

Agenda
Board of Supervisors
Isle of Wight County
March 16, 2023

1. Call to Order (5:00 P.M.)
2. Approval of Agenda
3. Closed Meeting
4. Reconvene Open Meeting at 6:00 P.M.
5. Invocation – Supervisor Rudolph Jefferson
6. Citizens' Comments
7. Consent Agenda
 - A. Budget Amendment – Heritage Park ATV Trail
Resolution to Amend the Budget and Appropriate Funding for Recreation Trails Program Grant (\$132,668)
 - B. Budget Amendment – Insurance Proceeds
Resolution to Budget and Appropriate Insurance Proceeds from VaCorp Insurance for Repair of County Vehicles (\$31,015)
 - C. Budget Amendment – School-Based Health Workforce Grant
Resolution to Amend the Budget and Appropriate School-Based Health Workforce Grant Funds (\$86,828)
 - D. 2022 Planning Commission Annual Report
Acceptance of the 2022 Planning Commission Annual Report
 - E. Peninsula Classic Motorcycle Event
Memorandum of Agreement with the Peninsula Trail Riders Incorporated

- F. Street Acceptance - Benns Grant Subdivision
Resolution to Request the Virginia Department of Transportation to Accept Certain Streets of the Benn's Grant Subdivision into the Secondary System of State Highways
- G. Minutes
 - . January 18, 2023 Regular Meeting Minutes
 - . February 2, 2023 Work Session Minutes
 - . February 23, 2023 Regular Meeting Minutes
- 8. New Business
 - A. Employee Health Insurance
Resolution to Approve the Employee Health Insurance Plan Offerings for Fiscal Year 2023-24
- 9. Regional and Inter-Governmental Reports
 - A. Regional Reports
- 10. Appointments
 - A. Appointments List
 - B. Energy Task Force
Appoint Members of the County's Energy Task Force
- 11. Special Presentations / Appearances
 - A. VDOT Update
Special Presentation - VDOT Residency Administrator
 - B. Fire and Rescue Advisory Board
Special Presentation - Fire and Rescue Advisory Board
- 12. County Attorney's Report
- 13. County Administrator's Report
 - A. Zencity Survey

Zencity Community Survey

B. FY2023-24 Operating & Capital Budget Calendar

Proposed Calendar for Development and Adoption of the
FY2023-24 Operating & Capital Budgets

C. Matters for the Board's Information

14. Unfinished / Old Business

15. New Business

A. Notification of Request for Federal Surplus Equipment

Notification of the County's Intent to Request Assets from
Federal Sources

B. Ordinance Amendment - Discharging Firearms

Discussion of Chapter 12 - Offenses-Miscellaneous, Section
12 - 11.1 Discharging Firearms of the Isle of Wight Code of
Ordinances

C. Windsor Volunteer Fire Department Contribution

Resolution to Amend the FY23 Budget and Appropriate
Contribution from the Windsor Volunteer Fire Department
for the Purchase of a Freightliner 2-Door Tandem Tanker
(\$27,403)

16. Adjournment

ISSUE:

Resolution to Amend the Budget and Appropriate Funding for Recreation Trails Program Grant (\$132,668)

BACKGROUND:

The Parks and Recreation Department applied for and received a Recreation and Trails (RTP) grant from the Federal Highway Administration (FHWA), administered by the Virginia Department of Conservation and Recreation (DCR) for construction of the Heritage Park ATV Training Park and Trails.

The Parks and Recreation Department has been awarded additional grant funds in the amount of \$110,188 for a total of \$539,086 for construction of the Heritage Park ATV Training Park and Trails. This RTP grant is a federal 80-20 matching reimbursement program for building and rehabilitating trails and trail-related facilities.

The funds will be used for construction of the ATV Training and Park Trails.

BUDGETARY IMPACT:

There is a 20% matching funds requirement of \$22,480 for the additional grant. The total local match requirement is \$107,817.

RECOMMENDATION:

Adopt a resolution to amend the budget and appropriate additional grant funds.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	3/10/2023
Project Agreement	Agreement	3/2/2023

**RESOLUTION TO AMEND THE FY 2022-2023 OPERATING
BUDGET AND APPROPRIATE ADDITIONAL FUNDING FOR THE
RECREATION TRAILS PROGRAM GRANT**

WHEREAS, Isle of Wight County received a grant award from Virginia Department of Conservation and Recreation (DCR) for the Recreation Trails Program (RTP) to plan and construct an ATV Training Park and Trails at Heritage Park in Isle of Wight County, Virginia; and,

WHEREAS, the RTP grant award of \$428,898 has been amended by DCR to \$539,086 which provides 80% from state/federal funding in the amount of \$431,269 and requires a 20% match from local funding in the amount of \$107,817; and,

WHEREAS, the Board of Supervisors desires to amend the Grant Fund Budget by the increased grant amount of \$110,188 provided by 80% grant funds in the amount of \$88,150 and 20% local match in the amount of \$22,480, and the General Fund Budget for the increased required local match of \$22,480 provided by Unassigned Fund Balance; and,

WHEREAS, the Board of Supervisors needs to appropriate \$110,188 to the Grant Fund for construction of the ATV Training Park and Trails, and \$22,480 to the General Fund for the local funding grant match.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the FY 2022-2023 Budget is hereby amended and funds appropriated in the amount of \$110,188 and \$22,480 for construction of the ATV Training Park and Trails at Heritage Park.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 16th day of March, 2023.

William M. McCarty Sr., Chairman

Carey Mills Storm, Clerk

Approved as to form:

Robert W. Jones Jr., County Attorney

Matthew J. Strickler
Secretary of Natural Resources

Clyde E. Cristman
Director



COMMONWEALTH of VIRGINIA
DEPARTMENT OF CONSERVATION AND RECREATION

Rochelle Altholz
Deputy Director of
Administration and Finance

Russell W. Baxter
Deputy Director of
Dam Safety & Floodplain
Management and Soil & Water
Conservation

Nathan Burrell
Deputy Director of
Government and Community Relations

Thomas L. Smith
Deputy Director of Operations

**RECREATIONAL TRAILS PROGRAM (RTP)
FEDERAL HIGHWAY ADMINISTRATION – FHWA
VIRGINIA DEPARTMENT OF CONSERVATION AND RECREATION**

Project Agreement – Construction Phase (Amended)

Recipient: Isle of Wight County

Project Title: Heritage Park ATV Training Park and Trails

Project Number: VRT 323M190

Project Period: FHWA approval of PE documentation to August 30, 2023

Project Scope: Isle of Wight County will construct approximately 4000 linear feet of ATV trails as well as parking facilities and trail amenities.

Construction Phase Project Cost: ~~\$406,148.25 (minimum to receive total grant award amount)~~ \$539,085.95 construction phase project cost (\$632,733.56 total project cost - all phases)

Grant Award Amount: ~~\$324,918.60 RTP Funding~~ \$431,268.76 RTP funding - construction phase (\$506,186.85 RTP funding - all phases)

Upon signature of both parties below, the Department of Conservation and Recreation (DCR) and *Isle of Wight County* hereinafter referred to as the "Recipient" mutually agree to perform this agreement in accordance with the Recreational Trails Program as codified at 23 U.S.C. 206, the provisions and conditions of the FHWA Interim Guidance dated April 1, 1999, as amended, and with the regulations and requirements governing federal grants as stipulated in 2 CFR Parts 175, 200, 215, 225 and Federal Highway Administration regulations as outlined in 49 CFR Parts 18, 20, 29 and 32 (<http://www.whitehouse.gov>)

In accepting this grant, evidenced by the signature below, the Recipient agrees to comply, adhere and abide with the following conditions of this grant agreement:

Project Execution:

1. Fiscal Procedures, Procurement and Bidding Procedures of the Recreational Trails Program as outlined in Recreational Trails Program Manual.
2. Specific project application and amendments submitted for funding assistance under the Recreational Trails Program.
3. All applicable state, federal and local laws, regulations and ordinances including but not limited to compliance with the Virginia Erosion & Sediment Control and Virginia Stormwater Management Laws & Regulations.
4. The recipient is expected to have a project manager assigned to the project as the primary contact and a designated backup for communicating project status.
5. Submission of Quarterly Progress Reports on status of grant implementation. First report due no later than **three months after agreement authorization**. All correspondence pertaining to this project must reference State Project Number **VRT-323M190**.
6. The Recipient agrees to contact both the appropriate state and/or federal agency and DCR if any unexpected environmental concerns are encountered during project construction.
7. The recipient agrees to comply with the Virginia Seed Law to ensure no noxious weed seeds are introduced into the project area.
8. The project period shall begin with the date of approval of the project agreement and shall terminate at the end of the stated or amended project period unless the project is completed or terminated sooner; in which event, the project shall end on the date of completion or termination.

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*State Parks • Soil and Water Conservation • Outdoor Recreation Planning
Natural Heritage • Dam Safety and Floodplain Management • Land Conservation*

9. The Recipient will cause work on the project to be commenced within a reasonable time after receipt of notification that funds have been approved and assure that the project will be pursued to completion with reasonable diligence.
10. The Recipient will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities, pursuant to 40 CFR, Part 15.20 and that it will notify DCR of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be utilized in the project is under consideration for listing by the EPA.
11. The Recipient will comply with the terms of Title II and Title III, the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646), 94 Stat. 1894 (1970), and the applicable regulations and procedures implementing such Act for all real property acquisitions and where applicable shall assure that the Act has been complied with for property to be developed with assistance under the project agreement.
12. The Recipient will comply with the provisions of: Executive Order 11988, relating to evaluation of flood hazards; Executive Order 11288, relating to the prevention, control, and abatement of water pollution, and Executive Order 11990 relating to the protection of wetlands.
13. The Recipient will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976. Section 102(a) requires the purchase of flood insurance in communities where such insurance is available, as a condition for the receipt of any federal financial assistance for construction or acquisition purposes, for use in any area that has been identified as an area having special flood hazards by the Flood Insurance Administration of the Federal Emergency Management Agency. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
14. The recipient will take necessary actions to ensure compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to effects (see CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.
15. The Recipient shall secure completion of the work in accordance with approved construction plans and specifications, and shall secure compliance with all applicable Federal, State, and local laws and regulations.
16. The Recipient will comply with Executive Order 12432, "Minority Business Enterprise Development as follows (a) place minority business firms on bidder's mailing lists, (b) solicit these firms whenever they are potential sources of supplies, equipment, construction, or services, (c) where feasible, divide total requirements into smaller needs, and set delivery schedules that will encourage participation by these firms. The recipient will comply with the Disadvantaged Business Enterprise (DBE) Program policy and procedures as outlined in the attached RTP DBE policy. DCR and the Federal Highway Administration are committed to the objectives of this policy and encourage all Recipients of its grants and cooperative agreements to take affirmative steps to ensure such fairness.
17. Purchase of supplies, equipment or services must be in accordance with the Virginia Public Procurement Act and all applicable state, local and federal laws.
18. Bid documentation must contain notice that the purchase or service is being offered or performed in accordance with the Recreational Trails Program and the Compliance Guidance in the United States Department of Transportation regulations in 49 CFR and applicable parts 18, 19 and 26, as amended.
19. Bid documentation must be administratively reviewed by DCR prior to awarding and signing of contracts. Prior to any land disturbances associated with the project, a copy of the advertisement for bid, the bid spreadsheet showing the lowest bidder, evidence of the good faith effort for including DBEs in the bid process and a copy of the executed contract must be submitted to DCR. The expectation is that the award will go to the lowest bidder. Federal procurement laws prohibit negotiation with the lowest bidder. If only one bid response is received then the project must be re-bid. Project work shall not be awarded to any vendor which is debarred or suspended or is otherwise excluded for or ineligible for participation in Federal assistance programs under Executive Order 12549, "Debarment and Suspension." All vendors and contractors providing supplies, materials, goods, equipment, services, etc. for the project must be licensed in Virginia as required.
20. Recipient must adhere to 23 U.S.C. 206; 2 CFR 200; the Commonwealth of Virginia's construction procurement requirements; the Buy America Act; and the federal requirements outlined in form FHWA 1273. If contradictions occur the Recipient must communicate them to DCR for consultation with FHWA

for instructions on how to proceed. Architectural and engineering firms are to be informed that all projects are to be constructed in compliance with all applicable state and local laws and regulations, FHWA 1273, and Buy America Executive Order 13788.

21. The recipient bears sole responsibility for ensuring that all contracts are in compliance with federal and state laws concerning the solicitation of supplies, equipment and services.
22. Copies of the National Environmental Policy Act (NEPA) document (categorical exclusion, environmental assessment, or environmental impact statement), the National Historic Preservation Act section 106, the Endangered Species Act section 7, all permits (land disturbance, stormwater management, erosion and sediment control, Virginia Department of Transportation right of way permit for ingress/egress and travel of ATVS across public road right of way, nationwide, local building, etc.) issued for the project are required to be submitted to DCR for the grant file.
23. The Recipient agrees that DCR's waiver or failure to enforce or require performance of any term or conditions of this project agreement or DCR's waiver of any particular breach of this project agreement by the Recipient extends to that instance only. Such a waiver or failure to enforce is not and shall not be a waiver of any of the terms or condition of this project agreement or a waiver of any other breaches of the project agreement by the Recipient and does not bar DCR from asserting any and all rights and/or remedies it has or might have against the Recipient under this project agreement or by law.
24. The Recipient understands that the Recreational Trails Program is a federally funded program subject to actions by congress and regulatory changes which may impact the execution of this project by the Recipient. DCR will work with the Recipient in adjusting to any changes that occur during the life of this project.

Record Retention:

1. Financial records, supporting documents, statistical records, and all other records pertinent to this grant shall be retained in accordance with 49 CFR for a period of three years; except the records shall be retained beyond the three-year period if audit findings have not been resolved. The retention period starts from the date of the final expenditure report for the project.
2. The Federal Highway Administration, Comptroller of the United States of America, DCR or any of their authorized representatives shall have access to any books, documents, papers, and records of the recipient which are pertinent to this Recreational Trails Program grant project for the purpose of making audit, examination, excerpts and transcripts.

Project Termination:

1. DCR may terminate the project in whole, or in part, at any time before the date of completion, whenever it is determined that the Recipient has failed to comply with the conditions of the project agreement. DCR will promptly notify the Recipient in writing of the determination and the reasons for the termination, together with the effective date.
2. The recipient understands that terminated projects must return any RTP funding received to DCR for return to the FHWA.
3. Termination by the Recipient either for cause or for convenience requires that any and all RTP reimbursement payments must be returned to DCR for return to the FHWA.

Reimbursement Documentation:

1. The recipient understands all funding associated with the Recreational Trails Program is federal funding made possible from the Federal Highway Administration. Reimbursements are paid on an 80% matching reimbursement basis not to exceed the actual out of pocket expense or the approved total award amount provided adequate documentation is submitted by the Recipient to justify expenditures incurred and paid. The Recipient understands that no Commonwealth of Virginia funding is associated with this project and no Commonwealth of Virginia funding will be made available for this project under any circumstances.
2. The recipients understands that reimbursement by the Recreational Trails Program is not a right. Reimbursements are contingent upon satisfactorily completing the authorized scope of work within the approved performance period and submitting required documentation for reimbursement.
3. Each reimbursement request must include:
 - a) A transmittal letter/performance report describing the work completed, challenges, amount of DBE participation in the project (if any), a breakdown by percentage of the total cash, donation, volunteer or in-kind work involved. The transmittal should include the reimbursement amount being requested.
 - b) Receipts, delivery tickets and packing slips for materials and supplies purchased. This is required for all projects including contractor performed work.

- c) Invoices/Schedule of Values (SOV) itemizing charges. All invoices/SOV should reference the RTP project. Invoices/Schedule of Values must be detailed with an explanation for how the purchases relate to the RTP authorized work. Invoices/Schedule of Values with expenses for materials and supplies without corresponding delivery tickets, packing slips, etc. will not be honored and will be ineligible for reimbursement. When invoices contain other purchases not related to the RTP project, the purchases applying to the RTP project must be clearly identified.
 - d) All invoice/SOV expenditures must have an explanation for how the material, supply or service relates to the RTP authorized work.
 - e) Time cards signed by both the employee and supervisor are required. Time cards are needed for contract labor performed work, force account performed work and volunteer performed work. A description indicating how the work performed by the employee ties to the RTP authorized work is needed. "Trail work" is not acceptable. Unsigned timecards by either the employee or supervisor are ineligible for seeking reimbursement. Incomplete timecards are ineligible for seeking reimbursement. Unsigned and/or incomplete volunteer time cards and/or logs are ineligible for seeking reimbursement. Timecards/volunteer logs for multiple individuals that appear to be in the same handwriting will be deemed ineligible.
 - f) All expenditures must have an accompanying proof of payment in the form of image of cleared check (front and back of check), credit card receipt, payroll ledger or pay stub copies, etc. Internal source documents are not sufficient to prove an outlay of funds.
 - g) Holiday, Annual, Sick leave and Overtime may not be charged to the RTP project.
 - h) Work logs indicating daily tasks completed for the RTP project. Daily work logs are needed for force account, volunteer and contract built projects.
 - i) Materials notebook. The materials used on any project must be documented as approved materials meeting specifications and documented as to the quantities used. The materials notebook must contain the total quantities of materials incorporated into the project including a description of the material, the material supplier and manufacturer. Supporting documentation such as delivery tickets, test reports and certifications demonstrating conformance to specifications is required to demonstrate compliance with Presidential Order 13788 and Buy America Act. The Contractor's quality control manager and the local project manager must sign the materials notebook. Self-built projects require material books and should be signed by the project manager.
 - j) Equipment records must clearly identify machinery, date, time, name of operator, rate of the equipment and description how the equipment was used in accordance with the authorized RTP scope of work. If discrepancies exist between the hours on the operator's time sheets and the equipment records explanations are required to determine eligibility for reimbursement purposes.
 - k) Buy America documentation must be submitted to support iron or steel products used in the RTP project. Documentation includes, but is not limited to, **certification** by the manufacturer, mill paperwork, etc. Reimbursement documentation must identify all iron, steel, and aluminum parts incorporated into the project with the dollar value of each item as delivered to the project site. Failure to demonstrate compliance with the Buy America Act and Executive Order 13788 will result in no reimbursement being made to the recipient.
 - l) Documentation providing a summary of the procurement on the RTP project including the Recipient's effort to including DBEs in the project. This documentation includes but is not limited to the final Invitation For Bid, Project Manual, bid spreadsheet showing lowest, responsive and responsible bidder and executed contract.
 - m) Each reimbursement request must be accompanied by a signed Virginia Recreational Trails Program Reimbursement Certification Form.
4. The recipient understands the RTP program requires documentation to justify all expenditures associated with the project before reimbursement can be authorized. Each RTP project is situation specific and additional information to what is listed in this project agreement above may be requested to receive reimbursement. The failure to provide suitable documentation for authorization from the FHWA for payment can result in the inability to be reimbursed for work performed, either in whole or in part. In situations where ambiguity exists in determining how an expense related to the authorized RTP scope of work no reimbursement will be possible. In situations where ambiguity exists regarding the eligibility of an expense no reimbursement will be allowed.
 5. A partial reimbursement must be submitted within 3 months of the last PE reimbursement. **FHWA requires that quarterly reimbursement requests be submitted throughout the project period.** A final reimbursement must be submitted by the end of the grant agreement. Failure to do this results in project showing as "inactive" and can result in rescission of funding and termination of this agreement.

6. Reimbursements are normally processed in thirty (30) days once documentation has been received and verified by both DCR and the FHWA.
7. Projects utilizing other federal funds in addition to the Recreational Trails Program funding must demonstrate adherence to the 95% rule which states that the total federal dollars on a project cannot exceed 95%. **Each reimbursement request must adhere to this rule.** Other federal funding added to the project after RTP approval will not be allowed as a match for the RTP project and expenditures associated with the other federal funding will be ineligible for reimbursement. Federal funds from other sources added after RTP approval could result in rescission of the RTP award when the programs rules and regulations would prohibit the multiple federal funding sources.
8. Final award amount will be requested for FHWA reimbursement when the work described in the scope of work is completed and satisfactorily inspected by DCR.
9. RTP recipients unable to complete construction within the project timeline of this grant will be required to return any reimbursed funds to DCR for return to the FHWA.

Special Conditions

1. The Facility Life assigned to this project scope of work after construction funding has been added to the project is 20 years beginning with the date of final reimbursement.

Performance Period

1. The scope of work for this project agreement is expected to be complete, site inspected, and financially closed out by **August 30th, 2023**. Recipients unable to meet this deadline must contact DCR no less than 90 days prior to project expiration.
2. Extensions are not a right and will only be considered in accordance with the extension policy as outlined in the 2019 Recreational Trails Program grant application manual. An extension will only be considered due to documented severe weather conditions, unexpected staff turnover during the project performance period and delays due to unexpected environmental concerns.

Provision of a Drug-Free Workplace

In compliance with the Drug-Free Workplace Act of 1988 (43 CFR Part 12, Subpart D), upon signing the Recreational Trails Program project agreement, the Recipient certifies that it must:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Recipient's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establish an ongoing drug-free awareness program to inform employees about:
 - a) The dangers of drug abuse in the workplace;
 - b) The Recipient's policy of maintaining a drug-free workplace;
 - c) Any available drug counseling, rehabilitation and employee assistance programs, and
 - d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Require that each employee be engaged in the performance of a grant be given a copy of the statement;
4. Notify the employee in the statement that, as a condition of employment under the grant, the employee will:
 - a. Abide by the terms of the statement;
 - b. Notify the employer in writing of his or her convictions for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.
5. Notify the agency in writing, within ten calendar days after receiving notice from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the FHWA designates a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Take one of the following actions, within 30 calendar days of receiving notice, with respect to any employee who is so convicted;
 - a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended or
 - b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Make a good faith effort to continue to maintain a drug-free workplace throughout project implementation.

Non-Discrimination

1. All activities pursuant to this Agreement shall be in compliance with the requirements of Executive Order 11246, as amended; Title VI of the Civil Rights Act of 1964, as amended, (78 Stat. 252; 42 U.S.C. §§2000d et seq.); Title V, Section 504 of the Rehabilitation Act of 1973, as amended, (87 Stat. 394; 29 U.S.C. §794); the Age Discrimination Act of 1975 (89 Stat. 728; 42 U.S.C. §§6101 et seq.); and with all other federal laws and regulations prohibiting discrimination on grounds of race, color, sexual orientation, national origin, disabilities, religion, age, or sex.

Lobbying Prohibition

1. 18 U.S.C. §1913, Lobbying with Appropriated Moneys, as amended by Public Law 107-273, Nov. 2, 2002 – No part of the money appropriated by any enactment of Congress shall, in the absence of express authorization by Congress, be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designed to influence in any manner a Member of Congress, a jurisdiction, or an official of any government, to favor, adopt, or oppose, by vote or otherwise, any legislation, law, ratification, policy, or appropriation, whether before or after the introduction of any bill, measure, or resolution proposing such legislation, law, ratification, policy, or appropriation; but this shall not prevent officers or employees of the United States or of its departments or agencies from communicating to any such Members or official, at his request, or to Congress or such official, through the proper official channels, requests for legislation, law, ratification, policy, or appropriations which they deem necessary for the efficient conduct of the public business, or from making any communication whose prohibition by this section might, in the opinion of the Attorney General, violate the Constitution or interfere with the conduct of foreign policy, counter-intelligence, intelligence, or national security activities. Violations of this section shall constitute violations of section 1352(a) of title 31.

In witness whereof, the parties hereto have executed this agreement as of the date entered below.

**Commonwealth of Virginia
The Department of Conservation and Recreation**

By Clyde E. Cristman Date 9/16/2020
Clyde Cristman
Director of the Department of Conservation and Recreation

Isle of Wight County:

By Randy Keaton
Print Name

[Signature] Date 2/7/23
Signature

County Administrator
Title

Amended
09/26/2022 (indicated in pink)

[Signature]
Kelly McClary
Planning and Recreation Resources Division Director

Attachment: Approval Form

Code:

FOR APPROVAL

To: Matthew Wells

From: Kelly McClary /Rauslyn Smith-room#2448

Division: PRR

Date: 8/15/2022

Due Date: 8/22/2022

Modification to FHWA for additional funds to Isle of Wight County Heritage Park ATV Trails RTP Grant

Description: Isle of Wight County is seeking additional funding assistance to construct approximately 4,000 linear feet of ATV trails as well as parking facilities and trail amenities due to increased construction costs not anticipated when the project was authorized in 2019.

DCR will serve as the eligible applicant and project liaison for submission to the Federal Highway Administration's (FHWA) Recreational Trails Program (RTP). Isle of Wight County will continue to serve as sub-recipient of the funds and project sponsor.

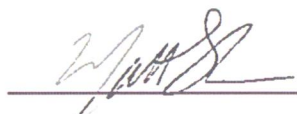
Fiscal Impact: The County currently has a \$403,118.60 in federal RTP funds on the project. Up to \$103,068.25 in federal funding from 2022 Virginia RTP apportionment will be added to the project. All project expenses and 20% matching share are the responsibility of Isle of Wight County. No DCR funding sources will be used.

Additional Info: Project was selected by the VA RTP Advisory Committee in the 2022 grant round that closed on May 26, 2022. Once the grant modification is approved by FHWA, DCR will modify the existing sub-recipient agreement to reflect the additional funds.

Action: Approval and two signatures (pages 2 and 3).

Name (List names of those reviewing in order)	Signature (Sign after reviewing or attach email approval)
Kristal McKelvey – Chief Recreation Grants Manager	<i>Kristal McKelvey</i> e-signature 8/15/22
Kelly McClary – PRR Division Director	<i>Kelly McClary</i>
Frank Stovall – Deputy Director of Operations	<i>Frank Stovall</i>
Rauslyn Smith – Division of Finance Grant Fund Manager	<i>Rauslyn Smith</i> 8/18/22
Matthew Wells – DCR Director	

Final Location: Kelly McClary Kelly.mcclary@dcr.virginia.gov



Matthew Wells, Director, DCR

Approved ☒

Denied ☐

Date 8-22-2022

ISSUE:

Resolution to Budget and Appropriate Insurance Proceeds from VaCorp Insurance for Repair of County Vehicles (\$31,015)

BACKGROUND:

The County has received insurance proceeds for fleet repairs of County vehicles in the amount of \$31,015 from VaCorp Insurance. The insurance proceeds need to be budgeted and appropriated to the General Fund budgets for FY 2022-23.

The department has requested that these insurance proceeds received be budgeted to the line item that will allow the repair of County vehicles. Any additional budget amount required would be done through the Department's existing available budget.

BUDGETARY IMPACT:

Adoption of the resolution will increase the FY 2022-23 General Fund budget (\$31,015).

RECOMMENDATION:

Adopt the resolution to budget and appropriate insurance proceeds and authorize department budget line item to be increased by the insurance proceeds amount to repair County vehicles.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	3/10/2023

**RESOLUTION TO AMEND THE FY 2022-23 OPERATING
BUDGET AND APPROPRIATE FUNDING FOR REPAIR OF
COUNTY PROPERTY FROM INSURANCE PROCEEDS**

WHEREAS, the County of Isle of Wight, Virginia has received insurance proceeds from VaCorp Insurance for damaged County vehicles; and,

WHEREAS, the Board of Supervisors desires to amend the FY 2022-2023 General Fund budget in the amount of \$31,015 for repair of damaged County vehicles; and,

WHEREAS, the Board of Supervisors needs to appropriate \$31,015 in insurance proceeds to the General Fund for repair of damaged County vehicles.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the FY 2022-23 budget is hereby amended and funds appropriated in the amount of \$31,015.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 16th day of March, 2023.

William M. McCarty Sr., Chairman

Carey Mills Storm, Clerk

Approved as to form:

Robert W. Jones Jr., County Attorney

ISSUE:

Resolution to Amend the Budget and Appropriate School-Based Health Workforce Grant Funds (\$86,828)

BACKGROUND:

At its regular meeting on December 8, 2022, the School Board adopted a motion to request the Board of Supervisors appropriate \$86,828 from the School-Based Health Workforce Grant to the Administrative, Attendance, and Health Category in the Schools budget.

BUDGETARY IMPACT:

Adoption of the resolution will increase the revenues and expenditures of the Administrative, Attendance, and Health category within the Schools' budget.

RECOMMENDATION:

Adopt a resolution to amend the budget and appropriate School-Based Health Workforce Grant funds.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	3/15/2023
Correspondence from Schools	Backup Material	3/15/2023

**RESOLUTION TO AMEND THE FY 2022-23 BUDGET AND
APPROPRIATE FUNDS FROM THE VIRGINIA DEPARTMENT OF
EDUCATION SCHOOL-BASED HEALTH WORKFORCE GRANT**

WHEREAS, Isle of Wight County Schools have received funding in the amount of \$86,828 from the Virginia Department of Education School-Based Health Workforce Grant; and,

WHEREAS, the Board of Supervisors wishes to amend the FY 2022-23 budget and appropriate funding from the Virginia Department of Education School-Based Health Workforce Grant to the Administrative, Attendance, and Health Category in the Schools FY2022-23 budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the FY 2022-23 budget is hereby amended and funds in the amount of \$86,828 from the Virginia Department of Education School-Based Health Workforce Grant be appropriated to the Administrative, Attendance, and Health budget category within the Isle of Wight County Schools FY2022-23 budget.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 16th day of March, 2023.

William M. McCarty, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney



March 15, 2023

Mr. Randy Keaton
Isle of Wight County Administrator
Isle of Wight, Virginia

Dear Mr. Keaton:

The School Board voted at the December 8, 2022 board meeting to request the appropriation in the Admin, Attendance and Health category in the amount of \$86,828. These funds are the second allocation of funding for the Workforce Grant.

This request requires action by the Board of Supervisors. Please let me know if you need any additional information.

Sincerely,

Dr. Christopher Coleman
Deputy Superintendent

enclosures

**Agenda Item Details**

Meeting	Dec 08, 2022 - Regular School Board Meeting
Category	15. Financial Presentations
Subject	15.3 Second Round of Funding for the Workforce Grant
Type	Action
Recommended Action	Motion to approve the second round of funding for the Workforce Grant in the amount of \$86,828 and request allocation from the Board of Supervisors to the Admin, Attendance and Health category.

[262-22 \(3\).pdf \(184 KB\)](#)[Workforce grant application 1&2 \(4\).pdf \(724 KB\)](#)[262-22b \(5\).pdf \(96 KB\)](#)[262-22c \(3\).pdf \(84 KB\)](#)[262-22a \(4\).pdf \(111 KB\)](#)**Motion & Voting**

Motion to approve the second round of funding for the Workforce Grant in the amount of \$86,828 and request allocation from the Board of Supervisors to the Admin, Attendance and Health category.

Motion by Michael A Cunningham, second by John Collick.

Final Resolution: Motion Carries

Yea: Denise N Tynes, Michael A Cunningham, John Collick, Jason P Maresh, John Mark Wooster



#262-22

**Commonwealth of Virginia
Virginia Department of Education
Superintendent's Memo #262-22**

DATE: November 4, 2022
TO: Division Superintendents
FROM: Jillian Balow, Superintendent of Public Instruction
SUBJECT: **School-Based Health Workforce Grant Award Division Allocations**

The Virginia Department of Education is announcing the second round of allocations for school divisions participating in the School-Based Health Workforce Grant, a grant opportunity for school divisions to establish, expand, train, and sustain their school health workforce. School divisions applied for and were awarded initial funding on September 2, 2022, to support initiatives aligned with recruitment, retention, and educational development of school health personnel, in addition to the opportunity to invest in activities that improve the quality of work of school health professionals by making improvements to school health systems.

The school division awards for the second round are listed in **Attachment A**. **Attachment B** contains the Additional Required Special Terms and Conditions for Grant Awards or Cooperative Agreements, and the terms of the grant award are provided in **Attachment C**.

For more information

For additional questions on the School-Based Health Workforce Grant, please email SchoolHealthServicesWorkforce.Grant@doe.virginia.gov, or contact Tracy White, School Health Services Specialist and Virginia Department of Education Liaison to the

School Division Number	Name of School Division	Second Allocation of Funding
29	Fairfax County Public Schools	\$141,631.00
30	Fauquier County Public Schools	\$105,956.00
31	Floyd County Public Schools	\$45,725.00
35	Giles County Public Schools	\$24,524.04
37	Goochland County Public Schools	\$3,153.00
38	Grayson County Public Schools	\$57,540.15
41	Halifax County Public Schools	\$2,000.00
42	Hanover County Public Schools	\$63,585.00
43	Henrico County Public Schools	\$52,748.50
46	Isle of Wight County Public Schools	\$86,828.00
48	King George County Schools	\$49,000.00
50	King William County Public Schools	\$23,400.00
53	Loudon County Public Schools	\$9,592.66
60	Montgomery County Public Schools	\$71,357.00
62	Nelson County Public Schools	\$47,281.14
63	New Kent County Public Schools	\$12,000.00
69	Page County Public Schools	\$52,240.00
71	Pittsylvania County Public Schools	\$87,000.00
72	Powhatan County Public Schools	\$28,875.00

ISSUE:

Acceptance of the 2022 Planning Commission Annual Report

BACKGROUND:

The Planning Commission develops an annual report in conformance with Section 15.1-2221 of the Code of Virginia. This Section states that local planning commissions shall make recommendations and an annual report to the governing body concerning the operation of the commission and the status of planning within its jurisdiction.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

The Planning Commission voted to approve the final report and present it to the Board of Supervisors at its February 28, 2023, regular meeting. Adopt a motion to accept the report.

ATTACHMENTS:

Description	Type	Upload Date
2022 Planning Commission Annual Report	Backup Material	2/21/2023



ISLE OF WIGHT COUNTY PLANNING COMMISSION 2022 ANNUAL REPORT

ADOPTED BY THE
ISLE OF WIGHT COUNTY PLANNING COMMISSION
FEBRUARY 28, 2023



CHAIRMAN'S MESSAGE

TO Members of the Board of Supervisors and Citizens of the County of Isle of Wight, Virginia:

We are pleased to submit the 2022 Annual Planning Commission Report. This report is intended to provide informative and relevant data for County residents, the Board of Supervisors, and any other interested readers.

This past year marks the first time in the last five years to exhibit a decrease in the number of permits issued, inspections conducted, and plans reviewed. The number of development applications, such as rezoning, conditional use, site plan and subdivision plat applications, however, continued to increase, as reflected in the Planning Commission's increased workload this past year. The County's overall population continued to climb as well. The 2020 Census population for the County totaled 38,606 people. The July 2021 American Community Survey estimates the County population to be 39,278, or a 1.7% increase.

With continued growth comes a healthy concern regarding housing affordability. A recent study commissioned by the County and presented to the Planning Commission and Board of Supervisors indicated that household income needs to be \$75,000 or more to afford the majority of homes for sale in the County. This puts a large sector of the County's population outside of homeownership and even the rental market. As a result, additional work needs to be done to determine how the market can be better incentivized to increase housing affordability for more of our citizens.

This year also witnessed the expansion of broadband capability through incentive grants from the federal government in the County. This will provide fiber infrastructure that will not only reduce the digital divide between different parts of the County but also help our economic development efforts. Access to reliable broadband makes our community more attractive to business investment as well as provides better access to employment and educational opportunities for our citizens.

In the latter part of the year, the Planning Commission and Board of Supervisors received the final draft of a new component of our Comprehensive Plan, *Share the Isle*. This Plan fulfills the January 2020 directive from the Board of Supervisors to develop a special plan accounting for the future impacts of aging on the County's quality of life and levels of service. *Share the Isle* includes policy recommendations to guide public capital investments to increase accessibility to persons of all ages, ability levels and socioeconomic groups.

The County also embarked on its newest long-range planning project with the start of the Rushmere Village Master Plan. A community feedback survey as well as a project kick-off meeting was held to gather public input on which to base goals, policies and implementation strategies of the new Plan. The upcoming year will include additional public feedback opportunities and a new draft Plan that will become part of the County's overall Comprehensive Plan.

Our County continues to be of great interest to solar energy generation developers. With six approved solar energy facilities, Planning Commission began its review of the County's existing Zoning Ordinance to ensure these facilities are appropriately sited

2021 ISLE OF WIGHT COUNTY PLANNING COMMISSION ANNUAL REPORT

with the necessary performance criteria in accordance with the County's existing Plans and Ordinances.

As we look ahead to 2023, we are grateful for the interest in our community. Our Planning and Zoning staff works hard to make sure that our County's values are manifest in each new site development plan and subdivision plat for major development, as well as on rezoning and conditional use permit applications. I appreciate the hard work that my fellow Commissioners put into preparing for each meeting and in serving you in this capacity. We said goodbye to one Commissioner this year and welcomed

several new Commissioners. Our new additions have not hesitated to jump right in and be about the business of making a great community happen.

Thank you for your interest in our work. As always, I remain available to you to listen to your concerns and will communicate both the positive and the negative to my fellow Commissioners and staff. Together, we can continue to make a positive difference.

J. Brian Carroll
Chairman

2022 ISLE OF WIGHT PLANNING COMMISSION

Brian Carroll, Chair	District 5
Bobby Bowser, Vice-Chair	District 3
Cynthia Taylor, AICP	District 2
Raynard Gibbs	District 1
Jennifer Boykin	District 5
James Ford	District 3
Thomas Distefano	District 2
Matt Smith	District 1
Rick Sienkiewz	District 4
George Rawls	District 4

Robert W. Jones, Jr., County Attorney
Amanda Landrus, Secretary

ISLE OF WIGHT COUNTY PLANNING AND ZONING STAFF

Amy M. Ring, AICP	Community Development Director
Jeryl R. Phillips, AICP	Assistant Director – Planning and Zoning
Shaunee A. Beussink	Environmental Planner
Sandy Robinson	Zoning Coordinator
Trenton Blowe	Planner
Caleb Kitchen	Planner
Rachel Bass	Codes Enforcement Officer
Amanda Landrus	Planning Services Coordinator

OVERVIEW

The role of the Planning Commission outlined in Section 15.2-2200 of the Code of Virginia (1950, as amended) is to improve the public health, safety, convenience and welfare of the County's citizens through the development and implementation of long-range plans to ensure for adequate transportation, utility, health, housing, educational, economic development, and recreational facilities and to ensure future growth be consonant with the efficient and economical use of public funds. The Planning Commission utilizes the County's Comprehensive Plan as a guide to review current and long-range planning applications to ensure future development proceeds in an orderly and efficient manner.

In furtherance of this effort, the Planning Commission conducted a total of eleven regular meetings, one worksession and one special called annual retreat meeting during the 2022 calendar year. The Commission took action on a total of 26 items to include:

- 6 Rezoning requests;
- 9 Conditional use permit requests;
- 5 Waiver and Exception Requests;
- 2 Zoning Ordinance amendments;
- 1 Subdivision Ordinance amendment;
- 1 Comprehensive Plan Amendment;
- 1 Agricultural and Forestal District Withdrawal Request; and
- 2021 Planning Commission Annual Report.

The total number of items considered by Planning Commission in 2022 is a 37% increase from the total of 19 items considered in 2021. The highest number of applications by type in 2022 consisted of conditional use requests. These applications sought to establish new commercial uses to include several solar energy generation facilities, two gasoline stations with convenience stores, a borrow pit expansion, and several new civic uses including a public water line booster station and cemetery expansion. The next highest number of applications included six rezoning requests for both commercial and residential uses.

The Planning Commission recommended approval for all but one of the applications for a 96% approval rating. Of the items considered by the Board of Supervisors as of December 31, 2022, the Board voted consistently with the Planning Commission recommendations 100% of the time.

A series of summary tables are included with this report, including a list of the Commission members' districts, appointment date, and attendance record as well as a record of the Commission's decisions by application type and a comparison table of the number of applications by year.

MEMBERSHIP UPDATE

The Commission continues to reflect a balanced representation of the citizenry of Isle of Wight County with specific interests in rural, agricultural, and historic preservation; environmental protection; community values, quality of life; economic development; and overall land use planning standards that promote balanced growth, community character and enhanced design. The Planning Commission membership is made up of two members appointed by the Board of Supervisors from each of the County's five election districts.

The longest serving members on the Commission are James Ford (District 3), appointed in October 2009, Cynthia Taylor (District 2), appointed in March 2014, and Brian Carroll (District 5), appointed in March 2014. Mr. Carroll served as Chairman in 2021, while Bobby Bowser of District 3 served as Vice-Chairman.

The Planning Commission welcomed three new members in 2022, including Raynard Gibbs and Matthew Smith, both representing District 1, and Rick Sienkiewz representing District 4.

BY-LAW AMENDMENTS AND PROCEDURAL CHANGES

The Planning Commission did not amend its by-laws during 2022.

LONG RANGE PLANNING PROJECTS

The Planning Commission and staff finished 2022 with success with the adoption of its newest Comprehensive Plan amendment, *Share the Isle: Isle of Wight's Plan for an Aging and Mixed Ability Inclusive Community*, by the Board of Supervisors on December 8, 2022. This Plan seeks to improve the overall quality of life for all citizens, including the community's growing senior and special needs populations by achieving progress in the following five areas of focus:

1. Healthy and Active Lifestyle;
2. Quality Healthcare and Community Support Services;
3. Transportation Access;
4. Housing Choices; and
5. Education, Employment and Engagement.

Dr. Tom Hall of Christopher Newport University completed a housing needs assessment for Isle of Wight County in July 2022 which was made possible by a grant from the Peninsula Association of Realtors. This study not only confirmed the robust nature of the housing market in Isle of Wight but also the need for more diversity in the local housing market in terms of price and type. This study can serve as a basis for the development of a housing strategy to ensure adequate housing option for all age levels and socioeconomic groups.

Progress was also made this past year on the development of the Rushmere Village Master Plan. Staff conducted a community feedback survey and is using the results in the development of the future Plan.

DEVELOPMENT ACTIVITY

Notable development activity in 2022 include some of the following projects:

- Construction continued on 162 townhome-style apartment units in the master planned Brewer's Station community.
- Construction continued on 210 condominium units at the Crossings.
- Construction began on the new Hardy Elementary School with occupancy expected for Fall 2023.
- A Medical Office Building at the Crossings is expected to begin construction in Spring 2023.
- The construction of a Publix Grocery store is anticipated in 2023.
- The construction of a Langley Federal Credit Union is anticipated in 2023.
- The construction of Rio Carwash Club is anticipated in 2023.
- Construction of the 340 unit South Harbor age-restricted community began.
- Construction began on the first of 240 units of the Benns Grant Apartments
- A new facility for Riverside Hospital located adjacent to the Benns Grant community was approved in March 2022.

GOALS FOR 2023

It is the goal of the Planning Commission in 2023 to continue the implementation of *Envisioning the Isle* as well as continue its review of applicable ordinances for opportunities to add clarity and flexibility. The Commission plans to hold an educational retreat in the fall of 2023 for its members to review its mission, future goals, new planning techniques, and community outreach activities. The Commission also renews its commitment in 2023 to provide comprehensive, objective and thorough reviews on plans, ordinances, and applications prior to making a recommendation to the Board of Supervisors.

Adopted this _____ day of _____ 2023.

