Agenda
Board of Supervisors
Isle of Wight County
April 21, 2022

1. Call to Order (4:00 P.M.)
2. Approval of Agenda
3. Special Presentations / Appearances
   A. Compensation & Classification Study

      Special Presentation/Discussion of the Compensation & Classification Study Conducted by Evergreen Solutions
4. Closed Meeting
5. Reconvene Public Meeting at 6:00 P.M.
6. Invocation - Supervisor Rosie
7. Citizens' Comments
8. Consent Agenda
   A. Appointment of Assessor for FY2023 General Reassessment

      Resolution to Appoint Gary L. Eanes, Partner, of Wampler-Eanes Appraisal Group Ltd., Assessor for the FY23 General Reassessment of Real Estate for Isle of Wight County
   B. Budget Amendment - Animal Friendly License Plate Program

      Resolution to Amend the FY2021-22 Grant Fund Budget and Appropriate Funds from the Virginia Department of Motor Vehicles Animal Friendly License Plate Program ($960)
   C. Budget Amendment - Debt Service Payment

      Resolution to Amend the Budget and Transfer Funds to the Debt Service Reserve Fund ($437,000)

D. Budget Amendment - FEMA Public Assistance

Resolution to Amend the FY 2021-22 Grant Fund Budget and Appropriate Coronavirus (COVID-19) Pandemic Safe Opening and Operation Work Eligible for FEMA Public Assistance ($208,669)

E. Budget Amendment - National Night Out

Resolution to Amend the Budget and Appropriate Funding from Community Partners for the Sheriff's Office National Night Out Program ($2,000)

F. Business Appreciation Month

Resolution to Designate the Month of May 2022 as Business Appreciation Month

G. Employment Agreement - County Attorney

Authorization to Execute an Employment Agreement for the County Attorney

H. Insurance Proceeds

Resolution to Budget and Appropriate Insurance Proceeds from VACoRP Risk Management and Progressive Insurance for Repairs of County Property ($3,407)

I. State and Local Fiscal Recovery Funds Use

Coronavirus State and Local Fiscal Recovery Funds Use, Compliance and Reporting

J. Minutes

. January 10, 2022 Retreat Minutes
. March 3, 2022 Work Session Minutes
. April 7, 2022 Work Session Minutes

9. Regional and Inter-Governmental Reports

A. Regional Reports

10. Appointments

A. Appointments List

11. Special Presentations / Appearances

A. VDOT Presentation

VDOT Presentation - Tommy Catlett

12. County Attorney's Report

13. Public Hearings

A. VDOT FY2023-2028 Secondary Six Year Improvement Plan

Resolution to Approve the VDOT FY2023-2028 Secondary Six Year Improvement Plan

B. Proposed FY2022-23 Operating Budget, Capital Budget, Related Ordinances, and FY2023-32 CIP

Public Hearing on the Proposed Operating and Capital Budgets for Fiscal Year 2022-23, Related Ordinances, and the FY2023-32 Capital Improvements Program

C. Ordinance Amendment - Electronic Summons

Public Hearing - Ordinance Amendment for Electronic Summons

D. Cable Franchise Ordinance

Public Hearing - Updates to the Cable Franchise Ordinance

14. County Administrator's Report

A. 2021 Tourism Annual Report

Staff Presentation - 2021 Tourism Annual Report

B. Matters for the Board's Information

15. Unfinished / Old Business

A. Hunting with Rifles

Ordinance Amendment Allowing Deer/Bear Hunting with Rifles

B. The Crossings Proposed Proffer Amendment

Application of James River Crossings, Inc., Owner, to Amend the Proffered Conditions of the Crossings Commercial Development Located at 14217 Carrollton Boulevard to Allow Additional Subdivision of Commercial Property While Maintaining the Limit on Commercial Building Space

16. New Business
17. Adjournment

ISSUE:

Special Presentation/Discussion of the Compensation & Classification Study Conducted by Evergreen Solutions

BACKGROUND:

Representatives from Evergreen Solutions will present information/results from the recently completed compensation and classification study for Isle of Wight County.

BUDGETARY IMPACT:

TBD

RECOMMENDATION:

Per the Board's discussion and direction.

ISSUE:

Resolution to Appoint Gary L. Eanes, Partner, of Wampler-Eanes Appraisal Group Ltd., Assessor for the FY23 General Reassessment of Real Estate for Isle of Wight County

BACKGROUND:

On February 17, 2022, the County entered into a contract with Wampler-Eanes Appraisal Group Ltd. to perform such services stipulated in accordance with the terms of terms and conditions included in RFP#22-1232-01, Real Property Assessment Services.

Appointment of the contractor to serve as the Assessor fully utilizes the experience of the professional appraiser to determine fair market value of properties.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Adopt a resolution appointing Gary L. Eanes as the Assessor for the FY23 General Reassessment.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	4/11/2022

RESOLUTION TO APPOINT GARY L. EANES, PARTNER, WAMPLER-EANES APPRAISAL GROUP, LTD., ASSESSOR FOR THE FY2023 GENERAL REASSESSMENT OF REAL ESTATE FOR ISLE OF WIGHT COUNTY

WHEREAS, Section 58.1-3275 of the Code of Virginia allows general reassessments of real estate in a county to be made by a professional assessor appointed by the governing body, who is an independent contractor holding valid certification issued by the Department of Taxation; and,

WHEREAS, on February 17, 2022 the County entered into a contract with Wampler-Eanes Appraisal Group Ltd. to perform real property appraisal services; and,

WHEREAS, the appointment of Gary L. Eanes to serve as the Assessor fully utilizes the experience of the professional appraiser to determine fair market value of properties.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia, that Gary L. Eanes, Partner, of Wampler-Eanes Appraisal Group Ltd., be appointed as the Assessor for the FY2023 General Reassessment of Real Estate for Isle of Wight County.

Adopted this 21st day of April, 2022.

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Rudolph Jefferson, Chairman

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Carey Mills-Storm, Clerk

Approved as to Form:

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Robert W. Jones, County Attorney

ISSUE:

Resolution to Amend the FY2021-22 Grant Fund Budget and Appropriate Funds from the Virginia Department of Motor Vehicles Animal Friendly License Plate Program ($960)

BACKGROUND:

The Virginia Department of Motor Vehicles sells Animal Friendly license plates as a part of its special license plate program. A portion of the revenue is set aside to support the sterilization programs for dogs and cats.

The County has received funds for sterilization and originally allocated these funds to the Isle of Wight Humane Society; however, the Isle of Wight Humane Society does not cover sterilizations, therefore these funds cannot be provided to that agency. The County does provide sterilizations at the Isle of Wight County Animal Shelter and the attached resolution **corrects** the wording of the original resolution.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Adopt a resolution to amend the budget and appropriate funding from the Virginia Department of Motor Vehicles.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	3/31/2022

RESOLUTION TO AMEND THE FY 2021-22 GRANT FUND BUDGET AND APPROPRIATE FUNDING FROM THE VIRGINIA DEPARTMENT OF MOTOR VEHICLES

WHEREAS, the Board of Supervisors desires to accept and appropriate funding from the Virginia Department of Motor Vehicles who sell Animal Friendly license plates as part of its special license plate program and sets aside a portion of the revenues derived from said sales for support of sterilization programs for dogs and cats; and,

WHEREAS, the Board of Supervisors desires to amend the original resolution which remitted the funding to the Isle of Wight Humane Society which does not provide sterilization.

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia that $960 or so much as shall be received from the Virginia Department of Motor Vehicles shall be appropriated to the Grant Fund Operating Budget to support sterilization for dogs and cats.

BE IT FURTHER RESOLVED that the County Administrator of the County of Isle of Wight, Virginia is authorized to make the appropriate accounting adjustments in the budget and to do all things necessary to give this resolution effect.

Adopted this 21st day of April, 2022.

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Rudolph Jefferson, Chairman

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Carey Mills Storm, Clerk

Approved as to form:

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Robert W. Jones, Jr., County Attorney

ISSUE:

Resolution to Amend the Budget and Transfer Funds to the Debt Service Reserve Fund ($437,000)

BACKGROUND:

During the FY22 Budget planning process, the Board directed the County Administrator to find an alternative to the planned four cent tax increase that would have been implemented in FY22. The tax increase would have provided sufficient Debt Service funds for Debt issued in 2020 for the Hardy Elementary replacement project and other County capital projects. A refunding of a portion of existing Debt also occurred at that time. The intent of the refunding was to reduce the effect the new Debt would have had on the property tax rate. This refunding reduced the amount and duration of the tax increase that would have been needed to service the new Debt. However, a tax increase was still needed to fully service the Debt.

In response to direction from the Board to defer a tax increase for the 2020 Bond, we are using an unexpected increase in personal property tax revenues from this year (FY22) to offset the increase in next year's (FY23) budget related to the debt issuance. A total of $437,000 will be budgeted in the current fiscal year for transfer to the Debt Service Reserve Fund.

BUDGETARY IMPACT:

The total General Fund budget will increase by $437,000 from the increase in revenue to be transferred to the Debt Service Reserve Fund.

RECOMMENDATION:

Adopt a resolution to amend the budget and transfer funds to the Debt Service Reserve Fund.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	4/4/2022

RESOLUTION TO AMEND THE FY2021-2022 BUDGET AND APPROPRIATE FUNDING FOR TRANSFER TO THE DEBT SERVICE RESERVE

WHEREAS, the Board of Supervisors desires to transfer funds to the Debt Service Reserve Fund to provide sufficient funds for future Debt Service; and,

WHEREAS, the Board of Supervisors need to amend the FY 2021-2022 General Fund budget using the increase in personal property tax revenue collections and appropriate funding for the transfer from the General Fund to the Debt Service Reserve Fund.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia that the FY 2021-2022 Budget is hereby amended, and funds appropriated in the amount of $437,000 for the transfer to the Debt Service Reserve Fund.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 21st day of April, 2022.

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Rudolph Jefferson, Chairman

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Carey Mills Storm, Clerk

Approved as to Form:

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Robert W. Jones Jr., County Attorney

ISSUE:

Resolution to Amend the FY 2021-22 Grant Fund Budget and Appropriate Coronavirus (COVID-19) Pandemic Safe Opening and Operation Work Eligible for FEMA Public Assistance ($208,669)

BACKGROUND:

On January 21, 2021, the President issued the "Memorandum to Extend Federal Support to Governors' Use of the National Guard to Respond to COVID-19 and to Increase Reimbursement and Other Assistance Provided to States, which authorized FEMA to provide funding to all Public Assistance applicants for the safe opening and operation of eligible facilities.

BUDGETARY IMPACT:

Adoption of the resolution will increase the FY 2021-22 Grant Fund Budget by $208,669.

RECOMMENDATION:

Adopt a resolution to amend the budget and appropriate funding.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	4/6/2022

RESOLUTION TO AMEND THE FY 2021-22 GRANT FUND BUDGET AND APPROPRIATE FUNDING FOR PANDEMIC SAFE OPENING AND OPERATION WORK ELIGIBLE FOR FEMA PUBLIC ASSISTANCE

WHEREAS, the Board of Supervisors desires to appropriate funding to the FY 2021-22 Grant Fund Budget for Coronavirus (COVID-19) Pandemic Safe Opening and Operation Work Eligible for FEMA Public Assistance; and,

WHEREAS, the Board of Supervisors desires to amend to the FY 2021-22 Grant Fund Budget in the amount of $208,668 for the purpose of pandemic safe opening and operation work eligible for FEMA Public Assistance; and,

WHEREAS, the Board of Supervisors needs to appropriate $208,668 to the FY2021-22 Grant Fund Budget of Isle of Wight County, Virginia.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the FY 2021-22 budget is hereby amended and funds appropriated in the amount of $208,668 for the purpose of pandemic safe opening and operation.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 21st day of April 2022.

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Rudolph Jefferson, Chairman

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Carey Mills Storm, Clerk

Approved as to Form:

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Robert W. Jones Jr., County Attorney

ISSUE:

Resolution to Amend the Budget and Appropriate Funding from Community Partners for the Sheriff's Office National Night Out Program ($2,000)

BACKGROUND:

National Night Out was established in 1984 with funding from the Bureau of Justice Assistance (BJA), U.S. Department of Justice. The program is administered by the National Association of Town Watch, a nationwide organization dedicated to the development, maintenance, and protection of community-based, law enforcement affiliated crime prevention activities. National Night Out was developed as a crime prevention program that emphasizes building a partnership between the police and the community. Community involvement in crime prevention is generated through a multitude of local events, such as block parties, cookouts, parades, contests, youth activities, and seminars.

BUDGETARY IMPACT:

Increase the Grant Fund Budget by $2,000 or so much as shall be received for the National Night Out in Isle of Wight County, VA.

RECOMMENDATION:

Adopt a resolution to accept and appropriate funding from community partners for the Sheriff's Office National Night Out Program.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	4/4/2022

RESOLUTION TO AMEND THE FY 2021-22 GRANT FUND BUDGET AND APPROPRIATE FUNDING FOR NATIONAL NIGHT OUT

WHEREAS, the Board of Supervisors desires to accept funding received from various community partners in support of the National Night Out program provided through the Isle of Wight County Sheriff's Office; and,

WHEREAS, the Board of Supervisors desires to amend to the FY 2021-22 Grant Fund Budget in the amount of $2,000 for the Isle of Wight County Sheriff's Office National Night Out to be held on August 2, 2022; and,

WHEREAS, the Board of Supervisors needs to appropriate $2,000 to the FY2021-22 Grant Fund Budget for the Isle of Wight County Sheriff's Office National Night Out.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia, that the FY 2021-22 budget is hereby amended, and funds appropriated in the amount of $2,000 or so much as shall be received.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 21st day of April 2022.

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Rudolph Jefferson, Chairman

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Carey Mills Storm, Clerk

Approved as to Form:

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Robert W. Jones Jr., County Attorney

ISSUE:

Resolution to Designate the Month of May 2022 as Business Appreciation Month

BACKGROUND:

The Commonwealth of Virginia has been leading Business Appreciation celebrations annually since 1997.

Business Appreciation Month presents an opportunity to formally show Isle of Wight County's gratitude to local businesses and their employees.

BUDGETARY IMPACT:

None

RECOMMENDATION:

Adopt a resolution to designate the month of May as Business Appreciation Month.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	4/14/2022

RESOLUTION TO PROCLAIM MAY 2022
BUSINESS APPRECIATION MONTH

WHEREAS, the Governor of the Commonwealth of Virginia has traditionally recognized May 2022 as **Business Appreciation Month** in the Commonwealth of Virginia, and called this observance to the attention of all citizens; and,

WHEREAS, businesses in Isle of Wight County play essential roles in strengthening our community through innovation, creation and expansion; and,

WHEREAS, Isle of Wight County businesses provide over 9,700 jobs and offer a variety of products and services to customers around the globe; and,

WHEREAS, 99 percent of Isle of Wight County companies are small businesses; and,

WHEREAS, Isle of Wight County recognizes the accomplishments of our entrepreneurs, small and medium size businesses, and major employers that contribute greatly to the economy and culture of the County and to the Commonwealth of Virginia.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia, that the month of May 2022 be designated as Business Appreciation Month and call this observance to the attention of all our citizens.

Adopted this 21st day of April, 2022.

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Rudolph Jefferson, Chairman

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Carey Mills Storm, Clerk

Approved as to form:

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Robert W. Jones, Jr., County Attorney

ISSUE:

Authorization to Execute an Employment Agreement for the County Attorney

BACKGROUND:

The employment agreement for the County Attorney needs to be approved and executed by the Board.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Authorize execution of an employment agreement for the County Attorney.

ATTACHMENTS:

Description	Type	Upload Date
Employment Agreement	Agreement	4/11/2022

EMPLOYMENT AGREEMENT

This Agreement is made and entered into this 21st day of April 2022 between the Board of Supervisors of Isle of Wight County, Virginia (the "Board") and Robert W. Jones, Jr. (the "County Attorney") and sets forth the terms and conditions of his employment by the Board as County Attorney for the County of Isle of Wight, Virginia (the "County").

WITNESSETH

WHEREAS, the Board desires to employ the services of Robert W. Jones, Jr. as County Attorney of the County; and

WHEREAS, it is the desire of the Board to (1) secure and retain the services of the County Attorney and to provide inducement for him to remain in such employment and (2) to provide a just means for termination of the County Attorney's services at such time as he may be unable fully to discharge his duties or when the Board may desire to otherwise terminate his employ; and

WHEREAS, Robert W. Jones, Jr. desires to accept employment as the County Attorney for the County; and

WHEREAS, the parties wish to enter into an agreement setting forth the terms of such employment during such period; and

NOW THEREFORE, in consideration of the mutual covenants herein contained, the Board and the County Attorney agree to the following terms and conditions of employment:

Section 1. Employment of and Duties of County Attorney

a. The Board hereby agrees to appoint Robert W. Jones, Jr. as County Attorney to serve as the Attorney for the County as authorized pursuant to Section 15.2-1542 of the Code of Virginia (1950, as amended). Such appointment shall be deemed, for purposes of this agreement, his employment with Isle of Wight County, Virginia.

b. The County Attorney shall perform the functions and duties prescribed by Section 15.2-1542 of the Code of Virginia (1950, as amended). The County Attorney shall devote all necessary time, skill, labor, and attention to such duties as the attorney for the County.

Section 2. Commencement of Employment

The County Attorney shall commence his services in that position on January 1, 2019.

Section 3. Salary

The annual base salary of the County Attorney shall be One Hundred Fifty Thousand Seven Hundred Fifty Dollars ($150,750), to be paid in accordance with the standard policy of the Board governing payment of County employees. The Board shall hold an annual performance review no later than January 15th each year. In addition, beginning January 15, 2022, the

Board agrees to contribute 6.5% of his annual salary, to include any increase, payable in equal installments per pay period, in the form of deferred compensation, which amount shall be paid into his selected deferred compensation account. The Board agrees to award the County Attorney a salary increase, if any, in the same amount as awarded to County employees generally.

Section 4. Termination and Severance Pay

a. The County Attorney shall serve at the pleasure of the Board as an at will employee. The Board may terminate the County Attorney's employment at any time.

b. In the event the Board terminates the employment of the County Attorney for any reason other than as listed in paragraph (c) hereof, the County agrees to pay the County Attorney severance pay in the amount of six (6) months' salary at his then current rate of pay. Such payment shall be made in one payment within 30 days of the termination, subject to normal deductions. This shall be in addition to any accrued annual leave that he would be eligible to receive in accordance with County policy at the time of termination.

c. In the event the Board terminates the employment of the County Attorney for a breach of this agreement, conviction of a felony, crime of moral turpitude or dishonesty or malfeasance in office, the County Attorney shall not be entitled to the severance payments set forth under subparagraph (b) above.

Section 5. Resignation

The County Attorney may resign by giving written notice at least two (2) months prior to the effective date of said resignation to the Board. The County Attorney shall be entitled to receive all compensation payable under this Agreement to and including the effective date of said resignation and leave accruals. The Board may, in its sole discretion, waive any or all of the two (2) month notice requirement.

Section 6. Hours of Work

The County Attorney is expected to observe office hours similar to those of other administration employees. It is recognized that the County Attorney will frequently be required to work beyond normal office hours for night or week-end meetings and related duties. In recognition of the fact that the County Attorney is expected to devote a significant amount of time outside of normal office hours to the business of the County, the County Attorney may, to the extent that his duties permit, take reasonable discretion in varying observance of office hours.

Section 7. Dues, Subscriptions and Professional Development

a. Dues and Subscriptions - The Board agrees to pay a reasonable amount for the professional dues and subscriptions of the County Attorney necessary for his continued and full participation in such associations and/or organizations as are necessary and desirable for his continued professional participation, growth, and advancement following approval by the Board of any estimated expenses the County Attorney proposes under this Section.

b. Professional Development - The Board also agrees to pay the travel and related expenses of the County Attorney for his professional development, professional training and education, and attendance at official and other functions for the Board and meetings of such other national, regional, state, and local groups, or committees thereof, on which the County Attorney serves as a member, following approval by the Board of any estimate of expenses the County Attorney proposes under this Section, such expenses to include registration fees, travel and subsistence expenses in accordance with Isle of Wight County travel policies.

c. The total available for the expenses set forth in this Section 7 shall be set annually by the Board in the operating budget based on and in consideration of the recommendation of the County Attorney and the expenses for dues and subscriptions and professional development in this Section are limited to such annual budgeted amount.

Section 8. Residency;

The County Attorney shall be required to maintain permanent residency in the County during his employment. For purposes of this Section, "permanent residency" shall have the same meaning as "domicile" as set forth in Section 58.1-302 of the Code of Virginia (1950, as amended).

Section 9. Outside Employment or Activities.

The County Attorney may, with prior approval of the Board, undertake consultative work, speaking engagements, writing, lecturing, or other professional activities for compensation so long as such activities do not interfere with the duties required under this Agreement.

Section 10. Leave; Insurance Coverage.

Effective as of January 1, 2021, the County Attorney shall be entitled to an annual leave to accrue at the rate of twenty (20) hours per month. The County Attorney shall be entitled to all other leave and insurance coverage as set forth in the Isle of Wight County Policy Manual. County Attorney may take annual leave prior to its accrual.

Section 11. General Provisions.

a. The Board agrees to provide insurance or self-insurance coverage in matters relating to the County Attorney's official duties within the scope of employment, and legal counsel for the County Attorney as is provided to all employees generally in accordance with the Code of Virginia.

b. This Agreement is expressly subject to the laws of the Commonwealth of Virginia.

c. This Agreement constitutes the entire agreement between the Board and the County Attorney and may be amended only by written agreement executed by them. If any provision of this Agreement is held to be unconstitutional, invalid or unenforceable, the remainder of the Agreement shall be severable and shall remain in full force and effect.

d. Unless otherwise contained herein, all other Board and/or County policies shall apply to the County Attorney.

IN WITNESS, WHEREOF, the Isle of Wight County Board of Supervisors has caused this Agreement to be executed on its behalf by its chair in accordance with action authorizing such execution and the County Attorney has executed this Agreement, both in duplicate this date.

Executed this 21st day of April, 2022.

ISLE OF WIGHT COUNTY BOARD
OF SUPERVISORS

ATTEST:

_____
Clerk,

By: _____
Rudolph Jefferson, Chairman

_____
Robert W. Jones, Jr.
County Attorney

Approved as to form:

_____
County Attorney

ISSUE:

Resolution to Budget and Appropriate Insurance Proceeds from VACoRP Risk Management and Progressive Insurance for Repairs of County Property ($3,407)

BACKGROUND:

The County has received insurance proceeds for repairs of County property in the amounts of $307 from VACoRP Risk Management and $3,100 from Progressive Insurance. The insurance proceeds need to be budgeted and appropriated to the General Fund budgets for FY 2021-22.

The department has requested that these insurance proceeds received be budgeted to the line item that will allow the County property repairs. Any additional budget amount required would be done through the Department's existing available budget.

Repairs & Maintenance - P&R	$ 307	VaCorp
Repairs & Maintenance - P&R	$ 3,100	Progressive
	$ 3,407	

BUDGETARY IMPACT:

Adoption of the resolution will increase the FY 2021-22 General Fund ($3,407) budget.

RECOMMENDATION:

Adopt the resolution to budget and appropriate insurance proceeds and authorize department budget line item to be increase by the insurance proceeds amount to repair County property.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	4/6/2022

RESOLUTION TO AMEND THE FY 2021-22 OPERATING BUDGET AND APPROPRIATE FUNDING FOR REPAIR OF COUNTY PROPERTY FROM INSURANCE PROCEEDS

WHEREAS, the County of Isle of Wight, Virginia has received insurance proceeds from VACorp Risk Management and Progressive Insurance for damaged County property; and,

WHEREAS, the Board of Supervisors desires to amend the FY 2021-2022 General Fund budget in the amount of $3,407 for repair of damaged County property; and,

WHEREAS, the Board of Supervisors needs to appropriate $3,407 from insurance proceeds to the General Fund for repair of damaged County property.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the FY 2021-22 budget is hereby amended and the funds appropriated in the amount of $3,407.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 21th day of April, 2022.

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Rudolph Jefferson, Chairman

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Carey Mills Storm, Clerk

Approved as to Form:

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Robert W. Jones Jr., County Attorney

ISSUE:

Coronavirus State and Local Fiscal Recovery Funds Use, Compliance and Reporting

BACKGROUND:

On March 11, 2021, the American Rescue Plan Act was signed into law, and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund, which together make up the Coronavirus State and Local Fiscal Recovery Funds ("SLFRF") program. This program is intended to provide support to State, territorial, local, and Tribal governments in responding to the economic and public health impacts of COVID-19 and in their efforts to contain impacts on their communities, residents, and businesses. Isle of Wight County has received an allocation of $7,207,988 originally budgeted in the FY2022 Grant Fund.

In May 2021, the Federal Department of the Treasury published the interim final rule ("IFR") describing eligible and ineligible uses of SLFRF, as well as other program requirements. The initial versions of this Compliance and Reporting guidance reflected the IFR and its eligible use categories. On January 6, 2022, the U.S. Department of the Treasury ("Treasury") adopted the final rule implementing the SLFRF program. The final rule will be effective on April 1, 2022.

The Treasury has included an option for recipients to use a standard allowance for revenue loss. Specifically, in the final rule, recipients will be permitted to elect a fixed amount of loss that can then be used to fund government services. This fixed amount, referred to as the "standard allowance," is set at up to $10 million total for the entire period of performance not to exceed the recipient's SLFRF award amount. Treasury intends to amend its reporting forms to provide a mechanism for recipients to make a onetime, irrevocable election to utilize either the revenue loss formula or the standard allowance. Since electing the standard allowance will provide a simplified reporting mechanism, staff is recommending the County elect this option. Funds will be used for government services through allocation to wages and benefits for public safety and administration.

SLFRF funds are not allowed to supplant funding to directly or indirectly offset tax cuts. Therefore, there will be no tax cuts as a result of this funding and to avoid supplanting, all funds including the County's full allocation of SLFRF funds currently budgeted will be used for government services including public safety,

administrative services and facilities, water/sewer infrastructure, broadband and other services traditionally provided by the County which are all allowable uses of SLFRF funding.

BUDGETARY IMPACT:

None. Administrative adjustments will be made to the Grant Fund and other funds as needed to give this action effect.

RECOMMENDATION:

Adopt a resolution for Coronavirus State and Local Fiscal Recovery funds provided by the American Rescue Plan Act Standard Allowance for revenue loss election.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	4/20/2022

RESOLUTION FOR CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS PROVIDED BY THE AMERICAN RESCUE PLAN ACT STANDARD ALLOWANCE FOR REVENUE LOSS ELECTION

WHEREAS, on March 11, 2021, the American Rescue Plan Act was signed into law, and established the Coronavirus State Fiscal Recovery Fund and Coronavirus Local Fiscal Recovery Fund, which together make up the Coronavirus State and Local Fiscal Recovery Funds ("SLFRF") program; and,

WHEREAS, in May 2021, the U. S. Department of the Treasury published the interim final rule describing eligible and ineligible uses of SLFRF, as well as other program requirements reflecting eligible use categories to be effective April 1, 2022; and,

WHEREAS, the Board of Supervisors desires to irrevocably elect the standard allowance for revenue loss as allowed by the Treasury's final rule to reduce the administrative burden of calculating revenue loss due to the Coronavirus Pandemic.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the standard allowance for revenue loss is irrevocably elected for Coronavirus State and Local Fiscal Recovery Funds.

BE IT FURTHER RESOLVED that Coronavirus State and Local Fiscal Recovery Funds will be used only for government services and will not supplant other funding, or directly or indirectly provide tax cut replacement funding.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 21st day of April, 2022.

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Rudolph Jefferson, Chairman

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Carey Mills Storm, Clerk

Approved as to Form:

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Robert W. Jones Jr., County Attorney

ISSUE:

. January 10, 2022 Retreat Minutes
. March 3, 2022 Work Session Minutes
. April 7, 2022 Work Session Minutes

BACKGROUND:

The above-noted minutes are offered for review and adoption by the Board.

BUDGETARY IMPACT:

None

RECOMMENDATION:

Adopt the following sets of minutes:

. January 10, 2022 Retreat Minutes
. March 3, 2022 Work Session Minutes
. April 7, 2022 Work Session Minutes

ATTACHMENTS:

Description	Type	Upload Date
January 10, 2022 Retreat Minutes	Minutes	3/24/2022
March 3, 2022 Work Session Minutes	Minutes	3/24/2022
April 7, 2022 Work Session Minutes	Minutes	4/15/2022

RETREAT OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS HELD AT THE HAYDEN VILLAGE CENTER LOCATED AT 680 OAK STREET, FRANKLIN, VIRGINIA ON MONDAY, THE TENTH DAY OF JANUARY IN THE YEAR TWO THOUSAND AND TWENTY-TWO

PRESENT:

Rudolph Jefferson, Hardy District, Chairman
William M. McCarty, Newport District, Vice-Chairman
Richard L. Grice, Smithfield District
Don G. Rosie, II, Carrsville District
Joel C. Acree, Windsor District

ALSO IN ATTENDANCE:

Robert W. Jones, Jr., County Attorney
Randy R. Keaton, County Administrator
Donald T. Robertson, Assistant County Administrator
Don Jennings, Director of Utility Services
Tony Wilson, Director of Public Works
Jamie Oliver, Transportation Planner
Amy Ring, Director of Community Development
Chris Morello, Director of Economic Development
Carey Mills Storm, Clerk

CALL TO ORDER

Chairman Jefferson called the retreat to order at 9:00 a.m. and welcomed all present.

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A tour of the Hayden Village facility was provided by Crystal Bynum. During the tour, Ms. Bynum responded to questions related to how someone might go about leasing an apartment at this facility; if the apartments are currently fully rented; and the amount of rent charged.

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Assistant County Administrator Robertson briefed the Board regarding two recent tours that he, the Director of Parks and Recreation and the County Administrator had taken of similar senior center facilities in North Carolina, one in Currituck County and one in Elizabeth City. He provided an overview of the spaces and educational and recreational programs offered to seniors at the Currituck County facility which is attached to a YMCA. He noted that the Currituck County and Elizabeth City facilities are different from each other in that the Currituck facility appears to be more like the Hayden Village facility in terms of programing while the facility in Elizabeth City had more in terms of recreational programs.

Turning the discussion to what the Board envisions for County seniors, he noted that the senior center at Nike Park does not compare to either one of those facilities and consists of two moderately sized rooms. He suggested that Westside Elementary School could be a great venue for senior educational and recreational programs during weekdays and other types of programs at night and on weekends.

Supervisor McCarty expressed his thought that Westside Elementary School could be utilized as a dual or multi-use facility with workforce housing on one side and senior housing/programming on the other.

Supervisor Rosie noted that there is not a lot of affordable housing being proposed by the private industry.

Mr. Robertson advised that the Board needs to anticipate people coming from outside the County once they know there is an opening. He stated the Board needs to be prepared to decide about who gets that space.

Supervisor Grice stated Westside Elementary School is marketable and offers many opportunities. He stated the Board must first decide if it wants to do something with the facility or sell it. He stated the Board needs a plan and does not want to keep it and watch it deteriorate.

Supervisor McCarty endorsed the County keeping the building because to replace it or build a new facility would cost a lot more. He asked Mr. Morello if there are

any developers that might be interested in renovating Westside Elementary School into a new use. Mr. Morello offered to research and report back to the Board.

Supervisor Rosie suggested input be solicited from other localities that have renovated such facilities in the past.

Supervisor Grice stated that the Board could, later in the meeting under the brainstorming portion of the agenda, appoint a task force charged with developing ideas.

County Attorney Jones advised the Board that Westside Elementary School is owned by the School Board, and it is not until the School Board decides it is no longer using it that it comes back to the County.

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Following a break, the Board received an update from staff on existing capital projects within their respective departments, as follows:

Chris Morello, Director of Economic Development, provided an update on infrastructure improvements at the Shirley T. Holland Commerce Park.

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Assistant County Administrator Robertson, on behalf of David Smith, the Director of Parks & Recreation, provided an update on the following:

. Bradby Park - plans need to be developed to allow for the clearing of trees in the spring.
. Heritage Park Bleachers - are in place and ready for the rodeo.
. Jones Creek Dock Work – needs to be performed.
. District Meetings - staff will be holding meetings at each of the districts to obtain a sense of what types of things they would like to see relative to parks and recreation.
. Nike Park Pavement - ongoing and the equipment at the playground will be upgraded. There are tennis court restoration projects at Nike Park and the Smithfield Library.

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Pat Humphries, Chief of Emergency Services, addressed public safety capital improvement needs within that Department.

Supervisor Acree requested a list of the equipment the County has now, to include the year, model and mileage on vehicles.

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The Board took a lunch break.

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Don Jennings, Director of Public Utilities, provided an update on the following:

. Water/Sewer Utilities Master Planning
. Stormwater Master
. Roadway Master Plan/Design
. Roadway Construction
. Benns Grant Water Tank
. Lawnes Point Water Extension to Rushmere Shores
. Route 10 Water Line Extension
. Windsor Sewer Project

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Tony Wilson, Director of Public Works, updated the board on the following projects:

. Paul D. Camp Community College
. Smithfield Library
. Windsor Library
. Central Permitting Renovation
. Wrenn's Mill Refuse and Recycling
. Nike Park Shop

. Old Clerk's Office
. Attic Space Asbestos
. Heritage Park Improvements

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Jamie Oliver, Transportation Planner, provided updates on the following:

. Nike Park Trail
. Smithfield Sidewalk
. Turner Drive Center Turn Lane

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Steve Zollos, Executive Director, Senior Services of Southeastern Virginia, briefed the Board regarding services offered to seniors, veterans and persons with disabilities by that organization. He turned the discussion over to the financing of the Hayden Village Center facility and offered his assistance if the decision is made to repurpose the Westside Elementary School.

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Under future work session items, the Board discussed the following:

. Commission on Aging – Social Events
. Senior Services and Needs
    . Task Force with Mission Statement and Target Date
. Two Branches of the Commission on Aging
. What senior programs currently exist?
. Report from Special Needs Task Force
. Needs and Services Task Force
. What services for the special needs' population are offered by existing agencies?
. What are the County's most pressing needs?
. Narrow Scope of Current Commission on Aging to Activities
. Workforce Retention Incentives/Quality Clothing Stores, Retail Lumber Sales

- Town Hall Work Sessions
- Private-sector Insights on Development
- Survey Needs of the County
- Solar – Work with Farmers
- Job Retention/Regeneration
- Public Input (Town Hall Meeting)
    - By District with Information Specific to that Community
        - District 2 (February)
        - District 4 (March/April)
        - District 1 (May/June)
- Zoning Regulations (Examine) too onerous/too lax?
- Citizens Portal (customized) Similar to "My Chart" at Doctor's Office
- Staff Survey - Needs/etc.

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At 4:00 p.m., Chairman Jefferson declared the retreat adjourned.

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Rudolph Jefferson, Chairman

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Carey Mills Storm, Clerk

WORK SESSION OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS HELD IN THE ROBERT C. CLAUD, SR. BOARD ROOM OF THE ISLE OF WIGHT COUNTY COURTHOUSE LOCATED AT 17090 MONUMENT CIRCLE, ISLE OF WIGHT, VIRGINIA ON THURSDAY, THE THIRD DAY OF MARCH IN THE YEAR TWO THOUSAND AND TWENTY-TWO

PRESENT:

Rudolph Jefferson, District 3, Chairman
William M. McCarty, District 2, Vice-Chairman
Richard L. Grice, District 1
Don G. Rosie, II, District 5
Joel C. Acree, District 4

ALSO IN ATTENDANCE:

Mandy Rogers, Attorney
Randy R. Keaton, County Administrator
Donald T. Robertson, Assistant County Administrator
Carey Mills Storm, Clerk

CALL TO ORDER

Chairman Jefferson called the work session to order at 6:00 p.m.

INVOCATION

Assistant County Administrator Robertson delivered the invocation and led the Pledge of Allegiance.

APPROVAL OF AGENDA

Supervisor McCarty moved that the agenda be approved as presented. The motion was adopted (5-0) with Supervisors Jefferson, McCarty, Acree, Grice and Rosie voting in favor of the motion and no Supervisors voting against the motion.

PUBLIC HEARINGS

A. Ordinance to Amend and Reenact the Isle of Wight County Code by Amending and Reenacting Chapter 5. Elections

Caleb Kitchen, Chairman, Electoral Board, advised the Board that the largest move of voters had occurred in District 2 (formerly the Newport District) in the original section of Eagle Harbor, resulting in the Eagle Harbor Apartments and Bridgeport being moved to Bartlett. He further advised that due to facility and roof concerns at the Beaver Dam Baptist Church, he is requesting that the Board adopt an amendment to Section 5-11, Subsection (E) changing Beaver Dam Baptist Church to VFW Post 4411.

Chairman Jefferson opened the public hearing and called for persons to speak in favor or in opposition to the proposed ordinance.

Herb DeGroft of Mill Swamp Road requested a seven-district study be undertaken as the Hardy and Newport districts may be contiguous but are not compact.

Chairman Jefferson closed the public hearing and called for comments from the Board.

Supervisor McCarty advised that a six-district plan had been crafted by Mr. Kitchen with a majority/minority status in District 3 and which required going out to Carrollton in order to achieve the 50% number for the minority community. He advised that Mr. Kitchen had also created a seven-district plan, but that he had been unsuccessful in creating a second majority/minority district. He added that a six-district plan with only one majority/minority district creates a retrogression which is not acceptable by the courts.

Mr. Kitchen advised that he did not believe a six-district plan would have been perceived as acceptable because a five-voting district can be maintained. He further advised that the State Supreme Court, at the end of December 2021, had issued the congressional, State Senate and House of Delegates' lines and that the congressional and State Senate lines incorporate the entire County and the House of Delegates split the County from north to south using the old Windsor District

line. He advised that the Supreme Court had held a public comment period and that several County residents, to include himself, had provided on-line comments.

Supervisor Rosie moved to amend the Ordinance to Amend and Reenact the Isle of Wight County Code by Amending and Reenacting Chapter 5, Elections, in Section 5-11, Enumerated. Section (e) District 5, Election District, Section (c) Beaver Dam precinct polling place and change Beaver Dam Baptist Church to VFW Post 4411 at 3385 Beaver Dam Road, Franklin, VA 23851. The motion was adopted (5-0) with Supervisors Jefferson, McCarty, Acree, Grice and Rosie voting in favor of the motion and no Supervisors voting against the motion.

Supervisor Rosie moved that the following Ordinance be adopted as amended:

ORDINANCE TO AMEND AND REENACT
THE ISLE OF WIGHT COUNTY CODE
BY AMENDING AND REENACTING
CHAPTER 5. ELECTIONS.

WHEREAS, Article 1, Section 2 of the United States Constitution mandates that a full accounting of all United States citizens take place every ten (10) years; and

WHEREAS, Article VII, Section 5 of the Virginia Constitution and Section 24.1-304.1 of the Code of Virginia, 1950, as amended, requires Isle of Wight County in 2021 to reapportion representation among its election districts; and

WHEREAS, Article VII, Section 5 of the Virginia Constitution and Section 24.1-304.1 of the Code of Virginia, 1950, as amended, requires that such districts shall be composed of contiguous and compact territory and shall be so constituted as to give, as nearly as is practicable, representation in proportion to the population of the district; and

WHEREAS, §24.1-304.1 of the Code of Virginia, 1950, as amended, requires Isle of Wight County to use the most recent decennial population figures for the County from the United States Bureau of the Census in the reapportionment of such districts; and

WHEREAS, the 2020 decennial census indicated a 9.5% increase in Isle of Wight County's population, which required the County to adjust its voting districts in conformance with the requirements of the Constitutions of the United States and Virginia, as well as state and federal law; and

WHEREAS, the Isle of Wight County Board of Supervisors did make such adjustments to its voting districts;

WHEREAS, following such adjustments, the Virginia Supreme Court approved the voting districts for the Senate of Virginia, the Virginia House of Delegates and for Virginia's representatives to the United States House of Representatives; and

WHEREAS, §24.2-304.1 of the Code of Virginia, 1950, as amended, authorizes localities to make adjustments to district boundaries in order that the boundaries might coincide with state legislative or congressional district boundaries; and

WHEREAS, the new voting districts require the County to adopt and provide for the necessary voting precincts and polling places; and

WHEREAS, it has been determined that the voting district numbers previously adopted to identify the districts was in conflict with the numbering system currently implemented by the Voter Registrar and that the voting districts should be renamed.

NOW, THEREFORE, BE IT ORDAINED by the Isle of Wight County Board of Supervisors, Virginia, that the following sections of Chapter 5. Elections. are hereby amended and reenacted as follows:

Sec. 5-7. Enumerated.

The election districts with populations set forth are as follows:

District 1	7929
District 2	8058
District 3	7443
District 4	7782
District 5	7583

(6-24-71, § 2; 5-20-81, § 2; 5-3-01, § 2; Ord. No. 2011-7-C, 4-21-11, 5-21-15, 12-9-21, 3-3-22.)

Sec. 5-8. Boundaries.

The boundaries of the respective election districts are as set forth below:

(a) District 1. Beginning at the intersection of the western boundary line of the corporate limit of the Town of Smithfield, State Route 655 and the run of Little Creek; thence in a southerly direction along the corporate limit of the Town of Smithfield and then continuing in a southeasterly and then an easterly direction along said corporate limit to the intersection of the corporate limit of the Town of Smithfield and State Route 10;

thence in a southeasterly direction along State Route 10 to a point approximately 200 feet north of the intersection of State Route 10 and State Route 32; thence in an easterly direction approximately 190 feet along a line between 14519 Benns Church Boulevard and 19417 Brewers Neck Boulevard; thence in a northerly direction for approximately 150 feet; thence in a north-northeasterly direction towards Historic Saint Luke's Church (14464 Benns Church Boulevard) approximately 450 feet; thence in a northeasterly direction approximately 315 feet; thence in a northwesterly direction approximately 170 feet to a dam dividing two small lakes; thence in a northeasterly direction following the lake and into a drainage way leading to Jones Creek; thence in a northeasterly direction along Jones Creek to the intersection of Jones Creek and State Route 669; thence in a westerly direction along State Route 669 to the intersection of State Route 669 and the corporate limit of the Town of Smithfield; thence in a northerly direction along the corporate limit of the Town of Smithfield to the intersection of the corporate limit of the Town of Smithfield and the Pagan River; thence in an easterly direction along the Pagan River to the intersection of the pagan River and the terminus of River Avenue; then in an southeasterly direction along River Avenue to the intersection of River Avenue and State Route 704; thence in an easterly direction along State Route 704 to the intersection of State Route 704 and Jones Creek; thence northwesterly direction along Jones Creek to the intersection of Jones Creek and the Pagan River; thence in a northeasterly direction along the Pagan River toward its mouth approximately 2150 feet; thence in a northwesterly direction across the mouth of the Pagan River towards the tidal flat of Days Point approximately .72 miles; thence in a southerly direction along the tidal flat of Days Point approximately .95 miles to the intersect of the tidal flat of Days Point and Williams Creek; thence in a northwesterly direction along the run of Williams Creek to the intersection of Williams Creek and a private paved airfield runway (FAA 31 VA); thence in a northerly direction along said private paved airfield runway (FAA 31 VA) for approximately 0.63 miles; thence in a northwesterly direction along a private road to the intersection of said private road and Farm Road; then in a westerly direction along farm road to the intersection of Farm Road, Day Point Road and State Route 673; thence in a westerly direction along State Route 673 to the intersection of State Route 673 and Morgarts Beach Lane; thence in a southerly direction along State Route 673 Road to the intersection of State Route 673 and Gurwen Drive; thence in a westerly direction along State Route 673 to the intersection of State Route 673 and State Route 674; thence in a southerly direction along State Route 674 to the intersection of State Route 674 and State Route 10 Business; thence in a southerly direction along State Route 10 Business to the intersection of State Route 10 Business, the corporate limit of the Town of Smithfield and River Oak Lane; thence in a southeasterly direction along the corporate limit of the Town of Smithfield to the intersection of the corporate limit of the Town of Smithfield and the Pagan River; thence in a southerly direction and continuing westerly and then northerly along the Pagan River to the intersection of the Pagan River and State Route 10 Business; thence in a southerly direction along State Route 10 Business for approximately .27 miles; thence in a westerly direction between 103 Washington Street and 106 Washington Street to connect with Washington Street to the

intersection of Washington Street and James Street; thence in a southeasterly direction along James Street to the intersection of James Street and Grace Street/U.S. 258 ALT; thence in a southwesterly direction along Grace Street/U.S. 258 ALT to the intersection of Grace Street/U.S. 258 ALT and U.S. 258; thence in a northeasterly direction along U.S. 258 Business to the intersection of U.S. 258 Business and Underwood Lane; thence in a southeasterly direction along Underwood Lane to the intersection of Underwood Lane and Cedar Street; thence in a northeasterly direction along Cedar Street to the intersection of Cedar Street and Drummonds Lane; thence in a southeasterly direction along Drummonds Lane and continuing to the center point of Little Creek; thence in southwesterly direction along the run of Little Creek to the intersection of Little Creek, State Route 655 and the corporate limit of the Town of Smithfield, the point of beginning.

(b) District 2. Beginning at the intersection of U.S. Route 32 and U.S. Route 17; thence in a southeasterly direction along U.S. Route 17 to the intersection of U.S. Route 17 and State Route 662; thence in a northeasterly direction along State Route 662 to the intersection of State Route 662 and the run of Ragged Island Creek; thence in a northeasterly direction along State Route 662 to the intersection of State Route 662 and the run of Ragged Island Creek, said point being approximately 2950 feet from the intersection of State Route 662 and U.S. Route 17; thence in a northeasterly direction approximately 500 feet along said run of Ragged Island Creek, and then continuing in a southeasterly direction 3150 feet along said run of Ragged Island Creek, and then continuing in a southwesterly direction approximately 1.5 miles along the shoreline of an unnamed tributary of Ragged Island Creek; thence in a westerly direction approximately 475 feet to the terminus of Sundew Drive at 15070 Sundew Drive; thence in a southwesterly direction along Sundew Drive to the intersection of Sundew Drive and Spring Crest Drive; thence in a southerly direction along Spring Crest Drive to the intersection of Spring Crest Drive and State Route 661; thence in a southeasterly direction along State Route 661 to the intersection of State Route 661 and U.S. Route 17; thence in a southeasterly direction along U.S. Route 17 to the boundary line between Isle of Wight County and the City of Suffolk;; thence in a northeasterly direction along the boundary line between Isle of Wight County and the City of Suffolk to the intersection of the boundary line between Isle of Wight County, the City of Suffolk and the City of Newport News; thence in a northwesterly direction along the boundary between Isle of Wight County and the City of Newport News a distance of approximately 7.7 miles; thence in a southwesterly direction towards the mouth of the Pagan River and following the course of said Pagan River to the intersection of the Pagan River and the mouth of Jones Creek; thence in a southeasterly direction along Jones Creek to the intersection of Jones Creek and State Route 704; thence in a westerly direction along State Route 704 to the intersection of State Route 704 and River Avenue; thence in a northwesterly direction along River Avenue to its terminus at the Pagan River; thence in a westerly direction along the course of the Pagan River to the corporate limit of the Town of Smithfield; thence in a southerly direction along the corporate limits of the Town of Smithfield to the intersection of the corporate limit

of the Town of Smithfield and State Route 669; thence in an easterly direction along State Route 669 to the intersection of State Route 669 and Jones Creek; thence in a southwesterly direction along Jones Creek, and then along a natural drainage way to a point located on a dam which divides two small lakes; thence in a southeasterly direction approximately 170 feet; thence in a southwesterly direction approximately 315 feet; thence in a south-southwesterly direction approximately 450 feet; thence in a southerly direction approximately 150 feet to a point between 14519 Benns Church Boulevard and 19417 Brewers Neck Boulevard; thence in an easterly direction approximately 190 feet along a line between 14519 Benns Church Boulevard and 19417 Brewers Neck Boulevard to the intersection with State Route 10 at a point approximately 200 feet north of the intersection of State Route 10 and State Route 32; thence in a southeasterly direction along State Route 10 to the intersection of State Route 10 and U.S. Route 32; thence in a easterly direction along U.S. Route 32 to the intersection of U.S. Route 32 and an electrical transmission line; thence in a northeasterly direction along said electrical transmission line to the intersection of said electrical transmission line and Northgate Drive; thence in a northwesterly direction along Northgate Drive to the intersection of Northgate Drive and Windsong Way; thence in a northerly direction along Windsong Way to the intersection of Windsong Way and Graystone Drive; thence in a northeasterly direction along Graystone Drive to the intersection of Graystone Drive and State Route 665; thence in a southeasterly direction along State Route 665 to the intersection of State Route 665 and Rockfish Way; thence in a southwesterly direction along Rockfish Way to the intersection of Rockfish Way, Northgate Drive and Bridgewater Circle; thence in a southwesterly direction along Bridgewater Way to the intersection of Bridgewater Way and James River Trail; thence in a southeasterly direction along James River Trail to the intersection of James River Trail and U.S. Route 17; thence in a southerly direction along U.S. Route 17 to the intersection of U.S. Route 17 and U.S. Route 32, the point of beginning.

(c) District 3. Beginning at the intersection of U.S. Route 258 and the Courthouse Mill Pond/Great Swamp; thence in a westerly direction along the run of the Courthouse Mill Pond/Great Swamp and continuing in a northerly direction until intersecting State Route 651; thence in a southerly direction along State Route 651 to the intersection of State Route 651 and a private lane located opposite from 17119 Trump Town Road; thence in a northwesterly direction and then continuing in a southwesterly direction along said private lane to the intersection of said private lane and State Route 637 ; thence in a northwesterly direction along State Route 637 to the intersection of State Route 637 and Mt. Olive Avenue; thence in a southwesterly direction along Mt. Olive Avenue a distance of approximately 1725 feet; thence in a northwesterly direction approximately 155 feet to the intersection of Maryland Avenue; thence in a northerly direction along Maryland Avenue to the intersection of Maryland Avenue and State Route 637; thence in a northwesterly direction along State Route 637 to the intersection of State Route 637 and State Route 681; thence in a easterly direction along State Route 681 to the intersection of State Route 681 and State Route 682;

thence in a easterly direction along State Route 682 to the intersection of State Route 682 and the run of Pounches Swamp; thence in a northerly direction and then turning southwesterly along the run of Pounches Swamp to the intersection of Pounches Swamp and State Route 625; thence in a northwesterly direction along State Route 625 to the intersection of State Route 625 and State Route 623; thence in a easterly direction along State Route 623 to the intersection of State Route 623 and the run of Pounches Swamp; thence in a northeasterly direction along the run of Pounches Swamp to the intersection of Pounches Swamp and State Route 683; thence in a northeasterly direction along State Route 683 to the intersection of State Route 683 and State Route 680; thence in a southeasterly direction along State Route 680 to the intersection of State Route 680 and an electrical transmission line; thence in a southerly direction along said electrical transmission line to the intersection of said electrical transmission line and the run of Stallings Creek; thence in a northeasterly direction along the run of Stallings Creek to the intersection of said Stallings Creek and State Route 680; thence in a northeasterly direction along State Route 681 to the intersection of State Route 681 and an electrical transmission line; thence in a southeasterly direction along said electrical transmission line to the intersection of said electrical transmission line and State Route 708; thence in a northerly direction along State Route 708 and continuing along State Route 627 to the intersection of State Route 627, State Route 626 and State Route 678; thence in a northeasterly direction along State Route 678 to the intersection of State Route 678 and the run of Canal Run; Thence in a southeasterly direction along the run of Canal Run to the intersection of said Canal Run and State Route 626; thence in a southeasterly direction along State Route 626 to the intersection of State Route 626 and the corporate limit of the Town of Smithfield; thence in a easterly direction along the corporate limit of the Town of Smithfield to the intersection of the corporate limit of the Town of Smithfield and State Route 10; thence in a northerly direction along State Route 10 to the intersection of State Route 10 and the run of Lawson Creek; thence in a northeasterly direction along the run of Lawson Creek to the intersection of the run of Lawson Creek and State Route 10 Business (Old Stage Highway); in a northwesterly direction along State Route 10 Business to the intersection of State Route 10 Business and State Route 10; thence in a northerly direction along State Route 10 to the intersection of State Route 10 and State Route 677; thence in a southerly direction along State Route 677 to the intersection of State Route 677 and State Route 673; thence in a westerly direction along State Route 673 to the intersection of State 673 and a pipe line; thence in a northerly direction along said pipe line to the intersection of said pipe line and he boundary line of Isle of Wight County and Surry County; thence in a northerly direction along the boundary line between Isle of Wight County and Surry County to the intersection of the boundary line between Isle of Wight County, Surry County, James City County and the City of Newport News; thence in a southeasterly direction along the boundary line between Isle of Wight County and the City of Newport News approximately 11.33 miles; thence in a southwesterly direction towards the mouth of the Pagan River approximately 2.19 miles; thence in a northwesterly direction across the mouth of the Pagan River towards the tidal flat of Days Point approximately .72 miles; thence in a southerly direction

along the tidal flat of Days Point approximately .95 miles to the intersect of the tidal flat of Days Point and Williams Creek; thence in a northwesterly direction along the run of Williams Creek to the intersection of Williams Creek and a private paved airfield runway (FAA 31 VA); thence in a northerly direction along said private paved airfield runway (FAA 31 VA) for approximately 0.63 miles; thence in a northwesterly direction along a private road to the intersection of said private road and Farm Road; then in a westerly direction along farm road to the intersection of Farm Road, Day Point Road and State Route 673; thence in a westerly direction along State Route 673 to the intersection of State Route 673 and Morgarts Beach Lane; thence in a southerly direction along State Route 673 Road to the intersection of State Route 673 and Gurwen Drive; thence in a westerly direction along State Route 673 to the intersection of State Route 673 and State Route 674; thence in a southerly direction along State Route 674 to the intersection of State Route 674 and State Route 10 Business; thence in a southerly direction along State Route 10 Business to the intersection of State Route 10, the corporate limit of the Town of Smithfield and River Oak Lane; thence in a southeasterly direction along the corporate limit of the Town of Smithfield to the intersection of the corporate limit of the Town of Smithfield and center point of the Pagan River; thence in a southerly direction and continuing westerly and then northerly along the Pagan River to the intersection of the Pagan River and State Route 10 Business; thence in a southerly direction along State Route 10 Business for approximately .27 miles; thence in a westerly direction between 103 Washington Street and 106 Washington Street to connect with Washington Street to the intersection of Washington Street and James Street; thence in a southeasterly direction along James Street to the intersection of James Street and Grace Street/U.S. 258 ALT; thence in a southwesterly direction along Grace Street/U.S. 258 ALT to the intersection of Grace Street/U.S. 258 ALT and U.S. 258; thence in a northeasterly direction along U.S. 258 Business to the intersection of U.S. 258 Business and Underwood Lane; thence in a southeasterly direction along Underwood Lane to the intersection of Underwood Lane and Cedar Street; thence in a northeasterly direction along Cedar Street to the intersection of Cedar Street and Drummonds Lane; thence in a southeasterly direction along Drummonds Lane and continuing to the center point of Little Creek; thence in southwesterly direction along the run of Little Creek to the intersection of Little Creek, State Route 655 and the corporate limit of the Town of Smithfield; thence in a southerly direction along the corporate limit of the Town of Smithfield in a southeasterly direction and continuing in an easterly direction to the intersection of the corporate limit of the Town of Smithfield and State Route 10; thence in a southeasterly direction along State Route 10 to the intersection of State Route 10 and U.S. Route 32; thence in a easterly direction along U.S. Route 32 to the intersection of U.S. Route 32 and an electrical transmission line; thence in a northeasterly direction along said electrical transmission line to the intersection of said electrical transmission line and Northgate Drive; thence in a northwesterly direction along Northgate Drive to the intersection of Northgate Drive and Windsong Way; thence in a northerly direction along Windsong Way to the intersection of Windsong Way and Graystone Drive; thence in a northeasterly direction along Graystone Drive to the intersection of Graystone Drive

and State Route 665; thence in a southeasterly direction along State Route 665 to the intersection of State Route 665 and Rockfish Way; thence in a southwesterly direction along Rockfish Way to the intersection of Rockfish Way, Northgate Drive and Bridgewater Circle; thence in a southwesterly direction along Bridgewater Way to the intersection of Bridgewater Way and James River Trail; thence in a southeasterly direction along James River Trail to the intersection of James River Trail and U.S. Route 17; thence in a southerly direction along U.S. Route 17 to the intersection of U.S. Route 17 and U.S. Route 32; thence in a southeasterly direction along U.S. Route 17 to the intersection of U.S. Route 17 and State Route 662; thence in a southerly direction approximately 1100 feet along State Route 662 to the intersection of State Route 662 and a private lane; thence in a southwesterly direction approximately 4940 feet along said private lane to the intersection of said private lane and State Route 701; thence in a northwesterly direction along State Route 701 to the intersection of State Route 701 and an electrical transmission line; thence in a southwesterly direction approximately 4450 feet along said electrical transmission line to the intersection of said electrical transmission line and a private lane; thence in a southwesterly direction approximately 1275 feet along said private lane to the intersection of said private lane and State Route 620; thence in a southeasterly direction along State Route 620 to the intersection of State Route 620 and thence in a southeasterly direction along State Route 660 approximately 1.11 miles to the intersection of State Route 660 and an unnamed tributary of Brewers Creek; thence continuing in a southerly direction along said tributary to the intersection of said tributary and the boundary line between Tax Map Parcel Number 42-02-013 and 42-01-045; thence in a southerly direction along said boundary line to the intersection of said boundary line and State Route 660; thence in a southwesterly direction along State Route 660 to the intersection of State Route 660 and State Route 684; thence in a westerly direction along State Route 684 to the intersection of State Route 684 and State Route 10; thence in a northerly direction along State Route 10 to the intersection of State Route 10 and an electrical transmission line; thence in a southwesterly direction along said electrical transmission line approximately .48 miles to the intersection of said electrical transmission line and the run of Cypress Creek; thence in a northwesterly direction along the run of Cypress Creek to the intersection on the run of Cypress Creek and State Route 644; thence in a southwesterly direction along State Route 644 to the intersection of State Route 644 and State Route 620; thence in a northwesterly direction along State Route 620 approximately 2.27 miles to the intersection of State Route 620 and a private lane located between 16030 Scotts Factory Road and 16034 Scotts Factory Road; thence in a southerly direction along said private lane to the intersection of said private lane and an electrical transmission line; thence in a southeasterly direction along the electrical transmission lines for approximately 3.3 miles to the intersection of said electrical transmission lines and a private farm lane; thence in a southerly direction along a private farm lane to the intersection of the private farm lane and State Route 600; thence in a westerly direction along State Route 600 to the intersection of State Route 600 and State Route 654; thence in a northwesterly direction along State Route 654 to the intersection of State Route 654 and State Route 692; thence in a southwesterly

direction along State Route 692 to the intersection of State Route 692 and the run of Champion Swamp; thence in a northwesterly direction along the run of Champion Swamp to the intersection of the run and U.S. Route 258; thence in a southerly direction along U.S. Route 258 to the intersection of U.S. Route 258 and State Route 652; thence in a southeasterly direction along State Route 652 to the intersection of State Route 652 and State Route 692; thence continuing in a southerly direction along State Route 652 to the intersection of State Route 652 and State Route 692; thence in a westerly direction along State Route 692 to the intersection of State Route 692 and U.S. Route 258; thence in a southwesterly direction along U.S. Route 258 to the intersection of U.S. Route 258 and the Courthouse Mill Pond/Great Swamp, the point of beginning.

(d) District 4. Beginning at the intersection of State Route 609 and the boundary line between the County of Isle of Wight and the City of Suffolk; thence in a northwesterly direction along State Route 609 to the intersection of State Route 609 and State Route 603; thence in a northeasterly direction along State Route 603 to the intersection of State Route 603 and State Route 657; thence in a northerly direction along State Route 657 to the intersection of State Route 657 and Antioch Swamp; thence in a easterly direction through Antioch Swamp for approximately 0.2 miles to the railroad track; thence in a southeasterly direction for approximately 1.3 miles along the railroad track to a point between 9572 West Windsor Boulevard and 9608 West Windsor Boulevard; thence in a northeasterly direction to intersect U.S. Route 460; thence in a northwesterly direction along U.S. Route 460 to the intersection of U.S. Route 460 and State Route 646; thence in a northerly direction along State Route 646 to the intersection of State Route 646 and State Route 638; thence in a northeasterly direction along State Route 638 to the intersection of State Route 638 and State Route 606; thence in a easterly direction along State Route 606 to the intersection of State Route 606 and U.S. Route 258; thence in a northerly direction along U.S. Route 258 to the intersection of U.S. Route 258 and State Route 692; thence in a easterly direction along State Route 692 to the intersection of State Route 692 and State Route 652; thence in a northerly direction along State Route 652 to the intersection of State Route 652 and State Route 692 and continuing along State Route 652 in a northwesterly direction to the intersection of Route 652 and U.S. Route 258; thence in a northerly direction approximately 1.62 miles along U.S. Route 258 to the intersection of U.S. Route 258 and Champion Swamp; thence in a southeasterly direction along Champion Swamp to the intersection of Champion Swamp and State Route 692; thence in a northeasterly direction along State Route 692 to the intersection of State Route 692 and State Route 654; thence in a southeasterly direction along State Route 654 to the intersection of State Route 654 and State Route 600; thence in a easterly direction along State Route 600 for approximately 1.0 miles to the intersection of State Route 600 and a private farm lane; thence in a northerly direction along said private farm lane for approximately 0.63 miles to the intersection of said private farm lane and electrical transmission lines; thence in a northwesterly direction along electrical transmission lines for approximately 3.3 miles to an intersection of said electrical transmission lines and a private lane; then in a northeasterly direction along said private lane to the intersection

of said private lane and State Route 620 between 16030 Scott's Factory Road and 16034 Scott's Factory Road; thence in a southeasterly direction along State Route 620 to the intersection of State Route 620 and State Route 644; thence in a northeasterly direction along State Route 644 to the intersection of State Route 644 and the run of Cypress Creek; thence in a southerly direction approximately 3.16 miles along the run of Cypress Creek to the intersection of the said run of Cypress Creek and electrical transmission lines; thence in a northeasterly direction along said electric transmission lines to the intersection of said electric transmission lines and State Route 10; thence in a southerly direction along State Route 10 to the intersection of State Route 10 and State Route 684; thence in an easterly direction along State Route 684 to the intersection of State Route 684 and State Route 660; thence in a northeasterly direction approximately 4025 feet along State Route 660 to the intersection of State Route 660 and the boundary line between Tax Map Parcel Number 42-02-013 and 42-01-045; thence in a northerly direction along said boundary line to the intersection of said boundary line and an unnamed tributary of Brewers Creek; thence continuing in a northerly direction along said tributary to the intersection of said tributary and State Route 620; thence in a northwesterly direction along State Route 620 to the intersection of State Route 620 and a private lane; thence in a northerly direction approximately 1275 feet along said private lane to the intersection of said private lane and an electrical transmission line; thence in a northeasterly direction along said electric transmission line to the intersection of said electrical transmission line and State Route 701; thence in a southeasterly direction along State Route 701 a distance of approximately .85 miles to the intersection of State Route 701 and a private lane; thence in a northeasterly direction along said private lane to the intersection of said private lane and State Route 662; thence in a northeasterly direction along State Route 662 to the intersection of State Route 662 and the run of Ragged Island Creek, said point being approximately 2950 feet from the intersection of State Route 662 and U.S. Route 17; thence in a northeasterly direction approximately 500 feet along said run of Ragged Island Creek, and then continuing in a southeasterly direction 3150 feet along said run of Ragged Island Creek, and then continuing in a southwesterly direction approximately 1.5 miles along the shoreline of an unnamed tributary of Ragged Island Creek; thence in a westerly direction approximately 475 feet to the terminus of Sundew Drive at 15070 Sundew Drive; thence in a southwesterly direction along Sundew Drive to the intersection of Sundew Drive and Spring Crest Drive; thence in a southerly direction along Spring Crest Drive to the intersection of Spring Crest Drive and State Route 661; thence in a southeasterly direction along State Route 661 to the intersection of State Route 661 and U.S. Route 17; thence in a southeasterly direction along U.S. Route 17 to the boundary line between Isle of Wight County and the City of Suffolk; thence in a southwesterly direction along the boundary line between Isle of Wight County and the City of Suffolk to the intersection of the boundary line between Isle of Wight County and the City of Suffolk and State Route 609, the point of beginning.

(e) District 5. Beginning at the intersection of U.S. Route 58 Business and the Blackwater River, the boundary line between Southampton County and Isle of Wight County;

thence in a southeasterly direction down the Blackwater River, along the boundary line between Southampton County and Isle of Wight County to the intersection of the boundary line with the boundary line of Isle of Wight County and the City of Suffolk; thence in a northeasterly direction along the boundary line between Isle of Wight County and the City of Suffolk to the intersection of State Route 609 and the boundary line of Isle of Wight County and the City of Suffolk; thence in a northwesterly direction along State Route 609 to the intersection of State Route 609 and State Route 603; thence in a northeasterly direction along State Route 603 to the intersection of State Route 603 and State Route 657; thence in a northerly direction along State Route 657 to the intersection of State Route 657 and the Antioch Swamp; thence in a Easterly direction for approximately 0.2 miles to the railroad track; thence in a southeasterly direction for approximately 1.3 miles along the railroad track to a point between 9572 West Windsor Boulevard and 9608 West Windsor Boulevard; thence in a northeasterly direction to intersect U.S. Route 460; thence in a northwesterly direction along U.S. Route 460 to the intersection of U.S. Route 460 and State Route 646; thence in a northerly direction along State Route 646 to the intersection of State Route 646 and State Route 638; thence in a northeasterly direction along State Route 638 to the intersection of State Route 638 and State Route 606; thence in a Easterly direction along State Route 606 to the intersection of State Route 606 and U.S. Route 258; thence in a northeasterly direction approximately 5.5 miles along U.S. Route 258 to the intersection of U.S. Route 258 and the Courthouse Mill Pond/Great Swamp; thence in a westerly direction along the run of the Courthouse Mill Pond/Great Swamp and continuing in a northerly direction until intersecting State Route 651; thence in a southerly direction along State Route 651 to the intersection of State Route 651 and a private lane located opposite from 17119 Trump Town Road; thence in a northwesterly direction and then continuing in a southwesterly direction along said private lane to the intersection of said private lane and State Route 637 ; thence in a northwesterly direction along State Route 637 to the intersection of State Route 637 and Mt. Olive Avenue; thence in a southwesterly direction along Mt. Olive Avenue a distance of approximately 1725 feet; thence in a northwesterly direction approximately 155 feet to the intersection of Maryland Avenue; thence in a northerly direction along Maryland Avenue to the intersection of Maryland Avenue and State Route 637; thence in a northwesterly direction along State Route 637 to the intersection of State Route 637 and State Route 681; thence in a easterly direction along State Route 681 to the intersection of State Route 681 and State Route 682; thence in a easterly direction along State Route 682 to the intersection of State Route 682 and the run of Pounches Swamp; thence in a northerly direction and then turning southwesterly along the run of Pounches Swamp to the intersection of Pounches Swamp and State Route 625; thence in a northwesterly direction along State Route 625 to the intersection of State Route 625 and State Route 623; thence in a easterly direction along State Route 623 to the intersection of State Route 623 and the run of Pounches Swamp; thence in a northeasterly direction along the run of Pounches Swamp to the intersection of Pounches Swamp and State Route 683; thence in a northeasterly direction along State Route 683 to the intersection of State Route 683 and State Route 680; thence in a

southeasterly direction along State Route 680 to the intersection of State Route 680 and an electrical transmission line; thence in a southerly direction along said electrical transmission line to the intersection of said electrical transmission line and the run of Stallings Creek; thence in a northeasterly direction along the run of Stallings Creek to the intersection of said Stallings Creek and State Route 680; thence in a easterly direction along State Route 680 to the intersection of State Route 680 and State Route 681; thence in a northeasterly direction along State Route 681 to the intersection of State Route 681 and an electrical transmission line; thence in a southeasterly direction along said electrical transmission line to the intersection of said electrical transmission line and State Route 708; thence in a northerly direction along State Route 708 and continuing along State Route 627 to the intersection of State Route 627, State Route 626 and State Route 678; thence in a northeasterly direction along State Route 678 to the intersection of State Route 678 and the run of Canal Run; thence in a southeasterly direction along the run of Canal Run to the intersection of said Canal Run and State Route 626; thence along State Route 626 to the intersection of State Route 626 and the corporate limit of the Town of Smithfield; thence in a westerly direction along the corporate limit of the Town of Smithfield to the intersection of the corporate limit of the Town of Smithfield and State Route 10; thence in a northerly direction along State Route 10 to the intersection of State Route 10 and the run of Lawson Creek; thence in a northeasterly direction along the run of Lawson Creek to the intersection of the run of Lawson Creek and State Route 10 Business (Old Stage Highway); in a northwesterly direction along State Route 10 Business to the intersection of State Route 10 Business and State Route 10; thence in a northerly direction along State Route 10 to the intersection of State Route 10 and State Route 677; thence in a southerly direction along State Route 677 to the intersection of State Route 677 and State Route 673; thence in a westerly direction along State Route 673 to the intersection of State 673 and a pipe line; thence in a northerly direction along said pipe line to the intersection of said pipe line and the boundary line of Isle of Wight County and Surry County; thence in a southwesterly direction along the boundary line between Isle of Wight County and Surry County to the intersection of the boundary line between Isle of Wight County, Surry County and Southampton County; thence south along the boundary line of Isle of Wight County and Southampton County (Blackwater River) to the intersection of the boundary line of Isle of Wight County and Southampton County and U.S. Route 58 Business, the point of beginning.

(6-24-71 , § 3; 5-20-81 , § 3; 4-25-91, § 3; 5-3-01, § 3; Ord. No. 2011-7-C, 4-21-11, 5-21-15, 12-9-21, 3-3-22.)

Sec. 5-11. Enumerated.

The precincts for each election district and the polling place for each precinct shall be as set forth below:

(a) District 1 election district.

(1) Pagan River precinct:
Polling place – Smithfield Center
220 N. Church Street
Smithfield, VA

(2) Cypress Creek A precinct:
Polling place - Smithfield Assembly of God
1800 S. Church Street
Smithfield, VA

(3) Cypress Creek B precinct:
Polling place - Smithfield Assembly of God
1800 S. Church Street
Smithfield, VA

(b) District 2 election district.

(1) Bartlett precinct:
Polling place – Carrollton Baptist Church
14007 Carrollton Boulevard
Carrollton, VA

(2) Nike Park A precinct:
Polling Place – 13036 Nike Park Road
Carrollton, VA

(3) Nike Park B precinct:
Polling place – 13036 Nike Park Road
Carrollton, VA

(c) District 3 election district.

(1) Rushmere precinct:
Polling place – First Gravel Hill Baptist Church
5230 Old Stage Highway
Smithfield, VA

(2) Pons precinct
Polling place – Emanuel Baptist Church
11150 Emmanuel Church Road
Smithfield, VA

(3) Benns Church precinct:
Polling place – Benns United Methodist Church
14571 Benns Church Boulevard
Smithfield, VA

(4) New Towne precinct:
Polling place – Carrollton Ruritan Club
14138 Norsworthy Drive
Carrollton, VA

(d) District 4 election district.

(1) Bowling Green precinct:
Polling place – Calvary Baptist Church
15155 Turner Drive
Smithfield, VA

(2) Windsor precinct:
Polling Place – Windsor Town Center
23361 Courthouse highway
Windsor, VA

(3) Cedar Grove precinct:
Polling place – Faith Free Will Baptist Church
16053 Carrollton Boulevard
Carrollton, VA

(e) District 5 election district.

(1) Walters precinct:
Polling place – Walters Ruritan Club
27746 Walters Highway
Carrsville, VA

(2) Beaver Dam precinct:
Polling place – VFW Post 4411
3385 Beaverdam Road
Franklin, VA

(3) Fire Tower precinct
Polling Place - Living Hope Community Fellowship Church
10001 Firetower Road
Windsor, VA

(4) Bethany Church precinct.
Polling place – Bethany Church United Methodist Church
13717 Bethany Church Road
Smithfield, VA

(6-24-71, § 2; 5-20-81, § 2; 4-25-91, §2; 8-18-94; 4-15-99; 5-3-2001, §2; 11-21-05; 2-13-07; 12-5-08; Ord. No. 2011-7-C, 4-21-11, 3-16-17, 5-17-18, 4-18-19, 3-3-22.)

Sec. 5-12. - Boundaries.

The boundaries of the respective precincts are as set forth below:

(a) District 1 election district.

(1) Pagan River. Beginning at the intersection of State Route 10 Business, the corporate limit of the Town of Smithfield and River Oak Lane; thence in a southeasterly direction along the corporate limit of the Town of Smithfield to the intersection of the corporate limit of the Town of Smithfield and the Pagan River; thence in a southerly direction and continuing westerly and then northerly along the Pagan River to the intersection of the Pagan River and State Route 10 Business; thence in a southerly direction along State Route 10 Business for approximately .27 miles; thence in a westerly direction between 103 Washington Street and 106 Washington Street to connect with Washington Street to the intersection of Washington Street and James Street; thence in a southeasterly direction along James Street to the intersection of James Street and Grace Street/U.S. 258 ALT; thence in a southwesterly direction along Grace Street/U.S. 258 ALT to the intersection of Grace Street/U.S. 258 ALT and U.S. 258; thence in a northeasterly direction along U.S. 258 Business to the intersection of U.S. 258 Business and Underwood Lane; thence in a southeasterly direction along Underwood Lane to the intersection of Underwood Lane and Cedar Street; thence in a northeasterly direction along Cedar Street to the intersection of Cedar Street and Drummonds Lane; thence in a southeasterly direction along Drummonds Lane and continuing to the center point of Little Creek; thence in northeasterly direction along the run of Little Creek to the intersection of the run of Little Creek and State Route 10 Business; thence in a southeasterly direction along State Route 10 Business to the intersection of State Route 10 Business and State Route 704; thence in a easterly direction along State Route 704 to the intersection of State Route 704 and State Route 669; thence in a southeasterly direction along State Route 669 to the to the intersection of State Route 669 and the corporate limit of the Town of Smithfield; thence in a northerly direction along the corporate limit of the Town of Smithfield to the intersection of the corporate limit of the Town of Smithfield and the Pagan River; thence in an easterly direction along the Pagan River to the intersection of the pagan River and the terminus of River Avenue; then in an southeasterly direction along River Avenue to the intersection of River Avenue and State Route 704; thence in an easterly direction along State Route 704 to the intersection of State Route 704 and Jones Creek; thence northwesterly direction along Jones Creek to the intersection of Jones Creek and the Pagan River; thence in a northeasterly direction along the Pagan River toward its mouth approximately 2150 feet; thence in a northwesterly direction across the mouth of the Pagan River towards the tidal flat of Days Point approximately .72 miles; thence in a southerly direction along the tidal flat of Days Point approximately .95 miles to the intersect of the tidal flat of Days Point and Williams Creek; thence in a northwesterly direction along the run of Williams Creek to the intersection of Williams Creek and a private paved airfield runway (FAA 31 VA); thence in a northerly direction along said private paved airfield runway (FAA 31 VA) for approximately 0.63 miles; thence in a northwesterly direction along a private road to the intersection of said private road and Farm Road; then in a westerly direction along farm road to the

intersection of Farm Road, Day Point Road and State Route 673; thence in a westerly direction along State Route 673 to the intersection of State Route 673 and Morgarts Beach Lane; thence in a southerly direction along State Route 673 Road to the intersection of State Route 673 and Gurwen Drive; thence in a westerly direction along State Route 673 to the intersection of State Route 673 and State Route 674; thence in a southerly direction along State Route 674 to the intersection of State Route 674 and State Route 10 Business; thence in a southerly direction along State Route 10 Business to the intersection of State Route 10 Business, the corporate limit of the Town of Smithfield and River Oak Lane, the point of beginning.

