

Agenda
Board of Supervisors
Isle of Wight County
February 6, 2025

1. Call to Order (6:00 P.M.)
2. Invocation – Vice Chairman Rudolph Jefferson
3. Approval of Agenda
4. County Administrator's Report
 - A. Western Tidewater Community Services Board
Introduction/Presentation of Brandon Rodgers, Executive Director, Western Tidewater Community Services Board
 - B. Smithfield Intersection Project
Staff Update on the Smithfield Intersection Project
 - C. Legislative Update
Staff Presentation – Legislative Update of the 2025 General Assembly Session
 - D. District 2 Board Vacancy
Procedure to Fill the Board of Supervisors District 2 Vacancy
5. Closed Meeting
6. Adjournment

ISSUE:

Introduction/Presentation of Brandon Rodgers, Executive Director, Western Tidewater Community Services Board

BACKGROUND:

Brandon Rodgers, Executive Director, Western Tidewater Community Services Board (WTCSB) will present information regarding the programs WTCSB provides to the citizens of Isle of Wight County.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

For the Board's information.

ISSUE:

Staff Update on the Smithfield Intersection Project

BACKGROUND:

The Transportation Division has opened public comments on the 60% plan set for the Smithfield Intersection project and all project documents are available on the County's website. Staff will be holding a design open house and public hearing for the Rt 10 at Rt 258/Main Street Improvement Project at the Board's regular meeting on February 20, 2025.

The project proposes to widen Main Street/Route 258 on both sides of the Route 10 Bypass from a single thru lane in each direction to two (2) thru lanes in each direction and re-establish left and right turn lanes with improved capacity at the intersection. Improvements will also include drainage and stormwater improvements, curb, gutter and sidewalks, push-button pedestrian facilities, and upgrades to parking, lighting, and access at the Park and Ride Lot.

The Open House will be held from 4pm - 6pm on the February 20, 2025, in the Board Room foyer, with project information available for review and technical staff present to answer questions. Attendees may provide written or verbal comments about the project at the Open House.

The Public Hearing on will be conducted during the Board's regular meeting on February 20, 2025, starting at 6 pm to collect additional public comments. No vote will be required. The public comment period will remain open for an additional 10 days after the hearing, and close on March 3, 2025.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

For the Board's information.

ATTACHMENTS:

Description	Type	Upload Date
Public Hearing Notice	Backup Material	1/31/2025

**Route 10 at Route 258/Main Street
Intersection Improvements Project
Isle of Wight County
NOTICE OF PUBLIC HEARING**

Thursday, February 20, 2025

Robert C. Claud, Sr. Board of Supervisors Room
Isle of Wight County Courthouse Complex on Route 258

Open House, 4 – 6 pm
Design Public Hearing, starting at 6 pm

FIND OUT ABOUT the proposed Rt 10 at Rt 258/Main Street Improvement Project. This project proposes to widen Main Street/Route 258 on both sides of the Route 10 Bypass from a single thru lane in each direction to two (2) thru lanes in each direction, and re-establishing left and right turn lanes with improved capacity at the intersection. Improvements will also include drainage and stormwater improvements, curb, gutter and sidewalks, push-button pedestrian facilities, and upgrades to parking, lighting, and access at the Park and Ride Lot.

The **Open House** will be held in the Board Room foyer, with project information available for review and technical staff present to answer questions. Attendees may provide written or verbal comments about the project at the Open House.

The **Public Hearing** will be conducted in the Board Room starting at 6 pm. The project team will summarize the project for the public and individuals will each have the opportunity to provide comments, questions, and feedback for consideration. The Public Hearing will also be live streamed on the Isle of Wight County Facebook page.

This is a federally funded project and is required to meet all applicable historic and environmental standards and specifications of the National Environmental Policy Act (NEPA). It has received a Categorical Exclusion (CE). NEPA CE documents will be available at the public hearing and are available for review by visiting <https://www.isleofwight.gov/wmainst-us258>.