Chairman, Isle of Wight County
Planning Commission

Attest: _____
Amanda Landrus, Secretary

2022 Planning Commission Actions Summary Tables

ZONING DISTRICTS LEGEND

RAC-Rural Agricultural Conservation

RR-Rural Residential

VC-Village Center

NC-Neighborhood Conservation

SE-Suburban Estate

SR-Suburban Residential

UR-Urban Residential

LC-Limited Commercial

GC-General Commercial

LI-Limited Industrial

GI-General Industrial

GIC-General Industrial Conservation

PD-R-Planned Development Residential

PD-MH-Planned Development Manufactured Home Park

PD-CP-Planned Development Commercial Park

PD-MX-Planned Development Mixed-Use

PD-IP-Planned Development Industrial Park

HCO-Highway Corridor Overlay

NDSO-Newport Development Service Overlay

HO-Historic Overlay

FPMO-Flood Plain Management Overlay

REZONINGS (6)

Tax PIN Application Number	Election District/ Location	Owner/Applicant	Acreage	Application Description	Recommendation/Action/Vote/Date	
					PC	BOS
34-01-070	District 4	James River Crossings		Amend the proffered conditions to allow additional subdivision of commercial property	Tabled (6-0) February 22, 2022 Approval (7-0) March 22, 2022	Approved (4-0) April 21, 2022
24-01-036DD	District 2	Earl S. and Diane P. Griffin and Christine Piersall TRS SE & DAB Irrevocable Trust	13.59	Change in zoning from Rural Agricultural Conservation (RAC) to Conditional Rural Residential (C-RR) for single family residential use.	Approval (7-0) April 26, 2022	Approved (5-0) May 19, 2022
34-01-070B	District 2	James River Crossings, Inc.	12.24	Change in zoning from Rural Agricultural Conservation to Conditional Planned Development – Mixed Use for 52 single family detached residences	Approval (6-1) April 26, 2022	Tabled (5-0) May 19, 2022 Approved (5-0) June 2, 2022
34-01-108 34-01-108B	District 4	Sawco Self Storage	8.08	Change in conditional zoning to allow 120,000 square feet of mini warehouses, also known as self-storage units, and outdoor motor vehicle storage	Tabled (4-2) May 24, 2022 Approval (6-0) June 28, 2022	Approved (5-0) July 21, 2022
21-01-026C	District 3	Gerald W. Peade	1.25	Add motor vehicle repair service (major) and garden center uses to conditional zoning uses	Approval June 28, 2022	Approved (5-0) July 21, 2022
42-06-015	District 4	International Auto Auction	75	Amendment to conditional zoning to allow an auction establishment and a scrap and salvage service	Tabled (9-0) August 23, 2022 Approval (10-0) September 27, 2022	Approved (5-0) October 20, 2022

CONDITIONAL USE PERMITS (9)

Tax PIN Application Number	Election District/ Location	Owner/Applicant	Acreage	Application Description	Recommendation/Action/Vote/Date	
					PC	BOS
39-01-038	District 2	Nuby Run Solar	20	Establish a major utility service, specifically, a utility scale solar energy facility.	Approval (4-3) January 26, 2022	Approved (5-0) March 17, 2022
20-01-010	District 5	Emmanuel Baptist Church	.75	Expansion of an existing cemetery on property not currently used as a church cemetery.	Approval (7-0) April 26, 2022	Approved (5-0) May 19, 2022
21-01-001B	District 5	Smithfield Packing Company	1.01	Route 10 waterline booster pump station.	Approval (6-0) May 24, 2022	Approved (5-0) June 16, 2022
32-01-093	District 1	Smithfield Sports Complex	25	Establish a private club, specifically a sports club	Approval (6-0) June 28, 2022	Approved (5-0) July 21, 2022
68-01-001 68-02-002	District 5	Whitley Hawkins Borrow Pit	11	Expand an existing resource extraction use, specifically a sand borrow pit	Approval (6-0) June 28, 2022	Approved (5-0) July 21, 2022
32-01-007	District 3	Wawa	5.69	Wawa convenience store and gas station	Approval (6-0) June 28, 2022	Tabled (5-0) July 21, 2022 Tabled (5-0) August 18, 2022 Tabled (5-0) September 15, 2022 Tabled (5-0) October 20, 2022
34-01-070E	District 2	Royal Farms	5.11	Royal Farms convenience store and gas station	Approval (7-0) July 26, 2022	Approved (5-0) August 18, 2022
69-01-086 72-01-022	District 5	Ho-Fel Solar	18	Establish a major utility service, specifically a utility-scale solar energy facility and substation. This application is an expansion of previously approved conditional use permit, CUP-8-18, for a 40 MW utility scale solar facility on parcel 69-01-087.	Approval (9-0) October 25, 2022	Tabled (5-0) December 8, 2022

52-01-028 52-01-034 52-01-035 52-01-036 45-01-059 45-01-059A 45-01-061 45-01-061B 45-01-061C 45-01-065 45-01-068 52-01-037 52-01-039 53-01-001 53-01-003 53-01-003M 53-01-006 53-01-022 53-01-022E 46-01-019A	District 4 & 5	Carver Solar	637	Establish a major utility service, specifically a 71 MW utility-scale solar energy facility and substation	Approval (6-2) November 22, 2022	Tabled (5-0) January 18, 2023
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EXEMPTIONS, WAIVERS, EXCEPTIONS, MODIFICATIONS AND APPEALS REQUESTS (5)

Tax PIN Application Number	Election District/Location	Owner/Applicant	Application Description	Recommendation/Action/Vote/Date	
				PC	BOS
34-01-106B	District 3	Jerry Kooiman	Height exception for Heritage Apartments	Denial (7-0) January 26, 2022	Tabled (5-0) February 17, 2022 Approved (3-2) March 3, 2022
21-01-001B	District 5	Smithfield Packing Company	HCO exception for a six-foot-tall black vinyl coated chain link fence,	Approval (6-0) May 24, 2022	Approved (5-0) June 16, 2022
59-01-017C	District 5	Kessler	Waiver to Section 3.2.4.A.4 and Section 5.9.1.C of the Subdivision Ordinance. The purpose of the application is to seek a waiver to allow a family member transfer	Approval (7-0) July 26, 2022	Approved (5-0) August 18, 2022

03-03-001	District 3	Auvil	Waiver to Section 3.2.4.A.4 and Section 5.9.1.C of the Subdivision Ordinance. The purpose of the application is to seek a waiver to allow a family member transfer	Approval (7-0) July 26, 2022	Approved (5-0) August 18, 2022
34-01-106B	District 3	Jerry Kooiman	Amend the conditions of approval of a Height Exception for the Heritage Apartments in order to allow required trees to be a minimum of ten feet minimum at planting instead of twelve feet at planting.	Approval (9-1) September 27, 2022	Approved (4-1) October 20, 2022

ZONING ORDINANCE AMENDMENTS (2)

Application Description	Recommendation/Action/Vote/Date	
	PC	BOS
Proposed Revisions to the Isle of Wight County Zoning and Subdivision Ordinances	Approval (6-0) February 22, 2022	Tabled (5-0) March 17, 2022
An ordinance to amend the following section of Appendix B, Zoning, of the Isle of Wight County Code: Article 5 (Supplementary Use Regulations), Section 5-5003.B.1, "Cemetery," in order to reduce the front yard setback requirement for any burial plot on land abutting a public or private street to 25 feet.	Approval (8-0) November 22, 2022	Approved (5-0) December 8, 2022

SUBDIVISION ORDINANCE AMENDMENTS (1)

Application Description	Recommendation/Action/Vote/Date	
	PC	BOS
Proposed Revisions to the Isle of Wight County Zoning and Subdivision Ordinances	Approval (6-0) February 22, 2022	Approved, excluding 5.11.1 and 5.11.4 (5-0) March 17, 2022

COMPREHENSIVE PLAN AMENDMENTS (1)

Application Description	Recommendation/Action/Vote/Date	
	PC	BOS
An ordinance to amend the Isle of Wight County Comprehensive Plan, Envisioning the Isle, to incorporate by reference the plan known as, "Share the Isle: Isle of Wight County's Plan for an Aging and Mixed Ability Inclusive Community," as Appendix XII in the Comprehensive Plan.	Approval (8-0) November 22, 2022	Approved (5-0) December 8, 2022

AGRICULTURAL/FORESTAL DISTRICTS AMENDMENTS (1)

Application Description	Recommendation/Action/Vote/Date	
	PC	BOS
Nuby Run Solar LLC request to withdraw twenty acres of the property from the Courthouse Agricultural/Forestal District.	Approval (4-3) January 26, 2022	Approved March 17, 2022

PLANNING COMMISSION ANNUAL REPORT

Application Description	Recommendation/Action/Vote/Date	
	PC	BOS
2021 Planning Commission Annual Report	Approved (6-0) February 22, 2022	Informational / No Action Required

2022 ISLE OF WIGHT COUNTY PLANNING COMMISSIONERS

NAME	DISTRICT	APPOINTED	TERM EXPIRES
Brian Carroll, Chair	District 5	March 20, 2014	February 2022
Bobby Bowser, Vice-Chair	District 3	April 20, 2017	February 2025
Cynthia Taylor	District 2	March 20, 2014	February 2023
Thomas Duerig	District 1	February 18, 2016	February 2024
Jennifer Boykin	District 5	February 15, 2018	February 2023
James Ford	District 3	October 15, 2009	February 2024
Thomas Distefano	District 2	February 21, 2019	February 2023
George Rawls	District 4	August 16, 2018	February 2023
Rick Sienkiewz	District 4	August 18, 2022	February 2025
Raynard Gibbs	District 1	September 1, 2022	February 2023
Matthew Smith	District 1	September 1, 2022	February 2024

2022 MEETING STATISTICS

Regular Meetings	Members Absent	Attendance Percentage	
January 25 th	Duerig	Brian Carroll	85%
February 22 nd	Duerig, Ford	Bobby Bowser	100%
March 22 nd	Ford	Cynthia Taylor	92%
April 26 th	Carroll	Thomas Duerig	75%
May 24 th	Ford, Rawls	Jennifer Boykin	92%
June 28 th	Taylor, Boykin	James Ford	77%
July 26 th	Rawls	Thomas Distefano	100%
August 27 th	---	George Rawls	77%
September 27 th	---	Rick Sienkiewz	83%
October 25 th	Sienkiewicz	Raynard Gibbs	60%
November 22 nd	Rawls, Gibbs	Matthew Smith	80%
WORK SESSIONS/SPECIAL MEETINGS			
October 14, 2022	Smith		
December 13, 2022	Carroll, Gibbs		

PLANNING COMMISSION REVIEW FIVE YEAR DEVELOPMENT APPLICATION COMPARISON CHART

APPLICATIONS/PROJECTS	2022	2021	2020	2019	2018
Rezoning	6	5	5	6	5
Conditional Use Permits	9	4	5	4	7
Special Use Permits	0	0	0	0	1
Site Plans	0	0	0	0	0
Subdivision Plats	0	0	0	0	0
Comp Plan Update/Master Plans	0	0	0	1	0
Comp Plan Amendments/Land Use	1	0	0	2	1
Zoning Ordinance Amendments	2	2	2	2	2
Subdivision Ordinance Amendments	1	1	1	1	0
CBPA Ordinance Amendments	0	1	0	0	0
Agricultural/Forestal Districts	1	1	0	0	2
Waivers, Exceptions, Appeals	5	3	4	2	2
Miscellaneous	0	0	1	0	0
CBPA Ordinance Exceptions/WQIA	0	0	1	1	1
Historic Overlay Districts	0	0	0	0	0
TOTAL NUMBER OF APPLICATIONS/PROJECTS	25	17	19	19	21

ISSUE:

Memorandum of Agreement with the Peninsula Trail Riders Incorporated

BACKGROUND:

The Board has previously received a presentation from the Peninsula Trail Riders Incorporated regarding a proposed motorcycle event to be held at Heritage Park in June.

The Board may wish to adopt a memorandum of agreement relative to the motorcycle event.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Adopt a motion to approve a memorandum of agreement with Peninsula Trail Riders Incorporated.

ATTACHMENTS:

Description	Type	Upload Date
Memorandum of Agreement	Agreement	3/10/2023

**MEMORANDUM OF AGREEMENT
BY AND BETWEEN
THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS
AND
PENINSULA TRAIL RIDERS INCORPORATED**

THIS MEMORANDUM OF AGREEMENT (hereinafter the "MOA") is entered into this 01 day of March 2023 by and between the Isle of Wight County, Virginia (the "County") and Peninsula Trail Riders Incorporated ("Peninsula Trail Riders Inc."). The County and Peninsula Trail Riders Inc. may hereinafter be referred to jointly as the "Parties".

WHEREAS, County is the fee simple owner of certain real property commonly known as 21311 Courthouse Highway, Windsor, Virginia and designated as Tax Map Parcel Number 46-01-051 (the "Property"); and

WHEREAS, Peninsula Trail Riders Inc. has requested the use of a portion of the Property to construct and make use of an off-road natural terrain motorcycle trail, as well as parking and staging area for conducting motorcycle races upon such trail (the "Permitted Activity"). A map of the area upon which the trail shall be constructed is attached hereto as Exhibit "A"; and

WHEREAS, the Parties have a common interest in promoting the off-road motorcycle sport in the County of Isle of Wight through the management of an annual natural terrain motorcycle race at Heritage Park and Fairgrounds.

WHEREAS, in the interest of cooperation and the desire to assist Peninsula Trail Riders Inc. the County grants to Peninsula Trail Riders Inc. a temporary license to use the Property under the following terms and conditions.

NOW, THEREFORE, in consideration of the premises and mutual covenants and restrictions herein contained, the Parties agree as follows:

1. The County consents and agrees that Peninsula Trail Riders Inc., its officers, representatives, agents, and volunteers may enter upon the Property to perform the Permitted Activity, beginning from the date of execution of this Agreement, and may have access to the Property while it is performing the Permitted Activity.
2. Peninsula Trail Riders Inc. shall, at its sole expense, obtain all local, state or/or federal permits necessitated by its activities on the Property.
3. This Agreement shall be in effect from the date of execution by the Parties until such time as either Party decides to terminate. Either Party may

terminate this MOA with or without cause upon written notice to the other Party with a 30-day notice.

4. The Isle of Wight County Parks and Recreation Department shall be responsible for managing this agreement for the Board.
5. Peninsula Trail Riders Inc. shall raise all funds required for the construction and maintenance of the off-road motorcycle track. This agreement commits no funding from the Board.
6. Peninsula Trail Riders Inc. shall be responsible for all track maintenance.
7. Peninsula Trail Riders Inc. shall schedule, manage, and fund all off-road motorcycle races to include parking control, collection of registration and gate fees, EMT services, port-a-john services, and discharge of any RV and travel trailer tanks.
8. Peninsula Trail Riders Inc. shall present to the Parks and Recreation Department an advanced request for approval of all events. The Parks and Recreation Department shall ensure that Peninsula Trail Riders Inc. events to do interfere with County or other planned events.
9. Peninsula Trail Riders Inc. shall remove all litter and trash generated by their off-road motorcycle races within 24 hours.
10. Peninsula Trail Riders Inc. shall remove all course markers, ribbon, banners, bridges used for races within two weeks of race completion (weather permitting).
11. Peninsula Trail Riders Inc. shall be responsible for returning all open spaces, parking lots and fields impacted by races to their prior pre-event condition, to include reseeding grass, if necessary, within two weeks (weather permitting). . All equipment, supplies, or other property of whatsoever nature placed upon the property by Peninsula Trail Riders Inc. will be removed by Peninsula Trail Riders Inc. upon expiration of this Agreement.
12. Peninsula Trail Riders Inc. agrees to indemnify, hold harmless and defend the County, the County's Board of Supervisors, officers, and employees from and against any and all claims, actions, damages, liability and expense in connection with personal injury and/or damage to property arising from or out of any occurrence in, upon or at the Property caused by the acts or omissions of Peninsula Trail Riders Inc. its respective officers, volunteers, contractors, agents, or vendors relating to this Agreement. Peninsula Trail Riders Inc. shall be liable for the payment of all costs, expenses of litigation, attorneys' fees and any judgment that may be entered therein. This indemnification provision shall survive termination of this Agreement.

13. Peninsula Trail Riders Inc. at its sole cost and expense, and for the mutual benefit of the County and itself, shall procure and maintain, prior to commencement of any Permitted Activities on the Property, from a company legally qualified to do business in Virginia, comprehensive public liability insurance, including property damage, insuring the County and itself against liability for injury to persons or property occurring in or about the Property or arising out of the entry and use thereof. The limits of liability coverage under such insurance shall be no less than One Million Dollars (\$1,000,000.00) per occurrence and no less Two Million Dollars (\$2,000,000.00) for aggregated claims. All policies of insurance shall provide a certificate of insurance including an endorsement that the County is an additional insured. All contractors and subcontractors shall procure and maintain proper amounts of workers' compensation insurance and shall provide evidence of said coverage that is satisfactory to the County. Such insurance shall provide for the payment of compensation in accordance with the laws of the Commonwealth of Virginia.
14. Peninsula Trail Riders Inc. shall not, during the term of this Agreement, store hazardous chemicals on the Property, including, but not limited to, gasoline and diesel fuel, except in reasonable quantity to operate any equipment used to perform the Permitted Activities. Further, Peninsula Trail Riders Inc. acknowledges that it is liable for any environmental contamination that occurs during its use of the Property and will, at its expense, perform any remediation necessary to restore the Property to the condition in which it was received from the County. This provision shall survive termination of this Agreement.
15. When not scheduled for Peninsula Trail Riders Inc. races, accessible portions of the track will be made free and open to the public.
16. The covenants and restrictions contained herein shall apply to and bind the Parties and their heirs, representatives, successors and permitted assigns.
17. There have been no other promises, consideration, or representations made which are not set forth in this Agreement. There may be no modification of this Agreement, except in writing executed by the authorized representatives of the Parties.
18. Peninsula Trail Riders Inc. acknowledges that the County is permitting the use of the Property without requiring monetary or other consideration. Should any actionable cause accrue to the County, the parties hereby stipulate that the laws of the Commonwealth of Virginia shall apply (without resort to principles thereof regarding choice of law). Such cause shall be heard in the Circuit Court of the County of Isle of Wight, Virginia, subject only to the limitation that where circumstances exist that place exclusive jurisdiction in the federal district court, then such cause shall be heard in the United States

District Court for the Eastern Division of Virginia. The County shall be entitled to all reasonable attorney's fees incurred in seeking enforcement of the above

19. The rights and obligations under this Agreement may not be assigned by either Party hereto without the prior written consent of the other Party.
20. The Parties agree that at no time it shall discriminate against any person on the grounds of race, religious affiliation, color, national origin, disability, age, or gender.
21. The failure of either party to insist upon strict performance of any obligation in this Agreement shall not constitute a waiver of said Party's right to demand strict compliance therewith in the future.
22. This Agreement may be executed in one or more counterparts by original, electronic or facsimile signature, each of which shall constitute an original, and all of which, when taken together, shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the Parties hereby have executed this MOA on the date first listed above.

**ISLE OF WIGHT COUNTY
BOARD OF SUPERVISORS**

William M. McCarty Sr., Chairman

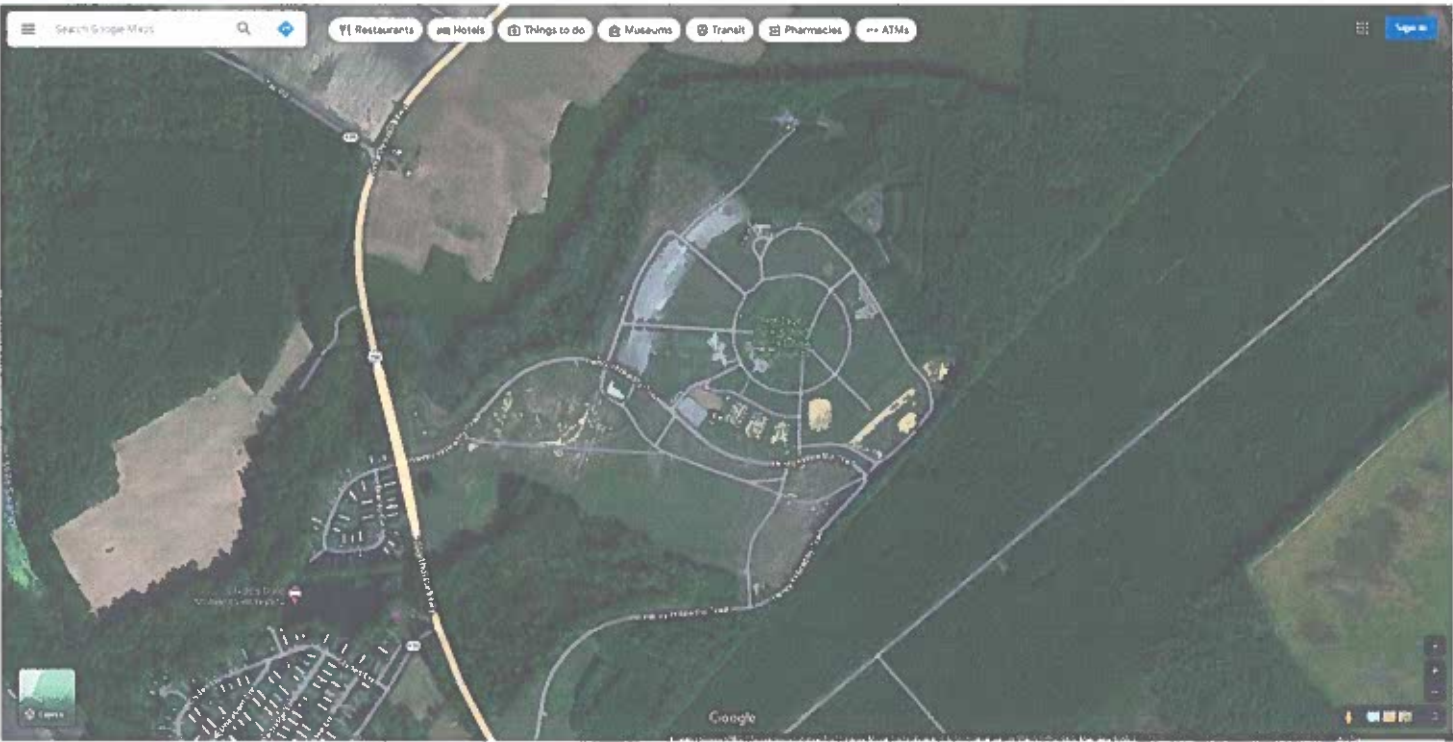
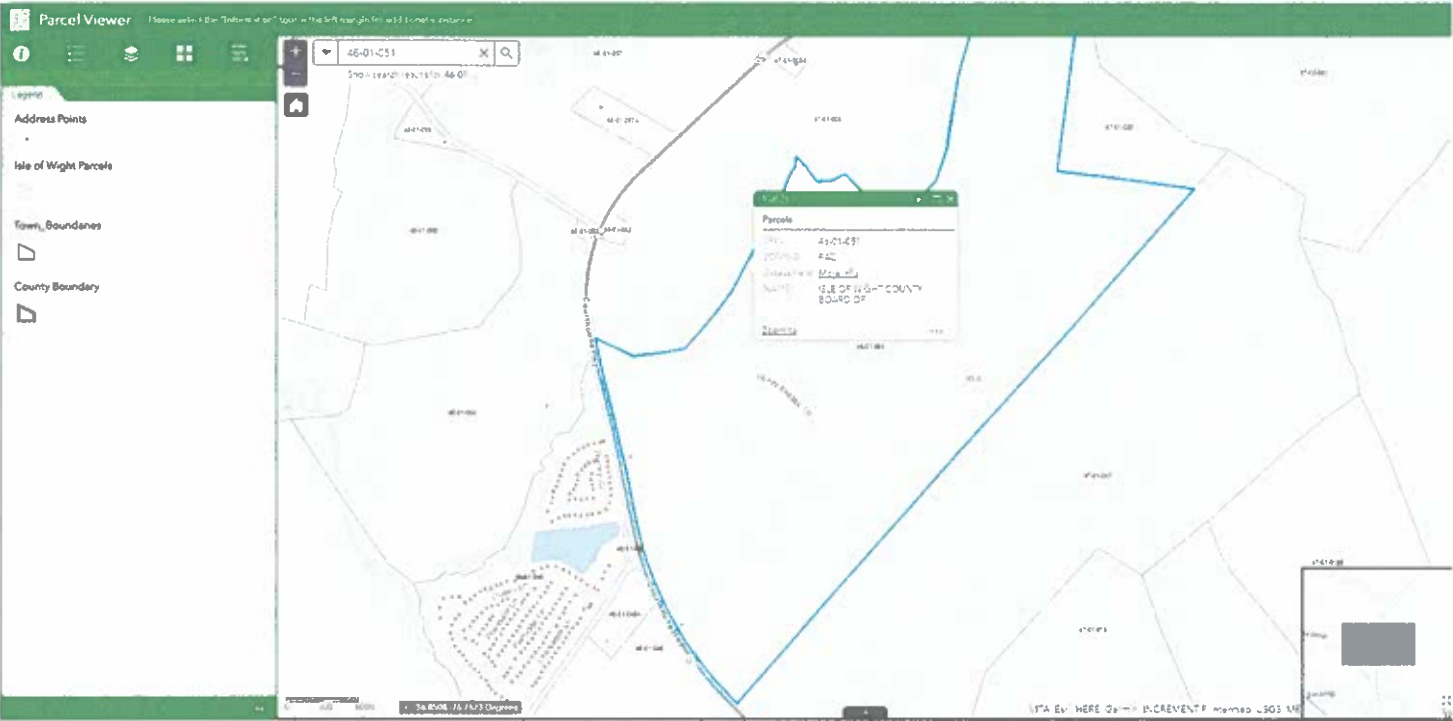
**PENINSULA TRAIL RIDERS
INCORPORATED**

George Greer, President 2/28/2023

APPROVED AS TO FORM:

Robert W. Jones, Jr., County Attorney

Appendix A



ISSUE:

Resolution to Request the Virginia Department of Transportation to Accept Certain Streets of the Benn's Grant Subdivision into the Secondary System of State Highways

BACKGROUND:

The following new streets have met the public service criteria of the Subdivision Street Requirements and are ready to be accepted into the Secondary System of State Highways with concurrence from the Isle of Wight County Planning Department and VDOT:

- **Brentwood Cove** (Route 1070) from Cul-de-sac (end) to Cul-de-sac (start), 0.04 miles.
- **Brentwood Cove** (Route 1070) from Cul-de-sac (start) to (Route 1061) Oak Hill Ln, 0.07 miles.
- **Turner Landing Way** (Route 1071) from Cul-de-sac (end) to Cul-de-sac (start), 0.05 miles.
- **Turner Landing Way** (Route 1071) from Cul-de-sac (start) to (Route 1060) Spring Hill Pl., 0.17 miles.
- **Turner Landing Way** (Route 1071) from (Route 1073) Riley Way to Sycamore Walk, 0.05 miles.
- **Turner Landing Way** (Route 1071) from (Route 1076) Bowler Way to Route 10 (Benn's Church Blvd), 0.07 miles.
- **Turner Landing Way** (Route 1071) from Sycamore Walk to (Route 1076) Bowler Way, 0.06 miles.
- **Cedar Crest Drive** (Route 1074) from Sycamore Walk to (Route 1076) Bowler Way, 0.06 miles.
- **Bowler Way** (Route 1076) from Private Alley to (Route 1075) Spring Grove Way, 0.03 miles.
- **Bowler Way** (Route 1076) from (Route 1071) Turner Landing Way to (Route 1074) Cedar Crest Drive, 0.14 miles.
- **Bowler Way** (Route 1076) from (Route 1074) Cedar Crest Drive to Private Alley, 0.02 miles.

BUDGETARY IMPACT:

None. Streets will be maintained by VDOT once accepted.

RECOMMENDATION:

Adopt a resolution to request the Virginia Department of Transportation to add and maintain the new segment(s) identified on the attached AM 4.3 Form as part of the Secondary System of State Highway.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	3/6/2023
VDOT Form AM-4.3	Backup Material	3/6/2023
Correspondence from Benns Church Properties	Backup Material	3/6/2023

**RESOLUTION OF THE BOARD OF SUPERVISORS OF ISLE OF
WIGHT COUNTY VIRGINIA, REQUESTING THE VIRGINIA
DEPARTMENT OF TRANSPORTATION TO INCLUDE CERTAIN
STREETS IN THE SYSTEM OF STATE HIGHWAYS**

WHEREAS, street construction in the Benn's Grant Subdivision, Phase 9, 10A-1, and 10B-2 has been completed; and,

WHEREAS, the streets of Benn's Grant Subdivision, Phases 9, 10A-1, and 10B-2 meet the public service criteria of the Subdivision Street Requirements; and,

WHEREAS, the development sketch and VDOT Form AM 4.3, attached and incorporated herein as part of this resolution, define additions required in the Secondary System of State Highways as a result of construction; and,

WHEREAS, certain segments identified on the incorporated Form AM 4.3 are ready to be accepted into the Secondary System of State Highways.

NOW THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Isle of Wight County, Virginia requests the Virginia Department of Transportation to add the segments identified on the incorporated Form AM 4.3 to the Secondary System of State Highway, pursuant to Section 33.2-705 of the Code of Virginia, for which segments the Board hereby guarantees the right of way to be clear and unrestricted, including any necessary easements for cuts, fills, and drainage.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Virginia Department of Transportation.

Adopted this 16th day of March 2023.

William M. McCarty, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones, Jr., County Attorney

In Isle of Wight County

38716834

by Resolution of the governing body adopted March 16, 2023

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.

A Copy Testee Signed (County Official): _____

Report of Changes in the Secondary System of State Highways

Project/Subdivision: 046 Benn's Grant Phases 9, 10A-1, 10B-2

Addition - New subdivision street §33.2-705

Rte Numb er	Street Name	From Termini	To Termini	Length	Num ber Of Lan es	Recordation Reference	Row Widt h
1070	Brentwood Cove	Cul-de-sac (end)	Cul-de-sac (start)	0.04		Instrument #210006953	56
1070	Brentwood Cove	Cul-de-sac (start)	Rt. 1061 (Oak Hill Ln.)	0.07	2	Instrument #210006953	50
1071	Turner Landing Way	Cul-de-sac (end)	Cul-de-sac (start)	0.05		Instrument #210006953	56
1071	Turner Landing Way	Cul-de-sac (start)	Rt. 1060 (Spring Hill Pl.)	0.17	2	Instrument #210006953	50
1071	Turner Landing Way	Rt. 1073 (Riley Way)	Sycamore Walk	0.05	2	Instrument #200003727	60
1071	Turner Landing Way	Rt. 1076 (Bowler Way)	Rt. 10 (Benn's Church Blvd.)	0.07	2	Instrument #200003727	60
1071	Turner Landing Way	Sycamore Walk	Rt. 1076 (Bowler Way)	0.06	2	Instrument #200003727	
1074	Cedar Crest Drive	Sycamore Walk	Rt. 1076 (Bowler Way)	0.06	2	Instrument #210006822	50
1076	Bowler Way	Private Alley	Rt. 1075 (Spring Grove Way)	0.03	2	Instrument #200007181	50
1076	Bowler Way	Rt. 1071 (Turner Landing Way)	Rt. 1074 (Cedar Crest Drive)	0.14	2	Instrument #210006822	50

In Isle of Wight County

38716834

by Resolution of the governing body adopted March 16, 2023

1076	Bowler Way	Rt. 1074 (Cedar Crest Drive	Private Alley	0.02	2	Instrument #210006822	50
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**046 Benn's Grant Phases 9, 10A-1, 10B-2- SSAR Street Acceptance
ICR: 38716834 - Isle of Wight County**

Route 1070 - Brentwood Cove
Route 1071 - Turner Landing Way
Route 1074 - Cedar Crest Drive
Route 1076 - Bowler Way



- Additions
- Length Corrections
- Existing Routes

SEGMENT	ROUTE	FROM	TO	LENGTH (mi.)	ACTION
A - B	1070	Cul-de-sac (end)	Cul-de-sac (start)	0.04	<u>§ 33.2-705 -Addition</u>
B - C	1070	Cul-de-sac (start)	Rt. 1061 (Oak Hill Ln.)	0.07	<u>§ 33.2-705 -Addition</u>
D - E	1071	Cul-de-sac (end)	Cul-de-sac (start)	0.05	<u>§ 33.2-705 -Addition</u>
E - F	1071	Cul-de-sac (start)	Rt. 1060 (Spring Hill Pl.)	0.17	<u>§ 33.2-705 -Addition</u>
G - H	1071	Rt. 1073 (Riley Way)	Sycamore Walk	0.05	<u>§ 33.2-705 -Addition</u>
H - I	1071	Sycamore Walk	Rt. 1076 (Bowler Way)	0.06	<u>§ 33.2-705 -Addition</u>
I - J	1071	Rt. 1076 (Bowler Way)	Rt. 10 (Benn's Church Blvd.)	0.07	<u>§ 33.2-705 -Addition</u>
K - L	1074	Sycamore Walk	Rt. 1076 (Bowler Way)	0.06	<u>§ 33.2-705 -Addition</u>
I - L	1076	Rt. 1071 (Turner Landing Way)	Rt. 1074 (Cedar Crest Dr.)	0.14	<u>§ 33.2-705 -Addition</u>
L - M	1076	Rt. 1074 (Cedar Crest Dr.)	Private Alley	0.02	<u>§ 33.2-705 -Addition</u>
M - N	1076	Private Alley	Rt. 1075 (Spring Grove Way)	0.03	<u>§ 33.2-705 -Addition</u>
O - J	10	Rt. 620 (Muddy Cross Rd.)	Rt. 1071 (Turner Landing Way)	0.50	<u>Length Correction</u>
J - P	10	Rt. 1071 (Turner Landing Way)	Rt. 685 (Benn's Grant Blvd.)	0.52	<u>Length Correction</u>



Ms. Amy Ring
Isle of Wight County
P. O. Box 80
Isle of Wight, VA 23397

February 28, 2023

Dear Ms. Ring

Per our conversation, Benns Church Properties, Henry Morgan and Richard Turner do hereby agree to assume responsibility for sidewalk and /or trails on the corner commercial property bounded by Rt. 10, Turner Landing Way, and Bowler Way. Whomever purchases and develops said property will be required to construct sidewalk or cause sidewalk to be constructed. Any and all work would be the responsibility of BCP and BCP would incur the cost of such improvements. Hope this satisfies your and the Isle of Wight County's request.

Richard Turner

Henry W. Morgan

ISSUE:

- . January 18, 2023 Regular Meeting Minutes
- . February 2, 2023 Work Session Minutes
- . February 23, 2023 Regular Meeting Minutes

BACKGROUND:

The above-noted minutes are offered for review and adoption by the Board.

BUDGETARY IMPACT:

None

RECOMMENDATION:

Adopt the following sets of minutes:

- . January 18, 2023 Regular Meeting Minutes
- . February 2, 2023 Work Session Minutes
- . February 23, 2023 Regular Meeting Minutes

ATTACHMENTS:

Description	Type	Upload Date
January 18, 2023 Regular Meeting Mnutes	Cover Memo	3/1/2023
February 2, 2023 Work Session Minutes	Cover Memo	3/6/2023
February 23, 2023 Regular Meeting Minutes	Cover Memo	3/15/2023

REGULAR MEETING OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS HELD IN THE ROBERT C. CLAUD, SR. BOARD ROOM OF THE ISLE OF WIGHT COUNTY COURTHOUSE LOCATED AT 17090 MONUMENT CIRCLE, ISLE OF WIGHT, VIRGINIA ON WEDNESDAY, THE EIGHTEENTH DAY OF JANUARY IN THE YEAR TWO THOUSAND AND TWENTY-THREE

BOARD MEMBERS PRESENT:

William M. McCarty, District 2, Chairman
Joel C. Acree, District 4, Vice-Chairman
Richard L. Grice, District 1
Don G. Rosie, II, District 5
Rudolph Jefferson, District 3 (Arrived at 6:30 p.m.)

STAFF MEMBERS PRESENT:

Randy R. Keaton, County Administrator
Donald T. Robertson, Assistant County Administrator
Robert W. Jones, Jr., County Attorney
Carey Mills Storm, Clerk

CALL TO ORDER

Chairman McCarty called the regular meeting to order at 5:00 p.m.

CLOSED MEETING

Pursuant to Section 2.2-3711(A) of the *Code of Virginia*, Chairman McCarty moved to enter a closed meeting for the limited purpose of: (1) Consultation with legal counsel employed by the board regarding specific legal matters requiring the provision of legal advice by such counsel, namely (a) negotiations of siting agreements applicable to a solar projects, pursuant to subsection 8 and for a discussion regarding the appointment of specific appointees to County boards, committee or authorities, to include the County Attorney and the Clerk to the Board, as well as those set forth in the agenda, pursuant to subsection 1.

The motion passed unanimously (4-0) with Supervisors McCarty, Acree, Rosie and Grice voting in favor of the motion; no Supervisors voting against the motion; and, Supervisor Jefferson absent for the vote.

Upon motion of Chairman McCarty and all voting in favor (4-0), the Board reconvened into open meeting.

County Attorney Jones reminded the Board that in accordance with Section 2-10(G) of the Board's Rules & Procedure, all those who participated in the closed meeting are reminded that all matters discussed in closed meeting are to remain confidential, as provided under the Virginia Freedom of Information Act, and that such matters as were discussed in closed meeting should not be acted upon or discussed in public by any participant unless and until a public, formal action of the Board of Supervisors is taken on that particular subject matter.

Upon motion of Chairman McCarty and all voting in favor (4-0), the following Resolution was adopted:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

VOTE

AYES: Acree, Grice, McCarty. Rosie

NAYS: 0

ABSENT DURING VOTE: Jefferson

ABSENT DURING MEETING: 0

INVOCATION

Supervisor Rosie delivered the invocation and led the Pledge of Allegiance to the American flag.

CITIZENS' COMMENTS

No one spoke.

CONSENT AGENDA

- A. Resolution to Amend the FY2022-23 Operating Budget and Appropriate funding for Repair of County Property from Insurance Proceeds \$7,942
- B. Resolution to Amend the FY2022-23 Operating Budget and Appropriate Funding for Virginia Department of Environmental Quality Litter Prevention and Recycling Grant \$16,442
- C. Vehicle Grant Agreement - Smithfield Volunteer Fire Department Ladder Truck
- D. Minutes
 - . October 20, 2022 Regular Meeting Minutes
 - . November 3, 2022 Work Session Minutes
 - . November 17, 2022 Regular Meeting Minutes

Supervisor Rosie moved that the Consent Agenda be adopted as presented. The motion passed unanimously (4-0) with Supervisors McCarty, Acree, Rosie and Grice voting in favor of the motion; no Supervisors voting against the motion; and, Supervisor Jefferson absent for the vote.

REGIONAL AND INTER-GOVERNMENTAL REPORTS

Chairman McCarty announced that Vice-Chairman Acree has been elected to serve as the Region I Director on the VACo Board of Directors.

APPOINTMENTS

Supervisor Rosie moved that Jennifer Boykin be reappointed to serve on the Planning Commission representing District 5 whose term will expire in February of 2027. The motion passed unanimously (4-0) with Supervisors McCarty, Acree, Rosie and Grice voting in favor of the motion; no Supervisors voting against the motion; and, Supervisor Jefferson absent for the vote.

Supervisor Rosie moved that Becky McConnell be appointed to replace Glenie Jones on the Commission on Aging representing District 5 whose term will expire in March of 2025. The motion passed unanimously (4-0) with Supervisors McCarty, Acree, Rosie and Grice voting in favor of the motion; no Supervisors voting against the motion; and, Supervisor Jefferson absent for the vote.

Vice-Chairman Acree moved that the following be appointed to serve on the Fire & Rescue Advisory Board:

Carrollton VFD

Tim Nunez /Primary

Scott Brower/Alternate

Carrsville VFD

Judson West/Primary

Weston Jamison/Alternate

Rushmere VFD

Brandon Jefferson/Primary

Kevin Parker/Alternate

Windsor VFD

Lee Marshall/Primary

Dale Scott/Alternate

Smithfield VFD

Chris Edwards/Primary

Charlie Kempton/Alternate

Isle of Wight Rescue

Brian Carroll/Primary

Chad Owens/Alternate

Windsor Vol. Rescue

Keith Griffin/Primary

Beth Hecker/Alternate

Dept. Emergency Services

Pat Humphries/Primary

Will Drewery/Alternate

The motion passed unanimously (4-0) with Supervisors McCarty, Acree, Rosie and Grice voting in favor of the motion; no Supervisors voting against the motion; and, Supervisor Jefferson absent for the vote.

Vice-Chairman Acree moved that the following be reappointed for an additional two-year term on the Fair Committee:

Chairman, Danny Byrum

Vice Chairman, Michelle Billups

Second Vice Chairman, Robert Claud

Treasurer, Debbie Braswell

The motion passed unanimously (4-0) with Supervisors McCarty, Acree, Rosie and Grice voting in favor of the motion; no Supervisors voting against the motion; and, Supervisor Jefferson absent for the vote.

//

Supervisor Jefferson arrived at the meeting.

//

SPECIAL PRESENTATIONS

The Board received a presentation by Eric Collins, Charter Communications, related to the expansion of broadband in the County.

COUNTY ATTORNEY'S REPORT

County Attorney Jones presented for consideration an extension of a franchise agreement with Bay Disposal for residential solid waste door-to-door collection.

Supervisor Grice moved that the County Administrator be authorized to execute the franchise agreement with Bay Disposal extending the agreement until June 30, 2023. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Jefferson, Rosie and Grice voting in favor of the motion and no Supervisors voting against the motion.

PUBLIC HEARINGS

A. Carver Solar Energy Generation Facility Conditional Use Permit Request

Amy Ring, Director of Community Development, provided an overview of the application stating that the proposed project is located on twenty properties approximately 3/4 mile from the Town of Windsor jurisdictional boundary at its closest point. She continued that the project would have frontage on eight different roads listed in the application description and is adjacent to agricultural and forestall lands, a few single-family residences, and Antioch Church and cemetery. She added that the project lies both to the north and south of Windsor Boulevard (Rte. 460) and lies directly to the north of the previously approved Windsor PV1 solar energy facility and the project lies almost entirely within one mile of the existing 115 kv Myrtle-Windsor powerline located to the south of and parallel to Route 460.

Ms. Ring advised that the properties on which the proposed project is located are currently in agricultural, silvicultural, and residential uses and the majority of

properties are zoned Rural Agricultural Conservation (RAC) with the exception of two which include tax map number 45-01-061B which is zoned conditional-General Commercial (C-GC) and 52-01-039 which is zoned conditional-Rural Residential (C-RR). She continued that the Board of Supervisors changed the zoning for tax map number 45-01-061 to C-GC in 1998 to allow a number of commercial uses such as building material, garden supply, and equipment sales and service, welding shops, dry cleaning plants, and other low-volume traffic businesses and the conditional zoning was amended in 2009 to allow the outdoor display of storage sheds and other goods. She advised that the only portion of the proposed solar project to be located on this property is an underground conduit measuring one to two inches in diameter buried three feet underground.

Ms. Ring advised that the Board had changed the zoning for a 4.09-acre portion of tax map number 52-01-039 to C-RR in 2011 for a single-family residential lot which has not yet been subdivided from the parent tract. She concluded that no portion of the solar energy generation facility is proposed for this portion of the property and included in the Planning Commission staff report in the agenda was a full analysis of the proposed project's consistency with the County's plans and ordinances.

Chairman McCarty opened the public hearing and called for comments from those in favor of or in opposition to the proposed Conditional Use Permit.

Ryan Gilcrest, Open Road Renewables, explained why the site was chosen, noting that there are 13 families participating in the project. He went over the low impact and passive use of the land, as well as the enhanced setbacks and waterways. He mentioned that should the Board approve the CUP it will be approving a 125-foot setback for the substation versus a 200-foot buffer as recommended by staff. He stated that with regard to waterways and wildlife, it allows for natural wildlife corridors. His presentation was concluded following an explanation of the Department of Environmental Quality's process for permit by rule. He noted solar projects are generally not well screened and reference was made to a landscaping surety that will be in place.

Molly Harrison, District 5, spoke in opposition stating this project does not represent the County's Value Statement.

Paul Garris of Yellow Hammer Road spoke in opposition stating that the setback does not accurately reflect property lines and there are issues with stormwater management run off requirements and regulations.

Debbie Arrington of Yellow Hammer Road voiced opposition citing reduced property values; damage resulting from storms; the impact to wildlife, and fires and lack of training for the County's volunteer fire departments. She advised that she has a neurological stimulator which will be deactivated whenever she passes by the project. She relayed the opposition of Mrs. Kelly who was not present.

Shelly Garris of Yellow Hammer Road spoke in opposition because of the health risk associated with solar panels. She asked that the application be tabled until the full adverse effects of this project can be researched.

Dawn Cherry of Cut Thru Road in District 5 appeared in opposition due to the negative impact on property values and the destruction of farmland.

Gary Hanson of Zuni spoke in opposition because of associated global issues and concerns.

Wayne Smith, Jr. submitted a petition containing 449 signatures in opposition to the solar project.

Nick Balice of Mill Creek Drive expressed concern with the impact on wildlife and the environment.

Volpe Boykin of District 5 spoke about landowner rights, in addition to how the bonds work for the site cleanup; how land remediation works; and, how projects such as that affect real estate taxes.

Delman Carr appeared in support of the Carver solar project.

Chester Glen Carr of Spivey Town Road advised that he owned three of the contiguous parcels to the proposed solar project and that he considers this type of use to be the best and most practical use of his farmland for his family.

Jeff Rowe, a resident of Newport News and a representative of the electrical workers, spoke in support of the project noting that solar is the least disruptive on the market related to industrial power generation and any additional power that can be generated in this area is needed. He stated many well-paying construction jobs will be created during the construction phase.

Keith Horswill of Mill Creek Drive recommended that the Board table action on this application due to unknown concerns associated with solar panels.

