	364,250	4.46%
Postage	76	200	200	200	200	0.00%
Telephone (Voice And Fax)	5,852	7,033	7,033	8,122	8,122	13.41%
Travel & Training	702	8,000	8,000	8,000	8,000	0.00%
Office Supplies	1,876	3,000	3,148	3,000	3,000	0.00%
Computer Software	17,067	30,000	39,718	30,000	30,000	0.00%
Computer Hardware<\$5k	79,064	60,000	61,700	60,000	60,000	0.00%
Fleet	72	1,990	1,990	1,990	1,990	0.00%
PEG-Equip/Machinery	4,920	45,097	45,097	55,000	55,000	18.01%
Furniture And Fixtures	-	-	5,000	-	-	0.00%
Capital Outlay	17,550	100,000	153,463	100,000	100,000	0.00%
Depreciation Expense	28,187	-	-	-	-	0.00%
Transfer to Risk Management	-	-	-	16,500	16,500	100.00%
Total Operating Expenses	\$ 1,163,417	1,438,074	1,515,085	1,445,298	1,445,298	0.50%
NON-OPERATING						
Principal (Lease)	\$ -	4,898	4,898	4,948	4,948	1.01%
Interest (Lease)	301	465	465	364	364	-27.75%
Total Non-Operating Expenses	\$ 301	5,363	5,363	5,312	5,312	-0.96%
TOTAL EXPENSES	1,163,718	1,443,437	1,520,448	1,450,610	1,450,610	0.49%

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

Risk Management Fund

	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2022 REQUESTS	2022 PROPOSED	PCT * CHANGE
REVENUES						
CHARGES FOR SERVICES						
Billings to DSS	\$ -	28,850	28,850	28,850	28,850	0.00%
Billings to General Fund	615,852	636,735	637,908	636,735	636,735	0.00%
Billings to E-911	24,966	25,790	25,790	25,790	25,790	0.00%
Billings to Public Utilities	52,405	54,135	54,135	54,135	54,135	0.00%
Billings to Stormwater	15,523	16,035	16,035	16,035	16,035	0.00%
Billings to Tourism	5,581	5,581	5,581	5,581	5,581	0.00%
Total Charges for Services	\$ 714,327	767,126	768,299	767,126	767,126	0.00%
MISCELLANEOUS						
Miscellaneous	\$ 537	-	-	-	-	0.00%
Total Miscellaneous	\$ 537	-	-	-	-	0.00%
TRANSFERS						
Transfer from Assigned FB	\$ -	-	850	-	-	0.00%
Total Transfers	\$ -	-	850	-	-	0.00%
TOTAL REVENUES	\$ 714,864	767,126	769,149	767,126	767,126	0.00%

Isle of Wight County
Proposed FY 2021-22 Operating Budget - April 1, 2021

Risk Management Fund

	2020 ACTUAL	2021 ORIG BUD	2021 REVISED BUD	2022 REQUESTS	2022 PROPOSED	PCT * CHANGE
EXPENSES						
Salaries And Wages	\$ 122,286	118,360	119,343	120,229	116,689	-1.43%
FICA (SS & Medicare)	8,957	9,055	9,130	9,198	8,927	-1.43%
VRS - Retirement Benefits	19,557	12,728	12,830	12,529	12,529	-1.59%
Medical/Dental Plans	1,041	-	6,417	8,556	8,556	100.00%
Group Life Insurance	1,550	1,587	1,600	1,564	1,564	-1.47%
OPEB Expense	3,568	-	-	-	-	0.00%
Unemployment Insurance	-	30,000	30,000	20,000	20,000	-50.00%
Worker's Compensation	272,247	277,989	277,989	269,000	269,000	-3.34%
Deferred Comp	840	840	840	840	840	0.00%
Professional Services	923	-	-	-	-	0.00%
Internal Service Charge IT	-	-	-	8,500	8,500	100.00%
Telephone (Voice And Fax)	894	1,279	1,279	790	790	-61.90%
Health & Wellness	1,173	1,500	1,500	1,500	1,500	0.00%
Claims Deductible	3,148	6,940	6,940	6,940	6,940	0.00%
A&S Inmate Trustees	2,500	2,500	2,500	2,500	2,500	0.00%
Line of Duty	82,202	90,643	90,643	90,643	90,643	0.00%
Property Insurance	72,083	77,262	77,286	77,286	77,286	0.03%
Motor Vehicle Insurance	84,792	79,051	79,536	79,536	79,536	0.61%
Surety Bonds	775	775	775	775	775	0.00%
Public Official Liability Insu	5,354	5,354	5,354	5,354	5,354	0.00%
General Liability Insurance	16,288	19,188	28,452	28,452	28,452	32.56%
Travel & Training	2,865	6,500	7,350	6,500	6,500	0.00%
Operating Expenses	1,036	1,000	1,000	1,000	1,000	0.00%
Dues & Association Memberships	474	500	500	500	500	0.00%
Office Supplies	227	300	300	300	300	0.00%
PPE & Safety	21,175	200	200	200	200	0.00%
Contingency	-	23,575	7,385	10,000	18,245	-29.21%
Total Risk Management Expenses	\$ 725,954	767,126	769,149	762,692	767,126	0.00%
TOTAL RISK MANAGEMENT EXPENSES	\$ 725,954	767,126	769,149	762,692	767,126	0.00%



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Capital Projects Fund





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PROPOSED CAPITAL BUDGET

FY2021-22

Expenditures

Economic Development	\$ 325,000
44-acre Permit Ready Site	
Fire & Rescue	\$ 2,050,000
Medic, Ladder	
Parks & Rec	\$ 815,000
Capital Maintenance - \$75,000	
Heritage Park Bleachers - \$60,000	
Nike Park Pavement - \$400,000	
Nike Park Playground - \$90,000	
Tennis Court Restoration - \$190,000	
Public Schools	\$16,000,000
Hardy Elementary	
Public Utilities	\$ 850,000
Capital Maintenance (Water) - \$450,000	
Benns Grant Water Tank - \$300,000	
Capital Maintenance (Sewer) - \$100,000	
Public Works	\$ 225,000
Capital Maintenance - \$50,000	
Smithfield Library Roof - \$175,000	
Stormwater	\$ 300,000
Capital Maintenance - \$50,000	
SLAF Projects - \$250,000	
Reserve	\$ 613,277
Capital Reserve Funds	
Total	\$21,178,277
FY22 Capital Fund Budget Appropriation	\$ 2,313,277
Previously Funded	<u>\$ 18,865,000</u>

PROPOSED CAPITAL BUDGET
FY2021-22

Revenues

General Fund	\$ 963,277
Utilities Fund Balance/Reserves	\$ 100,000
Utilities CIP Fund Balance	\$ 750,000
EDA Fund Balance	\$ 200,000
Stormwater CIP Fund Balance	\$ 50,000
Current Bonded	\$ 18,865,000**
<u>Grants/Other</u>	<u>\$ 250,000</u>

Total \$21,178,277

FY22 Capital Fund Revenue \$ 2,313,277

Current Bonded \$ 18,865,000**

** - Previously Funded via Bonds

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
General Summary

Department/Agency	Capital Budget FY20-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FIVE YEAR TOTAL FY 2022-26
Economic Development	\$ 350,000	\$ 325,000	\$ 525,000	\$ 525,000	\$ 500,000	\$ 325,000	\$ 2,200,000
Fire & Rescue	\$ 1,525,000	\$ 2,050,000	\$ 2,100,000	\$ 1,475,000	\$ 575,000	\$ 1,050,000	\$ 7,250,000
Parks & Recreation	\$ 540,000	\$ 815,000	\$ 275,000	\$ 500,000	\$ 200,000	\$ 300,000	\$ 2,090,000
Public Schools	\$ 11,350,000	\$ 16,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	\$ -	\$ 46,000,000
Public Utilities	\$ 650,000	\$ 850,000	\$ 2,700,000	\$ 500,000	\$ 700,000	\$ 400,000	\$ 5,150,000
Public Works	\$ 360,000	\$ 225,000	\$ 755,000	\$ 420,000	\$ 50,000	\$ 510,000	\$ 1,960,000
Space Needs	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stormwater	\$ 300,000	\$ 300,000	\$ 300,000	\$ 350,000	\$ 400,000	\$ 300,000	\$ 1,650,000
Transportation	\$ -	\$ -	\$ 350,000	\$ 1,000,000	\$ 2,235,000	\$ -	\$ 3,585,000
Reserve	\$ -	\$ 613,277	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 15,425,000	\$ 21,178,277	\$ 22,005,000	\$ 19,770,000	\$ 4,660,000	\$ 2,885,000	\$ 69,885,000
REVENUE SOURCES							
General Fund	\$ 100,000	\$ 963,277	\$ 100,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 1,513,277
Fund Balance/Reserves	\$ 230,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
Utilities Fund Balance	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000	\$ 800,000
Utilities CIP Fund Balance	\$ 650,000	\$ 750,000	\$ 2,600,000	\$ 400,000	\$ 600,000	\$ -	\$ 4,350,000
EDA Fund Balance	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Stormwater CIP Fund Balance	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Proffer Revenues	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Current Bonded	\$ -	\$ 18,865,000	\$ 2,469,000	\$ -	\$ -	\$ -	\$ 21,334,000
Proposed Bonded	\$ 13,545,000	\$ -	\$ 16,180,000	\$ 17,770,000	\$ 1,175,000	\$ 1,835,000	\$ 36,960,000
Grants/Donations/Other	\$ 300,000	\$ 250,000	\$ 600,000	\$ 1,300,000	\$ 2,585,000	\$ 250,000	\$ 4,985,000
TOTAL	\$ 15,425,000	\$ 21,178,277	\$ 22,099,000	\$ 19,770,000	\$ 4,660,000	\$ 2,885,000	\$ 70,592,277