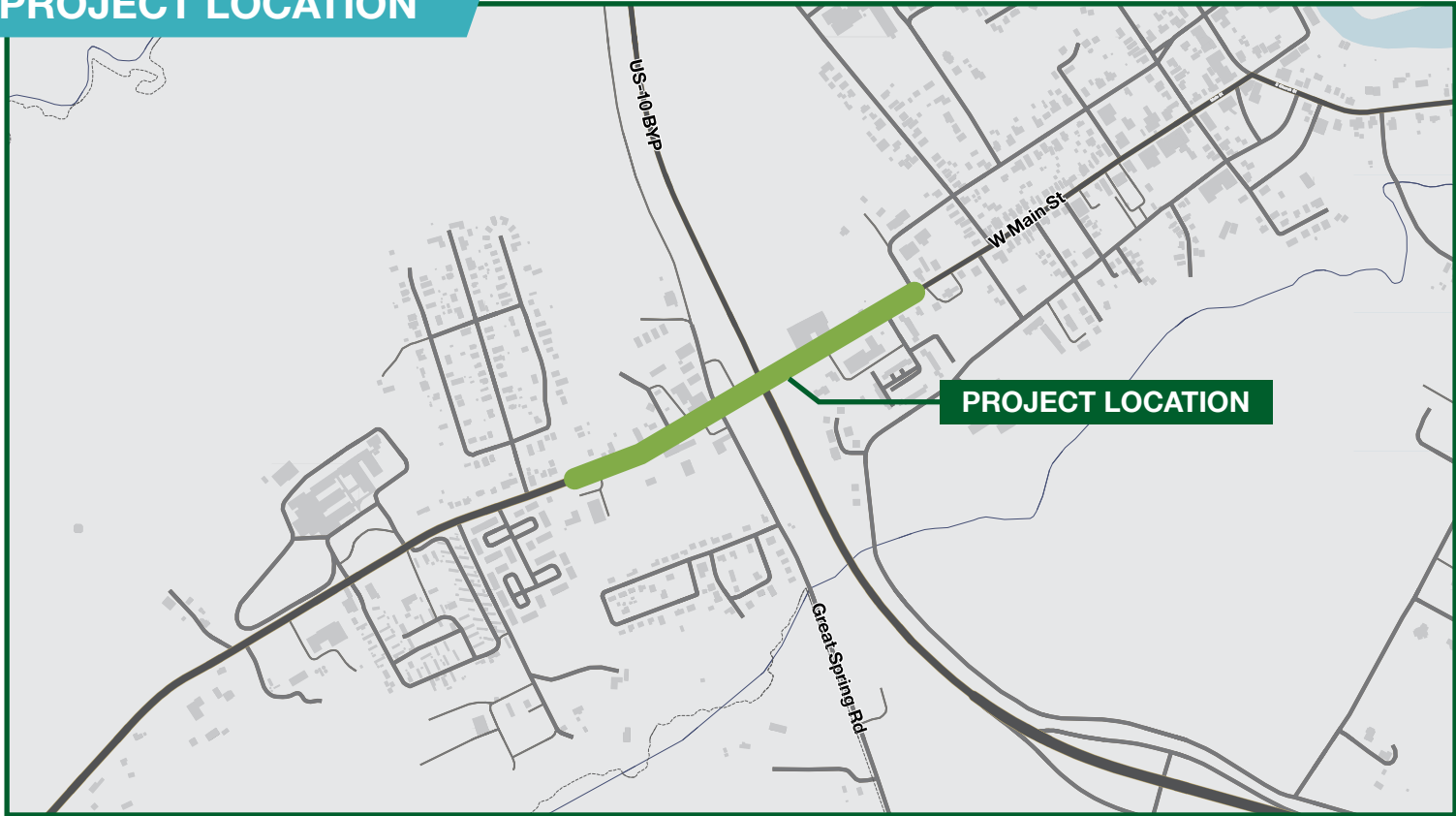
Property impact information and tentative construction schedules will be available for review at the public hearing.

FOR DETAILED INFORMATION project plans, specifications, and environmental documents can be reviewed at <https://www.isleofwight.gov/wmainst-us258>.