Robert Arnold of Yellow Hammer Road spoke in opposition because of its appearance and the reduction in property values of surrounding homes.

Pauline Austin of West Blackwater Road spoke in opposition to the application.

Ms. Bishop of Deer Trail Road spoke against the application.

Ron Bryan of Cut Through Road spoke against the application.

Gayle Hobbs of Barrett Town Road spoke in favor of the application. He pointed out that birds are beginning to disappear as a result of pesticides being sprayed by farmers.

James Edwards of Carrollton voiced his support for the application because it will hold down rising energy costs.

Carter Garrison of Richmond spoke in favor of the application. He agreed that this project is the best use of the land and for his family.

David Tucker of District 3 spoke in opposition to the application.

Chairman McCarty closed the public hearing and called for a recess.

Upon returning to open meeting, Mr. Gilcrest of Open Renewables provided a PowerPoint presentation providing responses to various concerns voiced by the surrounding community.

Vice-Chairman Acree remarked on the need for additional information with regard to how people will be affected as the grid continues to be filled.

Supervisor Rosie was provided with clarification on the hazardous nature of the components that will go into the field and make its way into the soil and watershed; decommissioning efforts; and appropriate bonds. He stated he did not believe the Board has all the information it needs with regard to final standards.

Supervisor Grice requested additional information on setbacks and that the issue with the citizen who spoke earlier relaying medical concerns needs to first be resolved.

Supervisor Jefferson requested a standard procedure be created for decommissioning.

Chairman McCarty noted the discrepancies between appraisers on land values and inquired about stormwater criteria.

Supervisor Grice moved that the application be tabled for further discussion and feedback from staff and representatives of Carver Solar for inclusion possibly in the next agenda. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

B. Carver Solar Energy Generation Facility Siting Agreement:

County Attorney Jones presented for the Board's consideration a Siting Agreement for the Carver Solar Energy Generation Project. Background information was provided on desires to construct and operate a solar facility in the County and he advised that the *Code of Virginia* allows the County and Carver Solar Energy Generation to enter into a siting agreement relative to solar facilities. It was noted that this project could potentially provide revenues over the course of 40 years.

Chairman McCarty opened the public hearing and called for citizens to speak in favor of or in opposition to the Agreement.

No one appeared and spoke.

Chairman McCarty closed the public hearing and called for comments from the Board.

Supervisor Jefferson moved that the Facility Siting Agreement be tabled. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

C. Sale of County Property - Stoup Property Located at Carrollton Blvd, Carrollton, Virginia

County Attorney Jones began that the County currently owns a tract of land identified as Isle of Wight County Tax Map Parcels 24A-01-A011, 24A-01-012, 24A-01-013, 24A-01-014, 24A-01-015, 24A-01-A014A and 24A-01-M015, being approximately 1.07 acres, and designated as 12454 Carrollton Boulevard, Carrollton, Virginia. He advised that this property would allow direct access for a small business to expand its offshore oyster business. He advised that a public hearing to consider the approval of the transfer of property has been properly advertised and authorization to execute such necessary documents is sought in order to effectuate the closing on this tract of land.

Chairman McCarty opened the public hearing and called for persons to speak in favor of or in opposition to the sale of property.

No one appeared and spoke.

Chairman McCarty closed the public hearing and called for comments from the Board.

Chairman McCarty moved that the Chairman be authorized to execute all necessary documents to affect the transfer of the property. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

D. Resolution to Budget and Appropriate Funds from the Unassigned Fund Balance to be Allocated to the Judgement Liability Line Item (\$8,355,971)

County Administrator Keaton reported that the Virginia Supreme Court had recently affirmed the trial court's ruling that International Paper is entitled to a full refund of Machinery & Tools taxes paid in 2017 to Isle of Wight County, plus 10% interest. He advised that the judgement is in a total amount of \$8,355,971 and he advised that staff has been preparing for this possibility for several years and has been building reserve funds over the last few years in the event of an unfavorable ruling. He concluded with advising that the funding is currently available in the Unassigned Fund Balance.

Chairman McCarty opened the public hearing and called for persons to speak in favor of or in opposition.

No one appeared and spoke.

Chairman McCarty closed the public hearing and called for comments from the Board.

Supervisor Jefferson moved that the following Resolution be adopted:

**RESOLUTION TO BUDGET AND APPROPRIATE FUNDS FROM THE
FY 2022-2023 UNASSIGNED FUND BALANCE TO THE JUDGEMENT
LIABILITY LINE ITEM**

WHEREAS, the Virginia Supreme Court recently affirmed the trial court's ruling that International Paper is entitled to a full refund of the machinery and tools taxes it paid in 2017 to Isle of Wight County, plus 10% interest; and,

WHEREAS, the Board of Supervisors needs to budget and appropriate funds from the Unassigned Fund Balance to be allocated to the judgement liability line item in the amount of \$8,355,971.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that funds in the amount of \$8,355,971 be budgeted and appropriated from the FY 2022-2023 Unassigned Fund Balance to the line item for judgement liability.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

COUNTY ADMINISTRATOR'S REPORT

County Administrator Keaton shared discussion of the SPSA Executive Committee meeting that occurred today regarding the recent fire at the Wheelabrator Plant. He cautioned that the County's waste capacity at the landfill could be impacted; as well as the County's cost for transporting waste and other unknowns. He advised that he would be bringing back additional information as it is received.

On the topic of a proposed Board retreat, Chairman McCarty requested County Administrator Keaton to invite the School Board to meet jointly with the Board at its March 2, 2023 work session to discuss the School Division's CIP and its understanding of finances. In January 2022, the Board held a full day retreat in the City of Franklin which included a tour of the Hayden Village facility, a discussion regarding programming for seniors and a regional transportation proposal from Senior Services.

The Board may wish to discuss potential subjects, dates, and locations for its next retreat so staff can begin securing speakers, locations, transportation, etc.

Chairman McCarty further requested County Administrator Keaton to email the Board members requesting potential dates for its Retreat and within a six-week window select a date for the Board to conduct its Retreat. The Chairman and one other member from each of the Board's appointed boards and commissions are to be invited to the retreat.

Assistant County Administrator Robertson updated the Board on the results of the public hearing on SB 1408 and SB 850 which was not successful.

UNFINISHED/OLD BUSINESS

Ms. Ring recalled that the Board, at its regular meeting of December 8, 2022, had tabled the following matter:

A. Ho-Fel Solar, LLC Conditional Use Permit

She began that Ho-Fel Solar, LLC (CUP-02-22), applicant, and Dustin and Brandy Atkins and Cobb Land Limited Partnership, property owners, have submitted an application for a conditional use permit to establish a major utility service, specifically a utility-scale solar energy facility and substation, on eighteen acres located on property on Lees Mill Road with tax parcel numbers 69-01-086 and 72-01-022, in the Rural Agricultural Conservation zoning district. This application is an expansion of previously approved conditional use permit, CUP-8-18, for a 40 MW utility scale solar facility on parcel 69-01-087.

It was noted that the applicant had originally received a conditional use permit for a solar energy facility on parcel 69-01-087 in February 2019. The original approval was for 300 acres to the north of the proposed expansion. The historic home known as Oakcrest is located on the original parcel 69-01-087. The applicant has since reduced the amount of acreage for the solar facility on the original parcel from 300 acres to 182 acres and proposed an additional 17.7 acres on parcels 69-01-086 and 72-01-022. She continued that the applicant has requested the CUP for the additional parcels to establish the point of interconnection on parcel 72-01-022 along with a change of equipment requiring different spacing. Existing uses on the parcels include agriculture and some single-family homes and the Planning Commission had recommended approval with vote of 9-0 with staff conditions and the following additional conditions:

1. The selected panels will be tested for hazard constituents using laboratory testing (such as a toxicity characteristic leaching procedure, TCLP) validating that hazardous constituents are below EPA control levels for all power generating equipment initially installed and replaced on the site.
2. There shall be a sign posted with the contact information for the local project liaison.
3. No salvage value be added to the decommissioning bond.

4. If the land area being leased was under crop cultivation prior to lease, it shall be maintained and cut annually prior to August 1 until site construction begins.

She noted that staff recommends approval of the CUP with the following conditions:

1. The portion of the subject property supporting solar panels shall be enclosed by security fencing of a type that is harmonious with the rural, agricultural, and historical character of the County while meeting federal and state regulations for solar electric generating facility fencing as determined by the Zoning Administrator prior to final site plan approval.
2. The applicant shall permanently preserve and maintain both existing forest and vegetation as well as planted buffer landscaping and shall not clear or cut live trees within required setbacks or buffer yards except as necessary to avoid shading of solar panels as approved by the Zoning Administrator.
3. The applicant shall submit an Emergency Response Plan at the time of site development plan application for review and approval by the County, which shall detail fire suppression methods that will be immediately deployed during both construction and operation of the facility. The plan shall include a training program to be provided to emergency responders about safety for on-site incident response. Initiation and frequency of training will be coordinated between the Department of Emergency Services and the facility operator. The applicant shall install a Knox Box at the facility to ensure emergency responders have access to the facility should the need arise and include plans for the same on the project site plan.
4. The applicant shall meet any additional VDHR delineation and buffer requirements before receiving final site plan approval.
5. Hours of operation for construction activities to be limited to 7:00 am to 6:00 pm Monday through Friday and 9:00 am to 5:00 pm on Saturdays. No construction is to occur on Sundays.
6. The applicant shall reimburse the County for reasonable costs related to retaining such third-party inspectors as deemed necessary for project inspections.
7. The enhanced buffer landscape plan proposed on the concept plan exhibit is conceptual only at this time. The buffer design and required plantings will be reviewed in detail for approval during site plan review and, at minimum,

must include a double-staggered row of plantings in areas where existing vegetation is not being retained to include a mix of evergreen and deciduous species to provide an effective screen.

8. The applicant shall maintain a 25-foot setback from cemeteries found in the Phase 1 study and from any additional gravesites found in further evaluation recommended by VDHR. Any cemetery found in the project area must remain clear of obstruction.

Bryan Hobson with Pine Gate Renewables advised that the footprint was being increased by 18 acres in solar panels.

Supervisor Grice moved to approve the CUP with the conditions recommended by the Planning Commission and staff. The motion was adopted (4-1) with Supervisors McCarty, Acree, Grice and Jefferson voting in favor of the motion and Supervisor Rosie voting against the motion.

Ms. Ring recalled that the following was tabled by the Board at its regular meeting of December 8, 2022:

B. Ho-Fel Solar, LLC Siting Agreement

It was noted that Ho-Fel Solar, LLC desires to build a solar project in Isle of Wight County and that the Code of Virginia allows the County and Ho-Fel Solar to enter into a siting agreement relative to solar facilities.

The Board was apprised that the siting agreement could allow for revenues of approximately \$3.4 million over a 40-year period.

Supervisor Grice moved to authorize the Chairman to execute the Siting Agreement under the terms negotiated and approved by the County Attorney. The motion was adopted (4-1) with Supervisors McCarty, Acree, Grice and Jefferson voting in favor of the motion and Supervisor Rosie voting against the motion.

NEW BUSINESS

A. Proffer Amendment - Shirley T Holland Intermodal Park Phase III:

Ms. Ring introduced the conditional zoning amendment request to amend the proffered conditions for the Shirley T. Holland Intermodal Park Phase III C-LI zoning originally approved by the Board of Supervisors in 2013. The conditional zoning allows for the development of light industrial, custom manufacturing, and warehousing and distribution uses on approximately 889.57 acres located on the east side of US Route 258 in the Windsor Development Service District. The subject tax map parcels are 53-01-080A, 53-01-080B, 53-01-080C, 53-01-081, 54-01-070A, 60-01-045, and 61-01-002. This proffer amendment seeks to eliminate section "VII. Water and Sewer Improvements" to remove the requirement that all development within the Park be served by public water and sewer.

She noted that a statement of the reason for the request as well as a red-line version of the proposed changes to the proffer statement is attached to this staff report and that Section 1-1016 of the Isle of Wight County Zoning Ordinance allows for the Board of Supervisors to waive the requirements of a public hearing when such amendment to conditional zoning does not affect conditions of use or density. No change affecting conditions of use or density is proposed with this application.

Supervisor Jefferson moved to waive the requirement for a public hearing on the matter. The motion was adopted unanimously (5-0) with Supervisors McCarty, Rosie, Grice, Acree and Jefferson voting in favor of the motion and no Supervisors voting against the motion.

B. Conditional Zoning Amendment for Shirley T. Holland Intermodal Park Phase III (ZA-8-22)

Supervisor Jefferson moved to recommend approval of the request. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

C. Request for meeting compensation for the FAPT parent representative

Following consideration of a request for meeting compensation for the FAPT parent representative, Supervisor Jefferson moved to add the FAPT parent representative to the list of those eligible for meeting attendance compensation. The motion

passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

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Chairman McCarty moved to recommend Dale Baugh to the Circuit Court Judge to serve on the Board of Zoning Appeals and representing District 2 effective March 1, 2023. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

ADJOURNMENT

At 11:00 p.m., Chairman McCarty declared the adjourned.

William M. McCarty, Sr., Chairman

Carey Mills Storm, Clerk

WORK SESSION OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS HELD IN THE ROBERT C. CLAUD, SR. BOARD ROOM OF THE ISLE OF WIGHT COUNTY COURTHOUSE LOCATED AT 17090 MONUMENT CIRCLE, ISLE OF WIGHT, VIRGINIA ON THURSDAY, THE SECOND DAY OF FEBRUARY IN THE YEAR TWO THOUSAND AND TWENTY-THREE

BOARD MEMBERS PRESENT:

William M. McCarty, District 2, Chairman
Joel C. Acree, District 4, Vice-Chairman
Richard L. Grice, District 1
Don G. Rosie, II, District 5
Rudolph Jefferson, District 3

STAFF MEMBERS PRESENT:

Randy R. Keaton, County Administrator
Donald T. Robertson, Assistant County Administrator
Robert W. Jones, Jr., County Attorney
Carey Mills Storm, Clerk

CALL TO ORDER

Chairman McCarty called the work session to order at 6:00 p.m.

APPROVAL OF AGENDA

Supervisor Jefferson moved that the agenda be approved as presented. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

INVOCATION

Assistant County Administrator Robertson delivered the invocation and led the Pledge of Allegiance to the American flag.

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It was discussed and agreed that the County Attorney and County Administrator would join the Board at the dais once again beginning with the next meeting.

COUNTY ADMINISTRATOR'S REPORT

Jamie Oliver, Transportation Manager, illustrating how information can be obtained on-line, updated the Board on the County's four applications submitted, but not funded, for transportation projects from the State's SMART SCALE grant program.

Following discussion, it was the consensus of the Board that it review what County projects have been approved and their projected completion dates.

Ms. Oliver reported that revenue sharing is coming up and that staff will be watching highway safety funds. She advised that staff has submitted grant applications for County planning and corridor projects and should know the status of those within the next couple of months.

Chairman McCarty requested County Administrator Keaton to invite the new VDOT Franklin Residency Engineer to a future Board meeting for introduction.

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Gerald H. Gwaltney, Commissioner of the Revenue, utilizing a PowerPoint presentation, updated the Board on the personal property tax rate adjustments in relation to the values just received for personal property.

It was recalled that the personal property tax was lowered last year due to an anticipated substantial increase in values. The Board was apprised that in order to generate the same amount of revenue as last year would require returning to the original rate of \$4.50 and, following a public hearing, the Board could proceed with setting the rate. It was noted that raising the rate back up to \$4.50 will not generate additional revenue and will keep the revenue the same.

On the subject of assessed value of homes in the County, Supervisor Grice requested, and Mr. Gwaltney offered to provide the Board with the last assessed

value of homes to determine if certain ranges increased greater than others. He further requested a full review of the criteria used for the program for tax relief for the elderly and totally disabled.

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Pat Humphries, Chief of Emergency Services, advised the Board that the Fire and Rescue Volunteer Association has adopted a resolution approving a one through five-year plan to reward and retain volunteers for longer periods of time in the County which would pay \$100 annually for every year of service up to a maximum of five years or \$500.

Chairman McCarty asked staff to find out if the provision written in the resolution addresses auxiliary members from falling through the cracks.

Vice-Chairman Acree moved to adopt the following Resolution adopted by the Fire & Rescue Association and that staff return to the Board with provisions that would address concerns with people falling through the cracks:

ISLE OF WIGHT COUNTY FIRE AND RESCUE ADVISORY BOARD
A RESOLUTION TO PRESENT A REPORT AND RECOMMENDATION
TO THE COUNTY ADMINISTRATOR AND THE BOARD OF SUPERVISORS
RELATING TO RETENTION/INCENTIVE PAYMENT TO
VOLUNTEER FIRE/RESCUE MEMBERS

WHEREAS, the Isle of Wight County Fire and Rescue Advisory Board has carefully considered the membership status to be included in regard to the retention/incentive payment to volunteer fire/rescue members; and,

WHEREAS, the procedural requirements for the consideration of this need by the Isle of Wight Fire and Rescue Advisory Board have been met.

NOW, THEREFORE, BE IT RESOLVED by the Isle of Wight County Fire and Rescue Advisory Board, that:

The Isle of Wight County Fire and Rescue Advisory Board by way of a formal motion recommends the following:

That Isle of Wight County provide a retention/incentive payment to the following members of Isle of Wight Fire/Rescue agencies:

1. The volunteer shall furnish the IOWDES Chief, or other assessing officer, with a certification by the Chief of the volunteer emergency medical services agency or volunteer fire department that the volunteer is an individual who meets the definition of “emergency medical services personnel” in Section 32.1-111.1 of the *Virginia Code*, or a member of the volunteer fire department who regularly responds to calls or regularly performs other duties for the emergency medical services agency or fire department.
2. Auxiliary members of a volunteer emergency medical services agency or volunteer fire department. The auxiliary member shall furnish the IOWDES Chief, or other assessing officer, with a certification by the Chief of the volunteer emergency medical services agency or volunteer fire department, that the volunteer is an auxiliary member of the volunteer emergency medical services agency or fire department who regularly performs duties for the emergency medical services agency or fire department. Auxiliary members will receive the incentive only if they regularly perform duties of the volunteer emergency medical services or fire organization. (i.e. they must hold an office within the emergency medical services or fire department organization itself, not to include offices within the Auxiliary organization).
3. Life members of a volunteer emergency services agency or volunteer fire department. In consideration of those members who currently receive the tax incentive under the qualification of life members, those members, with a certification by the Chief of the volunteer emergency medical services agency or volunteer fire department shall continue to receive the incentive as authorized under this program.
4. Future life members whose status changes from active to inactive and who do not meet any other qualification of a participating member will **NOT** be eligible for the proposed incentive.
5. The certification shall be submitted by January 31 of each year to the IOWDES Chief or other assessing officer; however, the Chief or other assessing

officer shall be authorized, in his discretion, and for good cause shown and without fault on the part of the volunteer, to accept a certification after the January 31 deadline.

6. Payments:

a. Incentive payments will be based on a tiered program under the following guidelines:

b. Each qualifying member will receive a payment of \$100 per year of service with a maximum of 5 years or \$500. (i.e., a member with one year of service would receive \$100, as where a member with five or more years of service would receive the maximum of \$500).

c. The County of Isle of Wight may annually appropriate funding to support this retention program. The required supporting documentation shall be submitted to the County by January 31. Using the formula referenced in Section (b), the County shall release the funds to the respective organizations no later than October 15 of the same calendar year. Those funds should be distributed by the organizations to qualifying members no later than November 15 of the same calendar year.

d. A qualifying member shall only receive this benefit for their service in Isle of Wight County, from one locality. (i.e., there is no requirement of residency in this program, however, for surrounding localities that support Isle of Wight, they may choose to offer an incentive to their citizens in consideration of their services to Isle of Wight. A member must choose prior to January 31, whether they wish to receive the payment from Isle of Wight or the incentive from their locality. Members shall not receive payments from more than one locality for the same services.)

e. Once funds have been distributed by the organizations and prior to the end of the calendar year, each organization shall submit a full review for accountability purposes to the IOWDES Chief, or other assessing officer.

The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

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Following a break, Amy Ring, Director of Community Development, provided an annual 2022 report on the County's approved development projects. She began with an overview of the increasing trend in applications over the last five years in the following departments: Inspections; Planning and Zoning; and, the Central Permitting Division. She concluded her presentation with a highlight of development activity.

Ms. Ring responded to questions regarding Riverside Hospital; solar farms, and the Wawa project.

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Following a discussion by the Board regarding an increase in Board member compensation, County Attorney Jones cited Section 15.2-14.2 of the *Code of Virginia* which allows that a board can move to adopt a salary increase before July 1st of a year in which there is going to be more than 40% of the members up for reelection. He continued that Section 14.3 allows for raises through the budget process and pertains to counties with populations of 25,000 to 49,999 that the salary cannot be more than \$7,000 annually. He advised that his research has revealed that from 1998 to 2008, the Board had received a 5% increase annually in their salary and that in 2008, the Board's salary was set at \$11,402.26, but that sometime between 2008 and present time, the Board's salary has increased to \$11,744 which equals 3% over the last thirteen years. He advised that annual salaries for the Chairman and Vice-Chairman and Board members shall increase in each succeeding fiscal year in the same percentage as the general wage increase approved for permanent full-time County employees provided that it does not exceed the statutory limit of 5% and that that the Board shall approve the increase in salaries as part of its adoption of its annual appropriations ordinance.

Supervisor Grice moved staff be authorized to advertise for public hearing a proposed salary increase for the Board from \$11,744 to \$12,800 annually. The

motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

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Noting a conflict with his schedule, Chairman McCarty advised that he will be unable to be present at the Board's February 16th meeting.

Supervisor Jefferson moved to adopt the following resolution amending the Board's meeting date from February 16th to February 23rd:

RESOLUTION OF THE BOARD OF SUPERVISORS OF ISLE OF WIGHT COUNTY,
VIRGINIA TO CHANGE ITS MEETING SCHEDULE ADOPTED BY THE BOARD AT ITS
ORGANIZATIONAL MEETING OF JANUARY 5, 2023

WHEREAS, the Board of Supervisors of Isle of Wight County, Virginia, held its organizational meeting on January 5, 2023, in the Robert C. Claud, Sr. Board Room located at 17130 Monument Circle, Isle of Wight, Virginia and adopted its 2023 meeting schedule; and,

WHEREAS, the Board of Supervisors, at its meeting held on February 2, 2023, adopted a motion to change the meeting date of its regular meeting of Thursday, February 16, 2023. The public meeting is now scheduled to begin on February 23, 2023 at 5:00 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board's By-laws and §15.2-1416 of the *Code of Virginia* stipulate that a resolution changing the meeting date or time be posted on the door of the public meeting place and inserted in a newspaper having general circulation in the County at least seven days prior to the first such meeting.

The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

County Administrator Keaton presented a request from members of the School Board to move the time of the March 2, 2023 joint work session between the Board and the School Board from 6:00 p.m. to 5:00 p.m.

Supervisor Jefferson moved to adopt the following Resolution changing the meeting time of the joint work session with the School Board on March 2, 2023 from 6:00 p.m. to 5:00 p.m.:

RESOLUTION OF THE BOARD OF SUPERVISORS OF ISLE OF WIGHT COUNTY,
VIRGINIA TO CHANGE ITS MEETING SCHEDULE ADOPTED BY THE BOARD AT ITS
ORGANIZATIONAL MEETING OF JANUARY 5, 2023

WHEREAS, the Board of Supervisors of Isle of Wight County, Virginia, held its organizational meeting on January 5, 2023, in the Robert C. Claud, Sr. Board Room located at 17130 Monument Circle, Isle of Wight, Virginia and adopted its 2023 meeting schedule; and,

WHEREAS, the Board of Supervisors, at its meeting held on February 2, 2023, adopted a motion to change the meeting time of its regular meeting of Thursday, March 2, 2023. The public meeting is now scheduled to begin on March 2, 2023 at 5:00 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board's By-laws and §15.2-1416 of the *Code of Virginia* stipulate that a resolution changing the meeting date or time be posted on the door of the public meeting place and inserted in a newspaper having general circulation in the County at least seven days prior to the first such meeting.

The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

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County Administrator Keaton informed the Board that following a notice from the City of Chesapeake that the County has approximately 60 days to find another location to house its juveniles, staff is in the process of locating a facility to house the County's juveniles.

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Vice-Chairman Acree publicly thanked EMS personnel from the City of Suffolk and the Isle of Wight Volunteer Rescue Squad for their efforts in handling a family tragedy last evening.

CLOSED MEETING

Pursuant to Section 2.2-3711(A) of the Code of Virginia, Supervisor Jefferson moved that the Board enter a closed session for the limited purpose of: (1) Consultation with legal counsel employed by the board regarding specific legal matters requiring the provision of legal advice by such counsel, namely (a) negotiations of easement agreements applicable to public utilities pursuant to subsection 8 and (2) a discussion regarding the appointment of specific County employees, namely the County Attorney, pursuant to subsection 1.

The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie and Grice voting in favor of the motion and no Supervisors voting against the motion.

Upon motion of Vice-Chairman Acree and all voting in favor (5-0), the Board reconvened into open meeting.

County Attorney Jones reminded the Board that in accordance with Section 2-10(G) of the Board's Rules & Procedure, all those who participated in the closed meeting are reminded that all matters discussed in closed meeting are to remain confidential, as provided under the Virginia Freedom of Information Act, and that such matters as were discussed in closed meeting should not be acted upon or discussed in public by any participant unless and until a public, formal action of the Board of Supervisors is taken on that particular subject matter.

Upon motion of Chairman McCarty and all voting in favor (5-0), the following Resolution was adopted:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Board of Supervisors has convened a closed meeting on this date

pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

VOTE

AYES: Acree, Grice, McCarty. Rosie, Jefferson

NAYS: 0

ABSENT DURING VOTE:

ABSENT DURING MEETING: 0

ADJOURNMENT

At 9:30 p.m., Chairman McCarty declared the adjourned.

William M. McCarty, Sr., Chairman

Carey Mills Storm, Clerk

REGULAR MEETING OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS HELD IN THE ROBERT C. CLAUD, SR. BOARD ROOM OF THE ISLE OF WIGHT COUNTY COURTHOUSE LOCATED AT 17090 MONUMENT CIRCLE, ISLE OF WIGHT, VIRGINIA ON THURSDAY, THE TWENTY-THIRD DAY OF FEBRUARY IN THE YEAR TWO THOUSAND AND TWENTY-THREE

BOARD MEMBERS PRESENT:

William M. McCarty, District 2, Chairman

Joel C. Acree, District 4, Vice-Chairman

Richard L. Grice, District 1

Don G. Rosie, II, District 5

Rudolph Jefferson, District 3

STAFF MEMBERS PRESENT:

Randy R. Keaton, County Administrator

Donald T. Robertson, Assistant County Administrator

Robert W. Jones, Jr., County Attorney

Carey Mills Storm, Clerk

CALL TO ORDER

Chairman McCarty called the regular meeting to order at 5:00 p.m.

APPROVAL OF AGENDA

Chairman McCarty moved to approve the agenda as amended to add a discussion concerning the formation of an Energy Task Force under New Business and move Item (C) under New Business (Application MISC-1-23 of Dana Louise Edwards, George W. Edwards, and Jeanette J. Edwards, Property Owners, for a Waiver from Section 5.11.1 of the Subdivision Ordinance in Regard to Lot Design and Configuration) to following Public Hearing (A). The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

CLOSED MEETING

Pursuant to Section 2.2-3711(A) of the Code of Virginia, Supervisor Jefferson moved to enter the closed session for the limited purpose of: Consultation with legal counsel employed by the board regarding specific legal matters requiring the provision of legal advice by such counsel, namely (a) negotiations of siting agreements applicable to solar projects, negotiations regarding juvenile dentition services and negotiations regarding the funding of the proposed farmer's market, and (b) enforcement of stormwater maintenance fees, all pursuant to subsection 8; consultation with legal counsel regarding actual or threatened litigation regarding Chesapeake Bay Preservation Area, Drainage Outfalls, and Building Code violations where such consultation would adversely affect the negotiating or litigation posture of this public body pursuant to subsection 7; and, a discussion regarding the appointment of specific appointees to County boards, committee or authorities as set forth in the agenda, pursuant to subsection 1.

The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Jefferson and Grice voting in favor of the motion and no Supervisors voting against the motion.

Upon motion of Supervisor Acree and all voting in favor (5-0), the Board reconvened into open meeting.

County Attorney Jones reminded the Board that in accordance with Section 2-10(G) of the Board's Rules & Procedure, all those who participated in the closed meeting are reminded that all matters discussed in closed meeting are to remain confidential, as provided under the Virginia Freedom of Information Act, and that such matters as were discussed in closed meeting should not be acted upon or discussed in public by any participant unless and until a public, formal action of the Board of Supervisors is taken on that particular subject matter.

Upon motion of Chairman McCarty all voting in favor (5-0), the following Resolution was adopted:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Board of Supervisors has convened a closed meeting on this date

pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

VOTE

AYES: Acree, Grice, McCarty, Rosie, Jefferson

NAYS: 0

ABSENT DURING VOTE: 0

ABSENT DURING MEETING: 0

The motion was unanimously adopted (5-0).

INVOCATION

Supervisor Rosie delivered the invocation and led the Pledge of Allegiance to the American Flag.

CITIZENS' COMMENTS

Albert Burckard of District 2 spoke on the subject of personal property tax relief for fire and rescue volunteers.

LaJeune Stone asked for the Board's favorable consideration of her application under New Business for a waiver to Section 3.2.4.A.4 and Section 5.9.1.C of the Subdivision Ordinance to allow a family member subdivision on a private right-of-way not built to public standards which serves more than two lots.

CONSENT AGENDA

- A. Resolution to Amend the Budget and Appropriate Aid to Localities Grant Funds (\$109,639)
- B. Resolution to Amend the Budget and Appropriate Funding for Virginia Tourism Corporation Grant (\$5,000)
- C. Resolution to Amend the Budget and Appropriate Local Law Enforcement Block Grant Funds (\$1,605)
- D. Resolution to Amend the Budget and Appropriate Obici Community Engagement Grant Funds (\$5,000)
- E. Resolution to Amend the FY2022-23 Operating Budget and Appropriate Funding for Carryover Activities from Prior Fiscal Year (\$17,609)
- F. Employment Agreement - County Attorney
- G. Minutes
 - . December 8, 2022 Work Session Minutes
 - . December 8, 2022 Regular Meeting Minutes
 - . January 5, 2023 Organizational Meeting

Supervisor Jefferson moved to approve the agenda as presented. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

REGIONAL AND INTER-GOVERNMENTAL REPORTS

Supervisor Grice reported that the Hampton Roads Alliance has brought in seven new businesses in the region and the Eastern Virginia Regional Industrial Facilities Authority has been placed under its umbrella.

Supervisor Grice reported on a recent trip to Richmond involving legislation and publicly thanked Assistant County Administrator Robertson for his legislative efforts on behalf of the County.

County Administrator Keaton reported that SPSA is forecasting a tipping fee of \$67 and has moved forward with purchasing wetland credits and moved forward with purchasing the adjoining property. He further reported that SPSA remains in negotiations with Wheelabrator with the hope that they will continue to take at least the 1,000 tons they are currently taking to provide steam for the Navy.

APPOINTMENT

Supervisor Rosie moved to reappoint Becky McConnell representing District 5 on the Commission on Aging. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

Supervisor Grice moved that Raynard Gibbs be reappointed to represent District 1 on the Planning Commission. The motion passed unanimously by a vote of (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

Supervisor Grice moved to appoint Valerie Butler replacing Debra Frank and representing District 1 on the Commission on Aging. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

Vice-Chairman Acree moved to reappoint George Rawls to serve on the Planning Commission representing District 4. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

Chairman McCarty moved that Thomas Distefano be reappointed to represent District 2 on the Planning Commission. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

SPECIAL PRESENTATIONS

Tabitha Davis was introduced as the County's 4-H Agent.

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Stephanie Humphries, Director of Budget and Finance, provided information relative to the County's financial performance for the second quarter of FY2022-23.

COUNTY ATTORNEY'S REPORT

The following Resolution Approving the County's Participation in the Proposed Settlement of Opioid-Related Claims Against Teva, Allergan, Walmart, Walgreens, CVS, and Their Related Corporate Entities, and Directing the County Attorney and/or the County's Outside Counsel to Execute the Documents Necessary to Effectuate the County's Participation in the Settlements was offered for consideration.

Supervisor Grice moved that the following Resolution be adopted:

RESOLUTION OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS APPROVING OF THE COUNTY'S PARTICIPATION IN THE PROPOSED SETTLEMENT OF OPIOID-RELATED CLAIMS AGAINST TEVA, ALLERGAN, WALMART, WALGREENS, CVS, AND THEIR RELATED CORPORATE ENTITIES, AND DIRECTING THE COUNTY ATTORNEY AND/OR THE COUNTY'S OUTSIDE COUNSEL TO EXECUTE THE DOCUMENTS NECESSARY TO EFFECTUATE THE COUNTY'S PARTICIPATION IN THE SETTLEMENTS

WHEREAS, the opioid epidemic that has cost thousands of human lives across the country also impacts Isle of Wight County by adversely impacting the delivery of emergency medical, law enforcement, criminal justice, mental health and

substance abuse services, and other services by Isle of Wight County's various departments and agencies; and,

WHEREAS, Isle of Wight County has been required and will continue to be required to allocate substantial taxpayer dollars, resources, staff energy and time to address the damage the opioid epidemic has caused and continues to cause the citizens of Isle of Wight County; and,

WHEREAS, Isle of Wight County has filed suit against Teva, Allergan, Walmart, Walgreens, CVS, and certain of their related corporate entities for their role in the distribution, manufacture, and sale of the pharmaceutical opioid products that have fueled the opioid epidemic that has harmed Isle of Wight County; and,

WHEREAS, the County's suit seeks recovery of the public funds previously expended and to be expended in the future to abate the consequences and harms of the opioid epidemic; and,

WHEREAS, settlement proposals have been negotiated that will cause Teva, Allergan, Walmart, Walgreens, and CVS to pay billions of dollars nationwide to resolve opioid-related claims against them; and,

WHEREAS, the County has approved and adopted the Virginia Opioid Abatement Fund and Settlement Allocation Memorandum of Understanding (the "Virginia MOU"), and affirms that these pending settlements with Teva, Allergan, Walmart, CVS, and Walgreens shall be considered "Settlements" that are subject to the Virginia MOU, and shall be administered and allocated in the same manner as the opioid settlements entered into previously with the Distributors and Janssen; and,

WHEREAS, the County's outside opioid litigation counsel has recommended that the County participate in the settlements in order to recover its share of the funds that the settlement would provide; and,

WHEREAS, the County Attorney has reviewed the available information about the proposed settlements and concurs with the recommendation of outside counsel.

NOW THEREFORE BE IT RESOLVED that the Isle of Wight County Board of Supervisors approves of the County's participation in the proposed settlement of

opioid-related claims against Teva, Allergan, Walmart, Walgreens, CVS, and their related corporate entities, and directs the County Attorney and/or the County's outside counsel to execute the documents necessary to effectuate the County's participation in the settlements, including the required release of claims against settling entities.

The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

PUBLIC HEARINGS

- A. Application of Dana Louise Edwards, George W. Edwards, and Jeanette J. Edwards, Owners, for a Change in Zoning Classification of One (1) Acre from Rural Agricultural Conservation (RAC) to Rural Residential (RR) and a Request to Withdraw the One Acre of Property from the Moonlight Agricultural/Forestral District to Create One Lot for Single Family Residential Use

Amy Ring, Director of Community Development, provided an overview of the application, concluding her presentation with the application's strengths and weaknesses and staff's recommendation to approve the rezoning request and the Agricultural and Forestal District withdrawal request.

Chairman McCarty opened the public hearing and called for those in favor of or in opposition to the proposed application to speak.

William Riddick, Attorney, representing the applicants, stated that the father lives and works this farm and he stood prepared to answer any questions of the Board.

Chairman McCarty closed the public hearing and called for comments from the Board.

Supervisor Rosie moved to approve the application. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

Chairman McCarty called the Board's attention to the following application which was moved from New Business to following this public hearing under Approval of the Agenda.

- A. Application MISC-1-23 of Dana Louise Edwards, George W. Edwards, and Jeanette J. Edwards, Property Owners, for a Waiver from Section 5.11.1 of the Subdivision Ordinance in Regard to Lot Design and Configuration

Ms. Ring represented the waiver request from the Subdivision Ordinance. Following an outline of the waiver criteria, she advised that the Planning Commission did recommend approval of the waiver request at its January 23, 2023 regular meeting; however, staff could not recommend approval of the waiver request because all necessary criteria to be considered has not been met.

William Riddick, Attorney, representing the applicants, explained that the shape of the lot was due to the presence of wetlands. He advised that the Director of Community Development has communicated that she does not believe that the Subdivision Ordinance, as currently written, gives her the authority to approve this application and he encouraged the Board to review the Subdivision Ordinance and give the Director the flexibility to approve such requests.

Supervisor Rosie moved to approve the application. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

Staff was directed to make amendments to the Subdivision Ordinance to provide greater flexibility in the approval of the design and shape of lots.

- B. Application of John Babb, Applicant, and Alyne C. Buchanan Estate, Property Owner, for a Conditional Use Permit to Establish a Contractor Office and Storage Facility on Property Located at 14232 Benns Church Boulevard

Trenton Blowe, Principal Planner, provided background information on the application and outlined the criteria associated with a Conditional Use Permit that is to be considered by the Planning Commission and the Board before granting approval of same. Following its strength and weaknesses, Mr. Blowe advised that staff recommends approval of the CUP with the following conditions: 1.) Customer

traffic to be limited by appointment only, 2.) the applicant must install a low volume commercial entrance, 3.) the building will have a structural assessment to demonstrate compliance with the building code and the applicant must apply for a change of use permit as well as any other permits if alterations are to be made, 4.) storage of equipment and materials on site shall be of such a nature so as to not warrant the need for any type of fire suppression sprinkler system as may be required by the local building code, 5.) hours of operation shall be limited to 7 am until 8:00 pm Monday through Saturday and from 12:00 noon until 6:00 pm on Sundays, 6.) the use shall be limited to home improvement business only, 7.) in lieu of constructing the required pedestrian pathway as per Section 6-229.M of the Zoning Ordinance, the applicant shall dedicate a twelve foot wide easement along the Route 10 frontage for the purpose of construction of the pedestrian pathway to the County prior to final site plan approval. He advised that the Planning Commission recommended approval with removal of staff recommended condition number 1 (customer traffic to be limited by appointment only).

Chairman McCarty opened the public hearing and called for those in favor of or in opposition to the proposed application to speak.

John Babb, the applicant, appeared requesting approval of his application.

Stacy Buchanan Hurley, co-executor of her grandmother's estate, spoke in favor expressing excitement about her homeplace being revitalized.

Chairman McCarty closed the public hearing and called for comments from the Board.

Following an explanation by staff of the definition of a low-volume commercial entrance, Supervisor Grice moved to approve the application with removal of staff recommended condition number 1 (customer traffic to be limited by appointment only). The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

- C. Application of Bay Sand Company, Inc., Applicant, and Everets Properties, Inc., Charles H. Rose, Lynn K. Rose, and Estate of EE Holloway, Jr., Property Owners, for a Conditional Use Permit to Allow Resource Extraction at

Multiple Existing and New Borrow Pits for Properties Zoned Rural Agricultural Conservation Located on Muddy Cross Road and a Request to Withdraw Portions of the Properties from the Longview Agricultural/Forestal District

Mr. Blowe represented the application and provided background details. He provided an overview of the criteria necessary for the Planning Commission and Board of Supervisors to consider prior to granting a Conditional Use Permit; relayed the comments from agency reviews; and, listed the application's strengths and weaknesses. He provided staff recommendation with the following conditions: 1.) Hours of operation be limited to 7:00 am to 4:30 pm, Monday through Friday, 7:00 am to 2 pm Saturday; and, closed on Sunday, 2.) must utilize existing internal roadways for all associated traffic, 3.) after operations cease, the pits must be reclaimed in accordance with the VA Department of Mines, Minerals, and Energy regulations for reclamation, 4.) the applicant shall install heavy landscaping buffer consisting of three rows of staggered landscaping planted a maximum of eight foot on center and a three-foot tall berm with 3-1 slopes in the first 25 feet of the front setback along the road frontage of Muddy Cross Drive and Benns Church Boulevard in order to better screen the operations. He advised that the Planning Commission recommended approval of the application to the Board.

Chairman McCarty opened the public hearing and called for those in favor of or in opposition to the proposed application to speak.

William Riddick, Attorney representing the applicant, stated this is an ongoing operation and it has never been the subject of complaints by the VA Department of Mines, Minerals and Energy. He referred to the economic impact and he defended past allegations where a trucker from Newport News dumped a load in the rural part of the County.

Chairman McCarty closed the public hearing and called for comments from the Board.

Supervisor Jefferson moved to approve the application. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

D. Personal Property Tax Rate Adjustment

Gerald H. Gwaltney, Commissioner of the Revenue, provided a PowerPoint presentation on the personal property tax rate adjustments in relation to the values just received for personal property. He recalled that the personal property tax had been lowered last year due to an anticipated substantial increase in values and the Board was apprised that in order to generate the same amount of revenue as last year would require returning to the original rate of \$4.50. It was noted that returning the rate to \$4.50 will not generate additional revenue and will keep the revenue the same.

Chairman McCarty opened the public hearing and called for those in favor of or in opposition to the proposed application to speak.

Shelly Perry of District 3 stated that she did not agree with returning the rate for personal property back to \$4.50 if it is going to be valued the same as last year. She noted that her vehicle now has 155,000 miles on the odometer.

Mr. Gwaltney asked Ms. Perry to bring to his office a copy of her most recent State inspection showing her mileage and she will be issued a credit for her high mileage.

Chairman McCarty closed the public hearing and called for comments from the Board.

Supervisor Grice moved to set the Personal Property tax rate at \$4.50 with tax relief being set at 37%. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

E. Temporary Construction and Access Utility Easement Across County-owned land located at Rattlesnake Trail and Broadwater Road

County Attorney Jones introduced the request for temporary construction and access utility easement across County-owned land and he recommended that the Board authorize the Chairman to sign the necessary easement and allow the County Administrator to execute any other required closing documents.

Chairman McCarty opened the public hearing and called for those in favor of or in opposition to the proposed application to speak.

At the request of Supervisor Rosie, Ann Thompson and R. J. Bailey offered to leave the temporary roads intact so that the land can be navigated more easily and also to meet on site with the Blackwater Advisory Board and the Parks Recreation Director.

Chairman McCarty closed the public hearing and called for comments from the Board.

Chairman McCarty moved to approve the temporary construction and access utility easement as presented. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

COUNTY ADMINISTRATOR'S REPORT

Following a brief recess, Assistant County Administrator Robertson advised that the County has been awarded \$750,000 from the Federal Government which will be used at the Tyler's Beach Boat Harbor. At the request of Supervisor Jefferson, an update on Bradby Park was provided.

Assistant County Administrator Robertson provided a legislative update of the 2023 General Assembly session, to include SB1408 which was defeated.

County Administrator Keaton advised that the plans for the Rushmere Volunteer Fire Department expansion are 90% complete and staff is moving forward on the plans getting them ready to go out for bid.

County Administrator Keaton responded to comments made by Albert Burckard under Citizens Comments regarding incentive payments for volunteers.

UNFINISHED/OLD BUSINESS

- A. Application of Carver Solar I, LLC (CUP-6-22), Applicant, and Carter R. Clements, Joyce G. Clements, Travis W. Williams, Lewis Clarence Lee Trust

(Clarence Lee Lewis, Trustee), Joshua Pretlow, Jr., Garrison Farm Solar LLC, Delman Lew Carr Trust (Delman Lew Carr, Trustee), Chester G. Carr Trust (Glenn and Susan S. Carr, Trustees), Helene Johnson Hobbs, Joest Properties, LLC, Scott L. Thomason, Carla A. Thomason, James K. Edwards, Marsha F. Edwards, Cobb Land Limited Partnership, Troy L. Robinson, and Margaret F. Robinson, Property Owners, for a Conditional Use Permit to Establish a Major Utility Service, Specifically a 71 MW Utility-Scale Solar Energy Facility and Substation, on 637 Acres Located on Yellow Hammer Road (Rte. 645), Windsor Boulevard (Rte. 460), Winston Drive (Rte. 639), Cut Thru Road (Rte. 638), Ecella Road (Rte. 639), Barrett Town Road (Rte. 641), Mill Creek Drive (Rte. 638), and Antioch Road (Rte. 657) in the Rural Agricultural Conservation, Conditional General Commercial, and Conditional Rural Residential Zoning Districts

Amy Ring, Director of Community Development, brought the Board up to date on the project.