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
General Summary

Department/Agency	FY2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	TOTAL FY 2027-31	TEN YEAR TOTAL
Economic Development	\$ 741,400	\$ 1,701,000	\$ 9,300,000	\$ 9,725,000	\$ 775,000	\$ 22,242,400	\$ 24,442,400
Fire & Rescue	\$ 1,100,000	\$ 700,000	\$ 450,000	\$ 975,000	\$ -	\$ 3,225,000	\$ 10,475,000
Parks & Recreation	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	\$ 2,590,000
Public Schools	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000	\$ 50,000,000
Public Utilities	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000	\$ 7,150,000
Public Works	\$ 530,000	\$ 550,000	\$ 570,000	\$ 590,000	\$ 610,000	\$ 2,850,000	\$ 4,810,000
Space Needs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Stormwater	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000	\$ 3,150,000
Transportation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,585,000
TOTAL	\$ 3,171,400	\$ 3,751,000	\$ 15,120,000	\$ 12,090,000	\$ 2,185,000	\$ 36,317,400	\$ 106,202,400
REVENUE SOURCES							
General Fund	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,750,000	\$ 3,263,277
Fund Balance/Reserves	\$ 480,000	\$ 500,000	\$ 520,000	\$ 540,000	\$ 560,000	\$ 2,600,000	\$ 2,800,000
Utilities Fund Balance	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000	\$ 2,800,000
Utilities CIP Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,350,000
EDA Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Stormwater CIP Fund Balance	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 500,000
Proffer Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Current Bonded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,334,000
Proposed Bonded	\$ 1,641,000	\$ 2,201,000	\$ 13,550,000	\$ 10,500,000	\$ 575,000	\$ 28,467,000	\$ 65,427,000
Grants/Donations/Other	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000	\$ 6,235,000
TOTAL	\$ 3,171,000	\$ 3,751,000	\$ 15,120,000	\$ 12,090,000	\$ 2,185,000	\$ 36,317,000	\$ 106,909,277

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
Economic Development

PROJECT	Capital Budget FY20-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FIVE YEAR TOTAL FY 2022-26
Econ Dev Asset Maint	\$ 250,000		\$ 200,000	\$ 200,000	\$ 500,000	\$ 200,000	\$ 1,100,000
S. T. H. Ph II 44-Acre Permit Ready Site Dev't	\$ 100,000	\$ 325,000	\$ 325,000	\$ 325,000	\$ -	\$ -	\$ 975,000
U.S. Rte 460 - 83-Acre Permit-Ready Site Dev't		\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
S. T. H. Ph II 184-Acre Permit Ready Site Dev't		\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000
Shirley T. Holland Phase III Site Development		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Community Facilities Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 350,000	\$ 325,000	\$ 525,000	\$ 525,000	\$ 500,000	\$ 325,000	\$ 2,200,000
REVENUE SOURCES							
General Fund		\$ 125,000					\$ 125,000
Fund Balance/Reserves							\$ -
EDA Fund Balance		\$ 200,000					\$ 200,000
Utilities CIP Fund Balance							\$ -
Proffer Revenues							\$ -
Current Bonded							\$ -
Proposed Bonded	\$ 350,000	\$ -	\$ 525,000	\$ 525,000	\$ 500,000	\$ 325,000	\$ 1,875,000
Grants/Donations/Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 350,000	\$ 325,000	\$ 525,000	\$ 525,000	\$ 500,000	\$ 325,000	\$ 2,200,000

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
Economic Development

PROJECT	FY2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	TOTAL FY 2027-31	TEN YEAR TOTAL
Econ Dev Asset Maint	200,000	200,000	500,000	200,000	200,000	1,300,000	\$ 2,400,000
S. T. H. Ph II 44-Acre Permit Ready Site Dev't	-	-	-	-	-	-	\$ 975,000
U.S. Rte 460 - 83-Acre Permit-Ready Site Dev't	250,000	300,000	500,000	500,000	-	1,550,000	\$ 1,600,000
S. T. H. Ph II 184-Acre Permit Ready Site Dev't	40,000	475,000	750,000	650,000	-	1,915,000	\$ 1,990,000
Shirley T. Holland Phase III Site Development	236,400	150,000	250,000	575,000	575,000	1,786,400	\$ 1,786,400
Community Facilities Project	15,000	576,000	7,300,000	7,800,000	-	15,691,000	\$ 15,691,000
TOTAL	741,400	1,701,000	9,300,000	9,725,000	775,000	22,242,400	\$ 24,442,400
REVENUE SOURCES							
General Fund	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000	\$ 1,125,000
Fund Balance/Reserves						\$ -	\$ -
EDA Fund Balance						\$ -	\$ 200,000
Utilities CIP Fund Balance						\$ -	\$ -
Proffer Revenues						\$ -	\$ -
Current Bonded						\$ -	\$ -
Proposed Bonded	\$ 541,000	\$ 1,501,000	\$ 9,100,000	\$ 9,525,000	\$ 575,000	\$ 21,242,000	\$ 23,117,000
Grants/Donations/Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 741,000	\$ 1,701,000	\$ 9,300,000	\$ 9,725,000	\$ 775,000	\$ 22,242,000	\$ 24,442,000

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
Fire & Rescue

PROJECT	Total Project Cost	Capital Budget FY20-21	Medic, Ladder Engine FY 2021-22	Medic, Tanker Engine FY 2022-23	Ladder, Brush FY 2023-24	Medic, Tanker FY 2024-25	Engine (2) FY 2025-26	FIVE YEAR TOTAL FY 2022-26
Apparatus Replacement		\$ 1,525,000	\$ 2,050,000	\$ 1,100,000	\$ 1,475,000	\$ 575,000	\$ 1,050,000	\$ 6,250,000
Facility Assessment			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SCBA Replacement			\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 1,525,000	\$ 2,050,000	\$ 2,100,000	\$ 1,475,000	\$ 575,000	\$ 1,050,000	\$ 7,250,000
REVENUE SOURCES								
General Fund								\$ -
Fund Balance/Reserves								\$ -
Utilities Fund Balance								\$ -
Utilities CIP Fund Balance								\$ -
Proffer Revenues								\$ -
Current Bonded			\$ 2,050,000	\$ 2,100,000				\$ 4,150,000
Proposed Bonded		\$ 1,525,000			\$ 1,475,000	\$ 575,000	\$ 1,050,000	\$ 3,100,000
Grants/Donations/Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 1,525,000	\$ 2,050,000	\$ 2,100,000	\$ 1,475,000	\$ 575,000	\$ 1,050,000	\$ 7,250,000

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
Fire & Rescue

PROJECT		Medic, Engine Tanker FY2026-27	Engine, Brush FY 2027-28	Medic (2) FY 2028-29	Engine Heavy Rescue FY 2029-30	FY 2030-31	TOTAL FY 2027-31	TEN YEAR TOTAL
Apparatus Replacement		1,100,000	700,000	450,000	975,000	-	3,225,000	\$ 9,475,000
Facility Assessment		-	-	-	-	-	-	\$ -
SCBA Replacement		-	-	-	-	-	-	\$ 1,000,000
		-	-	-	-	-	-	\$ -
TOTAL		1,100,000	700,000	450,000	975,000	-	3,225,000	\$ 10,475,000
REVENUE SOURCES								
General Fund							\$ -	\$ -
Fund Balance/Reserves							\$ -	\$ -
Utilities Fund Balance							\$ -	\$ -
Utilities CIP Fund Balance							\$ -	\$ -
Proffer Revenues							\$ -	\$ -
Current Bonded							\$ -	\$ 4,150,000
Proposed Bonded		\$ 1,100,000	\$ 700,000	\$ 450,000	\$ 975,000	\$ -	\$ 3,225,000	\$ 6,325,000
Grants/Donations/Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 1,100,000	\$ 700,000	\$ 450,000	\$ 975,000	\$ -	\$ 3,225,000	\$ 10,475,000

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
Parks & Recreation

PROJECT	Total Project Cost	Capital Budget FY20-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FIVE YEAR TOTAL FY 2022-26
Capital Maintenance		\$ 50,000	\$ 75,000	\$ 75,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 450,000
Bradby Park Development		\$ 100,000		\$ 200,000	\$ 400,000	\$ 100,000	\$ -	\$ 700,000
Heritage Park Amphitheater							\$ 200,000	\$ 200,000
Heritage Park Bleachers		\$ 51,000	\$ 60,000	\$ -				\$ 60,000
Jones Creek Dock		\$ 200,000						\$ -
Nike Park Field Lighting								\$ -
Nike Park Pavement Repair			\$ 400,000	\$ -				\$ 400,000
Nike Park Playground			\$ 90,000					\$ 90,000
Nike Park Recreation Center			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nike Park Tennis Courts Restoration		\$ 29,000	\$ 190,000					\$ 190,000
Tyler's Beach Development		\$ 110,000		\$ -				\$ -
Blackwater River Park Development		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 540,000	\$ 815,000	\$ 275,000	\$ 500,000	\$ 200,000	\$ 300,000	\$ 2,090,000
REVENUE SOURCES								
General Fund		\$ 100,000	\$ 40,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 340,000
Fund Balance/Reserves		\$ 230,000					\$ 200,000	\$ 200,000
Utilities Fund Balance								\$ -
Utilities CIP Fund Balance								\$ -
Proffer Revenues								\$ -
Current Bonded			\$ 775,000	\$ 369,000				\$ 1,144,000
Proposed Bonded		\$ 210,000			\$ 400,000	\$ 100,000		\$ 500,000
Grants/Donations/Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 540,000	\$ 815,000	\$ 369,000	\$ 500,000	\$ 200,000	\$ 300,000	\$ 2,184,000