(2) Cypress Creek A. Beginning at the intersection of the western boundary line of the corporate limit of the Town of Smithfield, State Route 655 and the run of Little Creek; thence in a southerly direction along the corporate limit of the Town of Smithfield and then continuing in a southeasterly and then an easterly direction along said corporate limit to the intersection of the corporate limit of the Town of Smithfield and State Route 10; thence in a northwesterly direction along State Route 10 to the intersection of State Route 10 and Canteberry Lane; thence in a easterly direction along Canteberry Lane to its terminus and continuing between 916 Canteberry Lane and 917 Canteberry Lane to intersect with the corporate limit of the Town of Smithfield; thence in a northerly direction along the corporate limit of the Town of Smithfield to the intersection of the boundary of the corporate of limit of the Town of Smithfield and State Route 704; thence in a westerly direction along State Route 704 to the intersection of State Route 704 and State Route 10 Business; thence in a northwesterly direction along State Route 10 Business to the intersection of State Route 10 Business and the run of Little Creek; thence in a southwesterly direction along the run of Little Creek to the intersection of Little Creek, State Route 655 and the corporate limit of the Town of Smithfield, the point of beginning.

(3) Cypress Creek B. Beginning at the intersection of State Route 10 and Canteberry Lane; thence in a easterly direction along Canteberry Lane to its terminus and continuing between 916 Canteberry Lane and 917 Canteberry Lane to intersect with the corporate limit of the Town of Smithfield; thence in a northerly direction along the corporate limit of the Town of Smithfield to the intersection of the boundary of the corporate of limit of the Town of Smithfield, State Route 704 and State Route 669; thence in a southeasterly direction along State Route 669 to the intersection of State Route 669 and Jones Creek; thence in a southwesterly direction along Jones Creek, and then along a natural drainage way to a point located on a dam which divides two small lakes; thence in a southeasterly direction approximately 170 feet; thence in a southwesterly direction approximately 315 feet; thence in a south-southwesterly direction approximately 450 feet; thence in a southerly direction approximately 150 feet to a point between 14519 Benns Church Boulevard and 19417 Brewers Neck Boulevard;

thence in an easterly direction approximately 190 feet along a line between 14519 Benns Church Boulevard and 19417 Brewers Neck Boulevard to the intersection with State Route 10 at a point approximately 200 feet north of the intersection of State Route 10 and State Route 32; thence in a southeasterly direction along State Route 10 to the intersection of State Route 10 and Canteberry Lane, the point of beginning.

(b) District 2 election district

(1) Bartlett. Beginning at the intersection of U.S. Route 32 and U.S. Route 17; thence in a southeasterly direction along U.S. Route 17 to the intersection of U.S. Route 17 and State Route 662; thence in a northeasterly direction along State Route 662 to the intersection of State Route 662 and the run of Ragged Island Creek; thence in a northeasterly direction along State Route 662 to the intersection of State Route 662 and the run of Ragged Island Creek, said point being approximately 2950 feet from the intersection of State Route 662 and U.S. Route 17; thence in a northeasterly direction approximately 500 feet along said run of Ragged Island Creek, and then continuing in a southeasterly direction 3150 feet along said run of Ragged Island Creek, and then continuing in a southwesterly direction approximately 1.5 miles along the shoreline of an unnamed tributary of Ragged Island Creek; thence in a westerly direction approximately 475 feet to the terminus of Sundew Drive at 15070 Sundew Drive; thence in a southwesterly direction along Sundew Drive to the intersection of Sundew Drive and Spring Crest Drive; thence in a southerly direction along Spring Crest Drive to the intersection of Spring Crest Drive and State Route 661; thence in a southeasterly direction along State Route 661 to the intersection of State Route 661 and U.S. Route 17; thence in a southeasterly direction along U.S. Route 17 to the boundary line between Isle of Wight County and the City of Suffolk;; thence in a northeasterly direction along the boundary line between Isle of Wight County and the City of Suffolk to the intersection of the boundary line between Isle of Wight County, the City of Suffolk and the City of Newport News; thence in a northwesterly direction along the boundary between Isle of Wight County and the City of Newport News to the intersection of the boundary between Isle of Wight County and the City of Newport News and U.S. Route 17; thence in a southwesterly direction along U.S. Route 17 to the intersection of U.S. Route 17 and Kings Cove Way; thence in a westerly direction approximately 210 feet along Kings Cove Way to the intersection of Kings Cove Way and a private lane; thence in a southwesterly direction approximately 1130 feet along said private lane to the intersection of said private lane and Vellines Lane; thence in a northerly and continuing in a westerly direction along Vellines Lane to the intersection of Vellines Lane and State Route 665; thence in a southeasterly direction along State Route 665 to the intersection of State Route 665 and Rockfish Way; thence in a southwesterly direction along Rockfish Way to the intersection of Rockfish Way, Northgate Drive and Bridgewater Circle; thence in a southwesterly direction along Bridgewater

Way to the intersection of Bridgewater Way and James River Trail; thence in a southeasterly direction along James River Trail to the intersection of James River Trail and U.S. Route 17; thence in a southerly direction along U.S. Route 17 to the intersection of U.S. Route 17 and U.S. Route 32, the point of beginning.

(2) Nike Park A. Beginning at the intersection of the boundary line between Isle of Wight County and the City of Suffolk and U.S. Route 17; thence in a northwesterly direction along the boundary between Isle of Wight County and the City of Newport News a distance of approximately 3.69 miles; thence in a southwesterly direction towards the mouth of the Pagan River and following the course of said Pagan River to the intersection of the Pagan River and the mouth of Jones Creek; thence in a southeasterly direction along Jones Creek to the intersection of Jones Creek and State Route 704; thence in a westerly direction along State Route 704 to the intersection of State Route 704 and River Avenue; thence in a northwesterly direction along River Avenue to its terminus at the Pagan River; thence in a westerly direction along the course of the Pagan River to the corporate limit of the Town of Smithfield; thence in a southerly direction along the corporate limits of the Town of Smithfield to the intersection of the corporate limit of the Town of Smithfield and State Route 669; thence in an southeasterly direction along State Route 669 to the intersection of State Route 669 and State Route 665; thence in a southwesterly direction along State Route 665 to the intersection of State Route 665 and State Route 670; thence in a southerly direction along State Route 670 to the intersection of State Route 670 and U.S. Route 32; thence in a easterly direction along U.S. Route 32 to the intersection of U.S. Route 32 and an electrical transmission line; thence in a northeasterly direction along said electrical transmission line to the intersection of said electrical transmission line and Northgate Drive; thence in a northwesterly direction along Northgate Drive to the intersection of Northgate Drive and Windsong Way; thence in a northerly direction along Windsong Way to the intersection of Windsong Way and Graystone Drive; thence in a northeasterly direction along Graystone Drive to the intersection of Graystone Drive and State Route 665; thence in a northwesterly direction along State Route 665 to the intersection of State Route 665 and Vellines Lane; thence in a easterly and continuing in a southeasterly direction approximately 3650 feet along Vellines Lane to the to the intersection of Vellines Lane and a private lane; thence in a northeasterly direction approximately 1130 feet along said private lane to the intersection of said private lane and Kings Cove Way; thence in a easterly direction along Kings Cove Way to the intersection of Kings Cove Way and U.S. Route 17; thence in a northeasterly direction along U.S. Route 17 to the intersection of U.S. Route 17 and the boundary line between Isle of Wight County and the City of Suffolk, the point of beginning.

(3) Nike Park B. Beginning at the intersection of U.S. Route 32 and State Route 670; thence in a northwesterly direction along State Route 670 to the intersection of State Route 670 and State Route 665; thence in a northeasterly direction along

State Route 665 to the intersection of State Route 665 and State Route 669; thence in a northwesterly direction approximately 2.04 miles along State Route 669 to the intersection of State Route 669 and Jones Creek; thence in a southwesterly direction along Jones Creek, and then along a natural drainage way to a point located on a dam which divides two small lakes; thence in a southeasterly direction approximately 170 feet; thence in a southwesterly direction approximately 315 feet; thence in a south-southwesterly direction approximately 450 feet; thence in a southerly direction approximately 150 feet to a point between 14519 Benns Church Boulevard and 19417 Brewers Neck Boulevard; thence in an easterly direction approximately 190 feet along a line between 14519 Benns Church Boulevard and 19417 Brewers Neck Boulevard to the intersection with State Route 10 at a point approximately 200 feet north of the intersection of State Route 10 and State Route 32; thence in a southeasterly direction along State Route 10 to the intersection of State Route 10 and U.S. Route 32; thence in a easterly direction along U.S. Route 32 to the intersection of U.S. Route 32 and State Route 670, the point of beginning.

(c) District 3 election district

(1) Rushmere. Beginning at the intersection of U.S. 258 Business and Underwood Lane; thence in a southeasterly direction along Underwood Lane to the intersection of Underwood Lane and Cedar Street; thence in a northeasterly direction along Cedar Street to the intersection of Cedar Street and Drummonds Lane; thence in a southeasterly direction along Drummonds Lane and continuing to the center point of Little Creek; thence in southwesterly direction along the run of Little Creek to the intersection of Little Creek and State Route 10; thence in a thence in a northerly direction along State Route 10 to the intersection of State Route 10 and the run of Lawson Creek; thence in a northeasterly direction along the run of Lawson Creek to the intersection of the run of Lawson Creek and State Route 10 Business (Old Stage Highway); in a northwesterly direction along State Route 10 Business to the intersection of State Route 10 Business and State Route 10; thence in a northerly direction along State Route 10 to the intersection of State Route 10 and State Route 677; thence in a southerly direction along State Route 677 to the intersection of State Route 677 and State Route 673; thence in a westerly direction along State Route 673 to the intersection of State 673 and a pipe line; thence in a northerly direction along said pipe line to the intersection of said pipe line and he boundary line of Isle of Wight County and Surry County; thence in a northerly direction along the boundary line between Isle of Wight County and Surry County to the intersection of the boundary line between Isle of Wight County, Surry County, James City County and the City of Newport News; thence in a southeasterly direction along the boundary line between Isle of Wight County and the City of Newport News approximately 11.33 miles; thence in a southwesterly direction towards the mouth of the Pagan River approximately 2.19 miles; thence in a northwesterly direction across the mouth of the Pagan River

towards the tidal flat of Days Point approximately .72 miles; thence in a southerly direction along the tidal flat of Days Point approximately .95 miles to the intersect of the tidal flat of Days Point and Williams Creek; thence in a northwesterly direction along the run of Williams Creek to the intersection of Williams Creek and a private paved airfield runway (FAA 31 VA); thence in a northerly direction along said private paved airfield runway (FAA 31 VA) for approximately 0.63 miles; thence in a northwesterly direction along a private road to the intersection of said private road and Farm Road; then in a westerly direction along farm road to the intersection of Farm Road, Day Point Road and State Route 673; thence in a westerly direction along State Route 673 to the intersection of State Route 673 and Morgarts Beach Lane; thence in a southerly direction along State Route 673 Road to the intersection of State Route 673 and Gurwen Drive; thence in a westerly direction along State Route 673 to the intersection of State Route 673 and State Route 674; thence in a southerly direction along State Route 674 to the intersection of State Route 674 and State Route 10 Business; thence in a southerly direction along State Route 10 Business to the intersection of State Route 10, the corporate limit of the Town of Smithfield and River Oak Lane; thence in a southeasterly direction along the corporate limit of the Town of Smithfield to the intersection of the corporate limit of the Town of Smithfield and center point of the Pagan River; thence in a southerly direction and continuing westerly and then northerly along the Pagan River to the intersection of the Pagan River and State Route 10 Business; thence in a southerly direction along State Route 10 Business for approximately .27 miles; thence in a westerly direction between 103 Washington Street and 106 Washington Street to connect with Washington Street to the intersection of Washington Street and James Street; thence in a southeasterly direction along James Street to the intersection of James Street and Grace Street/U.S. 258 ALT; thence in a southwesterly direction along Grace Street/U.S. 258 ALT to the intersection of Grace Street/U.S. 258 ALT and U.S. 258; thence in a northeasterly direction along U.S. 258 Business to the intersection of U.S. 258 Business and Underwood Lane, the point of beginning.

(2) Pons. Beginning at Beginning at the intersection of U.S. Route 258 and the Courthouse Mill Pond/Great Swamp; thence in a westerly direction along the run of the Courthouse Mill Pond/Great Swamp and continuing in a northerly direction until intersecting State Route 651; thence in a southerly direction along State Route 651 to the intersection of State Route 651 and a private lane located opposite from 17119 Trump Town Road; thence in a northwesterly direction and then continuing in a southwesterly direction along said private lane to the intersection of said private lane and State Route 637 ; thence in a northwesterly direction along State Route 637 to the intersection of State Route 637 and Mt. Olive Avenue; thence in a southwesterly direction along Mt. Olive Avenue a distance of approximately 1725 feet; thence in a northwesterly direction approximately 155 feet to the intersection of Maryland Avenue; thence in a northerly direction along Maryland Avenue to the intersection of Maryland

Avenue and State Route 637; thence in a northwesterly direction along State Route 637 to the intersection of State Route 637 and State Route 681; thence in a easterly direction along State Route 681 to the intersection of State Route 681 and State Route 682; thence in a easterly direction along State Route 682 to the intersection of State Route 682 and the run of Pounches Swamp; thence in a northerly direction and then turning southwesterly along the run of Pounches Swamp to the intersection of Pounches Swamp and State Route 625; thence in a northwesterly direction along State Route 625 to the intersection of State Route 625 and State Route 623; thence in a easterly direction along State Route 623 to the intersection of State Route 623 and the run of Pounches Swamp; thence in a northeasterly direction along the run of Pounches Swamp to the intersection of Pounches Swamp and State Route 683; thence in a northeasterly direction along State Route 683 to the intersection of State Route 683 and State Route 680; thence in a southeasterly direction along State Route 680 to the intersection of State Route 680 and an electrical transmission line; thence in a southerly direction along said electrical transmission line to the intersection of said electrical transmission line and the run of Stallings Creek; thence in a northeasterly direction along the run of Stallings Creek to the intersection of said Stallings Creek and State Route 680; thence in a northeasterly direction along State Route 681 to the intersection of State Route 681 and an electrical transmission line; thence in a southeasterly direction along said electrical transmission line to the intersection of said electrical transmission line and State Route 708; thence in a northerly direction along State Route 708 and continuing along State Route 627 to the intersection of State Route 627, State Route 626 and State Route 678; thence in a northeasterly direction along State Route 678 to the intersection of State Route 678 and the run of Canal Run; thence in a southeasterly direction along the run of Canal Run to the intersection of said Canal Run and State Route 626; thence in a southeasterly direction along State Route 626 to the intersection of State Route 626 and the corporate limit of the Town of Smithfield; thence in a easterly direction along the corporate limit of the Town of Smithfield to the intersection of the corporate limit of the Town of Smithfield and State Route 10; thence in a southerly direction along State Route 10 to the intersection of State Route 10 and the run of Little Creek; thence in a southwesterly direction along the run of Little Creek to the intersection of Little Creek, State Route 655 and the corporate limit of the Town of Smithfield; thence in a southerly direction along State Route 655 to the intersection of State Route 655 and State Route 620; thence in a northwesterly direction along State Route 620 approximately 3,790 feet to the intersection of State Route 620 and a private lane located between 16030 Scotts Factory Road and 16034 Scotts Factory Road; thence in a southerly direction along said private lane to the intersection of said private lane and an electrical transmission line; thence in a southeasterly direction along the electrical transmission lines for approximately 3.3 miles to the intersection of said electrical transmission lines and a private farm lane; thence in a southerly direction along a private farm lane to the intersection of the private farm lane and State Route 600;

thence in a westerly direction along State Route 600 to the intersection of State Route 600 and State Route 654; thence in a northwesterly direction along State Route 654 to the intersection of State Route 654 and State Route 692; thence in a southwesterly direction along State Route 692 to the intersection of State Route 692 and the run of Champion Swamp; thence in a northwesterly direction along the run of Champion Swamp to the intersection of the run and U.S. Route 258; thence in a southerly direction along U.S. Route 258 to the intersection of U.S. Route 258 and State Route 652; thence in a southeasterly direction along State Route 652 to the intersection of State Route 652 and State Route 692; thence continuing in a southerly direction along State Route 652 to the intersection of State Route 652 and State Route 692; thence in a westerly direction along State Route 692 to the intersection of State Route 692 and U.S. Route 258; thence in a southwesterly direction along U.S. Route 258 to the intersection of U.S. Route 258 and the Courthouse Mill Pond/Great Swamp, the point of beginning.

(3) Benns Church. Beginning at the intersection of Little Creek, State Route 655 and the corporate limit of the Town of Smithfield; thence in a southerly direction along the corporate limit of the Town of Smithfield in a southeasterly direction and continuing in an easterly direction to the intersection of the corporate limit of the Town of Smithfield and State Route 10; thence in a southeasterly direction along State Route 10 to the intersection of State Route 10 and U.S. Route 32; thence in a easterly direction along U.S. Route 32 to the intersection of U.S. Route 32 and an electrical transmission line; thence in a southwesterly direction approximately 1.42 miles along said electrical transmission line to the intersection of said electrical transmission line and a private lane; thence in a southwesterly direction approximately 1275 feet along said private lane to the intersection of said private lane and State Route 620; thence in a southeasterly direction along State Route 620 to the intersection of State Route 620 and thence in a southeasterly direction along State Route 660 approximately 1.11 miles to the intersection of State Route 660 and an unnamed tributary of Brewers Creek; thence continuing in a southerly direction along said tributary to the intersection of said tributary and the boundary line between Tax Map Parcel Number 42-02-013 and 42-01-045; thence in a southerly direction along said boundary line to the intersection of said boundary line and State Route 660; thence in a southwesterly direction along State Route 660 to the intersection of State Route 660 and State Route 684; thence in a westerly direction along State Route 684 to the intersection of State Route 684 and State Route 10; thence in a northerly direction along State Route 10 to the intersection of State Route 10 and an electrical transmission line; thence in a southwesterly direction along said electrical transmission line approximately .48 miles to the intersection of said electrical transmission line and the run of Cypress Creek; thence in a northwesterly direction along the run of Cypress Creek to the intersection on the run of Cypress Creek and State Route 644; thence in a southwesterly direction along State Route 644 to the intersection of State Route 644 and State Route 620; thence in a northwesterly direction along State Route

620 to the intersection of State Route 620 and State Route 655; thence in a northeasterly direction along State Route 655 to the intersection of State Route 655, Little Creek and the corporate boundary of the Town of Smithfield, the point of beginning.

(4) New Towne. Beginning at the intersection of James River Trail and U.S. Route 17; thence in a southerly direction along U.S. Route 17 to the intersection of U.S. Route 17 and U.S. Route 32; thence in a southeasterly direction along U.S. Route 17 to the intersection of U.S. Route 17 and State Route 662; thence in a southerly direction approximately 1100 feet along State Route 662 to the intersection of State Route 662 and a private lane; thence in a northeasterly direction feet along said electrical transmission line to the intersection of said electrical transmission line and Northgate Drive; thence in a northwesterly direction along Northgate Drive to the intersection of Northgate Drive and Windsong Way; thence in a northerly direction along Windsong Way to the intersection of Windsong Way and Graystone Drive; thence in a northeasterly direction along Graystone Drive to the intersection of Graystone Drive and State Route 665; thence in a southeasterly direction along State Route 665 to the intersection of State Route 665 and Rockfish Way; thence in a southwesterly direction along Rockfish Way to the intersection of Rockfish Way, Northgate Drive and Bridgewater Circle; thence in a southwesterly direction along Bridgewater Way to the intersection of Bridgewater Way and James River Trail; thence in a southeasterly direction along James River Trail to the intersection of James River Trail and U.S. Route 17, the point of beginning.

(d) District 4 election district

(1) Bowling Green. Beginning at the intersection of State Route 605 and the boundary line between Isle of Wight County and the City of Suffolk; thence in a northwesterly direction along State Route 605 to the intersection of State Route 605 and U.S. Route 258; thence in a thence in a northerly direction along U.S. Route 258 to the intersection of U.S. Route 258 and State Route 692; thence in a easterly direction along State Route 692 to the intersection of State Route 692 and State Route 652; thence in a northerly direction along State Route 652 to the intersection of State Route 652 and State Route 692 and continuing along State Route 652 in a northwesterly direction to the intersection of Route 652 and U.S. Route 258; thence in a northerly direction approximately 1.62 miles along U.S. Route 258 to the intersection of U.S. Route 258 and Champion Swamp; thence in a southeasterly direction along Champion Swamp to the intersection of Champion Swamp and State Route 692; thence in a northeasterly direction along State Route 692 to the intersection of State Route 692 and State Route 654; thence in a southeasterly direction along State Route 654 to the intersection of State Route 654 and State Route 600; thence in a easterly direction along State Route 600 for approximately 1.0 miles to the intersection of State Route 600 and a private farm

lane; thence in a northerly direction along said private farm lane for approximately 0.63 miles to the intersection of said private farm lane and electrical transmission lines; thence in a northwesterly direction along electrical transmission lines for approximately 3.3 miles to an intersection of said electrical transmission lines and a private lane; then in a northeasterly direction along said private lane to the intersection of said private lane and State Route 620 between 16030 Scott's Factory Road and 16034 Scott's Factory Road; thence in a southeasterly direction along State Route 620 to the intersection of State Route 620 and State Route 644; thence in a northeasterly direction along State Route 644 to the intersection of State Route 644 and the run of Cypress Creek; thence in a southerly direction approximately 3.16 miles along the run of Cypress Creek to the intersection of the said run of Cypress Creek and electrical transmission lines; thence in a northeasterly direction along said electric transmission lines to the intersection of said electric transmission lines and State Route 10; thence in a southerly direction along State Route 10 to the intersection of State Route 10 and State Route 684; thence in an easterly direction along State Route 684 to the intersection of State Route 684 and State Route 660; thence in a northeasterly direction approximately 4025 feet along State Route 660 to the intersection of State Route 660 and the boundary line between Tax Map Parcel Number 42-02-013 and 42-01-045; thence in a northerly direction along said boundary line to the intersection of said boundary line and an unnamed tributary of Brewers Creek; thence continuing in a northerly direction along said tributary to the intersection of said tributary and State Route 620; thence in a easterly direction approximately 155 feet along State Route 620 to the intersection of State Route 620 and a private lane; thence in a northeasterly direction approximately 980 feet along said private lane to the intersection of said private lane and the run of Brewers Creek; thence following the run of Brewers Creek in a generally easterly direction to the intersection of the run of Brewers Creek and the boundary line between Isle of Wight County and the City of Suffolk; thence in a southwesterly direction along the boundary line between Isle of Wight County and the City of Suffolk to the intersection of the boundary line between Isle of Wight County and the City of Suffolk and State Route 605, the point of beginning.

(2) Windsor. Beginning at the intersection of State Route 609 and the boundary line between the County of Isle of Wight and the City of Suffolk; thence in a northwesterly direction along State Route 609 to the intersection of State Route 609 and State Route 603; thence in a northeasterly direction along State Route 603 to the intersection of State Route 603 and State Route 657; thence in a northerly direction along State Route 657 to the intersection of State Route 657 and Antioch Swamp; thence in a easterly direction through Antioch Swamp for approximately 0.2 miles to the railroad track; thence in a southeasterly direction for approximately 1.3 miles along the railroad track to a point between 9572 West Windsor Boulevard and 9608 West Windsor Boulevard; thence in a northeasterly direction to intersect U.S. Route 460; thence in a northwesterly direction along

U.S. Route 460 to the intersection of U.S. Route 460 and State Route 646; thence in a northerly direction along State Route 646 to the intersection of State Route 646 and State Route 638; thence in a northeasterly direction along State Route 638 to the intersection of State Route 638 and State Route 606; thence in a easterly direction along State Route 606 to the intersection of State Route 606 and U.S. Route 258; thence in a northerly direction along U.S. Route 258 to the intersection of U.S. Route 258 and State Route 605; thence in a southeasterly direction along State Route 605 to the intersection of State Route 605 and the boundary line between Isle of Wight County and the City of Suffolk; thence in a southwesterly direction along the boundary line between Isle of Wight County and the City of Suffolk to the intersection of the boundary line between Isle of Wight County and the City of Suffolk and State Route 609, the point of beginning.

(3) Cedar Grove. Beginning at the intersection of U.S. Route 17 and State Route 661; thence in a northeasterly direction along State Route 661 to the intersection of State Route 661 and Spring Crest Drive; thence in a northerly direction along Spring Crest Drive to the intersection of Spring Crest Drive and Sundew Drive; thence in a northeasterly direction along Sundew Drive to its terminus at 15070 Sundew Drive; thence in a easterly direction approximately 475 feet from the terminus of Sundew Drive at 15070 Sundew Drive to an unnamed tributary of Ragged Island Creek; thence in a northerly direction approximately 1.5 miles along the shoreline of the unnamed tributary of Ragged Island Creek to the run of Ragged Island Creek; thence in a northwesterly direction approximately 3150 feet along said run of Ragged Island Creek, and then continuing approximately 500 feet along said run of Ragged Island Creek to the intersection of said run of Ragged Island Creek and State Route 662, said point being approximately 2950 feet from the intersection of State Route 662 and U.S. Route 17; thence in a southwesterly direction along State Route 662 to the intersection of State Route 662 and a private lane, said intersection being approximately 1130 feet from the intersection of State Route 662 and U.S. Route 17; thence in a southwesterly direction along said private lane to the intersection of said private lane and State Route 701; thence in a northwesterly direction approximately .85 miles to the intersection of State Route 701 and an electrical transmission line; thence in a southwesterly direction approximately 4510 feet along said electrical transmission line to the intersection of said electrical transmission line and a private lane; thence in a southerly direction approximately 1275 feet along said private lane to the intersection of said private lane and State Route 620; thence in a southeasterly direction approximately 2865 feet along State Route 620 to the intersection of State Route 620 and a private lane; thence in a northeasterly direction approximately 980 feet along said private lane to the intersection of said private lane and the run of Brewers Creek; thence following the run of Brewers Creek in a generally easterly direction to the intersection of the run of Brewers Creek and the boundary line between Isle of Wight County and the City of Suffolk; thence in a northeasterly direction along the boundary line between Isle of Wight

County and the City of Suffolk to the intersection of the boundary line between Isle of Wight County and the City of Suffolk and U.S. Route 17; thence in a northwesterly direction along U.S. Route 17 to the intersection of U.S. Route 17 and State Route 661, the point of beginning.

(e) District 5 election district

(1) Walters. Beginning at the intersection of the boundary line between Isle of Wight County and the City of Suffolk and State Route 610; thence in a northeasterly direction along the boundary line between Isle of Wight County and the City of Suffolk to the intersection of State Route 609 and the boundary line of Isle of Wight County and the City of Suffolk; thence in a northwesterly direction along State Route 609 to the intersection of State Route 609 and State Route 603; thence in a southwesterly direction along State Route 603 to the intersection of State Route 603 and the boundary line between Isle of Wight County and Southampton County; thence south along the boundary line of Isle of Wight County and Southampton County (Blackwater River) to the intersection of the boundary line of Isle of Wight County and Southampton County and State Route 611; thence in a easterly direction along State Route 611 to the intersection of State Route 611 to the intersection of State Route 611 and State Route 610; thence in a northeasterly and continuing in a southerly direction along State Route 610 to the intersection of State Route 610 and the boundary line of Isle of Wight County and Southampton County, the point of beginning.

(2) Beaver Dam. Beginning at the intersection of U.S. Route 58 Business and the Blackwater River, the boundary line between Southampton County and Isle of Wight County; thence in a southeasterly direction down the Blackwater River, along the boundary line between Southampton County and Isle of Wight County to the intersection of the boundary line with the boundary line of Isle of Wight County and the City of Suffolk; thence in a northeasterly direction along the boundary line between Isle of Wight County and the City of Suffolk to the intersection of State Route 610 and the boundary line of Isle of Wight County and the City of Suffolk; thence in a northerly and continuing in a southwesterly direction along State Route 610 to the intersection of State Route 610 and State Route 611; thence in a westerly direction along State Route 611 to the intersection of State Route 611 and the boundary line between Isle of Wight County and Southampton County; thence south along the boundary line of Isle of Wight County and Southampton County (Blackwater River) to the intersection of the boundary line of Isle of Wight County and Southampton County and U.S. Route 58 Business, the point of beginning.

(3) Fire Tower. Beginning at the intersection of State Route 609 and State Route 603; thence in a northeasterly direction along State Route 603 to the intersection of State Route 603 and State Route 657; thence in a northerly direction along State Route 657 to the intersection of State Route 657 and the Antioch Swamp;

thence in a Easterly direction for approximately 0.2 miles to the railroad track; thence in a southeasterly direction for approximately 1.3 miles along the railroad track to a point between 9572 West Windsor Boulevard and 9608 West Windsor Boulevard; thence in a northeasterly direction to intersect U.S. Route 460; thence in a northwesterly direction along U.S. Route 460 to the intersection of U.S. Route 460 and State Route 646; thence in a northerly direction along State Route 646 to the intersection of State Route 646 and State Route 638; thence in a northeasterly direction along State Route 638 to the intersection of State Route 638 and State Route 606; thence in a Easterly direction along State Route 606 to the intersection of State Route 606 and U.S. Route 258; thence in a northeasterly direction approximately 5.5 miles along U.S. Route 258 to the intersection of U.S. Route 258 and the Courthouse Mill Pond/Great Swamp; thence in a westerly direction along the run of the Courthouse Mill Pond/Great Swamp and continuing in a northerly direction until intersecting State Route 651; thence in a southerly direction along State Route 651 to the intersection of State Route 651 and a private lane located opposite from 17119 Trump Town Road; thence in a northwesterly direction and then continuing in a southwesterly direction along said private lane to the intersection of said private lane and State Route 637 ; thence in a northwesterly direction along State Route 637 to the intersection of State Route 637 and Mt. Olive Avenue; thence in a southwesterly direction along Mt. Olive Avenue a distance of approximately 1725 feet; thence in a northwesterly direction approximately 155 feet to the intersection of Maryland Avenue; thence in a northerly direction along Maryland Avenue to the intersection of Maryland Avenue and State Route 637; thence in a northwesterly direction along State Route 637 to the intersection of State Route 637 and State Route 621; thence in a northeasterly direction along State Route 621 to the intersection of State Route 621 and State Route 623; thence in a northwesterly direction along State Route 623 to the intersection of State Route 623 and the boundary line of Isle of Wight County and Surry County; thence in a southwesterly direction along the boundary line between Isle of Wight County and Surry County to the intersection of the boundary line between Isle of Wight County, Surry County and Southampton County; thence south along the boundary line of Isle of Wight County and Southampton County (Blackwater River) to the intersection of the boundary line of Isle of Wight County and Southampton County and State Route 603; thence in a northeasterly direction along State Route 603 to the intersection of State Route 603 and State Route 609, the point of beginning.

(4) Bethany Church. Beginning at the intersection of State Route 637 and State Route 681; thence in a easterly direction along State Route 681 to the intersection of State Route 681 and State Route 682; thence in a easterly direction along State Route 682 to the intersection of State Route 682 and the run of Pounches Swamp; thence in a northerly direction and then turning southwesterly along the run of Pounches Swamp to the intersection of Pounches Swamp and State Route 625; thence in a northwesterly direction along State Route 625 to the intersection of

State Route 625 and State Route 623; thence in a easterly direction along State Route 623 to the intersection of State Route 623 and the run of Pounches Swamp; thence in a northeasterly direction along the run of Pounches Swamp to the intersection of Pounches Swamp and State Route 683; thence in a northeasterly direction along State Route 683 to the intersection of State Route 683 and State Route 680; thence in a southeasterly direction along State Route 680 to the intersection of State Route 680 and an electrical transmission line; thence in a southerly direction along said electrical transmission line to the intersection of said electrical transmission line and the run of Stallings Creek; thence in a northeasterly direction along the run of Stallings Creek to the intersection of said Stallings Creek and State Route 680; thence in a easterly direction along State Route 680 to the intersection of State Route 680 and State Route 681; thence in a northeasterly direction along State Route 681 to the intersection of State Route 681 and an electrical transmission line; thence in a southeasterly direction along said electrical transmission line to the intersection of said electrical transmission line and State Route 708; thence in a northerly direction along State Route 708 and continuing along State Route 627 to the intersection of State Route 627, State Route 626 and State Route 678; thence in a northeasterly direction along State Route 678 to the intersection of State Route 678 and the run of Canal Run; thence in a southeasterly direction along the run of Canal Run to the intersection of said Canal Run and State Route 626; thence along State Route 626 to the intersection of State Route 626 and the corporate limit of the Town of Smithfield; thence in a westerly direction along the corporate limit of the Town of Smithfield to the intersection of the corporate limit of the Town of Smithfield and State Route 10; thence in a northerly direction along State Route 10 to the intersection of State Route 10 and the run of Lawson Creek; thence in a northeasterly direction along the run of Lawson Creek to the intersection of the run of Lawson Creek and State Route 10 Business (Old Stage Highway); in a northwesterly direction along State Route 10 Business to the intersection of State Route 10 Business and State Route 10; thence in a northerly direction along State Route 10 to the intersection of State Route 10 and State Route 677; thence in a southerly direction along State Route 677 to the intersection of State Route 677 and State Route 673; thence in a westerly direction along State Route 673 to the intersection of State 673 and a pipe line; thence in a northerly direction along said pipe line to the intersection of said pipe line and the boundary line of Isle of Wight County and Surry County; thence in a southwesterly direction along the boundary line between Isle of Wight County and Surry County to the intersection of the boundary line between Isle of Wight County, Surry County and State Route 623; thence in a southeasterly direction along State Route 623 and State Route 621; thence in a southwesterly direction along State Route 621 to the intersection of State Route 621 and State Route 637; thence in a southeasterly direction along State Route 637 to the intersection of State Route 637 and State Route 681, the point of beginning. (6-24-71, § 3; 5-20-81, § 3; 12-2-82; 4-25-91, § 3; 8-18-94; 5-13-01, § 3; 12-5-08; Ord . No. 2011-7-C, 4-21-11, 5-21-15, 3-3-22.)

The motion was adopted (5-0) with Supervisors Jefferson, McCarty, Acree, Grice and Rosie voting in favor of the motion and no Supervisors voting against the motion.

C. An Ordinance to Impose Tangible Personal Property Tax Rates for Isle of Wight County, Virginia for Fiscal Year July 1, 2022 through June 30, 2023

Gerald H. Gwaltney, Commissioner of Revenue, provided a recap of the Board's February 17, 2022 meeting in which he had presented preliminary data relating to the increase in personal property values and its impact on taxpayers. He advised that final forecasted values are now available including business personal property. He recommended that the personal property tax rate be reduced from $4.50 to $3.90 and that a car tax relief percentage of 35% be adopted. He advised the benefits to doing so would provide a tax relief on all vehicles; it would be business friendly; business vehicles would receive relief since vehicles do not receive State car tax relief; business equipment tax is also lowered; and the County would no longer have the highest regional personal property tax rate.

Chairman Jefferson opened the public hearing and called for those to speak in favor of or in opposition to the proposed ordinance.

No one appeared and spoke.

Chairman Jefferson closed the public hearing and called for comments from the Board.

Supervisor Rosie commented that the Board's number one priority is its citizens. He stated taking action to lower the Personal Property tax rate reflects who the Board is.

Supervisor Acree commented that this is an opportunity for the Board to return money to its citizens with the expectation that when the County actually needs it, citizens will be more receptive.

Supervisor McCarty remarked that this effort is a measure to mitigate the impacts on a temporary basis for rising costs. He stated that to his knowledge, the County

is the only locality considering lowering its Personal Property tax rate. He stated that the Board values its citizens and lowering the personal property tax sends a positive message.

Chairman Jefferson acknowledged the Commissioner of the Revenue, the Director of Budget and Finance and County Administrator Keaton for their actions of bringing this matter to the Board's attention.

Supervisor McCarty moved that the following Ordinance reducing the Personal Property tax rate from $4.50 to $3.90 and adopting the car tax relief percentage of 35% be adopted:

AN ORDINANCE TO IMPOSE TANGIBLE PERSONAL PROPERTY
TAX RATES FOR
ISLE OF WIGHT COUNTY, VIRGINIA FOR
FISCAL YEAR JULY 1, 2022 THROUGH JUNE 30, 2023

BE IT AND IT IS HEREBY ORDAINED by the Board of Supervisors of the County of Isle of Wight, Virginia, to-wit:

Section 1: That there is hereby levied for the fiscal year beginning July 1, 2022, a tax of $3.90 per one hundred dollars of assessed valuation on all tangible personal property, as defined and classified in Sections 58.1-3500 through 3504 and Section 58.1-3506 of the Code of Virginia (1950, as amended) except that all household goods and personal effects as defined and classified in Section 58.1-3504 are exempt from said levy.

Section 2: That, in accordance with the Personal Property Tax Relief Act, as adopted by the Virginia General Assembly, the car tax relief for Calendar Year 2022 shall be set at thirty-five percent (35%) for vehicles over $1,000 in value on the first $20,000.00 in value and for vehicles valued at $1,000.00, or under, the percentage of relief shall be one hundred percent (100%).

BE IT FURTHER ORDAINED that this Ordinance be entered in the Minutes of this Board of Supervisors and that a copy thereof by the Clerk of this Board, be furnished to the Treasurer of this County.

The motion was adopted (5-0) with Supervisors Jefferson, McCarty, Acree, Grice and Rosie voting in favor of the motion and no Supervisors voting against the motion.

COUNTY ADMINISTRATOR'S REPORT

No report was offered.

UNFINISHED/OLD BUSINESS

Amy Ring, Director of Community Development, brought the Board up-to-date on the request for a height exception for Heritage Apartments. She stated pursuant to the Board's direction at its January 17, 2022 meeting, the apartment builder owner and the adjacent property owner did meet to discuss some of the adjacent property owners' privacy concerns. She continued that staff has developed the following recommended conditions for the Board's consideration: Privacy screens should be installed on the balcony sides facing the single-family homes of a design approved by the Zoning Administrator and a revised landscaping plan submitted by property owner to include trees with a minimum height of 20 feet at maturity to be planted adjacent to the rear property lines of lots 1-4 of the adjacent Carrollton Meadows subdivision, to be approved by the Zoning Administrator following review by the owners of lots 1-4, to address privacy concerns.

Supervisor McCarty moved that the exception request be granted with the following conditions:

1. Privacy screens to be installed on the balcony sides facing the single-family homes on the adjacent property of a design approved by the zoning administrator following review by the owners of lots 1-4, to address privacy concerns.

2. A revised landscaping plan submitted by property owner to include trees with a minimum height of 25 feet at maturity and a minimum height of 12 feet at planting to be installed adjacent to the rear property lines of lots 1-4 of the adjacent Carrollton Meadows subdivision, to be approved by the zoning administrator following review by the owners of lots 1-4, to address privacy concerns.

3. No windows shall be allowed on the east side of the apartment building.

The motion was adopted (3-2) with Supervisors McCarty, Grice and Jefferson voting in favor of the motion and Supervisors Acree and Rosie voting against the motion.

Responsive to the Board's action at its February 17, 2022 meeting, County Administrator Keaton presented a resolution approving a budget amendment for the 7% interim salary increase for Public Safety employees.

Supervisor Acree moved that the following Resolution be adopted:

RESOLUTION TO AMEND THE FY 2021-22 BUDGET AND APPROPRIATE FUNDING FOR INTERIM SALARY ADJUSTMENTS FOR PUBLIC SAFETY EMPLOYEES

WHEREAS, the Board of Supervisors of the County of Isle of Wight, Virginia, at its regular meeting on February 17, 2022, adopted a motion to grant a 7% increase to public safety employees; and,

WHEREAS, the Board of Supervisors desires to amend the FY 2021-2022 Operating Budget Sales Tax Revenue in the amount of $131,727; and,

WHEREAS, the Board of Supervisors needs to appropriate $110,462 to the General Fund and $21,265 to the E911 Fund for the public safety employee salary adjustments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia that the FY 2021-2022 General Fund and E911 budget is hereby amended and funds appropriated in the amount of $131,727 for the salary adjustments.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect

The motion was adopted (5-0) with Supervisors Jefferson, McCarty, Acree, Grice and Rosie voting in favor of the motion and no Supervisors voting against the motion.

ADJOURNMENT

At 7:00 p.m., Supervisor Acree moved that the Board adjourn its work session which was adopted unanimously (5-0).

_____
Rudolph Jefferson, Chairman

_____
Carey Mills Storm, Clerk

WORK SESSION MEETING OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS HELD IN THE ROBERT C. CLAUD, SR. BOARD ROOM OF THE ISLE OF WIGHT COUNTY COURTHOUSE LOCATED AT 17090 MONUMENT CIRCLE, ISLE OF WIGHT, VIRGINIA ON THURSDAY, THE EIGHTH DAY OF APRIL IN THE YEAR TWO THOUSAND AND TWENTY-TWO AT SIX O'CLOCK P.M.

BOARD MEMBERS PRESENT:
Rudolph Jefferson, Hardy District, Chairman
William M. McCarty, Newport District, Vice-Chairman
Richard L. Grice, Smithfield District
Don G. Rosie, II, Carrsville District
Joel C. Acree, Windsor District

STAFF MEMBERS PRESENT:
Randy R. Keaton, County Administrator
Donald T. Robertson, Assistant County Administrator
Robert W. Jones, Jr., County Attorney
Amber Johnson, Deputy Clerk

CALL TO ORDER
Chairman Grice called the meeting to order at 6:00 p.m.

APPROVAL OF AGENDA
Supervisor Acree moved that the agenda be amended adding a briefing under the County Administrator's report regarding a potential borrow pit and its access through Longview Drive. The motion was unanimously adopted (5-0).

VOTE
AYES: McCarty, Acree, Rosie, Grice, Jefferson
NAYS: 0
ABSENT: 0

INVOCATION
Michelle Clark, Human Resources Director gave the invocation and lead the Pledge of Allegiance.

APPOINTMENTS
Supervisor Rosie moved to appoint Mr. Grice and Mr. Jefferson to the Farmer's Market Task Force as the two Board of Supervisor representatives. The motion was unanimously adopted (5-0).

VOTE
AYES: McCarty, Acree, Rosie, Grice, Jefferson
NAYS: 0
ABSENT: 0

COUNTY ADMINISTRATOR'S REPORT

Sherriff Clark gave a presentation regarding Recruitment and Retention Challenges within his Department.

//

After discussion and explanation, the Board gave the County Attorney authorization to proceed with advertising a public hearing regarding an Ordinance Amendment for Electronic Summons.

//

After discussion and explanation, the Board gave the County Attorney authorization to proceed with advertising a public hearing regarding an updated Cable Franchise Ordinance.

//

After discussion and a presentation by Mr. Jones of comparing other jurisdictions, the Board will move the Ordinance Amendment Allowing Deer/Bear Hunting with Rifles to Old Business for the next meeting to act.

//

Supervisor Acree moved that the Chairman be authorized to execute the Vehicle Grant Agreement for a medic unit for the Carrollton Volunteer Fire Department. The motion was unanimously adopted (5-0).

VOTE
AYES: McCarty, Acree, Rosie, Grice, Jefferson
NAYS: 0
ABSENT: 0

//

Mr. Keaton gave an update on a possible Borrow Pit project in Suffolk that would affect traffic in Isle of Wight County. He showed examples of how large dump trucks would be impassable on Longview Drive and Shady Pine Lane. Staff will attend Suffolk's public comment meetings to express the County's concerns.

//

Stephanie Humphries, Director of Budget and Finance provided the Board with information relative to the County's financial performance for third quarter of FY2021-22 and advised on the status and implications of the County's financial performance.

//

County Administrator Keaton presented his proposed FY2022-23 Operating and Capital Budgets.

Mr. McCarty moved to adopt the following meeting schedule for the FY2022-23 budget process, the motion was unanimously adopted (5-0).

VOTE
AYES: McCarty, Acree, Rosie, Grice, Jefferson
NAYS: 0
ABSENT: 0

- Thursday, April 21 at 4:00pm – Compensation Study Presentation/Regular Meeting/Budget Public Hearing
- Thursday, April 28 at 6:00pm – Budget Work Session
- Thursday, May 5 at 6:00pm – Budget Work Session
- Thursday, May 12 at 6:00pm – Adoption of the Proposed Operating & Capital Budgets, Related Ordinances, and CIP

CLOSED MEETING

Pursuant to Section 2.2-3711(A) of the Code of Virginia, Supervisor McCarty motioned to move to closed session for the limited purpose of:

> (1) Consultation with legal counsel employed by the board regarding specific legal matters requiring the provision of legal advice by such counsel, namely the application of the Dillon rule to zoning matters, pursuant to subsection 8.
>
> (2) A discussion concerning a prospective business or the expansion of an existing business where no previous announcement has been made of business' interest in locating or expanding its facilities in the Shirley T. Holland Industrial Park pursuant to subsection 5.
>
> (3) A discussion regarding the appointment of specific appointees to County boards, committee, or authorities, pursuant to subsection 1.

The motion was unanimously adopted (5-0).

Supervisor McCarty motioned to return to open session. The motion was unanimously adopted (5-0).

County Attorney Jones reminded the Board that in accordance with Section 2-10(G) of your Rules of Procedure, all those who participated in the closed meeting are reminded that all matters discussed in closed meeting are to remain confidential, as provided under the Virginia Freedom of Information Act, and that such matters as were discussed

in closed meeting should not be acted upon or discussed in public by any participant unless and until a public, formal action of the Board of Supervisors is taken on that particular subject matter.

Supervisor McCarty motioned to adopt the following resolution certifying the closed Meeting, the motion was unanimously adopted.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.23712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors here by certifies that, the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting with which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

VOTE
AYES: McCarty, Acree, Rosie, Grice, Jefferson
NAYS: 0
ABSENT: 0

//

Mr. Grice moved to appoint James M. Collins to the Community Advisory Committee of the Hampton Roads Planning District Commission and Hampton Roads Transportation Planning Organization. The motion was unanimously adopted (5-0).

VOTE
AYES: McCarty, Acree, Rosie, Grice, Jefferson
NAYS: 0
ABSENT: 0

//

Meeting was adjourned at 9:30p.m.

_____
Rudolph Jefferson, Chairman

_____
Amber Johnson, Deputy Clerk

BACKGROUND:

The Board of Supervisors has previously directed that an opportunity be provided for monthly status briefings from Board members who serve as representatives on various regional committees and authorities on behalf of the County.

BUDGETARY IMPACT:

None

RECOMMENDATION:

Receive the report.

ATTACHMENTS:

Description	Type	Upload Date
Regional Reports	Cover Memo	1/11/2022

2022 BOARD MEMBER REGIONAL REPRESENTATIVE

(Appointed by Board Vote)

Organization	Member	Term Expires
Hampton Roads Alliance	Grice	No Set Term
Hampton Roads Military Federal Facilities Alliance	Rosie	No Set Term
Hampton Roads Planning District Commission	Acree	No Set Term
	Keaton	No Set Term
Hampton Roads Transportation Accountability Commission	McCarty	No Set Term
Hampton Roads Transportation Planning Organization	McCarty	No Set Term
	Keaton	No Set Term
Southeastern Public Service Authority	Keaton	December 2021
	Etheridge/Alternate	December 2021
Western Tidewater Community Transportation Collaborative	Grice	No Set Term
Western Tidewater Regional Jail Authority	Jefferson	No Set Term
	McCarty	No Set Term
	Keaton	No Set Term
Western Tidewater Water Authority	Grice	June 2022
	Acree	June 2022
	Jones/Alternate	June 2022

Regional Reports

Updated/January 2022

BACKGROUND:

Board members will consider and make appointments of individuals to various local and region organizations as noted on the Appointments Page.

BUDGETARY IMPACT:

None

RECOMMENDATION:

Appoint individuals to various local and region organizations as noted on the Appointments Page.

ATTACHMENTS:

Description	Type	Upload Date
Cynthia Taylor	Cover Memo	1/18/2022
Appointments Page	Cover Memo	4/13/2022

Carey Mills Storm

From: Cynthia Taylor
Sent: Tuesday, December 14, 2021 8:20 AM
To: Dick L. Grice
Cc: Carey Mills Storm
Subject: CAC Resignation

Dear Supervisor Grice:

In February 2019 the Board of Superiors appointed me to a second term on the Hampton Roads Community Advisory Committee. According to the CAC Bylaws, "no member shall serve more than two successive terms" which means I will be stepping down from this regional committee on February 1, 2022. I appreciated the opportunity to represent Isle of Wight County and to be a part of the decision-making process that impacts all citizens of Hampton Roads. Should my replacement wish to contact me regarding the duties and responsibilities of this appointment, I would be glad to share my experience.
Best wishes to you during the holiday season and in 2022.
Cynthia Taylor

BOARDS/COMMISSIONS/COMMITTEES

Boards/Commissions/Committees	Appointees	Contact	District	Expiration	
Commission on Aging	Maggie Richards - Resigned	371-9010	Windsor/District 4	December	2023
Commission on Aging	Shirley McGee - Resigned	356-0342	Smithfield/District 1	January	2022
Blackwater Regional Library Board	Sylvia J. Claggett	357-2644	Hardy/District 3	June	2022
Paul D. Camp Community College	Dr. Richard Antcliff	218=0749		June	2022
Commission on Aging	Thomas Finderson - Resigned	298-8978	Newport/District 2	March	2022
Commission on Aging	Brenda Reynolds	357-3300	Newport/District 2	January	2022
Blackwater Regional Library Board	Sylvia J. Claggett	357-2644	Hardy/District 3	June	2022
Paul D. Camp Community College	Dr. Richard Antcliff	2180749		June	2022
Commission on Aging	Jane March - Resigned	242-3807	Carrsville/District 5	November	2021
Commission on Aging	Ruth Hartsfield	242-9328	Windsor/District 4	April	2022
Community Transportation Adv. Committee	Cynthia Taylor (See attachment)			February	2022
Economic Development Authority	Carroll E. Keen, Jr.	357-4481	Newport/District 2	April	2022
Economic Development Authority	James Ford	357-3522	Hardy/District 3	April	2022
Hampton Roads Workforce Council	L'Tanya Johnson	242-9930	Business Leader	June	2022
Planning Commission	Glenn Seay (Resigned)	630-9048	Windsor/District 4	February	2024
Planning Commission	William Hulick - Resigned	503-0046	Newport/District 2	February	2025
Social Services Board	Brenda Mathew	641-1356	Newport/District 2	June	2022

Social Services Board	Barbara Stafford	357-9796	Smithfield/District 1	June	2022

ISSUE:

VDOT Presentation - Tommy Catlett

BACKGROUND:

VDOT will provide an updated on Residency operations, including staffing, funding, and operational work flow.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

For the Board's information.

ISSUE:

Resolution to Approve the VDOT FY2023-2028 Secondary Six Year Improvement Plan

BACKGROUND:

The Secondary Six Year Improvement Plan (SSYIP) for FY23 is showing an overall increase of about $120,000 total through FY28. No projects have been removed from the plan and no new projects have been added to the plan.

The Rattlesnake Trail Rural Rustic Pave-In-Pace project was reassigned from Local Administration to VDOT Administration through the Franklin Residency and will be completed Summer 2022. Mobilization is currently in progress on-site. The change in administration is anticipated to provide a project cost savings which may allow a new project to be added to the SSYIP after Rattlesnake is complete.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Holds a public hearing and adopt a resolution approving the FY2023-2028 SYIP.

ATTACHMENTS:

Description	Type	Upload Date
Resolution - VDOT SSYIP FY23-FY28	Resolution	4/11/2022
SSYIP Budget Detail Report	Backup Material	4/11/2022

RESOLUTION OF THE BOARD OF SUPERVISORS OF ISLE OF WIGHT COUNTY TO APPROVE PRIORITIES FOR THE VIRGINIA DEPARTMENT OF TRANSPORTATION'S SECONDARY SIX-YEAR IMPROVEMENT PROGRAM FOR FY 2023 THROUGH FY 2028

WHEREAS, Sections 33.2-331 of the Code of Virginia (1950, as amended) provide the opportunity for each county to work with the Virginia Department of Transportation (VDOT) in developing a Secondary Six-Year Improvement Program (SSYIP); and,

WHEREAS, this Board has held a public hearing on the proposed Plan (FY 2023-FY 2028), in accordance with VDOT policies and procedures, on April 21, 2022 and all citizens of the County had the opportunity to make comments and recommendations concerning the proposed Program; and,

WHEREAS, VDOT Local Program and Residency staff have reviewed and concurred with the proposed SSYIP (FY 2023-FY 2028).

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Isle of Wight Virginia that the Secondary Six-Year Improvement Program for FY 2023-2028 is hereby approved, as presented at the public hearing.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to execute all Program documents and make such accounting adjustments and execute such agreements and contracts for projects as necessary to proceed with the Program as approved.

Adopted this 21st day of April 2022.

_____
Rudolph Jefferson, Chairman

_____
Carey Mills-Storm, Clerk

Approved as to Form:

_____
Robert W. Jones, Jr., County Attorney

Secondary System
Isle of Wight County
Construction Program
Estimated Allocations

Fund	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	Total
TeleFee	$80,616	$80,616	$80,616	$80,616	$80,616	$80,616	$483,696
District Grant - Unpaved	$92,300	$130,473	$130,473	$152,608	$152,608	$152,608	$811,070
Total	$172,916	$211,089	$211,089	$233,224	$233,224	$233,224	$1,294,766

Board Approval Date: 21-Apr-22

Charles T. Catlett Jr.
Residency Administrator Date

Randy R. Keaton
County Administrator Date

District: Hampton Roads

County: Isle of Wight County

Board Approval Date: 2023-24 through 2027-28

Route	Road Name	Estimated Cost		Traffic Count
PPMS ID	Project #			Scope of Work
Accomplishment	Description			FHWA #
Type of Funds	FROM			Comments
Type of Project	TO			
Priority #	Length	Ad Date		
0646	Rattlesnake Trail	*PE*	$2,509	
104809	0646046649	*RW*	$0	Resurfacing
STATE FORCES/HIRED EQUIPMENT	Rural Rustic Paving Project (Rattlesnake Trail)	*CN*	$697,491	17005
S	Jones Town Drive (Route 637)	*Total*	**$700,000**	
State forces/Hired equip PE CN Only	Dead End			
9999.01	4.4	2/22/2022		
0673	Morgarts Beach Road	*PE*	$10,000	
-25170	0673046735	*RW*	$0	Reconstruction w/o Added Capacity
STATE FORCES/HIRED EQUIPMENT	Route 673 Reconstruct & Surface Treat Non-Hard Surface	*CN*	$576,500	17004
	Route 672 Blounts Corner Road	*Total*	**$586,500**	
State forces/Hired equip PE CN Only	Route 10 Bus-Old Stage Hwy			
9999.05	1.3			
0000		*PE*	$0	
-26202	0000965442	*RW*	$0	
NOT APPLICABLE	Hampton Roads Secondary Allocations	*CN*	$0	____
		Total	**$0**	
9999.99				
	S. Church Street	*PE*	$0	
101793	EN08046115	*RW*	$268,710	Facilities for Pedestrians and Bicycles
NON VDOT	Construction of a pedestrian/bicycle trail - Segment 1	*CN*	$1,143,381	25028
STP	South Church Street	*Total*	**$1,412,091**	$71,000 transfer from #T4970 as per CTB (6/11).

Migration	Nike Park Road			
9999.99	1.3		3/3/2017	
	S. Church Street	*PE*	$0	
101794	EN08046115	*RW*	$256,782	Facilities for Pedestrians and Bicycles
NON VDOT	Construction of a pedestrian/bicycle trail	*CN*	$5,519,061	25028
STP	Battery Park Road	*Total*	**$5,775,843**	$71,000 transfer from #T4970 as per CTB (6/11).
Migration	Nike District Park			
9999.99	1.8		3/3/2017	
0258	Main Street	*PE*	$150,181	
102951	0258046626	*RW*	$5,000	Facilities for Pedestrians and Bicycles
NON VDOT	Main Street Pedestrian Improvements	*CN*	$1,337,160	23128
CM	Route 10	*Total*	**$1,492,341**	
LAP Tier 1 PE, RW, CN (PH, RFP)	Route 10 (Intersection)			
9999.99			7/26/2023	
0644	Turner Drive	*PE*	$8,727	
103021	0644046628	*RW*	$0	Traffic Management/Engineering
NON VDOT	Turner Drive Intersection Improvements at Benns Church Blvd	*CN*	$545,667	25024
STP	Benns Church (Route 10/32)	*Total*	**$554,394**	Locally administered. Balance to be addressed at CN completion
Migration	Benns Church (Intersection)			
9999.99	0.1		4/9/2019	
0699	Woody Acres Way	*PE*	$0	
115872	0699046722	*RW*	$0	Reconstruction w/o Added Capacity
STATE FORCES/HIRED EQUIPMENT	Route 699 Reconstruct & Surface Treat Non-Hard Surfaced Road	*CN*	$347,000	17004
MAINT	Route 679 Bethel Church Lane	*Total*	**$347,000**	
State forces/Hired equip PE CN Only	Dead End			
9999.99	0.8		2/9/2026	
0713	Blairs Creek Way	*PE*	$10,000	
119506	0713046734	*RW*	$0	Reconstruction w/o Added Capacity
STATE FORCES/HIRED EQUIPMENT	ROUTE 713 RECONSTRUCT & SURFACE TREAT NON-HARD SURFACE ROAD	*CN*	$266,300	17004

	Route 699 Woody Acres Way	*Total*	**$276,300**
State forces/Hired equip PE CN Only	Dead End		
9999.99	0.4	6/6/2028	

ISSUE:

Public Hearing on the Proposed Operating and Capital Budgets for Fiscal Year 2022-23, Related Ordinances, and the FY2023-32 Capital Improvements Program

BACKGROUND:

In accordance with the Code of Virginia, the Board of Supervisors is required to hold a public hearing to receive public comment regarding the proposed operating and capital budget, related ordinances, and the Capital Improvements Program.

The proposed FY2022-23 Operating and Capital Budget includes an advertised General Fund Operating Budget of $88,986,738 and a Capital Budget of $32,900,945. The proposed FY2022-23 Operating Budget for Isle of Wight County Schools is $78,769,215.

The public hearing has been properly advertised.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Conduct a Public Hearing. Per the Code of Virginia, the Board is required to wait at least 7 days before action can be taken relative to the operating and capital budgets.

ATTACHMENTS:

Description	Type	Upload Date
Ordinance - Budget Approval	Ordinance	4/11/2022
Ordinance - Tax Rates	Ordinance	4/11/2022
FY2022-23 Proposed Operating & Capital Budgets and CIP	Backup Material	4/11/2022

AN ORDINANCE APPROVING THE COUNTY OPERATING AND CAPITAL BUDGET AND APPROPRIATING FUNDS FOR EXPENDITURES CONTEMPLATED DURING THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023, AND REGULATING THE PAYMENT OF MONEY OUT OF THE COUNTY TREASURY

BE IT AND IT IS HEREBY ORDAINED by the Board of Supervisors of Isle of Wight County, Virginia, to-wit:

Section 1: Except as provided in Section 2 of this Ordinance, the County of Isle of Wight, Virginia, Proposed Annual Operating and Capital Budget, Fiscal Year 2022-20232 dated April 1, 2022, along with the associated Uniform Fee Schedule attached hereto as Exhibit A (hereinafter referred to as the "County Budget"), and submitted by the County Administrator, as amended by the Isle of Wight County Board of Supervisors, is approved as the County Budget for the fiscal year beginning July 1, 2022, and ending June 30, 2023.

Section 2: The County Budget shall be subject to transfers authorized by law and to such further amendments by ordinance, pursuant to Section 15.2-2507 of the Code of Virginia (1950, as amended), as the Board of Supervisors may deem appropriate.

Section 3: The amount named in the County Budget, as amended, for County operations for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in the following fund amounts are hereby appropriated from the revenues of the County for use by the various funds of the County Government referenced in said budget for the said fiscal year. Any appropriation to a specific fund but identified as a revenue source in another fund is specifically designated and restricted for accounting and transfer purposes only and not for any other expenditure from the source fund.

Fund		2022-2023
General Fund		88.986,738
Debt Service Fund	$	508,022
Capital Projects Fund		28,202,168
Grants Fund		153,925
911 Fund		2,596,468
County Fair Fund		483,138
Social Services Fund		4,813,649
Children's Services Act Fund		415,184
Technology Services Fund		1,555,508
Risk Management Fund		812,914
Public Utility Fund		11,234,189
Stormwater Fund		1,487,500

Section 4: Except as it may be amended from time to time in accordance with applicable law by the Isle of Wight County Board of Supervisors, at the request of the Isle of Wight County School Board, the Isle of Wight County School Operating and Capital Budget, Fiscal Year 2022-2023, dated March 11, 2021, and submitted to the Isle of Wight County Administrator by the School Superintendent for consideration by the Isle of Wight County Board of Supervisors, is approved, as amended, as the annual budget

for educational purposes for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023.

Section 5: Pursuant to Section 22.1-94 of the Code of Virginia, the following categorical appropriations are hereby made for Isle of Wight County Public Schools ("Public Schools") for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

Educational Category		**2022-2023**
Instructional Services	$	53,955,174
Administration, Attendance and Health		3,271,870
Pupil Transportation		4,282,374
Operation and Maintenance		10,074,380
Technology		4,324,393
Child Nutrition Services		2,414,047
Debt and Fund Transfers		446,977
Total Funds Budget	**$**	**78,769,215**

Section 6: All payments from funds shall be made in accordance with general law and applicable ordinances and resolutions of the County, except as otherwise specifically provided herein; *provided, however,* that payments from the funds appropriated for the support, maintenance and operation of the Public Schools of the County shall be made by the County Treasurer upon warrants drawn by the proper officer or officers of the School Board of the County; *and provided further* that payments from the funds appropriated for expenditures of the Department of Social Services shall be made by the County Treasurer upon presentation of warrants drawn by the Social Services Director and approved by the Isle of Wight County Board of Social Services.

Section 7: The Board of Supervisors hereby authorizes the issuance and sale of the County's revenue anticipation note or notes (the "Note" or "Notes"), pursuant to Section 15.2-2629 of the Code of Virginia (1950, as amended) (the "Virginia Code"), in the aggregate principal amount of up to $25,000,000 in anticipation of the collection of the taxes and revenues of the County for the fiscal year ending June 30, 2022. If either the County Administrator or County Treasurer deems that the cash flow needs and the financial condition of the County warrant the issuance of a Note or Notes, the County Administrator or the County Treasurer (each hereinafter referred to as the "County Representative") is authorized and directed to accept a proposal or proposals for the purchase of the Note or Notes and to approve the terms of the Note or Notes, provided that the aggregate principal amount of the Notes shall not exceed $25,000,000, none of the Notes shall mature later than June 30, 2022, and no interest rate on any of the Notes shall exceed 7%. The County Representative and the Clerk of the Board of Supervisors (the "Clerk") are hereby authorized and directed to execute an appropriate negotiable Note or Notes and to affix the seal of the County thereto and such County Representative is authorized and directed to deliver the Note or Notes to the purchaser thereof. The County Representative, and such officers and agents of the County as the County Representative may designate, are hereby authorized and directed to take such further action as they deem necessary regarding the issuance and sale of the Note or Notes and all actions taken by such officers and agents in connection with the issuance and sale of the Note or Notes are ratified and confirmed.

Section 8: The Board of Supervisors hereby authorizes the lease financing of various County vehicles and equipment essential to the performance of governmental functions as provided for in the adopted Fiscal Year 2022-2023 County Budget. The funds made available under the lease will be deposited with a banking institution pursuant to an Escrow Agreement following procurement of a financial institution in accordance with the Virginia Public Procurement Act. The County Administrator is authorized to execute the lease agreement and financing documents on behalf of the County and the County Clerk shall affix the official seal of the County to the Financing Documents and attest the same.

Section 9: The amounts appropriated by this Ordinance shall be expended for the purpose of operating the County government during the 2022-2023 Fiscal Year; and, with the exception of the items the payment of which is fixed by law, shall be expended in such proportions as may be authorized by the County Administrator from time to time.

Section 10: All outstanding encumbrances, by contract or fully executed purchase order, as of June 30, 2022, shall be offset by an equal amount of assigned Fund Balance for expenditure in the subsequent fiscal year; *provided, however,* that if performance of a contract or purchase order has been substantially completed, an expenditure and estimated liability shall be recorded in lieu of an encumbrance. All restricted or assigned fund balance project or program balances standing on the books of the County at the close of business for the fiscal year ending June 30, 2022 in the amount of $50,000,000 or less that have not been expended or lawfully obligated or encumbered are hereby reappropriated to be used to fund the purposes, programs, or projects for which the funds were appropriated.

Section 11: Notwithstanding the provisions of Section 10, all funds appropriated for Public Schools which are unexpended at year-end shall revert back to the County's General Fund pursuant to Section 22.1-100 of the Code of Virginia for the purpose of replenishment of the Unassigned Fund Balance for payments made by the County on behalf of the Isle of Wight County School Board to comply with the Davis-Bacon Act for the Georgie D. Tyler Middle School project.

Section 12: The payment and settlement, made during the 2022-2023 Fiscal Year, of any claim of any kind against the County; and final judgments, with interest and costs, obtained against the County during the 2021-2022 Fiscal Year, shall be paid upon the certification of the County Attorney and the order of the County Administrator from funds appropriated to the Risk Management Fund; or from the funds appropriated for the expenditures of the Fund involved in the subject matter of the claim or judgment; or from the General Fund; as the County Administrator shall find necessary.

Section 13: Except as otherwise specifically required by law or approved by the Board of Supervisors by resolution, any salary or wage expenditure, and any expenditure of any kind or description having the effect of a salary or wage payment, shall be made only for a position, the description of which is identified in the County Pay and Compensation Plan or which has received prior approval of the Board of Supervisors. Any other expenditure shall be calculated to result in total expenditures within the plan stated in a specific County Budget account, except that transfers of unexpended and unencumbered balances or portions thereof, initiated by a department director and approved by the County Administrator, are permitted between accounts.

Section 14: The County Administrator is authorized and directed to do all lawful things necessary to implement and administer the County Budget for Fiscal Year 2022-2023.

Section 15: All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance, to the extent of such conflict, are repealed.

Section 16: This Ordinance shall be in effect on and after July 1, 2022, and it shall not be published.

Adopted this _____ day of May, 2022.

_____
Rudolph Jefferson, Chairman
Isle of Wight County, Virginia,
Board of Supervisors

Attest:

_____
Carey Mills Storm, Clerk

Approved as to form:

_____
Robert W. Jones, Jr.
County Attorney

EXHIBIT A

ISLE OF WIGHT COUNTY
UNIFORM FEE SCHEDULE FOR
FISCAL YEAR 2021-2022

AN ORDINANCE TO IMPOSE TAX RATES FOR ISLE OF WIGHT COUNTY, VIRGINIA FOR FISCAL YEAR JULY 1, 2022 THROUGH JUNE 30, 2023

BE IT AND IT IS HEREBY ORDAINED by the Board of Supervisors of the County of Isle of Wight, Virginia, to-wit:

Section 1: That there is hereby levied for the fiscal year beginning July 1, 2022, a tax of $0.85 per one hundred dollars of assessed valuation on all taxable real estate, and all real and personal property of public service corporations in accordance with Section 58.1-2606 of the Code of Virginia (1950, as amended).

Section 2: That there is hereby levied for the fiscal year beginning July 1, 2022, a tax of $1.75 per one hundred dollars of assessed valuation on machinery and tools used in businesses as defined in Section 58.1-3507 of the Code of Virginia (1950, as amended).

Section 3: That there is hereby levied for the fiscal year beginning July 1, 2022, a tax of $1.00 per one hundred dollars of assessed valuation of boats, watercraft and aircraft as defined in Section 58.1-3606 of the Code of Virginia (1950, as amended).

Section 4: That there is hereby levied for the fiscal year beginning July 1, 2022, a tax of $0.32 per one hundred dollars of assessed valuation on watercraft, including vessels and ships, weighing five tons or more, excluding privately owned pleasure boats and watercraft used for recreational purposes only.

Section 5: That there is hereby levied for the fiscal year beginning July 1, 2022, a tax of one-half (1/2) of one percent (1%) of the gross receipts on telephone and telegraph companies, water companies, heat, light and power companies, except electric suppliers, gas utilities and gas suppliers as defined in Section 58.1-400.2 of the Code of Virginia (1950, as amended) and pipeline distribution companies as defined in Section 58.1-2600 of said Code, accruing from sales to the ultimate consumer in the County of Isle of Wight, Virginia, pursuant to Section 58.1-3731 of the Code of Virginia (1950, as amended), however, in the case of telephone companies, charges for long distance telephone calls shall not be included in gross receipts for purposes of license taxation.

BE IT FURTHER ORDAINED that this Ordinance be entered in the Minutes of this Board of Supervisors and that a copy thereof by the Clerk of this Board, be furnished to the Treasurer of this County.

Adopted this _____ day of May, 2022.

_____
Rudolph Jefferson, Chairman
Isle of Wight County, Virginia,
Board of Supervisors

Attest:

_____
Carey Mills Storm, Clerk

Approved as to form:

_____
Robert W. Jones, Jr.
County Attorney

PROPOSED FY 2022-23 OPERATING & CAPITAL BUDGET

APRIL 7, 2022

Local Roots, Global Reach

ISLE OF WIGHT COUNTY, VIRGINIA

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

County of Isle of Wight
Virginia

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morrill

Executive Director

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Isle of Wight Budget Development Calendar – FY 2022-23

December 15, 2021	Budget Packages Distributed to Departments/Agencies/Local Organizations & Web Posting
January 24, 2022	Departmental & Agency Budget Requests Due
January 31 to February 4, 2022	County Administrator's Budget Development Meetings
March 1-31, 2022	County Administrator's Budget Review Meetings
April 7, 2022	County Administrator's Proposed Budget Presented to the Board of Supervisors
April 14, 2022	Board of Supervisors Budget Work Session
April 21, 2022	Board of Supervisors Public Hearing on Proposed Budget & Resolution
April 28, 2022	Board of Supervisors Budget Work Session
May 5, 2022	Board of Supervisors Budget Work Session
May 12, 2022	Adoption of County Budget & Ordinances

Local Roots, Global Reach

ISLE OF WIGHT
COUNTY, VIRGINIA

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COUNTY ADMINISTRATOR'S MESSAGE

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ISLE OF WIGHT
COUNTY, VIRGINIA

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ISLE OF WIGHT COUNTY, VIRGINIA

The Honorable Board of Supervisors
Isle of Wight County, Virginia

Honorable Members of the Board:

I am pleased to submit the FY 2022-23 budget for Isle of Wight County to the Board of Supervisors and our citizens. This Budget was prepared to meet the needs of a growing community by providing cost efficient and effective public services. The team of staff responsible for preparing the budget has attempted to create a document that is more transparent and understandable to every citizen and addresses the basic responsibilities of local government.

The FY 2022-23 budget is notable for the fact that for the ninth year in a row, there will be **no** change in the real estate tax rate of $.85. The personal property tax rate has been reduced from $4.50 to $3.90. One penny of real estate tax is expected to generate **$504,900**.

One of the key priorities for the upcoming fiscal year is to fund the necessary functions of Isle of Wight County while preparing for future needs.

The General Fund budget totals **$88,986,738**. The largest source of these funds is from General Property taxes ($65.5 million) or 74% of the budget. The largest uses of County funds are for Education ($27.5 million, 31%), Public Safety ($13.5 million, 15%), and Debt Service ($12.8 million, 14%). Our goals include diversifying our revenue sources to become less dependent on property taxes and reducing debt service as a percentage of our expenditures.

Revenue Highlights

Real Property Taxes – Housing starts continued to increase in 2021 (18% from the previous year) but at a slower rate. There were 312 housing starts in 2021 compared to 265 in 2020 which is the largest number of housing starts in the past six years. In 2021, 86% of all housing starts occurred in the northern end of the county, 61% in the Newport District and 25% in the Town of Smithfield.

P. O. Box 80
17090 Monument Circle
Isle of Wight, VA 23397
(757) 365-6204
www.co.isle-of-wight.va.us

Commercial development and construction were basically non-existent in FY21 and represented only 2% of the total new construction assessments. A 2.5% change in assessments is forecast for FY 23 with total value of $4,987,000,000 and revenue of $41,420,000 based on the current tax rate of $.85 and a collection rate of 98%.

Personal Property – Motor Vehicles – The value of used motor vehicles continued to grow by almost 59% in 2021 relative to 2020 according to J.D. Power. In response to the large increase in values, the Board of Supervisors proactively voted to reduce the personal property tax rate from $4.50 to $3.90 in March. The Car Tax Relief percentage is also reduced from 40% to 35%. A 49% growth is forecast for FY 23 with revenue of $14,625,000.

Machinery & Tools Tax – The Machinery and Tools category has experienced volatility during the past three years. An increase of 2.4% over current revenues for the M&T tax is expected to generate revenue of $5,145,000.

Sales & Use Tax – The U.S. Supreme Court Case of *South Dakota v. Wayfair* ruled that states may charge sales tax on purchases made from out-of-state sellers. The 2019 Virginia General Assembly adopted legislation enabling the Commonwealth to collect sales tax on out-of-state sellers. This has resulted in an increase in sales tax to the state and localities. Online sales tax now represents nearly 35% of all retail sales for Isle of Wight County. An increase of 19% is forecast compared to last year. For the previous two years, the median change is 17%. This year's revenue forecast of $4,000,000 is an increase of 23% over the FY22 budget.

Public Service Corporation Taxes – Public Service assessments are adjusted annually based on the real estate sales ratio as determined by the Department of Taxation. As real estate sale prices exceed assessments, the county's sales ratio declines. It is anticipated that the assessments will decrease 16.7% in the next fiscal year which will result in revenue of $1,402,000.

Recordation and Wills Tax – The tax on recordation of real property has followed the real estate market and continued to increase over the last several years. After collecting $906,000 in FY21, we are on pace to collect $900,000 in FY22. I am projecting $850,000 for FY23 which is an increase of $100,000 over last year's budgeted amount.

Building Permits – Building permit fee revenue reflects the increase in housing starts throughout the County. $562,000 was received in FY21 and we expect to collect more than $550,000 in FY22. I am estimating $550,000 in FY23 which is an increase of $50,000 over last year.