Supervisor Grice recommended that once a month a walk about take place to ensure that there is not trash stuck in the fencing and that any chemical that may be used be preapproved by the County. He asked if damaged panels will be addressed right away.

Mike Volpe, representing Carver Solar, advised what has been done in other localities is to have an on-site dry field container that can house a damaged panel and he would be happy to make that commitment on behalf of the project.

Supervisor Grice called attention to the amount of chemicals already on the fields.

Ms. Ring confirmed that the use of all pesticides, herbicides and insecticides shall be prohibited except for those approved for commercial applications may be used pursuant to an approved herbicide and/or insecticide management plan prepared by a licensed professional that is submitted to and approved by the Zoning Administrator.

Supervisor Rosie complimented the applicants on their presentation, but noted that the Board has not yet established a task force or received requested guidelines/conditions from the Planning Commission. He noted that solar farms

are fairly new and he has concerns in addition to considering his constituents and their position on this application.

Supervisor Jefferson moved to approve the application with the recommendations of staff and the additional conditions proposed by the applicant. The motion was defeated (3-2) with Supervisors Grice and Jefferson voting in favor of the motion and Supervisors McCarty, Acree and Rosie voting against the motion.

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Consideration of a Siting Agreement for the Carver Solar Energy Generation Project was tabled without action and removed from the agenda.

NEW BUSINESS

- A. Application of LaJeune Stone, Property Owner, for a Waiver to Section 3.2.4.A.4 and Section 5.9.1.C of the Subdivision Ordinance to Allow a Family Member Subdivision on a Private Right-of-Way Not Built to Public Standards Which Serves More Than Two Lots

Ms. Ring provided background information on the waiver request and reviewed the waiver criteria for the Board's consideration. She continued adding that the Planning Commission recommended approval of the waiver request; however, staff cannot recommend approval because of safety concerns due to the degradation of the lane over time with additional homes if not maintained and all necessary criteria to be considered have not been met.

Supervisor Jefferson remarked that the road has been well maintained and will accommodate fire trucks and first responders. He noted there is a pile of rocks stored for maintenance of the road and he does not feel that the condition of the road should be sufficient reason to deny the application.

Supervisor Jefferson moved to approve the waiver request. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

- B. Application of Glenn Development, Applicant, and JRC APB, LLC, Property Owner, for an Exception to Section 6-2009.L.1 of the Newport Development Service Overlay (NDSO) Regulations to Allow for an Exception to the NDSO Requirement Regarding Sidewalks

Ms. Ring provided background information to include the strengths and weaknesses, the Planning Commission's recommendation to approve the request and staff's recommendation to also approve the exception request.

There being no comments from the Board, Chairman McCarty moved that the application be approved. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

- C. Energy Task Force (Added to the agenda under Approval of the Agenda)

Chairman McCarty requested discussion of the creation of a proposed Energy Task Force

Supervisor Grice remarked that there is a need to discuss where the County is going to get its energy and utilities in the future. He added that energy on a regional basis is being restructured by the Hampton Roads Alliance and the way to be prepared is to form a Task Force charged with making recommendations and working with the regional folks to ensure that the County is represented. He stated that the Board must think long term regarding where these resources can be obtained that are crucial to everyday life. He recommended that the Economic Development Department be the partner that sponsors and supports this Task Force and that it come under the Department of Economic Development.

County Attorney Jones advised that responsive to Board action, the Planning Commission, at its November 22, 2022 meeting adopted a motion to recommend to the Board of Supervisors the formation of an energy task force to review the Country's existing energy infrastructure in place; approved energy generation projects; and, available remaining capacity within the County. The Task Force should consider current and emerging energy generation technologies and make a recommendation to the Board of Supervisors if a committee should be formed to

establish an energy plan amendment to the Comprehensive Plan and/or revisions to the Zoning Ordinance.

Vice-Chairman Acree agreed with the creation of an Energy Task Force that can educate the Board.

Chairman McCarty moved to create an Energy Task Force consisting of seven members; one from each district and two at-large members. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

Chairman McCarty moved to appoint Thomas Distefano to serve on the Energy Task Force representing District 2. The motion passed unanimously (5-0) with Supervisors McCarty, Acree, Rosie, Grice and Jefferson voting in favor of the motion and no Supervisor voting against the motion.

ADJOURNMENT

At 9:30 p.m., Chairman McCarty declared the regular meeting adjourned.

William M. McCarty, Sr.
Chairman

Carey Mills Storm, Clerk

ISSUE:

Resolution to Approve the Employee Health Insurance Plan Offerings for Fiscal Year 2023-24

BACKGROUND:

Each year the County's employee health insurance plan offerings are adjusted based on benefit offerings, claims history, etc. to reflect updated benefits and County/employee contribution rates.

The TLC renewal reflects a 1.6% increase for FY24. Currently the total premium is \$3,787,481. The increase will bring the total for FY24 to \$3,861,581. This is a \$74,100 increase over last year.

The renewal selection needs to be submitted to Health Benefit Direct by March 25, 2022. Open Enrollment will be May 2nd-May 16th.

BUDGETARY IMPACT:

The County's contribution will increase \$74,100 for FY2023-24.

RECOMMENDATION:

Adopt a resolution to approve the employee health insurance offerings and rates for FY2023-24.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	2/27/2023
Health Benefits Renewal	Backup Material	3/8/2023

**RESOLUTION TO APPROVE THE EMPLOYEE HEALTH
INSURANCE PLAN OFFERINGS FOR FISCAL YEAR 2023-2024**

WHEREAS, the next Employee Health Insurance Plan Year takes effect July 1, 2023; and,

WHEREAS, the County participates in The Local Choice Health Insurance Program through Anthem and offers three plans; and,

WHEREAS, The Local Choice Anthem Key Advantage 250 Plan, Key Advantage 500 Plan, and High Deductible Health Plan (with Health Savings Account) are recommended to the Board of Supervisors as the three plan offerings available for the plan year beginning July 1, 2023.

NOW, THEREFORE, BE IT RESOLVED that the Health Insurance Plan offerings of The Local Choice Anthem Key Advantage 250 Plan, Key Advantage 500 Plan, and High Deductible Health Plan (with Health Savings Account) are available for employees with employer and employee contribution rates effective July 1, 2023 as referenced in the attached exhibit.

BE IT FURTHER RESOLVED that eligibility for participation in the Health Insurance Plan offerings is as follows: All regular full-time employees of the County, to include Appointees and Registrar, as well as elected officials to include Constitutional Officers and Board of Supervisors members, as well as local state-supported employees of the Isle of Wight Department of Social Services.

Adopted this 16th day of March, 2023.

William M. McCarty, Chairman

Carey Mills Storm, Clerk

Approved as to Form:

Robert W. Jones, Jr., County Attorney

The background of the entire page is a photograph of two wooden Adirondack chairs sitting on a green lawn. Behind the chairs is a dark wooden fence, and in the distance is a dense forest with trees showing autumn colors in shades of green, yellow, and orange. The sky is overcast and grey.

The Local Choice

Health Benefits Program

Fiscal Year 2024 Renewal



The Local Choice Health Benefits Program

To: TLC Group Administrators

From: Michelle (Shelley) Rozzell
TLC Program Manager

Date: January 2023

Re: The Local Choice Health Benefits Renewal

Thank you for your continuing support of The Local Choice (TLC) program. We are pleased to share the enclosed fiscal year 2024 renewal for TLC.

The Virginia Department of Human Resource Management (DHRM) and The Local Choice (TLC) Health Benefits Program are keenly aware of the high priority that TLC groups place on planning and budgeting for health benefits. We are constantly working to find new and innovative ways to add value to our plans and improve our service. Our statewide and regional plan offerings continue to provide choice, competitive pricing, and value-added services that offer opportunities to improve the health of your employees and their families.

TLC plan administrators remain as follows:

- Anthem BCBS: Medical, Behavioral Health, EAP and Routine Vision and Outpatient Prescription Drugs for statewide plans
- Delta Dental: Dental for statewide plans
- Kaiser Permanente: regional HMO
- Optima Health Vantage: regional HMO

TLC will continue to offer five statewide plans to all local employer groups along with two regional HMOs available in defined service areas. Employer plan choices include:

Statewide plans

- Key Advantage Expanded
- Key Advantage 250
- Key Advantage 500
- Key Advantage 1000
- TLC High Deductible Health Plan (HDHP) – HSA compatible

Regional HMO plans

- Kaiser Permanente – available in defined service area
- Optima Health Vantage – available in defined service area

Retiree Plans

- Key Advantage or Regional Plan coverage (only available to retirees not eligible for Medicare)
- Advantage 65
- Advantage 65 with Dental/Vision
- Medicare Complementary (grandfathered for current participant groups, only)

All active employee TLC plans include the CommonHealth Wellness Program at no additional cost. CommonHealth features confidential, at-work medical screenings plus other health and wellness programs such as nutrition, stress management and fitness programs.

Your 2023-2024 renewal notebook includes a Comparison of Benefits brochure outlining the statewide benefits to assist you in determining which plan or plans you want to offer your employees.

Rates for all available plan options are listed in Section 2 (Renewal Rate Sheets and Information). A separate COBRA rate page is included.

Together, the statewide Key Advantage plans, High Deductible Health Plan, the Kaiser Permanente and Optima Vantage HMO fully-insured regional plans (available in certain service areas) offer you a variety of choices with competitive administrative costs and quality coverage.

In an effort to provide the tools and resources for Benefits Administrators to expand their knowledge about the TLC Program, we are coordinating more frequent, focused training in a virtual environment. Please look for information regarding upcoming webinars.

Please read “IMPORTANT CHANGES FOR 2023-2024 PLAN YEAR” on the next page.

We value your participation, and we look forward to continuing to build upon our partnership of caring for your employees.

Thank you for selecting The Local Choice.

If you have any questions, please contact us at tlc@dhrm.virginia.gov or at 888-642-4414.
Sincerely,

Michelle Rozzell

Michelle (Shelley) Rozzell
TLC Program Manager

IMPORTANT TLC CHANGES 2023-2024 PLAN YEAR

Important Renewal Dates

1. All groups must submit their renewal selections in Cardinal Human Capital Management (HCM) by the deadlines stated below:

- **April 1, 2023 for July renewals**
- **July 1, 2023 for October renewals**

You will **NOT** be allowed to request an extension. Instructions to access Cardinal HCM will be provided at a later date.

2. Cardinal HCM will be used for Open enrollment.

- **Open Enrollment for all groups that renew in July will be May 2, 2023 through May 16, 2023.**
- **Open Enrollment for all groups that renew in October will be August 1, 2023 through August 15, 2023.**

This is not a complete re-enrollment. No action is required if the participant is not making any health plan related changes.

It is your group's responsibility to run the *Cardinal Enrollment Report* in Cardinal HCM to reconcile your open enrollment changes.

The navigation path to the report: **Navigator> Benefits> Reports> Cardinal Enrollment Report**

NPUT / SEARCH CRITERIA: OUTPUT FORMAT: As of Date Business Unit (Optional) Company (Optional) Excel Screenshot of the Cardinal Enrollment Report Run Control Page

ADDITIONAL INFORMATION: The As of Date is the only required field; however, it is suggested that the user enter other Run Control Parameters.

3. The Office of Health Benefits (OHB) will continue to provide the COBRA administration for all TLC groups. This includes the following:
 - Generating and mailing the Initial Election COBRA Notice
 - Entering COBRA enrollment changes in Cardinal
 - Providing enrollment information to providers
 - Terminating COBRA coverage as appropriate
 - Generating and mailing termination letters

- NOTE: Upon your renewal, in accordance with COBRA Federal Law, TLC COBRA beneficiaries (enrollees) will be billed the appropriate monthly premium as well as the 2% Administrative Fee. The 2% Administrative Fee will be forwarded to OHB.
- Your renewal will include a separate COBRA rate page for your use.

ALL TLC groups must select Direct Bill for COBRA.

Third- Party Administrator (TPA) is no longer a billing method option.

4. 2023 TLC Regional Meetings: For planning purposes, DHRM will hold the 2023 TLC Regional Meetings in person in March 2023. Confirmed dates and locations will be announced through eNews at a later date.

2023-2024 Benefit Plan Changes

Statewide Key Advantage & HDHP Plans:

HDHP Deductible

In accordance with new IRS regulations, the TLC HDHP deductibles will be adjusted to \$3,000 for Single In-Network, and \$6,000 for Family In-Network.

Expanded Virtual Care Options

Anthem has expanded the options for virtual care. In addition to the virtual urgent care and specialist visits available through LiveHealth Online, members will be able to check symptoms, text chat with a doctor, and get virtual check-ups and ongoing care through the Sydney Health app.

Through Sydney Health, members will have access to:

- Secure in-app medical text chat for on-demand 24/7 urgent care as well as scheduled follow-up visits for wellness, prevention, and chronic condition care.
- A video-based, preventive wellness visit resulting in a care plan, offering proactive future care guidance.
- Routine care support services including new prescriptions and refills, and preventive tests, screenings, and labs.
- Referrals to in-network, in-person primary and specialty care, when needed.

LiveHealth Online Dermatology

LiveHealth Online now offers the convenience of visiting a dermatologist online, 24 hours a day, 7 days per week, without an appointment. Commonly treated conditions include the following: acne, athletes' foot, eczema, hair loss, insect bites, rash, suspicious moles, etc.

Diabetes Prevention Program

Anthem's Diabetes Prevention Program (DPP) is a personalized digital health coaching solution that leverages artificial intelligence, cognitive behavioral therapy, and smart connected devices to lower risk for type 2 diabetes. Eligible members will be invited to participate in the program which has shown to lower a person's risk for type 2 diabetes by 60%.

In-Home Addiction Treatment (IHAT)

As an alternative or complement to in-patient drug and alcohol addiction treatment, coverage for in-home treatment is now available. Extensive research has shown that receiving medical care and monitored support in the home promotes faster recovery, improves outcomes, and increases the patient's overall physical and psychological well-being.

Regional Plan Benefit Changes:

Optima Health

Effective **January 1, 2023**, Optima Health will be updating two of their vendor partners.

- The pharmacy benefit manager will change from Optum Rx to Express Scripts (ESI).
- The vision benefit vendor will change from EyeMed to VSP.

Effective **July 1, 2023**, Optima Health will expand their health benefits offerings to the following locations:

- Accomack County
- Northampton County

Kaiser Permanente HMO

No plan changes

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Section 1

Overview & Instructions



Program Overview and Instructions

The Local Choice Health Benefits Program (TLC) is pleased to provide your health care program renewal for July 1, 2023 (October 1, 2023 for certain school groups).

The Local Choice Health Benefits Program Advantage

Thank you for your participation in The Local Choice. Our goal is to provide participating local employer groups with high-quality benefit plans, competitive rates, excellent customer service, and financial stability through rating pools based on group size and stop-loss protection for self-insured plans.

The following self-insured plans can again be chosen as an option by employers for eligible active employees and retirees not eligible for Medicare:

- Key Advantage Expanded
- Key Advantage 250
- Key Advantage 500
- Key Advantage 1000
- TLC HDHP (An HSA compatible High Deductible Health Plan)

The above Key Advantage and HDHP plans are offered with the employee's choice of either Preventive Dental or Comprehensive Dental coverage. Comprehensive Dental includes orthodontics for all participants.

NOTE: To maintain Affordable Care Act compliance, the Preventive Dental option must be offered.

The following fully-insured plans can be chosen as an option by employers for eligible active employees and non-Medicare-eligible retirees who live or work in the plan's service area (see Section 5 for more information):

- Kaiser Permanente HMO (available only in the Kaiser service area—contact Kaiser for additional information)
- Optima Vantage HMO (available only in the Optima service area – contact Optima for additional information)

For Medicare-Eligible Retirees:

- Advantage 65 Medical Only (does not include outpatient prescription drug/Medicare Part D coverage)
- Advantage 65 Medical Only with Dental/Vision (does not include outpatient prescription drug/Medicare Part D coverage)
- Medicare Complementary (grandfathered plan)

The following is a basic overview of the plans offered by TLC. For more details, see the Comparison of Benefits brochure, specific plan benefit summary or Member Handbook.

Statewide Self-Funded Plans: Key Advantage & HDHP Plans

Medical, behavioral health, prescription drugs, and routine vision are administered by Anthem. Routine dental is administered by Delta Dental.

The following provisions apply to both Key Advantage and HDHP Plans:

- Extensive medical, behavioral health, dental and routine vision benefits (through Blue View Vision) are covered in all Key Advantage and HDHP plans.
- These plans also allow for medical care when traveling outside Virginia through the BlueCard PPO and Blue Cross Blue Shield Global Core programs.
- Under all Key Advantage and TLC HDHP plans, in-network preventive medical care is covered with no deductible or coinsurance.
- Under the Employee Assistance Program (EAP), members receive up to four visits per incident per plan year at no cost. The EAP is only available in-network. Contact Anthem for more information.

- Home Delivery is also available through the plans' outpatient prescription drug benefits.
- Copayment/coinsurance expenses for outpatient prescription drugs along with medical and behavioral health copayments/coinsurance costs, accumulate toward the annual out-of-pocket maximum expense limit.
- Dental coverage is provided by Delta Dental with a separate deductible. Members may select either Preventive or Comprehensive Dental.

The following provisions apply only to Key Advantage Plans:

- While members receive the highest level of benefits when visiting an in-network provider, members also receive out-of-network benefits for covered medical and behavioral health services but with higher out-of-pocket costs.
- Under the Key Advantage Plans, if members receive a brand name drug when a generic equivalent is available, they are responsible for the applicable brand copayment plus the cost difference between the allowable charge for the generic equivalent and the brand name.
- Outpatient prescription drugs are divided into 4 tiers based upon the cost and/or type of drug. See the Comparison of Benefits for more information.

The following provisions apply only to HDHP Plans:

- The TLC HDHP plan is a HSA (Health Spending Account) compatible plan. TLC does not provide the HSA account. Each group may choose to offer its own HSA account administrator.
- With the embedded deductible HDHP plan, deductible amounts for each individual member will accumulate toward the family plan year deductible limit. However, no individual family member can contribute more than the single- only deductible amount.
- Under the HDHP plan, covered medical, behavioral health and prescription drug services are subject to the \$3,000 single and \$6,000 family plan year deductible and 20% coinsurance.

Regional Plan: Kaiser Permanente HMO

- Kaiser Permanente offers a regional HMO plan in its service area, which includes Northern Virginia, Fredericksburg, Washington D.C., and parts of Maryland and is available only to members who live or work in those areas as defined by zip code. Kaiser information is only provided in your renewal notebook if your group is eligible to offer Kaiser benefits.
- A detailed outline of the service area and benefits may be found in the Kaiser HMO benefits summary. Medical, behavioral health, EAP, outpatient prescription drug and dental coverage are included in the plan.
- Retirees and / or their dependents eligible for Medicare are not eligible for enrollment in the Kaiser plan. Kaiser does not offer a Medicare supplement option in the TLC Program.

Regional Plan: Optima Vantage HMO

- Optima Health, a local health plan headquartered in Virginia, offers a regional HMO plan in its service area.
- Optima Health's open-access style HMO plan does not require participants to select a primary care physician (PCP) and referrals are not required for specialist care. Optima Health encourages a PCP relationship, but it is not required. PCPs can help members with routine medical care and provide guidance when seeking specialist care within the broad Optima Health network of providers.
- A detailed outline of the service area and benefits may be found in the Optima Health benefits summary. The TLC plan includes preventive care covered in full, dental and vision benefits, emergency travel assistance and Employee Assistance Program (EAP) services.
- In order to enroll in this plan, participants must be eligible for coverage as defined by their employer, employer must select this as a plan option and the participant must live or work in the defined service area.
- Retirees and /or their dependents eligible for Medicare are not eligible for enrollment in the Optima Health plan. Optima Health does not offer a Medicare supplement option in the TLC program.

Retirees Not Eligible for Medicare: Key Advantage and HDHP Coverage

- Employers may choose to offer retiree coverage for those retirees who are not eligible for Medicare. Although allowed, no employer contribution is required for retiree coverage. A local employer may add retiree coverage at renewal by submitting a written request to the Department of Human Resource Management (DHRM) along with an approved resolution from your Board or Governing Body. Adding such coverage may impact your group's renewal rates. All groups (with exception of groups that have been grandfathered) will receive rates for blended premiums. In a blended premium, active employees and non-Medicare-eligible retirees will have the same rates.
- Stand-alone rates for non-Medicare-eligible retirees are grandfathered, which means that they are only available for groups who currently offer them.

Medicare Supplemental Plans for Medicare-Eligible Retirees

- If a group offers coverage to retirees who are not eligible for Medicare, the group may also offer coverage for Medicare-eligible retirees. A local employer may add coverage for Medicare-eligible retirees at renewal by submitting a written request to the Department of Human Resource Management (DHRM) along with an approved resolution from their Board or Governing Body.
- For groups currently offering coverage to Medicare-eligible retirees, the Advantage 65 and Advantage 65 with Dental/Vision plans continue to be available. However, Medicare Complementary is a grandfathered plan and not available to groups that do not currently offer it. The Medicare supplement and routine dental and vision (if selected) are administered by Anthem.
- Groups adding Medicare-eligible retiree benefits to their program for the first time may only offer Advantage 65 or Advantage 65 with Dental/Vision. It is important to remember that a local employer may select only one plan for Medicare-eligible retirees.

- A local employer may also add Dental/Vision coverage to a current Advantage 65 contract at the group level at renewal. Once added, however, it may not be removed.

Enrollees in TLC Medicare supplement plans must be enrolled in Medicare Parts A and B as the primary payer of Medicare-covered services. Neither Advantage 65 nor Medicare Complementary Plans will pay for any services that would have been covered by Medicare had the participant been properly enrolled.

Outpatient prescription drug coverage is not available in any of the Medicare supplemental plans. If prescription drug coverage is desired, members should seek coverage in Medicare Part D.

To prevent claims denial and/or retraction of claims, it is imperative that you communicate the following information to all covered participants, whether active or retired.

Coverage under a Key Advantage plan, the TLC HDHP or a Regional plan (if available) is only for:

- Active Employees and their Dependents
- Retirees Not Eligible for Medicare and their Dependents Not Eligible for Medicare, and/or
- Dependents of Medicare-Eligible Retirees who are not Medicare eligible

ONCE COVERAGE IS BASED ON FORMER EMPLOYMENT, MEDICARE BECOMES THE PRIMARY PAYER FOR THOSE WHO ARE MEDICARE ELIGIBLE (the only exception is based on End Stage Renal Disease.)

Active employees and dependents of Active employees cannot participate in our Medicare Supplement plans regardless of Medicare status.

Advantage 65

Advantage 65 provides Medicare supplemental medical benefits and some primary benefits for services not covered by Medicare (see TLC Medicare-Coordinating Member Handbook) for retirees eligible for Medicare and their Medicare-eligible covered family members. It does not include outpatient prescription drug coverage. Anthem administers the Advantage 65 plan.

Advantage 65 with Dental/Vision

As a group option, you may elect to add dental and vision coverage to Advantage 65. This product adds dental and vision to the Advantage 65 plan described above. Dental benefits are administered by Anthem and routine vision is administered through Anthem Blue View Vision.

Medicare Complementary

Medicare Complementary is a "grandfathered" plan available only to groups who already offer the product. It provides Medicare supplemental benefits plus routine dental and vision coverage for retirees eligible for Medicare and their Medicare-eligible covered family members. Medical and routine dental benefits are administered by Anthem, and routine vision is administered through Anthem Blue View Vision.

CommonHealth

The CommonHealth Wellness Program is a value-added benefit included at no additional cost for TLC members. This program's main objective is to provide education, best practices, and effective services that promote wellness and healthy living, improve overall employee engagement, impact behavioral change as well as employee health outcomes, and to assist employees in effectively managing work-life responsibilities. CommonHealth features confidential, at-work medical screenings plus other health and wellness programs such as nutrition, stress management and fitness programs as well as other virtual and on-demand programs.

Since wellness programs foster good health, which often can help to control claims costs, we strongly encourage you to take advantage of all that CommonHealth has to offer. Employees and their dependents covered by any TLC program are eligible to participate.

Choice of Plans - Statewide and Regional

Most employers may select a combination of Key Advantage, HDHP and any available regional plan. **Each employee in a statewide plan has the choice of preventive-only or comprehensive dental.**

- Groups with 14 or fewer eligible employees may offer only one benefit plan with both dental options.
- Groups with 15 to 99 eligible employees may offer two plans, each with both dental options.
- Groups with 100 or more eligible employees may offer two Key Advantage plans plus the HDHP, each with both dental options, and/or one of the Regional plans (if available).

Groups establish their own eligibility (within certain TLC parameters). These may change at renewal. Be sure that any change coincides with your personnel and policy practices. A written request for any changes must be submitted to the Department of Human Resource Management (DHRM) with your electronic renewal Employer Data Sheet (worksheet and instructions will be provided at a later date). DHRM must approve any changes to assure compliance with state regulations.

Group Rating

Totally Pool Rated - no credibility factor - Group size of 1 through 99 employees.

Experience Rating - Group size of 100 or more. A Credibility Factor applies to medical and behavioral health components only. All outpatient prescription drugs and routine dental claims are pooled, based on the combined experience of all current TLC groups, regardless of size.

Group Size	Credibility Factor for Medical & Behavioral Health Experience		
	Current Year	Prior Year	Pool
1-99	0%	0%	100%
100 - 249	27%	18%	55%
250 - 499	43%	28%	29%
500+	60%	40%	0%

To protect participating employers, TLC provides shared risk/stop loss protection through medical attachment points (Specific Pooling Points) of \$125,000 for groups with fewer than 300 participating employees; \$150,000 for groups between 300 and 999 participating employees; \$200,000 for groups between 1,000 and 1,499 and \$250,000 for groups with 1,500 or more employees.

Monthly rates for employee plus one and family are calculated as a factor of the single employee rate. The relationship between the single, dual, and family rates remains the same as in the current plan year: Single = 1, employee plus one = 1.85 X single rate, and family = 2.70 X single rate.

Employer Contribution

The Virginia Administrative Code requires that, as a condition of local employer participation in TLC, the employer must pay a minimum portion of the plan contribution attributable to an active local employee's coverage. Participating local employers must contribute a minimum of 80% of the cost of single coverage and 20% of the cost of dependent coverage as a condition of participation. In the event that an employer enrolls 75% or more of all eligible employees, the employer will not be required to contribute to the cost of dependent coverage.

Local employers allowing part-time employees to participate in the program must contribute a minimum of 50% of the amount contributed toward active full-time employee coverage (at all membership levels) for their participating part-time employees.

If the local employer elects to offer retiree coverage, contributions toward the cost is permitted but not required.

To provide more flexibility, employers offering multiple plans may choose to determine one minimum premium contribution requirement for all plans except for the HDHP, which must be determined separately (see below).

Premium averaging (if selected) will be based on the average single premium for all included plans. Once the average premium has been determined, the 80% employee minimum contribution and 20% dependent minimum contribution, is applied to all applicable plans.

Minimum employer funding for the HDHP is always determined separately from the Key Advantage and Regional plan requirements. If the HDHP is offered, an employer must pay a minimum of 80% of single premium and 20% of the additional dependent premium. If 75% of all eligible employees enroll and the employer funds an HSA/HRA, the 20% dependent contribution requirement is waived. For part-time participants, the 50% rule above will apply. Groups may make a higher contribution if they wish.

Regulations Governing the Local Choice Program

The section of the Virginia Administrative Code governing The Local Choice Program can be found at <https://law.lis.virginia.gov/admincode/title1/agency55/chapter20/section20/>.

Renewal Acceptance

To renew your coverage with TLC, you must submit the Employer Data Sheet through the DHRM on-line portal.

Detailed instructions for the on-line portal will be provided at a later date.

DHRM must receive the completed Employer Data Sheet for all groups via the on-line portal by April 1, 2023 for July renewals and by July 1, 2023 for October renewals. You will NOT be allowed to request an extension.

Once approved in our system, you will be able to access an approved confirmation of your renewal. The renewal confirmation will include benefit plan selections, premiums and employer /employee contributions.

Termination of Group Participation in TLC

For information on termination, please reference 1 VAC 55-20-160, 1 VAC 55-20-290 and 1 VAC 55-20-300 of the Virginia Administrative Code. According to these regulations, if you choose to terminate participation in The Local Choice Health Benefits Program, DHRM must receive written notification at least 90 days prior to the date of termination. The department will notify a terminating local employer of any Adverse Experience Adjustment (AEA) within six calendar months of the time the local employer terminates participation in the program. Further, the department reserves the right to modify the amount of the experience adjustment applicable to a terminating local employer for a period not to exceed 12 months from the end of the plan year in which such termination occurred.

The Adverse Experience Adjustment shall be payable by the local employer in 12 equal monthly installments beginning 30 days after the date of notification by the department. A terminated local employer may request, in writing, an extension of the 12-month installment payment period. DHRM may approve an extension up to 36 months provided the local employer agrees to pay interest at the statutory rate on any extended payments. Since AEA is an exact look-back limit of liability, it cannot be estimated.

Renewal & Open Enrollment Process

Employer Data Sheet

- This must be submitted by all TLC groups through the DHRM on-line portal by **April 1, 2023** for July renewals and by **July 1, 2023** for October renewals. You will NOT be allowed to request an extension.

Open Enrollment Materials

- After March 15, 2023 Open Enrollment materials may be ordered based on the selected benefit plans and your total enrollment. It is your responsibility to order and distribute the appropriate materials. Please allow 7-10 business days for delivery.

Open Enrollment Meetings

It is your responsibility to schedule your own Open Enrollment meetings. Representatives from the health plans are available to assist but you will have to contact them for scheduling.

Open Enrollment - IMPORTANT CHANGES

- The Open Enrollment period is critical to allow employees to make changes. It is your responsibility to communicate these dates to your participants.
- The renewal/open enrollment is not a complete re-enrollment. **No action is required if the employee is not making any health plan related changes.**
- **Open Enrollment for all TLC groups that renew on July 1 will be May 2, 2023 through May 16, 2023.**
- **Open Enrollment for all TLC groups that renew on October 1 will be August 1, 2023 through August 15, 2023.**

The Local Choice Support

If you have questions about eligibility, renewal process or policy administration, please contact The Local Choice at tlc@DHRM.virginia.gov or by calling 888-642-4414.

Thank you for your continued support of The Local Choice program.

URGENT MESSAGE TO TLC GROUPS THAT OFFER RETIREE COVERAGE

Retirees and their covered family members who become eligible for Medicare (due to age or disability) are not eligible to participate in the following TLC plans:

- All Key Advantage plans
- High Deductible Health Plan
- Kaiser HMO
- Optima Health HMO

TLC groups who offer coverage for Medicare eligible retirees must either move the Medicare-eligible retiree to the group's Medicare-primary plan or terminate the retiree coverage. This also applies to their Medicare-eligible family members. Family members who are not eligible for Medicare may remain in their non-Medicare plan until their own Medicare eligibility (or other termination event). However, if the retiree terminates coverage, all family members must also be terminated.

TLC groups who have chosen not to cover Medicare-eligible retirees must terminate the coverage for any retiree or family member of a retiree who becomes eligible for Medicare. When the retiree loses coverage due to Medicare eligibility, all family members will lose coverage, but the family members (not the retiree) should be offered Extended Coverage/COBRA. When a family member becomes eligible for Medicare and the Retiree is not eligible for Medicare, the Retiree (and any other non-Medicare family members) may continue coverage in the non-Medicare plan until the Retiree becomes eligible for Medicare. When that happens, the Retiree should be terminated, but all remaining

family members should be offered Extended Coverage/COBRA. (The family member that was terminated previously due to his/her own Medicare eligibility will not be eligible for Extended Coverage/COBRA. Only Medicare eligibility/entitlement of the employee is a triggering event for Extended Coverage, and only for covered family members.)

TLC tracks Medicare eligibility for groups' retiree population, but it is ultimately the responsibility of the retiree to report their Medicare eligibility to their Benefits Administrator. Retiree participants who have access to TLC Medicare-primary coverage but fail to move to that coverage immediately upon eligibility will be moved to an available TLC Medicare-primary plan back to their Medicare eligibility date or terminated. Any claims paid primary in error will be retracted, and any drug claim payments made in error will need to be paid back to plan.

Each group receives a monthly report of participants who are becoming eligible for Medicare. **You may disregard any active employees and their covered family members**, but retirees and their family members need to be addressed as described above.

TLC is in the process of implementing a Medicare identification process. Your retirees have already begun seeing correspondence in this regard.

Section 2

TLC Renewal Rates



THE LOCAL CHOICE HEALTH CARE PROGRAM

ISLE OF WIGHT COUNTY

Group # TA2R7G

Effective from 7/1/2023 through 6/30/2024

With Comprehensive Dental

	<u>Single</u>	<u>Dual</u>	<u>Family</u>
<u>ACTIVE EMPLOYEES</u>			
Key Advantage Expanded	\$1,033	\$1,911	\$2,790
* Key Advantage 250	\$942	\$1,743	\$2,543
* Key Advantage 500	\$837	\$1,548	\$2,261
Key Advantage 1000	\$798	\$1,475	\$2,154
* High Deductible Health Plan	\$688	\$1,272	\$1,857
<u>RETIREEES NOT ELIGIBLE FOR MEDICARE</u>			
Key Advantage Expanded	\$1,033	\$1,911	\$2,790
* Key Advantage 250	\$942	\$1,743	\$2,543
* Key Advantage 500	\$837	\$1,548	\$2,261
Key Advantage 1000	\$798	\$1,475	\$2,154
* High Deductible Health Plan	\$688	\$1,272	\$1,857

With Preventive Dental Only

	<u>Single</u>	<u>Dual</u>	<u>Family</u>
<u>ACTIVE EMPLOYEES</u>			
Key Advantage Expanded	\$1,016	\$1,880	\$2,743
* Key Advantage 250	\$925	\$1,711	\$2,496
* Key Advantage 500	\$820	\$1,517	\$2,214
Key Advantage 1000	\$780	\$1,444	\$2,107
* High Deductible Health Plan	\$671	\$1,241	\$1,811
<u>RETIREEES NOT ELIGIBLE FOR MEDICARE</u>			
Key Advantage Expanded	\$1,016	\$1,880	\$2,743
* Key Advantage 250	\$925	\$1,711	\$2,496
* Key Advantage 500	\$820	\$1,517	\$2,214
Key Advantage 1000	\$780	\$1,444	\$2,107
* High Deductible Health Plan	\$671	\$1,241	\$1,811

* Benefit Plans Currently Offered

Coverage under The Local Choice Key Advantage and HDHP contracts is for:

- Active Employees and their Dependents
- Retirees not eligible for Medicare and their Dependents not eligible for Medicare, and/or
- Dependents of Medicare eligible Retirees who are not Medicare eligible.

If coverage is offered to Medicare eligible retirees and their Medicare eligible Dependents, it must be obtained through one of our Medicare Supplemental contracts which require participation in both Parts A and B of Medicare to receive maximum benefits.

The PCORI fee is the responsibility of the group and payment should be submitted directly to HHS; therefore, this fee has not been included in your rates.

THE LOCAL CHOICE HEALTH CARE PROGRAM

ISLE OF WIGHT COUNTY

Group # TA2R7G

COBRA Rates Effective from 7/1/2023 through 6/30/2024

COBRA Rates With Comprehensive Dental

	<u>Single</u>	<u>Dual</u>	<u>Family</u>
<u>ACTIVE EMPLOYEES</u>			
Key Advantage Expanded	\$1,053.66	\$1,949.22	\$2,845.80
* Key Advantage 250	\$960.84	\$1,777.86	\$2,593.86
* Key Advantage 500	\$853.74	\$1,578.96	\$2,306.22
Key Advantage 1000	\$813.96	\$1,504.50	\$2,197.08
* High Deductible Health Plan	\$701.76	\$1,297.44	\$1,894.14
<u>RETIREEES NOT ELIGIBLE FOR MEDICARE</u>			
Key Advantage Expanded	\$1,053.66	\$1,949.22	\$2,845.80
* Key Advantage 250	\$960.84	\$1,777.86	\$2,593.86
* Key Advantage 500	\$853.74	\$1,578.96	\$2,306.22
Key Advantage 1000	\$813.96	\$1,504.50	\$2,197.08
* High Deductible Health Plan	\$701.76	\$1,297.44	\$1,894.14

COBRA Rates With Preventive Dental Only

	<u>Single</u>	<u>Dual</u>	<u>Family</u>
<u>ACTIVE EMPLOYEES</u>			
Key Advantage Expanded	\$1,036.32	\$1,917.60	\$2,797.86
* Key Advantage 250	\$943.50	\$1,745.22	\$2,545.92
* Key Advantage 500	\$836.40	\$1,547.34	\$2,258.28
Key Advantage 1000	\$795.60	\$1,472.88	\$2,149.14
* High Deductible Health Plan	\$684.42	\$1,265.82	\$1,847.22
<u>RETIREEES NOT ELIGIBLE FOR MEDICARE</u>			
Key Advantage Expanded	\$1,036.32	\$1,917.60	\$2,797.86
* Key Advantage 250	\$943.50	\$1,745.22	\$2,545.92
* Key Advantage 500	\$836.40	\$1,547.34	\$2,258.28
Key Advantage 1000	\$795.60	\$1,472.88	\$2,149.14
* High Deductible Health Plan	\$684.42	\$1,265.82	\$1,847.22

* Benefit Plans Currently Offered

Coverage under The Local Choice Key Advantage and HDHP contracts is for:

- Active Employees and their Dependents
- Retirees not eligible for Medicare and their Dependents not eligible for Medicare, and/or
- Dependents of Medicare eligible Retirees who are not Medicare eligible.

If coverage is offered to Medicare eligible retirees and their Medicare eligible Dependents, it must be obtained through one of our Medicare Supplemental contracts which require participation in both Parts A and B of Medicare to receive maximum benefits.

The PCORI fee is the responsibility of the group and payment should be submitted directly to HHS; therefore, this fee has not been included in your rates.

THE LOCAL CHOICE HEALTH CARE PROGRAM

Anthem Blue Cross and Blue Shield
Renewal Analysis For
(Excludes Advantage 65 premiums and claims)

ISLE OF WIGHT COUNTY

Group # TA2R7G

For 7/1/2023 through 6/30/2024

I. Income at Current Rates (1)	\$4,562,400
II. Projected Medical Claims Related Charges (2)	
A. Paid Claims for 11/1/2021 through 10/31/2022	\$2,518,208
B. 1 Claims in excess of pooling limit \$125,000	(\$53,883)
C. Subtotal	\$2,464,325
D. Change in Incurred But Not Reported Claims	\$24,643
F. Enrollment Adjustment	\$73,595
E. Benefit Adjustment	(\$256)
G. Trend	\$297,228
H. Impact of blending	(\$36,808)
I. Total Medical Projected Incurred claims	\$2,822,727
III. Projected Reinsurance Charges	\$529,544
IV. Projected Medical Administrative Charges	\$171,966
V. Projected Dental Capitation (assumes all have Comprehensive Dental)	\$158,104
VI. Projected Drug Capitation	\$953,938
VII. TLC Contingency Reserve or Risk Fee(4)	\$46,277
VIII. Total Income Requirements (II. + III. + IV. + V. + VI. + VII.)	\$4,682,556
Percentage Adjustment	2.6%
IX. One-time TLC Adjustment	-1.0%
X. Revised Percentage Adjustment	1.6%

¹ Illustrative Income at Current Rates is based upon the following current enrollment:

	<u>Single</u>	<u>Dual</u>	<u>Family</u>	<u>TOTAL</u>
KA Expanded	0	0	0	0
KA 250	46	49	21	116
KA 500	59	44	35	138
KA 1000	0	0	0	0
HDHP	<u>1</u>	<u>1</u>	<u>3</u>	<u>5</u>
TOTAL	106	94	59	259

² Annual Medical Trend is 6.8% ; For a 20 month projection, this equates to : 11.6%

³ Medical Administrative Charges as a percentage of Total Income Requirements: 3.7%

⁴ Includes DHRM Program Administration and CommonHealth

**20 PARTICIPANTS WITH LARGE CLAIMS OVER 25000
FOR ISLE OF WIGHT COUNTY - TA2R7G, A2R7G
CLAIMS PROCESSED: '2021-11-01' - '2022-10-31'
CLAIMS INCURRED: '1900-01-01' - '9999-12-31'
INCLUDES VISION, EXCLUDES MEDICARE AND DRUGS**

PRODUCT	SEX REL	TIER	MBR-EMP CURRENT CVRG STATUS	DIAGNOSIS	MEDICAL EXPENSE AT 100%	VISION EXPENSE	BENEFIT EXPENSE
PAR-PPO	1	Emp-Family	A - A	CROHNS DISEASE REGIONAL ENTERITIS	178,882.50	0.00	178,882.50
PAR-PPO	2	Emp-Spouse	C - C	OTHER SEPSIS	86,442.21	0.00	86,442.21
PAR-PPO	4	Emp-Spouse	C - A	ACUTE MYOCARDIAL INFARCTION	84,274.23	78.45	84,352.68
PAR-PPO	1	Emp-Family	A - A	COMP INTRL ORTHOPEDIC PROSTH DEVC IMPL & GRAFT	82,291.82	10.00	82,301.82
PAR-PPO	3	Emp-Family	A - A	OTHER NECROTIZING VASCULOPATHIES	65,530.44	0.00	65,530.44
PAR-PPO	4	Emp-Family	A - A	ASTHMA	56,285.91	0.00	56,285.91
PAR-PPO	5	Emp-Child	A - A	OTHER CONGENITAL MALFORMATIONS OF LIMBS	55,887.39	0.00	55,887.39
PAR-PPO	4	Emp-Spouse	A - A	OTHER SEPSIS	54,306.48	52.25	54,358.73
PAR-PPO	2	Emp Only	A - A	COMP CARDIC & VASC PROSTH DEVICES IMPLANT GRAFT	52,238.05	5.00	52,243.05
PAR-PPO	6	Emp-Family	A - A	OTHER JOINT DISORDER NOT ELSEWHERE CLASSIFIED	38,307.47	73.46	38,380.93
PAR-PPO	1	Emp-Spouse	A - A	OVERWEIGHT AND OBESITY	37,428.41	0.00	37,428.41
PAR-PPO	6	Emp-Child	A - A	TRANSPLANTED ORGAN AND TISSUE STATUS	37,182.92	0.00	37,182.92
PAR-PPO	4	Emp-Family	A - A	CHOLELITHIASIS	34,220.96	0.00	34,220.96
PAR-PPO	4	Emp-Spouse	A - A	DISORDER OF CONTINUITY OF BONE	33,626.11	55.00	33,681.11
PAR-PPO	2	Emp-Family	A - A	OVERWEIGHT AND OBESITY	32,556.33	0.00	32,556.33
PAR-PPO	3	Emp-Family	A - A	INJURY OTHER & UNSPECIFIED INTRATHORACIC ORGANS	31,182.29	0.00	31,182.29
PAR-PPO	3	Emp-Spouse	C - C	OSTEOARTHRITIS OF HIP	29,991.86	0.00	29,991.86
PAR-PPO	2	Emp Only	C - C	ABDOMINAL AND PELVIC PAIN	29,105.41	0.00	29,105.41
PAR-PPO	1	Emp-Family	A - A	CHRONIC ISCHEMIC HEART DISEASE	29,053.99	0.00	29,053.99
PAR-PPO	2	Emp Only	A - A	SPONTANEOUS RUPTURE OF SYNOVIUM AND TENDON	26,231.45	0.00	26,231.45
					1,075,026.23	274.16	1,075,300.39

SEX_REL CODES

1 MALE EMPLOYEE 2 FEMALE EMPLOYEE
3 MALE SPOUSE 4 FEMALE SPOUSE
5 MALE DEPENDENT 6 FEMALE DEPENDENT
7 MALE DEPENDENT 8 FEMALE DEPENDENT

STATUS

A ACTIVE
C CANCELLED

The Local Choice Health Benefits Program

Proposed OPTIMA HEALTH VANTAGE HMO Rates Effective From

JULY 1, 2023 THROUGH JUNE 30, 2024

The following fully-insured regional plan is available through The Local Choice:

ACTIVE EMPLOYEES

	Single	Dual	Family
OPTIMA HEALTH VANTAGE HMO	\$ 813	\$1,505	\$2,179

COBRA RATES

	Single	Dual	Family
OPTIMA HEALTH VANTAGE HMO	\$ 829.26	\$1,535.10	\$2,222.58

Section 3

Renewal Forms



Employer Data Sheet (worksheet)





optional classification, you will be required to submit a board resolution. Note, they are considered part of your group for enrollment and claim purposes. Contact TLC if you need additional guidance.)