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
Parks & Recreation

PROJECT		FY2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	TOTAL FY 2027-31	TEN YEAR TOTAL
Capital Maintenance		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	\$ 950,000
Bradby Park Development							\$ -	\$ 700,000
Heritage Park Amphitheater							\$ -	\$ 200,000
Heritage Park Bleachers							\$ -	\$ 60,000
Jones Creek Dock							\$ -	\$ -
Nike Park Field Lighting							\$ -	\$ -
Nike Park Pavement Repair							\$ -	\$ 400,000
Nike Park Playground							\$ -	\$ 90,000
Nike Park Recreation Center							\$ -	\$ -
Nike Park Tennis Courts Restoration		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190,000
Tyler's Beach Development		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Blackwater River Park Development		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	\$ 2,590,000
REVENUE SOURCES								
General Fund		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	\$ 840,000
Fund Balance/Reserves							\$ -	\$ 200,000
Utilities Fund Balance							\$ -	\$ -
Utilities CIP Fund Balance							\$ -	\$ -
Proffer Revenues							\$ -	\$ -
Current Bonded							\$ -	\$ 1,144,000
Proposed Bonded							\$ -	\$ 500,000
Grants/Donations/Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	\$ 2,684,000

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
Public Schools

PROJECT	Total Project Cost	Capital Budget FY20-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FIVE YEAR TOTAL FY 2022-26
Hardy Elementary		\$ 11,000,000	\$ 16,000,000					\$ 16,000,000
Westside Elementary				\$ 15,000,000	\$ 15,000,000			\$ 30,000,000
Smithfield High Upgrades								\$ -
Roof Replacements		\$ 350,000		\$ -				\$ -
Fleet/Bus Garage								\$ -
School Admin Bldg		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 11,350,000	\$ 16,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	\$ -	\$ 46,000,000
REVENUE SOURCES								
General Fund								\$ -
Fund Balance/Reserves								\$ -
Utilities Fund Balance								\$ -
Utilities CIP Fund Balance								\$ -
Proffer Revenues		\$ 600,000						\$ -
Current Bonded			\$ 16,000,000					\$ 16,000,000
Proposed Bonded		\$ 10,750,000		\$ 15,000,000	\$ 15,000,000			\$ 30,000,000
Grants/Donations/Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 11,350,000	\$ 16,000,000	\$ 15,000,000	\$ 15,000,000	\$ -	\$ -	\$ 46,000,000

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
Public Schools

PROJECT		FY2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	TOTAL FY 2027-31	TEN YEAR TOTAL
Hardy Elementary							\$ -	\$ 16,000,000
Westside Elementary							\$ -	\$ 30,000,000
Smithfield High Upgrades							\$ -	\$ -
Roof Replacements							\$ -	\$ -
Fleet/Bus Garage				\$ 2,000,000			\$ 2,000,000	\$ 2,000,000
School Admin Bldg				\$ 2,000,000			\$ 2,000,000	\$ 2,000,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		-	-	\$ 4,000,000	-	-	\$ 4,000,000	\$ 50,000,000
REVENUE SOURCES								
General Fund							\$ -	\$ -
Fund Balance/Reserves							\$ -	\$ -
Utilities Fund Balance							\$ -	\$ -
Utilities CIP Fund Balance							\$ -	\$ -
Proffer Revenues							\$ -	\$ -
Current Bonded							\$ -	\$ 16,000,000
Proposed Bonded				\$ 4,000,000			\$ 4,000,000	\$ 34,000,000
Grants/Donations/Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ 4,000,000	\$ 50,000,000

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
Public Utilities

PROJECT	Total Project Cost	Capital Budget FY20-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FIVE YEAR TOTAL FY 2022-26
Water Projects:								
Capital Maint/Line Upgrades		\$ 300,000	\$ 450,000	\$ 300,000		\$ 600,000	\$ 300,000	\$ 1,650,000
Benns Grant Booster		\$ -						\$ -
Benns Grant Water Tank			\$ 300,000	\$ 2,300,000	\$ 400,000			\$ 3,000,000
Route 10 Water Extension		\$ -						\$ -
Route 460 Booster		\$ -						\$ -
Route 460 Water Extension								\$ -
Shop Facility				\$ -				\$ -
Sewer Projects:		\$ 250,000						\$ -
Capital Maintenance		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
TOTAL		\$ 650,000	\$ 850,000	\$ 2,700,000	\$ 500,000	\$ 700,000	\$ 400,000	\$ 5,150,000
REVENUE SOURCES								
General Fund								\$ -
Fund Balance/Reserves								\$ -
Utilities Fund Balance			\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000	\$ 800,000
Utilities CIP Fund Balance		\$ 650,000	\$ 750,000	\$ 2,600,000	\$ 400,000	\$ 600,000		\$ 4,350,000
Proffer Revenues								\$ -
Current Bonded								\$ -
Proposed Bonded								\$ -
Grants/Donations/Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 650,000	\$ 850,000	\$ 2,700,000	\$ 500,000	\$ 700,000	\$ 400,000	\$ 5,150,000

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
Public Utilities

PROJECT		FY2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	TOTAL FY 2027-31	TEN YEAR TOTAL
Water Projects:								
Capital Maint/Line Upgrades		\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000	\$ 3,150,000
Benns Grant Booster							\$ -	\$ -
Benns Grant Water Tank							\$ -	\$ 3,000,000
Route 10 Water Extension							\$ -	\$ -
Route 460 Booster							\$ -	\$ -
Route 460 Water Extension							\$ -	\$ -
Shop Facility							\$ -	\$ -
Sewer Projects:							\$ -	\$ -
Capital Maintenance		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	\$ 1,000,000
TOTAL		\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000	\$ 7,150,000
REVENUE SOURCES								
General Fund							\$ -	\$ -
Fund Balance/Reserves							\$ -	\$ -
Utilities Fund Balance		\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000	\$ 2,800,000
Utilities CIP Fund Balance							\$ -	\$ 4,350,000
Proffer Revenues							\$ -	\$ -
Current Bonded							\$ -	\$ -
Proposed Bonded							\$ -	\$ -
Grants/Donations/Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000	\$ 7,150,000

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
Public Works

PROJECT	Total Project Cost	Capital Budget FY20-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FIVE YEAR TOTAL FY 2022-26
Capital Maintenance		\$ 360,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Capital Projects			\$ -	\$ 705,000	\$ 370,000		\$ 460,000	\$ 1,535,000
Smithfield Library (Roof/HVAC)			\$ 175,000					\$ 175,000
Windsor Library		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 360,000	\$ 225,000	\$ 755,000	\$ 420,000	\$ 50,000	\$ 510,000	\$ 1,960,000
REVENUE SOURCES								
General Fund			\$ 185,000	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 435,000
Fund Balance/Reserves								\$ -
Utilities Fund Balance								\$ -
Utilities CIP Fund Balance								\$ -
Proffer Revenues								\$ -
Current Bonded			\$ 40,000					\$ 40,000
Proposed Bonded		\$ 360,000	\$ 655,000	\$ 370,000		\$ 460,000	\$ 1,485,000	
Grants/Donations/Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL		\$ 360,000	\$ 225,000	\$ 755,000	\$ 420,000	\$ 50,000	\$ 510,000	\$ 1,960,000

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
Public Works

PROJECT		FY2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	TOTAL FY 2027-31	TEN YEAR TOTAL
Capital Maintenance		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 500,000
Capital Projects		\$ 480,000	\$ 500,000	\$ 520,000	\$ 540,000	\$ 560,000	\$ 2,600,000	\$ 4,135,000
Smithfield Library (Roof/HVAC)							\$ -	\$ 175,000
Windsor Library		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 530,000	\$ 550,000	\$ 570,000	\$ 590,000	\$ 610,000	\$ 2,850,000	\$ 4,810,000
REVENUE SOURCES								
General Fund		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 685,000
Fund Balance/Reserves		\$ 480,000	\$ 500,000	\$ 520,000	\$ 540,000	\$ 560,000	\$ 2,600,000	\$ 2,600,000
Utilities Fund Balance							\$ -	\$ -
Utilities CIP Fund Balance							\$ -	\$ -
Proffer Revenues							\$ -	\$ -
Current Bonded							\$ -	\$ 40,000
Proposed Bonded							\$ -	\$ 1,485,000
Grants/Donations/Other		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ 530,000	\$ 550,000	\$ 570,000	\$ 590,000	\$ 610,000	\$ 2,850,000	\$ 4,810,000

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
Stormwater

PROJECT	Total Project Cost	Capital Budget FY20-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FIVE YEAR TOTAL FY 2022-26
Capital Maintenance		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Enhanced Commercial Data Base			\$ -	\$ -	\$ 50,000	\$ 100,000	\$ -	\$ 150,000
SLAF Projects		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000
		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL		\$ 300,000	\$ 300,000	\$ 300,000	\$ 350,000	\$ 400,000	\$ 300,000	\$ 1,650,000
REVENUE SOURCES								
General Fund								\$ -
Fund Balance/Reserves								\$ -
Utilities Fund Balance								\$ -
Stormwater CIP Fund Balance			\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Proffer Revenues								\$ -
Current Bonded								\$ -
Proposed Bonded								\$ -
Grants/Donations/Other		<u>\$ 300,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 300,000</u>	<u>\$ 350,000</u>	<u>\$ 250,000</u>	<u>\$ 1,400,000</u>
TOTAL		\$ 300,000	\$ 300,000	\$ 300,000	\$ 350,000	\$ 400,000	\$ 300,000	\$ 1,650,000