Utilities Fund – After 2 years of no increase in water and sewer rates, a 56-cent increase in the price/1000 gallons of water is proposed. This will result in a monthly increase of $2.80 or 3.9% for the typical customer who uses 5000 gals/month. An increase in the water and sewer connection fees is also proposed.

The water connection fee is proposed to increase from $4,000 to $4,500 and the sewer connection fee is proposed to increase from $3,700 back to $4,000. The sewer connection fee was reduced from $4,000 to $3,700 in 2015. These fees have not increased in at least 10 years.

Expenditure Highlights

Impacts from COVID-19 Pandemic – We will receive the remaining installment of the $7.2 million grant from The American Rescue Plan in June. Funds from the Rescue Plan have been designated mostly for utility projects ($4.8 million) related to Hardy Elementary School and Broadband expansion ($2.4 million).

Public Schools – An increase of $526,988 is proposed in local funds for the Isle of Wight County Public Schools. This will fund 8 testing coordinators for the school system that will allow current counselors to focus more on actual counselling services for students. $715,830 is included in debt service to finance $7.9 million in improvements at Smithfield High School and Windsor High School for enhanced Career & Technical Program options for students.

Public Safety – The budget continues the replacement schedule for Sheriff's Office vehicles by lease financing 9 new vehicles. Four additional patrol positions for the Sheriff's department are proposed at this time, one of which we expect will be paid for by the Compensation Board. Two of the positions are proposed to be filled in July and two in January to lessen the impact on the budget.

Fire and Rescue Response – In previous years, emergency volunteer responders who lived in Isle of Wight County could receive a tax credit for one vehicle up to $500. In FY21, approximately $62,000 in relief was provided to 200 individuals. The median tax credit was $342. A revised program is being proposed for FY23 which will provide all volunteer responders regardless of where they live or the value of their vehicle with tax relief in the amount of $350. The total amount of this proposal is $115,000.

Public Works – The bulk of the increase in Public Works is a result of a $4 increase in tipping fees by SPSA and an estimated increase of 400 tons of solid waste.

Debt Service – Older debt service payments reached their peak in FY20 and will continue to decline. Bonds totaling $18.5 million were issued in February 2022 to fund the remainder of Hardy Elementary School, the replacement of Fire and Rescue equipment and other County projects. Our total debt Service budget for the General Fund in FY23 will be $12.8 million. $7.6 million of the payments will be for principal.

Personnel

Isle of Wight County competes for employees across the Hampton Roads region. We have completed a new compensation study to determine how we compare with peer localities and the average increase is 6.5% for the General Fund and

9.6% for Public Safety. To maintain our competitiveness, I have also included a 4% general wage increase.

The County Health Plan experienced another good year with a 6.2% increase in rates after two years of no rate increases. We are continuing the same County/Employee cost sharing plan for health insurance established in FY20. We are also continuing the High Deductible Health Plan (with Health Savings Account) which was added last year. This plan has the potential to provide savings for employees and the County.

Fleet Upgrades

In addition to new vehicles for the Sheriff's department, a total of 2 other vehicles are proposed to replace aging or high mileage vehicles in the following departments: Public Works and Community Development.

Capital Budget

Consistent with the Board's adoption of the FY23-32 Capital Improvements Program, a Capital Budget of $32.9 million is included to move various capital projects forward. Significant capital expenditures include additional funds for the replacement of Hardy Elementary School ($12 million), replacement of an engine, tanker, and SCBA system ($2.6 million), Water line and Water tank projects ($5.5 million), and various Transportation projects ($11.2 million)

The Capital Budget is fully funded with existing bonds, ARPA funds, and grants.

Acknowledgements

I would like to thank all the Constitutional Officers, Department Heads, and staff for submitting conservative and well-researched budget requests. I have been impressed with the creativity and cost-saving suggestions from all our staff. I would especially like to thank Don Robertson, Stephanie Humphries, Teresa Morgan, and Marina Hitchings for organizing the budget requests and preparing countless budget scenarios. This has truly been a team effort.

Sincerely,

Randy Keaton
County Administrator

FY23 Budget Highlights

Revenues:

- **$4,766,300 increase in overall budget**
- **$2,450,000 increase** – Personal Property Taxes (vehicles)
- **$1,100,000 increase** – Real Property Taxes
- **$725,000 increase** – Sales & Use Tax
- **$310,000 increase –** Delinquent Taxes
- **$145,000 increase** – Meals Tax
- **$140,000 increase –** M&T Tax
- **$100,000 increase** – County Tax on Record/Wills
- **$100,000 increase** – EMS Charges
- **$87,000 increase** – Business License
- **$59,000 increase** – Motor Vehicle License
- **$280,000 decrease** – Public Service RE taxes
- **$200,000 decrease** – Interest Revenue
- **$138,000 decrease** – Business Equipment (tax rate decrease)
- **$85,000 decrease** – Utility Tax
- **$69,000 decrease** – Communications Tax

Expenses:

- **$4,766,300 increase in overall budget**
- **$2,011,000 increase** – Pay Plan & 4% cost of living
- **$700,000 increase –** New positions
- **$631,000 increase –** Sheriff's Department
- **$527,000 increase –** School System
- **$319,000 increase –** Transfer to E911
- **$199,000 increase –** Transfer to Social Services
- **$184,000 increase** – tax relief (elderly & disabled, disabled veteran)
- **$115,000 increase –** Volunteer Tax Relief
- **$100,000 increase** – Legal fees
- **$100,000 increase** - Contingency
- **$76,000 increase –** Solid Waste (increase in tipping fees)
- **$71,000 increase –** Blackwater Library
- **$990,000 decrease** – Debt Service Reserve
- **$70,000 decrease** – Transfer to Public Utilities

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4/6/2022

FY 2022-23 Budget Summary

	FY 2021-22	FY 2022-23	Difference	% Change	Significant Items
Board of Supervisors	$ 329,300	$ 345,718	$ 16,418	4.99%	software
County Administration	$ 483,251	$ 490,509	$ 7,258	1.50%	
County Attorney	$ 575,348	$ 674,903	$ 99,555	17.30%	increase in legal fees
Human Resources	$ 394,837	$ 378,407	$ (16,430)	-4.16%	
Commissioner of the Revenue	$ 765,696	$ 799,137	$ 33,441	4.37%	
Assessment	$ 288,900	$ 119,800	$ (169,100)	-58.53%	1st year of assessment
Treasurer	$ 891,035	$ 917,299	$ 26,264	2.95%	
Finance	$ 802,014	$ 826,149	$ 24,135	3.01%	
Purchasing	$ 171,368	$ 164,303	$ (7,065)	-4.12%	
Electoral Board/Registrar	$ 391,778	$ 361,218	$ (30,560)	-7.80%	
Court Programs	$ 349,735	$ 353,477	$ 3,742	1.07%	
Clerk of the Circuit Court	$ 598,133	$ 630,317	$ 32,184	5.38%	
Commonwealth's Attorney	$ 839,802	$ 843,540	$ 3,738	0.45%	
Sheriff	$ 5,203,963	$ 5,835,327	$ 631,364	12.13%	in-car cameras, overtime, fuel
Emergency Services	$ 516,872	$ 526,885	$ 10,013	1.94%	
Career Fire and Rescue Response	$ 3,358,775	$ 3,612,306	$ 253,531	7.55%	
Volunteer Fire & Rescue Response	$ 1,421,620	$ 1,567,322	$ 145,702	10.25%	$115,000 car tax relief
Western Tidewater Regional Jail	$ 1,293,333	$ 1,293,333	$ -	0.00%	
Inspections	$ 739,901	$ 749,583	$ 9,682	1.31%	
Animal Control	$ 594,840	$ 629,548	$ 34,708	5.83%	
Public Works - Administration	$ 318,111	$ 320,744	$ 2,633	0.83%	
Public Works - Inspections	$ 84,262	$ 85,963	$ 1,701	2.02%	
Public Works - Solid Waste	$ 2,902,069	$ 2,965,138	$ 63,069	2.17%	$4 increase in tipping fee
Public Works - Bldg. & Grounds	$ 1,494,671	$ 1,525,335	$ 30,664	2.05%	
Public Works - Transportation	$ 283,925	$ 356,038	$ 72,113	25.40%	professional serv. & mowing
Parks & Recreation - Admin	$ 265,736	$ 265,899	$ 163	0.06%	
Parks & Recreation - Programs	$ 755,485	$ 720,557	$ (34,928)	-4.62%	
Parks & Recreation - Grounds	$ 1,001,054	$ 958,002	$ (43,052)	-4.30%	
Blackwater Regional Library	$ 891,490	$ 962,508	$ 71,018	7.97%	
Community Development	$ 830,216	$ 854,603	$ 24,387	2.94%	
Economic Development	$ 1,044,089	$ 1,059,589	$ 15,500	1.48%	
Tourism	$ 577,490	$ 587,786	$ 10,296	1.78%	
Markets	$ 76,631	$ 84,690	$ 8,059	10.52%	
Communications	$ 78,648	$ 79,351	$ 703	0.89%	
Cooperative Extension	$ 73,643	$ 75,515	$ 1,872	2.54%	
Non-Departmental	$ 3,367,903	$ 3,615,766	$ 247,863	7.36%	
Schools	$ 26,961,613	$ 27,488,601	$ 526,988	1.95%	Additional positions for testing
Transfer to Other Funds	$ 7,056,445	$ 7,505,856	$ 449,411	6.37%	
Debt Service	$ 13,346,056	$ 12,771,654	$ (574,402)	-4.30%	
Governmental Organizations	$ 2,139,811	$ 2,126,922	$ (12,889)	-0.60%	
Non-Profit Organizations	$ 360,589	$ 346,140	$ (14,449)	-4.01%	
Salary Increases	$ -	$ 2,011,000	$ 2,011,000		pay study + 4% COLA
New Positions	$ -	$ 700,000	$ 700,000		
Contingency	$ 300,000	$ 400,000	$ 100,000	33.33%	
Total	**$ 84,220,438**	**$ 88,986,738**	**$ 4,766,300**	**5.66%**	
Revenues		**$ 88,986,738**			

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General Fund

Revenues

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Isle of Wight County
Proposed FY 2022-23 Operating Budget - April 1, 2022

General Fund Revenues

		2021 ACTUAL	2022 ORIG BUD	2022 AMENDED	2023 REQUESTS	2023 PROPOSED	PCT * CHANGE
REAL PROPERTY TAXES							
Real Estate - Current	$	39,438,796	40,220,000	40,220,000	40,220,000	41,420,000	2.98%
Real Estate - Delinquent		1,009,031	950,000	950,000	950,000	950,000	0.00%
Public Service Property		1,676,126	1,759,000	1,759,000	1,759,000	1,402,000	-20.30%
Personal Property- Current		9,666,859	11,050,000	11,050,000	11,050,000	13,500,000	22.17%
Personal Property- Delinquent		930,366	190,000	190,000	190,000	500,000	163.16%
Mobile Home Tax - Current		96,596	162,000	162,000	162,000	160,000	-1.23%
Mob. Home Tax -- Delinquent		24,245	5,000	5,000	5,000	5,000	0.00%
Boat/Airplane Tax - Current		122,976	107,000	107,000	107,000	120,000	12.15%
Boat/Airplane Tax - Delinquent		13,312	1,000	1,000	1,000	5,000	400.00%
Machinery & Tools -Current & Delinquent		4,804,636	5,000,000	5,000,000	5,000,000	5,140,000	2.80%
Equipment-Current		1,995,859	1,905,000	1,905,000	1,905,000	1,775,000	-6.82%
Equipment-Delinquent		15,204	-	-	-	-	0.00%
Penalty		457,513	400,000	400,000	400,000	400,000	0.00%
Interest		192,666	170,000	170,000	170,000	170,000	0.00%
Total Real Property Taxes	$	60,444,185	61,919,000	61,919,000	61,919,000	65,547,000	5.86%
OTHER PROPERTY TAXES							
Local Sales & Use	$	3,376,399	3,250,000	3,590,727	3,950,000	4,000,000	23.08%
Consumer Utility Tax		901,405	985,000	985,000	960,000	900,000	-8.63%
Consumption Tax		112,340	120,000	120,000	120,000	120,000	0.00%
Business License Tax		887,070	832,000	832,000	832,000	915,000	9.98%
Motor Vehicles License Current		820,356	1,031,000	1,031,000	1,031,000	1,090,000	5.72%
Motor Vehicle Licenses-Delinquent		260,787	30,000	30,000	30,000	40,000	33.33%
Penalty - Taxes		9,989	7,000	7,000	7,000	7,000	0.00%
Interest - Taxes		5,085	2,000	2,000	2,000	2,000	0.00%
Taxes on Record/Wills-Local		906,770	750,000	750,000	750,000	850,000	13.33%
Lodging Tax		70,970	64,000	64,000	64,000	84,000	31.25%
Meals Tax		569,370	530,000	530,000	530,000	675,000	27.36%
Communications Sales & Use Tax		605,463	635,000	635,000	635,000	600,000	-5.51%
Bank Stock Tax		14,530	11,000	11,000	11,000	12,000	9.09%
Total Other Property Taxes	$	8,540,534	8,247,000	8,587,727	8,922,000	9,295,000	12.71%
PERMITS, FEES & LICENSES							
Animal License	$	38,493	40,000	40,000	40,000	40,000	0.00%
Land Use Application Fees		150	-	-	-	-	0.00%
Land Transfer Fees		1,745	1,000	1,000	1,000	1,000	0.00%
Inspections Technology Fee		22,470	18,000	18,000	18,000	20,000	11.11%
Zoning Use & Subdiv Ord Fee		84,508	75,000	75,000	75,000	75,000	0.00%
Building & Misc Permits & Fees		562,478	500,000	500,000	500,000	550,000	10.00%
Solid Waste Franchise Fee		32,273	30,000	30,000	30,000	30,000	0.00%
Concealed Weapon Permit Fee		50,906	40,000	40,000	40,000	40,000	0.00%
Total Permits, Fees & Licenses	$	793,023	704,000	704,000	704,000	756,000	7.39%
FINES & FORFEITURES							
Court Fines and Forfeitures	$	77,228	115,000	115,000	115,000	75,000	-34.78%
Interest - Court Fine & Forft		3,117	4,000	4,000	4,000	4,000	0.00%
County Code Violations		26,404	10,000	10,000	10,000	10,000	0.00%
Restitution		3,910	-	-	-	-	0.00%
Total Fines & Forfeitures	$	110,659	129,000	129,000	129,000	89,000	-31.01%

Isle of Wight County
Proposed FY 2022-23 Operating Budget - April 1, 2022

General Fund Revenues

		2021 ACTUAL	2022 ORIG BUD	2022 AMENDED	2023 REQUESTS	2023 PROPOSED	PCT * CHANGE
REVENUE FROM USE							
Interest Revenue	$	42,301	300,000	300,000	300,000	100,000	-66.67%
Property Rental		208,572	185,000	185,000	185,000	185,000	0.00%
Unrealized Gain on Investment		(406,738)	-	-	-	-	0.00%
Total Revenue from Use	$	(155,865)	485,000	485,000	485,000	285,000	-41.24%
CHARGES FOR SERVICES							
Set Off Collection Fees	$	76,531	75,000	75,000	75,000	75,000	0.00%
Finance Administration Fee		655	1,000	1,000	1,000	1,000	0.00%
Court Security Fee		88,204	65,000	65,000	65,000	80,000	23.08%
Sheriff's Fee		2,205	2,000	2,000	2,000	2,000	0.00%
Sheriff Extradition Revenue		2,511	7,000	7,000	7,000	4,000	-42.86%
Law Library Fees		6,854	8,000	8,000	8,000	8,000	0.00%
Building Const Court Fees		12,559	15,000	15,000	15,000	15,000	0.00%
Courthouse Construction Fees		18,698	20,000	20,000	20,000	20,000	0.00%
Reimb for Court Appointed Atty		1,494	2,000	2,000	2,000	2,000	0.00%
Commonwealth Attorney's Fees		2,688	3,000	3,000	3,000	3,000	0.00%
Criminal Check & Incident Rpt		1,005	1,000	1,000	1,000	1,000	0.00%
Fingerprinting		480	1,000	1,000	1,000	1,000	0.00%
Animal Adoption Fees		18,562	30,000	30,000	30,000	30,000	0.00%
Impound Fees		555	2,000	2,000	2,000	1,000	-50.00%
Quarantine Fees		500	-	-	-	-	0.00%
Kennel Fees		450	-	-	-	-	0.00%
Miscellaneous Charges		235	-	-	-	-	0.00%
EMS Revenue Recovery		1,415,664	900,000	900,000	900,000	900,000	0.00%
EMS Records Request Fee		983	-	-	-	-	0.00%
Treasurer Admin SC		200	-	-	-	-	0.00%
Treasurer Admin Fees		187,934	160,000	160,000	160,000	175,000	9.38%
DMV Hold Administration Fee		34,066	15,000	15,000	15,000	25,000	66.67%
Surry County EMS		-	-	-	-	100,000	0.00%
Camps		670	-	-	-	-	0.00%
Special Events Fee		700	4,500	4,500	2,000	2,000	-55.56%
Athletics		14,638	101,750	101,750	53,935	53,935	-46.99%
Camps		31,207	103,000	103,000	104,500	104,500	1.46%
Instructor Classes		2,992	25,865	25,865	15,700	15,700	-39.30%
Recreation		32,030	38,720	38,720	38,720	38,720	0.00%
Senior Adult Programming		-	23,950	23,950	16,492	16,492	-31.14%
Tyler's Beach Docking		5,675	-	-	-	-	0.00%
Windsor Center Fees		1,381	7,100	7,100	2,592	2,592	-63.49%
Tourism Special Events		-	1,000	1,000	1,000	1,000	0.00%
Tourism		2,824	8,080	8,080	8,080	8,080	0.00%
Total Charges for Services	$	1,965,152	$ 1,620,965	$ 1,620,965	$ 1,550,019	$ 1,686,019	4.01%
RECOVERED COST							
Borrow Pit Contribution	$	57,037	50,000	50,000	50,000	50,000	0.00%
Insurance Reimbursements		424,658	50,000	59,868	53,502	50,000	0.00%
Miscellaneous		3,068	0	0	0	0	0.00%
Sale of Recyclables		91,549	50,000	50,000	50,000	80,000	60.00%
Recovered Costs		36,145	0	0	0	0	0.00%
Smithfield Debt Service		51,453	51,453	51,453	51,453	51,453	0.00%
Smfd Tourism Recovered Cost		270,250	279,892	279,892	279,892	286,603	2.40%
Total Recovered Cost	$	934,160	$ 481,345	$ 491,213	$ 484,847	$ 518,056	7.63%

Isle of Wight County
Proposed FY 2022-23 Operating Budget - April 1, 2022

General Fund Revenues

	2021 ACTUAL	2022 ORIG BUD	2022 AMENDED	2023 REQUESTS	2023 PROPOSED	PCT * CHANGE
MISCELLANEOUS						
DSS Indirect Cost Allocation	$ 113,867	387,576	387,576	387,576	398,242	2.75%
Recovered Costs	12,656	-	-	-	-	0.00%
Gifts and Donations	-	500	500	500	500	0.00%
Sale of Photocopies / Maps	2,540	-	-	-	-	0.00%
Miscellaneous	48,617	10,000	10,000	10,000	20,000	100.00%
Surplus Proceeds	90,739	10,000	10,000	10,000	20,000	100.00%
Surplus- Real Property	28,365	-	-	-	-	0.00%
School Meal Debt Collections	776	-	-	-	-	0.00%
P-Card Rebate	28,282	30,000	30,000	30,000	30,000	0.00%
E-payables Rebate	6,081	11,000	11,000	11,000	5,000	-54.55%
PU Indirect Cost	162,340	230,722	230,722	230,722	247,027	7.07%
SW Indirect Cost	63,578	67,382	67,382	67,382	74,294	10.26%
Market Fees	36,828	31,875	31,875	33,860	33,860	6.23%
Market Sponsors	5,912	6,600	6,600	6,900	6,900	4.55%
Vintage Market	26,017	40,775	40,775	42,160	42,160	3.40%
2011 QSCB Federal Tax Credit	311,735	337,500	337,500	337,500	337,500	0.00%
Total Miscellaneous	$ 938,332	$ 1,163,930	$ 1,163,930	$ 1,167,600	$ 1,215,483	4.43%
NON-CATEGORICAL AID						
Auto Rental Tax	60,396	35,000	35,000	35,000	50,000	42.86%
Other	33,120	-	-	-	-	0.00%
Rolling Stock Tax	40,795	42,000	42,000	42,000	42,000	0.00%
Mobile Home Titling Tax	47,757	45,000	45,000	45,000	45,000	0.00%
Grantor's Tax	198,171	135,000	135,000	135,000	200,000	48.15%
State PPTR	5,115,890	5,115,890	5,115,890	5,115,890	5,115,890	0.00%
Total Non-categorical Aid	$ 5,496,130	5,372,890	5,372,890	5,372,890	5,452,890	1.49%
CATEGORICAL AID						
Comonwealth Attorney Shared Expenses	$ 398,214	421,529	421,529	421,529	421,529	0.00%
Sheriff Shared Expenses	1,140,581	1,332,259	1,416,259	1,416,259	1,416,259	6.31%
Commissioner Shared Expenses	147,778	158,295	158,295	158,295	158,295	0.00%
Treasurer Shared Expenses	125,039	140,162	140,162	140,162	140,162	0.00%
Registrar/Electoral Brd Shrd Ex	46,688	58,290	58,290	58,290	58,290	0.00%
Clerk of Circuit Court Shrd Ex	281,432	291,573	291,573	291,573	291,573	0.00%
Technology Trust Funds	23,656	40,284	40,284	40,284	40,284	0.00%
Total Categorical Aid	$ 2,163,388	2,442,392	2,526,392	2,526,392	2,526,392	3.44%
REVENUE FROM THE COMMONWEALTH						
Salty Southern Route	$ 5,500	5,500	5,500	5,500	5,500	0.00%
Fire Prevention Program	81,788	93,000	98,807	98,807	99,386	6.87%
Four for Life	24,418	47,000	47,000	47,000	47,000	0.00%
Total Revenue from the Commonwealth	$ 111,706	145,500	151,307	151,307	151,886	4.39%
TOTAL STATE REVENUE	$ 7,771,224	7,960,782	8,050,589	8,050,589	8,131,168	2.14%
OTHER FINANCING SOURCES						
Lease Proceeds	$ 627,375	683,500	934,745	800,000	540,000	-20.99%
Transfer from Grants Fund	1,808,799	-	-	-	-	0.00%
Appropriated Fund Balance	-	-	1,314,814	-	-	0.00%
Committed Fund Balance	-	-	40,472	-	-	0.00%
Transfer from Debt Service	-	645,916	645,916	-	924,012	43.05%
Assigned Fund Balance	-	-	3,819,132	270,000	-	0.00%
Transfer from Assigned FB	-	-	349,529	-	-	0.00%
Total Other Financing Sources	$ 2,436,174	1,329,416	7,104,608	1,070,000	1,464,012	10.12%
TOTAL GENERAL FUND REVENUES	$ 83,777,577	84,040,438	90,256,032	84,482,055	88,986,738	5.89%

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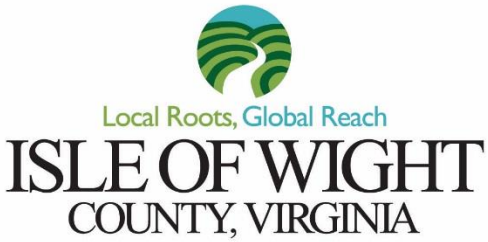
General Fund
Expenditure Summary



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Isle of Wight County
Proposed FY 2022-23 Operating Budget
General Fund

Expenditure Summary

		2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT* CHANGE
GENERAL ADMINISTRATION							
Board of Supervisors	$	291,790	329,300	381,295	345,718	345,718	4.99%
County Administration		469,311	483,251	490,051	490,509	490,509	1.50%
County Attorney		506,121	575,348	675,348	574,903	674,903	17.30%
Human Resources		289,261	394,837	406,246	378,407	378,407	-4.16%
Voter Registration		298,791	391,778	424,003	443,218	361,218	-7.80%
Total General Administration	$	1,855,274	2,174,514	2,376,943	2,232,755	2,250,755	3.51%
FINANCIAL ADMINISTRATION							
Commissioner of the Revenue	$	699,513	765,696	765,696	799,137	799,137	4.37%
Assessment		18,171	288,900	288,900	119,800	119,800	-58.53%
Treasurer		847,907	891,035	891,035	917,299	917,299	2.95%
Budget & Finance		714,100	802,014	876,696	820,075	826,149	3.01%
Purchasing		153,424	171,368	161,368	164,303	164,303	-4.12%
Total Financial Administration	$	2,433,116	2,919,013	2,983,695	2,820,614	2,826,688	-3.16%
JUDICIAL							
Circuit Court Judges	$	74,973	89,388	90,888	90,839	90,839	1.62%
General District Court		9,857	26,246	26,246	28,601	28,601	8.97%
Fifth District Community Corrections Program		17,567	18,926	18,926	18,614	18,614	-1.65%
Juvenile and Domestic Relations Court		7,782	12,575	12,575	12,642	12,642	0.53%
Juvenile Accountability Program		75	2,500	2,500	2,500	2,500	0.00%
Court Services Unit		70,800	200,100	200,100	200,281	200,281	0.09%
Clerk of the Circuit Court		515,998	598,133	598,310	625,401	630,317	5.38%
Commonwealth's Attorney		795,100	839,802	840,282	843,540	843,540	0.45%
Total Judicial	$	1,492,153	1,787,670	1,789,827	1,822,418	1,827,334	2.22%
PUBLIC SAFETY							
Sheriff - Administration & Public Safety Officers	$	5,034,712	5,203,963	5,762,648	5,939,067	5,835,328	12.13%
Sheriff - Animal Control		523,267	594,840	600,546	621,173	629,548	5.83%
Fire and Rescue Response		3,347,340	3,358,775	3,508,509	3,634,568	3,612,306	7.55%
Fire & Rescue - Station Services		1,451,581	1,421,620	1,427,427	1,505,558	1,567,322	100.00%
Fire & Rescue - Emergency Mgt & Billing		468,580	516,872	512,372	525,588	526,885	1.94%
Western Tidewater Regional Jail		1,293,333	1,293,333	1,293,333	1,293,333	1,293,333	0.00%
Total Public Safety	$	12,118,813	12,389,403	13,104,835	13,519,287	13,464,722	8.68%
PUBLIC WORKS							
Public Works - Administration	$	292,161	318,111	318,111	320,744	320,744	0.83%
Public Works - Transportation		281,836	283,925	370,375	336,038	356,038	25.40%
Public Works - Refuse Collection & Disposal		2,604,048	2,902,069	3,056,786	2,965,138	2,965,138	2.17%
Public Works - Building Maintenance		1,568,637	1,494,671	1,682,855	1,525,335	1,525,335	2.05%
Public Works - Capital Programs and Inspections		80,010	84,262	84,262	85,963	85,963	2.02%
Total Public Works	$	4,826,692	5,083,038	5,512,389	5,233,218	5,253,218	3.35%

Isle of Wight County
Proposed FY 2022-23 Operating Budget
General Fund

Expenditure Summary

		2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT* CHANGE
HEALTH & WELFARE							
Western Tidewater Health District	$	569,588	600,000	300,000	600,000	575,000	-4.17%
Western Tidewater Community Service Board		217,774	250,777	250,777	289,214	289,214	15.33%
Total Health & Welfare	$	787,362	850,777	550,777	889,214	864,214	1.58%
EDUCATION							
Local Support	$	24,426,117	26,711,613	27,378,430	27,238,601	27,238,601	1.97%
School Capital Maintenance		168,044	250,000	250,000	250,000	250,000	0.00%
Total Education	$	24,594,161	26,961,613	27,628,430	27,488,601	27,488,601	1.95%
PARKS, RECREATION, GROUNDS & CULTURAL							
Parks and Recreation - Administration	$	249,127	265,736	262,682	265,899	265,899	0.06%
Parks and Recreation - Gateways, and Grounds		758,811	1,001,054	1,003,108	958,002	958,002	-4.30%
Parks and Recreation - Programs		531,963	755,485	767,372	720,557	720,557	-4.62%
Blackwater Regional Library - Local Support		863,573	891,490	891,490	962,508	962,508	7.97%
Total Parks, Recreation, Grounds & Cultural	$	2,403,474	2,913,765	2,924,652	2,906,966	2,906,966	-0.23%
COMMUNITY DEVELOPMENT							
Planning and Zoning	$	826,138	830,216	830,596	854,603	854,603	2.94%
Inspections		583,991	739,901	765,554	749,583	749,583	1.31%
Economic Development		1,720,449	1,044,089	2,002,651	1,059,589	1,059,589	1.48%
Tourism		550,235	577,490	574,544	583,320	587,785	1.78%
Markets		63,001	76,631	79,577	84,690	84,690	10.52%
Communications		69,280	78,648	78,648	79,351	79,351	0.89%
Virginia Cooperative Extension - Local Support		48,396	73,643	73,643	75,515	75,515	2.54%
Total Community Development	$	3,861,490	3,420,618	4,405,213	3,486,651	3,491,116	2.06%
OTHER PUBLIC SERVICES							
Local and Regional Organizations	$	1,440,459	1,644,623	1,650,597	1,627,248	1,608,848	-2.18%
Total Other Public Services	$	1,440,459	1,644,623	1,650,597	1,627,248	1,608,848	-2.18%
DEBT SERVICE							
Debt Service	$	12,747,590	13,346,056	16,006,081	13,263,654	12,771,654	-4.30%
Total Debt Service	$	12,747,590	13,346,056	16,006,081	13,263,654	12,771,654	-4.30%
NON-DEPARTMENTAL							
Non-Departmental Expenses	$	1,261,202	2,099,500	2,263,282	4,036,000	4,951,000	135.82%
Internal Service Charges		1,411,088	1,568,403	1,567,420	1,737,213	1,775,766	13.22%
Transfer to Other Funds		7,217,162	7,056,445	7,282,892	7,510,013	7,505,856	6.37%
Total Non-Departmental	$	9,889,452	10,724,348	11,113,594	13,283,226	14,232,622	32.71%
Total General Fund Expenditures	$	78,450,036	84,215,438	90,047,033	88,573,852	88,986,738	5.67%

General Fund
Expenditure Detail

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Isle of Wight County
Proposed FY 2022-23 Operating Budget - April 1, 2022

General Fund Expenditures

BOARD OF SUPERVISORS

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT* CHANGE
Salaries and Wages	$ 45,250	63,397	63,397	64,221	64,221	1.30%
Board Salaries	61,812	61,812	61,812	61,812	61,812	0.00%
Overtime	286	-	271	-	-	0.00%
Other Compensation	150	300	300	300	300	0.00%
FICA (SS & Medicare)	7,710	9,578	9,578	9,642	9,642	0.67%
VRS - Retirement Benefits	4,711	7,417	7,417	7,469	7,469	0.70%
Hospital/Medical Plans	25,803	28,146	27,875	29,923	29,923	6.31%
Group Life Insurance	606	850	850	861	861	1.29%
Professional Services	84,480	90,000	122,500	90,000	90,000	0.00%
Software License/Maintenance	17,449	15,545	32,645	32,645	32,645	110.00%
Advertising Services	22,439	26,500	26,500	24,500	24,500	-7.55%
Postage	3	50	50	50	50	0.00%
Telephone (Voice And Fax)	583	605	605	610	610	0.83%
Travel & Training	960	6,500	6,500	6,500	6,500	0.00%
Operating Expenses	7,357	8,500	8,500	7,500	7,500	-11.76%
Dues & Association Memberships	9,585	10,000	10,000	9,585	9,585	-4.15%
Office Supplies	2,606	100	2,495	100	100	0.00%
Total Operating Expenditures	$ 291,790	329,300	381,295	345,718	345,718	4.99%

COUNTY ADMINISTRATOR

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 341,386	346,938	346,938	347,423	347,423	0.14%
Overtime	90	-	135	-	-	0.00%
FICA (SS & Medicare)	23,333	26,541	26,541	26,578	26,578	0.14%
VRS - Retirement Benefits	37,058	40,299	40,299	41,971	41,971	4.15%
Hospital/Medical Plans	40,629	38,718	38,718	41,148	41,148	6.28%
Group Life Insurance	4,579	4,615	4,615	4,656	4,656	0.89%
Deferred Comp	9,648	10,115	15,915	12,630	12,630	24.86%
Postage	154	150	150	150	150	0.00%
Telephone (Voice and Fax)	1,235	1,287	1,287	1,365	1,365	6.06%
Travel & Training	1,066	5,000	6,050	5,000	5,000	0.00%
Dues & Assoc Memberships	4,082	3,650	3,650	3,650	3,650	0.00%
Office Supplies	1,731	2,000	1,815	2,000	2,000	0.00%
Copier Lease	4,134	2,738	2,738	2,738	2,738	0.00%
Copier Service/Supply Contract	187	1,200	1,200	1,200	1,200	0.00%
Total Operating Expenditures	$ 469,311	483,251	490,051	490,509	490,509	1.50%

COUNTY ATTORNEY

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 175,984	172,394	172,394	173,763	173,763	0.79%
FICA (SS & Medicare)	12,740	13,188	13,188	13,293	13,293	0.80%
VRS - Retirement Benefits	19,647	20,141	20,141	21,490	21,490	6.70%
Hospital/Medical Plans	31,528	27,334	27,334	29,056	29,056	6.30%
Group Life Insurance	2,372	2,307	2,307	2,329	2,329	0.95%
Deferred Comp	8,011	8,180	8,180	8,168	8,168	-0.15%
Professional Services	240,416	275,000	375,000	275,000	375,000	36.36%
Contracted Services	-	25,000	25,000	25,000	25,000	0.00%
Postage	328	300	300	300	300	0.00%
Telephone (Voice and Fax)	586	536	536	536	536	0.00%
Travel & Training	675	4,000	4,000	4,000	4,000	0.00%
Dues & Association Memberships	735	2,000	2,000	2,000	2,000	0.00%
Office Supplies	579	1,500	1,500	1,500	1,500	0.00%
Copier Lease	2,914	2,268	2,268	2,268	2,268	0.00%
Copier Service/Supply Contract	197	1,200	1,200	1,200	1,200	100.00%
Books/Subscriptions	9,408	20,000	20,000	15,000	15,000	-25.00%
Total Operating Expenditures	$ 506,121	575,348	675,348	574,903	674,903	17.30%

HUMAN RESOURCES

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 162,252	196,954	196,954	198,856	198,856	0.97%
Overtime	11	-	-	-	-	0.00%
Part-Time Salaries	15,359	-	-	-	-	0.00%
FICA (SS & Medicare)	13,009	15,067	15,067	15,213	15,213	0.97%
VRS - Retirement Benefits	16,613	22,973	22,973	23,399	23,399	1.85%
Hospital/Medical Plans	23,191	28,146	28,146	29,008	29,008	3.06%
Group Life Insurance	2,125	2,631	2,631	2,665	2,665	1.29%
Deferred Comp	840	1,260	1,260	1,260	1,260	0.00%
Tuition Reimbursement	3,600	5,000	5,000	5,000	5,000	0.00%
Professional Services	27,481	82,000	82,060	39,500	39,500	-51.83%
Advertising Services	903	2,500	2,500	2,500	2,500	0.00%
Postage	139	350	350	350	350	0.00%
Telephone (Voice and Fax)	826	1,556	1,946	1,556	1,556	0.00%
Emp Service Awards & Recognition	3,975	12,000	22,959	34,500	34,500	187.50%
Travel & Training	2,855	6,400	6,400	6,400	6,400	0.00%
Operating Expenses	13,934	15,000	14,000	15,000	15,000	0.00%
Dues & Association Membership	617	1,000	1,000	1,000	1,000	0.00%
Office Supplies	1,531	2,000	3,000	2,200	2,200	10.00%
Total Operating Expenditures	$ 289,261	394,837	406,246	378,407	378,407	-4.16%

COMMISSIONER OF REVENUE

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 459,365	502,857	502,857	507,482	507,482	0.92%
Part-Time Salaries	19,819	-	-	-	-	0.00%
FICA (SS & Medicare)	35,317	38,469	38,469	38,823	38,823	0.92%
VRS - Retirement Benefits	48,007	58,431	58,431	60,225	60,225	3.07%
Hospital/Medical Plans	94,548	114,137	114,137	137,776	137,776	20.71%
Group Life Insurance	6,089	6,692	6,692	6,801	6,801	1.63%
Deferred Comp	3,360	3,780	3,780	4,200	4,200	11.11%
Maintenance Service Contracts	5,323	6,000	6,000	6,600	6,600	10.00%
Postage	4,821	5,400	5,400	6,000	6,000	11.11%
Telephone (Voice and Fax)	1,006	895	895	895	895	0.00%
Travel & Training	2,245	5,400	5,400	5,400	5,400	0.00%
Dues & Association Memberships	732	900	1,100	1,000	1,000	11.11%
Office Supplies	6,017	5,800	5,600	6,400	6,400	10.34%
Copier Lease	2,935	2,335	2,335	2,335	2,335	0.00%
Copier Service/Supply Contract	193	1,200	1,200	1,200	1,200	0.00%
Books/Subscriptions	9,736	13,400	13,400	14,000	14,000	4.48%
Total Operating Expenditures	$ 699,513	765,696	765,696	799,137	799,137	4.37%

REAL ESTATE ASSESSMENT

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Professional Services	$ 16,950	17,000	17,000	17,000	17,000	0.00%
Advertising Services	-	-	-	500	500	0.00%
Postage	79	300	300	300	300	0.00%
Travel & Training	-	1,200	1,200	1,200	1,200	0.00%
Office Supplies	1,142	400	400	800	800	100.00%
Reassessment Reserve	-	270,000	270,000	100,000	100,000	-62.96%
Total Operating Expenditures	$ 18,171	288,900	288,900	119,800	119,800	-58.53%

TREASURER

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 419,837	431,122	431,122	440,221	440,221	2.11%
Overtime	106	-	259	-	-	0.00%
Part-Time Salaries	35,538	40,804	40,804	40,804	40,804	0.00%
FICA (SS & Medicare)	33,017	36,102	36,102	36,799	36,799	1.93%
VRS - Retirement Benefits	42,852	49,944	49,944	52,675	52,675	5.47%
Hospital/Medical Plans	84,477	91,719	91,460	104,857	104,857	14.32%
Group Life Insurance	5,480	5,720	5,720	5,899	5,899	3.13%
Deferred Comp	2,765	2,520	2,520	2,940	2,940	16.67%
Bank Fees	76,893	50,000	50,000	50,000	50,000	0.00%
Maintenance Service Contracts	3,221	5,800	5,800	5,800	5,800	0.00%
Advertising Services	2,692	3,290	3,290	3,290	3,290	0.00%
DMV Stop Program Fees	24,250	48,000	48,000	48,000	48,000	0.00%
Postage	84,203	85,700	85,700	85,700	85,700	0.00%
Telephone (Voice and Fax)	1,661	1,599	1,599	1,599	1,599	0.00%
Lease/Rental of Equipment	1,780	1,680	1,680	1,680	1,680	0.00%
Travel & Training	1,410	5,000	5,000	5,000	5,000	0.00%
Operating Expenses	-	500	500	500	500	0.00%
Due & Association Membership	905	2,000	2,000	2,000	2,000	0.00%
Office Supplies	20,630	22,500	22,500	22,500	22,500	0.00%
Copier Lease	2,816	2,335	2,335	2,335	2,335	0.00%
Copier Service/Supply Contract	199	1,200	1,200	1,200	1,200	0.00%
Items for Resale	3,174	3,500	3,500	3,500	3,500	0.00%
Total Operating Expenditures	$ 847,907	891,035	891,035	917,299	917,299	2.95%

BUDGET & FINANCE

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 457,326	511,351	511,351	510,719	515,719	0.85%
Overtime	825	-	-	-	-	0.00%
FICA (SS & Medicare)	33,408	39,118	39,118	39,070	39,453	0.86%
VRS - Retirement Benefits	48,569	59,635	59,635	61,446	62,070	4.08%
Hospital/Medical Plans	84,270	106,856	106,856	104,857	104,857	-1.87%
Group Life Insurance	6,046	6,830	6,830	6,844	6,911	1.19%
Deferred Comp	1,729	2,100	2,100	2,100	2,100	0.00%
Professional Services	64,814	44,530	58,530	64,930	64,930	45.81%
Postage	2,791	4,000	4,000	3,500	3,500	-12.50%
Telephone (Voice and Fax)	2,300	2,666	3,147	1,706	1,706	-36.01%
Travel & Training	2,000	15,025	5,425	15,000	15,000	-0.17%
Dues & Association Memberships	1,669	780	780	780	780	0.00%
Office Supplies	5,181	5,000	5,000	5,000	5,000	0.00%
Copier Lease	2,706	2,423	2,423	2,423	2,423	0.00%
Copier Service/Supply Contract	217	1,200	1,200	1,200	1,200	0.00%
Books/Subscriptions	249	500	500	500	500	0.00%
Capital Outlay	-	-	69,801	-	-	0.00%
Total Operating Expenditures	$ 714,100	802,014	876,696	820,075	826,149	3.01%

PURCHASING

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries And Wages	$ 116,313	131,829	121,829	108,326	108,326	-17.83%
FICA (SS & Medicare)	8,873	10,085	10,085	8,287	8,287	-17.83%
VRS - Retirement Benefits	12,899	15,395	15,395	13,520	13,520	-12.18%
Medical/Dental Plans	11,015	8,556	8,556	29,923	29,923	249.73%
Group Life Insurance	1,557	1,763	1,763	1,452	1,452	-17.64%
Deferred Comp	700	840	840	840	840	0.00%
Travel & Training	1,350	2,500	2,500	1,580	1,580	-36.80%
Dues & Association Memberships	318	250	250	225	225	-10.00%
Office Supplies	400	150	150	150	150	0.00%
Total Operating Expenditures	$ 153,424	171,368	161,368	164,303	164,303	-4.12%

REGISTRAR

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries And Wages	$ 105,087	125,815	125,815	135,543	135,543	7.73%
Overtime	1,728	-	337	-	-	0.00%
Part-Time Salaries	34,838	41,553	41,553	41,553	41,553	0.00%
Compensation	54,150	38,000	38,000	38,000	38,000	0.00%
FICA (SS & Medicare)	10,844	15,711	15,711	13,548	13,548	-13.77%
VRS - Retirement Benefits	10,627	12,723	12,723	14,481	14,481	13.82%
Hospital/Medical Plans	30,974	30,974	30,974	32,919	32,919	6.28%
Group Life Insurance	1,395	1,670	1,670	1,692	1,692	1.32%
Deferred Comp	420	420	420	420	420	0.00%
Repairs & Maintenance	8,295	14,150	14,150	21,000	21,000	48.41%
Advertising Services	389	1,000	1,000	1,600	1,600	60.00%
Utilities	4,175	4,130	4,130	4,130	4,130	0.00%
Postage	3,472	7,000	7,000	7,000	7,000	0.00%
Telephone (Voice and Fax)	478	464	464	464	464	0.00%
Lease/Rental of Equipment	328	1,600	1,600	2,300	2,300	43.75%
Lease/Rental of Buildings	1,400	2,100	2,100	2,100	2,100	0.00%
Travel & Training	1,302	6,500	6,163	6,500	6,500	0.00%
Operating Expenses	22,047	30,000	30,000	30,000	30,000	0.00%
Dues & Association Memberships	380	500	500	500	500	0.00%
Office Supplies	1,644	4,000	4,000	4,000	4,000	0.00%
Copier Lease	2,628	2,268	2,268	2,268	2,268	0.00%
Copier Service/Supply Contract	241	1,200	1,200	1,200	1,200	0.00%
Equipment/Machinery	1,950	50,000	82,225	82,000	-	-100.00%
Total Operating Expenditures	$ 298,791	391,778	424,003	443,218	361,218	-7.80%

CIRCUIT COURT

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries And Wages	$ 47,521	55,874	55,874	56,259	56,259	0.69%
Overtime	40	-	-	-	-	0.00%
Compensation	2,040	4,400	5,900	4,400	4,400	0.00%
FICA (SS & Medicare)	3,295	4,275	4,275	4,304	4,304	0.68%
VRS - Retirement Benefits	4,895	6,490	6,490	6,543	6,543	0.82%
Hospital/Medical Plans	15,487	15,487	15,487	16,460	16,460	6.28%
Group Life Insurance	630	743	743	754	754	1.48%
Deferred Comp	420	420	420	420	420	0.00%
Telephone (Voice and Fax)	381	299	350	299	299	0.00%
Travel & Training	-	200	149	200	200	0.00%
Dues & Association Memberships	-	200	200	200	200	0.00%
Office Supplies	264	1,000	1,000	1,000	1,000	0.00%
Total Operating Expenditures	$ 74,973	89,388	90,888	90,839	90,839	1.62%

GENERAL DISTRICT COURT

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Other Compensation	$ 2,818	3,000	3,017	3,020	3,020	0.67%
Court Appt Public Defender	1,080	15,000	15,000	15,000	15,000	0.00%
Telephone (Voice and Fax)	1,376	1,361	1,361	1,361	1,361	0.00%
Travel & Training	-	-	-	1,500	1,500	0.00%
Operating Expenses	653	2,500	2,233	2,500	2,500	0.00%
Dues & Association Membership	100	100	100	685	685	585.00%
Office Supplies	942	750	1,000	1,000	1,000	33.33%
Copier Lease	2,689	2,335	2,335	2,335	2,335	0.00%
Copier Service/Supply Contract	198	1,200	1,200	1,200	1,200	0.00%
Total Operating Expenditures	$ 9,857	26,246	26,246	28,601	28,601	8.97%

WESTERN TIDEWATER COMM CORRECTNS

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Telephone (Voice And Fax)	$ -	312	312	0	0	-100.00%
Contributions	17,567	18,614	18,614	18,614	18,614	0.00%
Total Operating Expenditures	$ 17,567	18,926	18,926	18,614	18,614	-1.65%

JUVENILE ACCOUNTABILITY PROGRAM

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Professional Services	$ -	1,250	1,250	1,250	1,250	0.00%
Telephone (Voice And Fax)	75	75	75	75	75	0.00%
Drug Testing Supplies	-	750	750	750	750	0.00%
Drug Lab Test	-	425	425	425	425	0.00%
Total Operating Expenditures	$ 75	2,500	2,500	2,500	2,500	0.00%

JUVENILE & DOMESTIC RELATION COURT

		2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Other Compensation	$	1,838	2,140	2,140	2,140	2,140	0.00%
Repairs & Maintenance		-	240	240	240	240	0.00%
Court Appointed Public Defnder		-	500	500	500	500	0.00%
Postage		753	620	1,120	800	800	29.03%
Telephone (Voice and Fax)		1,201	1,157	1,157	1,044	1,044	-9.77%
Travel & Training		-	2,000	2,000	2,000	2,000	0.00%
Dues & Association Membership		285	450	450	450	450	0.00%
Office Supplies		959	2,000	1,500	2,000	2,000	0.00%
Copier Lease		2,557	2,268	2,268	2,268	2,268	0.00%
Copier Service/Supply Contract		190	1,200	1,200	1,200	1,200	0.00%
Total Operating Expenditures	$	7,782	12,575	12,575	12,642	12,642	0.53%

CLERK OF THE CIRCUIT COURT

		2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$	329,834	366,211	367,311	371,380	375,433	2.52%
Overtime		134	-	-	-	-	0.00%
FICA (SS & Medicare)		23,669	28,015	28,099	28,411	28,721	2.52%
VRS - Retirement Benefits		32,323	42,659	42,785	43,801	44,300	3.85%
Hospital/Medical Plans		60,890	70,154	70,154	91,030	91,030	29.76%
Group Life Insurance		4,159	4,886	4,901	4,977	5,031	2.97%
Deferred Comp		2,485	2,940	2,940	2,940	2,940	0.00%
Legal Services-Jurors		9,692	17,920	17,920	17,920	17,920	0.00%
TTF Professional Services		28,217	31,450	31,450	31,450	31,450	0.00%
Repairs & Maintenance		-	500	500	500	500	0.00%
Maintenance Service Contracts		7,971	10,000	10,000	10,000	10,000	0.00%
Postage		3,222	6,520	6,520	6,520	6,520	0.00%
Telephone (Voice and Fax)		1,559	2,010	2,187	1,604	1,604	-20.20%
Travel & Training		250	1,000	1,000	1,000	1,000	0.00%
Dues & Association Membership		320	600	600	600	600	0.00%
Office Supplies		5,864	7,300	5,975	7,300	7,300	0.00%
Copier Lease		3,023	2,268	2,268	2,268	2,268	0.00%
Copier Service/Supply Contract		195	1,200	1,200	1,200	1,200	0.00%
Audit Fees		2,193	2,500	2,500	2,500	2,500	0.00%
Total Operating Expenditures	$	515,998	598,133	598,310	625,401	630,317	5.38%

FIFTH DISTRICT COURT SERVICES

		2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Professional Services	$	70,210	199,500	199,500	199,500	199,500	0.00%
Telephone (Voice And Fax)		591	600	600	781	781	30.17%
Total Operating Expenditures	$	70,800	200,100	200,100	200,281	200,281	0.09%

COMMONWEALTH ATTORNEY

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 557,926	582,359	582,359	585,450	585,450	0.53%
Part-Time Salaries	780	-	-	-	-	0.00%
FICA (SS & Medicare)	40,635	44,551	44,551	44,787	44,787	0.53%
VRS - Retirement Benefits	57,947	67,686	67,686	68,896	68,896	1.79%
Hospital/Medical Plans	99,328	98,650	98,650	104,857	104,857	6.29%
Group Life Insurance	7,405	7,752	7,752	7,846	7,846	1.21%
Deferred Comp	2,520	2,520	2,520	2,520	2,520	0.00%
Maintenance Service Contracts	4,582	7,685	7,685	7,685	7,685	0.00%
Telephone (Voice and Fax)	4,015	4,381	4,861	1,781	1,781	-59.35%
Travel & Training	1,916	6,750	6,750	6,750	6,750	0.00%
Dues & Association Membership	4,084	5,250	5,250	5,250	5,250	0.00%
Office Supplies	4,250	4,250	4,250	4,250	4,250	0.00%
Copier Lease	3,135	2,268	2,268	2,268	2,268	0.00%
Copier Service/Supply Contract	206	1,200	1,200	1,200	1,200	0.00%
Equipment/Machinery	6,371	4,500	4,500	-	-	-100.00%
Total Operating Expenditures	$ 795,100	839,802	840,282	843,540	843,540	0.45%

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Isle of Wight County
Proposed FY 2022-23 Operating Budget

Sheriff's Office

Position History

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET	2023 PROPOSED
Comp Board Funded*	31 of 32	31 of 32	31 of 32	31 of 32	33 of 34	35 of 36	35 of 36
Sheriff FT	27	27	27	27	29	31	31
E911 (COMOP)	4	4	4	4	4	4	4
Animal Control	0	0	0	0	0	0	0
	31	31	31	31	33	35	35
Added Positions	0	0	0	0	1	2	

**One Compensation Board Position is allocated to the County but remains unfunded by the Compensation Board*

	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Budget	2023 Proposed
County Budgeted							
Sheriff FT	43	46	47	47	47	49	53
Sheriff PT	4	4	4	4	4	5	5
	47	50	51	51	51	54	58
Added Positions	2	2	1	0	0	3	4
County Only	2	2	1	0	0	0	4
Admin	5	4	4	4	4	4	4
E911	19	19	18	18	18	22	22
Animal Control	4	4	5	7	7	7	7
	28	27	27	29	29	33	33

Sworn Officers

	2022 Budget	2023 Proposed
	FY22	FY23
Sheriff FT	54	58
Sheriff PT	5	5
E911	1	1
	60	64

Operational Data

	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Actual
Physical Arrests	853	1,056	1,432	1,421	746
Traffic Violations	3,427	3,037	2,487	3,252	1,988

Isle of Wight County
Proposed FY 2022-23 Operating Budget

Sheriff's Office

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 2,653,341	2,906,904	3,120,412	3,098,846	3,098,846	6.60%
Overtime	236,289	202,000	202,000	350,000	300,000	48.51%
Part-Time Salaries	105,621	122,800	122,800	122,800	122,800	0.00%
FICA (SS & Medicare)	217,297	247,225	257,133	273,231	273,231	10.52%
VRS - Retirement Benefits	264,365	337,639	343,615	356,017	356,017	5.44%
Hospital/Medical Plans	571,442	665,179	663,612	661,220	661,220	-0.60%
Group Life Insurance	34,626	38,670	39,421	41,525	41,525	7.38%
Deferred Comp	18,134	20,580	20,580	18,060	18,060	-12.24%
Uniforms Taxable	2,211	4,000	4,000	4,500	4,500	12.50%
Professional Services	7,018	8,700	8,700	8,700	8,700	0.00%
Repairs & Maintenance	1,080	6,148	6,148	6,148	6,148	0.00%
Maintenance Service Contracts	32,743	36,022	26,822	74,779	38,779	7.65%
Advertising Services	1,800	2,500	3,830	6,350	6,350	154.00%
Capital Lease Agreements	-	-	-	-	178,940	0.00%
Utilities	41,636	45,000	45,000	45,000	45,000	0.00%
Postage	2,604	2,000	2,000	2,000	2,000	0.00%
Telephone (Voice and Fax)	31,454	29,601	29,801	31,646	31,646	6.91%
RMS Licenses	28,125	30,000	39,200	31,500	31,500	5.00%
Travel & Training	34,864	38,000	38,000	45,000	45,000	18.42%
Tolls & Parking	73	-	-	-	-	0.00%
Travel - Prisoner Extradition	1,953	-	1,567	-	-	0.00%
Special Investigate Task Force	921	2,000	2,000	2,000	2,000	0.00%
Operating Expenses	48,935	56,325	53,625	56,125	56,125	-0.36%
Dues & Association Memberships	6,544	7,185	7,185	7,370	7,370	2.57%
Office Supplies	11,499	13,000	13,000	13,000	13,000	0.00%
Equipment-Small<$5k	29,181	8,700	8,700	24,300	9,300	6.90%
Copier Lease	4,415	2,268	4,768	2,268	4,300	89.59%
Copier Service/Supply Contract	199	1,200	1,200	1,200	1,200	0.00%
Computer Software	263	500	500	500	500	0.00%
Computer Hardware<$5k	2,258	3,000	3,000	3,000	3,000	0.00%
Fleet	306,934	265,000	286,368	385,000	385,000	45.28%
Uniforms	72,041	78,497	83,771	83,271	83,271	6.08%
Capital Outlay	264,845	23,320	323,890	183,711	-	-100.00%
Total Operating Expenditures	$ 5,034,712	5,203,963	5,762,648	5,939,067	5,835,328	12.13%

EMERGENCY SERVICES

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 318,893	334,437	328,637	332,845	337,926	1.04%
Overtime	382	505	505	505	505	0.00%
FICA (SS & Medicare)	23,529	25,623	25,623	25,502	25,383	-0.94%
VRS - Retirement Benefits	32,123	38,614	38,614	39,641	40,275	4.30%
Hospital/Medical Plans	45,324	59,120	59,120	62,842	58,475	-1.09%
Group Life Insurance	4,116	4,422	4,422	4,461	4,529	2.42%
Deferred Comp	3,088	3,260	3,260	3,680	3,680	12.88%
Maintenance Service Contracts	20,975	23,700	23,700	24,500	24,500	3.38%
Advertising Services	-	250	250	250	250	0.00%
Postage	1,554	3,680	3,680	3,680	3,680	0.00%
Telephone (Voice and Fax)	3,761	3,854	3,854	3,085	3,085	-19.95%
Travel & Training	3,793	4,285	5,985	9,000	9,000	110.04%
Dues & Association Membership	671	498	498	498	498	0.00%
Office Supplies	3,000	3,631	3,631	3,631	3,631	0.00%
Equipment-Small<$5k	1,201	2,500	2,500	2,500	2,500	0.00%
Medical Services	140	-	-	-	-	0.00%
Copier Lease	3,247	2,268	2,268	2,268	2,268	0.00%
Copier Service/Supply Contract	207	1,200	1,200	1,200	1,200	0.00%
Computer Software <$5k	(4)	200	200	200	200	0.00%
Fleet	1,952	4,000	3,600	4,000	4,000	0.00%
Uniforms	630	825	825	1,300	1,300	57.58%
Total Operating Expenditures	$ 468,580	516,872	512,372	525,588	526,885	1.94%

FIRE & RESCUE RESPONSE

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries And Wages	$ 1,152,287	1,402,609	1,434,093	1,585,401	1,585,401	13.03%
Overtime	212,946	127,442	227,442	190,000	190,000	49.09%
Holiday Pay	60,061	67,342	67,342	67,342	67,342	0.00%
Part-Time Salaries	895,158	817,406	717,406	762,000	762,000	-6.78%
FICA (SS & Medicare)	172,585	184,732	187,140	197,886	197,886	7.12%
VRS - Retirement Benefits	117,501	164,105	167,527	184,383	184,383	12.36%
Medical/Dental Plans	253,710	357,306	357,306	363,928	363,928	1.85%
Group Life Insurance	15,125	18,795	19,217	21,289	21,289	13.27%
Deferred Comp	7,770	9,870	9,870	10,080	10,080	2.13%
Uniforms Taxable	67	-	-	-	-	0.00%
Professional Services	8,351	8,743	14,543	9,135	9,135	4.48%
EMS Service Contracts	4,860	21,000	21,000	21,000	21,000	0.00%
Maintenance Service Contracts	22,971	24,708	24,708	26,000	26,000	5.23%
Utilities	651	800	800	800	800	0.00%
Telephone (Voice And Fax)	15,096	17,064	17,064	17,064	17,064	0.00%
Travel & Training	9,796	11,820	8,120	13,000	13,000	9.98%
Four-4-Life EMS Support	24,418	40,000	40,000	40,000	40,000	0.00%
Hampton Roads Planning Distric	5,865	5,865	5,916	5,916	5,916	0.87%
Contribution State Forrestry	10,093	10,093	10,093	10,093	10,093	0.00%
Office Supplies	-	425	425	425	425	0.00%
Medical Supplies	68,969	30,850	67,092	45,850	45,850	48.62%
Medical Services	5,070	8,800	8,800	9,414	9,414	6.98%
Fleet	4,949	4,500	6,900	6,300	6,300	40.00%
Uniforms	14,867	14,500	14,500	15,000	15,000	3.45%
PPE & Safety	14,391	10,000	10,000	10,000	10,000	0.00%
Capital Outlay	249,783	-	71,205	22,262	-	0.00%
Total Operating Expenditures	$ 3,347,340	3,358,775	3,508,509	3,634,568	3,612,306	7.55%

STATION SERVICES - FIRE & RESCUE

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Utilities-Volunteer Depts	$ 103,757	117,000	117,000	117,000	117,000	0.00%
Fuel - Volunteer	-	57,000	57,000	104,000	104,000	82.46%
Volunteer Dept-Insurance	212,119	211,313	211,313	232,444	232,444	10.00%
Travel & Training	-	10,000	10,000	10,000	10,000	0.00%
Fire Programs Fund Expense	81,788	93,579	99,386	99,386	98,807	5.59%
Contribution Carrollton VFR	182,801	162,600	162,600	162,600	162,450	-0.09%
Contribution-Carrsville VFR	125,100	94,186	94,186	94,186	83,600	-11.24%
Contribution RushmereVF	67,100	63,500	63,500	63,500	54,900	-13.54%
Contribution Smithfield VF	268,666	197,744	197,744	197,744	196,300	-0.73%
Contribution Windsor VF	136,000	167,300	167,300	167,300	88,500	-47.10%
Contribution IOWVR	219,500	210,000	210,000	210,000	211,000	0.48%
Contribution Windsor VR	54,750	37,398	37,398	37,398	83,321	122.80%
Vehicle Tax Relief	-	-	-	-	115,000	0.00%
Equipment / Machinery	-	-	-	10,000	10,000	0.00%
Total Station Services - Fire	$ 1,451,581	1,421,620	1,427,427	1,505,558	1,567,322	10.25%

WESTERN TIDEWATER REGIONAL JAIL

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Professional Services	$ 1,293,333	1,293,333	1,293,333	1,293,333	1,293,333	0.00%
Total Operating Expenditures	$ 1,293,333	1,293,333	1,293,333	1,293,333	1,293,333	0.00%

INSPECTIONS

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 386,975	462,472	462,472	465,972	465,972	0.76%
FICA (SS & Medicare)	27,150	35,379	35,379	35,647	35,647	0.76%
VRS - Retirement Benefits	40,796	53,776	53,776	55,212	55,212	2.67%
Hospital/Medical Plans	100,574	108,481	108,481	115,326	115,326	6.31%
Group Life Insurance	5,135	6,159	6,159	6,245	6,245	1.40%
Deferred Comp	2,517	2,940	2,940	2,940	2,940	0.00%
Uniforms Taxable	-	2,266	2,266	1,916	1,916	-15.45%
Professional Services	1,483	15,000	15,000	15,000	15,000	0.00%
Postage	29	600	600	600	600	0.00%
Telephone (Voice and Fax)	3,030	3,771	3,771	4,168	4,168	10.53%
Travel & Training	842	5,000	5,000	5,000	5,000	0.00%
Tolls & Parking	-	50	50	50	50	0.00%
Dues & Association Membership	505	1,400	1,400	1,400	1,400	0.00%
Office Supplies	2,204	3,500	3,500	3,500	3,500	0.00%
Copier Lease	2,261	2,365	2,365	2,365	2,365	0.00%
Copier Service/Supply Contract	181	1,200	1,200	1,200	1,200	0.00%
Computer Software <$5k	(43)	-	-	-	-	0.00%
Fleet	4,682	12,922	12,922	12,922	12,922	0.00%
Books/Subscriptions	2,130	4,550	4,550	4,550	4,550	0.00%
Equipment/Machinery	3,541	18,070	15,570	15,570	15,570	-13.84%
Capital Outlay	-	-	28,153	-	-	0.00%
Total Operating Expenditures	$ 583,991	739,901	765,554	749,583	749,583	1.31%

ANIMAL CONTROL

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 223,342	255,880	260,630	274,876	274,876	7.42%
Overtime	41,448	31,310	31,310	31,310	31,310	0.00%
Part-Time Salaries	12,551	20,676	20,676	20,676	20,676	0.00%
FICA (SS & Medicare)	19,729	23,551	23,914	25,005	25,005	6.17%
VRS - Retirement Benefits	23,596	29,879	30,408	33,068	33,068	10.67%
Hospital/Medical Plans	76,268	81,538	81,538	83,668	83,668	2.61%
Group Life Insurance	2,945	3,422	3,486	3,684	3,684	7.66%
Deferred Comp	1,606	1,680	1,680	2,100	2,100	25.00%
Repairs & Maintenance	1,346	2,380	2,380	2,380	2,380	0.00%
Advertising Services	-	1,100	1,100	1,100	1,100	0.00%
Veterinarian Services	47,465	55,000	55,000	55,000	55,000	0.00%
Utilities	16,041	22,000	22,000	22,000	22,000	0.00%
Postage	1	140	140	140	140	0.00%
Telephone (Voice and Fax)	1,475	1,418	1,418	1,300	1,300	-8.32%
Travel & Training	2,000	3,000	3,000	3,000	3,000	0.00%
Operating Expenses	28,432	31,800	29,500	31,800	31,800	0.00%
Dues & Association Memberships	-	120	120	120	120	0.00%
Office Supplies	1,889	2,125	2,125	2,125	2,125	0.00%
Equipment-Small<$5k	-	1,000	1,000	1,000	1,000	0.00%
Copier Lease	1,369	2,125	4,425	2,125	3,000	41.18%
Fleet	20,540	21,696	21,696	21,696	29,196	34.57%
Uniforms	1,223	3,000	3,000	3,000	3,000	0.00%
Total Operating Expenditures	$ 523,267	594,840	600,546	621,173	629,548	5.83%

PUBLIC WORKS ADMINISTRATION

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 195,623	207,586	206,255	202,456	202,456	-2.47%
Part-Time Salaries	-	-	1,331	-	-	0.00%
FICA (SS & Medicare)	14,075	15,880	15,880	15,488	15,488	-2.47%
VRS - Retirement Benefits	20,338	23,393	23,393	23,930	23,930	2.30%
Hospital/Medical Plans	46,492	46,461	46,461	53,745	53,745	15.68%
Group Life Insurance	2,618	2,679	2,679	2,713	2,713	1.27%
Deferred Comp	421	840	840	840	840	0.00%
Utilities	4,676	5,200	5,200	5,200	5,200	0.00%
Postage	20	75	75	75	75	0.00%
Telephone (Voice and Fax)	991	982	982	1,282	1,282	30.55%
Travel & Training	-	250	250	250	250	0.00%
P Card Suspense	-	1	1	1	1	0.00%
Office Supplies	1,033	1,500	1,500	1,500	1,500	0.00%
Copier Lease	1,342	1,134	1,134	1,134	1,134	0.00%
Copier Service/Supply Contract	97	650	650	650	650	0.00%
Fleet	4,436	11,480	11,480	11,480	11,480	0.00%
Total Operating Expenditures	$ 292,161	318,111	318,111	320,744	320,744	0.83%

PUBLIC WORKS - CAPITAL PROGRAMS & INSPCTNS

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries And Wages	$ 51,111	51,649	51,649	52,363	52,363	1.38%
FICA (SS & Medicare)	3,693	3,951	3,951	4,006	4,006	1.39%
VRS - Retirement Benefits	5,243	6,043	6,043	6,090	6,090	0.78%
Medical/Dental Plans	13,949	13,939	13,939	14,814	14,814	6.28%
Group Life Insurance	675	692	692	702	702	1.45%
Telephone (Voice And Fax)	1,364	1,205	1,205	1,205	1,205	0.00%
Travel & Training	-	800	800	800	800	0.00%
Operating Expenses	165	400	400	400	400	0.00%
Fuel	3,811	4,783	4,783	4,783	4,783	0.00%
PPE & Safety	-	800	800	800	800	0.00%
Total Operating Expenditures	$ 80,010	84,262	84,262	85,963	85,963	2.02%

PUBLIC WORKS - REFUSE

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 315,420	365,846	362,846	355,985	355,985	-2.70%
Overtime	33,705	10,771	10,771	10,771	10,771	0.00%
Part-Time Salaries	394,555	409,726	409,726	409,726	409,726	0.00%
FICA (SS & Medicare)	55,306	60,155	60,155	59,401	59,401	-1.25%
VRS - Retirement Benefits	33,494	42,804	42,804	43,112	43,112	0.72%
Hospital/Medical Plans	89,249	107,206	107,206	90,133	90,133	-15.93%
Group Life Insurance	4,171	4,902	4,902	4,771	4,771	-2.67%
Deferred Comp	2,940	3,360	3,360	2,940	2,940	-12.50%
Temp Agencies Services	873	-	-	-	-	0.00%
Repairs & Maintenance	58,907	50,000	50,000	50,000	50,000	0.00%
Contracted Services	12,758	15,200	17,737	15,200	15,200	0.00%
Purchased Services-SPSA	1,238,584	1,392,600	1,392,600	1,468,600	1,468,600	5.46%
Utilities	17,717	17,000	17,000	17,000	17,000	0.00%
Telephone (Voice and Fax)	5,469	6,758	6,758	6,758	6,758	0.00%
Travel & Training	-	4,790	4,790	4,790	4,790	0.00%
Operating Expenses	5,978	9,052	9,162	9,052	9,052	0.00%
Landfill Post-Closure Cost	139,543	190,000	283,155	190,000	190,000	0.00%
Dues & Association Membership	489	699	699	699	699	0.00%
Equipment-Small<$5k	214	-	-	-	-	0.00%
Fleet	187,451	200,000	247,263	200,000	200,000	0.00%
Uniforms	4,217	4,500	4,500	4,500	4,500	0.00%
PPE & Safety	3,011	6,700	6,700	6,700	6,700	0.00%
Capital Outlay	-	-	14,652	15,000	15,000	0.00%
Total Operating Expenditures	$ 2,604,048	2,902,069	3,056,786	2,965,138	2,965,138	2.17%

PUBLIC WORKS - BLDGS & GROUNDS

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 433,723	445,142	445,142	446,308	446,308	0.26%
Overtime	11,286	6,060	9,131	6,060	6,060	0.00%
Holiday Pay	62	-	-	-	-	0.00%
Part-Time Salaries	183,870	166,922	172,124	166,922	166,922	0.00%
FICA (SS & Medicare)	46,158	47,286	47,689	47,376	47,376	0.19%
VRS - Retirement Benefits	45,595	52,082	52,082	53,394	53,394	2.52%
Hospital/Medical Plans	129,883	127,146	127,146	135,144	135,144	6.29%
Group Life Insurance	5,691	5,965	5,965	5,981	5,981	0.27%
Deferred Comp	2,940	2,940	2,940	2,940	2,940	0.00%
Repairs & Maintenance	180,965	206,000	220,014	226,000	226,000	9.71%
Maintenance Service Contracts	164,410	111,000	249,670	111,000	111,000	0.00%
Generator Maintenance Program	27,627	22,000	22,500	22,000	22,000	0.00%
Utilities	201,315	204,300	204,300	204,300	204,300	0.00%
Telephone (Voice and Fax)	11,078	11,310	11,310	11,392	11,392	0.73%
Travel & Training	-	2,910	2,910	2,910	2,910	0.00%
P Card Suspense	-	1	1	1	1	0.00%
Equipment-Small<$5k	6,407	4,900	4,900	4,900	4,900	0.00%
Fleet	18,531	24,240	24,240	24,240	24,240	0.00%
Uniforms	10,973	8,000	8,000	8,000	8,000	100.00%
PPE & Safety	8,744	15,763	15,763	15,763	15,763	0.00%
Operating Supplies	45,015	20,604	23,688	20,604	20,604	0.00%
County Signage	6,184	5,000	5,000	5,000	5,000	0.00%
Capital Outlay Additions	23,200	-	23,240	-	-	0.00%
Capital Outlay	4,980	5,100	5,100	5,100	5,100	0.00%
Total Operating Expenditures	$ 1,568,637	1,494,671	1,682,855	1,525,335	1,525,335	2.05%

PUBLIC WORKS - TRANSPORTATION

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries And Wages	$ 115,560	117,526	117,526	117,721	117,721	0.17%
FICA (SS & Medicare)	8,177	8,991	8,991	9,006	9,006	0.17%
VRS - Retirement Benefits	11,770	13,587	13,587	13,691	13,691	0.77%
Hospital/Medical Plans	27,782	28,146	28,146	29,923	29,923	6.31%
Group Life Insurance	1,515	1,556	1,556	1,578	1,578	1.41%
Deferred Comp	822	840	840	840	840	0.00%
Professional Services	54,679	50,000	122,822	100,000	100,000	100.00%
Maintenance Service Contracts	-	-	13,627	-	20,000	0.00%
Advertising	-	400	400	400	400	0.00%
Utilities	58,918	59,500	59,500	59,500	59,500	0.00%
Postage	11	200	200	200	200	0.00%
Telephone (Voice And Fax)	866	879	879	879	879	0.00%
Travel & Training	450	1,340	1,340	1,340	1,340	0.00%
Operating Expenses	1,305	-	-	-	-	0.00%
Office Supplies	203	400	400	400	400	0.00%
Computer Software <$5k	(223)	360	360	360	360	0.00%
Fleet	-	-	11	-	-	0.00%
PPE & Safety	-	200	190	200	200	0.00%
Total Operating Expenditures	$ 281,836	283,925	370,375	336,038	356,038	25.40%

PARKS & RECREATION

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 170,992	178,212	178,212	176,202	176,202	-1.13%
Overtime	2,461	1,717	2,707	1,700	1,700	-0.99%
FICA (SS & Medicare)	13,047	13,765	13,765	13,610	13,610	-1.13%
VRS - Retirement Benefits	19,051	20,336	20,336	21,990	21,990	8.13%
Hospital/Medical Plans	24,033	24,043	24,043	25,334	25,334	5.37%
Group Life Insurance	2,271	2,329	2,329	2,362	2,362	1.42%
Deferred Comp	1,260	1,260	1,260	1,260	1,260	0.00%
Advertising Services	1,413	-	-	-	-	0.00%
Postage	284	500	500	500	500	0.00%
Telephone (Voice and Fax)	4,365	4,383	4,383	4,425	4,425	0.96%
Travel & Training	574	6,955	2,911	6,955	6,955	0.00%
Dues & Association Membership	604	1,000	1,000	325	325	-67.50%
Office Supplies	2,362	4,000	4,000	4,000	4,000	0.00%
Copier Lease	6,005	4,536	4,536	4,536	4,536	0.00%
Copier Service/Supply Contract	353	2,400	2,400	2,400	2,400	0.00%
Uniforms	-	200	200	200	200	0.00%
Books/Subscriptions	52	100	100	100	100	0.00%
Total Operating Expenditures	$ 249,127	265,736	262,682	265,899	265,899	0.06%

PARKS & RECREATION - PROGRAMS

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries And Wages	$ 203,714	217,994	217,994	217,803	217,803	-0.09%
Overtime	1,217	1,818	1,818	1,800	1,800	-0.99%
Holiday Pay	11	-	-	-	0	0.00%
Part-Time Salaries	86,832	125,273	125,273	121,500	121,500	-3.01%
Other Compensation	3,350	6,600	6,600	6,000	6,000	-9.09%
FICA (SS & Medicare)	22,078	26,399	26,399	26,095	26,095	-1.15%
VRS - Retirement Benefits	21,547	25,505	25,505	25,951	25,951	1.75%
Medical/Dental Plans	32,599	52,189	52,189	55,480	55,480	6.31%
Group Life Insurance	2,706	2,921	2,921	2,919	2,919	-0.07%
Deferred Comp	1,120	1,260	1,260	1,260	1,260	0.00%
Marketing	-	14,350	14,350	15,100	15,100	5.23%
Utilities	33,589	45,000	45,000	45,000	45,000	0.00%
Telephone (Voice And Fax)	2,340	2,309	2,309	2,309	2,309	0.00%
Lease/Rental of Buildings	-	1	1	1	1	0.00%
Travel & Training	505	7,477	7,477	7,477	7,477	0.00%
Contribution-Smfd Ballpark	50,000	-	-	-	-	0.00%
Special Events	35,897	41,875	41,875	40,500	40,500	-3.28%
Dues & Association Memberships	2,071	2,150	2,150	7,199	7,199	234.84%
Equipment-Small<$5k	-	5,200	5,200	5,200	5,200	0.00%
Uniforms	-	350	350	-	-	-100.00%
Athletics	6,721	72,458	84,345	42,431	42,431	-41.44%
Camps	5,961	31,196	31,196	26,230	26,230	-15.92%
Instuctor Led Classes	2,035	17,627	17,627	10,645	10,645	-39.61%
Recreation (Gym, etc.)	13,773	13,425	13,425	15,457	15,457	15.14%
Senior Adult Programming	1,064	31,868	31,868	35,450	35,450	11.24%
Windsor Center	2,834	10,240	10,240	8,750	8,750	-14.55%
Total Operating Expenditures	$ 531,963	755,485	767,372	720,557	720,557	-4.62%