- Split Contract Dependents of Retirees is a conditional classification. If you choose to offer coverage to Medicare Retirees, you must also offer coverage to this classification. A split contract occurs when an Early Retiree with covered dependents has someone become eligible for Medicare.
- Survivors of Employees are an optional classification. If you choose to offer coverage to this classification, the survivors remain covered at the same employee premium for one extra month. When elected the survivor coverage is concurrent with the first month of Extended Coverage/COBRA.
- Retiree Survivors – not eligible for Medicare is a conditional classification. It is optional if you also offer coverage to Early Retirees.
- Retiree Survivors – eligible for Medicare is a conditional classification. It is optional if you also offer coverage to Medicare Retirees.

Optional Billing Methods are available for some Classifications:

- Group Bill means you receive a bill for this classification.
- Direct Bill Subscriber means subscribers in this classification receive a bill and pay the insurance company rather than pay you. Automatic drafts are available to the subscriber from the insurance company.
- Third-Party Administrator (TPA) means you will receive a bill for this classification.

Step 3 – Help for Election Rules

- Initial Enrollment as an Employee Election Request: Make your selection based on your group's new hire eligibility rules. To be compliant with the Affordable Care Act (ACA), a group cannot have more than a 60-day waiting period.
- Qualifying Mid-Year Event (QME) Election Change Request: Make your selection based on your group's pre-tax (section 125) plan document for qualifying mid-year event changes. If you do not have a pre-tax document, Rule 1 applies.
- If your election rules do not follow any of the choices offered please contact TLC for guidance.

Step 4 – Help for Participation

The Total Group Participation Count determines how many plan choices are permitted.

- Groups with 14 or less eligible employees may offer one plan.
- Groups with 15-99 eligible employees may offer up to two plans.
- Groups with 100 or more eligible employees may offer up to four plans.

The Total Group Participation Percentage determines the minimum employer contribution for each plan selected.

- When the participation percentage is 75% or greater, the minimum employer contribution is 80% of the Self Only premium. (May be different for High Deductible plan. See Step 6.)
- When the participation percentage is less than 75%, the minimum employer contribution is 80% of Self Only plus 20% of the dependent cost for the dependent tiers.

Step 5 – Help for Plans

Plan choices are available based on Classifications and Total Group Participation Counts. Select a plan or select “None” for each plan choice. The Regional HMO Plans are limited based on your group’s eligibility, but you still have to select “None” if it is not offered.

- ✓ Groups with 14 or less eligible employees may select one plan: A Key Advantage plan, a High Deductible plan, or a Regional HMO plan.
- ✓ Groups with 15-99 eligible employees may choose up to two plans: Two Key Advantage plans, a Key Advantage plan and a High Deductible plan, a Key Advantage plan and a Regional HMO plan, or a High Deductible plan and a Regional HMO plan.
- ✓ Groups with 100 or more eligible employees may choose up to four plans: Two Key Advantage plans, a High Deductible Plan, and a Regional HMO Plan.
- ✓ Groups who offer coverage to Medicare Retirees must choose one Medicare supplement plan. Option 1 is a grandfathered Medicare supplement plan – only available to groups who wish to continue the selection.

Step 6 – Help for Premiums

The Total Group Participation Percentage determines the minimum employer contribution required. Employers must contribute a minimum of 80% of the cost of Self Only coverage plus 20% of the cost of dependent coverage. When the participation percentage is 75% or greater, the employer is not required to contribute to the cost of dependent coverage.

The minimum employer contribution required for part-time employees is 50% of the employer contribution for full-time employees.

For Key Advantage, High Deductible and the Regional HMO plans, if the employer contribution is more than the minimum, that contribution then becomes the minimum for the dependent tiers.

If the High Deductible Plan is offered, the minimum employer contribution is 80% of the cost of Self Only coverage plus 20% of the cost of dependent coverage. If the participation percentage is 75% or greater and the employer funds a HSA/HRA, the 20% dependent contribution requirement is waived.

Premium Averaging is an option to employers offering multiple plans (excluding the High Deductible Plan). Employers may choose to determine one minimum premium contribution requirement for all plans except the High Deductible plan. Premium averaging will be determined by using the average Self Only Comprehensive dental premium for all included plans. Once the average premium has been determined, the minimum employer contribution is applied to all applicable plans.

Groups selecting plans with both comprehensive and preventive dental options must offer both options and enter employer (ER) contributions for each option.

Step 7 – Help for ACA Reporting

DHRM will file Affordable Care Act (ACA) employer reports on behalf of groups that:

1. Participate with TLC for the full calendar year;

2. Sign an ACA Designated Government Entity Reporting Agreement, and
3. Submit an annual ACA Employer Reporting Certification.

The ACA employer reports are filed by FEIN. Group IDs using the same employer FEIN must be combined and submitted to the IRS together.

This section is pre-populated based on the status of your group's most recent ACA filing. We will update this section each year based on your annual reporting status.

Step 8 – Open Enrollment

TLC requires an Open Enrollment period. The Open Enrollment dates are designated by DHRM. Your Open Enrollment cannot be longer than 30 days.

- July renewals must hold Open Enrollment between May 2 and May 16.
- October renewals must hold Open Enrollment between August 1 and August 15.

Remember, all Open Enrollment forms must be signed and dated during your Open Enrollment period or they will not be processed.

The deadline for enrollment forms or excel spreadsheet is 45 days prior to the effective date. Please be sure to count the days and not rely on the first day of each month as a guide.

Step 9 – Contact Information

A mailing address, a shipping address, and contacts are required for each Group ID. Updates can be requested at any time by sending a Group Data Change form to DHRM-TLC. Contacts receive communications from DHRM-TLC and are granted access to on-line TLC applications and group reports posted to Cardinal HCM. You are encouraged to have at least two, but may have up to four, different contacts in the event one is not available.

Step 10 – Certification

Please review carefully. Please be sure all sections on the form are complete. Please return the completed datasheet to your Anthem Account Manager by the required deadline to ensure timely processing.

2022-23 New Group Employer Data Sheet

The Local Choice Program

Phone: 804-317-7216

Email: michelle.rozzell@dhrm.virginia.gov

Step 1 – Group

1. Enter the group name:

Group Name:

2. Check one. Enter the begin date for a new group.

(MM/DD/YYYY)

Existing Group New Group: Begins ____ / ____ / ____

3. Check one:

Government Group School Group Government & School Group Grandfathered Government & School Group

4. Check one:

July Renewal: Begins: Ends October Renewal: Begins: Ends

5. A group must have a separate group ID, assigned by DHRM, for each Federal Employer Identification Number (FEIN) included in the group and one of the group IDs must be primary. Separate group IDs with the same FEIN are also permitted.

Check one:

This group has one FEIN and one group ID.

This group has one FEIN and more than one group ID.

This group has more than one FEIN and more than one group ID.

6. Enter the Group ID assigned by DHRM, the FEIN, and check 'yes' or 'no' for primary. Only one group ID may be primary. The primary group submits the Employer Data Sheet on behalf of all group IDs.

Group ID: 999-999-999 Text	FEIN: 99-9999999	Primary Group ID?
		Yes No
		Yes No
		Yes No
		Yes No
		Yes No

Each FEIN may have different employer cost-sharing, Open Enrollment dates, and contacts. A grandfathered Government & School group may also have different classifications and billing methods. Attach separate pages when there are differences between group IDs.

Group Name: _____

Step 2 - Classifications

7. Check 'yes' or 'no' for each enrollee category to be offered coverage and the billing method where applicable.

Enrollee Category	Offer Coverage?	Billing Method
Full-time Employees:	Yes No	Group Bill
Part-time Employees:	Yes No	Group Bill
Elected Officials with full-time premium:	Yes No	Group Bill
Elected Officials with part-time premium:	Yes No	Group Bill
Extended Coverage/COBRA Qualified Beneficiaries – Regular:	Yes No	Direct Bill Subscriber
Extended Coverage/COBRA Qualified Beneficiaries – Disability:	Yes No	Billed as COBRA - Regular
Early Retirees – not eligible for Medicare:	Yes No	Group Bill Direct Bill Subscriber Third-Party Administrator (TPA)
Medicare Retirees – eligible for Medicare:	Yes No	Group Bill Direct Bill Subscriber Third-Party Administrator (TPA)
Split Contract Dependents of Retirees	Yes No	Billed as Early Retiree when dependent is not eligible for Medicare Billed as Medicare Retiree when dependent is eligible for Medicare
Survivors of Employees (includes Elected Officials if applicable)	Yes No	One extra month on Group Bill
Retiree Survivors – not eligible for Medicare:	Yes No	Billed as Early Retiree
Retiree Survivors – eligible for Medicare:	Yes No	Billed as Medicare Retiree

Step 3 – Election Rules

8. Check one and enter the number of days if you check Rule 2 or Rule 3.

Initial Enrollment as an Employee Election Request:			
Rule 1: Number of days in waiting period:	0	Number of days allowed to make the enrollment election request:	30
Rule 2: Number of days (1-60) in waiting period:		Number of days (1-60) allowed to make the enrollment election request:	

9. Check one and enter the number of days if you check Rule 2.

Qualifying Mid-Year Event (QME) Election Change Request:		
Rule 1: Number of days allowed to make the election change request:	60	
Rule 2: Number of days (1-59) allowed to make the election change request:		

Group Name: _____

Step 4 - Participation

10. Enter the counts and sum the totals for each group ID.

Primary Group ID:	Enrolled Count	Waived Count	Eligible Count (Enrolled + Waived)
Full-time Employees:			
Part-time Employees:			
Elected Officials with full-time premium:			
Elected Officials with part-time premium:			
Total for this Group ID:			
Additional Group ID:	Enrolled Count	Waived Count	Eligible Count (Enrolled + Waived)
Full-time Employees:			
Part-time Employees:			
Elected Officials with full-time premium:			
Elected Officials with part-time premium:			
Total for this Group ID:			
Additional Group ID:	Enrolled Count	Waived Count	Eligible Count (Enrolled + Waived)
Full-time Employees:			
Part-time Employees:			
Elected Officials with full-time premium:			
Elected Officials with part-time premium:			
Total for this Group ID:			
Additional Group ID:	Enrolled Count	Waived Count	Eligible Count (Enrolled + Waived)
Full-time Employees:			
Part-time Employees:			
Elected Officials with full-time premium:			
Elected Officials with part-time premium:			
Total for this Group ID:			
Additional Group ID:	Enrolled Count	Waived Count	Eligible Count (Enrolled + Waived)
Full-time Employees:			
Part-time Employees:			
Elected Officials with full-time premium:			
Elected Officials with part-time premium:			
Total for this Group ID:			

11. Enter the total group counts and calculate the total group Participation Percentage.

	Enrolled Count	Waived Count	Eligible Count (Enrolled + Waived)
Total Participation Counts: (sum of all group IDs)			
Total Participation Percentage: (Divide Enrolled Count by Eligible Count and round down)			%

Group Name: _____

Step 5 – Plans & Step 6 – Premiums

12. Plan selections apply to all group IDs. Employer Contribution Amounts may vary by Group ID. Check one:

ER Contribution Amounts apply to all group IDs ER Contribution Amounts apply to Group ID: _____

13. For each plan choice, check a plan selection. Then, for each plan selection, enter the total premium amounts from the renewal sheet, and the full-time employer and enrollee contribution amounts. If you offer part-time coverage, also enter the part-time contribution amounts.

Premium averaging used? Yes No

	Self Only			Self + One		Self + Family
Key Advantage Plan Choice 1:	KA Expanded	KA 250	KA 500	KA 1000	None	
+ comprehensive dental –Total:	\$		\$		\$	
Full-time ER:	\$		\$		\$	
EE:	\$		\$		\$	
Part-time ER:	\$		\$		\$	
EE:	\$		\$		\$	
+ preventive dental – Total:	\$		\$		\$	
Full-time ER:	\$		\$		\$	
EE:	\$		\$		\$	
Part-time ER:	\$		\$		\$	
EE:	\$		\$		\$	
Key Advantage Plan Choice 2:	KA Expanded	KA 250	KA 500	KA 1000	None	
+ comprehensive dental –Total:	\$		\$		\$	
Full-time ER:	\$		\$		\$	
EE:	\$		\$		\$	
Part-time ER:	\$		\$		\$	
EE:	\$		\$		\$	
+ preventive dental – Total:	\$		\$		\$	
Full-time ER:	\$		\$		\$	
EE:	\$		\$		\$	
Part-time ER:	\$		\$		\$	
EE:	\$		\$		\$	
High Deductible Plan Choice:	HDP with employer HSA/HRA funding		HDP without employer HSA/HRA funding		None	
+ comprehensive dental –Total:	\$		\$		\$	
Full-time ER:	\$		\$		\$	
EE:	\$		\$		\$	
Part-time ER:	\$		\$		\$	
EE:	\$		\$		\$	
+ preventive dental – Total:	\$		\$		\$	
Full-time ER:	\$		\$		\$	
EE:	\$		\$		\$	
Part-time ER:	\$		\$		\$	
EE:	\$		\$		\$	
Regional HMO Choice:	Kaiser HMO	Optima	None			
Total:	\$		\$		\$	
Full-time ER:	\$		\$		\$	
EE:	\$		\$		\$	
Part-time ER:	\$		\$		\$	
EE:	\$		\$		\$	
Medicare Plan Choice:	Advantage 65	Advantage 65 + Dental/Vision	Option 1	None		
	\$		NA		NA	

Step 7 – ACA Reporting

14. Unless an employer opts-out, DHRM will file ACA reports on their behalf when the group has been with TLC for the full calendar year.

Step 8 – New Group Enrollment

15. Please Provide the date that the enrollment will be sent to DHRM:

Step 9 – Contact Information

17. Existing groups are encouraged to review. If updates are needed, please submit a Group Data Change form.

Mailing Address:			
Street or PO Box:		Suite:	
City:	State:	Zip+4:	
Shipping Address: This is the physical location.		☐ Shipping Address same as Mailing Address	
Street or PO Box:		Suite:	
City:	State:	Zip+4:	
Benefits Administrator: This person handles eligibility and enrollment.			
First Name:	Middle Initial:	Last Name:	Suffix:
ID or SSN:	Date of Birth:		
Email:			
Phone: ()	-	Ext:	Fax: () -
Benefits Executive: This person authorizes the renewal.			
First Name:	Middle Initial:	Last Name:	Suffix:
ID or SSN:	Date of Birth:		
Email:			
Phone: ()	-	Ext:	Fax: () -
Billing Administrator: This person receives and handles inquires about billing.			
First Name:	Middle Initial:	Last Name:	Suffix:
ID or SSN:	Date of Birth:		
Email:			
Phone: ()	-	Ext:	Fax: () -
Billing Executive: This person authorizes premium payments.			
First Name:	Middle Initial:	Last Name:	Suffix:
ID or SSN:	Date of Birth:		
Email:			
Phone: ()	-	Ext:	Fax: () -

Step 10 – Certification

18. Enter information about the person authorizing this Employer Data Sheet, the person submitting it, and check 'yes' or 'no' to certify.

Authorized By:			
Title:	Phone: ()	-	Ext:
Submitted By:	Phone: ()	-	Ext:
We certify that the information on this form is true, correct, and complete to the best of our knowledge: Yes No			

Materials Ordering Forms





Online Material Ordering.

To order enrollment packages, benefit summaries and forms:

- Go to the materials ordering portal at tlcorders.com. Register a user account on the portal. If you already have a user account, enter your username and password then select "Login".
- Select from one of the following tabs to order materials
 - Enrollment Packages (see addendum for additional ordering instructions)
 - Benefit Summaries
 - Brochures/Forms
 - All Products TLC
- Enrollment Packages:
 1. Select "Order Now" under the appropriate Enrollment Packages tab.
 2. Enter the number of enrollment packages needed in the Quantity field.
 3. **Enter a "1" next to the plan or plans your group offers.**
 4. Add to Cart, or to add additional materials to your order, select "Continue Shopping" in the lower left.
 5. Once you have ordered all of the materials, select "Continue".
 6. Your shipping information will be populated into the form from your user account. Enter your group name in the Company field, select "Save" and then "Continue". If you need the items shipped to another address, complete the form, select "Save" and then "Continue". Confirm your shipping information then select "Continue".
 7. Confirm the items in your order and "Place My Order"
 8. You will:
 - be directed to a confirmation screen of your order.
 - receive an email confirming your order that will include a link back to the order confirmation screen.
 - receive a shipping confirmation email with tracking information on the date your order ships.
- Benefit Summaries*, Forms or All Products TLC.
 - Enter the quantity needed for each, select "Order Now" and follow steps 4 – 8 above.

*Only if you need extra summaries in addition to your enrollment packages.

For questions about materials ordered, call or email Janet Browning at janet.browning@anthem.com or (804) 354-3904.

Addendum

Enrollment Packages for The Local Choice

2021 Enrollment Package Active Employees and Retirees not Eligible for Medicare

	Job Name ANTH TLC KIT 2021 En	Quantity
---	----------------------------------	----------------------------------

Enter total quantity of Enrollment Packages needed.

The number of enrollment packages you enter **does not** match the number of benefit summaries you enter in the next section.

Enter a "1" **only next the benefit summaries you would like included in each package.** One benefit summary of each plan selected will be included in each enrollment envelope.

Ignore the Opted Out section – this automatically changes when you enter a "1" and is a system requirement for fulfillment.

☒ Opted Out		Key Advantage with Expanded Benefits A10506	Only enter "1" or leave "0"
☒ Opted Out		Key Advantage 250 A10507	Only enter "1" or leave "0"
☒ Opted Out		Key Advantage 500 A10508	Only enter "1" or leave "0"
☒ Opted Out		Key Advantage 1000 A10509	Only enter "1" or leave "0"
☒ Opted Out		High Deductible Health Plan (HDHP) A10510	Only enter "1" or leave "0"

Be sure to update the Company field with your group name. "Anthem-TLC" is the default until you update this field with your group name.

* Company:

Anthem - TLC

Once you save your address to your Address Book, your information will be saved for future orders unless you choose to send to another address.

☒ Save to My Address Book



Delta Dental of Virginia
4818 Starkey Road
Roanoke, VA 24018
888.335.8296

Date: _____

GROUP REQUEST FORM

Group Name: The Local Choice

Group Number: 047000000 & 048000000 Telephone Number: _____

Group Administrator: _____

Group Address: _____

Mail to (If Different from Above): _____

Quantity Needed

☐ _____ Benefits Brochure

Delta Dental of Virginia Use Only

Date Received: _____

Date Completed: _____

Sign off: _____

Method Sent: Next Day Air _____ 2nd Day Air _____ UPS Ground _____ Regular Mail _____

Please send request to:

Delta Dental of Virginia

Attn: Marketing Administration

4818 Starkey Road, Roanoke, VA 24018

Fax to 540-774-7574

Email to MktgAdmin@deltadentalva.com

If you have questions or need additional information please contact Allison Gaines at:

804.915.2690 or allison.gaines@deltadentalva.com

COVA Materials Order Form

This form is for Commonwealth of Virginia Benefit Administrators with employees who are covered under the Optima Health HMO plan. Please allow ten business days for delivery of materials. To submit requests, please email this form to: covamaterials@optimahealth.com.

Name:		Telephone:		Date:	
Agency Number:		Agency Name:			
Shipping Address*:					
Special Shipping Notes:					

**Orders cannot be delivered to P.O. Box addresses*

Consider going green. Information is available for benefit administrators, members, and all employees at our dedicated website: optimahealth.com/cova.

Item	Quantity	Description of Document
Optima Health Benefits Brochure		Eight-page document describing overview of plan design and additional features
Disease Management Program Flyer		Summarizes the Optima Health disease management program
5 in 5 EAP Orientation Flyer		Summarizes Employee Assistance Program benefits
Partners in Pregnancy Flyer		Details the Optima Health pregnancy program
Bariatric Surgery Flyer		Provides details on the Optima Health bariatric surgery benefit
Out-of-Area Dependent Form		Necessary form needed to cover out-of-area dependents
Dominion National Dental Brochure		Information about the dental benefits included in the Optima Health offering
Vision Summary of Benefits and Discount Flyer		Information about the vision benefits included in the Optima Health offering
All documents are available at optimahealth.com/cova. A password is not needed.		

Section 4

Comparison of Benefits



2023 Comparison Of Statewide Plans

Effective July 1, 2023 or October 1, 2023

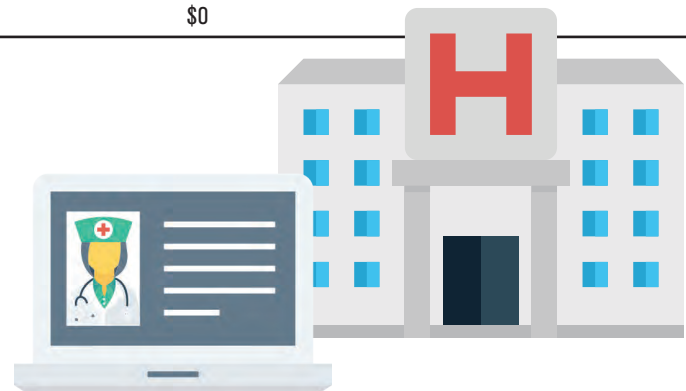
The Local Choice 2023 Comparison of Statewide Plans

	Key Advantage Expanded			Key Advantage 250		
Plan Year Deductible (Key Advantage: Applies to Certain Medical Services as Indicated on Chart) (HDHP: Applies to Medical, Behavioral Health, and Prescription Drug Services)	In-Network: One Person \$100 Out-of-Network: \$200	Two People <i>See Family</i> <i>See Family</i>	Family \$200 \$400	In-Network: One Person \$250 Out-of-Network: \$500	Two People \$500 <i>See Family</i>	Family \$500 \$1,000
Plan Year Out-of-pocket Expense Limit	In-Network: One Person \$2,000 Out-of-Network: \$3,000	Two People <i>See Family</i> <i>See Family</i>	Family \$4,000 \$6,000	In-Network: One Person \$3,000 Out-of-Network: \$5,000	Two People \$6,000 <i>See Family</i>	Family \$6,000 \$10,000
Out-of-Network Benefits	Yes. Once you meet the out-of-network deductible, you pay 30% coinsurance for medical and behavioral health services. Copayments do not apply to medical and behavioral health services. Copayments and coinsurance for routine vision, outpatient prescription drugs and dental services will still apply.			Yes. Once you meet the out-of-network deductible, you pay 30% coinsurance for medical and behavioral health services. Copayments do not apply to medical and behavioral health services. Copayments and coinsurance for routine vision, outpatient prescription drugs and dental services will still apply.		
Medical Care When Traveling (BlueCard)	Included			Included		
Lifetime Maximum	Unlimited			Unlimited		
Covered Services	In-Network You Pay			In-Network You Pay		
Ambulance Travel	20% coinsurance after deductible			20% coinsurance after deductible		
Autism Spectrum Disorder	Copayment/coinsurance determined by service received			Copayment/coinsurance determined by service received		
Behavioral Health and EAP <i>Inpatient treatment</i> • Facility Services • Professional Provider Services <i>Outpatient Professional Provider Visits</i>	\$300 copayment per stay \$0 \$15 copayment			\$400 copayment per stay \$0 \$20 copayment		
Employee Assistance Program (EAP) 4 visits per issue (per plan year)	\$0			\$0		
Dental Care Preventive Dental Option (<i>diagnostic and preventive services only for lower premium</i>)	\$0			\$0		
Comprehensive Dental Option (for higher premium) Dental Plan Year Deductible Plan Year Maximum (Except Orthodontics) • Preventive Dental Care • Primary Dental Care • Major Dental Care • Orthodontic Services (Includes Adult Ortho)	<i>One Person</i> \$25 \$1,500 \$0 20% coinsurance after dental deductible 50% coinsurance after dental deductible 50% coinsurance, no dental deductible, with \$1,500 lifetime maximum	<i>Two People</i> \$50 \$50 \$50 coinsurance after dental deductible	<i>Family</i> \$75 \$75 \$75 coinsurance after dental deductible, with \$1,500 lifetime maximum	<i>One Person</i> \$25 \$1,500 \$0 20% coinsurance after dental deductible 50% coinsurance after dental deductible 50% coinsurance, no dental deductible, with \$1,500 lifetime maximum	<i>Two People</i> \$50 \$50 \$50 coinsurance after dental deductible	<i>Family</i> \$75 \$75 \$75 coinsurance after dental deductible, with \$1,500 lifetime maximum

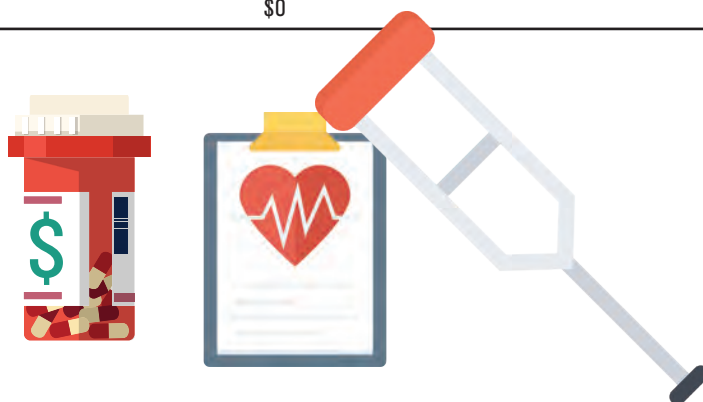
Key Advantage 500			Key Advantage 1000			High Deductible Health Plan		
In-Network: One Person	Two People	Family	In-Network: One Person	Two People	Family	One Person	Two People	Family
\$500	See Family	\$1,000	\$1,000	See Family	\$2,000	\$3,000	See Family	\$6,000
Out-of-Network: \$1,000	See Family	\$2,000	Out-of-Network: \$2,000	See Family	\$4,000	Deductible is combined for In-Network and Out-of-Network services.		
In-Network: One Person	Two People	Family	In-Network: One Person	Two People	Family	In-Network: One Person	Two People	Family
\$4,000	See Family	\$8,000	\$5,000	See Family	\$10,000	\$5,000	See Family	\$10,000
Out-of-Network: \$7,000	See Family	\$14,000	Out-of-Network: \$9,000	See Family	\$18,000	Out-of-Network: \$10,000	See Family	\$20,000
Yes. Once you meet the out-of-network deductible, you pay 30% coinsurance for medical and behavioral health services. Copayments do not apply to medical and behavioral health services. Copayments and coinsurance for routine vision, outpatient prescription drugs and dental services will still apply.			Yes. Once you meet the out-of-network deductible, you pay 30% coinsurance for medical and behavioral health services. Copayments do not apply to medical and behavioral health services. Copayments and coinsurance for routine vision, outpatient prescription drugs and dental services will still apply.			Yes. Once you meet the combined deductible you pay 40% coinsurance for medical, behavioral health and prescription drug services from Out-of-Network providers.		
Included			Included			Included		
Unlimited			Unlimited			Unlimited		
In-Network You Pay			In-Network You Pay			In-Network You Pay		
20% coinsurance after deductible			20% coinsurance after deductible			20% coinsurance after deductible		
Copayment/coinsurance determined by service received			Copayment/coinsurance determined by service received			20% coinsurance after deductible		
20% coinsurance after deductible			20% coinsurance after deductible			20% coinsurance after deductible		
\$0			\$0			20% coinsurance after deductible		
\$25 copayment			\$25 copayment			20% coinsurance after deductible		
\$0			\$0			\$0		
\$0			\$0			\$0		
<i>One Person</i>	<i>Two People</i>	<i>Family</i>	<i>One Person</i>	<i>Two People</i>	<i>Family</i>	<i>One Person</i>	<i>Two People</i>	<i>Family</i>
\$25	\$50	\$75	\$25	\$50	\$75	\$25	\$50	\$75
\$1,500			\$1,500			\$1,500		
\$0			\$0			\$0		
20% coinsurance after dental deductible			20% coinsurance after dental deductible			20% coinsurance after dental deductible		
50% coinsurance after dental deductible			50% coinsurance after dental deductible			50% coinsurance after dental deductible		
50% coinsurance, no dental deductible, with \$1,500 lifetime maximum			50% coinsurance, no dental deductible, with \$1,500 lifetime maximum			50% coinsurance, no dental deductible, with \$1,500 lifetime maximum		

The Local Choice 2023 Comparison of Statewide Plans (continued)

Covered Services	Key Advantage Expanded In-Network You Pay	Key Advantage 250 In-Network You Pay
Diabetic Education	\$0	\$0
Diabetic Equipment	20% coinsurance after deductible	20% coinsurance after deductible
Diabetic Supplies - See Outpatient Prescription Drugs		
Diagnostic Tests and X-rays (for specific conditions or diseases at a doctor's office, emergency room or outpatient hospital department)	20% coinsurance, no deductible	20% coinsurance after deductible
Doctor Visits – on an Outpatient Basis <i>Primary Care Physicians</i> <i>Specialty Care Providers</i>	\$15 copayment \$25 copayment	\$20 copayment \$35 copayment
Early Intervention Services	Copayment/coinsurance determined by service received	Copayment/coinsurance determined by service received
Emergency Room Visits <i>Facility Services</i> <i>Professional Provider Services</i> – Primary Care Physicians – Specialty Care Providers <i>Diagnostic Tests and X-rays</i>	\$250 copayment per visit (waived if admitted to hospital) \$15 copayment \$25 copayment 20% coinsurance, no deductible	\$350 copayment per visit (waived if admitted to hospital) \$20 copayment \$35 copayment 20% coinsurance after deductible
Home Health Services (90 visit plan year limit per member)	\$0	\$0
Home Private Duty Nurse's Services	20% coinsurance after deductible	20% coinsurance after deductible
Hospice Care Services	\$0	\$0
Hospital Services <i>Inpatient Treatment</i> • Facility Services • Professional Provider Services – Primary Care Physicians – Specialty Care Providers <i>Outpatient Treatment</i> • Facility Services • Professional Provider Services – Primary Care Physicians – Specialty Care Providers <i>Diagnostic Tests and X-Rays</i>	\$300 copayment per stay \$0 \$0 \$100 copayment \$15 copayment \$25 copayment 20% coinsurance, no deductible	\$400 copayment per stay \$0 \$0 \$150 copayment \$20 copayment \$35 copayment 20% coinsurance after deductible
Virtual Care through Sydney Health app • LiveHealth Online • Symptom Checker • Text Chat or Video Visit with Medical Provider • Virtual Wellness/ Preventive Visit	\$0 no cost \$0 \$0	\$0 no cost \$0 \$0



Key Advantage 500 In-Network You Pay	Key Advantage 1000 In-Network You Pay	High Deductible Health Plan In-Network You Pay
\$0	\$0	20% coinsurance after deductible
20% coinsurance after deductible	20% coinsurance after deductible	20% coinsurance after deductible
20% coinsurance after deductible	20% coinsurance after deductible	20% coinsurance after deductible
\$25 copayment \$40 copayment	\$25 copayment \$40 copayment	20% coinsurance after deductible 20% coinsurance after deductible
Copayment/coinsurance determined by service received	Copayment/coinsurance determined by service received	20% coinsurance after deductible
20% coinsurance after deductible	20% coinsurance after deductible	20% coinsurance after deductible
\$25 copayment \$40 copayment 20% coinsurance after deductible	\$25 copayment \$40 copayment 20% coinsurance after deductible	20% coinsurance after deductible 20% coinsurance after deductible 20% coinsurance after deductible
\$0	\$0	20% coinsurance after deductible
20% coinsurance after deductible	20% coinsurance after deductible	20% coinsurance after deductible
\$0	\$0	20% coinsurance after deductible
20% coinsurance after deductible	20% coinsurance after deductible	20% coinsurance after deductible
\$0 \$0	\$0 \$0	20% coinsurance after deductible 20% coinsurance after deductible
20% coinsurance after deductible	20% coinsurance after deductible	20% coinsurance after deductible
\$25 copayment \$40 copayment 20% coinsurance after deductible	\$25 copayment \$40 copayment 20% coinsurance after deductible	20% coinsurance after deductible 20% coinsurance after deductible 20% coinsurance after deductible
\$0 no cost \$0 \$0	\$0 no cost \$0 \$0	Determined by services received no cost \$39 or 20% coinsurance after deductible \$99 or 20% coinsurance after deductible



The Local Choice 2023 Comparison of Statewide Plans (continued)

Covered Services	Key Advantage Expanded In-Network You Pay	Key Advantage 250 In-Network You Pay
Maternity <i>Professional Provider Services (Prenatal & Postnatal Care)</i> – Primary Care Physicians – Specialty Care Providers <i>Delivery</i> – Primary Care Physicians – Specialty Care Providers <i>Hospital Services for Delivery (Delivery Room, Anesthesia, Routine Nursing Care for Newborn)</i> <i>Outpatient Diagnostic Tests</i>	\$15 copayment \$25 copayment If your doctor submits one bill for delivery, prenatal and postnatal care services, there is no copayment required for physician care. If your doctor bills for these services separately, your payment responsibility will be determined by the services received. \$0 \$0 \$300 copayment per stay* 20% coinsurance, no deductible	\$20 copayment \$35 copayment \$0 \$0 \$400 copayment per stay* 20% coinsurance after deductible
Medical Equipment, Appliances, Formulas, Prosthetics and Supplies	20% coinsurance after deductible	20% coinsurance after deductible
Outpatient Prescription Drugs - Mandatory Generic <i>Retail up to 34-day supply*</i> *You may purchase up to a 90-day supply at a retail pharmacy by paying multiple copayments, or the coinsurance after the deductible <i>Home Delivery Services (Mail Order)</i> Covered Drugs for up to a 90-Day Supply	Tier 1 - \$10 copayment Tier 2 - \$30 copayment Tier 3 - \$45 copayment Tier 4 - \$55 copayment Tier 1 - \$20 copayment Tier 2 - \$60 copayment Tier 3 - \$90 copayment Tier 4 - \$110 copayment	Tier 1 - \$10 copayment Tier 2 - \$30 copayment Tier 3 - \$45 copayment Tier 4 - \$55 copayment Tier 1 - \$20 copayment Tier 2 - \$60 copayment Tier 3 - \$90 copayment Tier 4 - \$110 copayment
Diabetic Supplies	20% coinsurance, no deductible	20% coinsurance, no deductible
Prescription Insulin Drugs to Treat Diabetes	34-day supply not to exceed \$50 90-day supply not to exceed \$150	34-day supply not to exceed \$50 90-day supply not to exceed \$150
Routine vision - Blue View Vision Network (Once Every Plan Year) <i>Routine Eye Exam</i> <i>Eyeglass Lenses</i> <i>Eyeglass Frames</i> <i>Contact Lenses (In Lieu of Eyeglass Lenses)</i> • Elective • Non-Elective <i>Upgrade Eyeglass Lenses (Available for Additional Cost)</i> • UV Coating, Tints, Standard Scratch-Resistant • Standard Polycarbonate • Standard Progressive • Standard Anti-Reflective • Other Add-Ons	\$25 copayment \$20 copayment Up to \$100 retail allowance** Up to \$100 retail allowance Up to \$250 retail allowance \$15 \$40 \$65 \$45 20% off retail	\$35 copayment \$20 copayment Up to \$100 retail allowance** Up to \$100 retail allowance Up to \$250 retail allowance \$15 \$40 \$65 \$45 20% off retail
Shots – Allergy & Therapeutic Injections (At Doctor's Office, Emergency Room or Outpatient Hospital Department)	20% coinsurance, no deductible	20% coinsurance after deductible

*This plan will waive the hospital copayment if the member enrolls in the maternity management pre-natal program within the first 16 weeks of pregnancy, has a dental cleaning during pregnancy and satisfactorily completes the program.

**You may select a frame greater than the covered allowance and receive a 20% discount for any additional cost over the allowance.

Key Advantage 500 In-Network You Pay

Key Advantage 1000 In-Network You Pay

High Deductible Health Plan In-Network You Pay

\$25 copayment
\$40 copayment
If your doctor submits one bill for delivery, prenatal and postnatal care services, there is no copayment required for physician care. If your doctor bills for these services separately, your payment responsibility will be determined by the services received.

\$25 copayment
\$40 copayment

20% coinsurance after deductible
20% coinsurance after deductible

\$0
\$0
20% coinsurance after deductible

\$0
\$0
20% coinsurance after deductible

20% coinsurance after deductible
20% coinsurance after deductible
20% coinsurance after deductible

20% coinsurance after deductible

20% coinsurance after deductible

20% coinsurance after deductible

20% coinsurance after deductible

20% coinsurance after deductible

20% coinsurance after deductible

Tier 1 - \$10 copayment
Tier 2 - \$30 copayment
Tier 3 - \$45 copayment
Tier 4 - \$55 copayment

Tier 1 - \$20 copayment
Tier 2 - \$60 copayment
Tier 3 - \$90 copayment
Tier 4 - \$110 copayment

Tier 1 - \$10 copayment
Tier 2 - \$30 copayment
Tier 3 - \$45 copayment
Tier 4 - \$55 copayment

Tier 1 - \$20 copayment
Tier 2 - \$60 copayment
Tier 3 - \$90 copayment
Tier 4 - \$110 copayment

20% coinsurance after deductible

20% coinsurance after deductible

20% coinsurance, no deductible

20% coinsurance, no deductible

20% coinsurance after deductible

34-day supply not to exceed \$50
90-day supply not to exceed \$150

34-day supply not to exceed \$50
90-day supply not to exceed \$150

34-day supply not to exceed \$50
90-day supply not to exceed \$150

\$40 copayment
\$20 copayment
Up to \$100 retail allowance**

\$40 copayment
\$20 copayment
Up to \$100 retail allowance**

\$15 copayment
\$20 copayment
Up to \$100 retail allowance**

Up to \$100 retail allowance
Up to \$250 retail allowance

Up to \$100 retail allowance
Up to \$250 retail allowance

Up to \$100 retail allowance
Up to \$250 retail allowance

\$15
\$40
\$65
\$45
20% off retail

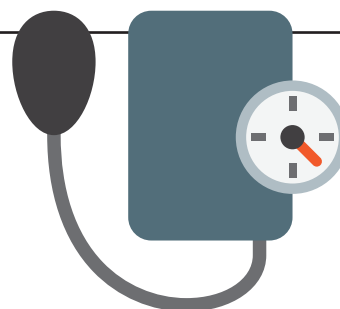
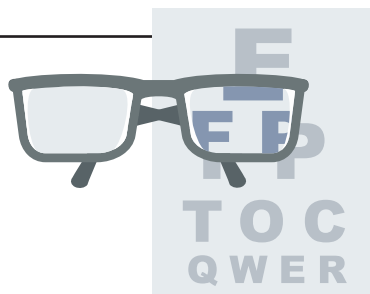
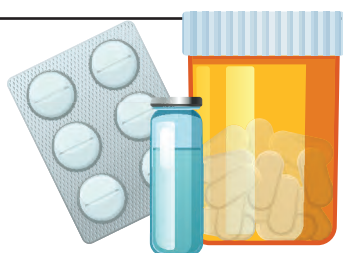
\$15
\$40
\$65
\$45
20% off retail

\$15
\$40
\$65
\$45
20% off retail

20% coinsurance after deductible

20% coinsurance after deductible

20% coinsurance after deductible



The Local Choice 2023 Comparison of Statewide Plans (continued)

Covered Services	Key Advantage Expanded In-Network You Pay	Key Advantage 250 In-Network You Pay
Skilled Nursing Facility Stays (180-Day Per Stay Limit Per Member) <i>Facility Services</i> <i>Professional Provider Services</i>	\$0 \$0	\$0 \$0
Spinal Manipulations and Other Manual Medical Interventions (30 Visits Per Plan Year Limit Per Member) <i>Primary Care Physicians</i> <i>Specialty Care Providers</i>	\$15 copayment \$25 copayment	\$20 copayment \$35 copayment
Surgery – See Hospital Services		
Therapy Services <i>Infusion Services, Cardiac Rehabilitation Therapy, Chemotherapy, Radiation Therapy, Respiratory Therapy, Occupational Therapy, Physical Therapy, and Speech Therapy</i> <i>Facility Services</i> <i>Professional Provider Services</i> – Primary Care Physicians – Specialty Care Providers	20% coinsurance after deductible 20% coinsurance after deductible 20% coinsurance after deductible	20% coinsurance after deductible 20% coinsurance after deductible 20% coinsurance after deductible
Wellness services <i>Well Child (Office Visits at Specified Intervals Through Age 6)</i> – Primary Care Physicians; – Specialty Care Providers; – Immunizations and Screening Tests <i>Routine Wellness – Age 7 & Older</i> • Annual Check-Up Visit (One Per Plan Year) – Primary Care Physicians – Specialty Care Providers – Immunizations, Lab and X-Ray Services • Routine Screenings, Immunizations, Lab and X-Ray Services (Outside of Annual Check-Up Visit) <i>Preventive Care (One of Each Per Plan Year)</i> • Gynecological Exam • Pap Test • Mammography Screening • Prostate Exam (Digital Rectal Exam) • Prostate Specific Antigen Test • Colorectal Cancer Screenings	No copayment, coinsurance, or deductible No copayment, coinsurance, or deductible No copayment, coinsurance, or deductible No copayment, coinsurance, or deductible	No copayment, coinsurance, or deductible No copayment, coinsurance, or deductible No copayment, coinsurance, or deductible No copayment, coinsurance, or deductible



Key Advantage 500 In-Network You Pay

Key Advantage 1000 In-Network You Pay

High Deductible Health Plan In-Network You Pay

\$0

\$0

20% coinsurance after deductible

\$0

\$0

20% coinsurance after deductible

\$25 copayment
\$40 copayment

\$25 copayment
\$40 copayment

20% coinsurance after deductible
20% coinsurance after deductible

20% coinsurance after deductible

20% coinsurance after deductible

20% coinsurance after deductible

20% coinsurance after deductible
20% coinsurance after deductible

20% coinsurance after deductible
20% coinsurance after deductible

20% coinsurance after deductible
20% coinsurance after deductible

No copayment, coinsurance, or deductible

No copayment, coinsurance, or deductible

No copayment, coinsurance, or deductible

No copayment, coinsurance, or deductible

No copayment, coinsurance, or deductible

No copayment, coinsurance, or deductible

No copayment, coinsurance, or deductible

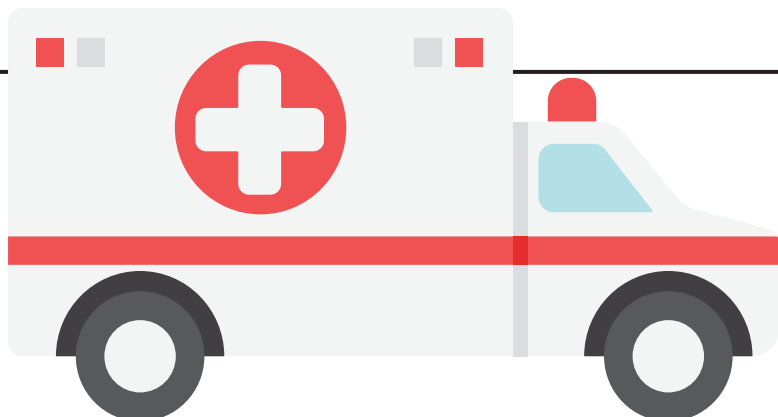
No copayment, coinsurance, or deductible

No copayment, coinsurance, or deductible

No copayment, coinsurance, or deductible

No copayment, coinsurance, or deductible

No copayment, coinsurance, or deductible





Health & Wellness Programs

Be your healthy best! The TLC plans include access to a host of health and wellness programs to help you manage your health issues.

- o **ConditionCare:** Take advantage of free and confidential support to manage these conditions:

- Asthma
- Heart failure
- Diabetes
- Hypertension
- Coronary artery disease (CAD)
- Chronic obstructive pulmonary disease (COPD)

You may receive a call from ConditionCare if your claims indicate you or an enrolled family member may be dealing with one or more of these conditions. While you're encouraged to enroll and take advantage of help from registered nurses and other healthcare professionals, you may also opt out of the program when they call.

- o **Future Moms:** Enroll and receive pre- and post-natal support. Access a nurse coach and other maternity support specially designed to help women have healthy pregnancies and healthy babies.
- o **MyHealth Advantage:** Receive personalized health-related suggestions, tips, and reminders via mail or email to alert you of potential health risks, care gaps or cost-saving opportunities.