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
Stormwater

							TOTAL	TEN YEAR
PROJECT		FY2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2027-31	TOTAL
Capital Maintenance		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 500,000
Enhanced Commercial Data Base		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
SLAF Projects		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000	\$ 2,500,000
		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL		\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000	\$ 3,150,000
REVENUE SOURCES								
General Fund							\$ -	\$ -
Fund Balance/Reserves							\$ -	\$ -
Utilities Fund Balance							\$ -	\$ -
Stormwater CIP Fund Balance		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	\$ 500,000
Proffer Revenues							\$ -	\$ -
Current Bonded							\$ -	\$ -
Proposed Bonded							\$ -	\$ -
Grants/Donations/Other		<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 250,000</u>	<u>\$ 1,250,000</u>	<u>\$ 2,650,000</u>
TOTAL		\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000	\$ 3,150,000

ISLE OF WIGHT COUNTY
FY 2022-31 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
Transportation

PROJECT	Total Project Cost	Capital Budget FY20-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	TOTAL FY 2022-26
Rattlesnake Trail Paving								\$ -
Woody Acres Paving			\$ -	\$ 350,000				\$ 350,000
Rte 460/258 Turn Lane					\$ 1,000,000	\$ 2,235,000		\$ 3,235,000
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL		\$ -	\$ -	\$ 350,000	\$ 1,000,000	\$ 2,235,000	\$ -	\$ 3,585,000
REVENUE SOURCES								
General Fund								\$ -
Fund Balance/Reserves								\$ -
Utilities Fund Balance								\$ -
Utilities CIP Fund Balance								\$ -
Proffer Revenues								\$ -
Current Bonded								\$ -
Proposed Bonded								\$ -
Grants/Donations/Other		\$ -	\$ -	\$ 350,000	\$ 1,000,000	\$ 2,235,000	\$ -	\$ 3,585,000
TOTAL		\$ -	\$ -	\$ 350,000	\$ 1,000,000	\$ 2,235,000	\$ -	\$ 3,585,000

**AN ORDINANCE APPROVING THE COUNTY OPERATING AND CAPITAL
BUDGET AND APPROPRIATING FUNDS FOR EXPENDITURES
CONTEMPLATED DURING THE FISCAL YEAR BEGINNING JULY 1, 2021 AND
ENDING JUNE 30, 2022, AND REGULATING THE PAYMENT OF MONEY OUT
OF THE COUNTY TREASURY**

BE IT AND IT IS HEREBY ORDAINED by the Board of Supervisors of Isle of Wight County, Virginia, to-wit:

- Section 1: Except as provided in Section 2 of this Ordinance, the County of Isle of Wight, Virginia, Proposed Annual Operating and Capital Budget, Fiscal Year 2021-2022, dated April 1, 2021, along with the associated Uniform Fee Schedule attached hereto as Exhibit A (hereinafter referred to as the “County Budget”), and submitted by the County Administrator, as amended by the Isle of Wight County Board of Supervisors, is approved as the County Budget for the fiscal year beginning July 1, 2021, and ending June 30, 2022.
- Section 2: The County Budget shall be subject to transfers authorized by law and to such further amendments by ordinance, pursuant to Section 15.2-2507 of the Code of Virginia (1950, as amended), as the Board of Supervisors may deem appropriate.
- Section 3: The amount named in the County Budget, as amended, for County operations for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in the following fund amounts are hereby appropriated from the revenues of the County for use by the various funds of the County Government referenced in said budget for the said fiscal year. Any appropriation to a specific fund but identified as a revenue source in another fund is specifically designated and restricted for accounting and transfer purposes only and not for any other expenditure from the source fund.

Fund	2021-2022
General Fund	\$ 85,857,900
Capital Projects Fund	2,313,277
Grants Fund	7,397,725
County Fair Fund	494,400
Emergency 911 Fund	2,172,085
Social Services Fund	4,402,629
Children’s Services Act Fund	453,804
Technology Services Fund	1,450,610
Risk Management Fund	767,126
Public Utility Fund	10,236,970
Stormwater Fund	1,436,376

- Section 4: Except as it may be amended from time to time in accordance with applicable law by the Isle of Wight County Board of Supervisors, at the request of the Isle of Wight County School Board, the Isle of Wight County School Operating and Capital Budget, Fiscal Year 2021-2022, dated March 11, 2021, and submitted to the Isle of Wight County Administrator by the School Superintendent for consideration by the Isle of Wight County Board of Supervisors, is approved, as amended, as the annual budget for educational purposes for the Fiscal Year beginning July 1, 2021 and ending June

30, 2022.

Section 5: Pursuant to Section 22.1-94 of the Code of Virginia, the following categorical appropriations are hereby made for Isle of Wight County Public Schools ("Public Schools") for the fiscal year beginning July 1, 2021, and ending June 30, 2022:

Educational Category	2021-2022
Instructional Services	\$ 51,524,224
Administration, Attendance and Health	2,897,039
Pupil Transportation	4,328,651
Operation and Maintenance	6,893,576
Technology	2,540,206
Child Nutrition Services	2,077,203
Debt and Fund Transfers	427,739
Total Funds Budget	\$ 70,688,638

Section 6: All payments from funds shall be made in accordance with general law and applicable ordinances and resolutions of the County, except as otherwise specifically provided herein; *provided, however*, that payments from the funds appropriated for the support, maintenance and operation of the Public Schools of the County shall be made by the County Treasurer upon warrants drawn by the proper officer or officers of the School Board of the County; *and provided further* that payments from the funds appropriated for expenditures of the Department of Social Services shall be made by the County Treasurer upon presentation of warrants drawn by the Social Services Director and approved by the Isle of Wight County Board of Social Services.

Section 7: The Board of Supervisors hereby authorizes the issuance and sale of the County's revenue anticipation note or notes (the "Note" or "Notes"), pursuant to Section 15.2-2629 of the Code of Virginia (1950, as amended) (the "Virginia Code"), in the aggregate principal amount of up to \$25,000,000 in anticipation of the collection of the taxes and revenues of the County for the fiscal year ending June 30, 2022. If either the County Administrator or County Treasurer deems that the cash flow needs and the financial condition of the County warrant the issuance of a Note or Notes, the County Administrator or the County Treasurer (each hereinafter referred to as the "County Representative") is authorized and directed to accept a proposal or proposals for the purchase of the Note or Notes and to approve the terms of the Note or Notes, provided that the aggregate principal amount of the Notes shall not exceed \$25,000,000, none of the Notes shall mature later than June 30, 2022, and no interest rate on any of the Notes shall exceed 7%. The County Representative and the Clerk of the Board of Supervisors (the "Clerk") are hereby authorized and directed to execute an appropriate negotiable Note or Notes and to affix the seal of the County thereto and such County Representative is authorized and directed to deliver the Note or Notes to the purchaser thereof. The County Representative, and such officers and agents of the County as the County Representative may designate, are hereby authorized and directed to take such further action as they deem necessary regarding the issuance and sale of the Note or Notes and all actions taken by such officers and agents in connection with the issuance and sale of the Note or Notes are ratified and confirmed.

- Section 8: The Board of Supervisors hereby authorizes the lease financing of various County vehicles and equipment essential to the performance of governmental functions as provided for in the adopted Fiscal Year 2021-2022 County Budget. The funds made available under the lease will be deposited with a banking institution pursuant to an Escrow Agreement following procurement of a financial institution in accordance with the Virginia Public Procurement Act. The County Administrator is authorized to execute the lease agreement and financing documents on behalf of the County and the County Clerk shall affix the official seal of the County to the Financing Documents and attest the same.
- Section 9: The amounts appropriated by this Ordinance shall be expended for the purpose of operating the County government during the 2021-2022 Fiscal Year; and, with the exception of the items the payment of which is fixed by law, shall be expended in such proportions as may be authorized by the County Administrator from time to time.
- Section 10: All outstanding encumbrances, by contract or fully executed purchase order, as of June 30, 2021, shall be offset by an equal amount of assigned Fund Balance for expenditure in the subsequent fiscal year; *provided, however*, that if performance of a contract or purchase order has been substantially completed, an expenditure and estimated liability shall be recorded in lieu of an encumbrance. All restricted or assigned fund balance project or program balances standing on the books of the County at the close of business for the fiscal year ending June 30, 2021 in the amount of \$50,000,000 or less that have not been expended or lawfully obligated or encumbered are hereby reappropriated to be used to fund the purposes, programs, or projects for which the funds were appropriated.
- Section 11: Notwithstanding the provisions of Section 10, all funds appropriated for Public Schools which are unexpended at year-end shall revert back to the County's General Fund pursuant to Section 22.1-100 of the Code of Virginia for the purpose of replenishment of the Unassigned Fund Balance for payments made by the County on behalf of the Isle of Wight County School Board to comply with the Davis-Bacon Act for the Georgie D. Tyler Middle School project.
- Section 12: The payment and settlement, made during the 2021-2022 Fiscal Year, of any claim of any kind against the County; and final judgments, with interest and costs, obtained against the County during the 2020-2021 Fiscal Year, shall be paid upon the certification of the County Attorney and the order of the County Administrator from funds appropriated to the Risk Management Fund; or from the funds appropriated for the expenditures of the Fund involved in the subject matter of the claim or judgment; or from the General Fund; as the County Administrator shall find necessary.
- Section 13: Except as otherwise specifically required by law or approved by the Board of Supervisors by resolution, any salary or wage expenditure, and any expenditure of any kind or description having the effect of a salary or wage payment, shall be made only for a position, the description of which is identified in the County Pay and Compensation Plan or which has received prior approval of the Board of Supervisors. Any other expenditure shall be calculated to result in total expenditures within the plan stated in a specific County Budget account, except that transfers of unexpended and unencumbered balances or portions thereof, initiated by a department director and approved by the County Administrator, are permitted between accounts.

Section 14: The County Administrator is authorized and directed to do all lawful things necessary to implement and administer the County Budget for Fiscal Year 2021-2022.

Section 15: All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed.

Section 16: This Ordinance shall be in effect on and after July 1, 2021, and it shall not be published.

Adopted this _____ day of May, 2021.

Richard L. Grice, Chairman
Isle of Wight County, Virginia,
Board of Supervisors

Attest:

Carey Mills Storm, Clerk

Approved as to form:

Robert W. Jones, Jr.
County Attorney

EXHIBIT A

**ISLE OF WIGHT COUNTY
UNIFORM FEE SCHEDULE FOR
FISCAL YEAR 2021-2022**

ISLE OF WIGHT COUNTY
UNIFORM FEE SCHEDULE
FISCAL YEAR 2021-2022

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
ANIMAL CONTROL		
Animal License:		
Spayed/Neutered Dog or Cat (1 year tag)	7.00	7.00
Spayed/Neutered Dog or Cat (3 year tag)	20.00	20.00
Unspayed Neutered Dog or Cat (1 year tag)	10.00	10.00
Unspayed Neutered Dog or Cat (3 year tag)	30.00	30.00
Kennel (1-19 dogs) (1 year tag)	35.00	35.00
Kennel (20-29 dogs) (1 year tag)	40.00	40.00
Kennel (30 - 39 dogs) (1 year tag)	45.00	45.00
Kennel (40 - 50 dogs) (1 year tag)	50.00	50.00
Impound Fee	20.00	20.00
Daily Kennel Fee	10.00	10.00
Adoption Fees:		
Canines	90.00	90.00
Felines	75.00	75.00
Felines (FELV/FIV tested)	95.00	95.00
Microchip	35.00	35.00
Quarantine Fee	100.00	100.00
Dangerous Dog Registration Fee	150.00	150.00
Hybrid Canine Permit Fee	50.00	50.00
Feral Cat Caregiver Fee	5.00	5.00
Pet Shop Operation/Dealer Fee	50.00	50.00
CLERK OF THE CIRCUIT COURT		
Commonwealth's Attorney (misdemeanor)	7.50	7.50
Commonwealth's Attorney (felony)	20.00	20.00
Sheriff's Service	12.00	12.00
Transfer of Real Estate (per parcel)	1.00	1.00
Transfer/Entry Fee - Real Estate - Partition Deeds	1.75	1.75
County Grantee	1/3 of state	1/3 of state
County Wills and Administration	1/3 of state	1/3 of state
Law Library	4.00	4.00
Grantor Recording (per \$500 value)	0.25	0.25
Courthouse Maintenance (Criminal Cases)	2.00	2.00
Courthouse Construction Fee (Criminal Cases)	3.00	3.00
Jail Admission Fee	25.00	25.00
Courthouse Security Fee	10.00	10.00
Blood Test/DNA	15.00	15.00
Local Interest	varies	varies
Local Fines	varies	varies
Court Appointed Attorney Fees	varies	varies
Concealed Handgun Permits	35.00 each	35.00 each
List of Heirs or Affidavit	25.00	25.00
Local Health Care Fund	25.00	25.00
COMMISSIONER OF THE REVENUE		
Custom Query, Tape, CD-ROM (material plus programmers time)	20.00	35.00
Land Use Application	50.00	50.00
Rehabilitated Structure Application Fee	20.00	25.00
Application for Tax Exempt Status for Real & Personal Property Taxes		Cost of advertisement for Public Hearing (requires a \$500 deposit)
COURT SERVICES UNIT		
Parental contribution toward cost of local group home placement	1/2 of child support guidelines amount	1/2 of child support guidelines amount
FINANCE		
Child Support Processing Fees	5.00/per Child Support Order (per pay)	5.00/per Child Support Order (per pay)
Garnishment Processing Fees	5.00/per Garnishment Order (per pay)	5.00/per Garnishment Order (per pay)

ISLE OF WIGHT COUNTY
UNIFORM FEE SCHEDULE
FISCAL YEAR 2021-2022

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
EMERGENCY MEDICAL SERVICES		
Basic Life Support (BLS)	450.00	450.00
Advanced Life Support (ALS1)	650.00	650.00
Advanced Life Support (ALS2)	800.00	800.00
Loaded Patient Mileage	11.25	11.25
Medical Records Request	35.00	35.00
Copies	0.50 (per page)	0.50 (per page)
False Alarm Fee		
First False Alarm	0.00	0.00
Second False Alarm	0.00	0.00
Third False Alarm	100.00	100.00
Fourth False Alarm	250.00	250.00
Fifth and Subsequent False Alarms	500.00	500.00
GENERAL		
Annual Operating Budget	Cost for reproducing	Cost for reproducing
Capital Improvement Budget and Plan	Cost for reproducing	Cost for reproducing
Comprehensive Annual Financial Report	Cost for reproducing	Cost for reproducing
Copies	0.50 per page	0.50 per page
FOIA Requests	0.50 per copy plus Hourly Rate of Staff Time	0.50 per copy plus Hourly Rate of Staff Time
Printed Materials	Cost	Cost
Request for Street Name Change	250.00	250.00
GENERAL DISTRICT COURT		
Fines & Forfeitures	varies	varies
Sheriff's Fees	12.00	12.00
Court Appointed Attorneys	120.00 per case (\$440 Max)	120.00 per case (\$445 Max)
Courthouse Construction	3.00	3.00
Courthouse Security	10.00	20.00
Jail Admission Fee	25.00	25.00
GEOGRAPHIC INFORMATION SYSTEM		
Custom Services	35.00 per hr.	40.00 per hr.
Map Printing Up to Legal Size	2.00	2.00
Map Printing 11 x 17	2.00	2.00
Map Printing 17 x 22	5.00	5.00
Map Printing 24 x 36	7.00	7.00
Map Printing 34 x 44	8.00	8.00
Map Printing 36 x 48	10.00	10.00
Map Printing Larger than 36 x 48	10.00 plus .25 per linear inch over 48'	10.00 plus .25 per linear inch over 48'
Local Produced Digital GIS Data	15.00 per item	15.00 per item
Virginia Base Mapping Program Data	Per State Rate	Per State Rate
High-Resolution Imagery (0.25 ft) 2009 STH Intermodal Park	25.00 per 2500 x 2500 tile	25.00 per 2500 x 2500 tile
High-Resolution Imagery (0.25 ft) 2009 STH Intermodal Park	500.00 for all	500.00 for all
INSPECTIONS		
Minimum Permit Fee	85.00	85.00
Re-Insepection Fee	125.00	125.00
Permit Extension Fee (1st time)	100.00	100.00
Permit Extension Fee (after 1st time)	\$125 + \$25 each additional	\$125 + \$25 each additional
Technology Fee	5% of Permit Fee	5% of Permit Fee
Work without Permit	\$150 1st offense doubles, each offense thereafter	\$150 1st offense doubles, each offense thereafter
New Construction:		
Up to 40,000 sq feet	0.16/ sq ft (mimimum \$75)	0.16/ sq ft (mimimum \$75)
40,000 sq feet and above	0.12/ sq ft (minimum \$75)	0.12/ sq ft (minimum \$75)
Piers	85.00	85.00
Pools:		
In-ground	125.00	125.00
Above ground	85.00	85.00
Retaining Wall	85.00	85.00
Towers	85.00	85.00
Alterations	.12/ sq ft (minimum \$85)	.12/ sq ft (minimum \$85)

ISLE OF WIGHT COUNTY
UNIFORM FEE SCHEDULE
FISCAL YEAR 2021-2022

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
INSPECTIONS		
Mobile Homes:		
Blocking	85.00	85.00
Plumbing	85.00	85.00
Electrical	85.00	85.00
Mechanical	see mechanical fee schedule	see mechanical fee schedule
Demolition		
Main Buildings or structure	85.00	85.00
Accessory building or structures	85.00	85.00
Signs	85.00 per sign	85.00 per sign
Tents and other temporary structures	85.00 (900+ sq feet)	85.00 (900+ sq feet)
Chimneys, Fireplace, etc	85.00	85.00
Plans Examination		
Commercial	250.00	250.00
Residential	150.00	150.00
Appeals	175.00	175.00
Plumbing:		
Basic permit fee	85.00	85.00
Residential	85.00 + 10.00/bath or 1/2 bath	85.00 + 10.00/bath or 1/2 bath
Commercial	85.00 + 10.00/per fixture	85.00 + 10.00/per fixture
Sewers, manholes, storm drains, area drains or devices	25.00 each (minimum \$85)	25.00 each (minimum \$85)
Electrical		
New service equipment		
0-200 amps	85.00	85.00
201-400 amps	100.00	100.00
401-600 amps	125.00	125.00
601+ amps	125.00 + 20.00 per 50 amps above 600	125.00 + 20.00 per 50 amps above 600
Service upgrades and relocation of service equipment	85.00	85.00
Temporary Service Poles	85.00 (at the beginning of construction)	85.00 (at the beginning of construction)
Service connection prior to final inspection	85.00	85.00
Reconnection fee	85.00	85.00
Connections and outlets	85.00	85.00
Mechanical and Gas		
Basic permit fee for New Construction and Equipment replacement/repair		
Up to \$1,000 contract value	85.00	85.00
Over \$1,000 contract value	85.00 + 8.00/per \$1000 or fraction	85.00 + 8.00/per \$1000 or fraction
Fuel piping minimum permit fee	85.00	85.00
Each outlet	10.00 (minimum 85.00)	10.00 (minimum 85.00)
Fuel storage tanks and piping	85.00/tank	85.00/tank
Removal of fuel storage tanks	85.00/tank	85.00/tank
Fire suppressions systems	see basic mechanical permit fee	see basic mechanical permit fee
Elevators, dumbwaiters, etc	85.00/unit	85.00/unit
Amusement Rides and Devices:		
Circular	35.00 (State Rate)	35.00 (State Rate)
Kiddie	25.00 (State Rate)	25.00 (State Rate)
Major	30.00 (State Rate)	30.00 (State Rate)
Spectacular	55.00 (State Rate)	55.00 (State Rate)
Temporary Certificate of Occupancy:		
Residential	150.00/ 30 day period	150.00/ 30 day period
Commercial	300.00/30 day period	300.00/30 day period
JUVENILE AND DOMESTIC RELATIONS COURT		
Fines and Forfeitures	Varies	Varies
Sheriff's Fees	12.00	12.00
Court Appointed Attorney	120.00	120.00
Courthouse Construction Fee	3.00 per traffic/criminal case	3.00 per traffic/criminal case
Courthouse Maintenance	2.00 per criminal case	2.00 per criminal case
Jail Admission Fee	25.00	25.00
Interest	Varies	Varies
Courthouse Security Fee	10.00 per traffic/criminal case	20.00 per traffic/criminal case