PARKS & RECREATION - GATEWAYS & GROUNDS

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries And Wages	$ 389,308	462,213	462,213	463,926	463,926	0.37%
Overtime	19,672	28,280	28,280	28,000	28,000	-0.99%
Part-Time Salaries	3,016	16,934	16,934	14,500	14,500	-14.37%
FICA (SS & Medicare)	29,253	38,818	38,818	38,742	38,742	-0.20%
VRS - Retirement Benefits	41,098	54,036	54,036	56,287	56,287	4.17%
Medical/Dental Plans	115,324	163,498	163,498	124,786	124,786	-23.68%
Group Life Insurance	5,085	6,189	6,189	6,217	6,217	0.45%
Deferred Comp	4,095	5,040	5,040	3,780	3,780	-25.00%
Repairs & Maintenance	32,189	30,000	30,000	40,000	40,000	33.33%
Roadway Beautification	981	1,500	1,500	2,000	2,000	33.33%
Telephone (Voice And Fax)	2,085	2,425	2,425	1,823	1,823	-24.82%
Lease/Rental of Equipment	6,423	8,000	8,000	8,000	8,000	0.00%
Travel & Training	251	4,800	7,854	4,800	4,800	0.00%
Dues & Association Memberships	250	800	800	1,120	1,120	40.00%
Fleet	30,062	50,480	49,480	50,480	50,480	0.00%
Uniforms	2,591	6,300	6,300	6,000	6,000	-4.76%
PPE & Safety	1,742	6,450	6,450	6,000	6,000	-6.98%
Operating Supplies	36,844	53,000	53,000	63,000	63,000	18.87%
Equipment/Machinery	-	23,750	23,750	-	-	-100.00%
Capital Outlay	38,541	38,541	38,541	38,541	38,541	0.00%
Total Operating Expenditures	$ 758,811	1,001,054	1,003,108	958,002	958,002	-4.30%

BLACKWATER REGIONAL LIBRARY

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Other Compensation	$ 1,800	2,500	2,500	2,500	2,500	0.00%
Utilities	28,036	34,400	34,400	34,400	34,400	0.00%
Contributions-BlkwtrLibrary	833,737	854,590	854,590	925,608	925,608	8.31%
Total Operating Expenditures	$ 863,573	891,490	891,490	962,508	962,508	7.97%

PLANNING & ZONING

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 557,709	519,641	519,641	524,210	524,210	0.88%
Compensation	14,325	20,000	20,000	20,000	20,000	0.00%
FICA (SS & Medicare)	40,849	39,753	39,753	40,102	40,102	0.88%
VRS - Retirement Benefits	57,932	60,435	60,435	62,883	62,883	4.05%
Hospital/Medical Plans	88,179	88,891	88,891	106,229	106,229	19.50%
Group Life Insurance	7,330	6,922	6,922	7,025	7,025	1.49%
Deferred Comp	2,240	2,100	2,100	1,680	1,680	-20.00%
Professional Services	17,182	45,000	45,000	45,000	45,000	0.00%
Advertising Services	13,975	13,000	13,000	13,000	13,000	0.00%
Postage	1,316	3,000	3,000	3,000	3,000	0.00%
Telephone (Voice and Fax)	4,093	4,725	5,105	4,725	4,725	0.00%
Travel & Training	1,020	5,900	5,900	5,900	5,900	0.00%
Tolls & Parking	-	70	70	70	70	0.00%
Operating Expenses	7,608	7,250	7,250	7,250	7,250	0.00%
Dues & Association Membership	1,316	2,900	2,900	2,900	2,900	0.00%
Office Supplies	3,402	5,000	5,000	5,000	5,000	0.00%
Copier Lease	2,754	1,369	1,369	1,369	1,369	0.00%
Copier Service/Supply Contract	89	650	650	650	650	0.00%
Fleet	4,579	3,360	3,360	3,360	3,360	0.00%
Uniforms	240	250	250	250	250	0.00%
Total Operating Expenditures	$ 826,138	830,216	830,596	854,603	854,603	2.94%

ECONOMIC DEVELOPMENT

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 275,759	284,712	284,712	287,122	287,122	0.85%
FICA (SS & Medicare)	20,136	21,781	21,781	21,965	21,965	0.84%
VRS - Retirement Benefits	29,023	33,194	33,194	33,951	33,951	2.28%
Hospital/Medical Plans	63,224	63,223	63,223	67,209	67,209	6.30%
Group Life Insurance	3,668	3,802	3,802	3,848	3,848	1.21%
Deferred Comp	1,680	1,680	1,680	1,680	1,680	0.00%
Professional Services	-	10,000	14,850	10,000	10,000	0.00%
Advertising Services	-	500	500	500	500	0.00%
Marketing	24,988	46,908	46,908	48,500	48,500	3.39%
Economic Development Incentive	933,768	500,000	1,452,712	500,000	500,000	0.00%
Postage	121	600	600	250	250	-58.33%
Telephone (Voice and Fax)	2,359	3,290	3,540	3,630	3,630	10.33%
Travel & Training	5,397	17,000	17,000	20,969	20,969	23.35%
Tolls & Parking	-	275	275	275	275	0.00%
Program Grants	306,819	-	-	-	-	0.00%
Dues & Association Membership	47,737	48,954	48,954	52,422	52,422	7.08%
Office Supplies	1,293	2,500	2,250	1,500	1,500	-40.00%
Copier Lease	2,892	2,268	2,268	2,268	2,268	0.00%
Copier Service/Supply Contract	177	1,200	1,200	1,200	1,200	0.00%
Fleet	1,314	2,000	3,000	2,000	2,000	0.00%
Books/Subscriptions	93	202	202	300	300	48.51%
Total Operating Expenditures	$ 1,720,449	1,044,089	2,002,651	1,059,589	1,059,589	1.48%

TOURISM

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 257,048	248,607	248,607	250,619	250,619	0.81%
Overtime	1,360	-	-	-	-	0.00%
Holiday Pay	329	-	1,560	1,560	1,560	0.00%
Part-Time Salaries	37,675	53,596	49,090	49,090	49,090	-8.41%
FICA (SS & Medicare)	22,085	23,119	23,119	23,048	23,048	-0.31%
VRS - Retirement Benefits	25,860	28,941	28,941	29,935	29,935	3.43%
Hospital/Medical Plans	46,796	48,086	48,086	51,113	51,113	6.29%
Group Life Insurance	3,234	3,315	3,315	3,359	3,359	1.33%
Deferred Comp	1,260	1,260	1,260	1,260	1,260	0.00%
Professional Services	99	250	250	250	250	0.00%
Repairs & Maintenance	245	250	250	250	250	0.00%
Marketing	60,521	60,000	60,000	60,000	60,000	0.00%
Salty Southern Route	8,412	7,000	7,000	7,000	7,000	0.00%
Internal Service Charge IT	17,681	17,988	17,988	17,988	21,953	22.04%
Internal Service Chrg-Risk Mgt	5,581	5,581	5,581	5,581	6,081	8.96%
Utilities	2,618	2,687	2,687	3,100	3,100	15.37%
Postage	278	500	500	500	500	0.00%
Telephone (Voice and Fax)	4,770	4,170	4,170	3,610	3,610	-13.43%
Lease/Rental of Buildings	28,632	30,000	30,000	30,000	30,000	0.00%
Travel & Training	436	4,500	4,500	5,000	5,000	11.11%
Tolls & Parking	-	125	125	125	125	0.00%
Special Events	14,950	23,000	23,000	24,500	24,500	6.52%
Dues & Association Membership	1,935	2,033	2,033	2,300	2,300	13.13%
Office Supplies	2,368	2,850	2,850	3,000	3,000	5.26%
Copier Lease	2,702	2,268	2,268	2,268	2,268	0.00%
Copier Service/Supply Contract	177	1,200	1,200	1,200	1,200	0.00%
Fleet	476	751	751	1,251	1,251	66.58%
Redemption Of Principal	2,549	5,145	5,145	5,207	5,207	1.21%
Interest Payments	157	268	268	206	206	-23.13%
Total Operating Expenditures	$ 550,235	577,490	574,544	583,320	587,785	1.78%

FARMER'S MARKET

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Part-Time Salaries	$ 25,377	20,877	24,335	26,855	26,855	28.63%
Holiday Pay	556	-	720	720	720	0.00%
FICA (SS & Medicare)	1,984	1,597	1,597	2,055	2,055	28.68%
Telephone (Voice And Fax)	653	610	610	610	610	0.00%
Farmer's Market	17,510	11,327	11,327	11,200	11,200	-1.12%
Total Operating Expenditures	$ 46,080	34,411	38,589	41,440	41,440	20.43%

VINTAGE MARKET

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Part-Time Salaries	$ 9,749	20,232	19,000	21,000	21,000	3.80%
Holiday Pay	266	-	-	-	-	0.00%
FICA (SS & Medicare)	766	1,548	1,548	1,610	1,610	4.01%
Telephone (Voice And Fax)	1,076	1,090	1,090	1,090	1,090	0.00%
Vintage Market	5,063	19,350	19,350	19,550	19,550	1.03%
Total Operating Expenditures	$ 16,921	42,220	40,988	43,250	43,250	2.44%

COMMUNICATIONS

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries and Wages	$ 32,286	33,215	33,215	33,486	33,486	0.82%
Part-Time Salaries	6,773	8,225	8,225	8,225	8,225	0.00%
FICA (SS & Medicare)	2,783	3,171	3,171	3,191	3,191	0.63%
VRS - Retirement Benefits	3,309	3,839	3,839	3,895	3,895	1.46%
Medical/Dental Plans	15,487	15,487	15,487	16,460	16,460	6.28%
Group Life Insurance	426	440	440	449	449	2.05%
Deferred Comp	420	420	420	420	420	0.00%
Professional Services	-	1,275	1,275	1,275	1,275	0.00%
Postage	2,617	5,000	5,000	5,000	5,000	0.00%
Telephone (Voice And Fax)	81	626	626	-	-	-100.00%
Lease/Rental of Equipment	4,563	5,200	5,200	5,200	5,200	0.00%
Operating Expenses	534	1,500	1,500	1,500	1,500	0.00%
Office Supplies	-	250	250	250	250	0.00%
Total Operating Expenditures	$ 69,280	78,648	78,648	79,351	79,351	0.89%

COOPERATIVE EXTENSION

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Professional Services	$ 44,355	68,393	68,393	70,265	70,265	2.74%
Telephone (Voice and Fax)	152	332	332	332	332	0.00%
Travel & Training	374	750	750	750	750	0.00%
Dues & Association Membership	196	300	300	300	300	0.00%
Office Supplies	515	400	400	400	400	0.00%
Copier Lease	2,633	2,268	2,268	2,268	2,268	0.00%
Copier Service/Supply Contract	170	1,200	1,200	1,200	1,200	0.00%
Total Operating Expenditures	$ 48,396	73,643	73,643	75,515	75,515	2.54%

Isle of Wight County
Proposed FY 2022-23 Operating

NON-DEPARTMENTAL

NON-DEPARTMENTAL

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Salaries And Wages	$ -	-	-	745,000	700,000	0.00%
Compensation	-	-	-	-	931,000	0.00%
FICA (SS & Medicare)	(3)	-	-	-	-	0.00%
VRS - Retirement Benefits	(6,082)	-	-	-	-	0.00%
Hospital / Medical Plans	1,120	-	-	-	-	0.00%
Comp Plan Salary Adjustment	-	-	-	1,250,000	1,080,000	0.00%
Internal Service Charge IT	805,145	931,668	930,685	1,079,230	1,120,906	20.31%
Internal Service Chrg-Risk Mgt	605,943	636,735	636,735	657,983	654,860	2.85%
Miscellaneous	676	-	-	-	-	0.00%
Payment-Tax Relief	413,362	1,116,000	1,116,000	1,116,000	1,300,000	16.49%
Capital Outlay	852,129	683,500	934,745	625,000	540,000	-20.99%
Contingency	-	300,000	212,537	300,000	400,000	33.33%
Total Operating Expenditures	$ 2,672,290	$ 3,667,903	$ 3,830,702	$ 5,773,213	$ 6,726,766	83.40%

*The above Salaries & Wages line reflects position requests; additional detail follows on table 1A

**The above Capital Outlay line reflects vehicle requests that will be procured by lease financing; additional detail follows on table 2A

Isle of Wight County
Proposed FY 2022-23 Operating Budget

PROPOSED New Positions

Table 1A

SALARY & BENEFITS

Deparment	Position	FTE	FY23 Salary	7.65% FICA	Benefits	FY23 Cost	
Public Works	Maintenance Worker II-Sanitation	1	29,814	2,737	21,825	54,376	*10 Months*
Public Works	Special Projects Coordinator	1	44,913	4,123	23,912	72,948	*10 Months*
Human Resources	Human Resource Generalist	1	25,665	3,927	14,170	43,761	*6 months*
Community Development	Planner I	1	47,158	4,329	24,222	75,710	*10 Months*
Treasurer	Deputy Clerk IV	1	21,744	3,327	13,408	38,479	*6 months*
Parks & Recreation	Therapeutic Recreation Specialist	1	21,744	3,327	13,628	38,699	*6 months*
Communications/Adm	Adm Assistant (Floater)	1	39,445	3,018	26,697	69,160	*12 months*
Technology	ERP/Munis Support	1	29,710	4,546	14,729	48,984	*6 months*
Sheriff Dept	(2) Deputy Sheriff	2	107,792	8,246	56,300	172,338	*12 months*
Sheriff Dept	(2) Deputy Sheriff	2	53,896	4,123	28,150	86,169	*6 months*
			421,881	41,702		700,625	

OPERATING COSTS

Dept	Position	Supplies	Equipment	FY23 Cost
Public Works	Maintenance Worker II-Sanitation	520	520	1,040
Public Works	Special Projects Coordinator	3,185	3,185	6,370
Human Resources	Human Resource Generalist	200	200	400
Community Development	Planner I			
Treasurer	Deputy Clerk IV	200	200	400
Parks & Recreation	Therapeutic Recreation Specialist			
Communications/Adm	Adm Assistant (Floater)			
Technology	ERP/Munis Support			
Sheriff Dept	(2) Deputy Sheriff*	6,600	16,000	22,600
Sheriff Dept	(2) Deputy Sheriff*	6,600	16,000	22,600
		17,305	36,105	53,410

TOTAL COSTS

FY23 Total Cost
754,035

**2 Vehicles will be purchased in FY22*

**2 Vehicles will be repurposed from current fleet*

Isle of Wight County
Proposed FY 2022-23 Operating Budget

VEHICLE REQUESTS

Table 2A

Sheriff Vehicles

#	Make/Model	Base cost	Equipment	Graphics	Tech Radio	Total	Comments
1	Patrol	38,900	5,900			44,800	
2	Patrol	35,500	9,798	1,000		46,298	
3	Patrol	35,500	9,798	1,000		46,298	
4	Patrol	35,500	9,798	1,000		46,298	
5	Patrol	35,500	9,798	1,000		46,298	
6	Patrol	35,500	9,798	1,000		46,298	
7	Patrol	35,500	9,798	1,000		46,298	
8	Patrol	35,500	9,798	1,000		46,298	
9	Patrol	35,500	9,798	1,000		46,298	
10	Patrol	35,500	9,798	1,000		46,298	
11	Patrol	35,500	9,798	1,000		46,298	New Position
12	Patrol	35,500	9,798	1,000	3,300	49,598	New Position
(Make & Model dependent on availability)							
	Original Request	$ 429,400	$ 113,678	$ 11,000	$ 3,300	$ 557,378	
13	Patrol	35,500	9,798	1,000		46,298	New Position
14	Patrol	35,500	9,798	1,000		46,298	New Position
	Total Sheriff Vehicles	$ 500,400	$ 133,274	$ 13,000	$ 3,300	$ 649,974	
	Less: FY22 Cash Funded Vehicles						
-10	Patrol	$ 35,500				35,500	
-11	Patrol	35,500				35,500	
-12	Patrol	35,500				35,500	
-13	Patrol	35,500				35,500	
-14	Patrol	35,500				35,500	
	Subtotal - Cash Fund	177,500	-	-	-	177,500	
9	**Sheriff Lease Vehicles**	$ 322,900	$ 133,274	$ 13,000	$ 3,300	$ 472,474	

Other Department Requests

		Base cost	Equipment	Graphics	Tech Radio	Total	Comments
1	Public Works 2022 Chev Ext Cab	$ 28,000				28,000	Age out of veh
2	Planning & Zoning 2022 Chev Ext Cab	$ 28,000				28,000	New Position
2	**Other Lease Vehicles**	$ 56,000	$ -	$ -	$ -	$ 56,000	
11	**Total Vehicle Requests**	**$ 378,900**	**$ 133,274**	**$ 13,000**	**$ 3,300**	**$ 528,474**	

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TRANSFERS

TRANSFERS

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Transfer to Heritage Park	$ 45,833	-	-	-	-	0.00%
Transfer to County Fair	157,320	70,000	94,000	70,000	70,000	0.00%
Transfer to E911 Fund	815,399	1,007,787	1,073,680	1,231,946	1,326,604	31.64%
Transfer to CSA	195,897	187,537	187,537	200,000	200,000	6.65%
Transfer to Grant Fund	25,637	32,000	21,074	21,074	21,074	-34.14%
Transfer to Capital Projects	2,054,306	686,744	820,774	500,000	687,351	0.09%
Transfer to Social Services	911,006	1,301,556	1,301,556	1,716,173	1,500,000	15.25%
Transfer to Public Utilities	2,950,190	3,770,821	3,770,821	3,770,820	3,700,827	-1.86%
Transf to Stormwater Operating	8,278	-	70	-	-	0.00%
Transfer to Technology Fund	51,586	-	13,380	-	-	0.00%
Transfer to Risk Management	1,711	-	-	-	-	0.00%
Transfer To Schools	24,426,117	26,711,613	27,378,430	27,238,601	27,238,601	1.97%
Trsf School-Maint & Repair	168,044	250,000	250,000	250,000	250,000	0.00%
	$ 31,811,323	34,018,058	34,911,322	34,998,614	34,994,457	2.87%

Transfers reflect financial support that is provided through the General Fund to support operations accounted for in other Funds or Component Units such as Isle of Wight County Schools. Additional support is provided on the following pages for the School Budget and the Department of Social Services Budget. All other Funds reflected above that receive transfers are are detailed within other parts of the County Budget.

Special Revenue Funds

Heritage Park
County Fair
CSA
Grant Fund
Social Services

Enterprise Funds

Public Utilities
Stormwater

Internal Service Funds

Technology Fund
Risk Management

Component Unit

Isle of Wight County Schools

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Isle of Wight County
Proposed FY 2022-23 Operating Budget

SOCIAL SERVICES

ISLE OF WIGHT COUNTY, VIRGINIA
DEPARTMENT OF SOCIAL SERVICES FY 2023 BUDGET PROPOSAL

OPERATING BUDGET

Staff & Operations		**Requested**		**Proposed**	
Federal/State	67%	2,233,197	70%	2,334,070	
Local Match	33%	1,079,093	30%	978,220	
Local Only	0%	3,230	0%	3,230	
		3,315,520		**3,315,520**	100%
Grants					
Federal/State	73%	880,018	80%	880,018	
Local Match	4%	44,869	4%	44,869	
Local Only-Unallocated	15%	175,000	7%	75,000	
Local Only-Other	8%	100,000	9%	100,000	
		1,199,887		**1,099,887**	92%
Total Operating Budget					
Federal/State	69%	3,113,215	73%	3,214,088	
Local Match	25%	1,123,962	23%	1,023,089	
Local Only-Unallocated	4%	175,000	2%	75,000	
Local Only-Other	2%	103,230	2%	103,230	
		4,515,407		**4,415,407**	

COST ALLOCATION BUDGET

Central Services Cost Allocation				
Federal/State	25%	99,561	25%	99,561
Local Match	25%	99,561	25%	99,561
Local Only	50%	199,120	50%	199,120
		398,242		**398,242**

DEPARTMENT OF SOCIAL SERVICES BUDGET

Federal/State	65%	3,212,776	69%	3,313,649
Local (County)	35%	1,700,873	31%	1,500,000
		4,913,649		**4,813,649**

Isle of Wight County
Proposed FY 2022-23 Operating Budget

ISLE OF WIGHT COUNTY SCHOOLS

School Operating Budget Summary
All Funds

Description	FY2022 Current Budget	FY2023 Proposed Budget	Inc(Dec) Amount	Inc(Dec) Percent
REVENUE				
County Transfers	26,711,613	27,238,601	526,988	1.97%
Other Local Revenue	1,822,416	1,803,298	(19,118)	-0.17%
State Revenue	36,049,811	43,284,160	7,234,349	20.07%
Federal Revenue	11,232,138	6,443,156	(4,788,982)	-42.64%
TOTAL REVENUE	**75,815,977**	**78,769,215**	**2,953,238**	**3.90%**
EXPENDITURES				
Instructional Services	53,588,273	53,955,174	366,901	0.68%
Admin, Attend & Health	2,922,553	3,271,870	349,317	11.95%
Pupil Transportation	4,222,651	4,282,374	59,723	1.41%
Operations and Maintenance	7,592,168	10,074,380	2,482,212	32.69%
Child Nutrition Services	2,077,203	2,414,047	336,844	16.22%
Debt Service	427,739	446,977	19,238	4.50%
Technology	4,985,391	4,324,393	(660,998)	-13.26%
TOTAL EXPENDITURES	**75,815,977**	**78,769,215**	**2,953,238**	**3.90%**

Isle of Wight County Schools

PREPARING STUDENTS FOR COLLEGE, CAREER AND LIFE

REQUIRED LOCAL MATCH (RLM)

Division	Required Local Match	Actual	% Over
Gloucester	12,348,800	24,505,134	98.44%
Suffolk	29,172,781	53,118,487	82.08%
Franklin City	2,206,579	3,973,920	80.09%
York	30,334,632	54,404,831	79.35%
Isle of Wight	13,819,522	24,105,516	74.43%
Southampton	5,232,747	8,793,136	68.04%

Isle of Wight County
Proposed FY 2022-23 Operating Budget

DEBT SERVICE

DEBT SERVICE

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Redemption of Principal	$ 3,021,765	3,411,429	3,411,429	3,533,850	3,533,850	3.59%
Redempt Principal-Schools	4,031,589	4,079,516	4,079,516	4,125,743	4,125,743	1.13%
Principal (Lease)	427,801	512,000	512,000	700,000	645,000	25.98%
Interest Payments	1,783,825	1,819,404	1,819,404	1,830,263	1,830,263	0.60%
Interest Pay Schools	1,496,111	2,270,871	2,270,871	2,369,462	2,369,462	4.34%
Interest (Lease)	28,521	33,000	33,000	30,000	30,000	-9.09%
Bond Issuance Costs	-	-	8,500	-	-	0.00%
Administrative Fees	14,175	20,000	25,600	27,500	27,500	37.50%
PACE Interest Payments	209,836	209,836	209,836	209,836	209,836	0.00%
Debt Service Reserve	1,733,968	990,000	3,635,925	437,000	-	-100.00%
Total Operating Expenditures	$ 12,747,590	13,346,056	16,006,081	13,263,654	12,771,654	-4.30%

The County Policy Manual requires management to provide Debt Service Ratios to assist with planning during the annual budget process. The total county debt and the Debt Service and Debt Service Ratio calculations can be found in the Debt Service Reserve Fund detail following General Fund Budget details.

Isle of Wight County
Proposed FY 2022-23 Operating Budget

PUBLIC SERVICE & COMMITTED SUPPORT CONTRIBUTIONS

OTHER PUBLIC SERVICE/ CONTRIBUTIONS

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
COMMITTED SUPPORT						
WTCS Board	$ 217,774	250,777	250,777	289,214	289,214	15.33%
W. Tidewater Health District	569,588	600,000	300,000	600,000	575,000	-4.17%
Franklin Annex. Revenue Share	996,148	1,071,000	1,071,000	1,071,000	1,071,000	0.00%
Town of Windsor	12,500	-	-	-	-	0.00%
Hampton Roads Planning Distric	30,935	32,130	33,104	33,133	33,133	3.12%
Hmpt Rds Military & Fed Fac Al	18,746	18,825	18,825	18,973	18,973	0.79%
Hampton Roads Workforce Counci	9,079	9,079	9,079	9,277	9,277	2.18%
Paul D Camp Community College	20,000	20,000	20,000	37,325	37,325	86.63%
Smithfield/ Museum	76,051	95,000	95,000	85,000	85,000	-10.53%
Total Commited	1,950,821	2,096,811	1,797,785	2,143,922	2,118,922	1.05%
PUBLIC SERVICE SUPPORT						
For KIDS	5,000	7,500	7,500	7,500	7,500	0.00%
CASA	30,000	22,500	22,500	25,000	25,000	11.11%
Chamber of Commerce	12,500	14,000	14,000	14,000	14,000	0.00%
Endependence Center Genieve	5,000	7,500	7,500	10,000	10,000	33.33%
Shelter	11,000	15,000	15,000	20,000	20,000	33.33%
Christian Outreach Program	87,000	27,500	27,500	35,000	30,000	9.09%
Peanut Soil & Water Conserv Sr	8,000	8,000	8,000	8,000	8,000	0.00%
Services of Southeastern VA	56,000	182,089	182,089	138,440	138,440	-23.97%
Smart Beginnings	8,000	10,000	10,000	10,000	10,000	0.00%
Isle of Wight Arts League	4,500	4,500	4,500	4,500	4,500	0.00%
Western Tidewater Free Clinic	50,000	65,000	65,000	83,400	70,000	7.69%
Smithfiled School Museum IOW	-	-	-	1,700	1,700	0.00%
County Historical Society 1750	-	-	-	10,000	10,000	0.00%
IOW Courthouse	-	-	5,000	5,000	5,000	0.00%
Drug Court	-	35,000	35,000	-	-	-100.00%
Total Discretionary	277,000	398,589	403,589	372,540	354,140	-11.15%
Total Operating Expenditures	$ 2,227,821	$ 2,495,400	$ 2,201,374	$ 2,516,462	$ 2,473,062	-0.90%

Public Service & Committed Support contributions are both required commitments and discretionary public support. Additional detail for agencies receiving Committed Support is provided on the following pages.

Isle of Wight County
Proposed FY 2022-23 Operating Budget

PUBLIC SERVICE & COMMITTED SUPPORT CONTRIBUTIONS
AGENCY LIST

Committed:

Committed by MOU, Resolution or Mandate

- **Western Tidewater Community Services Board** (WTCS Board)

  We are required to provide these services. WTCSB is a regional agency and each of the member communities (Franklin, Southampton, Suffolk, Isle of Wight) provides local match funding. It should be noted that the agency does an excellent job regarding collection of fees for service and drawing down additional State funding such that the local amount we currently contribute is actually less than the "required" local match. *(Letter of Request attached)*

- **Western Tidewater Health District (W. Tidewater Health District)**

  We are required to provide the services. We have an MOU with the Health Department.

- **Franklin Revenue Sharing**

  MOU requires IOW to provide 17%-23% of revenues received as determined by a calculated Fiscal Distress Factor; MOU created as an alternative to annexation.

- **Isle of Wight Museum (Smithfield Museum)**

  The County owns the facility which we maintain. We are also responsible for operational costs that we split with the Town of Smithfield via an MOU.

- **Hampton Roads Planning District Commission (HRPDC)**

  We participate regionally via an MOU. Provides regional coordination and assistance for various planning and development functions.

- **Hampton Roads Military & Federal Facilities Alliance (Hmpt Rds Military & Fed Fac Al)**

  We make a pro rata contribution to this regional organization based on our population. There is a regional MOU.

- **Opportunity Inc (now Hampton Roads Workforce Council)**

  We participate regionally via an MOU.

- **Paul D Camp Community College**

  We participate regionally via an MOU. We contribute to the college and we are also responsible for a portion of maintenance costs for the facility/property.

Isle of Wight County
Proposed FY 2022-23 Operating Budget

PUBLIC SERVICE & COMMITTED SUPPORT CONTRIBUTIONS
AGENCY LIST

Discretionary:

- Sr Services of Southeastern VA
- For KIDS
- CASA
- Chamber of Commerce *(Provides Business Marketing & Development assistance; no description attached)*
- Endependence Center
- Genieve Shelter
- Christian Outreach Program
- Peanut Soil & Water Conservation
- Smart Beginnings
- Isle of Wight Arts League *(IOW provides grant match; no description attached)*
- Western Tidewater Free Clinic
- 1750 Courthouse
- Miscellaneous
  - Smithfield Schoolhouse Museum
  - IOW County Historical Society

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Fund Balances

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Isle of Wight County
Proposed FY 2022-23 Operating Budget

Governmental Funds
Fund Balance Projection
For the Fiscal Year Ended June 30, 2022

	June 30, 2021				PROJECTION		
	General	Capital Projects	Debt Service	Other Governmental	All Funds June 30, 2021	Increase (Decrease)	All Funds June 30, 2022
Nonspendable							
Advance to component unit	375,000	-	-	-	375,000	-	375,000
Restricted for:							
Animal Control	-	-	-	45,466	45,466	-	45,466
Lease proceeds	3,377	-	-	-	3,377	-	3,377
Grants & Contributions	-	-	-	-	-	-	-
Capital Projects	-	34,066,998	-	-	34,066,998	(12,000,000)	22,066,998
Committed for:							
Pandemic Response	151,793	-	-	-	151,793	(151,793)	-
Technology Fees	47,621	-	-	-	47,621		47,621
Debt service - PACE	2,946,281	-	-	-	2,946,281		2,946,281
Economic Development	952,712	-	-	-	952,712		952,712
Assigned to:							
Revaluation Assessmt Reserve	180,000	-	-	-	180,000		180,000
Capital Projects	-	4,680,243	-	-	4,680,243		4,680,243
General Administration	416,789	-	-	588,457	1,005,246		1,005,246
Debt Service Reserve	2,645,925	-	2,368,654	-	5,014,579	990,000	6,004,579
Unassigned	25,527,263	-	-	-	25,527,263		25,527,263
	$ 33,246,761	$ 38,747,241	$ 2,368,654	$ 633,923	$ 74,996,579	$ (11,161,793)	$ 63,834,786

COUNTY FUND BALANCE POLICY

The County will employ sound financial management principles to include the establishment of an unassigned general fund balance sufficient to maintain required working capital and provide a reserve for unanticipated expenditures or emergencies, revenue shortfalls, and other non-recurring uses. The ratio of Unassigned General Fund balance as a percentage of Budgeted General Fund Expenditures indicates the ability of the County to cope with unexpected financial problems or emergencies. The larger the Unassigned General Fund balance, the greater the County's ability to cope with financial emergencies and fluctuations in revenue cycles. The County has established a target rate of 15% at the close of each fiscal year as computed for the upcoming budget year.

Once the unassigned general fund balance target is achieved by the County, it is intended to be maintained for the upcoming fiscal year from prior year surpluses and budgeted additions as available before any other needs are addressed. In the event Unassigned Fund Balance is required to be drawn below the 15% target rate due to an emergency (such as a natural disaster) or due to severe economic circumstances, the County will develop a plan to restore the Unassigned General Fund Balance over the ensuing two fiscal years.

Compliance with fund balance policy will be reviewed and reported to County Board of Supervisors annually in conjunction with the development of the operating budget and with any significant budget amendments made during the fiscal year.

General Fund Unasssigned Fund Balance	**$**	**25,527,263**
Budgeted General Fund Expenditures	**$**	**88,986,738**
Percentage	28.7%	Meets

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Debt Service Reserve Fund

Isle of Wight County
Proposed FY 2022-23 Operating Budget

Debt Service Reserve Fund

	2021 ACTUAL	2022* ORIG BUD	2022 AMEMDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
REVENUES						
OTHER SOURCES						
Refunding Bond Proceeds	$ 35,128,464	$ -	$ -	$ -	$ -	0.00%
Refunding Bond Premium	990,272	-	-	-	-	0.00%
Transfers from General Fund	1,733,968	-	2,645,925	-	437,000	100.00%
Transfers from Public Utilities Fund	306,558	-	-	-	-	0.00%
Total Other Sources	$ 38,159,262	$ -	$ 2,645,925	$ -	$ 437,000	100.00%
TOTAL REVENUES	$ 38,159,262	$ -	$ 2,645,925	$ -	$ 437,000	100.00%
EXPENSES						
Refunded Debt	$ 35,357,218	$ -	$ -	$ -	$ -	0.00%
Cost of Issuance	758,158	-	-	-	-	0.00%
Transfers to General Fund for Debt Service	-	-	-	-	508,022	100.00%
Transfers to Public Utilities for Debt Service	-	-	-	-	-	0.00%
Total Expenses	$ 36,115,376	$ -	$ -	$ -	$ 508,022	100.00%
TOTAL EXPENSES	$ 36,115,376	$ -	$ -	$ -	$ 508,022	100.00%

Isle of Wight County
Proposed FY 2022-23 Operating Budget

COUNTY DEBT DETAIL
Total Debt

GENERAL FUND

	Principal Payments	Interest Payments	Total Debt Service
General Obligation Debt			
General Gov	$ 60,464,354	$ 18,836,984	$ 79,301,338
Schools	76,504,570	22,144,361	98,648,931
Total General Obligation Debt	**136,968,924**	**40,981,345**	**177,950,268**
Capital Lease Financing			
General Gov	1,871,632	47,809	1,919,442
Technology	15,154	471	15,625
Tourism	18,496	445	18,941
Total Capital Lease Financing	**1,905,282**	**48,725**	**1,954,007**
Total General Fund Debt	**$ 138,874,206**	**$ 41,030,070**	**$ 179,904,276**

PUBLIC UTILITY FUND

	Principal Payments	Interest Payments	Total Debt Service
General Obligation Debt			
Total General Obligation Debt	$ 33,575,634	$ 8,754,020	$ 42,329,654
Capital Lease Financing			
Total Capital Lease Financing	181,247	4,737	185,983
Total Public Utility Debt	**$ 33,756,881**	**$ 8,758,757**	**$ 42,515,638**

ALL FUNDS

	Principal Payments	Interest Payments	Total Debt Service
Outstanding County Debt			
General Gov	62,335,986	18,884,793	81,220,779
Technology	15,154	471	15,625
Tourism	18,496	445	18,941
Schools	76,504,570	22,144,361	98,648,931
Public Utility	33,756,881	8,758,757	42,515,638
Total County Debt	**$ 172,631,086**	**$ 49,788,827**	**$ 222,419,913**

Isle of Wight County
Proposed FY 2022-23 Operating Budget

COUNTY DEBT DETAIL
Debt Service Expenditures

GENERAL FUND

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Debt Expenditures						
Principal	$ 3,021,765	3,411,429	3,411,429	3,533,850	3,533,850	3.59%
Principal-Schools	4,031,589	4,079,516	4,079,516	4,125,743	4,125,743	1.13%
Principal (Lease)	427,801	512,000	512,000	700,000	645,000	25.98%
Interest Payments	1,783,825	1,819,404	1,819,404	1,830,263	1,830,263	0.60%
Interest Pay Schools	1,496,111	2,270,871	2,270,871	2,369,462	2,369,462	4.34%
Interest (Lease)	28,521	33,000	33,000	30,000	30,000	-9.09%
Bond Issuance Costs	-	-	8,500	-	-	0.00%
Administrative Fees	14,175	20,000	25,600	27,500	27,500	37.50%
PACE Interest Payments	209,836	209,836	209,836	209,836	209,836	0.00%
Debt Service Reserve	1,733,968	990,000	3,635,925	437,000	-	-100.00%
Total Debt Expenditures	$ 12,747,590	13,346,056	16,006,081	13,263,654	12,771,654	-4.30%

PUBLIC UTILITIES

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
Debt Expenditures						
Redemption Of Principal	-	1,004,830	1,004,830	1,293,253	1,293,253	22.30%
Principal (Lease)	-	49,000	49,000	51,356	51,356	4.59%
Interest Payments	878,048	989,638	989,638	954,528	954,528	-3.68%
Interest (Lease)	2,622	3,200	3,200	2,159	2,159	-48.22%
Bond Issuance Costs	416,035	-	-	-	-	0.00%
Total Debt Expenditures	$ 1,298,725	2,046,668	2,048,690	2,303,319	2,301,296	12.44%

Debt Service expenditures are budgeted in their respective funds.

Isle of Wight County
Proposed FY 2022-23 Operating Budget

COUNTY DEBT DETAIL
Debt Ratio Policy Limitations

PROJECTION

Debt Ratio Policy Limitations

4% Debt as a Percentage of Assessed Value

This ratio indicates the relationship between the County's debt and the total taxable value of real and personal property in the County. It is an important indicator of the County's ability to repay debt, because property taxes are the source of the County's revenues used to repay debt. A small ratio is an indication that the County will be better able to withstand possible future economic downturns and continue to meet its debt obligations.

	FY23
Assessed Value	5,925,358,000
Allowed Debt Limit	***x 4%***
Debt Allowed	237,014,320
Current Debt	222,419,913
Actual	***3.75%***
Available for Issue	**14,594,407**
Proposed New Debt	$0
Meet or Exceed Limit?	Meets

12% Debt as a Percentage of General Government Expenditures

This ratio is a measure of the County's ability to repay debt without hampering other County services. A smaller ratio indicates a lesser burden on the County's operating budget. The numerator shall include debt that is not self-supporting from a user fee or designated revenue stream. A self-supporting revenue stream is defined as a revenue stream that provides coverage of all debt service obligations without general fund support (to include tax assessment districts and funds supported by committed state revenues in support of such debt). Any long term financing lease obligations which may be subject to annual appropriation by the County will also be included in the calculations of tax-supported debt service. General governmental expenditures are expenditures reported in the County's governmental funds (excluding the General Fund Contribution to Schools and the Capital Projects Fund) and expenditures reported in the School Operating and Food Service Funds.

	FY23
Governmental Exp *(net of School&Capital)*	71,816,302
School Operating *(incl Food Svc)*	72,769,485
Budget	144,585,787
Allowed Debt Service	***x 12%***
Debt Service Allowed	17,350,294
Current Debt Service	14,991,935
Actual	***10.37%***
Available For New Debt	**2,358,359**
Proposed NewDebt	$0
Meet or Exceed Limit?	Meets

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Enterprise Funds

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Isle of Wight County
Adopted FY 2022-23 Operating Budget- April 1, 2022

Enterprise Funds

	Public Utilities Fund	Stormwater Fund	Totals
Projected Revenues	$ 7,025,340	$ 1,487,500	$ 8,512,840
Projected Expenses	$ 11,234,189	$ 1,487,500	$ 12,721,689
Sub-Total	$ (4,208,849)	$ -	$ (4,208,849)
Transfer from General Fund	$ 3,700,827	$ -	$ 3,700,827
Transfer from Debt Service	508,022	-	508,022
Total Transfers	$ 4,208,849	$ -	$ 4,208,849
Over/(Under)	$ -	$ -	$ -

Isle of Wight County
Proposed FY 2022-23 Operating Budget

Public Utilities Fund

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT* CHANGE
FEES & LICENSES						
Inspection Fees	$ 56,889	40,000	40,000	50,000	50,000	25.00%
Water Connection Fees	664,000	400,000	400,000	675,000	650,000	62.50%
New Account Fee	24,960	20,000	20,000	20,000	20,000	0.00%
Administration Fees	1,780	3,000	3,000	3,000	3,000	0.00%
Sewer Connection Fee	673,600	370,000	370,000	600,000	650,000	75.68%
Disconnect/Reconnect Fee	(186)	30,000	30,000	10,000	10,000	-66.67%
Total Fees & Licenses	$ 1,421,043	863,000	863,000	1,358,000	1,383,000	60.25%
REVENUE FROM USE						
Property Rental	$ 31,940	31,940	31,940	31,940	31,940	0.00%
Total Revenue from Use	$ 31,940	31,940	31,940	31,940	31,940	0.00%
CHARGES FOR SERVICES						
Interest Revenue	$ 4,871	80,000	80,000	5,000	5,000	-93.75%
Public Utility Late Fees	(165)	15,000	15,000	7,500	7,500	-50.00%
Sewage Collection Fees	1,709,369	1,600,000	1,600,000	1,700,000	1,725,000	7.81%
Sewage Treatment Fees	62,668	70,000	70,000	71,400	71,400	2.00%
Sale of Water	3,696,111	3,500,000	3,500,000	3,800,000	3,800,000	8.57%
Total Charges for Services	$ 5,472,854	5,265,000	5,265,000	5,583,900	5,608,900	6.53%
RECOVERED COST						
Sale of Recyclables	$ 3,620	500	500	500	500	0.00%
Sale of Property	1,000	-	-	-	-	0.00%
Total Recovered Cost	$ 4,620	500	500	500	500	0.00%
MISCELLANEOUS						
Miscellaneous	$ 2,882	1,000	1,000	1,000	1,000	0.00%
Total Miscellaneous	$ 2,882	1,000	1,000	1,000	1,000	0.00%
OTHER SOURCES & USES						
Capital Lease Proceeds	$ -	88,000	88,000	88,000	-	0.00%
Total Other Sources & Uses	$ -	88,000	88,000	88,000	-	0.00%
TRANSFERS						
Transfer From General Fund	$ 2,950,190	3,770,821	3,770,821	4,246,563	3,700,827	-1.86%
Transfer from Debt Service	-	254,709	254,709	508,022	508,022	0.00%
Contingency Reserve	-	64,354	64,354	64,354	-	0.00%
Transfer from Assigned FB	-	-	117,643	-	-	0.00%
Total Transfers	$ 2,950,190	4,089,884	4,207,527	4,818,939	4,208,849	2.91%
TOTAL REVENUES	$ 9,883,530	$ 10,339,324	$ 10,456,967	$ 11,882,279	$ 11,234,189	8.65%

Isle of Wight County
Proposed FY 2022-23 Operating Budget

Public Utilities Fund

		2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT* CHANGE
EXPENSES							
PUBLIC UTILITIES - ADMINISTRATION							
Salaries and Wages	$	186,334	269,498	269,498	272,637	299,308	9.96%
Overtime		455	-	-	-	-	0.00%
FICA (SS & Medicare)		14,525	20,617	20,617	20,857	22,897	9.96%
VRS - Retirement Benefits		45,825	31,221	31,221	32,156	35,129	11.12%
Hospital/Medical Plans		45,847	57,723	57,723	82,633	89,922	35.81%
Group Life Insurance		2,594	3,576	3,576	3,626	3,983	10.22%
Deferred Comp		1,221	1,533	1,533	903	1,050	-46.00%
Uniforms Taxable		0	500	500	500	500	0.00%
Advertising Services		0	500	500	500	500	0.00%
Postage		14,628	38,000	38,000	38,000	30,000	-26.67%
Telephone (Voice and Fax)		3,121	3,162	3,162	3,733	3,733	15.30%
Travel & Training		52	4,000	4,000	4,000	3,500	-14.29%
Tolls & Parking		0	200	200	200	0	0.00%
Operating Expenses		5,702	9,500	9,500	9,500	8,510	-11.63%
Dues & Association Membership		14	1,360	1,360	1,360	1,360	0.00%
Office Supplies		7,689	10,700	10,700	10,700	9,500	-12.63%
Equipment-Small<$5k		-	500	500	500	-	0.00%
Copier Lease		1,257	1,134	1,134	1,134	1,134	0.00%
Copier Service/Supply Contract		335	650	650	650	650	0.00%
Computer Hardware <$5k		-	2,000	2,000	2,000	-	0.00%
Fleet		1,325	2,105	2,105	2,105	2,105	0.00%
Uniforms		-	500	500	500	500	0.00%
Amortz-DefrCost/Prem/Discount		(752,102)	-	-	-	-	0.00%
Total Public Utilities - Administration	$	(421,177)	458,979	458,979	488,194	514,281	10.75%
PUBLIC UTILITIES - WATER							
Salaries and Wages	$	199,048	366,047	405,047	398,957	398,957	8.25%
Overtime		20,125	20,200	20,200	20,200	20,200	0.00%
FICA (SS & Medicare)		16,073	29,548	32,532	32,066	32,066	7.85%
VRS - Retirement Benefits		20,552	42,177	46,740	48,726	48,726	13.44%
Hospital/Medical Plans		46,384	119,515	139,105	136,152	136,152	12.22%
Group Life Insurance		2,468	4,831	5,354	5,232	5,232	7.66%
Deferred Comp		1,676	3,360	3,780	3,360	3,360	0.00%
Uniforms Taxable		-	500	500	500	500	0.00%
Professional Services		63,627	60,000	115,777	140,000	140,000	57.14%
HRPDC Fees		4,308	4,277	4,277	4,374	4,374	2.22%
Repairs & Maintenance		190,930	283,000	265,132	265,132	265,132	-6.74%
Contracted Services		24,592	60,000	66,580	66,580	66,580	9.88%
Bulk Water Purchases		1,617,481	1,700,215	1,700,215	1,800,000	1,800,000	5.54%
Norfolk Water Contract		1,031,353	1,149,750	1,149,750	1,149,750	1,190,815	3.45%
Suffolk Water Contract		2,218,523	2,035,925	2,035,925	2,035,925	1,740,375	-16.98%
Utilities		18,872	22,940	22,940	23,400	23,400	1.97%
Telephone (Voice and Fax)		4,602	4,851	8,251	6,061	6,065	20.02%
Travel & Training		59	4,000	4,000	4,000	3,000	-33.33%

Isle of Wight County
Proposed FY 2022-23 Operating Budget

PUBLIC UTILITIES FUND

		2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT* CHANGE
Tolls & Parking		-	200	200	200	-	0.00%
Operating Expenses		20,667	15,300	15,300	15,300	15,000	-2.00%
Dues & Association Membership		21,281	49,744	49,744	49,744	24,500	-103.04%
Equipment-Small<$5k		-	500	500	500	-	0.00%
Computer Software <$5k		110	20,000	20,000	20,000	-	0.00%
Computer Hardware <$5k		-	1,000	-	-	-	0.00%
Fleet		20,819	20,500	20,500	20,000	20,000	-2.50%
Uniforms		1,453	9,500	9,500	9,500	6,450	-47.29%
PPE & Safety		641	4,500	4,500	4,500	2,475	-81.82%
Capital Outlay		(740,450)	50,000	50,000	50,000	50,000	0.00%
Total Public Utilities - Water	$	4,805,195	6,082,380	6,196,349	6,310,159	6,003,359	-1.32%

PUBLIC UTILITIES - SEWER

Salaries and Wages	$	287,052	414,871	375,871	379,134	379,134	-9.43%
Overtime		36,744	16,160	16,160	16,160	16,150	-0.06%
FICA (SS & Medicare)		22,939	32,974	29,990	30,240	30,240	-9.04%
VRS - Retirement Benefits		29,490	47,407	42,844	44,847	44,847	-5.71%
Hospital/Medical Plans		90,691	150,139	130,549	127,055	127,055	-18.17%
Group Life Insurance		3,638	5,429	4,906	4,908	4,908	-10.62%
Deferred Comp		2,174	3,360	2,940	2,940	2,940	-14.29%
Uniforms Taxable		-	500	500	500	500	0.00%
Professional Services		41,587	50,000	62,806	80,000	80,000	37.50%
HRPDC Fees		749	188	188	1,119	1,119	83.20%
Repairs & Maintenance		266,681	225,000	289,748	300,000	300,000	25.00%
Contracted Services		5,140	10,000	11,600	11,600	11,000	9.09%
Sewage Treatment		54,122	50,000	50,000	50,000	50,000	0.00%
Utilities		60,632	50,000	50,000	50,000	60,000	16.67%
Telephone (Voice and Fax)		4,571	5,006	8,006	6,318	6,320	20.79%
Travel & Training		81	5,000	5,000	5,000	4,000	-25.00%
Tolls & Parking		-	200	200	200	-	0.00%
Operating Expenses		15,347	40,925	40,925	40,925	40,000	-2.31%
Computer Hardware <$5k		-	3,000	-	-	-	0.00%
Fleet		32,305	23,000	23,000	22,000	22,000	-4.55%
Uniforms		5,136	10,000	10,000	10,000	8,000	-25.00%
PPE & Safety		2,279	9,000	9,000	5,000	5,000	-80.00%
Capital Outlay		(116,238)	75,000	75,000	175,000	175,000	57.14%
Total Public Utilities - Sewer	$	845,120	1,227,159	1,239,233	1,362,946	1,368,213	10.31%

Isle of Wight County
Proposed FY 2022-23 Operating Budget

PUBLIC UTILITIES FUND

		2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT* CHANGE
PUBLIC UTILITIES - NON-DEPARTMENTAL							
OPEB Expense	$	(20,375)	-	-	-	-	0.00%
Unemployment Insurance		458	1,200	1,200	1,200	1,000	-20.00%
Cost Allocation		162,340	230,722	230,722	230,722	247,027	6.60%
Internal Service Charge IT		83,206	86,341	86,341	86,341	105,333	18.03%
Internal Service Chrg-Risk Mgt		54,135	54,135	54,135	54,135	55,384	2.26%
Easements		-	-	1,264	1,264	-	0.00%
Capital Outlay		(82,292)	88,000	88,000	88,000	-	0.00%
Depreciation Expense		569,780	-	-	-	-	0.00%
Redemption Of Principal		-	1,004,830	1,004,830	1,293,253	1,293,253	22.30%
Principal (Lease)		-	49,000	49,000	51,356	51,356	4.59%
Interest Payments		878,048	989,638	989,638	954,528	954,528	-3.68%
Interest (Lease)		2,622	3,200	3,200	2,159	2,159	-48.22%
Bond Issuance Costs		416,035	-	-	-	-	0.00%
Transfer To Debt Service		306,558	-	-	-	-	0.00%
Transfer To Capital Projects		858,183	50,000	50,000	350,000	400,000	87.50%
Contingency		-	13,740	4,076	450,000	238,296	94.23%
Total Public Utilities -Non-Departmental	$	3,228,697	2,570,806	2,562,406	3,562,958	3,348,336	23.22%
TOTAL EXPENSES		8,457,835	10,339,324	10,456,967	11,724,257	11,234,189	7.97%

Isle of Wight County
Proposed FY 2022-23 Operating Budget

Stormwater Fund

		2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
REVENUES							
PERMITS, FEES & LICENSES							
Stormwater Fee	$	1,291,959	1,300,000	1,300,000	1,300,000	1,300,000	0.00%
Stormwater Technology Fee		5,823	3,500	3,500	3,500	3,500	0.00%
Stormwater Inspection Fees		199,298	125,000	125,000	125,000	175,000	28.57%
Stormwater Erosion & Sediment		700	-	-	-	-	0.00%
VSMP Permit-State		3,357	5,000	5,000	5,000	5,000	0.00%
Total Permits, Fees & Licenses	$	1,501,137	1,433,500	1,433,500	1,433,500	1,483,500	3.37%
REVENUE FROM USE OF MONEY							
Interest Revenue	$	4,132	2,876	2,876	2,876	4,000	28.10%
Miscellaneous		40	-	-	-	-	0.00%
Total Revenue from Use of Money	$	4,172	2,876	2,876	2,876	4,000	0.00%
TRANSFERS & OTHER							
Transfer From General Fund	$	8,278	-	70	30	-	0.00%
Transfer from Assigned FB		-	-	44,655	44,655	-	0.00%
Total Transfers & Other	$	8,278	-	44,725	44,685	-	0.00%
TOTAL REVENUES	$	1,513,587	1,436,376	1,481,101	1,481,061	1,487,500	0.00%

Isle of Wight County
Proposed FY 2022-23 Operating Budget

Stormwater Fund

		2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
EXPENSES							
STORMWATER ADMINISTRATION							
Salaries And Wages	$	416,228	498,204	498,204	504,812	462,993	-7.61%
Overtime		14	-	-	-	-	0.00%
Part-Time Salaries		949	1,000	1,000	1,000	1,000	0.00%
Other Compensation		1,150	1,300	1,300	1,300	1,300	0.00%
FICA (SS & Medicare)		30,574	38,189	38,189	38,695	34,800	-9.74%
VRS - Retirement Benefits		69,480	58,056	58,056	59,292	54,764	-6.01%
Medical/Dental Plans		84,387	111,428	111,428	116,272	97,254	-14.57%
Group Life Insurance		5,433	6,649	6,649	6,732	6,172	-7.73%
OPEB Expense		168	-	-	-	-	0.00%
Deferred Comp		2,527	3,087	3,087	3,297	3,150	2.00%
Professional Services		286,496	100,000	273,955	150,000	150,000	33.33%
Legal Services		-	-	-	100,000	-	0.00%
HRPDC Stormwater Mgt. Fee		9,016	8,584	7,825	7,824	7,824	-9.71%
Advertising		-	1,000	1,000	1,000	1,000	0.00%
Contracted Services		-	50,000	50,000	50,000	50,000	0.00%
Cost Allocation		63,578	67,382	67,382	67,382	74,294	9.30%
Internal Service Charge IT		33,907	34,536	34,536	34,536	42,133	18.03%
Internal Service Chrg-Risk Mgt		16,035	16,035	16,035	16,035	15,556	-3.08%
Utilities		3,558	3,900	3,900	3,900	3,900	0.00%
Postage		63	500	500	500	500	0.00%
Telephone (Voice And Fax)		4,612	5,183	5,253	5,215	5,215	0.61%
Lease/Rental of Equipment		-	3,000	3,000	3,000	3,000	0.00%
Travel & Training		581	7,500	8,200	8,200	8,200	8.54%
Peanut Soil & Water Conserv Bd		8,000	8,000	8,000	8,000	8,000	0.00%
Operating Expenses		1,105	6,575	6,575	6,575	6,575	0.00%
VSMP Expense(State)		4,446	5,000	5,000	5,000	5,000	0.00%
Dues & Association Memberships		1,556	2,500	2,500	2,500	2,500	0.00%
Office Supplies		320	3,000	3,000	3,000	3,000	0.00%
Copier Lease		1,882	1,370	1,370	1,370	1,370	0.00%
Copier Service/Supply Contract		327	630	630	630	630	0.00%
Fleet		2,885	7,500	7,500	10,580	10,580	29.11%
Uniforms		381	845	845	845	845	0.00%
PPE & Safety		-	750	750	750	750	0.00%
Equipment/Machinery		187	9,900	9,900	9,900	9,900	0.00%
Vehicles		-	-	-	-	-	0.00%
Computer Software		4,802	6,000	6,000	9,000	9,000	33.33%
Depreciation Expense		104,042	-	-	-	-	0.00%
Trsf. to SW Capital Projects		200,000	200,000	200,000	200,000	200,000	0.00%
Contingency		-	160,006	30,532	117,894	197,095	18.82%
Total Stormwater Administration	$	1,358,687	1,427,609	1,472,101	1,555,036	1,478,300	3.43%
OTHER							
Stormwater Management Program	$	8,767	8,767	9,000	8,767	9,200	4.71%
Total Other Expenses	$	8,767	8,767	9,000	8,767	9,200	4.71%
TOTAL EXPENSES	$	1,367,454	1,436,376	1,481,101	1,563,803	1,487,500	3.44%

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Special Revenue Funds

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Isle of Wight County
Proposed FY 2022-23 Operating Budget

Special Revenue Funds - Summary

	Children's Services Act	E911 Fund	Grants Fund	County Fair Fund	Social Services (DSS) Fund	Total
Projected Revenues	$ 215,184	$ 1,269,864	$ 132,851	$ 413,138	$ 3,313,649	5,344,686
Projected Expenses	$ 415,184	$ 2,596,468	$ 153,925	$ 483,138	$ 4,813,649	8,462,364
Sub-Total	(200,000)	(1,326,604)	(21,074)	(70,000)	(1,500,000)	(3,117,678)
Transfer from General Fund	$ 200,000	$ 1,326,604	$ 21,074	$ 70,000	$ 1,500,000	$ 3,117,678
Total Transfers	200,000	1,326,604	21,074	70,000	1,500,000	3,117,678
Over/(Under)	$ -	$ -	$ -	$ -	$ -	$ -

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Isle of Wight County
FY 2022-23 Operating Budget

Children's Services Act (CSA)

		2021 ACTUAL	2022 ORIG BUD	2022 REVISED BUD	2023 REQUESTS	2023 PROPOSED	PCT CHANGE
REVENUES							
INTERGOVERNMENTAL REVENUE							
CSA State Revenue	$	275,256	266,267	266,267	215,184	215,184	-19.18%
Federal Grant Revenue		38,389	-	-	-	-	0.00%
Total Intergovernmental Revenue	$	313,645	266,267	266,267	215,184	215,184	-19.18%
TRANSFERS							
Transfer From General Fund	$	195,897	187,537	187,537	200,000	200,000	6.65%
Total Transfers	$	195,897	187,537	187,537	200,000	200,000	6.65%
TOTAL REVENUES	$	509,541	453,804	453,804	415,184	415,184	-8.51%
EXPENSES							
Other Compensation	$	300	600	600	600	600	0.00%
Ther Care/Res IVE		0	400,000	400,000	361,380	361,380	-9.70%
Foster Care Lic Resd Care (1a)		10,717	-	-	-	-	0.00%
Residential Cong Care CSA (1c)		18,675	-	-	-	-	0.00%
School Ref. Resid (1e)		65,533	-	-	-	-	0.00%
Therp Foster Care I-VE (2a)		133,996	-	-	-	-	0.00%
Therp. Foster Care (2a.1)		78,729	-	-	-	-	0.00%
Therp. Foster Care CSA (2a.2)		12,597	-	-	-	-	0.00%
Family Foster Care CBS (2c.)		1,942	-	-	-	-	0.00%
Fam. Fost. Care Sp.Arg (2e)		2,345	-	-	-	-	0.00%
Community Based Servs (2f)		69,958	-	-	-	-	0.00%
Comm. Transition Servs (2f.1)		9,514	-	-	-	-	0.00%
Alt. Day Placement (2g)		37,904	-	-	-	-	0.00%
Non-Mand.Serv (3.)		14,368	-	-	-	-	0.00%
Administrative Support-Suffolk		52,967	53,204	53,204	53,204	53,204	0.00%
Total Expenses	$	509,541	453,804	453,804	415,184	415,184	-8.51%
TOTAL EXPENSES	$	509,541	453,804	453,804	415,184	415,184	-8.51%

Isle of Wight County
Proposed FY2022-23 Operating Budget

Emergency Communications System (E911)

		2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT* CHANGE
REVENUES							
OTHER LOCAL TAX							
IOW Communication Tax E-911	$	375,461	380,000	380,000	360,000	360,000	-5.30%
Smfd Communication Tax		66,707	67,400	67,400	64,030	64,030	-5.00%
Windsor Communication Tax		18,813	19,000	19,000	18,000	18,000	-5.30%
Total Other Local Tax	$	460,981	466,400	466,400	442,030	442,030	-5.23%
MISCELLANEOUS							
RAD-Emergency Program		5,000	5,000	5,000	5,000	5,000	0.00%
Joint Service Smithfield		240,090	279,583	291,966	334,383	360,076	28.79%
Joint Service Windsor		77,010	90,047	94,036	108,603	116,947	29.87%
Total Miscellaneous	$	322,099	374,630	391,002	447,986	482,023	28.67%
STATE REVENUE							
State Comp Bd Reimbursement	$	203,630	213,811	216,811	216,811	216,811	1.40%
911 Wireless		128,184	129,000	129,000	129,000	129,000	0.00%
Total State Revenue	$	331,814	342,811	345,811	345,811	345,811	0.88%
TRANSFERS							
Transfer From General Fund	$	815,399	1,007,787	1,073,680	1,231,946	1,326,604	31.64%
Total Transfers	$	815,399	1,007,787	1,073,680	1,231,946	1,326,604	31.64%
TOTAL REVENUES	$	1,930,293	2,191,628	2,276,893	2,467,773	2,596,468	18.47%

Isle of Wight County
Proposed FY2022-23 Operating Budget

Emergency Communications System (E911)

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT* CHANGE
EXPENSES						
Salaries and Wages	$ 705,972	828,214	848,903	921,572	921,572	11.30%
Overtime	84,239	95,950	95,950	95,950	95,950	0.00%
Part-Time Salaries	0	8,000	8,000	8,000	8,000	0.00%
FICA (SS & Medicare)	57,216	71,310	72,663	78,453	78,453	10.00%
VRS - Retirement Benefits	74,530	96,439	98,424	110,493	110,493	14.60%
Hospital/Medical Plans	178,440	240,352	240,352	271,828	271,828	13.10%
Group Life Insurance	9,331	11,045	11,283	12,350	12,350	11.80%
Deferred Comp	5,320	6,300	6,300	5,880	5,880	-6.70%
Repairs & Maintenance	605,787	621,964	682,964	697,257	697,257	12.10%
Cost Allocation	0	0	0	102,709	102,709	0.00%
Internal Service Charge IT	74,886	77,707	77,707	84,494	94,799	8.70%
Internal Service Chrg-Risk Mgt	25,790	25,790	25,790	26,629	28,692	3.30%
Utilities	6,549	14,300	14,300	14,300	14,300	0.00%
Telephone (Voice and Fax)	37,950	34,828	34,828	34,828	34,828	0.00%
Lease/Rental of Buildings	5,000	5,000	5,000	5,000	5,000	0.00%
Travel & Training	5,882	9,000	9,000	9,000	9,000	0.00%
RAD Emergency Program	5,000	5,000	5,000	5,000	5,000	0.00%
Operating Expenses	40,000	2,000	2,000	2,000	2,000	0.00%
Dues & Association Membership	893	925	925	925	925	0.00%
Office Supplies	2,333	2,750	2,750	3,500	3,500	27.30%
Equipment-Small<$5k	1,217	0	0	0	0	0.00%
Copier Lease	1,165	1,300	1,300	1,300	1,300	0.00%
Uniforms	0	1,500	1,500	1,500	1,500	0.00%
Operating Supplies	2,793	3,500	3,500	3,500	3,500	0.00%
Contingency	0	28,454	28,454	100,000	87,632	251.40%
Total Operating Expenses	$ 1,930,293	2,191,628	2,276,893	2,596,468	2,596,468	18.47%
TOTAL EXPENSES	$ 1,930,293	2,191,628	2,276,893	2,596,468	2,596,468	18.47%

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Isle of Wight County
Proposed FY 2022-23 Operating Budget

Grants Fund

		2021 ACTUAL	2022* ORIG BUD	2022 REVISED BUD	2023 REQUESTS	2023* PROPOSED	PCT* CHANGE
REVENUES							
Federal Revenue	$	4,281,941	7,273,954	8,457,152	72,346	72,346	-99.01%
State Revenue		198,302	55,131	373,978	60,505	60,505	9.75%
Miscellaneous		137,781	-	166,363	-	-	0.00%
Donations		4,734	-	45,466	-	-	0.00%
Total Revenues (before transfers)	$	4,622,758	7,329,085	9,042,959	132,851	132,851	-98.19%
Transfers From General Fund		25,636	43,640	152,027	16,879	21,074	-51.71%
TOTAL REVENUES	$	4,648,394	7,372,725	9,194,986	149,730	153,925	-97.91%
EXPENSES							
Library of Virginia	$	33,170	-	73,868	-	-	0.00%
Isle of Wight Arts League		4,500	9,000	4,500	4,500	4,500	-50.00%
Local Cash Match		1,576	17,874	5,167	-	4,195	-76.53%
Law Enforcement Grants		5,242	-	58,196	-	-	0.00%
Animal Control - Miscellaneous		4,966	-	45,466	-	-	0.00%
Spay/Neuter Fund		44	-	140	-	-	0.00%
DMV Animal Plates		1,388	-	1,000	-	-	0.00%
RAD Emergency Program		40,372	25,000	60,974	25,000	25,000	0.00%
DMV Select Enf - Alcohol		9,771	-	-	-	-	0.00%
Rescue Squad Assistance Fund		10,845	-	15,109	-	-	0.00%
LEMPG		4,218	-	7,500	-	-	0.00%
Office of Emergency Medical Services (OEMS)		-	-	96,500	-	-	0.00%
Litter Prevention and Recycling Grant		8,777	-	12,519	-	-	0.00%
Economic Development Grants		135,000	-	-	-	-	0.00%
CDBG - James River Christian Academy		-	-	38,384	-	-	0.00%
Tourism Grants		18,525	-	29,475	-	-	0.00%
Fifth District Drug Court		-	-	585,500	-	-	0.00%
Forfeited Assets		2,920	-	65,766	-	-	0.00%
Public Health & Welfare		4,194,871	7,197,062	7,796,036	-	-	-100.00%
Victim Witness		114,078	123,789	118,430	120,230	120,230	-2.88%
V-Stop Grant		24,991	-	47,188	-	-	0.00%
Recreation Scholarship Program		-	-	2,187	-	-	0.00%
Home Grant Allocation		16,563	-	126,080	-	-	0.00%
Community Development Grants		-	-	5,000	-	-	0.00%
							0.00%
TOTAL EXPENSES	$	4,631,817	7,372,725	9,194,986	149,730	153,925	-97.91%

Isle of Wight County
Proposed FY 2022-23 Operating Budget

County Fair

		2021 ACTUAL	2022 * ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT CHANGE
REVENUES							
Equipment Rental	$	-	1,000	1,000	1,000	1,000	0.00%
Space Rent - Concession		10,375	16,000	16,000	16,000	16,000	0.00%
Space Rent - Arts & Crafts		1,788	5,000	5,000	5,000	5,000	0.00%
Space Rent - Commercial		1,998	12,500	12,500	12,500	12,500	0.00%
Space Rent - Non-Profit		384	1,200	1,200	1,200	1,200	0.00%
Total Revenue from Use	$	14,545	35,700	35,700	35,700	35,700	-100.00%
CHARGES FOR SERVICES							
Midway Commission Income	$	-	32,000	39,000	32,000	32,000	0.00%
Competition Fees		-	500	500	500	500	0.00%
Pageant Income		475	1,200	1,200	1,200	1,200	0.00%
Seafood Fest Revenue		-	12,000	12,000	12,000	12,000	0.00%
Sales - Beer		-	26,500	26,500	26,500	26,500	0.00%
Sales - Ice		-	3,000	3,000	3,500	3,500	16.70%
Sales - Admissions		100	195,500	195,500	230,738	230,738	18.00%
Car Show Revenue		-	1,000	1,000	1,000	1,000	0.00%
Truck & Tractor Pull		46,998	32,000	32,000	32,000	32,000	0.00%
Total Charges for Services	$	47,573	303,700	310,700	339,438	339,438	-100.00%
MISCELLANEOUS							
Corporate Sponsors	$	1,500	35,000	35,000	38,000	38,000	8.60%
Total Miscellaneous	$	1,500	35,000	35,000	38,000	38,000	-100.00%
TRANSFERS							
Transfer From General Fund	$	157,320	70,000	94,000	70,000	70,000	0.00%
Total Miscellaneous	$	157,320	70,000	94,000	70,000	70,000	-100.00%
TOTAL REVENUES	$	220,938	444,400	475,400	483,138	483,138	8.72%

Isle of Wight County
Proposed FY 2022-23 Operating Budget

County Fair

	2021 ACTUAL	2022 * ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT CHANGE
EXPENSES						
Overtime	$ 5,119	28,785	28,785	28,785	28,785	0.00%
FICA (SS & Medicare)	365	2,181	2,181	2,203	2,203	1.00%
Professional Services	-	16,500	16,500	22,000	22,000	33.30%
Marketing	17,376	35,000	35,000	36,950	36,950	5.60%
Postage	42	200	200	200	200	0.00%
Lease/Rental of Equipment	-	50,000	70,000	50,100	50,100	0.20%
Travel & Training	-	6,000	6,000	7,500	7,500	25.00%
Operating Expenses	5,690	90,000	86,100	90,500	90,500	0.60%
Dues & Association Membership	465	400	400	500	500	25.00%
Office Supplies	173	1,000	1,000	1,000	1,000	0.00%
Pageant	2,474	4,400	5,000	4,950	4,950	12.50%
Entertainment	2,500	153,984	176,819	174,150	174,150	13.10%
Concessions	-	3,000	3,300	3,500	3,500	16.70%
4-H Awards	2,100	3,500	3,500	4,000	4,000	14.30%
Demolition Derby	7,998	13,000	16,000	16,000	16,000	23.10%
Truck & Tractor Pull	14,538	22,800	10,965	25,800	25,800	13.20%
Car Show Expenses	-	1,650	1,650	1,500	1,500	-9.10%
Seafood Fest	-	12,000	12,000	13,500	13,500	12.50%
Total Operating Expenses	$ 58,841	444,400	475,400	483,138	483,138	8.72%
TOTAL EXPENSES	$ 58,841	444,400	475,400	483,138	483,138	8.72%

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Isle of Wight County
Proposed FY 2022-23 Operating Budget

Social Services (DSS)

	2021 ACTUAL	2022 * ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT* CHANGE
REVENUES						
Federal Revenue	$ 1,701,176	1,965,870	1,965,870	1,981,287	1,981,287	0.78%
State Revenue	741,919	1,245,288	1,245,288	1,231,489	1,332,362	6.99%
Total Intergovernmental Revenue	$ 2,443,095	3,211,158	3,211,158	3,212,776	3,313,649	3.19%
TRANSFERS						
Transfer From General Fund	$ 911,006	1,301,556	1,301,556	1,700,873	1,500,000	15.25%
Total Transfers	$ 911,006	1,301,556	1,301,556	1,700,873	1,500,000	15.25%
TOTAL REVENUES	$ 3,354,101	$ 4,512,714	$ 4,512,714	$ 4,913,649	$ 4,813,649	6.67%
TOTAL EXPENSES	$ 3,354,101	4,512,714	4,512,714	4,913,649	4,813,649	6.67%

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Internal Service Funds

Local Roots, Global Reach
ISLE OF WIGHT
COUNTY, VIRGINIA

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Isle of Wight County
Proposed FY 2022-23 Operating Budget

Internal Service Funds

	Technology Services Fund Fund	Risk Management Fund	Totals
Projected Revenues	$ 1,502,091	$ 812,914	$ 2,315,005
Projected Expenses	$ 1,555,508	$ 812,914	$ 2,368,422
Sub-Total	$ (53,417)	$ -	$ (53,417)
Transfers	$ 53,417	$ -	$ 53,417
Total Transfers	$ 53,417	$ -	$ 53,417
Over/(Under)	$ -	$ -	$ -

Isle of Wight County
Proposed FY 2022-23 Operating Budget

Technology Services Fund

	2021 ACTUAL	2022* ORIG BUD	2022 AMEMDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
REVENUES						
OTHER LOCAL TAXES						
Charter Franchise PEG Fees	$ 11,128	11,200	11,200	11,200	11,200	0.00%
Total Other Local Taxes	$ 11,128	11,200	11,200	11,200	11,200	0.00%
CHARGES FOR SERVICES						
Charges for GIS Data/Maps	$ 162	-	-	-	-	0.00%
Billings to DSS	-	159,730	159,730	159,730	-	0.00%
Billings to Econ Development	8,321	4,317	4,317	4,317	5,267	18.04%
Billings to General Fund	805,145	931,668	930,685	930,685	1,120,906	16.88%
Billings to E-911	74,886	77,707	77,707	77,707	94,799	18.03%
Billings to Public Utilities	83,206	86,341	86,341	86,341	105,333	18.03%
Billings to Stormwater	33,907	34,536	34,536	34,536	42,133	18.03%
Transfer From Risk Management	-	8,500	8,500	8,500	8,500	0.00%
Billings to Tourism	17,681	17,988	17,988	17,988	21,953	18.06%
Billings to Towns	92,000	92,000	92,000	92,000	92,000	0.00%
Total Charges for Services	$ 1,115,308	1,412,787	1,411,804	1,411,804	1,490,891	5.24%
TRANSFERS						
Transfer From General Fund	$ 51,585	-	13,380	-	-	0.00%
Transfer from Assigned FB	-	43,800	81,275	53,417	53,417	18.00%
Total Transfers	$ 51,585	43,800	94,655	53,417	53,417	18.00%
TOTAL REVENUES	$ 1,178,022	$ 1,467,787	$ 1,517,659	$ 1,476,421	$ 1,555,508	5.64%

Isle of Wight County
Proposed FY 2022-23 Operating Budget

Technology Services Fund

		2021 ACTUAL	2022* ORIG BUD	2022 AMEMDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
EXPENSES							
Salaries And Wages	$	487,590	518,691	518,691	522,070	522,070	0.65%
Overtime		1,436	-	-	-	-	0.00%
FICA (SS & Medicare)		35,138	39,680	39,680	39,939	39,939	0.65%
VRS - Retirement Benefits		95,333	60,307	60,307	61,545	61,545	2.01%
Medical/Dental Plans		88,004	92,994	92,994	98,866	98,866	5.94%
Group Life Insurance		6,376	6,907	6,907	6,996	6,996	1.27%
OPEB Expense		11,794	-	-	-	-	0.00%
Deferred Comp		2,660	2,940	2,940	2,940	2,940	0.00%
Professional Services		(7,300)	75,000	85,300	75,000	75,000	0.00%
Repairs & Maintenance		20,761	20,000	20,000	20,000	20,000	0.00%
Computer Software Maintenance		337,374	364,250	364,930	385,000	385,000	5.39%
Postage		13	200	200	200	200	0.00%
Telephone (Voice And Fax)		7,199	8,122	12,122	8,500	8,500	4.45%
Travel & Training		3,000	8,000	8,000	8,000	8,000	0.00%
Office Supplies		2,258	3,000	3,000	3,000	3,000	0.00%
Computer Software		4,771	30,000	34,582	30,000	30,000	0.00%
Computer Hardware<$5k		59,193	60,000	60,000	60,000	60,000	0.00%
Fleet		1,035	1,990	1,990	1,990	1,990	0.00%
PEG-Equip/Machinery		715	55,000	54,017	64,617	64,617	14.88%
Furniture And Fixtures		4,816	-	-	-	-	0.00%
Capital Outlay		57,059	100,000	131,293	100,000	100,000	0.00%
Depreciation Expense		46,140	-	-	-	-	0.00%
Transfer to Risk Management		-	15,394	15,394	11,585	11,585	-32.88%
Contingency		-	-	-	50,000	50,000	100.00%
Total Operating Expenses	$	1,265,368	1,462,475	1,512,347	1,550,248	1,550,248	5.66%
NON-OPERATING							
Principal (Lease)	$	-	4,948	4,948	4,999	4,999	1.02%
Interest (Lease)		457	364	364	261	261	-39.46%
Total Non-Operating Expenses	$	457	5,312	5,312	5,260	5,260	-0.99%
TOTAL EXPENSES		1,265,825	1,467,787	1,517,659	1,555,508	1,555,508	5.64%

Isle of Wight County
Proposed FY 2022-23 Operating Budget

Risk Management Fund

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
REVENUES						
CHARGES FOR SERVICES						
Billings to DSS	$ -	28,850	28,850	28,850	40,755	29.21%
Billings to General Fund	605,943	636,735	636,735	636,735	654,860	2.77%
Billings to E-911	25,790	25,790	25,790	25,790	28,692	10.11%
Billings to Public Utilities	54,135	54,135	54,135	54,135	55,384	2.26%
Billings to Stormwater	16,035	16,035	16,035	16,035	15,556	-3.08%
Tech Services	-	15,394	15,394	15,394	11,585	-32.88%
Billings to Tourism	5,581	5,581	5,581	5,581	6,082	8.24%
Total Charges for Services	$ 707,484	782,520	782,520	782,520	812,914	3.74%
TRANSFERS						
Transfer from General Fund	$ 1,711	-	-	-	-	0.00%
Transfer from Assigned FB	0	0	1,155	1,155	0	0.00%
Total Transfers	$ 1,711	0	1,155	1,155	0	0.00%
TOTAL REVENUES	$ 709,195	$ 782,520	$ 783,675	$ 783,675	$ 812,914	3.74%

Isle of Wight County
Proposed FY 2022-23 Operating Budget

Risk Management Fund

	2021 ACTUAL	2022* ORIG BUD	2022 AMENDED	2023 REQUESTS	2023* PROPOSED	PCT * CHANGE
EXPENSES						
Salaries And Wages	$ 120,213	118,522	118,522	119,876	119,876	1.13%
FICA (SS & Medicare)	8,748	9,067	9,067	9,171	9,171	1.13%
VRS - Retirement Benefits	24,141	13,838	13,838	14,345	14,345	3.53%
Medical/Dental Plans	6,417	8,556	8,556	9,097	9,097	5.95%
Group Life Insurance	1,504	1,585	1,585	1,607	1,607	1.37%
OPEB Expense	5,289	-	-	-	-	0.00%
Unemployment Insurance	11,290	20,000	20,000	20,000	20,000	0.00%
Worker's Compensation	254,853	269,000	269,000	275,000	275,000	2.18%
Deferred Comp	805	840	840	840	840	0.00%
Internal Service Charge IT	-	8,500	8,500	8,500	8,500	0.00%
Telephone (Voice And Fax)	621	790	790	814	814	2.95%
Health & Wellness	249	1,500	1,500	1,500	1,500	0.00%
Claims Deductible	2,500	6,940	6,940	6,940	6,940	0.00%
A&S Inmate Trustees	2,500	2,500	2,500	4,500	4,500	44.44%
Line of Duty	90,201	90,643	90,643	90,643	90,643	0.00%
Property Insurance	77,286	77,286	77,286	77,286	77,286	0.00%
Motor Vehicle Insurance	79,536	79,536	89,463	94,536	94,536	15.87%
Surety Bonds	775	775	775	775	775	0.00%
Public Official Liability Insu	5,354	5,354	11,061	13,000	13,000	58.82%
Cyber Risk Insurance	-	-	10,000	10,000	10,000	100.00%
General Liability Insurance	28,452	28,452	29,072	33,000	33,000	13.78%
Travel & Training	4,480	6,500	7,655	6,500	6,500	0.00%
Operating Expenses	636	1,000	1,000	4,200	4,200	76.19%
Dues & Association Memberships	436	500	500	500	500	0.00%
Office Supplies	197	300	300	300	300	0.00%
PPE & Safety	103	200	200	200	200	0.00%
Contingency	-	30,336	4,082	15,336	9,784	-210.06%
Total Risk Management Expenses	$ 726,588	782,520	783,675	818,466	812,914	3.74%
TOTAL RISK MANAGEMENT EXPENSES	$ 726,588	782,520	783,675	818,466	812,914	3.74%

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Capital Projects Fund

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Isle of Wight County
Proposed FY 2022-23 Capital Budget

REVENUES

	FY21-22 BUDGET	FY22-23 PROPOSED	PCT CHANGE
GOVERNMENTAL			
General Fund Transfer	$ 686,744	$ 687,351	0.1%
Fund Balance	1,500,000	1,100,000	-26.7%
EDA Fund Transfer	200,000	-	-100.0%
Grants and Donations	2,331,250	10,975,468	370.8%
Proffer Revenues	600,000	1,100,000	83.3%
Existing Bonds	41,016,547	8,536,361	-79.2%
Total Governmental Revenues	46,334,541	22,399,180	-51.7%
ENTERPRISE			
Public Utilities Existing Bonds	-	500,000	100.0%
Public Utilities Operating Fund Transfer	50,000	400,000	700.0%
Public Utilities CIP Fund Balance	800,000	1,782,988	122.9%
Stormwater Fund Balance	50,000	520,000	940.0%
Stormwater Operating Fund Transfer	200,000	200,000	0.0%
Grants and Donations	5,093,753	800,000	-84.3%
Proffer Revenues	-	1,600,000	100.0%
Total Enterprise Revenues	6,193,753	5,802,988	-6.3%
TOTAL REVENUES	$ 52,528,294	$ 28,202,168	-46.3%

EXPENDITURE SUMMARY

	FY21-22 BUDGET	FY22-23 PROPOSED	PCT CHANGE
GOVERNMENTAL CAPITAL PROJECTS			
Capital Projects Expenditures	$ 46,334,541	$ 22,399,180	-51.7%
ENTERPRISE CAPITAL PROJECTS			
Capital Projects Expenditures	$ 6,193,753	$ 5,802,988	-6.3%
TOTAL EXPENDITURES	$ 52,528,294	$ 28,202,168	-46.3%

**Projects committed in prior fiscal years automatically roll forward until completion per the budget ordinance.*

Isle of Wight County
Proposed FY 2022-23 Capital Budget

Project Detail

	FY21-22 BUDGET	FY22-23 PROPOSED	PCT CHANGE
GOVERNMENTAL CAPITAL PROJECTS			
General Government			
P&Z Remodel	$ 250,000	$ -	-100.0%
Broadband	2,081,250	318,750	-84.7%
Capital Reserves	511,744	562,351	9.9%
Parks & Recreation			
Capital Maintenance	-	75,000	100.0%
Bradby Park Development	300,000	500,000	66.7%
Heritage Park Ampitheater	-	200,000	100.0%
Public Works			
Capital Maintenance	100,000	50,000	-50.0%
Capital Additions	735,000	1,025,000	39.5%
Public Works - Transportation			
Rte 10/258 Main St./Bypass	-	8,500,000	100.0%
Rte 460/258 Turn Lane	-	1,552,718	100.0%
Nike Park Road Extended	-	2,804,000	100.0%
Public Safety - Fire & Rescue			
Tanker, Engines, Medics & Brush	4,595,000	2,420,000	-47.3%
SCBA Replacement	1,080,000	560,000	-48.1%
Rushmere Station Addition	-	900,000	100.0%
Carrollton Station Addition	-	800,000	100.0%
Schools			
Hardy Elementary	39,199,541	2,131,361	-94.6%
Economic Development			
Permit Ready Site (44 acres)	325,000	-	-100.0%
Total Governmental Capital Projects	46,334,541	22,399,180	-51.7%

Isle of Wight County
Proposed FY 2022-23 Capital Budget

Project Detail

	FY21-22 BUDGET	FY22-23 PROPOSED	PCT CHANGE
ENTERPRISE CAPITAL PROJECTS			
Public Utilities			
Capital Maintenance (Sewer)	100,000	100,000	0.0%
Capital Maintenance (Water)	-	400,000	100.0%
Capital Upgrades (Water)	450,000	-	-100.0%
Benns Grant Water Tank	300,000	2,300,000	666.7%
Hardy Water Tank	3,093,753	282,988	-90.9%
Hardy Water Line	1,750,000	1,000,000	-42.9%
Shop Facility	-	500,000	100.0%
Reserves	-	400,000	100.0%
Stormwater			
Stormwater BMP/SLAF Projects	250,000	250,000	0.0%
Nike Park Road Extended Stormwater	-	520,000	100.0%
Capital Maintenance	50,000	50,000	0.0%
Reserves	200,000	-	-100.0%
Total Enterprise Capital Projects	6,193,753	5,802,988	-6.3%
Total Capital Expenditures	$ 52,528,294	$ 28,202,168	-46.3%

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Isle of Wight County
Proposed FY 2022-23 Operating Budget

CAPITAL IMPROVEMENT PLAN
County Policy

CAPITAL IMPROVEMENT PLANNING

Capital Improvement Plan

In order to prepare and plan for upcoming capital needs, comply with debt ratio targets, schedule debt issuance, and systematically improve capital infrastructure, the County will annually prepare and adopt a minimum five-year Capital Improvement Plan. The adopted Capital Improvement Plan will include major capital improvements reasonably anticipated and identify estimated revenue sources and annual operational costs for facilities to include anticipated debt service requirements to support the capital investments contemplated. Capital improvements do not include routine maintenance or replacement of existing capital assets.