- o **24/7 NurseLine & Audio Health Library:** Sometimes you need health questions answered right away – even in the middle of the night. Call 24/7 NurseLine (800-337-4770) to speak with a nurse. Or use the Audio Health Library if you want to learn about a health topic on your own. Your call is always free and completely confidential.

- o **CommonHealth** is the employee wellness program for The Local Choice. The main objective of CommonHealth is to promote wellness in the workplace. Yearly programs cover a variety of health and wellness subjects and are presented in a variety of formats - including onsite programs and video presentations that make it easy to participate. Not only are the programs educational and fun, they help you stay fit and healthy. For more information, visit www.commonhealth.virginia.gov/tlc.



See more information on Health & Wellness programs at www.anthem.com/tlc.

Virtual Care Options through Sydney Health

Life is busy. When you need care and are short on time, you have many options for quick and convenient virtual care through the Sydney Health app.

- o **No Cost Symptom Checker** - Compare your symptoms to our vast database and get quick answers and suggestions.
- o **Medical Text Chat and Video Visit** - Use the secure in-app text feature to get answers fast. Launch a video visit with a doctor for an urgent care need or ongoing health issue, get prescriptions, labs, referrals, and a plan of care.
- o **Virtual Wellness Visit** - Take care of your preventive care needs without stepping foot in a doctor's office.
- o **LiveHealth Online services** - use your device to set up an appointment with a specialist or see an urgent care provider 24/7.
 - **LiveHealth Online Medical** - 24/7 care for common medical conditions like the flu, colds, allergies, pink eye, sinus infections, and more
 - **LiveHealth Online Psychology** - See a therapist or psychologist
 - **LiveHealth Online Psychiatry** - See a psychiatrist for medication management
 - **LiveHealth Online EAP** - Access your free EAP counseling sessions
 - **LiveHealth Online Healthy Sleep** - Access board certified sleep specialists
 - **LiveHealth Online Dermatology** - 24/7 access to a dermatologist for common skin conditions

Employee Assistance Program (EAP)

Your EAP gives you, your covered dependents and members of your household **up to four free confidential counseling sessions per issue** each plan year.

Turn to your EAP for information and resources about:

- o Emotional well-being
- o Addiction and recovery
- o Work and career
- o Childcare and parenting
- o Helping aging parents
- o Financial issues
(including free credit monitoring and identity theft recovery)
- o Legal concerns
- o Smoking cessation

We're here for you – in many languages

The law requires us to include a message in all of these different languages. Curious what they say? Here's the English version: "You have the right to get help in your language for free. Just call the Member Services number on your ID card." Visually impaired? You can also ask for other formats of this document.

Spanish

Usted tiene derecho a recibir ayuda en su idioma en forma gratuita. Simplemente llame al número de Servicios para Miembros que figura en su tarjeta de identificación.

Chinese

您有權免費獲得透過您使用的語言提供的幫助。請撥打您的ID卡片上的會員服務電話號碼。若您是視障人士，還可索取本文件的其他格式版本。

Vietnamese

Quý vị có quyền nhận miễn phí trợ giúp bằng ngôn ngữ của mình. Chỉ cần gọi số Dịch vụ dành cho thành viên trên thẻ ID của quý vị. Bị khiếm thị? Quý vị cũng có thể hỏi xin định dạng khác của tài liệu này."

Korean

귀하는 자국어로 무료지원을 받을 권리가 있습니다. ID 카드에 있는 멤버 서비스번호로 연락하십시오.

Tagalog

May karapatan ka na makakuha ng tulong sa iyong wika nang libre. Tawagan lamang ang numero ng Member Services sa iyong ID card. May kapansanan ka ba sa paningin? Maaari ka ring humiling ng iba pang format ng dokumentong ito.

Russian

Вы имеете право на получение бесплатной помощи на вашем языке. Просто позвоните по номеру обслуживания клиентов, указанному на вашей идентификационной карте. Пациенты с нарушением зрения могут заказать документ в другом формате.

Armenian

Դուք իրավունք ունեք ստանալ անվճար օգնություն ձեր լեզվով: Պարզապես զանգահարեք Անդամների սպասարկման կենտրոն, որի հեռախոսահամարը նշված է ձեր ID քարտի վրա:

Farsi

"شما این حق را دارید تا به صورت رایگان به زبان مادری تان کمک دریافت کنید. کافی است با شماره خدمات اعضا (Member Services) درج شده روی کارت شناسایی خود تماس بگیرید." دچار اختلال بینایی هستید؟ می توانید این سند را به فرمت های دیگری نیز درخواست دهید.

French

Vous pouvez obtenir gratuitement de l'aide dans votre langue. Il vous suffit d'appeler le numéro réservé aux membres qui figure sur votre carte d'identification. Si vous êtes malvoyant, vous pouvez également demander à obtenir ce document sous d'autres formats.

Arabic

لك الحق في الحصول على مساعدة بلغتك مجاناً. ما عليك سوى الاتصال برقم خدمة الأعضاء الموجود على بطاقة الهوية. هل أنت ضعيف البصر؟ يمكنك طلب أشكال أخرى من هذا المستند.

Japanese

お客様の言語で無償サポートを受けることができます。IDカードに記載されているメンバーサービス番号までご連絡ください。

Haitian

Se dwa ou pou w jwenn èd nan lang ou gratis. Annik rele nimewo Sèvis Manm ki sou kat ID ou a. Èske ou gen pwoblèm pou wè? Ou ka mande dokiman sa a nan lòt fòm tou.

Italian

Ricevere assistenza nella tua lingua è un tuo diritto. Chiama il numero dei Servizi per i membri riportato sul tuo tesserino. Sei ipovedente? È possibile richiedere questo documento anche in formati diversi

Polish

Masz prawo do uzyskania darmowej pomocy udzielonej w Twoim języku. Wystarczy zadzwonić na numer działu pomocy znajdujący się na Twojej karcie identyfikacyjnej.

Punjabi

ਆਪਣੀ ਭਾਸ਼ਾ ਵਿੱਚ ਮੁਫਤ ਮਦਦ ਹਾਸਲ ਕਰਨ ਦਾ ਿਅਧਕਾਰ ਹੈ। ਬਸ ਆਪਣੇ ਆਈਡੀ ਕਾਰਡ ਤੇ ਦਿੱਤੇ ਸਿਰਵਸ ਨੰਬਰ ਤੇ ਕਾਲ ਕਰੋ। ਨਜ਼ਰ ਕਮਜ਼ੋਰ ਹੈ? ਤੁਸ ਇਸ ਦਸਤਾਵੇਜ਼ ਦੇ ਹੋਰ ਰੂਪਾਂਤਰ ਮੰਗ ਸਕਦੇ ਹੋ।

TTY/TTD:711

It's important we treat you fairly

We follow federal civil rights laws in our health programs and activities. By calling Member Services, our members can get free in-language support, and free aids and services if you have a disability. We don't discriminate, exclude people, or treat them differently on the basis of race, color, national origin, sex, age or disability. For people whose primary language isn't English, we offer free language assistance services through interpreters and other written languages. Interested in these services? Call the Member Services number on your ID card for help (TTY/TDD: 711). If you think we failed in any of these areas, you can mail a complaint to: Compliance Coordinator, P.O. Box 27401, Mail Drop VA2002-N160, Richmond, VA 23279, or directly to the U.S. Department of Health and Human Services, Office for Civil Rights at 200 Independence Avenue, SW; Room 509F, HHH Building; Washington, D.C. 20201. You can also call 1-800- 368-1019 (TDD: 1-800-537-7697) or visit <https://ocrportal.hhs.gov/ocr/portal/lobby.jsf>

Quick Access to Your Plan

[Anthem.com/tlc](https://www.anthem.com/tlc)

Your dedicated website for health benefits documents, no log in needed



Download your health benefits summary and member handbook



Find care



Register for *LiveHealth Online* video doctor visits



Learn about your Employee Assistance Program (EAP)

[Anthem.com](https://www.anthem.com)

Log in to your confidential and secure account



View your claims



Download your ID card



Find care



Refill prescriptions online



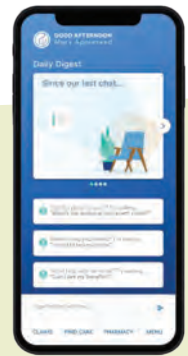
Compare costs for hundreds of medical procedures

Sydney Health mobile app



Download on the App Store

GET IT ON Google Play



Log in using your [anthem.com](https://www.anthem.com) username and password to:



View your ID card



See all your medical and pharmacy benefits in one place



Use the chatbot to get answers and resources quickly



Connect easily to care



Track your health goals and fitness

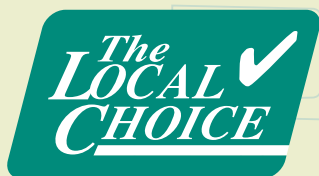
[thelocalchoice.virginia.gov](https://www.thelocalchoice.virginia.gov)

This is your resource for forms, Cardinal information and member notifications.

Explore a comprehensive and personalized view of your company's benefit offerings, view and pay your Anthem bill, and get the latest news through EmployerAccess.

Getting started

- Identify the main administration contact or *Site Administrator* for your business. They will register for EmployerAccess and be responsible for adding additional users.
- Register at employer.anthem.com/eea.
- You will receive an email to complete the registration process.
- Once you're registered, download the EmployerAccess app for benefits management, news and alerts on the go.



Language Access Services - (TTY/TDD: 711)

(Spanish) - Tiene el derecho de obtener esta información y ayuda en su idioma en forma gratuita. Llame al número de Servicios para Miembros que figura en su tarjeta de identificación para obtener ayuda.

(Korean) - 귀하에게는 무료로 이 정보를 얻고 귀하의 언어로 도움을 받을 권리가 있습니다. 도움을 얻으려면 귀하의 ID 카드에 있는 회원 서비스 번호로 전화하십시오.

The Commonwealth of Virginia complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. Sydney Health is offered through an arrangement with Carelon Digital Platforms, a separate company offering mobile application services on behalf of your health plan. ©2020-2022 The Virtual Primary Care experience is offered through an arrangement with Hydrogen Health.

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Independent licensee of the Blue Cross and Blue Shield Association. Anthem is a registered trademark of Anthem Insurance Companies, Inc.

Section 5

Regional Plan Benefit Summary (if offered in your area)



— OPTIMA HEALTH VANTAGE HMO PLAN

The Local Choice

Benefits Summary



**For July 1, 2023 and
October 1, 2023 effective dates**

OptimaHealth 

v112022

OptimaHealth 

About

OPTIMA HEALTH

Optima Health, a local health plan headquartered in Virginia, is proud to serve The Local Choice (TLC) employees. The Optima Health Plan is a comprehensive benefit plan that includes dental, vision, and hearing.

The plan is a regional health maintenance organization (HMO) plan available to Commonwealth of Virginia employees. This plan is also available to TLC employees where the TLC employer has selected Optima Health as a plan option. With the open-access style HMO plan, members are not required to select a primary care provider (PCP) and they do not need referrals for specialist care. Optima Health encourages, but does not require a PCP relationship. PCPs can help members with routine medical care and provide guidance when seeking specialist care within the broad Optima Health network of over 39,000¹ providers. Our plan also includes preventive care covered in full, out-of-area coverage for eligible dependent children, dental and vision benefits, emergency travel assistance, Employee Assistance Program services, and more².

Members may receive services with any participating provider in the Optima Health Vantage (HMO) network throughout Virginia and northeastern North Carolina. In order to enroll in the plan, members must be eligible for coverage as defined by their employer, and they must live or work in the greater Hampton Roads region, which includes:

Chesapeake, City of Franklin, Gloucester, Hampton, Isle of Wight, James City, Mathews, Newport News, Norfolk, Poquoson, Portsmouth, Southampton, Suffolk, Surry, Virginia Beach, Williamsburg, and York.

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THE LOCAL CHOICE

The Local Choice (TLC) is a unique health benefits program managed by the Commonwealth of Virginia Department of Human Resource Management (DHRM). TLC employer groups with employees who live or work in the greater Hampton Roads area have the option to offer the Optima Health Plan to eligible employees.

This guide is an overview of the Optima Health benefits available for TLC groups. For a complete description of benefits and Exclusions and Limitations, please view the Evidence of Coverage by visiting optimahealth.com/cova.

¹ Sentara Health Plans, Inc. Provider Database, 2022.

² Certain preventive care services and medications for individuals covered by an Optima Health insurance plan are available at no charge through an in-network physician or pharmacy. An office visit copayment may be charged to health plan members for some services.

Plan Features At Glance

Plan Features At a Glance



All-in-one, easy-to-use plan

Comprehensive benefits include dental benefits through Dominion National, vision benefits through VSP Vision Care, and Employee Assistance Program services.



A network focused on quality and access

Members may receive services with any in-network provider in the Optima Health Vantage network throughout Virginia and northeastern North Carolina. The network includes 100% of major hospitals in Hampton Roads and over 39,000 participating providers.

This plan includes lower copayments for primary and specialist care when members seek care through the Sentara Quality Care Network (SQCN) as well as credentialed, in-network doctors within Riverside Health System and Tidewater Physicians Multispecialty Group (TPMG).



Focused on affordability

Low annual deductible (which may not apply for most services) and copayments for many frequently used services



Improving health everyday

Health and wellness programs and services, caring disease management nurses, and a special incentive program for those managing certain chronic conditions



Out-of-Area Dependent Program

Access to a national network of providers outside of the Optima Health service area through PHCS/Multiplan at the in-network benefit level for eligible covered dependents



More plan extras

Wellness services, Partners in Pregnancy, emergency travel assistance, and member discounts on health and wellness products and services



Member Services – Virginians serving Virginians

Dedicated local member services team

Optima Health Benefits

The following is an abbreviated summary of benefits. For a complete listing of all benefits, refer to the Evidence of Coverage found at optimahealth.com/cova under **Plan Information**.

Medical and Pharmacy	Description	Medical and Pharmacy
Deductible	Per plan year	\$150 individual \$300 family
Maximum Out of Pocket (MOOP)	This is the most you would pay in the plan year	\$1,500 individual \$3,000 family
Office Visits	PCP or Specialist visits copayments Tier 1: Sentara Quality Network (SQCN), Riverside affiliated physicians and Tidewater Physicians Multispecialty Group (TPMG) - refer to optimahealth.com/cova for full listing	PCP Tier 1: \$5 PCP Tier 2: \$25 Specialist Tier 1: \$10 Specialist Tier 2: \$40 MDLIVE: \$0
Preventive Care	Includes routine wellness visits, well-baby care, well-woman care	Covered at 100%
Therapy	Combined 30 visit limit for both Physical Therapy (PT) and Occupational Therapy (OT); 30 visit limit for Speech Therapy (ST)	Per visit PT: \$25 copayment OT: \$25 copayment ST: \$25 copayment
Outpatient Services	Outpatient diagnostics (OP diagnostics) includes labs and X-rays Outpatient surgery (OP surgery)	OP diagnostics: 20% after deductible OP surgery: \$125
Inpatient Services	Services rendered at an inpatient facility	\$300 per inpatient stay
Emergency Services	Includes physician and ancillary services provided in an Emergency Department	\$150 copayment (waived if admitted)
Behavioral Health	Inpatient (IP), Outpatient Office (Office); Outpatient Facility (Facility)	IP: \$300 copayment Office: \$10 copayment Facility: \$125 copayment MDLIVE: \$0 copayment
Chiropractic Care	Includes examination, re-examination, manipulation, conjunctive therapy, radiology, one chiropractic appliance and lab tests	\$35 copayment
Pharmacy	Formulary based on four tiers: Preferred Generic, Preferred Brand and Other Generic, Non-Preferred Brand, Specialty Drugs	Retail: \$15/\$30/\$45/\$55 Mail Order: \$30/\$60/\$90/* * 90-day mail order on Tier 4 specialty drugs not available

Note: This is a brief summary of benefits. For a complete description of the benefits, exclusions, limitations, and other plan information, please refer to the Optima Health Evidence of Coverage.

Optima Health Benefits

The following is an abbreviated summary of benefits. For a complete listing of all benefits, refer to the Evidence of Coverage found at optimahealth.com/cova under **Plan Information**.

Dental Benefits	Description	Benefit
General Features	Deductible and benefit maximum	\$50 individual; \$150 family \$2,000 annual benefit maximum
Diagnostic/Preventive	Cleanings, X-rays, fluoride	Covered at 100%
Basic Services	Fillings, root canals, extractions, periodontics	20% after deductible
Major	Crowns, bridges, dentures, implants	50% after deductible
Orthodontia	For children and adults	50% with lifetime maximum of \$2,000

Contracted with Dominion National

Vision Benefits	Description	Benefit
Exam	Exam and dilation as needed	\$15 copayment
Glasses	Frames, lenses, and lens options	Frame allowance and discount; with many lens options at a copayment
Contact Lenses	Conventional or disposable	Lens allowance and discount

Contracted with VSP Vision Care

Employee Assistance Program	Description	Benefit
Help with life's challenges	Short-term, solution focused counseling for all members of household	Up to four counseling sessions at no cost to member

Provided by Optima Health

Visit optimahealth.com/cova to view:

Evidence of Coverage
Benefits Summary
VSP Vision Care Benefits
Dominion National Dental Summary of Benefits

Summary of Benefits and Coverage
Transition of Care Assessment
Out-of-Area Dependent Form

Health Plan Extras

Making the Most of Your Benefits

MEDICAL AND PHARMACY

The Optima Health Plan designed for TLC employer groups is an integrated, comprehensive benefit plan. Members enjoy the convenience of one member ID card, low deductibles, predictable copayments, and the freedom to seek specialist care without a referral. The broad medical network in Greater Hampton Roads includes all major hospital systems, and the pharmacy network includes major retail chains and local pharmacies.

SAVE WITH LOWER COPAYMENTS

The unique benefit plan includes a lower copayment for primary care and specialist care when members seek care through a specific list of physicians. This list includes the Sentara Quality Care Network (SQCN) as well as credentialed, in-network doctors within Riverside Health System and Tidewater Physicians Multispecialty Group (TPMG). SQCN is a Clinically Integrated Network (CIN) that includes not only Sentara Medical Group, but also many other independent, top-quality providers in the Greater Hampton Roads area. A current list of these physicians is found at optimahealth.com/cova.

DISEASE MANAGEMENT INCENTIVES

Members who are managing asthma/chronic obstructive pulmonary disease (COPD), diabetes, and hypertension may be eligible to earn financial incentives by participating in Optima Health disease management programs. Members can receive a waived medical deductible of \$150 (single) or \$300 (family) and have a waived copayment for prescription drug Tier 1 and Tier 2 medications for their condition. These programs offer support and guidance to better manage these conditions and include care plan development, provider coordination, and more.

COMPREHENSIVE DENTAL & VISION

Comprehensive benefits include dental benefits through Dominion National and vision benefits through VSP Vision Care. The plan is packaged together with one premium for medical, dental, and vision coverage.

MDLIVE®

The Optima Health Plan includes our partnership with MDLIVE®, a national telehealth company, to expand access to quality, convenient healthcare by offering virtual appointments. With MDLIVE, members can speak with a board-certified doctor or licensed therapist at any time, from anywhere in the United States by video conference or phone.

AFTER HOURS AND ONLINE

Members also have access to after-hours health guidance through our 24/7 Nurse Advice Line as well as health and wellness tools through WebMD® Health Services.

MORE PLAN EXTRAS

- weight management programs
- the Partners in Pregnancy program
- virtual family planning and pregnancy support program
- bariatric surgery program
- health coaching and wellness programs
- discounts on health products and services
- personalized health assessment
- gym discounts
- emergency travel assistance
- Optima Health mobile app

Have questions?

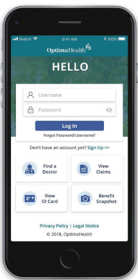
For more information about Optima Health Plan:

Call: **1-866-846-2682, 8 a.m.–6 p.m., Monday to Friday**

Email: members@optimahealth.com

Online: visit optimahealth.com/cova

Take us with you anywhere



Members can take advantage of the Optima Health mobile app once they join the plan. The app can be downloaded from the App Store or Google Play. Members must register and sign in to the app to access secure plan information.

Safely and securely access important health information—at home, at the doctor, and even on the road.

With the touch of the screen members can:

- find doctors and urgent care centers
- securely view benefit information
- view and email member ID cards
- access claims information, including in-network plan expenses, deductibles, and balances
- view user profile and update email address
- access Optima Health contact information
- chat directly with an Optima Health representative
- receive important preventive care notifications

We Improve Health Every Day

Optima Health is the trade name of Optima Health Plan, Optima Health Insurance Company, and Sentara Health Plans, Inc. This Plan is underwritten by Optima Health Plan. All Optima Health plans have benefit exclusions and limitations and terms under which the policy may be continued in force or discontinued.

Section 6

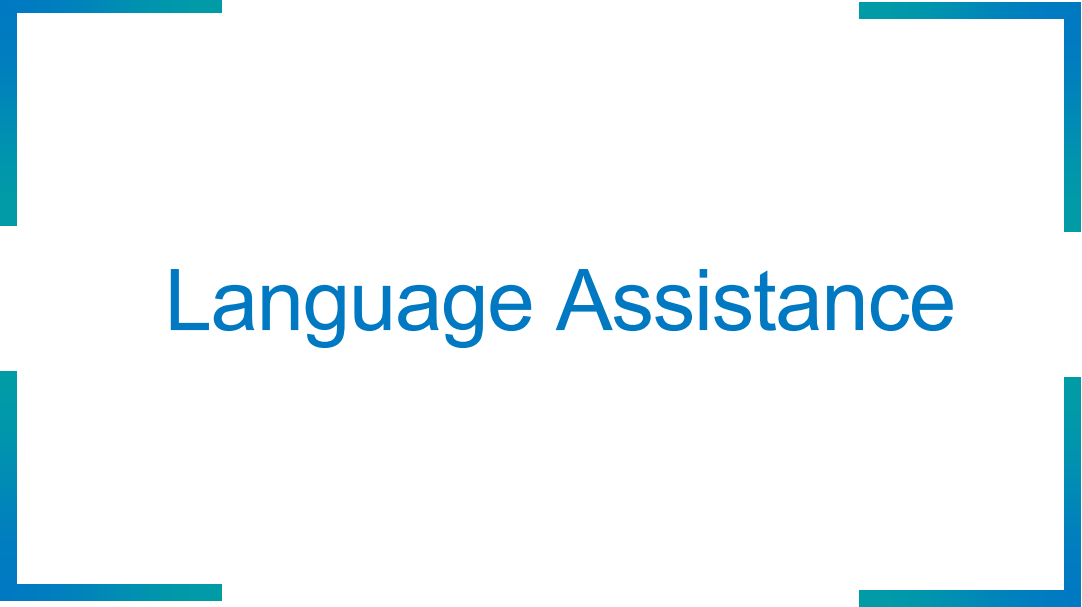
Medicare Plans Benefit Summaries (if you cover eligible retirees)



Section 7

Miscellaneous Information





Language Assistance





2022-23 Language Assistance Statement

State Health Benefits Program

The Commonwealth of Virginia's State and Local Health Benefits Programs (the "Health Plan") complies with applicable Federal civil rights laws and does not discriminate on the basis of race, color, national origin, age, disability, or sex. Our Nondiscrimination Notice lists the services available and how to file a complaint if you feel that the Health Plan has failed to provide these services or discriminated in another way.

ATTENTION: If you need help in the language you speak, language assistance services are available to you free of charge. Send your request for language assistance to appeals@dhrm.virginia.gov or fax to 804-786-0356.

Spanish:

ATENCIÓN: Si necesita ayuda en el idioma que habla, servicios de asistencia lingüística están a su disposición de forma gratuita. Envíe su solicitud de asistencia lenguaje para appeals@dhrm.virginia.gov o por fax al 804-786-0356.

Korean:

주의 : 당신이 말하는 언어로 도움이 필요한 경우, 언어 지원 서비스를 무료로 당신에게 사용할 수 있습니다. 804-786-0356에 언어 appeals@dhrm.virginia.gov하는 지원이나 팩스에 대한 요청을 보냅니다.

Vietnamese:

Chú ý: Nếu bạn cần giúp đỡ trong ngôn ngữ bạn nói, các dịch vụ hỗ trợ ngôn ngữ có sẵn cho bạn miễn phí. Gửi yêu cầu để được hỗ trợ ngôn ngữ để appeals@dhrm.virginia.gov hoặc fax 804-786-0356.

Chinese:

注意：如果你需要在你講的語言幫助，語言協助服務提供給您免費。發送您的語言協助 appeals@dhrm.virginia.gov或傳真至804-786-0356請求。

Arabic:

تنبيه: إذا كنت بحاجة إلى مساعدة باللغة التي تتحدثها، فإن خدمات المساعدة اللغوية متوفرة لك مجاناً. أرسل طلبك للحصول على المساعدة اللغوية عبر البريد الإلكتروني إلى appeals@dhrm.virginia.gov أو عبر الفاكس إلى 804-786-0356.

Persian:

توجه: اگر شما نیاز به کمک در زبان شما صحبت می کنید، خدمات کمک زبان در دسترس شما هستند رایگان می باشد. ارسال یا فکس به 804-786-0356 appeals@dhrm.virginia.gov درخواست خود را برای کمک به زبان

Amharic:

አዳም፡ አንተ የሚናገሩት ቋንቋ እርዳታ የሚፈልጉ ከሆነ, የቋንቋ እርዳታ አገልግሎቶች ከክፍያ ነፃ ለእርስዎ የሚገኙ ናቸው. 804-786-0356 ቋንቋ appeals@dhrm.virginia.gov እርዳታ ወይም በፋክስ ጥያቄዎን ይላኩ.

Urdu:

توجہ فرمائیں: اگر آپ کو اپنی بولی جانے والی زبان میں مدد درکار ہے تو زبان میں مدد کی خدمات آپ کے لیے بالکل مفت دستیاب ہیں۔

زبان میں مدد کے لیے اپنی درخواستیں appeals@dhrm.virginia.gov پر بھیجیں یا 804-786-0356 پر فیکس کریں۔

French:

ATTENTION: Si vous avez besoin d'aide dans la langue que vous parlez, les services d'assistance linguistique sont à votre disposition gratuitement. Envoyez votre demande d'assistance linguistique pour appeals@dhrm.virginia.gov ou par télécopieur au 804-786-0356.

Russian:

ВНИМАНИЕ: Если вам нужна помощь на языке вы говорите, переводческие услуги доступны бесплатно. Отправьте запрос о помощи языка к appeals@dhrm.virginia.gov или по факсу 804-786-0356.

Hindi:

ध्यान दें: यदि आपको उस भाषा के लिए मदद की ज़रूरत है, जिस भाषा में आप बात करते हैं, तो आपके लिए भाषा सहायता सेवाएं निशुल्क में उपलब्ध हैं। भाषा की सहायता के लिए अपना अनुरोध appeals@dhrm.virginia.gov पर या फ़ैक्स के लिए 804-786-0356 पर भेजें।

German:

ACHTUNG: Wenn Sie in der Sprache sprechen Sie Hilfe benötigen, die Sprache Hilfeleistungen zur Verfügung stehen Ihnen kostenlos zur Verfügung. Senden Sie Ihre Anfrage für sprachliche Unterstützung zu appeals@dhrm.virginia.gov oder Fax an 804-786-0356.

Bengali:

দৃষ্টি আকর্ষণ: আপনি ভাষা আপনি কথা বলতে সাহায্য প্রয়োজন হয়, তাহলে ভাষা সহায়তা সেবা নিখরচা আপনার জন্য উপলব্ধ। appeals@dhrm.virginia.gov অথবা ফ্যাক্স ভাষা সহায়তা 804-786-0356 করার জন্য আপনার অনুরোধ পাঠান।

Bassa:

Dè dɛ nà kɛ dyédɛ gbo: ɔ jũ m [Bàsɔ̀̀-̀̀wùdù-po-nyò] jũ ní, níí, à wuɖu kà kò dò po-poòbèin m ké gbo kpáa. ɗá 804-786-0356.

Igo (Igbo):

Ntị: Ọ bụrụ na ị chọrọ enyemaka na asụsụ ị na-asụ, asụsụ aka ọrụ dị ka ị n'efu. Send gị arịrịọ maka asụsụ aka appeals@dhrm.virginia.gov ma ọ bụ faksị ka 804-786-0356.

Yoruba:

Akiyesi: Ti o ba nilo iranlowo ninu ede ti o soro, ede iranlowo ise ni o wa wa si o free ti idiyele. Fi ibeere re fun ede iranlowo to appeals@dhrm.virginia.gov tabi Faksi to 804-786-0356.

Filipino (Tagalog):

Pansin: Kung kailangan mo ng tulong sa wikang nagsasalita ka, serbisyo ng tulong sa wika ay magagamit sa iyo nang walang bayad. Ipadala ang iyong kahilingan para sa tulong sa wika upang appeals@dhrm.virginia.gov o fax sa 804-786-0356.

Adverse Experience Adjustment (AEA)





TLC Procedures for Determining Adverse Experience Adjustment (AEA)

Sections 1VAC55-20-160 D and 1VAC55-20-300 of the Virginia Administrative Code, the regulations under which The Local Choice (TLC) program operates, provide for a potential Adverse Experience Adjustment to withdrawing employers. This adjustment requires any withdrawing employer to contribute their pro rata share of any operating loss experienced during prior plan years. Although the regulations permit a multi-year review of profits and losses, it is the policy of the Department to confine any applicable Adverse Experience Adjustment to the experience of the last plan year during which the employer was a member. The following illustrations have been prepared to assist our members in understanding how an Adverse Experience Adjustment would be calculated.

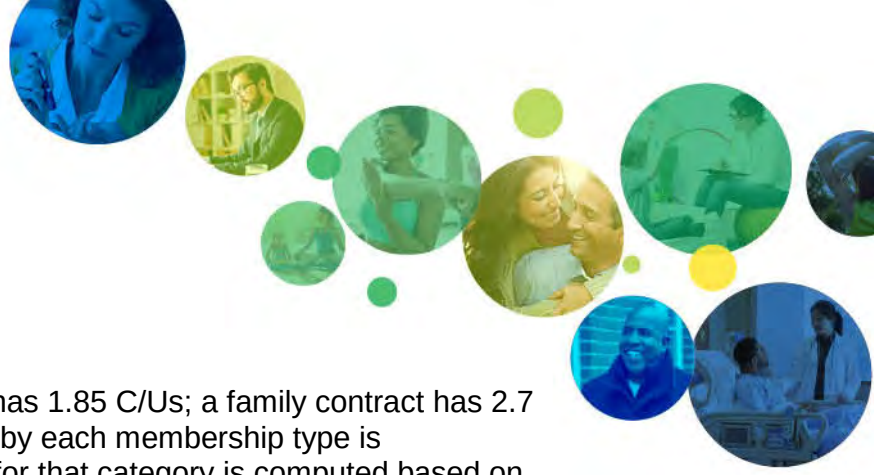
The basis for determining any Adverse Experience Adjustment will be (1) the amount of the program's loss for the most recent plan year, (2) the experience of the employer, and (3) the proportion of the employer's enrollment to the enrollment for the entire category. Employers are divided into three categories.

1. Employers with 1 to 99 enrollees (Pooled)
2. Employers with 100 to 499 enrollees (Blended)
3. Employers with 500+ enrollees (Experience Rated)

A statement of income and expenses is prepared for each category based upon its experience. (The third category is comprised of experience rated employers. Each group is responsible for their own claims, whether or not the entire category of experience rated employers sustains a loss.)

EMPLOYERS WITH FEWER THAN 500 ENROLLEES (CATEGORIES 1 & 2)

The first step in the adjustment process is to determine the total number of contract units (C/Us) for each category for the past plan year. A contract unit is determined by the following factors applied to the type of membership times the number of month's participation for each enrollee: an employee only contract has



one C/U; an employee plus one contract has 1.85 C/Us; a family contract has 2.7 C/Us. Therefore, the number of contracts by each membership type is accumulated, and the total contract units for that category is computed based on the stated factors as follows:

Type of Membership	Total Contracts	C/U Factor	Total C/Us
Employee only x 12 =	4,500	1.0	4,500
Employee + One x 12 =	2,200	1.85	4,070
Family x 12 =	<u>3,300</u>	2.7	<u>8,910</u>
Total	10,000		17,480

The next step is to determine the total number of contract units for the withdrawing employer during the plan year using the same method illustrated above. The withdrawing employer's pro rata share of the contract units is then applied to the category's loss to determine the adverse experience adjustment for the withdrawing employer. The following example illustrates an adverse experience calculation for employers in categories 1 and 2.

EXAMPLE *:

ASSUMPTIONS: Loss for the category is \$1,000,000. Total category contract units equal 17,480. The terminating employer had 1,878 C/Us during the review year.

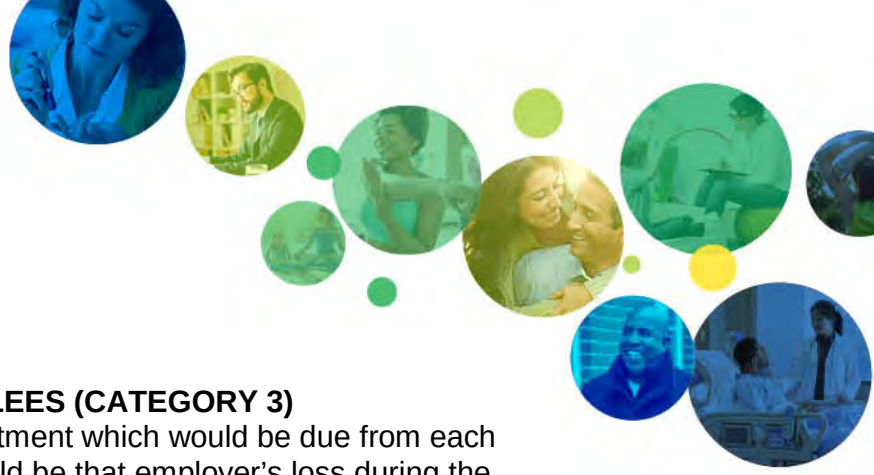
1. Employer's C/Us divided by category's C/Us equals employer's pro rata share.
2. Employer's share times the category's loss equals the employer's Adverse Experience Adjustment.

CALCULATIONS: $1,878 / 17,480 = 10.74\% \times \$1,000,000 = \$107,437$

In the example, the employer would have an Adverse Experience Adjustment of \$107,437 at the time of termination. The terminating employer would be notified of this amount within 6 months of termination, and the employer would be required to pay the adjustment in up to 12 equal installments beginning 30 days after the notification by the Department.

It is possible that one category could experience a loss, subjecting employers in that category to an Adverse Experience Adjustment, while another category could operate at a surplus and require no Adverse Experience Adjustment to a terminating group.

* Examples are for illustration only and have no bearing on the actual experience of a pool/category or individual group.



EMPLOYERS WITH OVER 500 ENROLLEES (CATEGORY 3)

The maximum Adverse Experience Adjustment which would be due from each terminating employer in this category would be that employer's loss during the immediate past plan year based upon the employer's plan(s) expenses and its pro rata share of the program overhead. Prior years' performance during which the employer was experience rated would be taken into consideration, if favorable to the employer, but the Adverse Experience Adjustment would never exceed the last plan year's loss.

An employer in this category withdrawing at the end of a year in which they did not have a loss would not be assessed an Adverse Experience Adjustment. Another employer that withdrew with a \$100,000 loss during the last plan year would be subject to a maximum Adverse Experience Adjustment of the \$100,000 loss paid in equal installments over a 12-month period. An illustration follows:

SAMPLE ILLUSTRATION *

ANY CATEGORY 3 EMPLOYER

THE LOCAL CHOICE HEALTH CARE PROGRAM

Operating Statement

July 1, 2021 through June 30, 2022

INCOME	\$1,519,543
EXPENSES:	
Incurred Claims	\$1,417,129
Contractor Administration	128,107
Pooled Capitation (Rx, Dental and MISA)	55,290
Program Overhead	<u>19,017</u>
Total Expenses	\$1,619,543
GAIN OR (LOSS)	(\$100,000)

If this employer had withdrawn on June 30, 2022, the maximum Adverse Experience Adjustment would have been the operating loss of \$100,000. However, prior year's accumulated gains could be applied to reduce any current year loss.

Likewise, if an employer withdraws from the program and the review analysis reflects a gain for the immediate past plan year, there would be no Adverse Experience Adjustment, even if their accumulated experience was a loss.

* Examples are for illustration only and have no bearing on the actual experience of a pool/category or individual group.



GASB Memo



October 21, 2022

Shelley Rozzell
Senior Health Benefits Specialist, The Local Choice
Department of Human Resource Management
101 N. 14th St., 13th Floor
Richmond, VA 23219

RE: GASB Liability Information

The Local Choice (TLC) program is a self-funded health benefit program, administered by the Commonwealth of Virginia that allows local Virginia municipalities, schools and political subdivisions to benefit from the Commonwealth's purchasing power. From an employer's perspective, TLC works like an insured arrangement in which each TLC group pays the Commonwealth on a fixed per contract per month basis for the health care program that they choose. If the TLC group has more than one benefit option, they have different rates for each option. This fixed payment represents the full cost to the group during the plan year in return for reimbursement of all covered expenses, claims and administrative cost for the group.

Annually, each TLC group is presented with a renewal rate for the next coverage year and may either agree to the new fixed rate or leave the program. New groups can enter the program at any time by agreeing to the proposed fixed rate. There is no settlement from the group or refund to the group if expenses are more or less than the fixed contract payment. A settlement is only applied if a group terminates coverage while the pool in which they participated is in a deficit position or in the case of groups over 500 employees, if their plan experiences a deficit. This settlement for terminating groups is known as an Adverse Experience Adjustment.

The rates charged for TLC are developed based on competitive industry practices for prospective premium development for groups of similar size. For example, the rates for groups under 500 are developed on a prospective basis using a community rating by class methodology. Community rates are developed for each group size block of business. (The three block sizes are 1-99, 100-499, and 500+ enrolled employees.) These community rates are then blended based on a size specific medical claim credibility factor with group specific claims experience. The rates for groups over 500 are 100% prospectively experience rated. Rates for outpatient prescription drug and dental are pooled for all TLC groups regardless of size.

For groups with Retirees Not Eligible for Medicare, the group is either charged separate active employee and Stand-Alone Retiree Not Eligible for Medicare rates or rates are blended with active employee rates. All groups under 100 lives are charged a blended rate to include Early Retirees, if applicable. Groups over 100 lives may choose either a blended rate or Stand-Alone rates. Stand-Alone Retiree Not Eligible for Medicare rates are two (2) times the active rate. The Retiree Not Eligible for Medicare loading represents the additional morbidity costs of the Retirees Not Eligible for Medicare in the population covered.

The Commonwealth maintains a separate health insurance fund for TLC in which premiums are deposited and from which claims and administrative costs are paid. The program administrator's goal is to pay claims and maintain an adequate balance in the fund to cover required IBNP reserves, other liabilities and a contingency margin. Any fund deficits are the responsibility of the Commonwealth and may not be charged to a TLC group that remains in the plan.

Since a TLC group's only liability is the fixed fee paid to the Commonwealth for coverage, it is our opinion

that these prospectively rated groups should not use actual group claims experience in the development of GASB liability but should use the actual rate charged in the development of their claim cost assumption.

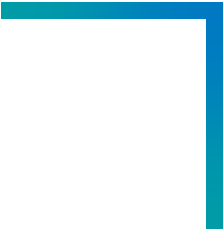
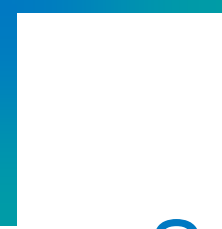
Sincerely,



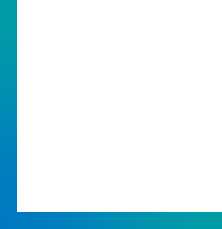
Elizabeth Hanson, F.S.A., M.A.A.A.
AAA Number: 17280
Consulting Actuary



Karen Fischer, F.S.A, M.A.A.A.
AAA Number: 35224
Consulting Actuary

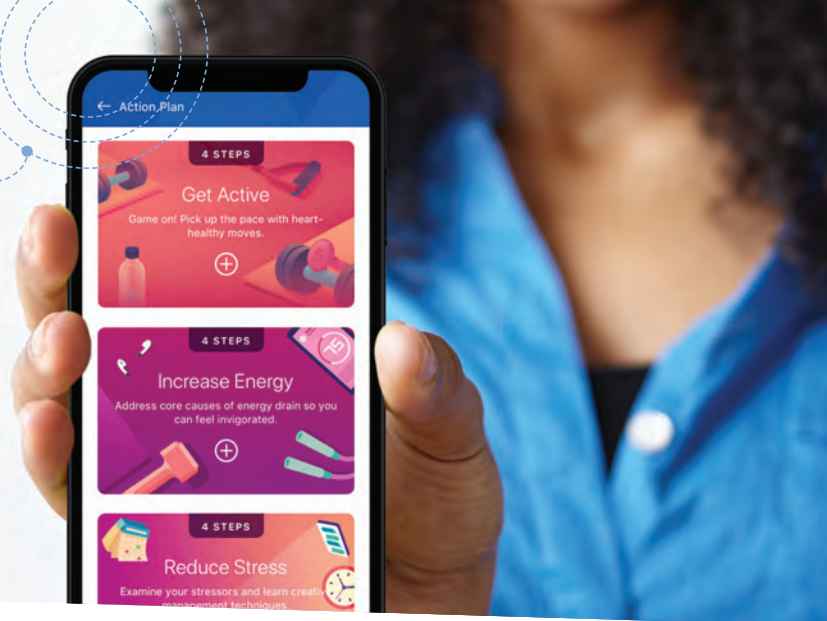


Sydney Health App



Discover a powerful and more personalized health app

View all your benefits and access wellness tools to improve your overall health with the Sydney HealthSM app



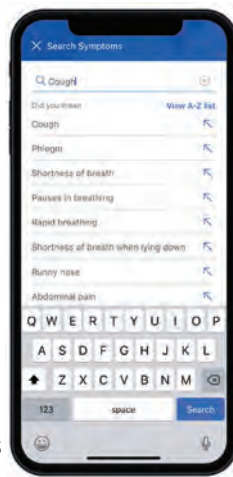
The Sydney Health mobile app works **with you** by guiding you to better overall health — and **for you** by bringing your benefits and health information together in one convenient place. Sydney Health has everything you need to know about your benefits, so you can make the most of them while taking care of your health.

Working with you



- Reminding you about important preventive care needs*
- Planning and tracking your health goals, fitness, and rewards
- Guiding you with insights based on your history and changing health needs
- Empowering you with personalized tools to find doctors, hospitals, labs, and other health care providers in your plan and compare costs.*
- Helping you manage prescriptions and save money by comparing pharmacy costs and locating coupons

Working for you



- Giving you instant access to your medical, dental and vision benefits and claims*
- Storing your member ID card so you can show, email, or fax it right from your phone
- Providing answers quickly through real-time live chat with an Anthem representative
- Connecting you directly to care through a symptom checker, or a virtual video visit via easy access to Live Health Online



Simplify your healthcare
by downloading
Sydney Health today



*Based on your plan enrollment.

Sydney Health is offered through an arrangement with Cereon Digital Platforms, a separate company offering mobile application services on behalf of your health plan ©2020-2022.

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A10559 (08/2022)



Anthem EmployerAccess Portal





EmployerAccess

Everything you need for efficient plan administration of your group benefits

Making it easier for you to do business with us is important. When you need the latest tools to help save time and streamline paperwork, EmployerAccess can help.

You can log in anytime through the Employer Portal on anthem.com to:

- See your bill as soon as it is available and send payments online.
- Review, download, and print statements, bills, and activity reports for transactions.
- Request member ID cards.