ISLE OF WIGHT COUNTY
UNIFORM FEE SCHEDULE
FISCAL YEAR 2021-2022

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
PARKS AND RECREATION		
Adult Kickball	50.00	50.00
Fall Co-ed Softball	400.00	400.00
Spring Co-ed Softball	400.00	400.00
Fall Men's Softball	400.00	400.00
Spring Men's Softball	400.00	400.00
Aerobics for Seniors-	26.00	26.00
Aerobics High Low-	35.00	35.00
Dog Obedience-	125.00	125.00
Mixed Martial Arts (1person /2 people/3people/4 or more people)	50/80/90/100	50/80/90/100
Quick Start Tennis (10 & Up) 10 & Under Tennis	25.00	27.00
Beginner Youth Tennis	35.00	37.00
Beginner Adult Tennis Advanced Tennis	35.00	37.00
Basketball	65.00	65.00
Basketball Early Registration Discount	10.00	10.00
Basketball multi child discount (2nd child /3rd child)	4.00/2.00	4.00/2.00
Cheer	38.00 plus cost of uniform	38.00 plus cost of uniform
Fall soccer	65.00	65.00
Fall Soccer Early Registration Discount	10.00	10.00
Fall Soccer multi child discount (2nd child /3rd child)	4.00/2.00	4.00/2.00
Spring Soccer	65.00	65.00
Spring Soccer Early Registration Discount	10.00	10.00
Spring Soccer multi child discount (2nd child /3rd child)	4.00/2.00	4.00/2.00
Dance-	60.00	60.00
Summer Camp Early Registration	10.00	10.00
Summer Camp Registration	20.00	20.00
Summer Camp Weekly	60.00	60.00
Summer Camp Extended- Fridays	25.00	25.00
Summer Camp - Windsor		85.00
Before and After School Registration	10.00	10.00
Before and After School (Morning Only) Weekly	30.00	30.00
Before and After School (Afternoon Only) Weekly	30.00	30.00
Before and After School (Both) Weekly	50.00	50.00
Spring Break Camp	65.00	65.00
Senior Day Trips Apple /Peach Orchard	40.00	40.00
Senior Trip	Cost	Cost
British Challenger Camps (first kicks)	87.00	87.00
British Challenger (mini soccer)	105.00	105.00
British Challenger (Player Development)	145.00	145.00
British Challenger(Advanced Development)	199.00	199.00
Multi Sports Challenger Camp (Player Development)	133.00	133.00
Multi Sports Challenger Camp (Advanced Development)	178.00	178.00
Tetra Brazil Challenger Camp (Player Development)	163.00	163.00
Tetra Brazil Challenger Camp (Advanced Development)	215.00	215.00
Tetra Brazil Challenger Camp (Mini Soccer)	105.00	105.00
T-ball	65.00	65.00
T-ball Early Registration Discount-	10.00	10.00
T-ball Multi-Child Discount (2nd/3rd)	4.00/2.00	4.00/2.00
Volleyball (Adult)	425.00	425.00
Adult Indoor Soccer	425.00	425.00
Lacrosse	65.00	65.00
Lacrosse Early Registration Discount	10.00	10.00
Lacrosse Multi-Child Discount (2nd/3rd)	4.00/2.00	4.00/2.00
Nike Park Shelter A		
Shelter A only (50 people or less)	50.00	50.00
Shelter A and surrounding tables (51 - 200 people)	90.00	90.00
Shelter A and Area B (200-250)	130.00	130.00
Park Event Fee if over 251 (251-325) In addition to rental fee	35.00	35.00
Park Event Fee if over 251 (326-400) In addition to rental fee	55.00	55.00
Park Event Fee if over 251 (401-599) In addition to rental fee	100.00	100.00
Park Event Fee if over 251 (600++) In addition to rental fee	150.00	150.00
Electricity fee	15.00	15.00
Nike Park Shelter B		
Wooded Picnic Area (max 65)	25.00	25.00
Camptown Park		
Shelter (max 100)	50.00	50.00
Electricity fee	15.00	15.00
Park Event (more than the shelter) 100-250	20.00	20.00
Park Event (more than the shelter) 250 +	40.00	40.00

ISLE OF WIGHT COUNTY
UNIFORM FEE SCHEDULE
FISCAL YEAR 2021-2022

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
PARKS AND RECREATION		
Fort Boykin Park		
Shelter Rental Only (50 or less)	50.00	50.00
Park Event (more than the shelter) 4 hours	75.00	75.00
Park Event (more than the shelter) Full Day	125.00	125.00
Nike Park REC HALL (max 80)		
Meeting Civic Groups - Residents (2 HRS)	15.00	15.00
Meeting Civic Groups - NON Residents (2 HRS)	30.00	30.00
Meeting Civic Groups - Additional hours	10.00	10.00
Program/ Banquet - Residents (3HRS)	50.00	50.00
Program/ Banquet - Residents Additional hours	15.00	15.00
Program/ Banquet - NON Residents (3HRS)	85.00	85.00
Nike Park Senior Center (max 35)		
Meeting Civic Groups - Residents (2 HRS)	15.00	15.00
Meeting Civic Groups - NON Residents (2 HRS)	30.00	30.00
Meeting Civic Groups - Additional hours	10.00	10.00
Program/ Banquet - Residents (3HRS)	50.00	50.00
Program/ Banquet - Residents Additional hours	15.00	15.00
Program/ Banquet - NON Residents (3HRS)	85.00	85.00
Otelia J. Rainey Center (max 40)		
Meeting Civic Groups - Residents (2 HRS)	15.00	15.00
Meeting Civic Groups - NON Residents (2 HRS)	30.00	30.00
Meeting Civic Groups - Additional hours	10.00	10.00
Program/ Banquet - Residents (3HRS)	50.00	50.00
Program/ Banquet - Residents Additional hours	15.00	15.00
Program/ Banquet - NON Residents (3HRS)	85.00	85.00
Facility Rental - Athletic Fields		
Residents (Full Day / Half Day)	50/30.00	50/30.00
Lights Residents per 2 HRS (Full Day / Half Day)	35/35.00	35/35.00
NON Residents (Full Day / Half Day)	80/50.00	80/50.00
Lights NON Residents per 2 HRS (Full Day / Half Day)	45/45.00	45/45.00
Athletic field Preparation		
Dragging no lines	15.00	15.00
Dragging with lines	25.00	25.00
Softball Field Tournament Use		
Half Day (under 4 HRS)	75.00	75.00
Full Day (Over 4 HRS)	150.00	150.00
Additional Motorized Drags (each time)	10.00	10.00
Additional Lines by P&R (each time)	10.00	10.00
Additional Materials Fee (Rain Event)	25.00	25.00
Install and Remove temporary outfield fencing (per field)	100.00	100.00
Extended Hours beyond 8am to 8pm per hour	25.00	25.00
Soccer Fields General Use		
Single field up to 2 hours (Residents/Non Residents)	25/40.00	25/40.00
Single field Half Day 2-4 hours (Residents/Non Residents)	35/50.00	35/50.00
Single field Full Day Over 4 hours (Residents/Non Residents)	50/80.00	50/80.00
Paint per field	30.00	30.00
Fee Waivers / Discounts		
IWC Employees with ID Badge : P& R programs	5.00	5.00
IWC Employees with ID Badge : Rentals 10%	10.00%	10.00%
Tyler's Beach Docking Fee per Vessel	250.00	250.00
Isle of Wight County Fair		
Commercial Vendor (Outside Space 20 x 20)	300.00	300.00
Commercial Vendor (outside pay before July)	270.00	270.00
Commercial Vendor (Inside Space 10 x 10)	200.00	200.00
Commercial Vendor (inside pay before July)	180.00	180.00
Commercial Vendor Tent Space (10 x 10)	100.00	100.00
Commercial Vendor Tent Space (10 x 20)	150.00	150.00
NonProfit Vendor (outside and inside space 10 x 10)	25.00	25.00
NonProfit Vendor (fundraiser)	75.00	75.00
NonProfit Vendor (electricity)	30.00	30.00

ISLE OF WIGHT COUNTY
UNIFORM FEE SCHEDULE
FISCAL YEAR 2021-2022

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
Isle of Wight County Fair		
Food Vendor 25 x 25 (full menu)	750.00	750.00
Food Vendor 25 x 25 (novelty)	450.00	450.00
Craft Vendor (10 x 10)	100.00	100.00
Craft Vendor (10 x 20)	175.00	175.00
Craft Vendor (10 x 20) Outside Tent Space	85.00	85.00
Craft Vendor (10 x 10) Outside Tent Space	50.00	50.00
Corn Hole Registration Fee	10.00	10.00
Tables	5.00	5.00
One Day ONLINE ONLY 1/2 off Fair Tickets Fri., Sat., Sun.	5.00	5.00
Sunday Veterans Discount		5.00
Chairs	1.00	1.00
Senior Citizens	1.00 admission for 3 HRS on one day at the Fair for ages 55 and up	1.00 admission for 3 HRS on one day at the Fair for ages 55 and up
Vendor One Day Passes	8.00	8.00
Daily Admissions	10.00 (ages 13 and up), 5.00 (ages 5-12), 4 and under are free	10.00 (ages 13 and up), 5.00 (ages 5-12), 4 and under are free
Premium Concerts Tickets	\$10 for 200 seats	\$10 for 200 seats
Car Load Night	40.00 per car (8 people car limit and includes admission and midway rides, 10.00 single entry each guest is age 6 or older	40.00 per car (8 people car limit and includes admission and midway rides, 10.00 single entry each guest is age 6 or older
Seafood Fest	30.00 advance sales per person, 35.00 per person at gate, 1 ticket includes all you can eat seafood and beverages	30.00 advance sales per person, 35.00 per person at gate, 1 ticket includes all you can eat seafood and beverages
Truck & Tractor Pull	30.00 for Truck VIP Spots; 15.00 Admission Price (ages 11 and up), 8.00 (ages 10 and under)	30.00 for Truck VIP Spots; 15.00 Admission Price (ages 11 and up), 8.00 (ages 10 and under)
Pageant	Registration 65.00, program ad full page 135.00, program ad 1/2 page 80.00, program ad 1/4 page 30.00, ticket into the pageant 10.00 per person, program books 5.00 per book, people's choice 1.00 per vote (50/50 county receives half of the People's Choice Revenue)	Registration 65.00, program ad full page 135.00, program ad 1/2 page 80.00, program ad 1/4 page 30.00, ticket into the pageant 10.00 per person, program books 5.00 per book, people's choice 1.00 per vote (50/50 county receives half of the People's Choice Revenue)
Demolition Derby		15.00 admission (ages 12+) 8.00 (ages 6-11)
Car Show	15.00 early registration, 20.00 registration at gate	15.00 early registration, 20.00 registration at gate
PLANNING AND ZONING		
Zoning Permit	35.00	35.00
Rezoning		
Agricultural and Residential (1 lot)	1,200.00	1,200.00
Residential two (2) or more lots	1,200.00	1,200.00
Civic/ Office/Commercial/Industrial/Miscellaneous/Planned Development	1,200.00	1,200.00
Multi-Family Residential	1,200.00	1,200.00
Amend Conditional Rezoning	1,200.00	1,200.00
Amend Master Plan or Planned Development	1,200.00	1,200.00
Conditional Use Permit	1,200.00	1,200.00
Resource Extraction	1,200.00	1,200.00
Special Use Permit	1,200.00	1,200.00
Amend Conditional Use or Special Use Permit	1,200.00	1,200.00
Chesapeake Bay Waiver - Major	1,200.00	1,200.00
Chesapeake Bay Waiver - Minor	35.00	35.00
Continuance fee for public hearings at applicant's request	600.00	600.00
Commission and Board Exceptions, Appeals and Miscellaneous Approvals	250.00	250.00
Comprehensive Plan Amendment	1,200.00	1,200.00
Site Development Plan Review		
Simplified Site Plan	150.00	150.00
Conceptual Plan/Pre-Application	0.00	0.00
Preliminary Site Plan	500.00	500.00
Final Site Plan	150.00	150.00
Resubmittal fee for Preliminary and Final Site Plans after two (2) reviews	350.00 for each occurrence	350.00 for each occurrence
Amendment to an approved Site Plan	150.00	150.00
Board of Zoning Appeals	750.00	750.00
Zoning Confirmation/Interpretation Letter	100.00	100.00

ISLE OF WIGHT COUNTY
UNIFORM FEE SCHEDULE
FISCAL YEAR 2021-2022

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
PLANNING AND ZONING		
Wetlands	750.00	750.00
Subdivision Plat		
1-9 lots	150.00	150.00
10+ lots	200.00 plus 50.00 per lot	200.00 plus 50.00 per lot
Construction/Development Plan	500.00	500.00
Boundary Line Adjustment	150.00	150.00
Resubmittal fee for Subdivision/Construction Plans after two (2) reviews	350.00 for each occurrence	350.00 for each occurrence
Street Sign (public) per intersection	175.00	175.00
Street Sign (private) per intersection	175.00	175.00
Resource Protection Area Sign	10.00	10.00
Surety Administrative Fee - Renewal	250.00	250.00
Resource Extraction Annual Renewal Fee	100.00 per acre	100.00 per acre
Codes Enforcement Administrative Fee	150.00	150.00
Special Entertainment Permit Fee	100.00	100.00
PUBLIC UTILITIES		
Delinquency Fees		
Disconnect/Reconnect of Water Service	75.00	75.00
Administration Fee	25.00	25.00
Late Fee	1.5% or 3.00, whichever is greater	1.5% or 3.00, whichever is greater
Insufficient Funds	50.00	50.00
DMV Stop	20.00	20.00
Tampering Fee to include Illegal Connect/Reconnection of Service	70.00	70.00
Theft, per day in addition to estimated fees	150.00	150.00
New Account Fees	30.00	30.00
Water Deposit	120.00	120.00
Sewer Deposit	90.00	90.00
Fire Hydrant Meter Deposit	1,000.00	1,000.00
Utility Infrastructure Inspection Fees:		
Multi-Family/Commercial/Industrial	Disturbed Area x 400.00/Acre (2,800.00 min/20,000.00 max - also encompasses stormwater inspections)	Disturbed Area x 420.00/Acre (2,800.00 min/20,000.00 max - also encompasses stormwater inspections)
Subdivisions	2.5% of total utility construction costs with \$2,800 minimum fee	2.5% of total utility construction costs with \$2,800 minimum fee
Water:		
Meter Charge:		
5/8-3/4 inch	33.14	33.14
1 inch	109.15	109.15
1 1/2 inch	123.44	123.44
2 inch	167.61	167.61
Fire Hydrant Meter Deposit	167.61	167.61
Consumption Charges (Rate per 1,000 Gallons):		
0-50,000 gal.	11.20	11.20
Over 50,000 gal.	9.92	9.92
Un-metered (Bi-monthly)	131.07	131.07
Residential Connection Fees		
5/8-3/4 inch	4,000.00	4,000.00
1 inch	10,000.00	10,000.00
1 1/2 inch	20,000.00	20,000.00
2 inch	32,000.00	32,000.00
Multi-Residential Facilities (Apartment, Condo, Duplex, etc.)		
Per EDU	4,000.00	4,000.00
Hotel, Motel, Hospital, etc.		
Per EDU	4,000.00	4,000.00
Commercial Connection Fees		
5/8-3/4 inch	6,000.00	6,000.00
1 inch	15,000.00	15,000.00
1 1/2 inch	30,000.00	30,000.00
2 inch	48,000.00	48,000.00
3 inch	90,000.00	90,000.00
4 inch	150,000.00	150,000.00
Fire Hydrant Meter Fee	64.00 plus usage	64.00 plus usage

ISLE OF WIGHT COUNTY
UNIFORM FEE SCHEDULE
FISCAL YEAR 2021-2022

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
PUBLIC UTILITIES		
Sewer:		
Residential Sewer Rate per 1,000 Gallons		
0-6,000 gals	6.34	
0-15,000 gals.	7.00	7.00
15,001 and above	No Charge	No Charge
Un-metered (Bi-monthly)	67.00	67.00
Commercial Sewer Rate per 1,000 Gallons		
Hotel, Hospital, Restaurants, Shopping Centers, etc.	7.00	7.00
Industrial Facility Rate per 1,000 Gallons		
0-20,000 gals	7.00	7.00
20,001 and above	5.55	5.55
Residential Connection Fees		
5/8-3/4 inch	3,700.00	3,700.00
1 inch	9,300.00	9,300.00
1 1/2 inch	18,600.00	18,600.00
2 inch	29,800.00	29,800.00
Multi-Residential Facilities (Apartment, Condo, Duplex, etc.)		
Per EDU Plus Meter Fee	3,700.00	3,700.00
Hotel, Motel, Hospital, etc.		
Units divided by 5 then multiplied by the fee Plus Meter Fee.	3,700.00	3,700.00
Commercial Connection Fees		
Same as above plus a charge per gross square foot of floor area (\$150,000 max)	0.00	0.00
5/8-3/4 inch	5,600.00	5,600.00
1 inch	14,000.00	14,000.00
1 1/2 inch	28,000.00	28,000.00
2 inch	44,800.00	44,800.00
3 inch	84,000.00	84,000.00
4 inch	140,000.00	140,000.00
Food Service Establishment (FSE) Registration Fee	100.00	100.00
Food Service Reinspection Fee	70.00	70.00
PUBLIC WORKS		
Refuse Collector License Fee	100.00	100.00
SHERIFF		
Fingerprinting	10.00	10.00
Incident Reports	5.00	5.00
False Alarm Fee		
First False Alarm	0.00	0.00
Second False Alarm	0.00	0.00
Third False Alarm	50.00	50.00
Fourth False Alarm	75.00	75.00
Fifth and Subsequent False Alarms	150.00	150.00
STORMWATER		
Stormwater Management Fee	4.50 per month/ERU*	4.50 per month/ERU*
* ERU Impervious Area = 3,200 sq. ft.		
Erosion & Sediment Control Fees for Single Family Residential:		
Disturbed Areas (2,500 sq. ft. - 0.99 Acre (Agreement in lieu of E&SC Plan Permit)	150.00	150.00
Single Family Residential Inspections	300.00	300.00
Residential Erosion & Sediment Control and Stormwater Management Surety Bonds		
Disturbed Areas 2,500 - 10,000 sq. ft.	1,000.00	1,000.00
Disturbed Areas (10,000 sq. ft. - 0.49 Acres)	2,000.00	2,000.00
Disturbed Areas (0.50 Acres - 0.99 Acres)	3,000.00	3,000.00
Disturbed Areas greater than 1 acre	surety estimate worksheet required	surety estimate worksheet required
Commercial Erosion & Sediment Control and Stormwater Surety Bonds		
All cases (\$2000 min.)	surety estimate worksheet required	surety estimate worksheet required
Erosion & Sediment Control Inspection Fees for Commercial/Non-Residential:		
Disturbed Areas (2,500 - 9,999 sq. ft.)	400.00	400.00
Disturbed Areas (10,000 sq. ft. - 0.49 Acres)	600.00	600.00
Disturbed Areas (0.50 Acres - 0.99 Acres)	800.00	800.00
Stormwater Infrastructure Inspection Fees:		
Multi-Family/Commercial/Industrial	Disturbed Area x 400.00/Acre (2,800.00 min/20,000.00 max - also encompasses public water and sewer inspections)	Disturbed Area x 420.00/Acre (2,800.00 min/20,000.00 max - also encompasses public water and sewer inspections)
Subdivisions (Including Linear Projects)	2.5% of total utility construction costs with \$2,800 minimum fee	2.5% of total utility construction costs with \$2,800 minimum fee

ISLE OF WIGHT COUNTY
UNIFORM FEE SCHEDULE
FISCAL YEAR 2021-2022

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
STORMWATER		
VSMP Authority Permit Fees (Includes Plan Review, Admin., Stormwater Inspections, and State GP coverage, if applicable):		
General/Stormwater Management - Small Construction Activity/CBPA Land Disturbing Activity (not subject to GP coverage)/Land Clearing (Single-family detached residential structures within or outside a common plan of development or sale with land disturbance acreage less than 5 acres)	209.00	209.00
Chesapeake Bay Preservation Act Land Disturbing Activities greater than 2,500 sq. ft. and less than 1 Acre (not part of Common Plan, not subject to GP coverage)	290.00	290.00
Small Construction/Land Clearing (Areas within common plans of development or sale with land disturbances less than one acre, except for single family detached residential structures)	290.00	290.00
Small Construction/Land Clearing Activities (1.0 - 5.0 Acres)	2,700.00	2,700.00
Large Construction/Land Clearing Activities (5.0 - 10 Acres)	3,400.00	3,400.00
Large Construction/Land Clearing Activities (10.0 - 50.0 Acres)	4,500.00	4,500.00
Large Construction/Land Clearing (50.0 - 100 Acres)	6,100.00	6,100.00
Large Construction/Land Clearing Activities > 100 Acres	9,600.00	9,600.00
Annual Permit Renewal Fees:		
General/Stormwater Management - Small Construction Activity/CBPA Land Disturbing Activity (not subject to GP coverage)/Land Clearing (Single-family detached residential structures within or outside a common plan of development or sale with land disturbance acreage less than 5 acres)	50.00	50.00
Land Disturbing Permit Maintenance for disturbance less than 1.0 Acre	50.00	50.00
Small Construction/Land Clearing Activities < 1.0 Acre (Common Plan of development except for single family detached residential structures)	50.00	50.00
Small Construction/Land Clearing Activities 1.0 Acre - 5.0 acres	400.00	400.00
Large Construction/Land Clearing Activities 5.0 Acres - 10.0 Acres)	500.00	500.00
Large Construction/Land Clearing Activities 10.0 - 50.0 Acres	650.00	650.00
Large Construction/Land Clearing Activities 50.0 - 100.0 Acres)	900.00	900.00
Large Construction/Land Clearing Activities > 100 Acres	1,400.00	1,400.00
General Permit Modification and Review Fees:		
General/Stormwater Management - Small Construction Activity/CBPA Land Disturbing Activity (not subject to GP coverage)/Land Clearing (Single-family detached residential structures within or outside a common plan of development or sale with land disturbance acreage less than 5 acres)	20.00	20.00
Small Construction/Land Clearing Activities < 1.0 Acre (includes Common Plan of Development except for single family detached residential structures)	20.00	20.00
Small Construction/Land Clearing Activities 1.0 Acre - 5.0 acres	200.00	200.00
Large Construction/Land Clearing Activities 5.0 Acres - 10.0 Acres)	250.00	250.00
Large Construction/Land Clearing Activities 10.0 - 50.0 Acres	300.00	300.00
Large Construction/Land Clearing Activities 50.0 - 100.0 Acres)	450.00	450.00
Large Construction/Land Clearing Activities > 100 Acres	700.00	700.00
Large Construction/Land Clearing Activities 50.0 - 100.0 Acres)	450.00	450.00
Large Construction/Land Clearing Activities > 100 Acres	700.00	700.00
Miscellaneous Fees:		
Technology Fee	5% of all permit related fees	5% of all permit related fees
Commercial Re-inspection Fees (for failed inspections)	125.00	125.00
Residential Re-inspection Fees (for failed inspections)	50.00	50.00
Recordation fee for Declaration of Covenants and BMP Maintenance Documents (includes recordation plus convenience fee)		
1 to 10 pages	30.00	30.00
11 to 30 pages	45.00	45.00
31 or more pages	70.00	70.00
Storm Drain Medallions (each, includes one Liquid Nails)	3.00	5.00
County Land Disturbance Permit	0.00	0.00
TOURISM		
Guided Group Tours	\$85 large bus/\$45 small bus	\$85 large bus/\$45 small bus
Individual Guided Tours	5.00 (w/20.00 minimum)	5.00 (w/20.00 minimum)
Restaurant Week	\$95 early bird/\$120 Reg.	\$120 Restaurants/\$75 Retail
Evening Mistletoe Market Booth Fee	\$100 early bird/\$125 Reg.	\$100 early bird/\$125 Reg.
Parade Entry Fee	\$25/\$50 Car Clubs	\$25/\$50 Car Clubs
Visitor Center Panel	100.00	100.00

ISLE OF WIGHT COUNTY
UNIFORM FEE SCHEDULE
FISCAL YEAR 2021-2022

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
TREASURER		
Return Checks	50.00	50.00
Certified Mail Fees	6.80	7.00
Motor Vehicle License Fee	33.00	33.00
Motorcycle License Fee	18.00	18.00
National Guard Motor License Fee	10.00	10.00
Farm Vehicle w/"F" Plates	10.00	10.00
Tax Liens	30.00	30.00
Warrant in Debt	30.00	30.00
Distress Seizure	35.00	35.00
90 Day Late Fee	30.00	30.00
Set off Fee	25.00	25.00

**AN ORDINANCE TO IMPOSE TAX RATES FOR
ISLE OF WIGHT COUNTY, VIRGINIA FOR
FISCAL YEAR JULY 1, 2021 THROUGH JUNE 30, 2022**

BE IT AND IT IS HEREBY ORDAINED by the Board of Supervisors of the County of Isle of Wight, Virginia, to-wit:

- Section 1: That there is hereby levied for the fiscal year beginning July 1, 2021, a tax of \$0.89 per one hundred dollars of assessed valuation on all taxable real estate, and all real and personal property of public service corporations in accordance with Section 58.1-2606 of the Code of Virginia (1950, as amended).
- Section 2: That there is hereby levied for the fiscal year beginning July 1, 2021, a tax of \$1.75 per one hundred dollars of assessed valuation on machinery and tools used in businesses as defined in Section 58.1-3507 of the Code of Virginia (1950, as amended).
- Section 3: That there is hereby levied for the fiscal year beginning July 1, 2021, a tax of \$1.00 per one hundred dollars of assessed valuation of boats, watercraft and aircraft as defined in Section 58.1-3606 of the Code of Virginia (1950, as amended).
- Section 4: That there is hereby levied for the fiscal year beginning July 1, 2021, a tax of \$4.50 per one hundred dollars of assessed valuation on all tangible personal property, as defined and classified in Sections 58.1-3500 through 3504 and Section 58.1-3506 of the Code of Virginia (1950, as amended) except that all household goods and personal effects as defined and classified in Section 58.1-3504 are exempt from said levy.
- Section 5: That, in accordance with the Personal Property Tax Relief Act, as adopted by the Virginia General Assembly, the car tax relief for Calendar Year 2021 shall be set at forty-two percent (42%) for vehicles over \$1,000.00 in value on the first \$20,000.00 in value and for vehicles valued at \$1,000.00, or under, the percentage of relief shall be one hundred percent (100%).
- Section 6: That there is hereby levied for the fiscal year beginning July 1, 2021, a tax of \$0.32 per one hundred dollars of assessed valuation on watercraft, including vessels and ships, weighing five tons or more, excluding privately owned pleasure boats and watercraft used for recreational purposes only.
- Section 7: That there is hereby levied for the fiscal year beginning July 1, 2021, a tax of one-half (1/2) of one percent (1%) of the gross receipts on telephone and telegraph companies, water companies, heat, light and power companies, except electric suppliers, gas utilities and gas suppliers as defined in Section 58.1-400.2 of the Code of Virginia (1950, as amended) and pipeline distribution companies as defined in Section 58.1-2600 of said Code,

accruing from sales to the ultimate consumer in the County of Isle of Wight, Virginia, pursuant to Section 58.1-3731 of the Code of Virginia (1950, as amended), however, in the case of telephone companies, charges for long distance telephone calls shall not be included in gross receipts for purposes of license taxation.

BE IT FURTHER ORDAINED that this Ordinance be entered in the Minutes of this Board of Supervisors and that a copy thereof by the Clerk of this Board, be furnished to the Treasurer of this County.

Adopted this _____ day of May, 2021.

Richard L. Grice, Chairman
Isle of Wight County, Virginia,
Board of Supervisors

Attest:

Carey Mills Storm, Clerk

Approved as to form:

Robert W. Jones, Jr.
County Attorney