Pay-As-You-Go Capital Improvement Funding

The County will develop a five-year escalation plan to accomplish an annual allocation of an amount equal to 3% of the General Fund departmental expenditures (excluding transfers out, grants, fund balance and reserve allocations, debt service, and respective flow-through expenditures) to “pay-as-you-go” capital improvements annually.

The escalation plan will begin with the FY 15’ adopted budget and shall be increased annually for the ensuing five (5) year period until the 3% target is achieved.

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

General Summary

Department/Agency	Capital Budget FY21-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FIVE YEAR TOTAL FY 2023-27
Economic Development	$ 325,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000
Fire & Rescue	$ 2,050,000	$ 2,640,000	$ 1,475,000	$ 945,000	$ 645,000	$ 1,245,000	$ 6,950,000
Parks & Recreation	$ 815,000	$ 280,000	$ 700,000	$ 200,000	$ 100,000	$ 100,000	$ 1,380,000
Public Schools	$ 15,250,000	$ 12,000,000	$ -	$ -	$ 20,790,000	$ 20,300,000	$ 53,090,000
Public Utilities	$ 850,000	$ 5,550,000	$ 1,500,000	$ 700,000	$ 400,000	$ 400,000	$ 8,550,000
Public Works	$ 225,000	$ 755,000	$ 370,000	$ 50,000	$ 510,000	$ 530,000	$ 2,215,000
Space Needs	$ 350,000	$ -	$ -	$ -	$ -	$ -	$ -
Stormwater	$ 300,000	$ 300,000	$ 350,000	$ 400,000	$ 300,000	$ 300,000	$ 1,650,000
Transportation	$ -	$ 11,175,945	$ 3,882,218	$ 439,220	$ 864,160	$ -	$ 16,361,543
Reserve	$ 511,744	$ -	$ -	$ -	$ -	$ 472,244	$ 472,244
TOTAL	$ 20,676,744	$ 32,900,945	$ 8,477,218	$ 2,934,220	$ 23,809,160	$ 23,547,244	$ 91,668,787
REVENUE SOURCES							
General Fund	$ 776,744	$ 325,000	$ 650,000	$ 350,000	$ 350,000	$ 350,000	$ 2,025,000
Fund Balance/Reserves	$ -	$ -	$ -	$ -	$ -	$ 480,000	$ 480,000
Utilities Fund Balance	$ 100,000	$ 519,227	$ 1,100,000	$ 100,000	$ 400,000	$ 400,000	$ 2,519,227
Utilities CIP Fund Balance	$ 750,000	$ 1,300,000	$ 1,200,000	$ 600,000	$ -	$ -	$ 3,100,000
EDA Fund Balance	$ 200,000	$ -	$ -	$ -	$ -	$ -	$ -
Stormwater CIP Fund Balance	$ -	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
Proffer Revenues	$ -	$ 1,600,000	$ -	$ -	$ -	$ -	$ 1,600,000
Current Bonded	$ 18,200,000	$ 15,550,000	$ 2,395,000	$ 1,045,000	$ -	$ -	$ 18,990,000
Proposed Bonded	$ 350,000	$ -	$ -	$ -	$ 21,895,000	$ 21,545,000	$ 43,440,000
Grants/Donations/Other	$ 300,000	$ 13,556,718	$ 3,082,218	$ 789,220	$ 1,114,160	$ 722,244	$ 19,264,560
TOTAL	$ 20,676,744	$ 32,900,945	$ 8,477,218	$ 2,934,220	$ 23,809,160	$ 23,547,244	$ 91,668,787

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

General Summary

Department/Agency	FY2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	TOTAL FY 2028-32	TEN YEAR TOTAL
Economic Development	$ 1,516,000	$ 2,001,000	$ 9,000,000	$ 9,725,000	$ 575,000	$ 22,817,000	$ 23,817,000
Fire & Rescue	$ 575,000	$ 665,000	$ 845,000	$ 1,100,000	$ 175,000	$ 3,360,000	$ 10,310,000
Parks & Recreation	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000	$ 1,880,000
Public Schools	$ -	$ 4,000,000	$ -	$ -	$ -	$ 4,000,000	$ 57,090,000
Public Utilities	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 2,000,000	$ 10,550,000
Public Works	$ 550,000	$ 570,000	$ 590,000	$ 610,000	$ 630,000	$ 2,950,000	$ 5,165,000
Space Needs	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Stormwater	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,500,000	$ 3,150,000
Transportation	$ -	$ -	$ -	$ -	$ -	$ -	$ 16,833,787
Reserve	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 3,441,000	$ 8,036,000	$ 11,235,000	$ 12,235,000	$ 2,180,000	$ 37,127,000	$ 128,795,787
REVENUE SOURCES							
General Fund	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 350,000	$ 1,750,000	$ 3,775,000
Fund Balance/Reserves	$ 500,000	$ 520,000	$ 540,000	$ 560,000	$ 580,000	$ 2,700,000	$ 3,180,000
Utilities Fund Balance	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 2,000,000	$ 4,519,227
Utilities CIP Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,100,000
EDA Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Stormwater CIP Fund Balance	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000	$ 500,000
Proffer Revenues	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,600,000
Current Bonded	$ -	$ -	$ -	$ -	$ -	$ -	$ 18,990,000
Proposed Bonded	$ 1,891,000	$ 6,466,000	$ 9,645,000	$ 10,625,000	$ 550,000	$ 29,177,000	$ 72,617,000
Grants/Donations/Other	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,250,000	$ 20,514,560
TOTAL	$ 3,441,000	$ 8,036,000	$ 11,235,000	$ 12,235,000	$ 2,180,000	$ 37,127,000	$ 128,795,787

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

Economic Development

PROJECT	Capital Budget FY21-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FIVE YEAR TOTAL FY 2023-27
Econ Dev Asset Maint		$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000
S. T. H. Ph II 44-Acre Permit Ready Site Dev't	$ 325,000					$ -	$ -
U.S. Rte 460 - 83-Acre Permit-Ready Site Dev't							$ -
S. T. H. Ph II 184-Acre Permit Ready Site Dev't							$ -
Shirley T. Holland Phase III Site Development							$ -
Community Facilities Project	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 325,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000
REVENUE SOURCES							
General Fund	$ 125,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000
Fund Balance/Reserves							$ -
EDA Fund Balance	$ 200,000						$ -
Utilities CIP Fund Balance							$ -
Proffer Revenues							$ -
Current Bonded							$ -
Proposed Bonded							$ -
Grants/Donations/Other	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 325,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

Economic Development

PROJECT	FY2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	TOTAL FY 2028-32	TEN YEAR TOTAL
Econ Dev Asset Maint	$ 200,000	$ 500,000	$ 200,000	$ 200,000		$ 1,100,000	$ 2,100,000
S. T. H. Ph II 44-Acre Permit Ready Site Dev't	$ 650,000					$ 650,000	$ 650,000
U.S. Rte 460 - 83-Acre Permit-Ready Site Dev't	$ 300,000	$ 300,000	$ 500,000	$ 500,000		$ 1,600,000	$ 1,600,000
S. T. H. Ph II 184-Acre Permit Ready Site Dev't	$ 115,000	$ 475,000	$ 750,000	$ 650,000		$ 1,990,000	$ 1,990,000
Shirley T. Holland Phase III Site Development	$ 236,000	$ 150,000	$ 250,000	$ 575,000	$ 575,000	$ 1,786,000	$ 1,786,000
Community Facilities Project	$ 15,000	$ 576,000	$ 7,300,000	$ 7,800,000	$ -	$ 15,691,000	$ 15,691,000
TOTAL	$ 1,516,000	$ 2,001,000	$ 9,000,000	$ 9,725,000	$ 575,000	$ 22,817,000	$ 23,817,000
REVENUE SOURCES							
General Fund	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 200,000	$ 1,000,000	$ 2,000,000
Fund Balance/Reserves						$ -	$ -
EDA Fund Balance						$ -	$ -
Utilities CIP Fund Balance						$ -	$ -
Proffer Revenues						$ -	$ -
Current Bonded						$ -	$ -
Proposed Bonded	$ 1,316,000	$ 1,801,000	$ 8,800,000	$ 9,525,000	$ 375,000	$ 21,817,000	$ 21,817,000
Grants/Donations/Other	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 1,516,000	$ 2,001,000	$ 9,000,000	$ 9,725,000	$ 575,000	$ 22,817,000	$ 23,817,000

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

Fire & Rescue

PROJECT	Total Project Cost	Capital Budget FY21-22	Tanker Engine FY 2022-23	Ladder, Brush FY 2023-24	(2) Medic, Tanker FY 2024-25	Medic, Tanker FY 2025-26	Medic, Engine Tanker FY 2026-27	FIVE YEAR TOTAL FY 2023-27
Apparatus Replacement		$ 2,050,000	$ 1,000,000	$ 1,475,000	$ 945,000	$ 645,000	$ 1,245,000	$ 5,310,000
Facility Assessment								$ -
SCBA Replacement			$ 1,640,000					$ 1,640,000
		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 2,050,000	$ 2,640,000	$ 1,475,000	$ 945,000	$ 645,000	$ 1,245,000	$ 6,950,000
REVENUE SOURCES								
General Fund								$ -
Fund Balance/Reserves								$ -
Utilities Fund Balance								$ -
Utilities CIP Fund Balance								$ -
Proffer Revenues								$ -
Current Bonded		$ 2,050,000	$ 2,640,000	$ 1,475,000	$ 945,000			$ 5,060,000
Proposed Bonded					$ -	$ 645,000	$ 1,245,000	$ 1,890,000
Grants/Donations/Other		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 2,050,000	$ 2,640,000	$ 1,475,000	$ 945,000	$ 645,000	$ 1,245,000	$ 6,950,000

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

Fire & Rescue

PROJECT		Engine, Brush FY2027-28	Medic (2), Brush FY 2028-29	Engine Medic FY 2029-30	Engine Heavy Rescue FY 2030-31	Brush FY 2031-32	TOTAL FY 2028-32	TEN YEAR TOTAL
Apparatus Replacement		$ 575,000	$ 665,000	$ 845,000	$ 1,100,000	$ 175,000	$ 3,360,000	$ 8,670,000
Facility Assessment							$ -	$ -
SCBA Replacement							$ -	$ 1,640,000
		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 575,000	$ 665,000	$ 845,000	$ 1,100,000	$ 175,000	$ 3,360,000	$ 10,310,000
REVENUE SOURCES								
General Fund							$ -	$ -
Fund Balance/Reserves							$ -	$ -
Utilities Fund Balance							$ -	$ -
Utilities CIP Fund Balance							$ -	$ -
Proffer Revenues							$ -	$ -
Current Bonded							$ -	$ 5,060,000
Proposed Bonded		$ 575,000	$ 665,000	$ 845,000	$ 1,100,000	$ 175,000	$ 3,360,000	$ 5,250,000
Grants/Donations/Other		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 575,000	$ 665,000	$ 845,000	$ 1,100,000	$ 175,000	$ 3,360,000	$ 10,310,000

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

Parks & Recreation

PROJECT	Total Project Cost	Capital Budget FY21-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FIVE YEAR TOTAL FY 2023-27
Capital Maintenance		$ 75,000	$ 75,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 475,000
Bradby Park Development			$ 200,000	$ 400,000	$ 100,000			$ 700,000
Heritage Park Amphitheater				$ 200,000				$ 200,000
Heritage Park Bleachers		$ 60,000						$ -
Jones Creek Dock								$ -
Nike Park Field Lighting								$ -
Nike Park Pavement Repair		$ 400,000						$ -
Nike Park Playground		$ 90,000						$ -
Nike Park Recreation Center								$ -
Nike Park Tennis Courts Restoration		$ 190,000	$ 5,000					$ 5,000
Tyler's Beach Development								$ -
Blackwater River Park Development		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 815,000	$ 280,000	$ 700,000	$ 200,000	$ 100,000	$ 100,000	$ 1,380,000
REVENUE SOURCES								
General Fund		$ 40,000	$ 75,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 475,000
Fund Balance/Reserves								$ -
Utilities Fund Balance								$ -
Utilities CIP Fund Balance								$ -
Proffer Revenues								$ -
Current Bonded		$ 775,000	$ 205,000	$ 600,000	$ 100,000			$ 905,000
Proposed Bonded								$ -
Grants/Donations/Other		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 815,000	$ 280,000	$ 700,000	$ 200,000	$ 100,000	$ 100,000	$ 1,380,000

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

Parks & Recreation

PROJECT	FY2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	TOTAL FY 2028-32	TEN YEAR TOTAL
Capital Maintenance	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000	$ 975,000
Bradby Park Development						$ -	$ 700,000
Heritage Park Amphitheater						$ -	$ 200,000
Heritage Park Bleachers						$ -	$ -
Jones Creek Dock						$ -	$ -
Nike Park Field Lighting						$ -	$ -
Nike Park Pavement Repair						$ -	$ -
Nike Park Playground						$ -	$ -
Nike Park Recreation Center						$ -	$ -
Nike Park Tennis Courts Restoration						$ -	$ 5,000
Tyler's Beach Development						$ -	$ -
Blackwater River Park Development	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000	$ 1,880,000
REVENUE SOURCES							
General Fund	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000	$ 975,000
Fund Balance/Reserves						$ -	$ -
Utilities Fund Balance						$ -	$ -
Utilities CIP Fund Balance						$ -	$ -
Proffer Revenues						$ -	$ -
Current Bonded						$ -	$ 905,000
Proposed Bonded						$ -	$ -
Grants/Donations/Other	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000	$ 1,880,000

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

Public Schools

PROJECT	Total Project Cost	Capital Budget FY21-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FIVE YEAR TOTAL FY 2023-27
Hardy Elementary		$ 15,250,000	$ 12,000,000					$ 12,000,000
Westside Elementary						$ 19,000,000	$ 19,000,000	$ 38,000,000
Smithfield High Upgrades								$ -
Roof Replacements								$ -
Fleet/Bus Garage								$ -
School Admin Bldg								$ -
SHS Football/Track						$ 1,500,000		$ 1,500,000
Band Renovations							$ 1,300,000	$ 1,300,000
Security Vestibules						$ 290,000		$ 290,000
		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 15,250,000	$ 12,000,000	$ -	$ -	$ 20,790,000	$ 20,300,000	$ 53,090,000
REVENUE SOURCES								
General Fund								$ -
Fund Balance/Reserves								$ -
Utilities Fund Balance								$ -
Utilities CIP Fund Balance								$ -
Proffer Revenues								$ -
Current Bonded		$ 15,250,000	$ 12,000,000					$ 12,000,000
Proposed Bonded						$ 20,790,000	$ 20,300,000	$ 41,090,000
Grants/Donations/Other		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 15,250,000	$ 12,000,000	$ -	$ -	$ 20,790,000	$ 20,300,000	$ 53,090,000

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

Public Schools

PROJECT		FY2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	TOTAL FY 2028-32	TEN YEAR TOTAL
Hardy Elementary							$ -	$ 12,000,000
Westside Elementary							$ -	$ 38,000,000
Smithfield High Upgrades							$ -	$ -
Roof Replacements							$ -	$ -
Fleet/Bus Garage			$ 2,000,000				$ 2,000,000	$ 2,000,000
School Admin Bldg			$ 2,000,000				$ 2,000,000	$ 2,000,000
SHS Football/Track							$ -	$ 1,500,000
Band Renovations							$ -	$ 1,300,000
Security Vestibules							$ -	$ 290,000
		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		-	4,000,000	$ -	-	-	$ 4,000,000	$ 57,090,000
REVENUE SOURCES								
General Fund							$ -	$ -
Fund Balance/Reserves							$ -	$ -
Utilities Fund Balance							$ -	$ -
Utilities CIP Fund Balance							$ -	$ -
Proffer Revenues							$ -	$ -
Current Bonded							$ -	$ 12,000,000
Proposed Bonded			$ 4,000,000				$ 4,000,000	$ 45,090,000
Grants/Donations/Other		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ -	$ 4,000,000	$ -	$ -	$ -	$ 4,000,000	$ 57,090,000

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

Public Utilities

PROJECT	Total Project Cost	Capital Budget FY21-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FIVE YEAR TOTAL FY 2023-27
Water Projects:								
Capital Maint/Line Upgrades		$ 450,000	$ 400,000		$ 600,000	$ 300,000	$ 300,000	$ 1,600,000
Benns Grant Water Tank		$ 300,000	$ 2,300,000	$ 1,400,000				$ 3,700,000
Hardy Water Line			$ 2,750,000					$ 2,750,000
Sewer Projects:								
Capital Maintenance		$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000
TOTAL		$ 850,000	$ 5,550,000	$ 1,500,000	$ 700,000	$ 400,000	$ 400,000	$ 8,550,000
REVENUE SOURCES								
General Fund								$ -
Fund Balance/Reserves								$ -
Utilities Fund Balance		$ 100,000		$ 1,100,000	$ 100,000	$ 400,000	$ 400,000	$ 2,000,000
Utilities CIP Fund Balance		$ 750,000	$ 1,300,000	$ 400,000	$ 600,000			$ 2,300,000
Proffer Revenues			$ 1,600,000					$ 1,600,000
Current Bonded								$ -
Proposed Bonded								$ -
Grants/Donations/ARPA		$ -	$ 2,650,000	$ -	$ -	$ -	$ -	$ 2,650,000
TOTAL		$ 850,000	$ 5,550,000	$ 1,500,000	$ 700,000	$ 400,000	$ 400,000	$ 8,550,000

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

Public Utilities

PROJECT		FY2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	TOTAL FY 2028-32	TEN YEAR TOTAL
Water Projects:								
Capital Maint/Line Upgrades		$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,500,000	$ 3,100,000
Benns Grant Water Tank							$ -	$ 3,700,000
Hardy Water Line							$ -	$ 2,750,000
Sewer Projects:								
Capital Maintenance		$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000	$ 1,000,000
TOTAL		$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 2,000,000	$ 10,550,000
REVENUE SOURCES								
General Fund							$ -	$ -
Fund Balance/Reserves							$ -	$ -
Utilities Fund Balance		$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 2,000,000	$ 4,000,000
Utilities CIP Fund Balance							$ -	$ 2,300,000
Proffer Revenues							$ -	$ 1,600,000
Current Bonded							$ -	$ -
Proposed Bonded							$ -	$ -
Grants/Donations/Other		$ -	$ -	$ -	$ -	$ -	$ -	$ 2,650,000
TOTAL		$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 400,000	$ 2,000,000	$ 10,550,000

ISLE OF WIGHT COUNTY
FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)
REQUESTS
Public Works

PROJECT	Total Project Cost	Capital Budget FY21-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FIVE YEAR TOTAL FY 2023-27
Capital Maintenance		$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
Capital Projects			$ 705,000	$ 320,000		$ 460,000	$ 480,000	$ 1,965,000
Smithfield Library (Roof/HVAC)		$ 175,000						$ -
Windsor Library		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 225,000	$ 755,000	$ 370,000	$ 50,000	$ 510,000	$ 530,000	$ 2,215,000
REVENUE SOURCES								
General Fund		$ 100,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
Fund Balance/Reserves							$ 480,000	$ 480,000
Utilities Fund Balance								$ -
Utilities CIP Fund Balance								$ -
Proffer Revenues								$ -
Current Bonded		$ 125,000	$ 705,000	$ 320,000				$ 1,025,000
Proposed Bonded						$ 460,000		$ 460,000
Grants/Donations/Other		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 225,000	$ 755,000	$ 370,000	$ 50,000	$ 510,000	$ 530,000	$ 2,215,000

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

Public Works

PROJECT		FY2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	TOTAL FY 2028-32	TEN YEAR TOTAL
Capital Maintenance		$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000	$ 500,000
Capital Projects		$ 500,000	$ 520,000	$ 540,000	$ 560,000	$ 580,000	$ 2,700,000	$ 4,665,000
Smithfield Library (Roof/HVAC)							$ -	$ -
Windsor Library		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 550,000	$ 570,000	$ 590,000	$ 610,000	$ 630,000	$ 2,950,000	$ 5,165,000
REVENUE SOURCES								
General Fund		$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000	$ 500,000
Fund Balance/Reserves		$ 500,000	$ 520,000	$ 540,000	$ 560,000	$ 580,000	$ 2,700,000	$ 3,180,000
Utilities Fund Balance							$ -	$ -
Utilities CIP Fund Balance							$ -	$ -
Proffer Revenues							$ -	$ -
Current Bonded							$ -	$ 1,025,000
Proposed Bonded							$ -	$ 460,000
Grants/Donations/Other		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 550,000	$ 570,000	$ 590,000	$ 610,000	$ 630,000	$ 2,950,000	$ 5,165,000

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

Stormwater

PROJECT	Total Project Cost	Capital Budget FY21-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	FIVE YEAR TOTAL FY 2023-27
Capital Maintenance		$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
Enhanced Commercial Data Base				$ 50,000	$ 100,000			$ 150,000
SLAF Projects		$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,250,000
		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 300,000	$ 300,000	$ 350,000	$ 400,000	$ 300,000	$ 300,000	$ 1,650,000
REVENUE SOURCES								
General Fund								$ -
Fund Balance/Reserves								$ -
Utilities Fund Balance								$ -
Stormwater CIP Fund Balance			$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000
Proffer Revenues								$ -
Current Bonded								$ -
Proposed Bonded								$ -
Grants/Donations/Other		$ 300,000	$ 250,000	$ 300,000	$ 350,000	$ 250,000	$ 250,000	$ 1,400,000
TOTAL		$ 300,000	$ 300,000	$ 350,000	$ 400,000	$ 300,000	$ 300,000	$ 1,650,000

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

Stormwater

PROJECT		FY2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	TOTAL FY 2028-32	TEN YEAR TOTAL
Capital Maintenance		$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000	$ 500,000
Enhanced Commercial Data Base							$ -	$ 150,000
SLAF Projects		$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,250,000	$ 2,500,000
		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,500,000	$ 3,150,000
REVENUE SOURCES								
General Fund							$ -	$ -
Fund Balance/Reserves							$ -	$ -
Utilities Fund Balance							$ -	$ -
Stormwater CIP Fund Balance		$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000	$ 500,000
Proffer Revenues							$ -	$ -
Current Bonded							$ -	$ -
Proposed Bonded							$ -	$ -
Grants/Donations/Other		$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 250,000	$ 1,250,000	$ 2,650,000
TOTAL		$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 1,500,000	$ 3,150,000

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

Transportation

PROJECT	Total Project Cost	Capital Budget FY21-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	TOTAL FY 2023-27
Smithfield Sidewalk	$ 1,492,341							$ -
Rte 10/258 Main St/10 Bypass	$ 8,500,000		$ 8,500,000					$ 8,500,000
Rte 460/258 Turn Lane	$ 3,234,936		$ 1,552,718	$ 1,682,218				$ 3,234,936
Nike Park Extended	$ 3,323,227		$ 1,123,227	$ 2,200,000				$ 3,323,227
Woody Acres Paving	$ 439,220				$ 439,220			$ 439,220
Rte 10/Rte 644 turner Dr	$ 972,244					$ 500,000	$ 472,244	$ 972,244
Blairs Creek Paving	$ 364,160					$ 364,160		$ 364,160
		$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL		$ -	$ 11,175,945	$ 3,882,218	$ 439,220	$ 864,160	$ 472,244	$ 16,833,787
REVENUE SOURCES								
General Fund				$ 300,000				$ 300,000
Fund Balance/Reserves								$ -
Stormwater Fund Balance			$ 519,227					$ 519,227
Utilities CIP Fund Balance				$ 800,000				$ 800,000
Proffer Revenues								$ -
Current Bonded								$ -
Proposed Bonded								$ -
Grants/Donations/Other		$ -	$ 10,656,718	$ 2,782,218	$ 439,220	$ 864,160	$ 472,244	$ 15,214,560
TOTAL		$ -	$ 11,175,945	$ 3,882,218	$ 439,220	$ 864,160	$ 472,244	$ 16,833,787

ISLE OF WIGHT COUNTY

FY 2023-32 CAPITAL IMPROVEMENTS PROGRAM (CIP)

REQUESTS

Transportation

PROJECT	FY2027-28	FY 2028-29	FY 2029-30	FY 2030-31	FY 2031-32	TOTAL FY 2028-32	TEN YEAR TOTAL
Smithfield Sidewalk						-	$ -
Rte 10/258 Main St/10 Bypass						-	$ 8,500,000
Rte 460/258 Turn Lane						-	$ 3,234,936
Nike Park Extended							$ 3,323,227
Woody Acres Paving							$ 439,220
Rte 10/Rte 644 turner Dr							$ 972,244
Blairs Creek Paving							$ 364,160
	-	-	-	-	-	-	$ -
TOTAL	-	-	-	-	-	-	$ 16,833,787
REVENUE SOURCES							
General Fund						$ -	$ 300,000
Fund Balance/Reserves						$ -	$ -
Utilities Fund Balance						$ -	$ 519,227
Utilities CIP Fund Balance						$ -	$ 800,000
Proffer Revenues						$ -	$ -
Current Bonded						$ -	$ -
Proposed Bonded						$ -	$ -
Grants/Donations/Other	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,214,560
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ 16,833,787

Proposed Fee Schedule

Local Roots, Global Reach
ISLE OF WIGHT
COUNTY, VIRGINIA

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Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
ANIMAL CONTROL		
Animal License:		
Spayed/Neutered Dog or Cat (1 year tag)	7.00	7.00
Spayed/Neutered Dog or Cat (3 year tag)	20.00	20.00
Unspayed Neutered Dog or Cat (1 year tag)	10.00	10.00
Unspayed Neutered Dog or Cat (3 year tag)	30.00	30.00
Kennel (1-19 dogs) (1 year tag)	35.00	35.00
Kennel (20-29 dogs) (1 year tag)	40.00	40.00
Kennel (30 - 39 dogs) (1 year tag)	45.00	45.00
Kennel (40 - 50 dogs) (1 year tag)	50.00	50.00
Impound Fee	20.00	20.00
Daily Kennel Fee	10.00	10.00
Adoption Fees:		
Canines	90.00	90.00
Felines	75.00	75.00
Felines (FELV/FIV tested)	95.00	95.00
Microchip	35.00	35.00
Quarantine Fee	100.00	100.00
Dangerous Dog Registration Fee	150.00	150.00
Hybrid Canine Permit Fee	50.00	50.00
Feral Cat Caregiver Fee	5.00	5.00
Pet Shop Operation/Dealer Fee	50.00	50.00
CLERK OF THE CIRCUIT COURT		
Commonwealth's Attorney (misdemeanor)	7.50	7.50
Commonwealth's Attorney (felony)	20.00	20.00
Sheriff's Service	12.00	12.00
Transfer of Real Estate (per parcel)	1.00	1.00
Transfer/Entry Fee - Real Estate - Partition Deeds	1.75	1.75
County Grantee	1/3 of state	1/3 of state
County Wills and Administration	1/3 of state	1/3 of state
Law Library	4.00	4.00
Grantor Recording (per $500 value)	0.25	0.25
Courthouse Maintenance (Criminal Cases)	2.00	2.00
Courhouse Construction Fee (Criminal Cases)	3.00	3.00
Jail Admission Fee	25.00	25.00
Courthouse Security Fee	10.00	10.00
E-Summons		5.00 per traffic/criminal case
Blood Test/DNA	15.00	15.00
Local Interest	varies	varies
Local Fines	varies	varies
Court Appointed Attorney Fees	varies	varies
Concealed Handgun Permits	35.00 each	35.00 each
List of Heirs or Affidavit	25.00	25.00
Local Health Care Fund	25.00	25.00
COMMISSIONER OF THE REVENUE		
Custom Query, Tape, CD-ROM (material plus programmers time)	35.00	35.00
Land Use Application	50.00	50.00
Rehabilitated Structure Application Fee	25.00	25.00
Application for Tax Exempt Status for Real & Personal Property Taxes	Cost of advertisement for Public Hearing (requires a $500 deposit)	Cost of advertisement for Public Hearing (requires a $500 deposit)
COURT SERVICES UNIT		
Parental contribution toward cost of local group home placement	1/2 of child support guidelines amount	1/2 of child support guidelines amount
FINANCE		
Child Support Processing Fees	5.00/per Child Support Order (per pay)	5.00/per Child Support Order (per pay)
Garnishment Processing Fees	5.00/per Garnishment Order (per pay)	5.00/per Garnishment Order (per pay)

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
EMERGENCY MEDICAL SERVICES		
Basic Life Support (BLS)	450.00	450.00
Advanced Life Support (ALS1)	650.00	650.00
Advanced Life Support (ALS2)	800.00	800.00
Loaded Patient Mileage	11.25	11.25
Medical Records Request	35.00	35.00
~~Copies~~	~~0.50 (per page)~~	~~0.50 (per page)~~
Subpeona Copies		10.00 + 0.50 (per page)
False Alarm Fee		
First False Alarm	0.00	0.00
Second False Alarm	0.00	0.00
Third False Alarm	100.00	100.00
Fourth False Alarm	250.00	250.00
Fifth and Subesquent False Alarms	500.00	500.00
GENERAL		
Annual Operating Budget	Cost for reproducing	Cost for reproducing
Capital Improvement Budget and Plan	Cost for reproducing	Cost for reproducing
Comprehensive Annual Financial Report	Cost for reproducing	Cost for reproducing
Copies	0.50 per page	0.50 per page
FOIA Requests	0.50 per copy plus Hourly Rate of Staff Time	0.50 per copy plus Hourly Rate of Staff Time
Printed Materials	Cost	Cost
Request for Street Name Change	250.00	250.00
GENERAL DISTRICT COURT		
Fines & Forfeitures	varies	varies
Sheriff's Fees	12.00	12.00
Court Appointed Attorneys	120.00 per case ($445 Max)	120.00 per case ($445 Max)
Courthouse Construction	3.00	3.00
Courthouse Security	20.00	20.00
E-Summons		5.00 per traffic/criminal case
Jail Admission Fee	25.00	25.00
GEOGRAPHIC INFORMATION SYSTEM		
Custom Services	40.00 per hr.	40.00 per hr.
Map Printing Up to Legal Size	2.00	2.00
Map Printing 11 x 17	2.00	2.00
Map Printing 17 x 22	5.00	5.00
Map Printing 24 x 36	7.00	7.00
Map Printing 34 x 44	8.00	8.00
Map Printing 36 x 48	10.00	10.00
Map Printing Larger than 36 x 48	10.00 plus .25 per linear inch over 48'	10.00 plus .25 per linear inch over 48'
Local Produced Digital GIS Data	15.00 per item	15.00 per item
Virginia Base Mapping Program Data	Per State Rate	Per State Rate
High-Resolution Imagery (0.25 ft) 2009 STH Intermodal Park	25.00 per 2500 x 2500 tile	25.00 per 2500 x 2500 tile
High-Resolution Imagery (0.25 ft) 2009 STH Intermodal Park	500.00 for all	500.00 for all
INSPECTIONS		
Minimum Permit Fee	85.00	85.00
Re-Insepction Fee	125.00	125.00
Permit Extension Fee (1st time)	100.00	100.00
Permit Extension Fee (after 1st time)	$125 + $25 each additional	$125 + $25 each additional
Technology Fee	5% of Permit Fee	5% of Permit Fee
New Construction:		
Up to 40,000 sq feet	0.16/ sq ft (mimimum $75)	0.16/ sq ft (mimimum $85)
40,000 sq feet and above	0.12/ sq ft (minimum $75)	0.12/ sq ft ~~(minimum $75)~~
Piers	85.00	85.00
Pools:		
In-ground	125.00	125.00
Above ground	85.00	85.00
Retaining Wall	85.00	85.00
Towers	85.00	85.00
Alterations	.12/ sq ft (minimum $85)	.12/ sq ft (minimum $85)

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
INSPECTIONS		
Mobile Homes:		
Blocking	85.00	85.00
Plumbing	85.00	85.00
Electrical	85.00	85.00
Mechanical	see mechanical fee schedule	see mechanical fee schedule
Demolition		
Main Buildings or structure	85.00	85.00
Accessory building or structures	85.00	85.00
Signs	85.00 per sign	85.00 per sign
Tents and other temporary structures	85.00 (900+ sq feet)	85.00 (900+ sq feet)
Chimneys, Fireplace, etc	85.00	85.00
Plans Examination		
Commercial	250.00	250.00
Residential	150.00	150.00
Appeals	175.00	175.00
Plumbing:		
Basic permit fee	85.00	85.00
Residential	85.00 + 10.00/bath or 1/2 bath	85.00 + 10.00/bath or 1/2 bath
Commercial	85.00 + 10.00/per fixture	85.00 + 10.00/per fixture
Sewers, manholes, storm drains, area drains or devices	25.00 each (minimum $85)	25.00 each (minimum $85)
Electrical		
New service equipment		
0-200 amps	85.00	85.00
201-400 amps	100.00	100.00
401-600 amps	125.00	125.00
601+ amps	125.00 + 20.00 per 50 amps above 600	125.00 + 20.00 per 50 amps above 600
Service upgrades and relocation of service equipment	85.00	85.00
Temporary Service Poles	85.00 (at the beginning of construction)	85.00 (at the beginning of construction)
Service connection prior to final inspection	85.00	85.00
Reconnection fee	85.00	85.00
Connections and outlets	85.00	85.00
Mechanical and Gas		
Basic permit fee for New Construction and Equipment replacement/repair		
Up to $1,000 contract value	85.00	85.00
Over $1,000 contract value	85.00 + 8.00/per $1000 or fraction	85.00 + 8.00/per $1000 or fraction
Fuel piping minimum permit fee	85.00	85.00
Each outlet	10.00 (miniumum 85.00)	10.00 (miniumum 85.00)
Fuel storage tanks and piping	85.00/tank	85.00/tank
Removal of fuel storage tanks	85.00/tank	85.00/tank
Fire suppressions systems	see basic mechanical permit fee	see basic mechanical permit fee
Elevators, dumbwaiters, etc	85.00/unit	85.00/unit
Amusement Rides and Devices:		
Circular	35.00 (State Rate)	35.00 (State Rate)
Kiddie	25.00 (State Rate)	25.00 (State Rate)
Major	30.00 (State Rate)	30.00 (State Rate)
Spectacular	55.00 (State Rate)	55.00 (State Rate)
Temporary Certificate of Occupancy:		
Residential	150.00/ 30 day period	150.00/ 30 day period
Commercial	300.00/30 day period	300.00/30 day period
JUVENILE AND DOMESTIC RELATIONS COURT		
Fines and Forfeitures	Varies	Varies
Sheriff's Fees	12.00	12.00
Court Appointed Attorney	120.00	120.00
Couthouse Construction Fee	3.00 per traffic/criminal case	3.00 per traffic/criminal case
E-Summons		5.00 per traffic/criminal case
Jail Admission Fee	25.00	25.00
Interest	Varies	Varies
Courthouse Security Fee	10.00 per traffic/criminal case	20.00 per traffic/criminal case

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
PARKS AND RECREATION		
Adult Kickball	50.00	50.00
Fall Co-ed Softball	400.00	400.00
Spring Co-ed Softball	400.00	400.00
Fall Men's Softball	400.00	400.00
Spring Men's Softball	400.00	400.00
10 & Under Tennis	27.00	27.00
Beginner Tennis	37.00	37.00
Advanced Tennis	37.00	37.00
Basketball	65.00	65.00
Basketball Early Registration Discount	10.00	10.00
Basketball multi child discount (2nd child /3rd child)	4.00/2.00	4.00/2.00
Cheer	38.00 plus cost of uniform	38.00 plus cost of uniform
Fall soccer	65.00	65.00
Fall Soccer Early Registration Discount	10.00	10.00
Fall Soccer multi child discount (2nd child /3rd child)	4.00/2.00	4.00/2.00
Spring Soccer	65.00	65.00
Spring Soccer Early Registration Discount	10.00	10.00
Spring Soccer multi child discount (2nd child /3rd child)	4.00/2.00	4.00/2.00
Summer Camp Early Registration	10.00	10.00
Summer Camp Registration	20.00	20.00
Summer Camp Weekly	60.00	60.00
Summer Camp Extended- Fridays	25.00	25.00
Summer Camp - Windsor		85.00
Before and After School Registration	10.00	10.00
Before and After School (Morning Only) Weekly	30.00	30.00
Before and After School (Afternoon Only) Weekly	30.00	30.00
Before and After School (Both) Weekly	50.00	50.00
Spring Break Camp	65.00	65.00
Senior Day Trips Apple /Peach Orchard	40.00	45.00
Senior Trip	Cost	Cost
Nike Park Shelter A		
Shelter A only (50 people or less)	50.00	50.00
Shelter A and surrounding tables (51 - 200 people)	90.00	90.00
Shelter A and Area B (200-250)	130.00	130.00
Park Event Fee if over 251 (251-325) In addition to rental fee	35.00	35.00
Park Event Fee if over 251 (326-400) In addition to rental fee	55.00	55.00
Park Event Fee if over 251 (401-599) In addition to rental fee	100.00	100.00
Park Event Fee if over 251 (600++) In addition to rental fee	150.00	150.00
Electricity fee	15.00	15.00
Nike Park Shelter B		
Wooded Picnic Area (max 65)	25.00	25.00
Camptown Park		
Shelter (max 100)	50.00	50.00
Electricity fee	15.00	15.00
Park Event (more than the shelter) 100-250	20.00	20.00
Park Event (more than the shelter) 250 +	40.00	40.00

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
PARKS AND RECREATION		
Fort Boykin Park		
Shelter Rental Only (50 or less)	50.00	50.00
Park Event (more than the shelter) 4 hours	75.00	75.00
Park Event (more than the shelter) Full Day	125.00	125.00
Nike Park REC HALL (max 80)		
Meeting Civic Groups - Residents (2 HRS)	15.00	15.00
Meeting Civic Groups - NON Residents (2 HRS)	30.00	30.00
Meeting Civic Groups - Additional hours	10.00	10.00
Program/ Banquet - Residents (3HRS)	50.00	50.00
Program/ Banquet - Residents Additional hours	15.00	15.00
Program/ Banquet - NON Residents (3HRS)	85.00	85.00
Nike Park Senior Center (max 35)		
Meeting Civic Groups - Residents (2 HRS)	15.00	15.00
Meeting Civic Groups - NON Residents (2 HRS)	30.00	30.00
Meeting Civic Groups - Additional hours	10.00	10.00
Program/ Banquet - Residents (3HRS)	50.00	50.00
Program/ Banquet - Residents Additional hours	15.00	15.00
Program/ Banquet - NON Residents (3HRS)	85.00	85.00
Otelia J. Rainey Center (max 40)		
Meeting Civic Groups - Residents (2 HRS)	15.00	15.00
Meeting Civic Groups - NON Residents (2 HRS)	30.00	30.00
Meeting Civic Groups - Additional hours	10.00	10.00
Program/ Banquet - Residents (3HRS)	50.00	50.00
Program/ Banquet - Residents Additional hours	15.00	15.00
Program/ Banquet - NON Residents (3HRS)	85.00	85.00
Facility Rental - Athletic Fields		
Residents (Full Day / Half Day)	50/30.00	50/30.00
Lights Residents per 2 HRS (Full Day / Half Day)	35/35.00	35/35.00
NON Residents (Full Day / Half Day)	80/50.00	80/50.00
Lights NON Residents per 2 HRS (Full Day / Half Day)	45/45.00	45/45.00
Athletic field Preparation		
Dragging no lines	15.00	15.00
Dragging with lines	25.00	25.00
Softball Field Tournament Use		
Half Day (under 4 HRS)	75.00	75.00
Full Day (Over 4 HRS)	150.00	150.00
Additional Motorized Drags (each time)	10.00	10.00
Additional Lines by P&R (each time)	10.00	10.00
Additional Materials Fee (Rain Event)	25.00	25.00
Install and Remove temporary outfield fencing (per field)	100.00	100.00
Extended Hours beyond 8am to 8pm per hour	25.00	25.00
Soccer Fields General Use		
Single field up to 2 hours (Residents/Non Residents)	25/40.00	25/40.00
Single field Half Day 2-4 hours (Residents/Non Residents)	35/50.00	35/50.00
Single field Full Day Over 4 hours (Residents/Non Residents)	50/80.00	50/80.00
Paint per field	30.00	30.00
Fee Waivers / Discounts		
IWC Employees with ID Badge : P& R programs	5.00	5.00
IWC Employees with ID Badge : Rentals 10%	10.00%	10.00%
Tyler's Beach Docking Fee per Vessel	250.00	250.00
Isle of Wight County Fair		
Commercial Vendor (Outside Space 20 x 20)	300.00	300.00
Commercial Vendor (outside pay before July)	270.00	270.00
Commercial Vendor (Inside Space 10 x 10)	200.00	200.00
Commercial Vendor (inside pay before July)	180.00	180.00
NonProfit Vendor (outside and inside space 10 x 10)	25.00	25.00
NonProfit Vendor (fundraiser)	75.00	75.00

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
Isle of Wight County Fair		
Food Vendor 25 x 25 (full menu)	750.00	800.00
Food Vendor 25 x 25 (novelty)	450.00	500.00
Craft Vendor (10 x 10)	100.00	150.00
Craft Vendor (10 x 20)	175.00	225.00
Craft Vendor (10 x 20) Outside Tent Space	85.00	85.00
Craft Vendor (10 x 10) Outside Tent Space	50.00	50.00
Tables	5.00	5.00
One Day ONLINE ONLY 1/2 off Fair Tickets Fri., Sat., Sun.	5.00	5.00
Sunday Veterans Discount	5.00	10.00
Chairs	1.00	1.00
Senior Citizens	1.00 admission for 3 HRS on one day at the Fair for ages 55 and up	1.00 admission for 3 HRS on one day at the Fair for ages 55 and up
Vendor One Day Passes	8.00	10.00
Daily Admissions	10.00 (ages 13 and up), 5.00 (ages 5-12), 4 and under are free	15.00 (ages 13 and up), 10.00 (ages 5-12), 4 and under are free
~~Premium Concerts Tickets~~	~~$10 for 200 seats~~	~~$10 for 200 seats~~
Car Load Night	40.00 per car (8 people car limit and includes admission and midway rides, 10.00 single entry each guest is age 6 or older	55.00 per car (8 people car limit and includes admission and midway rides, 15.00 single entry each guest is age 6 or older
Seafood Fest	30.00 advance sales per person, 35.00 per person at gate, 1 ticket includes all you can eat seafood and beverages	35.00 advance sales per person, 35.00 per person at gate, 1 ticket includes all you can eat seafood and beverages
Truck & Tractor Pull	30.00 for Truck VIP Spots; 15.00 Admission Price (ages 11 and up), 8.00 (ages 10 and under)	30.00 for Truck VIP Spots; 15.00 Admission Price (ages 11 and up), 8.00 (ages 10 and under)
Pageant	Registration 65.00, program ad full page 135.00, program ad 1/2 page 80.00, program ad 1/4 page 30.00, ticket into the pageant 10.00 per person, program books 5.00 per book, people's choice 1.00 per vote (50/50 county receives half of the People's Choice Revenue)	Registration 65.00, program ad full page 135.00, program ad 1/2 page 80.00, program ad 1/4 page 30.00, ticket into the pageant 10.00 per person, program books 5.00 per book, people's choice 1.00 per vote (50/50 county receives half of the People's Choice Revenue)
Demolition Derby	15.00 admission (ages 12+) 8.00 (ages 6-11)	15.00 admission (ages 12+) 8.00 (ages 6-11)
Car Show	15.00 early registration, 20.00 registration at gate	15.00 early registration, 20.00 registration at gate
PLANNING AND ZONING		
Zoning Permit	35.00	35.00
Rezoning		
Regular Rezoning		1,200.00
Conditional Zoning Amendment w/ Public Hearing		1,200.00
~~Agricultural and Residential (1 lot)~~	~~1,200.00~~	~~1,200.00~~
~~Residential two (2) or more lots~~	~~1,200.00~~	~~1,200.00~~
~~Civic/ Office/Commercial/Industrial/Miscellaneous/Planned Development~~	~~1,200.00~~	~~1,200.00~~
~~Multi-Family Residential~~	~~1,200.00~~	~~1,200.00~~
~~Amend Conditional Rezoning~~	~~1,200.00~~	~~1,200.00~~
~~Amend Master Plan or Planned Development~~	~~1,200.00~~	~~1,200.00~~
Conditional Zoning Amendment w/ No Public Hearing		250.00
Conditional Use Permit	1,200.00	1,200.00
Resource Extraction	1,200.00	1,200.00
Special Use Permit	1,200.00	1,200.00
Amend Conditional Use or Special Use Permit	1,200.00	1,200.00
Chesapeake Bay Waiver - Major	1,200.00	1,200.00
Chesapeake Bay Waiver - Minor	35.00	35.00
Continuance fee for public hearings at applicant's request	600.00	600.00
Commission and Board Exceptions, Appeals and Miscellaneous Approvals	250.00	250.00
Comprehensive Plan Amendment	1,200.00	1,200.00
Site Development Plan Review		
Simplified Site Plan	150.00	150.00
Conceptual Plan/Pre-Application	0.00	0.00
Preliminary Site Plan	500.00	500.00
Final Site Plan	150.00	150.00
Resubmittal fee for Preliminary and Final Site Plans after two (2) reviews	350.00 for each occurrence	350.00 for each occurrence
Amendment to an approved Site Plan	150.00	150.00
Board of Zoning Appeals	750.00	750.00
Zoning Confirmation/Interpretation Letter	100.00	100.00

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
PLANNING AND ZONING		
Wetlands	750.00	750.00
Subdivison Plat - one-time fee per project		
1-9 lots	150.00	150.00
10+ lots	200.00 plus 50.00 per lot	200.00 plus 50.00 per lot
Construction/Development Plan	500.00	500.00
~~Boundary Line Adjustment~~	~~150.00~~	~~150.00~~
Resubmittal fee for Subdivision/Construction Plans after two (2) reviews	350.00 for each occurrence	350.00 for each occurrence
Street Sign (public) per intersection	175.00	175.00
Street Sign (private) per intersection	175.00	175.00
Resource Protection Area Sign	10.00	10.00
Surety Administrative Fee - Renewal	250.00	250.00
Resource Extraction Annual Renewal Fee	100.00 per acre	100.00 per acre
Codes Enforcement Administrative Fee	150.00	150.00
Special Entertainment Permit Fee	100.00	100.00
PUBLIC UTILITIES		
Delinquency Fees		
Disconnect/Reconnect of Water Service	75.00	75.00
Administration Fee	25.00	25.00
Late Fee	1.5% or 3.00, whichever is greater	1.5% or 3.00, whichever is greater
Insufficient Funds	50.00	50.00
DMV Stop	20.00	20.00
Tampering Fee to include Illegal Connect/Reconnection of Service	70.00	70.00
Theft, per day in addition to estimated fees	150.00	150.00
New Account Fees	30.00	30.00
Water Deposit	120.00	120.00
Sewer Deposit	90.00	90.00
Fire Hydrant Meter Deposit	1,000.00	1,000.00
Utility Infrastructure Inspection Fees:		
Multi-Family/Commercial/Industrial	Disturbed Area x 400.00/Acre (2,800.00 min/20,000.00 max - also encompasses stormwater inspections)	Disturbed Area x 420.00/Acre (2,800.00 min/20,000.00 max - also encompasses stormwater inspections)
Subdivisions	2.5% of total utility construction costs with $2,800 minimum fee	2.5% of total utility construction costs with $2,800 minimum fee
Water:		
Meter Charge:		
5/8-3/4 inch	33.14	33.14
1 inch	109.15	109.15
1 1/2 inch	123.44	123.44
2 inch	167.61	167.61
Fire Hydrant Meter Deposit	167.61	167.61
Consumption Charges (Rate per 1,000 Gallons):		
0-50,000 gal.	11.20	11.76
Over 50,000 gal.	9.92	9.92
Un-metered (Bi-monthly)	131.07	131.07
Residential Connection Fees		
5/8-3/4 inch	4,000.00	4,500.00
1 inch	10,000.00	10,000.00
1 1/2 inch	20,000.00	20,000.00
2 inch	32,000.00	32,000.00
Multi-Residential Facilities (Apartment, Condo, Duplex, etc.)		
Per EDU	4,000.00	4,500.00
Hotel, Motel, Hospital, etc.		
Per EDU	4,000.00	4,500.00
Commercial Connection Fees		
5/8-3/4 inch	6,000.00	6,000.00
1 inch	15,000.00	15,000.00
1 1/2 inch	30,000.00	30,000.00
2 inch	48,000.00	48,000.00
3 inch	90,000.00	90,000.00
4 inch	150,000.00	150,000.00
Fire Hydrant Meter Fee	64.00 plus usage	64.00 plus usage

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
PUBLIC UTILITIES		
Sewer:		
Residential Sewer Rate per 1,000 Gallons		
~~0-6,000 gals~~	~~6.34~~	
0-15,000 gals.	7.00	7.00
15,001 and above	No Charge	No Charge
Un-metered (Bi-monthly)	67.00	67.00
Commercial Sewer Rate per 1,000 Gallons		
Hotel, Hospital, Restaurants, Shopping Centers, etc.	7.00	7.00
Industrial Facility Rate per 1,000 Gallons		
0-20,000 gals	7.00	7.00
20,001 and above	5.55	5.55
Residential Connection Fees		
5/8-3/4 inch	3,700.00	4,000.00
1 inch	9,300.00	9,300.00
1 1/2 inch	18,600.00	18,600.00
2 inch	29,800.00	29,800.00
Multi-Residential Facilities (Apartment, Condo, Duplex, etc.)		
Per EDU Plus Meter Fee	3,700.00	4,000.00
Hotel, Motel, Hospital, etc.		
Units divided by 5 then multiplied by the fee Plus Meter Fee.	3,700.00	4,000.00
Commercial Connection Fees		
Same as above plus a charge per gross square foot of floor area ($150,000 max)	0.00	0.00
5/8-3/4 inch	5,600.00	5,600.00
1 inch	14,000.00	14,000.00
1 1/2 inch	28,000.00	28,000.00
2 inch	44,800.00	44,800.00
3 inch	84,000.00	84,000.00
4 inch	140,000.00	140,000.00
Food Service Establishment (FSE) Registration Fee	100.00	100.00
Food Service Reinspection Fee	70.00	70.00
PUBLIC WORKS		
Refuse Collector License Fee	100.00	100.00
SHERIFF		
Fingerprinting	10.00	10.00
Incident Reports	5.00	5.00
False Alarm Fee		
First False Alarm	0.00	0.00
Second False Alarm	0.00	0.00
Third False Alarm	50.00	50.00
Fourth False Alarm	75.00	75.00
Fifth and Subsequent False Alarms	150.00	150.00
STORMWATER		
Stormwater Management Fee	4.50 per month/ERU*	4.50 per month/ERU*
* ERU Impervious Area = 3,200 sq. ft.		
Erosion & Sediment Control Fees for Single Family Residential:		
Disturbed Areas (2,500 sq.ft. - 0.99 Acre (Agreement in lieu of E&SC Plan Permit)	150.00	150.00
Single Family Residential Inspections	300.00	300.00
Residential Erosion & Sediment Control and Stormwater Management Surety Bonds		
Disturbed Areas 2,500 - 10,000 sq. ft.	1,000.00	1,000.00
Disturbed Areas (10,000 sq. ft. - 0.49 Acres)	2,000.00	2,000.00
Disturbed Areas (0.50 Acres - 0.99 Acres)	3,000.00	3,000.00
Disturbed Areas greater than 1 acre	surety estimate worksheet required	surety estimate worksheet required
Commercial Erosion & Sediment Control and Stormwater Surety Bonds		
All cases ($2000 min.)	surety estimate worksheet required	surety estimate worksheet required
Erosion & Sediment Control Inspection Fees for Commercial/Non-Residential:		
Disturbed Areas (2,500 - 9,999 sq. ft.)	400.00	400.00
Disturbed Areas (10,000 sq. ft. - 0.49 Acres)	600.00	600.00
Disturbed Areas (0.50 Acres - 0.99 Acres)	800.00	800.00
Stormwater Infrastructure Inspection Fees:		
Multi-Family/Commercial/Industrial	Disturbed Area x 400.00/Acre (2,800.00 min/20,000.00 max - also encompasses public water and sewer inspections)	Disturbed Area x 420.00/Acre (2,800.00 min/20,000.00 max - also encompasses public water and sewer inspections)
Subdivisions (Including Linear Projects)	2.5% of total utility construction costs with $2,800 minimum fee	2.5% of total utility construction costs with $2,800 minimum fee

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
STORMWATER		
VSMP Authority Permit Fees (Includes Plan Review, Admin., Stormwater Inspections, and State GP coverage, if applicable):		
General/Stormwater Management - Small Construction Activity/CBPA Land Disturbing Activity (not subject to GP coverage)/Land Clearing (Single-family detached residential structures within or outside a common plan of development or sale with land disturbance acreage less than 5 acres)	209.00	209.00
Chesapeake Bay Preservation Act Land Disturbing Activities greater than 2,500 sq. ft. and less than 1 Acre (not part of Common Plan, not subject to GP coverage)	290.00	290.00
Small Construction/Land Clearing (Areas within common plans of development or sale with land disturbances less than one acre, except for single family detached residential structures)	290.00	290.00
Small Construction/Land Clearing Activities (1.0 - 5.0 Acres)	2,700.00	2,700.00
Large Construction/Land Clearing Activities (5.0 - 10 Acres)	3,400.00	3,400.00
Large Construction/Land Clearing Activities (10.0 - 50.0 Acres)	4,500.00	4,500.00
Large Construction/Land Clearing (50.0 - 100 Acres)	6,100.00	6,100.00
Large Construction/Land Clearing Activities > 100 Acres	9,600.00	9,600.00
Annual Permit Renewal Fees:		
General/Stormwater Management - Small Construction Activity/CBPA Land Disturbing Activity (not subject to GP coverage)/Land Clearing (Single-family detached residential structures within or outside a common plan of development or sale with land disturbance acreage less than 5 acres)	50.00	50.00
Land Disturbing Permit Maintenance for disturbance less than 1.0 Acre	50.00	50.00
Small Construction/Land Clearing Activities < 1.0 Acre (Common Plan of development except for single family detached residential structures)	50.00	50.00
Small Construction/Land Clearing Activities 1.0 Acre - 5.0 acres	400.00	400.00
Large Construction/Land Clearing Activities 5.0 Acres - 10.0 Acres)	500.00	500.00
Large Construction/Land Clearing Activities 10.0 - 50.0 Acres	650.00	650.00
Large Construction/Land Clearing Activities 50.0 - 100.0 Acres)	900.00	900.00
Large Construction/Land Clearing Activities > 100 Acres	1,400.00	1,400.00
General Permit Modification and Review Fees:		
General/Stormwater Management - Small Construction Activity/CBPA Land Disturbing Activity (not subject to GP coverage)/Land Clearing (Single-family detached residential structures within or outside a common plan of development or sale with land disturbance acreage less than 5 acres)	20.00	20.00
Small Construction/Land Clearing Activities < 1.0 Acre (includes Common Plan of Development except for single family detached residential structures)	20.00	20.00
Small Construction/Land Clearing Activities 1.0 Acre - 5.0 acres	200.00	200.00
Large Construction/Land Clearing Activities 5.0 Acres - 10.0 Acres)	250.00	250.00
Large Construction/Land Clearing Activities 10.0 - 50.0 Acres	300.00	300.00
Large Construction/Land Clearing Activities 50.0 - 100.0 Acres)	450.00	450.00
Large Construction/Land Clearing Activities > 100 Acres	700.00	700.00
Large Construction/Land Clearing Activities 50.0 - 100.0 Acres)	450.00	450.00
Large Construction/Land Clearing Activities > 100 Acres	700.00	700.00
Miscellaneous Fees:		
Technology Fee	5% of all permit related fees	5% of all permit related fees
Commercial Re-inspection Fees (for failed inspections)	125.00	125.00
Residential Re-inspection Fees (for failed inspections)	50.00	50.00
Recordation fee for Declaration of Covenants and BMP Maintenance Documents (includes recordation plus convenience fee)		
1 to 10 pages	30.00	30.00
11 to 30 pages	45.00	45.00
31 or more pages	70.00	70.00
Storm Drain Medallions (each, includes one Liquid Nails)	3.00	5.00
County Land Disturbance Permit	0.00	0.00
TOURISM		
Guided Group Tours	$85 large bus/$45 small bus	$85 large bus/$45 small bus
Individual Guided Tours	5.00 (w/20.00 minimum)	5.00 (w/20.00 minimum)
Spring Arts Festival		$125/booth
Spring Vintage Market		$75/booth + $50 additional spaces
Fall Vintage Market		$125/booth + $75 additional spaces
Pickers Market		$25 application fee + $25 each market
Restaurant Week	$120 Restaurants/$75 Retail	$120 Restaurants/$75 Retail
Evening Mistletoe Market Booth Fee	$100 early bird/$125 Reg.	$100 early bird/$125 Reg.
Parade Entry Fee	$25/$50 Car Clubs	$25/$50 Car Clubs
Visitor Center Panel	100.00	100.00

Fees	Fiscal Year 2021-2022	Fiscal Year 2022-2023
TREASURER		
Return Checks	50.00	50.00
Certified Mail Fees	7.00	7.38
Motor Vehicle License Fee	33.00	33.00
Motorcycle License Fee	18.00	18.00
National Guard Motor License Fee	10.00	10.00
Farm Vehicle w/"F" Plates	10.00	10.00
Tax Liens	30.00	30.00
Warrant in Debt	30.00	30.00
Distress Seizure	35.00	35.00
90 Day Late Fee	30.00	30.00
Set off Fee	25.00	25.00

ISSUE:

Public Hearing - Ordinance Amendment for Electronic Summons

BACKGROUND:

Electronic Summons (E-Summons) is a mobile technology solution that automates the summons process. Data pertinent to each summons is entered into a computer at the time of the traffic stop, either manually or by scanning the violator's driver's license and vehicle registration card. The officer prints a copy of the typewritten summons for the violator during the stop, which includes an electronic version of the driver's signature, and the electronic data is subsequently uploaded to the Virginia Supreme Court's database. From there the data is finally sent to the General District Court with jurisdiction over the underlying offense.

The E-Summons process is an easier, quicker, and more efficient way of completing a traffic summons for all involved stakeholders.

BUDGETARY IMPACT:

The costs of the necessary hardware and the associated monthly hosting services are approximately $64,500.

RECOMMENDATION:

Hold a public hearing and adopt an ordinance amendment for electronic summons.

ATTACHMENTS:

Description	Type	Upload Date
Ordinance	Ordinance	3/31/2022

ORDINANCE ADOPTING CHAPTER 1, SEC. 1-7.4. - ELECTRONIC SUMMONS SYSTEM ASSESSMENT TO THE CODE OF THE COUNTY OF ISLE OF WIGHT, VIRGINIA

WHEREAS, pursuant to Va. Code §17.1-279.1, the governing body of any locality may impose a fee not to exceed $5.00 as part of the costs for each criminal and traffic case in both the District Court, and the Circuit Court; and,

WHEREAS, said fee must be used to fund software, hardware, and associated equipment costs for the implementation and maintenance of an electronic summons system; and,

WHEREAS, the Isle of Wight County Board of Supervisors desires to assess said "Electronic Summons System" fee.

NOW, THEREFORE, BE IT ORDAINED that the Isle of Wight County Board of Supervisors hereby adopts Chapter 1, Sec. 1-7.4. - Electronic Summons System Assessment - to the Code of the County of Isle of Wight, Virginia, as stated below:

Sec. 1-7.4 - Electronic Summons System Assessment

There shall be imposed an electronic summons system fee of five dollars ($5.00) on any defendant convicted of any statute or ordinance in each criminal or traffic case in Isle of Wight County District or Circuit Court. The fee shall be ordered as a part of court costs collected by the appropriate clerk of the court and shall be remitted to the Isle of Wight County Treasurer subject to appropriation by the Isle of Wight County Board of Supervisors to the Isle of Wight County Sheriff's Department for the funding and maintenance of an electronic summons system, in accordance with the provisions of §17.1-279.1 of the Code of Virginia,1950, as amended.

BE IT FURTHER ORDAINED that this ordinance shall be effective on July 1, 2022, at 12:01 a.m.

Adopted this ___ day of _____, 2022.

_____
Rudolph Jefferson, Chairman
Isle of Wight Board of Supervisors

Attest:

_____
Carey Mills-Storm, Clerk

Approved as to Form:

_____
Robert W. Jones, Jr., County Attorney

ISSUE:

Public Hearing - Updates to the Cable Franchise Ordinance

BACKGROUND:

The County's current Cable Franchise Ordinance was adopted in November 2011 and is in need of revision.

The franchise granted to the cable operator by this ordinance is for construction and operation of its system subject to the applicable terms and conditions of this ordinance, and all applicable law. The cable operator has the right to construct, reconstruct, operate and maintain its system within the public rights-of-way subject to compliance with and receipt of such permits, licenses, and legal authorizations as may be required, including from the Virginia Department of Transportation. This ordinance neither authorizes the cable operator to use the public rights-of-way for purposes of providing any service other than cable service, nor prohibits the cable operator from doing so. The cable operator's authority to provide non-cable service shall be subject to applicable law and no privilege or power of eminent domain is bestowed by this ordinance.

It should be noted that the Cable Franchise Ordinance and the right it grants to cable operator to use and occupy the public rights-of-way is not exclusive. This ordinance will serve as the basis for a franchise that may be granted to any cable operator.

BUDGETARY IMPACT:

TBD

RECOMMENDATION:

Hold a public hearing and adopt the revisions to the Cable Franchise Ordinance.

ATTACHMENTS:

Description	Type	Upload Date
Proposed Ordinance - Cable Franchise	Ordinance	3/31/2022
Current Cable Franchise Ordinance	Ordinance	3/31/2022

CHAPTER 4.1. - CABLE FRANCHISE ORDINANCE.

An ordinance granting a nonexclusive franchise to Spectrum Southeast, LLC, locally known as CHARTER COMMUNICATIONS, hereinafter referred to as the "Grantee." to operate and maintain a community television system; setting forth conditions accompanying the grant of franchise; providing for the county regulation of the community television system; and prescribing penalties for the violation of its provisions.

Be it ordained by the board of supervisors of Isle of Wight County, Virginia, hereinafter referred to as the "Grantor" that

SECTION 1
Definition of Terms

1.1 **Terms**. For the purpose of this franchise the following terms, phrases, words and their derivations shall have the meaning ascribed to them in the Cable Communications Policy Act of 1984, as amended from time to time (the "Cable Act"), unless otherwise defined herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is mandatory and "may" is permissive. Words not defined shall be given their common and ordinary meaning.

A. "Cable System," "Cable Service," and "Basic Cable Service" shall be defined as set forth in the Cable Act.

B. "Board" shall mean the governing body of the Grantor.

C. "Cable Act" shall mean the Cable Communication Policy Act of 1984, as amended, 47 U.S.C. §§ 521, et. seq.

D. "Channel" shall mean a portion of the electromagnetic frequency spectrum which is used in a cable system and which is capable of delivering a television channel.

E. "Equipment" shall mean any poles, wires, cable, antennae, underground conduits, manholes, and other conductors, fixtures, equipment and other facilities used for the maintenance and operation of physical facilities located in the Streets, including the Cable System.

F. "FCC" shall mean the Federal Communications Commission and any successor governmental entity thereto.

G. "Franchise" shall mean the non-exclusive rights granted pursuant to this Franchise to construct operate and maintain a Cable System along the public ways within all or a specified area in the Franchise Area.

H. "Franchise Area" shall mean the geographic boundaries of the Grantor, except any separate lawful municipal jurisdiction located therein, and shall include any additions thereto by annexation or other legal means.

I. "Gross Revenue" means the same meaning as that term is defined in Virginia Code § 15.2-2108.19, meaning all revenue, as determined in accordance with generally accepted accounting principles, that is actually received by the Grantee and derived from the operation of the Cable System to provide Cable Service in the Service Area.

J. "Service Area" shall mean the area described in subsection 6.1 hereto.

K. "Standard Installation" shall mean installations to residences and buildings that are located up to 125 feet from the point of connection to Grantee's existing distribution system.

L. "State" shall mean the State of Virginia.

M. "Street" shall include each of the following located within the Franchise Area: public streets, roadways, highways, bridges, land paths, boulevards, avenues, lanes, alleys, sidewalks, circles, drives, easements, rights of way and similar public ways and extensions and additions thereto, including but not limited to public utility easements, dedicated utility strips, or rights-of-way dedicated for compatible uses now or hereafter held by the Grantor in the Franchise Area, which shall entitle the Grantee to the use thereof for the purpose of installing, operating, extending, repairing and maintaining the Cable System.

N. "Subscriber" shall mean any Person lawfully receiving Cable Service from the Grantee.

SECTION 2
Grant of Franchise

2.1 Grant. The Grantor hereby grants to the Grantee a nonexclusive Franchise which authorizes the Grantee to erect, construct, extend, operate and maintain in, upon, along, across, above, over and under the Streets, now in existence and as may be created or established during its terms, all Equipment, including the Cable System. Nothing in this Franchise shall be construed to prohibit the Grantee from offering any service over its Cable System that is not prohibited by federal or State law. This ordinance and the right it grants to Grantee to use and occupy the public rights-of-way shall not be exclusive, and the Grantor reserves the right to grant other franchises for similar uses or for other uses of the public rights-of-way, or any portions thereof, to any person, or to make any such use itself, at any time, in accordance with the Virginia Act and other applicable law. This ordinance will serve as the basis for a franchise that may be granted to other than the Grantee.

2.2 **Term**. The Franchise and the rights, privileges and authority hereby granted shall be for an initial term ***of ten (10) years***, commencing on the Effective Date of this Franchise as set forth in Section 15.13. This Franchise will be automatically extended for an additional term of five (5) years, unless either party notifies the other in writing of its desire to not exercise this automatic extension (and enter renewal negotiations under the Cable Act) at least three (3) years before the expiration of this Franchise. If such a notice is given, the parties will then proceed under the federal Cable Act renewal procedures.

2.3 **Police Powers**. The Grantee agrees to comply with the terms of any lawfully adopted generally applicable local ordinance necessary to the safety, health, and welfare of the public, to the extent that the provisions of the ordinance do not have the effect of limiting the benefits or expanding the obligations of the Grantee that are granted by this Franchise. This Franchise is a contract and except as to those changes which are the result of the Grantor's lawful exercise of its general police power, the Grantor may not take any unilateral action which materially changes the mutual promises in this contract.

2.4 **Cable System Franchise Required**. No Cable System shall be allowed to occupy or use the streets or public rights-of-way of the Franchise Area or be allowed to operate without a Cable System Franchise.

SECTION 3
Franchise Renewal

3.1 **Procedures for Renewal**. The Grantor and the Grantee agree that any proceedings undertaken by the Grantor that relate to the renewal of the Grantee's Franchise shall be governed by and comply with the provisions of Section 626 of the Cable Act, or any such successor statute.

SECTION 4
Indemnification and Insurance

4.1 **Indemnification**. The Grantee shall, by acceptance of the Franchise granted herein, defend the Grantor, its officers, boards, commissions, agents, and employees for all claims for injury to any Person or property caused by the negligence of Grantee in the construction or operation of the Cable System and in the event of a determination of liability shall indemnify and hold Grantor, its officers, boards, commissions, agents, and employees harmless from any and all liabilities, claims, demands, or judgments growing out of any injury to any Person or property as a result of the negligence of Grantee arising out of the construction, repair, extension, maintenance, operation or removal of its wires, poles or other equipment of any kind or character used in connection with the operation of the Cable System, provided that the Grantor shall give the Grantee written notice of its obligation to indemnify the Grantor within ten (10) days of receipt of a claim or action pursuant to this Section. In the event any such claim arises, the Grantor shall tender the defense thereof to the Grantee and the Grantee shall have the right to defend, settle or compromise any claims arising hereunder and the Grantor shall cooperate fully herein. If the Grantor determines in good faith that its interests cannot be represented by the Grantee, the Grantee shall be excused from any obligation to represent the Grantor. Notwithstanding the foregoing, the Grantee shall not be obligated to indemnify the Grantor for any damages, liability or claims resulting from the willful misconduct or negligence of the Grantor or for the Grantor's use of the Cable System.

4.2 Insurance.

A. The Grantee shall maintain throughout the term of the Franchise insurance in amounts at least as follows:

Workers' Compensation	Statutory Limits
Commercial General Liability	$1,000,000 per occurrence, $2,000,000 General Aggregate
Auto Liability including coverage on all owned, non-owned hired autos	$1,000,000 per occurrence Combined Single Limit
Umbrella Liability	$1,000,000 per occurrence

B. The Grantor shall be added as an additional insured, arising out of work performed by Grantee, to the above Commercial General Liability, Auto Liability and Umbrella Liability insurance coverage.

C. The Grantee shall furnish the Grantor with current certificates of insurance evidencing such coverage upon request.

4.3 No liability against Grantor. Except as otherwise provided by applicable law, The Grantee shall have no monetary recourse whatsoever against the Grantor, the board of supervisors, any member thereof, or any officer, agent, employee or member of a board or commission of the Grantor for any loss, cost, expense or damage occasioned by any requirement or duty imposed on Grantee by this ordinance or because of the enforcement of any such requirement or duty in accordance with this ordinance, but excepting there from liability arising out of any claim, demand, cause of action or proceeding resulting from the negligence or willful misconduct of the Grantor, the board of supervisors, any member thereof, or any officer, agent, employee or member of a board or commission of the Grantor, or resulting from the negligence or willful misconduct of the Grantor's use of the cable system, including any PEG channels. Additionally, this shall not prohibit the Grantee from seeking any other remedy that Grantee may have under applicable law.

SECTION 5
Service Obligations

5.1 No Discrimination. Grantee shall not deny service, deny access, or otherwise discriminate against Subscribers, Channel users, or general citizens on the basis of race, color, religion, national origin, age or sex.

5.2 Privacy. The Grantee shall fully comply with the privacy rights of Subscribers as contained in Cable Act Section 631 (47 U.S.C. § 551).

SECTION 6
Service Availability

6.1 **Service Area**. Subject to applicable law, the Grantee shall continue to provide Cable Service to all residences within the Franchise Area where Grantee currently provides Cable Service (the "Service Area"). Grantee shall have the right, but not the obligation, to extend the Cable System into any other portion of the Franchise Area, including annexed areas. Cable Service offered to Subscribers pursuant to this Franchise shall be conditioned upon Grantee having legal access on reasonable terms and conditions to any such Subscriber's dwelling unit or other units wherein such Cable Service is provided.

SECTION 7
Construction and Technical Standards

7.1 **Compliance with Codes**. All construction practices and installation of equipment shall be done in accordance with all applicable law, including, but not limited to, all applicable sections of the National Electric Safety Code.

7.2 **Construction Standards and Requirements**. All of the Grantee's Equipment shall be installed, located, erected, constructed, reconstructed, replaced, removed, repaired, maintained and operated in accordance with good engineering practices and performed by experienced maintenance and construction personnel.

7.3 **Safety**. The Grantee shall at all times employ ordinary care and shall use commonly accepted methods and devices preventing failures and accidents which are likely to cause damage.

7.4 **Network Technical Requirements**. The Cable System shall be designed, constructed and operated so as to meet those technical standards adopted by the FCC relating to Cable Systems contained in part 76 of the FCC's rules and regulate as may be amended from time to time.

7.5 **Conditions of road and street occupancy.** The Grantee shall install and maintain its wires, cables, fixtures, and other equipment in accordance with the requirements of the National Electrical Code as applicable in the county, and in such manner that they will not interfere with any installation of the Virginia Department of Transportation, Grantor or of a public utility serving the Grantor.

SECTION 8
Conditions on Street Occupancy

8.1 **General Conditions**. Grantee shall have the right to utilize existing poles, conduits and other facilities whenever possible, and shall not construct or install any new, different, or additional poles, conduits, or other facilities on public property provided Grantee is able to access existing poles, conduits, or other facilities on reasonable terms and conditions.

8.2 **Underground Construction**. The facilities of the Grantee shall be installed underground in those Service Areas where existing telephone and electric services are both underground at the

time of system construction. In areas where either telephone or electric utility facilities are installed aerially at the time of system construction, the Grantee may install its facilities aerially with the understanding that at such time as the existing aerial facilities are required to be placed underground by the Grantor, the Grantee shall likewise place its facilities underground. In the event Grantor or any agency thereof directly or indirectly reimburses any utility for the placement of cable underground or the movement of cable, Grantee shall be similarly reimbursed.

8.3 Construction Codes and Permits. Grantee shall obtain all legally required permits before commencing any construction work, including the opening or disturbance of any Street within the Franchise Area, provided that such permit requirements are of general applicability and such permitting requirements are uniformly and consistently applied by the Grantor as to other public utility companies and other entities operating in the Franchise Area. The Grantor shall cooperate with the Grantee in granting any permits required, providing such grant and subsequent construction by the Grantee shall not unduly interfere with the use of such Streets.

8.4 System Construction. All transmission lines, equipment and structures shall be so installed and located as to cause minimum interference with the rights and reasonable convenience of property owners and at all times shall be kept and maintained in a safe, adequate and substantial condition, and in good order and repair. The Grantee shall, at all times, employ ordinary care and use commonly accepted methods and devices for preventing failures and accidents which are likely to cause damage, injuries, or nuisances to the public. Suitable barricades, flags, lights, flares or other devices shall be used at such times and places as are reasonably required for the safety of all members of the public. Any poles or other fixtures placed in any public way by the Grantee shall be placed in such a manner as not to interfere with the usual travel on such public way.

8.5 Restoration of Public Ways. Grantee shall, at its own expense, restore any damage or disturbance caused to the public way as a result of its operation, construction, or maintenance of the Cable System to a condition reasonably comparable to the condition of the Streets immediately prior to such damage or disturbance.

8.6 Tree Trimming. Grantee or its designee shall have the authority to trim trees on public property at its own expense as may be necessary to protect its wires and facilities.

8.7 Relocation for the Grantor. The Grantee shall, upon receipt of reasonable advance written notice, to be not less than ten (10) business days, protect, support, temporarily disconnect, relocate, or remove any property of Grantee when lawfully required by the Grantor pursuant to its police powers. Grantee shall be responsible for any costs associated with these obligations to the same extent all other users of the Grantor rights-of-way are responsible for the costs related to the relocation of their facilities.

8.8 Relocation for a Third Party. The Grantee shall, on the request of any Person holding a lawful permit issued by the Grantor, protect, support, raise, lower, temporarily disconnect, relocate in or remove from the Street as necessary any property of the Grantee, provided that the expense of such is paid by any such Person benefiting from the relocation and the Grantee is given reasonable advance written notice to prepare for such changes. The Grantee may require such payment in advance. For purposes of this subsection, "reasonable advance written notice" shall

be no less than ten (10) business days in the event of a temporary relocation and no less than one hundred twenty (120) days for a permanent relocation.

8.9 Reimbursement of Costs. If funds are available to any Person using the Streets for the purpose of defraying the cost of any of the foregoing, the Grantor shall reimburse the Grantee in the same manner in which other Persons affected by the requirement are reimbursed. If the funds are controlled by another governmental entity, the Grantor shall make application for such funds on behalf of the Grantee.

8.10 Emergency Use. Grantee shall comply with 47 U.S.C. 544(g) and all regulations issued pursuant thereto with respect to an Emergency Alert System ("EAS").

SECTION 9
Service and Rates

9.1 Phone Service. The Grantee shall maintain a toll-free telephone number and a phone service operated to receive complaints and requests for repairs or adjustments at any time.

9.2 Notification of Service Procedures. The Grantee shall furnish each Subscriber at the time service is installed, written instructions that clearly set forth information concerning the procedures for making inquiries or complaints, including the Grantee's name, address and local telephone number. Grantee shall give the Grantor notice of any changes in rates, programming services or Channel positions in accordance with applicable law.

9.3 Rate Regulation. Grantor shall have the right to exercise rate regulation to the extent authorized by law, or to refrain from exercising such regulation for any period of time, at the sole discretion of the Grantor. If and when exercising rate regulation, the Grantor shall abide by the terms and conditions set forth by the FCC. Nothing herein shall be construed to limit the Grantee's ability to offer or provide bulk rate discounts or promotions.

9.4 Continuity of Service. It shall be the right of all Subscribers to continue receiving Cable Service insofar as their financial and other obligations to the Grantee are honored, and subject to Grantee's rights under Section 15.2 of this Franchise.

SECTION 10
Franchise Fees

10.1 Communications Sales and Use Tax. The Grantee shall comply with all applicable requirements of the provisions of Virginia Code § 58.1-645 *et seq.*, as the same may be amended from time to time (the "Virginia Communications Sales and Use Tax"). Should, at any time during the term of this Franchise, the Virginia Communications Sales and Use Tax be repealed or amended to reduce or eliminate the payment of taxes by the Grantee on the provision of Cable Services over the Cable System, Grantor may, to the extent allowable under applicable law, require, upon one hundred twenty (120) days' written notice, that the Grantee pay to the Grantor a franchise fee based on Gross Revenue in an amount established by Grantor that is no greater than that allowed by federal law; provided, however, that (i) any such requirement to pay a franchise fee applies equally to all franchised Grantees in the Service Area; (ii) the Grantee shall not be compelled to pay a higher percentage of gross revenue as franchise fees than any other franchised

Grantee providing service in the Service Area; and (iii) Grantee shall not be obligated to pay franchise fees on revenues not included in gross revenues by any other franchised Grantee in the Service Area. Any payment of franchise fees to Grantor pursuant to this Section 10 shall be made on a quarterly basis and shall be due forty five (45) days after the close of each quarter. Each such franchise fee payment shall be accompanied by a brief report prepared by a representative of Grantee that shows the basis for the computation of all Gross Revenue derived during the period for which such franchise fee payment is made.

10.2 No limitation on taxing authority. Nothing in this ordinance shall be construed to limit any authority of the Grantor to impose any tax, fee, or assessment of general applicability.

SECTION 11
Transfer of Franchise

11.1 Franchise Transfer. The Franchise granted hereunder shall not be assigned, other than by operation of law or to an entity controlling, controlled by, or under common control with the Grantee, without the prior consent of the Grantor, such consent not to be unreasonably withheld or delayed. No such consent shall be required, however, for a transfer in trust, by mortgage, by other hypothecation, or by assignment of any rights, title, or interest of the Grantee in the Franchise or Cable System to secure indebtedness. Within thirty (30) days of receiving a request for transfer, the Grantor shall notify the Grantee in writing of any additional information it reasonably requires to determine the legal, financial and technical qualifications of the transferee. If the Grantor has not taken action on the Grantee's request for transfer within one hundred twenty (120) days after receiving such request, consent by the Grantor shall be deemed given.

SECTION 12
Records

12.1 Inspection of Records. Grantee shall permit any duly authorized representative of the Grantor, upon receipt of advance written notice, to examine during normal business hours and on a non-disruptive basis any and all of Grantee's records maintained by Grantee as is reasonably necessary to ensure Grantee's compliance with the material terms of this Franchise. Such notice shall specifically reference the subsection of the Franchise that is under review so that the Grantee may organize the necessary books and records for easy access by the Grantor.. The Grantee shall not be required to provide Subscriber information in violation of Section 631 of the Cable Act. The Grantor agrees to treat as confidential any books, records or maps that constitute proprietary or confidential information to the extent Grantee makes the Grantor aware of such confidentiality. If the Grantor believes it must release any such confidential books, records, or maps in the course of enforcing this Franchise, or for any other reason, it shall advise Grantee in advance so that Grantee may take appropriate steps to protect its interests. Until otherwise ordered by a court or agency of competent jurisdiction, the Grantor agrees that, to the extent permitted by State and federal law, it shall deny access to any of Grantee's books, records, or maps marked confidential, as set forth above, to any Person.

12.2 Communications with regulatory agencies. The Grantee shall provide to the Grantor, upon written request as required in Paragraph 15.8, a copy of any reports submitted by Grantee to the FCC or any other federal or State regulatory authority which directly concerns the Grantee's

cable system in the franchise area. Copies of responses from these regulatory agencies to Grantee shall likewise be furnished to the Grantor upon written request as required in Paragraph 15.8.

12.3 Summary of resolved cable service complaints. The Grantee shall furnish to the Grantor, upon written request as required in Paragraph 15.8, a compilation summarizing the cable service complaints received and resolved during the reported year regarding interruptions or degradation of cable service in the franchise area.

12.4 Maps. Grantee shall maintain a current strand map showing the location of the cable system in the franchise area. The map shall be updated on a semi-annual basis if changes have been made. The Grantee shall furnish a copy of the strand map to the Grantor upon written request as required in Paragraph 15.8.

SECTION 13
Public Education and Government (PEG) Access

13.1 PEG Access. Grantee shall provide one Channel on the Cable System for use by the Grantor for non-commercial, video programming for public, education and government ("PEG") access programming. The PEG Channel may be placed on any tier of service available to Subscribers.

13.2 Additional PEG channels. If the Grantor substantially utilizes its initial public, educational, and governmental access channel provided in Paragraph 13.1, it may by ordinance, after a public hearing to ascertain community need, and by notice to the Grantee as set forth in Paragraph 15.8, require one additional public, educational, and governmental access channel. Such additional PEG channel shall be placed on the limited basic cable service with a channel designation number close to the channel number designated for the PEG channel described in Paragraph 13.1, if channel capacity at such designated location is available. Otherwise, Grantee will inform Grantor of options for location of the then two channels for approval by Grantor. For purposes of this subdivision, a public, educational, and governmental access channel, PEG channel, shall be considered to be "substantially utilized" when its content consists of locally produced, non-duplicative, non-automated (or character-generated) programming on a continuous basis for at least six consecutive weeks exceeding an average of seventy percent of all viewable hours. Any such ordinance must apply equally to all providers of cable service and/or video service providers within the franchise area.

The additional public, educational, and governmental access channel provided pursuant to such an ordinance that is not substantially utilized by the Grantor, as defined in this Paragraph, shall no longer be made available to the Grantor, but may be programmed at the Grantee's discretion. At such time as the Grantor can provide written certification to the Grantee of a schedule that meets the "substantially utilized" definition, the Grantee shall restore the previously re-allocated channel.

13.3 Interconnection. In the event of a request from any existing or future cable service franchisee**,** Grantee may interconnect its system with such franchisees in order to permit transmission of PEG programming on such other franchisees cable systems, subject to applicable law. Grantee may, in its discretion, negotiate in good faith with such franchisees respecting reasonable, mutually convenient, cost-effective, and technically viable interconnection points,

methods, terms and conditions. Upon mutual agreement of the parties, the Grantee and such other franchisees may negotiate the precise terms and conditions of an interconnection agreement.

13.4 Service to certain facilities.

A. Upon the request of the Grantor, by written notice to the Grantee as required in Paragraph 15.8, Company will offer, without charge and on a voluntary basis, one outlet of and equipment for basic cable service to the locations listed below, provided that the locations are located up to 150 feet from Company's existing distribution system:

- Carrolton Volunteer Fire Department, 15020 Carrollton Boulevard, Carrolton, VA 23314
- Carrolton Public Library, 14362 New Town Haven Lane, Carrollton, VA 23314
- Isle of Wight County Courthouse, 17000 Josiah Parker Circle, Isle of Wight, VA 23397
- The County Administration Building, 17090 Monument Circle, Isle of Wight, VA 23397
- Isle of Wight Sherriff's Office, 17110 Monument Circle, Isle of Wight, VA 2339
- Isle of Wight County Sherriff's Department Satellite Office, Isle of Wight County Senior Center, 13036 Nike Park Road, Suite 2, Carrollton, VA 23314

Grantee shall provide at least ninety (90) days' written notice in advance of any decision to alter or discontinue providing the services listed above.

B. The limited basic cable service provided pursuant to Paragraph 13.4(A) shall not be used for commercial purposes and such outlets shall not be located in areas open to the public. The Grantor shall take reasonable precautions to prevent any inappropriate use of the system that results in loss or damage to the Grantee. The Grantee shall not be required to provide an outlet, as required by Paragraph 143.4(A), if a standard drop of more than one hundred twenty-five feet is required, unless the Grantor or building owner/occupant agrees to pay in advance the incremental cost of any necessary extension or installation.

13.5 PEG capital fee.

A. Grantee shall pay Grantor a quarterly recurring PEG capital fee to reimburse Grantor for capital costs it incurs for the purchase of PEG access equipment, facilities and for other lawful purposes. This amount shall be not less than twenty-five cents per basic customer per month during the term of the franchise. The initial PEG capital fee payment shall be made no later than sixty days from the effective date of the franchise, and thereafter on a calendar quarter basis no later than forty-five days after the end of the calendar quarter.

B. The Grantor will be responsible for installing, operating, maintaining, and replacing all PEG related equipment purchased. As provided under federal law, PEG capital fee funds shall

not be used for operating costs. The Grantor shall provide to Grantee copies of invoices of capital purchases no later than thirty days after the Grantor's receipt of the invoice. Said copy of the invoice shall be provided to Grantee in the manner specified in Paragraph 15.8.

13.6 Payments not communications sales and use tax. The PEG capital fee paid by the Grantee associated with the provision of support for PEG access pursuant to this Section does not constitute and is not a franchise fee under federal law, nor shall it be considered part of a communications sales and use tax payment, provided it is used in a manner consistent with applicable law.

SECTION 14
Enforcement or Revocation

14.1 **Notice of Violation**. If the Grantor believes that the Grantee has not complied with the terms of the Franchise, the Grantor shall first informally discuss the matter with Grantee. If these discussions do not lead to resolution of the problem, the Grantor shall notify the Grantee in writing of the exact nature of the alleged noncompliance (the "Violation Notice").

14.2 Grantee's Right to Cure or Respond. The Grantee shall have thirty (30) days from receipt of the Violation Notice to (i) respond to the Grantor, contesting the assertion of noncompliance, or (ii) to cure such default, or (iii) if, by the nature of default, such default cannot be cured within the thirty (30) day period, initiate reasonable steps to remedy such default and notify the Grantor of the steps being taken and the projected date that they will be completed.

14.3 Public Hearing. If the Grantee fails to respond to the Violation Notice received from the Grantor, or if the default is not remedied within the cure period set forth above, the Board shall schedule a public hearing if it intends to continue its investigation into the default. The Grantor shall provide the Grantee at least twenty (20) days prior written notice of such hearing, which specifies the time, place and purpose of such hearing, notice of which shall be published by the Clerk of the Grantor in a newspaper of general circulation within the Grantor in accordance with Paragraph 15.8. At the hearing, the Board shall give the Grantee an opportunity to state its position on the matter, present evidence and question witnesses, after which it shall determine whether or not the Franchise shall be revoked. The public hearing shall be on the record and a written transcript shall be made available to the Grantee within ten (10) business days. The decision of the Board shall be made in writing and shall be delivered to the Grantee. The Grantee may appeal such determination to an appropriate court, which shall have the power to review the decision of the Board *de novo*. The Grantee may continue to operate the Cable System until all legal appeals procedures have been exhausted.

14.4 Enforcement. Subject to applicable federal and State law, in the event the Grantor, after the hearing set forth in Paragraph 14.3 above, determines that the Grantee is in default of any provision of the Franchise, the Grantor may:

B. Seek specific performance of any provision, which reasonably lends itself to such remedy, as an alternative to damages; or

C. Commence an action at law for monetary damages or seek other equitable relief; or

D. In the case of a substantial default of a material provision of the Franchise, seek to revoke the Franchise itself in accordance with Paragraph 14.5 below.

14.5 Revocation.

A Prior to revocation or termination of the Franchise, the Grantor shall give written notice to the Grantee of its intent to revoke the Franchise on the basis of a pattern of noncompliance by the Grantee, including one or more instances of substantial noncompliance with a material provision of the Franchise. The notice shall set forth the exact nature of the noncompliance. The Grantee shall have sixty (60) days from such notice to either object in writing and to state its reasons for such objection and provide any explanation or to cure the alleged noncompliance. If the Grantor has not received a satisfactory response from Grantee, it may then seek to revoke the Franchise at a public hearing. The Grantee shall be given at least thirty (30) days prior written notice of such public hearing, specifying the time and place of such hearing and stating its intent to revoke the Franchise. The public hearing shall be conducted in accordance with the requirements of Paragraph 14.3 above.

B. Notwithstanding the above provisions, the Grantee reserves all of its rights underfederal law or regulation.

C. Upon revocation of the Franchise, Grantee may remove the Cable System from the Streets of the Grantor, or abandon the Cable System in place.

SECTION 15
Miscellaneous Provisions

15.1 Compliance with Laws. Grantor and Grantee shall conform to all applicable state and federal laws and rules regarding cable television as they become effective. Grantee shall also conform with all generally applicable Grantor ordinances, resolutions, rules and regulations heretofore or hereafter adopted or established during the entire term of the Franchise. In the event of a conflict between Grantor ordinances, resolutions, rules or regulations and the provisions of this Franchise, the provisions of this Franchise shall govern.

15.2 Force Majeure. The Grantee shall not be held in default under, or in noncompliance with the provisions of the Franchise, nor suffer any enforcement or penalty relating to noncompliance or default, where such noncompliance or alleged defaults occurred or were caused by circumstances reasonably beyond the ability of the Grantee to anticipate and control. This provision includes, but is not limited to, severe or unusual weather conditions, fire, flood, or other acts of God, strikes, work delays caused by failure of utility providers to service, maintain or monitor their utility poles to which Grantee's Cable System is attached, as well as unavailability of materials and/or qualified labor to perform the work necessary.

15.3 Minor Violations. Furthermore, the parties hereby agree that it is not the Grantor's intention to subject the Grantee to forfeitures or revocation of the Franchise for violations of the Franchise where the violation was a good faith error that resulted in no or minimal negative impact

on the Subscribers within the Franchise Area, or where strict performance would result in practical difficulties or hardship to the Grantee which outweighs the benefit to be derived by the Grantor and/or Subscribers.

15.4 Action of Parties. In any action by the Grantor or the Grantee that is mandated or permitted under the terms hereof, such party shall act in a reasonable, expeditious and timely manner. Furthermore, in any instance where approval or consent is required under the terms hereof, such approval or consent shall not be unreasonably withheld.

15.5 Equal Protection. If any other provider of cable services or video services (without regard to the technology used to deliver such services) is lawfully authorized by the Grantor or by any other State or federal governmental entity to provide such services using facilities located wholly or partly in the public rights-of-way of the Grantor, the Grantor shall within thirty (30) days of a written request from Grantee, modify this Franchise to insure that the obligations applicable to Grantee are no more burdensome than those imposed on the new competing provider. If the Grantor fails to make modifications consistent with this requirement, Grantee's Franchise shall be deemed so modified thirty (30) days after the Grantee's initial written notice. As an alternative to the Franchise modification request, the Grantee shall have the right and may choose to have this Franchise with the Grantor be deemed expired thirty (30) days after written notice to the Grantor. Nothing in this Franchise shall impair the right of the Grantee to terminate this Franchise and, at Grantee's option, negotiate a renewal or replacement franchise, license, consent, certificate or other authorization with any appropriate government entity. Nothing in this Section 15.5 shall be deemed a waiver of any remedies available to Grantee under federal, state or municipal law, including but not limited to Section 625 of the Cable Act, 47 U.S.C. § 545.

15.6 Governing law. This ordinance shall be governed in all respects by the law of the Commonwealth of Virginia, and applicable federal law**.**

15.7 Change in Law. Notwithstanding any other provision in this Franchise, in the event any change to state or federal law occurring during the term of this Franchise eliminates the requirement for any person desiring to provide video service or Cable Service in the Franchise Area to obtain a franchise from the Grantor, then Grantee shall have the right to terminate this Franchise and operate the system under the terms and conditions established in applicable law. If Grantee chooses to terminate this Franchise pursuant to this provision, this Franchise shall be deemed to have expired by its terms on the effective date of any such change in law, whether or not such law allows existing franchise agreements to continue until the date of expiration provided in any existing franchise.

15.8 Notices. Unless otherwise provided by federal, State or local law, all notices pursuant to this Franchise shall be in writing and shall be deemed to be sufficiently given upon delivery to a Person at the address set forth below, or by U.S. certified mail, return receipt requested, nationally or internationally recognized courier service such as Federal Express or electronic mail communication to the designated electronic mail address provided below. As set forth above, notice served upon the Grantor shall be delivered or sent to:

Grantor: Attn: County Administrator
Isle of Wight County

17090 Monument Circle, Suite 128
P.O. Box 80
Isle of Wight, VA 23397

Email:

Copy to: County Attorney
17090 Monument Circle, Suite 128
P.O. Box 80
Isle of Wight, VA 23397

Email: bjones@iwus.net

Grantee: Eric Collins
Director of Government Affairs
6202 Raeford Road
Fayetteville, NC 28304

Email: Eric Collins@charter.com

Copy to: Charter Communications
Attn: Vice President, Government Affairs
12405 Powerscourt Drive
St. Louis, MO 63131

15.9 **Public Notice**. Minimum public notice of any public meeting relating to this Franchise or any such grant of additional franchises, licenses, consents, certificates, authorizations, or exemptions by the Grantor to any other Person(s) to provide Cable Services, video services, or other television services utilizing any system or technology requiring use of the public rights of way shall be by publication at least once in a newspaper of general circulation in the area at least ten (10) days prior to the meeting and a posting at the administrative buildings of the Grantor.

15.9.1 Grantor shall provide written notice to Grantee within ten (10) days of Grantor's receipt from any other Person(s) of an application or request for a franchise(s), license(s), consent(s), certificate(s), authorization(s), or exemption(s) to provide Cable Services, video services, or other television services utilizing any system or technology requiring use of the public rights of way. Any public hearings to consider such application or request shall have the same notice requirement as outlined in Paragraph 15.9 above.

15.10 **Severability**. If any section, subsection, sentence, clause, phrase, or portion of this Franchise is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Franchise.

15.11 **Entire Agreement**. This Franchise and any Exhibits hereto constitute the entire agreement between Grantee and the Grantor and they supersede all prior or contemporaneous agreements, representations or understandings (whether written or oral) of the parties regarding the subject matter hereof.

15.12 Administration of Franchise. This Franchise is a contract and neither party may take any unilateral action that materially changes the mutual promises and covenants contained herein. Any changes, modifications or amendments to this Franchise must be made in writing, signed by the Grantor and the Grantee. Any determination by the Grantor regarding the interpretation or enforcement of this Franchise shall be subject to de novo judicial review.

15.13 Acceptance.

A. This ordinance shall be signed by the chairman of the board of supervisors and attested by the Grantor clerk. The ordinance shall be published in accordance with the requirements of the Grantor and applicable law and shall take effect as the date of acceptance by Grantee recorded on the signature page of this ordinance, unless within thirty days after adoption by Grantor, Grantee has failed to provide its written acceptance to the Grantor or has notified Grantor that it is withdrawing its request for the renewal of its franchise.

B. In the event Grantee has not furnished Grantor with its written acceptance within or has notified Grantor of its request to withdraw the request it made for the renewal of its franchise as required for acceptance described in subsection 4.1-16(a), this ordinance and all of the rights, duties, and responsibilities of Grantor and the franchise granted by this ordinance shall be null and void.

C. Grantee shall be bound by all the terms and conditions herein. Grantee shall provide all services and offerings specifically set forth herein within the franchise area.

D. Additionally, at this same time, Grantee shall deliver to Grantor all payments required by its application and such bonds and insurance certificates as may be required by this ordinance.

E. If any fee or grant that is passed through to Subscribers is required by this Franchise, such fee or grant shall go into effect sixty (60) days after the Effective Date of this Franchise.

15.14 No Third Party Beneficiaries. Nothing in this Franchise is intended to confer third-party beneficiary status on any person other than the parties to this Franchise to enforce the terms of this Franchise.

Adopted this _____ day of _____, 2022.

_____
_____, Chairman
Isle of Wight Board of Supervisors

Attest:

_____
Carey Mills-Storm, Clerk

Approved as to Form:

_____
Robert W. Jones, Jr., County Attorney

Accepted this ___ day of _____, _20_____, subject to applicable federal and State law.

Spectrum Southeast, LLC
By: Charter Communications, Inc., its Manager

Signature:_____

Name/Title:_____

CHAPTER 4.1.
CABLE FRANCHISE ORDINANCE.

Editor's note —Ord. No. 2011-22-C, adopted Nov. 17, 2011, as enacted by a resolution adopted Jan. 5, 2012, amended and reenacted Ch. 4.1 to read as herein set out. Former Ch. 4.1 pertained to community Antenna Television Systems, consisted of §§ 4.1-1—4.1-27, and derived from an ordinance adopted Nov. 18, 1982. Exhibits A, B, and C herein referred are attached to Ordinance 2011-22-C and are on file in the county's offices.

Sec. 4.1-1. Definitions.

As used in this ordinance, the following terms, phrases, words, and derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, and words in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. Words not defined shall be given their common and ordinary meaning.

(a) Act shall mean the Federal Communications Act of 1934, as amended.

(b) Affiliate shall mean another person who owns or controls, is owned or controlled by, or is under common ownership or control with, such person.

(c) Applicable laws hall mean the Act, the Virginia Act, and such state and federal laws and rules and county ordinances as may govern the construction, operation, and maintenance of a cable system.

(d) Cable operator shall mean Charter Communications VI, LLC, d/b/a Charter Communications.

(e) Cable service or Service ..... means the one-way transmission to subscribers of (i) video programming or (ii) other programming service, and subscriber interaction, if any, which is required for the selection or use of such video programming or other programming service. Cable service does not include any video programming provided by a commercial mobile service provider defined in 47 U.S.C. § 332(d) and as amended in the Act.

(f) Cable system or cable television system ..... or system ..... means any facility consisting of a set of closed transmission paths and associated signal generation, reception, and control equipment that is designed to provide cable service that includes video programming and that is provided to multiple subscribers within a community, except that such definition shall not include:

(i) A system that serves fewer than twenty subscribers;

(ii) A facility that serves only to retransmit the television signals of one or more television broadcast stations;

(iii) A facility that serves only subscribers without using any public right-of-way;

(iv) A facility of a common carrier that is subject, in whole or in part, to the provisions of Title II of the Communications Act of 1934, 47 U.S.C. § 201 et seq., except that such facility shall be considered a cable system to the extent such facility is used in the transmission of video programming directly to subscribers, unless the extent of such use is solely to provide interactive on-demand services;

(v) Any facilities of any electric utility used solely for operating its electric systems; or

(vi) An open video system that complies with § 653 of Title VI of the Act, and as amended.

(g) Confidential information or confidentiality ..... shall mean such information or disclosures made to county by cable operator where pursuant to applicable open records and data practices law in the Virginia Code Ann., included in Section l4(a), shall not be publicly disclosed.

(h) County shall mean Isle of Wight County, Virginia.

(i) Force majeure shall mean an event or events reasonably beyond the ability of the cable operator to anticipate and control. "Force majeure" includes, but is not limited to, acts of God, incidences of terrorism, war or riots, labor strikes or civil disturbances, floods, earthquakes, fire, explosions, epidemics, hurricanes, tornadoes, governmental actions and restrictions, work delays caused by waiting for utility providers to service or monitor or provide access to utility poles to which the cable operator's facilities are attached or to be attached or conduits in which the cable operator's facilities are located or to be located, and unavailability of materials or qualified labor to perform the work necessary.

(j) Franchise shall mean a renewal authorization, issued by the county for the construction, operation, and maintenance of a cable system in the public rights-of-way.

(k) Franchise area shall mean the geographical boundaries of the county, except any separate lawful municipal jurisdictions located therein and as legally changed from time to time during the time of the franchise granted hereunder that separately franchises cable service within its jurisdiction, and subject to the limitations set forth in subsection (4)(b)1., below.

(l) Limited basic cable service means the service tier that includes (i) the retransmission of local television broadcast channels and (ii) public, educational, and governmental channels. As of the date of this ordinance this means analog channels 2—19, 21, 22 and 95.

(m) Ordinance shall mean this ordinance granting a franchise to the cable operator pursuant to federal, Virginia or other applicable law.

(n) PEG access channels shall mean the availability of bandwidth on a cable system for public, education or government use by various agencies, institutions, organizations, groups, and individuals, including the county and its designated access providers, to acquire, create, and distribute noncommercial programming not under a cable operator's editorial control.

(o) PEG capital fee means a recurring fee paid by a cable operator to support the capital costs of PEG access facilities.

(p) Public rights-of-way shall mean the surface, the airspace above the surface and the area below the surface of any public street, highway, lane, path, alley, sidewalk, boulevard, or drive, including public utility easements or rights-of-way, and any temporary or permanent fixtures or improvements located thereon, now or hereafter held by the state, county or any person which may entitle the county and a cable operator to the use thereof for the pw-pose of installing, operating, repairing and maintaining a cable system.

(q) State means the State of Virginia.

(r) Subscriber shall mean the county or any person who is lawfully receiving, for any purpose or reason, any cable service from the cable operator, subject to the payment terms agreed upon with the cable operator.

(s) Transfer shall mean any transaction in which (i) an ownership or other interest in the cable operator is transferred, directly or indirectly, from one person or group of persons to another person or group of persons, so that a majority of actual working control of the cable operator, in whatever manner exercised, is transferred; or (ii) the rights and obligations held by the cable operator under the cable

franchise granted under this ordinance are transferred or assigned to another person or group of persons. However, notwithstanding clauses (i) and (ii) of the preceding sentence, a transfer of the cable franchise shall not include (a) transfer of an ownership or other interest in the cable operator to the parent of the cable operator or to another affiliate of the cable operator; (b) transfer of an interest in the cable franchise granted under this ordinance or the rights held by the cable operator under the cable franchise granted under this ordinance to the parent of the cable operator or to another affiliate of the cable operator; (c) any action that is the result of a merger of the parent of the cable operator; (d) any action that is the result of a merger of another affiliate of the cable operator; or (e) a transfer in trust, by mortgage, by other hypothecation, or by assignment of any rights, title, or interest of the cable operator in the cable franchise or the system used to provide cable in order to secure indebtedness.

(t) Virginia Act means Va. Code Ann. § 15.2-2108.19, et seq., as amended. (Ord. No. 2011-22-C, 11-15-11.)

Sec. 4.1-2. Grant of authority; limits and reservations.

(a) Grant of authority. After adoption of this ordinance and further by operation of applicable law, including the Virginia Act § 15.2-2108.20, and upon acceptance by cable operator as provided for in this ordinance, this ordinance and the franchise granted to cable operator is deemed to be effective as of the date of acceptance by cable operator recorded on the signature page of this ordinance. The franchise granted to the cable operator by this ordinance is for construction and operation of its system subject to the applicable terms and conditions of this ordinance, and all applicable law. The cable operator has the right to construct, reconstruct, operate and maintain its system within the public rights-of-way as set forth below subject to compliance with and receipt of such permits, licenses, and legal authorizations as may be required including from the Virginia Department of Transportation. This ordinance neither authorizes the cable operator to use the public rights-of-way for purposes of providing any service other than cable service, nor prohibits the cable operator from doing so. The cable operator's authority to provide non-cable service shall be subject to applicable law. No privilege or power of eminent domain is bestowed by this ordinance.

(b) Area served. The franchise granted hereunder is for the current franchise area identified by the cable operator and depicted in maps associated hereto in exhibit A, extension of the cable system to other portions of the franchise area shall be in accordance with this ordinance as set forth below.

(c) Term. The franchise granted hereunder shall extend for a term of ten years, commencing on effective date as set forth in subsection 4.1-16(a), unless it is earlier revoked as provided herein or other applicable law.

(d) Grant not exclusive. This ordinance and the right it grants to cable operator to use and occupy the public rights-of-way shall not be exclusive, and the county reserves the right to grant other franchises for similar uses or for other uses of the public rights-of-way, or any portions thereof, to any person, or to make any such use itself, at any time, in accordance with the Virginia Act and other applicable law. This ordinance will serve as the basis for a franchise that may be granted to other than the cable operator.

(e) Compliance with applicable law. The cable operator shall comply with this ordinance and all applicable law subject to exercise of county police powers and the county's rights under applicable law to exercise its governmental powers; to the extent that these rights do not have the effect of limiting the benefits or expanding the obligations of the cable operator that are granted by this ordinance. This ordinance is a contract and except as to those changes which are the result of the county's lawful exercise of its police powers, the county and cable operator may not take any unilateral action which materially changes the explicit mutual promises in this contract. Any changes to this ordinance must be made in writing signed by the cable operator and the county. In the event of any conflict between this ordinance and any other county ordinance or regulation, this ordinance will prevail.

(f) Effect of acceptance. By accepting the franchise granted hereunder the cable operator:

(1) Accepts and agrees to comply with this ordinance and all applicable laws;

(2) Agrees that this ordinance was adopted pursuant to processes and procedures consistent with applicable law; that no provision, condition or term of this ordinance at the time of the acceptance of the franchise granted by this ordinance was unlawful, unreasonable or arbitrary, void or unenforceable.

(g) No waiver:

(1) The failure of the county on one or more occasions to exercise a right or to require compliance or performance under this ordinance or any other applicable law shall not be deemed to constitute a waiver of such right or a waiver of compliance or performance by the county, nor to excuse the cable operator from complying or performing, unless such right or such compliance or performance has been specifically waived in writing.

(2) No waiver by the county of any breach or violation of any provision of this ordinance shall be deemed to be a waiver or a continuing waiver by the county of any subsequent breach or violation of the same or any other provision. Neither the granting of this ordinance, nor any provision herein, nor any action by the county hereunder shall constitute a waiver of or a bar to the exercise of any governmental right or power of the county. The county reserves its rights under eminent domain law. Nothing in this ordinance is intended to expand or diminish the rights given to the county under state law.

(h) No recourse. Without limiting such immunities as the county or other persons may have under applicable law, the cable operator shall have no monetary recourse against the county or its officials, boards, commissions, agents or employees for any loss, costs, expense or damage arising out of (i) the construction, operation or repair of its system; or (ii) the acts or omissions of the county or any other entity using the public rights-of-way or other property under the county's control, except acts and omissions of the county that involve gross negligence or intentional or criminal misconduct by the county, including the county's use of the system, including any PEG channels. However, this shall not prohibit the cable operator from seeking any other remedy that cable operator may have under applicable law. (11-15-11.)

Sec. 4.1-3. Transfers.

The cable operator shall not transfer the franchise granted herein without the prior written consent of the county, provided that such consent shall not be unreasonably withheld, delayed, or conditioned. No transfer shall be made to a person, group of persons or affiliate that is not legally, technically, and financially qualified to operate the cable system and satisfy the franchise obligations. Within thirty days of receiving a request for transfer, the county shall notify the cable operator in writing, as required in subsection 4.1-15(j), of any additional information it reasonably requires to determine the legal, technical and financial qualifications of the transferee. If the county has not taken action on the cable operator's request for transfer within one hundred twenty days after receiving such request, consent by the county shall be deemed given. (Ord. No. 2011-22-C, 11-15-11.

Sec. 4.1-4. Provision of cable service.

(a) Availability of cable service. The cable operator shall make service available to all of the occupied residential dwelling units in the franchise area as depicted/described in exhibit A of this ordinance, and such extensions as required in paragraph (b)(2) below subject to the limitations set forth in paragraph (b)(1), below.

(b) Extension of service requirements.

(1) The cable operator shall not be required to make the service available:

a. For periods of force majeure;

b. For periods of delay caused by the county;

c. For periods of delay resulting from the cable operator's inability to obtain authority to access rights-of-way in the service area;

d. In areas where developments or buildings are subject to claimed exclusive arrangements;

e. In developments or buildings that the cable operator cannot access under industry standard terms and conditions after good faith negotiation;

f. In developments or buildings that the cable operator is unable to provide the service for technical reasons or that require facilities that are not available or cannot be deployed on a commercially reasonable basis;

g. In areas where it is not technically feasible to provide the service due to the technology used by the cable operator to provide the service;

h. In areas where the occupied residential household density is less than thirty occupied residential dwelling units per mile as measured in strand footage from the nearest technically feasible point on the cable operator's active system; and

i. When the cable operator's prior service, payment, or theft of service history with a subscriber or potential subscriber has been unfavorable.

(2) Should, through new construction, an area within the cable operator's franchise area meet the density requirement of thirty occupied residential dwelling units per mile as measured in strand footage from the nearest technically feasible point on the cable operator's active system, and if any such occupied residential dwelling unit is located within one hundred twenty-five feet of cable operator's feeder cable, the cable operator shall, subject to the exclusions in this subsection 4.1-4(b), provide service to such area within six months of receiving notice, and independently confirming, that the density requirements have been met. (Ord. No. 2011-22-C, 11-15-11.)

Sec. 4.1-5. Construction and maintenance.

(a) Compliance with applicable law. The cable operator shall comply with all construction requirements under all applicable law.

(b) Safety requirements.

(1) The cable operator shall at all times employ ordinary care and shall install and maintain in use commonly accepted methods and devices for preventing failures and accidents which are likely to cause damage, injuries, or nuisance to the public.

(2) The cable operator shall install and maintain its wires, cables, fixtures, and other equipment in accordance with the requirements of the National Electrical Code, and in such manner that they will not interfere with any installation of the Virginia Department of Transportation, county or of a public utility serving the county.

(3) All structures, and all lines, equipment and connections in, over, under and upon roads, streets, sidewalks, alleys and public ways or places of the county, wherever situated or located, shall at all times be kept and maintained in a safe, suitable, substantial condition, and in good order and repair.

(c) Conditions of road and street occupancy.

(1) All transmission and distribution structures, lines and equipment leased by the cable operator or used on other poles or facilities within the county shall be so located as to cause minimum interference with the proper use of roads, streets, alleys, and other public ways and places and to cause minimum interference with the rights of reasonable convenience of property owners who adjoin any of the said roads, streets, alleys, or other public ways and places.

(2) In case of any disturbance of pavement, sidewalk, driveway or other surfacing for which the cable operator is determined to be responsible, the cable operator shall, at its own cost and expense and in a manner approved by the Virginia Department of Transportation, the county, or a duly appointed agent, replace and restore all paving, sidewalks, driveways or surfaces of any street or alley disturbed in as good condition as before said work was commenced.

(3) In the event that at any time during the period of the franchise the county shall lawfully elect to alter or change the grade of any road, street, alley or other public way, or to alter, change or install public utilities expressly and exclusively for the purpose of public safety and welfare, and not for the purpose of beautification or cosmetic improvement or enhancement, the cable operator, upon reasonable notice by the Virginia Department of Transportation or county, shall remove, re-lay and relocate its poles, wires, cables and underground conduits, manholes and other fixtures at its own expense.

(d) Placement of fixtures. The cable operator shall not place poles or other fixtures where the same will interfere with any gas, electric or telephone fixtures, water hydrants, or water and sewer mains, and all such poles or other fixtures placed in any street or otherwise shall be placed at the outer edge of the sidewalk and inside the curb line, and those placed in alleys shall be placed close to the line of the lot abutting on said alley, alleys and public ways. All to be approved by the county and/or the resident engineer of the Virginia Department of Transportation in accordance with existing policy and all applicable law.

(e) Temporary removal of wire for building moving. The cable operator shall, on the request of any person holding a building moving permit issued by the Virginia Department of Transportation, county or any governmental authority, temporarily raise or lower its wires to permit the moving of buildings. The expenses of such temporary removal, raising or lowering of wires shall be paid by the person requesting the same, and shall not exceed the actual costs of the cable operator. The cable operator shall have the authority to require such payment in advance. The cable operator shall be given no less than seven calendar days, except under those limited circumstances where it is reasonable to conclude that an emergency situation exists, whereby the cable operator shall be given no less than forty-eight hours advance notice to arrange for such temporary wire changes.

(f) Tree trimming. The cable operator shall have the authority to trim trees upon and overhanging roads, streets, alleys, sidewalks, and public places within the county so as to prevent the branches of such trees from coming in contact with the wires and cables, at the expense of the cable operator.

(g) Removal of facilities upon request. Upon termination of service to any subscriber, the cable operator shall promptly remove all equipment from the premises of such subscriber upon his request.

(h) System tests and inspections.

(1) The cable operator shall conduct tests upon the county's request, by notice to the cable operator as required in subsection 4.1-15(j), to ensure that its system is functioning in compliance with applicable laws and regulations, including federal communications commission signal leakage requirements, and make the results of such tests available to the county to verify such compliance. Such results shall be held proprietary and confidential. If any such test indicates that any part or component of the system fails to meet applicable requirements, the cable operator, without requirement of additional notice or request from county, shall take corrective action, retest. The locations and advise the county of the action taken and results achieved.

(2) The county and/or the Virginia Department of Transportation may conduct inspections of construction areas and subscriber installations, including, but not limited to, inspections to assess compliance with the cable operator's construction and installation requirements, this ordinance and applicable law generally. The county shall give notice to the cable operator as set forth in [subsection] 4.1-15(j) of its intent to exercise its right under this paragraph no later than five business days prior to the inspection date. Notice shall include the area(s), location(s), and address(s) the county intends to inspect. Notice shall afford the cable operator the right to be present during any such inspection. All inspection costs

incurred by the county shall be the responsibility of the county. Inspection does not relieve the cable operator of its obligation to build in compliance with all provisions of this ordinance.

(i) Publicizing proposed construction work. The cable operator shall obtain all permits as required by applicable law prior to construction within the public rights-of-way and make appropriate notification prior to commencing any proposed construction as may be required under such applicable law and that will, in the opinion of the cable operator, county, Virginia Department of Transportation or other appropriate governmental authority as may be required by applicable law, significantly disturb or disrupt public property or have the potential to present a danger or affect the safety of the public generally. Unless otherwise provided by applicable law, the cable operator shall publicize proposed construction work at least three days prior to commencement of that work by providing written notice of such construction work to the county department of public works, and by notifying those persons most likely to be affected by the work by telephone, in person, by mail, by distribution of flyers to residences, or by publication in local newspapers; except that emergency construction work shall not subject the cable operator to the notification obligations of this paragraph. (Ord. No. 2011-22-C, 11-15-11.)

Sec. 4.1-6. System facilities, equipment and services.

(a) System characteristics. The cable operator's system shall, at all times during the franchise term, meet or exceed the following requirements:

(1) The cable operator shall comply with all applicable law and regulations concerning system compatibility with subscribers' television receivers and/or electronic recording devices.

(2) The cable operator shall comply with all FCC regulations regarding scrambling or other encryption of signals.

(3) The system shall function so that there is no significant deterioration in the quality of PEG access signals or leased access signals, either upstream or downstream, as compared with any other channel on the system as required by applicable law.

(b) Closed captioning and descriptive audio service. The cable operator shall make audio descriptive service and closed captioning capabilities available to the extent required by applicable law.

(c) Parental control devices. The cable operator shall make available parental control devices as required by applicable law.

(d) Technical standards. The system shall meet the applicable technical standards set forth in 47 C.F.R. § 76.60l., as may, from time to time, be amended.

(e) Leased access channels. The cable operator shall provide leased access channels as required by applicable law.

(f) Emergency alert system. The cable operator shall comply with the State of Virginia's Emergency Alert System plan ("EAS") as the plan specifically pertains to cable operators, and shall meet all applicable requirements of all applicable law.

(g) Use of poles and conduits. This ordinance does not authorize cable operator to erect poles in the public rights-of-way. Cable operator shall be responsible for obtaining all necessary pole attachment agreements for use of existing poles. (Ord. No. 2011-22-C, 11-15-11.)

Sec. 4.1-7. Services and programming.

(a) Programming.

(1) Broad programming categories. Cable operator shall use its best efforts to provide or enable the provision of at least the following broad categories of programming to the extent programming within these broad categories exist and is made available to the cable operator on terms and conditions acceptable to the cable operator, unless otherwise required by applicable law:

(A) Educational programming;

(B) News and information;

(C) Sports;

(D) General entertainment (including movies);

(E) Children/family-oriented;

(F) Arts; culture and performing arts;

(G) Science/documentary;

(H) Weather information;

(I) National, state and local government affairs;

(J) Local broadcast programming;

(K) PEG success programming channels as provided in this ordinance.

(b) Change, deletion or reduction of channels or programming categories.

(1) Cable operator shall provide thirty days advance written notice of any change in channel assignment or in the video programming service provided over any such channel in accordance with the federal Cable Act.

(2) Cable operator reserves the right to delete, add, or change the mix, level, or quality of programming services subject to applicable law.

(3) Cable operator will make its best effort to maintain the mix of programming and number of channels available to subscribers throughout the term of this ordinance and to periodically upgrade, improve, and add programs and services to meet community needs. (Ord. No. 2011-22-C, 11-15-11.)

Sec. 4.1-8. Channels and facilities for public, educational and governmental use.

(a) PEG access channels and programming.

(1) PEG channels. The cable operator shall provide one channel on the system for use by the county for noncommercial public, educational and governmental ("PEG") access programming use. The PEG channel will be placed on the limited basic cable service tier furnished to all subscribers of any cable service. The county or its designee shall assume responsibility for management, operation, and programming of such channels subject to applicable federal and state law.

(2) Additional PEG channels. If the county substantially utilizes its initial public, educational, and governmental access channel provided in section 4.1-8(a)(1), it may by ordinance, after a public hearing to ascertain community need, and by notice to the cable operator as set forth in subsection 4.1-15(j), require one additional public, educational, and governmental access channel. Such additional PEG channel shall be placed on the limited basic cable service with a channel designation number close to the channel number designated for the PEG channel described in the above subsection 4.1-8(a)(l), if channel capacity at such designated location is available. Otherwise, cable operator will inform county of options for location of the then two channels for approval by county. For purposes of this subdivision, a public, educational, and governmental access channel, PEG channel, shall be considered

to be "substantially utilized" when its content consists of locally produced, non-duplicative, non-automated (or character-generated) programming on a continuous basis for at least six consecutive weeks exceeding an average of seventy percent of all viewable hours. Any such ordinance must apply equally to all providers of cable service and/or video service providers within the franchise area.

The additional public, educational, and governmental access channel provided pursuant to such an ordinance that is not substantially utilized by the county, as defined in this paragraph, shall no longer be made available to the county, but may be programmed at the cable operator's discretion. At such time as the county can provide written certification to the cable operator of a schedule that meets the "substantially utilized" definition, the cable operator shall restore the previously re-allocated channel.

(3) Interconnection.

(A) Cable operator shall use reasonable efforts to interconnect its system with all existing and future cable service franchisees or, at its option, directly with the PEG programming provider in compliance with applicable law. Cable operator shall negotiate in good faith with such franchisees respecting reasonable, mutually convenient, cost-effective, and technically viable interconnection points, methods, terms and conditions. The cable operator and such other franchisees shall negotiate the precise terms and conditions of an interconnection agreement.

(b) Service to certain facilities.

(1) Upon the request of the county, by written notice to the cable operator as required in subsection 4.1-15(j), and subject to the conditions in subsection 4.1-8(b)(2), the cable operator shall provide, without charge, for connection or service, one complimentary connection activated for limited basic cable service to a location within the cable operator's franchise area in addition to existing locations with complimentary connections of limited basic cable service as of the effective date of this ordinance. A list of locations served in compliance with this section is set forth in exhibit B. An additional location requested by the county to be served may be added to the list of locations included in exhibit B when such additional location is completed and located within an area served by the cable operator. Any cable services or other services requested by county in addition to limited basic cable service and equipment required for such additional services will be charged at prevailing chapter retail fees, including appropriate fees and taxes. Service to an additional location will be made available within five to seven calendar days after receipt by the cable operator of notice from the county requesting service.

(2) The cable operator shall be required to make one standard installation at one point reasonably convenient to use at each site specified by the county pursuant to this subsection 4.1-8(b) and shall not be required to wire the entire facility or to provide more than one outlet at no cost.

(3) The limited basic cable service provided pursuant to subsection 4.1-8(b)(1) shall not be used for commercial purposes and such outlets shall not be located in areas open to the public. The county shall take reasonable precautions to prevent any inappropriate use of the system that results in loss or damage to the cable operator. The cable operator shall not be required to provide an outlet, as required by subsection 4.1-8(b)(1), if a standard drop of more than one hundred twenty-five feet is required, unless the county or building owner/occupant agrees to pay in advance the incremental cost of any necessary extension or installation.

(c) PEG capital fee.

(1) Cable operator shall pay county a quarterly recurring PEG capital fee to reimburse county for capital costs it incurs for the purchase of PEG access equipment, facilities and for other lawful purposes. This amount shall be not less than twenty-five cents per basic customer per month during the term of the franchise. The initial PEG capital fee payment shall be made no later than sixty days from the effective date of the franchise, and thereafter on a calendar quarter basis no later than forty-five days after the end of the calendar quarter.

(2) The county will be responsible for installing, operating, maintaining, and replacing all PEG related equipment purchased. As provided under federal law, PEG capital fee funds shall not be used for operating costs. The county shall provide to Charter copies of invoices of capital purchases no later than thirty days after the county's receipt of the invoice. Said copy of the invoice shall be provided to Charter in the manner specified in subsection 4.1-15(j).

(d) Payments not communications sales and use tax. Any complimentary connections and services pursuant to subsection 4.1-8(b) and the PEG capital fee paid by the cable operator associated with the provision of support for PEG access pursuant to this section and any payments made to the county pursuant to section 4.1-10 of this ordinance do not constitute and are not part of a communications sales and use tax payment. (Ord. No. 2011-22-C, 11-15-11.)

Sec. 4.1-9. Periodic review.

(a) Periodic evaluation, review and modification. The field of requirements and conditions applicable to the services authorized by this ordinance are rapidly changing. Therefore, in order to provide for a maximum degree of flexibility in this ordinance, and to help achieve a continued advanced and modern system, the following evaluation provision will apply:

(1) The county or cable operator may require evaluation sessions at any time during the term of this ordinance, provided, however, unless otherwise agreed to there shall not be more than one evaluation session during any three years and that the first such evaluation session will occur no sooner that three years after the effective date of this ordinance.

(2) As a result of a periodic review, the county or cable operator may determine that a change in the terms of this ordinance is required. The county and cable operator will in good faith, review and negotiate the terms of the change and any amendment required to this ordinance. Based on this review, and upon adoption of such a change or new requirement through a mutually acceptable ordinance, the change will become effective. (Ord. No. 2011-22-C, 11-15-11.)

Sec. 4.1-10. Communications sales and use tax.

(a) Comply with applicable requirements. The county and the cable operator shall comply with all applicable requirements of the provisions of Section 58.1-645 of the Code of Virginia (the "Communications Sales and Use Tax") in its current form and as it may be amended.

(b) No limitation on taxing authority. Nothing in this ordinance shall be construed to limit any authority of the county to impose any tax, fee, or assessment of general applicability. (Ord. No. 2011-22-C, 11-15-11.)

Sec. 4.1-11. Customer service.

Cable operator shall comply with the customer service standards set forth in exhibit C and as may be amended by 47 C.F.R. § 76.309 of the Federal Communications Commission's Rules and Regulations, as such may be amended from time to time. The cable operator shall comply with the applicable provisions of the Cable Act, as amended, with respect uniform pricing and nondiscrimination in rates, charges, and services. (Ord. No. 2011-22-C, 11-15-11.)

Sec. 4.1-12. Insurance and indemnification.

(a) Indemnification against liability. The cable operator shall, by the acceptance of the franchise granted under this ordinance, agree to indemnify and save free and harmless the county, the board of supervisors, each member thereof, all officers, agents, employees and members of boards and commissions of the county

from and against any and all liability by reason of or arising out of any and all claims, demands, causes of action or proceedings which may be asserted, prosecuted or established against them or any of them, for damage to persons or property of whatever nature arising out of the cable service and as may otherwise be required by applicable law applying to the construction, repair, extension, maintenance, operation or removal of its wires, poles or other equipment of any kind or character used in connection with the operation of the cable system in the franchise area, but excepting there from liability arising out of any claim, demand, cause of action or proceeding resulting from the sole negligence or willful misconduct of the county, the board of supervisors, each member thereof, or officers, agents, employees or members of boards and commissions of the county, or resulting from the sole negligence or willful misconduct of the county's use of the cable system, including any PEG channels. The county shall give the cable operator written notice, as required in subsection 4.1-15(j), of its obligation to indemnify the county, or others, within ten days of receipt of a claim or action pursuant to this section.

(b) Duty to defend. The cable operator shall defend, and by the acceptance of this ordinance, agrees to defend at its own cost and expense the county, the board of supervisors, each member thereof, all officers, agents, employees and members of board and commissions of the county against any and all claims, demands, actions or proceedings brought against them or any of them, in respect to the matters embraced by the indemnity set forth above in paragraph (a).

(c) No liability against county. The cable operator shall have no monetary recourse whatsoever against the county, the board of supervisors, any member thereof, or any officer, agent, employee or member of a board or commission of the county for any loss, cost, expense or damage occasioned by any requirement or duty imposed on cable operator by this ordinance or because of the enforcement of any such requirement or duty in accordance with this ordinance, but excepting there from liability arising out of any claim, demand, cause of action or proceeding resulting from the negligence or willful misconduct of the county, the board of supervisors, any member thereof, or any officer, agent, employee or member of a board or commission of the county, or resulting from the negligence or willful misconduct of the county's use of the cable system, including any PEG channels. Additionally, this shall not prohibit the cable operator from seeking any other remedy that cable operator may have under applicable law.

(d) Commercial general liability insurance policy. Concurrently with the filing of the acceptance of this ordinance and the franchise granted hereunder, and throughout the term of the franchise, the cable operator shall furnish to the county a certificate of insurance and at all times during the existence of the franchise granted hereunder, shall maintain in full force and effect, at its own cost and expense, a commercial general liability insurance policy. Said policy shall include personal injury, property damage, contractual liability with standard carrier exclusions, completed operations, underground hazard, explosion and collapse hazard, independent contractors, vaults and products liability insurance. Said policy shall insure the cable operator, the county, the board of supervisors, each member thereof, all officers, agents, employees and members of board or commissions of the county against liability for all matters as provided for in this section 4.1-12 provided that such coverage does not include events arising from the acts, omissions or negligence of the county, its boards or commissions and as otherwise required by applicable law, subject to the terms, conditions and exclusions of the policy, with minimum combined single liability limit of two million dollars per occurrence. If the liability insurance purchased by the cable operator is issued on a "claims made, basis, the cable operator must comply with the following additional conditions. The limits of liability and the extensions to be included as described previously in these provisions, remain the same.

The cable operator must either:

(1) Agree to provide certificates of insurance evidencing the above coverage for a period of two years after final payment for the agreement for general liability policies. This certificate shall evidence a "retroactive date" no later than the beginning of the cable operator's work under this ordinance; or

(2) Purchase the extended reporting period endorsement for the policy or policies in force during the term of this ordinance and evidence the purchase of this extended reporting period endorsement by means of a certificate of insurance or a copy of the endorsement itself.

(e) Workers' compensation insurance. The cable operator will obtain and maintain workers' compensation insurance for their cable operator's employees, and in case any work is sublet, cable operator will require any subcontractor similarly to provide workers' compensation insurance for all subcontractor's employees, in compliance with state laws, and to fully protect the county from any and all claims arising out of work-related occurrences. Cable operator hereby indemnifies county for any damage resulting to it from failure of either cable operator or any subcontractor to obtain and maintain such insurance. Cable operator will provide the county with a certificate of insurance indicating workers' compensation insurance prior to operations under this franchise and the commencement of any construction, system upgrade, reconstruction, or maintenance of the system.

(f) Additional insured, primary coverage and defense. The county, the board of supervisors, each member thereof, all officers, agents, employees and members of boards and commissions of the county shall be included as additional insured under the commercial general liability insurance policy coverage per Endorsement 61712 on a primary, noncontributing basis.

(g) Notice. Operator agrees that this ordinance provides notice of cancellation to entities with whom Charter is contractually obligated to; provided, notice of cancellation, including any notice for cancellation due to nonpayment of premium. Notice shall be made in accordance with Section 150) of this ordinance.

(h) Filing of certified copy with county. A certificate of insurance evidencing coverage, as required by this ordinance, shall be filed in the office of the county concurrently upon the acceptance of the franchise awarded by this ordinance.

(i) Increase in policy limits. If required by applicable law, the minimum limits of insurance required herein changes during the term of the franchise granted hereunder, then beginning ninety days after notice pursuant to subsection 4.1-15(j), the coverage as specified in this section will be increased.

(j) Third parties. Cable operator shall be liable for the acts of its third parties (contractors and subcontractors) and ensure that before commencement of work regarding construction, operation, and maintenance of the cable system, any such third parties have provided insurance in compliance with this section. (Ord. No. 2011-22-C, 11-15-11.)

Sec. 4.1-13. Performance guarantees, remedies, notice and opportunity to cure.

(a) Bond.

(1) The cable operator shall obtain and maintain during the entire term of the franchise granted hereunder, and any renewal or extensions thereof, an irrevocable bond in the amount of five thousand dollars, to ensure the cable operator's faithful performance of its obligations.

(2) The cable operator shall file with the county a complete copy of the bond (including all terms and conditions applying to the bond or to draws upon it) coincident to its effective date, and keep such copy current with respect to any changes over the life of the franchise.

(3) The bond shall not contain language requiring that in the event of any default a notice to the surety must be given within a specified period of time.

(4) The bond shall contain language ensuring that it cannot be canceled, or allowed to lapse, until sixty days after receipt by the county, by certified mail, return receipt requested, of a written notice from the issuer of intent to cancel or not to renew.

(5) Subject to the provisions of subsection 4.1-15(f), force majeure and the cable operator's rights to respond and opportunity to cure as provided in subsection 4.1-13(c) herein, no later than thirty days after mailing of notification to the cable operator by certified mail, return receipt requested, of a withdrawal from the bond, the cable operator shall restore the bond to the total amount specified herein.

(b) Remedies. In addition to any other remedies available at law or equity, the county may apply any one or a combination of the following remedies in the event the cable operator violates this ordinance or applicable state or federal law:

(1) Apply any remedy provided for in this ordinance.

(2) Revoke the franchise granted hereunder pursuant to the procedures specified in this ordinance, subject to the provisions of subsection 4.1-15(f), force majeure and to the cable operator's rights to respond and opportunity to cure as provided in subsection 4.1-13(c) herein.

(3) Impose penalties available under applicable state and local laws for violation of county ordinances.

(4) In addition to or instead of any other remedy, seek legal or equitable relief from any court of competent jurisdiction.

(5) Any action, proceeding or exercise of a right by the county under this section does not constitute an election of remedies or a waiver of any other right the county may have, including the right to seek specific performance of a franchise obligation, except that the county's election of liquidated damages shall take the place of any right to obtain actual damages over and above the payment of any amounts otherwise due.

(c) Cable operator's right to cure or respond; revocation or termination of franchise.

(1) Upon completion of the term of the franchise granted herein, and subject to Section 626 of the Cable Communications Policy Act of 1984, 47 U.S.C. § 546, if a new, extended, or renewed franchise is not granted to the cable operator by the county, the cable operator's right to occupy the public rights-of-way shall terminate, subject to applicable federal or state law.

(2) The county shall have the right to revoke the franchise granted hereunder for any material breach of this ordinance, subject to the cable operator's right to respond and opportunity to cure as provided herein.

(3) If the county believes that the cable operator has not complied with the terms of the ordinance, the county shall first informally discuss the matter with cable operator. If these discussions do not lead to resolution of the problem, the county shall notify the cable operator in writing, as required in subsection 4.1-15(j), of the exact nature of the alleged noncompliance (the "violation notice").

(4) The cable operator shall have thirty days from receipt of the violation notice to (i) respond to the county, contesting the assertion of noncompliance, or (ii) to cure such default, or (iii) if, by the nature of default, such default cannot be cured within the thirty-day period, initiate reasonable steps to remedy such default and notify the county of the steps being taken and the projected date that they will be completed.

(5) If the cable operator fails to respond to the violation notice received from the county, or if the default is not remedied within the cure period set forth above, the county shall schedule a public hearing if it intends to continue its investigation into the default. The county shall provide the cable operator at least twenty days prior written notice, as required in subsection 4.1-15(j), of such hearing, which shall specify the time, place and purpose of such hearing, notice of which shall be published by the county in a newspaper of general circulation within the county. The cable operator shall have the right to present evidence and to question witnesses. The county shall determine if the cable operator has committed a violation and shall make written findings of fact relative to its determination. If a violation is found, the

cable operator may petition for reconsideration before any competent tribunal having jurisdiction over such matters.

(6) Subject to applicable federal and state law, in the event the county, after the hearing set forth in paragraph (5) above, determines that the cable operator is in default of any provision of the ordinance, the county may:

(A) Seek specific performance of any provision, which reasonably lends itself to such remedy, as an alternative to damages; or

(B) Commence an action at law for monetary damages or seek other equitable relief; or

(C) In the case of a substantial default of a material provision of the ordinance, seek to revoke the ordinance itself in accordance with paragraphs (7) through (10) below.

(7) Prior to revocation or termination of the franchise, the county shall give written notice of such hearing to the cable operator, as required in subsection 4.1-15(j), of its intent to revoke the franchise on the basis of a pattern of noncompliance by the cable operator, including one or more instances of substantial noncompliance with a material provision of the ordinance. The notice shall set force the exact nature of the noncompliance. The cable operator shall have sixty days from such notice to either object in writing and to state its reasons for such objection and provide any explanation or to cure the alleged noncompliance. If the county has not received a satisfactory response from cable operator, it may then seek to revoke the franchise at a public hearing. The cable operator shall be given at least thirty days prior written notice of such public hearing, as required in subsection 4.1-l5(j), specifying the time and place of such hearing and stating its intent to revoke the franchise.

(8) At the hearing, the county shall give the cable operator an opportunity to state its position on the matter, present evidence and question witnesses, after which it shall determine whether or not the franchise shall be revoked. The public hearing shall be on the record and a written transcript shall be made available to the cable operator within ten business days. The decision of the county shall be made in writing and shall be delivered to the cable operator. The cable operator may appeal such determination to an appropriate court, which shall have the power to review the decision of the county de novo. The cable operator may continue to operate the cable system until all legal appeals procedures have been exhausted.

(9) Notwithstanding the above provisions, the cable operator does not waive any of its rights under applicable law.

(10) Upon revocation of the franchise and subject to applicable law, the cable operator may remove the cable system from the streets of the county, or abandon the cable system in place.

(d) Rights cumulative. The rights reserved to the county herein are in addition to all other rights of the county, whether reserved herein or authorized by applicable law. No action, proceeding, or exercise of a right with respect to the bond will affect any other right the county may have. Neither the bond, nor the receipt of any damages recovered by the county thereunder, shall be construed to excuse faithful performance by the cable operator or limit the liability of the cable operator under the terms of its franchise for damages, either to the full amount of the bond or otherwise. (Ord. No. 2011-22-C, 11-15-11.)

Sec. 4.1-14. Operations and reporting provisions.

(a) Open books and records. The cable operator shall prepare and furnish to the county, upon written request as required in subsection 4.1-15(j), such reports with respect to its operations, affairs, transactions or property as is reasonably necessary for the county to monitor the cable operator's compliance with the terms of this ordinance. Cable operator shall not be required to create reports which are not generated in the normal course of business. Notwithstanding anything to the contrary set forth herein, the cable operator shall not be

required to disclose information which it reasonably deems to be proprietary or confidential in nature, nor disclose books and records of any affiliate which is not providing cable service in the franchise area. The county agrees to treat any information disclosed by the cable operator as confidential and only to disclose it to employees, representatives, and agents thereof that have a need to know, or in order to enforce the provisions hereof. The cable operator shall not be required to provide Subscriber information in violation of Section 631 of the Cable Act.

(b) Communications with regulatory agencies. The cable operator shall provide to the county, upon written request as required in subsection 4.1-15(j), a copy of any reports submitted by cable operator to the FCC or any other federal or State regulatory authority which directly concerns the cable operator's cable system in the franchise area. Copies of responses from these regulatory agencies to cable operator shall likewise be furnished to the county upon written request as required in section 4.1-15)j).

(c) Summary of resolved cable service complaints. The cable operator shall furnish to the county, upon written request as required in subsection 4.1-15(j), a compilation summarizing the cable service complaints received and resolved during the reported year regarding interruptions or degradation of cable service in the franchise area.

(d) Maps Cable operator shall maintain a current strand map showing the location of the cable system in the franchise area. The map shall be updated on a semi-annual basis if changes have been made. The cable operator shall furnish a copy of the strand map to the county upon written request as required in subsection 15(j). (Ord. No. 2011-22-C, 11-15-11.)

Sec. 4.1-15. Miscellaneous provisions.

(a) Binding acceptance. Upon acceptance this ordinance shall bind and benefit the parties hereto and their respective heirs, beneficiaries, administrators, executors, receivers, trustees.

(b) Incorporation. The attached exhibit A, franchise area, the attached exhibit B, services to certain locations, and the attached exhibit C, customer service standards shall each be made part of this ordinance and is hereby incorporated in and made part of this ordinance as set forth in full in each of said attached exhibits.

(c) Severability.

(1) If any term, condition, or provision of this ordinance shall, to any extent, be held to be invalid or unenforceable by any court of competent jurisdiction, the remainder hereof shall be valid in all other respects and continue to be effective. In the event of a subsequent change in applicable law so that the provision which had been held invalid is no longer invalid, said provision shall thereupon return to full force and effect without further action by the county and shall thereafter be binding on the cable operator and the county.

(2) If the cable operator believes that the terms of this ordinance or any county law or regulation conflict with any state or federal law or regulation, the cable operator shall notify the county manager immediately upon learning of the conflict.

(d) Compliance with applicable law. The cable operator and the county shall comply with all applicable law.

(e) Each party bears its own costs. Unless otherwise expressly provided in this ordinance, all acts that the cable operator is required to perform must be performed at the cable operator's own expense. Unless otherwise expressly provided in this ordinance, all acts that the county is required to perform must be performed at the county's own expense.

(f) Force majeure. The cable operator shall not be deemed in default of, or noncompliance with, the provisions of this ordinance or applicable law, or suffer any enforcement or penalty relating to noncompliance or

default, where such noncompliance or alleged default is due to force majeure, provided that the cable operator takes immediate and diligent steps to bring itself back into compliance and to comply as soon as possible under the circumstances with the franchise without unduly endangering the health, safety, and integrity of the cable operator's employees or property, or the health, safety, and integrity of the public, public rights-of-way, public property, or private property.

(g) Third party beneficiaries. The county and the cable operator acknowledge and agree that no one is a third-party beneficiary of the franchise granted under this ordinance.

(h) No evasion. The cable operator shall not take any action to evade any provision of this ordinance. This provision shall be read to prohibit, among other things, the cable operator from requiring any subscriber to waive any right (including without limitation privacy rights) as a condition of obtaining service.

(i) Governing law. This ordinance shall be governed in all respects by the law of the Commonwealth of Virginia, and applicable federal law.

(j) Notices. Unless otherwise expressly stated herein, notices required under this ordinance shall be mailed first class, postage prepaid, to the addressees below. The county or cable operator may change its designee by providing written notice to the other.

(1) Notices to the cable operator shall be mailed to:

Charter Communications

2 Digital Place

Simpsonville, SC 29681

Attn: Director of Government Relations

with a copy to:

Charter Communications

12405 Powerscourt Drive

St. Louis, MO 63131

Attn: Corporate Legal & Government Affairs

Notices to the County shall be mailed to:

Isle of Wight County

17090 Monument Circle, Suite 128

Isle of Wight County, VA 23397

Attn: County Administrator

(2) The cable operator shall at all times keep the county advised as to which individual(s) are authorized to act on behalf of the cable operator and whose acts will be considered to bind the cable operator.

(k) Time of essence. In determining whether the cable operator has substantially complied with this ordinance, the parties agree that time is of the essence.

(l) Captions and references. The captions and headings of sections throughout this ordinance are intended solely to facilitate reading and reference to the sections and provisions of this ordinance. Such captions shall not affect the meaning or interpretation of this ordinance.

(m) Understanding and consent. This ordinance sets forth the entire agreement between the county and cable operator respecting the subject matter hereof. All agreements, covenants, representations and warranties,

express and implied, oral and written, of the parties with regard to the subject matter hereof are contained herein. No other agreements, covenants, representations or warranties, expressed and implied, oral or written, have been made by any party to another with respect to the matter of this ordinance. All prior and contemporaneous conversations, negotiations, possible and alleged agreements, representations, covenants and warranties with respect to the subject matter hereof are waived, merged herein and therein and are superseded hereby and thereby.

(n) Equal protection. In accordance with applicable provisions of the Virginia Act, specifically, Section 15.2-2108-20, providing in part: "A locality, however, shall not regulate cable operators, cable systems, or other facilities used to provide video programming through the adoption of ordinances or regulations ... (b) that unreasonably prejudice or disadvantage any cable operator, whether existing or new; ..." the cable operator may request the county to make a change or modification to a material provision in this ordinance that it believes obligates it to more burdensome requirements than a similar provision applicable to a competing provider of cable service granted a franchise by the county to provide cable services within the county, subsequent to the date of this ordinance, and in areas served by the cable operator pursuant to this ordinance. The cable operator's written notice to the county shall be made pursuant to subsection 4.1-15(j) and in writing and provide its reasons for the requested modifications setting forth specifically the basis upon which such a franchise granted by the county is less burdensome with respect to the material provision, based on consideration of such franchise as a whole as compared to this ordinance as a whole, and further, describing in writing the wording change(s) to the provision in this ordinance based on the requested modification to be made to this ordinance. After receipt of such written request by the county, the county shall review and make its decision regarding the need or requirement for modification. If for any reason the county disagrees with the requested change or modification or otherwise recommends an alternative amendment, it shall provide written notice to cable operator within ninety days after the date of its receipt of the written notice and request from cable operator setting forth the basis of its denial of the request or alternative modification. Otherwise, the request of cable operator shall be deemed accepted by county. (Ord. No. 2011-22-C, 11-15-11.)

Sec. 4.1-16. Acceptance.

(a) Effective date. This ordinance shall be signed by the chairman of the board of supervisors and attested by the county clerk. The ordinance shall be published in accordance with the requirements of the county and applicable law and shall take effect as the date of acceptance by cable operator recorded on the signature page of this ordinance, unless within thirty days after adoption by county, cable operator has failed to provide its written acceptance to the county or has notified county that it is withdrawing its request for the renewal of its franchise.

(b) Time of acceptance.