You have two options to register for EmployerAccess

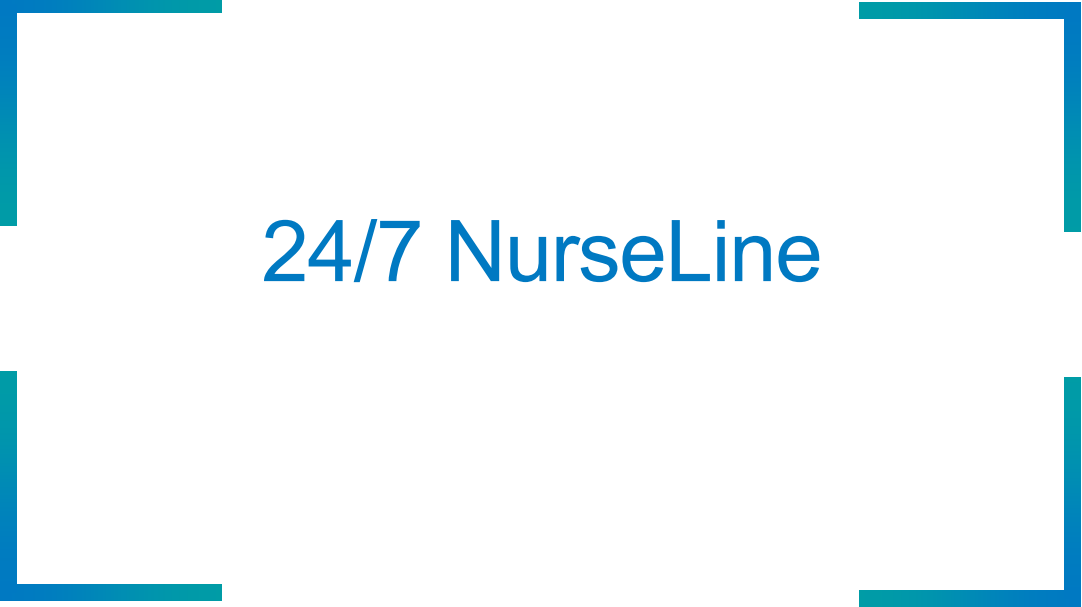
1. Use your case number to register on the [Employer Group](https://employer.anthem.com/eea/public/registration) site at employer.anthem.com/eea/public/registration.
2. Follow these three steps to register on anthem.com:
 - Choose **Employers**.
 - Select the **Registration link** under *Support* and follow the prompts to finish.
 - Make sure you have your case number to complete the process. Your case number will begin with the letter “T”.

If you need your case number, you can email Julie.Hollins@anthem.com for help.

We’re here to help address issues – big or small. If you need help with registration, please reach out to EmployerAccess Support at vaemployeraccess@anthem.com.

Anthem Blue Cross and Blue Shield is the trade name of Anthem Health Plans of Virginia. Anthem Blue Cross and Blue Shield, and its affiliate Healthkeepers, Inc., serving all of Virginia except for the City of Fairfax, the Town of Vienna, and the area east of State Route 123, are independent licensees of the Blue Cross Blue Shield Association. Anthem is a registered trademark of Anthem Insurance Companies, Inc.

128740VAENABS BV 11/22



24/7 NurseLine



24/7 health advice and guidance

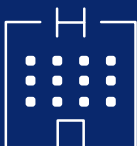
24/7 NurseLine has registered nurses ready and willing to help you at any time of the day. They are excellent resources for:



Assisting with minor health issues that can be handled at home.



Directing you to the correct doctor, health professional, or specialist.



Determining which facility type is the best choice for your issue.

There is no extra cost to use the service, and translators and TTY services are available.

**Call 24/7 NurseLine
at 800-337-4770.**

Anthem 



Your choices when you can't wait for care

Life is full of surprises. When you need care and can't wait to speak to your primary care physician, you have options for a time, place, and price that's ideal for you.

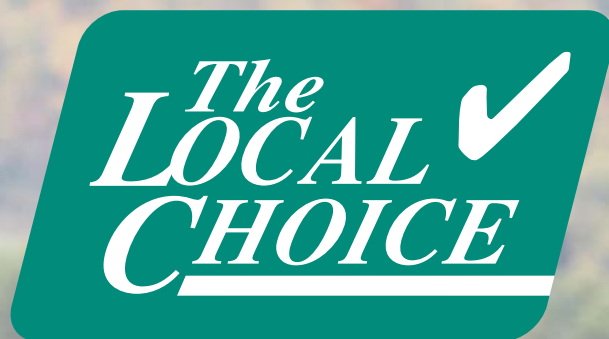
		Quick-care resources		
		Description	Average cost	Symptoms addressed
	24/7 NurseLine 800-337-4770	Advice and guidance A registered nurse provides guidance on where to go for care with this 24-hour, toll-free phone line.	No cost	Fever, allergies, advice on where to go for care, general health questions
	Symptom Checker Via Anthem's Sydney SM Health app	Advice and guidance After you answer a few questions, this information is run against millions of medical data points to provide care advice tailored to you.	No cost	A variety of health issues
	LiveHealth Online Via Anthem's Sydney Health app	Urgent care and medical video visits Using your tablet, smartphone, or computer, you can have a private, secure video visit wherever you are with a doctor, therapist, psychologist, or psychiatrist. There's no cost for Key Advantage plans and a 20% coinsurance after deductible for The Local Choice High Deductible Health Plan.	\$ or no cost	Minor allergic reactions; headaches; nausea/diarrhea; cold, cough, sore throat; sinus pain/fever; eye/ear pain/irritation; burning with urination
	Employee Assistance Program 855-223-9277 or anthemEAP.com*	Mental health support For essential resources on mental health topics and work-life balance challenges that impact your health, family life, and job performance, call the toll-free number or visit the website. The Local Choice members receive up to four counseling sessions per issue (per plan year) at no cost.	No cost	Stress, depression, addiction, work-life balance
	AudioHealth Library 800-337-4770	Pre-recorded health information Our large audio library covers everything from diabetes to arthritis and is available to you any time, day or night.	No cost	Health education
	Retail health clinic	Common illnesses and minor injuries These clinics provide basic medical care and are almost always located in retail stores, supermarkets, or pharmacies.	\$\$	Shots; minor allergic reactions; bumps, cuts, scrapes, rashes; burning with urination; minor burns; cold, cough, sore throat; sinus pain/fever; eye/ear pain/ irritation
	Urgent care center	More serious, nonemergency conditions Conditions that aren't as severe as emergencies can be treated by doctors at walk-in facilities. Most are open extended hours.	\$\$\$	Same symptoms as retail health clinic plus animal bites, stitches, x-rays
	Emergency room	Emergency care The highest cost option for true emergencies.	\$\$\$\$	Coughing up/vomiting blood, life-threatening/ disabling symptoms, chest pain/severe shortness of breath, major injury/broken bones, sudden/unexplained loss of consciousness, severe pain, pregnancy labor pains

* After you reach anthemEAP.com, choose the company name *Commonwealth of Virginia*, then select *The Local Choice*.

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BACKGROUND:

The Board of Supervisors has previously directed that an opportunity be provided for monthly status briefings from Board members who serve as representatives on various regional committees and authorities on behalf of the County.

BUDGETARY IMPACT:

None

RECOMMENDATION:

Receive the report.

ATTACHMENTS:

Description	Type	Upload Date
2022 Regional Reports	Backup Material	7/19/2022

2022 BOARD MEMBER REGIONAL REPRESENTATIVE

(Appointed by Board Vote)

Organization	Member	Term Expires
Eastern Virginia Regional Industrial Facility Authority	Grice	No Set Term
Hampton Roads Alliance	Grice	No Set Term
Hampton Roads Military Federal Facilities Alliance	Rosie	No Set Term
Hampton Roads Planning District Commission	Acree	No Set Term
	Keaton	No Set Term
Hampton Roads Transportation Accountability Commission	McCarty	No Set Term
Hampton Roads Transportation Planning Organization	McCarty	No Set Term
	Keaton	No Set Term
Hampton Roads Workforce Council	Grice	No Set Term
Southeastern Public Service Authority	Keaton	December 2025
	Etheridge/Alternate	December 2025
Western Tidewater Community Transportation Collaborative	Grice	No Set Term
Western Tidewater Regional Jail Authority	Jefferson	No Set Term
	McCarty	No Set Term
	Keaton	No Set Term
Western Tidewater Water Authority	Grice	June 2022
	Acree	June 2022
	Jones/Alternate	June 2022

BACKGROUND:

Board members will consider and make appointments of individuals to various local and region organizations as noted on the Appointments Page.

BUDGETARY IMPACT:

None

RECOMMENDATION:

Appoint individuals to various local and region organizations as noted on the Appointments Page.

ATTACHMENTS:

Description	Type	Upload Date
Board of Equalization - Attachment	Cover Memo	2/9/2023
Appointments Page	Cover Memo	3/16/2023

Carey Mills Storm

From: Randy Keaton
Sent: Thursday, February 9, 2023 9:12 AM
To: Board of Supervisors
Cc: Carey Mills Storm; Bobby Jones; Donald T. Robertson
Subject: FW: Board of Equalization

Please see below regarding appointments that are needed by June 1st.

Randy

From: Gerald H. Gwaltney <ggwaltney@isleofwightus.net>
Sent: Wednesday, February 8, 2023 12:02 PM
To: Randy Keaton <rkeaton@isleofwightus.net>; Bobby Jones <bjones@isleofwightus.net>; Carey Mills Storm <cstorm@isleofwightus.net>
Cc: Meagan A. Doggett <mdoggett@isleofwightus.net>; Kathy Scarberry <kscarber@isleofwightus.net>; Lauren Stacey <lstacey@isleofwightus.net>
Subject: Board of Equalization

Randy – Please advise the Board of Supervisors of their need to select members for the Board of Equalization (BOE) whose term will begin July 1, 2023. The Board's nominees are presented to the Circuit Court and the Circuit Court Judge will make the appointment. This Board will hear taxpayer appeals on the new reassessment values. I would like the Board to make their appointments by June 1 so the Department of Taxation can conduct a training session for the entire board in one session in June. Appointees are not allowed to hear any appeal until they are trained by the Department of Taxation. I have contacted the Tax Department about scheduling a training date and will provide that to you when I receive the date. By having the BOE in place by July 1 will allow the BOE to begin their work in July and resolve most of the appeals prior to the mailing of the real estate bills in the fall.

Code of Virginia § 58.1-3374 has certain requirements for members appointed to the BOE. Those requirements are:

1. Must be a county resident.
2. Majority of Board must be landowners in the county.
3. Appointments shall be broadly representative of the county.
4. 30% of members shall be commercial or residential real estate appraisers, other real estate professionals, builders, developers, or legal or financial professionals.

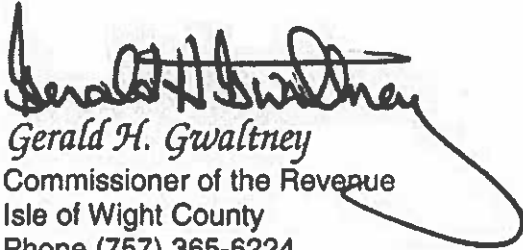
To meet criteria #4, the BOE will need at least 2 members who have backgrounds in the fields listed above. Those such members are required to be present and hear any commercial, industrial, or multi-family residential property appeal.

Additionally, Virginia Code above does allow for the Board to select two alternates to serve in when a regular BOE member cannot attend a public hearing. While we have not appointed alternates in the past, that is an option for the Board to consider.

Initially, the BOE will meet frequently to resolve the appeals on file. Then, the BOE will meet monthly based on the number appeals filed since the last meeting. Depending on the number of appeals, the BOE may meet all day from 9 to 5. The BOE may also schedule evening meetings for taxpayers who cannot attend during the day. Compensation for the BOE members previously \$100 per meeting plus mileage. The Board will also

need to vote on the compensation rate. In selecting candidates for the BOE, the Board should seek individuals who have flexibility with their schedule to commit to attending the public hearings.

Please let me know if you have any questions.

A handwritten signature in black ink, appearing to read "Gerald H. Gwaltney", with a large, sweeping flourish extending from the end of the signature.

Gerald H. Gwaltney
Commissioner of the Revenue
Isle of Wight County
Phone (757) 365-6224
Fax (757) 356-9731

Carey Mills Storm

From: Bobby Jones
Sent: Thursday, February 9, 2023 9:36 AM
To: Randy Keaton; Board of Supervisors
Cc: Carey Mills Storm; Donald T. Robertson
Subject: RE: Board of Equalization

FYI, these were the appointments in 2019.

Thomas E. Finderson, Jr., 24661 Sugar Hill Road, Carrollton, Virginia, 23314 (Newport District)

T. Dale Scott, 9 Virginia Avenue, Windsor, Virginia, 23487 (Windsor District)

David L. Holland, 106 Lochview, Smithfield, Virginia, 23430 (Smithfield District)

Otto Williams, 17641 Morgarts Beach Road, Smithfield, Virginia, 23430 (Hardy District)

James M. Carroll, Jr., 8526 Stallings Creek Drive, Smithfield, Virginia, 23433 (Carrsville District)

Bobby

From: Randy Keaton <rkeaton@isleofwightus.net>
Sent: Thursday, February 9, 2023 9:12 AM
To: Board of Supervisors <bos@isleofwightus.net>
Cc: Carey Mills Storm <cstorm@isleofwightus.net>; Bobby Jones <bjones@isleofwightus.net>; Donald T. Robertson <droboterts@isleofwightus.net>
Subject: FW: Board of Equalization

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Subject: Board of Equalization

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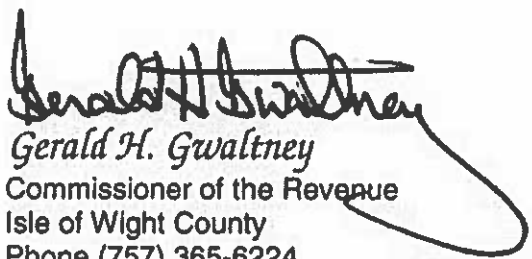
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Please let me know if you have any questions.



Gerald H. Gwaltney

Commissioner of the Revenue
Isle of Wight County
Phone (757) 365-6224
Fax (757) 356-9731

BOARDS/COMMISSIONS/COMMITTEES

Boards/Commissions/Committee	Appointees	Contact	District	Expiration	
Blackwater Regional Library Board	Catherine Funk	757-562-4931	At-Large Member	June	2023
Board of Building Appeals	Joshua Martin Goodin		Newport/District 2	June	2023
Board of Equalization	See Attached List				
Board of Zoning Appeals	Shawn Carr	757-650-8062	Carrsville/District 5	June	2023
Commission on Aging	Maggie Richards - Resigned	757-371-9010	Windsor/District 4	December	2023
Commission on Aging	Replace Brenda Reynolds/not in District 2		Newport/District 2		
Commission on Aging	Jane March - Resigned	757-242-3807	Carrsville/District 5	November	2021
Economic Development Authority	Replacement for Tony Ambrose		Town of Windsor	June	2023
Historical Architectural Review Com.	W. Lee Duncan	757-356-1112	Hardy/District 3	January	2023
Historical Architectural Review Com.	Russell J. Parrish	757-356-9971	Newport/District 2	April	2023
Social Services Board	Reginia Joyner	757-478-6381	Windsor/District 4	June	2023
Southeastern Tidewater Opportunity Project	Hazel Edwards	757-357-2761		March	2023
Tidewater Emer. Medical Services Council	Pat Humphries			March	2023
Wetlands Board	Replacement for Wilson Holland		Windsor/District 4	February	2023
Wetlands Board	Mike Klusmeier	757-242-4134	Carrsville/District 5	February	2023

[illegible]

[illegible]

ISSUE:

Appoint Members of the County's Energy Task Force

BACKGROUND:

At its regular meeting on February 23, 2023, the Board adopted a motion to create an Energy Task Force consisting of seven members, with one from each election district and two at-large members. The Board also appointed one member, Thomas Distefano, District 2, to serve on the Task Force.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Appoint individuals to serve on the Energy Task Force.

ATTACHMENTS:

Description	Type	Upload Date
Energy Task Force Appointments Page	Backup Material	3/9/2023

ENERGY TASK FORCE

District	Appointees	Appointment	
1	VACANT		
2	Thomas Destefano	February	2023
3	VACANT		
4	VACANT		
5	VACANT		
At-Large	VACANT		
At-Large	VACANT		

ISSUE:

Special Presentation - VDOT Residency Administrator

BACKGROUND:

Paul Matticks, VDOT Residency Administrator, will provide an update on transportation matters, including repair of secondary roads in neighborhoods and a VDOT proposal for the Route 17/Sugar Hill Road intersection.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

For the Board's information.

ISSUE:

Special Presentation - Fire and Rescue Advisory Board

BACKGROUND:

Representatives from the Fire and Rescue Advisory Board will provide information and engage the Board in a discussion of the selection and funding of capital equipment for the County's volunteer fire and rescue organizations.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Per the Board's discussion and direction.

ATTACHMENTS:

Description	Type	Upload Date
Fire & Rescue Advisory Board Resolution	Resolution	3/13/2023
Usage Data	Backup Material	3/13/2023
Mileage Data	Backup Material	3/13/2023

**ISLE OF WIGHT COUNTY FIRE AND RESCUE ADVISORY BOARD
A RESOLUTION TO PRESENT A REPORT AND RECOMMENDATION
TO THE COUNTY ADMINISTRATOR AND THE BOARD OF SUPERVISORS
RELATING TO THE ISLE OF WIGHT COUNTY FIRE AND RESCUE APPARATUS CAPITAL
IMPROVEMENT PLAN AND ITS IMPLEMENTATION**

WHEREAS, The Isle of Wight County Fire and Rescue Advisory Board has carefully considered the equipment/apparatus needs to provide adequate fire and EMS services for the county for the next ten years. A Fire and Rescue Capital Improvement Plan has been drafted and is being proposed; and

WHEREAS, the procedural requirements for the consideration of this need by the Isle of Wight Fire and Rescue Advisory Board have been met.

NOW, THEREFORE, BE IT RESOLVED by the Isle of Wight County Fire and Rescue Advisory Board, that:

The Isle of Wight County Fire and Rescue Advisory Board by way of a formal motion recommends the following:

That Isle of Wight County Fire and Rescue Capital Improvement Equipment Recommendation Plan be amended by the Isle of Wight County Advisory Board with the following recommendations.

1. This agreement is based on a plan that has been formulated to fulfil the fire and rescue needs for all seven fire and rescue agencies in the county. This plan is both reasonable and financially responsible.

2. Funding requests will be based on the Isle of Wight County Fire and Rescue Advisory Board Capital Improvement Plan as its published and updated yearly by the Isle of Wight County Fire and Rescue Advisory Board.

3. Agency apparatus replacements needs will be based on a system that is fiscally responsible and provides safe and usable equipment to all seven Isle of Wight County Fire and Rescue Departments.

4. This replacement system will be based on an apparatus usage schedule with a maximum service life of twenty-five years for fire apparatus and fifteen years for ambulances. Any changes to the order of apparatus replacement will be managed by the Isle of Wight County Fire & Rescue Advisory Board. The usage schedule will be based on milage as such. Engines/Rescues 70,000 miles, Ladders, Tankers & Brush trucks 35,000 miles, Ambulances 150,000 miles.

5. Alterations to any proposed Fire and Rescue Capital Improvement Budget that must be made to meet budgetary constraints will be made by the Isle of Wight County Fire and Rescue Advisory Board with a majority vote without exception.

6. The Isle of Wight Fire and Rescue Advisory Board shall prepare and present a proposed Apparatus Capital Improvement Budget to County Staff no later than the fifteenth of January each year.

Date: 2/1/23

READ AND PASSED: 

Chairman, Isle of Wight County Fire and Rescue Advisory Board

TESTE: 

Secretary, Isle of Wight County Fire and Rescue Advisory Board

Proposed Fire Apparatus 5/10-year CIP
Based on Use/Mileage
25 Year Max age

2023/24: 30% Increase

Tanker 10 \$520,000

Brush 50 \$225,000

Medic 60 \$315,000

Medic 62/Medic 30 \$315,000

Medic 70 \$315,000

Total: \$1,690,000

2024/25: Engine 52 \$780,000

Total: \$780,000

2025/26: 15% Increase

Squad 10 \$895,000

Engine 32 \$895,000

Engine 41 \$895,000

Total: \$2,685,000

2026/27: Medic 10 \$360,000

Engine 51 \$895,000

Medic 71 \$360,000

Total: \$1,615,000

2027/28: 15% Increase

Medic 20 \$410,000

Ladder 20 \$2,230,000

Total: \$2,640,000

5-year Total: \$9,410,000

2028/29: No projects

2029/30: No projects

2030/31: Engine 10

Engine 40

2031/32: Tanker 30

Engine/Brush 40

Medic 72

2032/33: Engine 20

Brush 30

MASTER VEHICLE LISTING

Replacement Based On Use/Milage Max age of 25

years for Fire & 15 years for EMS

10-Carrollton VFD

Vehicle Type	Target Replacement	Year	Milage as of 2022
Medic 10	150,000 miles/2026	2018	75,466
Ladder 10 (Delivered)	35,000 miles/2047	2022	1,801
Medic 11 (Delivered)	150,000 miles/2037	2022	5,470
Tanker 10	35,000 miles/2023	2000	34,614
Engine 10	70,000 miles/2031	2010	39,009
Squad 10	70,000 miles/2025	2005	58,268
Brush 10	35,000 miles/2037	2012	14,459

20-Carrsville VFD

Vehicle Type	Target Replacement	Year	Milage as of 2022
Brush 20*	35,000 miles/2034	2019	1,690
Engine 20	70,000 miles/2033	2008	31,538
Ladder 20	35,000 miles/2029	2004	25,243
Medic 20	150,000 miles/2028	2013	90,338
Engine 22	70,000 miles/2037	2012	19,387
Tanker 20	35,000 miles/2041	2016	6,077

30-Rushmere VFD

Vehicle Type	Target Replacement	Year	Milage as of 2022
Engine 31	70,000 miles/2045	2020	2,219
Engine 32	70,000 miles/2025	2000	18,485
Tanker 30	35,000 miles/2032	2007	10,703
Brush 30	35,000 miles/2033	2008	11,668

40-Windsor VFD

Vehicle Type	Target Replacement	Year	Milage as of 2022
Rescue 40	70,000 miles/2044	2019	4,274
Tanker 40	35,000 miles/2020	1995	28,961
Engine 41	70,000 miles/2025	2000	41,082
Engine 40	70,000 miles/2031	2006	21,639
Brush 40 E42	35,000 miles/2032	2007	15,138

50-Smithfield VFD

Vehicle Type	Target Replacement	Year	Milage as of 2022
Truck 50 (On Order)	35,000 miles/2021	1998	34,800
Engine 53 (On Order)	70,000 miles/2021	1998	68,592
Brush 50	35,000 miles/2024	1999	32,921
Engine 52	70,000 miles/2024	2005	60,823
Rescue 50	70,000 miles/2035	2010	30,709
Engine 51	70,000 miles/2025	2014	54,292

60-Isle of Wight Volunteer Rescue

Vehicle Type	Target Replacement	Year	Milage as of 2022
Medic 60	150,000 miles/2023	2008	145,363

Medic 61	150,000 miles/15 yrs		OOS/Accident
Medic 64 (Delivered)	150,00 miles/2037	2022	3,533
Medic 63 (Delivered)	150,000 miles/2037	2022	4,086
Medic 62/M 30	150,000 miles/2021	2015	175,433
Rehab 60	70,000 miles/2033	1998	29,337

70-Windsor Volunteer Rescue			
Vehicle Type	Target Replacement	Year	Milage as of 2022
Medic 70	150,000 miles/2022	2007	106,743
Medic 71	150,000 miles/2026	2019	65,951
Medic 72	150,000 miles/2032	2017	32,797

Vehicle replacement proposed as follows:

Engines: 70,000 miles or 25 years whichever comes first

Ladders: 35,000 miles or 25 years whichever comes first

Rescues: 70,000 miles or 25 years whichever comes first

Tankers: 35,000 miles or 25 years whichever comes first

Brush Trucks: 35,000 miles or 25 years whichever comes first

Medics: 150,000 miles or 15 years whichever comes first

The following apparatus have been added to the Master Vehicle Listing:

Carrollton: Squad 10

Isle of Wight RS: Medic 60 & Medic 62(Medic 30)

Rushmere: Engine 32

Windsor RS: Medic 70

All of the boats: TBD

The determination utilized to plan for replacements will be based on the current milage divided by the age with an average yearly milage to be used to forecast the proposed replacement date.

An example would be SVFD Engine 52. It's a 2005 Engine with 58,601 miles as of 2022. The truck is 17 years old with an average of 3,577 miles per year. 70,000 miles divided by 3577 miles per year would be 19 years. Therefor the projected replacement date would be 2024.

ISSUE:

Zencity Community Survey

BACKGROUND:

Staff has previously provided the Board with information about the services provided by Zencity. In this regard, Zencity recently completed a community survey of Isle of Wight County residents to get feedback relative to County services.

Staff will provide a brief overview of the survey results.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

For the Board's information.

ISSUE:

Proposed Calendar for Development and Adoption of the FY2023-24 Operating & Capital Budgets

BACKGROUND:

Staff is currently in the process of developing the proposed operating and capital budgets for FY2023-24. In this regard, staff will provide information regarding a proposed meeting schedule for the work sessions, the public hearing, and the adoption of the budgets and related resolutions and ordinances for FY2023-24.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Per the Board's discussion.

ATTACHMENTS:

Description	Type	Upload Date
Proposed FY2023-24 Budget Calendar	Backup Material	3/1/2023

FY2023-24 Budget Calendar

<u>DATE</u>	<u>TIME</u>	<u>MEETING</u>
Thursday, April 6 th	6:00 p.m.	Work Session
Thursday, April 13 th	6:00 p.m.	Budget Work Session
Thursday, April 20 th	5:00 p.m.	Budget Public Hearing
Thursday, April 27 th	6:00 p.m.	Budget Work Session
Thursday, May 4 th	6:00 p.m.	Work Session
Thursday, May 11 th	6:00 p.m.	Budget Adoption Mtg

BACKGROUND:

The matters attached to this Board report are included as a means of providing information to the Board relative to matters of interest. These items do not require any action by the Board.

BUDGETARY IMPACT:

None

RECOMMENDATION:

For the Board's information.

ATTACHMENTS:

Description	Type	Upload Date
Statement of Treasurers Accountability - January 2023	Backup Material	3/10/2023
Cash Position - January 2023	Backup Material	3/10/2023
Delinquent Tax Collections - January 2023	Backup Material	3/10/2023
Incidents by Zone Map - February 2023	Backup Material	3/6/2023
Incidents by Zone Data - February 2023	Backup Material	3/6/2023
Station Activity Report - February 2023	Backup Material	3/6/2023
Museum Report - February 2023	Backup Material	3/8/2023

COUNTY OF ISLE OF WIGHT

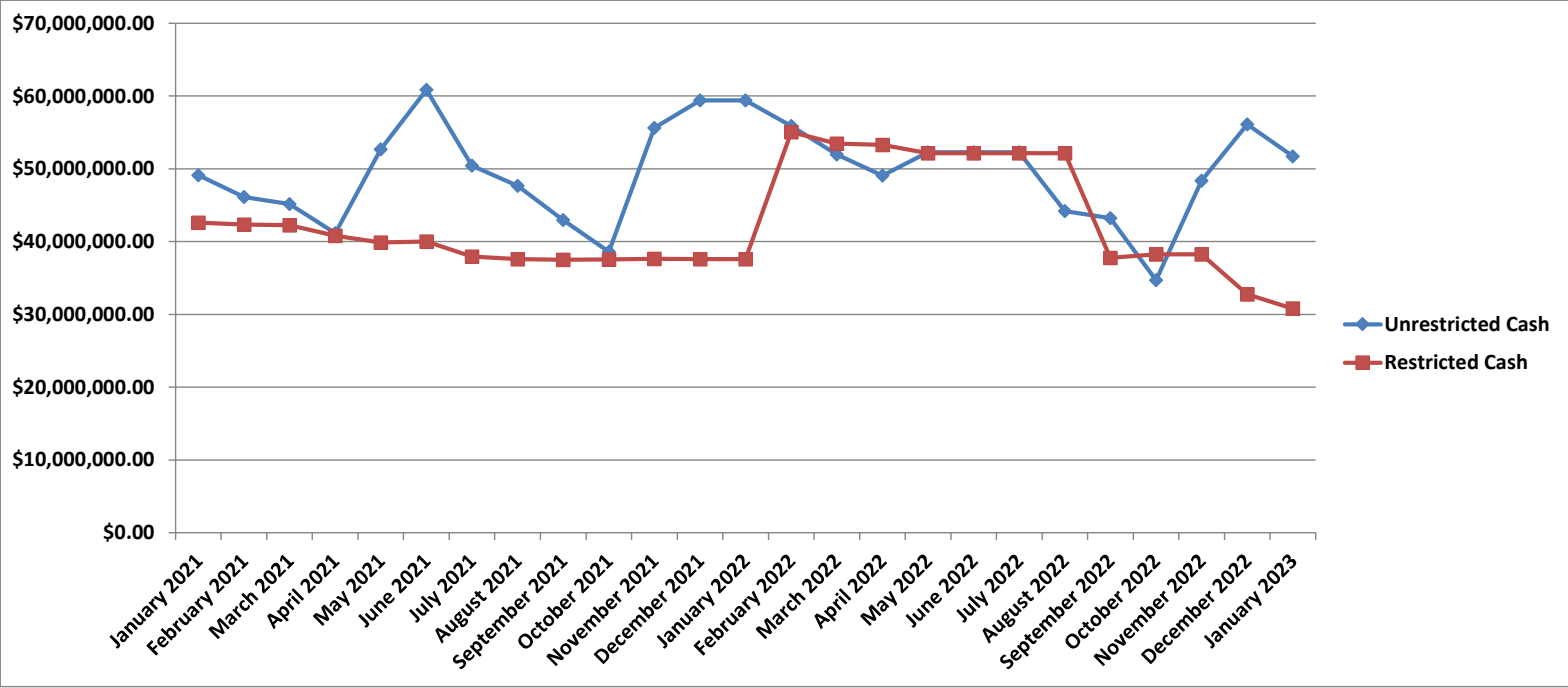


STATEMENT OF THE TREASURER'S ACCOUNTABILITY

January 2023

<u>Institution</u>	<u>Instrument</u>	<u>Rate</u>	<u>Earnings</u> <u>Credit</u>	<u>Balance</u>	<u>Previous Year</u> <u>Balance</u>
	Cash				
	Petty Cash			\$1,950.00	\$2,050.00
SUB TOTAL					
Checking Accounts					
Bank of America	General Fund Checking		2.17%	\$2,352,061.32	\$6,774,670.06
Bank of America	School General Fund Checking		2.17%	\$6,713,928.20	\$5,540,731.45
Bank of America	DSS General Fund Checking		2.17%	\$2,331,749.15	\$2,527,016.17
Bank of America	County Payroll Account		2.17%	\$98,144.57	\$79,916.67
Bank of America	School Payroll Account		2.17%	\$640.09	\$1,155.84
Bank of America	DSS Payroll Account		2.17%	\$0.00	\$0.00
SUB TOTAL				<u>\$11,496,523.33</u>	<u>\$14,923,490.19</u>
Investments					
Bank of America	Emergency Fund Checking	1.97%		\$2,621.35	\$2,600.51
LGIP	General Fund Investment	4.53%		\$19,603,362.47	\$24,153,656.35
VIP	VIP Long Term	4.53%		\$78,524.33	\$81,011.48
VIP	VIP Short Term	4.53%		\$20,525,112.16	\$20,246,758.08
SUB TOTAL				<u>\$40,209,620.31</u>	<u>\$44,484,026.42</u>
Restricted Funds					
Bank of America	School Escrow Fund	1.97%		\$0.00	\$0.00
Bank of America	General Recoupment Funds	1.97%		\$13,222.84	\$24,991.88
Bank of America	Special Welfare Funds	1.97%		\$0.00	\$0.00
Bank of America	Special Welfare Donated Funds	1.97%		\$25,498.51	\$10,073.18
Bank of America	Special Welfare Child Support	1.97%		\$800.88	\$582.54
Bank of America	School's Camp Foundation	1.97%		\$25,095.65	\$24,896.13
Farmers Bank	School Food Service Funds	1.97%		\$1,465,683.65	\$702,981.13
BNY Mellon	Pace Funds			\$2,279,922.55	\$3,028,796.44
Bank of America	County Escrow Fund	1.97%		\$10,695.75	\$6,278.71
SUB TOTAL				<u>\$3,820,919.83</u>	<u>\$3,798,600.01</u>
Bond Proceeds--Invested in SNAP					
	2012 Public Utility Bond	4.63%		\$0.00	\$1,911,140.97
	2012 Public Utility Bond Interest	4.63%		\$0.00	\$332,884.18
	2016 Bond	4.63%		\$334,009.58	\$359,739.15
	2016 Bond Interest	4.63%		\$212,225.23	\$200,165.87
	2020A Bond	4.63%		\$7,150,884.58	\$30,969,027.96
	2020A Bond Interest	4.63%		\$368,171.85	\$39,599.71
	2022 GO Bond	4.63%		\$18,509,158.87	\$0.00
	2022 GO Bond Interest	4.63%		\$406,454.15	\$0.00
SUB TOTAL				<u>\$26,980,904.26</u>	<u>\$33,812,557.84</u>
TOTAL OF ALL FUNDS				<u>\$82,509,917.73</u>	<u>\$97,020,724.46</u>

CASH POSITION



COUNTY OF ISLE OF WIGHT

TAX BILLINGS & COLLECTIONS AS OF JANUARY 2023

REAL ESTATE

TAX YEAR	TAX LEVY	SUPPLEMENTS	PUBLIC SERVICE	ADJUSTMENT S & ABATEMENTS	TOTAL TAX LEVIES	TAX COLLECTED	TAX OUTSTDG.	% COLLECTED	% UNC.
Prior 2015					\$ -	\$ -	\$ -	100.00%	0.00%
2016-2017	\$36,430,832.13	\$ 325,926.29	\$1,450,155.11	\$ (703,267.51)	\$ 37,503,646.02	\$ 37,501,566.82	\$ 2,079.20	99.99%	0.01%
2017-2018	\$37,210,991.03	\$ 238,259.59	\$1,499,216.98	\$ (791,530.50)	\$ 38,156,937.10	\$ 38,151,764.34	\$ 5,172.76	99.99%	0.01%
2018-2019	\$37,640,722.98	\$ 257,432.37	\$1,395,368.74	\$ (915,293.52)	\$ 38,378,230.57	\$ 38,368,924.30	\$ 9,306.27	99.98%	0.02%
2019-2020	\$39,703,728.23	\$ 249,100.57	\$1,455,114.04	\$ (1,129,355.01)	\$ 40,278,587.83	\$ 40,256,798.57	\$ 21,789.26	99.95%	0.05%
2020-2021	\$40,264,498.73	\$ 380,083.32	\$1,637,435.57	\$ (1,251,736.97)	\$ 41,030,280.65	\$ 40,921,648.58	\$ 108,632.07	99.74%	0.26%
2021-2022	\$41,155,420.28	\$ 352,563.93	\$1,532,654.01	\$ (1,482,194.47)	\$ 41,558,443.75	\$ 41,247,930.92	\$ 310,512.83	99.25%	0.75%
2022-2023	\$20,981,383.38	\$ 100,890.57	\$1,428,098.18	\$ (836,027.71)	\$ 20,145,355.67	\$ 19,662,619.92	\$ 482,735.75	97.60%	2.40%

Notes:

DELINQUENT REAL ESTATE = \$ 940,228.14 99.63% 0.37%

2022 is only the 1st installment totals

PERSONAL PROPERTY

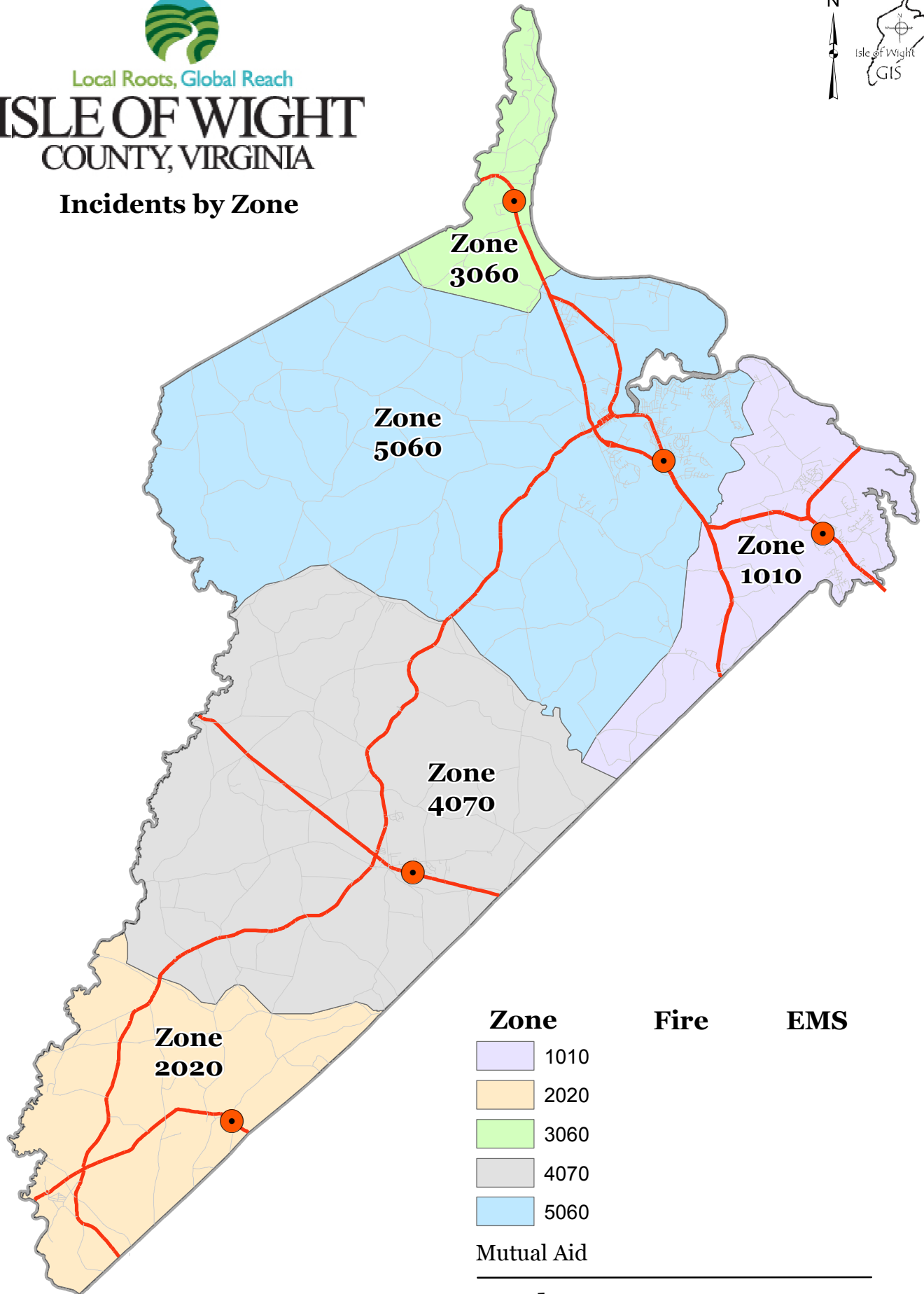
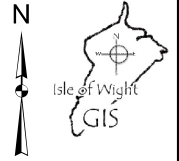
TAX YEAR	TAX LEVY	SUPPLEMENTS	PUBLIC SERVICE	ADJUSTMENT S & ABATEMENTS	TOTAL TAX LEVIES	TAX COLLECTED	TAX OUTSTDG.	% COLLECTED	% UNC.
prior 2015					\$ -	\$ -	\$ -	100.00%	0.00%
2016	\$13,507,039.33	\$ 1,380,743.87	\$ 33,805.90	\$ (1,077,716.68)	\$ 13,843,872.42	\$ 13,802,580.47	\$ 41,291.95	99.70%	0.30%
LIC. FEE	\$ 922,063.00	\$ 172,022.00	\$ -	\$ (48,633.00)	\$ 1,045,452.00	\$ 1,036,965.41	\$ 8,486.59	99.19%	0.81%
2017	\$20,526,955.84	\$ 1,403,869.87	\$ 30,862.41	\$ (7,879,705.67)	\$ 14,081,982.45	\$ 14,033,587.13	\$ 48,395.32	99.66%	0.34%
LIC. FEE	\$ 953,161.00	\$ 175,816.00	\$ -	\$ (50,283.00)	\$ 1,078,694.00	\$ 1,067,816.91	\$ 10,877.09	98.99%	1.01%
2018	\$ 14,385,655.01	\$ 1,445,294.48	\$ 29,880.46	\$ (1,099,741.27)	\$ 14,761,088.68	\$ 14,704,167.58	\$ 56,921.10	99.61%	0.39%
LIC. FEE	\$ 995,518.00	\$ 172,363.00	\$ -	\$ (90,252.00)	\$ 1,077,629.00	\$ 1,064,171.09	\$ 13,457.91	98.75%	1.25%
2019	\$ 15,920,628.76	\$ 1,442,013.48	\$ 38,859.89	\$ (1,053,836.18)	\$ 16,347,665.95	\$ 16,252,139.09	\$ 95,526.86	99.42%	0.58%
LIC. FEE	\$ 986,732.00	\$ 154,039.00	\$ -	\$ (45,484.00)	\$ 1,095,287.00	\$ 1,075,893.41	\$ 19,393.59	98.23%	1.77%
2020	\$ 16,352,666.74	\$ 1,395,953.30	\$ 38,691.28	\$ (1,010,728.32)	\$ 16,776,583.00	\$ 16,650,753.30	\$ 125,829.70	99.25%	0.75%
LIC. FEE	\$ 942,740.00	\$ 130,705.00	\$ -	\$ (28,282.00)	\$ 1,045,163.00	\$ 1,021,679.84	\$ 23,483.16	97.75%	2.25%
2021	\$ 19,301,665.16	\$ 1,267,672.40	\$ 46,882.14	\$ (1,486,780.80)	\$ 19,129,438.90	\$ 18,815,662.27	\$ 313,776.63	98.36%	1.64%
LIC. FEE	\$ 959,443.00	\$ 161,363.00	\$ -	\$ (37,196.00)	\$ 1,083,610.00	\$ 1,041,779.83	\$ 41,830.17	96.14%	3.86%
2022	\$ 22,290,687.31	\$ 1,968,075.41	\$ 34,783.40	\$ (1,609,995.28)	\$ 22,683,550.84	\$ 20,421,221.25	\$ 2,262,329.59	90.03%	9.97%
LIC. FEE	\$ 971,360.00	\$ 123,270.00	\$ -	\$ (28,128.00)	\$ 1,066,502.00	\$ 914,694.63	\$ 151,807.37	85.77%	14.23%
DELINQUENT PERSONAL PROP. =							\$ 3,213,407.03	97.43%	2.57%
TOTAL DELINQUENT=							\$ 4,153,635.17	98.91%	1.38%



Local Roots, Global Reach

ISLE OF WIGHT COUNTY, VIRGINIA

Incidents by Zone



ISLE OF WIGHT

Indicent by Zone - February

Agency: IWFR, Event date/Time range: 02/01/2023 00:00:00 - 02/28/2023 23:59:59

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	ACCIDENT UNKNOWN INJURIES	0	1	1	25%	0:01:27	0:07:54	0:09:16	0:18:37	0:18:37
	ACCIDENT WITH INJURIES	1	2	3	75%	0:01:33	0:03:55	1:00:47	3:18:45	1:06:15
	Subtotals for EMS	1	3	4	100%	0:01:30	0:05:54	0:35:02	3:37:22	0:42:26
	Totals for	1	3	4	100%	0:01:30	0:05:54	0:35:02	3:37:22	0:42:26
1010	ABDOMINAL PAIN	0	6	6	6%	0:01:26	0:08:36	0:52:10	6:13:11	1:02:12
	ABRASIONS BRUISES ETC	0	3	3	3%	0:01:26	0:06:27	0:17:09	1:15:06	0:25:02
	ACCIDENT UNKNOWN INJURIES	0	5	5	5%	0:01:37	0:06:00	0:37:28	3:45:27	0:45:05
	ACCIDENT WITH ENTRAPMENT	0	1	1	1%	0:00:50	0:05:30	0:53:41	1:00:01	1:00:01
	ACCIDENT WITH INJURIES	0	1	1	1%	0:00:53	0:00:38	1:15:11	1:16:42	1:16:42
	ALARM - MEDICAL	0	1	1	1%	0:01:44	0:06:32	0:02:12	0:10:28	0:10:28
	BLEEDING/HEMORRHAGING	0	1	1	1%	0:00:32	0:06:43	1:20:39	1:27:54	1:27:54
	CARDIAC ARREST	0	1	1	1%	0:00:41	0:04:08	2:33:18	2:38:07	2:38:07
	CHEST PAIN	1	8	9	9%	0:01:07	0:05:33	1:06:30	10:53:06	1:12:34
	CHILD OR ANIMAL LOCKED IN CAR	0	1	1	1%	0:00:05	0:05:45	0:25:05	0:30:55	0:30:55
	DIABETIC PROBLEMS	0	1	1	1%	0:01:38	0:11:17	0:16:34	0:29:29	0:29:29
	DIFFICULTY BREATHING	0	5	5	5%	0:01:14	0:08:07	0:54:10	5:17:38	1:03:32
	FALLS AND RELATED INJURIES	0	11	11	11%	0:01:24	0:07:37	0:44:37	9:02:17	0:49:18
	HEART PROBLEMS	0	3	3	3%	0:01:53	0:06:39	1:08:04	3:49:48	1:16:36
	LIFT ASSIST	0	6	6	6%	0:01:45	0:06:40	0:07:39	1:36:23	0:16:04
	PAIN	0	4	4	4%	0:02:13	0:09:25	1:02:37	4:57:01	1:14:15
	PSYCHIATRIC PROBLEMS	0	1	1	1%	0:00:55	0:19:08	1:25:25	1:45:28	1:45:28
	SEIZURE	0	2	2	2%	0:00:35	0:06:46	0:33:01	1:20:42	0:40:21
	SICK / ILL OR RESCUE	0	19	19	19%	0:01:34	0:07:11	1:08:08	24:20:58	1:16:54