GIVE YOUR COMMENTS at the public hearing, or submit them by March 3, 2025 to Jamie Oliver, Transportation Administrator, Isle of Wight County Public Works, (757) 365-1654 , joliver@isleofwightus.net or by mail to PO BOX 80 Isle of Wight VA 23397.

Isle of Wight County abides by nondiscrimination and equal employment in all programs and activities in accordance with Title VI and Title VII of the Civil Rights Act of 1964 and is in compliance with the Americans with Disabilities Act of 1990 . For more information or special assistance for persons with disabilities or limited English proficiency, please contact the Clerk of the Board of Supervisors at (757) 365-6255.

PROJECT LOCATION



WE WANT TO HEAR FROM YOU

The public comment period will close 10 days after the Design Public Hearing—through March 3, 2025. Isle of Wight representatives will review and evaluate all information received as a result of the Design Public Hearing.

Written comments must be postmarked, emailed, or delivered to the Isle of Wight County by March 3, 2025 to the address below.

FOR MORE INFORMATION

Please reach out to the County Project Manager for additional information or any questions you might have:

Jamie Oliver, Transportation Administrator Email: transportation@isleofwightus.net
Isle of Wight County Telephone: **757.365.1654**
13048 Poor House Road, Hours: 8:30 AM to 5:00 PM
Windsor, VA 23397

Follow this link to the project page on the Isle of Wight website:

<https://www.isleofwight.gov/wmainst-us258>



DESIGN PUBLIC HEARING UPC 120650

US 258 at Route 10 Bypass Intersection Improvements

Thursday, February 20, 2025

4:00 - 6:00 PM – Open House

Followed by Board Meeting at 6:00 PM

Robert C. Claud Board of Supervisors Room
Isle of Wight County Courthouse Complex on US-258
Isle of Wight, VA 23397



PUBLIC MEETING

Welcome to the Public Meeting for the US 258 at Route 10 Bypass Intersection Improvements project located northeast of the Josphe W. Lutter JR. Sports Complex and southwest of downtown Smithfield. This public meeting is being held to provide an opportunity for individuals or organizations to provide Isle of Wight County with comments and/or suggestions on the proposed project.

Isle of Wight County strives to ensure that all members of the community have the opportunity to participate in public decisions on transportation projects and programs affecting them. At this public meeting, you will have the opportunity to review the project exhibits on display and ask questions to the project team. County representatives are present to discuss the project and answer your questions. The County will be providing accommodations to record verbal comments at the hearing.

A comment sheet is included in the handouts provided for this meeting, and your input is encouraged. All oral and written comments received will be included in a transcript for review by Isle of Wight County personnel, State and Federal partners, and all other interested parties.

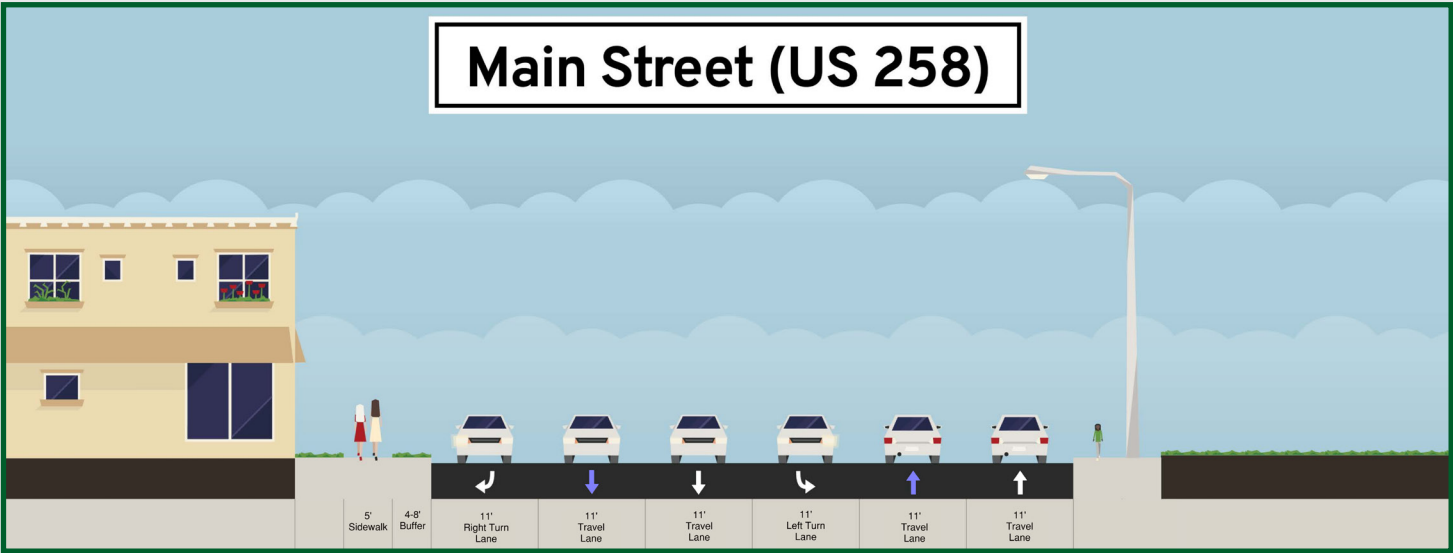
Written questions or comments should be placed in the comment box or mailed to the address provided on the comment form. The County will accept comments for a 10-day period after the Public Hearing.