(1) In the event cable operator has not furnished county with its written acceptance within or has notified county of its request to withdraw the request it made for the renewal of its franchise as required for acceptance described in subsection 4.1-16(a), this ordinance and all of the rights, duties, and responsibilities of county and the franchise granted by this ordinance shall be null and void.

(2) Cable operator shall be bound by all the terms and conditions herein. Cable operator shall provide all services and offerings specifically set forth herein within the franchise area.

(3) Additionally, at this same time, cable operator shall deliver to county all payments required by its application and such bonds and insurance certificates as may be required by this ordinance. (Ord. No. 2011-22-C, 11-15-11.)

ISSUE:

Staff Presentation - 2021 Tourism Annual Report

BACKGROUND:

Staff will provide a brief presentation relative to the Annual Report for the Smithfield/Isle of Wight Convention and Visitors Bureau for 2021.

BUDGETARY IMPACT:

None

RECOMMENDATION:

For the Board's information.

ATTACHMENTS:

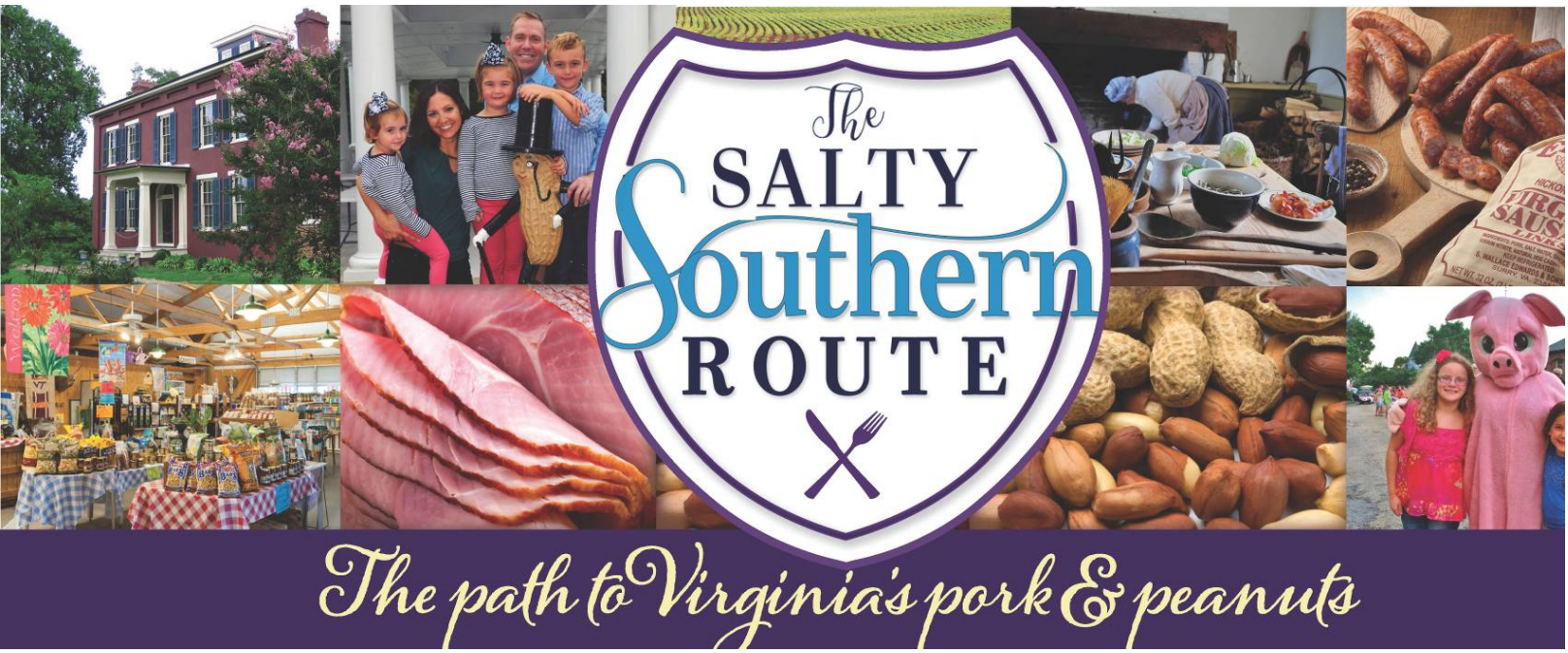
Description	Type	Upload Date
Tourism Annual Report	Backup Material	2/24/2020

2019 ANNUAL REPORT

Smithfield & Isle of Wight County Tourism

SGENUINE

HiGHLiGHTS



- Tourism mobile responsive Website RFP completed and launched.
- Marketing & Public Relations Coordinator, Lois Tokarz received the Destination Marketing Organization Employee/Professional of the YEAR Award from VRLTA (the Virginia Restaurant, Lodging and Travel Association.)
- Visitor Center Manager completed Isle Lead Management Training Program
- Worked with County Staff on DJJ Facility planning for Windsor. DJJ facility voted down by BOS in April.
- The Salty Southern Route was launched 3/1/19 at the Isle of Wight Museum. Continuing to work in conjunction with Suffolk, Surry, Sussex and Franklin/Southampton localities on the "Salty Southern Route" in conjunction with VTC. This is a thematic driving tour that features all things pork and peanuts!
- Toast of the Coast Grant received. Tourism is participating with Newport News and Hampton on a beer, wine and shine trail!
- Director and staff hosted VTC sponsored group from Dinwiddie County, South Hill, Lawrenceville and Mecklenburg Counties for Tourism and Economic Development Field Trip. Group of 9 stayed at the Hampton Inn & Suites, met at the Smithfield Center and dined at Smithfield Station, Wharf Hill Brewing Company, Capt. Chuck-a-Mucks. 3-Day Intensive workshop on creating tourism in small towns.
- CVTA participated in the Regional Rebranding research project with the Hampton Roads Chamber, Re-Invent Hampton Roads and Towne Bank on Re-Branding Hampton Roads/Coastal Virginia. CVTA voted to participate and contribute funding to the research project. Director is President this year.
- Meet and Greet with Chamber and Senator Warner 4/25/19.
- VADMO Symposium 4/28-30/19 Lynchburg, VA. Director is conference planner and manager.
- MILLION DOLLAR MAY celebration! This event pushes SVAE over the 1 Million dollar threshold for donations back to the community through charities, non-profits and community organizations.
- National Tourism Week Hospitality Hero Breakfast, held on May 9, 2019. Awarded this year's Hospitality Heroes, Community Ambassadors and Hambassadors. GMODS was awarded Hospitality Heroes of the Year!
- State of the County Chamber Event-Part of Planning Committee to provide content for the event.
- Served on the judging panel for Franklin START-UP program for Economic Development.
- Met and advised Suffolk Downtown Rebranding Committee.
- Assisted with "Light the Lane" project-lighting of Hayden's Lane for the holiday season.
- Attended invitation only legislative round table with Delegate Chris Jones and Senator Hargrove.
- Town Strategic Work Sessions-31 Council Priorities
- Council "VISION" materials created by Lois Tokarz of Tourism.
- IOW County Fair 9/12-15/19. Tourism Department designed, set-up/took down and manned the 25th Anniversary Fair Exhibit in the Welcome/Information Tent for the 4 days of the Fair. Fair broke attendance records with over 35,000 guests.
- GEO-Virginia Conference in town 9/23-25/19. 300 attendees. Smithfield Center and local hotels to host. Information table at conference and tours given.
- HAMBASSADOR Training given to all Town staff at Town Training Day in December.
- Multiple filming, TV and Movie projects including:.
- HGTV House Hunters Show filmed in Smithfield and aired nationwide.
- Home Theater Productions full length feature film, MARY for MAYOR. Film to premier early 2020.
- TV Show STATE PLATES which filmed at Darden's Country Store and in Downtown Smithfield.
- Smithfield/IOW; Surry; and Suffolk Tourism Departments and the Franklin/Southampton Economic Development Department held its first ever joint Agritourism Farmer's Market Workshops for area agritourism businesses and interested parties-80 attendees.
- Hosted joint intern with SVAE.
- Worked with team from VADMO, VRLTA and VTC to create all educational programing content for the Virginia state VA-1 Tourism Summit 2019. Headed VADMO Team to plan and execute VA-1 Opening Reception at the Fly Zone in Fairfax..
- Continued Smithfield ROCKS program for highlighting Tourism Stakeholders throughout the year on social media monthly.
- Visitor Center continued as a VIRGINIA GREEN accredited Center..
- 2019 The Vacation Channel continued airing a segment on all of the Hampton Roads/Coastal Virginia destinations including Smithfield & Isle of Wight. The vacation channel is seen in over 7,000 hotel rooms in Hampton Roads.
- Continued successful Vintage Markets (one in Smithfield and one at Fairgrounds)
- Continued successful Smithfield Farmer's Market.

SPECIAL EVENTS

Events coordinated and/or supported by Tourism

Smithfield Farmer's Market: (40,000/season)
Picker's Markets: 8 monthly
(500/8-18 vendors each market 10 avg.)

JANUARY:
BOB Fest (SOLD OUT! 2500)

FEBRUARY:
6th Annual Restaurant Week (17 participating restaurants)

MARCH:
1st Annual St. Patrick's Day Parade
(80 participants/2500 attendees)

APRIL:
Smithfield Wine and Brew Fest (SOLD OUT! 3,600)

MAY:
Hospitality Hero Event for National Tourism Month (80)
Vintage Market (4,000)

JUNE:
Chamber State of the County Breakfast (104)
Summertime Selfie Stroll (350)

AUGUST:
Crush Friday Party at the Smithfield Station (700)
Boardwalk HeART Show (500)

SEPTEMBER:
Isle of Wight County Fair (35,000)
Pie Contest (75)
Vintage Market (7,000)

OCTOBER:
Smithfield Bacon, Bourbon & Beach Music Fest (3,600)
Halloween (2,000)
Town & Country Day
(Hog Jog-900, Souper Saturday, Court Day)

NOVEMBER:
Holiday Open House Weekend (1,000)

DECEMBER:
Light Up Main/Christmas Tree Lighting (2,000)
Christmas in Smithfield (1,500)
Smithfield Holiday Evening Market (5,000)
Smithfield Christmas Parade (7,000)

GENUINE Smithfield
Isle of Wight County, Virginia

Where the Locals Go...

December 12, 2019

Elves Night Out
Thursday, December 19 from 5:00 - 8:00 p.m., downtown Smithfield
Brace your elves! It's time to finish up your Christmas list and shop small! Have fun, dress as an elf, and bring your friends for a fun night! **For more details** call 757.357.5182

Live Music at the Smithfield Inn
Thursday, December 19, 112 Main Street, downtown Smithfield

Hit Downtown Smithfield the Thursday before Christmas and enjoy local extended hours shopping and dining during Elves Night Out this Thursday! Kick off your weekend with the Ben Phelps Duo. Celebrate with Holiday Drink Specials, Happy Hour Pad Thai App, 1/2 Price Wine night and the amazing Ben Phelps Duo. #BPP #ElvesNightOut. **For more information** call 757.357.1752.

Dickens Readings at the Nelms House
Thursday, December 19, starting at 5:00 p.m., 308 Main Street, downtown Smithfield
The Nelms will feature Charles Dickens' readings with wassail and spice cake for refreshment. Watch for Dickens' three spirits hovering around the house (and available for selfies, of course). **For more information** call 757.357.2814.

Open Mic Night at Christ Episcopal Church
Friday, December 20, starts at 7:00 p.m.
Grab the mic to participate or just sit back and enjoy the entertainment in this "coffee house" atmosphere. Enjoy music, poetry readings, singing, etc. and everyone is welcome. A snack bar is available and all donations go to local outreach ministries. Open Mic Night takes place the third Friday of each month. Admission is free. **For more information call** 757.675.5777.

Kiwanis Breakfast with Santa
Saturday, December 21 from 8:00 - 10:00 a.m., 220 North Church Street, The Smithfield Center

Come enjoy a hot breakfast prepared by the Smithfield Kiwanis (aka Santa's helpers) and time with Santa to give him your Christmas wishes. This a great event to attend before the annual Smithfield Christmas Parade starts at 10:30 a.m. **For tickets** call 757.356.9939.

*The weekly "**Where the Locals Go**" e-newsletter listing upcoming special events is sent to a list of over 5600 addresses including media, tourism stakeholders and the general public.*

MARKETiNG

PROMOTIONAL MATERIALS - *Print*

Updated and reprinted 12 "Can't Miss Things To Do" rack card
Updated and reprinted "7-Day Merchants" Brochure
Updated and reprinted Walking Tour brochure
Updated and reprinted Military discount brochure
Updated and reprinted Downtown Maps
at post office and public restroom
Updated and reprinted Restaurants rack card
Revised and reprinted "Everything but the Squeal" Rack Card
Updated and reprinted Group Tour brochure
Updated and reprinted Wedding brochure
2019 Rack Brochure
"Visit the Farms" brochure
"Save the Date" flyer for Holiday events
Updated and reprinted Boykin's Tavern
self-guided walking tour brochure
"Welcome to Isle of Wight County" sign small banners
Salty Southern Route "one sheeter"
"Monday discount" card for Geo Virginia Conference
Business cards for tourism staff
"Be our guest" card for Williamsburg sales calls

PROMOTIONAL MATERIALS - *Digital*

Facebook profile images/videos and logos for all events
Facebook ad campaigns for all events
Weekly "Where the Locals Go" e-newsletter
Updated "Visit the Farms" webpage (and brochure)
Christmas in Smithfield: Update and maintain the event website
Salty Southern Route: Update and maintain website

Groundhog Day promo logo (above)
Farmers Market cover image
for Facebook page (right)

PROMOTIONAL MATERIALS - *Special Events*

(Facebook/Instagram ads, Twitter, Youtube, email for all events)
Smithfield Farmers Market and Carrollton Market:
Magnet, flyers, posters, banners, business cards, Facebook cover images, "tease" campaign on cover image, created video cooridor Welcome sign banners, social media
Vintage Markets:
Flyers, poster, Facebook cover image, , created video, cooridor Welcome sign banners, social media
Restaurant Week:
Logo, banners, yard signs, videos, updated and added menus to webpage, featured in Williamsburg Magazine ad, Smithfield Times ad, email, social media, created online survey, two Facebook cover images, created survey card
Groundhog Day promo:
Video, flyer, video, poster, Facebook cover image, social media
Christmas in Smithfield:
Updated logo, updated Facebook page, created poster, flyers, postcards, signage, banners, name tags, "Save the Date" flyer and poster, update and maintain the website, created "Save the Date" flyers for Antique Dealers, shuttle map, placed classified ads, Floral Sponsor signs, 1750 Sponsorship brochure, videos
Holiday Open House: Flyer, poster, Facebook cover image, cooridor banners, social media, video
"Light Up Main" event: Flyer, poster, banner, Facebook cover images, social media, video
Mistletoe Market: Created logo, flyer, poster, banner, Facebook cover images, social media, video
St. Patrick's Day Parade: Flyer, poster, Smithfield Times ad, two magnets, map, Facebook cover images, took and posted photos, videos, parade route map, social media
"Shop for Mom" promo: social media video, email, poster
Sweet Summertime event: social media, poster, flyer, video
Instagram Photo Contest: planned and managed contest, flyer, poster, video, social media
Ghosts and Saints: Ghost tour map, social media
Smithfield Arts Festival: logo, sponsorship brochure, application, social media, video
Christmas Parade: Banner for Firefighters to carry, logo, flyer, poster, social media, video
Small Business Saturday promo: social media
"Elves Night Out" promo: social media, flyer, poster
National Tourism Month Breakfast: Power Points on winners, background and new website, program, invitation, Hambassador pins, social media on honorees
Crush Friday Party and Boardwalk HeART Show: Entry form, logo, flyer, poster, Facebook cover images, social media, flyers, posters, A-frame signs, shuttle signs, video
Pie Contest: flyer, poster, social media
Carrollton Midday Christmas Market: flyers, posters
"Witches Night Out" promo: video, social media
Picker's Market: Logo and Facebook cover image, flyer, poster

ADS - *Print Publications*

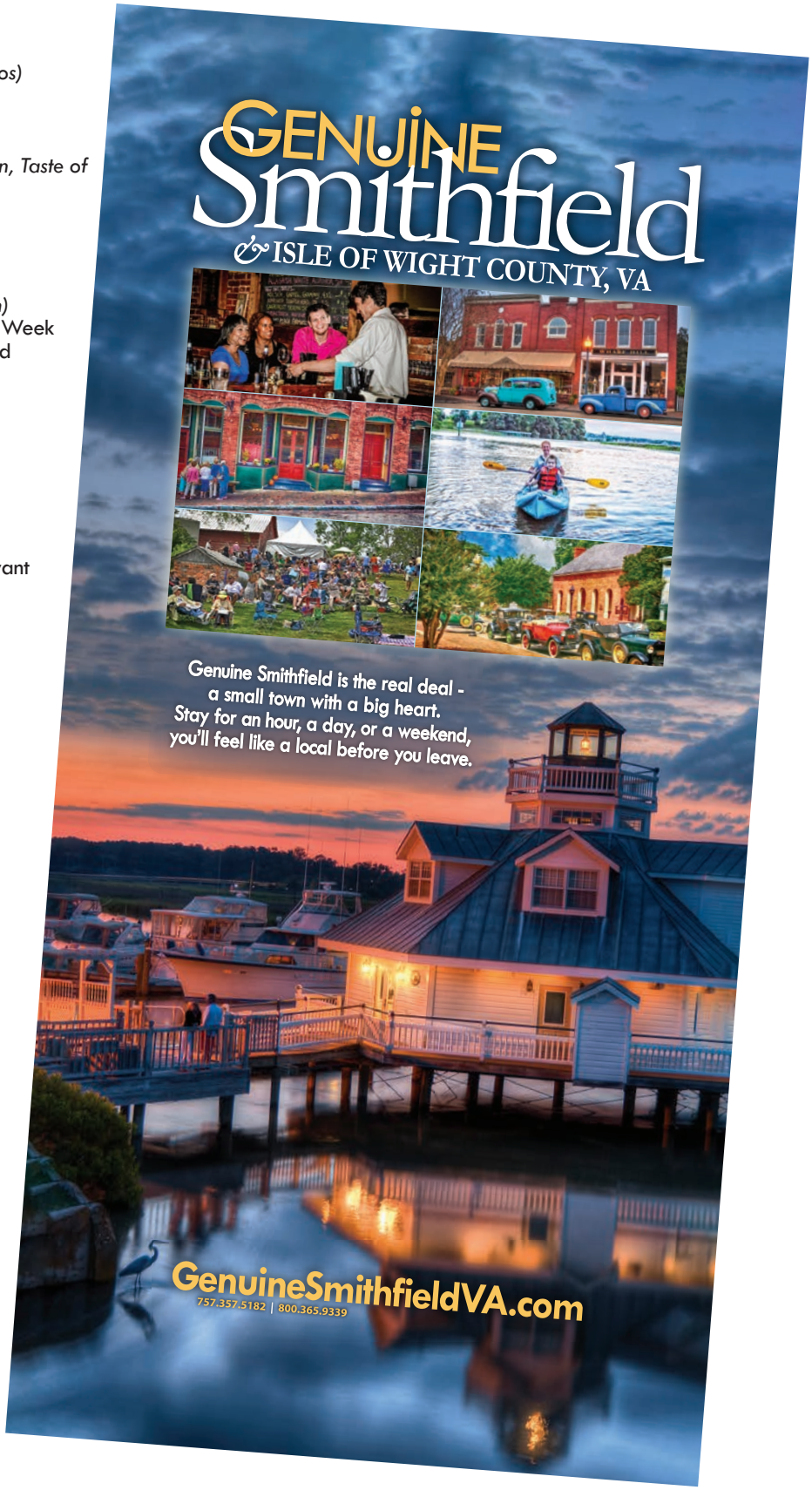
Williamsburg Magazine
Williamsburg Visitor Guide ad *(plus article and photos)*
Williamsburg Map ad and downtown Map graphic
Smithfield Times
Slice of Smithfield
Virginia Travel Guide *(with partners Smithfield Station, Taste of Smithfield, Historic St. Luke's and Smithfield Center)*
Virginia Registry *(Vintage Markets)*
Town of Smithfield newsletter
Smithfield Times Living Guide
2018 VRLTA Annual Guide
(Virginia Restaurant, Lodging and Travel Association)
Coastal Virginia Magazine co-op ad for Restaurant Week
Virginia Living Magazine, bridal ad and "Best of" ad
Richmond Times Dispatch *(Christmas in Smithfield)*
Daily Press *(Christmas in Smithfield)*
Tidewater News *(Christmas in Smithfield)*
Virginian Pilot *(Christmas in Smithfield)*
Virginia Gazette *(Christmas in Smithfield)*

VIDEOS - *Produced In-House*

Smithfield Rocks:
Cake House, Relics, Blue Sky, Sew Personal, Bon Vivant
"Can't Miss" series of 5 videos:
Artsy, Outdoorsy, Can't Miss, Historic, Hams
Three videos for Salty Southern Route
produced by Rock Eagle Productions
Holiday Events
Holiday Open House Promo
Mistletoe Marketplace
Christmas in Smithfield
Downtown Smithfield Christmas Parade
Restaurant Week
Shop for Mom Promo
Spring Has Sprung
St. Patrick's Day Parade
Crush Friday and Boardwalk Art Show
Light Up Main
Happy Holidays video
Sweet Summertime
Mansion on Main B&B
Smithfield Gourmet Bakery
Kayak launch at Windsor Castle Park
Instagram Contest
Pagan River Raft Race
"Fall for Smithfield"
Witches Night Out

ADDITIONAL MARKETING PROJECTS

13 Stakeholder surveys for 2019 events
Survey to Evening Market Vendors
Rack brochures distributed in 300+ locations
in Coastal Virginia
Rack brochures distributed in
Welcome Centers across Virginia
Smithfield featured on Newport News Tourism's
"Toast the Coast: Beer, Wine & Shine Trail"
Virgo award for "Crush Friday" video
Hambassadors relaunched from new website
Graphic for Economic Impact of Tourism for CVTA
Created business card and Power Point
for local Economic Impact of Tourism programs
Counter top banners displayed at
Welcome Center in New Kent *(right)*



SALES

- Monthly sales blitzes to over 15 Williamsburg area timeshares
  All materials created in-house
- Norfolk Airport-National Tourism Month's *"Meet the Visitor" Day*
- Newport News/Williamsburg Airport
- East Coast Gateway Welcome Center-Welcome Center Takeover
- Participated in AAA Sales Blitz through the Virginia Association of DMO's (now Virginia Association of Destination Marketing Organizations)

DESIGN SERVICES

for other town and county departments

Isle of Wight County Administration:
Covers for budgetary and legislative documents, Newcomer's Guide updated, full page ads for Smithfield Times' Living Guide and Slice, Supervisors display in Admin lobby

Isle of Wight County Parks and Recreation: Park to Park logo

Isle of Wight County Fair (Parks & Recreation):
Posters and flyers, Facebook banners, sponsorship covers, premium book covers, 2-page photo spread for Fall Program Guide, Tractor & Truck Pull/Seafood Fest letter size and tab size posters, 4x8 signs for Fair and Tractor & Truck Pull/Seafood Fest, Chili Cook-off flyer/poster, car show plaques, cover of Smithfield Times tab, Smithfield Times ad, talent show flyer, t-shirts

Isle of Wight Economic Development:
Branded county power point template

Town of Smithfield: formatted town council vision statement

Isle of Wight County Museum:
Guided walking tours flyer and poster, Two Rivers Exhibit design, "Everything but the Squeal" pull-up banner, exterior signs, Nike Park drawing, Phone Booth signage, Boykin's Tavern interior signage, maps, 2020 program brochure

Isle of Wight Building and Grounds:
Revised large Boykin's Tavern sign and created small standing sign for porch, as well as signage for inside the tavern

Isle of Wight County Treasurer's Office: pull-up banner

Isle of Wight County Emergency Services: annual report cover

Isle of Wight County Solid Waste:
Litter program poster, Sign and two brochures on Litter and Tarp Giveaway

Town of Smithfield Parks and Recreation:
Invitation to 10th anniversary party, Windsor Castle Park exterior signs and Manor House display

Design (above) and completed display (right) in the basement of the Manor House at Windsor Castle Park.

PUBLIC RELATIONS

ARTICLES & BLOG FEATURES

Virginia.org blog: "22 Virginia Small Towns You're Going to Love"
OnlyInYourTown.com "Why This One Tiny Town Is Secretly the Best Place In VA"
VA Living's Waterlife, article on the Salty Southern Route
Smoke & Salt (VA Living supplement), article on the Salty Southern Route
Daily Press online "Day trip to Smithfield offers pork, parks, art and more
Richmond Times Dispatch's Discover Richmond supplement "Go a little nuts" article (Salty Southern Route), and "Head South" article on Smithfield (and Surry)
Online article VirginiaLiving.com, "Hidden Jewels South of the James"
Post & Courier, Charleston, South Carolina, "Keeper of the world's oldest ham"
Oyster Pointer publication "Charting Smithfield's art pathway"
Roulez Magazine, online article "Smithfield, VA: The Perfect Small-Town Getaway"

PUBLIC RELATIONS & NEWS RELEASES

Updated and maintain 50+ listings on Virginia.org
Updated and maintain wedding listings on Virginia.org
Updated 2018 VA Travel Guide listings
Graphic displays for Norfolk International Airport's Visitor Welcome Center

News Releases on:
Salty Southern Route launch
Smithfield VA Event benefitting organizations
2019 Holiday Events
National Tourism Month Honorees
Virgo Award for Crush Friday video
Sweet Summertime Celebration & Selfie Stroll
Smithfield Arts Festival
Economic Impact figures for 2018 – all increases!
Ordinary Award
Christmas in Smithfield
Holiday Open House
Isle of Wight County toy drive

TRENDING From Prison to Plating: High HOPES | Roulez (roo-lay) – French, "you/we roll" or "you/we go forward" Search...

Roulez Magazine

REHAB RENEW RELAX CHEZ ROULEZ ABOUT ROULEZ ROULEZ MEDIA CROWN COLLECTION

RELAX

Smithfield, VA: The Perfect Small Town Getaway

By NICHOLAS CRAWFORD — No Comments

Story and Photography by Nick Crawford

When one thinks of tourism in Virginia, places like Williamsburg, Richmond and Virginia Beach come to mind. These are some of the most widely visited cities on the East Coast and are all great vacation destinations in their own right. However, for someone looking for a more quaint and quiet destination, Smithfield does not disappoint on any level. Located in Isle of Wight

ECONOMIC IMPACT

Source: VATC.org/research/economicimpact/

	2014	2015	2016	2017	PERCENT CHANGE
Employment	374	384	399	**407**	2.0%
Expenditures	$37,412,463	$38,260,720	$39,936,568	**$41,928,500**	5.0%
Local Tax Receipts	$821,684	$867,980	$923,690	**$953,438**	3.2%
Payroll	$7,169,791	$7,510,960	$8,004,312	**$8,422,225**	5.2%
State Tax Receipts	$1,729,965	$1,832,640	$1,948,018	**$2,020,498**	3.7%

These summary profiles represent locality-specific travel-related data kept by the Virginia Tourism Corporation for the years 2014-2017. The studies to estimate the domestic travelers' spending estimates were conducted by the Research Department of the U.S. Travel Association (formerly known as TIA). The studies provide estimates of domestic traveler expenditures in Virginia and its 133 counties and independent cities, as well as the employment, payroll income, and state and local tax revenue directly generated by these expenditures. The data represent the direct travel impact estimates for the locality. These five impact estimates exclude indirect, or multiplier impacts.

Expenditures represent the direct spending by domestic travelers including food, accommodations, auto transportation, public transportation, incidental purchases, entertainment/recreation and travel generated tax receipts.

Payroll represents the direct wages, salaries and tips corresponding to the direct travel-related employment.

Employment represents the estimates of direct travel-related employment in the locality.

State Tax Receipts represents the estimates of direct travel-related state taxes generated within the locality. These receipts include corporate income taxes, individual income taxes, sales and gross receipts taxes, and excise taxes.

Local Travel Receipts represents the estimates of direct travel-related local taxes generated within the locality. These include county and city receipts from individual and corporate income taxes, sales, excise and gross receipts taxes, and property taxes.

Percent Change column represents the percentage change in each category over the previous year.

GROUP TOURS

57 Tours presented, 719 participants
(389 Community Outreach)
449 Hospitality Bags prepared and given to bridal parties and other groups

VISITOR COUNTS

	INDIVIDUALS	% FIRST TIME	TOTAL TOUCHES*
January	613	32.79%	1227
February	618	37.70%	1657
March	923	47.78%	2412
April	898	56.79%	3014
May	1319	55.04%	2606
June	1273	48.70%	4058
July	1385	56.03%	3179
August	1285	54.78%	3009
September	1371	42.74%	2561
October	1232	51.62%	2495
November	1140	41.49%	3878
December	1380	24.64%	2178
TOTALS	**13437**	**45.84%**	**33644**
MONTHLY AVG.	1120	17.55%	2804

"Total Touches" represents the number of rack brochures distributed at Williamsburg timeshare sales calls, the number of brochures removed from the after-hours kiosk at the Visitor Center, visitor counts from the Isle of Wight Museum and their monthly guided tours, as well as participants in group tours and the number of bridal and group hospitality bags distributed.

ORGANIZATIONS

Smithfield 2020:
- Smithfield Historic District Economic Development and Revitalization Projects *(ongoing)*

Virginia Association of Destination Marketing Organizations:
- Director is Past President for 2010/2011
- Director currently serves as Chair of Conventions

Virginia Tourism Corporation:
- Serve as VA Film Office Liaison
- Conduit for travel writers to our area
- Blitz opportunities at state welcome centers
- Utilization of VTC research
- Customer Service Training
- Grant opportunities
- Participation in website, Co-op marketing opportunities, trade shows, Travel Guide

VRLTA-Virginia Restaurant Lodging Travel Association
- Director is Board Member

Coastal Virginia Tourism Alliance:
- Director is 2019/20208 President for CVTA
- Member
- Support regional CVB/DMO Tourism efforts
  - National Tourism Week
  - Regional Website
  - Professional Development,
  - Regional Marketing efforts and Advocacy

Isle of Wight County Fair Committee:
- Staff Support for all Fair marketing
- Special Event Coordinator serves on Committee

Isle of Wight-Smithfield-Windsor Chamber of Commerce
- Director serves as the Facilitator for the Chamber Youth Leadership Program 2019/2020.

Ladies of Leadership

Town of Smithfield, Mayor's Green Team Initiative

Isle of Wight-Smithfield-Windsor Chamber of Commerce
- Director serves as the Facilitator for the Chamber Youth Leadership Program 2019/2020.
- Ladies of Leadership

Member of...

Blackwater River Advisory Board
Horticulture Society of Smithfield
General Merchants of Downtown Smithfield (Gmod's)
Isle of Wight County Wellness Committee
Pennsylvania Bus Association
Regional Visitor Center Managers Group
Smithfield Green Team
Town of Smithfield Special Events Committee
Virginia Motor Coach Association
Woman's Club of Smithfield

BRETT ENGLAND

BOARD OF DIRECTORS:

Virginia Association of Destination Marketing Organizations:
Director is Past President for 2011/2012
Director currently serves as Chair of Conventions
Director was Chair of 2019 State Symposium
Director is Chair of 2020 State Symposium
Coastal Virginia Tourism Alliance (President 2018, 2019, 2020)
Smithfield 2020 (Executive Committee in charge of promotions)
Smithfield VA Events
Historic Saint Luke's Church (Executive Committee)
Historic Smithfield Smithfield Farmers Market
Paul D. Camp Community College
Isle of Wight Commission on Aging
Ivy Hill Cemetery
Isle of Wight County Fair
Smithfield Little Theatre
Isle of Wight Mission of Hope
Kiwanis Club of Smithfield

SPEAKING ENGAGEMENTS:

Smithfield High School Marketing Class
Smithfield, Churchland and Carrollton Kiwanis
Town of Smithfield Staff Training Day
Jamestown Society
Isle of Wight Historical Society
Blackwater Library
Smithfield Rotary Club
Regional Agritourism Meeting
VA-1 State Tourism Conference
Chamber Student Leadership Institute
Carrollton Business Network International

MEETINGS & CONVENTIONS:

VA-1 Summit on Tourism, Fairfax
Director is part of Planning Committee
and Chairman of the VADMO Networking Reception
VADMO Annual State Symposium, Lynchburg
Director was Chairman of symposium
VADMO Quarterly Meetings
Judged Norfolk Grand Illumination Parade
VADMO Tourism Summit, Charlottesville
Visitor Center Seminar, Bristol
Virginia State Agritourism Conference
State of Hampton Roads Luncheon
Virginia Farmers Markets Association's annual conference
Judged Christopher Newport University
marketing student projects
Virginia Farmers Market Associatation, Annual FM Conference

TRAINING & WORKSHOPS

Webinar: "How to create and distribute low-cost, high impact video content" by Destination Development Association (DDA).
Webinar: "Making the Most of Social Media" by DDA
YouTube Video: "Facebook ads in 2019" by John Crestani
Digital Workshop at VA1 Summit in Arlington.
Webinar: "Why Instagram should be your new best friend" DDA
Webinar: "Is Your Downtown open after 6 pm?" DDA
"Anomaly: How to Build and Dominate Your Brand" Zach Miller
Webinar: "Restrooms attract a lot more than flies" DDA
"One-Stop Supervisor Shop Training Workshop" IOW HR
Webinar: "Tourism and Downtown; hot new power couple" DDA
Webinar: "It's time to move from Events to Activities" DDA
Webinar: "How to Develop & Design a Low-Cost Plaza" DDA
"Employee Workplace Active Threat Training" IOW County
Webinar "How to Segment Your List to Get Better Results from Your Emails" Constant Contact
"How to Create an Affordable Digital Marketing Strategy" Chamber/Retail Alliance
"Safe TALK Suicide Alertness" Living Works
Webinar: "Turning your Shoulder Seasons into Peak Seasons" DDA
Webinar"Assessing Your Town: How we Perform as a Destination Assessment" DDA
Visited other vintage markets in Asheville, North Carolina and Coastal Virginia
"Violence in the Workplace" IOW County
"Isle Lead Supervisor Certificate Program"
Emergency Event Training, Smithfield VA Events
Virginia Farmers Market Associatation, Budgeting Webinar

DiGiTAL REPORT

Website: GenuineSmithfieldVA.com
January 1, 2019 through December 31, 2019
53,017 sessions, 38,886

Facebook:
Page Likes: 13,142 *(as of December 31, 2019)*

Instagram:
1,859 followers *(as of December 31, 2019)*

Twitter:
103,000 impressions
(January 1 through December 31, 2019)
603 followers *(as of December 31, 2019)*

Pinterest:
January 1, 2018 through December 31, 2019
31,000 Imressions

Emails:
5,890 active email subscribers

FARMERS MARKET

SMITHFIELD FARMERS MARKET:

Coordination of 40-60 vendors on average, weekly reviews of vendor list, maps, and queries
Marketing of the market: social media, newspaper articles, community calendars, signage, event scheduling
Coordination of 18+ musicians/bands at each market
Coordination of sponsors market appearances and media advertising for supporting sponsors
Coordination of over 63 participating non-profit vendors as a community service, some of these organizations serve a valuable educational service to the market; i.e. Western Tidewater Master Gardeners, Keeping Virginia Beautiful, etc.
35 markets scheduled, 31 markets held, 4 cancelled/rained out
28,000 - 42,000 attendees for the season (based on tracked customer counts of 800-1,200 per market

CARROLLTON FARMERS MARKET:

Coordination of 8 - 15 vendors on average, weekly reviews of vendor list, maps, and queries
Marketing of the market: social media, newspaper articles, community calendars, signage, event scheduling
22 markets scheduled, 20 markets held, 2 cancelled/rained out
1,760 - 2,200 attendees for the season (based on tracked customer counts of 80-100 per market

	SMITHFIELD FARMERS MARKET	CARROLLTON FARMERS MARKET	**OVERALL TOTALS** *both markets)*
REPORTED GENERATED SALES BY ALL VENDORS	$350,251.92	$35,665.99	**$385,917.91**
REPORTED VENDOR SALES FEES BY ALL VENDORS	$17,923.28	$1,925.95	**$19,849.23**

2020 INITIATIVES

- Continue to work with VTC and VA Extension toward more agritourism opportunities to expand tourism to more of County.
- Continue to work with the ISLE CARES team for information dissemination and transparency, customer service, and staff rewards.
- Work with the Blackwater River Tract Advisory Board to open the area for recreation and tourism in 2020.
- Launch the NEW Spring/Summer Event SMITHFIELD ARTS FESTIVAL….a celebration of visual arts, performing arts, culinary arts and the art of fashion in May 2020.
- Continue to assist Smithfield VA Events to maintain and promote 3 large annual events-Smithfield Wine & Brew Fest in April, the Genuine Smithfield Bacon, Bourbon and Beach Music Fest in September and BOB Fest (Oyster Fest!) in January.
- Continue to saturate the Williamsburg market, especially timeshares and locals.
- Continue to explore inexpensive ways to market regionally in the Hampton Roads/Coastal Virginia area through CVTA/social media.
- Continue to explore inexpensive ways to market regionally in the larger Mid-Atlantic region, including the D.C. area, Richmond, Pensylvania and parts of North Carolina.
- Continue to position Smfd/IOW as a popular Destination Wedding location through electronic resources.
- Work to increase visitation by travel writers and bloggers. Begin to work with Internet "Influencers".
- Continue to find editorial opportunities for our destination's attractions and events.
- Focus on Tours, Group Business and expanding Smithfield and IOW as an overnight destination
- Work with Genuine Merchants of Downtown Smithfield group to plan and implement several special promotions throughout the year
- Continue Tourism Community Ambassador Program to work with community leaders to bring groups that they belong to (either business, government, fraternal or social) to Smithfield and IOW to support the hotels and meeting destinations.
- Continue to promote recreational trails (by land and sea!) walking, running, bikes and canoes and kayaks.
- Continue Smithfield Rocks as a video program
- Bring back Rack Brochure and Visitor Center kiosk programs
- Continue Search Engine Optimization on new website
- Design educational displays at Windsor Castle Park working with Isle of Wight County Museum staff
- New Tourism Season Kickoff event in February
- Continue to grow successful Smithfield & Isle of Wight Restaurant Week Program—consider expanding to 2 X per year.
- Continue to manage and support Smithfield Farmer's Market, the Evening Mistletoe Market and the Smithfield Vintage Market Shows. The SPRING Vintage Market (a weekend event) will continue to grow at the IOW Fairgrounds (May) and the Fall Vintage Market will continue as a more boutique style show and will remain in downtown Smithfield.

VINTAGE MARKETS:

- Moving the Pickers Market to Picker Franks on South Church Street and possibly adding another date and location.
- Joining the county's websites.

FARMERS MARKETS:

- Initiating recycling efforts within the Smithfield Farmers Market
- Pursuing a partnership with local civic organizations to develop a sustainable food access program supported within the market.
- Continuing efforts to automate the market application process

BACKGROUND:

The matters attached to this Board report are included as a means of providing information to the Board relative to matters of interest. These items do not require any action by the Board.

BUDGETARY IMPACT:

None

RECOMMENDATION:

For the Board's information.

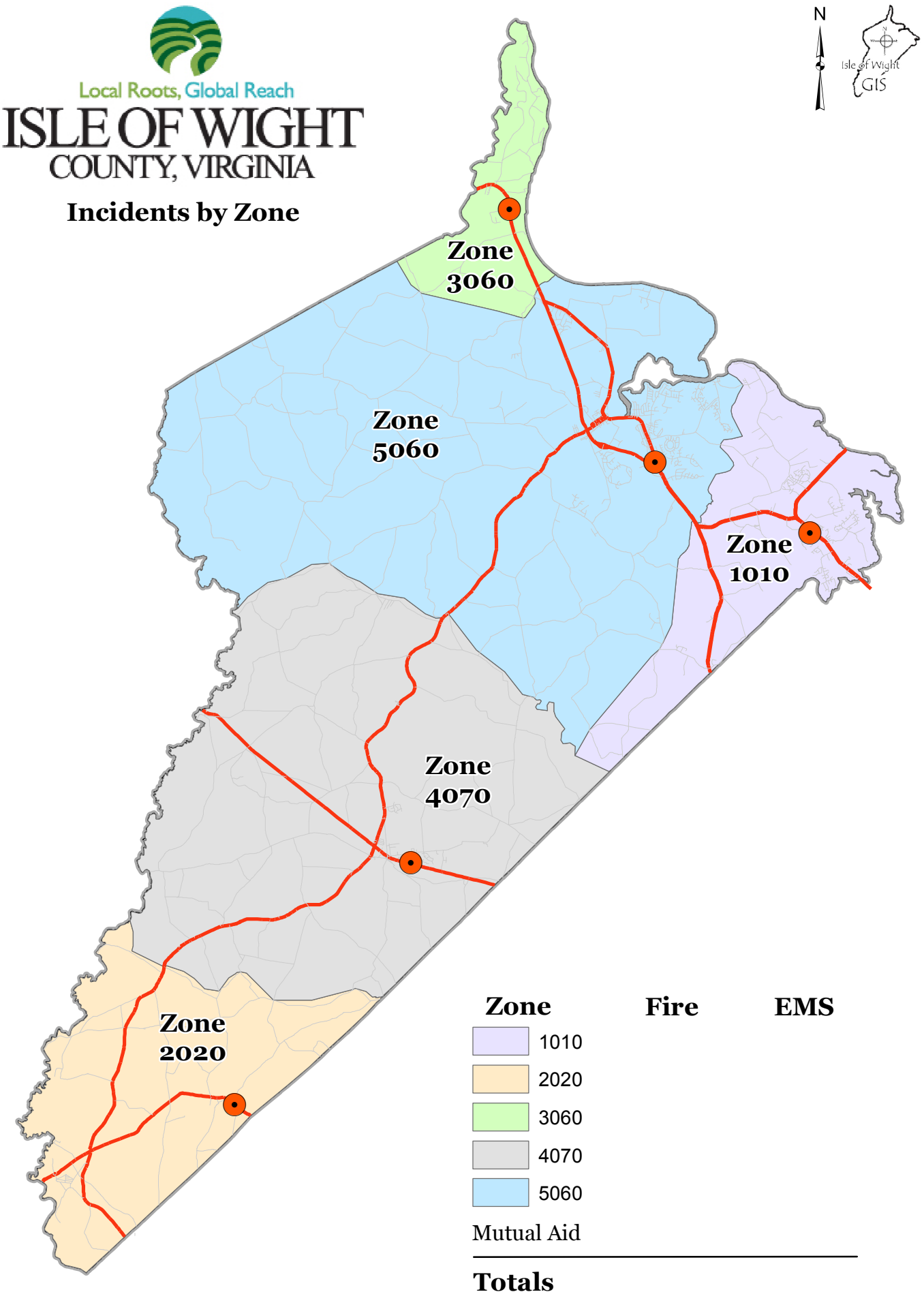
ATTACHMENTS:

Description	Type	Upload Date
Incidents by Zone Map - March 2022	Backup Material	4/5/2022
Incidents by Zone Data - March 2022	Backup Material	4/5/2022
Station Activity Report - March 2022	Backup Material	4/5/2022
Website Statistics - March 2022	Backup Material	4/6/2022
Museum Report - March 2022	Backup Material	4/6/2022

Local Roots, Global Reach

ISLE OF WIGHT COUNTY, VIRGINIA

Incidents by Zone



ISLE OF WIGHT

Incidentt by Zone

Agency: IWFR, Event date/Time range: 03/01/2022 00:00:00 - 03/31/2022 23:59:59

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	RESCUE MUTUAL AID	0	1	1	100%	0:01:29	0:00:00	0:00:00	0:01:35	0:01:35
	Subtotals for MUTA	**0**	**1**	**1**	**100%**	**0:01:29**	**0:00:00**	**0:00:00**	**0:01:35**	**0:01:35**
	Totals for	**0**	**1**	**1**	**100%**	**0:01:29**	**0:00:00**	**0:00:00**	**0:01:35**	**0:01:35**
1010	ABDOMINAL PAIN	0	3	3	3%	0:00:57	0:08:58	0:55:10	3:15:15	1:05:05
	ABRASIONS BRUISES ETC	0	2	2	2%	0:00:09	0:08:29	0:15:37	0:24:15	0:24:15
	ACCIDENT UNKNOWN INJURIES	0	3	3	3%	0:00:52	0:05:01	1:01:47	3:22:58	1:07:39
	ACCIDENT WITH INJURIES	0	5	5	4%	0:01:06	0:07:07	0:38:03	3:51:26	0:46:17
	ALARM - MEDICAL	0	1	1	1%	0:00:45	0:06:11	0:01:23	0:08:19	0:08:19
	BACK PAIN (NON TRAUMATIC)	0	1	1	1%	0:02:06	0:04:55	1:10:39	1:17:40	1:17:40
	BLEEDING/HEMORRHAGING	0	1	1	1%	0:01:12	0:08:47	1:13:19	1:23:18	1:23:18
	CARDIAC ARREST	0	3	3	3%	0:01:11	0:08:20	1:04:35	3:42:21	1:14:07
	CHEST PAIN	0	9	9	8%	0:01:05	0:07:18	0:48:58	8:36:15	0:57:22
	DIABETIC PROBLEMS	0	2	2	2%	0:00:44	0:06:03	0:23:21	1:00:16	0:30:08
	DIFFICULTY BREATHING	0	14	14	12%	0:01:02	0:06:19	1:12:19	17:18:39	1:14:11
	FALLS AND RELATED INJURIES	0	4	4	3%	0:01:52	0:06:58	0:57:51	4:26:45	1:06:41
	HEAD INJURY	0	1	1	1%	0:00:42	0:00:13	0:14:47	0:15:42	0:15:42
	HEADACHE	0	3	3	3%	0:00:12	0:11:34	0:33:04	2:14:31	0:44:50
	HEART PROBLEMS	0	3	3	3%	0:00:48	0:06:38	1:06:47	3:42:40	1:14:13
	LIFT ASSIST	0	4	4	3%	0:01:36	0:07:25	0:10:24	1:17:42	0:19:26
	MEDIC STANDBY	2	1	3	3%	0:01:57	0:00:00	7:46:19	16:23:37	5:27:52
	OVERDOSE	0	4	4	3%	0:01:25	0:06:10	1:07:48	5:01:36	1:15:24
	PAIN	0	5	5	4%	0:01:44	0:08:36	0:46:00	4:41:41	0:56:20
	PSYCHIATRIC PROBLEMS	0	1	1	1%	0:00:18	0:04:11	1:01:27	1:05:56	1:05:56

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	SEIZURE	0	4	4	3%	0:01:05	0:05:26	1:21:40	5:52:45	1:28:11
	SICK / ILL OR RESCUE	2	11	13	11%	0:01:23	0:08:25	0:53:17	13:20:33	1:01:35
	STROKE	0	3	3	3%	0:01:00	0:06:47	1:28:59	4:50:20	1:36:47
	UNCONSCIOUS OR FAINTING	0	9	9	8%	0:01:26	0:05:26	1:04:48	10:45:01	1:11:40
	Subtotals for EMS	**4**	**97**	**101**	**88%**	**0:01:07**	**0:06:45**	**1:08:16**	**118:19:31**	**1:09:42**
	BRUSH FIRE	0	1	1	1%	0:00:56	0:14:18	1:45:51	2:01:05	2:01:05
	BURNING COMPLAINT	0	1	1	1%	0:01:12	0:05:26	0:03:43	0:10:21	0:10:21
	CAR FIRE	0	1	1	1%	0:00:49	0:00:00	0:00:00	0:06:29	0:06:29
	CARBON MONOXIDE ALARM	0	1	1	1%	0:01:30	0:11:18	1:05:05	1:17:53	1:17:53
	FIRE ALARM	0	5	5	4%	0:01:21	0:05:43	0:21:53	2:00:02	0:24:00
	FIRE OTHER NOT LISTED	1	2	3	3%	0:00:07	0:05:36	0:22:52	1:26:49	0:28:56
	SMELL OF GAS INSIDE/OUTSIDE	0	1	1	1%	0:01:46	0:02:25	0:06:50	0:11:01	0:11:01
	STRUCTURE FIRE	0	1	1	1%	0:01:00	0:05:27	1:39:03	1:45:30	1:45:30
	Subtotals for FIRE	**1**	**13**	**14**	**12%**	**0:01:05**	**0:07:10**	**0:46:28**	**8:59:10**	**0:48:09**
	Totals for 1010	**5**	**110**	**115**	**100%**	**0:01:06**	**0:06:51**	**1:03:21**	**127:18:41**	**1:04:19**
2020	ACCIDENT UNKNOWN INJURIES	0	1	1	3%	0:00:55	0:01:15	0:25:47	0:27:57	0:27:57
	ACCIDENT WITH ENTRAPMENT	0	2	2	7%	0:01:48	0:03:37	1:49:47	3:50:24	1:55:12
	ACCIDENT WITH INJURIES	0	1	1	3%	0:03:25	0:07:24	1:43:36	1:54:25	1:54:25
	ALARM - MEDICAL	0	2	2	7%	0:01:28	0:10:25	0:34:12	1:32:10	0:46:05
	BURN INJURIES	0	1	1	3%	0:00:47	0:06:33	1:41:01	1:48:21	1:48:21
	CHEST PAIN	0	1	1	3%	0:01:04	0:09:32	0:52:29	1:03:05	1:03:05
	DIABETIC PROBLEMS	0	1	1	3%	0:01:40	0:08:18	0:44:36	0:54:34	0:54:34
	DIFFICULTY BREATHING	0	1	1	3%	0:00:58	0:03:39	1:31:04	1:35:41	1:35:41
	HEADACHE	0	1	1	3%	0:00:06	0:11:03	0:43:16	0:54:25	0:54:25
	OVERDOSE	0	1	1	3%	0:02:51	0:00:12	1:17:34	1:20:37	1:20:37
	PAIN	0	1	1	3%	0:01:16	0:09:41	0:25:12	0:36:09	0:36:09

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	PSYCHIATRIC PROBLEMS	0	1	1	3%	0:00:47	0:06:36	0:08:28	0:15:51	0:15:51
	SEIZURE	0	1	1	3%	0:00:39	0:09:57	0:42:49	0:53:25	0:53:25
	SICK / ILL OR RESCUE	0	9	9	31%	0:01:44	0:12:32	0:48:36	9:25:43	1:02:51
	Subtotals for EMS	**0**	**24**	**24**	**83%**	**0:01:23**	**0:07:12**	**0:57:45**	**26:32:47**	**1:06:20**
	FIRE ALARM	0	5	5	17%	0:01:20	0:07:37	0:14:29	1:57:12	0:23:26
	Subtotals for FIRE	**0**	**5**	**5**	**17%**	**0:01:20**	**0:07:37**	**0:14:29**	**1:57:12**	**0:23:26**
	Totals for 2020	**0**	**29**	**29**	**100%**	**0:01:23**	**0:07:13**	**0:54:52**	**28:29:59**	**1:03:28**
3060	ABRASIONS BRUISES ETC	0	1	1	5%	0:00:06	0:24:37	0:12:27	0:37:10	0:37:10
	ACCIDENT WITH ENTRAPMENT	0	1	1	5%	0:00:11	0:14:24	1:23:50	1:38:25	1:38:25
	CHEST PAIN	0	1	1	5%	0:01:27	0:13:04	1:22:40	1:37:11	1:37:11
	DIABETIC PROBLEMS	0	1	1	5%	0:02:10	0:15:56	0:28:20	0:46:26	0:46:26
	DIFFICULTY BREATHING	0	2	2	11%	0:01:05	0:21:58	0:35:14	1:56:33	0:58:17
	FALLS AND RELATED INJURIES	0	1	1	5%	0:00:12	0:16:30	0:20:02	0:36:44	0:36:44
	HEART PROBLEMS	0	1	1	5%	0:01:33	0:15:50	1:25:33	1:42:56	1:42:56
	LIFT ASSIST	0	3	3	16%	0:01:39	0:16:53	0:36:08	2:44:00	0:54:40
	PAIN	0	2	2	11%	0:01:48	0:16:15	1:29:35	3:35:15	1:47:38
	SEIZURE	0	1	1	5%	0:01:40	0:01:59	1:19:45	1:23:24	1:23:24
	SICK / ILL OR RESCUE	0	2	2	11%	0:04:36	0:17:09	0:26:45	1:36:59	0:48:30
	STROKE	0	2	2	11%	0:01:45	0:14:05	0:50:14	2:12:08	1:06:04
	UNCONSCIOUS OR FAINTING	0	1	1	5%	0:02:01	0:15:24	1:30:41	1:48:06	1:48:06
	Subtotals for EMS	**0**	**19**	**19**	**100%**	**0:01:33**	**0:15:42**	**0:55:29**	**22:15:17**	**1:12:44**
	Totals for 3060	**0**	**19**	**19**	**100%**	**0:01:33**	**0:15:42**	**0:55:29**	**22:15:17**	**1:12:44**
4070	ABDOMINAL PAIN	0	4	4	3%	0:01:44	0:15:33	1:06:56	5:36:49	1:24:12
	ACCIDENT UNKNOWN INJURIES	0	6	6	5%	0:01:33	0:04:34	0:27:18	3:20:28	0:33:25

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	ACCIDENT WITH INJURIES	0	1	1	1%	0:03:03	0:10:20	0:21:43	0:35:06	0:35:06
	ALARM - MEDICAL	0	3	3	2%	0:01:26	0:08:56	0:04:07	0:35:05	0:11:42
	ATTEMPT SUICIDE	0	2	2	2%	0:01:01	0:12:02	0:45:25	1:56:56	0:58:28
	BACK PAIN (NON TRAUMATIC)	0	1	1	1%	0:00:58	0:09:25	1:07:17	1:17:40	1:17:40
	BLEEDING/HEMORRHAGING	0	3	3	2%	0:02:15	0:09:51	0:40:00	2:36:19	0:52:06
	CARDIAC ARREST	0	3	3	2%	0:00:44	0:06:50	0:44:11	2:35:15	0:51:45
	CHEST PAIN	0	8	8	6%	0:01:02	0:10:24	0:49:34	8:08:06	1:01:01
	CHILD OR ANIMAL LOCKED IN CAR	0	2	2	2%	0:00:05	0:03:06	0:06:22	0:19:04	0:09:32
	DIABETIC PROBLEMS	0	2	2	2%	0:02:06	0:06:31	0:53:04	2:03:21	1:01:41
	DIFFICULTY BREATHING	0	11	11	9%	0:01:21	0:07:02	1:11:49	14:42:15	1:20:12
	FALLS AND RELATED INJURIES	0	7	7	6%	0:01:22	0:08:56	0:42:04	6:06:36	0:52:22
	HEAD INJURY	0	1	1	1%	0:02:40	0:08:54	0:56:24	1:07:58	1:07:58
	HEART PROBLEMS	0	1	1	1%	0:01:20	0:04:38	0:16:26	0:22:24	0:22:24
	OBSTETRICS	0	1	1	1%	0:01:00	0:08:27	0:09:57	0:19:24	0:19:24
	OVERDOSE	0	1	1	1%	0:01:31	0:08:42	0:17:46	0:27:59	0:27:59
	PAIN	0	4	4	3%	0:01:29	0:08:19	0:57:13	4:28:06	1:07:02
	POSSIBLE DOA	0	2	2	2%	0:01:04	0:06:50	1:01:09	2:18:06	1:09:03
	PSYCHIATRIC PROBLEMS	0	1	1	1%	0:01:07	0:16:08	0:33:18	0:50:33	0:50:33
	SEIZURE	0	4	4	3%	0:01:16	0:08:45	0:50:04	3:04:35	0:46:09
	SICK / ILL OR RESCUE	0	34	34	27%	0:01:34	0:08:48	0:54:19	36:39:35	1:04:42
	STROKE	0	2	2	2%	0:01:08	0:06:10	1:05:18	2:25:13	1:12:37
	UNCONSCIOUS OR FAINTING	0	4	4	3%	0:01:23	0:09:42	0:59:35	4:42:43	1:10:41
Subtotals for EMS		**0**	**108**	**108**	**85%**	**0:01:26**	**0:08:42**	**0:42:33**	**106:39:36**	**0:51:59**
	ARCING WIRES DOWN POWER LINES	0	1	1	1%	0:00:35	0:01:08	0:03:12	0:04:55	0:04:55
	BRUSH FIRE	0	2	2	2%	0:00:37	0:10:30	0:32:15	1:26:44	0:43:22
	CAR FIRE	0	1	1	1%	0:00:30	0:03:27	0:06:09	0:10:06	0:10:06
	CARBON MONOXIDE ALARM	0	1	1	1%	0:02:35	0:12:25	0:14:42	0:29:42	0:29:42

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	FIRE ALARM	0	9	9	7%	0:01:15	0:06:09	0:16:57	2:36:07	0:17:21
	FIRE DEPT COMMUNITY RELATIONS	1	0	1	1%	0:00:00	0:00:00	1:44:36	1:44:36	1:44:36
	FIRE OTHER NOT LISTED	1	2	3	2%	0:00:14	0:03:37	0:34:30	1:55:04	0:38:21
	STRUCTURE FIRE	0	1	1	1%	0:01:35	0:03:57	0:15:02	0:20:34	0:20:34
	Subtotals for FIRE	**2**	**17**	**19**	**15%**	**0:01:03**	**0:05:53**	**0:28:25**	**8:47:48**	**0:33:37**
	Totals for 4070	**2**	**125**	**127**	**100%**	**0:01:20**	**0:08:04**	**0:39:01**	**115:27:24**	**0:47:24**
5060	ABDOMINAL PAIN	0	8	8	4%	0:01:16	0:11:55	0:51:43	8:39:11	1:04:54
	ABRASIONS BRUISES ETC	1	5	6	3%	0:00:34	0:13:30	1:44:18	11:36:06	1:56:01
	ACCIDENT UNKNOWN INJURIES	1	8	9	4%	0:00:52	0:06:04	0:10:36	2:24:10	0:16:01
	ACCIDENT WITH ENTRAPMENT	0	1	1	0%	0:01:07	0:05:13	1:42:01	1:48:21	1:48:21
	ACCIDENT WITH INJURIES	0	2	2	1%	0:00:20	0:03:32	0:15:45	0:39:12	0:19:36
	ALARM - MEDICAL	0	3	3	1%	0:01:50	0:11:43	0:03:11	0:41:23	0:13:48
	ALLERGIC REACTIONS	0	2	2	1%	0:01:05	0:09:56	0:59:21	2:20:42	1:10:21
	BACK PAIN (NON TRAUMATIC)	0	2	2	1%	0:02:25	0:11:53	0:16:07	1:00:49	0:30:25
	BITE	0	1	1	0%	0:01:17	0:04:27	0:13:49	0:19:33	0:19:33
	BLEEDING/HEMORRHAGING	0	4	4	2%	0:01:22	0:10:55	0:26:54	2:36:48	0:39:12
	BURN INJURIES	0	1	1	0%	0:01:43	0:04:30	1:23:03	1:29:16	1:29:16
	CHEST PAIN	1	17	18	8%	0:01:17	0:08:47	1:01:13	21:14:31	1:10:48
	CHOKING	0	1	1	0%	0:00:50	0:10:56	0:06:34	0:18:20	0:18:20
	DIABETIC PROBLEMS	0	6	6	3%	0:01:51	0:11:33	0:47:31	6:05:32	1:00:55
	DIFFICULTY BREATHING	0	24	24	11%	0:01:28	0:10:11	1:00:35	28:53:31	1:12:14
	FALLS AND RELATED INJURIES	0	16	16	7%	0:01:25	0:09:35	0:54:33	17:28:53	1:05:33
	FRACTURES OR BROKEN BONES	0	1	1	0%	0:00:47	0:14:20	0:25:32	0:40:39	0:40:39
	HEAD INJURY	0	1	1	0%	0:01:06	0:13:04	1:22:37	1:36:47	1:36:47
	HEART PROBLEMS	0	7	7	3%	0:01:46	0:14:28	0:53:56	8:11:17	1:10:11
	INDUSTRIAL ACCIDENT	0	1	1	0%	0:01:07	0:05:11	1:18:35	1:24:53	1:24:53

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	LIFT ASSIST	0	10	10	4%	0:01:08	0:11:18	0:11:21	3:57:53	0:23:47
	OBSTETRICS	0	2	2	1%	0:01:25	0:06:39	0:03:35	0:23:17	0:11:39
	OVERDOSE	0	3	3	1%	0:01:11	0:10:23	0:54:16	3:17:30	1:05:50
	PAIN	0	9	9	4%	0:01:53	0:13:02	1:07:18	12:20:01	1:22:13
	PSYCHIATRIC PROBLEMS	0	2	2	1%	0:00:39	0:09:00	0:37:56	1:35:09	0:47:35
	SEIZURE	0	6	6	3%	0:00:36	0:07:54	0:57:26	6:35:34	1:05:56
	SICK / ILL OR RESCUE	0	31	31	14%	0:01:24	0:10:53	0:49:53	32:07:40	1:02:11
	STROKE	0	6	6	3%	0:01:21	0:11:17	0:52:16	6:29:26	1:04:54
	UNCONSCIOUS OR FAINTING	1	6	7	3%	0:00:42	0:03:31	0:40:04	4:29:07	0:38:27
	Subtotals for EMS	**4**	**186**	**190**	**85%**	**0:01:14**	**0:09:30**	**0:45:56**	**190:45:31**	**0:56:13**
	ARCING WIRES DOWN POWER LINES	1	3	4	2%	0:01:52	0:10:08	0:42:25	3:37:42	0:54:26
	BRUSH FIRE	0	6	6	3%	0:01:04	0:06:11	0:28:30	3:05:20	0:30:53
	BURNING COMPLAINT	0	2	2	1%	0:02:13	0:07:31	0:09:08	0:37:44	0:18:52
	CARBON MONOXIDE ALARM	0	1	1	0%	0:01:03	0:10:13	0:04:30	0:15:46	0:15:46
	FIRE ALARM	0	8	8	4%	0:00:52	0:05:34	0:07:08	1:39:19	0:12:25
	FIRE OTHER NOT LISTED	0	3	3	1%	0:00:44	0:07:52	0:21:00	1:28:50	0:29:37
	SMELL OF GAS INSIDE/OUTSIDE	0	2	2	1%	0:01:36	0:07:48	0:16:29	0:51:46	0:25:53
	STRUCTURE FIRE	0	4	4	2%	0:01:26	0:10:06	0:41:55	2:44:40	0:41:10
	TRANSFORMER FIRE OR POWER LINE	0	1	1	0%	0:01:51	0:03:54	0:05:36	0:11:21	0:11:21
	Subtotals for FIRE	**1**	**30**	**31**	**14%**	**0:01:25**	**0:07:42**	**0:19:38**	**14:32:28**	**0:26:43**
	FIRE TEST CALL	0	2	2	1%	0:27:44	0:00:00	0:00:00	0:55:39	0:27:50
	Subtotals for TEST	**0**	**2**	**2**	**1%**	**0:27:44**	**0:00:00**	**0:00:00**	**0:55:39**	**0:27:50**
Totals for 5060		**5**	**218**	**223**	**100%**	**0:01:57**	**0:09:05**	**0:39:42**	**206:13:38**	**0:48:41**

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
FRA	RESCUE MUTUAL AID	0	1	1	100%	0:01:09	0:08:39	0:27:47	0:37:35	0:37:35
	Subtotals for MUTA	**0**	**1**	**1**	**100%**	**0:01:09**	**0:08:39**	**0:27:47**	**0:37:35**	**0:37:35**
	Totals for FRA	**0**	**1**	**1**	**100%**	**0:01:09**	**0:08:39**	**0:27:47**	**0:37:35**	**0:37:35**
SOU	STROKE	0	1	1	100%	0:01:25	0:09:47	0:56:56	1:08:08	1:08:08
	Subtotals for EMS	**0**	**1**	**1**	**100%**	**0:01:25**	**0:09:47**	**0:56:56**	**1:08:08**	**1:08:08**
	Totals for SOU	**0**	**1**	**1**	**100%**	**0:01:25**	**0:09:47**	**0:56:56**	**1:08:08**	**1:08:08**
SRY	FIRE MUTUAL AID	0	2	2	67%	0:01:23	0:25:49	2:18:31	5:31:26	2:45:43
	RESCUE MUTUAL AID	0	1	1	33%	0:01:20	0:20:03	2:00:57	2:22:20	2:22:20
	Subtotals for MUTA	**0**	**3**	**3**	**100%**	**0:01:22**	**0:22:56**	**2:09:44**	**7:53:46**	**2:34:02**
	Totals for SRY	**0**	**3**	**3**	**100%**	**0:01:22**	**0:22:56**	**2:09:44**	**7:53:46**	**2:34:02**
SUF	STROKE	0	1	1	33%	0:01:43	0:10:55	0:31:56	0:44:34	0:44:34
	Subtotals for EMS	**0**	**1**	**1**	**33%**	**0:01:43**	**0:10:55**	**0:31:56**	**0:44:34**	**0:44:34**
	FIRE MUTUAL AID	0	2	2	67%	0:00:38	0:12:06	1:33:49	3:33:06	1:46:33
	Subtotals for MUTA	**0**	**2**	**2**	**67%**	**0:00:38**	**0:12:06**	**1:33:49**	**3:33:06**	**1:46:33**
	Totals for SUF	**0**	**3**	**3**	**100%**	**0:01:10**	**0:11:30**	**1:02:52**	**4:17:40**	**1:15:34**

ISLE OF WIGHT COUNTY

FIRE-EMS ACTIVITY REPORT 2022

STATION RESPONSES	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD
CARROLLTON	144	117	127										388
CARRSVILLE	43	45	38										126
RUSHMERE	4	2	7										13
WINDSOR FIRE	30	32	39										101
SMITHFIELD FIRE	89	50	71										210
IOW RESCUE	287	213	234										734
WINDSOR RESCUE	123	83	115										321
TOTAL STATION RESPONSES													**1893**

VOL. ACTIVITY HOURS	1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER	YTD
CARROLLTON					0
CARRSVILLE					
RUSHMERE					0
WINDSOR FIRE					0
SMITHFIELD FIRE					
IOW RESCUE					
WINDSOR RESCUE					0
TOTAL VOL. HOURS REPORTED					**0**

Note: *1. Station Responses- Data pulled from E911 Computer Aided Dispatch (CAD) system* *n/r not reported*

2. VOL. Activity Hours- Information as reported by Volunteer Agencies

Isle of Wight Website Stats (1 - 31 March 2022)

Page	Rank	Pageviews	Unique Pageviews	Avg. Time on Page	Entrances	Bounce Rate	% Exit
/county_home_page	1	10,168	8,286	0:01:56	7,768	43.67%	42.87%
/government/commissioner_of_the_revenue/real_estate_assessments.p	2	2,220	1,772	0:02:49	1,252	68.69%	64.86%
/departments/information_technology/mapping_and_gis.php	3	2,150	1,604	0:02:02	1,126	59.59%	55.91%
/our_services/animal_services/index.php	4	1,746	1,289	0:01:00	1,030	51.65%	44.85%
/our_community/farmers_market/index.php	5	1,679	1,372	0:02:32	1,337	73.60%	69.51%
/i_want_to_/pay_for/index.php	6	1,621	978	0:00:31	50	48.00%	9.56%
/government/treasurer/making_a_payment.php	7	1,381	1,067	0:03:25	251	59.76%	57.86%
/our_services/permits/index.php	8	1,320	985	0:00:57	239	37.66%	24.09%
/departments/parks_and_recreation/index.php	9	1,258	847	0:02:07	557	44.52%	36.33%
/departments/public_utilities/making_payments.php	10	1,144	918	0:03:10	260	65.77%	64.07%
/government/commissioner_of_the_revenue/index.php	11	1,061	820	0:00:43	142	40.85%	20.08%
/departments/index.php	12	900	698	0:00:38	222	22.52%	13.67%
/government/clerk_of_the_circuit_court/index.php	13	684	510	0:01:42	298	53.69%	42.54%
/government/commissioner_of_the_revenue/real_estate.php	14	634	513	0:00:17	78	7.69%	3.79%
/departments/human_resources/index.php	15	621	560	0:03:11	252	69.44%	71.01%
/i_want_to_/index.php	16	583	466	0:00:46	26	53.85%	19.73%
/departments/public_utilities/index.php	17	549	442	0:01:38	322	50.00%	44.44%
/our_services/index.php	18	505	399	0:01:02	45	48.89%	23.56%
/government/treasurer/personal_property_tax_information.php	19	468	393	0:01:31	320	50.00%	43.80%
/government/county_board_of_supervisors/board_of_supervisors_agen	20	458	338	0:02:49	141	61.70%	50.44%
/government/treasurer/real_estate_tax.php	21	454	362	0:01:07	240	33.33%	30.40%
/government/index.php	22	453	310	0:00:38	46	26.09%	12.80%
/departments/solid_waste/refuse_and_recycling_centers.php	23	447	405	0:03:46	391	84.65%	82.77%
/departments/building_inspections/online_inspection_requests_and_res	24	434	359	0:05:16	156	73.72%	67.74%
/departments/information_technology/map_gallery.php	25	432	378	0:03:56	118	64.41%	66.67%
/government/county_board_of_supervisors/index.php	26	429	344	0:01:49	175	44.57%	35.66%
/departments/planning_and_zoning/index.php	27	398	317	0:00:55	127	47.24%	31.66%
/government/treasurer/index.php	28	372	319	0:01:43	152	46.71%	37.63%
/departments/parks_and_recreation/youth_sports.php	29	371	290	0:02:47	186	71.51%	57.14%
/our_services/permits/building_permit_forms_applications_fees.php	30	366	294	0:03:26	127	52.76%	45.08%

Isle of Wight County Museum &
Isle of Wight County Historic Resources

March 2022 Report

J.L. England, Museum Director & Isle of Wight County Historic Resources Manager

Notable

- COVID-19 Pandemic. The museum was closed from March to July 2020. Now open for visitors, these protocols remain in place:
  - Masks are now optional for staff and visitors.
  - A hand sanitizer station was installed at the museum's entrance. A service company refills it each month.
  - Several times daily, staff cleans and documents the sanitizing of high-touch surfaces.
- Volunteer Hours: 152
  - Volunteers make it happen. Bre Hammond worked to organize our office supplies and assist with the collection during her week with us, and Elaine Brown is interning at the museum this spring and summer in conjunction with the School of Library & Info Studies at the University of Alabama, Tuscaloosa, Alabama.

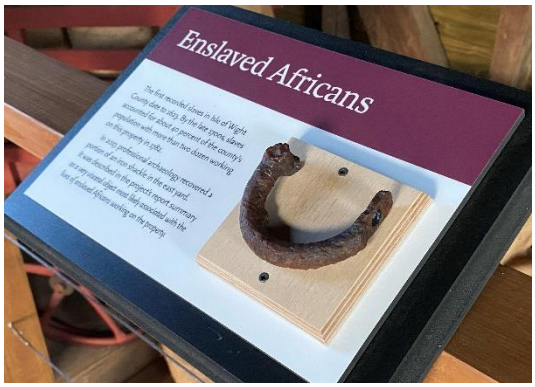
Isle of Wight County Museum 103 Main Street Smithfield

- Visitation: 459
- Special Events.
  - **March 10. Tell Me A Story**. 10:30 a.m. This program, geared for children ages 3 to 5, introduces youngsters to the symbols of Isle of Wight and features books, songs and games. Children must be accompanied by an adult. Theme: Seeds. 2 students.
  - **March 22. Lunch & Learn: Powhatan Indian Attack of 1622**. 12:30 p.m. Today is the 400th anniversary of the Powhatan Indian Attack, a watershed event in the history of the early English settlement along both sides of the James River. Nearly a quarter of the entire English population in Virginia was killed. This well-planned, coordinated attack resulted from numerous causes and had a lasting impact on the direction of English-Indian relations in colonial America. 21 guests.
  - **March 27**. **This Little Piggie Came to Market**. 2 p.m. Upton Sinclair's *The Jungle,* published in 1906, exposed the working conditions of the meat-packing industry and led to the creation of federal food safety laws. Born from these changes in the early

part of the 20th century, this hog-slaughtering industry greatly impacted local farmers. Smithfield weathered these changes and continues to thrive today as the Ham Capital of the World. Learn more about the historic changes in industry procedures with today's lecture host, former Smithfield Times Editor John Edwards. 22 guests.

- **March 29**. **Lunch & Learn: Vietnam Veterans Day.** 12:30 p.m. As the nation commemorates the 50th anniversary of the Vietnam War, today's speaker U.S. Army Lt. Col. Albert Burckard will discuss his experiences during the Vietnam War and encourage other veterans to share their experiences as well. 20 guests.

- Livestreaming Events. We continue to connect to visitors, supporters, fans and the community via social media. Our livestreaming tours and programs on Facebook are driving traffic and enhancing interaction on our sites. Events this month, still viewable in the videos section of our Facebook page, include:
  - **March 1. LIVE at 12:05: Revolving Pictures, 1891-1899.** Curator Rachel Popp shares a book in our collection - *Revolving Pictures: A Novel Colour Book* - which was gifted to Kenneth Purdie in 1895. The book features charming revolving circular pictures which can be moved with a ribbon to show a new scene. Each scene is accompanied with printed lines of verse.

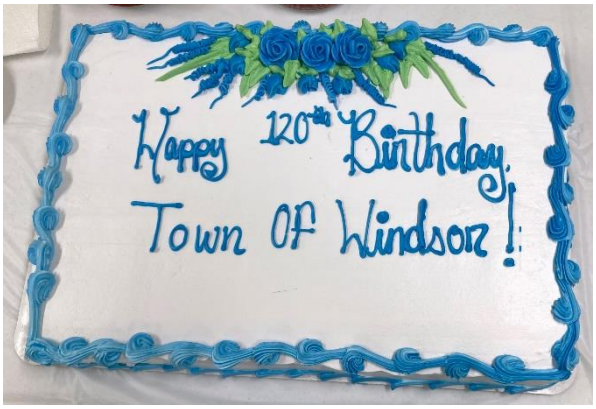


  - **March 3. LIVE at 12:05: 3D-Printed Slave Shackle at Windsor Castle**. Director Jennifer England highlights a slave shackle discovered during archaeological work at Windsor Castle in 2017. The artifact, stored at the museum, was scanned and 3D-printed by Virginia Commonwealth University's Virtual Curation Laboratory. Several printings were painted by Lead Object Replicator Katherine Lawrence for the museum's use. This one is installed in the farm manager's office exhibit at Windsor Castle. Also highlighted in this segment is an 1817 King James Bible which lists names of the enslaved owned by the Wilson Family. Artifacts, legal documents and Bibles are sources of information when researching.
  - **March 8. LIVE at 12:05: Accession Numbers**. In libraries, art galleries, archives and museums, an accession number is a unique identifier assigned to each artifact or item. Today Curator Rachel Popp discusses the museum's numbering system.