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	STROKE	0	2	2	2%	0:01:21	0:06:42	0:59:59	2:16:04	1:08:02
	UNCONSCIOUS OR FAINTING	0	2	2	2%	0:00:56	0:04:44	1:50:21	3:52:03	1:56:02
	Subtotals for EMS	1	84	85	83%	0:01:14	0:07:09	0:55:54	87:58:48	1:04:03
	BRUSH FIRE	0	1	1	1%	0:03:22	0:03:35	0:06:26	0:13:23	0:13:23
	BURNING COMPLAINT	0	1	1	1%	0:03:07	0:04:05	0:06:08	0:13:20	0:13:20
	CAR FIRE	0	1	1	1%	0:01:48	0:00:48	2:24:45	2:27:21	2:27:21
	FIRE ALARM	0	6	6	6%	0:02:08	0:07:19	0:07:03	1:39:04	0:16:31
	FIRE OTHER NOT LISTED	0	2	2	2%	0:00:11	0:10:18	0:05:49	0:32:35	0:16:18
	RUPTURE GAS LINE	0	1	1	1%	0:02:14	0:04:27	1:14:12	1:20:53	1:20:53
	SMELL OF GAS INSIDE/OUTSIDE	0	3	3	3%	0:01:58	0:05:20	0:44:21	2:34:56	0:51:39
	STRUCTURE FIRE	0	2	2	2%	0:01:02	0:05:39	0:27:41	1:08:43	0:34:22
	Subtotals for FIRE	0	17	17	17%	0:01:59	0:05:11	0:39:33	10:10:15	0:46:43
	Totals for 1010	1	101	102	100%	0:01:26	0:06:37	0:51:24	98:09:03	0:59:16
2020	ACCIDENT UNKNOWN INJURIES	0	1	1	3%	0:01:02	0:06:29	0:19:54	0:27:25	0:27:25
	ACCIDENT WITH INJURIES	0	2	2	6%	0:01:23	0:04:12	0:53:01	1:57:12	0:58:36
	ALARM - MEDICAL	0	1	1	3%	0:02:50	0:12:29	0:15:36	0:30:55	0:30:55
	BURN INJURIES	0	1	1	3%	0:01:15	0:06:13	1:38:36	1:46:04	1:46:04
	CARDIAC ARREST	0	1	1	3%	0:02:29	0:10:21	0:17:23	0:30:13	0:30:13
	CHEST PAIN	0	2	2	6%	0:00:56	0:08:41	0:36:18	1:31:49	0:45:55
	DIFFICULTY BREATHING	0	1	1	3%	0:01:27	0:09:51	0:40:23	0:51:41	0:51:41
	FALLS AND RELATED INJURIES	0	3	3	10%	0:03:32	0:08:09	0:34:58	2:19:57	0:46:39
	HEART PROBLEMS	1	0	1	3%	0:00:00	0:00:00	0:36:54	0:36:54	0:36:54
	LIFT ASSIST	0	1	1	3%	0:01:26	0:23:37	0:11:58	0:37:01	0:37:01
	PAIN	0	1	1	3%	0:00:51	0:10:58	0:52:04	1:03:53	1:03:53
	PSYCHIATRIC PROBLEMS	0	1	1	3%	0:00:14	0:17:48	0:18:17	0:36:19	0:36:19
	SEIZURE	0	3	3	10%	0:01:10	0:10:30	0:48:41	3:01:04	1:00:21

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	SICK / ILL OR RESCUE	0	4	4	13%	0:01:54	0:11:32	0:36:08	3:18:16	0:49:34
	STROKE	0	1	1	3%	0:01:50	0:09:28	0:55:50	1:07:08	1:07:08
	UNCONSCIOUS OR FAINTING	0	1	1	3%	0:01:39	0:10:07	1:13:30	1:25:16	1:25:16
	Subtotals for EMS	1	24	25	81%	0:01:36	0:10:42	0:40:36	21:41:07	0:52:07
	BURNING COMPLAINT	0	1	1	3%	0:03:10	0:12:07	0:04:24	0:19:41	0:19:41
	FIRE ALARM	0	2	2	6%	0:02:09	0:12:32	0:16:04	1:01:29	0:30:45
	LANDING ZONE	1	1	2	6%	0:00:52	0:02:02	0:47:19	1:37:32	0:48:46
	STRUCTURE FIRE	0	1	1	3%	0:02:08	0:13:39	1:17:38	1:33:25	1:33:25
	Subtotals for FIRE	1	5	6	19%	0:02:05	0:10:05	0:36:21	4:32:07	0:48:09
	Totals for 2020	2	29	31	100%	0:01:42	0:10:34	0:39:45	26:13:14	0:51:20

3060	ABDOMINAL PAIN	0	2	2	10%	0:01:27	0:16:33	1:21:25	3:18:49	1:39:25
	CHEST PAIN	0	1	1	5%	0:01:15	0:11:25	0:22:46	0:35:26	0:35:26
	DIABETIC PROBLEMS	0	1	1	5%	0:01:17	0:14:49	1:20:24	1:36:30	1:36:30
	DIFFICULTY BREATHING	0	1	1	5%	0:00:53	0:24:29	1:06:42	1:32:04	1:32:04
	FALLS AND RELATED INJURIES	0	3	3	15%	0:01:12	0:17:55	0:35:27	2:43:40	0:54:33
	LIFT ASSIST	0	1	1	5%	0:01:32	0:15:05	0:11:26	0:28:03	0:28:03
	PAIN	0	1	1	5%	0:01:36	0:18:09	1:13:59	1:33:44	1:33:44
	SICK / ILL OR RESCUE	0	6	6	30%	0:01:45	0:13:28	1:07:17	8:14:14	1:22:22
	UNCONSCIOUS OR FAINTING	0	3	3	15%	0:01:32	0:09:46	1:24:10	3:23:19	1:07:46
	WELFARE CHECK	0	1	1	5%	0:00:33	0:00:00	0:00:00	0:06:29	0:06:29
	Subtotals for EMS	0	20	20	100%	0:01:18	0:15:44	0:58:11	23:32:18	1:05:38
	Totals for 3060	0	20	20	100%	0:01:18	0:15:44	0:58:11	23:32:18	1:05:38

4070	ABDOMINAL PAIN	0	2	2	2%	0:02:11	0:05:25	0:42:08	1:39:28	0:49:44
	ACCIDENT UNKNOWN INJURIES	0	5	5	4%	0:01:35	0:06:01	1:10:08	6:28:41	1:17:44

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	ACCIDENT WITH ENTRAPMENT	0	1	1	1%	0:01:08	0:04:07	1:46:56	1:52:11	1:52:11
	ACCIDENT WITH INJURIES	0	3	3	3%	0:01:33	0:05:00	1:28:34	4:45:22	1:35:07
	ALARM - MEDICAL	0	2	2	2%	0:01:50	0:09:50	0:01:48	0:26:57	0:13:29
	BLEEDING/HEMORRHAGING	1	2	3	3%	0:01:27	0:07:59	0:53:37	2:59:45	0:59:55
	CARDIAC ARREST	0	3	3	3%	0:01:33	0:05:18	0:35:18	2:06:29	0:42:10
	CHEST PAIN	0	8	8	7%	0:01:43	0:08:08	0:49:27	7:54:28	0:59:19
	CHILD OR ANIMAL LOCKED IN CAR	0	1	1	1%	0:00:14	0:05:20	0:06:19	0:11:53	0:11:53
	DIABETIC PROBLEMS	0	2	2	2%	0:02:15	0:04:51	1:23:21	3:00:53	1:30:27
	DIFFICULTY BREATHING	0	8	8	7%	0:01:32	0:10:58	0:43:08	7:25:09	0:55:39
	FALLS AND RELATED INJURIES	0	10	10	9%	0:01:45	0:08:53	0:54:16	10:49:01	1:04:54
	FRACTURES OR BROKEN BONES	0	1	1	1%	0:00:57	0:05:17	0:56:39	1:02:53	1:02:53
	HEAD INJURY	0	2	2	2%	0:01:18	0:05:53	0:46:16	1:46:53	0:53:27
	HEADACHE	0	1	1	1%	0:00:13	0:07:32	0:51:12	0:58:57	0:58:57
	HEART PROBLEMS	0	4	4	4%	0:00:56	0:08:15	1:04:00	4:52:46	1:13:12
	LIFT ASSIST	0	7	7	6%	0:01:47	0:09:15	0:13:18	2:50:28	0:24:21
	OVERDOSE	0	1	1	1%	0:02:10	0:09:29	1:07:05	1:18:44	1:18:44
	PAIN	0	3	3	3%	0:02:12	0:09:10	1:22:28	4:41:31	1:33:50
	POSSIBLE DOA	0	1	1	1%	0:00:12	0:03:24	0:23:34	0:27:10	0:27:10
	PSYCHIATRIC PROBLEMS	0	3	3	3%	0:00:17	0:08:01	0:39:24	2:23:09	0:47:43
	SEIZURE	0	1	1	1%	0:00:51	0:06:38	1:18:13	1:25:42	1:25:42
	SEX OFFENSES	0	1	1	1%	0:00:05	0:04:04	0:58:31	1:02:40	1:02:40
	SHOOTING	0	1	1	1%	0:01:18	0:06:20	1:47:36	1:55:14	1:55:14
	SICK / ILL OR RESCUE	2	19	21	19%	0:01:47	0:08:04	0:50:27	20:56:47	0:59:51
	STABBING	0	1	1	1%	0:01:17	0:03:49	1:04:47	1:09:53	1:09:53
	STROKE	0	1	1	1%	0:02:42	0:14:45	1:53:08	2:10:35	2:10:35
	WELFARE CHECK	0	1	1	1%	0:00:06	0:15:59	2:36:26	2:52:31	2:52:31
	Subtotals for EMS	3	95	98	87%	0:01:19	0:07:25	1:01:00	101:36:10	1:09:37

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	ARCING WIRES DOWN POWER LINES	0	1	1	1%	0:03:18	0:00:00	0:00:00	0:20:00	0:20:00
	BOMB/BOMB THREAT	0	1	1	1%	0:01:04	0:08:15	0:48:37	0:57:56	0:57:56
	BRUSH FIRE	0	6	6	5%	0:02:43	0:07:44	1:11:12	5:58:07	0:59:41
	CAR FIRE	1	2	3	3%	0:00:26	0:06:54	0:27:10	1:43:30	0:34:30
	FIRE ALARM	0	3	3	3%	0:01:37	0:07:37	0:08:33	0:40:38	0:13:33
	STRUCTURE FIRE	0	1	1	1%	0:01:36	0:02:49	0:33:59	0:38:24	0:38:24
	Subtotals for FIRE	1	14	15	13%	0:01:47	0:06:40	0:37:54	10:18:35	0:37:21
	Totals for 4070	4	109	113	100%	0:01:24	0:07:18	0:57:30	111:54:45	1:03:55
5060	ABDOMINAL PAIN	0	5	5	2%	0:01:52	0:15:18	1:09:19	5:57:06	1:11:25
	ABRASIONS BRUISES ETC	1	1	2	1%	0:00:48	0:07:58	0:48:16	1:54:04	0:57:02
	ACCIDENT UNKNOWN INJURIES	1	7	8	3%	0:01:29	0:07:20	0:28:41	4:59:59	0:37:30
	ACCIDENT WITH INJURIES	0	3	3	1%	0:00:39	0:04:29	0:35:21	2:01:27	0:40:29
	ALARM - MEDICAL	0	8	8	3%	0:01:48	0:10:24	0:16:39	2:22:41	0:17:50
	ALLERGIC REACTIONS	0	3	3	1%	0:01:46	0:09:13	1:06:06	3:51:15	1:17:05
	BITE	0	1	1	0%	0:00:40	0:12:54	1:43:06	1:56:40	1:56:40
	BLEEDING/HEMORRHAGING	0	5	5	2%	0:01:14	0:09:26	0:51:36	5:11:18	1:02:16
	CARDIAC ARREST	0	3	3	1%	0:01:33	0:06:28	0:50:28	2:55:28	0:58:29
	CHEST PAIN	0	17	17	7%	0:01:37	0:09:36	1:14:02	24:09:27	1:25:16
	CHOKING	0	1	1	0%	0:00:55	0:05:43	0:07:00	0:13:38	0:13:38
	DIABETIC PROBLEMS	0	3	3	1%	0:01:01	0:11:22	1:14:15	4:19:55	1:26:38
	DIFFICULTY BREATHING	0	23	23	10%	0:01:38	0:11:31	0:52:15	25:04:19	1:05:24
	EYE INJURIES	0	1	1	0%	0:00:44	0:08:43	0:11:40	0:21:07	0:21:07
	FALLS AND RELATED INJURIES	0	19	19	8%	0:01:39	0:09:59	0:47:03	18:34:51	0:58:41
	FRACTURES OR BROKEN BONES	0	3	3	1%	0:01:47	0:09:15	1:25:12	4:48:46	1:36:15

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
	HEAD INJURY	0	2	2	1%	0:01:16	0:14:10	1:13:12	2:57:15	1:28:38
	HEADACHE	0	2	2	1%	0:01:15	0:14:34	1:25:29	3:22:36	1:41:18
	HEART PROBLEMS	1	5	6	3%	0:01:57	0:09:04	0:45:49	5:30:04	0:55:01
	INDUSTRIAL ACCIDENT	0	1	1	0%	0:01:57	0:05:36	1:31:35	1:39:08	1:39:08
	LIFT ASSIST	0	13	13	5%	0:01:34	0:13:13	0:11:43	5:27:50	0:25:13
	OBSTETRICS	0	2	2	1%	0:01:32	0:08:27	0:24:50	1:09:39	0:34:50
	OVERDOSE	0	2	2	1%	0:01:11	0:08:17	0:56:02	2:10:58	1:05:29
	PAIN	0	12	12	5%	0:01:54	0:10:32	1:06:41	15:49:29	1:19:07
	POSSIBLE DOA	0	1	1	0%	0:01:41	0:03:50	2:42:42	2:48:13	2:48:13
	PSYCHIATRIC PROBLEMS	1	2	3	1%	0:00:27	0:13:05	0:42:12	2:47:13	0:55:44
	SEIZURE	0	9	9	4%	0:01:42	0:10:57	1:09:29	12:19:12	1:22:08
	SHOOTING	0	1	1	0%	0:00:07	0:05:58	1:53:08	1:59:13	1:59:13
	SICK / ILL OR RESCUE	1	43	44	18%	0:01:49	0:10:58	0:54:21	49:14:25	1:07:09
	STROKE	0	6	6	3%	0:00:55	0:07:31	1:07:54	7:38:06	1:16:21
	UNCONSCIOUS OR FAINTING	0	4	4	2%	0:01:57	0:06:56	1:06:18	5:00:47	1:15:12
	Subtotals for EMS	5	208	213	89%	0:01:22	0:09:27	0:59:45	228:36:09	1:09:38
	BRUSH FIRE	0	3	3	1%	0:01:57	0:04:46	0:31:54	1:27:39	0:29:13
	BURNING COMPLAINT	0	1	1	0%	0:02:39	0:00:00	0:00:00	0:20:51	0:20:51
	CAR FIRE	0	1	1	0%	0:01:05	0:01:50	0:40:01	0:42:56	0:42:56
	FIRE ALARM	0	9	9	4%	0:01:52	0:04:59	0:05:35	1:32:18	0:10:15
	FIRE DEPT COMMUNITY RELATIONS	1	0	1	0%	0:00:00	0:07:28	0:52:00	0:59:28	0:59:28
	FIRE OTHER NOT LISTED	0	3	3	1%	0:00:26	0:16:45	0:32:20	2:28:33	0:49:31
	HAZARDOUS MATERIALS INCIDENT	0	1	1	0%	0:00:16	0:00:00	0:00:00	0:07:54	0:07:54
	SMELL OR ODOR OF SMOKE	0	2	2	1%	0:01:05	0:05:46	0:40:12	1:34:05	0:47:03
	STRUCTURE FIRE	0	3	3	1%	0:00:57	0:08:02	1:48:23	5:52:07	1:57:22
	TRASH OR DUMPSTER FIRE	0	1	1	0%	0:00:47	0:04:07	0:19:43	0:24:37	0:24:37
	Subtotals for FIRE	1	24	25	11%	0:01:14	0:06:43	0:41:16	15:30:28	0:40:55

Station/Beat Code	Nature Code	Self Init	CFS	Total	% Total	Avg Disp Time	Avg Resp Time	Avg Scene Time	Total Call Time	Avg Call Time
Totals for 5060		6	232	238	100%	0:01:20	0:08:53	0:55:58	244:06:37	1:02:38
FRA	RESCUE MUTUAL AID	0	1	1	100%	0:00:32	0:00:00	0:00:00	1:33:18	1:33:18
Subtotals for MUTA		0	1	1	100%	0:00:32	0:00:00	0:00:00	1:33:18	1:33:18
Totals for FRA		0	1	1	100%	0:00:32	0:00:00	0:00:00	1:33:18	1:33:18
SOU	RESCUE MUTUAL AID	0	2	2	100%	0:02:04	0:19:27	1:12:32	3:08:06	1:34:03
Subtotals for MUTA		0	2	2	100%	0:02:04	0:19:27	1:12:32	3:08:06	1:34:03
Totals for SOU		0	2	2	100%	0:02:04	0:19:27	1:12:32	3:08:06	1:34:03
SRY	FIRE MUTUAL AID	0	3	3	30%	0:01:18	0:22:58	1:16:53	3:34:21	1:11:27
	RESCUE MUTUAL AID	0	7	7	70%	0:01:21	0:18:37	0:53:21	5:16:15	0:45:11
Subtotals for MUTA		0	10	10	100%	0:01:20	0:20:48	1:05:07	8:50:36	0:58:19
Totals for SRY		0	10	10	100%	0:01:20	0:20:48	1:05:07	8:50:36	0:58:19
SUF	RESCUE MUTUAL AID	0	1	1	100%	0:01:40	0:00:00	0:00:00	1:30:46	1:30:46
Subtotals for MUTA		0	1	1	100%	0:01:40	0:00:00	0:00:00	1:30:46	1:30:46
Totals for SUF		0	1	1	100%	0:01:40	0:00:00	0:00:00	1:30:46	1:30:46

ISLE OF WIGHT COUNTY

FIRE-EMS ACTIVITY REPORT 2023

STATION RESPONSES	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	YTD
CARROLLTON	121	128											249
CARRSVILLE	40	37											77
RUSHMERE	4	7											11
WINDSOR FIRE	30	37											67
SMITHFIELD FIRE	61	63											124
IOW RESCUE	264	267											531
WINDSOR RESCUE	119	113											232
TOTAL STATION RESPONSES													1291

VOL. ACTIVITY HOURS	1ST QUARTER	2ND QUARTER	3RD QUARTER	4TH QUARTER	YTD
CARROLLTON					0
CARRSVILLE					
RUSHMERE					0
WINDSOR FIRE					0
SMITHFIELD FIRE					
IOW RESCUE					
WINDSOR RESCUE					0
TOTAL VOL. HOURS REPORTED					0

Note: 1. Station Responses- Data pulled from E911 Computer Aided Dispatch (CAD) system n/r not reported
 2. VOL. Activity Hours- Information as reported by Volunteer Agencies



Isle of Wight County Museum & Isle of Wight County Historic Resources



February 2023 Report

J.L. England, Museum Director & Isle of Wight County Historic Resources Manager

Isle of Wight County Museum 103 Main Street, Smithfield

- Visitation: 418
- Special Events

- **Feb. 15. LUNCH & LEARN: REMEMBERING OUR SCHOOLS.**

For much of American History, the majority of the Black population was prohibited from learning to read or write. During Reconstruction, southern states created the first public schools for the formerly enslaved, and in the 1920s, Julius Rosenwald, a former Sears, Roebuck and Co. president, contributed \$4.3 million to build more than 5,000 schools across the South for African American students. In 1965, Isle of Wight

County began the desegregation of its education system, 11 years after the Supreme Court outlawed segregation in public schools. Today, the Schoolhouse Museum shares the journey of Black education in Isle of Wight County with visitors from all over the U.S. Today's lecture – Remembering Our School - will focus on this history. Today's presentation is hosted by The Schoolhouse Museum, and the lecturer is Cassandra L. Newby-Alexander, Ph.D., Endowed Professor of Virginia Black History and Culture and Emeritus Director of Joseph Jenkins Roberts Center for African Diaspora Studies at Norfolk State University, Norfolk, Va. A small reception will follow the program. 26 guests.

- Livestreaming Events. We continue to connect to visitors, supporters, fans and the community via social media. Our livestreaming tours and programs on Facebook are driving traffic and enhancing interaction on our sites. Events this month, still viewable in the videos section of our Facebook page, include:

- **Feb. 2. LIVE at 12:05: EXTREME IRONING at the Isle of Wight County Museum.** This month, join us for our flat and pressed adventures to Isle of Wight County's historic sites. Today we begin in the Isle of Wight County Museum's country store exhibit and discuss the sport of Extreme Ironing as well as a little ironing history.
- **Feb. 7. LIVE at 12:05: EXTREME IRONING in a Colonial Laundry.** Modern conveniences like ready-to-



use laundry detergent and laundry machines make the task of washing clothes and other fabrics much easier today. In colonial Virginia, laundry was a tedious and taxing chore. Lye soap was made from scratch on-site with hog fat and ashes. Wooden washboards and elbow grease served as the washing machines and other substances and solutions were used for more difficult fabrics like wool and silk.

- **Feb. 9. LIVE at 12:05: EXTREME IRONING on Wharf Hill.** Today Director Jennifer England highlights the history of this area including some ironing references. Long an area of trade and commerce due to its location on the Pagan River, Wharf Hill – in the colonial era - was witness to the exports of tobacco, lumber and pork as well as the imports of salt, spices and housewares from foreign sailing ships. In the latter half of the 19th century, Wharf Hill's economic focus was driven by peanut processing and meat packing. As the peanut industry declined, a new economic focus arose. Wharf Hill began to transition into a Black Business District and thrived from the early 1900s until the early 1960s. With regard to ironing, the owner and operator of one of the first cleaners and pressers in Smithfield was Lelia Boone. Later Boothe Cleaners was established by Richard and Olivia Boothe. Today it is still in operation and approaching its 100th anniversary.
- **Feb. 14. LIVE at 12:05: EXTREME IRONING at Boykin's Tavern.** Curator Rachel Popp discusses both ironing and a brief history of Valentine's Day cards in this episode of LIVE at 12:05. A few vintage Valentine's Day cards featuring ironing puns are included for good measure.
- **Feb. 16. LIVE at 12:05: EXTREME IRONING Atop a Blast Plate at N-75L (Carrollton-Nike Park.)** Today Director Jennifer England - atop a blast plate made of steel which is an alloy of iron and carbon - highlights our area's Cold War history. Carrollton-Nike Park is the former site of the U.S. Army's Nike-Ajax Missile Launch Site N-75L. The Carrollton-Nike Missile Battery was operational by 1954 and was one of eight batteries that made up the Norfolk Defense Area. Each battery consisted of two areas: a



launch area and a control area. These two sites were connected by an underground cable system that enabled communication. Note: Our audio was compromised on this piece, so we will re-record in the next few weeks.

- **Feb. 21. LIVE at 12:05: EXTREME IRONING at Ivy Hill Cemetery.** This solemn location is filled with history and stories, and today Kathy Mountjoy discusses children's gravesites as well as children's clothing from the late 1800s and early 1900s. Ivy Hill's next guided tour is scheduled for Saturday, March 11.
- **Feb. 23. LIVE at 12:05: EXTREME IRONING at Fort Boykin.** This site's history begins with the Virginia Indians while the fort's original construction began in 1623. Refortified during the Revolutionary War, War of 1812 and Civil War, the site is now a park maintained by Isle of Wight County Parks and Recreation with a habitat of mature canopy trees, shrub/brush, open turf areas and frontage along the James River. Visit the park to enjoy nature, signage about the fort's history and access to the beach. Join us for our next guided tour this Sunday at 2 p.m.
- **Feb. 28. LIVE at 12:05: EXTREME IRONING at Fort Huger.** Fort Huger is a strategic Civil War fort located on a bluff overlooking the James River. This fort, along with Fort Boykin, was established to block the approach by land and river to the Confederate capital in Richmond.

In 1861, Confederate engineer Col. Andrew Talcott surveyed several defensive sites on the James River to protect Richmond, including Harden's Bluff and nearby Fort Boykin. The site at Harden's Bluff was named Fort Huger for Gen. Benjamin Huger, who commanded the Department of Norfolk. The enslaved and free blacks constructed the fort under direction of the Confederate Engineer Bureau, and detachments of Lt. Col. Fletcher Archer's 5th Virginia Infantry Battalion were posted here. Isle of Wight County restored and interpreted this fort in 2007. Join us for our next guided tour at 2 p.m. Saturday, April 8.



- Behind These Walls

- People, objects and places all tell stories, and it is the history of a community that shows its unique character. This video series, launched in 2020, allows some of the county's most interesting structures to share their stories. This month we interviewed and researched **Persimmon Place**. This video will air in March. View all episodes in this series on the museum's YouTube Channel, Facebook page or website. YouTube link: <https://www.youtube.com/watch?v=RKfQqNu8tVY>.



- Groups/Tours/Programs

- Feb. 2. River Run Homeschool, Suffolk, 20 students.
- Feb. 24. National Peanut Board. 6 guests.
- Feb. 24. Catholic Homeschoolers of Williamsburg. 21 students.



- Gift Shop

- A re-order of items included rubber ducks, notecards and stuffed animals.

- Exhibit/Project Update

- **Taste of Smithfield Cookbook.** The republication of this 1978 cookbook – in conjunction with the Isle of Wight County Museum Foundation – is underway. A proof is anticipated from the printer in March.
- On Feb. 21, our display of four paintings by Stephanie Faleski of Calico Studios was completed. The **MAIN STREET SMITHFIELD VA** collection includes paintings of the Isle of Wight County Museum, Smithfield Inn, Smithfield Post Office and The Schoolhouse Museum. Boxes of notecards with these works are available in the museum's gift shop.
- **Sprigg Wing, Phase II: Crops, Trade & Merchants.** A new timeline as well as exhibits about colonial businesses, the tobacco industry and mills are in production.



- **First Residents.** New interpretive panels were installed. This exhibit space will be complete once our longleaf pine tree's branches are mounted.
- **Civil War Trails.** New signage for Fort Huger and Fort Boykin is in production.
- **Local Treasures.** Currently on display is the collection of **Robert Cox** which showcases artifacts recovered from one of Isle of Wight County's early courthouses, the **Mount Holly Courthouse**. Artifacts date to the 1600s and include coins, buttons, leather ornaments, pottery and harmonica reeds. This exhibit concept displays the private collections of Isle of Wight County residents and/or those with a connection to the area. For more information and applications: www.historicisleofwight.com/local-treasures.html.
- **Sign Project: Wharf Hill.** In conjunction with Historic Smithfield, the sign at the base of Wharf Hill was rewritten and redesigned to be more reflective of the history in that location and to be more structurally sound. The pedestal was repaired and repointed by the Town of Smithfield, and Historic Smithfield approved the new signage. Installation will take place in March.
- **English Telephone Box.** The phone box in front of the Bank of Southside Virginia is part of the Isle of Wight County Museum's collection. Dishman Fabrications LLC of Yorktown repaired and media blasted the box, and it was returned to its permanent location in April. Once the door and glass installation are complete, a reception and/or ribbon-cutting will be organized.
- **Steamboats & Life on the Water; Colonial Isle of Wight; Unusual Objects.** Under development.
- **Online Exhibits Under Development:** Vietnam War Veterans in Isle of Wight County, Unsung Heroes of Isle of Wight County.
- **ISLE Be Home for Christmas.** This book project is collecting photographs, postcards, stories, mementos, songbooks, recipes and more that detail the holiday season in Isle of Wight County. This book will be published in November 2023.
- Artifacts
 - Objects added to the collection this month include photographs, ledgers and letters.
- Staff Training and Requirements
 - Feb. 14. Leadership Training for FMLA and Workplace Violence practices.



Financials

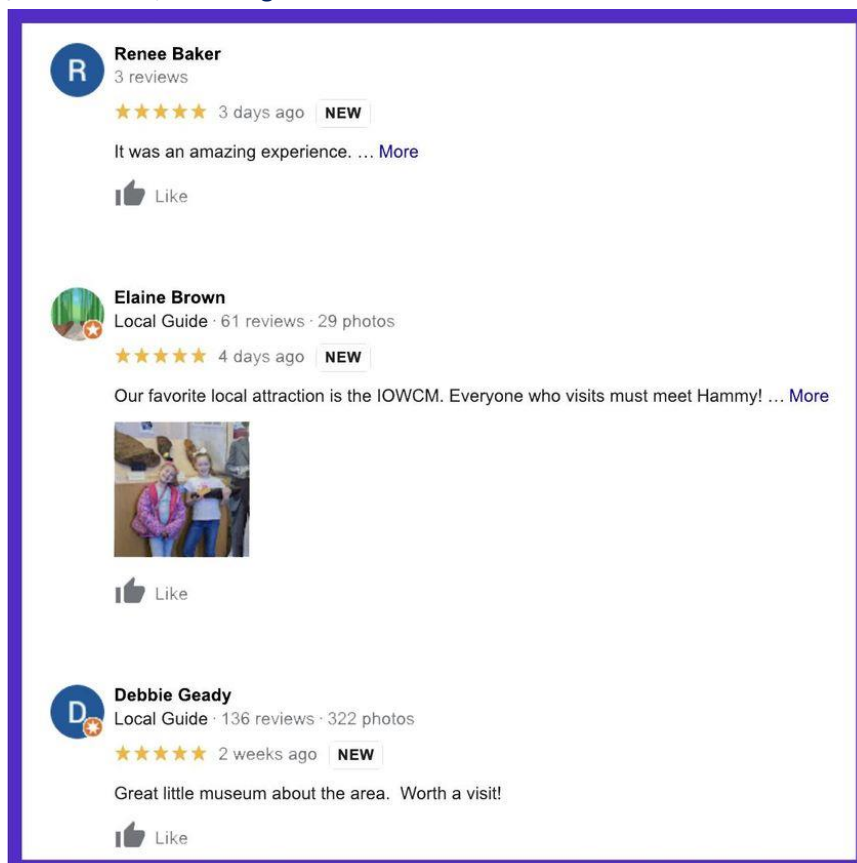
● Gift Shop Sales (including tax):	\$ 860.97
● Donations:	\$ 86.00
● Admission:	\$ 594.00
● Program/Lecture Fees:	\$ 0.00
Total Monthly Deposit:	\$ 1,570.97

Social Media/Online Presence

- Visit our website at www.historicisleofwight.com or www.hamcamva.com.



- **LIVE at 12:05.** Each Tuesday and Thursday, we host pop-up broadcasts on the museum's Facebook page. These programs were seen on the Ham Cam, but since COVID-19, programs and livestreaming from Facebook make these programs more mobile. Our segments – shot in the museum or at any of our historic sites - highlight events at the museum, announcements or artifacts from our collection. Tune in each Tuesday and Thursday at 12:05 p.m. on the museum's Facebook page to learn a bit about local history.
- **Facebook:** Isle of Wight County Museum: 3.3K likes and 3.8K followers. Daily posts.
- **Facebook:** World's Oldest Ham: 210/221 likes/followers. Semi-weekly posts.
- **Facebook:** Town of Smithfield. Periodic posts, responses and maintenance.
- **Twitter.** @WorldsOldestHam. The world's oldest ham has his own account. 1,363 followers.
- **Instagram.** @Isleofwightcountymuseum. 1,075 followers.
- **YouTube.** Isle of Wight County Museum. 49 subscribers.
- **Google Reviews.** 4.7/5 overall rating.
- **TripAdvisor.** 4.5/5 star overall rating.
- **Yelp.** 4.5/5 star overall rating.
- **Foursquare/Swarm.** 7.3/10 rating.



Media Coverage/Promotion/Advertising/Lobbying

- Various pieces in area publications to include calendars and events.
- Feb. 1. **Smithfield Times**. Obituary: Roger Healey Jr.
- Feb. 1. **Smithfield Times**. Article: Museum soliciting entries for 'ISLE Be Home for Christmas' book.
- Feb. 6. Filming with **757 Destination Virginia**. Production will air later this spring.
- Feb. 10. **Bay Journal**. Article: Savor the history, grounds of Virginia's Windsor Castle Park - https://www.bayjournal.com/travel/savor-the-history-grounds-of-virginias-windsor-castle-park/article_ef7ce558-a971-11ed-bdb5-4f72441bcf84.html.
- Feb. 22. **Smithfield Times**. Article: Hamside Attraction campaign launches.



Outreach Lectures & Events

- **Feb. 1. Lee Hall Depot, Newport News.** Topic: Norfolk & Western Builds Its Own. Guests: 20.
- **Feb. 10. Lunch & Learn: Be My Love.** Lacy, beautiful or handmade, valentines have an interesting history. Valentine's Day itself did not come to be celebrated as a day of romance until about the 14th century, but in the centuries since, people have come to exchange valentine cards with poetry and art expressing sentiments of love, flirtation and friendship. This fun lecture will provide a brief history of these cards, and participants will create one of their own. Lecture hosted by Rachel Popp, curator of the Isle of Wight County Museum, at Windsor Town Center, 23361 Courthouse Highway, Windsor. 5 guests.
- **Feb. 13. Isle of Wight County NAACP #7079, Smithfield.** Topic: Africans, The Enslaved and Free Blacks in Isle of Wight County. 15 guests.
- **Feb. 14. Main Street Baptist Preschool, Smithfield.** Topic: Bears. 15 students.
- **Feb. 15. Public History, History 435, Christopher Newport University, Newport News.**
- **Feb. 10. Hardy Elementary School, The Learning Center, Session 1.** Topic: Bears. 15 students and 3 teachers.



- **Feb. 10. Hardy Elementary School, The Learning Center, Session 2.** Topic: Bears. 15 students and 3 teachers
- **Feb. 10. Hardy Elementary School, Multiple Disabilities.** Topic: Bears. 3 students and 3 teachers.
- **Feb. 16. Carrollton Elementary School, The Learning Center.** Topic: Bears. 16 students and 2 teachers.
- **Feb. 18. Lee Hall Depot, Newport News.** Topic: John Henry. 31 guests.



Windsor Castle 705 Cedar Street, Smithfield

- **Feb. 5. Walking Tour.** From the site's pre-colonial existence to the present day, Windsor Castle tells the fascinating history of the development of Smithfield. Join us for this walking tour through history as we explore the house and several of the outbuildings. Meet on the front steps of Windsor Castle, 301 Jericho Road, Smithfield. \$5 per person. To reserve your spot: www.windsorcastlepark.com/walkingtours.html. 2 guests.



Fort Boykin 7410 Fort Boykin Trail, Isle of Wight County

- **Feb. 26. Walking Tour.** Fort Boykin has been a part of American history since 1623 when a fort known as the Castle was constructed following the 1622 Indian Attack. Today, Fort Boykin constitutes an example of military architecture of the Civil War era. Join us for this free walking tour through history. Meet at Fort Boykin, 7410 Fort Boykin Trail, Smithfield. 12 guests.



Fort Huger 15080 Talcott Terrace, Isle of Wight County

- Improvements to the park entrance sign as well as a possible replacement of the Captain John Smith Trail sign are in progress.



Nike-Carrollton Park 13036 Nike Park Road, Carrollton

- **Nike-Ajax Missile Restoration.** In conjunction with a metal fabricator, the missile's radio antennae and fins were 3D-scanned for the purpose of printing and installing missing components for the restoration. Additionally, Isle of Wight County Public Utilities is at work on the site plan.
- **Signage.** The replacement of interpretive signage at the park regarding the former Nike-Ajax missile battery (N-75L) as well as Jones Creek (N-75C) are in progress. These four interpretive panels are in production.



Boykin's Tavern, 1820 Clerk's Office & Isle of Wight County Court House Complex 17146 Monument Circle, Isle of Wight County

- Boykin's Tavern Visitors: 0

Meetings

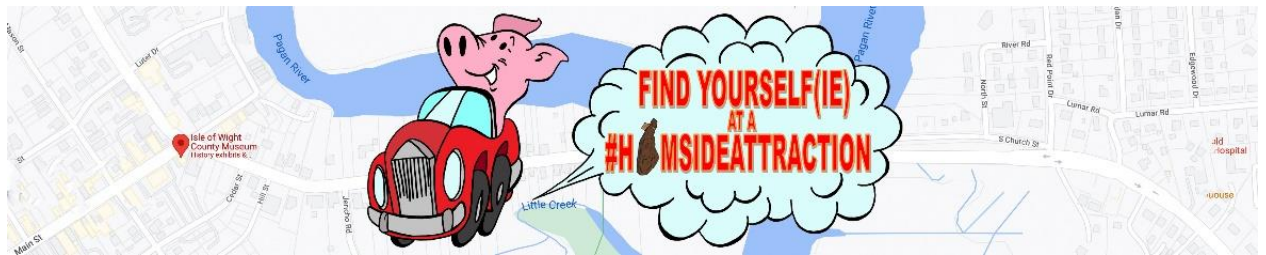
- Feb. 1. Peninsula Museums Forum.
- Feb. 13. Kristy Whittacre, Isle of Wight County Schools.
- Feb. 21. Isle of Wight County American Revolution 250 Commission.
- Feb. 22. American Revolution 250 Commemoration.

Other Events & Notable Information

- **Volunteer Hours:** 97
- Feb. 10. **Reenlistment.** CTN1 Lavisha Baker, U.S. Navy, of Suffolk held her reenlistment ceremony at the museum.
- Feb. 28. **Job Fair.** Attended the Isle of Wight County/Town of Smithfield/Town of Windsor Job Fair at the Smithfield Center.
- **Technology.** Isle of Wight County IT fixed a number of issues for our department including extra memory for one computer and the transfer of our PastPerfect cataloguing software from one computer to another.



- **Town of Smithfield Community Development & Planning.** Reviewed and provided commentary regarding Circa~Cultural Resource Management LLC Reports:
 --Geophysical Survey Pierceville Cemetery Main Street and Cary Street Smithfield, Virginia
 --Documentary Study and Pedestrian Reconnaissance Potential Cemetery at Pierceville Smithfield, Isle of Wight County, Virginia
- **Virginia Tourism Corporation Small Business Marketing Leverage Grant.** This month, social media advertising continues. Further promotion included campaign emails and a press release. Visit our campaign landing page here: <https://www.historicisleofwight.com/find-yourselfie-at-a-hamside-attraction.html>.



Safety

- Feb. 8. Town of Smithfield Safety Committee meeting.
- Feb. 21. Discussions with Isle of Wight County IT and the Smithfield Police Department have laid the groundwork for the installation of an improved security system. An update will be available by the new fiscal year.

Selections from Our Website and Social Media



World's Oldest Ham @WorldsOldestHam · Feb 14

May your day be sweet and filled with love!

#HappyValentinesDay #SmallMuseumsRock





World's Oldest Ham @Worldsoldestham · Feb 20

...

It is wonderful when artists find inspiration at the museum.
[#sketchbook](#) [#BeCreative](#) [#inspiration](#)



World's Oldest Ham @Worldsoldestham · Feb 22

Big Red Boots are red hot!
Had to get me a pair.

[#BigRedBoots](#) [#TheseBootsAreMadeForWalking](#)



ISSUE:

Notification of the County's Intent to Request Assets from Federal Sources

BACKGROUND:

The Sheriff's Office is authorized to request/acquire assets from the federal government, such as surplus property/equipment; however, said request/acquisition requires that the local governing body be notified of its intent to do so. In this regard, staff from the Sheriff's Office will formally advise the Board of the intent to request federal assets.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

For the Board's information.

ISSUE:

Discussion of Chapter 12 - Offenses-Miscellaneous, Section 12 - 11.1 Discharging Firearms of the Isle of Wight Code of Ordinances

BACKGROUND:

Citizens have expressed concerns relative to the discharging of firearms across property lines in the County. The Board may wish to discuss potential options to address citizens' concerns.

The County's current ordinance is as follows:

Sec. 12-11.1 - Discharging firearms.

(a) No person shall discharge any firearm within the county within one thousand feet of a (i) platted subdivision; (ii) business establishment; (iii) public building; (iv) public gathering; or (v) public meeting place, unless engaged in lawful hunting. For purposes of this subsection (a), a "platted subdivision" shall mean a single-family residential subdivision of more than five lots platted at the same time.

(b) Any person violating the provisions of this section shall be punishable as a Class 1 misdemeanor.

(c) This section shall not apply to a (i) law-enforcement officer in the performance of his official duties; (ii) any person whose discharge of a firearm is justifiable or excusable at law in the protection of life or property; (iii) the discharge, on land zoned for agricultural use, of a firearm for the killing of deer pursuant to Section 29.1-529 of the Code of Virginia (1950, as amended); (iv) the discharge of a firearm that is otherwise specifically authorized by law; (v) the discharge of black powder firearms using blanks as part of historical re-enactments, historical living history programs and historical demonstrations; (vi) the discharge of starter blank weapons to initiate athletic competitions; or (vii) ceremonial and patriotic displays. (10-2-08.)

For state law as to authority of the county to regulate the discharge of firearms, see Code of Va., §§ 15.2-1209, 18.2-280 and 29.1-527.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Per the Board's discussion and direction.

ISSUE:

Resolution to Amend the FY23 Budget and Appropriate Contribution from the Windsor Volunteer Fire Department for the Purchase of a Freightliner 2-Door Tandem Tanker (\$27,403)

BACKGROUND:

Isle of Wight County provides Capital Budget funding to purchase fire apparatus for the respective volunteer fire departments. The County is providing \$400,000 toward the purchase of a Freightliner 2-door tandem 3000-gallon tanker and Windsor Volunteer Fire Department is contributing \$27,403 for the balance of the purchase. The Tanker will be used to respond to calls for service.

BUDGETARY IMPACT:

Adoption of the attached resolution will increase the FY 2022-23 Capital Projects Fund budget by \$27,403.

RECOMMENDATION:

Adopt a resolution to amend and appropriate funds to the FY 2022-23 Capital Projects Fund budget.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	3/16/2023

**RESOLUTION TO AMEND THE FY 2022-2023 BUDGET
AND APPROPRIATE FUNDING FOR
ADDITIONAL COST OF APPARATUS FOR
WINDSOR VOLUNTEER FIRE DEPARTMENT**

WHEREAS, the Board of Supervisors has approved funding for the purchase of a Freightliner 2-door tandem 3000-gallon tanker for the Windsor Volunteer Fire Department in the amount of \$400,000; and,

WHEREAS, the selected, equipped vehicle exceeds the budgeted appropriation by \$27,403; and,

WHEREAS, the Windsor Volunteer Fire Department has agreed to contribute funding to Isle of Wight County for the additional cost of the purchase; and,

WHEREAS, the Board of Supervisors of the County of Isle of Wight, Virginia desires to amend the FY 2022-2023 Capital Project Fund budget in the amount of \$27,403 from the Windsor Volunteer Fire Department for the purchase of the Freightliner 2-door tandem 3000-gallon tanker; and,

WHEREAS, the Board of Supervisors needs to appropriate \$27,403 for the purchase of the tanker.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia that the FY 2022-2023 budget is hereby amended, and funds appropriated in the amount of \$27,403 or so much as shall be received from the Windsor Volunteer Fire Department for the additional cost of the purchase of a Freightliner 2-door tandem 3000-gallon tanker.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 16th day of March 2023.

William M. McCarty, Chairman

Carey Mills-Storm, Clerk

Approved as to form:

Robert W. Jones, Jr., County Attorney