PROJECT DESCRIPTION

Main Street/Route 258 is an existing two-lane roadway with a center two-way left turn lane that serves as an important connection to downtown Smithfield. The purpose of the project is to improve capacity along Main Street and reduce congestion along the corridor by introducing additional through lanes at the intersection with Route 10 Bypass. This project improves the intersection by widening Main Street/Route 258 on both sides of the of the Route 10 bypass intersection from a single through lane in each direction to two through lanes in each direction and restoring the existing left and right turn lanes at the intersection. The proposed pedestrian accommodations along Main Street include a continuous sidewalk connection along the north side of Main Street with ADA pedestrian ramps at access points. The proposed improvements also will include drainage and stormwater management improvements and traffic signal and pedestrian signal improvements. Additionally, the Smithfield Park and Ride lot will be reconfigured to improve the circulation through the lot and increase the number of available parking spaces, with access consolidated along Pole Road.

KEY PROJECT FEATURES

- 1. Additional travel lanes westbound and eastbound along Main Street
- 2. Pedestrian connectivity along Main Street
- 3. Curb and gutter and drainage improvements along Main Street
- 4. Stormwater management improvements
- 5. Park and Ride Lot Improvements with 16 additional parking spaces, bus lane and loading zone, and improved safety and circulation



ESTIMATED PROJECT COST

Estimated Construction Cost:
\$6,787,000

The County has completed 60% design plans for the proposed improvements and costs are subject to change. The project is to be fully funded through Smart Scale grant funding.



ANTICIPATED SCHEDULE AFTER PUBLIC HEARING

Design Public Hearing: February 20, 2025

Right-of-Way Plans Submittal:
March 31, 2025

Federal Authorization for Right-of-Way Acquisition:
April 2025 – May 2026

Final Design Submittal: October 2026

Federal Authorization for Construction Advertisement: December 2026

Construction Complete: October 2028

ENVIRONMENTAL REVIEW

Due to federal funds being used for this project, the County has completed extensive environmental due diligence for compliance with the National Environmental Policy Act (NEPA). The project has been coordinated with Virginia Department of Historic Resources (VDHR), Department of Conservation and Recreation (DCR), United States Fish and Wildlife Service (USFWS) and the Virginia Department of Wildlife Resources (VDWR).

Based on the VDHR coordination, the historic properties in the project area will not be adversely affected by the project.

Based on correspondence with USFWS, should the tri-colored bat be up-listed during the duration of the project, the County must adhere to a time of year restrictions (TOYR) for tree clearing. No other sensitive species impacts have been identified.