Behind These Walls

  - **March 10. LIVE at 12:05: Behind the Scenes of BEHIND THESE WALLS**. Director Jennifer England and Tourism Group Tour Coordinator & Tour Guide Kathy Mountjoy discuss the process behind the museum's video series BEHIND THESE WALLS. From research to interviews and editing, this series has been popular and a fabulous way to continue to

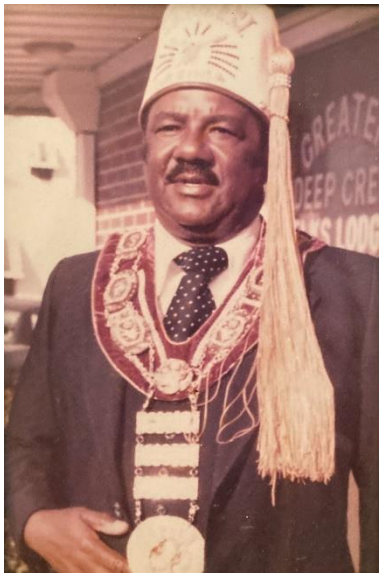
document our county's expansive history. Our next episode featuring Beaver Dam Baptist Church is set to air at the end of the month.



- **March 15. LIVE at 12:05: Happy 120th Birthday, Windsor, Virginia!** Raise a fine cup of coffee or a piece of cake to the town of Windsor, Virginia, today on their 120th birthday. The town's charter was granted by the General Assembly on March 15, 1902, and Windsor Station became the Town of Windsor, Virginia. Director Jennifer England shares a few photographs and artifacts in the museum's collection highlighting Windsor's history.

- **March 17. LIVE at 12:05: Sta-Way Insect Repellent Lotion**. Director Jennifer England finds something green for St. Patrick's Day inside the country store exhibit. A little Sta-Way insect repellent lotion, circa 1930, will keep away all those pesky critters.

- **March 22. LIVE at 12:05: Powhatan Indian Attack of 1622**. Today is the 400th anniversary of the Powhatan Indian Attack, a watershed event in the history of the early English settlement along both sides of the James River. Nearly a quarter of the entire English population in Virginia was killed. This well-planned, coordinated attack resulted from numerous causes and had a lasting impact on the direction of English-Indian relations in colonial America.
- **March 24. LIVE at 12:05: Tell Me A Story (Seeds.)** A seed contains a miniature plant that can develop into a fully grown plant. As spring has now sprung, many people are now thinking about what to plant in their garden, and as you drive through Isle of Wight County, you may see farmers' fields start to sprout with varied crops this time of year. Director Jennifer England hosts this monthly program virtually and highlights the theme with some information on crops you might see in Isle of Wight County: corn, soybeans and cotton. There's a craft idea and a reading of "Tops & Bottoms" by Janet Stevens. This monthly program, geared for children ages 3 to 5, introduces youngsters to the symbols of Isle of Wight and features books, songs and games.



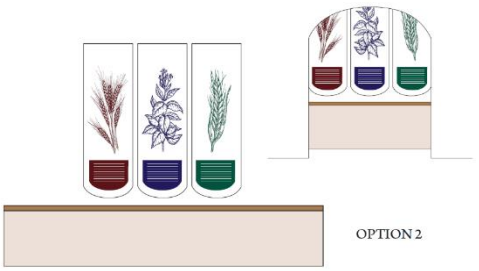
- **March 29. LIVE at 12:05: James Chapman, January 18, 1926 - March 19, 2022.** Smithfield lost a beloved community figure on March 19. Noted for his commitment to the town and county,

he was known for his knowledge, his engagement and his humor. Enjoy a memory he shared with us during an interview last year.

- **LIVE at 12:05: Ring! Ring! The Cows at Shady Lawn Dairy Have A Phone Call!** Director Jennifer England highlights a recently donated plain-front wall telephone. Many rural areas required use of a magneto crank and battery to generate the current needed to summon the operator or ring another telephone, so this style of phone continued to be used in farming communities for many decades. This particular artifact came from one of the barns at Shady Lawn Dairy.

- Behind These Walls
  - People, objects and places all tell stories, and it is the history of a community that shows its unique character. This video series allows some of the county's most interesting structures to share their stories. This project launched in 2020. Highlighted this month was **Beaver Dam Baptist Church** on March 31. View all episodes in this series on the museum's YouTube Channel, Facebook page or website.

- Groups/Tours/Programs
  - March 14. Community Excursions, Suffolk. 15 guests.
  - March 22. Smithfield/Isle of Wight County Tourism FAM tour. 3 guests.
- Gift Shop
  - Replenished our stock of rubber duckies.
- Exhibit/Project Update
  - **Sprigg Wing, Phase II: Crops, Trade & Merchants.** Panels and didactics for enhancements to the Sprigg Wing have been designed. These will depict the three crops that are curious to most visitors. We will forward these to the exhibit installer this month for production.



  - **Sign Project:** Wharf Hill. In conjunction with Historic Smithfield, the sign at the base of Wharf Hill will be rewritten and redesigned to be more reflective of the history in that location and to be more structurally sound. There were multiple meetings and discussions with Christ Episcopal Church, Historic Smithfield and the Town to formulate a plan for this project. Currently in the works is the contracting of a mason to repair the structure's base. Once that is complete and quotes are obtained, the new sign(s) will be written and redesigned.

  - **Civil War Trails.** Three new signs for Main Street, Fort Boykin and Fort Huger have been submitted. The sign for Main Street has been finalized. The Smithfield Board of Historic Architecture and Review approved the application while permits from the Town and County have been received. We await installation and subsequent inspection.
  - **Local Treasures**. Currently on display is 19th and 20th Century Woodworking Tools by Roger Healey. This exhibit concept displays the private collections of Isle of Wight County residents and/or those with a connection to the

area. For more information and applications: www.historicisleofwight.com/local-treasures.html.

- **English Telephone Box**. The phone box in front of the Bank of Southside Virginia belongs to the Isle of Wight County Museum. It is in need of repairs, media blasting and paint. Dishman Fabrications LLC of Yorktown has taken delivery of the phone box to their shop for the work. Anticipated replacement is 2022.
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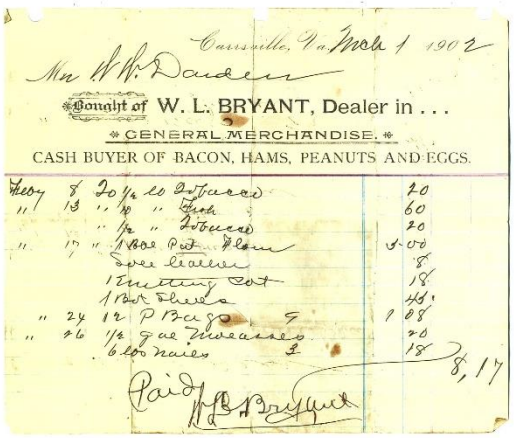
- **Steamboats & Life on the Water; Colonial Isle of Wight; Unusual Objects.** Under development.
- **Online Exhibits Under Development**: Vietnam War Veterans in Isle of Wight County, Unsung Heroes of Isle of Wight County.
- **Christmas in Isle of Wight County.** New book project under development.

- Artifacts Added to the Collection
  - On March 28, artifacts – 28 boxes in total and a final report - from the field schools held at Windsor Castle through Archaeological & Cultural Solutions of Williamsburg were brought to the museum.
  - A plain-front wall telephone from Shady Lawn Dairy was donated to the museum.
  - Receipts, photographs and insurance papers from Walter L. Bryant's Country Store of Carrsville.
  - Letters, photographs and notes – spanning 1851 to 1900 - from the Dashiell Family.


Carrsville, Va. March 1 1902
Mrs W. W. Dashiell
Bought of W. L. BRYANT, Dealer in . . .
GENERAL MERCHANDISE.
CASH BUYER OF BACON, HAMS, PEANUTS AND EGGS.

- Staff Training and Requirements
  - **March 2. Town of Smithfield Training Day**.
  - **Webinar:** Strategic Communications Planning. Hosted by the Virginia Risk Sharing Association.
  - **Webinar:** Documenting: If It's Not Written Down, It Didn't Happen. Hosted by the Virginia Risk Sharing Association.
  - **March 5-8. Virginia Association of Museums Annual Conference**. Online sessions.

Financials

• Gift Shop Sales (including tax):	$ 904.99
• Donations:	$ 20.00
• Admission:	$ 596.00
• Program/Lecture Fees:	$
Total Monthly Deposit:	**$ 1,520.99**

Social Media/Online Presence

- Visit our website at www.historicisleofwight or www.hamcamva.com.
- **LIVE at 12:05.** Each Tuesday and Thursday, we host pop-up broadcasts on the museum's Facebook page. These programs were seen on the Ham Cam, but since COVID-19, programs and livestreaming from Facebook make these programs more mobile. Our segments – shot in the museum or at any of our historic sites - highlight events at the museum, announcements or artifacts from our collection. Tune in each Tuesday and Thursday at 12:05 p.m. on the museum's Facebook page to learn a bit about local history.
- **Facebook:** Isle of Wight County Museum: 3,209 likes and 3,526 followers. Daily posts.
- **Facebook:** World's Oldest Ham: 200 likes and 206 followers. Semi-weekly posts.
- **Facebook:** Town of Smithfield. Periodic posts, responses and maintenance.
- **Twitter.** @WorldsOldestHam. The world's oldest ham has his own account. 1,288 followers.
- **Instagram.** @Isleofwightcountymuseum. 880 followers.
- **YouTube.** Isle of Wight County Museum. This channel was created in January 2022 so that we can upload our videos in another location for easier viewing and use by the public, other Town and County departments and media. 2 subscribers.
- **Google Reviews.** 4.8/5 overall rating.
- **TripAdvisor.** 4.5/5 star overall rating.
- **Yelp.** 4.5/5 star overall rating.
- **Foursquare/Swarm.** 7.3/10 rating.

Media Coverage/Promotion/Advertising/Lobbying

- Various pieces in area publications to include calendars and events.
- **March 18. History from the Old Brick Church.** Interview of Curator Rachel Popp for episode 12 of this podcast with Historic St. Luke's. Episode is set to air in the coming weeks.
- **March 24: *Virginia Living***. Photo shoot for an upcoming feature.

Outreach Lectures & Events

- **March 8.** Main Street Baptist Preschool, Smithfield. 12 students.
- **March 12. Windsor Town Center. Happy 120th Birthday, Town of Windsor!** Today is a celebration of Windsor's history and railroading. The town of Windsor was founded on March 15, 1902, but Windsor Station was established by the Norfolk & Petersburg Railway in 1859. Today's program will feature author Elizabeth Cooper as she discusses her book "Norfolk Southern in Hampton Roads." Norfolk Southern Railway's history in southeastern Virginia began in the mid-19th century when a young civil engineer named William Mahone designed an

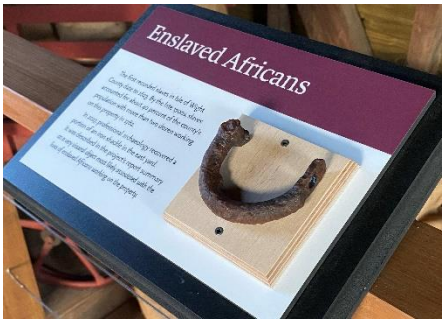
innovative 12-mile-long roadbed through the Great Dismal Swamp that is still in use today. Trees were felled and laid side by side at right angles beneath the swamp's surface, forming a corduroy road, with the roadbed built on top of the logs. The logs sank into the boggy swamp, where they were preserved. Nearly 170 years later, Mahone's corduroy design continues to serve as a major route for Norfolk Southern traffic, supporting millions of tons of freight each year as the railroad provides extensive service throughout Hampton Roads. One of the nation's largest Class 1 railroads, Norfolk Southern was created through the merger of Roanoke-based Norfolk & Western Railway and Washington, DC-based Southern Railway in June 1982.

Following the lecture will be birthday cake and the opportunity to purchase a copy of Ms. Cooper's book. The event will be held at the Windsor Town Center, 23361 Courthouse Highway, Windsor. 15 guests.

- **March 24. Hampton Roads Classical School**, Smithfield. History Day. 8 students.

Windsor Castle 705 Cedar Street, Smithfield

- **Exhibits**
  - Installation of the 3D-printed slave shackle in the farm manager's office exhibit space.
  - One of the beams in the smokehouse collapses. Town of Smithfield Parks & Recreation staff were able to repair it.
- **March 2. Walking Tour**. Tour the house and several of the outbuildings. Meet on the front steps of Windsor Castle, 301 Jericho Road, Smithfield. 42 guests.
- **March 3. Guided tour.** Cypress Creek Group, Smithfield. 10 guests.



Fort Boykin 7410 Fort Boykin Trail, Isle of Wight County

- No updates.

Fort Huger 15080 Talcott Terrace, Isle of Wight County

- No updates.

Nike-Carrollton Park 13036 Nike Park Road, Carrollton

- **Nike-Ajax Missile Restoration**. Site plan, restoration specs and lead paint analysis in progress with Isle of Wight County Engineering.
- **March 19. Carrollton-Nike Park Walking Tour**. Visit Nike-Ajax Missile Site N-75L, one of the Cold War's few surviving Army Air-Defense Posts. Local historian Albert Burckard, along with former missile mechanic Ira Abbott, hosts a short presentation and a walking tour of this site which contains the original barracks, mess hall, administration and recreation building, officer/non-commissioned officer family housing, fueling area and underground missile magazines. Event begins in the Recreation Hall (former soldier barracks) at Nike Park, 13036 Nike Park Road, Carrollton. 15 guests.

Boykin's Tavern, 1820 Clerk's Office & Isle of Wight County Court House Complex 17146 Monument Circle, isle of Wight County

- Boykin's Tavern Visitors: 0
- **March 19. Isle of Wight County Courthouse Complex Walking Tour.** Join us as we explore this 19th, 20th and 21st century site and share the story of its beginnings as well as a few tales of capers and duels. This tour begins and ends at Boykin's Tavern, 17146 Monument Circle, Windsor. 6 guests.

Meetings

- **March 17. GMODS.**
- **March 17. 1750 Courthouse**. Blog project.
- **March 17**. Director and Deputy Director of the **Maryland Archaeological Conservation Lab at Jefferson-Patterson Park & Museum,** St. Leonard, Maryland, and **Calvert Marine Museum**, Solomons, Maryland.
- **March 28. Isle of Wight County Fair Committee.**

Other Events & Notable Information

- **March 12. Virginia History Day. Judging for District 6.** Virginia History Day is a history competition for students grades four through twelve. To qualify for the state competition, students must place first or second in their category and age division at one of eight district-level competitions held throughout Virginia.

Safety

- March 9. Town of Smithfield Safety Committee meeting.
- Museum staff reviewed tornadoes and hazard communication.

Selections from Our Website and Social Media

March 16

Purple deadnettle and henbit flowers cover part of a field in Smithfield.

Especially colorful in years with mild winters when the warmer weather gives the cool season plant more time to germinate, these flowers are winter annuals and members of the mint family.

March 28

Chandler and Robert of Hampton, Virginia, came to visit the World's Oldest Ham yesterday!

ISSUE:

Ordinance Amendment Allowing Deer/Bear Hunting with Rifles

BACKGROUND:

At its regular meeting on February 17, 2022, the Board tabled action on the ordinance amendment to allow rifles to be used in the hunting of deer and bear in the County and requested that the County Attorney investigate if a hunter can be restricted from hunting in a Development Service District, determine a number of feet a hunter must be from residential home; and review the ordinances of Smithfield, Windsor and Sussex.

Currently, the County's Code of Ordinances allows the following:

Sec. 12-10. - Hunting with muzzle-loading rifles.

(a) Hunting in the county of Isle of Wight, Virginia, with muzzle-loading rifles of a caliber not less than .44 is permitted during the prescribed open seasons for the hunting of game species. The type of ammunition for the muzzle-loading rifle for the hunting of big game as defined in the regulations of the Game Commission shall contain at least seventy-five grains of black powder or pyrodex.

Hunting with rifles is allowed by the Code of Virginia.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Per the Board's discussion and direction.

ATTACHMENTS:

Description	Type	Upload Date
Ordinance	Ordinance	4/15/2022

AN ORDINANCE TO AMEND, RENAME AND REENACT THE ISLE OF WIGHT COUNTY CODE BY AMENDING AND REENACTING CHAPTER 12.-OFFENSES—MISCELLANEOUS., SEC. 12-10. - HUNTING WITH MUZZLE-LOADING RIFLES.

WHEREAS, the Board of Supervisors of Isle of Wight County, Virginia, has deemed it necessary and appropriate to update its current ordinances in order to more clearly set forth local ordinances for the benefit of the public, in order to clarify and bring the provisions thereof into compliance with state law and practice; and

WHEREAS, the Board of Supervisors deems such a revision necessary as a means to protect the health and welfare of the citizens of Isle of Wight County, Virginia;

NOW, THEREFORE, BE IT ORDAINED by the Isle of Wight County Board of Supervisors that Chapter 12.-Offenses—Miscellaneous., Sec. 12-10. - Hunting with muzzle-loading rifles of the Isle of Wight County Code be amended, renamed, and reenacted as follows:

Sec. 12-10. Hunting with firearms.

(a) Hunting in the County, with a rifle of .22 caliber or larger, of groundhogs, between March 1 and August 31 of each year, and of all other game, bird and nuisance species shall be permitted as allowed by state law and regulations.

(b) Hunting in the County, with muzzle-loading rifles, is permitted during the prescribed open seasons for the hunting of game species as allowed by state law and regulations.

(c) Notwithstanding the above, deer and bear hunting with a rifle of a .23 caliber or larger during the prescribed open seasons, as allowed by state law and regulations, shall be allowed in the County only as follows:

    (1) The person shall hunt only from an elevated stand located at least ten feet above the ground, except that such weapon may also be discharged on the ground when it is necessary to do so in order to dispatch the animal wounded from the elevated hunting platform.
    (2) The rifle may have a round in its chamber only when it is on the elevated stand.
    (3) The person first obtains written permission from the landowner.
    (4) The provisions of Code of Virginia § 29.1-528.2 shall exempt a permanently disabled hunter, as defined in Virginia Code § 58.1-3217, from the requirements of this section regarding hunting from an elevated stand located at least ten feet above the ground.

(d) Nothing in this section shall prohibit a landowner or lessee from killing a deer or bear that is damaging fruit trees, crops, livestock or personal property utilized for commercial agricultural production in accordance with Virginia Code § 29.1-529 and other applicable laws.

(e) The clerk of this board is ordered to notify the director of the Virginia Department of Wildlife Resources by registered mail of the adoption of the ordinance codified in this section which is to take effect as soon thereafter as allowed by law.

(e) Any person who violates the provisions of this section shall be guilty of a Class 3 misdemeanor. (1-3-91; 4-21-22)

State law reference(s)—Hunting and Trapping, Code of Virginia, § 29.1-510 et seq

Adopted this 21st day of April, 2022.

Rudolph Jefferson, Chairman
Isle of Wight Board of Supervisors

Attest:

Carey Mills-Storm, Clerk
Approved as to Form:

Robert W. Jones, Jr., County Attorney

ISSUE:

Application of James River Crossings, Inc., Owner, to Amend the Proffered Conditions of the Crossings Commercial Development Located at 14217 Carrollton Boulevard to Allow Additional Subdivision of Commercial Property While Maintaining the Limit on Commercial Building Space

BACKGROUND:

The Crossings is a planned residential and commercial development that received its initial approval in 2002 and has undergone several revisions to its conditional zoning in the 20 years since this date. The current proposed proffer amendment would allow the property owner to further subdivide the commercial property, shown as Phase I on the 2002 proffered conceptual plan labeled as Exhibit 1A, into additional parcels while maintaining the limit on the commercial building space to 202,100 square feet.

The proposed amendment does not change the use or density of the previously approved development. Besides allowing a departure to the original proffered layout of the remaining commercial parcel, no other changes are proposed to the proffered conditions.

The Board of Supervisors considered the amendment at their January 20, 2022, regular meeting and voted to send the application to the Planning Commission for discussion and recommendation. Since the January Board meeting, the applicant has submitted a revised conceptual plan for the parcel for the Planning Commission and Board's consideration.

The Planning Commission discussed the application as a new business item at their February 22, 2022, regular meeting and voted to continue their discussion until their next regular meeting due to outstanding concerns that they wanted the applicant to address. Staff sent a list of the concerns to the applicant, and he has addressed each of them in bold text underneath each concern:

- Do you have an estimate for how many and types of businesses that can be included in the new layout? **Grocer with a few related tenants such as drycleaner, sub shop or other ancillary services to customers of a grocery store. This would take up more than half of the residual commercial property.**

- Do you have a more concrete concept plan and are you willing to reference it in the proffer amendment? **It is just speculation. We are trying to obtain several national tenants such as a dollar tree.**

- Do you have a revised traffic analysis for the new layout/proposed business types**? We do not have a new TIA addressing the ability to subdivide the residual commercial site. The size of the commercial development and the permitted uses will not change, so it does seem that a new TIA would be necessary. As you know significant work has been done on Route 17, and the intersection there including new traffic signals and turn lanes**. (Staff has confirmed that a new TIA is not required without a change to use/density.)

- What market changes precipitated the amendment request? **The market has changes significantly since the original rezoning when a 80,000 to 90,000 square foot shopping center was the predominate format for a regional shopping complex. Today customers like to be able to pull up to the particular store that they will be shopping at versus walking down a commercial strip center. This proposal provides some of that historic structure with the grocer and a few retail shops that will be leased by the grocer but it also permits local, regional and national retailers who don't want to be tenants and want to own their own parcel to participate in this development.**

- Can you provide an architectural rendering what some of the new buildings could look incorporating proffered criteria? **I will forward to you a recent car wash structure that has recently been built later today. Of course IOW will have the right to review all commercial proposals for this site and make sure that they are in compliance with both the Newport overlay district as well as the existing proffers relating to the buildings. We are not trying to change any of that.**

Staff has added a copy of a conceptual elevation included with the December 2011 proffers that incorporates the design criteria as an attachment to the staff report as an example of what a new building could look like. A full analysis of the application is included in the attached March 25, 2022, Planning Commission staff report.

The Planning Commission continued their discussion of the proposed proffers at their March 25, 2022, regular meeting and voted to approve the request by a vote of seven in favor of the motion and zero against.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

The Planning Commission voted to recommend the proffer amendment request by a vote of seven in favor of the motion and zero against.

Because the proposed proffer changes do not impact the use or density of the original project and are generally consistent with the approved master plan for the community, staff recommends approval of the revised proffer conditions.

ATTACHMENTS:

Description	Type	Upload Date
Crossings Conditional Zoning Amendment PC staff rpt 032522	Backup Material	4/13/2022
Crossings Proffers Amendment Jan 2022	Exhibit	1/12/2022
Exhibit 1A	Exhibit	1/12/2022
Crossings Proffers Third Amendment 2019	Exhibit	1/12/2022
Crossings Proffer 2013 Amendment	Exhibit	1/12/2022
Crossings Proffers 2011	Exhibit	1/12/2022
VDOT Comments	Exhibit	1/12/2022
Crossings Proffered Conceptual Elevation	Cover Memo	3/16/2022

PLANNING REPORT

APPLICATION:

Application of James River Crossings, Inc., Owner, to Amend the Proffered Conditions of the Crossings Commercial Development Located at 14217 Carrollton Boulevard to Allow Additional Subdivision of Commercial Property While Maintaining the Limit on Commercial Building Space

ELECTION DISTRICT:

D4 (Formerly in the Newport District)

LOCATION:

14217 Carrollton Boulevard on Tax Parcel Number 34-01-070

BACKGROUND:

The Crossings is a planned residential and commercial development that received its initial approval in 2002 and has undergone several revisions to its conditional zoning in the 20 years since this date. The current proposed proffer amendment would allow the property owner to further subdivide the commercial property, shown as Phase I on the 2002 proffered conceptual plan labeled as Exhibit 1A, into additional parcels while maintaining the limit on the commercial building space to 202,100 square feet.

The proposed amendment does not change the use or density of the previously approved development. Besides allowing a departure to the original proffered layout of the remaining commercial parcel, no other changes are proposed to the proffered conditions.

The Board of Supervisors considered the amendment at their January 20, 2022, regular meeting and voted to send the application to the Planning Commission for discussion and recommendation. Since the January Board meeting, the applicant has submitted a revised conceptual plan for the parcel for the Planning Commission and Board's consideration.

DESCRIPTION:

The application proposed to amend the proffers for the Crossings development to occur on parcel 34-01-070 which is zoned Conditional-General Commercial. The amendment does not change the use or density of the previously approved development. The proposed change would allow subdivision of the larger residual parcel into smaller lots while keeping the total square feet of commercial space limited to 202,100. No other changes are proposed to the proffered conditions.

The Planning Commission discussed the application as a new business item at their February 22, 2022, regular meeting and voted to continue their discussion until their next regular meeting due to outstanding concerns that they wanted the applicant to address. Staff sent a list of the concerns to the applicant, and he has addressed each of them in bold text underneath each concern:

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COMPREHENSIVE LAND USE PLAN:

The property is designated for future recommended mixed use on the adopted Future Recommend Land Use Plan. The property is part of a master planned commercial and residential development known as the Crossings which is consistent with the recommended future use in the County's Comprehensive Plan.

ORDINANCE REVIEW:

According to Section 1016.G of the Zoning Ordinance, there shall be no amendment or variation of proffered conditions as part of an approved rezoning until after a public hearing before the board of supervisors advertised pursuant to the provisions of this ordinance. However, where an amendment to the proffered conditions is requested by the applicant, and where such amendment does not affect conditions of use or density, the board of supervisors may waive the requirements of a public hearing. Once so amended, the proffered conditions shall continue to be an amendment to the ordinance and may be enforced by the zoning administrator pursuant to the provisions of the ordinance.

At their January 20, 2022, regular meeting, the Board voted to send the application to the Planning Commission for their discussion and recommendation prior to the Board's consideration.

AGENCY REVIEW:

Review comments from the Virginia Department of Transportation did note that although allowing the creation of additional parcels with no increase in commercial space would not change the traffic forecast for the development, allowing more intense uses other than retail may increase traffic impacts. A copy of the comments are attached.

STAFF CONCLUSIONS:

Strengths:

The proposed amendment does not change the use or density of the approved project.

Weaknesses:

VDOT has concerns about other commercial uses other than retail uses specified in the original Traffic Impact Analysis.

STAFF RECOMMENDATION:

Because the proposed proffer changes do not impact the use or density of the original project and are generally consistent with the approved master plan for the community, staff recommends approval of the revised proffer conditions.

ATTACHMENTS:

Description	Type	Upload Date
Crossings Proffers Amendment Jan 2022	Exhibit	1/12/2022
Exhibit 1A	Exhibit	1/12/2022
Crossings Proffers Third Amendment 2019	Exhibit	1/12/2022
Crossings Proffer 2013 Amendment	Exhibit	1/12/2022
Crossings Proffers 2011	Exhibit	1/12/2022
VDOT Comments	Exhibit	1/12/2022
Crossings Proffered Conceptual Elevation	Cover Memo	3/16/2022

THE CROSSINGS PARCEL ONE AND PARCEL TWO AMENDED PROFFER STATEMENT #4

PARCEL TAX MAP NUMBER:

34-01-070 INSTRUMENT NUMBER 20010000166

(THE "PROPERTY")

This Amended Proffer Statement #4 is an amendment to all previous Proffer Statements ("Existing Proffers") , with respect to the above referenced Property, by James River Crossings, Inc. (hereinafter referred to as the "Owner" and, for indexing purposes, "Grantor").

1. The Remainder of Parcel ID 34-01-070 comprising 26.421 acres as shown on the Plat entitled "Plat of Parcel A for Tax Map Numbers 34-01-070 and 34-01-070D (Plat Ref. 2-180-14) Newport District, Isle of Wight County, Virginia July 27, 2021" prepared by MSA, P.C. and recorded in the Clerk's Office of the Circuit Court of Isle of Wight County, Virginia as Instrument Number 210006176' may be subdivided into two or more commercial parcels subject to approval by the Department of Community Development and Planning of Isle of Wight, Virginia ("Residual Parcel").

2. The aggregate square feet of buildings that shall be permitted on the Residual Parcel shall not exceed the aggregate square feet permitted under the Existing Proffers regardless of the number of subdivided parcels that are created from the Residual Parcel.

3. The provisions of the Existing Proffers, except as modified herein, shall remain in full force and effect.

APPLICANT/OWNER

JAMES RIVER CROSSINGS, INC.

By_____
Jerry L. Bowman, President

COMMONWEALTH OF VIRGINIA
CITY OF NORFOLK, to wit

I, the undersigned Notary Public in and for the Jurisdiction aforesaid, do hereby certify that Jerry L. Bowman, President of James River Crossings, Inc., whose name is signed to the foregoing instrument, has acknowledged the same before me in my Jurisdiction aforesaid.

Given under my had and seal this 18th day of November, 2021.

LISA WICKERSHAM SCHELP NOTARY PUBLIC REG # 7884679 MY COMMISSION EXPIRES 07/31/2024 COMMONWEALTH OF VIRGINIA

Lisa Wickersham Schelp
Notary Public
My Commission Expires: 7/31/2024

Notary Registration No.:_____

EXHIBIT 1A

DEVELOPMENT CRITERIA

1. THE ARCHITECTURAL CHARACTER OF THE SHOPPING CENTER BUILDINGS CONTAINED IN PHASE I AND PHASE II OF "THE THE CROSSINGS" SHALL BE GOVERNED BY THE PREVIOUSLY APPROVED COLORED RENDERING ELEVATIONS PREPARED BY BURCHART & THOMAS AND CONTAINED WITHIN UNIVERSITY SQUARE ASSOCIATES PROFFER SECTION I (REVISED). ALL OTHER BUILDINGS ERECTED ON OUT-PARCELS FRONTING ON CARROLTON BLVD. SHALL PROVIDE SIMILAR ARCHITECTURAL FEATURES TO THE SHOPPING CENTER ELEVATION, OR PROVIDE DESIGNS THAT MEET THE ARCHITECTURAL GUIDELINES AND DEVELOPMENT STANDARDS CONTAINED IN SECTION 4209.

2. THE HIGHWAY DISTRICT CORRIDOR BUFFER SHALL BE DESIGNED GENERALLY AS DEPICTED ON THE CONCEPTUAL PLAN. A DETAILED LANDSCAPE PLAN SHALL BE SUBMITTED WITH THE PLANS FOR THE DEPARTMENT OF ENVIRONMENTAL QUALITY (DEQ) APPROVED PROJECT FOR IMPROVEMENTS TO CARROLTON BLVD., (ROUTE 17).

3. WETLAND BUFFERS AND BMP ARE SUBJECT TO FINAL APPROVAL BY THE DEQ AND ISLE OF WIGHT COUNTY.

4. LANDSCAPING IN THE VDOT R.O.W. SHALL BE PER VDOT GUIDELINES FOR LANDSCAPING IN PUBLIC R.O.W.S AND SHALL BE SUBJECT TO ISLE OF WIGHT COUNTY REVIEW AND VDOT APPROVAL.

5. BREWERS NECK BLVD. EXTENDED ONTO THE CROSSINGS WILL BE A PRIVATE ROAD CONSTRUCTED TO VDOT STANDARDS FOR PAVEMENT WIDTH, DRAINAGE, SURFACE TREATMENT, AND PREPARATION OF SUB-GRADE.

6. IMPROVEMENTS TO ROUTE 17 AND THE BREWERS NECK BLVD. INTERSECTION DESIGN SHALL BE PER THE APPROVED TRAFFIC PLAN AND SUBJECT TO VDOT APPROVAL.

7. AT THE TIME OF PHASE II DESIGN, THE LANDSCAPING OF THE 35' SETBACK SHALL BE ACCOMPLISHED IN CONFORMANCE WITH SECTION 4210 OF THE ORDINANCE.

8. LANDSCAPING OF ALL STORM WATER MANAGEMENT FACILITIES SHALL BE COMPATIBLE WITH THE TYPE OF STORM WATER MANAGEMENT FACILITY EMPLOYED AND DESIGNED TO THE STANDARDS OF THE VIRGINIA STORM WATER MANAGEMENT HANDBOOK, PUBLISHED BY THE DIVISION OF SOIL AND WATER CONSERVATION.

9. ALL LANDSCAPING OUTSIDE OF THE HIGHWAY CORRIDOR DISTRICT BUFFER, BUT WITHIN "THE CROSSINGS," INCLUDING PHASE I, PHASE II (OPTION AREA) AND ALL OUT-PARCELS, SHALL CONFORM TO OR EXCEED THE LANDSCAPING REQUIREMENTS CONTAINED UNDER SECTION 4210. LANDSCAPE DEVELOPMENT CRITERIA FOR ALL OUT-PARCELS FRONTING ON CARROLTON BLVD. WILL BE PROVIDED TO THE DIRECTOR OF PLANNING PRIOR TO THE SITE PLAN APPROVAL OF THOSE PARCELS.

10. ALL SIGNS WITHIN "THE CROSSINGS," INCLUDING PHASE I, PHASE II (OPTION AREA), AND ALL OUT-PARCELS, SHALL CONFORM TO OR EXCEED THE SIGNS REQUIREMENTS CONTAINED UNDER SECTION 4211. A SIGN DEVELOPMENT CRITERIA FOR ALL SIGNAGE FOR ALL OUT-PARCELS FRONTING ON CARROLTON BLVD. WILL BE PROVIDED TO THE DIRECTOR OF PLANNING PRIOR TO THE SITE PLAN APPROVAL OF THOSE PARCELS.

AREA TABULATIONS:

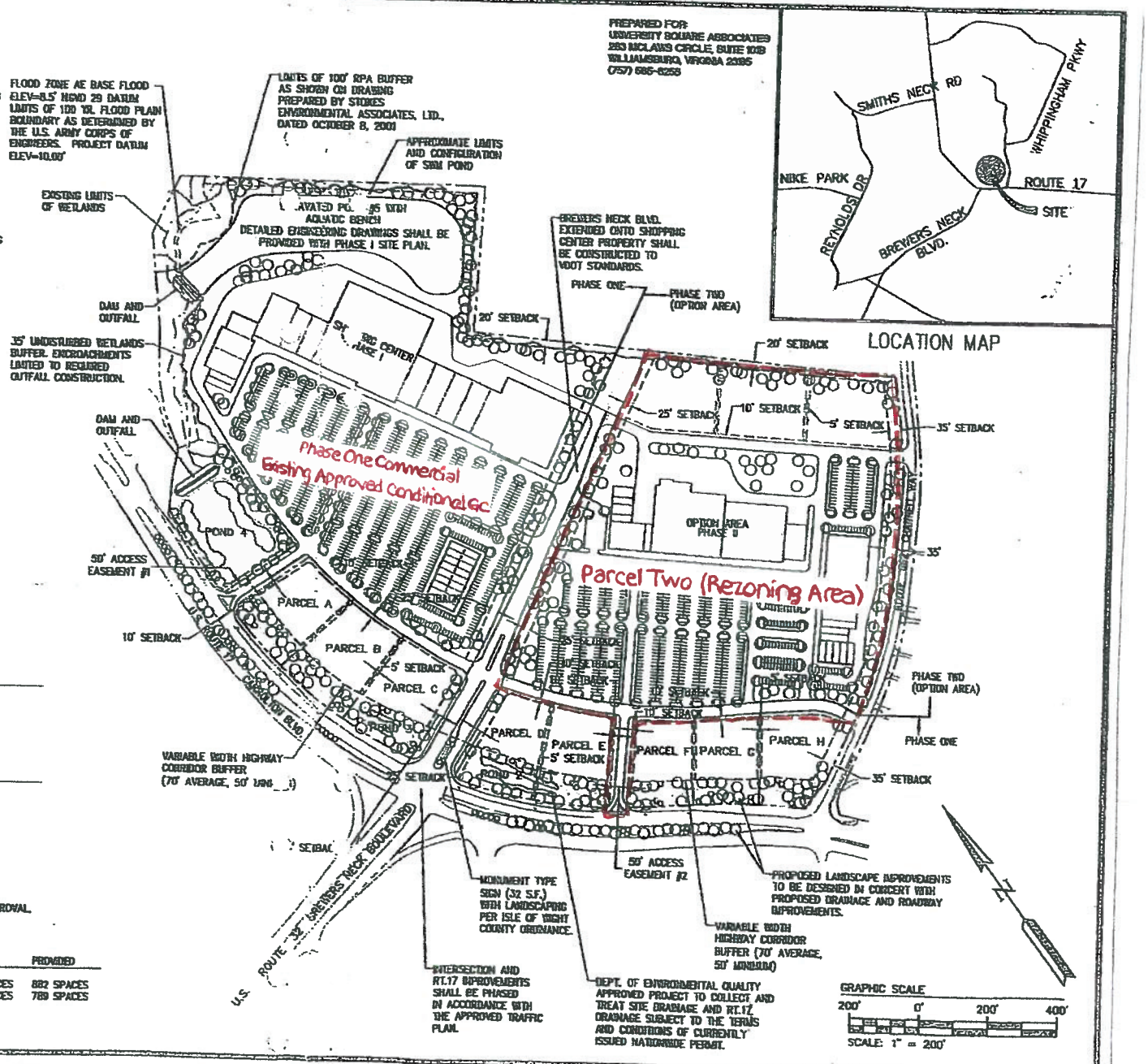
AREA	LEASABLE S.F.	ACRES
SHOPPING CENTER PHASE I	202,100	17.43
SHOPPING CENTER PHASE II (OPTION AREA)[1]	193,900	21.82
OUTPARCELS[2]	N/A	6.66
HIGHWAY CORRIDOR BUFFER[3]	N/A	4.90
PROPOSED SITE PERIMETER BUFFERS	N/A	1.98
WETLANDS AND WETLANDS BUFFERS	N/A	1.62
NORTH POND AND STORMWATER MANAGEMENT AREA[4]	N/A	6.58
TOTALS	396,000[5]	61.99

NOTES:

1. ACREAGE INCLUDES ONE HALF OF INTERNAL ROAD FRONTAGE ADJACENT TO OPTION AREA AND ALL OF ACCESS EASEMENT 2.
2. AREAS SHOWN ARE EXCLUSIVE OF HIGHWAY CORRIDOR BUFFER.
3. TOTAL IS EXCLUSIVE OF THOSE PORTIONS OF ACCESS EASEMENTS 1 AND 2 AND BREWERS NECK EXTENDED WITHIN THE BUFFER.
4. TOTAL LEASABLE SQUARE FOOTAGE DOES NOT INCLUDE OUTPARCELS.
5. SUBJECT TO FINAL DESIGN, DEPT. OF ENVIRONMENTAL QUALITY AND ISLE OF WIGHT APPROVAL.

PARKING CALCULATIONS:

AREA	S.F.	RATIO	REQUIRED	PROVIDED
SHOPPING CENTER PHASE I	202,100	4 SPACES/1,000 S.F.	805 SPACES	882 SPACES
SHOPPING CENTER PHASE II (OPTION AREA)	193,900	4 SPACES/1,000 S.F.	776 SPACES	789 SPACES



CONSULTING ENGINEERS
WILLIAMSBURG • RICHMOND
5248 Olde Towne Road, Suite 1
Williamsburg, Virginia 23188
(757) 253-0040
Fax (757) 220-8994

THE CROSSINGS
REVISED CONCEPTUAL SITE PLAN

NEWPORT NEWS MAGISTERIAL DISTRICT ISLE OF WIGHT COUNTY VIRGINIA

No.	DATE	REVISION / COMMENT / NOTE	DRAWN	CHECKED
2	3-24-05	REVISED PER ARMY CORP LETTER DATED 3/10/05	MAH	
1	8-01-02	REVISED AS PER OPTION AREA		

Designed: JSP	Drawn: CLG
Scale: 1"=200'	Date: 08/02/02
Project No.: 9156	
Drawing No.: 1 OF 1	

THE CROSSINGS, PARCEL ONE AND PARCEL TWO
AMENDED PROFFER STATEMENT #3
December 1, 2011, amended May 16, 2013, amended October 9, 2019

Parcel Tax Map Numbers:
34-01-070 Instrument Number 20010000166
34-01-070D Instrument Number 20010000167
Collectively, the "Property"

This Amended Proffer Statement #3 is an amendment of the Proffer Statement made the 1st day of December, 2011 and amended May 16, 2013 by The Crossings, Parcel One and Parcel Two Amended Proffer Statement #1, among James River Crossing Inc. (hereinafter referred to as the "Owners", and for indexing purposes, "Grantors").

These proffers are the Amended Proffers made as of the 22nd of September, 2011 by University Square Associates "Owner" and "Applicant", of Tax Map Number 34-01-070 "Phase 1" and 34-01-070D "Remainder Parcel Two" containing approximately 62.04 acres of land in total, of which 22.005 acres of land as shown on Plat of Subdivision of Parcel One & Parcel Two The Crossings, dated March 24, 2008, labeled Exhibit 1 and as shown on The Crossings Revised Conceptual Site Plan, dated August 2, 2002, labeled Exhibit 1A, for the development of up to 240 Multi-family units, where both tax map parcels are referred to herein as the "Property". Owner has filed a rezoning application with the Isle of Wight County Planning and Zoning Department requesting a change in the zoning of, that part of the Property designated as "Remainder Parcel Two" on the aforesaid Exhibit 1 and as shown on Exhibit 1A from Conditional General Commercial, (formerly known as Option Area, containing 193,900 square feet of retail commercial and 3 rear out-parcels) to Conditional Urban Residential for 240 Multi-family units and to amend Zoning Case #ZA-11-02, approved October 17, 2002, to allow for multi-family residential to be developed in conjunction with a retail shopping center and associated out-parcels. Owner voluntarily proffers that the development of the Property proposed for rezoning under this application shall be in strict accordance with the conditions set forth below. Owner does hereby waive any right to challenge, in any judicial or administrative proceedings, the legality of such conditions as it is directed on the Property or to assert a claim for compensation resulting from such conditions (except where compensation is expressly provided for in the conditions) under federal or Virginia law.

These revised proffered conditions ("Proffers") are the only conditions offered on the rezoning of that part of the Property designated as "Remainder Parcel Two" as shown in Exhibits 1 and 1A and those prior proffered conditions as they effect the Property are hereby superseded by these Amended Proffers and any and all previous proffers on "Remainder Parcel Two" are hereby void and of no further force and effect. Those Revised Proffers dated September 17, 2002 and approved by the Isle of Wight County Board of Supervisors on October 17, 2002 do remain in full force and effect for all of the Property except "Remainder Parcel Two", a copy of which is attached hereto and incorporated herein as Exhibit 2A and has been modified to omit any reference to Remainder Parcel Two.

All improvements, land, easements, dedications, gifts, proffers and other conveyances to the County shall be in fee simple, without cloud of title or encumbrance of any kind.

The purpose of this Amended Proffer Statement #3 is to amend Zoning Case #ZA-04-11, approved December 1, 2011, and amended May 16, 2013 to eliminate all reference to design or construction of a regional pump station. The Applicant requests that Section VI. Water & Sewer Improvements of the Proffer Statement dated September 22, 2011, amended December 1, 2011 and approved by act of the Isle of Wight Board of Supervisors on December 11, 2011 and June 20, 2013, respectively, be amended and revised as follows:

I. Development of the Property

1. Development of the Property associated with this rezoning application shall be generally consistent as determined by the reviewing authority with The Crossings Rezoning Exhibits Conceptual Plan, sheets 1 of 2 and 2 of 2, dated February 23, 2011 prepared by AES Consulting Engineers, attached as Exhibit 2, as well as in conformity with The Crossings Joint Permit Application Exhibit dated April 18, 2011 and revised March 24, 2011, prepared by AES Consulting Engineers , and as to be determined during Isle of Wight County's final site plan and subdivision plat approvals.

2. All buildings shall contain architectural materials and features that meet or exceed those design elements contained in the construction of Eagle Harbor Apartments, located in the Newport District.

3. The maximum number of residential units shall not exceed 240 multifamily units.

4. Applicant shall cause to be constructed the open spaces and recreational areas and facilities for residents of the development in accordance with the conceptual Schematic Plan for The Crossings prepared by Hopke & Associates, dated April 15, 2011 and attached as Exhibit 3.

II. Land Use

1. The Property shall be used as permitted under the Urban Residential Zoning District and more specifically for the following uses: multi family residential.

III. Cash Proffers

Residential Units

A. Multifamily Units- The residential Cash Proffer due for each Multi-Family Dwelling Unit shall be computed by multiplying the actual number of units by $7,500.00. Accordingly, **240 units x $7,500.00 per unit = $1,800,000.00**,

minus $917,000.00. The credit of $917,000.00 shall be provided to Developer against the residential unit proffer in accordance with the County's adopted Incentive Policy and shall demonstrate the projects eligibility, by providing the Isle of Wight County Planning Director, a Lender Approved Certified Appraisal, prior to obtaining any occupancy permits, This appraisal shall show a minimum net new taxable investment in new construction of $20,000,000 or more. The Certified Appraisal shall be performed by an individual or company chosen by the Developer's lender and all costs associated with such appraisal shall be at Developer's expense. Any cash proffer payable to the County shall be paid on a pro rata basis upon issuance of an Occupancy Permit for each unit.

B.

B. At the time of the recordation of the subdivision plat for a phase of development of or within the Property, the total agreed amount of Residential Cash Proffer for said phase shall be evidenced by a Demand Note of Applicant to County, without interest. The Note shall be secured by a deed of trust ("Cash Proffer Deed of Trust") on all residential units in such phasing and this Cash Proffer Deed of Trust will be secondary to all acquisition, development and construction loans obtained by Owner and the County shall execute such subordination or other agreements as may be necessary.

C. Releases by County under the Cash Proffer Deed of Trust shall be made upon payment of the applicable cash contribution for the released units. Payment for releases for each multi-family unit shall be made upon obtaining an occupancy permit of each building and/or unit(s) therein on or before rental of each unit.

IV. Environmental Protection

The Property shall be served by one or more Low Impact Development measures, in accordance with those approvals issued by the Department of the Army Corps of Engineers, Nationwide Permit #01-V1496 and those Declaration of Restrictions recorded May 25, 2005, in Isle of Wight County Clerks offices as Instrument #053607, pages 107–113, as well as the associated Plat #2-138-1 and shall include regulations associated with those provisions contained in the Department of Environmental Quality, Draft for Joint Permit Application (JPA), No. 10-0773. Owners shall provide Isle of Wight County Departments in the site plan approval application, those development measures that provide for bio-retention filters, rainwater harvesting and providing groundwater recharge features to be undertaken at the degree feasible, in association with providing the Preserved Wetland of 4.55 acres.

V. Transportation

The Owner, at its sole cost and expense, shall cause to be constructed those improvements approved by Isle of Wight County and the Virginia Department of

Transportation know as "The Crossings Phase I Road Improvements", prepared by AES Consultant Engineers and dated November 2002, revised January 29, 2007, Said improvements being stated in that memorandum from the Virginia Department of Transportation to the Isle of Wight Planning Department, dated March 4, 2011 and being as follows:

- Two lanes exiting and one lane entering on The Crossings main entrance (signalized access) at Rt. 258 on Rt. 17. (300' of Storage-One Shared Left Thru and One Right lane)
- Single left turn lane southbound on Rt. 17 at The Crossings main entrance. (200" Storage)
- Modification of eastbound double left turn lanes on Rt. 258 at Rt. 17 to shared lane eastbound through movement.
- Right turn lanes on northbound Rt. 17 at the main entrance. (200' Storage)
- RTI/O driveway #1 connection. (200' Storage)
- Two driveway connections to Channel Way. The northmost driveway connecting to Channel Way will be submitted to the Virginia Department of Transportation for its approval as a right out and left in only turn movement. If approved by the Virginia Department of Transportation, Owners site plan and development plans shall show the northmost driveway as a right out and left in only turn movement.

For purposes of applicability of the Newport Development Service Overlay District, THE CROSSINGS shall be designated, designed and occupied as a single development within one parcel or lot, at the intersection of Carrollton Blvd. and Brewer's Neck Blvd.

No new median breaks shall be requested along the frontage on Route 17. Furthermore, no additional access to Route 17 shall be allowed, other than as shown on the approved conceptual site plan approved as a part of the rezoning of The Property bearing zoning Case #ZA-11-02 (approved 10/17/02) and included within the Traffic Impact Analysis prepared by DRW Consultants, LLC, dated December 28, 2010.

The applicant agrees to install the Opticom system for fire department control of the traffic light at the intersection of Carrollton Blvd. and Brewer's Neck Blvd. at applicant's expense.

Adjustments shall be made to the traffic signal at the intersection of Carrollton Boulevard (Route 17) and Brewers Neck Boulevard (Route 32). The improvement shall be done in accordance with the recommendations by the Traffic Impact Analysis prepared by Intermodal Engineering, P.C. and a part of Zoning Case #ZA-11-02 and in conformance with reasonable requirements of the Virginia Department of Transportation. These adjustments and improvements shall be done at the Owners expense in connection with the development of The Crossings.

For the purpose of clarity, it should be noted that the recommendations contained in the "Traffic Impact Study for The Crossings in Isle of Wight, VA." prepared by Intermodal Engineering, P.C., dated August, 2001 are part of the proffered conditions for zoning case #ZA-11-02 (approved 10/17/02), apply to the Property and are set forth in their entirety as follows:

1. That the main entrance of The Crossings be constructed at the existing signalized intersection with Route 17 and Brewers Neck Boulevard. The geometrics for this intersection should include the construction of the following:

    a. a westbound left turn lane and a thru/right turn lane.
    b. a minimum of a 150 foot southbound left turn lane
    c. a northbound right turn lane.

2. That a second entrance 800 feet north of the main entrance be constructed with the following geometrics:

    a. a westbound right turn lane only. No westbound left turning traffic allowed.
    b.a minimum of a 100 foot southbound left turn lane.
    c. a northbound right turn lane.

3. That a third entrance 550 feet south of the main entrance be constructed allowing right turns in and right turns out as Phase II and III develops. A northbound right turn lane should be included.

VI. Easements, Rights-of-Way and Buffers

1. The Owner, at its sole cost and expense, shall construct pedestrian walkways within the proposed development as shown on The Pedestrian Access System Plan dated April 15, 2011, prepared by Hopke & Associates, Inc. and attached as Exhibit 5. In the site plan approval application, the Owners shall provide Isle of Wight County those development measures that provide for connectivity, in accordance with the intent of the Isle of Wight County Bike and Pedestrian Master Plan.

2. In order to provide privately maintained connectivity between adjacent parcels and minimize the need for traffic entering and exiting Carrollton Boulevard, the Owner shall grant cross access easements to provide unobstructed passage of vehicles and pedestrians between parcels 34-01-070D and 34-01-070 as shown on The Crossings Rezoning Exhibit Conceptual Plan, sheets 1 of 1 and 2 of 2, dated February 23, 2011, prepared by AES Consulting Engineers, , attached as Exhibit 2.

3. The extension of Brewers Neck Boulevard through the site shall be done in phases as necessary to accommodate the limits of development. The work shall be done in the substantial conformity with the The Crossings Rezoning Exhibits Conceptual Plan Sheet number 2 of 2, dated February 23, 2011 prepared by AES Consulting Engineers (Exhibit 2). All improvements shall be done at the Owners sole cost and expense. No barriers, fences, or other obstructions shall be erected or maintained on the Property that prevents or obstructs vehicular or pedestrian traffic thereon, except for temporary barriers of obstruction reasonably required in connection with the construction, replacement or repair of improvements located on the Property.

4. The 50 feet setback from Channell Way for Parcel H as shown on Plat of Subdivision of Parcel One and Parcel Two, The Crossing as prepared by AES Consulting Engineers, dated March 24, 2008 and revised on August 12, 2008, on sheet 3 of 4 as shown on Exhibit 1. Further, Remainder Parcel Two, provides a 35' setback from Channell Way.

VII. General

1. Successors and Assigns - This Proffer Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors and/or assigns. Any obligation(s) of Owner hereunder shall be binding upon and enforceable against any subsequent owner or owners of the Property or any portion thereof.

2. Severability - In the event that any clause, sentence, paragraph, subparagraph, section or subsection of these Proffers shall be judged by any court of competent jurisdiction to be invalid or unenforceable for any reason, including a declaration that it is contrary to the Constitution of the Commonwealth of Virginia or of the United States, or if the application thereof to any owner of any portion of the Property or to any government agency is held invalid, such judgment or holding shall he confined in its operation to the clause, sentence, paragraph, subparagraph, section or subsection hereof, or the specific application thereof directly involved in the controversy in which the judgment or holding shall have been rendered or made, and shall not in any way affect the validity of any other clause, sentence, paragraph, subparagraph, section or provision hereof.

3. Void if Application is not approved - In the event that the Application is not approved by the County, these Proffers shall be null and void.

VIII. BMP Maintenance Agreement

A maintenance agreement to include a schedule for all storm water BMP facilities on-site shall be provided with the final construction plans of the project. A report of the water quality of these stormwater BMP facilities and their receiving waterways shall be provided twice a year to the County offices.

IX. **Prior change in zoning classification.**

Except as specifically provided herein and located within the boundaries of the Property, nothing herein shall be construed to affect the existing commercial parcels, their zoning conditions or other permits and/or approvals issued in connection with Phase One of The Crossings.

APPLICANT/OWNER: James River Crossing Inc.

By: _____
Jerry L. Bowman, President

COMMONWEALTH OF VIRGINIA
COUNTY/CITY OF ISLE OF WIGHT, to-wit

I, Michelle S. Maki, a Notary Public in and for the Jurisdiction aforesaid, do hereby certify that, Jerry L. Bowman, President whose name is signed to the foregoing instrument, has acknowledged the same before me in my Jurisdiction aforesaid.

Given under my hand and seal this 7th day of November, 2019

MICHELLE S. MAKI NOTARY PUBLIC REG # 324602 MY COMMISSION EXPIRES 12/31/22 COMMONWEALTH OF VIRGINIA

_____
Notary Public

My Commission Expires: _____

Notary Registration No._____

THE CROSSINGS, PARCEL ONE AND PARCEL TWO
AMENDED PROFFER STATEMENT #1
December 1, 2011, amended May 16, 2013

Parcel Tax Map Numbers:
34-01-070 Instrument Number 20010000166
34-01-070D Instrument Number 20010000167
Collectively, the "Property"

This Amended Proffer Statement #1 is an Amendment of the Proffer Statement made as of the 1st day of December, 2011 and amended May 16, 2013, by and among University Square Associates (hereinafter referred to as the "Owners", and for indexing purposes, "Grantors").

The purpose of this Amended Proffer Statement #1 is to amend Zoning Case #ZA-04-11, approved December 1, 2011, to revise the gravity service area from that service area on Exhibit #1, attached, to that service area shown on Exhibit #2, attached, "The Crossing Phase 2 Revised Service Area Map" prepared by AES Consulting Engineers, dated January 3, 2013. Exhibit #1, attached, depicts the service area shown in the Proffer Statement dated the 22nd day of September, 2011, amended December 1, 2011 and approved by act of the Isle of Wight Board of Supervisors on December 1, 2011. The Applicant requests that Section III. Cash Proffers (A) and Section VI. Water & Sewer Improvements of the Proffer Statement dated September 22, 2011, amended December 1, 2011 and approved by act of the Isle of Wight Board of Supervisors on December 11, 2011 be amended and revised as follows:

III. Cash Proffers

Residential Units

A. Multifamily Units- The residential Cash Proffer due for each Multi-Family Dwelling Unit shall be computed by multiplying the actual number of units by $7,500.00. Accordingly, **240 units x $7,500.00 per unit = $1,800,000.00**, minus $917,000.00. The credit of $917,000.00 shall be provided to Developer against the residential unit proffer in accordance with the County's adopted Incentive Policy and shall demonstrate the projects eligibility, by providing the Isle of Wight County Planning Director, a Lender Approved Certified Appraisal, prior to obtaining any occupancy permits, This appraisal shall show a minimum net new taxable investment in new construction of $20,000,00 or more. The Certified Appraisal shall be performed by an individual or company chosen by the Developer's lender and all costs associated with such appraisal shall be at Developer's expense. Any cash proffer payable to the County shall be paid on a pro rata basis upon issuance of an Occupancy Permit for each unit.

VI. Water & Sewer Improvements

The wastewater pump station required to serve this development shall be designated and constructed to serve as a regional pump station dedicated to the County with capacity to provide sewer service to the area identified on the aforementioned Exhibit #2, attached. This regional pump station shall be configured as a wet well/dry well configuration in

accordance with Exhibit #3, attached and with Isle of Wight Department of Public Utilities standards for pump station of this size and using the most cost effective and best engineering practices.

APPLICANT/OWNER: University Square Associates

By: The Commercial Group, Inc., General Partner

By: _____
Calvin Davis, President

COMMONWEALTH OF VIRGINIA
COUNTY/CITY OF ISLE OF WIGHT, to-wit

I, Sarah S Gardner, a Notary Public in and for the Jurisdiction aforesaid, do hereby certify that, Calvin Davis, President of The Commercial Group, Inc., General Partner for University Square Associates, whose name is signed to the foregoing instrument, has acknowledged the same before me in my Jurisdiction aforesaid.

Given under my hand and seal this 9th day of May, 2013.

Commonwealth Of Virginia
Sarah Gardner - Notary Public
Commission No. 7056648
My Commission Expires 3/31/2014

_____
Notary Public

My Commission Expires: 3/31/14
Notary Registration No. 7056648

Approved by The Board of Supervisors on December 1, 2011

University Square Associates
616 Village Drive, Suite G
Virginia Beach, Va. 23454

RECEIVED
DEC 14 2011
DEPARTMENT OF
PLANNING AND ZONING

December 12, 2011

Mr. Matthew J. Smolnik
Assistant Planning Director
Planning and Zoning Department
Isle of Wight County
P.O. Box 80
Isle of Wight, VA 23397

REF: University Square Associates – The Crossings – Proffer Statement Amendment 1

Dear Mr. Smolnik:

According to your direction, I am attaching the original signed and notarized Proffer Statement, in behalf of University Square Associates.

Sincerely,
University Square Associates
The Commercial Group, Inc., General Partner

Calvin Davis
President

cc: Whitney Saunders

COUNTY OF ISLE OF WIGHT
PROFFER STATEMENT: AMENDMENT 1

Applicant's and Owner's name(s): UNIVERSITY SQUARE ASSOCIATES

Project name: THE CROSSINGS, PARCEL ONE AND PARCEL TWO

Date: September 22, 2011 Amended on December 1, 2011

Parcel-Tax Map Numbers and deed book reference: 34-01-070 and 34-01-070D

These proffers are the Amended Proffers made as of the 22nd of September, 2011 by University Square Associates "Owner" and "Applicant", of Tax Map Number 34-01-070 "Phase 1" and 34-01-070D "Remainder Parcel Two" containing approximately 62.04 acres of land in total, of which 22.005 acres of land as shown on Plat of Subdivision of Parcel One & Parcel Two The Crossings, dated March 24, 2008, labeled Exhibit 1 and as shown on The Crossings Revised Conceptual Site Plan, dated August 2, 2002, labeled Exhibit 1A, for the development of up to 240 Multi-family units, where both tax map parcels are referred to herein as the "Property". Owner has filed a rezoning application with the Isle of Wight County Planning and Zoning Department requesting a change in the zoning of, that part of the Property designated as "Remainder Parcel Two" on the aforesaid Exhibit 1 and as shown on Exhibit 1A from Conditional General Commercial, (formerly known as Option Area, containing 193,900 square feet of retail commercial and 3 rear out-parcels) to Conditional Urban Residential for 240 Multi-family units and to amend Zoning Case #ZA-11-02, approved October 17, 2002, to allow for multi-family residential to be developed in conjunction with a retail shopping center and associated out-parcels. Owner voluntarily proffers that the development of the Property proposed for rezoning under this application shall be in strict accordance with the conditions set forth below. Owner does hereby waive any right to challenge, in any judicial or administrative proceedings, the legality of such conditions as it is directed on the Property or to assert a claim for compensation resulting from such conditions (except where compensation is expressly provided for in the conditions) under federal or Virginia law.

These revised proffered conditions ("Proffers") are the only conditions offered on the rezoning of that part of the Property designated as "Remainder Parcel Two" as shown in Exhibits 1 and 1A and those prior proffered conditions as they effect the Property are hereby superseded by these Amended Proffers and any and all previous proffers on "Remainder Parcel Two" are hereby void and of no further force and effect. Those Revised Proffers dated September 17, 2002 and approved by the Isle of Wight County Board of Supervisors on October 17, 2002 do remain in full force and effect for all of the Property except "Remainder Parcel Two", a copy of which is attached hereto and incorporated herein as Exhibit 2A and has been modified to omit any reference to Remainder Parcel Two.

All improvements, land, easements, dedications, gifts, proffers and other conveyances to the County shall be in fee simple, without cloud of title or encumbrance of any kind.

I. Development of the Property

1. Development of the Property associated with this rezoning application shall be generally consistent as determined by the reviewing authority with The Crossings Rezoning Exhibits Conceptual Plan, sheets 1 of 2 and 2 of 2, dated February 23, 2011 prepared by AES Consulting Engineers, revised for a pump station site on March 24, 2011 attached as Exhibit 2, as well as in conformity with The Crossings Joint Permit Application Exhibit dated April 18, 2011 and revised March 24, 2011, prepared by AES Consulting Engineers , and as to be determined during Isle of Wight County's final site plan and subdivision plat approvals.

2. All buildings shall contain architectural materials and features that meet or exceed those design elements contained in the construction of Eagle Harbor Apartments, located in the Newport District.

3. The maximum number of residential units shall not exceed 240 multifamily units.

4. Applicant shall cause to be constructed the open spaces and recreational areas and facilities for residents of the development in accordance with the conceptual Schematic Plan for The Crossings prepared by Hopke & Associates, dated April 15, 2011 and attached as Exhibit 3.

II. Land Use

1. The Property shall be used as permitted under the Urban Residential Zoning District and more specifically for the following uses: multi family residential.

III. Cash Proffers

Residential Units

A. Multifamily Units - The Residential Cash Proffer due for each Multi-Family Dwelling Unit shall be computed by multiplying the actual number of units by $7,500.00. Accordingly, **240 units x $7,500.00 per unit = $1,800,000.00,** minus $800,000.00. The credit of $800,000.00 shall be provided to Developer against the residential unit proffer in accordance with the County's adopted Incentive Policy and shall demonstrate the projects eligibility, by providing the Isle of Wight County Planning Director, a Lender Approved Certified Appraisal, *prior to obtaining any occupancy permits*, This appraisal shall show a minimum net new taxable investment in new construction of $20,000,00 or more. The Certified Appraisal shall be performed by an individual or company chosen by the Developer's lender and all costs associated with such appraisal shall be at Developer's expense.

Any cash proffer payable to the County shall be paid on a pro rata basis upon issuance of an Occupancy Permit for each unit.

B. At the time of the recordation of the subdivision plat for a phase of development of or within the Property, the total agreed amount of Residential Cash Proffer for said phase shall be evidenced by a Demand Note of Applicant to County, without interest. The Note shall be secured by a deed of trust ("Cash Proffer Deed of Trust") on all residential units in such phasing and this Cash Proffer Deed of Trust will be secondary to all acquisition, development and construction loans obtained by Owner and the County shall execute such subordination or other agreements as may be necessary.

C. Releases by County under the Cash Proffer Deed of Trust shall be made upon payment of the applicable cash contribution for the released units. Payment for releases for each multi-family unit shall be made upon obtaining an occupancy permit of each building and/or unit(s) therein on or before rental of each unit.

IV. Environmental Protection

The Property shall be served by one or more Low Impact Development measures, in accordance with those approvals issued by the Department of the Army Corps of Engineers, Nationwide Permit #01-V1496 and those Declaration of Restrictions recorded May 25, 2005, in Isle of Wight County Clerks offices as Instrument #053607, pages 107–113, as well as the associated Plat #2-138-1 and shall include regulations associated with those provisions contained in the Department of Environmental Quality, Draft for Joint Permit Application (JPA), No. 10-0773. Owners shall provide Isle of Wight County Departments in the site plan approval application, those development measures that provide for bio-retention filters, rainwater harvesting and providing groundwater recharge features to be undertaken at the degree feasible, in association with providing the Preserved Wetland of 4.55 acres.

V. Transportation

The Owner, at its sole cost and expense, shall cause to be constructed those improvements approved by Isle of Wight County and the Virginia Department of Transportation know as "The Crossings Phase I Road Improvements", prepared by AES Consultant Engineers and dated November 2002, revised January 29, 2007, Said improvements being stated in that memorandum from the Virginia Department of Transportation to the Isle of Wight Planning Department, dated March 4, 2011 and being as follows:

- Two lanes exiting and one lane entering on The Crossings main entrance (signalized access) at Rt. 258 on Rt. 17. (300' of Storage-One Shared Left Thru and One Right lane)

- Single left turn lane southbound on Rt. 17 at The Crossings main entrance. (200" Storage)
- Modification of eastbound double left turn lanes on Rt. 258 at Rt. 17 to shared lane eastbound through movement.
- Right turn lanes on northbound Rt. 17 at the main entrance. (200' Storage)
- RTI/O driveway #1 connection. (200' Storage)
- Two driveway connections to Channel Way. The northernmost driveway connecting to Channel Way will be submitted to the Virginia Department of Environmental Quality for its approval as a right out and left in only turn movement. If approved by the Virginia Department of Environmental Quality, Owners site plan and development plans shall show the northernmost driveway as a right out and left in only turn movement.

For purposes of applicability of the Newport Development Service Overlay District, THE CROSSINGS shall be designated, designed and occupied as a single development within one parcel or lot, at the intersection of Carrollton Blvd. and Brewer's Neck Blvd.

No new median breaks shall be requested along the frontage on Route 17. Furthermore, no additional access to Route 17 shall be allowed, other than as shown on the approved conceptual site plan approved as a part of the rezoning of The Property bearing zoning Case #ZA-11-02 (approved 10/17/02) and included within the Traffic Impact Analysis prepared by DRW Consultants, LLC, dated December 28, 2010.

The applicant agrees to install the Opticom system for fire department control of the traffic light at the intersection of Carrollton Blvd. and Brewer's Neck Blvd. at applicant's expense.

Adjustments shall be made to the traffic signal at the intersection of Carrollton Boulevard (Route 17) and Brewers Neck Boulevard (Route 32). The improvements shall be done in accordance with the recommendations by the Traffic Impact Analysis prepared by Intermodal Engineering, P.C. and a part of Zoning Case #ZA-11-02 and in conformance with reasonable requirements of the Virginia Department of Transportation. These adjustments and improvements shall be done at the Owner's expense in connection with the development of The Crossings.

For the purpose of clarity, it should be noted that the recommendations contained in the "Traffic Impact Study for The Crossings in Isle of Wight, VA." prepared by Intermodal Engineering, P.C., dated August, 2001 are part of the proffered conditions for zoning case #ZA-11-02 (approved 10/17/02), apply to the Property and are set forth in their entirety as follows:

1. That the main entrance of The Crossings be constructed at the existing signalized intersection with Route 17 and Brewers Neck Boulevard. The geometrics for this intersection should include the construction of the following:

a. a westbound left turn lane and a thru/right turn lane.
b. a minimum of a 150 foot southbound left turn lane
c. a northbound right turn lane.

2. That a second entrance 800 feet north of the main entrance be constructed with the following geometrics:

a. a westbound right turn lane only. No westbound left turning traffic should allowed.
b.a minimum of a 100 foot southbound left turn lane.
c. a northbound right turn lane.

3. That a third entrance 550 feet south of the main entrance be constructed allowing right turn lanes in and right turns in and right turns out as Phase II and III develops. A northbound right turn lane should be included.

VI. Water & Sewer Improvements

The wastewater pump station required to serve this development shall be designated and constructed to serve as a regional pump station dedicated to the County with capacity to provide sewer service to the area identified by drawing sheet 2 of 3 of the report titled Addendum #1 to Regional Sanitary Sewer and Stormwater Facilities Evaluations for The Crossings Development, Isle of Wight, Virginia, prepared by Bowman Consulting with a date of April 7, 2011, revised date of April 13, 2011 and an Amendment #1 date of August 8, 2011. This report has been submitted with this rezoning application as Exhibit 4. This regional pump station shall be configured as a wet well/dry well configuration in accordance with Isle of Wight Department of Public Utilities standards for pump stations of this size and using the most cost effective and best engineering practices. The regional pump station shall be located off Channell Way and the forcemain installed parallel, and outside the right-of-way of Channell Way as depicted in the aforementioned report by Bowman Consulting.

VII. Easements, Rights-of-Way and Buffers

1. The Owner, at its sole cost and expense, shall construct pedestrian walkways within the proposed development as shown on The Pedestrian Access System Plan dated April 15, 2011, prepared by Hopke & Associates, Inc. and attached as Exhibit 5. In the site plan approval application, the Owners shall provide Isle of Wight County those development measures that provide for connectivity, in

accordance with the intent of the Isle of Wight County Bike and Pedestrian Master Plan.

2. In order to provide privately maintained connectivity between adjacent parcels and minimize the need for traffic entering and exiting Carrollton Boulevard, the Owner shall grant cross access easements to provide unobstructed passage of vehicles and pedestrians between parcels 34-01-070D and 34-01-070 as shown on The Crossings Rezoning Exhibit Conceptual Plan, sheets 1 of 1 and 2 of 2, dated February 23, 2011, prepared by AES Consulting Engineers, revised for a pump station site on March 24, 2011, attached as Exhibit 2.

3. The extension of Brewers Neck Boulevard through the site shall be done in phases as necessary to accommodate the limits of development. The work shall be done in the substantial conformity with the The Crossings Rezoning Exhibits Conceptual Plan Sheet number 2 of 2, dated February 23, 2011 prepared by AES Consulting Engineers (Exhibit 2). All improvements shall be done at the Owners sole cost and expense. No barriers, fences, or other obstructions shall be erected or maintained on the Property that prevents or obstructs vehicular or pedestrian traffic thereon, except for temporary barriers of obstruction reasonably required in connection with the construction, replacement or repair of improvements located on the Property.

4. The 50 feet setback from Channell Way for Parcel H as shown on Plat of Subdivision of Parcel One and Parcel Two, The Crossing as prepared by AES Consulting Engineers, dated March 24, 2008 and revised on August 12, 2008, on sheet 3 of 4 as shown on Exhibit 1. Further, Remainder Parcel Two, provides a 35' setback from Channell Way.

VIII. General

1. Successors and Assigns - This Proffer Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors and/or assigns. Any obligation(s) of Owner hereunder shall be binding upon and enforceable against any subsequent owner or owners of the Property or any portion thereof.

2. Severability - In the event that any clause, sentence, paragraph, subparagraph, section or subsection of these Proffers shall be judged by any court of competent jurisdiction to be invalid or unenforceable for any reason, including a declaration that it is contrary to the Constitution of the Commonwealth of Virginia or of the United States, or if the application thereof to any owner of any portion of the Property or to any government agency is held invalid, such judgment or holding shall he confined in its operation to the clause, sentence, paragraph, subparagraph, section or subsection hereof, or the specific application thereof directly involved in the controversy in which the judgment or holding shall have been rendered or made, and shall not in any way affect the validity of any other clause, sentence, paragraph, subparagraph, section or provision hereof.

3. Void if Application is not approved - In the event that the Application is not approved by the County, these Proffers shall be null and void.

IX. BMP Maintenance Agreement

A maintenance agreement to include a schedule for all storm water BMP facilities on-site shall be provided with the final construction plans of the project. A report of the water quality of these stormwater BMP facilities and their receiving waterways shall be provided twice a year to the County offices.

X. Prior change in zoning classification.

Except as specifically provided herein and located within the boundaries of the Property, nothing herein shall be construed to affect the existing commercial parcels, their zoning conditions or other permits and/or approvals issued in connection with Phase One of The Crossings.

Owner/Applicant: UNIVERSITY SQUARE ASSOCIATES

By: The Commercial Group, Inc., general partner

By: _____
Calvin Davis, President

Commonwealth of Virginia
County of Isle of Wight

Subscribed and sworn to before me GWEN C. SCHATZMAN
A Notary Public in and for the County OF JAMES CITY, Commonwealth
Of Virginia, this 9th day of December, 2011.

_____
Notary Public

Gwen C. Schatzman
Commonwealth of Virginia
Notary Public
Commission No. 361448
My Commission Expires 11/30/2013

My Commission Expires 11/30/2013

COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION
23116 Meherrin Road
COURTLAND, VIRGINIA 23837

December 9, 2021

Amy Ring, Director
Planning and Zoning
Isle of Wight County
17140 Monument Circle
Isle of Wight, VA 23397

RE: ZA-10-21 The Crossings Amendment to Conditional Zoning
Carrollton Blvd. (Route 17)
Tax Map # 32-01-070
Isle of Wight County

The Residency has completed its review of the subject rezoning amendment application dated November 23, 2021 and received by the VDOT Land Development Office on November 23, 2021. We offer the following comment on the submitted materials:

1) The proposed change to allow the previously approved square footage to be divided among multiple parcels will not change the forecasted traffic or the associated impacts of the development. However, it should be noted that the traffic study was developed based upon the use of commercial retail for the shopping center parcel. If once subdivided the use type is changed from commercial retail to other higher intensity uses for these smaller parcels, it has the potential to increase traffic impacts beyond the scope of the analysis.

SUPPORTING DOCUMENTS

2) A detailed narrative which addresses each comment listed above must accompany your re-submittal package. Any revisions beyond those necessary to address the review comments listed above must be identified separately in the re-submittal narrative.

3) Please provide two (2) folded copies of the revised plans and two (2) copies of the detailed narrative with your re-submittal package.

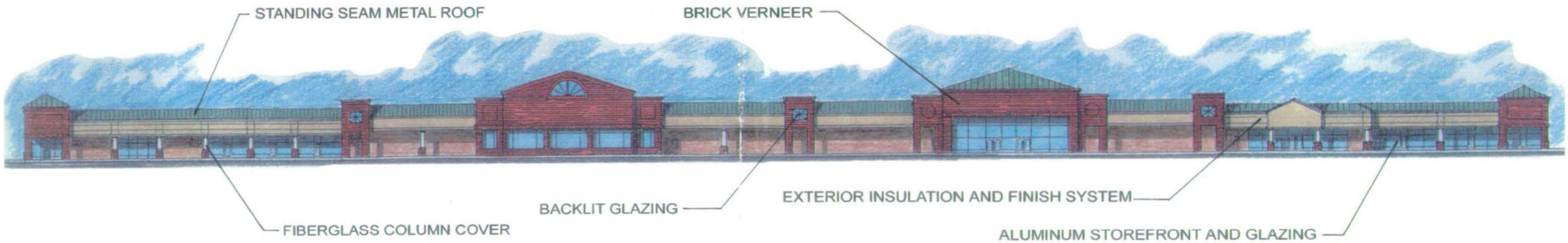
ADVISORY

a) An electronic file of the approved plan in PDF format shall be provided for VDOT use.

If you have any questions, please contact me at (757) 346-3068 or Joshua.Norris@vdot.virginia.gov.

Sincerely,

Joshua R. Norris
Land Use Engineer
Virginia Department of Transportation
Franklin Residency



CONCEPTUAL FRONT ELEVATION

THE CROSSINGS

RT. 17 CARROLTON BLVD.
ISLE OF WIGHT COUNTY, VIRGINIA

UNIVERSITY SQUARE ASSOCIATES
DEVELOPMENT COMPANY

BURKHART THOMAS
ARCHITECTURE-INTERIOR DESIGN