A wetlands and waters delineation has been performed to determine the location of wetlands and Waters of the US (WOUS). These locations have been confirmed by the US Army Corps of Engineers (USACE) and the Virginia Department of Environmental Quality (VDEQ). Minor impacts to wetlands and waters are unavoidable for this Project. It is anticipated that the project would receive permits from the USACE and VDEQ. Compensatory mitigation via the purchase of stream credits from an Agency approved mitigation bank would be provided for all stream and/or wetland impacts.

During construction, all reasonable efforts will be made to protect the environment with respect to dust, silt, and erosion. Construction of this project will conform to nationwide best management practices, VDOT Specifications, and AASHTO guidelines, as well as regulations set forth by VDEQ regarding erosion, sedimentation, and stormwater management.



RIGHT-OF-WAY

Right-of-way acquisition(s) will be required for this project. One parcel to the west of Great Springs Road just south of the existing 7-11 property will require full acquisition for community stormwater improvements. Additional parcels along both sides of Main Street will have property frontage impacts which consist of right-of-way, permanent easements, and temporary easements to construct and maintain the proposed improvements. Major overhead utility relocations are not required. Overhead utility pole relocations consist of a single pole relocation adjacent to the park-and-ride lot.

CIVIL RIGHTS

Representatives from Isle of Wight County are present to discuss the project and answer your questions. It is the responsibility of Isle of Wight County to ensure that all members of the community are afforded the opportunity to participate in public decisions on transportation systems and projects affecting them.

VDOT and IOW County ensure nondiscrimination in all programs and activities in accordance with Title VI of the Civil Rights Act of 1964 and compliance with the Americans with Disabilities Act of 1990.

If you need more information or special assistance, or have any questions or concerns regarding your civil rights in regards to this project, please contact the Isle of Wight County Transportation Administrator.

ISSUE:

Staff Presentation - Legislative Update of the 2025 General Assembly Session

BACKGROUND:

The 2025 Session of the General Assembly was scheduled to begin on January 8, 2025. It is anticipated that this will be a 45-day Session that ends on February 22, 2025.

Staff will be monitoring legislation important to the County as the Session progresses.

BUDGETARY IMPACT:

None

RECOMMENDATION:

For the Board's information.

ISSUE:

Procedure to Fill the Board of Supervisors District 2 Vacancy

BACKGROUND:

The process for appointing an interim board member is set out in in the Code of Virginia. The Board is to make the appointment with 45 days of the vacancy. It also requires a public meeting 7 days prior to the appointment at which the Board shall announce the names of all persons being proposed for the interim appointment and shall make available for inspection each person's resume and any other materials required by the body or board.

There is no statutory requirement for applications or resumes. The Board will establish how it wishes to proceed.

The timing of the special election is also set by the Board; therefore, the Board may wish to authorize a petition for a Writ of Election to fill the vacancy.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Adopt a resolution to authorize the presentation of a Writ of Election. Set a date for a meeting to discuss candidates for the District 2 vacancy.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	2/6/2025

**RESOLUTION TO AUTHORIZE THE PRESENTATION OF
A PETITION FOR WRIT OF ELECTION TO THE ISLE OF WIGHT
CIRCUIT COURT TO FILL A VACANCY ON THE ISLE OF
WIGHT COUNTY BOARD OF SUPERVISORS, DISTRICT 2,
BY SPECIAL ELECTION ON NOVEMBER 4, 2025**

WHEREAS, a board member, The Honorable William M. McCarty, Sr., departed this life on January 25, 2025; and,

WHEREAS, in accordance with §24.2-226 of the Code of Virginia, "The governing body or, in the case of an elected school board, the school board of the county, city, or town in which the vacancy occurs shall, within 15 days of the occurrence of the vacancy, petition the circuit court to issue a writ of election to fill the vacancy... ".

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Supervisors of Isle of Wight County, Virginia authorizes and directs the County Attorney to present a Petition for Writ of Election to the Isle of Wight County Circuit Court to fill the vacancy by ordering a special election for the remainder of the term of office of William M. McCarty, Sr., on the date of the next general election, which is November 4, 2025.

BE IT FURTHER RESOLVED that this resolution shall be in effect on and after its adoption.

Adopted this 20th day of February 2025.

Don G. Rosie, II, Chairman

Katheryn L. Mayes, Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney