

Agenda
Board of Supervisors
Isle of Wight County
November 21, 2024

1. Call to Order (5:00 P.M.)
2. Approval of Agenda
3. Closed Meeting
4. Reconvene Open Meeting at 6:00 P.M.
5. Invocation – Supervisor William M. McCarty, Sr.
6. Citizens' Comments
7. Consent Agenda
 - A. Budget Amendment – Insurance Proceeds
Resolution to Budget and Appropriate Insurance Proceeds from VaCorp Insurance for Repair and Replacement of County Vehicles (\$2,475)
 - B. Budget Amendment – Schools Unexpended Funds Reappropriation
Resolution to Amend the Budget and Appropriate Unexpended FY2023-2024 Funding (\$819,407)
 - C. Parks & Recreation Master Plan
Resolution to Adopt the Parks and Recreation Comprehensive Master Plan
 - D. Smithfield Sidewalk Project
Agreement for the Smithfield Sidewalk Project
 - E. Minutes
– October 8, 2024 Meeting with School Board Minutes

- October 17, 2024 Regular Meeting Minutes
- October 25, 2024 Board Retreat Minutes

8. Regional and Inter-Governmental Reports

A. Regional Reports

9. Appointments

A. Appointments List

B. Fair Committee

Appoint the Members of the County Fair Executive Board

10. Special Presentations / Appearances

A. Commissioner of the Revenue Recognition

Resolution to Recognize Gerald Gwaltney as the Longest Serving Elected Commissioner of the Revenue in Isle of Wight County

B. County Fair Update

County Fair Committee Report on the 2024 County Fair

11. County Attorney's Report

A. By-Laws and Rules of Procedure

Review of Isle of Wight County Board of Supervisors' By-Laws and Rules of Procedure

12. Public Hearings

A. Proposed Accessory Dwelling Unit, Recreational Vehicle and Wayside Stand Zoning Ordinance Changes

Ordinance to Amend the Following Sections of Appendix B. Zoning: Article V (Supplementary Use Regulations), Section 5-5002.L, "Recreational Vehicles (RVs) and Watercraft," to Allow the Use of RVs for Temporary Residential Use Under Certain Conditions, Section 5-5001.K, "Wayside Stands," to

Reduce the Front Yard Setback Requirements Subject to Height and Sight Triangle Requirements, and Section 5-5002.A, "Accessory Apartments," to Allow Stand-Alone Accessory Dwelling Units Subject to Size and Height Requirements

B. Personal Property Tax Exemption

Ordinance to Amend the Personal Property Tax Exemption for Disabled Veterans

C. Business License Fees

Ordinance to Amend the Threshold for Business License Fees

13. County Administrator's Report

A. Transportation Update

Staff Update re: Ongoing Transportation Matters

B. Matters for the Board's Information

14. Unfinished / Old Business

A. Farmers Market

Consideration of Transferring Funding to the Economic Development Authority for the Proposed Farmers Market

B. Benns Church Blvd/Turner Dr Intersection Improvements Update

Execution of State Aid Project Administration Agreement for Construction of the Route 10 and Turner Drive Intersection Improvements

15. New Business

A. EXC-4-24 Hall NDSO Exception Request

Application of Hall Family Partnership LLC, Applicant and Owner, for an Exception to Section 6-2010.A.3.a of the Newport Development Service Overlay (NDSO) District

Regulations in the Zoning Ordinance for the Property Located at 20168 Regal Circle for an Exception to the NDSO Design Standards for Building Façades

B. EXC-24-1 Davis Subdivision Ordinance Waiver Request

Application EXC-24-1 of Charles Davis, Jr. and Kimberly Davis, Owners, for a Waiver to Section 3.2.4.A.4 and Section 5.9.1.C of the Subdivision Ordinance to Allow a Family Member Subdivision from Tax Map Parcel 31-01-019A on a Private Thirty-foot Ingress/Egress Easement Not Built to Public Standards Which Serves More Than Two Lots

16. Adjournment

ISSUE:

Resolution to Budget and Appropriate Insurance Proceeds from VaCorp Insurance for Repair and Replacement of County Vehicles (\$2,475)

BACKGROUND:

The County has received insurance proceeds for repair of County vehicles in the amount of \$2,475 from VaCorp Insurance. The insurance proceeds of \$2,475 need to be budgeted and appropriated to the General Fund Budget for FY 2024-25.

The departments have requested that the insurance proceeds received be budgeted to the line item that will allow the repair of County vehicles and replacement of County equipment. Any additional budget amount required would be done through the Departments' existing available budgets.

Fleet Repairs - Sheriff's Office	2,475	VaCorp
	\$ 2,475	

BUDGETARY IMPACT:

Adoption of the resolution will increase the FY 2024-25 General Fund budget (\$2,475).

RECOMMENDATION:

Adopt the resolution to budget and appropriate insurance proceeds and authorize department budget line item to be increased by the insurance proceeds amount to repair County vehicles.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	11/15/2024

**RESOLUTION TO AMEND THE FY 2024-25 OPERATING
BUDGET AND APPROPRIATE FUNDING FOR REPAIR OF
COUNTY PROPERTY FROM INSURANCE PROCEEDS**

WHEREAS, the County of Isle of Wight, Virginia has received insurance proceeds from VaCorp Insurance for damaged County vehicles; and,

WHEREAS, the Board of Supervisors of the County of Isle of Wight, Virginia desires to amend the FY 2024-2025 General Fund budget in the amount of \$2,475 for repair of damaged County vehicles; and,

WHEREAS, the Board of Supervisors needs to appropriate \$2,475 from insurance proceeds to the General Fund budget for repair of damaged County vehicles.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the FY 2024-25 budget is hereby amended and the funds appropriated in the amount of \$2,475.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

Adopted this 21st day of November 2024.

Joel C. Acree, Chairman

Courtney Denney, Deputy Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney

ISSUE:

Resolution to Amend the Budget and Appropriate Unexpended FY2023-2024 Funding (\$819,407)

BACKGROUND:

The Isle of Wight County School Board is requesting the reappropriation of encumbered funds in the amount of \$225,738 and unencumbered funds in the amount of \$593,669.

Description	Textbook Fund	Food Services	Facilities Fund	Grant Fund	Total
Proposed Budget Amendment:					
Encumbered Funds (Purchase Orders)	\$ 394	\$ 2,925	\$ 22,575	\$ 199,844	\$ 225,738
Unencumbered Funds	<u>\$ 222,740</u>	<u>\$ -</u>	<u>\$ 242,978</u>	<u>\$ 127,951</u>	<u>\$ 593,669</u>
Total Proposed Budget Amendment	\$ 223,134	\$ 2,925	\$ 265,553	\$ 327,795	\$ 819,407

BUDGETARY IMPACT:

Reappropriation of the funds will increase the Schools appropriation by \$819,407.

RECOMMENDATION:

Adopt a resolution to reappropriate School funds.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	11/15/2024
Correspondence from Schools	Backup Material	11/15/2024

**RESOLUTION TO AMEND THE FY2024-2025 COUNTY
AND SCHOOL BUDGETS AND APPROPRIATE
UNEXPENDED FY2023-2024 FUNDS**

WHEREAS, the Isle of Wight County Schools received federal, state and local funding for FY2023-2024 that remained unspent as June 30, 2024 in the amount of \$819,407; and,

WHEREAS, the School Board is requesting the reappropriation of unspent FY2023-2024 funding in the amount of \$819,407; and,

WHEREAS, the FY2023-2024 local funding portion appropriated to County Schools that remained unspent as of June 30, 2024 was \$242,978; and,

WHEREAS, the Board of Supervisors desires to budget and appropriate the \$819,407 requested to the Isle of Wight County Schools FY2024-2025 Budget; and,

WHEREAS, the Board of Supervisors desires to budget and appropriate an additional \$242,978 to the FY2024-2025 General Fund Budget for County Schools to fund the request.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia that the FY2024-2025 General Fund budget be amended and funds appropriated in the amount of \$242,978 for the County Contribution to Schools; and,

BE IT FURTHER RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the FY2024-2025 County Schools budget is hereby amended and funds appropriated in the amount of \$819,407.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

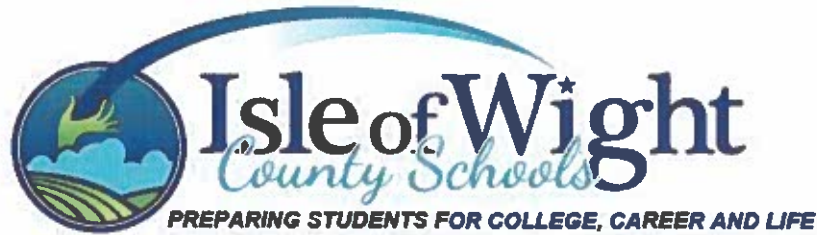
Adopted this 21st day of November, 2024.

Joel C. Acree, Chairman

Courtney Denney, Deputy Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney



November 14, 2024

Mr. Randy Keaton
County Administrator
Isle of Wight County
Isle of Wight County, Virginia

Dear Mr. Keaton,

At its September 19, 2024 meeting, the School Board voted to request an additional appropriation in the total amount of \$819,407 representing carryover funds from FY 2024.

The sources of funding for this request are:

State and federal	\$330,720
Local	\$242,978
County Contribution	<u>\$245,709</u>
Total	\$819,407

We are requesting the County contribution be re-appropriated in fiscal year 2025. These funds represent \$223,134 in unspent funds for textbooks and \$22,575 for facilities (deferred maintenance). The unspent funds for the textbook fund were returned to the county at the end of fiscal year 2024. The funds for deferred maintenance were encumbered for projects not completed by June 30, 2024.

Please see attached documentation for further details.

Thank you for your consideration of this matter.

Theo Cramer, EdD
Superintendent

Attachments

ISSUE:

Resolution to Adopt the Parks and Recreation Comprehensive Master Plan

BACKGROUND:

At its work session on October 3, 2024, the Board received a presentation from County staff relative to the development of a master plan for Parks & Recreation facilities throughout the County. The Board may wish to adopt the master plan.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Adopt a resolution to adopt the Parks and Recreation Master Plan.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	11/15/2024
Master Plan	Backup Material	11/6/2024
Master Plan Appendices	Backup Material	11/6/2024

RESOLUTION TO ADOPT THE ISLE OF WIGHT PARKS AND RECREATION COMPREHENSIVE MASTER PLAN

WHEREAS, Isle of Wight County's parks, recreation, and open space offerings help make the county an outstanding place to live, work, and play and contribute to quality of life of the County's residents; and,

WHEREAS, parks are a cornerstone for community vitality, economic growth, environmental and infrastructure services, and public health and well-being.

WHEREAS, the Board of Supervisors commissioned a study to better understand existing community needs for parks and recreation and how to address current and future needs within the next 10 years; and,

WHEREAS, said study has been conducted and a comprehensive master plan has been developed to address needs current and future needs for Parks and Recreation for the next 10 years.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of the County of Isle of Wight, Virginia that the Parks and Recreation Comprehensive Master Plan is adopted.

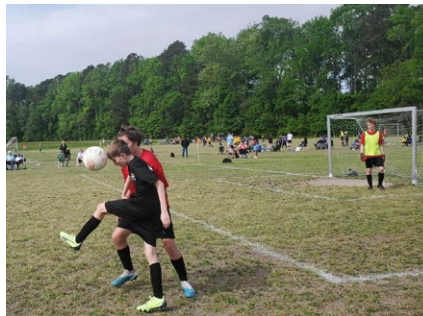
Adopted this 21st day of November 2024.

Joel C. Acree, Chairman

Courtney Denney, Deputy Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney



2024 | **Isle of Wight County**
PARKS AND RECREATION
COMPREHENSIVE MASTER PLAN





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CHAPTER 1 // EXECUTIVE SUMMARY

Isle of Wight County's parks, recreation, and open space offerings help make the county an outstanding place to live, work, and play. Parks are a cornerstone for community vitality, economic growth, environmental and infrastructure services, and public health and well-being.

The 2024 Parks and Recreation Comprehensive Master Plan examines current conditions of parks, facilities, programs, and operational and maintenance procedures. The findings and recommendations presented in the report enables planners and administrators to prioritize resources and make decisions for new facilities and rehabilitation projects, programs, and services in a manner that is fiscally responsible, environmentally sound, and responsive to residents' needs.

The core principals which guide and organize this needs analysis are rooted in the tenants of sustainability and include conservation, health and wellness, and social equity. These are the three pillars of the National Recreation and Parks Association and they are extremely meaningful in the context of the Isle of Wight County's physical and economic condition. They provide an appropriate context when considering the value of existing and proposed improvements to parks and programs.

Parks and Recreation Department's Mission Statement:

Your community partner in fun and wellness.



Parks and Recreation directly serves many priority County goals and provides a variety of benefits and services.

Goals of the Plan:

- ① Identify opportunities and constraints facing the Department.
- ② Understand the needs and sentiments of the community through public input.
- ③ Recommend methods for addressing current and future needs in amenities and programming.
- ④ Prioritize those recommendations.
- ⑤ Analyze cost and budget to implement those recommendations and priorities.



Parks and Facilities

The park system is well used and the community views its parks and facilities as important. There are gaps in service; however, expressed unmet need for new facilities and services is limited to a few amenities. This report identifies recommendations for how Isle of Wight County can enhance existing popular and unique facilities to create a world class, destination quality parks and open space system.

Findings

- Existing facilities have issues related to use and age
- Need for trail network expansion
- Need for additional water access
- Need for additional indoor recreation space
- Need for improved access to park facilities across the County
- Need for additional neighborhood level parks

Identified Priorities

- Repairs and improvements
- Trail network expansion
- Water access
- Indoor recreation
- Neighborhood parks

Key Recommendations for Improvements

- Repair and improve existing amenities, focusing first on safety, ADA requirements, deferred maintenance, and outdated equipment.
- Establish additional multi-use and hiking trails, focusing on connecting parks with neighboring communities.
- Develop additional water access points, including fishing and canoe/kayak launches.
- Develop a blueways trail.
- Develop Heritage Park as a District Level park.
- Invest in Camptown Park and Nike Park.
- Expand access to Neighborhood Level parks through shared use agreements with schools and developing new park sites.
- Develop a new indoor recreation center.
- Develop a splash pad.

ISLE OF WIGHT PARKS AND FACILITIES SNAPSHOT

2,897 acres total of park land owned by IOW, including...

50 acres of undeveloped parks

2,348 acres of natural area

255 acres of additional park land in Smithfield

14 Parks, historical sites, greenways, and special use facilities

2 Community/recreation centers

1 Senior Center

11 Miles of trails and greenways



Programs

Isle of Wight County offers a wide range of recreational programs and manages a range of recreational facilities. This report evaluates the current programs and program operation based on industry best practices, community demographic analysis, public input, and recreation trends and then develops recommendations. The overall focus of programs should respond to community needs and demographics.

Findings

- Programs with the greatest unmet need were adult fitness and wellness programs, exercise classes, community special events, and senior health and wellness programs.
- The Department offers over 50 different programs that serve a broad range of interests and age groups.
- The Department has multiplied services through program partnerships and a strong volunteer program.
- Lifecycle distribution of programs is uneven.
- The Department does not classify program by service category - core-essential, important, value added.

Identified Priorities

- Core programs
- Program tracking
- Balance age groups served
- Plan for cost recovery
- Expand active adult programming

Key Recommendations for Improvements

- Implement the classification of services and cost recovery goals.
- Develop new pricing policy and strategies.
- Rebalance program lifecycle distribution, phasing out declining and introducing new annually.
- Develop separate programming classification and opportunities for active older adults.
- Expand adult and senior fitness and wellness programs, exercise classes, and community special events and implement historic interpretation programs.
- Improve the strategy for public feedback.
- Develop and implement a Marketing Plan.

2022 Public Survey Results

75% of survey respondents have visited Isle of Wight Parks and Rec Facilities in the last year.

Top Facility Priorities for Investment

1. Walking and biking trails
2. Beaches
3. Fitness & exercise facilities
4. Outdoor performing arts venue
5. Fishing piers

Top Program Priorities for Investment

1. Adult fitness and wellness
2. Community special events
3. Exercise classes
4. Senior health and wellness classes
5. Historic park programs

71% agree that P&R makes Isle of Wight County a more desirable place to live.

Top Five Amenity Needs of Households

1. Beaches (5,595, or 38%)
2. Walking and Biking Trails (4,936, or 34%)
3. Outdoor performing arts venue (4,773, or 33%)
4. Fitness & exercise facilities (4,631, or 32%)
5. Indoor walking/jogging track (4,309, or 29%)



Maintenance and Operations

Operational systems determine the quality of facilities, services, and communication with the public. The community holds the quality of parks and recreation staff in high regard. This report identifies ways that this high level of service can continue to keep pace with the community's needs.

Findings

- The functions and services performed by the Parks Maintenance Division are numerous, many go beyond the traditional responsibilities of parks maintenance employees.
- Staff have the equipment and skills to perform tasks, but lack necessary staffing levels.
- The Department does not have the staffing capacity to manage systems at a Level 2 maintenance standard for developed parks and a Level 3 standard for natural areas. The Department is currently short staffed by 10 full-time equivalent (FTE) employees.
- The Department has good partnerships with area organizations.
- The Department does not track its own unit cost activity, and therefore cannot analyze the efficiency of contracting services.
- When facilities in Isle of Wight County were initially evaluated by consultants, the County did not have a work order management system in place for park maintenance. However, following recommendations from the draft report, the County adopted the Facility Dude management system.
- The Department operates with a park maintenance level outlook, but with no formal standards.

Identified Priorities

- Consistent measurement and tracking system.
- Park system standards
- Deepen and expand partnerships
- Planning for staffing and maintenance budget
- Sustainability

Key Recommendations for Improvements

- Deepen existing and establish new partnerships with other area organizations; formalize partnerships in written agreements.
- Enter into an equitable shared-use agreement with the county school system for recreational use and access.
- Develop a quantitative performance measurement and tracking system.
- Hire ten additional full-time equivalent (FTE) employees to have the recommended staff/park acre ratio. Maintain this ratio as the system expands.
- Increase annual park maintenance funding and staff by \$950,000 annually, adjusting for inflation.
- Budget for lifecycle costs and maintenance and coordination lifecycle budget allocations with the work order management system.
- Create a park standards manual.
- Undertake periodic citizen surveys to keep track of trends.



10- Year Phased Implementation Plan and Cost Analysis

An important piece of the plan is to determine how much to budget for the recommended improvements identified in the conditions assessments, shortfalls identified in the Level of Service analysis, and the recommended system-wide improvements. A comprehensive assessment of capital investment costs with an achievable implementation plan is essential for CIP planning. The cost analysis in this report shows gross approximate figures and is not intended to be used for specific financial determinations. The purpose of this analysis is to provide the Department enough information to begin thinking about planning efforts related to funding and priorities. Cost estimates are provided in 2024 dollars, and should be re-evaluated in future years.

These improvements address the projected needs of the County over the next 10 years. The long-term (10+ year) phase acknowledges the needs identified in the report, but extends the investment allocation over a longer time frame to direct prioritization of funding. If the County has the resources or the opportunity arises, the long-term projects should be implemented in 5-10 years. All identified improvements, recommendations, and shortfalls identified through the report process are included in this 10 year implementation time line.

As well as planning for capital improvements, it is also important to plan for funding maintenance and operation activities. The Department requires an additional 10 full-time equivalent (FTE) staff members to meet existing park acreage to staff ratios. As the park system expands, additional staff members will be needed.

IMPLEMENTATION AND BUDGET PLAN

Near Term

Next 5 years (by 2029)

Improve existing facilities and practices; build out to the capacity of existing facilities; set groundwork for long-term actions

\$6,674,000

Mid Term

5-10 Years (2032)

Expand operations of the Department and meet population growth needs

\$17,353,00

Long Term

10+ Years

Expand park system with new land purchase and development

\$3,919,000

On Going

continue on-going efforts, as issues arise, or as land or funding becomes available

\$26,695,000 Total 10-Year Construction Cost

\$950,000 Annual additional maintenance and operations funding required to serve existing facilities

+10 FTE Additional staff are required to meet 2022 operational and maintenance needs. This staff increase is included in the \$950,000 increased annual funding need.



Completed Actions

As this report was being developed, the Parks and Recreation Department has proactively implemented numerous key improvements and best practices, many of which directly respond to the recommendations outlined in the draft report. Throughout the report, you will find where these recommendations were made and how the County specifically addressed them.

Notable actions include the following:

- The adoption of the Facility Dude work order management system in January 2023, which has streamlined maintenance and operations.
- The replacement of outdated kitchen appliances at Otelia J. Rainey in 2024,
- Upgraded playground equipment at Nike Park in 2022,
- Resurfaced basketball court at Nike Park in 2023,
- Reconstructed tennis courts at Nike Park in 2022,
- Resurfaced tennis courts at Riverview Park in 2022,
- Completed the construction of the Heritage Park ATV Trail.
- Additionally, the County has ensured the safety and accessibility of playgrounds by replacing engineered wood fiber (EWF) surfacing across all sites.
- Expanded recreational opportunities by double-striping tennis courts to accommodate both tennis and pickleball in 2024.



The basketball court at Nike Park was resurfaced in 2023.

These actions underscore the Department's commitment to aligning with the comprehensive master plan's goals, ensuring that the County's parks and recreation facilities continue to evolve to meet the community's needs. The following report provides an in-depth analysis of these initiatives and further recommendations for future improvements.



CHAPTER 2 // INTRODUCTION

Isle of Wight County commissioned this plan to better understand existing community needs for parks and recreation and how to address current and future needs within the next 10 years. The County should consider this Parks and Recreation Comprehensive Master Plan a flexible guideline for making positive changes – one that must continually consider current trends, changing public opinions, and available funding sources.

**Parks and Recreation
Department's
Mission Statement:**

*Your community partner
in fun and wellness.*

Goals of the Plan:

- 1 Identify opportunities and constraints facing the Department.
- 2 Understand the needs and sentiments of the community through public input.
- 3 Recommend methods for addressing current and future needs in amenities and programming.
- 4 Prioritize those recommendations.
- 5 Analyze cost and budget to implement those recommendations and priorities.

Core Values

The core principles which guide and organize this needs analysis are rooted in the tenants of sustainability and include conservation, health and wellness, and social equity. These are the three pillars of the National Recreation and Parks Association, and they are extremely meaningful in the context of the Isle of Wight County's physical and economic condition. They provide an appropriate context when considering the value of existing and proposed improvements to parks and programs. The Department's Mission Statement is also a key guide in the development of this plan.

National Recreation and Parks Association Three Pillars



Conservation—Parks are critical in the role of preserving natural resources that have real economic benefits for communities. The Isle of Wight County Parks and Recreation Department is a leader for protecting open space, connecting children to nature, and providing education and programming that helps the county engage in conservation practices.



Health and Wellness—The Parks and Recreation Department leads the county in improving the overall health and wellness of its citizens and is combating some of the most complicated and expensive challenges our country faces—poor nutrition, hunger, obesity, and physical inactivity.



Social Equity—Universal access to public parks and recreation is a right, not just a privilege. Each day Parks and Recreation Department is working hard to ensure that ALL members of the community have access to available resources and programming.



CHAPTER 3 // METHODOLOGY

The consultant team collaborated with the Isle of Wight County Parks and Recreation Department to gather information related to parks and recreation operations, to understand how the Department and parks system functions, and to offer recommendations for addressing opportunities and constraints.

PROJECT SEQUENCE



The first step of the process examines existing conditions within and influencing the County's Parks and Recreation system, including demographics and trends, park site conditions, recreational programming, and operation and maintenance practices. The second step of the process expands upon this basis of understanding to identify and prioritize needs and develop an implementation plan.

The consultant team, with the assistance of County staff, assessed the existing physical conditions of parks, greenways, and facilities using assessment score sheets. For this report, parks were considered outdoor space and facilities were considered built structures. The consultant team analyzed the data and created recommendations for physical improvements and related costs.

The public and stakeholder feedback component involved receiving input from Department staff, results from a statistically valid survey of Isle of Wight County citizens conducted in 2022, public input gathered during public meetings, and stakeholder interviews.

Findings from the analysis of existing conditions informed recommendations for improvements to the parks system, both physical and operational. The goals of the recommendations are to offer potential solutions to current problems and to ensure that future needs are addressed. The Implementation Plan categorized each recommendation into short-term, mid-term, long-term, and on-going priorities to help the Department plan for funding and staffing needs necessary to carry out the recommendations in a feasible manner.

The final step in the process was to apply costs to the recommendations and reassess priorities based on funding feasibility. Preliminary estimates related to park and facility conditions were developed using spreadsheets that incorporated generalized costs per improvement. Note that these planning-level costs are not intended to be used for design and construction purposes but for the Department to gain a broad understanding of funding levels necessary to implement various recommendations.



CHAPTER 4 // EXISTING CONDITIONS

DEMOGRAPHIC TRENDS

Part of a Needs Assessment is determining who the expected users of the park system are now and in the future. For this comprehensive plan, this was accomplished by reviewing demographic data to understand what the population of Isle of Wight County looks like now and how it is proposed to change in the future. These findings will be compared in Phase 2 of this report with the recommended number of parks and facilities per population. The results of this analysis guide the plan as to what types of parks and facilities should be added, expanded, or prioritized. It is important to note that future projections are all based on historical patterns and unforeseen circumstances during or after the time of the projections could have a significant bearing on the validity of the final projections. The following is a summary. Refer to **Appendix B** for the complete Demographic Analysis.

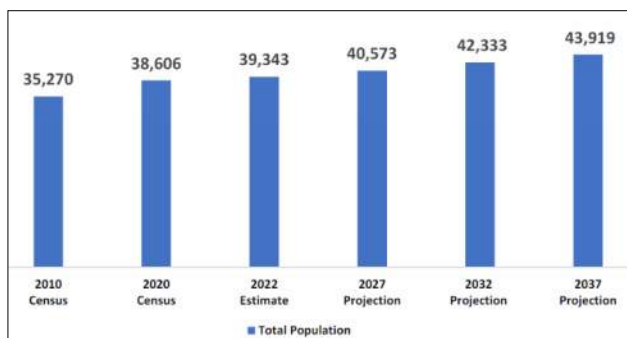
Methodology:

Demographic data used for the analysis was obtained from the U.S. Census Bureau and from ESRI, the largest research and development organization dedicated to Geographic Information Systems (GIS) and specializing in population projections and market trends. All data was acquired in July 2022 and reflects actual numbers as reported in the 2020 Censuses and estimates for 2022 and 2027 as obtained by ESRI. Straight line linear regression was used for projected 2032 and 2037 demographics.

Population:

- The population is increasing and is projected to experience a 12% growth over the next 15 years.
- With a modestly growing population, park and recreation services will need to strategically invest, develop, and maintain parks and facilities in relation to current and future housing development areas.

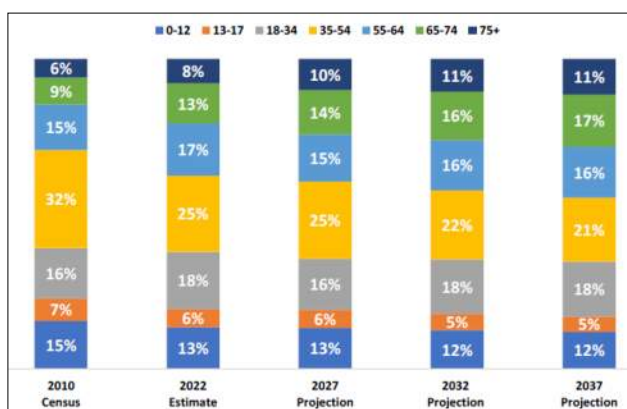
Population



Age Segment:

- Isle of Wight County currently has a very unbalanced age segmentation with the largest group being 55+ making up 38% of the population. By comparison the 55+ age segment comprises 30% of the United States population
- Over the next 15 years, the 55+ age segment, which currently is the largest age segment, will increase by 6% while most of the younger age segments are expected to remain the same or experience slight decreases in population percentage.

Population by Age Segments





- This is assumed to be a consequence of a vast amount of the Baby Boomer generation shifting into the senior age segment.
- Given the differences in how the active adults (55 and older) participate in recreation programs, the trend is moving toward having at least two to three different program age segments for older adults.
- When developing the park and recreation system, the County should evaluate recreation experiences that would cater to active adults who are 55-64, 65-74, and 75+ age segments.

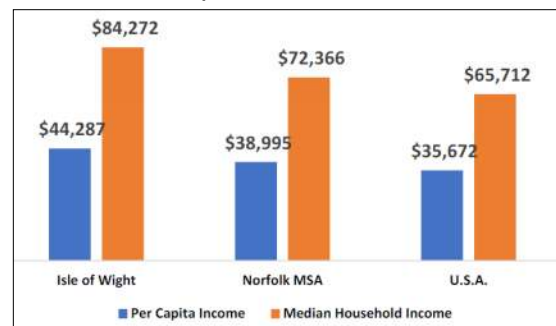
Ethnicity

- A slightly diversifying population will likely focus the County on providing traditional programming and service offerings while always seeking to identify emerging activities and sports.

Income:

- With median and per capita household income averages exceeding that of the Metro Area averages and above national averages, it is important for the County to prioritize providing offerings that are first class with exceptional customer service with a general focus on seeking opportunities to create revenue generation.

Comparative Income



Group in elegant Sunday attire at Mary W. Wells Senior Center



MARKET ANALYSIS/RECREATIONAL TRENDS

The following charts show sport and leisure market potential data from ESRI. A Market Potential Index (MPI) measures the probable demand for a product or service within the County. The MPI shows the likelihood that a resident of the target area will participate in certain activities when compared to the US National average. The national average is 100, therefore numbers below 100 would represent a lower-than-average participation rate, and numbers above 100 would represent higher than average participation rate. The following tables illustrate and summarizes the indexes of the general sports, fitness and outdoor recreation general sports market potential for the County as a whole. The full report can be found in the **Appendix B** as part of the Demographic and Recreation Trends Analysis.

Overall, Isle of Wight County demonstrates average to above average market potential index numbers. Looking at the three categories (general sports, fitness, and outdoor activity), Isle of Wight County's MPI percentages show that Isle of Wight County has relatively strong participation rates when it comes to outdoor recreation activities; general sports and fitness activities are generally in-line with or below the national averages though a few anomalies do exist (golf, walking for exercise, and swimming).

Conclusion:

It is critically important for Isle of Wight County to understand the national participation trends in recreation activities. In doing so, the department can gain general insight into the lifecycle stage of recreation sports programs and activities and thereby anticipate potential changes in need and demand for the programs and activities that it provides to the residents of Isle of Wight County.

Market Potential Index – Isle of Wight County Compared to National Average:





COMMUNITY INPUT FINDINGS

One of the first steps in a needs assessment is to gather feedback from interested parties including parks staff, stakeholders, and the general public. This input provides a baseline of community sentiment, expressed demand (what the community expresses a need for), and if that need is met or unmet by the current facilities. When this input is compared against participation, usage, and demographic statistics, a holistic view emerges showing needs, shortfalls, and priorities related to the parks system.

For this plan, community input consisted of a statistically valid survey conducted in 2022, a SWOT analysis conducted with Department staff, stakeholder interviews, and two public input meetings.

The following are key findings from the from the surveys, comments, and interviews, and public input meetings. Refer to the **Appendix C** for the complete survey results, stakeholder notes, and results from the public input meetings.

- **Isle of Wight parks are highly valued:** 80% agreed that parks and recreation preserves open spaces and protects the environment, and 71% agree that it makes Isle of Wight County a more desirable place to live.
- **Park and Recreation facilities are well used:** 75% of survey respondents indicated they had visited an Isle of Wight County park, trail, sport, or recreation facility during the past 12 months. Of those who visited, 25% visited at least once a week.
- **Isle of Wight Parks are seen to be well maintained:** 79% of survey respondents rated the facilities either good or excellent.
- **Greenway trails for walking, biking, and hiking are well used and highly valued:** Nearly twice as many survey respondents said greenways were the most important to them (39%), as the next highest

2022 Public Survey Results

75% of survey respondents have visited Isle of Wight Parks and Rec Facilities in the last year.

Top Facility Priorities for Investment

1. Walking and biking trails
2. Beaches
3. Fitness & exercise facilities
4. Outdoor performing arts venue
5. Fishing piers

Top Program Priorities for Investment

1. Adult fitness and wellness
2. Community special events
3. Exercise classes
4. Senior health and wellness classes
5. Historic park programs

71% agree that P&R makes Isle of Wight County a more desirable place to live.

Most Important Facilities to Households

1. Walking biking paths (39%)
2. Beaches (23%)
3. Fishing piers (20%)
4. Fitness & exercise facilities (17%)
5. Outdoor performing arts venue (16%)

Top Five Amenity Needs of Households

1. Beaches (5,595, or 38%)
2. Walking and Biking Trails (4,936, or 34%)
3. Outdoor performing arts venue (4,773, or 33%)
4. Fitness & exercise facilities (4,631, or 32%)
5. Indoor walking / jogging track (4,309, or 29%)



responses, beaches (23%), fishing piers (20%), and fitness & exercise facilities (17%). During the input meetings, the public indicated a demand for specific amenities such as pickleball courts. There was also a call for nature/hiking trails and greenway/linear parks and a desire for more outdoor recreational opportunities

- **Beaches came on top as having the highest unmet facility need:** An estimated 5,595 households of 14,611 (38%) not having sufficient access, followed by walking & biking trails (4,936 households, or 34%).
- **The most needed programming is adult fitness & wellness programs and community special events:** In the public survey, the highest scoring need for program expansion were for adult fitness and wellness (34% of respondents) and community special events (26% of respondents). Program preferences from the public input meeting indicated a desire for more youth sports programs followed by senior fitness and wellness classes.
- **Residents value investment in existing park facilities:** Funding allocation results of the public input meetings regarding indicated that residents prefer allocating additional funds towards improving and maintaining existing parks and facilities.
- **The Department is efficient with resources but requires additional funding and staffing.** As found from the stakeholder interviews, the Parks & Recreation Department is perceived as understaffed and underfunded, though it also is regarded as having great staff and beautiful parks & properties. Strengths include youth and senior programming, community partnerships, and openness to input.
- **There are opportunities for the Department to improve offerings, services, and operations.** Key areas for improvement found from the stakeholder interviews include increasing resources, better geographic distribution of programming, enhancing staff recruitment and retention, expanding facilities, and improving outreach. Priorities include diverse recreational activities and serving both youth and older adults. In 10 years, the vision is for expanded parks, trails, and facilities, with a focus on inclusivity and staying current with trends.

SWOT Analysis Summary from Project Kickoff Meeting:

- **Strengths:** Creative and committed staff, efficient resource use, unique properties, award-winning County Fair, youth camps, strong school relationships, supportive Board of Supervisors, and high program attendance.
- **Opportunities:** Partner with local corporations, create new facilities (pickleball, indoor rentals), expand Windsor area programs, enhance public awareness, develop therapeutic recreation, and add unique, low-maintenance facilities (e.g., ATV trails, frisbee golf).
- **Weaknesses:** Limited resources and community awareness, poor condition of playgrounds, insufficient maintenance budget, uneven service, outdated facilities, lack of revenue control, and IT connectivity issues.
- **Threats:** Policies inconsistent with conditions, inequitable use agreements, funding and revenue sources, changing politics, improper site use, and ineffective communication outreach methods.



PARKS AND FACILITIES

The Isle of Wight County Park system consists of 12 developed recreation sites and two (2) indoor recreation centers, totaling 2,842 acres. The County also has an additional 50 acre park site that has not yet been developed. In addition, there are four (4) recreational sites in the Town of Smithfield, totaling 254 acres, that also provide open space and recreational opportunities to the county citizens. The County has a wide variety of parks and recreational amenities, including athletic fields, hard courts, trails, boating and fishing access, historic sites, and a fairgrounds facility.

Park Classifications

The County's recreation and parks holdings can be grouped into seven categories: neighborhood parks, community parks, district parks, greenways/trails, special use, natural areas, and indoor recreation centers. Park sites are classified by size, service radius, and types of recreation use.

Neighborhood Parks

Less than 20 acres, 1 mile service radius, provide 2 acres/1,000 people

Neighborhood parks serve the recreational and social focus of the adjoining neighborhoods and contribute to a distinct neighborhood identity. Amenities should support standard neighborhood activity needs, like playgrounds, picnic facilities, and open spaces. Access is essential to neighborhood parks, so it is important to have sidewalk and trail connections to the surrounding community and adjacent parks.



Robinson Park (Neighborhood Park)

Community Parks

20-50 acres, 5 mile service radius, provide 1.5 ac./1,000 people

Community parks are intended to be accessible to multiple neighborhoods and should focus on meeting community-based recreational needs, as well as preserving unique landscape and open spaces. Community Parks have the potential to serve as Neighborhood Parks for the local area. Community parks offer multiple amenities and serve large groups of users simultaneously. Active recreation amenities, often athletic fields, as well as passive use areas are included in the park. Share-use paths and trail connections to surrounding areas or other parks are important for access to the park.

District Parks

50 acres or greater, 7 mile service radius, provide 4 ac./1,000 people

A district park functions as a destination location that serves a large area of several communities or residents within a county. Although district parks usually have a combination of passive areas and active facilities, they are likely predominantly natural resource-based parks. A district park focuses on activities and natural features not included in most types of parks and often contains specialized amenities unique to the county. District parks can and should promote tourism and economic development. District parks can enhance the economic vitality and identity of the entire region.



Greenways/Trails

no acreage or service radius standard

Greenways are recognized for their ability to connect people and places while serving as active transportation facilities. Greenways can be located for recreational or scenic value, or for linking neighborhoods, parks, recreation facilities, attractions, economic enterprises, historic sites, community partners, and natural areas.

Special Use (Historical, Water Access, Athletic)

no service radius standard, provide 2.5 ac./1,000 people

Special Use parks are those spaces that don't fall within a typical park classification. A major difference between a special use facility and other parks is that they usually serve a single purpose whereas other park classifications are designed to offer multiple recreation opportunities. Special use facilities include historic/cultural sites, water access facilities, and athletic complexes.

Natural Areas

no acreage or service radius standard, 40% of all park acreage

Natural areas are municipal preservation areas whose primary purpose is to preserve the indigenous vegetation and wildlife habitat, for conservation and public enjoyment. Each site requires a unique master plan to guide the management and programming of the site. Facilities and activities at a natural area park and include non-motorized trails, blueways, environmental education, wildlife viewing, public fishing, water access, and boat ramps.

Indoor Recreation Centers

no service radius standard, .75 sf/person

Recreation Center sites provide publicly accessible indoor passive and active recreation facilities, including meeting spaces, program support facilities, and exercise facilities.



Park to Park Trail (Greenway)



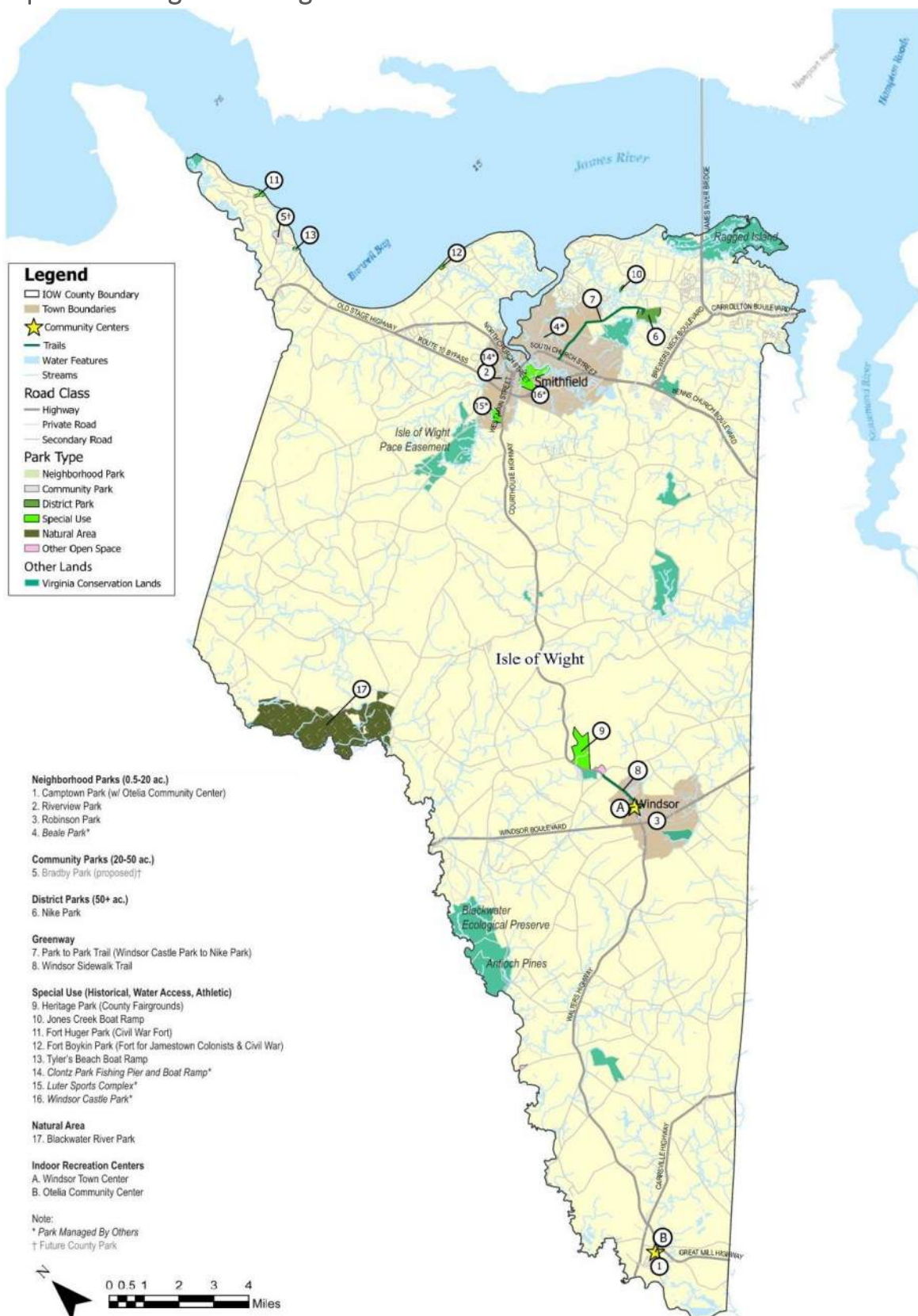
Nike Park (District Park)



Fort Boykin Beach (Special Use Park)



Map X – Existing Isle of Wight Parks





Parks and Facilities Assessment

Park properties and facilities are the physical backbone of the recreation, parks, and open space system which support and facilitate all programming, user experiences, and access to recreational opportunities. It is paramount that these properties and facilities be well maintained, meet current standards, and accommodate the highest and best use. The upkeep, repair, and improvements to existing facilities should be a top priority for any Parks and Recreation Department. Periodic assessment of their physical condition is critical to the department's ability to budget and implement priority repairs and improvements in an organized and timely manner.



Nike Park – ADA accessible fishing pier and kayak launch

Methodology

The design team performed and facilitated the assessment of physical conditions of parks and facilities operated by the department. The objective of the assessments was to identify and quantify conditions which ultimately have a direct effect on the quality of programming, user experiences, and public health, welfare, and safety.

Assessments were conducted by LPDA staff, with over 50 years combined experience with conditions assessments and facility planning, with assistance from Departmental staff. Assessment forms were customized to gather specific information. Forms required reviewers to inventory park and facilities features, such as infrastructure, parking, and amenities, and then to evaluate their condition using a numeric scoring system. The forms also included qualitative assessments of development potential for infill and connectivity. The scores for all categories were added together, to yield the total score for the site's condition. Higher scores denote worse conditions and a greater need for maintenance and repair. A facility with many amenities may garner a high score because of the quantity of amenities rather than because the park or trail is in terrible condition. To more fairly evaluate the relative condition of the park, trail, and school sites, the percentage of points scored is also determined. The percentage is between points scored compared to possible scorable points at a park. The lower the percentage the better condition of the site.

Park conditions were assessed on a scale of (0) to (4) in a range of categories. A score of (0) indicates no concerns, and a score of (4) indicates immediate major problems. The maximum total score possible for a park to receive is 80, which would indicate that there are immediate major problems in every category evaluated. Refer to **Appendix E** to review the completed assessments by facility.



Park Evaluation Categories

- ADA accessibility
- Ball fields
- Equipment (playground, backstops, hoops, etc.)
- General cleanliness/appearance
- Hard courts (tennis, basketball, etc.)
- Irrigation systems
- Landscaping (ornamental and natural)
- Neighborhood linkages/connections
- Parking availability
- Parking facilities
- Person safety
- Sidewalks/paths/trails
- Storm water drainage
- Turf
- Vehicular access

Facility conditions were assessed on a scale of (0) to (4) in a range of categories. A score of (0) indicates no problems, and a score of (4) indicates immediate major action needed. The maximum total score possible for a facility to receive is 71, which would indicate that there are immediate major problems in every category evaluated.

Facility Evaluation Categories

- ADA accessibility
- Adequacy of space
- Auditorium
- Classrooms
- Gymnasium
- Interior lighting
- Kitchen
- Mechanical equipment
- Overall facility conditions
- Offices
- Parking
- Security
- Storage areas
- Vandalism

A development potential evaluation was included as part of the park conditions assessment. During the site evaluation, the reviewer noted opportunities for infill and connectivity. Reviewers identified the available space for infill development, selecting from ‘no development potential without replacing an existing amenity’; infill space for small (fitness station), medium (basketball court), or large (full size 90’ ball diamond) sized facilities; or ‘significant portions of the site are undeveloped’ and multiple amenities could be added. The reviewers also noted if there were marginalized areas that could be developed for environmental benefit, potentially including wildlife/pollinator habitat, stormwater treatment, and integrated flood management. Opportunities for connectivity both within and to areas outside of the park were noted on the forms.

Space was also provided on the forms for reviewers to note specific observations that were not encompassed by any category, or to expand in further detail about the conditions of a category. These observations are incorporated into each site’s assessment summary.

Summary of Findings

Isle of Wight Parks and Recreation is an established institution with a long history of providing recreational opportunities to residents and visitors. Some of the facilities are very new, so were built with contemporary planning standards and their materials are still at the beginning of their lifespan. Other facilities are older and show the years of use and intermittent investment.

LPDA staff evaluated the condition of the 11 parks and 4 facilities managed by the County. The scores for the condition of parks ranged from a near perfect 97% condition score (Windsor Sidewalk Trail) to 45% (Tyler’s Beach Boat Ramp). The parks’ scores were in a broad range, with four sites scoring good or very



good, at 88%-97%, five sites scoring fair in the 70-percentile, one site scoring poor at 61% (Blackwater River Park), and two sites scoring less than 50%, or very poor (Camptown Park 49%, Tyler's Beach Boat Ramp 45%). The facility condition scoring ranged from 98% (Nike Senior Center) to 50% (Nike Park Recreation Center). Overall, the facilities were in good condition, with three of the sites scores 82% or higher. Only the Nike Park Recreation Center is in very poor condition. The low-scoring sites have conditions mainly related to deferred maintenance and standard issues for older facilities and amenities reaching the end of their lifecycles.

Over the course of assessing the condition of the parks and facilities, several issues were noted as recurring in multiple places. Common deficiencies/opportunities are listed alphabetically below, with issues affecting health, safety, and accessibility in bold:

Parks

- **Lack of or limited ADA accessibility**
- **Lack of or limited universal accessibility design and site amenities**
- **Safety hazards (cracked sidewalks, tripping hazards, broken equipment)**
- Aging and damaged site furnishings
- Aging and outdated play equipment
- Aging sports fields, hard courts, and sports equipment such as field fencing and backstops are in poor condition, needing repair or replacement
- Athletic field turf in poor condition, requiring weed eradication, aeration, and overseeding
- Damaged turf and bare spots
- Faded or no striping at parking areas, and lot surfacing in poor condition
- General appearance and upkeep of facility
- Hard court surfacing is in poor condition and should be resurfaced and striped
- Infill development opportunities ranging from small to significantly sized areas.
- Lack of or limited internal park loop trails
- Outdated or lack of park master plans
- Poor neighborhood connectivity
- Regular and routine maintenance tasks have been deferred, including repainting, repairs, and landscaping
- Stormwater erosion
- Underutilized areas could be developed for habitat, stormwater, and/or flood management services



Nike Park – Sidewalks are cracked and overgrown, limited ADA accessibility



Tylers Beach Boat Launch – Parking area is poorly defined



Camptown Park – aging furnishing and basketball court needs resurfacing



Facilities

- **Building security**
- **Limited ADA accessibility**
- **Safety concerns regarding insufficient outdoor lighting**
- Aging buildings with general condition issues
- Inadequate storage space
- Limited or lack of connectivity to surrounding area
- Poor condition of some rooms
- Outdated facilities, amenities, and rentable space

Several of the parks contain positive features that promote better usability and experience for park visitors. These include, in alphabetical order:

- Accessible playgrounds
- Amenities that serve emerging trends, like mountain biking and skateboarding
- Historic sites
- Mature canopy trees provide shade and habitat value
- Public water access
- Recent investment in a multi-use trail, providing connectivity and recreational opportunities
- Well-maintained event park

The general condition and themes for each park and facility are summarized on the following pages. The tables illustrate the assessment percentage score of parks and facilities, with a gradient of green to red to highlight those in best to worst condition, based on the percentage of total points accrued compared to total possible. Refer to the individual park condition summary narratives in **Appendix D** for details on specific conditions and development potentials. It is important to note that even though a park may have scored well on overall conditions, there may be an issue such as inadequate ADA access or faulty equipment which requires immediate attention.



Otelia Community Center – kitchen facility had aging and outdated appliances; however, per draft report recommendations they were replaced.



Nike Park –Updated playground equipment installed in 2022 under mature shade tree.



Fort Huger – historical interpretation and events are held on site



Isle of Wight County Parks Assessment Summary - Parks

Facility Name	Overall Score	Potential Total	Condition Percentage	Primary Issues	Development Potential
Windsor Sidewalk Trail	1	36	97%	Trail is in good condition, with some minor repairs needed to the sidewalk	Opportunity to extend the project to connect with nearby Windsor Youth Sports Complex and Heritage Park and fairgrounds, add furnishings, install landscaping for environmental and beautification benefits, and to install SWM BMPs.
Park to Park Trail	2	40	95%	The trail is recently constructed and in very good condition. There are some minor safety concerns related to the pedestrian bridge adjacent to the old base housing and the crosswalk striping at commercial entrances could be improved.	There are opportunities for landscaping for environmental benefit, both habitat and stormwater along the trail, as well as opportunities for SWM BMPs.
Robinson Park	3	44	93%	Overall good condition; lacking ADA accessible sidewalks within the park and minor improvements should be made to address turf bare spots.	Opportunity for sidewalk connections to neighborhood and stormwater management BMPs.
Heritage Park (County Fairgrounds)	5	40	88%	Park is in good condition, requiring only regular maintenance; some areas have limited ADA accessibility	Loop path, sidewalk, and trail connection potential; ATV trail potential; potential for native and habitat landscaping; stormwater BMPs.
Fort Huger Park	10	48	79%	Park generally in good condition, with routine maintenance needed for sidewalks, parking lot, and landscaping; erosion along river embankment. Lacks neighborhood connectivity due to remote location.	Recommend pedestrian access to the James River and picnic shelter for visitors; stormwater management BMPs to address erosion; potential for community connections to the park via public transportation.
Riverview Park	15	72	79%	Some minor issues; ball fields and hard courts need minor repairs; restrooms and picnic shelters need minor repairs; minor maintenance needed for turf and landscaping; parking lot needs routine maintenance.	Potential for loop trails with the park, additional small amenities, creation of pollinator/wildlife habitat, and SWM BMPs.
Fort Boykin Park	14	52	73%	Some minor issues; general maintenance and repair required; minor damage and aging to pathways and steps; garden benches are in poor condition; steep slope to the beach is a safety concern; parking lot is unstriped and not sufficiently sized for peak-use; lacks neighborhood connections.	Potential for community connections to the park via trails, sidewalks, or public transportation. Opportunities for environmental improvements and stormwater management BMPs.
Jones Creek Boat Ramp	12	44	73%	Park generally in good condition, with some improved access management necessary for parking and ADA site access. Limited neighborhood connectivity.	Improved ADA access and usage of the site, shade shelter and fish cleaning station would complement uses; there are opportunities for environmental benefit and stormwater BMPs. Potential for community connections via sidewalks or public transport.
Nike Park	24	68	65%	Some major issues; Turf fields in poor condition and need restoration; basketball courts surfacing cracked and equipment in poor condition; aging playground in poor condition; parking area at the skate park and tennis area in very poor condition and in need of complete renovation.	Sidewalk, and multi-use path connection potential. There is space for infill of a large-sized amenities like additional fields; potential for native and habitat landscaping; stormwater BMPs. Opportunities for concession area at the multi-use soccer fields.
Blackwater River Park	17	44	61%	The park is largely undeveloped, with very limited amenities, no supporting facilities, very limited signage and access, and no ADA accessibility. Lacks neighborhood connectivity due to remote location.	The park is fully open for development of natural area compatible facilities, including trails, kayak launches, parking, restrooms, picnic shelters, and ADA accessible facilities. Additional connections and access points for connectivity should be explored
Camptown Park	37	72	49%	Several major issues; no ADA sidewalk connections within the park or designated parking; tennis and basketball courts surfacing cracked and equipment in poor condition; aging playground equipment; ball field in poor condition; poor condition of turf, unstriped parking lot with insufficient lighting; lacks neighborhood connections	Loop path, sidewalk, and trail connection potential; space for infill of up to medium-sized amenities like basketball courts; potential for native and habitat landscaping; stormwater BMPs.
Tyler's Beach Boat Ramp	22	40	45%	Several major issues; limited ADA accessibility within the site, personal safety concerns related to lighting, undersized parking and lot needs extensive renovation, key amenities missing like restrooms and a shade shelter. Lacks neighborhood connectivity due to remote location.	There is space for several small amenities to be added; trail connection potential to future adjacent parks; Opportunities for environmental improvements and stormwater management BMPs.
				Themes: Some ADA accessibility issues; parking lot renovation; limited neighborhood connectivity; repair and renovation needed to playing fields and hard courts; bare turf; shelters and restrooms are older/ have cosmetic issues	Themes: Opportunities for loop trails within park, sidewalk connections to neighborhood, infill development of small or medium sized amenities, landscaping for environmental benefit, stormwater BMP opportunities.
Color Key:	89%-80%	79%-70%	69%-60%	59%-50%	49%-40%



Isle of Wight County Parks Assessment Summary - Facilities

Facility Name	Overall Score	Potential Total	Condition Percentage	Primary Issues	Development Potential
Nike Park Senior Center	1	60	98%	Facility has some minor cosmetic issues related to building age.	Minor building repair and refurbishment.
Windsor Town Center	4	64	94%	Very good condition, limited neighborhood connectivity and gymnasium requires a few improvements like resurfacing and additional seating.	Potential for crosswalk connections to sidewalk network for increased connectivity; gymnasium improvements to flooring and additional seating.
Otelia Community Center	11	60	82%	Facility is older and requires renovation to modernize facilities; outdoor lighting is inadequate in some areas.	Potential for facility renovation and modernization; site improvements to Camptown Park for parking and connectivity.
Nike Park Recreation Center	26	52	50%	Facility is older and requires extensive renovation to modernize and increase usability of facility; portions of facility are not ADA accessible; outdoor lighting is inadequate and indoor lighting needs improvement; some security weaknesses; shortage of storage space; mechanical equipment is in poor condition	Potential for extensive facility renovation and modernization.
				Themes: Older facilities require minor to extensive repair and renovation	Themes: potential for facility renovation and repairs, opportunities for neighborhood connectivity
Color Key:	99%-90%	89%-80%	79%-70%	69%-60%	59%-50%



Parks and Recreation Level of Service Standards

Parks and recreation Level of Service (LOS) standards help to define the appropriate number of amenities needed to serve the population to ensure demands are met now and in the future. Standards can and will change over time, as population grows, demographics shift, and recreation trends evolve. It is important to periodically reevaluate LOS to determine if the Department's actions have been meeting the standards and if the LOS should be revised to meet changing conditions.

Population-based LOS standards are communicated as a unit of recreation needed per some thousands of population. For example, one standard of service might be 1 playground per 5,000 people. A custom LOS was developed for Isle of Wight based on citizen input, National Recreation and Park Association (NRPA) guidelines, national and regional recreation trends, and the County's ability to financially sustain a high-quality park system. By applying these standards to the population of Isle of Wight County, gaps and surpluses in the inventory of park and facility/amenity types are revealed.

The existing parkland and amenity level of service was calculated based on current inventory lists provided by the Parks and Recreation Department and compared to the 2022 Isle of Wight County population of 39,343 (U.S. Census Bureau, 2020). To account for future projected use, an estimated 2032 population of 42,333 (U.S. Census Bureau, 2020; ESRI, 2022) was used. All publicly available sites and amenities are included in the LOS inventory, including Isle of Wight County and Town of Smithfield parks and facilities. Private or fee-based club amenities and land are excluded from the total, as these sites are not available to the general public, though the County would need to consider them during market feasibility studies for new facility development.

Current Level of Service Findings

The current acreage, facility, and amenity inventory was evaluated using the proposed LOS to determine if there are current shortfalls based on 2022 population levels, and potential future shortfalls based on projected 2032 population levels. Based on a thorough review of the parks and recreation system and public input, it is recommended that the County pursue further development of specific parks and recreation amenities to meet the needs of the community and address the gaps per park type to increase the current LOS standard for the projected population in 2032. Some highlights from the analysis are:

- The current total LOS for active parkland (neighborhood, community, district, and special use parks) is 19.15 ac./1,000 people, which exceeds the minimum standard of 10 ac./1,000 people by 360 acres.
- There are shortfalls in the types of park acreage provided, however. There is a calculated shortfall of 50 acres of neighborhood park land and a shortfall 59 acres of community park land in 2022, which rises to a shortfall of 56 acres and 63 acres, respectively, in 2032.
- Nearly half of the active parkland acreage is categorized as Special Use (greenway, historical, water access). Some of the neighborhood park shortfall could be met by adding appropriate amenities to these sites.
- The County has a shortage of useable indoor recreation space. Approximately 14,000 additional square feet will be necessary to serve the County populace in 2032.
- The County will need to add amenities to the park system to meet 2032 standards for many outdoor park amenities. The amenities with the greatest shortfalls are trails, playgrounds, picnic facilities, and water access facilities.



- There are several types of recreation amenities that are not currently offered in the County, that the County may consider expanding to include, including pickleball, volleyball, amphitheater, outdoor fitness, or blueway trails.

Future Level of Service Findings

As Isle of Wight has developed over the last decade, several parks and facilities have been conceptualized, but not yet developed. Developing the park site will address some of the acreage shortfall identified in the existing LOS analysis. The comparative LOS table on the following page shows the impact that developing the park site will have on the County's ability to meet the LOS standard needs. The development of the future park has an impact on the community park classification and is summarized below:

- Developing the 50 acre Bradby Park site will almost entirely address the 2032 shortfall of community park land, reducing the shortfall from 63 acres to 13 acres.



View from Jones Creek Boat Ramp



Table 1 – Population Based Level of Service Analysis and Recommendations

PRIORITY	TYPE	2024 Inventory				Existing Service Levels				2022 Standards		2032 Standards (per 2032 pop. of 42,333)		
		County Inventory	Proposed County	Other Inventory	Total Ex. Inventory	Current Service Levels (per 2022 pop. of 39,343)	Proposed Service Levels	Meets Standard/ Shortfall Exists	Shortfall/ Surplus	Meets Standard/ Shortfall Exists	Shortfall/ Surplus			
Parks														
	Neighborhood Parks	22.2		6.30	28.5	0.72 acres per	1,000	2.00	acres per	1,000	Shortfall	Shortfall	-56 Acres(s)	
	Community Parks		50.00		0.0	0.00 acres per	1,000	1.50	acres per	1,000	Shortfall	Shortfall	-63 Acres(s)	
	District Parks	150.0		208.00	358.0	9.10 acres per	1,000	4.00	acres per	1,000	Meets Standard	Meets Standard	189 Acres(s)	
	Special Use (Greenway, Historical, Water Access)	326.6		40.4	367.0	9.33 acres per	1,000	2.50	acres per	1,000	Meets Standard	Meets Standard	261 Acres(s)	
	Natural Area	2,348.0			2,348.0	76% of total park		40% of total park			Meets Standard	Meets Standard	1,107 Acres(s)	
	Active Parkland Acreage (excludes natural areas)	498.8	50.0	254.7	753.5	19.15 acres per	1,000	10.00	acres per	1,000	Meets Standard	Meets Standard	330 Acres(s)	
	Total Parkland Acreage	2,846.8	50.0	254.7	3,101.5	78.83 acres per	1,000	no standard		no standard	no standard	no standard		
	Indoor Recreation Centers (sf)	17,700.0			17,700.0	0.45 sf per person		0.75 sf per person		Shortfall	#####	Shortfall	-14,050 Sq Feet	
Amenities														
	Amphitheater				0	1 site per	0	1	site per	30,000	Shortfall	Shortfall	-1 Sites	
	Archery Range				0	1 site per	0	1	site per	50,000	Shortfall	Shortfall	-1 Sites	
	ATV Trail	0	1		0	1 site per	0	1	site per	40,000	Shortfall	Shortfall	-1 Sites	
	Basketball (Full)	3			3	1 site per	13,114	1	site per	12,000	Meets Standard	0 Sites	Shortfall	-1 Sites
	Beach	2			2	1 site per	19,672	1	site per	15,000	Shortfall	Shortfall	-1 Sites	
	Boat Ramp/Slide	3		1	4	1 site per	9,836	1	site per	10,000	Meets Standard	0 Sites	Meets Standard	0 Sites
	Canoe/Kayak Launch	1		2	3	1 site per	13,114	1	site per	10,000	Shortfall	Shortfall	-1 Sites	
	Diamond Field	4		8	12	1 site per	3,279	1	site per	5,000	Meets Standard	4 Sites	Meets Standard	4 Sites
	Dog Park			1	1	1 site per	39,343	1	site per	30,000	Meets Standard	0 Sites	Meets Standard	0 Sites
	Event Pavilion	3			3	1 site per	13,114	1	site per	15,000	Meets Standard	0 Sites	Meets Standard	0 Sites
	Fishing	4		1	5	1 site per	7,869	1	site per	6,000	Shortfall	Shortfall	-2 Sites	
	Hiking/Nature Trail (miles)	1		3.8	4.8	1 mile per	8,196	1	mile per	4,000	Shortfall	Shortfall	-6 Miles	
	Historic Site/Museum	2		1	3	1 site per	13,114	1	site per	20,000	Meets Standard	1 Sites	Meets Standard	1 Sites
	Horseshoe	1			1	1 site per	39,343	1	site per	30,000	Meets Standard	0 Sites	Meets Standard	0 Sites
	Indoor Gymnasium	1			1	1 site per	39,343	1	site per	40,000	Meets Standard	0 Sites	Meets Standard	0 Sites
	Mountain Bike Trail	1		0.5	1.5	1 mile per	26,229	1	mile per	10,000	Shortfall	Shortfall	-3 Miles	
	Open Play Area	4		2	6	1 site per	6,557	1	site per	6,500	Meets Standard	0 Sites	Meets Standard	-1 Sites
	Outdoor Fitness Facility	1			1	1 site per	39,343	1	site per	20,000	Shortfall	Shortfall	-1 Sites	
	Paved Multi-Use Trail (miles)	1			1	1 mile per	39,343	1	mile per	5,000	Shortfall	Shortfall	-7 Miles	
	Pickleball	1			1	1 site per	0	1	site per	25,000	Shortfall	Shortfall	-2 Sites	
	Picnic Area	2			2	1 site per	19,672	1	site per	10,000	Shortfall	Shortfall	-2 Sites	
	Picnic Shelter	5			5	1 site per	7,869	1	site per	5,000	Shortfall	Shortfall	-3 Sites	
	Play Equip. Age 2-5	3			3	1 site per	13,114	1	site per	12,000	Meets Standard	0 Sites	Shortfall	-1 Sites
	Play Equip. Age 5-12	3		2	5	1 site per	7,869	1	site per	5,000	Shortfall	Shortfall	-3 Sites	
	Recreation Hall	1			1	1 site per	39,343	1	site per	25,000	Shortfall	Shortfall	-1 Sites	
	Rectangular Fields	15		1	16	1 site per	2,459	1	site per	5,000	Meets Standard	8 Sites	Meets Standard	8 Sites
	Running Track	0		1	1	1 site per	39,343	1	site per	35,000	Meets Standard	0 Sites	Meets Standard	0 Sites
	Senior Center	1			1	1 site per	39,343	1	site per	32,000	Meets Standard	0 Sites	Meets Standard	0 Sites
	Shared Hiking/Equestrian Trails (miles)	4			4	1 mile per	9,836	1	mile per	5,000	Shortfall	Shortfall	-4 Miles	
	Skate Park	1			1	1 site per	39,343	1	site per	40,000	Meets Standard	0 Sites	Meets Standard	0 Sites
	Soccer	1			1	1 site per	39,343	1	site per	30,000	Meets Standard	0 Sites	Meets Standard	0 Sites
	Splash Pad				0	1 site per	0	1	site per	50,000	Shortfall	Shortfall	-1 Sites	
	Tennis	6			6	1 site per	6,557	1	site per	7,000	Meets Standard	0 Sites	Meets Standard	0 Sites
	Volleyball	0			0	1 site per	0	1	site per	40,000	Shortfall	Shortfall	-1 Sites	

*Note: For multiuse and hiking trails the inventory column reflects total mileage, not number of trails.

Please note: the proposed ATV trail was constructed and opened in 2022 and the County no longer has a shortfall.



Park Service Area Access Equity Mapping

Another method to evaluate park service levels is to map service radii to see what geographical areas and population centers of the County are under-served by particular park types. A service radius (or service area) is the total distance that a person can be expected to travel to reach a park and is indicated in miles. Larger parks with more amenities tend to attract people from farther distances and therefore have larger radii. Below is a listing of service radii used for this plan:

- Neighborhood Parks: 1 mile radius
- Community Parks: 5 mile radius
- District Parks: 7 mile radius

Specialty facilities, trails, and recreation and community centers are unique place-based or destination facilities and do not have a service radius associated with them.

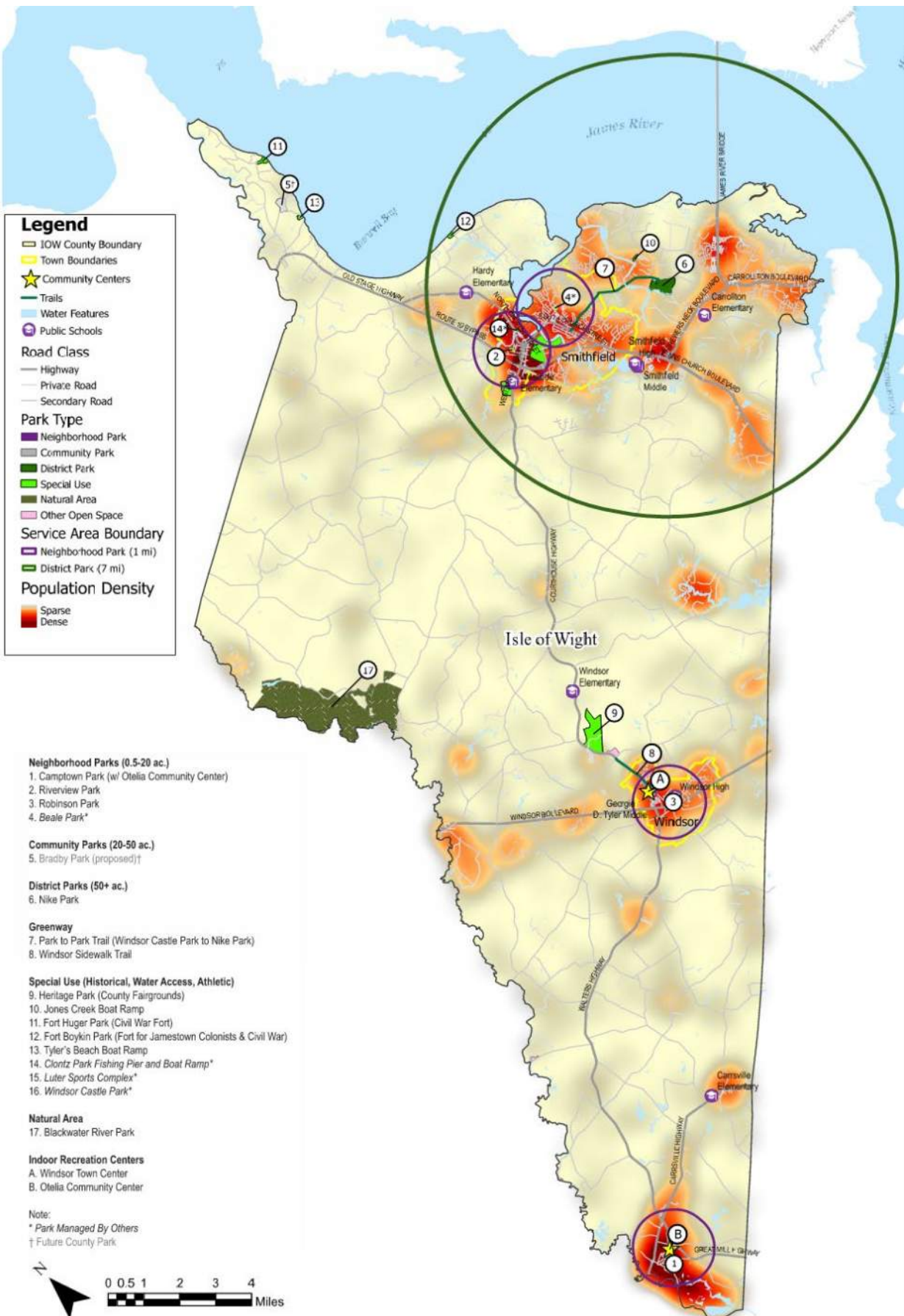
Refer to the map on the following page for the park service areas overlayed onto population density maps. Population density was mapped using data from the 2020 American Community Survey. (U.S. Census Bureau). Refer to **Appendix J** to view the Existing Park Locations and Park Service Area maps.

Some highlights from the geographic analysis are:

- The majority of parks are clustered at the northern end of the county, along the James River and around Smithfield.
- The service radius of Nike Park, a District Park, includes the densest populated region of the county: the Town of Smithfield and the Carrollton, Bartlett, Benns Church, and Battery Park area.
- The three municipal areas of Smithfield, Windsor, and Camptown are served by neighborhood level parks, but there is limited service coverage by neighborhood parks for other population clusters in the County.
- The southern two-thirds of the county is not served by any larger community or district style parks with a diverse offering of recreational resources.
- Elementary schools are located in some more densely populated areas that are underserved by neighborhood parks. There is the opportunity to manage the school grounds as a park to address recreational shortfalls.
- Developing Bradby Park as a Community Park will provide recreational opportunities for residents in the northern tip of the County.

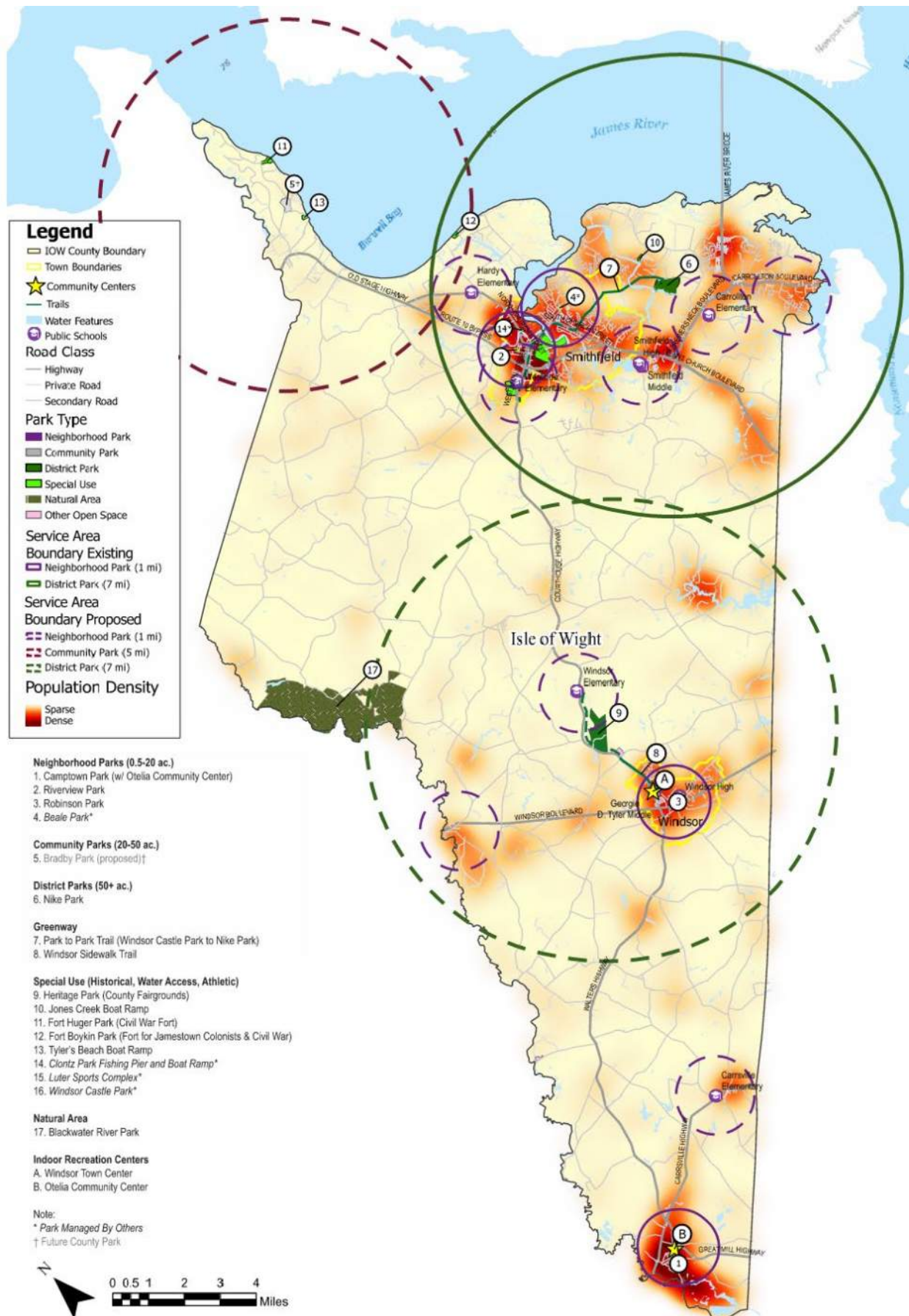


Map A – Existing Park Service Areas





Map B – Proposed Park Service Areas





Programming Assessment

The Isle of Wight Parks and Recreation Department has a professional staff that annually delivers a comprehensive parks and recreation program to Isle of Wight residents. Department staff are responsible for the management and implementation of a diverse array of recreation programs, special community-wide events, and the operation of multiple facilities. PROS Consulting in conjunction with Department staff evaluated the Department's programming component. The assessment identified opportunities and constraints, programming gaps and issues, and areas for improvement. The full report is available in Appendix F.

Core Program Areas

The vision of the Department is to be a premier parks and recreation systems in the region providing all residents access to high-quality programs and experiences. Part of realizing this vision involves identifying Core Program Areas to create a sense of focus around activities and outcomes of greatest importance to the community as informed by current and future needs. However, public recreation is challenged by the premise of being all things to all people, especially in a community such as Isle of Wight. The philosophy of the Core Program Area assists staff, policy makers, and the public to focus on what is most important.

CORE PROGRAM AREAS

Athletics
Camps/ School Age Programming
Centers
Classes (Enrichment)
County Fair
Permitting & Rentals
Seniors
Special Events
Therapeutic Recreation

The Core Program Areas provided by Isle of Wight currently appear to meet some of the community's major needs as identified in the survey results, but the program mix must be evaluated on a regular basis to ensure that the offerings within each Core Program Area – and the Core Program Areas themselves – align with changing leisure trends, demographics, and needs of residents.

Lifecycle Analysis

A lifecycle analysis involves reviewing every program identified by County of Isle of Wight staff to determine the stage of growth or decline for each as a way of informing strategic decisions about the overall recreation program portfolio. This analysis is not based on strict quantitative data, but rather is based on staff's knowledge of their program areas. The table below shows the percentage distribution of the various lifecycle categories of the Department's recreation programs. These percentages were obtained by comparing the number of programs in each individual stage with the total number of programs listed by staff.

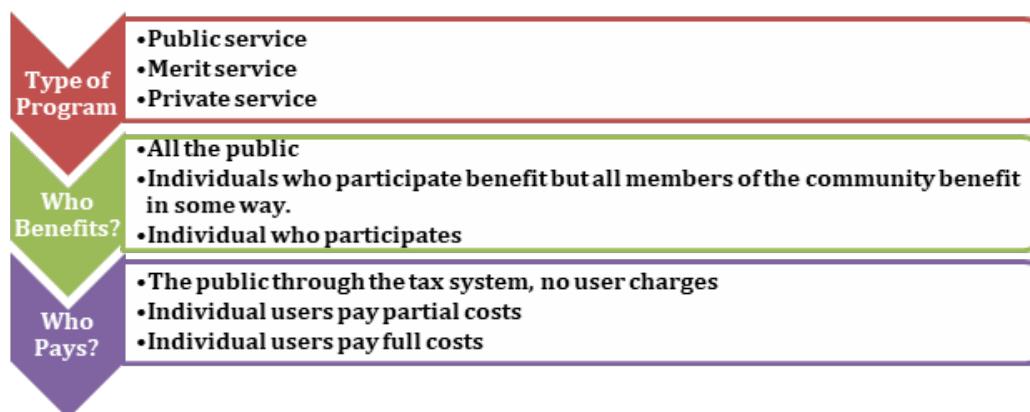


All Programs: Lifecycle Stage				
	Percentage	Number	Actual Distribution	Best Practice Distribution
Introduction	13%	7	43.4%	50-60%
Take-Off	11%	6		
Growth	19%	10		
Mature	26%	14	26.4%	40%
Saturated	17%	9	30.2%	0-10%
Decline	13%	7		
Total	100%	53		

Overall, the lifecycle analysis results indicate a less than ideal distribution of all programs across the lifecycle. The County is close to the desired range for introductory and growing programs but has a much lower level of mature programs and a much higher level of saturated and declining programs than desirable. It is recommended that the County phase out declining programs and use their resources to introduce new programs based on community needs. It is important to have stable core segment of programs that are in the Mature stage. Staff may want to reevaluate the classification of some saturated programs as mature; popular programs should not be dropped just because they are long-running. Staff should complete a lifecycle review on an annual basis and ensure that the percentage distribution closely aligns with desired performance.

Program and Services Classification

The Parks and Recreation Department currently does not classify its programs and services. Classifying programs and services is an important process for an agency to follow in order to remain aligned with the community's interests and needs, the mission of the organization, and to sustainably operate within the bounds of the financial resources that support it. The criteria utilized and recommended in program classification is evaluated on the criteria of type, who benefits, and who bears the cost of the program.





PROS collaborated with the Department to assess all the programs and assign each into one of the following categories: essential, important, and value added. Recommendations were developed for how programs in each of these categories should be managed with respect to cost recovery and as it applies to public and private value.

CATEGORIES OF CLASSIFICATION

Essential		
1. Part of the program mission		0% - 25% cost recovery
2. Services a majority of the community		
3. "This is a keystone program"		
Important		
1. Meaningful to the community		25% - 75% cost recovery
2. Serves large portions of the community		
3. "This is an important program"		
Value Added		
1. Enhanced community offerings		75% + cost recovery
2. Serves niche groups		
3. "This is a desirable program"		

Understanding the Full Cost of Service

To properly fund all programs, either through tax subsidies or user fees, and to establish the right cost recovery targets, a Cost-of-Service Analysis should be conducted on each program, or program type, that accurately calculates direct (i.e., program-specific) and indirect (i.e., comprehensive, including administrative overhead) costs. Completing a Cost-of-Service Analysis not only helps determine the true and full cost of offering a program but provides information that can be used to price programs based upon accurate delivery costs. The figure to the right illustrates the common types of costs that must be accounted for in a Cost-of-Service Analysis.



The methodology for determining the total Cost of Service involves calculating the total cost for the activity, program, or service, then calculating the total revenue earned for that activity. Costs (and revenue) can also be derived on a per unit basis. Agencies use Cost of Service Analyses to determine what financial resources are required to provide specific programs at specific levels of service. Results are used to determine and track cost recovery as well as to benchmark different programs provided by Isle of Wight between one another. Cost recovery goals are established once Cost of Service totals have been calculated.

Currently, the Isle of Wight Parks and Recreation Department does track revenue, expenditures, and cost recovery goals for each program, but is not consistent in doing so.



Programming Assessment Highlights

The following are highlights from the program assessment:

- **Age Groups Served:** The Department offers 57 different programs that serve a broad range of interests and age groups. All age segments are targeted as a primary market for at least three program categories, except for preschoolers (ages 0-5).
- **Program Lifecycle:** Lifecycle distribution of programs is uneven, with more programs in the saturated and declining phase than recommended (30% currently, recommended maximum of 10%) and fewer programs in the mature stage than recommended (26% currently, 40% recommended). There is an appropriate distribution of programs in the introduction and growth phases.
- **Program Classification:** The Department does not classify program by service category - core-essential, important, value added. These classifications help to determine funding sources and department focus.
- **Cost Recovery Tracking:** Currently, the Isle of Wight Parks and Recreation Department does track revenue, expenditures, and cost recovery goals for each program, but is not consistent in doing so. Tracking cost of service consistently and accurately will aid in the Department's planning abilities.
- **Program Evaluation:** Assessment and evaluation tools to measure the success of programs and services are in place.
- **Customer Satisfaction and Retention:** The Department currently tracks customer satisfaction ratings, but not customer retention percentages.
- **Staff Training/Evaluation:** The Department has a staff training program and solid evaluation methods in place.
- **Public Input:** The Department does not utilize survey tools to continually gather feedback on needs and unmet needs for programming on a regular basis.
- **Marketing:** The Department utilizes several marketing strategies to inform County residents of the offerings of the community; however, it lacks a formalized Marketing Plan which can be utilized to create target marketing strategies.
- **Volunteers:** The Department has a strong volunteer program.
- **Partnerships:** The Department utilizes several partner providers to deliver programs to Isle of Wight residents and has developed a formal partnership policy.
- **Competition:** The Department has a general understanding of other service providers.



Yoga at Windsor Town Center.



Parks Operations and Maintenance Assessment

Parks, facilities and amenities that are clean and functioning efficiently are a critical element to delivering high quality programs and services. As part of the Master Plan development process, the consulting team performed a Park Maintenance Assessment of the services offered by the Isle of Wight County Parks and Recreation Department.

The assessment offers a perspective of the maintenance program and standards and helps to identify strengths, challenges, and opportunities. The consulting team based these findings and comments from a review of information provided by the Agency including maintenance standards, financial data, statistically significant survey feedback, park typology, third party contracted work, and workshops with staff. Refer to the full park maintenance assessment in Appendix G.

Park Operations and Maintenance Assessment Highlights

Key findings from the maintenance assessment are below:

- The core lines of service (functions) performed by the Park Maintenance Division are numerous. Many of the objectives assigned to the Park's maintenance teams go beyond the traditional responsibilities of park maintenance employees.
- Staff do not lack the necessary equipment or resources to perform tasks at a high level, however, lack of staff creates hardships when managing turf, landscaping, maintenance, and special events across county facilities.
- The Department does not have the staffing capacity to manage the existing park system at the recommended maintenance standard (Level 2 at developed parks, Level 3 at natural areas). There is a shortfall of approximately 10 full-time equivalent (FTE) employees. Additional FTEs beyond this amount will be needed if the park system expands.
- Though the Department has not officially adopted a system of park maintenance levels, it does operate on this principle. Adopting a formalized maintenance management plan would aid in resource allocation and planning.
- When facilities in Isle of Wight County were initially evaluated by consultants, the County did not have

PARK MAINTENANCE

PARKS AND SPECIAL USE FACILITIES RECREATION ACREAGE (2022)

Developed Parks	497.7 acres
Natural Area Parks	2,348 acres
Total	2,843 acres

FUNCTIONAL MAINTENANCE WORK AREAS:

- General parks and grounds maintenance
- Trades
- Response team
- Athletic fields
- Urban forestry

STAFFING LEVELS

Current staffing: ~13.75* full-time equivalents (FTEs)
*does not include park planning positions

Insufficient staff levels to manage system at recommend quality standard

Recommended staffing:

- 20 FTE devoted to developed parks
- 4-5 FTE developed to natural parks

FUNDING

\$1,003,108	annual funding
\$353	/acre average
\$2,026	/acre developed parks (potential max)
(\$3,000)	/acre national average for developed parks
\$1,950,000	annual funding needing



a work order management system in place for park maintenance. However, following recommendations from the draft report, the County adopted the Facility Dude management system in 2024. This system enhances the documentation of maintenance activities, asset replacement schedules, and tracks the time and resources required for fieldwork. Additionally, a work order management system can help identify unproductive time, such as staff travel between parks, allowing for more efficient allocation of resources.

- Currently, Parks does not contract with private sector to provide routine park maintenance services. The Parks Maintenance Division does not track its own unit activity costs and therefore cannot analyze the unit cost to perform work internally against the unit cost to perform work by a third-party vendor. Without this level of analysis, the division is unable to determine which lines of service are more effective and efficient to perform “in-house” or to “contract it out.”



Cotton blooming on a warm summer day.



Priorities for Investment

Priorities for Facility Investment

Isle of Wight County enjoys an extensive parks, recreation, and open space system. Maintaining and improving the parks system should be a priority along with meeting existing shortfalls in service and future growth needs. Citizen preference as well as the order of safety improvements are two factors in determining the final phased implement plan, along with cost and feasibility.

Public Need Priority

The public need priority ranking shows the level of need for a variety of facilities in Isle of Wight County. The public need priority ranking evaluates several factors of public need, assigning a value in each category for the type of facility. The resulting totals are then ranked, identifying the high, moderate, and limited priority facilities in Isle of Wight County. The evaluation categories are public input from stakeholder interviews, the priority investment rating developed from the 2022 Needs Survey, gaps in service identified in the Level of Service analysis, and consultant evaluation based on demographics, trends, and conditions. Refer to **Appendix H** for the full evaluation matrix. High priority needs include multiple types of trails, water access and engagement, picnic facilities, pickleball courts, playgrounds, outdoor fitness facilities, amphitheater, and recreation center.

Order of Improvements

The order of improvements to the parks and recreation system is based on ensuring public safety and allocating resources efficiently. The first items to be addressed are the maintenance and safety of the existing facilities and amenities, then improving the existing system, and finally building new projects that expand the system. This priority framework ensures that there is a consistent level of safety and appearance throughout the entire recreation system and that the department will continue to operate and grow within its resource capacity, including staffing and budget.

Public Need Priority	
Type of Facility	Priority
Paved Multi-Use Trail	HIGH NEED
Hiking/Nature Trails	
Beach	
Fishing Areas	
Pickleball Courts	
Neighborhood Parks	
Picnic Shelters	
Outdoor Fitness Facility	
Canoe/Kayak launch	
Playgrounds	
Recreation Center	
Amphitheater	MODERATE NEED
Picnic Areas	
Fitness Center	
Indoor Gym	
Indoor Walking/Running Track	
Community Parks	
District Parks	
Event Pavilion	
Sprayground	
ATV Trail	
Mountain Biking Trails	
Hiking/Equestrian Trails (shared)	
Basketball Courts	
Boat ramp/slide	
Dog Parks	SOME NEED
Open Play Areas	
Natural Areas	
Archery range	
Golf	
Soccer	
Swimming Pools	
Volleyball	
Restrooms	
Skate Park	
Diamond Fields	
Disc Golf Course	
Football Fields	
Rectangular Fields	
Senior Center	
Tennis Courts	
Outdoor Volleyball	
Historic Sites	
Horseshoes	

Priority Order of Repairs and Improvements

1. Safety tripping hazards, broken railings, standing water, broken play equipment, surfacing	2: Code ADA, ingress/egress, lighting, fire	3: Deferred Maintenance paint, equipment repairs	4. Obsolescence/ Replacements: obsolete non- standard/non- code-complaint amenities, features	5. Park Improvements: to address program needs, current use, and add value	6: System Expansion innovations and additions to the county park system
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Priorities for Programming

Continuing high quality service of a diverse range of programming and streamlining the operation of programming services should be a goal of this Parks and Recreation Department. Priority recommendations are based on expressed public need, staff input, local demographics, recreation trends, and planning team observations. The chart to the right shows priority recreational program/services based on a weighted scoring system. Key priorities for programming are:

- Focus on implementing or expanding programming in areas of greatest unmet need, including active older adult programs, fitness & wellness, historic programming, and community special events.
- Prioritize and focus funds and staff resources on core programs, especially those that serve public health and safety, like swimming lessons.
- Keep programming relevant to citizens by annually introducing new programs and eliminating programs with declining participation. STEAM classes, outdoor education, water-based sports, and specialty fitness are all growing in popularity.
- Ensure vulnerable (specialty, boutique) population groups are served by programming, including therapeutic recreation and teen programming.

Recreation Need Priority	
Type of Program	Priority
Senior health & wellness programs	HIGH NEED
Adult Fitness & Wellness	
Community Special Events	
Exercise classes	
Swim lessons	
Historic park programs	
Senior trips	
Adult sports leagues	
Senior educational programs	MODERATE NEED
STEAM classes	
Youth sports programs & camps	
Fishing programs	
nature camps & programs	
Water fitness programs/lap swimming	
Cultural enrichment programs	
Teen/tween programs	
Programs for youth with special needs	SOME NEED
Programs for adults with special needs	
Before/after school programs for youth	
Youth arts programs	
Youth fitness & wellness classes	
Youth summer employment opportunities	
Boating lessons	
Tennis lessons & leagues	
Youth dance/music programs	
Gymnastics/tumbling programs	
Preschool programs/early childhood edu.	
Virtual programs	
eGaming/eSports	
Adult arts programs	
Youth summer programs & camps	

Priorities for Operations and Maintenance

Isle of Wight County has a comprehensive system of park sites, facilities, programs, and historical and natural resources. Efficiency in operation is a primary goal. Specific priorities to reach this include:

- Implementing quantitative performance measurement and tracking system
- Developing park system standards
- Deepen existing and establish new partnerships
- Expand maintenance budget and staffing commiserate with new park and facility development
- Incorporate sustainability into all levels of operation/management

Recommended System Wide Priorities		
FACILITIES	PROGRAMS	OPERATIONS
repairs & improvements	core programs	measurement and tracking system
trail network expansion	program tracking	park system standards
water access	balance age groups served	deepen and expand partnerships
indoor recreation	cost recovery	staffing/maintenance budget
neighborhood parks	expand active adult programming	sustainability



CHAPTER 5 // RECOMMENDATIONS FOR IMPROVEMENTS

Recommendations were developed through review of the parks and facilities existing conditions assessments; public, stakeholder, and staff feedback; and analysis of the needs assessment. Recommendations include improvement of existing parks and facilities, addition of new parks and facilities, and improvements to programming and operations and management. The following recommendations are prioritized based on need and interest. Methods for implementing and prioritizing these recommendations are offered in the Implementation Plan provided in this report.

Recommendations for Existing Parks and Facilities

Parks and Amenities

Address safety hazards:

Safety hazards including tripping hazards, broken railings, damaged wooden boardwalk and stairs, standing water, trash accumulation, and uneven surfacing should be addressed immediately at all county-maintained sites. The conditions assessments found limited instances of safety hazards, but all should be addressed immediately.

Review and address ADA accessibility:

Most of the parks and facilities assessments noted a lack of ADA accessibility in a portion of each site. Park staff should conduct a thorough ADA assessment to ensure that each site within the parks system is compliant with all current federal ADA requirements. This includes parking spaces, access (sidewalks), facilities, and restrooms. The Department needs a parks/facilities ADA access action plan for implementing ADA access county-wide. The creation of said access plan opens federal and state grant funding avenues.

Increase quantity of universally accessible amenities and design elements:

There is currently a limited amount of universally accessible features in the parks system. This includes access routes, furnishings, and play equipment. The County should increase their focus on providing these elements in the design of new parks, replacement or construction of new features, or addition of amenities. For example, a new park could be designed to include a universally playable ball diamond, aging playground equipment could be replaced with an inclusive playground, and ADA accessible picnic tables could be added at the parks.



An inclusive playground ensures that all children, regardless of ability, have the opportunity to play and connect with their peers.

Install engineered wood fiber mulch as the standard surfacing at all playgrounds:

Engineered Wood Fiber (EWF) Mulch is the best practice safety surfacing material for play areas, providing ASTM fall attenuation for up to 12 feet. The surfacing also meets ADA access requirements. The County provides this surface at most playgrounds, but Riverview Park has a sand safety surface, which only meets fall attenuation standards for up to 4 feet. The draft report recommended replacing the sand at Riverview



Park with EWF and standardizing its use in all County play areas. Following these recommendations, the sand surface at Riverview Park has been upgraded with EWF. Additionally, poured-in-place surfacing, another best practice option, may be considered for specific locations such as high-use areas, thematically coordinated spaces, or sloped play surfaces.

Plan for equipment replacement:

A number of assessments noted that park or facility equipment was older yet still usable. At some point this older equipment will need to be replaced rather than repaired and the Department's budget must take this into account and begin to set aside funding. The assessments identified the following equipment as older: Camptown Park play equipment and hard courts, Nike Park play equipment and tennis courts, and Riverview Park ball field equipment. In response to these recommendations, the County has already refurbished the tennis courts at Nike Park and replaced play equipment.



Recently replaced play equipment at Nike Park.

Improve linkages to adjacent neighborhoods:

Several parks and facilities lack non-vehicular connections to adjacent neighborhoods or schools. Ideally, people who live near a park can walk, bike, or take mass transit to reach the park. This increases physical activity, reduces reliance on automobiles, and creates stronger ties between community members and the area in which they live. Several planning studies have been conducted in the past 15 years that examine these connections at a regional scale, including the Isle of Wight County Pedestrian and Bicycle Plan (2006, 2009). The County should develop an action plan in line with previous studies to develop linkages to each park and recreation facility. Methods include adding or improving sidewalks; adding or altering bus service; implementing bike lanes; and constructing multi use trails. The plan should be coordinated among all county departments and boards- including Parks & Recreation, Community Development, Transportation, and Virginia Regional Transit - as well as local pedestrian and bicycle advocates. This improved linkage plan should align with any new county-wide Pedestrian and Bicycle Access Master Plan.

Install additional restroom facilities:

All park sites and major trailheads should have a restroom facility, typically 1 per 20 acres of park or sports complex. Only if there was no signature amenity (playground, sprayground, sport court, gazebo) at the park would no restroom facility be needed. It is recommended that Community Parks, District Parks, and athletic complexes install a restroom building rather than a porta-john. All porta-johns should have a screening shelter constructed around them. Parks currently lacking a restroom facility include Heritage Park (porta-johns provided during special events only), Tyler's Beach Marina/Boat Ramp, and Blackwater River Park.

Construct appropriate stormwater management facilities and erosion control measures:

All new park development or retrofits should follow Chesapeake Bay Preservation Act (CBPA) regulations and the Virginia Stormwater Management Program (VSMP) regulations. Stormwater management features should be integrated into the park program as an amenity that creates spaces, habitat, and educational opportunities. Best management practices (BMPs) should be implemented in existing parks to address stormwater drainage and erosion issues. Multiple parks report standing water, bank erosion, washout, or sedimentation of water bodies including Camptown Park, Fort Boykin, Fort Huger, and Nike Park.



Stormwater management techniques like regrading, yard or french drains, or BMPs should be implemented to address these health and safety concerns and provide proper stormwater drainage. Erosion management techniques like fencing, regrading, planting, erosion control matting may be appropriate for the site situations. Stormwater management improvements can be spot improvements or integrated with site redevelopment, depending on the extent of the problem and the Department's plan for site redevelopment. Besides addressing drainage issues, there are opportunities to install landscape buffers to improve water quality on sites that drain directly to the James River, including Fort Boykin, Fort Huger, Jones Creek Boat Ramp, Tyler's Beach Boat Ramp. These buffers would be continuous landscape beds of native plants, potentially shrubs, trees, grasses, or perennials. They would intercept runoff entering the river, reducing the total runoff, filtering pollution and trash, reducing sedimentation, stabilizing banks, and providing wildlife habitat. The Department should develop an improvement schedule to address existing stormwater issues at managed parks and facilities.

Manage historic sites to enhance recreation opportunities:

Identify improvements and enhancements to historical sites to enrich the visitor experience and maintain the historic integrity. Explore viewshed and buffer easements and acquisition of adjacent property as development patterns dictate. Control of viewsheds and buffers around these sites is equally important to the preservation and quality visitor experience by mitigating contrasting development and other adjacent detrimental operations. Add visitor amenities like signage, picnic areas, play areas, and recreational water access as appropriate to the site and historical context.



Cannon artifact at Fort Huger Park.

Convert Windsor Sidewalk Trail to a shared-use-path and extend to Windsor Elementary School:

The Windsor Sidewalk Trail should be converted to a shared use path 8'-12' wide, with a paved or stone dust surface. The improved Windsor Trail would then connect the Town of Windsor 4.8 miles north to Windsor Elementary School, with lateral connections to the Windsor Town Center, Windsor Youth Sports Complex (private), Heritage Park, and neighborhoods. This trail would function as a recreational feature on its own, potentially with fitness stations and benches along the route, as well as a multi-modal transportation opportunity and safe-route-to-school.

Update the site improvement plan for Camptown Park and invest in improvements:

Camptown Park is well used, but the facilities are aging, and the site is underdeveloped. A site plan update should be developed that would identify additional facilities needed by the local community, and an implementation plan put in place for development of new amenities and repair and renovation of the existing facilities.

Update the site improvement plan for Nike Park and invest in improvements:

Nike Park is the premier park for Isle of Wight County and the Town of Smithfield, providing diverse recreational opportunities, some of which are unique to the area. The park is well established, providing new amenities to meet changing citizen interests, while maintaining established amenities. A master plan was created for the park in 2009 that identifies improvements and new facilities. The County should revisit this plan, updating programming, amenities, and layout as needed, and implement identified improvements. Large scale improvements, like planning a new maintenance building or rebuilding the skate park and tennis court parking lot, identified in the site conditions assessment should wait until the



master plan's update. Smaller maintenance and beautification improvements can be made in the interim period, including screening the maintenance facility, addressing uneven trail and sidewalk surfacing, and reseeding bare turf areas.

Update the master plan for Heritage Park as a District level park:

The development of Heritage Park as a District level park will provide much needed recreational access and facilities to the central and southern portions of the County. A 2009 master plan explores the options for adding athletic fields, an equestrian center, trails (hiking, equestrian, motorized), playground, dog park, and skate park, as well as improving the existing fairground facility. A new master plan for the site should be developed that reflects current park inventory and shortfalls and public recreational needs.

Develop a park master plan for Blackwater Park:

Develop a master plan for Blackwater Park that identifies programming elements, locations, and phased build-out plans. Blackwater Park is a dedicated conservation park and can include passive recreational opportunities including trails for multiple user groups, picnic facilities, water access, and wildlife viewing.

Update the park master plan for Bradby Park:

A master plan for the undeveloped Bradby Park was prepared in 2008. The master plan envisioned Bradby Park as a Community Level park with athletic fields, amphitheater, community center, and pools. The master plan should be updated, to bring it into alignment with interim park development and county master plans, as well as reassess the community's needs. Given the limited access to the park location and low population density in that section of the County, it may be appropriate to consider reclassifying as a special purpose park.

Buildings and Facilities

Renovate the Otelia Community Center:

The Otelia Community Center should be renovated to meet modern standards and improve function as a space for public events and private rentals. A full building assessment should be performed, addressing any structural needs. The kitchen should be remodeled for increased function, bathrooms updated, and the interior refreshed with new paint.



Recommendations for New Parks and Facilities

Parks and Amenities

Address trail needs:

The citizens of Isle of Wight County want more walking, hiking, biking, and equestrian trails. The County should seek to create new trail systems within parks, like Blackwater River Park and Heritage park, and develop connections between existing trail systems, trail connections between parks, and paths between parks and the surrounding areas. The County is currently pursuing several trail projects, including the design and construction of Phases III and beyond of the Park-to-Park Trail. To function as a multi-use trail accommodating cyclists and pedestrians, the trail should be a minimum of 8' for the entire length. The County should continue these initiatives and look for additional trail connection possibilities. Greenways function as alternate transportation routes and are an important piece of the County's transportation network. The County should also integrate some type of trail system into every park, be it walking paths, a paved multi-use trail, or hiking trails. A variety of experiences should be provided in the county trail system, with different trail surfaces, length of walking time, looping trails, and level of accessibility.

Develop blueway trails:

Provide blueways that enable county residents and visitors to access the James River, Blackwater River, Pagan River, Cypress Creek, Jones, Creek, Lake Burnt Mills, and other streams for water-based recreation and distance paddling opportunities. This recommendation is in alignment with the 2009 Isle of Wight County Pedestrian and Bicycle Master Plan. Blueways should be designed for variable length trips for a variety of skills levels, with appropriate signage, put-ins, parking, and support amenities. The County should market and advertise the blueways system to encourage resident and visitor use. The blueways should be integrated into the County's Pedestrian and Bicycle Plan to ensure connectivity through multiple transportation modes.

Provide additional fishing access:

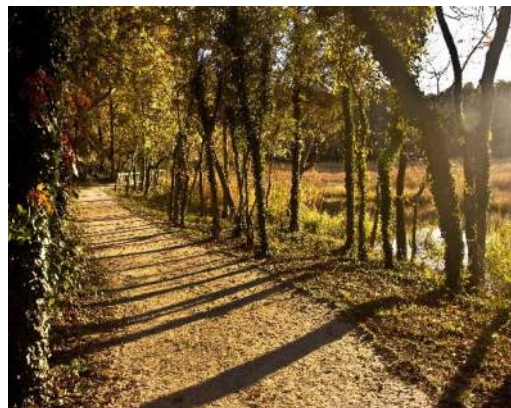
Provide additional fishing access points to rivers, streams, and lakes. Access can be from the bank or piers. It is recommended that there is at least one ADA accessible fishing location within the county.

Provide additional canoe/kayak launch sites:

There is high demand for recreational water access of all types in the County. Create additional canoe/kayak launch sites, preferably as part of a blueways trail development.



Hugor bridge



Windsor Casle Park trail



Luau Event at Windsor Town Center



Develop an additional beach access point:

The County has over 30 miles of water frontage along the James River and only one recreational beach. The County should develop an additional beach access, either through improvements to an existing property or by purchasing a new property. The new beach access point should include support amenities like parking, restrooms, and signage.

Construct pickleball courts:

Pickleball is a recent sport with fast growing popularity. The County currently does not offer this amenity and has an immediate need for 2 pickleball courts. Pickleball is a social sport, so it is recommended that these courts be developed as a cluster. To further support this need, the draft report suggested double striping the existing tennis courts to accommodate both tennis and pickle ball. In response, courts at Nike Park and Riverview Park have been double-striped to serve both sports.



Pickleball courts / tennis courts at Riverview Park were double striped in 2024.

Construct additional picnic facilities:

The County should construct three additional picnic shelters over the next 10 years, as well as picnic areas. These picnic facilities will likely be included as an amenity during the development of proposed parks. New shelters should be easily accessible to restrooms, parking, and recreation areas. Existing shelters should be evaluated to assess the need for supporting amenities. As picnic shelter structures and amenities reach the end of their lifespan, their location should be evaluated. The County should explore the need for large and enclosed picnic shelters to provide event rental options for large groups. Large picnic facilities will require focused site planning to accommodate parking and support amenities.

Construct additional playgrounds:

There is high public interest in playgrounds and the County has a projected need for three additional playgrounds. Playgrounds may be integrated into the new neighborhood and community parks as well as included in park expansions. Themed playgrounds or unique equipment would diversify experiences. Playgrounds should be designed for inclusive and universally accessible play. As playgrounds are replaced, universal access play apparatus should be added. All playgrounds should be designed for 5-12 year olds, with additional toddler play as appropriate.

Construct an outdoor amphitheater:

The Department should consider constructing an outdoor amphitheater to host concerts, events, and ceremonies and to be available for public rental. The Department must ensure that parking, restrooms, and other facilities are adequate at the park site to support the events at the amphitheater. A geographically accessible location for the amphitheater is preferable.

Construct an additional basketball and volleyball courts:

The level of service analysis and public survey indicate a need for an additional basketball court and sand volleyball court by 2032. These facilities will likely be included as an amenity during the development of new parks.



Construct outdoor fitness facilities:

The public expressed a strong need for additional fitness and exercise facilities. Outdoor fitness equipment is a rising trend, providing accessible opportunities fitness, as well as increasing park usership. There are a wide variety of equipment options, from static bodyweight and machines to cross fit and obstacle courses. The equipment can be clustered or spaced along a trail. It is recommended that the County develop two outdoor fitness facilities, located to provide equitable access.

Consider the development of amenities to support the Therapeutic Recreation program:

The Department is investing in the growth of therapeutic recreational programming. The needs and growth of this programming should be considered in the selection of equipment, park site amendments, and design of new parks.



The basketball court at Nike Park was resurfaced in 2023.

Develop additional neighborhood level parks:

The level of service assessment and public input both show a strong need for additional neighborhood level parks to serve the basic recreational needs within easy access of population centers. There is an estimated shortfall of 56 acres of neighborhood parkland currently, rising to 63 acres in 2032. There are several possible options that the County may pursue in conjunction to provide this additional park acreage:

1. Enter into an equitable shared use agreement with the county school system so that the elementary school facilities and amenities can be open to public use outside of normal school hours. This will address 10-15 acres of the shortfall, without additional land purchases or facility construction.
2. Infill development of special use parks with neighborhood park level facilities, including picnic shelters, playgrounds, and trails. The infill development will need to be selected and located to fit the primary function of the facility and the constraints of the site. There is the potential to address up to 54 acres of shortfall, without additional land purchases.
3. Purchase and develop new land acquisitions as neighborhood level parks to address access equity. There are population centers within the County that are not currently served by a neighborhood park within a one-mile radius, including Benns Church, Chuckatuck Creek, and the village of Zuni. Some private residential developments may be served by HOA managed parks, so while a region may appear to be underserved by public parks, they have private park access.

Buildings and Facilities

Construct a new recreation community center:

Based on the level of service analysis and public feedback, additional recreation center space is needed to serve all generations. The County currently operates two recreation centers that provide indoor recreation and community space. The County currently has a shortfall of 11,800 sf of indoor recreation space, which grows to a 14,000 sf shortfall in 2032. The need for a new recreation center is shown in public feedback and a geographic analysis showing a gap in service in the northern portion of the county. A new recreation center should be located in the northern portion of the county, preferably within a 10-minute walk/drive to population centers. The facility should include indoor fitness facilities, exercise facilities, athletic courts,



and community rooms. To aid decision making, a feasibility study should be conducted on a recreation center before any additions or relocations. Facility needs, building condition, and redevelopment requirements should all be considered.

Construct an outdoor splashpad:

The only semi-public pool facility in the County is the indoor pool at the Luter Family YMCA in Smithfield. The public has expressed a need for additional recreational aquatic facilities. Splashpads are growing in popularity across the country and region as a cost-effective way to provide engaging and accessible aquatic recreation. The County does not currently have a splashpad, so constructing one would provide an expansion of services to residents. The new splashpad should be located at a Community or District level park and be in the vicinity of population centers. The Department should select a site and pursue master planning for the splashpad. The splashpad could be developed in conjunction with the new recreation community center.



Skate Park at Nike Park.



Recommendations for Programs

Rebalance lifecycle distribution of programs:

The program lifecycle assessment revealed an appropriate balance of programs in the Introduction, Take-off, and Growth stages, but an imbalance in the Mature and Saturation/Decline stages. There is a smaller than recommended percentage of programs in the Mature stage (26% currently, 40% recommended) and larger percentage in the Saturation/Decline stages (30% currently, maximum 20% recommended). The County should eliminate or reposition the bottom 10% of programs in the Saturation and Decline stages and continue to show support for programs in the Mature and Growth stages.

Track program lifecycles:

Track program lifecycles on an annual basis to ensure that the percentage distribution closely aligns with desired performance. There should be a decreasing number of programs in the saturated and declining stages while ensuring there is an increasing number of programs in the introduction stage. Eliminate or reposition the bottom 5% of all poorly performing programs. Establish a performance metric to ensure that a set percentage of programs only should be in the decline stage and any programs staying in that stage for two years should be repositioned and eliminated in favor of new programs.

Regularly evaluate the mix of programs:

The current Core Program Areas provided by the Department currently appears to meet some of the major needs of the Isle of Wight County community, but the program mix must be evaluated on a regular and reoccurring basis to ensure that the offerings within each Core Program Area – and the Core Program Areas themselves – align with changing leisure and recreation trends, demographics, and needs of residents.

Update the Age Segment Analysis of programming annually:

The County currently provides a strong balance of programs across all age segments. This balance should be maintained moving forward, and the Department should update this Age Segment Analysis every year to note changes or to refine age segment categories. Age Segment Analyses should ideally be done for every program offered by the Department. Program coordinators/managers should include this information when creating or updating program plans for individual programs. An Age Segment Analysis can also be incorporated into Mini Business Plans for comprehensive program planning.

Develop separate programming classifications and opportunities for those ages 55-64, 65-74, and 75+:

Given the growing population trend for residents ages 55 and over and the growing demand for services in this age bracket, it is also recommended that the Department further segment this group into 65-74 and 75+. These two sub-segments will have increasingly different needs and expectations for programs and services in coming years, and program planning will be needed to provide differing requirements.

Continue to support and expand the Therapeutic Recreation program:

The Department is investing in and expanding its therapeutic recreation programming. The Department should continue to do so, looking for partnership opportunities and coordinating with park planning for amenity and facility development.

Implement the classification of services and cost recovery goals:

All County programs were classified as essential, important, and value added and given an associated total cost of service recovery goal of between 25% and 75%+. The County should develop and implement a plan



to achieve these cost recovery goals within the next 5 years. Refer to the **Program and Services Assessment in Appendix F** for the complete list of programs and their associated cost recovery goals.

Develop new pricing policy based on classification of programs and services:

It is important to refocus the Department on cost recovery goals by functional program area or line of service. Pricing based on established operating budget recovery goals will provide flexibility to maximize all pricing strategies to the fullest. Allowing the staff to work within a pricing range tied to cost recovery goals will permit them to set prices based on market factors and differential pricing (prime time/non-prime time, season/off-season rates) to maximize user participation and also encourage additional group rate pricing where applicable.

Develop pricing strategies:

As the Parks and Recreation Department embarks on the implementation of a new pricing policy, it will be necessary to expand upon and implement pricing strategies that will not only increase sales but also maximize the utilization of the County's parks, programs, and recreation facilities. By creating pricing options, customers are given the opportunity to choose which option best fits their schedule and price point. It is recommended that the Department continue to explore pricing strategies that create options for the customer. Options include high-season and off-season rates, group discounting and packaging, primetime/non-prime time, cost recovery goal pricing, and age segment pricing.

Improve the strategy for public feedback:

The Department should update, refine and develop a strategy to seek feedback on the quality of existing programs being offered as well as residents' desires for new programming.

Develop and implement a Marketing Plan:

The Department utilizes several marketing strategies to inform County residents of the offerings of the community; however, it lacks a formalized Marketing Plan which can be utilized to create target marketing strategies. The Department should develop and implement a Marketing Plan that blends a system-wide marketing approach while creating methods to target specific populations (age segments, geography) through the most effective and efficient means.

Track and assess program evaluation data consistently:

Implement a program assessment and evaluation tool and track the data consistently. Data will provide input for future improvements to programming management.

Track program participation data consistently:

Through consistent participation data analysis across all core program areas, refine recreation program offerings to reduce low enrollment or canceled programs due to no enrollment.

Track customer retention:

The Department currently tracks customer satisfaction ratings but should also track customer retention percentages. Tracking qualitative data about retention as well will aid in marketing, program selection, and program management.

Expand programs and services in the areas of greatest demand:

Ongoing analysis of the participation trends of programming and services in Isle of Wight means staff will be able to focus their efforts on the programs and services of the greatest need and reduce or eliminate programs and services where interest is declining. Specific efforts should be made to increase programming in the areas of greatest UNMET need as identified in the statistically valid survey. Refer to



the **Program and Services Assessment in Appendix F** for the complete list of programs and recommended actions. The highest priority program recommendation areas are below:

1. Expand adult fitness and wellness programs and exercise classes.
2. Expand senior health and wellness programs.
3. Expand community special events.
4. Implement historic interpretation programs. These could be interpretive events, reenactments, or youth education, among others.

Recommendations for Park Operations and Maintenance

Deepen existing and establish new partnerships with area organizations and governing bodies:

The Department should continue to build existing relationships and look for new partnership opportunities to expand offerings, manage facilities, and share resources. Diverse partnerships are a method to multiply outreach.

Formalize partnerships:

The Department should memorialize all partnerships in formal agreements, including field access and management by athletic groups.

Continue coordination with other County departments:

Coordinate efforts with other departments to streamline maintenance services supporting maintenance and operational needs.

Consider County code revision for neighborhood park proffers in all new housing developments:

To address the local recreation needs of residents of new planned communities, consider adding a code requirement that all new residential communities include a park proffer. At a minimum the park proffer would require the construction of a neighborhood level park matching or exceeding county standards. There is the potential to also include a proffer for trails and/or passive open space. This will ensure that new residents will have an accessible park to meet their needs and spreads the infrastructure impact away from existing tax-payers.

Coordinate with Economic Development and Tourism groups:

Work with, or continue to work with, Isle of Wight County and Town of Smithfield Economic Development and Tourism staff and revitalization groups in order to share resources and cross-market programs, plans, and activities. Parks and Recreation is an economic generator and sustainer for the County and Town and undoubtedly shared information between the Department and economic-related groups would be mutually beneficial.

Encourage volunteer opportunities:

The Department recruits volunteers for various park and recreation opportunities. The Department should continue to connect with volunteers as well as expand volunteer recruitment. Possibilities include creating centralized volunteer listing and sign-up on the Department's website and creating opportunities for youth volunteering, include school, scout, and church groups.

Undertake periodic surveys to keep track of trends:

Consider obtaining demographic and participation data using on-line public surveys every 2 to 5 years to keep track of parks and recreation trends in the county. Examining this data will ensure that the needs of



people of all ages, races, ethnicities, and genders are met to the greatest extent possible. These surveys will also help the Isle of Wight County Parks and Recreation Department adjust priorities and funding.

Develop Park and Facilities Design Guideline Standards:

The County should develop and implement a Park and Facilities Design Guidelines Standards document. Design and development guidelines are intended to provide planning and site programming guidance to ensure equity of service, system cohesiveness, and ease of maintenance in the existing system and to guide the growth and expansion of the parks system over time. Guidelines will address development standards for each park type as well as standards for site furnishings, materials, architectural styles, amenities, and construction details. Design standards give cohesion and branding to the park's system, as well as ensure quality of construction and streamline maintenance actions. The Standards should be implemented at all new parks, and phased into existing parks as part of lifecycle replacement, infill construction, and maintenance.

Develop a quantitative Department performance measurement and tracking system:

The Department should develop a performance measurement tool with three to five key performance measures for each line of service, including but not limited to, cost recovery, program service delivery, facility maintenance, and marketing and technology solutions to determine and, in turn, communicate the level of success they are achieving on an annual basis.

Incorporate sustainability into all levels of parks and facility management:

The Department lists environmental protection as an objective but does not currently have specific sustainability and environmental protection goals or a plan. A sustainability plan is good public policy that protects the environment and often reduces costs. The Department might consider evaluating stream and river protection; pollutant management; maintenance fleet management (e.g. oil/fluid disposal policies; reducing idling times; investing in hybrid vehicles); and pesticide/herbicide management. Incorporating the use of best management practices for stormwater management in conjunction with plans for park improvements or new parkland is another positive move.

Explore new materials and methods:

Reduce maintenance cost, frequency, and labor as well as operating costs by switching materials or procedures. The Department should explore and adopt new technologies, materials, and procedural innovations to improve service delivery.

Budget for lifecycle costs and maintenance:

Facilities and equipment require periodic lifecycle maintenance and repairs to reach their full working lifespan. The lifecycle costs for each facility/amenity/equipment should be average over the lifespan of the asset and the averaged annual costs totaled. This expense should be included in the Department's annual budget to ensure that funding is available and the investment in the facility/amenity/equipment is maximized. Coordinate the lifecycle budget allocation with the work order management system. The department is currently facing a backlog of deferred maintenance; while addressing that the Department should also maintain a regular schedule of lifecycle repairs and maintenance of other facilities/amenities/equipment to ensure that the backlog is eventually eliminated.

Adopt a standards system of grounds maintenance and develop an associated work plan:

Maintenance standards are based on a Level (1), (2) and (3) modes (tasks and frequencies of each task) and follow best practices as established by the National Recreation and Park Association. The Division can continue to customize the standards based on the values of the Isle of Wight County community and need



to be adopted and implemented by staff and followed regardless of whether work is performed by County staff or third-party contractors. The grounds maintenance standards create a guide for the type and frequency of routine tasks, which will frame a maintenance management plan.

Develop a maintenance management plan:

A formalized maintenance management plan includes not only maintenance modes and standards for each park but also tracks the performance of the work against a set of defined outcomes as well as the costs expended to achieve each outcome. A maintenance management plan is typically memorialized within an asset-based work order management system.

Implement a GIS-based asset management work order management system:

A work order system should be used to track lifecycle maintenance requirements that are tied to weekly and monthly work orders. This will help the staff to stay ahead of preventative maintenance and limit breakdowns. Further, utilizing the system will provide staff the necessary “actual cost” data for work being performed. A work order management system can also determine the level of unproductive time expended by staff (i.e., travel time to parks).

Implement a systematic approach to contracting services:

Implement a unit activity cost tracking system as part of a work order management system. This will allow the Department to analyze the unit cost of performing tasks internally against the unit cost to perform work through a third-party vendor.

Hire ten additional FTEs to increase staff to park acreage ratio:

The Parks Division does not have the staffing capacity to manage the developed parks system consistently. Based on the best practice of 1:25 full-time equivalent employees (FTEs) to actively maintained acres and 1:500 FTEs to natural park acres, the Department does not have the capacity to manage the parks system. The Department needs to hire or contract ten additional FTEs to manage and maintain the existing system to the recommended service levels. This ratio of FTEs to acreage should be maintained as the system expands.

Developed parks and trail maintenance funding:

It is recommended that the Parks Maintenance Division develop line-item budgets for each functional area of work.

Increase annual park maintenance funding and staff:

It is recommended that the Park Maintenance Operation be allocated an additional \$950,000 annually for enhanced management and maintenance of parks, in particular Blackwater River Park. Of this funding, \$650,000 should be allocated for the addition of 10 FTEs.

Regularly assess operation and maintenance funding:

It is recommended that the current cost per acre be adjusted annually and serve as a guide for operational budget development as the park system expands in commensuration with population growth.

Explore options to reduce maintenance expenditures:

Maintenance operations are typically spent in Divisions that do not have direct revenue sources that can offset expenditures. There are opportunities, however, to reduce expenditures through the following strategies:



- **Adopt-a-Trail Programs:** These are typically small-grant programs that fund new construction, repair or renovation, maps/brochures, and facilities (bike racks), as well as providing maintenance support.
- **Adopt-a-Park Programs:** These are small-grant programs that fund new construction and provide maintenance support.
- **Operational Partnerships:** Partnerships are operational funding sources formed from two separate agencies, such as two government entities, a non-profit and a public agency, or a private business and a public agency. Two partners jointly share risk, operational costs, responsibilities, and asset management based on the strengths of each partner.



Boat docks and scenery at Jones Creek Boat Ramp in Isle of Wight County



CHAPTER 6 // IMPLEMENTATION AND BUDGET PLAN

Implementation planning takes recommendations made in earlier sections and converts them into tangible results. The plan includes prioritization of recommendations and a phased cost estimate. The goal of the plan is to identify the most efficient way to sequence and fund the recommendations in order to balance citizen needs with County resources.

IMPLEMENTATION PHASING

Phasing is determined by overlaying the public need priorities, order of repairs, and cost and construction feasibility findings on the list of recommendations for sustaining the parks and recreation system. For example, recommendations that address safety, code, or access or could be implemented easily with low cost are categorized as an immediate priority. A facility that has high public need, funding could be readily available to remedy the issue, or would be easily feasible would be rated as a near-term project, to be completed within the next 5 years. Mid-term priorities, to be completed in 5-10 years, involve recommendations that require in-depth consideration, compilation of larger funding amounts, extended demographic shifts, and long-range planning. The recommendations classified as long-term priorities are needed to meet the projected needs of the County within the next 10 years but based on prioritization and implementation feasibility of investment allocation, are identified as being implemented in the next 10+ years. These projects are an expansion of the park system, with new site acquisition and development. If opportunities arise to implement these long-term projects sooner than 10 years, the County should do so. On-going efforts are implementation items that can be done on an as-needed basis, should be done on a periodic (seasonal, annual, or other cycle) basis, and as funding becomes available.

Phases are divided into the following categories:

Near-term – Complete within the next 5 years (by 2029):

Improve existing facilities and practices; build out to the capacity of existing facilities; set groundwork for long-term actions

Mid-Term – Complete within the next 5-10 years (by 2032):

Expand operations of the Department and meet population growth needs

Long-Term – Complete within the next 10+ years:

Expand park system with new land purchase and development

On-going:

Complete as on-going effort, as issues arise, or as land or funding becomes available

The order of recommendations should be reviewed every year to reflect budgets, staffing levels, new policies, usage trends, and citizen demand. Phasing may shift if opportunities arise to implement recommendations sooner than listed in this plan. To track and stay on top of changing priorities and needs the *Parks and Recreation Comprehensive Master Plan* should be updated every five years and coordinated with other county departments and planning documents.



10-YEAR IMPLEMENTATION PLAN

The recommendations for park and facility improvement, new development, programming, and operations and maintenance procedures are categorized below in a 10-Year Implementation Plan. Improvements with high priority are called out in italics at the beginning of each section. An item is designated as high priority either because of great public need, importance to Department management or function, or being a critical step before proceeding with other items.

Near-Term (within 5 years)

Existing Facilities

- *Address safety hazards and ADA compliance.*
- *Repair and maintain existing amenities and facilities.*
- *Improve ADA access as identified in the “Conditions Assessment Report”.*
- *Replace play surface at Riverview Park with engineered wood fiber surface. (Completed in 2024.)*
- Develop and implement an action plan for each park and facility to connect to surrounding neighborhoods.
- Install restroom facilities at Heritage Park, Tyler’s Beach Marina/Boat Ramp, and Blackwater River Park.
- Address minor stormwater issues at parks and trails.
- Develop and implement Recreation Enhancement Plans for historical sites managed by the Department.
- Convert Windsor Sidewalk Trail into a paved shared-use path, 8’-12’ wide.
- Develop a facilities replacement and refurbishment plan for Camptown Park and Nike Park and begin implementation.
- Update the master plan for Heritage Park as a District Level Park.
- Develop a park master plan for Blackwater Park.
- Update the master plans for Camptown Park, Nike Park, and Bradby Park, to reflect current needs and long-range county planning documents like the Parks and Recreation Comprehensive Master Plan.
- Renovate the Otelia Community Center
- Assess parking needs and solutions at sites noted in the “Conditions Assessment Report”.
- Replace the playgrounds at Camptown and Nike Parks, preferably with universally accessible and inclusive play equipment.
- Install picnic shelters at Jones Creek and Tyler’s Beach boat ramps.
- Ensure standardized signage is installed in all parks, including identification, use allowance, orientation, and wayfinding.

New Facilities

- Construct 2 miles of nature trails and 2 mountain bike trail systems.
- Develop a new canoe/kayak launch.
- Construct 2 new pickleball courts.
- Construct an additional picnic shelter.
- Begin a feasibility study and planning process for a new recreation center.



Programs

- *Develop new pricing policy and strategies.*
- *Rebalance program lifecycle distribution, by eliminating or repositioning the bottom 10% of programs.*
- *Develop separate programming classification and opportunities for those ages 55-64, 65-74, and 75+.*
- Improve the strategy for public feedback.
- Develop and implement a Marketing Plan.
- Implement the classification of services and cost recovery goals.
- Expand adult fitness and wellness programs and exercise classes.
- Expand senior health and wellness programs.
- Expand community special events.
- Implement historic interpretation programs.
- Develop a method to measure and track customer retention percentages.

Operations and Maintenance

- *Formalize all partnerships in written agreements.*
- *Enter into an equitable shared-use agreement with the county school system for recreational use and access of elementary school grounds outside of regular school hours.*
- *Develop a quantitative performance measurement and tracking system.*
- *Implement a GIS-based work order management system, including a unit activity cost tracking system.*
- *Hire ten additional full-time equivalent (FTE) employees to have the recommended 1:25 staff/developed acre and 1:500 staff/natural park acre ratio.*
- *Increase annual park maintenance funding and staff by \$950,000 annually, adjusting for inflation.*
- *Budget for lifecycle costs and maintenance and coordination lifecycle budget allocations with the work order management system.*
- Develop parks and Facilities Design Guideline Standards.
- Develop and adopt a standard Park Maintenance Manual, incorporating custom maintenance standards.
- Develop and track line-item budget items for each function area of parks and trail maintenance services.
- Implement a unit activity cost tracking system as part of a work order management system to analyze value of contracting services or performing internally.
- Investigate revising the County's code to require neighborhood park proffers within all new housing developments.
- Explore options to reduce maintenance expenditures.



Mid-Term (5 -10 years)

Existing Facilities

- Begin the first phase of development identified in the updated master plan for Heritage Park.
- Begin the first phase of development identified in the master plan for Blackwater Park.

New Facilities

- Extend the widened Windsor Shared Use Path (currently known as the Windsor Sidewalk Trail) an additional 3.8 miles north to Windsor Elementary School, with lateral connections to parks and neighborhoods.
- Construct three (3) miles of soft trails and one (1) mountain bike trail system or significantly expand an existing mountain bike system.
- Implement a county-wide blueways plan with facilities.
- Acquire and develop an additional beach access point.
- Construct an additional four (4) playgrounds
- Construct an outdoor amphitheater
- Construct one (1) new basketball court.
- Construct one (1) new volleyball court.
- Construct an outdoor fitness facility.
- Purchase land for the future development of a Neighborhood Level park develop a master plan.
- Construct a new recreation center to provide approximately 14,000 sf of additional indoor recreation space.
- Construct an outdoor splashpad.

Long-Term (10+ years)

New Facilities

- Purchase land for the future development of a Neighborhood Level park develop a master plan.
- Begin construction of the two new neighborhood parks, per the master plans.

On-Going

Existing Facilities

- Plan for equipment replacement.
- Develop underutilized areas in parks for environmental benefit.
- Consider the development of sites and amenities to support the Therapeutic Recreation program.

Programs

- Update program age segment analysis annually to note changes or refine offerings.
- Track program participation data.
- Track program lifecycles and remove programs with saturated or declining participation.
- Track program cost recovery.
- Regularly introduce new programming to match trends, demographics, and needs of residents.
- Continue to support and expand the Therapeutic Recreation programming.
- Track and assess program evaluation data consistently.
- Track customer retention.



Operations and Maintenance

- Deepen existing and establish new partnerships with area organizations and governing bodies.
- Continue coordination with other County departments.
- Coordination with economic development, tourism, and historical groups for partnerships, joint programming, and cross-promotion.
- Undertake periodic surveys, approximately every 3-5 years, to keep track of trends.
- Continue to encourage volunteer opportunities.
- Incorporate sustainability into all levels of park/facility management.
- Explore new materials and methods.
- Maintain staff to park acreage ratios of 1:25 FTEs for developed park acres and 1:500 FTEs for natural park acres.
- Regularly assess operation and maintenance funding.
- Update work plans based on maintenance standard and system expansion.



Heritage Park hosts many popular community and regional events.



ANALYSIS OF COST

An important piece of the plan is to determine how much to budget for the recommended improvements identified in the conditions assessments, shortfalls identified in the Level of Service analysis, and the system-wide recommendations. The cost analysis shows gross approximate figures and is not intended to be used for specific financial determinations. The purpose of the analysis is to give the Department enough information to begin thinking about planning efforts related to funding and priorities.

Methodology

The general approach to preparing this section was to identify current and proposed costs, including lifecycle and capital costs. Lifecycle costs are expenses incurred to maintain and improve a park or facility to prevent it from falling into disrepair. Capital costs are typically larger expenses for one-time improvements or new additions. When considered together, a more complete picture of overall expenses becomes evident. The specific costs are presented in **Appendix I**.

The total cost for park improvements was calculated based on individual park site needs and overall County recreational needs. A cost was developed for each park site based on the condition assessment findings. The cost includes lifecycle repairs for general maintenance and improvements of existing facilities and capital improvements for lifecycle facility replacement or new construction to meet specific gaps in service at the parks. This might be providing a restroom at a well-used park or building a sidewalk to provide ADA access to a picnic shelter. The needs for the County overall are calculated based on calculated Level of Service shortfalls and any other improvements identified in the recommendations section of the report.

A unit cost was assigned to each refurbishment, improvement, construction, and purchase, with a 25% contingency added to the total to account for design fees, mobilization, permitting, and shifting project costs. Please note, these costs are estimates in 2024 dollars and are intended for CIP planning. Specific costs should be developed per project for budgetary planning near to the planned time of development for a more accurate understanding of cost.

All improvements were then assigned a phasing unit of near-term implementation (0-5 years), mid-term implementation (5-10 years), or long-term implementation (10+ years). These improvements address the projected needs of the County over the next 10 years. The long-term phase acknowledges the needs identified in the report but extends the investment allocation over a longer time frame to direct prioritization of funding. If the County has the resources or the opportunity arises, the long-term projects should be implemented in 5-10 years. All identified improvements, recommendations, and shortfalls identified through the report process are included in this 10 year implementation time line.

10-YEAR PARK IMPROVEMENT COST ESTIMATE (2022-2032)

EXISTING PARKS/FACILITIES		DEVELOPMENT OF NEW PARKS/FACILITIES	
Lifecycle Repairs	\$ 920,000	New Parks	\$ 4,875,000
Capital Improvements	\$ 10,850,000	Indoor Recreation Center	\$ 7,500,000
		Outdoor Splash Pad	\$ 1,500,000
		Planning Studies	\$ 1,050,000
Total	\$ 11,770,000	Total	\$ 14,925,000



Cost and Funding Overview

The conclusions from a preliminary review of the estimated improvement budget are discussed below. Refer to **Appendix I** for cost estimation and analysis spreadsheets.

- Projections of costs for required facilities recommended far exceed the department's current budget. For this reason, any large-scale improvements will need to be financed by Capital Improvements provided by the Board of Supervisors or some other revenue source capable of large fiscal appropriations.
- The total improvements calculated by this report for all recommendations is \$26.70 million.
- The lifecycle and capital improvements costs calculated by this report for existing parks and facilities totals \$11.77 million.
- The lifecycle and capital improvements expenditures for proposed parks, facilities, and master plans estimated by this report totals \$14.93 million.
- The total of mid-term and long-term costs is \$21.27 million. These are projects required to meet the projected needs of the citizens over the next 10 years. If possible, the County should install all these projects within 10 years. This report acknowledges the reality of potential difficulty attaining funding and identifies \$3.92 million of projects that can potentially be deferred to a long-term 10+ year implementation phase.

- The Department may need to postpone other improvements past their identified phasing term. These decisions must be made after a thorough assessment of available funding and needs.

Cost Phasing Estimate

Near-Term Costs (0-5 years)

EXISTING PARKS/FACILITIES	COST
Lifecycle Repairs	\$ 732,500
Capital Improvements (assessment based)	\$ 3,085,500
Total (incl. 25% cont.)	\$ 4,772,500

DEVELOPMENT OF NEW FACILITIES

Capital Improvements (shortfall based)	\$ 445,000
Total (incl. 25% cont.)	\$ 556,250

DEVELOPMENT OF NEW PARKS/FACILITIES

Planning Reports and Studies	\$ 520,000
Total (incl. 25% cont.)	\$ 1,345,300

Grand Total (incl. 25% cont.)	\$ 6,674,000
--------------------------------------	---------------------

Mid-Term Costs (5-10 years)

DEVELOPMENT OF NEW FACILITIES	COST
Capital Improvements (shortfall based)	\$ 5,597,500
Total (incl. 25% cont.)	\$ 6,996,875

DEVELOPMENT OF NEW PARKS/FACILITIES

New Park Land Purchase/Development	\$ 800,000
Indoor Recreation Center	\$ 6,000,000
Outdoor Splash Pad	\$ 1,200,000
Planning Reports and Studies	\$ 285,000
Total (incl. 25% cont.)	\$ 10,356,250

Grand Total (incl. 25% cont.)	\$ 17,353,000
--------------------------------------	----------------------

Long-Term Costs (10+ years)

DEVELOPMENT OF NEW PARKS/FACILITIES	COST
New Park Land Purchase/Development	\$ 3,100,000
Planning Reports and Studies	\$ 35,000
Total (incl. 25% cont.)	\$ 3,918,750

Grand Total (incl. 25% cont.)	\$ 3,919,000
--------------------------------------	---------------------

**This estimate represents 2024 dollars. Costs will need to be re-examined in subsequent years for increases in material and labor costs and inflation.*



Addressing funding shortfalls will become a balancing act between increasing funding requests from the County, asking residents to help pay for the amenities they are requesting, and identifying new sources of money. These new sources may be bonds, tax increases, development-based proffers, new or increased user fees, or corporate partnerships that are not currently in place.

It is important to allocate additional maintenance funding to support capital expenditures and system expansions. These cost estimates do not include additional maintenance funding that would be required.

The Department should maintain and expand its grant funding whenever possible. It should be noted that, with limited exceptions, grant funding cannot support parks and recreation improvements on a large scale or for the long term.

Also, please note that the estimates in this report represent 2024 dollars. Costs will need to be re-examined in subsequent years for increases in material and labor costs and inflation.



Large oak tree at Heritage Park in Isle of Wight County.



Funding Strategies

The park system has accumulated approximately \$4,772,500 in deferred maintenance and replacement costs as well as \$7,553,000 in current projected improvement costs associated with level of service needs. As time passes, accrued maintenance and life cycle costs will continue to accumulate. Current maintenance and operations budgets and CIP allocations only cover a portion of previously budgeted items. This leaves significant gaps in funding that must be covered elsewhere. As population and the need for services increase budgets for maintenance, operations, and capital improvements will need to increase. The department may exercise several strategies that help to cover projected gaps while minimizing direct budget increases. These include but are not limited to the following:

Government Finance

This may involve creating direct business development efforts to create partnerships and earned income, asking the public to approve a bond or levy to cover lifecycle costs, partnering with other departments, and sharing budgets to implement cross beneficial projects.

Cost recovery and enterprise management strategies

Cost recovery strategies involve creating a business minded approach for certain aspect of parks, programs, and amenities. This may involve revenue positive business plans for higher cost services and facilities, revenue sharing with concessions operations, competitively bidding out higher cost services, and increasing charges for services and programs that are not core essential for the department's mission.

Operational management changes

This category involves creating efficiencies and maintaining operational efficiencies wherever possible. This may include conversion of excess land to unmaintained open space, conversion of that same land to more productive uses, or divestment in land and facilities.

Partnerships and Sponsorships

Partnership strategies should involve equitable agreements with complimenting public, private and non-profit groups for the use, maintenance, and cost sharing of facilities. The true costs of any agreement should always be understood.

Fundraising

Fundraising may involve an organized effort to establish and maintain partnerships with nonprofits, philanthropists, and others to meet mutual goals. It may involve the integration of dedicated staff to promote the parks system and cultivate partnerships though various outreach, events, and activities.

Grants

With the overlap of objectives in community wellness, infrastructure, environment and other areas, there are increasing opportunities for significant grant funding to pay for one time improvement projects such as land acquisition, park development, access, trails, playgrounds, stormwater quality improvements and other park infrastructure. It is important to carefully align each project with the grantor's mission and objectives to increase successful applications. Also, the department needs to fully understand the financial reporting and design standard requirements for each grant so that the level of effort and expenditure related to the grant source can match the scale of the project.



Funding Sources

Specific funding sources with potential for use in Isle of Wight County are listed below. The Department already employs several of these strategies, but there is the opportunity to expand and refine them.

POTENTIAL FUNDING SOURCES

- CIP Budget (include park development projects in the County's short and long range Capital Improvement Plan)
- Parks Bond Referendum (voters approve the County borrowing money to finance park projects)
- Corporate Sponsorships (corporate investment in amenities and/or events)
- Partnerships (joint funding with shared risks, assets, and management)
- Grants (from foundations or through governmental recreation, transportation, community development, or environmental programs)
- Foundations/Gifts (funding from tax-exempt, non-profit organizations)
- Private Donations (donations of funds, land, facilities, or other items)
- Friends' Associations (special interest groups raising funds for a purpose)
- Irrevocable Remainder Trusts (individuals leave portion of wealth as a trust fund to be used by an agency)
- Special Fundraisers (luncheons, brick sales, or other events that trade donations for a good or service)
- User Fees/Charges (fees charged for usage of an amenity or service)
- Ticket Sales/Admissions (fees charged for admission to a special event)
- Permits (fee-based permits provided to use park property for financial gain)
- Reservations (fees charged to reserve public property for a specific time frame)
- Equipment Rentals (fees charged to rent tables, chairs, tents and similar items)
- Land Trusts (trusts set up to secure funding for land acquisitions)
- Volunteers (unpaid workers donating time and effort)
- Concession Management (funds obtained from retail sales)
- Private Management (contracting with private entities to run a public facility resulting in financial savings and possibly additional percentage of income)
- Naming Rights (funding obtained from allowing private businesses to place their name on a public facility)
- Crowd Funding (smaller donation amounts provided by large amounts of people)

Higher-dollar-amount and more complex projects require funding sources with greater monetary resources and assured delivery methods. For example, a recreation center would benefit from a bond referendum, corporate sponsorships, and/or private management. Alternatively, funds for a picnic shelter could be raised through fundraisers, small grants, and small donations. Lastly, it is important to note that these funding sources can and should be mixed and matched to achieve the desired dollar amount.



Adjusting Priorities Based on Available Funding

Based on demand and current funding levels, the Department should focus on addressing repairs and maintenance, diversifying programming, improving departmental operations, expanding the trail network, increasing water access, planning for the redevelopment and build-out of existing parks, and the creation of new neighborhood parks.

The Isle of Wight County Parks and Recreation Department should use this report and their professional knowledge as a guide for how to move forward with necessary and desirable improvements, particularly for more costly enhancements that require long lead times.



Scenic views of Jones Creek from the fishing pier at Nike Park in Isle of Wight County.



APPENDIX A

PARK INVENTORY CHART

Table 1: Isle of Wight County Existing Park Facility Amenities

Table 1: Isle of Wight County Existing Park & Facility Amenities

	Address	Total Acreage	Square Footage	ATV Trail	Mountain Bike Trail	Paved/Multi-Use Trail (miles)	Shared Hiking/Equestrian Trails (miles)	Historic Site/Museum	Dog Park	Recreation Hall	Amphitheater	Event Pavilion	Gazebo	Picnic Area	Picnic Shelter	Outdoor Fitness Facility	Play Equip. Age 2-5	Play Equip. Age 5-12	Maintenance Bldgs	Diamond Field	Indoor Gymnasium	Rectangular Fields	Soccer	Basketball (Full)	Pickleball	Tennis	Horseshoe	Running Track	Skate Park	Volleyball	Beach	Fishing	Canoe/Kayak Launch	Boat Ramp/Slide	Restrooms	Parking			
Existing Parks																																							
Neighborhood Parks (0.5-20 ac.)		28.5																																					
Camptown Park (w/ Otelia Community Center)	33457 Carver Rd, Franklin, VA 23851	14.5														1		1	1	1	1			1	2		2								1	1			
Riverview Park	240 James St, Smithfield, VA 23430	7.2												1	1	1	1	1			1						2	1							1	1			
Robinson Park	20 Duke St, Windsor, VA 23487	0.5														1			1																	1			
Beale Park	Moonfield Dr., Smithfield, VA	6.3																	1	1		4													1	1			
Community Parks (20-50 ac.)		50.0																																					
Bradby Park	Tyler's Beach Rd, Smithfield, VA 23430	50.0																																					
District Parks (50+ ac.)		150.0																																					
Nike Park	13036 Nike Park Rd, Carrollton, VA 23314	150.0			1	0.4	1.00			1	1				1	1		1	1		1	2	15		1		2			1			1	1	4	1			
Greenway		4.1				4.1																																	
Park to Park Trail (Windsor Castle Park to Nike Park)	Church St, Smithfield, to Nike Park Rd, Carrollton	3.1				3.10																																	
Windsor Sidewalk Trail		1.0				1.00																																	
Special Use (Historical, Water Access, Athletic)		322.5																																					
Heritage Park (County Fairgrounds)	21311 Courthouse Hwy, Windsor, VA 23487	269.0		1.0									3							1																1			
Jones Creek Boat Ramp	at end of Boundary Rd, Carrollton, VA 23314	9.8																															1	2	1	1			
Fort Huger Park (Civil War Fort)	15080 Talcott Terrace, Smithfield, VA 23430	22.0				0.3		1																												1			
Fort Boykin Park (Fort for Jamestown Colonists & Civil War)	7410 Fort Boykinn Trail, Smithfield, VA 23430	11.6				0.3		1						1		1				3										1				1	1				
Tyler's Beach Boat Ramp	15074 Tyler's Beach Rd, Smithfield, VA 23430	10.1																													1	1		1		1			
Clontz Park Fishing Pier and Boat Ramp	110 Clontz Way, Smithfield, VA 23430	5.7																															1	1		1			
Luter Sports Complex	900 W Main St. Smithfield, VA 23430	34.7																			4		1						1						1	1			
Windsor Castle Park	705 Cedar St., Smithfield, VA 23430	208.0			1	3.8		1	1										1	1												1	1		1	1			
Natural Area		2,348																																					
Blackwater River Park	Highway 620, Carrollton, VA 23314	2348.0					4.0																										1			1			
Indoor Recreation Centers			17,770																																				
Windsor Town Center	23361 Courthouse Hwy, Windsor, VA 23487		15,350																			1													1	1			
Otelia Community Center	22475 Carver Rd., Franklin, VA 23851		2,420																																1	1			
TOTALS for Existing (County):		2846.8	17770		1.0	1.0	5.1	4.0	2		1	1		3	2	2	5	1	3	3	4	3	3	1	15	1	3		6	1		1		2	4	1	3	10	12
TOTALS for Proposed (County):		50.0		1																																			
TOTALS for Others:		254.7			0.5	3.8			1	1										2	2		8		1					1			1	2	1	3	4		
Key: Existing County park/facility Undeveloped County park/facility Existing park/facility managed by others																																							



APPENDIX B

DEMOGRAPHIC AND RECREATION TRENDS ANALYSIS

COMMUNITY PROFILE

DEMOGRAPHIC ANALYSIS

The Demographic and Trend Analysis provides an understanding of the population of Isle of Wight County, Virginia. This analysis demonstrates the overall size of total population by specific age segment, race and ethnicity, and the overall economic status and spending power of the residents through household income statistics. It is important to note that while the demographics analysis evaluates the population characteristics based on the geographic area, the Parks and Recreation Department does tend to serve an audience outside that as well.

All future demographic projections are based on historical trends. All projections should be utilized with the understanding that unforeseen circumstances during or after the time of the projections could have a significant bearing on the validity of the final projections.

DEMOGRAPHIC ANALYSIS METHODOLOGY

Demographic data used for the analysis was obtained from U.S. Census Bureau and from ESRI, the largest research and development organization dedicated to Geographical Information Systems (GIS) and specializing in population projections and market trends. All data was acquired in July 2022 and reflects actual numbers as reported in the 2020 Censuses, and estimates for 2022 and 2027 as obtained by ESRI. Straight line linear regression was utilized for projected 2032 and 2037 demographics.

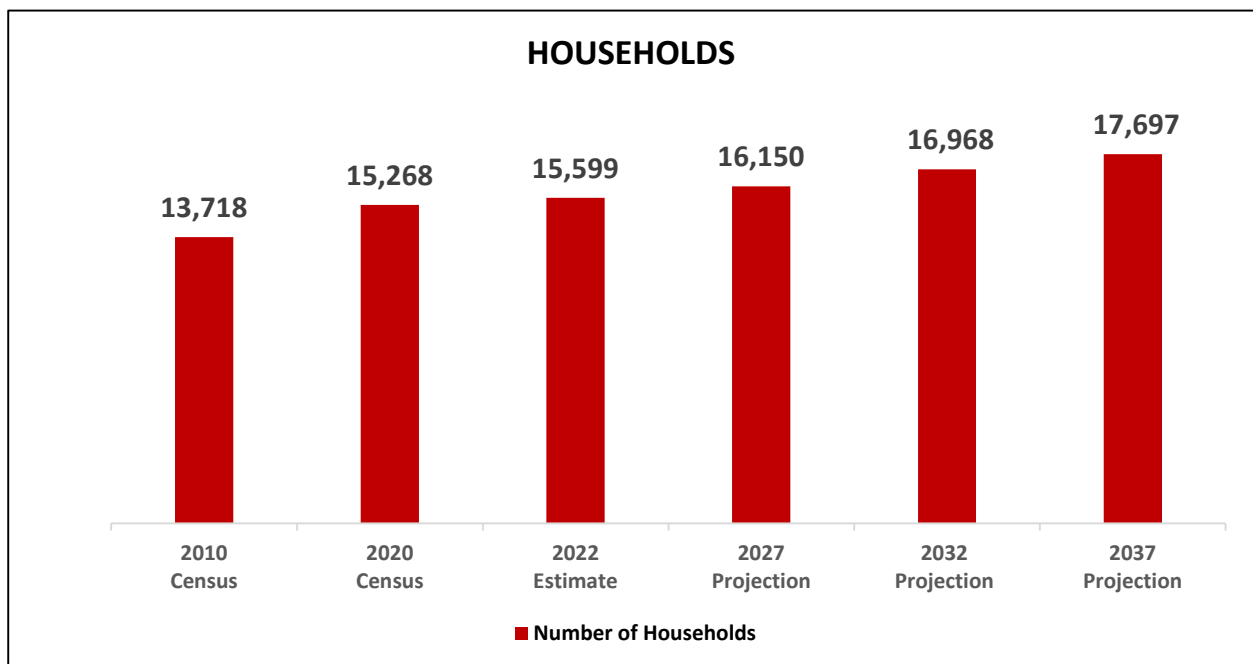
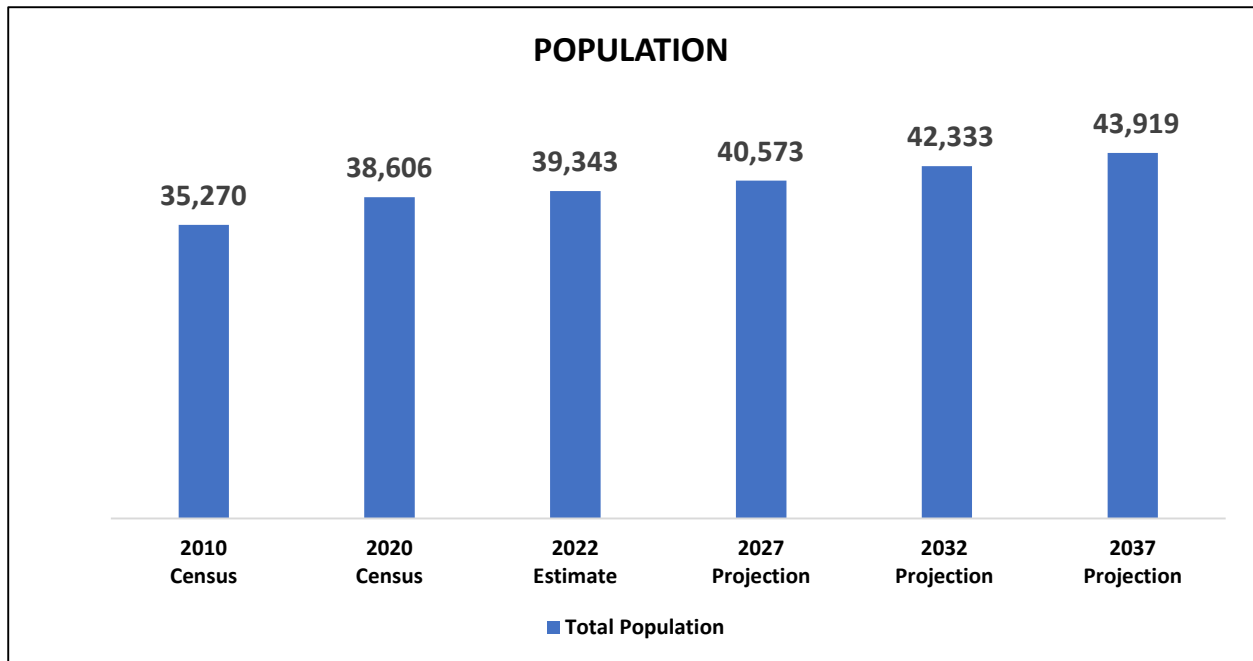
PLEASE NOTE: The U.S. Census will not have updated age segmentation data based on the 2020 Census until 2023.



ISLE OF WIGHT – POPULACE

POPULATION

Isle of Wight's population has experienced a slight growing trend in recent years and is currently estimated at 39,343 individuals. Projecting ahead, the total population is expected to continue to grow over the next 15 years. Based on predictions through 2037, the county is expected to have 43,919 residents living within 17,697 households (2.55 persons per household).



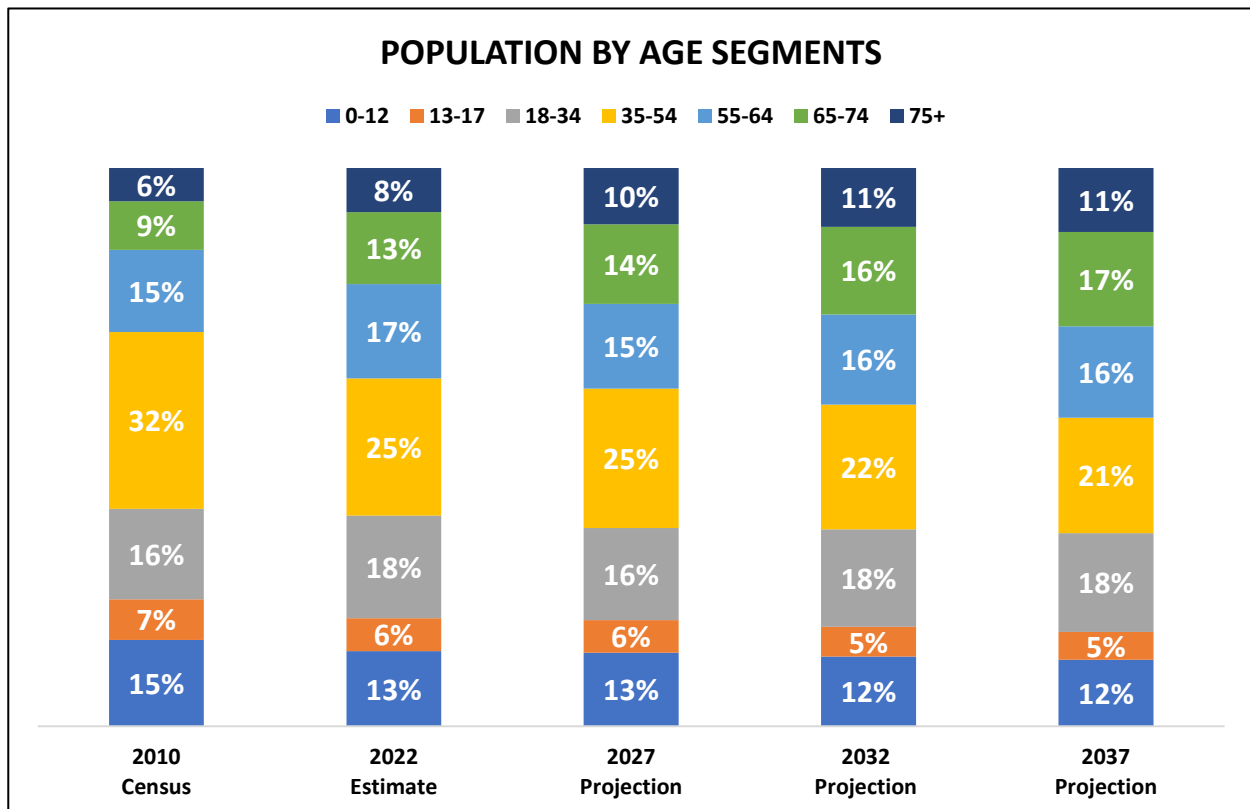
AGE SEGMENT

Evaluating the population by age segments, the service area exhibits an unbalanced distribution among the major age segments. Currently, the largest major age segment is the 55+ segment, making up 38% of the population. By comparison, the 55+ age segment comprises 30% of the United States population.

The overall age composition of the population is projected to continue to age. While most of the younger age segments are expected to remain the same or experience slight decreases in population percentage; those who are 55 and older are projected to continue increasing over the next 15 years, making up 44% of the population by 2037 - an increase of 6% over 2022. This is assumed to be a consequence of a vast amount of the Baby Boomer generation shifting into the senior age segment.

Given the differences in how the active adults (55 and older) participate in recreation programs, the trend is moving toward having at least two to three different program age segments for older adults. When developing the park and recreation system, the county should evaluate recreation experiences that would cater to active adults who are 55-64, 65-74, and 75+ age segments.

PLEASE NOTE: The U.S. Census will not have updated age segmentation data based on the 2020 Census until 2023.



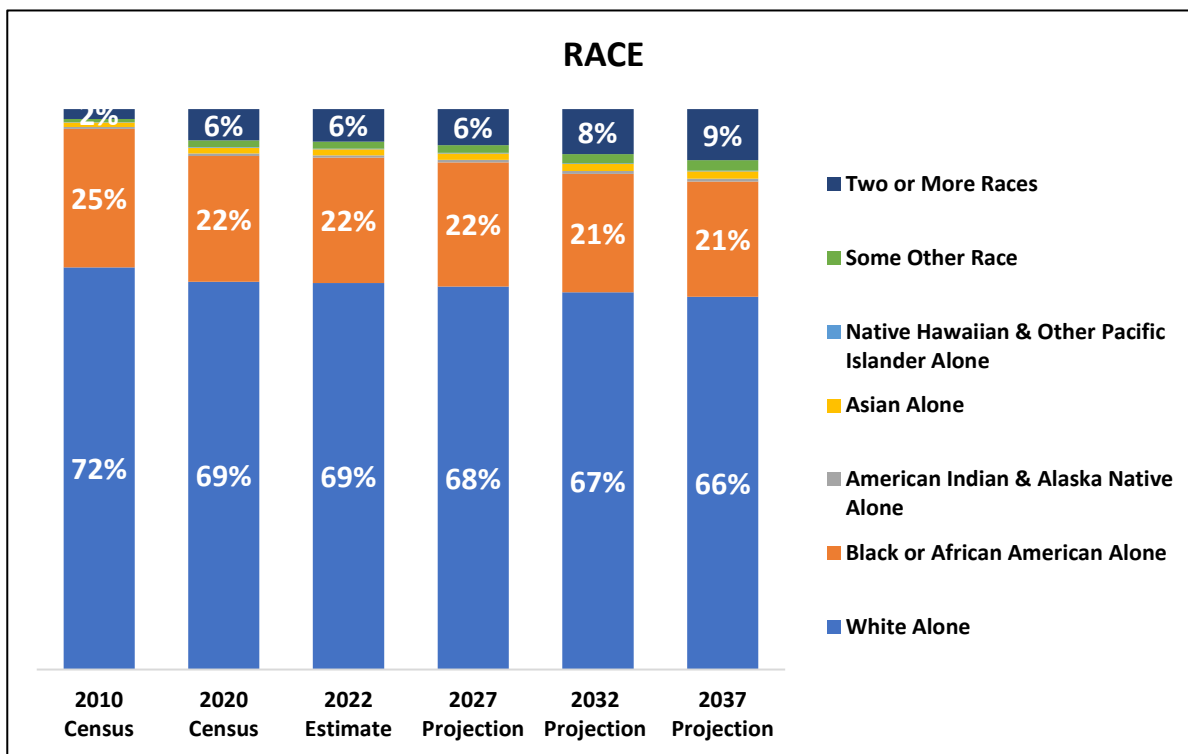
RACE AND ETHNICITY

RACE AND ETHNICITY DEFINITIONS

The minimum categories for data on race and ethnicity for Federal statistics, program administrative reporting, and civil rights compliance reporting are defined as below. The Census 2020 data on race are not directly comparable with data from the 2010 Census and earlier censuses; caution must be used when interpreting changes in the racial composition of the US population over time. The latest (Census 2020) definitions and nomenclature are used within this analysis.

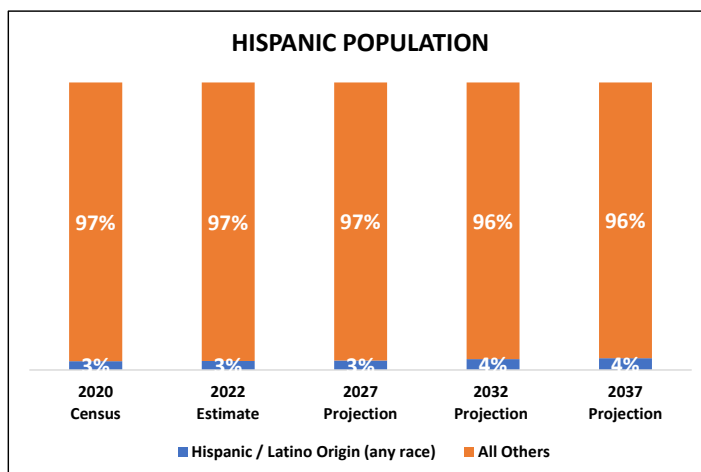
- American Indian - This includes a person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.
- Asian - This includes a person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black - This includes a person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander - This includes a person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White - This includes a person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- Some Other Race - Includes all other responses not included in the "White", "Black or African American", "American Indian and Alaska Native", "Asian" and "Native Hawaiian and Other Pacific Islander" race categories described above.
- Two or more races - People may have chosen to provide two or more races either by checking two or more race responses.
- Hispanic or Latino - This is an ethnic distinction, a subset of a race as defined by the Federal Government; this includes a person of Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.

In analyzing race, the county's current populations are predominately White Alone. The 2022 estimates show that 69% of the county's population falls into the White Alone category, while Black Alone (22%) represents the largest minority. By comparison, the United States White Alone population is currently 59% while the Black Alone population is 13%. The predictions for 2037 expect that the service area's population by race will diversify with a decrease in the White Alone population by approximately 3% while most the Two or More Race category experiences an increase of 9%.



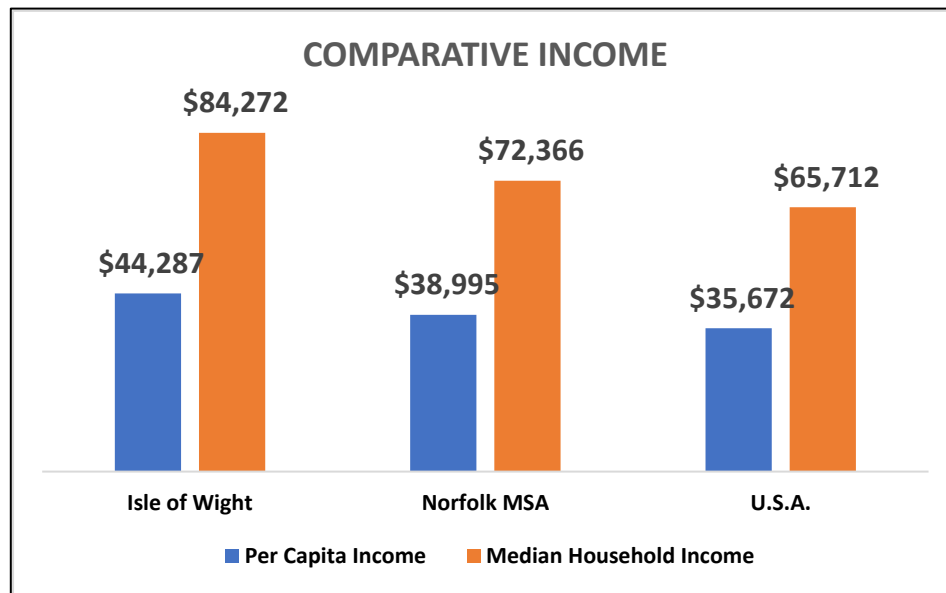
Hispanic or Latino is an ethnic distinction, a subset of a race as defined by the Federal Government; this includes a person of Mexican, Puerto Rican, Cuban, South or Central American, or other Spanish culture or origin, regardless of race.

Based on the 2022 estimate, those of Hispanic/Latino origin represent 3% of the total population. By comparison, the United States Hispanic population is currently 19%. The Hispanic/Latino population is expected to experience a slight increase to 4% by 2037.



HOUSEHOLDS AND INCOME

As seen in the chart below, the county's per capita and median household income levels are both regional and national averages.



ISLE OF WIGHT DEMOGRAPHIC IMPLICATIONS

The following implications are derived from the analyses provided above. Each implication is organized by the outlined demographic information sections.

POPULATION

The population is increasing and is projected to experience an 11.6% population growth over the next 15 years. This is in-line with the national average over the same time period. With a growing population, park and recreation services will need to strategically invest, develop, and maintain indoor recreation facilities in relation to current and future residential growth.

AGE SEGMENTATION

Isle of Wight has an unbalanced age segmentation with the largest group being 55+. Over the next 15 years, the service area is projected to remain unbalanced and age as the 55+ segment make up 44% of the county's population in 2037.

RACE AND ETHNICITY

A diversifying community will likely focus the county on providing traditional and emerging programming and service offerings.

HOUSEHOLDS AND INCOME

With median and per capita household income averages above regional and national averages, it will be important for the county to prioritize providing offerings that are first class with exceptional customer service while seeking modest opportunities to create revenue generation.

RECREATION TRENDS

NATIONAL RECREATION TRENDS ANALYSIS

The Recreational Trends Analysis provides an understanding of national and local recreational trends. Trends data used for this analysis was obtained from Sports & Fitness Industry Association's (SFIA), National Recreation and Park Association (NRPA), and Environmental Systems Research Institute, Inc. (ESRI).

NATIONAL TRENDS IN RECREATION

METHODOLOGY

The Sports & Fitness Industry Association's (SFIA) *Sports, Fitness & Leisure Activities Topline Participation Report 2022* was utilized in evaluating the following trends:

- National Recreation Participatory Trends
- Core vs. Casual Participation Trends



The study is based on findings from surveys carried out in 2021 by the Physical Activity Council (PAC), resulting in a total of 18,000 online interviews. Surveys were administered to all genders, ages, income levels, regions, and ethnicities to allow for statistical accuracy of the national population. A sample size of 18,000 completed interviews is considered by SFIA to result in a high degree of statistical accuracy. A sport with a participation rate of five percent has a confidence interval of plus or minus 0.32 percentage points at a 95 percent confidence level. Using a weighting technique, survey results are applied to the total U.S. population figure of 304,745,039 people (ages six and older).

The purpose of the report is to establish levels of activity and identify key participatory trends in recreation across the U.S. This study looked at 118 different sports/activities and subdivided them into various categories including: sports, fitness, outdoor activities, aquatics, etc.

NATIONAL TREND OVERVIEW

Approximately 232.6 million people ages 6 and over reported being active in 2021, which is a 1.3% increase from 2020 and the greatest number of active Americans in the last 5 years. There were more things to do as outdoor activities thrived, fitness at home became more popular, and team sports started back up after the COVID-19 hiatus.

Americans continued to practice yoga, attend Pilates training, and workout with kettlebells. They were drawn to the ease of pickleball and the competitiveness of tennis. Many started at indoor climbing, while others took to the hiking trail. The waterways traffic had an increase of stand-up paddlers, kayaks, and jet skis. Gymnastics, swimming on a team, court volleyball, and fast-pitch softball benefited from the participation boom created from the Olympics.

Water sports had the largest gain in participation rates. Activities such as kayaking, stand-up paddling, and boardsailing/windsurfing all contributed to the 2.0 percent increase. Outdoor sports continued to grow with 53.9 percent of the U.S. population participating. This rate remains higher than pre-pandemic levels, having 6.2 percent gain over 50.7 percent participation rate in 2019. The largest contributor to this gain was trail running having increased 5.6 percent in one year and 13.9 percent from 2019.

Generationally, fitness sports continue to be the go-to means of exercise for Boomers, Gen X, and Millennials. Over half of the Gen X, Millennials, and Gen Z generation participated in one type of outdoor activity. Team sports were heavily dominated by generation Gen Z.



Detailed National Recreation Trend Information can be found in Appendix A of this document.

NATIONAL RECREATION TRENDS BY AGE SEGMENT

NON-PARTICIPANT INTEREST BY AGE SEGMENT

In addition to participation rates by generation, SFIA also tracks non-participant interest. These are activities that the U.S. population currently does not participate in due to physical or monetary barriers, but is interested in participating in. Below are the top five activities that each age segment would be most likely to partake in, if they were readily available.

Overall, the activities most age segments are interested in include: Camping, Bicycling, Fishing, and Swimming for Fitness. All of which are deemed as low-impact activities, making them obtainable for any age segment to enjoy.



PARTICIPATION BY GENERATION

Boomers (1945 – 1964)				Millennials (1980~1999)			
	2019	2020	2021		2019	2020	2021
Fitness Sports	59.8%	59.9%	64.4%	Fitness Sports	68.3%	68.7%	70.0%
Individual Sports	23.1%	22.3%	22.9%	Individual Sports	39.8%	41.5%	41.3%
Outdoor Sports	39.4%	39.5%	41.9%	Outdoor Sports	57.5%	59.4%	60.5%
Racquet Sports	5.5%	6.4%	6.8%	Racquet Sports	17.6%	19.3%	19.3%
Team Sports	4.3%	4.9%	5.1%	Team Sports	27.2%	30.4%	30.6%
Water Sports	7.4%	7.8%	8.2%	Water Sports	15.0%	17.1%	17.2%
Winter Sports	3.9%	3.5%	3.7%	Winter Sports	14.9%	14.5%	14.0%
Gen X (1965~1979)				Gen Z (2000+)			
	2019	2020	2021		2019	2020	2021
Fitness Sports	65.1%	66.0%	64.2%	Fitness Sports	53.5%	55.2%	55.8%
Individual Sports	29.9%	31.5%	29.6%	Individual Sports	42.0%	44.3%	44.0%
Outdoor Sports	50.4%	52.2%	50.4%	Outdoor Sports	59.1%	60.6%	60.8%
Racquet Sports	10.1%	12.2%	11.8%	Racquet Sports	18.1%	22.4%	22.6%
Team Sports	12.0%	15.5%	15.2%	Team Sports	56.3%	56.6%	55.8%
Water Sports	10.9%	13.0%	12.3%	Water Sports	12.9%	16.3%	15.8%
Winter Sports	8.6%	8.7%	8.2%	Winter Sports	18.9%	19.4%	19.1%

PARTICIPATION BY GENERATION

RECREATION TRENDS FOR THE SENIOR POPULATION (55+)

Today, Isle of Wight is more diverse with greater and contrasting needs and desires. The Parks and Recreation Department has evolved to ensure that all members of the community are able to benefit from their vast holdings of open space, recreation facilities and service offerings. One area of growing interest is serving the expanding population of older adults.

The findings, in a research report produced by the National Recreation and Parks Association (NRPA), affirms that parks and recreation is a vital service provider to older adults, and yet there remains significant opportunity to do much more. Some of the key findings in the report indicate that more than nine in 10 park and recreation agencies report that they offer facilities, activities and programming that cater to older adults. These activities vary greatly, including providing older adults with chances to socialize with others, ways to stay healthy and active, and opportunities to serve others in their communities. Following is a list of activities that are among those most often geared to older adults:

- Exercise classes
- Field trips, tours, vacations
- Arts and crafts classes
- Opportunities to volunteer
- Special events and festivals targeted to older adults
- Group walks
- Paid job opportunities to lead exercise classes, work in recreation centers or at parks.

As noted above, the list of activities varies greatly from active to passive and everywhere in-between.

Where Isle of Wight can make a real, lasting difference is in providing evidence-based chronic disease prevention and/or management programs that keep older adults healthy and active for years to come. The trend to accomplish this is for the Department to offer these types of programs for older adults in Isle of Wight, including those focused on enhanced fitness, diabetes management, living with arthritis and improving balance.

The wide breadth of service offerings for older adults should reflect the broad population served. This includes Isle of Wight following a wide definition of “older adults” when designing and marketing offerings – in many cases starting with adults as young as 55 years old.

Furthermore, Isle of Wight may be unique in ensuring that the needs of underserved older adults are met. The Department can be a critical, lifesaving resource for lower and/or fixed income segments of the older adult population. This can possibly include transportation to and from activities and facilities and low-cost or free fitness programs.

Isle of Wight could consider developing programming for older adults with key partners. To best serve this population, partnerships can include, but not limited to:

- Area Agency on Aging
- Retirement communities
- Senior meals providers
- Hospitals and doctors’ offices
- Local health departments
- Health insurance companies
- Community-based organizations (e.g., faith-based)

But even with these partners, Isle of Wight will have hurdles that must be overcome before providing more services to older adults. The most common challenges are the result of inadequate resources, including facility space shortages, insufficient funding, and inadequate staffing. Presumably, these resource constraints will become even more acute as the older adult population grows and the demand for these services increase.

LOCAL RECREATION TRENDS SUMMARY

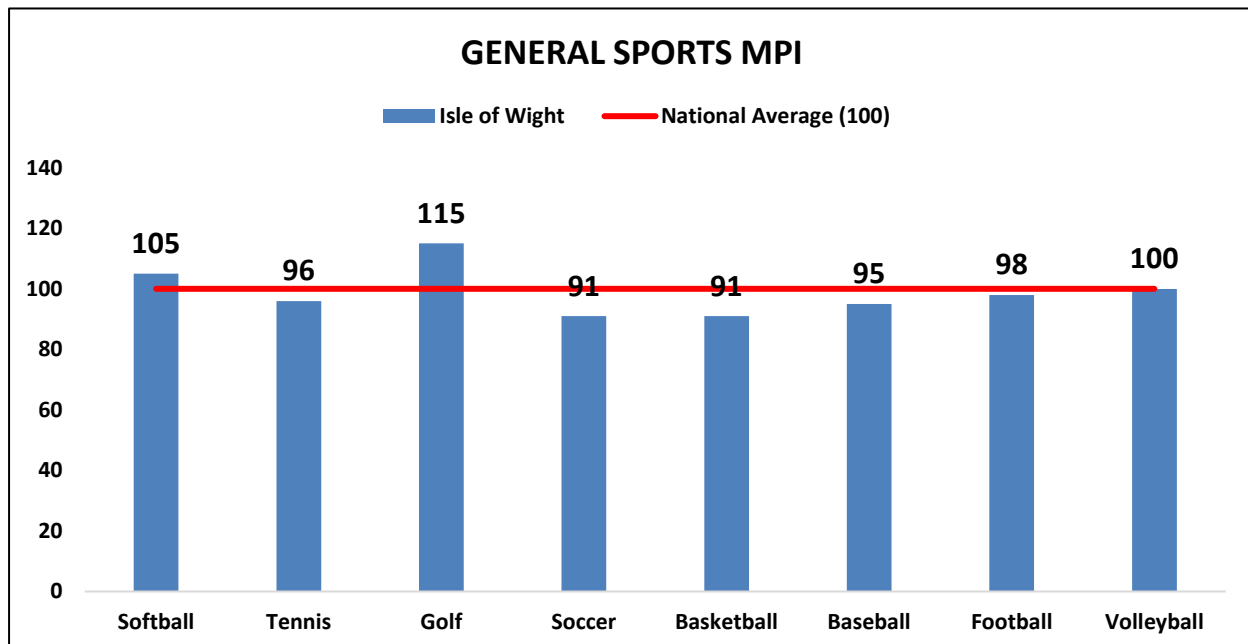
ESRI's 2022 Sports and Leisure Market Potential Data measures the likely demand for recreation activities as well as expected consumer attitudes towards these activities by Isle of Wight County residents. The MPI shows the likelihood that a resident of the county will participate in certain activities when compared to the US National average. The city is compared to the national average in three (3) categories - general sports, fitness, and outdoor recreation. PLEASE NOTE: The participation by Isle of Wight County residents in these activities is not restricted geographically to the county. For example, an Isle of Wight County resident may participate in an activity offered by the City of Newport News.

Overall, Isle of Wight County demonstrates average to above average market potential index numbers. Looking at the three categories (general sports, fitness, and outdoor activity), Isle of Wight County's MPI percentages show that Isle of Wight County has relatively strong participation rates when it comes to outdoor recreation activities; general sports and fitness activities are generally in-line with or below the national averages though a few anomalies do exist (golf, walking for exercise, and swimming).

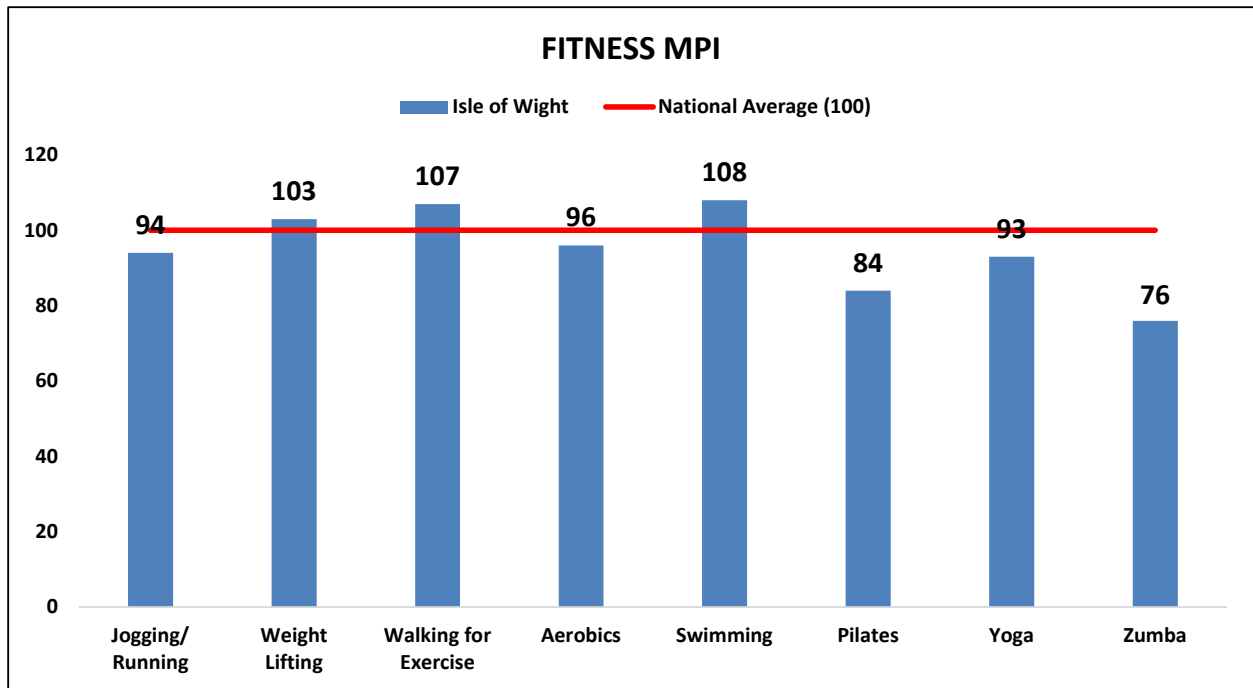
Activities with MPI numbers greater than the national average are significant because they demonstrate that there is a greater potential that Isle of Wight County residents will actively participate in offerings if these activities were provided by the county or surrounding communities. Activities with MPI numbers lower than the national average are also significant because they demonstrate that there is either a lower potential that Isle of Wight County residents will participate in these activities or the opportunity to participate in these activities is not available to them.

This data should be interfaced with other key findings derived during the planning process to determine an appropriate level of service for recreation facilities and program offerings for Isle of Wight County. Other key factors that determine level of service include, but are not limited to: demographic projections, resident need as determined by the community engagement process, current level of service (existing recreation facility inventory), and access to existing recreation facilities and programs.

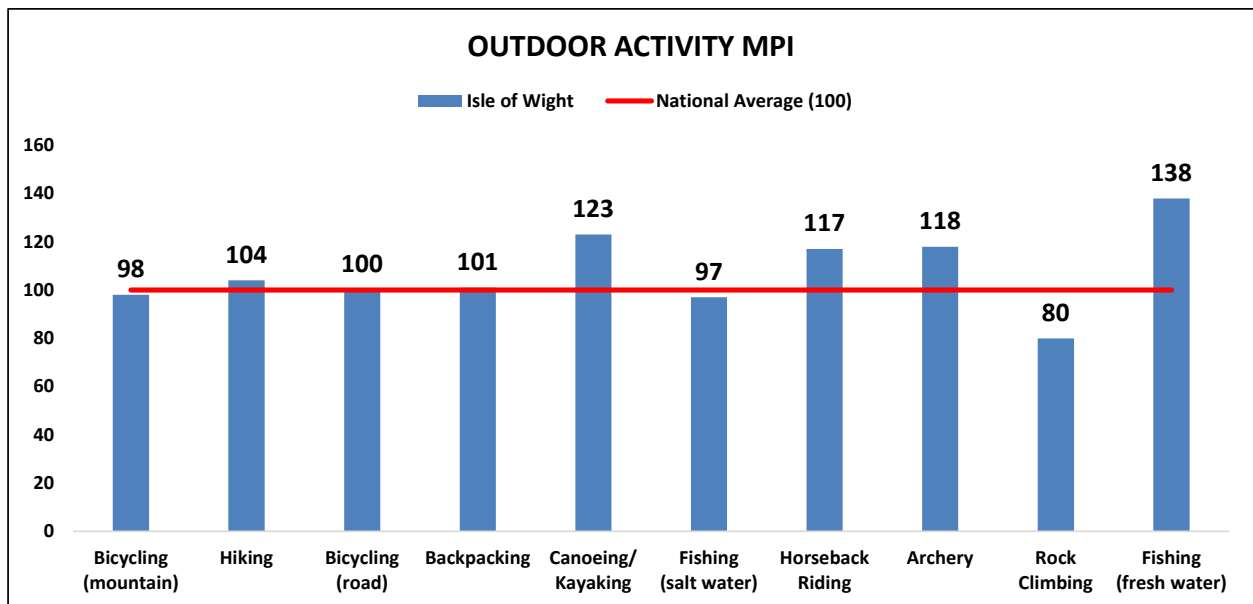
GENERAL SPORTS MARKET POTENTIAL INDEX



GENERAL FITNESS MARKET POTENTIAL INDEX



OUTDOOR ACTIVITY MARKET POTENTIAL INDEX



RECREATION TRENDS SUMMARY

It is critically important for the Isle of Wight Parks and Recreation Department to understand the local and national participation trends in recreation activities. In doing so, the Department can gain general insight into the lifecycle stage of recreation programs and activities (emerging, stable, and declining) and thereby anticipate potential changes in need and demand for the programs and activities that it provides to the residents of Isle of Wight. Here are some major takeaways for local and national recreation trends:

- Based on national measurements, income level has a positive impact on activity rate. Higher income households tend to have higher activity rates.
- Age is also a significant factor to inactivity level. Generation Z (age 6-17) had the lowest inactivity rate while the boomers (age 55+) had the highest inactivity rate.
- Besides income and age factors, non-participants are more likely to join sports or fitness activities if a friend accompanies them.
- Fitness walking remained the most popular activity OVERALL nationally and locally. This activity will likely continue to grow in popularity in Isle of Wight.
- All listed aquatic activities have experienced strong participation growth, both locally and nationally. Swimming on a team saw significant increases in casual participation.
- Basketball is the most participated in sport nationally while golf is the most participated in sport locally.
- Softball and football are losing participants both locally and nationally, and MPI numbers are below the national average for each of these activities
- Outdoor recreational activities are on the rise nationally and are very popular locally.

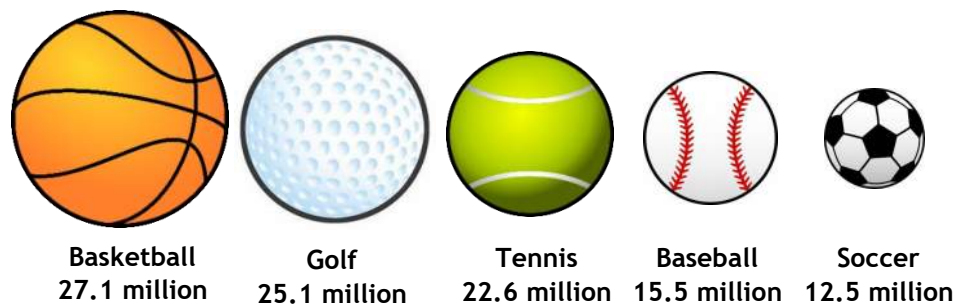
APPENDIX A - RECREATION PARTICIPATION TRENDS

NATIONAL TRENDS IN GENERAL SPORTS

PARTICIPATION LEVELS

The top sports most heavily participated in the United States were Basketball (27.1 million), Golf (25.1 million), and Tennis (22.6 million) which have participation figures well in excess of the other activities within the general sports category. Baseball (15.5 million), and Outdoor Soccer (12.5 million) round out the top five.

The popularity of Basketball, Golf, and Tennis can be attributed to the ability to compete with relatively small number of participants, this coupled with an ability to be played outdoors and/or properly distanced helps explain their popularity during the COVID-19 pandemic. Basketball's overall success can also be attributed to the limited amount of equipment needed to participate and the limited space requirements necessary, which make basketball the only traditional sport that can be played at most American dwellings as a drive-way pickup game. Golf continues to benefit from its wide age segment appeal and is considered a life-long sport. In addition, target type game venues or Golf Entertainment Venues have increased drastically (72.3%) as a 5-year trend, using Golf Entertainment (e.g., Top Golf) as a new alternative to breathe life back into the game of golf.



FIVE-YEAR TREND

Since 2016, Pickleball (71.2%), Golf- Entertainment Venues (51.3%), and Tennis (25.1%) have shown the largest increase in participation. Similarly, Boxing for Fitness (21.4%) and Competition (20.7%) have also experienced significant growth. Based on the five-year trend from 2016-2021, the sports that are most rapidly declining in participation include Ultimate Frisbee (-40.4%), Roller Hockey (-26.1%), Volleyball (Sand/Beach) (-23.8%), Squash (-23.5%), Slow Pitch Softball (-21.9%), and Gymnastics (-20.7%).

ONE-YEAR TREND

The most recent year shares some similarities with the five-year trends; with Pickleball (14.8%) and Boxing for Competition (7.3%) experiencing some of the greatest increases in participation this past year. The greatest one-year increases also include Fast Pitch Softball (15.3%), Gymnastics (10.9%), and Court Volleyball (8.1%). Basketball (-2.2%), Flag Football (-1.6%), Indoor Soccer (-0.6%) and Baseball (-0.5%) have shown a five-year trend increase, but a one-year decrease. This is likely a direct result of coming out of the COVID-19 pandemic. Similarly, other team sports such as Ultimate Frisbee (-5.8%), Slow Pitch Softball (-5.4%), Roller Hockey (-5%), Racquetball (-4.8%) and Beach/Sand Volleyball (-3.1%), also had significant decreases in participation over the last year.

CORE VS. CASUAL TRENDS IN GENERAL SPORTS

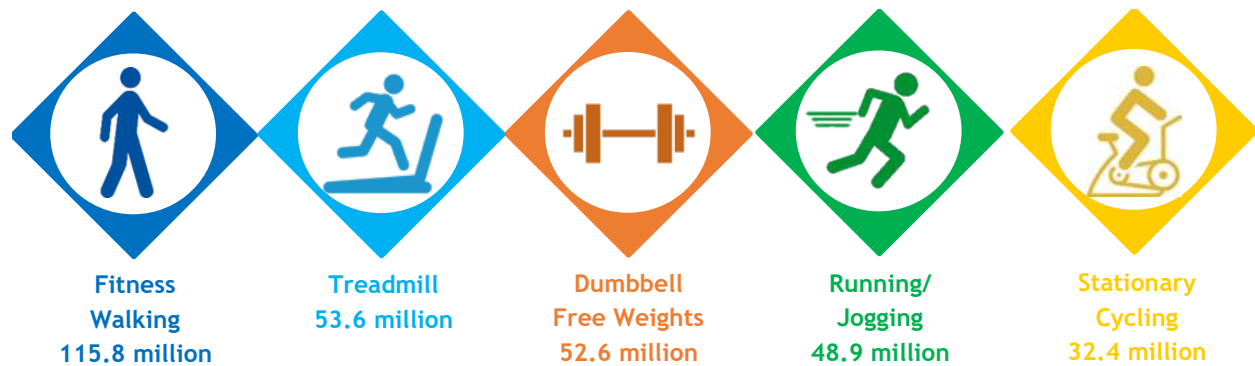
Highly participated in sports, such as Basketball, Baseball, and Slow Pitch Softball generally have a larger core participant base (participate 13+ times per year) than casual participant base (participate 1-12 times per year). Due to the COVID-19 Pandemic, most activities showed a decrease in their percentage of core participants. However, there were significant increases in the percentage of casual participation for Court Volleyball, Pickleball, Fast Pitch Softball, Gymnastics and Lacrosse in the past year.

National Participatory Trends - General Sports					
Activity	Participation Levels			% Change	
	2016	2020	2021	5-Year Trend	1-Year Trend
Basketball	22,343	27,753	27,135	21.4%	-2.2%
Golf (9 or 18-Hole Course)	23,815	24,804	25,111	5.4%	1.2%
Tennis	18,079	21,642	22,617	25.1%	4.5%
Baseball	14,760	15,731	15,587	5.6%	-0.9%
Soccer (Outdoor)	11,932	12,444	12,556	5.2%	0.9%
Golf (Entertainment Venue)	8,173	12,057	12,362	51.3%	2.5%
Softball (Slow Pitch)	7,690	6,349	6,008	-21.9%	-5.4%
Football (Flag)	6,173	7,001	6,889	11.6%	-1.6%
Volleyball (Court)	6,216	5,410	5,849	-5.9%	8.1%
Badminton	7,354	5,862	6,061	-17.6%	3.4%
Soccer (Indoor)	5,117	5,440	5,408	5.7%	-0.6%
Football (Touch)	5,686	4,846	4,884	-14.1%	0.8%
Football (Tackle)	5,481	5,054	5,228	-4.6%	3.4%
Gymnastics	5,381	3,848	4,268	-20.7%	10.9%
Volleyball (Sand/Beach)	5,489	4,320	4,184	-23.8%	-3.1%
Track and Field	4,116	3,636	3,587	-12.9%	-1.3%
Cheerleading	4,029	3,308	3,465	-14.0%	4.7%
Pickleball	2,815	4,199	4,819	71.2%	14.8%
Racquetball	3,579	3,426	3,260	-8.9%	-4.8%
Ice Hockey	2,697	2,270	2,306	-14.5%	1.6%
Ultimate Frisbee	3,673	2,325	2,190	-40.4%	-5.8%
Softball (Fast Pitch)	2,467	1,811	2,088	-15.4%	15.3%
Lacrosse	2,090	1,884	1,892	-9.5%	0.4%
Wrestling	1,922	1,931	1,937	0.8%	0.3%
Roller Hockey	1,929	1,500	1,425	-26.1%	-5.0%
Boxing for Competition	1,210	1,361	1,460	20.7%	7.3%
Rugby	1,550	1,242	1,238	-20.1%	-0.3%
Squash	1,549	1,163	1,185	-23.5%	1.9%
NOTE: Participation figures are in 000's for the US population ages 6 and over					
Legend:	Large Increase (greater than 25%)	Moderate Increase (0% to 25%)	Moderate Decrease (0% to -25%)	Large Decrease (less than -25%)	

NATIONAL TRENDS IN GENERAL FITNESS

PARTICIPATION LEVELS

Overall, national participatory trends in fitness have experienced strong growth in recent years. Many of these activities have become popular due to an increased interest among Americans to improve their health and enhance quality of life by engaging in an active lifestyle. The most popular general fitness activities in 2021 also were those that could be done at home or in a virtual class environment. The activities with the most participation was Fitness Walking (115.8 million), Treadmill (53.6 million), Free Weights (52.6 million), Running/Jogging (48.9 million), and Yoga (34.3 million).



FIVE-YEAR TREND

Over the last five years (2016-2021), the activities growing at the highest rate are Trail Running (45.9%), Yoga (30.8%), Dance, Step & Choreographed Exercise (13.3%), and Pilates Training (9.6%). Over the same time frame, the activities that have undergone the biggest decline include: Group Stationary Cycling (-33.5%), Traditional Triathlon (26.4%), Cardio Kickboxing (-26.1%), Cross-Training Style Workout (-24.4%) and Non-Traditional Triathlons (-23.5%).

ONE-YEAR TREND

In the last year, activities with the largest gains in participation were those that can be done alone at home or socially distanced outdoors. The top increases were in Treadmill (7.6%), Cross-Training Style Workouts (6.4%) Trail Running (5.6%), Yoga (4.7%), and Stair Climbing (4.7%). In the same span, the activities that had the largest decline in participation were those that would generally take more time and investment. The greatest drops were seen in Traditional Triathlon (-5.3%), Aerobics (-5.1%), Non-Traditional Triathlons (-4.3%), and Cardio Kickboxing (-3.7%).

CORE VS. CASUAL TRENDS IN GENERAL FITNESS

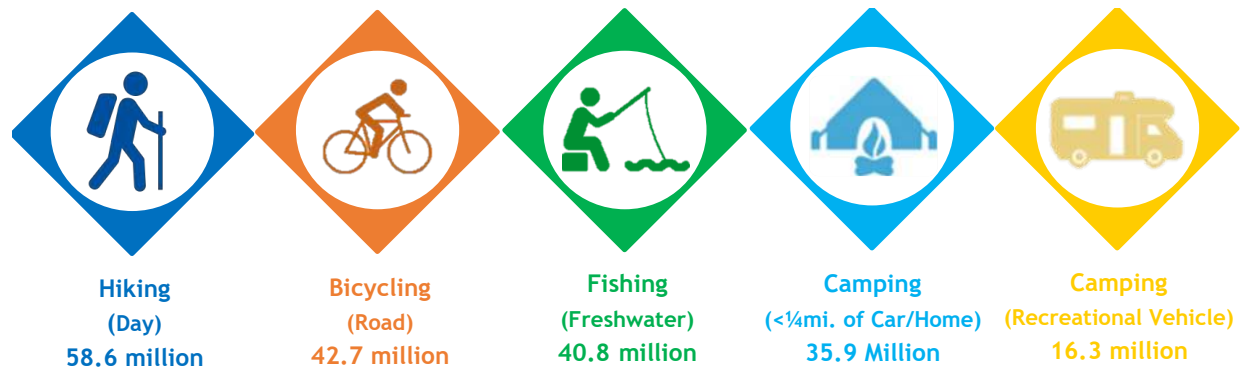
The most participated in fitness activities all had increases in their casual users' base (participating 1-49 times per year) over the last year. These fitness activities include: Fitness Walking, Free Weights, Running/Jogging, Treadmills, Yoga, and Recumbent/Upright Stationary Cycling.

National Participatory Trends - General Fitness					
Activity	Participation Levels			% Change	
	2016	2020	2021	5-Year Trend	1-Year Trend
Fitness Walking	107,895	114,044	115,814	7.3%	1.6%
Treadmill	51,872	49,832	53,627	3.4%	7.6%
Free Weights (Dumbbells/Hand Weights)	51,513	53,256	52,636	2.2%	-1.2%
Running/Jogging	47,384	50,652	48,977	3.4%	-3.3%
Stationary Cycling (Recumbent/Upright)	36,118	31,287	32,453	-10.1%	3.7%
Weight/Resistant Machines	35,768	30,651	30,577	-14.5%	-0.2%
Elliptical Motion Trainer	32,218	27,920	27,618	-14.3%	-1.1%
Yoga	26,268	32,808	34,347	30.8%	4.7%
Free Weights (Barbells)	26,473	28,790	28,243	6.7%	-1.9%
Dance, Step, & Choreographed Exercise	21,839	25,160	24,752	13.3%	-1.6%
Bodyweight Exercise	25,110	22,845	22,629	-9.9%	-0.9%
Aerobics (High Impact/Intensity Training HHI)	10,575	10,954	10,400	-1.7%	-5.1%
Stair Climbing Machine	15,079	11,261	11,786	-21.8%	4.7%
Cross-Training Style Workout	12,914	9,179	9,764	-24.4%	6.4%
Trail Running	8,582	11,854	12,520	45.9%	5.6%
Stationary Cycling (Group)	8,937	6,054	5,939	-33.5%	-1.9%
Pilates Training	8,893	9,905	9,745	9.6%	-1.6%
Cardio Kickboxing	6,899	5,295	5,099	-26.1%	-3.7%
Boot Camp Style Cross-Training	6,583	4,969	5,169	-21.5%	4.0%
Martial Arts	5,745	6,064	6,186	7.7%	2.0%
Boxing for Fitness	5,175	5,230	5,237	1.2%	0.1%
Tai Chi	3,706	3,300	3,393	-8.4%	2.8%
Barre	3,329	3,579	3,659	9.9%	2.2%
Triathlon (Traditional/Road)	2,374	1,846	1,748	-26.4%	-5.3%
Triathlon (Non-Traditional/Off Road)	1,705	1,363	1,304	-23.5%	-4.3%
NOTE: Participation figures are in 000's for the US population ages 6 and over					
Legend:	Large Increase (greater than 25%)	Moderate Increase (0% to 25%)	Moderate Decrease (0% to -25%)	Large Decrease (less than -25%)	

NATIONAL TRENDS IN OUTDOOR RECREATION

PARTICIPATION LEVELS

Results from the SFIA report demonstrate strong growth in participation regarding outdoor/adventure recreation activities. Much like the general fitness activities, these activities encourage an active lifestyle, can be performed individually or with proper social distancing in a group, and are not as limited by time constraints. In 2021, the most popular activities, in terms of total participants, from the outdoor/adventure recreation category include: Day Hiking (58.6 million), Road Bicycling (42.7 million), Freshwater Fishing (40.8 million), Camping within ¼ mile of Vehicle/Home (35.9 million), and Recreational Vehicle Camping (16.3 million).



FIVE-YEAR TREND

From 2016-2021, Day Hiking (39.3%), Camping within ¼ mile of Vehicle/Home (36.0%), Skateboarding (35.8%), Birdwatching (27.8%), BMX Bicycling (24.4%), and Fly Fishing (15.5%) have undergone the largest increases in participation. The five-year trend also shows activities such as Adventure Racing (-39.1%), Traditional Climbing (-14.9%), In-Line Roller Skating (-8.2%), Archery (-7.1%), and to be the only activities with decreases in participation.

ONE-YEAR TREND

The one-year trend shows almost all activities declining in participation from the previous year. The growing activities being Indoor Climbing (2.7%), Day Hiking (1.5%), Archery (1.3%), In-Line Roller Skating (1.0%), Boulder Climbing (0.5%), and over the last year, the activities that underwent the biggest decreases in participation were Recreational Vehicle Camping (-8.2%) and Adventure Racing (-7.1%).

CORE VS. CASUAL TRENDS IN OUTDOOR RECREATION

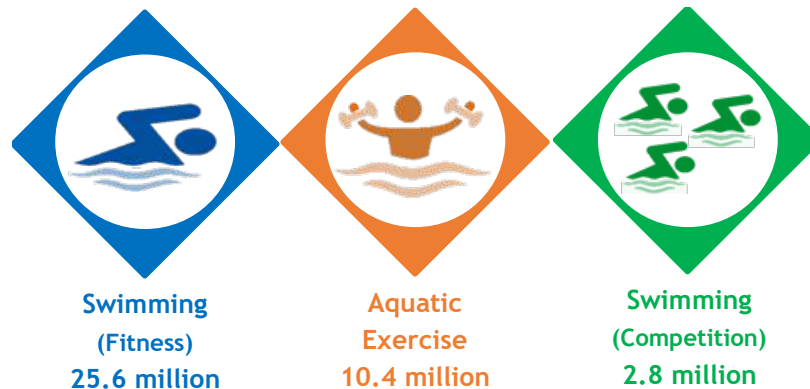
Most outdoor activities have experienced participation growth in the last five- years. Although this a positive trend, it should be noted that all outdoor activities participation, besides adventure racing, consist primarily of casual users.

National Participatory Trends - Outdoor / Adventure Recreation					
Activity	Participation Levels			% Change	
	2016	2020	2021	5-Year Trend	1-Year Trend
Hiking (Day)	42,128	57,808	58,697	39.3%	1.5%
Bicycling (Road)	38,365	44,471	42,775	11.5%	-3.8%
Fishing (Freshwater)	38,121	42,556	40,853	7.2%	-4.0%
Camping (< 1/4 Mile of Vehicle/Home)	26,467	36,082	35,985	36.0%	-0.3%
Camping (Recreational Vehicle)	15,855	17,825	16,371	3.3%	-8.2%
Fishing (Saltwater)	12,266	14,527	13,790	12.4%	-5.1%
Birdwatching (>1/4 mile of Vehicle/Home)	11,589	15,228	14,815	27.8%	-2.7%
Backpacking Overnight	10,151	10,746	10,306	1.5%	-4.1%
Bicycling (Mountain)	8,615	8,998	8,693	0.9%	-3.4%
Archery	7,903	7,249	7,342	-7.1%	1.3%
Fishing (Fly)	6,456	7,753	7,458	15.5%	-3.8%
Skateboarding	6,442	8,872	8,747	35.8%	-1.4%
Climbing (Indoor)	-	5,535	5,684	N/A	2.7%
Roller Skating, In-Line	5,381	4,892	4,940	-8.2%	1.0%
Bicycling (BMX)	3,104	3,880	3,861	24.4%	-0.5%
Climbing (Traditional/Ice/Mountaineering)	2,790	2,456	2,374	-14.9%	-3.3%
Climbing (Sport/Boulder)	-	2,290	2,301	N/A	0.5%
Adventure Racing	2,999	1,966	1,826	-39.1%	-7.1%
NOTE: Participation figures are in 000's for the US population ages 6 and over					
Legend:	Large Increase (greater than 25%)	Moderate Increase (0% to 25%)	Moderate Decrease (0% to -25%)	Large Decrease (less than -25%)	

NATIONAL TRENDS IN AQUATICS

PARTICIPATION LEVELS

Swimming is deemed as a lifetime activity, which is most likely why it continues to have such strong participation. In 2021, Fitness Swimming remained the overall leader in participation (25.6 million) amongst aquatic activities, even though most, if not all, aquatic facilities were forced to close at some point due to the COVID-19 pandemic.



FIVE-YEAR TREND

Assessing the five-year trend, no activity has experienced an increase from 2016-2021, most likely due to the accessibility of facilities during Covid-19. While Fitness Swimming and Aquatic Exercise underwent a slight decline, dropping -3.7% and -1.7% respectively, Competitive Swimming suffered a -16.2% decline in participation.

ONE-YEAR TREND

The impact of the COVID-19 pandemic is seen here as most aquatic facilities were forced to shut down for some part of the year. This caused decreases to Aquatic Exercise (-5.1%) having the largest decline, followed by Fitness Swimming (-0.2%). Participation in Competitive swimming increased by 8%.

CORE VS. CASUAL TRENDS IN AQUATICS

Only Aquatic Exercise has undergone an increase in casual participation (1-49 times per year) over the last five years, however, they have all seem a drop in core participation (50+ times per year) in the same time frame. This was happening before the COVID-19 pandemic, and the large decreases in all participation over the last year have furthered this trend.

National Participatory Trends - Aquatics					
Activity	Participation Levels			% Change	
	2016	2020	2021	5-Year Trend	1-Year Trend
Swimming (Fitness)	26,601	25,666	25,620	-3.7%	-0.2%
Aquatic Exercise	10,575	10,954	10,400	-1.7%	-5.1%
Swimming (Competition)	3,369	2,615	2,824	-16.2%	8.0%
NOTE: Participation figures are in 000's for the US population ages 6 and over					
Legend:	Large Increase (greater than 25%)	Moderate Increase (0% to 25%)	Moderate Decrease (0% to -25%)	Large Decrease (less than -25%)	

NATIONAL TRENDS IN WATER SPORTS / ACTIVITIES

PARTICIPATION LEVEL

The most popular water sports / activities based on total participants in 2020 were Recreational Kayaking (13.3 million), Canoeing (9.2 million), and Snorkeling (7.3 million). It should be noted that water activity participation tends to vary based on regional, seasonal, and environmental factors. A region with more water access and a warmer climate is more likely to have a higher participation rate in water activities than a region that has a long winter season or limited water access. Therefore, when assessing trends in water sports and activities, it is important to understand that fluctuations may be the result of environmental barriers which can greatly influence water activity participation.



FIVE-YEAR TREND

Over the last five years, Recreational Kayaking (33.3%), Surfing (24%), and Stand-Up Paddling (16.1%) were the fastest growing water activities. White Water Kayaking (1.4%) was the only other activity with an increase in participation. From 2016-2021, activities declining in participation most rapidly were Boardsailing/Windsurfing (-25.3%), Scuba Diving (-20.4%), Water Skiing (-17.4%), Sea Kayaking (-17.2%) Snorkeling (-16.1%), and Sailing (-15.4%).

ONE-YEAR TREND

Recreational Kayaking (2.7%) and Stand-Up Paddling (1.7%) were the activities to grow both over 5 years and in the last one year. Activities which experienced the largest decreases in participation in the most recent year include Surfing (-8.9%), Snorkeling (-5.3%), Scuba Diving (-4.3%), and Canoeing (-4.1%).

CORE VS. CASUAL TRENDS IN WATER SPORTS/ACTIVITIES

As mentioned previously, regional, seasonal, and environmental limiting factors may influence the participation rate of water sport and activities. These factors may also explain why all water-based activities have drastically more casual participants than core participants, since frequencies of activities may be constrained by uncontrollable factors. These high casual user numbers are likely why many water sports/activities have experienced decreases in participation in recent years.

National Participatory Trends - Water Sports / Activities					
Activity	Participation Levels			% Change	
	2016	2020	2021	5-Year Trend	1-Year Trend
Kayaking (Recreational)	10,017	13,002	13,351	33.3%	2.7%
Canoeing	10,046	9,595	9,199	-8.4%	-4.1%
Snorkeling	8,717	7,729	7,316	-16.1%	-5.3%
Jet Skiing	5,783	4,900	5,062	-12.5%	3.3%
Sailing	4,095	3,486	3,463	-15.4%	-0.7%
Stand-Up Paddling	3,220	3,675	3,739	16.1%	1.7%
Rafting	3,428	3,474	3,383	-1.3%	-2.6%
Water Skiing	3,700	3,050	3,058	-17.4%	0.3%
Surfing	2,793	3,800	3,463	24.0%	-8.9%
Wakeboarding	2,912	2,754	2,674	-8.2%	-2.9%
Scuba Diving	3,111	2,588	2,476	-20.4%	-4.3%
Kayaking (Sea/Touring)	3,124	2,508	2,587	-17.2%	3.1%
Kayaking (White Water)	2,552	2,605	2,587	1.4%	-0.7%
Boardsailing/Windsurfing	1,737	1,268	1,297	-25.3%	2.3%
NOTE: Participation figures are in 000's for the US population ages 6 and over					
Legend:	Large Increase (greater than 25%)	Moderate Increase (0% to 25%)	Moderate Decrease (0% to -25%)	Large Decrease (less than -25%)	

NATIONAL CORE VS CASUAL PARTICIPATION TRENDS

GENERAL SPORTS

National Core vs Casual Participatory Trends - General Sports								
Activity	Participation Levels						% Change	
	2016		2020		2021		5-Year Trend	1-Year Trend
	#	%	#	%	#	%		
Basketball	22,343	100%	27,753	100%	27,135	100%	21.4%	-2.2%
Casual (1-12 times)	7,486	34%	11,962	43%	11,019	41%	47.2%	-7.9%
Core(13+ times)	14,857	66%	15,791	57%	16,019	59%	7.8%	1.4%
Golf (9 or 18-Hole Course)	23,815	100%	24,804	100%	25,111	100%	5.4%	1.2%
Tennis	18,079	100%	21,642	100%	22,617	100%	25.1%	4.5%
Baseball	14,760	100%	15,731	100%	15,587	100%	5.6%	-0.9%
Casual (1-12 times)	5,673	38%	8,089	51%	7,392	47%	30.3%	-8.6%
Core (13+ times)	9,087	62%	7,643	49%	8,195	53%	-9.8%	7.2%
Soccer (Outdoor)	11,932	100%	12,444	100%	12,556	100%	5.2%	0.9%
Casual (1-25 times)	6,342	53%	8,360	67%	7,586	60%	19.6%	-9.3%
Core (26+ times)	5,590	47%	4,084	33%	4,970	40%	-11.1%	21.7%
Softball (Slow Pitch)	7,690	100%	6,349	100%	6,008	100%	-21.9%	-5.4%
Casual (1-12 times)	3,377	44%	2,753	43%	2,729	45%	-19.2%	-0.9%
Core(13+ times)	4,314	56%	3,596	57%	3,279	55%	-24.0%	-8.8%
Football (Flag)	6,173	123%	7,001	121%	6,889	123%	11.6%	-1.6%
Casual (1-12 times)	3,249	53%	4,287	61%	4,137	60%	27.3%	-3.5%
Core(13+ times)	2,924	47%	2,714	39%	2,752	40%	-5.9%	1.4%
Core Age 6 to 17 (13+ times)	1,401	23%	1,446	21%	1,574	23%	12.3%	8.9%
Volleyball (Court)	6,216	100%	5,410	100%	5,849	100%	-5.9%	8.1%
Casual (1-12 times)	2,852	46%	2,204	41%	2,465	42%	-13.6%	11.8%
Core(13+ times)	3,364	54%	3,206	59%	3,384	58%	0.6%	5.6%
Badminton	7,354	100%	5,862	100%	6,061	100%	-17.6%	3.4%
Casual (1-12 times)	5,285	72%	4,129	70%	4,251	70%	-19.6%	3.0%
Core(13+ times)	2,069	28%	1,733	30%	1,810	30%	-12.5%	4.4%
Football (Touch)	5,686	100%	4,846	100%	4,884	100%	-14.1%	0.8%
Casual (1-12 times)	3,304	58%	2,990	62%	3,171	65%	-4.0%	6.1%
Core(13+ times)	2,383	42%	1,856	38%	1,713	35%	-28.1%	-7.7%
Soccer (Indoor)	5,117	100%	5,440	100%	5,408	100%	5.7%	-0.6%
Casual (1-12 times)	2,347	46%	3,377	62%	3,054	56%	30.1%	-9.6%
Core(13+ times)	2,770	54%	2,063	38%	2,354	44%	-15.0%	14.1%
Football (Tackle)	5,481	146%	5,054	144%	5,228	140%	-4.6%	3.4%
Casual (1-25 times)	2,242	41%	2,390	47%	2,642	51%	17.8%	10.5%
Core(26+ times)	3,240	59%	2,665	53%	2,586	49%	-20.2%	-3.0%
Core Age 6 to 17 (26+ times)	2,543	46%	2,226	44%	2,110	40%	-17.0%	-5.2%
Gymnastics	5,381	100%	3,848	100%	4,268	100%	-20.7%	10.9%
Casual (1-49 times)	3,580	67%	2,438	63%	2,787	65%	-22.2%	14.3%
Core(50+ times)	1,800	33%	1,410	37%	1,482	35%	-17.7%	5.1%
Volleyball (Sand/Beach)	5,489	100%	4,320	100%	4,184	100%	-23.8%	-3.1%
Casual (1-12 times)	3,989	73%	3,105	72%	2,918	70%	-26.8%	-6.0%
Core(13+ times)	1,500	27%	1,215	28%	1,265	30%	-15.7%	4.1%
Track and Field	4,116	100%	3,636	100%	3,587	100%	-12.9%	-1.3%
Casual (1-25 times)	1,961	48%	1,589	44%	1,712	48%	-12.7%	7.7%
Core(26+ times)	2,155	52%	2,046	56%	1,875	52%	-13.0%	-8.4%
NOTE: Participation figures are in 000's for the US population ages 6 and over								
Participation Growth/Decline	Large Increase (greater than 25%)		Moderate Increase (0% to 25%)		Moderate Decrease (0% to -25%)		Large Decrease (less than -25%)	
Core vs Casual Distribution	Mostly Core Participants (greater than 75%)		More Core Participants (56-74%)		Evenly Divided (45-55% Core and Casual)		More Casual Participants (56-74%)	
							Mostly Casual Participants (greater than 75%)	

GENERAL SPORTS (CONTINUED)

National Core vs Casual Participatory Trends - General Sports								
Activity	Participation Levels						% Change	
	2016		2020		2021		5-Year Trend	1-Year Trend
	#	%	#	%	#	%		
Cheerleading	4,029	100%	3,308	100%	3,465	100%	-14.0%	4.7%
Casual (1-25 times)	2,365	59%	1,931	58%	2,030	59%	-14.2%	5.1%
Core(26+ times)	1,664	41%	1,377	42%	1,435	41%	-13.8%	4.2%
Pickleball	2,815	100%	4,199	100%	4,819	100%	71.2%	14.8%
Casual (1-12 times)	1,710	61%	2,835	68%	3,454	72%	102.0%	21.8%
Core(13+ times)	1,106	39%	1,364	32%	1,365	28%	23.4%	0.1%
Racquetball	3,579	100%	3,426	100%	3,260	100%	-8.9%	-4.8%
Casual (1-12 times)	2,488	70%	2,476	72%	2,270	70%	-8.8%	-8.3%
Core(13+ times)	1,092	31%	950	28%	990	30%	-9.3%	4.2%
Ice Hockey	2,697	100%	2,270	100%	2,306	100%	-14.5%	1.6%
Casual (1-12 times)	1,353	50%	1,165	51%	1,206	52%	-10.9%	3.5%
Core(13+ times)	1,344	50%	1,105	49%	1,101	48%	-18.1%	-0.4%
Ultimate Frisbee	3,673	100%	2,325	100%	2,190	100%	-40.4%	-5.8%
Casual (1-12 times)	2,746	75%	1,476	63%	1,441	66%	-47.5%	-2.4%
Core(13+ times)	927	25%	849	37%	749	34%	-19.2%	-11.8%
Softball (Fast Pitch)	2,467	100%	1,811	100%	2,088	100%	-15.4%	15.3%
Casual (1-25 times)	1,198	49%	650	36%	934	45%	-22.0%	43.7%
Core(26+ times)	1,269	51%	1,162	64%	1,154	55%	-9.1%	-0.7%
Lacrosse	2,090	100%	1,884	100%	1,892	100%	-9.5%	0.4%
Casual (1-12 times)	1,153	55%	902	48%	1,009	53%	-12.5%	11.9%
Core(13+ times)	938	45%	982	52%	883	47%	-5.9%	-10.1%
Wrestling	1,922	100%	1,931	100%	1,937	100%	0.8%	0.3%
Casual (1-25 times)	1,139	59%	1,239	64%	1,290	67%	13.3%	4.1%
Core(26+ times)	782	41%	692	36%	647	33%	-17.3%	-6.5%
Roller Hockey	1,929	100%	1,500	100%	1,425	100%	-26.1%	-5.0%
Casual (1-12 times)	1,438	75%	1,129	75%	1,088	76%	-24.3%	-3.6%
Core(13+ times)	491	25%	371	25%	337	24%	-31.4%	-9.2%
Boxing for Competition	1,210	100%	1,361	100%	1,460	100%	20.7%	7.3%
Casual (1-12 times)	1,035	86%	1,214	89%	1,262	86%	21.9%	4.0%
Core(13+ times)	176	15%	147	11%	199	14%	13.1%	35.4%
Rugby	1,550	100%	1,242	100%	1,238	100%	-20.1%	-0.3%
Casual (1-7 times)	1,090	70%	807	65%	778	63%	-28.6%	-3.6%
Core(8+ times)	460	30%	435	35%	460	37%	0.0%	5.7%
Squash	1,549	100%	1,163	100%	1,185	100%	-23.5%	1.9%
Casual (1-7 times)	1,111	72%	669	58%	720	61%	-35.2%	7.6%
Core(8+ times)	437	28%	495	43%	466	39%	6.6%	-5.9%
Golf (Entertainment Venue)	8,173	100%	12,057	100%	12,362	100%	51.3%	2.5%
NOTE: Participation figures are in 000's for the US population ages 6 and over								
Participation Growth/Decline	Large Increase (greater than 25%)		Moderate Increase (0% to 25%)		Moderate Decrease (0% to -25%)		Large Decrease (less than -25%)	
Core vs Casual Distribution	Mostly Core Participants (greater than 75%)		More Core Participants (56-74%)		Evenly Divided (45-55% Core and Casual)		More Casual Participants (56-74%)	
							Mostly Casual Participants (greater than 75%)	

GENERAL FITNESS

National Core vs Casual Participatory Trends - General Fitness								
Activity	Participation Levels						% Change	
	2016		2020		2021		5-Year Trend	1-Year Trend
	#	%	#	%	#	%		
Fitness Walking	107,895	100%	114,044	100%	115,814	100%	7.3%	1.6%
Casual (1-49 times)	34,535	32%	34,742	30%	39,036	34%	13.0%	12.4%
Core(50+ times)	73,359	68%	79,302	70%	76,778	66%	4.7%	-3.2%
Treadmill	51,872	100%	49,832	100%	53,627	100%	3.4%	7.6%
Casual (1-49 times)	23,490	45%	19,549	39%	25,353	47%	7.9%	29.7%
Core(50+ times)	28,381	55%	30,283	61%	28,276	53%	-0.4%	-6.6%
Free Weights (Dumbbells/Hand Weights)	51,513	100%	53,256	100%	52,636	100%	2.2%	-1.2%
Casual (1-49 times)	18,245	35%	20,070	38%	21,560	41%	18.2%	7.4%
Core(50+ times)	33,268	65%	33,186	62%	31,076	59%	-6.6%	-6.4%
Running/Jogging	47,384	100%	50,652	100%	48,977	100%	3.4%	-3.3%
Casual (1-49 times)	21,764	46%	24,438	48%	23,441	48%	7.7%	-4.1%
Core(50+ times)	25,621	54%	26,214	52%	25,537	52%	-0.3%	-2.6%
Stationary Cycling (Recumbent/Upright)	36,118	100%	31,287	100%	32,453	100%	-10.1%	3.7%
Casual (1-49 times)	18,240	51%	13,249	42%	15,124	47%	-17.1%	14.2%
Core(50+ times)	17,878	49%	18,038	58%	17,330	53%	-3.1%	-3.9%
Weight/Resistant Machines	35,768	100%	30,651	100%	30,577	100%	-14.5%	-0.2%
Casual (1-49 times)	14,346	40%	10,940	36%	11,954	39%	-16.7%	9.3%
Core(50+ times)	21,422	60%	19,711	64%	18,624	61%	-13.1%	-5.5%
Elliptical Motion/Cross Trainer	32,218	100%	27,920	100%	27,618	100%	-14.3%	-1.1%
Casual (1-49 times)	15,687	49%	14,403	52%	14,156	51%	-9.8%	-1.7%
Core(50+ times)	16,532	51%	13,517	48%	13,461	49%	-18.6%	-0.4%
Yoga	26,268	100%	32,808	102%	34,347	100%	30.8%	4.7%
Casual (1-49 times)	15,486	59%	19,953	61%	20,110	59%	29.9%	0.8%
Core(50+ times)	10,782	41%	13,471	41%	14,237	41%	32.0%	5.7%
Free Weights (Barbells)	26,473	100%	28,790	100%	28,243	100%	6.7%	-1.9%
Casual (1-49 times)	10,344	39%	13,428	47%	12,649	45%	22.3%	-5.8%
Core(50+ times)	16,129	61%	15,363	53%	15,595	55%	-3.3%	1.5%
Dance, Step, Choreographed Exercise	21,839	100%	25,160	100%	24,752	100%	13.3%	-1.6%
Casual (1-49 times)	14,158	65%	16,652	66%	16,622	67%	17.4%	-0.2%
Core(50+ times)	7,681	35%	8,507	34%	8,130	33%	5.8%	-4.4%
Bodyweight Exercise	25,110	100%	22,845	100%	22,629	100%	-9.9%	-0.9%
Casual (1-49 times)	9,763	39%	9,581	42%	9,915	44%	1.6%	3.5%
Core(50+ times)	15,347	61%	13,264	58%	12,714	56%	-17.2%	-4.1%
Aerobics (High Impact/ Intensity Training)	10,575	100%	10,954	100%	10,400	100%	-1.7%	-5.1%
Casual (1-49 times)	7,135	67%	8,331	76%	8,347	80%	17.0%	0.2%
Core(50+ times)	3,440	33%	2,623	24%	2,053	20%	-40.3%	-21.7%
Stair Climbing Machine	15,079	100%	11,261	100%	11,786	100%	-21.8%	4.7%
Casual (1-49 times)	9,332	62%	6,339	56%	7,332	62%	-21.4%	15.7%
Core(50+ times)	5,747	38%	4,922	44%	4,453	38%	-22.5%	-9.5%
Cross-Training Style Workout	12,914	100%	9,179	100%	9,764	100%	-24.4%	6.4%
Casual (1-49 times)	6,430	50%	3,476	38%	4,179	43%	-35.0%	20.2%
Core(50+ times)	6,483	50%	5,704	62%	5,585	57%	-13.9%	-2.1%
NOTE: Participation figures are in 000's for the US population ages 6 and over								
Participation Growth/Decline	Large Increase (greater than 25%)		Moderate Increase (0% to 25%)		Moderate Decrease (0% to -25%)		Large Decrease (less than -25%)	
Core vs Casual Distribution	Mostly Core Participants (greater than 75%)		More Core Participants (56-74%)		Evenly Divided (45-55% Core and Casual)		More Casual Participants (56-74%)	

GENERAL FITNESS (CONTINUED)

National Core vs Casual Participatory Trends - General Fitness								
Activity	Participation Levels						% Change	
	2016		2020		2021		5-Year Trend	1-Year Trend
	#	%	#	%	#	%		
Trail Running	8,582	100%	11,854	100%	12,520	100%	45.9%	5.6%
Stationary Cycling (Group)	8,937	100%	6,054	100%	5,939	100%	-33.5%	-1.9%
<i>Casual (1-49 times)</i>	5,751	64%	3,134	52%	3,134	53%	-45.5%	0.0%
<i>Core(50+ times)</i>	3,186	36%	2,920	48%	2,805	47%	-12.0%	-3.9%
Pilates Training	8,893	100%	9,905	100%	9,745	100%	9.6%	-1.6%
<i>Casual (1-49 times)</i>	5,525	62%	6,668	67%	6,611	68%	19.7%	-0.9%
<i>Core(50+ times)</i>	3,367	38%	3,237	33%	3,133	32%	-6.9%	-3.2%
Cardio Kickboxing	6,899	100%	5,295	100%	5,099	100%	-26.1%	-3.7%
<i>Casual (1-49 times)</i>	4,760	69%	3,438	65%	3,328	65%	-30.1%	-3.2%
<i>Core(50+ times)</i>	2,139	31%	1,857	35%	1,771	35%	-17.2%	-4.6%
Boot Camp Style Training	6,583	100%	4,969	100%	5,169	100%	-21.5%	4.0%
<i>Casual (1-49 times)</i>	4,484	68%	3,204	64%	3,461	67%	-22.8%	8.0%
<i>Core(50+ times)</i>	2,099	32%	1,765	36%	1,709	33%	-18.6%	-3.2%
Martial Arts	5,745	100%	6,064	100%	6,186	100%	7.7%	2.0%
<i>Casual (1-12 times)</i>	1,964	34%	2,679	44%	2,728	44%	38.9%	1.8%
<i>Core(13+ times)</i>	3,780	66%	3,385	56%	3,458	56%	-8.5%	2.2%
Boxing for Fitness	5,175	100%	5,230	100%	5,237	100%	1.2%	0.1%
<i>Casual (1-12 times)</i>	2,678	52%	2,962	57%	2,985	57%	11.5%	0.8%
<i>Core(13+ times)</i>	2,496	48%	2,268	43%	2,252	43%	-9.8%	-0.7%
Tai Chi	3,706	100%	3,300	100%	3,393	100%	-8.4%	2.8%
<i>Casual (1-49 times)</i>	2,245	61%	1,858	56%	2,001	59%	-10.9%	7.7%
<i>Core(50+ times)</i>	1,461	39%	1,442	44%	1,393	41%	-4.7%	-3.4%
Barre	3,329	100%	3,579	100%	3,659	100%	9.9%	2.2%
<i>Casual (1-49 times)</i>	2,636	79%	2,721	76%	2,822	77%	7.1%	3.7%
<i>Core(50+ times)</i>	693	21%	858	24%	837	23%	20.8%	-2.4%
Triathlon (Traditional/Road)	2,374	100%	1,846	100%	1,748	100%	-26.4%	-5.3%
Triathlon (Non-Traditional/Off Road)	1,705	100%	1,363	100%	1,304	100%	-23.5%	-4.3%
NOTE: Participation figures are in 000's for the US population ages 6 and over								
Participation Growth/Decline	Large Increase (greater than 25%)		Moderate Increase (0% to 25%)		Moderate Decrease (0% to -25%)		Large Decrease (less than -25%)	
Core vs Casual Distribution	Mostly Core Participants (greater than 75%)		More Core Participants (56-74%)		Evenly Divided (45-55% Core and Casual)		More Casual Participants (56-74%)	Mostly Casual Participants (greater than 75%)

OUTDOOR/ADVENTURE RECREATION

National Core vs Casual Participatory Trends - Outdoor / Adventure Recreation								
Activity	Participation Levels						% Change	
	2016		2020		2021		5-Year Trend	1-Year Trend
	#	%	#	%	#	%		
Hiking (Day)	42,128	100%	57,808	100%	58,697	100%	39.3%	1.5%
Bicycling (Road)	38,365	100%	44,471	100%	42,775	100%	11.5%	-3.8%
<i>Casual (1-25 times)</i>	19,244	50%	23,720	53%	22,280	52%	15.8%	-6.1%
<i>Core(26+ times)</i>	19,121	50%	20,751	47%	20,495	48%	7.2%	-1.2%
Fishing (Freshwater)	38,121	100%	42,556	100%	40,853	100%	7.2%	-4.0%
<i>Casual (1-7 times)</i>	20,308	53%	24,309	57%	22,451	55%	10.6%	-7.6%
<i>Core(8+ times)</i>	17,813	47%	18,247	43%	18,403	45%	3.3%	0.9%
Camping (< 1/4 Mile of Vehicle/Home)	26,467	100%	36,082	100%	35,985	100%	36.0%	-0.3%
Camping (Recreational Vehicle)	15,855	100%	17,825	100%	16,371	100%	3.3%	-8.2%
<i>Casual (1-7 times)</i>	8,719	55%	11,281	63%	9,688	59%	11.1%	-14.1%
<i>Core(8+ times)</i>	7,136	45%	6,544	37%	6,683	41%	-6.3%	2.1%
Fishing (Saltwater)	12,266	100%	14,527	100%	13,790	100%	12.4%	-5.1%
<i>Casual (1-7 times)</i>	7,198	59%	9,109	63%	8,543	62%	18.7%	-6.2%
<i>Core(8+ times)</i>	5,068	41%	5,418	37%	5,246	38%	3.5%	-3.2%
Birdwatching (>1/4 mile of Vehicle/Home)	11,589	100%	15,228	100%	14,815	100%	27.8%	-2.7%
Backpacking Overnight	10,151	100%	10,746	100%	10,306	100%	1.5%	-4.1%
Bicycling (Mountain)	8,615	100%	8,998	100%	8,693	100%	0.9%	-3.4%
<i>Casual (1-12 times)</i>	4,273	50%	4,803	53%	4,517	52%	5.7%	-6.0%
<i>Core(13+ times)</i>	4,342	50%	4,194	47%	4,176	48%	-3.8%	-0.4%
Archery	7,903	100%	7,249	100%	7,342	100%	-7.1%	1.3%
<i>Casual (1-25 times)</i>	6,650	84%	6,102	84%	6,054	82%	-9.0%	-0.8%
<i>Core(26+ times)</i>	1,253	16%	1,147	16%	1,288	18%	2.8%	12.3%
Fishing (Fly)	6,456	100%	7,753	100%	7,458	100%	15.5%	-3.8%
<i>Casual (1-7 times)</i>	4,183	65%	5,020	65%	4,762	64%	13.8%	-5.1%
<i>Core(8+ times)</i>	2,273	35%	2,733	35%	2,696	36%	18.6%	-1.4%
Skateboarding	6,442	100%	8,872	100%	8,747	100%	35.8%	-1.4%
<i>Casual (1-25 times)</i>	3,955	61%	6,315	71%	6,181	71%	56.3%	-2.1%
<i>Core(26+ times)</i>	2,487	39%	2,557	29%	2,566	29%	3.2%	0.4%
Climbing (Indoor)	-	n/a	5,535	100%	5,684	100%	n/a	2.7%
Roller Skating (In-Line)	5,381	100%	4,892	100%	4,940	100%	-8.2%	1.0%
<i>Casual (1-12 times)</i>	3,861	72%	3,466	71%	3,525	71%	-8.7%	1.7%
<i>Core(13+ times)</i>	1,520	28%	1,425	29%	1,415	29%	-6.9%	-0.7%
Bicycling (BMX)	3,104	100%	3,880	100%	3,861	100%	24.4%	-0.5%
<i>Casual (1-12 times)</i>	1,760	57%	2,532	65%	2,466	64%	40.1%	-2.6%
<i>Core(13+ times)</i>	1,344	43%	1,348	35%	1,396	36%	3.9%	3.6%
Climbing (Traditional/Ice/Mountaineering)	2,790	100%	2,456	100%	2,374	100%	-14.9%	-3.3%
Climbing (Sport/Boulder)	-	n/a	2,290	100%	2,301	100%	n/a	0.5%
Adventure Racing	2,999	100%	1,966	100%	1,826	100%	-39.1%	-7.1%
<i>Casual (1 times)</i>	1,081	36%	328	17%	312	17%	-71.1%	-4.9%
<i>Core(2+ times)</i>	1,918	64%	1,638	83%	1,514	83%	-21.1%	-7.6%
NOTE: Participation figures are in 000's for the US population ages 6 and over								
Participation Growth/Decline	Large Increase (greater than 25%)		Moderate Increase (0% to 25%)		Moderate Decrease (0% to -25%)		Large Decrease (less than -25%)	
Core vs Casual Distribution	Mostly Core Participants (greater than 75%)		More Core Participants (56-74%)		Evenly Divided (45-55% Core and Casual)		More Casual Participants (56-74%)	
							Mostly Casual Participants (greater than 75%)	

AQUATICS

National Core vs Casual Participatory Trends - Aquatics								
Activity	Participation Levels						% Change	
	2016		2020		2021		5-Year Trend	1-Year Trend
	#	%	#	%	#	%		
Swimming (Fitness)	26,601	100%	25,666	100%	25,620	100%	-3.7%	-0.2%
<i>Casual (1-49 times)</i>	17,781	67%	17,987	70%	17,598	69%	-1.0%	-2.2%
<i>Core(50+ times)</i>	8,820	33%	7,680	30%	8,022	31%	-9.0%	4.5%
Aquatic Exercise	10,575	100%	10,954	100%	10,400	100%	-1.7%	-5.1%
<i>Casual (1-49 times)</i>	7,135	67%	8,331	76%	8,347	80%	17.0%	0.2%
<i>Core(50+ times)</i>	3,440	33%	2,623	24%	2,053	20%	-40.3%	-21.7%
Swimming (Competition)	3,369	100%	2,615	100%	2,824	100%	-16.2%	8.0%
<i>Casual (1-49 times)</i>	1,881	56%	1,524	58%	1,708	60%	-9.2%	12.1%
<i>Core(50+ times)</i>	1,488	44%	1,091	42%	1,116	40%	-25.0%	2.3%
NOTE: Participation figures are in 000's for the US population ages 6 and over								
Participation Growth/Decline	Large Increase (greater than 25%)		Moderate Increase (0% to 25%)		Moderate Decrease (0% to -25%)		Large Decrease (less than -25%)	
Core vs Casual Distribution	Mostly Core Participants (greater than 75%)		More Core Participants (56-74%)		Evenly Divided (45-55% Core and Casual)		More Casual Participants (56-74%)	Mostly Casual Participants (greater than 75%)

WATER SPORTS/ACTIVITIES

National Core vs Casual Participatory Trends - Water Sports / Activities								
Activity	Participation Levels						% Change	
	2016		2020		2021		5-Year Trend	1-Year Trend
	#	%	#	%	#	%		
Kayaking (Recreational)	10,017	100%	13,002	100%	13,351	100%	33.3%	2.7%
Canoeing	10,046	100%	9,595	100%	9,199	100%	-8.4%	-4.1%
Snorkeling	8,717	100%	7,729	100%	7,316	100%	-16.1%	-5.3%
Casual (1-7 times)	6,945	80%	6,374	82%	5,989	82%	-13.8%	-6.0%
Core(8+ times)	1,773	20%	1,355	18%	1,326	18%	-25.2%	-2.1%
Jet Skiing	5,783	100%	4,900	100%	5,062	100%	-12.5%	3.3%
Casual (1-7 times)	4,143	72%	3,783	77%	3,780	75%	-8.8%	-0.1%
Core(8+ times)	1,640	28%	1,116	23%	1,281	25%	-21.9%	14.8%
Sailing	4,095	100%	3,486	100%	3,463	100%	-15.4%	-0.7%
Casual (1-7 times)	2,833	69%	2,395	69%	2,418	70%	-14.6%	1.0%
Core(8+ times)	1,262	31%	1,091	31%	1,045	30%	-17.2%	-4.2%
Stand-Up Paddling	3,220	100%	3,675	100%	3,739	100%	16.1%	1.7%
Rafting	3,428	100%	3,474	100%	3,383	100%	-1.3%	-2.6%
Water Skiing	3,700	100%	3,050	100%	3,058	100%	-17.4%	0.3%
Casual (1-7 times)	2,667	72%	2,189	72%	2,209	72%	-17.2%	0.9%
Core(8+ times)	1,033	28%	861	28%	849	28%	-17.8%	-1.4%
Surfing	2,793	100%	3,800	100%	3,463	100%	24.0%	-8.9%
Casual (1-7 times)	1,768	63%	2,507	66%	2,158	62%	22.1%	-13.9%
Core(8+ times)	1,024	37%	1,293	34%	1,305	38%	27.4%	0.9%
Wakeboarding	2,912	100%	2,754	100%	2,674	100%	-8.2%	-2.9%
Casual (1-7 times)	2,017	69%	2,007	73%	1,902	71%	-5.7%	-5.2%
Core(8+ times)	895	31%	747	27%	772	29%	-13.7%	3.3%
Scuba Diving	3,111	100%	2,588	100%	2,476	100%	-20.4%	-4.3%
Casual (1-7 times)	2,292	74%	1,880	73%	1,795	72%	-21.7%	-4.5%
Core(8+ times)	819	26%	708	27%	680	27%	-17.0%	-4.0%
Kayaking (Sea/Touring)	3,124	100%	2,508	100%	2,587	100%	-17.2%	3.1%
Kayaking (White Water)	2,552	100%	2,605	100%	2,587	100%	1.4%	-0.7%
Boardsailing/Windsurfing	1,737	100%	1,268	100%	1,297	100%	-25.3%	2.3%
Casual (1-7 times)	1,449	83%	1,015	80%	1,002	77%	-30.8%	-1.3%
Core(8+ times)	288	17%	253	20%	295	23%	2.4%	16.6%
NOTE: Participation figures are in 000's for the US population ages 6 and over								
Participation Growth/Decline	Large Increase (greater than 25%)		Moderate Increase (0% to 25%)		Moderate Decrease (0% to -25%)		Large Decrease (less than -25%)	
Core vs Casual Distribution	Mostly Core Participants (greater than 75%)		More Core Participants (56-74%)		Evenly Divided (45-55% Core and Casual)		More Casual Participants (56-74%)	
							Mostly Casual Participants (greater than 75%)	



APPENDIX C.1

PUBLIC INPUT- STATISTICALLY VALID SURVEY

The background of the cover features a photograph of a multi-story building with a balcony, situated near a body of water. A large, teal-colored geometric shape, resembling a stylized arrow or a large 'V', is overlaid on the right side of the image, pointing towards the left.

2022

Isle of Wight County, Virginia

Parks and Recreation Needs Assessment

Findings Report



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Executive Summary

2022 Isle of Wight County Parks and Recreation Needs Assessment Survey Executive Summary

Overview

ETC Institute administered a Parks and Recreation Needs Survey for the Isle of Wight County during the months of spring 2022. The survey will help the Isle of Wight County Parks and Recreation Department plan for future recreation programs and facilities that meet the community's needs and preferences.

Methodology

ETC Institute mailed a survey packet to a random sample of households in the Isle of Wight County. Each survey packet contained a cover letter, a copy of the survey, and a postage-paid return envelope. Residents who received the survey were given the option of returning the survey by mail or completing it online at *IsleofWightSurvey.org*.

Ten days after the surveys were mailed, ETC Institute sent emails, text messages, and placed phone calls to the households that received the survey to encourage participation. The emails and text messages contained a link to the online version of the survey to make it easy for residents to complete the survey. To prevent people who were not residents of the Isle of Wight County from participating, everyone who completed the survey online was required to enter their home address prior to submitting the survey. ETC Institute then matched the addresses that were entered online with the addresses that were originally selected for the random sample. If the address from a survey completed online did not match one of the addresses selected for the sample, the online survey was not included in the final database for this report.

The goal was to complete a minimum of 350 completed surveys from residents. The goal was exceeded with 353 completed surveys collected. The overall results for the sample of 353 households have a precision of at least ± 5.2 at the 95% level of confidence.

This report contains the following:

- Charts showing the overall results of the survey (Section 2)
- Priority Investment Rating (PIR) that identifies priorities for facilities and programs (Section 3)
- Tabular data showing the overall results for all questions on the survey (Section 4)
- A copy of the survey instrument (Section 5)

The major findings of the survey are summarized on the following pages.

Parks and Recreation Facilities Use

Use of Parks and Recreation Facilities. Respondents were asked if they had used the Isle of Wight parks or recreation facilities within the past two years. Seventy-five percent (75%) of respondents said they had used the parks/facilities. Of those respondents, the highest number (43%) said they used them less than once a month, followed by 1-3 times a month (25%), and 2-4 times a week (14%). Those same respondents were asked to rate the physical condition of those facilities: most respondents (57%) rated them good, 22% said excellent, and 20% said either fair (17%) or poor (3%).

Barriers to Use. Respondents were asked to indicate the reasons why they didn't use facilities or didn't use them more often; multiple selections could be made. The highest number of respondents said they were not aware of park/trail locations (26%), distance from home (15%), and lack of features (15%).

Benefits of Services. Respondents were asked to rate their level of agreement with 13 statements regarding ways Parks and Recreation services benefit their household and community. The highest number of respondents agreed or strongly agreed that parks and recreation preserves open spaces and protects the environment (80%), makes Isle of Wight County a more desirable place to live (71%), and is age-friendly and accessible (67%). The lowest number of respondents felt it increased property value (38%), provided jobs for youth (49%) and helped reduce crime (50%).

Parks and Recreation Programs Participation

Participation in Programs. Respondents were asked if they had participated in Isle of Wight parks or recreation programs within the past two years. Twenty percent (20%) of respondents said someone in their household had participated. Of those respondents, the highest number (46%) said they participated in 2-3 programs, followed by 1 program (41%). Those same respondents were then asked to rate the overall quality of those programs: most respondents (51%) rated them good, 29% said excellent, and 20% said either fair (19%) or poor (1%).

Barriers to Use. Respondents were asked to indicate the reasons why they didn't participate in programs or didn't participate more often; multiple selections could be made. The highest number of respondents said they were not aware of the offerings (57%), busy schedules or lack of interest (26%), and inconvenient program times or program of interest not offered (10%).

Organizations Used for Recreation. Respondents were asked to select all the organizations their household used for recreation and sports activities. Most common were Virginia State parks (49%), YMCA programs (34%), neighboring cities (33%), and places of worship (33%).

Communication Methods. Respondents most often learned about recreation programs and activities from friends and neighbors (48%), the county website (32%), or banners at parks/facilities (28%). Least often used were twitter (1%) and Instagram (3%). Respondents most preferred methods are the county website (37%), emails from the county (36%), or Facebook (33%).

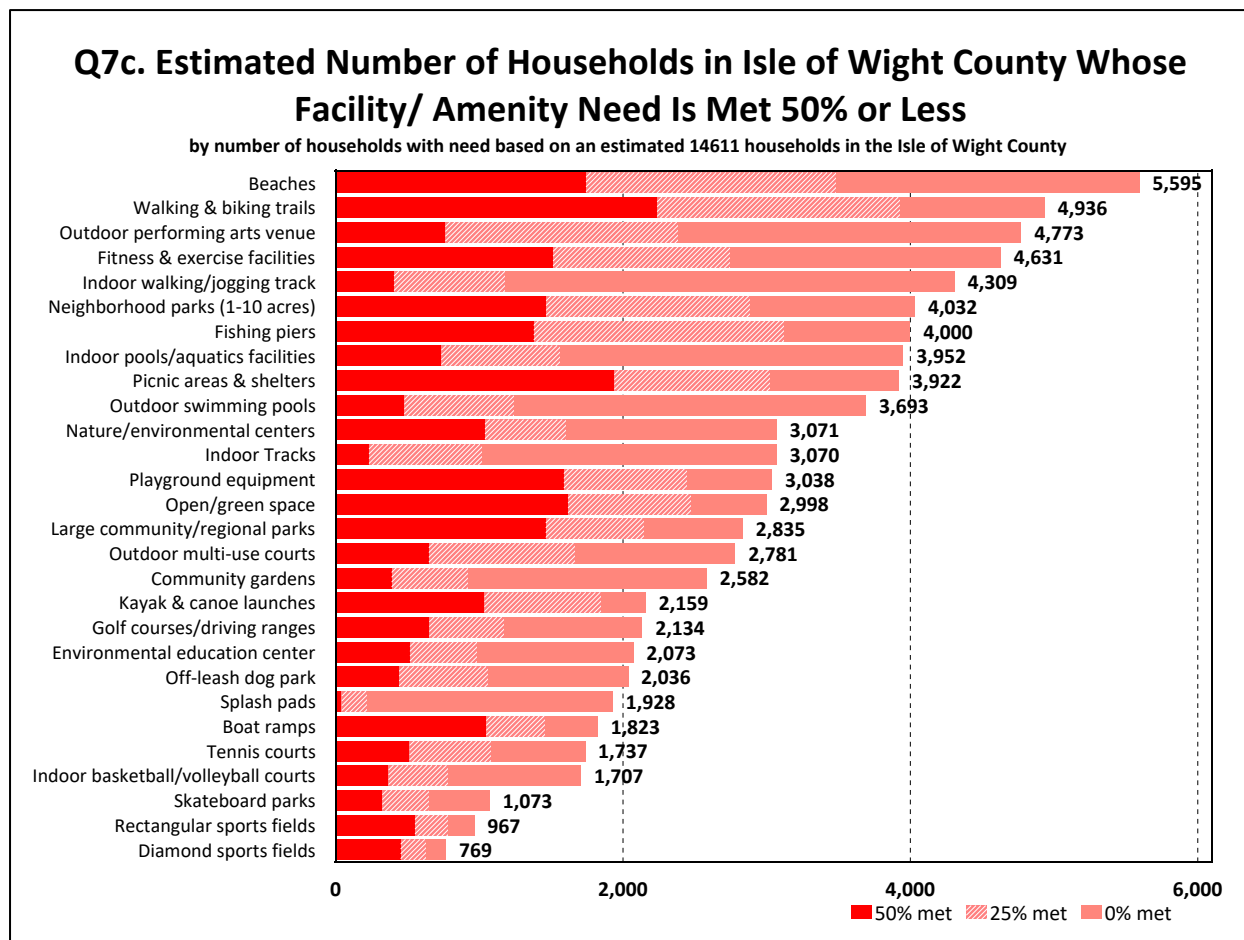
Facilities and Amenities Needs and Priorities

Facility/Amenity Needs: Respondents were asked to identify if their household had a need for 28 facilities/amenities and to rate how well their needs for each were currently being met. Based on this analysis, ETC Institute was able to estimate the number of households in the community that had the greatest “unmet” need for various facilities/amenities.

The three facilities/amenities with the highest estimated number of households that have an unmet need:

1. Beaches – 5,595 households
2. Walking & biking trails – 4,936 households
3. Outdoor performing arts venue– 4,773 households

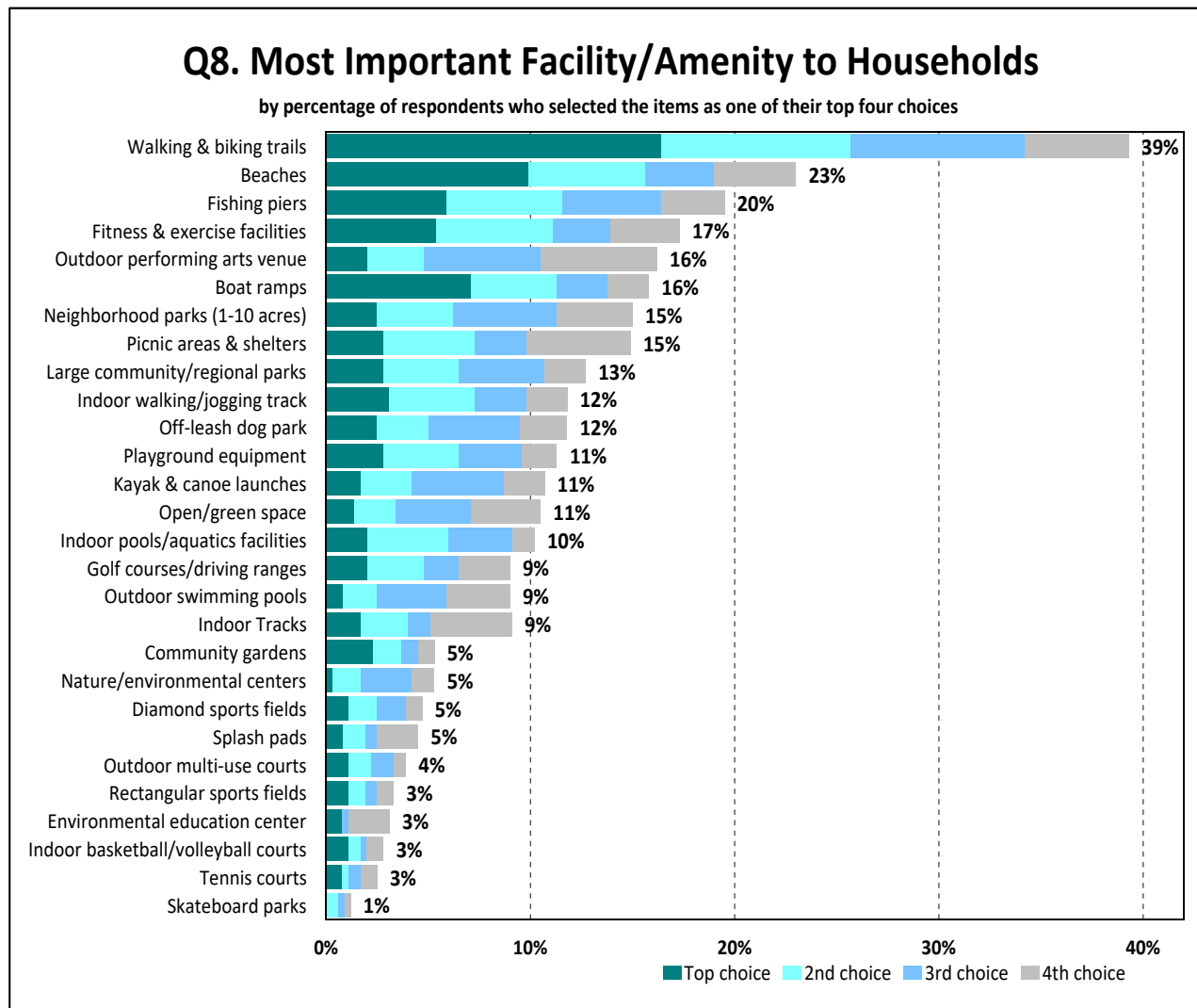
The estimated number of households that have unmet needs for each of the 28 facilities/amenities assessed is shown in the chart below.



Facilities and Amenities Importance: In addition to assessing the needs for each facility/amenity, ETC Institute also assessed the importance that residents placed on each item. Based on the sum of respondents' top four choices, these were the four most important amenities to residents:

1. Walking & Biking Trails (39%)
2. Beaches (23%)
3. Fishing piers (20%)
4. Fitness & exercise facilities (17%)

The percentage of residents who selected each facility/amenity as one of their top four choices is shown in the chart below.

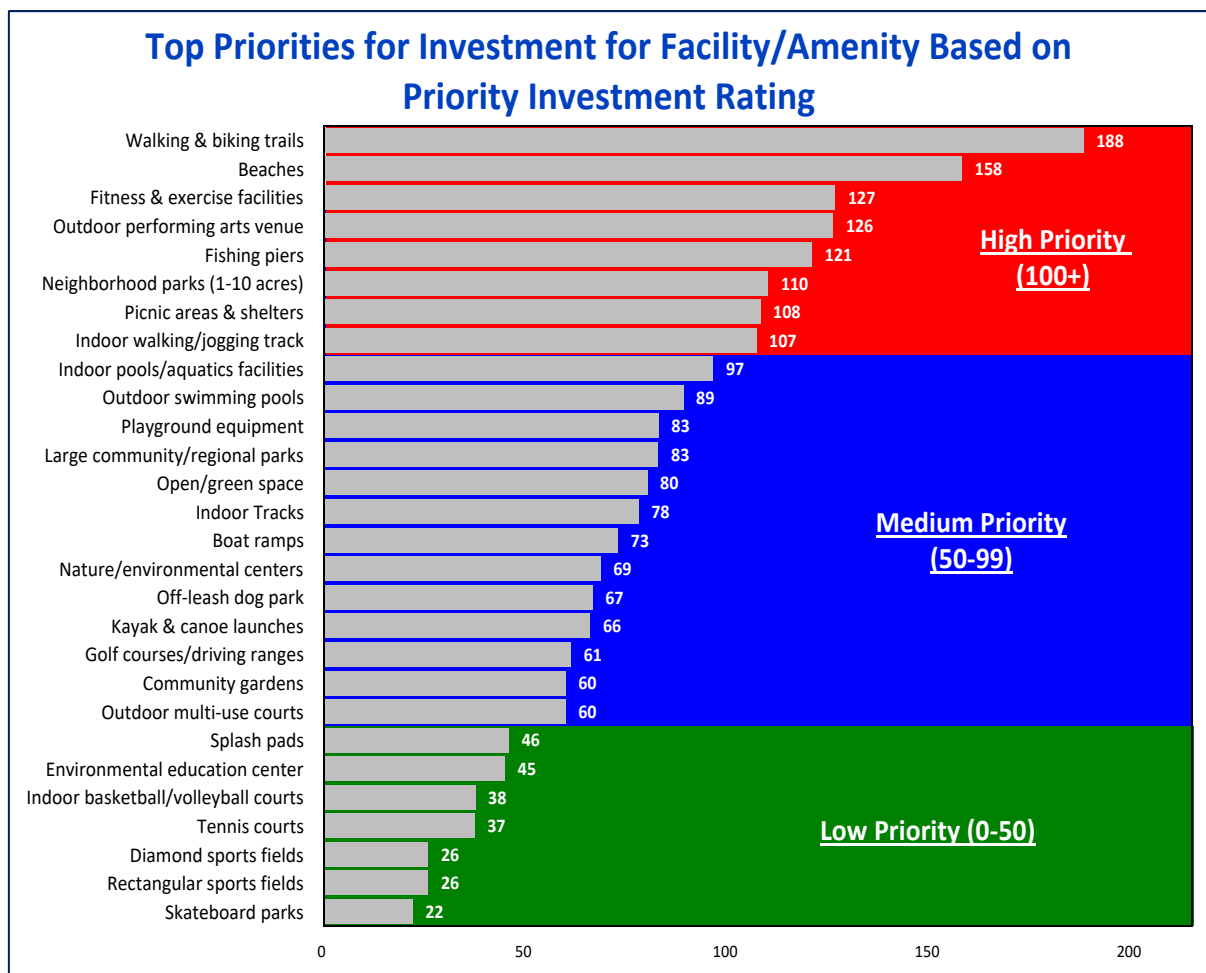


Priorities for Facility Investments: The **Priority Investment Rating (PIR)** was developed by ETC Institute to provide organizations with an objective tool for evaluating the priority that should be placed on recreation and parks investments. The Priority Investment Rating (PIR) equally weights (1) the importance that residents place on amenities/facilities and (2) how many residents have unmet needs for the facility/amenity. [Details regarding the methodology for this analysis are provided in Section 3 of this report.]

Based the Priority Investment Rating (PIR), the following parks and recreation facilities/amenities were rated as high priorities for investment:

- Walking & biking trails (PIR = 188)
- Beaches (PIR = 158)
- Fitness & exercise facilities (PIR = 127)
- Outdoor performing arts venue (PIR = 126)
- Fishing piers (PIR = 121)
- Neighborhood parks (1-10 acres) (PIR = 110)
- Picnic areas & shelters (PIR = 108)
- Indoor walking/jogging track (PIR = 107)

The chart below shows the Priority Investment Rating for each of the 28 facilities/amenities assessed on the survey.



Isle of Wight County Recreation Program Needs and Priorities

Program Needs: Respondents were asked to identify if their household had a need for 30 programs and to rate how well their needs for each were currently being met. Based on this analysis, ETC Institute was able to estimate the number of households in the community that had the greatest “unmet” need for various facilities/amenities.

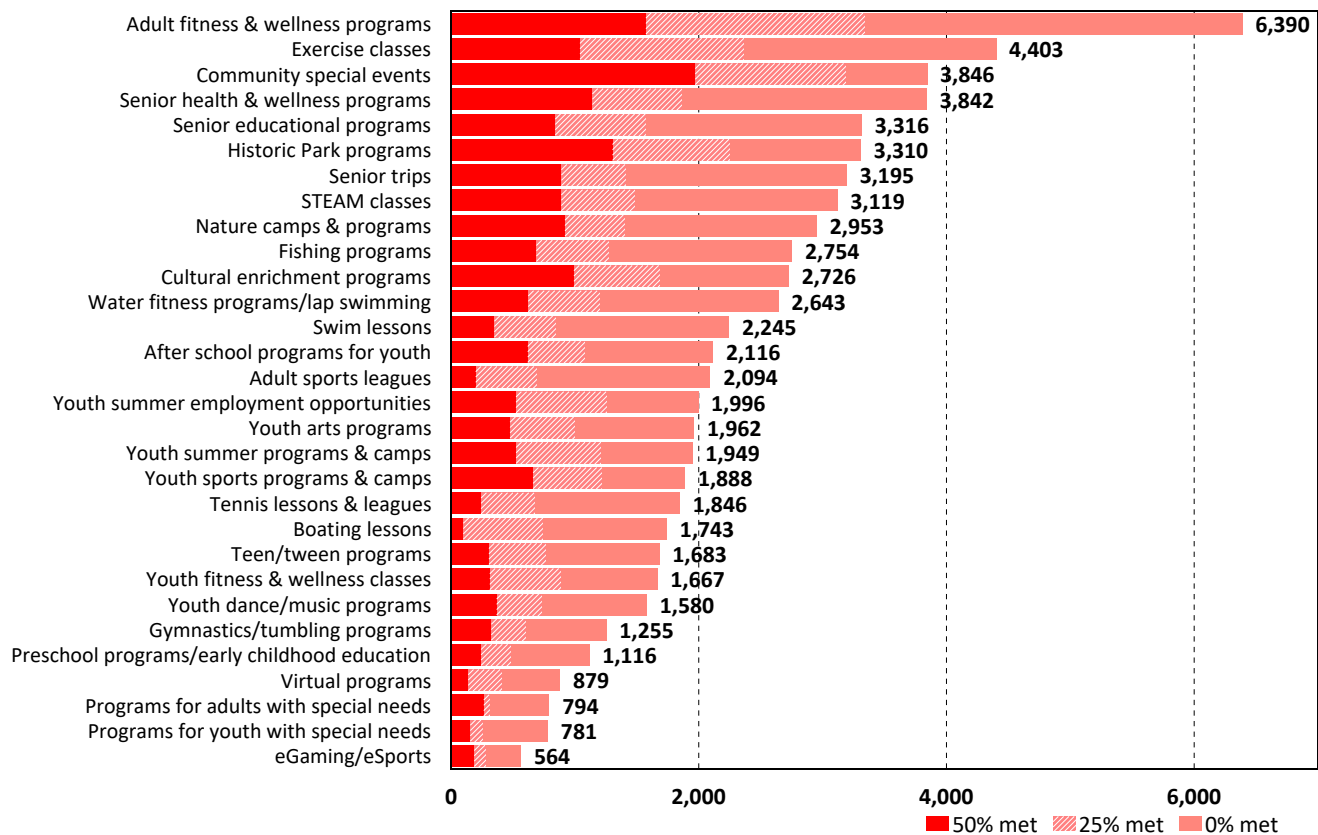
The three programs with the highest estimated number of households that have an unmet need:

1. Adult fitness & wellness programs – 6,390 households
2. Exercise classes – 4,403 households
3. Community special events – 3,846 households

The estimated number of households that have unmet needs for each of the 30 recreation programs assessed is shown in the chart below.

Q9c. Estimated Number of Households in Isle of Wight County Whose Recreation Program Needs Are Met 50% or Less

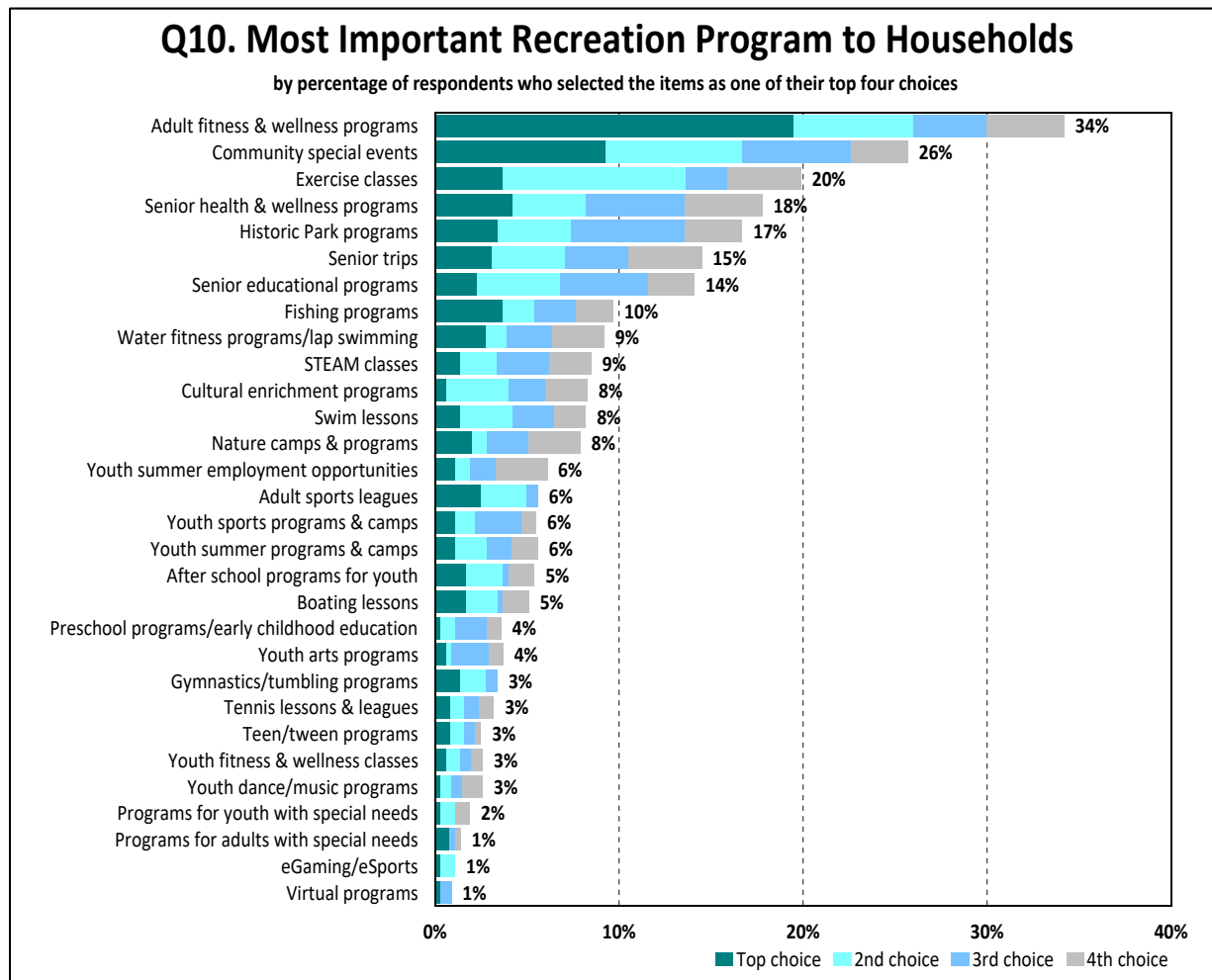
by number of households with need based on an estimated 14,611 households in the Isle of Wight County



Programs Importance: In addition to assessing the needs for each program, ETC Institute also assessed the importance that residents placed on each item. Based on the sum of respondents' top four choices, these are the four most important programs to residents:

1. Adult fitness & wellness programs (34%)
2. Community special events (26%)
3. Exercise classes (20%)
4. Senior health & wellness programs (18%)

The percentage of residents who selected each program as one of their top four choices is shown in the chart below.

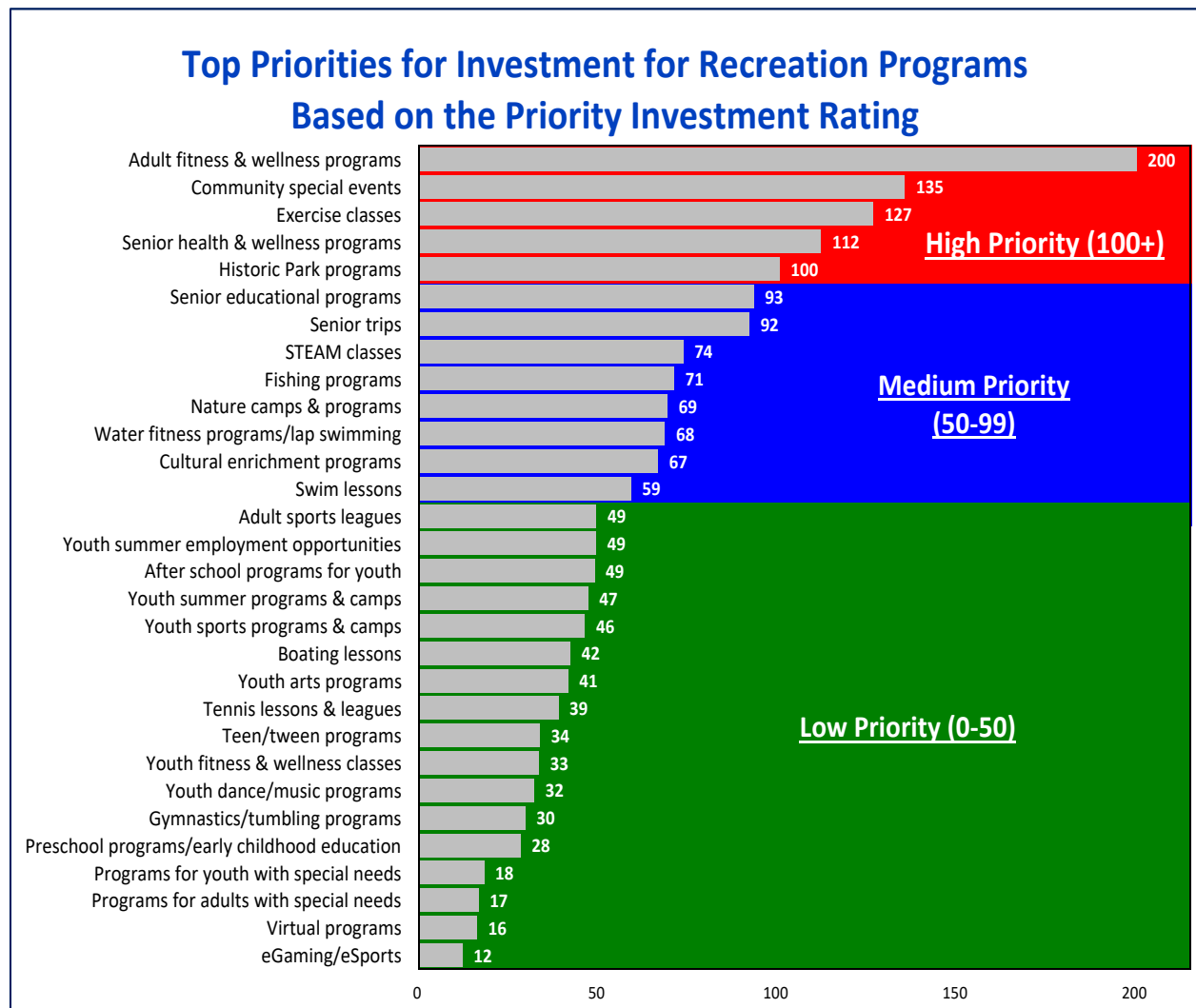


Priorities for Program Investments: The **Priority Investment Rating (PIR)** was developed by ETC Institute to provide organizations with an objective tool for evaluating the priority that should be placed on recreation and parks investments. The Priority Investment Rating (PIR) equally weights (1) the importance that residents place on each program and (2) how many residents have unmet needs for the program. [Details regarding the methodology for this analysis are provided in Section 3 of this report.]

Based the Priority Investment Rating (PIR), the following Isle of Wight County programs were rated as high priorities for investment:

- Adult fitness & wellness programs (PIR = 200)
- Community special events (PIR = 135)
- Exercise classes (PIR = 127)
- Senior health & wellness programs (PIR= 112)
- Historic Park programs (PIR = 100)

The chart below shows the Priority Investment Rating for each of the 30 programs assessed.

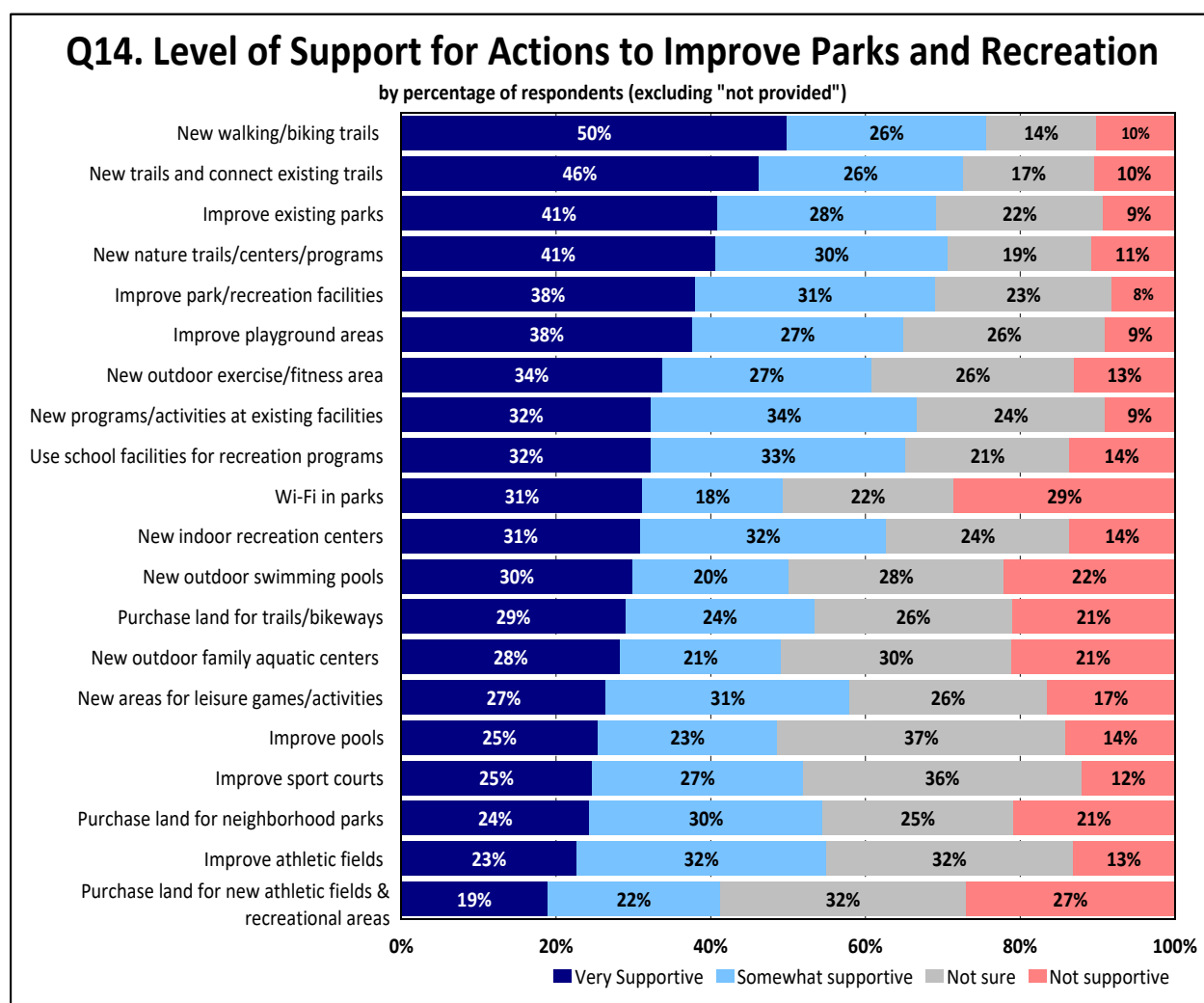


Value of Parks and Recreation and Allocation of Funds

Overall Value. Respondents were asked to rate their level of satisfaction with the overall value they received from the Parks and Recreation Department: the highest percentage of respondents felt neutral (48%) followed by satisfied (30%). Households were then asked if their perception of value had changed given the COVID-19 pandemic. Most respondents (51%) said there was no change, 24% said it increased, and 15% said it significantly increased. Forty-five percent (45%) of respondents felt funding should increase based on their perception of value, 28% thought it should stay the same, and 24% were not sure.

Support for Improvements/ Developments. Respondents were provided a list of 20 potential actions to improve parks and recreation. Respondents were most supportive (selecting “very supportive”) of new walking/biking trails (50%), developing new trails and connecting them with existing (46%), and improving existing parks (41%). Level of support for each of the items is displayed in the chart below. Respondents were asked to select the top four items they would be most willing to fund. These were the four items selected most often:

1. New nature trails/centers/programs (30%)
2. New walking/biking trails (29%)
3. New trails and connecting existing trails (27%)
4. New indoor recreation centers (22%)

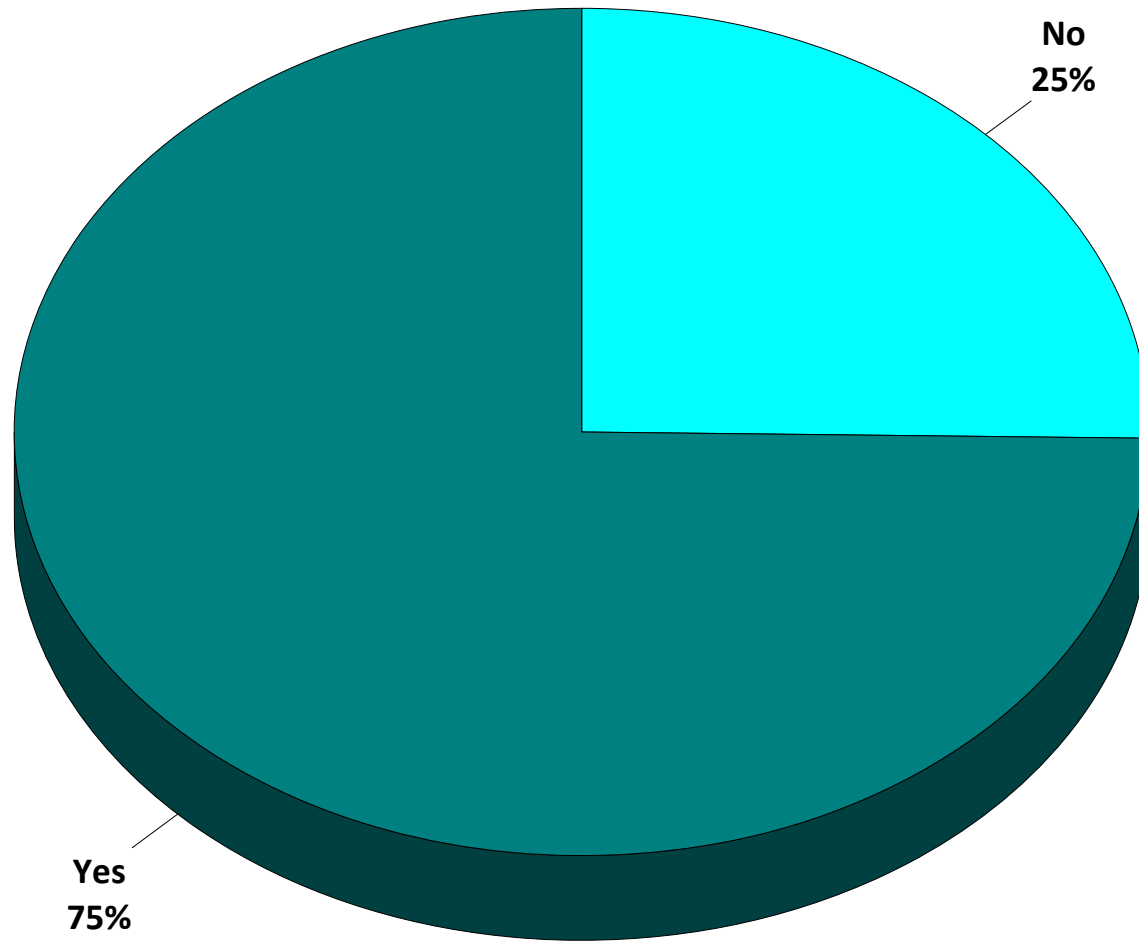




Charts & Graphs

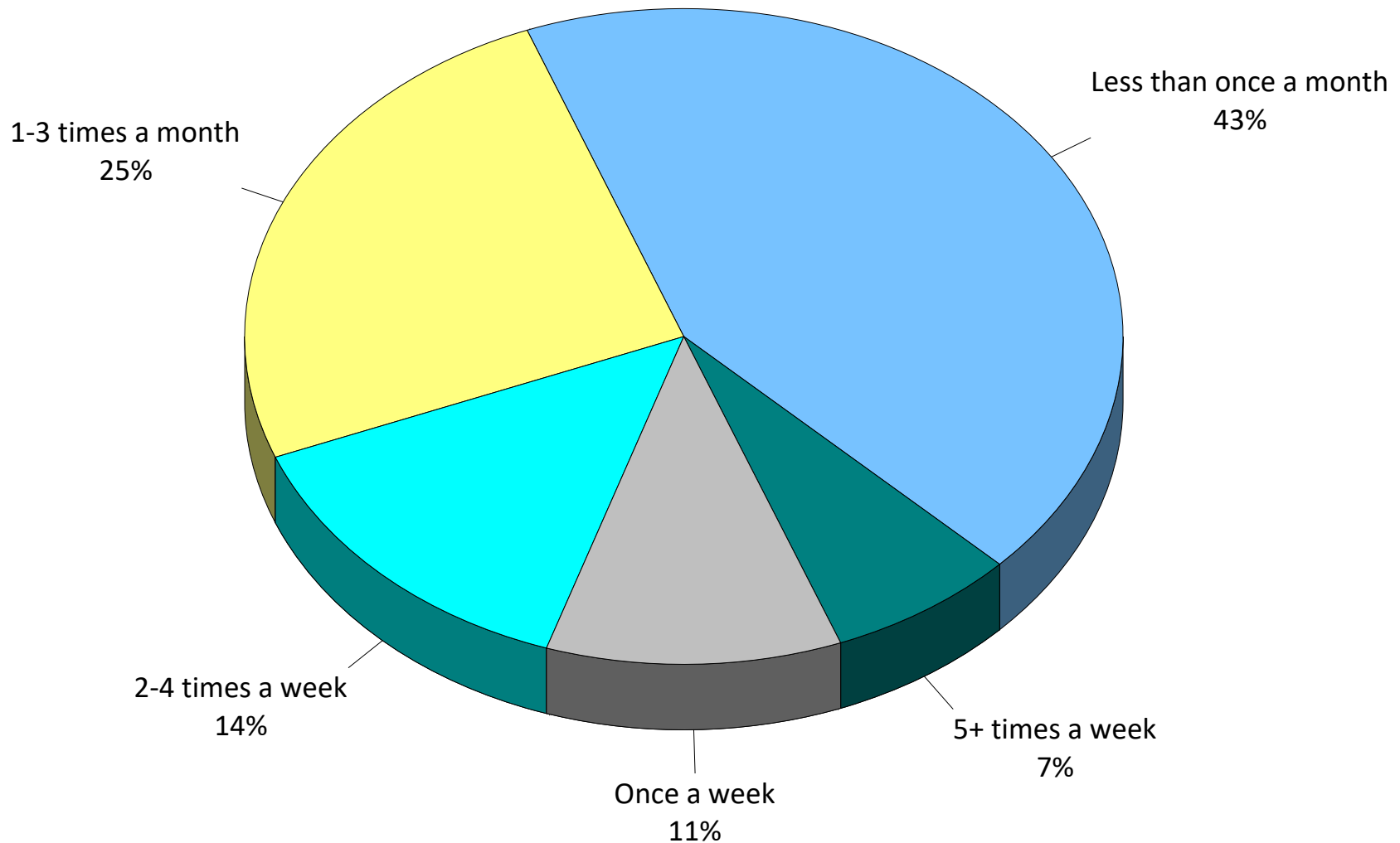
Q1. Have You Or Your Household Visited Any Parks Or Recreation Facilities Offered By Isle Of Wight County During The Last 2 Years?

by percentage of respondents



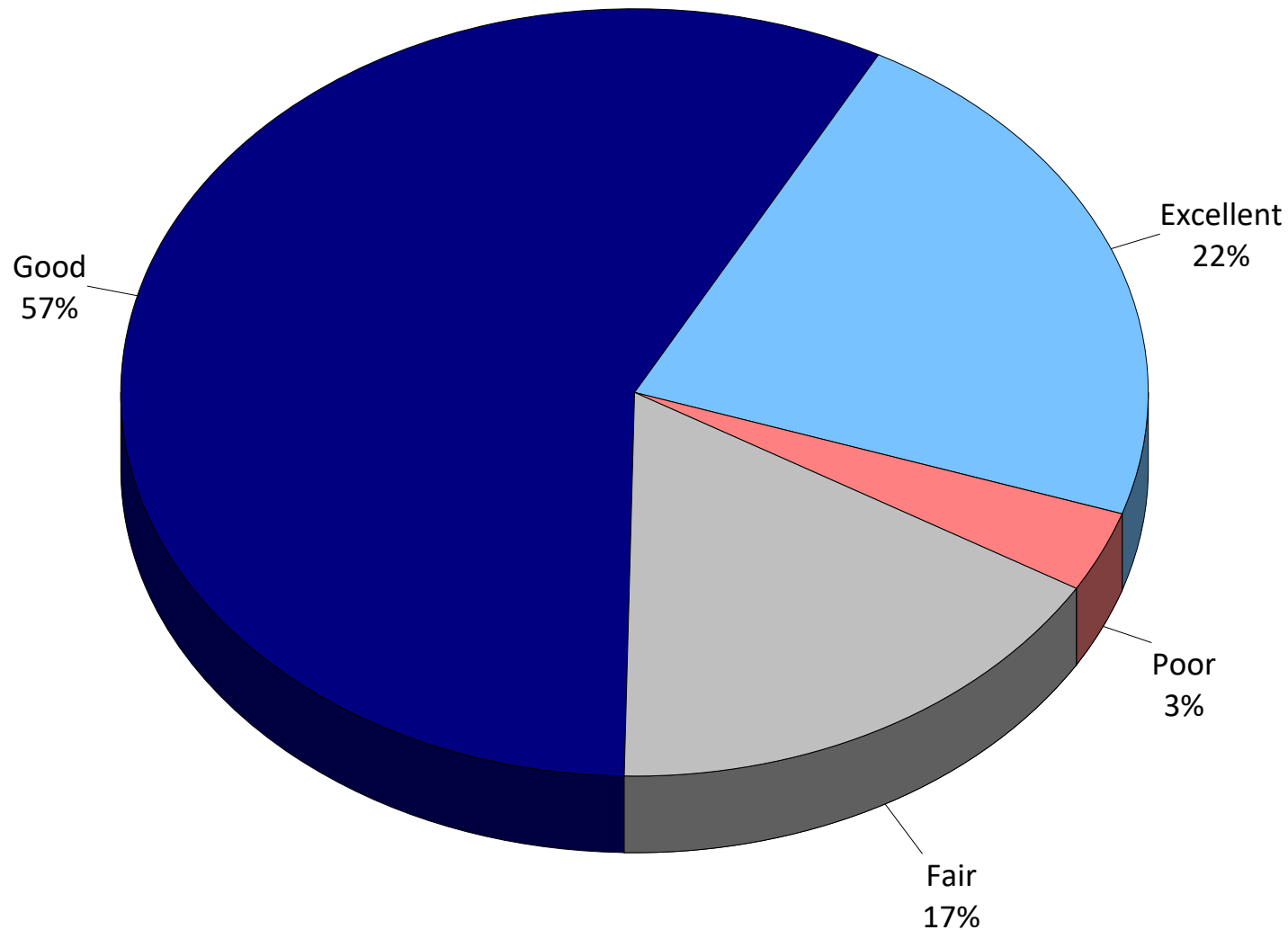
Q1a. How often have you visited Isle of Wight County parks or recreation facilities during the last 2 years?

by percentage of respondents who responded "Yes" to Q1 (excluding "don't know")



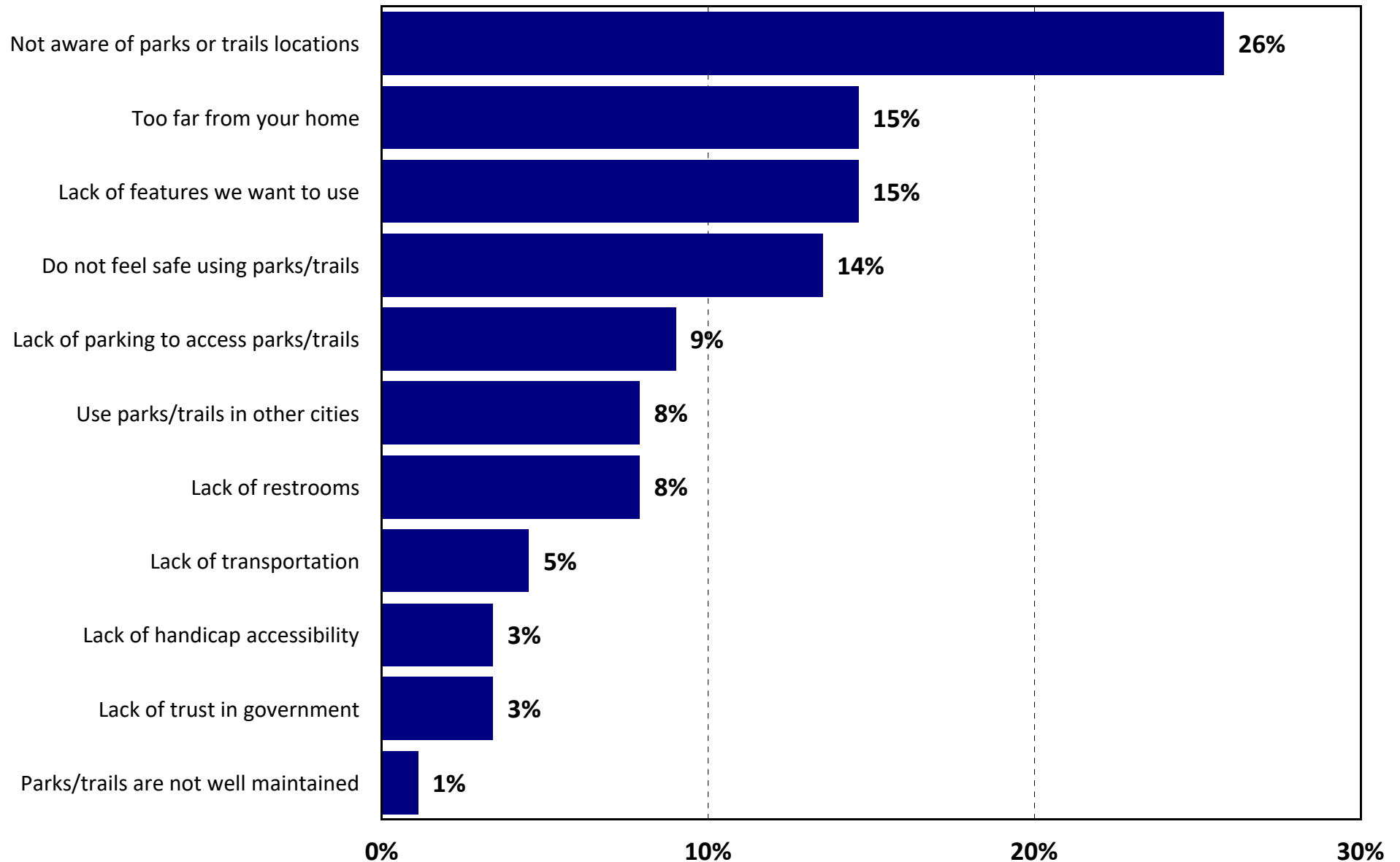
Q1b. Overall, how would you rate the physical condition of ALL the Isle of Wight County parks or recreation facilities you have visited during the last 2 years?

by percentage of respondents who responded "Yes" to Q1



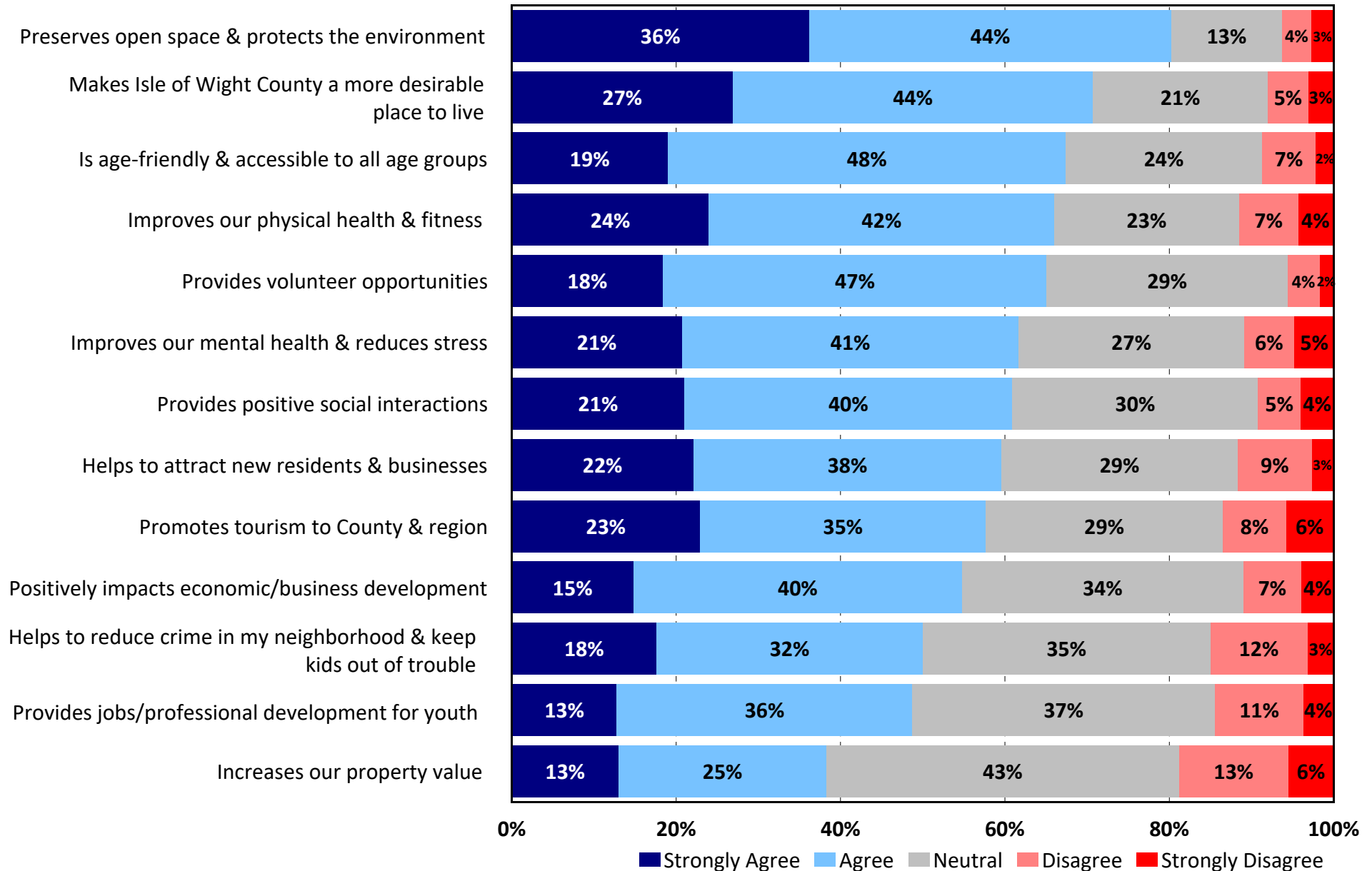
Q1c. Barriers to Parks or Recreation Facilities Use in the Last Two Years

by percentage of respondents (multiple selections could be made)

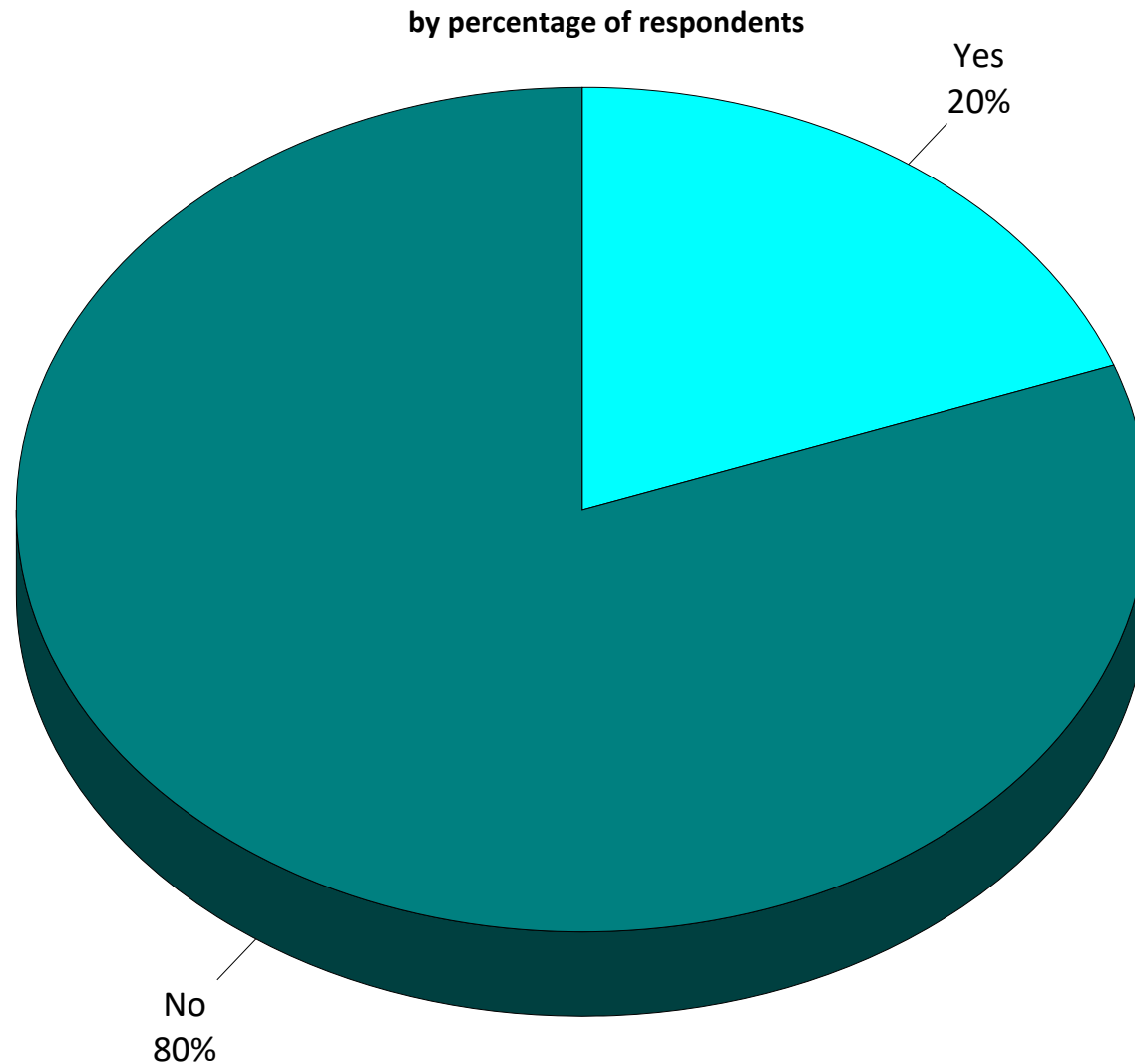


Q2. Level of Agreement with Statements Regarding Benefits of Parks and Recreation Services

by percentage of respondents (excluding "don't know")

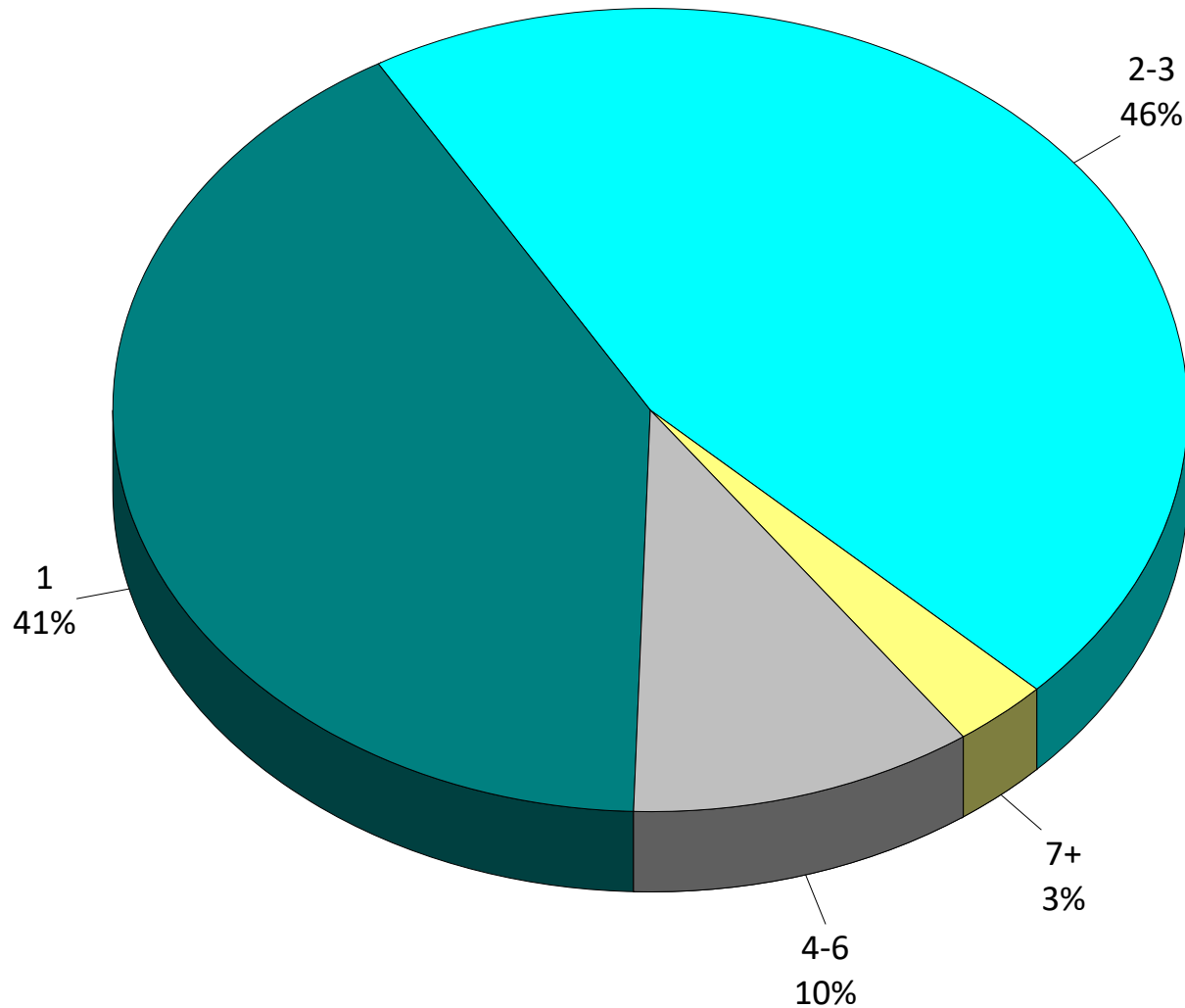


Q3. Has your household participated in any programs offered by the Isle of Wight County Parks and Recreation Department during the last 2 years?



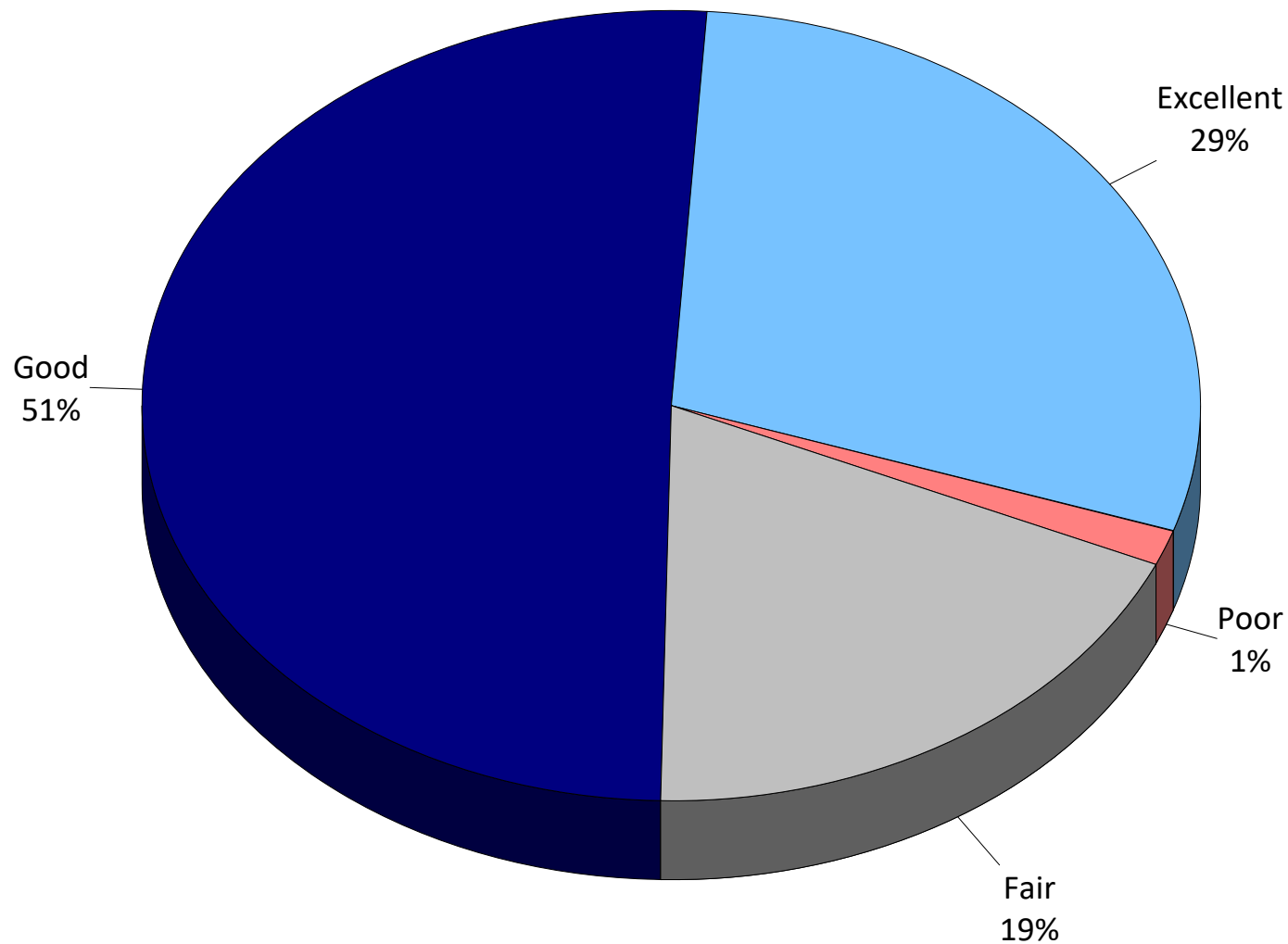
Q3a. How many programs offered by the Isle of Wight County Parks and Recreation Department have you or members of your household participated in during the last 2 years?

by percentage of respondents who responded "Yes" to Q3 (excluding "don't know")



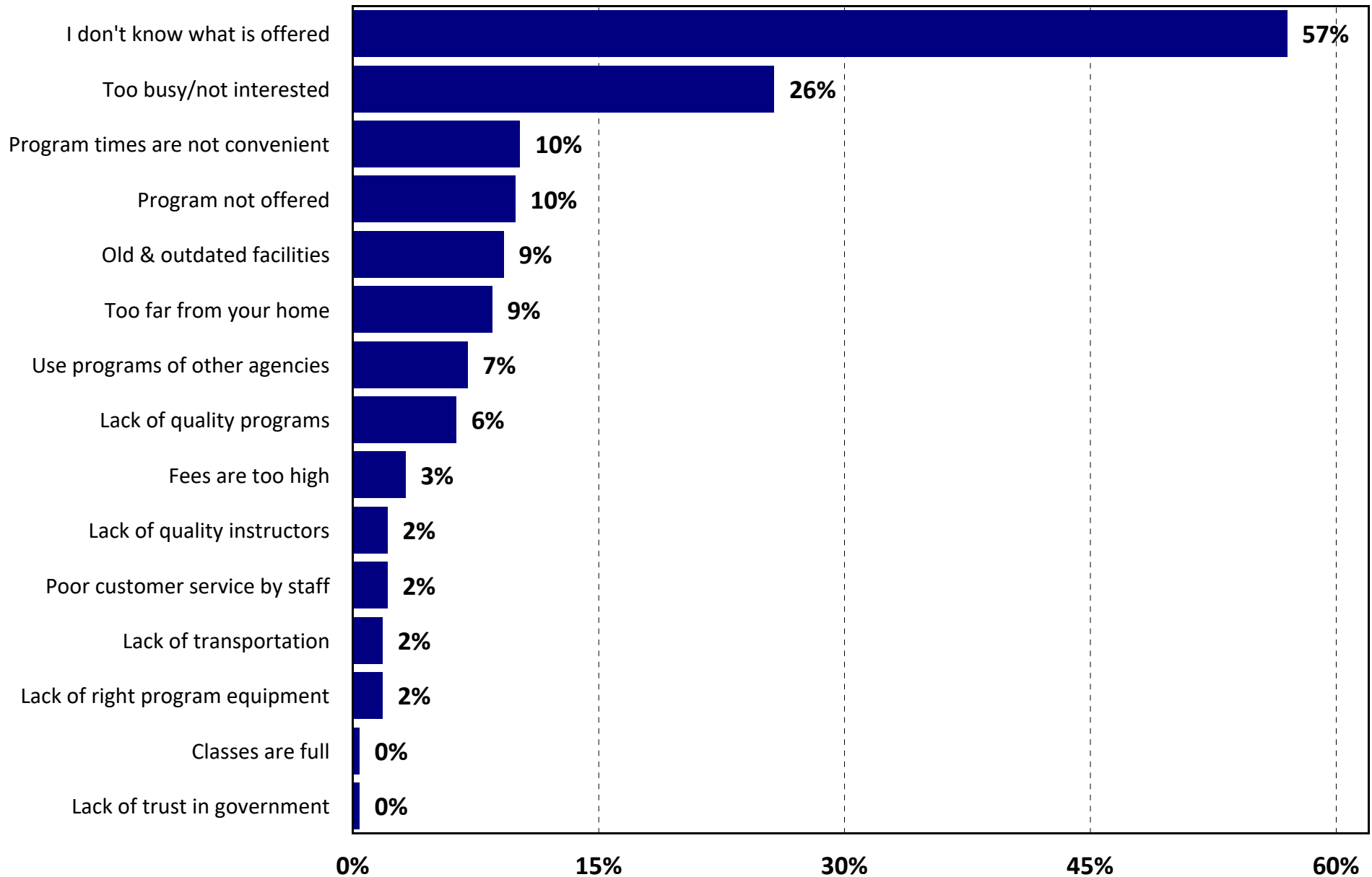
Q3b. How would you rate the overall quality of the Isle of Wight County Parks and Recreation Department Programs?

by percentage of respondents who responded "Yes" to Q3



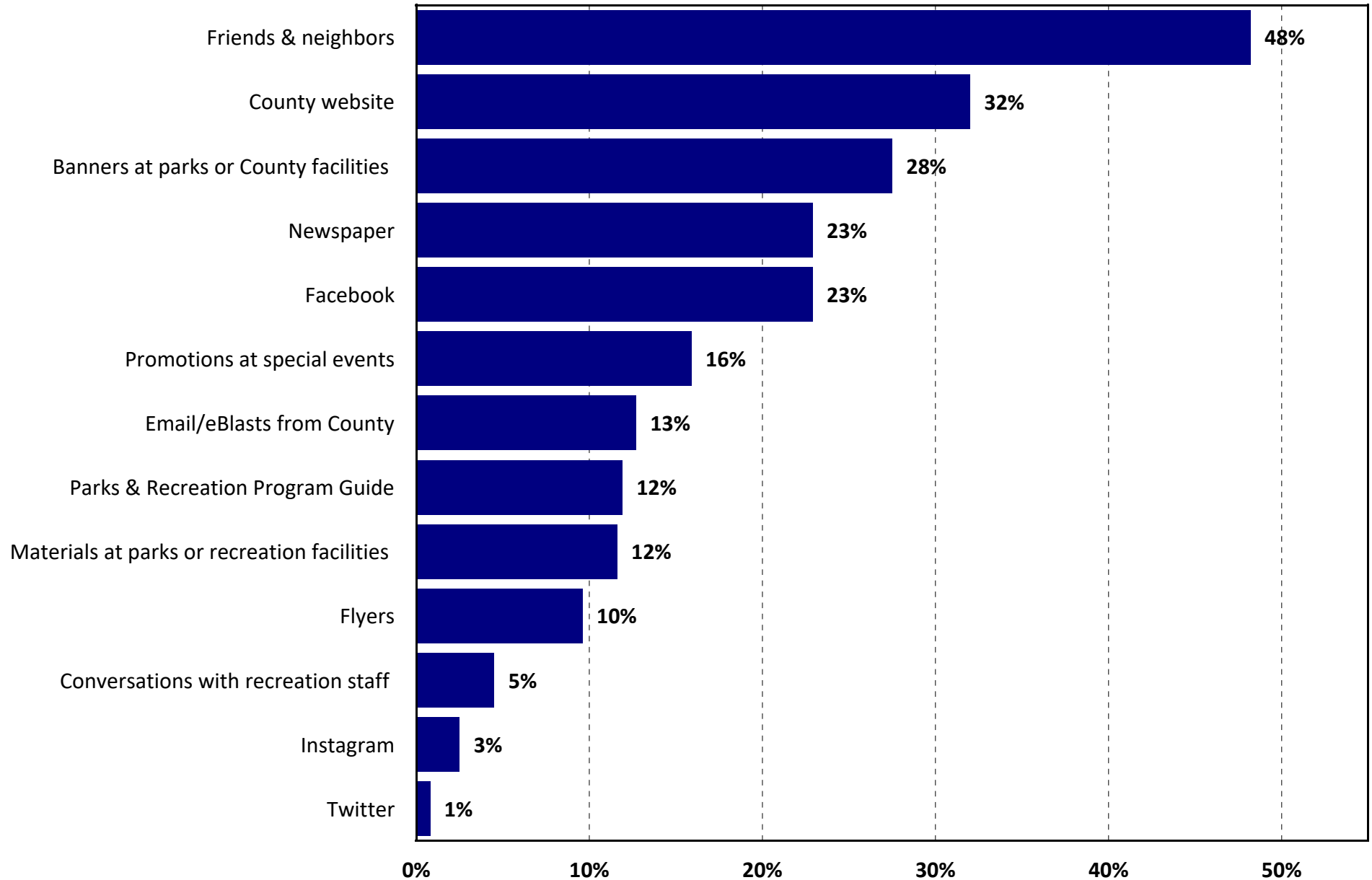
Q3c. Barriers to Parks and Recreation Programs Participation

by percentage of respondents (multiple selections could be made)



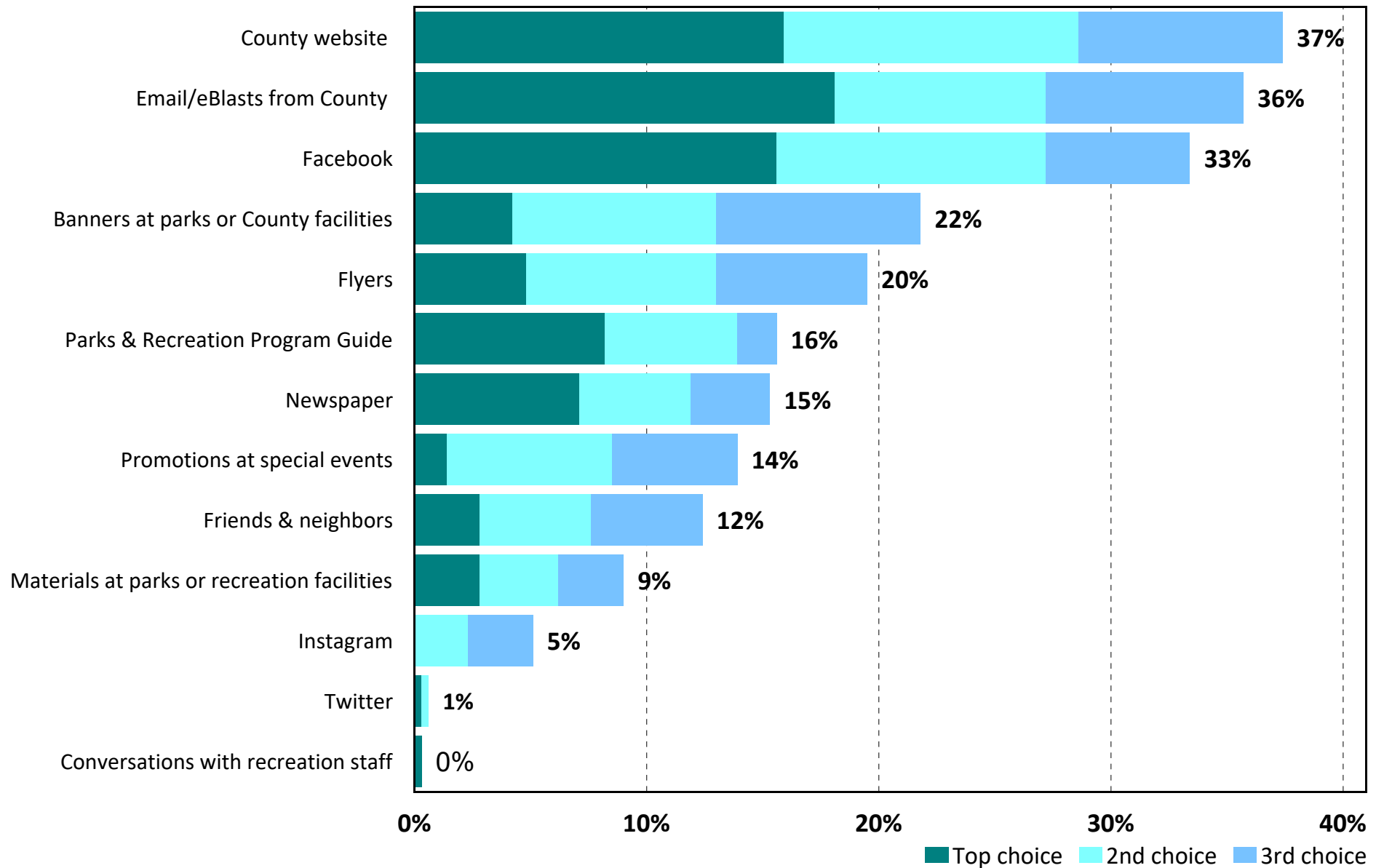
Q4. Ways Households Currently Learn About Recreation Programs and Activities

by percentage of respondents (multiple selections could be made)



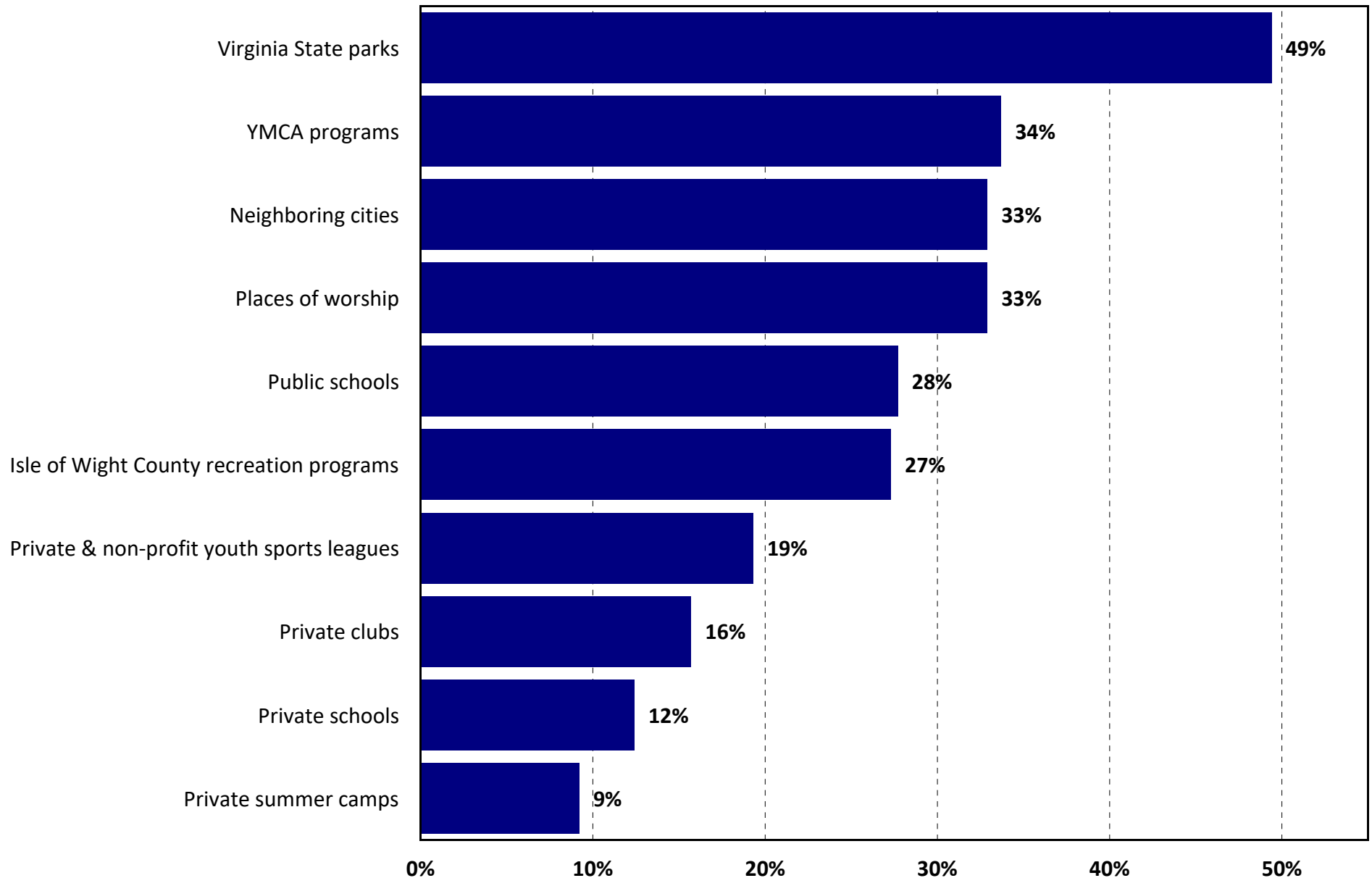
Q5. Most Preferred Sources for Learning About Recreation Programs and Activities

by percentage of respondents who selected the items as one of their top three choices



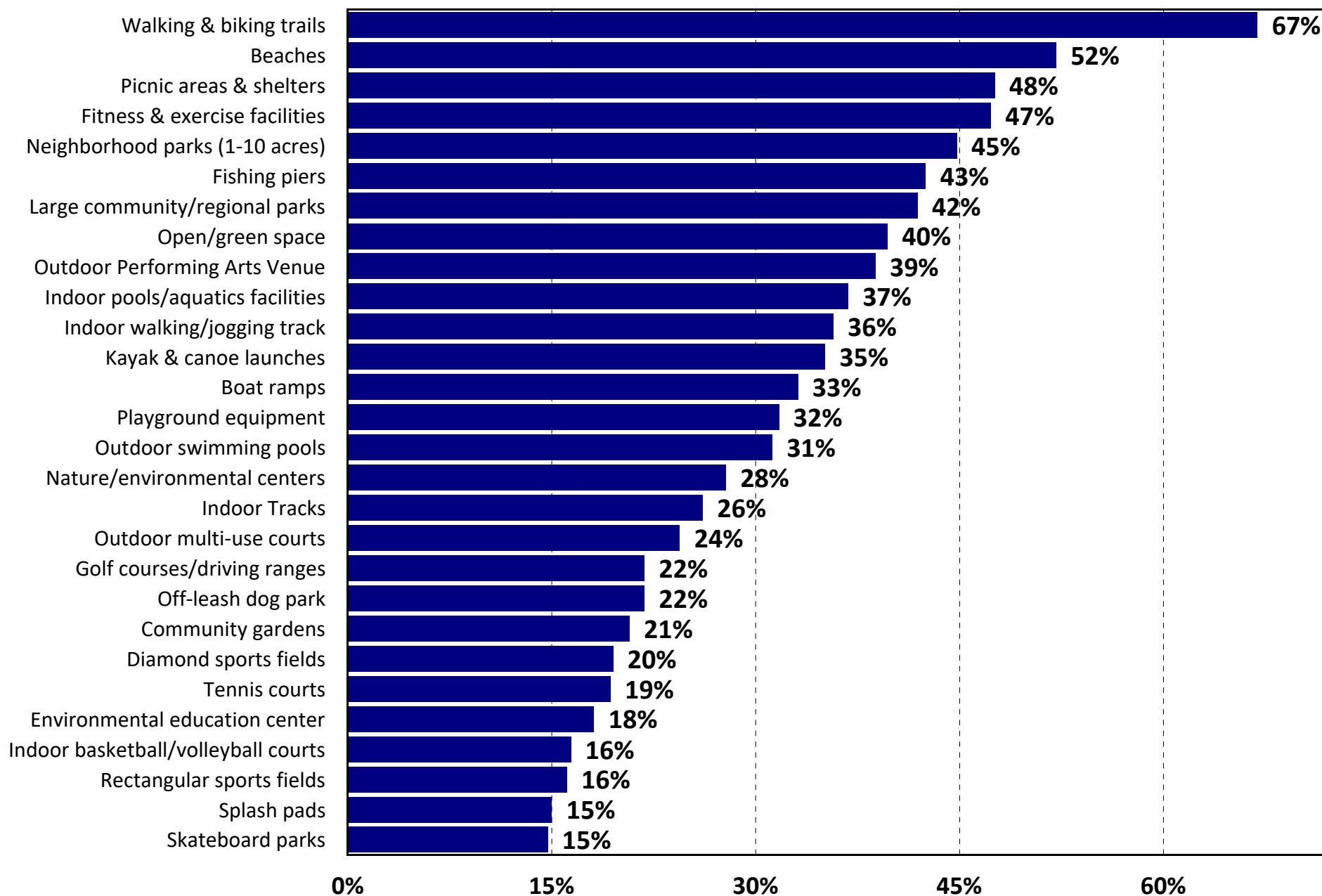
Q6. Organizations Households Used within the Last Two Years for Recreation and Sports Activities

by percentage of respondents (multiple selections could be made) (excluding "none")



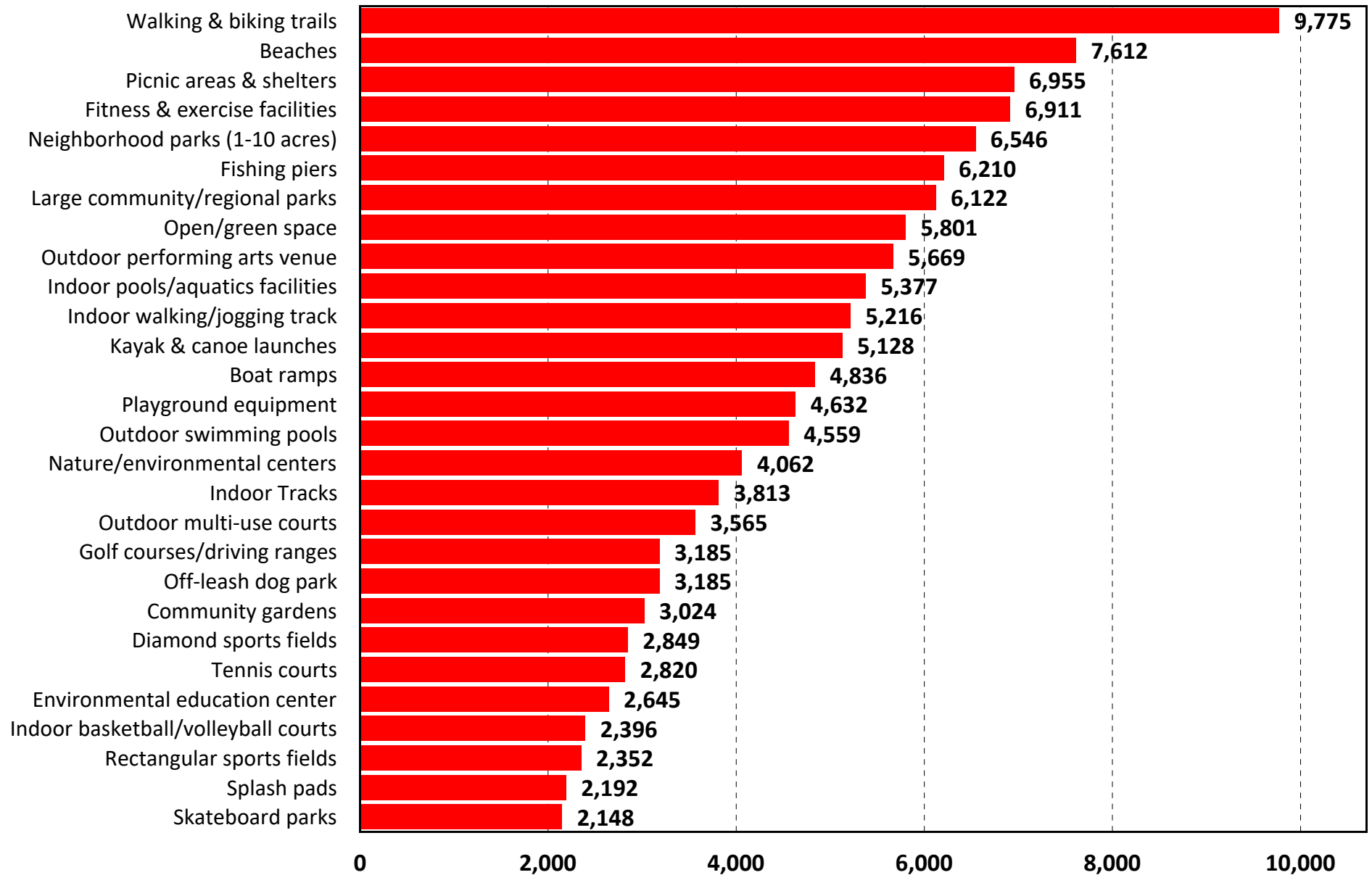
Q7. Respondents With Need for Facility or Amenity

by percentage of respondents



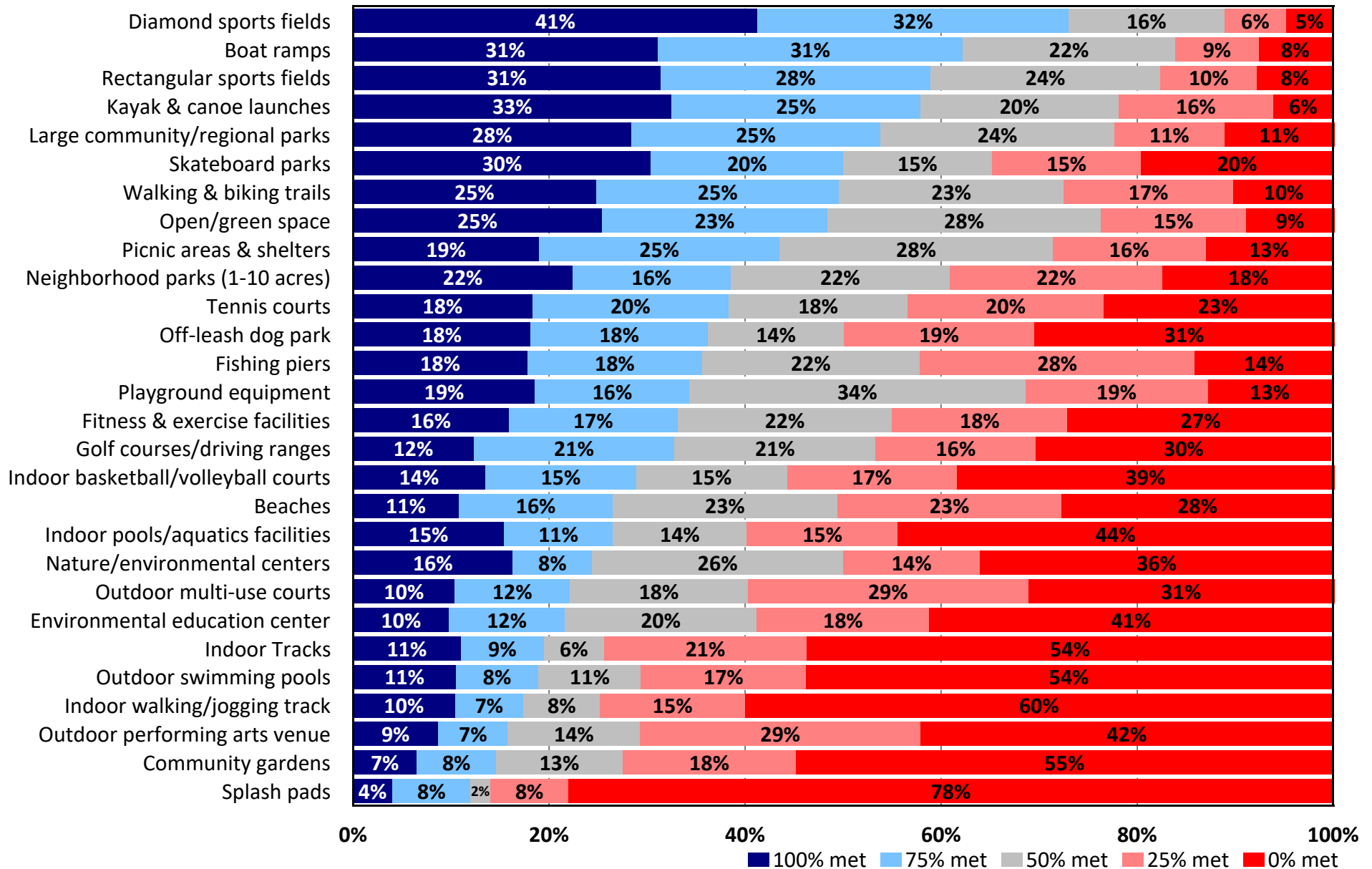
Q7a. Estimated Number of Households in Isle of Wight County Who Have a Need for Facility/ Amenity

by number of households based on an estimated 14,611 households in the Isle of Wight County



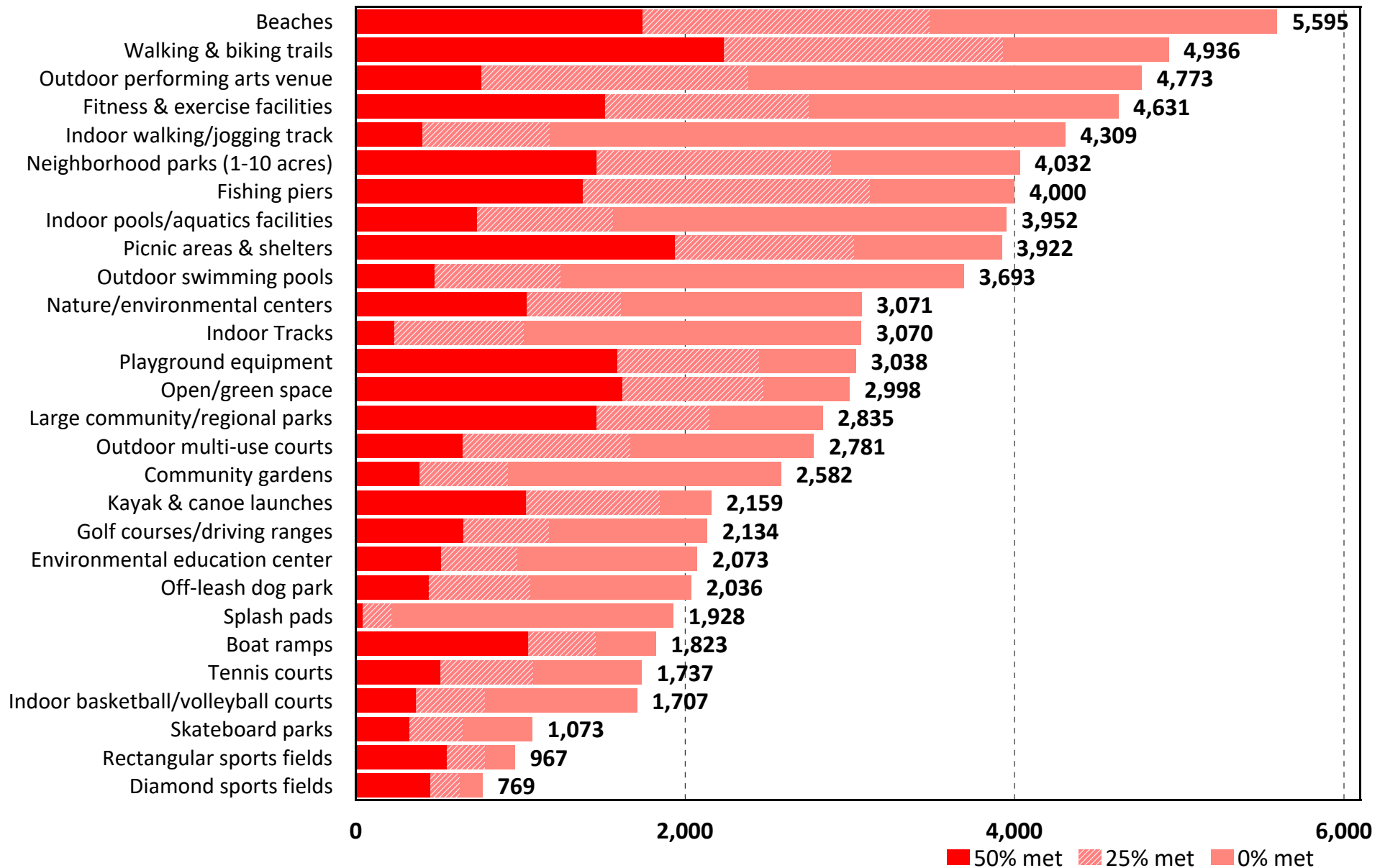
Q7b. How Well Households' Need For Facility / Amenity Is Currently Being Met

by percentage of respondents who answered "Yes" to Q7



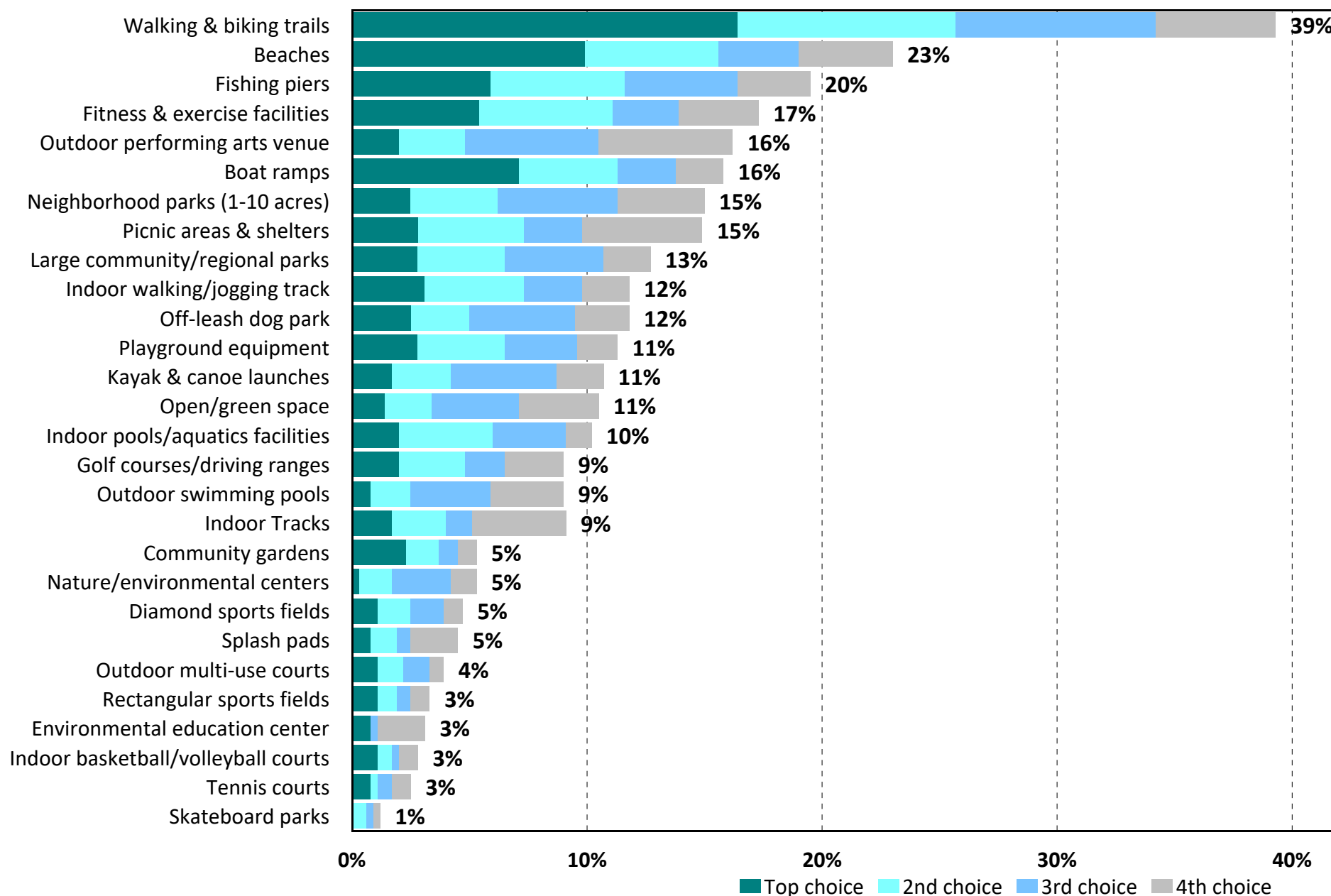
Q7c. Estimated Number of Households in Isle of Wight County Whose Facility/ Amenity Need Is Met 50% or Less

by number of households with need based on an estimated 14611 households in the Isle of Wight County



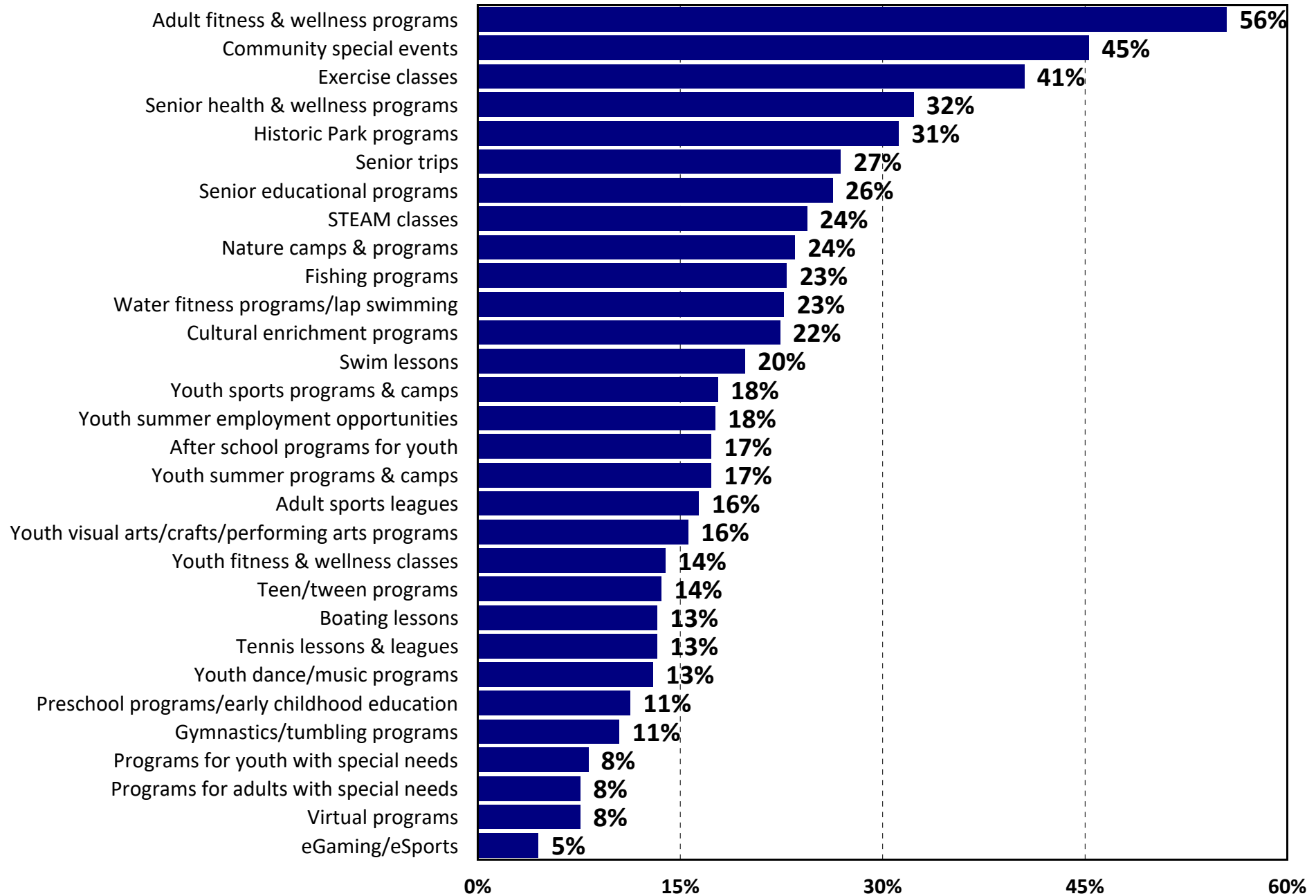
Q8. Most Important Facility/Amenity to Households

by percentage of respondents who selected the items as one of their top four choices



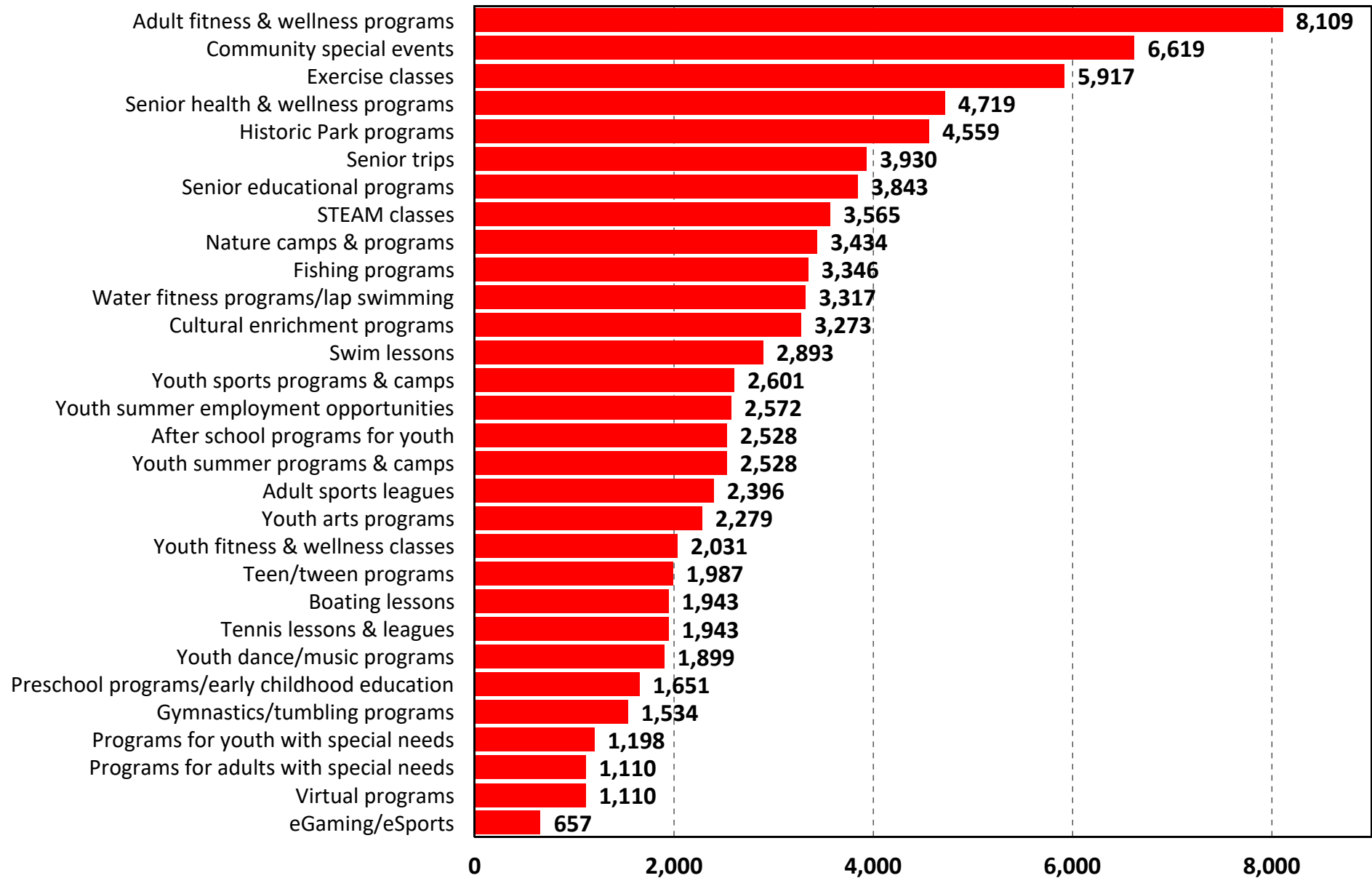
Q9. Respondents With Need for Recreation Program

by percentage of respondents



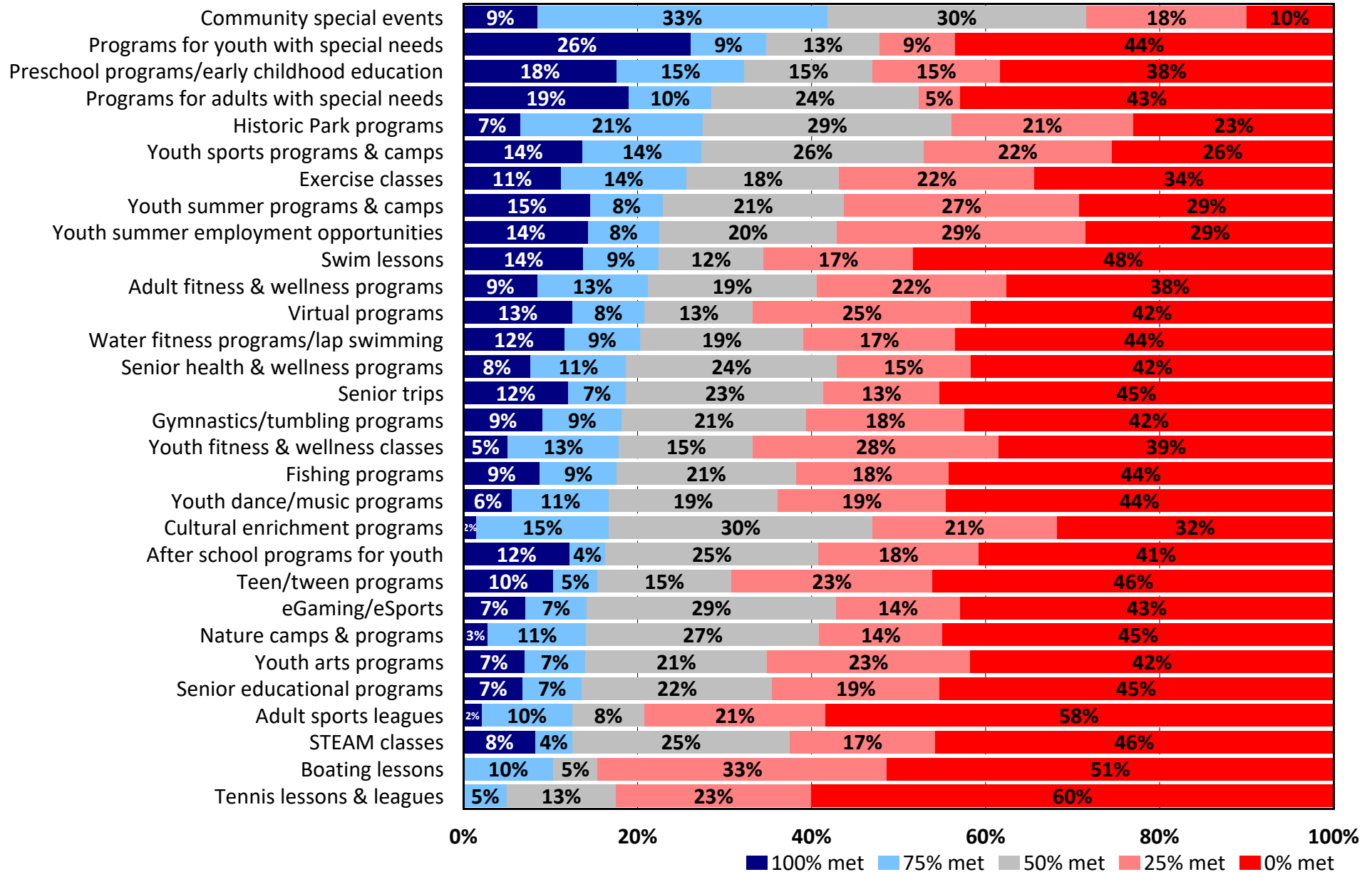
Q9a. Estimated Number of Households in Isle of Wight County Who Have a Need for Recreation Program

by number of households based on an estimated 14,611 households in the Isle of Wight County



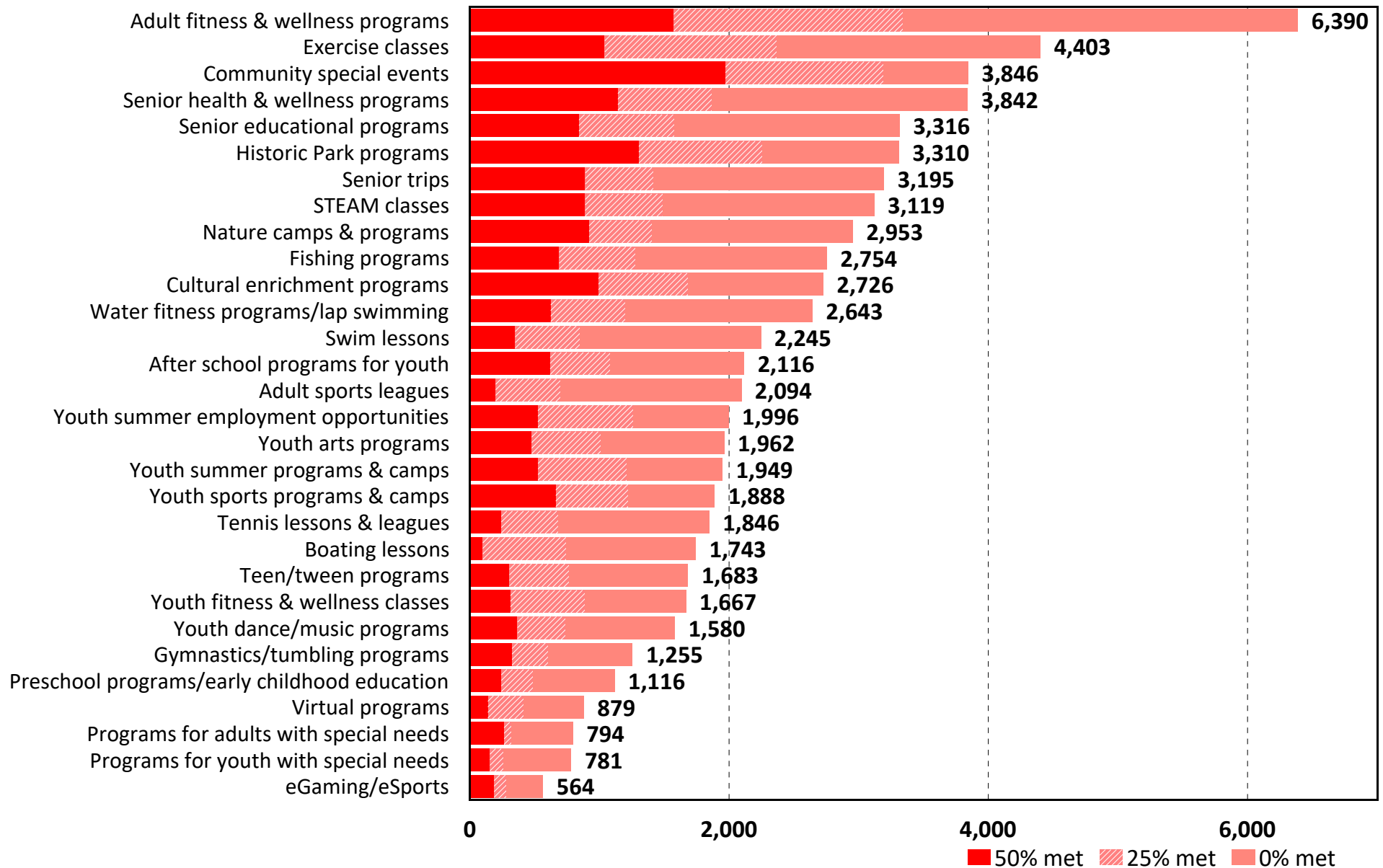
Q9b. How Well Households' Need For Recreation Program Is Currently Being Met

by percentage of respondents who answered "Yes" to Q9



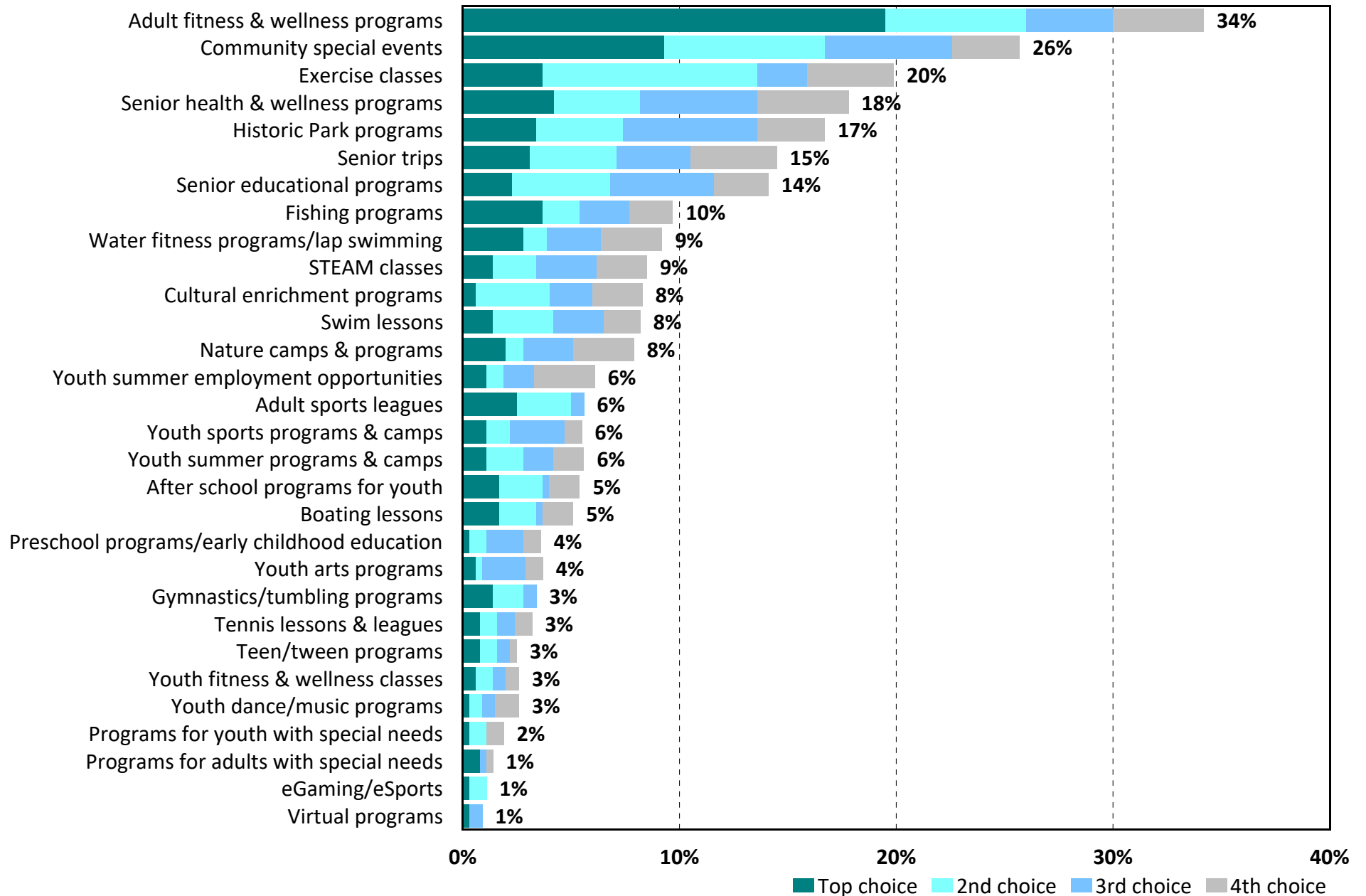
Q9c. Estimated Number of Households in Isle of Wight County Whose Recreation Program Needs Are Met 50% or Less

by number of households with need based on an estimated 14,611 households in the Isle of Wight County



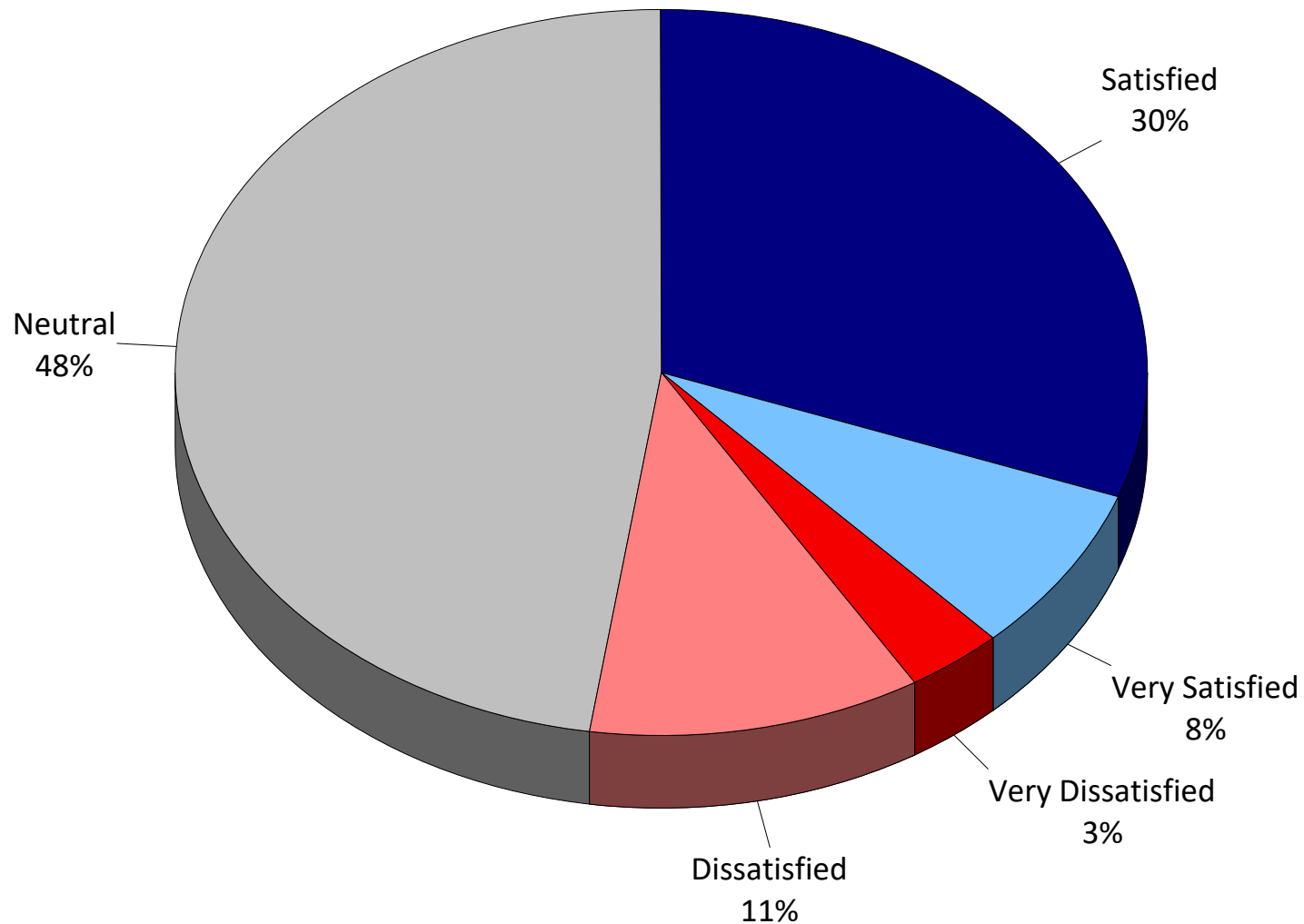
Q10. Most Important Recreation Program to Households

by percentage of respondents who selected the items as one of their top four choices



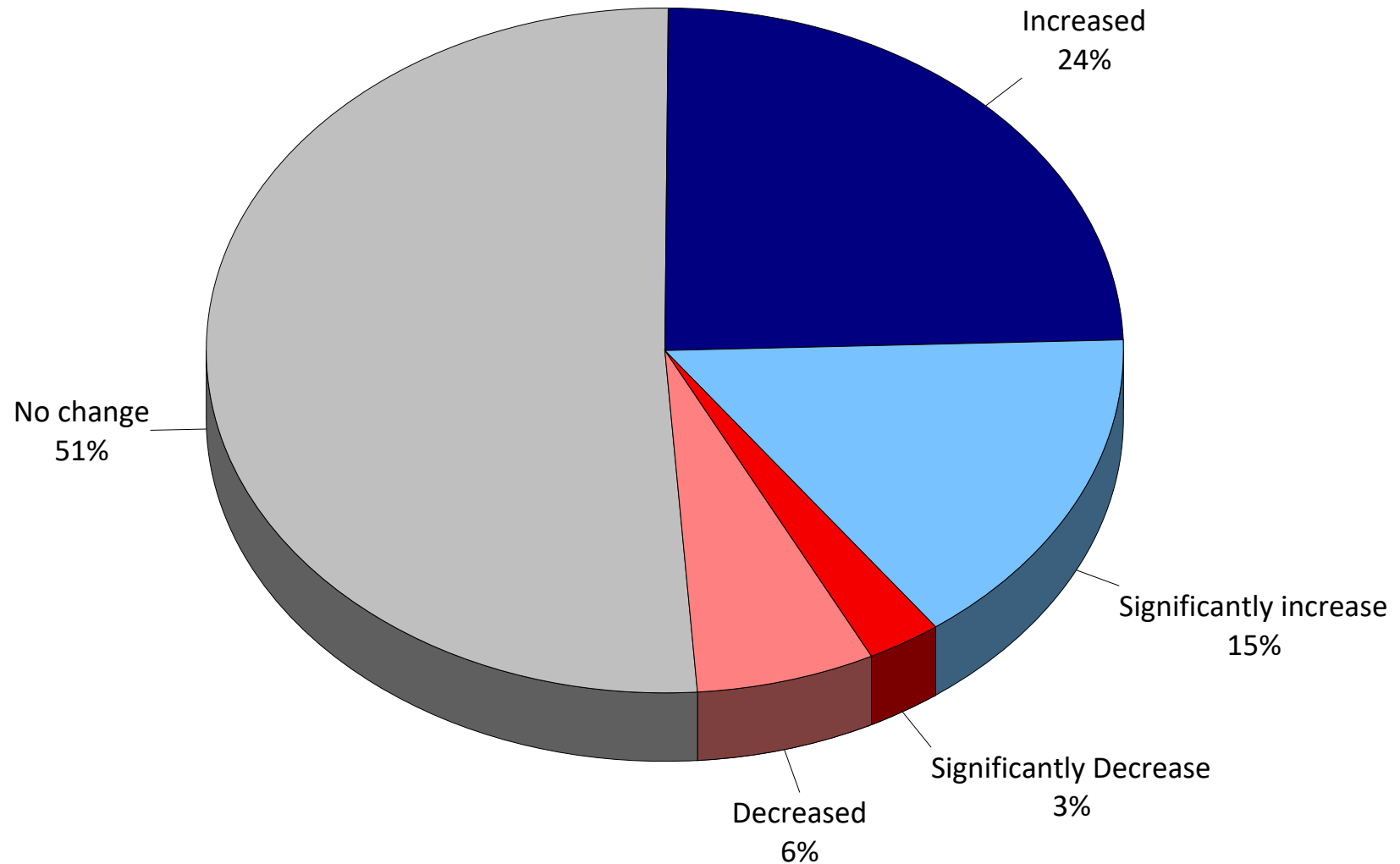
Q11. Level of Satisfaction with Overall Value Received from Parks and Recreation Department

by percentage of respondents (excluding "don't know")



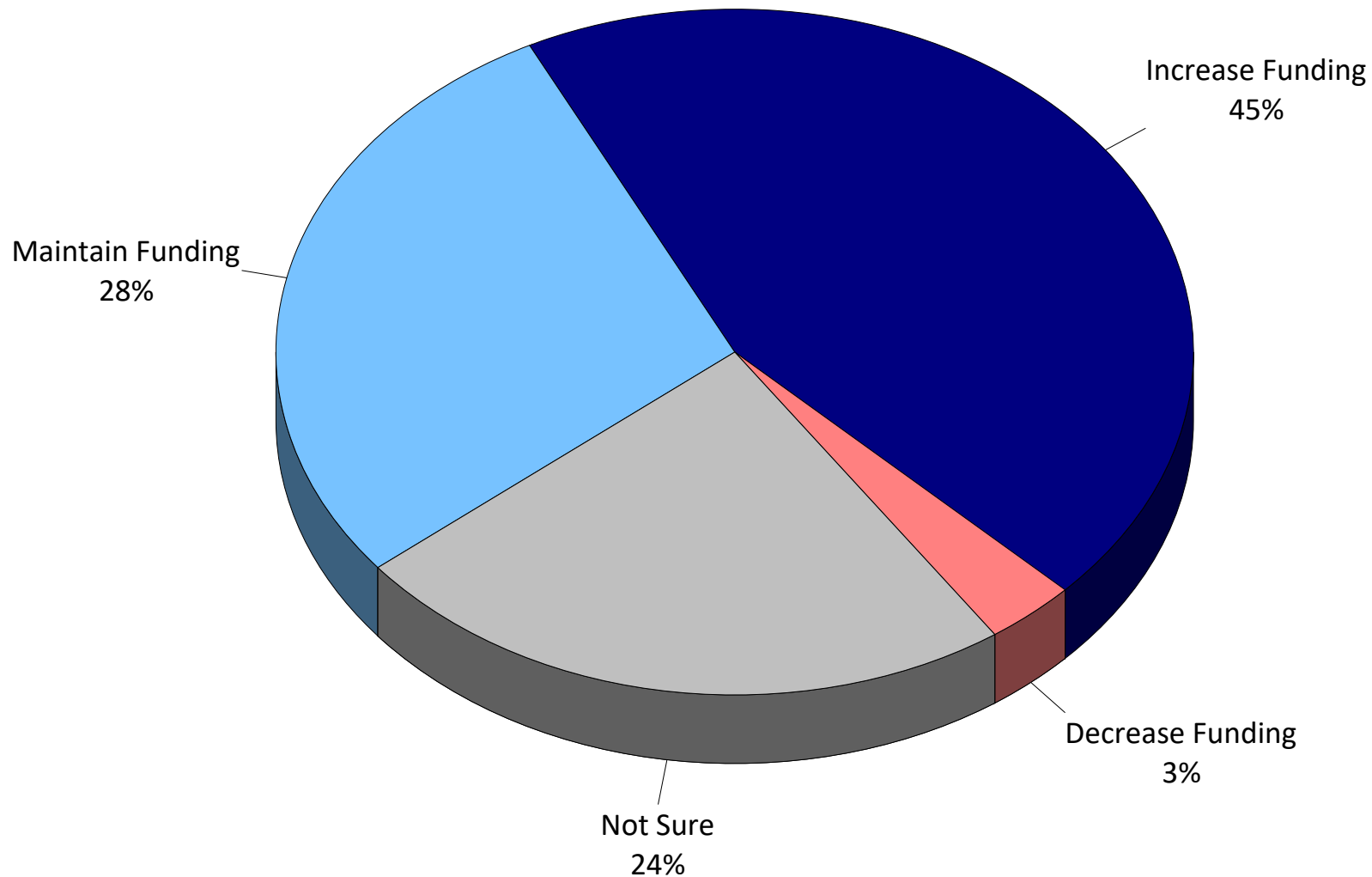
Q12. Given the recent COVID-19 Pandemic, how has your and your household's perception of the value of parks, trails, open spaces and recreation changed?

by percentage of respondents (excluding "not provided")



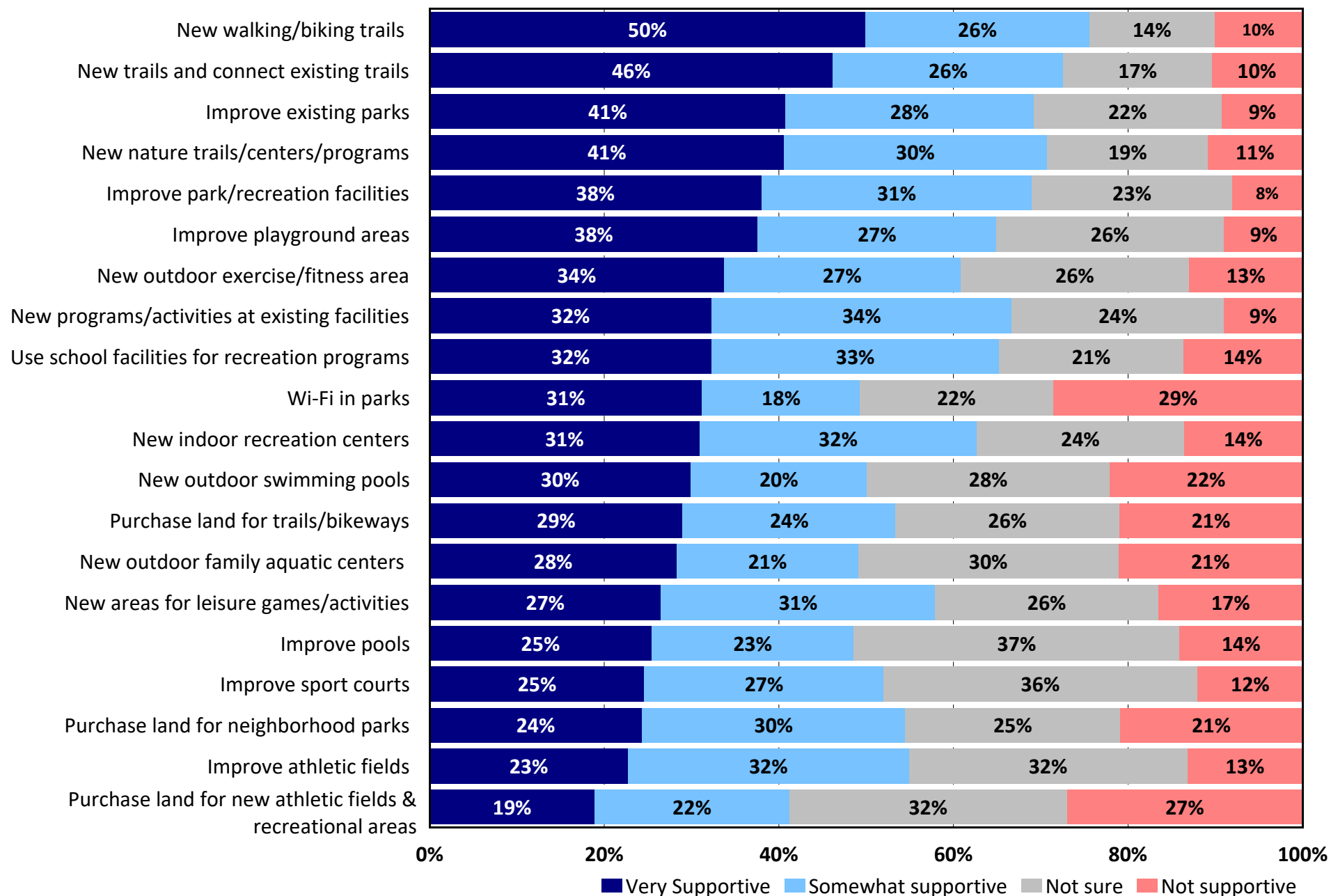
Q13. Based on your perception of value, how would you want the Isle of Wight County to fund future parks, recreation, trails, and open space needs?

by percentage of respondents (excluding "not provided")



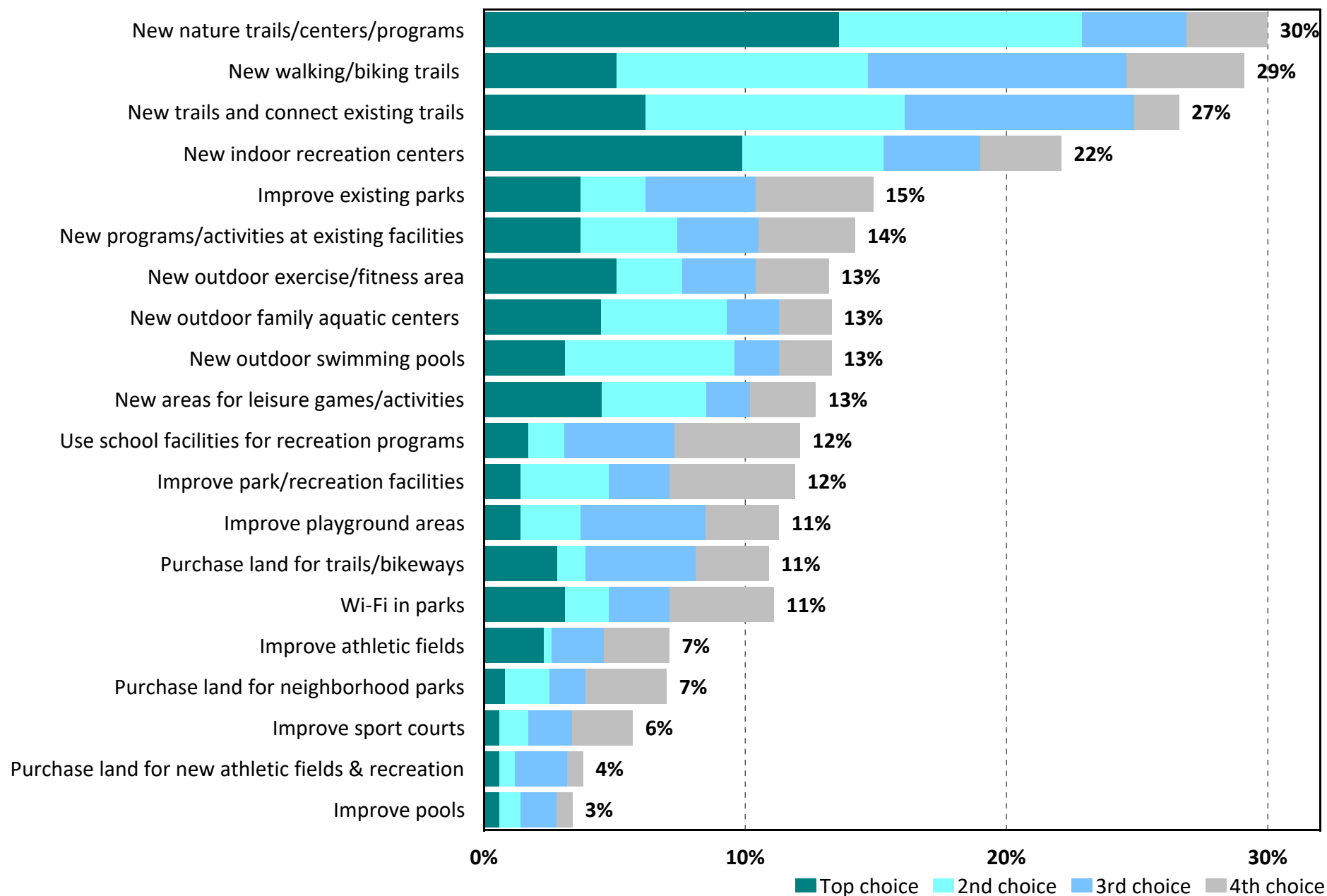
Q14. Level of Support for Actions to Improve Parks and Recreation

by percentage of respondents (excluding "not provided")



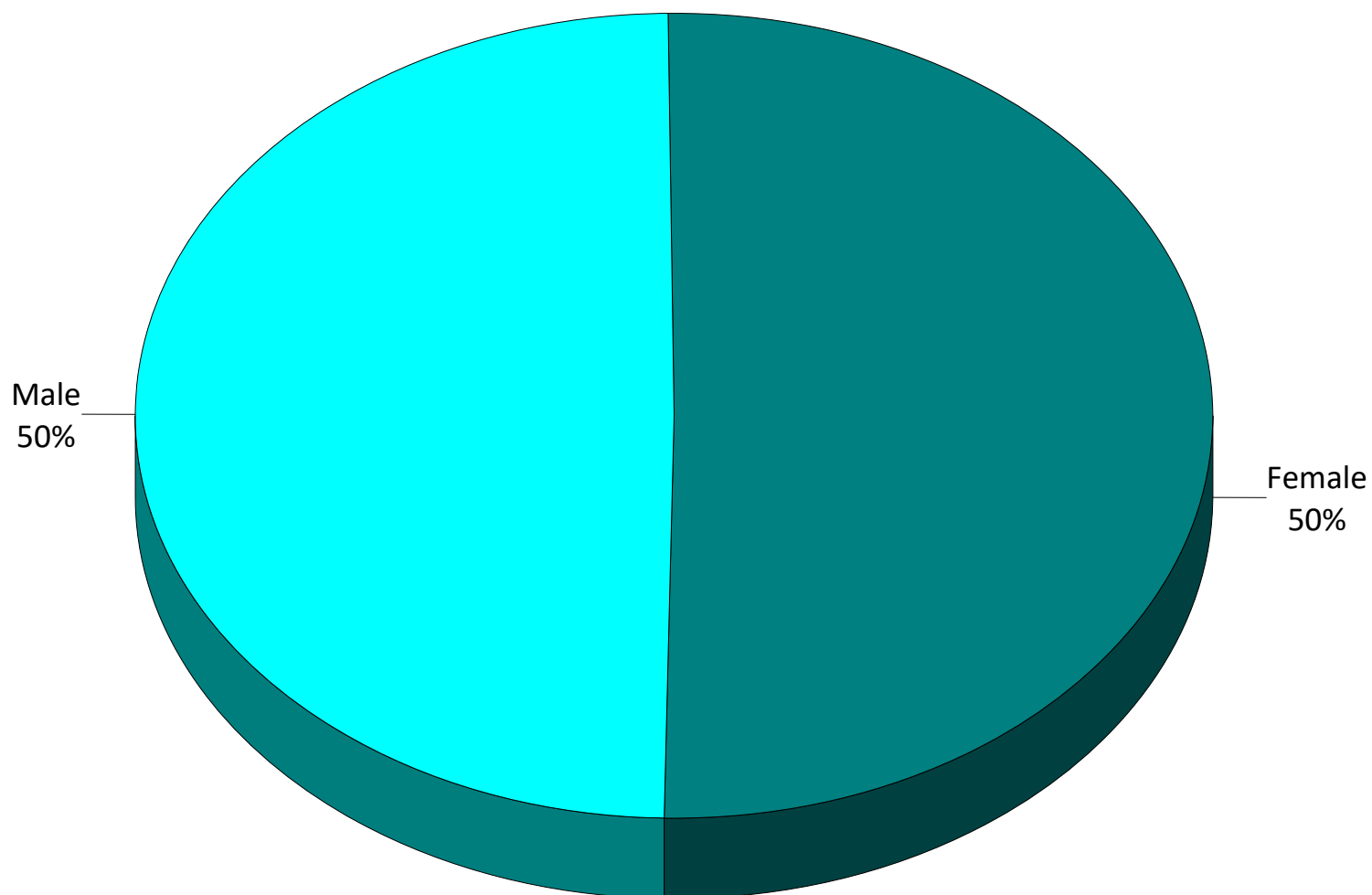
Q15. Items Respondents are Most Willing to Fund

by percentage of respondents who selected the items as one of their top four choices



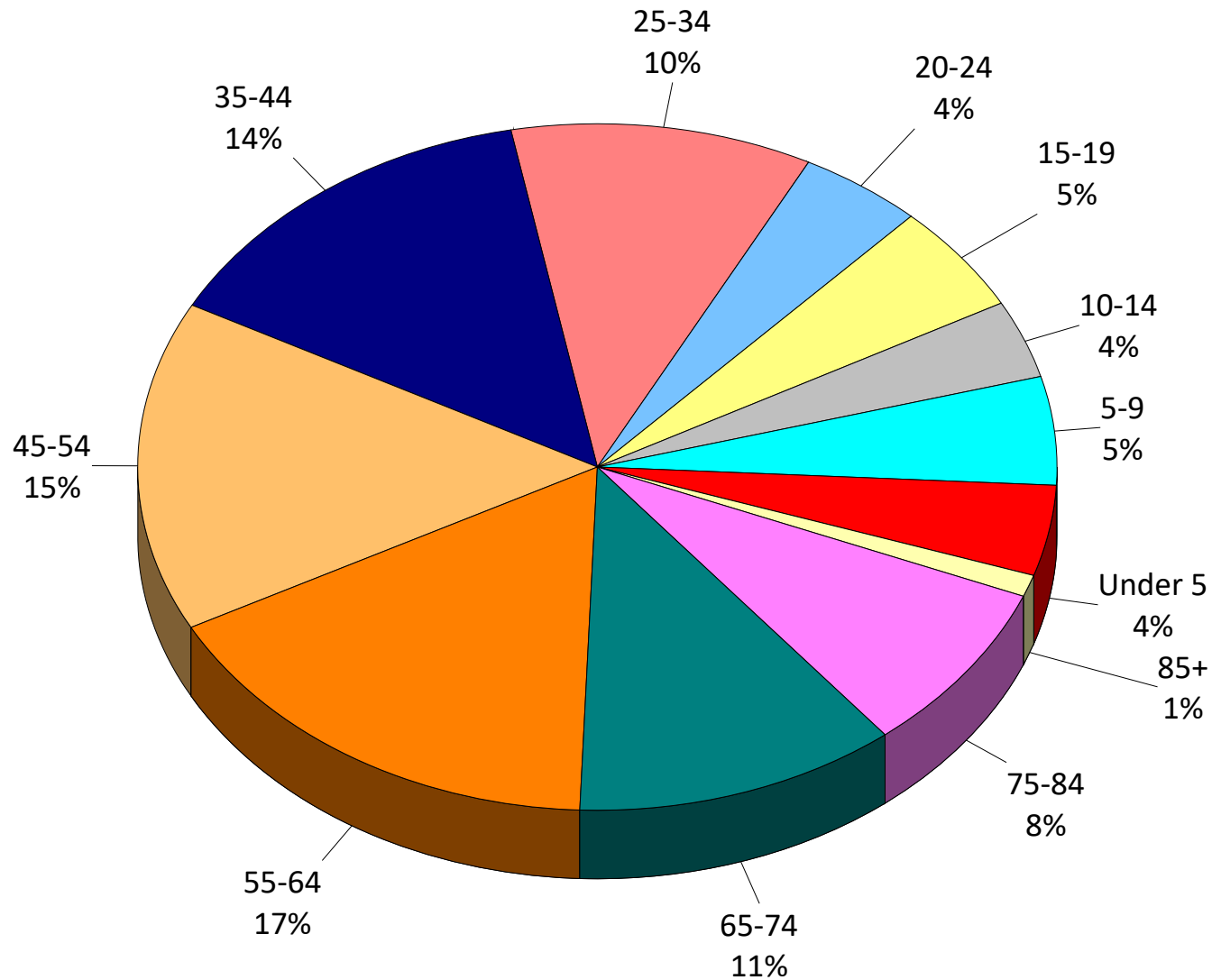
Q16. Your gender:

by percentage of respondents (excluding “prefer not to answer”)



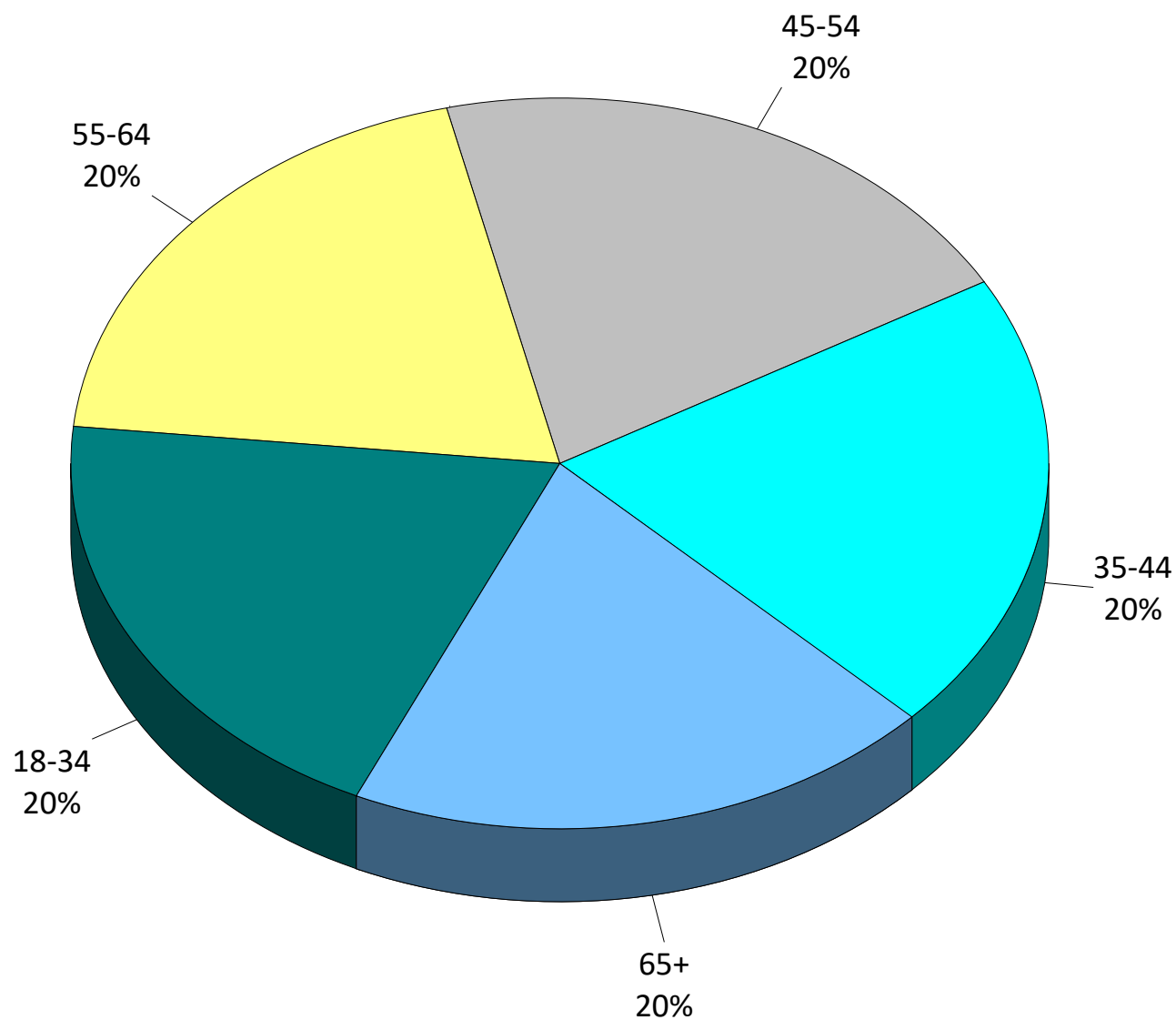
Q17. Counting yourself, how many people in your household are in the following age groups?

by percentage of persons in household



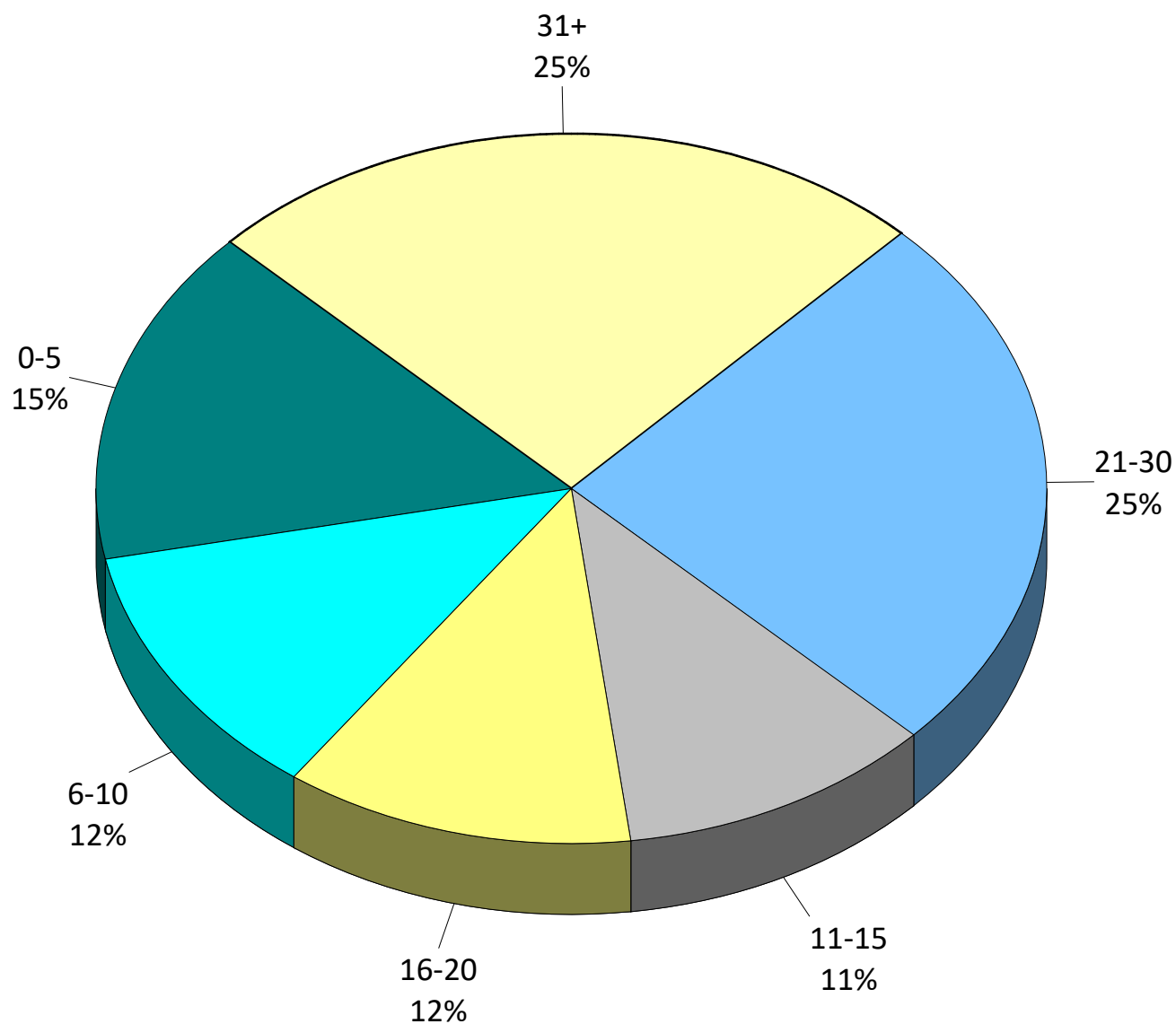
Q18. Respondent Age

by percentage of respondents (excluding "not provided")



Q19. Years Lived in Isle of Wight County

by percentage of respondents (excluding "not provided")



3

**Priority Investment
Rating**

Priority Investment Rating

Isle of Wight County, Virginia

The **Priority Investment Rating (PIR)** was developed by ETC Institute to provide governments with an objective tool for evaluating the priority that should be placed on parks and recreation investments. The Priority Investment Rating was developed by ETC Institute to identify the facilities and programs residents think should receive the highest priority for investment. The priority investment rating reflects the importance residents place on items (sum of top 4 choices) and the unmet needs (needs that are not met or only partly met) for each facility/program relative to the facility/program that rated the highest overall. Since decisions related to future investments should consider both the level of unmet need and the importance of facilities and programs, the PIR weights each of these components equally.

The PIR reflects the sum of the Unmet Needs Rating and the Importance Rating as shown in the equation below:

$$\text{PIR} = \text{UNR} + \text{IR}$$

For example, the Unmet Needs Rating for fishing piers is 71.5 (out of 100) and the Importance Rating for fishing piers is 49.5 (out of 100); therefore, the Priority Investment Rating for fishing piers is 121 (out of 200).

How to Analyze the Charts:

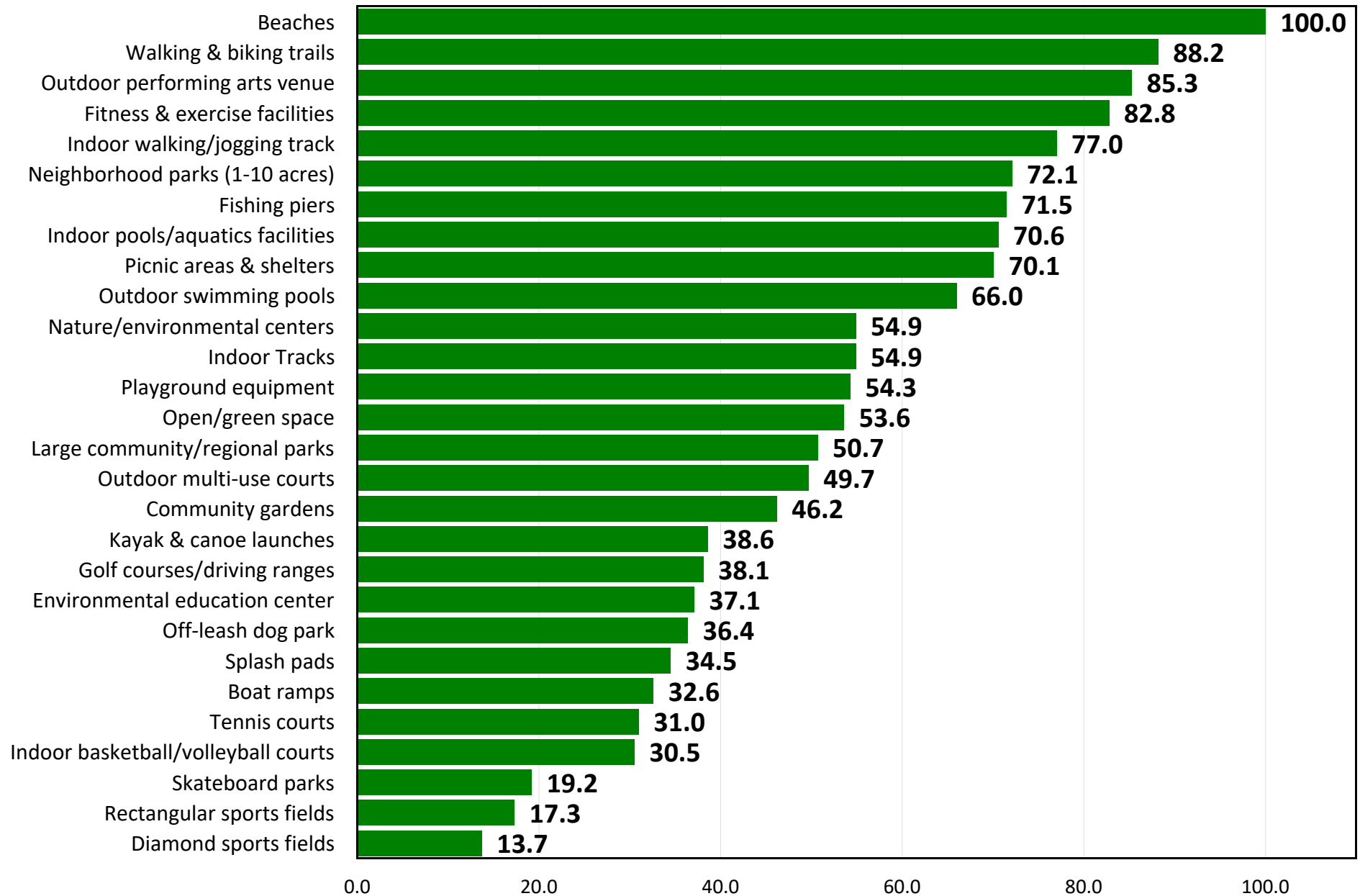
- **High Priority Areas** are those with a PIR of at least 100. A rating of 100 or above generally indicates there is a relatively high level of unmet need and residents generally think it is important to fund improvements in these areas. Improvements in this area are likely to have a positive impact on the greatest number of households.
- **Medium Priority Areas** are those with a PIR of 50-99. A rating in this range generally indicates there is a medium to high level of unmet need or a significant percentage of residents generally think it is important to fund improvements in these areas.
- **Low Priority Areas** are those with a PIR below 50. A rating in this range generally indicates there is a relatively low level of unmet need and residents do not think it is important to fund improvements in these areas. Improvements may be warranted if the needs of very specialized populations are being targeted.

The following pages show the Unmet Needs Rating, Importance Rating, and Priority Investment Rating for facilities and programs.

Unmet Needs Rating for Facility/Amenity

the rating for the item with the most unmet need=100

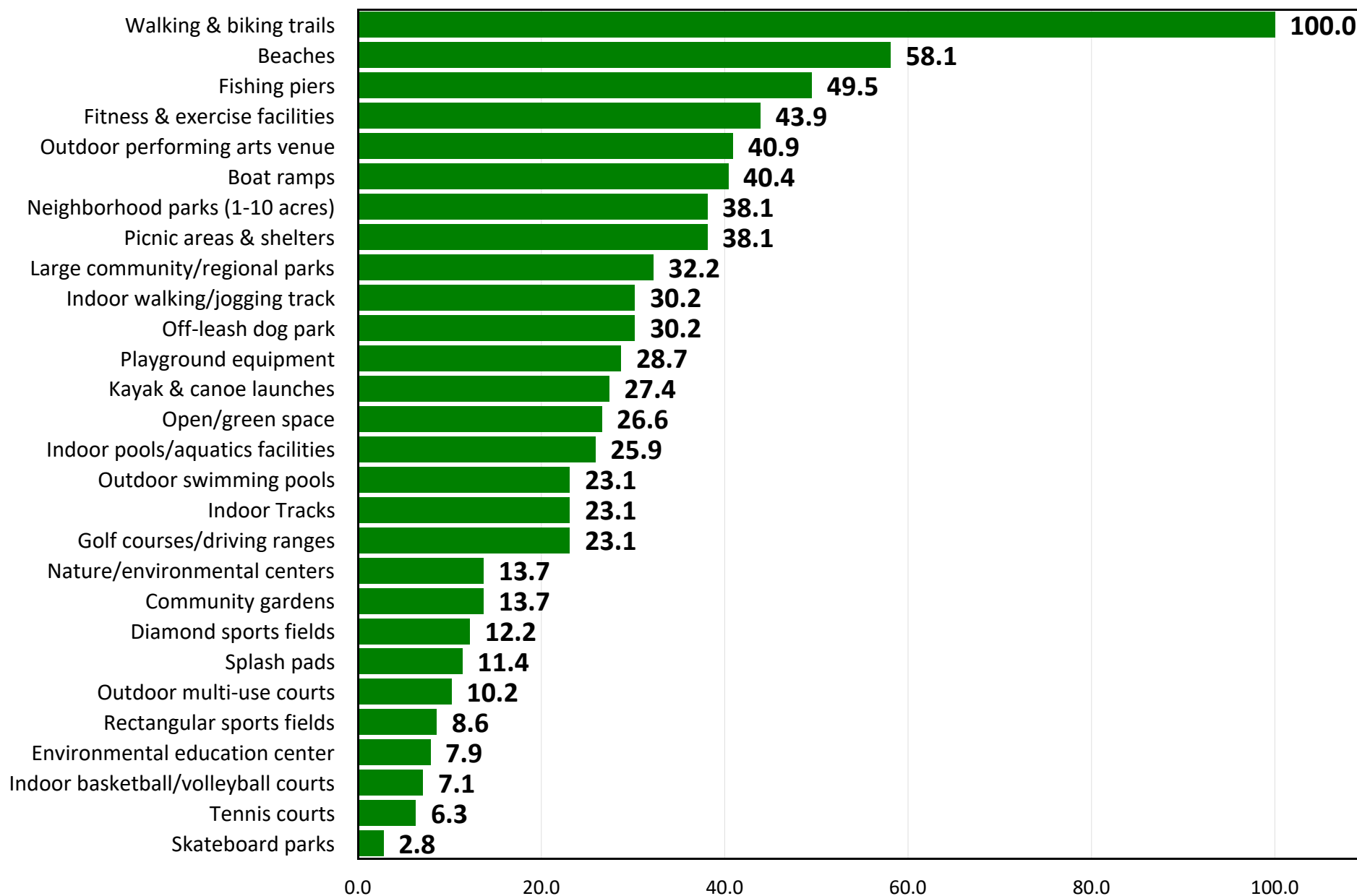
the rating of all other items reflects the relative amount of unmet need for each item compared to the item with the most unmet need



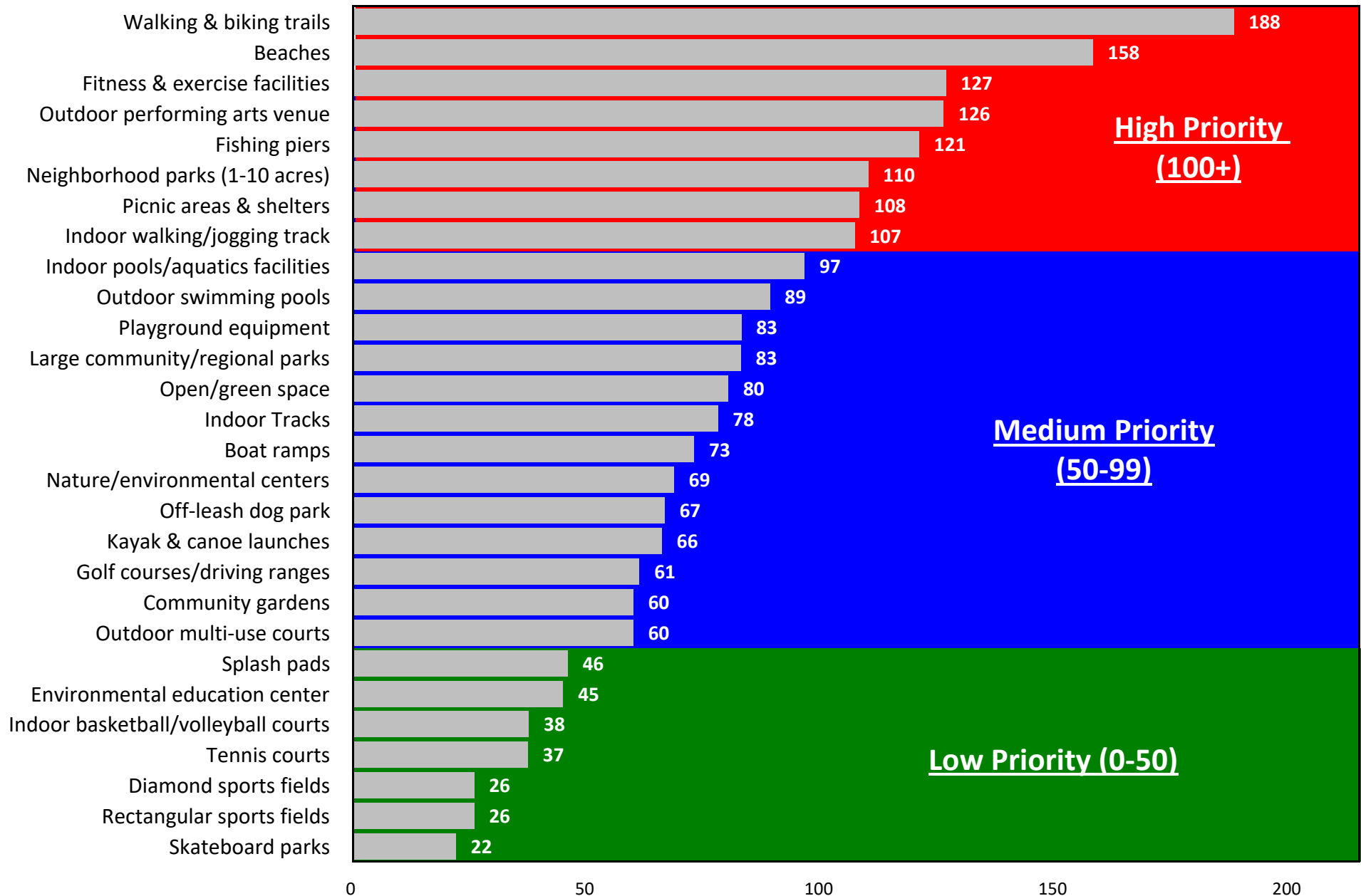
Importance Rating for Facility/Amenity

the rating for the item rated as the most important=100

the rating of all other items reflects the relative level of importance for each item compared to the item rated as the most important



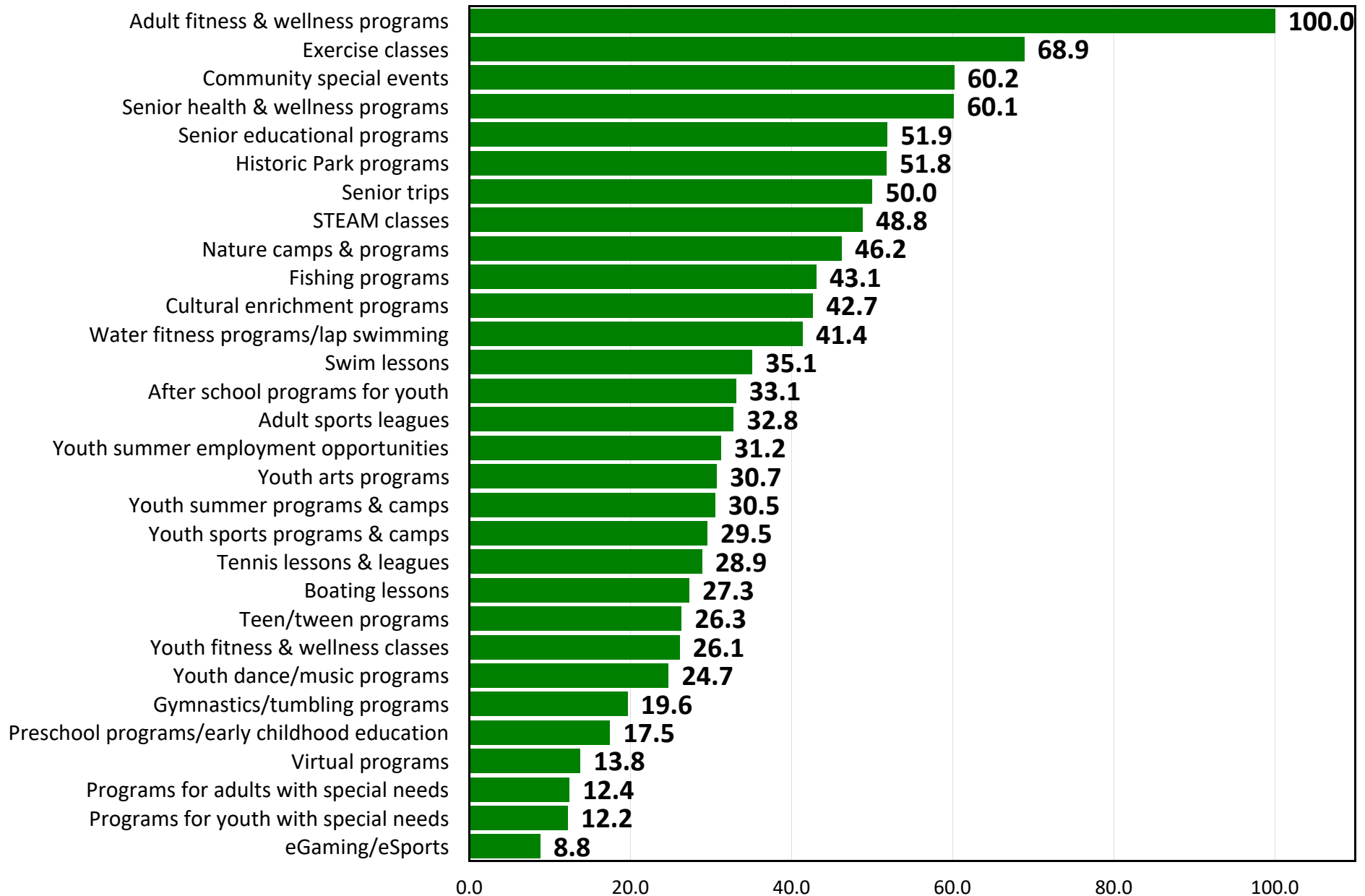
Top Priorities for Investment for Facility/Amenity Based on Priority Investment Rating



Unmet Needs Rating for Recreation Programs

the rating for the item with the most unmet need=100

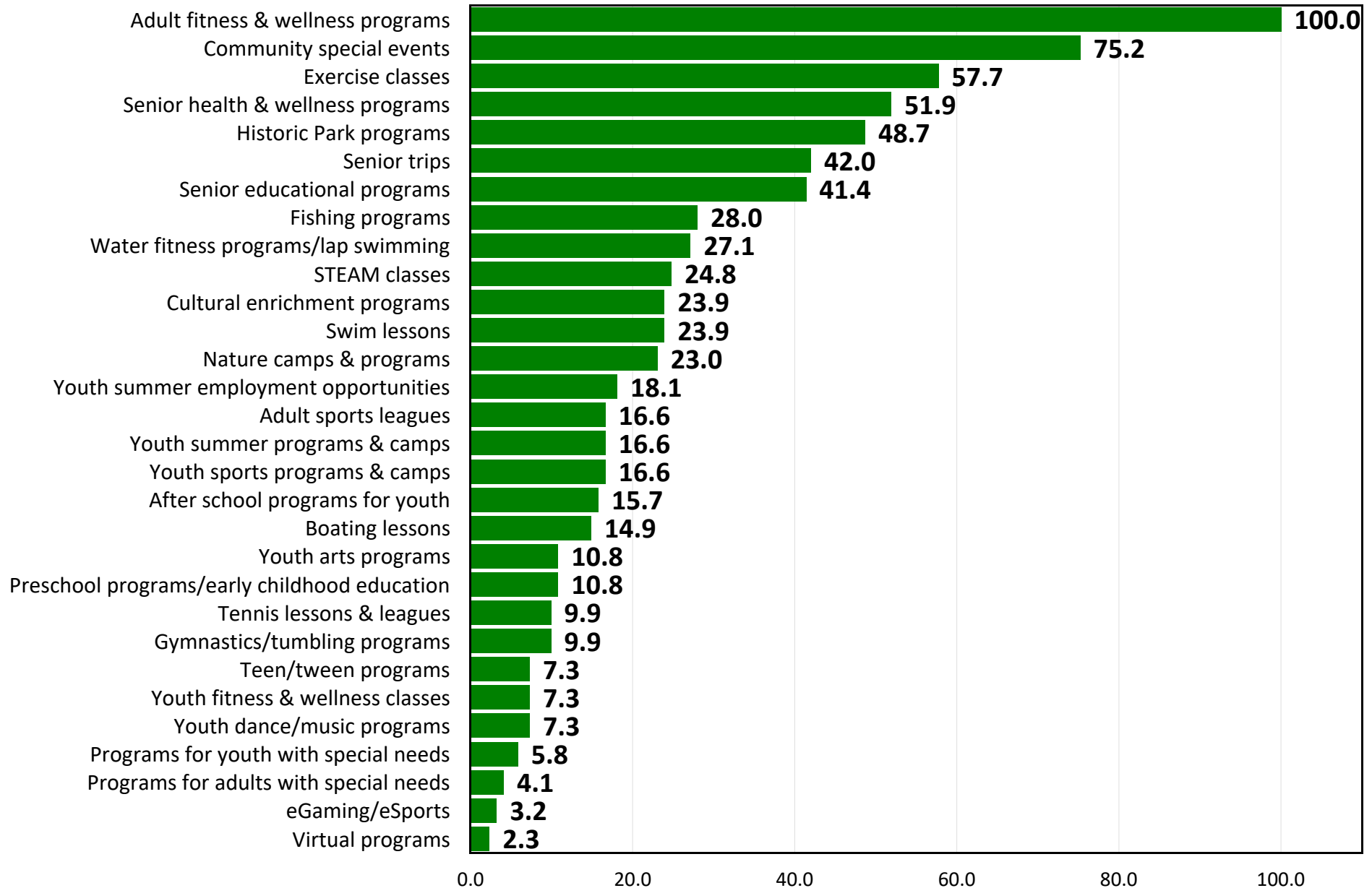
the rating of all other items reflects the relative amount of unmet need for each item compared to the item with the most unmet need



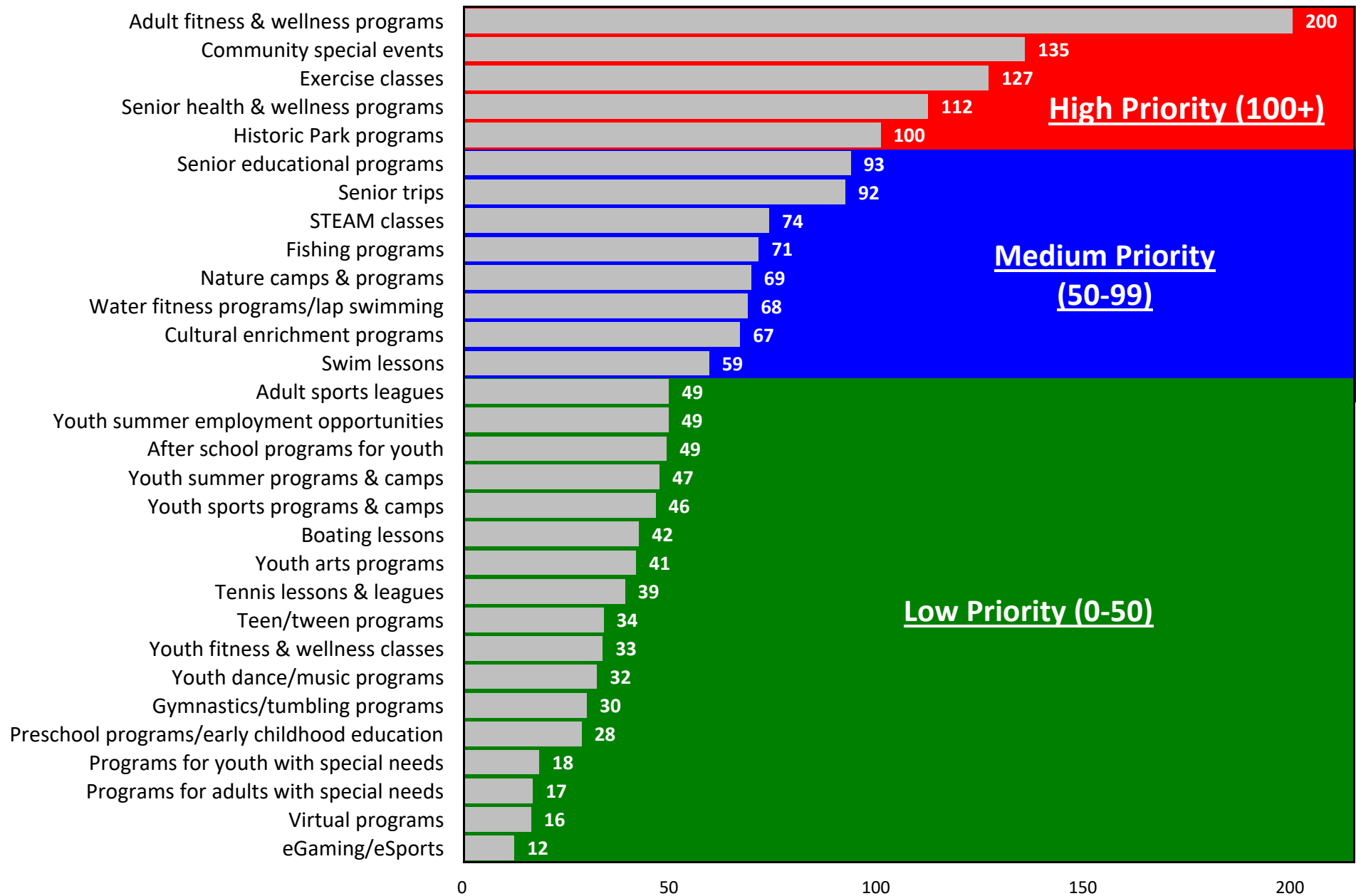
Importance Rating for Recreation Programs

the rating for the item rated as the most important=100

the rating of all other items reflects the relative level of importance for each item compared to the item rated as the most important



Top Priorities for Investment for Recreation Programs Based on the Priority Investment Rating





Tabular Data

Q1. Have you or any member of your household visited any parks or recreation facilities offered by Isle of Wight County during the last 2 years (including the time before the COVID-19 Pandemic)?

Q1. Have anyone in your household visited any
County parks or recreation facilities during last 2
years

	Number	Percent
Yes	264	74.8 %
No	89	25.2 %
Total	353	100.0 %

Q1a. How often have you visited Isle of Wight County parks or recreation facilities during the last 2 years?

Q1a. How often have you visited County parks or
recreation facilities during last 2 years

	Number	Percent
5+ times a week	18	6.8 %
2-4 times a week	36	13.6 %
Once a week	27	10.2 %
1-3 times a month	64	24.2 %
Less than once a month	109	41.3 %
Don't know	10	3.8 %
Total	264	100.0 %

(WITHOUT "DON'T KNOW")**Q1a. How often have you visited Isle of Wight County parks or recreation facilities during the last 2 years? (without "don't know")**

Q1a. How often have you visited County parks or
recreation facilities during last 2 years

	Number	Percent
5+ times a week	18	7.1 %
2-4 times a week	36	14.2 %
Once a week	27	10.6 %
1-3 times a month	64	25.2 %
Less than once a month	109	42.9 %
Total	254	100.0 %

Q1b. Overall, how would you rate the physical condition of ALL the Isle of Wight County parks or recreation facilities you have visited during the last 2 years?

Q1b. How would you rate overall physical
condition of all County parks or recreation
facilities you have visited

	Number	Percent
Excellent	58	22.0 %
Good	150	56.8 %
Fair	44	16.7 %
Poor	9	3.4 %
Not provided	3	1.1 %
Total	264	100.0 %

(WITHOUT "DON'T KNOW")**Q1b. Overall, how would you rate the physical condition of ALL the Isle of Wight County parks or recreation facilities you have visited during the last 2 years? (without "not provided")**

Q1b. How would you rate overall physical condition of all County parks or recreation facilities you have visited

	Number	Percent
Excellent	58	22.2 %
Good	150	57.5 %
Fair	44	16.9 %
Poor	9	3.4 %
Total	261	100.0 %

Q1c. If your household has NOT visited any Isle of Wight County parks or recreation facilities during the last 2 years, please CHECK ALL of the following reasons you have NOT visited, before the COVID-19 Pandemic.

Q1c. All the reasons why your household has not visited any County parks or recreation facilities during last 2 years

	Number	Percent
Use parks/trails in other cities	7	7.9 %
Too far from your home	13	14.6 %
Parks/trails are not well maintained	1	1.1 %
Lack of features we want to use	13	14.6 %
Lack of parking to access parks/trails	8	9.0 %
Do not feel safe using parks/trails	12	13.5 %
Lack of handicap accessibility	3	3.4 %
Not aware of parks or trails locations	23	25.8 %
Lack of transportation	4	4.5 %
Lack of restrooms	7	7.9 %
Lack of trust in government	3	3.4 %
Other	15	16.9 %
Total	109	

Q1c-12. Other:

Q1c-12. Other	Number	Percent
Just haven't, no reason	1	6.7 %
Not interested	1	6.7 %
Fisherman	1	6.7 %
I walk in my neighborhood	1	6.7 %
Waste of tax dollars	1	6.7 %
Traveling when possible	1	6.7 %
My health has failed and I don't get out anymore	1	6.7 %
No need	1	6.7 %
We mostly stay home	1	6.7 %
Too busy	1	6.7 %
Stay at home with my animals	1	6.7 %
I don't move around well	1	6.7 %
Just moved into the area	1	6.7 %
New here	1	6.7 %
Working	1	6.7 %
Total	15	100.0 %

Q2. Please rate your level of agreement with the following statements about some potential benefits of the Isle of Wight County's parks and recreation services.

(N=353)

	Strongly agree	Agree	Neutral	Disagree	Strongly disagree	Don't know
Q2-1. Helps to attract new residents & businesses	19.8%	33.7%	25.8%	8.2%	2.3%	10.2%
Q2-2. Helps to reduce crime in my neighborhood & keep kids out of trouble	15.3%	28.0%	30.3%	10.2%	2.8%	13.3%
Q2-3. Improves my (my household's) mental health & reduces stress	19.3%	38.2%	25.5%	5.7%	4.5%	6.8%
Q2-4. Improves my (my household's) physical health & fitness	22.7%	39.7%	21.2%	6.8%	4.0%	5.7%
Q2-5. Increases my (my household's) property value	11.3%	22.1%	37.4%	11.6%	4.8%	12.7%
Q2-6. Is age-friendly & accessible to all age groups	16.7%	42.5%	21.0%	5.7%	2.0%	12.2%
Q2-7. Makes Isle of Wight County a more desirable place to live	24.6%	40.2%	19.5%	4.5%	2.8%	8.2%
Q2-8. Positively impacts economic/business development	13.0%	35.1%	30.0%	6.2%	3.4%	12.2%
Q2-9. Preserves open space & protects the environment	33.7%	41.1%	12.5%	3.4%	2.5%	6.8%
Q2-10. Promotes tourism to County & region	20.7%	31.4%	26.1%	7.1%	5.1%	9.6%
Q2-11. Provides jobs/ professional development for youth	10.8%	30.3%	31.2%	9.1%	3.1%	15.6%
Q2-12. Provides positive social interactions for me (my household/family)	19.5%	37.1%	27.8%	4.8%	3.7%	7.1%
Q2-13. Provides volunteer opportunities for the community	15.9%	40.2%	25.2%	3.4%	1.4%	13.9%

(WITHOUT "DON'T KNOW")**Q2. Please rate your level of agreement with the following statements about some potential benefits of the Isle of Wight County's parks and recreation services. (without "don't know")**

(N=353)

	Strongly agree	Agree	Neutral	Disagree	Strongly disagree
Q2-1. Helps to attract new residents & businesses	22.1%	37.5%	28.7%	9.1%	2.5%
Q2-2. Helps to reduce crime in my neighborhood & keep kids out of trouble	17.6%	32.4%	35.0%	11.8%	3.3%
Q2-3. Improves my (my household's) mental health & reduces stress	20.7%	41.0%	27.4%	6.1%	4.9%
Q2-4. Improves my (my household's) physical health & fitness	24.0%	42.0%	22.5%	7.2%	4.2%
Q2-5. Increases my (my household's) property value	13.0%	25.3%	42.9%	13.3%	5.5%
Q2-6. Is age-friendly & accessible to all age groups	19.0%	48.4%	23.9%	6.5%	2.3%
Q2-7. Makes Isle of Wight County a more desirable place to live	26.9%	43.8%	21.3%	4.9%	3.1%
Q2-8. Positively impacts economic/business development	14.8%	40.0%	34.2%	7.1%	3.9%
Q2-9. Preserves open space & protects the environment	36.2%	44.1%	13.4%	3.6%	2.7%
Q2-10. Promotes tourism to County & region	22.9%	34.8%	28.8%	7.8%	5.6%
Q2-11. Provides jobs/professional development for youth	12.8%	35.9%	36.9%	10.7%	3.7%
Q2-12. Provides positive social interactions for me (my household/family)	21.0%	39.9%	29.9%	5.2%	4.0%
Q2-13. Provides volunteer opportunities for the community	18.4%	46.7%	29.3%	3.9%	1.6%

Q3. Has your household participated in any programs offered by the Isle of Wight County Parks and Recreation Department during the last 2 years?

Q3. Has your household participated in any County programs during last 2 years	Number	Percent
Yes	69	19.5 %
No	284	80.5 %
Total	353	100.0 %

Q3a. How many programs offered by the Isle of Wight County Parks and Recreation Department have you or members of your household participated in during the last 2 years?

Q3a. How many programs has your household participated in	Number	Percent
1	28	40.6 %
2-3	31	44.9 %
4-6	7	10.1 %
7+	2	2.9 %
Not provided	1	1.4 %
Total	69	100.0 %

(WITHOUT "DON'T KNOW")

Q3a. How many programs offered by the Isle of Wight County Parks and Recreation Department have you or members of your household participated in during the last 2 years? (without "not provided")

Q3a. How many programs has your household participated in	Number	Percent
1	28	41.2 %
2-3	31	45.6 %
4-6	7	10.3 %
7+	2	2.9 %
Total	68	100.0 %

Q3b. How would you rate the overall quality of the Isle of Wight County Parks and Recreation Department programs in which your household has participated?

Q3b. How would you rate overall quality of programs in which your household has participated	Number	Percent
Excellent	20	29.0 %
Good	35	50.7 %
Fair	13	18.8 %
Poor	1	1.4 %
Total	69	100.0 %

Q3c. If your household has NOT participated in any Isle of Wight County Parks and Recreation Department programs during the last 2 years, please CHECK ALL of the following reasons why you may have NOT participated, before the COVID-19 Pandemic.

Q3c. All the reasons why you may have not participated in any programs during last 2 years	Number	Percent
Lack of quality instructors	6	2.1 %
Old & outdated facilities	26	9.2 %
Use programs of other agencies	20	7.0 %
I don't know what is offered	162	57.0 %
Lack of quality programs	18	6.3 %
Fees are too high	9	3.2 %
Too far from your home	24	8.5 %
Program times are not convenient	29	10.2 %
Classes are full	1	0.4 %
Program not offered	28	9.9 %
Poor customer service by staff	6	2.1 %
Lack of transportation	5	1.8 %
Lack of right program equipment	5	1.8 %
Too busy/not interested	73	25.7 %
Lack of trust in government	1	0.4 %
Other	19	6.7 %
Total	432	

Q3c-17. Other:

Q3c-17. Other	Number	Percent
Medical issues	1	5.3 %
Gardening and fishing	1	5.3 %
Don't have a need any more	1	5.3 %
Kids grown	1	5.3 %
Advertisement	1	5.3 %
My health has failed and I am not capable	1	5.3 %
I don't join programs or groups	1	5.3 %
Interested but busy	1	5.3 %
No need	1	5.3 %
Stay at home	1	5.3 %
Have other outlets-YMCA	1	5.3 %
Just moved here	1	5.3 %
Suggest quarterly newsletter	1	5.3 %
Too busy	1	5.3 %
Work too much	1	5.3 %
Dog park is not well kept	1	5.3 %
I'm handicapped in a wheelchair	1	5.3 %
Caregiver with limited time	1	5.3 %
Not needed	1	5.3 %
Total	19	100.0 %

Q4. From the following list, please CHECK ALL of the ways you learn about Isle of Wight County Parks and Recreation Department programs and activities.

Q4. All the ways you learn about County Parks &

<u>Recreation Department programs & activities</u>	<u>Number</u>	<u>Percent</u>
Parks & Recreation Program Guide	42	11.9 %
County website	113	32.0 %
Materials at parks or recreation facilities	41	11.6 %
Conversations with recreation staff	16	4.5 %
Newspaper	81	22.9 %
Friends & neighbors	170	48.2 %
Promotions at special events	56	15.9 %
Banners at parks or County facilities	97	27.5 %
Email/eBlasts from County	45	12.7 %
Facebook	81	22.9 %
Twitter	3	0.8 %
Instagram	9	2.5 %
Flyers	34	9.6 %
Other	26	7.4 %
Total	814	

Q4-14. Other:

<u>Q4-14. Other</u>	<u>Number</u>	<u>Percent</u>
If I receive something in the mail	1	3.8 %
Drive by	1	3.8 %
Have not seen anything	1	3.8 %
Never heard anything about them	1	3.8 %
I don't see much out there	1	3.8 %
I do not hear about them	1	3.8 %
I need to learn about them	1	3.8 %
I don't get get out anymore	1	3.8 %
NextDoor neighborhood website	1	3.8 %
Roadside banner	1	3.8 %
Signs	1	3.8 %
Mail	1	3.8 %
Digital signs at fairgrounds	1	3.8 %
I don't have ways to hear about it	1	3.8 %
Have not bothered	1	3.8 %
Not aware at all	1	3.8 %
We don't come in contact with any of these	1	3.8 %
What are the services offered	1	3.8 %
Since moving here, I have not heard of any	1	3.8 %
Do not know where to look	1	3.8 %
Have no knowledge	1	3.8 %
Not aware of P&R dept program info	1	3.8 %
Driving by	1	3.8 %
Do not receive anything on classes that the county maybe having	1	3.8 %
Word of mouth	1	3.8 %
Not aware of activities, haven't seen them advertised	1	3.8 %
Total	26	100.0 %

Q5. From the list in Question 4, which THREE methods of communication would you MOST PREFER the County use to communicate with you about recreation programs and activities?

Q5. Top choice	Number	Percent
Parks & Recreation Program Guide	29	8.2 %
County website	56	15.9 %
Materials at parks or recreation facilities	10	2.8 %
Conversations with recreation staff	1	0.3 %
Newspaper	25	7.1 %
Friends & neighbors	10	2.8 %
Promotions at special events	5	1.4 %
Banners at parks or County facilities	15	4.2 %
Email/eBlasts from County	64	18.1 %
Facebook	55	15.6 %
Twitter	1	0.3 %
Flyers	17	4.8 %
Other	4	1.1 %
None chosen	61	17.3 %
Total	353	100.0 %

Q5. From the list in Question 4, which THREE methods of communication would you MOST PREFER the County use to communicate with you about recreation programs and activities?

Q5. 2nd choice	Number	Percent
Parks & Recreation Program Guide	20	5.7 %
County website	45	12.7 %
Materials at parks or recreation facilities	12	3.4 %
Newspaper	17	4.8 %
Friends & neighbors	17	4.8 %
Promotions at special events	25	7.1 %
Banners at parks or County facilities	31	8.8 %
Email/eBlasts from County	32	9.1 %
Facebook	41	11.6 %
Twitter	1	0.3 %
Instagram	8	2.3 %
Flyers	29	8.2 %
Other	2	0.6 %
None chosen	73	20.7 %
Total	353	100.0 %

Q5. From the list in Question 4, which THREE methods of communication would you MOST PREFER the County use to communicate with you about recreation programs and activities?

Q5. 3rd choice	Number	Percent
Parks & Recreation Program Guide	6	1.7 %
County website	31	8.8 %
Materials at parks or recreation facilities	10	2.8 %
Newspaper	12	3.4 %
Friends & neighbors	17	4.8 %
Promotions at special events	19	5.4 %
Banners at parks or County facilities	31	8.8 %
Email/eBlasts from County	30	8.5 %
Facebook	22	6.2 %
Instagram	10	2.8 %
Flyers	23	6.5 %
Other	4	1.1 %
None chosen	138	39.1 %
Total	353	100.0 %

(SUM OF TOP 3)

Q5. From the list in Question 4, which THREE methods of communication would you MOST PREFER the County use to communicate with you about recreation programs and activities? (top 3)

Q5. Top choice	Number	Percent
Parks & Recreation Program Guide	55	15.6 %
County website	132	37.4 %
Materials at parks or recreation facilities	32	9.1 %
Conversations with recreation staff	1	0.3 %
Newspaper	54	15.3 %
Friends & neighbors	44	12.5 %
Promotions at special events	49	13.9 %
Banners at parks or County facilities	77	21.8 %
Email/eBlasts from County	126	35.7 %
Facebook	118	33.4 %
Twitter	2	0.6 %
Instagram	18	5.1 %
Flyers	69	19.5 %
Other	10	2.8 %
None chosen	61	17.3 %
Total	848	

Q6. From the following list, please CHECK ALL of the organizations that you or members of your household have used for recreation and sports activities during the last 2 years.

Q6. All the organizations your household has used for recreation & sports activities during last 2 years	Number	Percent
Isle of Wight County recreation programs	68	19.3 %
Neighboring cities	82	23.2 %
Virginia State parks	123	34.8 %
Public schools	69	19.5 %
Private schools	31	8.8 %
Places of worship (e.g., synagogues, churches)	82	23.2 %
Private & non-profit youth sports leagues	48	13.6 %
Private summer camps	23	6.5 %
Private clubs (tennis, health, swim, fitness, associations)	39	11.0 %
YMCA programs	84	23.8 %
Other	26	7.4 %
None, do not use any organizations	104	29.5 %
Total	779	

(WITHOUT "NONE")

Q6. From the following list, please CHECK ALL of the organizations that you or members of your household have used for recreation and sports activities during the last 2 years. (without "none")

Q6. All the organizations your household has used for recreation & sports activities during last 2 years	Number	Percent
Isle of Wight County recreation programs	68	27.3 %
Neighboring cities	82	32.9 %
Virginia State parks	123	49.4 %
Public schools	69	27.7 %
Private schools	31	12.4 %
Places of worship (e.g., synagogues, churches)	82	32.9 %
Private & non-profit youth sports leagues	48	19.3 %
Private summer camps	23	9.2 %
Private clubs (tennis, health, swim, fitness, associations)	39	15.7 %
YMCA programs	84	33.7 %
Other	26	10.4 %
Total	675	

Q6-11. Other:

<u>Q6-11. Other</u>	<u>Number</u>	<u>Percent</u>
I get my recreation by volunteering at County Animal Shelter	1	3.8 %
We have not been in great health to use any of the programs	1	3.8 %
Pilates classes in downtown Smithfield and run in the county on my own	1	3.8 %
Belong to burn boot camp in North Suffolk	1	3.8 %
Fishing elsewhere	1	3.8 %
Coast Guard and Norfork Fishing Club	1	3.8 %
Boy Scouts	1	3.8 %
Activities through homeschool groups	1	3.8 %
Private land for trail rides	1	3.8 %
DWR, VFW and VDWR	1	3.8 %
BSA	1	3.8 %
Equestrian trails, nation parks skiing	1	3.8 %
National parks and forests	1	3.8 %
HOA	1	3.8 %
Party	1	3.8 %
Womens club	1	3.8 %
National park	1	3.8 %
Pet activity	1	3.8 %
Playgrounds in various cities	1	3.8 %
Ruritang, Women's Guild	1	3.8 %
Windsor Castle Park	1	3.8 %
Libraries	1	3.8 %
Fitness Center	1	3.8 %
Fairgrounds	1	3.8 %
Scouting	1	3.8 %
<u>Parks</u>	<u>1</u>	<u>3.8 %</u>
Total	26	100.0 %

Q7. Please indicate if you or any member of your household has a need for each of the facilities/amenities in Isle of Wight County listed below.

(N=353)

	Yes	No
Q7-1. Beaches	52.1%	47.9%
Q7-2. Boat ramps	33.1%	66.9%
Q7-3. Community gardens	20.7%	79.3%
Q7-4. Diamond sports fields (e.g., baseball, softball)	19.5%	80.5%
Q7-5. Environmental education center	18.1%	81.9%
Q7-6. Fishing piers	42.5%	57.5%
Q7-7. Fitness & exercise facilities	47.3%	52.7%
Q7-8. Golf courses/driving ranges	21.8%	78.2%
Q7-9. Indoor basketball/volleyball courts (indoor gyms)	16.4%	83.6%
Q7-10. Indoor pools/aquatics facilities	36.8%	63.2%
Q7-11. Indoor walking/jogging track	35.7%	64.3%
Q7-12. Kayak & canoe launches	35.1%	64.9%
Q7-13. Large community/regional parks (10+ acres)	41.9%	58.1%
Q7-14. Nature/environmental centers	27.8%	72.2%
Q7-15. Neighborhood parks (1-10 acres)	44.8%	55.2%
Q7-16. Off-leash dog park	21.8%	78.2%
Q7-17. Open/green space	39.7%	60.3%
Q7-18. Outdoor amphitheater/outdoor performing arts venue	38.8%	61.2%
Q7-19. Outdoor multi-use courts (basketball, badminton, pickleball, tennis)	24.4%	75.6%

Q7. Please indicate if you or any member of your household has a need for each of the facilities/amenities in Isle of Wight County listed below.

	Yes	No
Q7-20. Outdoor swimming pools	31.2%	68.8%
Q7-21. Picnic areas & shelters	47.6%	52.4%
Q7-22. Playground equipment	31.7%	68.3%
Q7-23. Rectangular sports fields (e.g., football, lacrosse, rugby, soccer)	16.1%	83.9%
Q7-24. Skateboard parks	14.7%	85.3%
Q7-25. Splash pads	15.0%	85.0%
Q7-26. Tennis courts	19.3%	80.7%
Q7-27. Walking & biking trails	66.9%	33.1%
Q7-28. Walking & running tracks (indoor)	26.1%	73.9%
Q7-29. Other	2.0%	98.0%

Q7. If "Yes," please rate how well your needs for facilities/amenities of this type are being met using a scale of 1 to 5, where 5 means they are "100% Met" and 1 means "0% Met."

(N=327)

	100% met	75% met	50% met	25% met	0% met
Q7-1. Beaches	10.8%	15.7%	22.9%	22.9%	27.7%
Q7-2. Boat ramps	31.1%	31.1%	21.7%	8.5%	7.5%
Q7-3. Community gardens	6.5%	8.1%	12.9%	17.7%	54.8%
Q7-4. Diamond sports fields (e.g., baseball, softball)	41.3%	31.7%	15.9%	6.3%	4.8%
Q7-5. Environmental education center	9.8%	11.8%	19.6%	17.6%	41.2%
Q7-6. Fishing piers	17.8%	17.8%	22.2%	28.1%	14.1%
Q7-7. Fitness & exercise facilities	15.9%	17.2%	21.9%	17.9%	27.2%
Q7-8. Golf courses/driving ranges	12.3%	20.5%	20.5%	16.4%	30.1%
Q7-9. Indoor basketball/volleyball courts (indoor gyms)	13.5%	15.4%	15.4%	17.3%	38.5%
Q7-10. Indoor pools/aquatics facilities	15.4%	11.1%	13.7%	15.4%	44.4%
Q7-11. Indoor walking/jogging track	10.4%	7.0%	7.8%	14.8%	60.0%
Q7-12. Kayak & canoe launches	32.5%	25.4%	20.2%	15.8%	6.1%
Q7-13. Large community/regional parks (10+ acres)	28.4%	25.4%	23.9%	11.2%	11.2%
Q7-14. Nature/environmental centers	16.3%	8.1%	25.6%	14.0%	36.0%
Q7-15. Neighborhood parks (1-10 acres)	22.4%	16.1%	22.4%	21.7%	17.5%
Q7-16. Off-leash dog park	18.1%	18.1%	13.9%	19.4%	30.6%
Q7-17. Open/green space	25.4%	23.0%	27.9%	14.8%	9.0%
Q7-18. Outdoor amphitheater/outdoor performing arts venue	8.7%	7.1%	13.5%	28.6%	42.1%

Q7. If "Yes," please rate how well your needs for facilities/amenities of this type are being met using a scale of 1 to 5, where 5 means they are "100% Met" and 1 means "0% Met."

	100% met	75% met	50% met	25% met	0% met
Q7-19. Outdoor multi-use courts (basketball, badminton, pickleball, tennis)	10.4%	11.7%	18.2%	28.6%	31.2%
Q7-20. Outdoor swimming pools	10.5%	8.4%	10.5%	16.8%	53.7%
Q7-21. Picnic areas & shelters	19.0%	24.5%	27.9%	15.6%	12.9%
Q7-22. Playground equipment	18.6%	15.7%	34.3%	18.6%	12.7%
Q7-23. Rectangular sports fields (e.g., football, lacrosse, rugby, soccer)	31.4%	27.5%	23.5%	9.8%	7.8%
Q7-24. Skateboard parks	30.4%	19.6%	15.2%	15.2%	19.6%
Q7-25. Splash pads	4.0%	8.0%	2.0%	8.0%	78.0%
Q7-26. Tennis courts	18.3%	20.0%	18.3%	20.0%	23.3%
Q7-27. Walking & biking trails	24.8%	24.8%	22.9%	17.3%	10.3%
Q7-28. Walking & running tracks (indoor)	11.0%	8.5%	6.1%	20.7%	53.7%
Q7-29. Other	0.0%	0.0%	0.0%	0.0%	100.0%

Q7-29. Other:

Q7-29. Other	Number	Percent
Camp in the area	1	14.3 %
Horseback riding trails	1	14.3 %
Night time fishing	1	14.3 %
Inflatable water park	1	14.3 %
Shooting range	1	14.3 %
Ice rink	1	14.3 %
Outdoor running track/exercise area	1	14.3 %
Total	7	100.0 %

Q8. Which FOUR facilities/amenities from the list in Question 7 are MOST IMPORTANT to your household?

Q8. Top choice	Number	Percent
Beaches	35	9.9 %
Boat ramps	25	7.1 %
Community gardens	8	2.3 %
Diamond sports fields (e.g., baseball, softball)	4	1.1 %
Environmental education center	3	0.8 %
Fishing piers	21	5.9 %
Fitness & exercise facilities	19	5.4 %
Golf courses/driving ranges	7	2.0 %
Indoor basketball/volleyball courts (indoor gyms)	4	1.1 %
Indoor pools/aquatics facilities	7	2.0 %
Indoor walking/jogging track	11	3.1 %
Kayak & canoe launches	6	1.7 %
Large community/regional parks (10+ acres)	10	2.8 %
Nature/environmental centers	1	0.3 %
Neighborhood parks (1-10 acres)	9	2.5 %
Off-leash dog park	9	2.5 %
Open/green space	5	1.4 %
Outdoor amphitheater/outdoor performing arts venue	7	2.0 %
Outdoor multi-use courts (basketball, badminton, pickleball, tennis)	4	1.1 %
Outdoor swimming pools	3	0.8 %
Picnic areas & shelters	10	2.8 %
Playground equipment	10	2.8 %
Rectangular sports fields (e.g., football, lacrosse, rugby, soccer)	4	1.1 %
Splash pads	3	0.8 %
Tennis courts	3	0.8 %
Walking & biking trails	58	16.4 %
Walking & running tracks (indoor)	6	1.7 %
Other	1	0.3 %
None chosen	60	17.0 %
Total	353	100.0 %

Q8. Which FOUR facilities/amenities from the list in Question 7 are MOST IMPORTANT to your household?

<u>Q8. 2nd choice</u>	<u>Number</u>	<u>Percent</u>
Beaches	20	5.7 %
Boat ramps	15	4.2 %
Community gardens	5	1.4 %
Diamond sports fields (e.g., baseball, softball)	5	1.4 %
Fishing piers	20	5.7 %
Fitness & exercise facilities	20	5.7 %
Golf courses/driving ranges	10	2.8 %
Indoor basketball/volleyball courts (indoor gyms)	2	0.6 %
Indoor pools/aquatics facilities	14	4.0 %
Indoor walking/jogging track	15	4.2 %
Kayak & canoe launches	9	2.5 %
Large community/regional parks (10+ acres)	13	3.7 %
Nature/environmental centers	5	1.4 %
Neighborhood parks (1-10 acres)	13	3.7 %
Off-leash dog park	9	2.5 %
Open/green space	7	2.0 %
Outdoor amphitheater/outdoor performing arts venue	10	2.8 %
Outdoor multi-use courts (basketball, badminton, pickleball, tennis)	4	1.1 %
Outdoor swimming pools	6	1.7 %
Picnic areas & shelters	16	4.5 %
Playground equipment	13	3.7 %
Rectangular sports fields (e.g., football, lacrosse, rugby, soccer)	3	0.8 %
Skateboard parks	2	0.6 %
Splash pads	4	1.1 %
Tennis courts	1	0.3 %
Walking & biking trails	33	9.3 %
Walking & running tracks (indoor)	8	2.3 %
None chosen	71	20.1 %
Total	353	100.0 %

Q8. Which FOUR facilities/amenities from the list in Question 7 are MOST IMPORTANT to your household?

Q8. 3rd choice	Number	Percent
Beaches	12	3.4 %
Boat ramps	9	2.5 %
Community gardens	3	0.8 %
Diamond sports fields (e.g., baseball, softball)	5	1.4 %
Environmental education center	1	0.3 %
Fishing piers	17	4.8 %
Fitness & exercise facilities	10	2.8 %
Golf courses/driving ranges	6	1.7 %
Indoor basketball/volleyball courts (indoor gyms)	1	0.3 %
Indoor pools/aquatics facilities	11	3.1 %
Indoor walking/jogging track	9	2.5 %
Kayak & canoe launches	16	4.5 %
Large community/regional parks (10+ acres)	15	4.2 %
Nature/environmental centers	9	2.5 %
Neighborhood parks (1-10 acres)	18	5.1 %
Off-leash dog park	16	4.5 %
Open/green space	13	3.7 %
Outdoor amphitheater/outdoor performing arts venue	20	5.7 %
Outdoor multi-use courts (basketball, badminton, pickleball, tennis)	4	1.1 %
Outdoor swimming pools	12	3.4 %
Picnic areas & shelters	9	2.5 %
Playground equipment	11	3.1 %
Rectangular sports fields (e.g., football, lacrosse, rugby, soccer)	2	0.6 %
Skateboard parks	1	0.3 %
Splash pads	2	0.6 %
Tennis courts	2	0.6 %
Walking & biking trails	30	8.5 %
Walking & running tracks (indoor)	4	1.1 %
None chosen	85	24.1 %
Total	353	100.0 %

Q8. Which FOUR facilities/amenities from the list in Question 7 are MOST IMPORTANT to your household?

Q8. 4th choice	Number	Percent
Beaches	14	4.0 %
Boat ramps	7	2.0 %
Community gardens	3	0.8 %
Diamond sports fields (e.g., baseball, softball)	3	0.8 %
Environmental education center	7	2.0 %
Fishing piers	11	3.1 %
Fitness & exercise facilities	12	3.4 %
Golf courses/driving ranges	9	2.5 %
Indoor basketball/volleyball courts (indoor gyms)	3	0.8 %
Indoor pools/aquatics facilities	4	1.1 %
Indoor walking/jogging track	7	2.0 %
Kayak & canoe launches	7	2.0 %
Large community/regional parks (10+ acres)	7	2.0 %
Nature/environmental centers	4	1.1 %
Neighborhood parks (1-10 acres)	13	3.7 %
Off-leash dog park	8	2.3 %
Open/green space	12	3.4 %
Outdoor amphitheater/outdoor performing arts venue	20	5.7 %
Outdoor multi-use courts (basketball, badminton, pickleball, tennis)	2	0.6 %
Outdoor swimming pools	11	3.1 %
Picnic areas & shelters	18	5.1 %
Playground equipment	6	1.7 %
Rectangular sports fields (e.g., football, lacrosse, rugby, soccer)	3	0.8 %
Skateboard parks	1	0.3 %
Splash pads	7	2.0 %
Tennis courts	3	0.8 %
Walking & biking trails	18	5.1 %
Walking & running tracks (indoor)	14	4.0 %
None chosen	119	33.7 %
Total	353	100.0 %

(SUM OF TOP 4)**Q8. Which FOUR facilities/amenities from the list in Question 7 are MOST IMPORTANT to your household? (top 4)**

Q8. Top choice	Number	Percent
Beaches	81	22.9 %
Boat ramps	56	15.9 %
Community gardens	19	5.4 %
Diamond sports fields (e.g., baseball, softball)	17	4.8 %
Environmental education center	11	3.1 %
Fishing piers	69	19.5 %
Fitness & exercise facilities	61	17.3 %
Golf courses/driving ranges	32	9.1 %
Indoor basketball/volleyball courts (indoor gyms)	10	2.8 %
Indoor pools/aquatics facilities	36	10.2 %
Indoor walking/jogging track	42	11.9 %
Kayak & canoe launches	38	10.8 %
Large community/regional parks (10+ acres)	45	12.7 %
Nature/environmental centers	19	5.4 %
Neighborhood parks (1-10 acres)	53	15.0 %
Off-leash dog park	42	11.9 %
Open/green space	37	10.5 %
Outdoor amphitheater/outdoor performing arts venue	57	16.1 %
Outdoor multi-use courts (basketball, badminton, pickleball, tennis)	14	4.0 %
Outdoor swimming pools	32	9.1 %
Picnic areas & shelters	53	15.0 %
Playground equipment	40	11.3 %
Rectangular sports fields (e.g., football, lacrosse, rugby, soccer)	12	3.4 %
Skateboard parks	4	1.1 %
Splash pads	16	4.5 %
Tennis courts	9	2.5 %
Walking & biking trails	139	39.4 %
Walking & running tracks (indoor)	32	9.1 %
Other	1	0.3 %
<u>None chosen</u>	<u>60</u>	<u>17.0 %</u>
Total	1137	

Q9. Please indicate if you or any member of your household has a need for each of the programs in Isle of Wight County listed below.

(N=353)

	Yes	No
Q9-1. Adult fitness & wellness programs	55.5%	44.5%
Q9-2. Adult sports leagues	16.4%	83.6%
Q9-3. After school programs for youth of all ages	17.3%	82.7%
Q9-4. Boating lessons	13.3%	86.7%
Q9-5. Community special events	45.3%	54.7%
Q9-6. Cultural enrichment programs	22.4%	77.6%
Q9-7. eGaming/eSports	4.5%	95.5%
Q9-8. Exercise classes	40.5%	59.5%
Q9-9. Fishing programs	22.9%	77.1%
Q9-10. Gymnastics/tumbling programs	10.5%	89.5%
Q9-11. Historic Park programs	31.2%	68.8%
Q9-12. Outdoor environmental/nature camps & programs	23.5%	76.5%
Q9-13. Preschool programs/early childhood education	11.3%	88.7%
Q9-14. Programs for adults with special needs	7.6%	92.4%
Q9-15. Programs for youth with special needs	8.2%	91.8%
Q9-16. Senior educational programs	26.3%	73.7%
Q9-17. Senior health & wellness programs	32.3%	67.7%
Q9-18. Senior trips	26.9%	73.1%

Q9. Please indicate if you or any member of your household has a need for each of the programs in Isle of Wight County listed below.

	Yes	No
Q9-19. STEAM (science, technology, engineering, arts & mathematics)/tech classes	24.4%	75.6%
Q9-20. Swim lessons	19.8%	80.2%
Q9-21. Teen/tween programs	13.6%	86.4%
Q9-22. Tennis lessons & leagues	13.3%	86.7%
Q9-23. Virtual programs	7.6%	92.4%
Q9-24. Water fitness programs/lap swimming	22.7%	77.3%
Q9-25. Youth fitness & wellness classes	13.9%	86.1%
Q9-26. Youth performing arts programs (dance/music)	13.0%	87.0%
Q9-27. Youth sports programs & camps	17.8%	82.2%
Q9-28. Youth summer employment opportunities	17.6%	82.4%
Q9-29. Youth summer programs & camps	17.3%	82.7%
Q9-30. Youth visual arts/crafts/performing arts programs	15.6%	84.4%
Q9-31. Other	1.7%	98.3%

Q9. If "Yes," please rate how well your needs for programs of this type are being met using a scale of 1 to 5, where 5 means they are "100% Met" and 1 means "0% Met."

(N=299)

	100% met	75% met	50% met	25% met	0% met
Q9-1. Adult fitness & wellness programs	8.5%	12.7%	19.4%	21.8%	37.6%
Q9-2. Adult sports leagues	2.1%	10.4%	8.3%	20.8%	58.3%
Q9-3. After school programs for youth of all ages	12.2%	4.1%	24.5%	18.4%	40.8%
Q9-4. Boating lessons	0.0%	10.3%	5.1%	33.3%	51.3%
Q9-5. Community special events	8.5%	33.3%	29.8%	18.4%	9.9%
Q9-6. Cultural enrichment programs	1.5%	15.2%	30.3%	21.2%	31.8%
Q9-7. eGaming/eSports	7.1%	7.1%	28.6%	14.3%	42.9%
Q9-8. Exercise classes	11.2%	14.4%	17.6%	22.4%	34.4%
Q9-9. Fishing programs	8.8%	8.8%	20.6%	17.6%	44.1%
Q9-10. Gymnastics/tumbling programs	9.1%	9.1%	21.2%	18.2%	42.4%
Q9-11. Historic Park programs	6.6%	20.9%	28.6%	20.9%	23.1%
Q9-12. Outdoor environmental/nature camps & programs	2.8%	11.3%	26.8%	14.1%	45.1%
Q9-13. Preschool programs/early childhood education	17.6%	14.7%	14.7%	14.7%	38.2%
Q9-14. Programs for adults with special needs	19.0%	9.5%	23.8%	4.8%	42.9%
Q9-15. Programs for youth with special needs	26.1%	8.7%	13.0%	8.7%	43.5%
Q9-16. Senior educational programs	6.8%	6.8%	21.9%	19.2%	45.2%
Q9-17. Senior health & wellness programs	7.7%	11.0%	24.2%	15.4%	41.8%
Q9-18. Senior trips	12.0%	6.7%	22.7%	13.3%	45.3%

Q9. If "Yes," please rate how well your needs for programs of this type are being met using a scale of 1 to 5, where 5 means they are "100% Met" and 1 means "0% Met."

	100% met	75% met	50% met	25% met	0% met
Q9-19. STEAM (science, technology, engineering, arts & mathematics)/tech classes	8.3%	4.2%	25.0%	16.7%	45.8%
Q9-20. Swim lessons	13.8%	8.6%	12.1%	17.2%	48.3%
Q9-21. Teen/tween programs	10.3%	5.1%	15.4%	23.1%	46.2%
Q9-22. Tennis lessons & leagues	0.0%	5.0%	12.5%	22.5%	60.0%
Q9-23. Virtual programs	12.5%	8.3%	12.5%	25.0%	41.7%
Q9-24. Water fitness programs/lap swimming	11.6%	8.7%	18.8%	17.4%	43.5%
Q9-25. Youth fitness & wellness classes	5.1%	12.8%	15.4%	28.2%	38.5%
Q9-26. Youth performing arts programs (dance/music)	5.6%	11.1%	19.4%	19.4%	44.4%
Q9-27. Youth sports programs & camps	13.7%	13.7%	25.5%	21.6%	25.5%
Q9-28. Youth summer employment opportunities	14.3%	8.2%	20.4%	28.6%	28.6%
Q9-29. Youth summer programs & camps	14.6%	8.3%	20.8%	27.1%	29.2%
Q9-30. Youth visual arts/crafts/performing arts programs	7.0%	7.0%	20.9%	23.3%	41.9%
Q9-31. Other	0.0%	0.0%	0.0%	16.7%	83.3%

Q9-31. Other:

Q9-31. Other	Number	Percent
Senior exercise classes	1	16.7 %
Night time fishing	1	16.7 %
Racketball court	1	16.7 %
Frisbee	1	16.7 %
Social events, crafts, etc. for preschoolers	1	16.7 %
Pickleball	1	16.7 %
Total	6	100.0 %

Q10. Which FOUR programs from the list in Question 9 are MOST IMPORTANT to your household?

Q10. Top choice	Number	Percent
Adult fitness & wellness programs	69	19.5 %
Adult sports leagues	9	2.5 %
After school programs for youth of all ages	6	1.7 %
Boating lessons	6	1.7 %
Community special events	33	9.3 %
Cultural enrichment programs	2	0.6 %
eGaming/eSports	1	0.3 %
Exercise classes	13	3.7 %
Fishing programs	13	3.7 %
Gymnastics/tumbling programs	5	1.4 %
Historic Park programs	12	3.4 %
Outdoor environmental/nature camps & programs	7	2.0 %
Preschool programs/early childhood education	1	0.3 %
Programs for adults with special needs	3	0.8 %
Programs for youth with special needs	1	0.3 %
Senior educational programs	8	2.3 %
Senior health & wellness programs	15	4.2 %
Senior trips	11	3.1 %
STEAM (science, technology, engineering, arts & mathematics)/tech classes	5	1.4 %
Swim lessons	5	1.4 %
Teen/tween programs	3	0.8 %
Tennis lessons & leagues	3	0.8 %
Virtual programs	1	0.3 %
Water fitness programs/lap swimming	10	2.8 %
Youth fitness & wellness classes	2	0.6 %
Youth performing arts programs (dance/music)	1	0.3 %
Youth sports programs & camps	4	1.1 %
Youth summer employment opportunities	4	1.1 %
Youth summer programs & camps	4	1.1 %
Youth visual arts/crafts/performing arts programs	2	0.6 %
Other	2	0.6 %
None chosen	92	26.1 %
Total	353	100.0 %

Q10. Which FOUR programs from the list in Question 9 are MOST IMPORTANT to your household?

Q10. 2nd choice	Number	Percent
Adult fitness & wellness programs	23	6.5 %
Adult sports leagues	9	2.5 %
After school programs for youth of all ages	7	2.0 %
Boating lessons	6	1.7 %
Community special events	26	7.4 %
Cultural enrichment programs	12	3.4 %
eGaming/eSports	3	0.8 %
Exercise classes	35	9.9 %
Fishing programs	6	1.7 %
Gymnastics/tumbling programs	5	1.4 %
Historic Park programs	14	4.0 %
Outdoor environmental/nature camps & programs	3	0.8 %
Preschool programs/early childhood education	3	0.8 %
Programs for youth with special needs	3	0.8 %
Senior educational programs	16	4.5 %
Senior health & wellness programs	14	4.0 %
Senior trips	14	4.0 %
STEAM (science, technology, engineering, arts & mathematics)/tech classes	7	2.0 %
Swim lessons	10	2.8 %
Teen/tween programs	3	0.8 %
Tennis lessons & leagues	3	0.8 %
Water fitness programs/lap swimming	4	1.1 %
Youth fitness & wellness classes	3	0.8 %
Youth performing arts programs (dance/music)	2	0.6 %
Youth sports programs & camps	4	1.1 %
Youth summer employment opportunities	3	0.8 %
Youth summer programs & camps	6	1.7 %
Youth visual arts/crafts/performing arts programs	1	0.3 %
None chosen	108	30.6 %
Total	353	100.0 %

Q10. Which FOUR programs from the list in Question 9 are MOST IMPORTANT to your household?

Q10. 3rd choice	Number	Percent
Adult fitness & wellness programs	14	4.0 %
Adult sports leagues	2	0.6 %
After school programs for youth of all ages	1	0.3 %
Boating lessons	1	0.3 %
Community special events	21	5.9 %
Cultural enrichment programs	7	2.0 %
Exercise classes	8	2.3 %
Fishing programs	8	2.3 %
Gymnastics/tumbling programs	2	0.6 %
Historic Park programs	22	6.2 %
Outdoor environmental/nature camps & programs	8	2.3 %
Preschool programs/early childhood education	6	1.7 %
Programs for adults with special needs	1	0.3 %
Senior educational programs	17	4.8 %
Senior health & wellness programs	19	5.4 %
Senior trips	12	3.4 %
STEAM (science, technology, engineering, arts & mathematics)/tech classes	10	2.8 %
Swim lessons	8	2.3 %
Teen/tween programs	2	0.6 %
Tennis lessons & leagues	3	0.8 %
Virtual programs	2	0.6 %
Water fitness programs/lap swimming	9	2.5 %
Youth fitness & wellness classes	2	0.6 %
Youth performing arts programs (dance/music)	2	0.6 %
Youth sports programs & camps	9	2.5 %
Youth summer employment opportunities	5	1.4 %
Youth summer programs & camps	5	1.4 %
Youth visual arts/crafts/performing arts programs	7	2.0 %
None chosen	140	39.7 %
Total	353	100.0 %

Q10. Which FOUR programs from the list in Question 9 are MOST IMPORTANT to your household?

Q10. 4th choice	Number	Percent
Adult fitness & wellness programs	15	4.2 %
After school programs for youth of all ages	5	1.4 %
Boating lessons	5	1.4 %
Community special events	11	3.1 %
Cultural enrichment programs	8	2.3 %
Exercise classes	14	4.0 %
Fishing programs	7	2.0 %
Historic Park programs	11	3.1 %
Outdoor environmental/nature camps & programs	10	2.8 %
Preschool programs/early childhood education	3	0.8 %
Programs for adults with special needs	1	0.3 %
Programs for youth with special needs	3	0.8 %
Senior educational programs	9	2.5 %
Senior health & wellness programs	15	4.2 %
Senior trips	14	4.0 %
STEAM (science, technology, engineering, arts & mathematics)/tech classes	8	2.3 %
Swim lessons	6	1.7 %
Teen/tween programs	1	0.3 %
Tennis lessons & leagues	3	0.8 %
Water fitness programs/lap swimming	10	2.8 %
Youth fitness & wellness classes	2	0.6 %
Youth performing arts programs (dance/music)	4	1.1 %
Youth sports programs & camps	3	0.8 %
Youth summer employment opportunities	10	2.8 %
Youth summer programs & camps	5	1.4 %
Youth visual arts/crafts/performing arts programs	3	0.8 %
<u>None chosen</u>	<u>167</u>	<u>47.3 %</u>
Total	353	100.0 %

(SUM OF TOP 4)**Q10. Which FOUR programs from the list in Question 9 are MOST IMPORTANT to your household? (top 4)**

Q10. Top choice	Number	Percent
Adult fitness & wellness programs	121	34.3 %
Adult sports leagues	20	5.7 %
After school programs for youth of all ages	19	5.4 %
Boating lessons	18	5.1 %
Community special events	91	25.8 %
Cultural enrichment programs	29	8.2 %
eGaming/eSports	4	1.1 %
Exercise classes	70	19.8 %
Fishing programs	34	9.6 %
Gymnastics/tumbling programs	12	3.4 %
Historic Park programs	59	16.7 %
Outdoor environmental/nature camps & programs	28	7.9 %
Preschool programs/early childhood education	13	3.7 %
Programs for adults with special needs	5	1.4 %
Programs for youth with special needs	7	2.0 %
Senior educational programs	50	14.2 %
Senior health & wellness programs	63	17.8 %
Senior trips	51	14.4 %
STEAM (science, technology, engineering, arts & mathematics)/tech classes	30	8.5 %
Swim lessons	29	8.2 %
Teen/tween programs	9	2.5 %
Tennis lessons & leagues	12	3.4 %
Virtual programs	3	0.8 %
Water fitness programs/lap swimming	33	9.3 %
Youth fitness & wellness classes	9	2.5 %
Youth performing arts programs (dance/music)	9	2.5 %
Youth sports programs & camps	20	5.7 %
Youth summer employment opportunities	22	6.2 %
Youth summer programs & camps	20	5.7 %
Youth visual arts/crafts/performing arts programs	13	3.7 %
Other	2	0.6 %
None chosen	92	26.1 %
Total	997	

Q11. Please rate your level of satisfaction with the overall value that your household receives from the Isle of Wight County Parks and Recreation Department.

Q11. Your level of satisfaction with overall value that your household receives from County Parks & Recreation Department

	Number	Percent
Very satisfied	23	6.5 %
Satisfied	92	26.1 %
Neutral	144	40.8 %
Dissatisfied	33	9.3 %
Very dissatisfied	10	2.8 %
Don't know	51	14.4 %
Total	353	100.0 %

(WITHOUT "DON'T KNOW")

Q11. Please rate your level of satisfaction with the overall value that your household receives from the Isle of Wight County Parks and Recreation Department. (without "don't know")

Q11. Your level of satisfaction with overall value that your household receives from County Parks & Recreation Department

	Number	Percent
Very satisfied	23	7.6 %
Satisfied	92	30.5 %
Neutral	144	47.7 %
Dissatisfied	33	10.9 %
Very dissatisfied	10	3.3 %
Total	302	100.0 %

Q12. Given the recent COVID-19 Pandemic, how has your and your household's perception of the value of parks, trails, open spaces and recreation changed?

Q12. How has your household's perception of the value of parks, trails, open spaces & recreation changed

	Number	Percent
Value has significantly increased	52	14.7 %
Value has somewhat increased	82	23.2 %
No change	172	48.7 %
Value has somewhat decreased	21	5.9 %
Value has significantly decreased	9	2.5 %
Not provided	17	4.8 %
Total	353	100.0 %

(WITHOUT "NOT PROVIDED")

Q12. Given the recent COVID-19 Pandemic, how has your and your household's perception of the value of parks, trails, open spaces and recreation changed? (without "not provided")

Q12. How has your household's perception of the value of parks, trails, open spaces & recreation changed

	Number	Percent
Value has significantly increased	52	15.5 %
Value has somewhat increased	82	24.4 %
No change	172	51.2 %
Value has somewhat decreased	21	6.3 %
Value has significantly decreased	9	2.7 %
Total	336	100.0 %

Q13. Based on your perception of value, how would you want the Isle of Wight County to fund future parks, recreation, trails, and open space needs?

Q13. How would you want County to fund future parks, recreation, trails, & open space needs	Number	Percent
Increase funding	150	42.5 %
Maintain existing funding levels	96	27.2 %
Reduce funding	11	3.1 %
Not sure	80	22.7 %
Not provided	16	4.5 %
Total	353	100.0 %

(WITHOUT "NOT PROVIDED")

Q13. Based on your perception of value, how would you want the Isle of Wight County to fund future parks, recreation, trails, and open space needs? (without "not provided")

Q13. How would you want County to fund future parks, recreation, trails, & open space needs	Number	Percent
Increase funding	150	44.5 %
Maintain existing funding levels	96	28.5 %
Reduce funding	11	3.3 %
Not sure	80	23.7 %
Total	337	100.0 %

Q14. Please rate your level of support for each of the following actions the Isle of Wight County could take to improve the parks and recreation system.

(N=353)

	Very supportive	Somewhat supportive	Not sure	Not supportive	Not provided
Q14-1. Develop a new outdoor exercise/fitness area	31.7%	25.5%	24.6%	12.2%	5.9%
Q14-2. Develop new areas for leisure games/activities (e.g., disc golf, horseshoes, table tennis)	24.6%	29.2%	23.8%	15.3%	7.1%
Q14-3. Develop new indoor recreation centers with gymnasiums, fitness facilities, indoor walking/running tracks, etc. & replace smaller outdated recreation centers with newer, larger ones	29.5%	30.3%	22.7%	13.0%	4.5%
Q14-4. Develop new nature trails, nature centers, & nature programs	38.5%	28.6%	17.6%	10.2%	5.1%
Q14-5. Develop new outdoor family aquatic centers with slides, sprays, etc.	26.6%	19.5%	28.0%	19.8%	5.9%
Q14-6. Develop new outdoor swimming pools	28.0%	19.0%	26.1%	20.7%	6.2%
Q14-7. Develop new programs/activities at existing facilities	30.6%	32.6%	22.9%	8.5%	5.4%
Q14-8. Develop new trails & connect existing trails	43.1%	24.6%	15.9%	9.6%	6.8%
Q14-9. Develop walking/biking trails & parks along the waterfront	47.3%	24.4%	13.6%	9.6%	5.1%
Q14-10. Improve existing neighborhood & community parks	38.2%	26.6%	20.1%	8.8%	6.2%
Q14-11. Improve existing park buildings/recreation facilities & centers	35.7%	29.2%	21.5%	7.6%	5.9%
Q14-12. Improve existing playground areas	35.1%	25.5%	24.4%	8.5%	6.5%

Q14. Please rate your level of support for each of the following actions the Isle of Wight County could take to improve the parks and recreation system.

	Very supportive	Somewhat supportive	Not sure	Not supportive	Not provided
Q14-13. Improve existing sport courts (e.g., basketball, tennis, multi-sport)	22.9%	25.5%	33.4%	11.3%	6.8%
Q14-14. Improve existing swimming pools	23.5%	21.5%	34.6%	13.0%	7.4%
Q14-15. Improve existing youth/adult athletic fields	21.0%	29.7%	29.5%	12.2%	7.6%
Q14-16. Purchase land for additional athletic fields & larger recreational areas	17.0%	20.1%	28.6%	24.4%	9.9%
Q14-17. Purchase land for additional trails or bikeways	26.6%	22.4%	23.5%	19.3%	8.2%
Q14-18. Purchase land to develop neighborhood parks	22.1%	27.5%	22.4%	19.0%	9.1%
Q14-19. Utilize school facilities for County recreation programs	29.7%	30.3%	19.5%	12.5%	7.9%
Q14-20. Wi-Fi in parks	28.3%	16.4%	20.1%	26.1%	9.1%
Q14-21. Other	100.0%	0.0%	0.0%	0.0%	0.0%

(WITHOUT "NOT PROVIDED")**Q14. Please rate your level of support for each of the following actions the Isle of Wight County could take to improve the parks and recreation system. (without "not provided")**

(N=353)

	Very supportive	Somewhat supportive	Not sure	Not supportive
Q14-1. Develop a new outdoor exercise/fitness area	33.7%	27.1%	26.2%	13.0%
Q14-2. Develop new areas for leisure games/activities (e.g., disc golf, horseshoes, table tennis)	26.5%	31.4%	25.6%	16.5%
Q14-3. Develop new indoor recreation centers with gymnasiums, fitness facilities, indoor walking/running tracks, etc. & replace smaller outdated recreation centers with newer, larger ones	30.9%	31.8%	23.7%	13.6%
Q14-4. Develop new nature trails, nature centers, & nature programs	40.6%	30.1%	18.5%	10.7%
Q14-5. Develop new outdoor family aquatic centers with slides, sprays, etc.	28.3%	20.8%	29.8%	21.1%
Q14-6. Develop new outdoor swimming pools	29.9%	20.2%	27.8%	22.1%
Q14-7. Develop new programs/activities at existing facilities	32.3%	34.4%	24.3%	9.0%
Q14-8. Develop new trails & connect existing trails	46.2%	26.4%	17.0%	10.3%
Q14-9. Develop walking/biking trails & parks along the waterfront	49.9%	25.7%	14.3%	10.1%
Q14-10. Improve existing neighborhood & community parks	40.8%	28.4%	21.5%	9.4%
Q14-11. Improve existing park buildings/recreation facilities & centers	38.0%	31.0%	22.9%	8.1%
Q14-12. Improve existing playground areas	37.6%	27.3%	26.1%	9.1%

(WITHOUT "NOT PROVIDED")**Q14. Please rate your level of support for each of the following actions the Isle of Wight County could take to improve the parks and recreation system. (without "not provided")**

	Very supportive	Somewhat supportive	Not sure	Not supportive
Q14-13. Improve existing sport courts (e.g., basketball, tennis, multi-sport)	24.6%	27.4%	35.9%	12.2%
Q14-14. Improve existing swimming pools	25.4%	23.2%	37.3%	14.1%
Q14-15. Improve existing youth/adult athletic fields	22.7%	32.2%	31.9%	13.2%
Q14-16. Purchase land for additional athletic fields & larger recreational areas	18.9%	22.3%	31.8%	27.0%
Q14-17. Purchase land for additional trails or bikeways	29.0%	24.4%	25.6%	21.0%
Q14-18. Purchase land to develop neighborhood parks	24.3%	30.2%	24.6%	20.9%
Q14-19. Utilize school facilities for County recreation programs	32.3%	32.9%	21.2%	13.5%
Q14-20. Wi-Fi in parks	31.2%	18.1%	22.1%	28.7%
Q14-21. Other	100.0%	0.0%	0.0%	0.0%

Q14-21. Other

Q14-21. Other	Number	Percent
Equestrian trails	2	20.0 %
Golf course	1	10.0 %
Land for wilderness	1	10.0 %
Nicer events on the southern part of the county	1	10.0 %
Another pet park, off leash	1	10.0 %
Pickleball court	1	10.0 %
Update town/city playgrounds esp. Town of Windsor	1	10.0 %
Sewage to all communities	1	10.0 %
More places/events for seniors	1	10.0 %
Total	10	100.0 %

Q15. Which FOUR actions from the list in Question 14 would you be MOST WILLING to fund?

Q15. Top choice	Number	Percent
Develop a new outdoor exercise/fitness area	18	5.1 %
Develop new areas for leisure games/activities (e.g., disc golf, horseshoes, table tennis)	16	4.5 %
Develop new indoor recreation centers with gymnasiums, fitness facilities, indoor walking/running tracks, etc. & replace smaller outdated recreation centers with newer, larger ones	35	9.9 %
Develop new nature trails, nature centers, & nature programs	48	13.6 %
Develop new outdoor family aquatic centers with slides, sprays, etc.	16	4.5 %
Develop new outdoor swimming pools	11	3.1 %
Develop new programs/activities at existing facilities	13	3.7 %
Develop new trails & connect existing trails	22	6.2 %
Develop walking/biking trails & parks along the waterfront	18	5.1 %
Improve existing neighborhood & community parks	13	3.7 %
Improve existing park buildings/recreation facilities & centers	5	1.4 %
Improve existing playground areas	5	1.4 %
Improve existing sport courts (e.g., basketball, tennis, multi-sport)	2	0.6 %
Improve existing swimming pools	2	0.6 %
Improve existing youth/adult athletic fields	8	2.3 %
Purchase land for additional athletic fields & larger recreational areas	2	0.6 %
Purchase land for additional trails or bikeways	10	2.8 %
Purchase land to develop neighborhood parks	3	0.8 %
Utilize school facilities for County recreation programs	6	1.7 %
Wi-Fi in parks	11	3.1 %
Other	11	3.1 %
<u>None chosen</u>	<u>78</u>	<u>22.1 %</u>
Total	353	100.0 %

Q15. Which FOUR actions from the list in Question 14 would you be MOST WILLING to fund?

Q15. 2nd choice	Number	Percent
Develop a new outdoor exercise/fitness area	9	2.5 %
Develop new areas for leisure games/activities (e.g., disc golf, horseshoes, table tennis)	14	4.0 %
Develop new indoor recreation centers with gymnasiums, fitness facilities, indoor walking/running tracks, etc. & replace smaller outdated recreation centers with newer, larger ones	19	5.4 %
Develop new nature trails, nature centers, & nature programs	33	9.3 %
Develop new outdoor family aquatic centers with slides, sprays, etc.	17	4.8 %
Develop new outdoor swimming pools	23	6.5 %
Develop new programs/activities at existing facilities	13	3.7 %
Develop new trails & connect existing trails	35	9.9 %
Develop walking/biking trails & parks along the waterfront	34	9.6 %
Improve existing neighborhood & community parks	9	2.5 %
Improve existing park buildings/recreation facilities & centers	12	3.4 %
Improve existing playground areas	8	2.3 %
Improve existing sport courts (e.g., basketball, tennis, multi-sport)	4	1.1 %
Improve existing swimming pools	3	0.8 %
Improve existing youth/adult athletic fields	1	0.3 %
Purchase land for additional athletic fields & larger recreational areas	2	0.6 %
Purchase land for additional trails or bikeways	4	1.1 %
Purchase land to develop neighborhood parks	6	1.7 %
Utilize school facilities for County recreation programs	5	1.4 %
Wi-Fi in parks	6	1.7 %
None chosen	96	27.2 %
Total	353	100.0 %

Q15. Which FOUR actions from the list in Question 14 would you be MOST WILLING to fund?

Q15. 3rd choice	Number	Percent
Develop a new outdoor exercise/fitness area	10	2.8 %
Develop new areas for leisure games/activities (e.g., disc golf, horseshoes, table tennis)	6	1.7 %
Develop new indoor recreation centers with gymnasiums, fitness facilities, indoor walking/running tracks, etc. & replace smaller outdated recreation centers with newer, larger ones	13	3.7 %
Develop new nature trails, nature centers, & nature programs	14	4.0 %
Develop new outdoor family aquatic centers with slides, sprays, etc.	7	2.0 %
Develop new outdoor swimming pools	6	1.7 %
Develop new programs/activities at existing facilities	11	3.1 %
Develop new trails & connect existing trails	31	8.8 %
Develop walking/biking trails & parks along the waterfront	35	9.9 %
Improve existing neighborhood & community parks	15	4.2 %
Improve existing park buildings/recreation facilities & centers	8	2.3 %
Improve existing playground areas	17	4.8 %
Improve existing sport courts (e.g., basketball, tennis, multi-sport)	6	1.7 %
Improve existing swimming pools	5	1.4 %
Improve existing youth/adult athletic fields	7	2.0 %
Purchase land for additional athletic fields & larger recreational areas	7	2.0 %
Purchase land for additional trails or bikeways	15	4.2 %
Purchase land to develop neighborhood parks	5	1.4 %
Utilize school facilities for County recreation programs	15	4.2 %
Wi-Fi in parks	8	2.3 %
None chosen	112	31.7 %
Total	353	100.0 %

Q15. Which FOUR actions from the list in Question 14 would you be MOST WILLING to fund?

Q15. 4th choice	Number	Percent
Develop a new outdoor exercise/fitness area	10	2.8 %
Develop new areas for leisure games/activities (e.g., disc golf, horseshoes, table tennis)	9	2.5 %
Develop new indoor recreation centers with gymnasiums, fitness facilities, indoor walking/running tracks, etc. & replace smaller outdated recreation centers with newer, larger ones	11	3.1 %
Develop new nature trails, nature centers, & nature programs	11	3.1 %
Develop new outdoor family aquatic centers with slides, sprays, etc.	7	2.0 %
Develop new outdoor swimming pools	7	2.0 %
Develop new programs/activities at existing facilities	13	3.7 %
Develop new trails & connect existing trails	6	1.7 %
Develop walking/biking trails & parks along the waterfront	16	4.5 %
Improve existing neighborhood & community parks	16	4.5 %
Improve existing park buildings/recreation facilities & centers	17	4.8 %
Improve existing playground areas	10	2.8 %
Improve existing sport courts (e.g., basketball, tennis, multi-sport)	8	2.3 %
Improve existing swimming pools	2	0.6 %
Improve existing youth/adult athletic fields	9	2.5 %
Purchase land for additional athletic fields & larger recreational areas	2	0.6 %
Purchase land for additional trails or bikeways	10	2.8 %
Purchase land to develop neighborhood parks	11	3.1 %
Utilize school facilities for County recreation programs	17	4.8 %
Wi-Fi in parks	14	4.0 %
None chosen	147	41.6 %
Total	353	100.0 %

(SUM OF TOP 4)**Q15. Which FOUR actions from the list in Question 14 would you be MOST WILLING to fund? (top 4)**

Q15. Top choice	Number	Percent
Develop a new outdoor exercise/fitness area	47	13.3 %
Develop new areas for leisure games/activities (e.g., disc golf, horseshoes, table tennis)	45	12.7 %
Develop new indoor recreation centers with gymnasiums, fitness facilities, indoor walking/running tracks, etc. & replace smaller outdated recreation centers with newer, larger ones	78	22.1 %
Develop new nature trails, nature centers, & nature programs	106	30.0 %
Develop new outdoor family aquatic centers with slides, sprays, etc.	47	13.3 %
Develop new outdoor swimming pools	47	13.3 %
Develop new programs/activities at existing facilities	50	14.2 %
Develop new trails & connect existing trails	94	26.6 %
Develop walking/biking trails & parks along the waterfront	103	29.2 %
Improve existing neighborhood & community parks	53	15.0 %
Improve existing park buildings/recreation facilities & centers	42	11.9 %
Improve existing playground areas	40	11.3 %
Improve existing sport courts (e.g., basketball, tennis, multi-sport)	20	5.7 %
Improve existing swimming pools	12	3.4 %
Improve existing youth/adult athletic fields	25	7.1 %
Purchase land for additional athletic fields & larger recreational areas	13	3.7 %
Purchase land for additional trails or bikeways	39	11.0 %
Purchase land to develop neighborhood parks	25	7.1 %
Utilize school facilities for County recreation programs	43	12.2 %
Wi-Fi in parks	39	11.0 %
Other	11	3.1 %
None chosen	78	22.1 %
Total	1057	

Q16. Your gender:

Q16. Your gender	Number	Percent
Male	172	48.7 %
Female	175	49.6 %
Prefer not to answer	6	1.7 %
Total	353	100.0 %

(WITHOUT "PREFER NOT TO ANSWER")**Q16. Your gender: (without "prefer not to answer")**

Q16. Your gender	Number	Percent
Male	172	49.6 %
Female	175	50.4 %
Total	347	100.0 %

Q17. Including yourself, how many people in your household are...

	Mean	Sum
number	2.3	787
Under age 5	0.1	33
Ages 5-9	0.1	39
Ages 10-14	0.1	29
Ages 15-19	0.1	41
Ages 20-24	0.1	35
Ages 25-34	0.2	82
Ages 35-44	0.3	113
Ages 45-54	0.4	121
Ages 55-64	0.4	132
Ages 65-74	0.3	89
Ages 75-84	0.2	65
Ages 85+	0.0	8

Q18. Your age:

Q18. Your age	Number	Percent
18-34	67	19.0 %
35-44	69	19.5 %
45-54	69	19.5 %
55-64	67	19.0 %
65+	66	18.7 %
Not provided	15	4.2 %
Total	353	100.0 %

(WITHOUT "NOT PROVIDED")**Q18. Your age: (without "not provided")**

Q18. Your age	Number	Percent
18-34	67	19.8 %
35-44	69	20.4 %
45-54	69	20.4 %
55-64	67	19.8 %
65+	66	19.5 %
Total	338	100.0 %

Q19. How many years have you lived in the Isle of Wight County?

Q19. How many years have you lived in Isle of Wight County	Number	Percent
0-5	52	14.7 %
6-10	41	11.6 %
11-15	37	10.5 %
16-20	40	11.3 %
21-30	85	24.1 %
31+	85	24.1 %
Not provided	13	3.7 %
Total	353	100.0 %

(WITHOUT "NOT PROVIDED")**Q19. How many years have you lived in the Isle of Wight County? (without "not provided")**

Q19. How many years have you lived in Isle of Wight County	Number	Percent
0-5	52	15.3 %
6-10	41	12.1 %
11-15	37	10.9 %
16-20	40	11.8 %
21-30	85	25.0 %
31+	85	25.0 %
Total	340	100.0 %

Q20. Which of the following best describes your race/ethnicity?

Q20. Which following best describes your race/ethnicity	Number	Percent
Asian or Asian Indian	4	1.1 %
Black or African American	80	22.7 %
American Indian or Alaska Native	3	0.8 %
White	249	70.5 %
Hispanic, Spanish, or Latino/a/x	11	3.1 %
Other	5	1.4 %
Total	352	

Q20-6. Self-describe your race/ethnicity:

<u>Q20-6. Self-describe your race/ethnicity</u>	<u>Number</u>	<u>Percent</u>
Mixed	2	40.0 %
More than one races	1	20.0 %
Multi-race	1	20.0 %
Pacific Islander	1	20.0 %
Total	5	100.0 %

5 **Survey Instrument**



Local Roots, Global Reach
ISLE OF WIGHT
 COUNTY, VIRGINIA
 DEPARTMENT OF PARKS AND RECREATION

Dear Isle of Wight County Resident,

During the past several years, the Parks and Recreation Community has undergone many changes and challenges due to the COVID-19 Pandemic and the rapid growth within the department. Our recreation and community wellness lifestyle have been impacted. Recreation and community wellness is entering a new era and as a resilient community preparation is critical. We ask for your assistance in moving forward by completing the enclosed survey.

Your response to the enclosed survey is extremely important. Isle of Wight County Parks and Recreation Department strives to meet the recreational needs of our community. To continue meeting this goal, Isle of Wight County is establishing/updating its Parks and Recreation Comprehensive Master Plan, the primary guide for the future of parks, programs, facilities, and staffing in Isle of Wight County. The most important part of this planning process is gathering input from residents about their recreational needs and wants.

Your household was one of a limited number selected at random to receive this survey. It is very important that we have your participation!

We appreciate your time.

This survey will take approximately 10 to 15 minutes to complete, and each question is important. The time you invest in completing this survey will aid the Department in taking a resident-driven approach to making decisions that will enrich the future of our community and positively affect the lives of residents.

Please complete and return your survey within the next two weeks.

We have selected ETC Institute, an independent consulting company, as our partner to administer this survey. They will compile the data received and present the results to the County.

Your responses will remain confidential.

Please return your completed survey in the enclosed postage-paid envelope addressed to **ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061.**

If you have any questions, please contact David Smith with the Parks and Recreation Department at dsmith@islofwightva.net. The survey is a tool that will benefit all residents. Please take this opportunity to have your voice heard.

Sincerely,

David Smith, Director

Isle of Wight County Parks and Recreation Department

13036 Nike Park Road
 Carrollton, Virginia 23314
 (757) 357-2291
 FAX: (757) 365-0112

www.co.isle-of-wight.va.us



Isle of Wight County Parks and Recreation Needs Assessment

Let your voice be heard today!

Isle of Wight County Parks and Recreation Department would like your input to help determine parks, greenways, open space, and recreation priorities for our community. Since this survey will inform a long-term plan, please answer the questions in pre-COVID conditions. This survey will take 10-15 minutes to complete. When you are finished, please return your survey in the enclosed postage-paid, return-reply envelope. If you prefer, you can complete the survey online at IsleofWightSurvey.org. We greatly appreciate and value your time!

1. Have you or any member of your household visited any parks or recreation facilities offered by Isle of Wight County during the last 2 years (including the time before the COVID-19 Pandemic)?

____ (1) Yes [Answer Q1a-b.] ____ (2) No [Answer Q1c.]

1a. How often have you visited Isle of Wight County parks or recreation facilities during the last 2 years?

____ (1) More than 5 times a week ____ (3) Once a week ____ (5) Less than once a month
 ____ (2) 2-4 times a week ____ (4) 1-3 times a month ____ (9) Don't know

1b. Overall, how would you rate the physical condition of ALL the Isle of Wight County parks or recreation facilities you have visited during the last 2 years?

____ (4) Excellent ____ (3) Good ____ (2) Fair ____ (1) Poor

1c. If your household has NOT visited any Isle of Wight County parks or recreation facilities during the last 2 years, please CHECK ALL of the following reasons you have NOT visited, before the COVID-19 Pandemic.

____ (01) Use parks/trails in other cities ____ (07) Lack of handicap accessibility
 ____ (02) Too far from your home ____ (08) Not aware of parks' or trails' locations
 ____ (03) Parks/Trails are not well maintained ____ (09) Lack of transportation
 ____ (04) Lack of features we want to use ____ (10) Lack of restrooms
 ____ (05) Lack of parking to access parks/trails ____ (11) Lack of trust in government
 ____ (06) Do not feel safe using parks/trails ____ (12) Other: _____

2. Please rate your level of agreement with the following statements about some potential benefits of the Isle of Wight County's parks and recreation services by circling the corresponding number.

The parks and recreation services in Isle of Wight County...	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Don't Know
01. Helps to attract new residents and businesses	5	4	3	2	1	9
02. Helps to reduce crime in my neighborhood and keep kids out of trouble	5	4	3	2	1	9
03. Improves my (my household's) mental health and reduces stress	5	4	3	2	1	9
04. Improves my (my household's) physical health and fitness	5	4	3	2	1	9
05. Increases my (my household's) property value	5	4	3	2	1	9
06. Is age-friendly and accessible to all age groups	5	4	3	2	1	9
07. Makes Isle of Wight County a more desirable place to live	5	4	3	2	1	9
08. Positively impacts economic/business development	5	4	3	2	1	9
09. Preserves open space and protects the environment	5	4	3	2	1	9
10. Promotes tourism to the County and the region	5	4	3	2	1	9
11. Provides jobs/professional development for youth	5	4	3	2	1	9
12. Provides positive social interactions for me (my household/family)	5	4	3	2	1	9
13. Provides volunteer opportunities for the community	5	4	3	2	1	9

3. Has your household participated in any programs offered by the Isle of Wight County Parks and Recreation Department during the last 2 years?

____(1) Yes [Answer Q3a-b.] ____ (2) No [Answer Q3c.]

3a. How many programs offered by the Isle of Wight County Parks and Recreation Department have you or members of your household participated in during the last 2 years?

____(1) 1 ____ (2) 2-3 ____ (3) 4-6 ____ (4) 7 or more

3b. How would you rate the overall quality of the Isle of Wight County Parks and Recreation Department programs in which your household has participated?

____(4) Excellent ____ (3) Good ____ (2) Fair ____ (1) Poor

3c. If your household has NOT participated in any Isle of Wight County Parks and Recreation Department programs during the last 2 years, please CHECK ALL of the following reasons why you may have NOT participated, before the COVID-19 Pandemic.

- | | |
|---|--|
| ____(01) Lack of quality instructors | ____(10) Program not offered |
| ____(02) Old and outdated facilities | ____(11) Registration is difficult |
| ____(03) Use programs of other agencies | ____(12) Poor customer service by staff |
| ____(04) I don't know what is offered | ____(13) Lack of transportation |
| ____(05) Lack of quality programs | ____(14) Lack of right program equipment |
| ____(06) Fees are too high | ____(15) Too busy/Not interested |
| ____(07) Too far from your home | ____(16) Lack of trust in government |
| ____(08) Program times are not convenient | ____(17) Other: _____ |
| ____(09) Classes are full | |

4. From the following list, please CHECK ALL of the ways you learn about Isle of Wight County Parks and Recreation Department programs and activities.

- | | |
|--|--|
| ____(01) Parks and Recreation Program Guide | ____(08) Banners at parks or County facilities |
| ____(02) County website | ____(09) Email/Eblasts from County |
| ____(03) Materials at parks or recreation facilities | ____(10) Facebook |
| ____(04) Conversations with recreation staff | ____(11) Twitter |
| ____(05) Newspaper | ____(12) Instagram |
| ____(06) Friends and neighbors | ____(13) Flyers |
| ____(07) Promotions at special events | ____(14) Other: _____ |

5. From the list in Question 4, which THREE methods of communication would you MOST PREFER the County use to communicate with you about recreation programs and activities? [Write in your answers below using the numbers from the list in Question 4, or circle "NONE."]

1st: ____ 2nd: ____ 3rd: ____ NONE

6. From the following list, please CHECK ALL of the organizations that you or members of your household have used for recreation and sports activities during the last 2 years.

- | | |
|---|--|
| ____(01) Isle of Wight County recreation programs | ____(07) Private and non-profit youth sports leagues |
| ____(02) Neighboring cities | ____(08) Private summer camps |
| ____(03) Virginia State Parks | ____(09) Private clubs (tennis, health, swim, fitness, Associations) |
| ____(04) Public schools | ____(10) YMCA programs |
| ____(05) Private schools | ____(11) Other: _____ |
| ____(06) Places of worship (e.g., synagogues, churches) | ____(12) None; do not use any organizations |

7. Please indicate if you or any member of your household has a need for each of the facilities/amenities in Isle of Wight County listed below by circling either "Yes" or "No."

If "Yes," please rate how well your needs for facilities/amenities of this type are being met using a scale of 1 to 5, where 5 means they are "100% Met" and 1 means "0% Met."

Type of Facility/Amenity (Listed Alphabetically)	Do you have a need for this facility/amenity?		If "Yes," how well are your needs being met?				
	Yes	No	100% Met	75% Met	50% Met	25% Met	0% Met
01. Beaches	Yes	No	5	4	3	2	1
02. Boat ramps	Yes	No	5	4	3	2	1
03. Community gardens	Yes	No	5	4	3	2	1
04. Diamond sports fields (e.g., baseball, softball)	Yes	No	5	4	3	2	1
05. Environmental education center	Yes	No	5	4	3	2	1
06. Fishing piers	Yes	No	5	4	3	2	1
07. Fitness and exercise facilities	Yes	No	5	4	3	2	1
08. Golf courses/driving ranges	Yes	No	5	4	3	2	1
09. Indoor basketball/volleyball courts (indoor gyms)	Yes	No	5	4	3	2	1
10. Indoor pools/aquatics facilities	Yes	No	5	4	3	2	1
11. Indoor walking/jogging track	Yes	No	5	4	3	2	1
12. Kayak and canoe launches	Yes	No	5	4	3	2	1
13. Large community/regional parks (10+ acres)	Yes	No	5	4	3	2	1
14. Nature/environmental centers	Yes	No	5	4	3	2	1
15. Neighborhood parks (1-10 acres)	Yes	No	5	4	3	2	1
16. Off-leash dog park	Yes	No	5	4	3	2	1
17. Open/green space	Yes	No	5	4	3	2	1
18. Outdoor amphitheater/outdoor performing arts venue	Yes	No	5	4	3	2	1
19. Outdoor multi-use courts (basketball, badminton, pickleball, tennis)	Yes	No	5	4	3	2	1
20. Outdoor swimming pools	Yes	No	5	4	3	2	1
21. Picnic areas and shelters	Yes	No	5	4	3	2	1
22. Playground equipment	Yes	No	5	4	3	2	1
23. Rectangular sports fields (e.g., football, lacrosse, rugby, soccer)	Yes	No	5	4	3	2	1
24. Skateboard parks	Yes	No	5	4	3	2	1
25. Splash pads	Yes	No	5	4	3	2	1
26. Tennis courts	Yes	No	5	4	3	2	1
27. Walking and biking trails	Yes	No	5	4	3	2	1
28. Walking and running tracks (indoor)	Yes	No	5	4	3	2	1
29. Other: _____	Yes	No	5	4	3	2	1

8. Which **FOUR** facilities/amenities from the list in Question 7 are **MOST IMPORTANT** to your household? [Write in your answers below using the numbers from the list in Question 7, or circle "NONE."]

1st: _____ 2nd: _____ 3rd: _____ 4th: _____ NONE

9. Please indicate if you or any member of your household has a need for each of the programs in Isle of Wight County listed below by circling either "Yes" or "No."

If "Yes," please rate how well your needs for programs of this type are being met using a scale of 1 to 5, where 5 means they are "100% Met" and 1 means "0% Met."

Type of Program (Listed Alphabetically)		Do you have a need for this program?		If "Yes," how well are your needs being met?				
				100% Met	75% Met	50% Met	25% Met	0% Met
01.	Adult fitness and wellness programs	Yes	No	5	4	3	2	1
02.	Adult sports leagues	Yes	No	5	4	3	2	1
03.	After school programs for youth of all ages	Yes	No	5	4	3	2	1
04.	Boating lessons	Yes	No	5	4	3	2	1
05.	Community special events	Yes	No	5	4	3	2	1
06.	Cultural enrichment programs	Yes	No	5	4	3	2	1
07.	EGaming/ESports	Yes	No	5	4	3	2	1
08.	Exercise classes	Yes	No	5	4	3	2	1
09.	Fishing programs	Yes	No	5	4	3	2	1
10.	Gymnastics/tumbling programs	Yes	No	5	4	3	2	1
11.	Historic Park programs	Yes	No	5	4	3	2	1
12.	Outdoor environmental/nature camps and programs	Yes	No	5	4	3	2	1
13.	Preschool programs/early childhood education	Yes	No	5	4	3	2	1
14.	Programs for adults with special needs	Yes	No	5	4	3	2	1
15.	Programs for youth with special needs	Yes	No	5	4	3	2	1
16.	Senior educational programs	Yes	No	5	4	3	2	1
17.	Senior health and wellness programs	Yes	No	5	4	3	2	1
18.	Senior trips	Yes	No	5	4	3	2	1
19.	STEAM (science, technology, engineering, arts and mathematics)/Tech Classes	Yes	No	5	4	3	2	1
20.	Swim lessons	Yes	No	5	4	3	2	1
21.	Teen/Tween programs	Yes	No	5	4	3	2	1
22.	Tennis lessons and leagues	Yes	No	5	4	3	2	1
23.	Virtual Programs	Yes	No	5	4	3	2	1
24.	Water fitness programs/lap swimming	Yes	No	5	4	3	2	1
25.	Youth fitness and wellness classes	Yes	No	5	4	3	2	1
26.	Youth performing arts programs (dance/music)	Yes	No	5	4	3	2	1
27.	Youth sports programs and camps	Yes	No	5	4	3	2	1
28.	Youth summer employment opportunities	Yes	No	5	4	3	2	1
29.	Youth summer programs and camps	Yes	No	5	4	3	2	1
30.	Youth visual arts/crafts/performing arts programs	Yes	No	5	4	3	2	1
31.	Other: _____	Yes	No	5	4	3	2	1

10. Which FOUR programs from the list in Question 9 are MOST IMPORTANT to your household?
[Write in your answers below using the numbers from the list in Question 9, or circle "NONE."]

1st: _____ 2nd: _____ 3rd: _____ 4th: _____ NONE

11. Please rate your level of satisfaction with the overall value that your household receives from the Isle of Wight County Parks and Recreation Department.

☐ (5) Very satisfied ☐ (3) Neutral ☐ (1) Very dissatisfied
☐ (4) Satisfied ☐ (2) Dissatisfied ☐ (9) Don't know

12. Given the recent COVID-19 Pandemic, how has your and your household's perception of the value of parks, trails, open spaces and recreation changed?

☐ (5) Value has significantly increased ☐ (2) Value has somewhat decreased
☐ (4) Value has somewhat increased ☐ (1) Value has significantly decreased
☐ (3) No change

13. Based on your perception of value, how would you want the Isle of Wight County to fund future parks, recreation, trails, and open space needs?

☐ (1) Increase funding ☐ (2) Maintain existing funding levels ☐ (3) Reduce funding ☐ (4) Not Sure

14. Please rate your level of support for each of the following actions the Isle of Wight County could take to improve the parks and recreation system.

Types of Improvements		Very Supportive	Somewhat Supportive	Not Sure	Not Supportive
01.	Develop a new outdoor exercise/fitness area	4	3	2	1
02.	Develop new areas for leisure games/activities (e.g., disc golf, horseshoes, table tennis)	4	3	2	1
03.	Develop new indoor recreation centers with gymnasiums, fitness facilities, indoor walking/running tracks, etc. and replace smaller outdated recreation centers with newer, larger ones	4	3	2	1
04.	Develop new nature trails, nature centers, and nature programs	4	3	2	1
05.	Develop new outdoor family aquatic centers with slides, sprays, etc.	4	3	2	1
06.	Develop new outdoor swimming pools	4	3	2	1
07.	Develop new programs/activities at existing facilities	4	3	2	1
08.	Develop new trails and connect existing trails	4	3	2	1
09.	Develop walking/biking trails and parks along the waterfront	4	3	2	1
10.	Improve existing neighborhood and community parks	4	3	2	1
11.	Improve existing park buildings/recreation facilities and centers	4	3	2	1
12.	Improve existing playground areas	4	3	2	1
13.	Improve existing sport courts (e.g., basketball, tennis, multi-sport)	4	3	2	1
14.	Improve existing swimming pools	4	3	2	1
15.	Improve existing youth/adult athletic fields	4	3	2	1
16.	Purchase land for additional athletic fields and larger recreational areas	4	3	2	1
17.	Purchase land for additional trails or bikeways	4	3	2	1
18.	Purchase land to develop neighborhood parks	4	3	2	1
19.	Utilize school facilities for County recreation programs	4	3	2	1
20.	Wi-Fi in parks	4	3	2	1
21.	Other: _____	4	3	2	1

15. Which FOUR actions from the list in Question 14 would you be MOST WILLING to fund? [Write in your answers below using the numbers from the list in Question 14, or circle "NONE."]

1st: _____ 2nd: _____ 3rd: _____ 4th: _____ NONE

16. Your gender:

____(1) Male ____ (3) Non-binary ____ (5) Prefer to self-describe: _____
____(2) Female ____ (4) Prefer not to answer

17. Including yourself, how many people in your household are...

Under age 5:	____	Ages 15-19:	____	Ages 35-44:	____	Ages 65-74:	____
Ages 5-9:	____	Ages 20-24:	____	Ages 45-54:	____	Ages 75-84:	____
Ages 10-14:	____	Ages 25-34:	____	Ages 55-64:	____	Ages 85+:	____

18. Your age: _____ years**19. How many years have you lived in the Isle of Wight County?** _____ years**20. Which of the following best describes your race/ethnicity?**

____(1) Asian or Asian Indian ____ (3) American Indian or Alaska Native ____ (5) Hispanic, Spanish, or Latino/a/x
____(2) Black or African American ____ (4) White ____ (99) Other: _____

21. Would you be willing to participate in future surveys sponsored by the Isle of Wight County Parks and Recreation Department?

____(1) Yes [Answer 21a.] ____ (2) No

21a. Please provide your contact information.

Mobile Phone Number: _____

Email Address: _____

This concludes the survey. Thank you for your time!

Please return your completed survey in the enclosed return-reply envelope addressed to:
ETC Institute, 725 W. Frontier Circle, Olathe, KS 66061

Your responses will remain completely confidential. The information to the right will ONLY be used to help identify the level of need in your area. Thank you!



APPENDIX C.2

PUBLIC INPUT- STAKEHOLDER INTERVIEWS



Isle of Wight County

Parks and Recreation Comprehensive Master Plan

Stakeholder Interview Questions:

Date: 3/21/22

Time: 9:30

Stakeholder Name: Peter Acker

Stakeholder Organization: VA Dept of Wildlife Resources

Interviewer:

LPDA is the landscape architecture firm leading the Isle of Wight Parks and Recreation Comprehensive Master Plan. This plan will set the framework for park planning and recreation programming for the next 10 years. As part of this process, we are gathering key stakeholder input to inform our analysis and final recommendations. We would like to hear your thoughts on the parks system (facilities, recreational programming, operation, management) moving forwards. Please fill out the questions below and return a completed copy to Tristan Cleveland at tristan@lpda.net. If you have any questions, please feel free to call our office at 434-296-2108. Thank you for taking the time to share your input.

How do you interact with the Parks and Recreation Department or system?

DWR has assisted with management of hunting on the County's Blackwater property. This is the only interaction with parks and rec, so answers will be limited to this one issue, over the past 6-8 years.

What is your general perception of the Parks & Recreation Department or System?

Great people! Who are a little too hesitant to make decisions and own them.

What do you perceive as the strengths of the parks system, recreational programming, and/or department?

They invite and are open to input from all potential affected parties/stakeholders.

What do you perceive as the weaknesses of the system or department? What are opportunities for improvements? (Ex: partnership opportunities, park condition issues, management, and operations.)

Making simple decisions in a reasonable period of time. Gathering so much input is great, but too much gathering takes too much time, leads to too many meetings, and it can lead to trying to please everyone, which creates overly complex and compromised "solutions." E.g. instead of simply opening the Blackwater property to the public for recreation, parks and rec formed a task force of various interests, which met 5-10 times, took an extra year+, and came up with an incredibly complex set of rules and activities allowed on certain segregated dates and days of the week. Public input is good, but can be overdone and prevent timely, sound decision-making.

What are your priorities for the parks and recreation system?

n/a



Isle of Wight County

Parks and Recreation Comprehensive Master Plan

Where would you like to see the IOW Parks & Recreation Department/System in 10 years?

n/a

How is the Parks & Recreation Department / System most different or unique from other County departments?

n/a

Is there another parks & rec system that you admire? Which one(s) and what do you think IOW P&R could emulate or learn from it?

n/a

What is your perception of the Parks & Recreation System in terms of providing equality and inclusion?

n/a

Anything else to add?

No, thanks.



Stakeholder Interview Questions:

Date:

Time:

Stakeholder Name:

Stakeholder Organization:

Interviewer:

LPDA is the landscape architecture firm leading the Isle of Wight Parks and Recreation Comprehensive Master Plan. This plan will set the framework for park planning and recreation programming for the next 10 years. As part of this process, we are gathering key stakeholder input to inform our analysis and final recommendations. We would like to hear your thoughts on the parks system (facilities, recreational programming, operation, management) moving forwards. Please fill out the questions below and return a completed copy to Tristan Cleveland at tristan@lpda.net. If you have any questions, please feel free to call our office at 434-296-2108. Thank you for taking the time to share your input.

How do you interact with the Parks and Recreation Department or system?

As a partner in providing services and support to our citizens

What is your general perception of the Parks & Recreation Department or System?

Great staff providing what is available.

What do you perceive as the strengths of the parks system, recreational programming, and/or department?

It's staff and Administration.

What do you perceive as the weaknesses of the system or department? What are opportunities for improvements? (Ex: partnership opportunities, park condition issues, management, and operations.)

They're like the little ole lady who lived in the shoe! Just not enough resource to serve the community.

What are your priorities for the parks and recreation system?

First and foremost, serve our citizens.



Isle of Wight County

Parks and Recreation Comprehensive Master Plan

Where would you like to see the IOW Parks & Recreation Department/System in 10 years?

Community centers that provide recreation, child care, organized programs and sports.
Building community health and wellness. Programs serving youth and our senior community.

The access by all county residence.

How is the Parks & Recreation Department / System most different or unique from other County departments?

Limited access and availability.

Is there another parks & rec system that you admire? Which one(s) and what do you think IOW P&R could emulate or learn from it?

Virginia Beach – Newport News

What is your perception of the Parks & Recreation System in terms of providing equality and inclusion?

It is an access issue across the county travel and distance

Anything else to add?



Isle of Wight County

Parks and Recreation Comprehensive Master Plan

Stakeholder Interview Questions:

Date: 3/18/22

Time: 12:20 PM

Stakeholder Name: Amy Novak, Director

Stakeholder Organization: Smithfield Parks

Interviewer:

LPDA is the landscape architecture firm leading the Isle of Wight Parks and Recreation Comprehensive Master Plan. This plan will set the framework for park planning and recreation programming for the next 10 years. As part of this process, we are gathering key stakeholder input to inform our analysis and final recommendations. We would like to hear your thoughts on the parks system (facilities, recreational programming, operation, management) moving forwards. Please fill out the questions below and return a completed copy to Tristan Cleveland at tristan@lpda.net. If you have any questions, please feel free to call our office at 434-296-2108. Thank you for taking the time to share your input.

How do you interact with the Parks and Recreation Department or system? The Town Parks system is located within the County but the two parks systems are independent of each other. We sometimes do collaborate on events and projects.

What is your general perception of the Parks & Recreation Department or System? It has many offerings for youth sports and summer activities for youth, as well as events for senior citizens in our community.

What do you perceive as the strengths of the parks system, recreational programming, and/or department? Offering consistent programming of youth sports.

What do you perceive as the weaknesses of the system or department? What are opportunities for improvements? (Ex: partnership opportunities, park condition issues, management, and operations.) I do not see any weaknesses at this time.

What are your priorities for the parks and recreation system?

Where would you like to see the IOW Parks & Recreation Department/System in 10 years? I would like to see more adult class offerings.

How is the Parks & Recreation Department / System most different or unique from other County departments? The department is well staffed and always seeks opportunities for continuing education.



Isle of Wight County

Parks and Recreation Comprehensive Master Plan

Is there another parks & rec system that you admire? Which one(s) and what do you think IOW P&R could emulate or learn from it? The Northern Virginia parks systems are well funded so they have a huge variety of programs and other offerings.

What is your perception of the Parks & Recreation System in terms of providing equality and inclusion? They always strive to be inclusive in their programming.

Anything else to add?



Isle of Wight County

Parks and Recreation Comprehensive Master Plan

Stakeholder Interview Questions:

Date: 4/8/2022

Time:

Stakeholder Name: William Saunders

Stakeholder Organization: Town of Windsor

Interviewer:

LPDA is the landscape architecture firm leading the Isle of Wight Parks and Recreation Comprehensive Master Plan. This plan will set the framework for park planning and recreation programming for the next 10 years. As part of this process, we are gathering key stakeholder input to inform our analysis and final recommendations. We would like to hear your thoughts on the parks system (facilities, recreational programming, operation, management) moving forwards. Please fill out the questions below and return a completed copy to Tristan Cleveland at tristan@lpda.net. If you have any questions, please feel free to call our office at 434-296-2108. Thank you for taking the time to share your input.

How do you interact with the Parks and Recreation Department or system?

Primarily as a representative of the Town of Windsor and the hosting of IOWC Parks & Rec activities within the Windsor Town Center.

What is your general perception of the Parks & Recreation Department or System?

I think that it is well-run department that facilitates a number of activities for the county's youth; however, most of their activities are on the north end of the county, so I have limited exposure to them due to this.

What do you perceive as the strengths of the parks system, recreational programming, and/or department?

Professional management and master planning.

What do you perceive as the weaknesses of the system or department? What are opportunities for improvements? (Ex: partnership opportunities, park condition issues, management, and operations.)

Staff recruitment and retention.

What are your priorities for the parks and recreation system?

In addition to current programs, ATV/motocross trails.

Where would you like to see the IOW Parks & Recreation Department/System in 10 years?

Not sure.

How is the Parks & Recreation Department / System most different or unique from other County departments?

Not sure.

Is there another parks & rec system that you admire? Which one(s) and what do you think IOW P&R could emulate or learn from it?

I think City of Suffolk does a good job; however, again, limited exposure to them.



Isle of Wight County

Parks and Recreation Comprehensive Master Plan

What is your perception of the Parks & Recreation System in terms of providing equality and inclusion?

Very good.

Anything else to add?

No.



Isle of Wight County

Parks and Recreation Comprehensive Master Plan

Stakeholder Interview Questions:

Date: April 8, 2022

Time: 2:15pm

Stakeholder Name: Robert Tucker

Stakeholder Organization: Smithfield Soccer Club

Interviewer: Tristan Cleveland

LPDA is the landscape architecture firm leading the Isle of Wight Parks and Recreation Comprehensive Master Plan. This plan will set the framework for park planning and recreation programming for the next 10 years. As part of this process, we are gathering key stakeholder input to inform our analysis and final recommendations. We would like to hear your thoughts on the parks system (facilities, recreational programming, operation, management) moving forwards. Please fill out the questions below and return a completed copy to Tristan Cleveland at tristan@lpda.net. If you have any questions, please feel free to call our office at 434-296-2108. Thank you for taking the time to share your input.

How do you interact with the Parks and Recreation Department or system?

Since 2003, Smithfield Soccer Club has operated at a portion of Nike Park, and maintains the three game fields that they use. Has a great relationship with the IOW P&R Department.

What is your general perception of the Parks & Recreation Department or System?

Dave Smith has done a great job with the Department, bringing vision to the system. Soccer club would like to interact more – help out with the recreational programs, to develop the kids and coaches.

What do you perceive as the strengths of the parks system, recreational programming, and/or department?

Quality of the people that they have working there, easy to work with. The P&R is open to having working relationships with outside organizations. Likes that the focus is the youth, would like to increase the youth recreational outreach. Understand the costs are always a limited factoring.

Difficulty in putting together a volunteer organization to perform maintenance.

What do you perceive as the weaknesses of the system or department? What are opportunities for improvements? (Ex: partnership opportunities, park condition issues, management, and operations.)

The budget and approval to move forward on development of recreational amenities, ex: need additional bathhouse at Nike Park. Staffing availability limits the potential and maintenance. Would like County to develop additional soccer fields, to expand the soccer leagues.



Isle of Wight County

Parks and Recreation Comprehensive Master Plan

Advertisement for programs needs to have physical outreach (signage, notices) because people slip through cracks when digital only advertisement/signup.

What are your priorities for the parks and recreation system?

Opportunities for kids and families to get out and play. Soccer fields and programming expanded. Willing to work with the County to achieve this. Improve quality of athletic fields (base).

Don't think pools would be a wise economic investment.

Where would you like to see the IOW Parks & Recreation Department/System in 10 years?

Modernize and upgrade Nike Park – bath house, all lighted fields. Extend bike path up to Surrey/Charles City.

How is the Parks & Recreation Department / System most different or unique from other County departments?

Feels more personal and approachable.

Is there another parks & rec system that you admire? Which one(s) and what do you think IOW P&R could emulate or learn from it?

Williamsburg athletic park/facilities – good facilities.

What is your perception of the Parks & Recreation System in terms of providing equality and inclusion?

Doing a good job of offering opportunities for everyone. Hasn't witnessed any problems.

Anything else to add?

Board is open to the idea of Smithfield Soccer Club taking over the county's soccer programming.



Isle of Wight County

Parks and Recreation Comprehensive Master Plan

Stakeholder Interview Questions:

Date: 4/08/22

Time: Noon

Stakeholder Name: Tony Wilson

Stakeholder Organization: Public Works Director

Interviewer: N/A

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How do you interact with the Parks and Recreation Department or system?

Supply all support maintaining park buildings. Also work with parks to implement capital projects

What is your general perception of the Parks & Recreation Department or System?

Current leadership is headed in the right direction. Vision is spot on.

What do you perceive as the strengths of the parks system, recreational programming, and/or department?

Provide strong support and community outreach.

What do you perceive as the weaknesses of the system or department? What are opportunities for improvements? (Ex: partnership opportunities, park condition issues, management, and operations.)

Changing as we speak; PR was understaffed but currently improvements in staffing and support has made a positive difference.

What are your priorities for the parks and recreation system?

Heritage Park, utilizing it to its full potential.



Isle of Wight County

Parks and Recreation Comprehensive Master Plan

Where would you like to see the IOW Parks & Recreation Department/System in 10 years?

Grow programming to meet communities' growth needs.

How is the Parks & Recreation Department / System most different or unique from other County departments?

Parks and recreation cuts all the grass which is different. Have amenities that borders natural areas, wildlife, but at same time have urban character. Very dynamic situation with the James River.

Is there another parks & rec system that you admire? Which one(s) and what do you think IOW P&R could emulate or learn from it?

Defer to Dave Smith's experience in Mecklenburg and Havelock.

What is your perception of the Parks & Recreation System in terms of providing equality and inclusion?

PR has been focused on this with programs and task forces and building diversity in programs and staffing. Board has embraced it. It is an evolving process and welcome.

Anything else to add?



Isle of Wight County

Parks and Recreation Comprehensive Master Plan

Stakeholder Interview Questions:

Date: 4/8/2022

Time:

Stakeholder Name: Rob Wilson

Stakeholder Organization: BSA Troop 41

Interviewer:

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How do you interact with the Parks and Recreation Department or system? Phone, email, and in person.

What is your general perception of the Parks & Recreation Department or System? Overall it is good, for our use I would like to see some growth in camping and hiking areas.

What do you perceive as the strengths of the parks system, recreational programming, and/or department? The camping and hiking areas available to us now are primitive and good for the Scouting program.

What do you perceive as the weaknesses of the system or department? What are opportunities for improvements? (Ex: partnership opportunities, park condition issues, management, and operations.) In the more public areas we camp and hike bathrooms are needed.

What are your priorities for the parks and recreation system? Camping, Hiking, Bike Riding, Fishing, Kayaking/Canoeing.

Where would you like to see the IOW Parks & Recreation Department/System in 10 years? We would like to see more hiking/biking trails and some permanent campsites.

How is the Parks & Recreation Department / System most different or unique from other County departments? No response.

Is there another parks & rec system that you admire? Which one(s) and what do you think IOW P&R could emulate or learn from it? No response.

What is your perception of the Parks & Recreation System in terms of providing equality and inclusion? From our perspective this is not an issue.

Anything else to add?



Stakeholder Interview Questions:

Date: 3/17/22

Time: Noon

Stakeholder Name: Steve Zollos

Stakeholder Organization: Senior Services

Interviewer: N/A

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How do you interact with the Parks and Recreation Department or system?

We work with P&R to provide Health and Wellness programs for the older adults of IOW

What is your general perception of the Parks & Recreation Department or System?

Seems to be well run, leadership is strong and engaged.

What do you perceive as the strengths of the parks system, recreational programming, and/or department?

They have a strong focus on Children and do a great job of keeping them active.

What do you perceive as the weaknesses of the system or department? What are opportunities for improvements? (Ex: partnership opportunities, park condition issues, management, and operations.)

The recent comprehensive plan for the older adult community of IOW identified that the 60+ population is growing significantly faster than any other population group in IOW. In the coming years the community needs for this population will grow even faster.

P&R focus on children is admirable, but recognition that the environment, population, and opportunities have changed from even 10 years ago indicate that there may be a need for a paradigm shift in programming, priority, and funding.



What are your priorities for the parks and recreation system?

To work together to meet the needs of the IOW 60+ population, including intergenerational programming.

Where would you like to see the IOW Parks & Recreation Department/System in 10 years?

Having shifted their strategic thinking to a more current reality of IOW population and needs.

How is the Parks & Recreation Department / System most different or unique from other County departments?

Unsure

Is there another parks & rec system that you admire? Which one(s) and what do you think IOW P&R could emulate or learn from it?

Each of the P&R have their strengths and hopefully they are all learning from each other. IOW P&R is well run and works well as a partner.

What is your perception of the Parks & Recreation System in terms of providing equality and inclusion?

Unsure

Anything else to add?

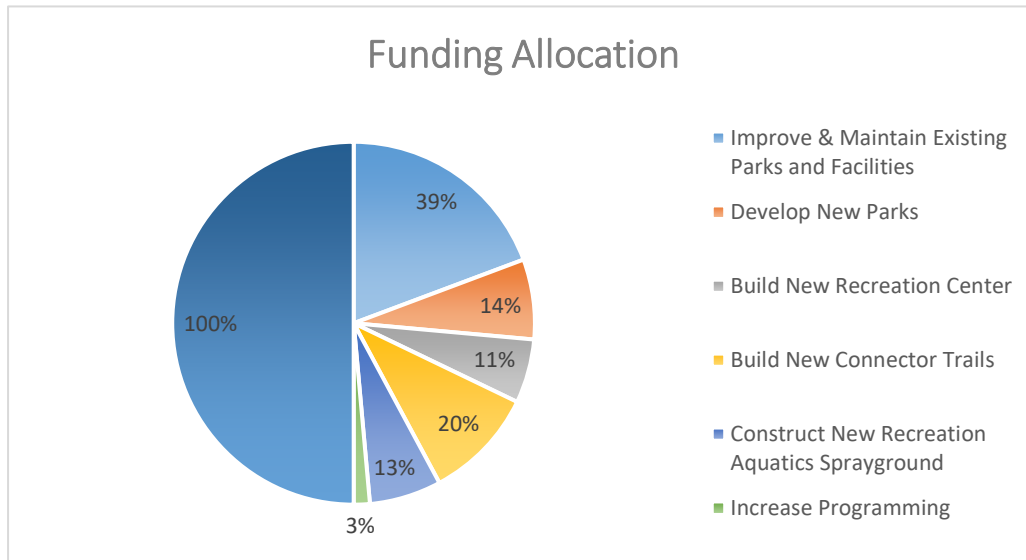


APPENDIX C.3

PUBLIC INPUT- PUBLIC MEETING RESULTS

If an additional \$100 were available for the Isle of Wight's Parks, trail, program and recreation facilities, how would you allocate the funds among the following categories?

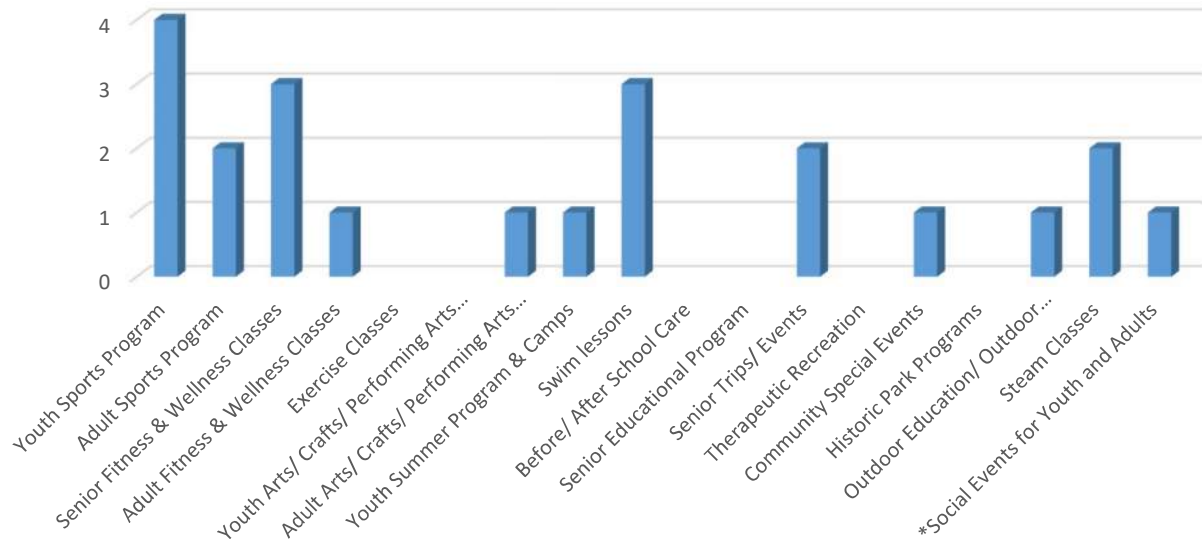
	Votes	%
Improve & Maintain Existing Parks and Facilities	27	39%
Develop New Parks	10	14%
Build New Recreation Center	8	11%
Build New Connector Trails	14	20%
Construct New Recreation Aquatics Sprayground	9	13%
Increase Programming	2	3%
TOTAL	70	100%



Programming Priorities- recreational programming. Place sticker beside top 3 program priorities

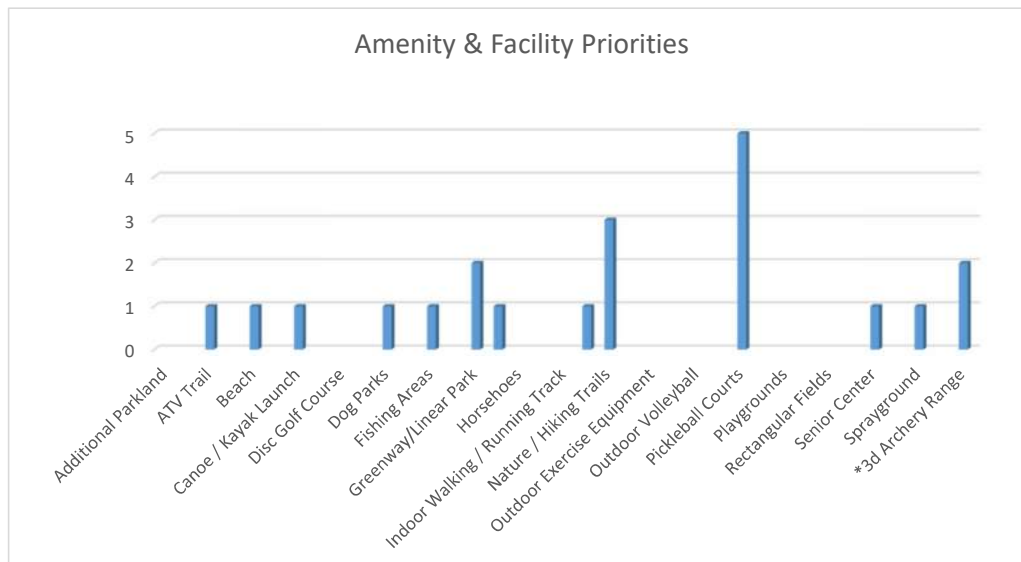
	Votes
Youth Sports Program	4
Adult Sports Program	2
Senior Fitness & Wellness Classes	3
Adult Fitness & Wellness Classes	1
Exercise Classes	
Youth Arts/ Crafts/ Performing Arts Program	
Adult Arts/ Crafts/ Performing Arts Program	1
Youth Summer Program & Camps	1
Swim lessons	3
Before/ After School Care	
Senior Educational Program	
Senior Trips/ Events	2
Therapeutic Recreation	
Community Special Events	1
Historic Park Programs	
Outdoor Education/ Outdoor Adventure Program	1
Steam Classes	2
*Social Events for Youth and Adults	1
TOTAL	22

Programming Priorities



Top 3 amenity and facility priorities: Votes

Additional Parkland	
Ampitheater	
ATV Trail	1
Basketball Courts	
Beach	1
Boat ramp / slide	
Canoe / Kayak Launch	1
Diamond Fields	
Disc Golf Course	
District Park (Regional)	
Dog Parks	1
Event Pavilion	
Fishing Areas	1
Football Fields	
Greenway/Linear Park	2
Historic Site / Museum	1
Horsehoses	
Indoor Gym	
Indoor Walking / Running Track	
Mountain Biking Trails	1
Nature / Hiking Trails	3
Neighborhood Park (Local)	
Outdoor Exercise Equipment	
Outdoor Running Track	
Outdoor Volleyball	
Paved / Multi-Use Trail	
Pickleball Courts	5
Picnic Shelters / Areas	
Playgrounds	
Recreation Center	
Rectangular Fields	
Skate Park	
Senior Center	1
Shared Hiking / Equestrian Trails	
Sprayground	1
Tennis Courts	
*3d Archery Range	2
TOTAL	21



General Comments

Indoor pistol range for residents / non-residents for fee

Need pickleball courts

Pickleball is a fast growing sport. Need for more courts

There is a need for a Neighborhood Park in Carrollton as well as a splash pad

I would love to see a focus on what makes the area unique (trails and parks that utilize the water/ nature/ history)



APPENDIX D

PARK CONDITION SUMMARY NARRATIVES



PARKS AND FACILITIES ASSESSMENT

Park properties and facilities are the physical backbone of the recreation, parks, and open space system which support and facilitate all programming, user experiences, and access to recreational opportunities. It is paramount that these properties and facilities be well maintained, meet current standards, and accommodate the highest and best use. The upkeep, repair, and improvements to existing facilities should be a top priority for any Parks and Recreation Department. Periodic assessment of their physical condition is critical to the department's ability to budget and implement priority repairs and improvements in an organized and timely manner.



Nike Park – ADA accessible fishing pier and kayak launch

Methodology

The design team performed and facilitated the assessment of physical conditions of parks and facilities operated by the department. The objective of the assessments was to identify and quantify conditions which ultimately have a direct effect on the quality of programming, user experiences, and the public health, welfare, and safety.

Assessments were conducted by LPDA staff, with over 50 years combined experience with conditions assessments and facility planning, with assistance from Departmental staff. Assessment forms were customized to gather specific information. Forms required reviewers to inventory park and facilities features, such as infrastructure, parking, and amenities, and then to evaluate their condition using a numeric scoring system. The forms also included qualitative assessments of development potential for infill and connectivity. The scores for all categories were added together, to yield the total score for the site's condition. Higher scores denote worse conditions and a greater need for maintenance and repair. A facility with many amenities may garner a high score because of the quantity of amenities rather than because the park or trail is in terrible condition. To more fairly evaluate the relative condition of the park, trail, and school sites, the percentage of points scored is also determined. The percentage is between points scored compared to possible scorable points at a park. The lower the percentage the better condition of the site.

Park conditions were assessed on a scale of (0) to (4) in a range of categories. A score of (0) indicates no concerns, and a score of (4) indicates immediate major problems. The maximum total score possible for a park to receive is 80, which would indicate that there are immediate major problems in every category evaluated.



Park Evaluation Categories

- ADA accessibility
- Ball fields
- Equipment (playground, backstops, hoops, etc.)
- General cleanliness/appearance
- Hard courts (tennis, basketball, etc.)
- Irrigation systems
- Landscaping (ornamental and natural)
- Neighborhood linkages/connections
- Parking availability
- Parking facilities
- Person safety
- Sidewalks/paths/trails
- Storm water drainage
- Turf
- Vehicular access

Facility conditions were assessed on a scale of (0) to (4) in a range of categories. A score of (0) indicates no problems, and a score of (4) indicates immediate major action needed. The maximum total score possible for a facility to receive is 71, which would indicate that there are immediate major problems in every category evaluated.

Facility Evaluation Categories

- ADA accessibility
- Adequacy of space
- Auditorium
- Classrooms
- Gymnasium
- Interior lighting
- Kitchen
- Mechanical equipment
- Overall facility conditions
- Offices
- Parking
- Security
- Storage areas
- Vandalism

A development potential evaluation was included as part of the park conditions assessment. During the site evaluation, the reviewer noted opportunities for infill and connectivity. Reviewers identified the available space for infill development, selecting from ‘no development potential without replacing an existing amenity’; infill space for small (fitness station), medium (basketball court), or large (full size 90’ ball diamond) sized facilities; or ‘significant portions of the site are undeveloped’ and multiple amenities could be added. The reviewers also noted if there were marginalized areas that could be developed for environmental benefit, potentially including wildlife/pollinator habitat, stormwater treatment, and integrated flood management. Opportunities for connectivity both within and to areas outside of the park were noted on the forms.

Space was also provided on the forms for reviewers to note specific observations that were not encompassed by any category, or to expand in further detail about the conditions of a category. These observations are incorporated into each site’s assessment summary.

Summary of Findings

Isle of Wight Parks and Recreation is an established institution with a long history of providing recreational opportunities to residents and visitors. Some of the facilities are very new, so were built with contemporary planning standards and their materials are still at the beginning of their lifespan. Other facilities are older and showing the years of use and intermittent investment.

LPDA staff evaluated the condition of the 11 parks and 4 facilities managed by the County. The scores for the condition of parks ranged from a near perfect 97% condition score (Windsor Sidewalk Trail) to 45%



(Tyler's Beach Boat Ramp). The parks' scores were in a broad range, with four site scoring good or very good, at 88%-97%, five sites scoring fair in the 70-percentile, one site scoring poor at 61% (Blackwater River Park), and two sites scoring less than 50%, or very poor (Camptown Park 49%, Tyler's Beach Boat Ramp 45%). The facility condition scoring ranged from 98% (Nike Senior Center) to 50% (Nike Park Recreation Center). Overall, the facility were in good condition, with three of the sites scores 82% or higher. Only the Nike Park Recreation Center is in very poor condition. The low-scoring sites have conditions mainly related with deferred maintenance and standard issues for older facilities and amenities reaching the end of their lifecycles.

Over the course of assessing the condition of the parks and facilities, several issues were noted as recurring in multiple places. Common deficiencies/opportunities are listed alphabetically below, with issues affecting health, safety, and accessibility in bold:

Parks

- **Lack of or limited ADA accessibility**
- **Lack of or limited universal accessibility design and site amenities**
- **Safety hazards (cracked sidewalks, tripping hazards, broken equipment)**
- Aging and damaged site furnishings
- Aging and outdated play equipment
- Aging sports fields, hard courts, and sports equipment such as field fencing and backstops are in poor condition, needing repair or replacement
- Athletic field turf in poor condition, requiring weed eradication, aeration, and overseeding
- Damaged turf and bare spots
- Faded or no striping at parking areas, and lot surfacing in poor condition
- General appearance and upkeep of facility
- Hard court surfacing is in poor condition and should be resurfaced and striped
- Infill development opportunities ranging from small to significantly sized areas.
- Lack of or limited internal park loop trails
- Outdated or lack of park master plans
- Poor neighborhood connectivity
- Regular and routine maintenance tasks have been deferred, including repainting, repairs, and landscaping
- Stormwater erosion
- Underutilized areas could be developed for habitat, stormwater, and/or flood management services



Nike Park – Sidewalks are cracked and overgrown, limited ADA accessibility



Tylers Beach Boat Launch – Parking area is poorly defined



Camptown Park – aging furnishing and basketball court needs resurfacing



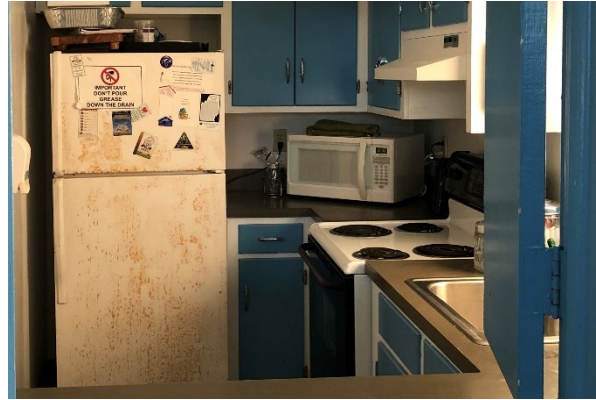
Facilities

- **Building security**
- **Limited ADA accessibility**
- **Safety concerns regarding insufficient outdoor lighting**
- Aging buildings with general condition issues
- Inadequate storage space
- Limited or lack of connectivity to surrounding area
- Poor condition of some rooms
- Outdated facilities, amenities, and rentable space

Several of the parks contain positive features that promote better usability and experience for park visitors. These include, in alphabetical order:

- Accessible playgrounds
- Amenities that serve emerging trends, like mountain biking and skateboarding
- Historic sites
- Mature canopy trees provide shade and habitat value
- Public water access
- Recent investment in a multi-use trail, providing connectivity and recreational opportunities
- Well-maintained event park

The general condition and themes for each park and facility are summarized on the following pages. The tables illustrate the assessment percentage score of parks and facilities, with a gradient of green to red to highlight those in best to worst condition, based on the percentage of total points accrued compared to total possible. Refer to the individual park condition summary narratives in the appendix for details on specific conditions and development potentials. It is important to note that even though a park may have scored well on overall conditions, there may be an issue such as inadequate ADA access or faulty equipment which requires immediate attention.



Otelia Community Center – kitchen facility has aging and outdated appliances



Nike Park – accessible playground under mature shade trees



Fort Huger – historical interpretation and events are held on site



Isle of Wight County Parks Assessment Summary - Parks

Facility Name	Overall Score	Potential Total	Condition Percentage	Primary Issues	Development Potential
Windsor Sidewalk Trail	1	36	97%	Trail is in good condition, with some minor repairs needed to the sidewalk	Opportunity to extend the project to connect with nearby Windsor Youth Sports Complex and Heritage Park and fairgrounds, add furnishings, install landscaping for environmental and beautification benefits, and to install SWM BMPs.
Park to Park Trail	2	40	95%	The trail is recently constructed and in very good condition. There are some minor safety concerns related to the pedestrian bridge adjacent to the old base housing and the crosswalk striping at commercial entrances could be improved.	There are opportunities for landscaping for environmental benefit, both habitat and stormwater along the trail, as well as opportunities for SWM BMPs.
Robinson Park	3	44	93%	Overall good condition; lacking ADA accessible sidewalks within the park and minor improvements should be made to address turf bare spots.	Opportunity for sidewalk connections to neighborhood and stormwater management BMPs.
Heritage Park (County Fairgrounds)	5	40	88%	Park is in good condition, requiring only regular maintenance; some areas have limited ADA accessibility	Loop path, sidewalk, and trail connection potential; ATV trail potential; potential for native and habitat landscaping; stormwater BMPs.
Fort Huger Park	10	48	79%	Park generally in good condition, with routine maintenance needed for sidewalks, parking lot, and landscaping; erosion along river embankment. Lacks neighborhood connectivity due to remote location.	Recommend pedestrian access to the James River and picnic shelter for visitors; stormwater management BMPs to address erosion; potential for community connections to the park via public transportation.
Riverview Park	15	72	79%	Some minor issues; ball fields and hard courts need minor repairs; restrooms and picnic shelters need minor repairs; minor maintenance needed for turf and landscaping; parking lot needs routine maintenance.	Potential for loop trails with the park, additional small amenities, creation of pollinator/wildlife habitat, and SWM BMPs.
Fort Boykin Park	14	52	73%	Some minor issues; general maintenance and repair required; minor damage and aging to pathways and steps; garden benches are in poor condition; steep slope to the beach is a safety concern; parking lot is unstriped and not sufficiently sized for peak-use; lacks neighborhood connections.	Potential for community connections to the park via trails, sidewalks, or public transportation. Opportunities for environmental improvements and stormwater management BMPs.
Jones Creek Boat Ramp	12	44	73%	Park generally in good condition, with some improved access management necessary for parking and ADA site access. Limited neighborhood connectivity.	Improved ADA access and usage of the site, shade shelter and fish cleaning station would complement uses; there are opportunities for environmental benefit and stormwater BMPs. Potential for community connections via sidewalks or public transport.
Blackwater River Park	17	44	61%	The park is largely undeveloped, with very limited amenities, no supporting facilities, very limited signage and access, and no ADA accessibility. Lacks neighborhood connectivity due to remote location.	The park is fully open for development of natural area compatible facilities, including trails, kayak launches, parking, restrooms, picnic shelters, and ADA accessible facilities. Additional connections and access points for connectivity should be explored
Camptown Park	37	72	49%	Several major issues; no ADA sidewalk connections within the park or designated parking; tennis and basketball courts surfacing cracked and equipment in poor condition; aging playground equipment; ball field in poor condition; poor condition of turf, unstriped parking lot with insufficient lighting; lacks neighborhood connections	Loop path, sidewalk, and trail connection potential; space for infill of up to medium-sized amenities like basketball courts; potential for native and habitat landscaping; stormwater BMPs.
Tyler's Beach Boat Ramp	22	40	45%	Several major issues; limited ADA accessibility with the site, personal safety concerns related to lighting, undersized parking and lot needs extensive renovation, key amenities missing like restrooms and a shade shelter. Lacks neighborhood connectivity due to remote location.	There is space for several small amenities to be added; trail connection potential to future adjacent parks; Opportunities for environmental improvements and stormwater management BMPs.
				Themes: Some ADA accessibility issues; parking lot renovation; limited neighborhood connectivity; repair and renovation needed to playing fields and hard courts; bare turf; shelters and restrooms are older/ have cosmetic issues	Themes: Opportunities for loop trails within park, sidewalk connections to neighborhood, infill development of small or medium sized amenities, landscaping for environmental benefit, stormwater BMP opportunities.
Color Key:	89%-80%	79%-70%	69%-60%	59%-50%	49%-40%



Isle of Wight County Parks Assessment Summary - Facilities

Facility Name	Overall Score	Potential Total	Condition Percentage	Primary Issues	Development Potential
Nike Park Senior Center	1	60	98%	Facility has some minor cosmetic issues related to building age.	Minor building repair and refurbishment.
Windsor Town Center	4	64	94%	Very good condition, limited neighborhood connectivity and gymnasium requires a few improvements like resurfacing and additional seating.	Potential for crosswalk connections to sidewalk network for increased connectivity; gymnasium improvements to
Otelia Community Center	11	60	82%	Facility is older and requires renovation to modernize facilities; outdoor lighting is inadequate in some areas.	Potential for facility renovation and modernization; site improvements to Camptown Park for parking and connectivity.
Nike Park Recreation Center	26	52	50%	Facility is older and requires extensive renovation to modernize and increase usability of facility; portions of facility are not ADA accessible; outdoor lighting is inadequate and indoor lighting needs improvement; some security weaknesses; shortage of storage space;	Potential for extensive facility renovation and modernization.
				Themes: Older facilities require minor to extensive repair and renovation	Themes: potential for facility renovation and repairs, opportunities for neighborhood
Color Key:	99%-90%	89%-80%	79%-70%	69%-60%	59%-50%



Blackwater River Park

Location: Highway 620, Carrollton, VA 23314

Size: 815 acres

- Park Type: Natural Area
- Features:
- Hunting
- Fishing
- Horseback Riding
- Biking
- Hiking
- Paddling
- Bird & Wildlife Viewing



Blackwater River

The Blackwater River Park is an 815-acre natural conservation area located in southeastern Virginia that is part of the larger Blackwater Sandhills Natural Area Preserve covering over 2,300 acres of forests, swamps, and marshland, including over five miles along the Blackwater River. The park is used for hunting, fishing, hiking, and other outdoor recreational sports. While the park covers a vast area, there is limited infrastructure for public use. There are no picnic areas or shelters, bathrooms, or improved parking. The signage from the street is small and hard to see. While there are unpaved trails, they are in need of reconstruction to make safer and more user-friendly. There is no ADA accessibility. The park has a lot of potential for the development of loop trails and multi-use paths throughout the area, but needs a Master Plan to explore all options.

Key deficiencies needing attention:

- Inadequate access to park
- No neighborhood linkages
- Trails need to be reconstructed
- Lack of adequate signage

Priority Recommendations for Development:

- Master Plan to explore options for park
- Loop trails throughout park
- Multi-use path
- Construction of picnic areas
- Bathrooms
- Parking
- Adequate signage





Camptown Park

Location: 33457 Carver Road, Franklin, VA 23851

Size: 14.5 acres

Park Type: Neighborhood Park

Features:

- Playground (tot and 5-12 yr.)
- Picnic shelter
- Soccer field and ball diamond
- Basketball and tennis courts
- Open play area
- Parking
- Otelia Community Center



Camptown Park basketball courts

Camptown Park is a well-used community park at the southern tip of the county, just north of Franklin. The park is generally in good condition, with some maintenance and improvements required. The site has limited ADA access, with no ADA designated parking spaces and no paved path to the picnic shelter or playground. Both the basketball and tennis courts are in poor condition, needing resurfacing or extensive renovation. The ball fields are in poor condition. The playground is aging; CIP funds have been dedicated to a new playground. There is sufficient parking, but the parking lot is unstriped and has insufficient lighting. Some areas of turf need renovation, with fill piles removed, topsoil added, and reseeding. Some areas of landscaping require maintenance. The park has no connectivity to the surrounding community, and there are opportunities for infill amenities, loop trails within the park, and stormwater management BMPs.

Key deficiencies needing attention:

- ADA access
- Lack of community connections
- Hard court surfacing and equipment
- Playground
- Ball field
- Parking lot striping and lighting
- Quality of turf

Priority Recommendations for Development:

- Sidewalk connections and loop trails
- Hard court resurfacing and striping
- Replace recreational equipment (backstops, nets, etc.)
- Stripe parking lot and install ADA signage
- Improve ball fields
- Improve connections between the park and community with sidewalks and bus stops
- Stormwater Management BMPs (vegetated swales, rain garden, permeable paving)
- Development for environmental benefit (wildlife/pollinator habitat, stormwater treatment)



Camptown Park playground



Fort Boykin Park

Location: 7410 Fort Boykin Trail,
Smithfield, VA 23430

Size: 14 acres

Park Type: Special Use Park

Features:

- Historical site
- Picnic shelter/tables
- Access to James River



Fort Boykin historical site

Fort Boykin is a 14-acre historical site located in Smithfield along the James River. The fort was built by colonists in 1622 to serve as a fort protecting against potential Native American attacks. It was then reconstructed and used during the Revolutionary War, War of 1812, and Civil War as an important source of coastal protection and reinforcement for the inland US. Today, visitors can enjoy a self-guided walking tour of the fort, enjoy views of the James River from atop the bluff, access the water from a sandy beach.

There are several minor issues that need to be addressed at the park; general maintenance and repairs are needed throughout the site. The “Camp Eustis” Garden is in disrepair and the benches are unstable. The steep slope to the beach is poorly marked and could be a safety hazard. There is minor wood rot to steps and exposed roots on the step landing. The parking lot is insufficient for peak hours and is not striped. There is an opportunity to connect the surrounding neighborhoods through sidewalks and a bus stop, and the site has room to develop small amenities if desired. There is also potential for stormwater treatment options to assist the erosion caused by steep slopes, as well as other Stormwater BMPs like permeable parking.

Key deficiencies needing attention:

- Safety of steep slope to beach
- Inadequate parking
- “Camp Eustis” Garden benches

Priority Recommendations for Development:

- Install fencing and/or signage at beach slope
- Replace benches
- Improve or replace paths, including stairs, edge restraints, and adding stone dust
- Install SWM BMPs and native landscaping
- Patch parking lot and stripe
- Install native landscaping for erosion control
- Plan for multi-modal connections to the park.



Fort Boykin current site conditions



Fort Huger Park

Location: 15080 Talcott Terrace, Smithfield, VA 23430

Size: 22 acres

Park Type: Special Use Park

Features:

- Historical site
- Walking tours
- Overlook



Fort Huger historical site

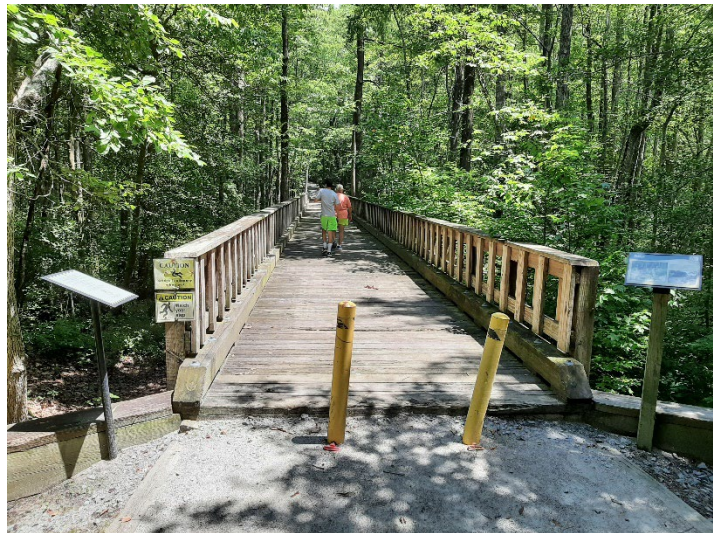
Fort Huger is a 22-acre historical site located in Smithfield along the James River. The fort was built by the Confederate Army in 1861 as a supplement to Fort Boykin to protect Richmond during the Civil War. Today, there are signs describing its historical significance along the trail to the fort interior—visitors can also engage in a guided walking tour. The park is in relatively good condition with a few minor issues. The parking lot and sidewalks need regular maintenance and landscaping needs routine trimming and upkeep. There is slight wood rot on the pedestrian bridge. The wooden overlooks are in disrepair and need vegetation within viewshed to be trimmed. There is only one portable bathroom on site and there are no picnic shelters or tables for visitors. While the site is on the James River, there is no access from the park and the slopes to the water are very steep; there is also evidence of erosion. While the site is relatively accessible, there is an issue with the steep slope rails not being ADA compliant. There is potential for a multi-use trail along the road and a bus stop to increase connectivity. There is potential for stormwater treatment options to assist the erosion caused by steep slopes, as well as permeable paving and vegetated swales.

Key deficiencies needing attention:

- Landscape maintenance
- Parking lot and sidewalk maintenance
- Slight wood rot on pedestrian bridge

Priority Recommendations for Development:

- Stormwater management
- Sidewalk connections to neighborhoods and/or future Bradbury Park
- Access to James River



Fort Huger boardwalk trail



Heritage Park

Location: 21311 Courthouse Hwy, Windsor, VA 23487

Size: 269 acres

Park Type: Special Use Park

Features:

- County Fairgrounds
- 2 entertainment stages
- Parking



Heritage Park Fairgrounds

Heritage Park serves as the county fairgrounds for Isle of Wight. It hosts the annual fair with events such as the Seafood Fest and Truck & Tractor Pull in September as well as another festival in the spring. New buildings have recently been added to hold agriculture and livestock exhibits. The Isle of Wight County Fair has won several awards in regards to its events and character. The park is in good condition and only needs regular maintenance. The Board of Supervisors is interested in expanding the usage of the park beyond the fair. Potential for loop trails and/or multi-use paths; an ATV track has been proposed.

Key deficiencies needing attention:

- Routine maintenance—parking lots

Priority Recommendations for Development:

- Loop trails
- Multi-use path
- ATV track
- Stormwater Management BMPs (vegetated swales, rain garden)
- Development for environmental benefit (wildlife/pollinator habitat, stormwater treatment)



Heritage Park Open Space



Jones Creek Boat Ramp

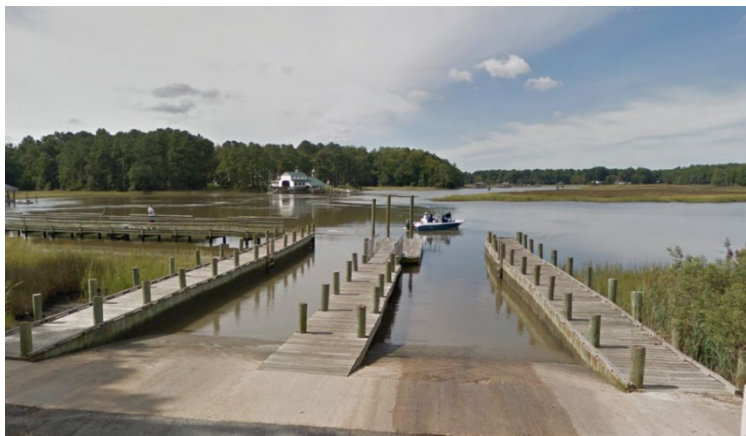
Location:

Size: 10 acres

Park Type: Special Use Park

Features:

- 2 concrete ramps
- Fishing pier
- Bathroom
- Parking



Jones Creek Boat Ramp

Jones Creek Boat Ramp is a 10-acre site located in Carrollton along Jones Creek. The landing features two concrete ramps with parallel piers and a separate fishing pier. While there is plenty of parking, there are a few issues with the lot; the ADA space directly interferes with the boat ramp itself. Also, the general lot is not striped, in need of more sufficient lighting, and is in a general state of disrepair. There is sufficient signage detailing regulations, access, and directions, and both the bathrooms and landscaping are well-maintained. There is limited shade and the site would benefit from some kind of shelter that could include picnic tables and a fish cleaning station. There are opportunities for stormwater management measures like rain gardens and/or water quality inlets.

Key deficiencies needing attention:

- Parking lot repairs
- ADA parking clarification
- Inadequate lighting

Priority Recommendations for Development:

- Redesign ADA parking location
- Add lighting
- Construct a picnic shelter
- Construct a fish cleaning station
- Stripe the parking lot
- Install SWM BMPs and native landscaping



Jones Creek Boat Ramp aerial photo



Nike Park

Location: 13036 Park Rd, Carrollton, VA 23314

Size: 161 acres

Park Type: District Park

Features:

- Baseball/softball field
- Rectangular multi-use fields
- Skate Park
- Picnic shelter/tables
- Tennis court
- Basketball court
- Playgrounds (2)
- Kayak launch and accessible fishing pier
- Hiking Trails
- Mountain Bike Trails



Nike Park

Nike Park is a 161-acre district park located in Carrollton, and is the county's signature park. The park offers a wide variety of recreational opportunities, including athletic fields, a skate park, an ADA accessible pier and kayak launch, playgrounds, trails, and building facilities of the recreation hall, senior center, and department offices. The park is overall in good condition, some amenities needing some maintenance and improvements. The playground and basketball courts both need repair and renovation. The ball fields need minor improvements to the turf quality and some sports equipment is in fair condition and need minor improvements. The turf requires maintenance in several areas and there is some indication of stormwater drainage issues around the bathroom at the tennis courts. The park is almost entirely accessible, with 1-2 problem spots. Trails and sidewalks within the park need improvements to widen or resurface, especially for tree roots. Parking areas are sufficiently sized and are generally in good condition, except for the lot by the skate park and tennis courts, which needs complete renovation.

The park can accommodate infill amenities to improve the county offerings and the experience at the park. There is space for another designated ball field or similarly sized facility, as well as smaller infill amenities, like concession stands and outdoor fitness stations. There are also opportunities for environmental improvements such as wildlife/pollinator habitat, stormwater treatment, permeable parking, rain gardens, etc.



Key deficiencies needing attention:

- Basketball court surface
- Rusty playground equipment
- Regular landscape maintenance
- Trail resurfacing
- Poor condition of turf
- Stormwater drainage issues
- Parking lot surface at skatepark/tennis courts
- Deferred maintenance on restrooms
- Deferred maintenance on picnic shelters



Nike Park's skate park

Priority Recommendations for Development:

- Resurface trails and install physical root guards to prevent heave.
- Replace rusted playground equipment
- Resurface and restripe basketball courts
- Add landscape buffer screen and shade at the skate park
- Add landscape buffer around maintenance yard.
- Renovate office/concession stand facility by playground.
- Aerate and overseed turf.
- Address stormwater issues with integrated best management practices like bioretention areas or bioswales.
- Dedicate maintenance to restroom and picnic facilities
- Develop an updated park master plan locating new and improved amenities



Park-to-Park Trail

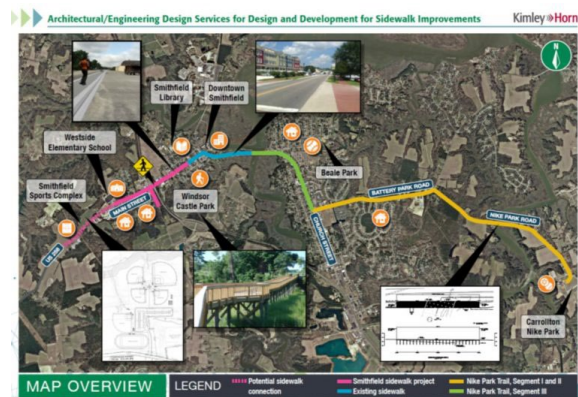
Location: Connecting Windsor Castle Park to Nike Park in Carrollton

Length: 4 miles (3.1 miles constructed)

Park Type: Greenway (Special Use Park)

Features:

- Paved multi-use path
- Neighborhood, school, and downtown connections
- Improved pedestrian infrastructure



Park-to-Park Trail map overview

The Park-to-Park Trail is a bicycle and pedestrian multi-use path that when completed will run 4 miles from Windsor Castle Park in Smithfield to Nike Park in Carrollton. The first two phases, 3.1-miles, opened to the public in June of 2021 and has been well-received by the community. The trail hopes to connect the area and provide a source of safe and sustainable transportation. Accessible along the route is the Smithfield Library, Beale Park, and various neighborhoods. Through the Smithfield Sidewalk Project, the trail will be extended along Smithfield's Main Street to improve pedestrian safety and connect the downtown area to Westside Elementary School and other neighborhoods. While there is plenty of new signage marking the entrance, regulations, and safety measures, they appear to only be one-directional. There is a plan to install bike racks, but the trail is otherwise built to capacity. There is potential for environmentally beneficial developments such as vegetated swales and rain gardens.

Key deficiencies needing attention:

- Very minor warping of handrail along wooden bridge

Priority Recommendations for Development:

- Potential to develop wildlife/pollinator habitat
- Opportunities for Stormwater BMPs (vegetated swales, rain gardens, water quality inlets, etc.)



Park – to – Park asphalt trail with a detached bridge to allow adjacent community to enter.



Riverview Park

Location: 240 James St, Smithfield, VA 23430

Size: 17 acres

Park Type: Neighborhood Park

Features:

- Baseball Field
- Horseshoe
- Fitness stations
- Picnic shelter
- Picnic tables
- Tennis courts
- Shuffleboard
- Tot playground
- 5-12yr playground



Riverview Park ballfield

Riverview Park is a 17-acre neighborhood park located in Smithfield. The park sits adjacent to the Luter YMCA and Blackwater Regional Library and crosses over both sides of the street. The park spans 17 acres and includes a baseball field, 2 tennis courts, a picnic area, and spaces for various other sports and fitness. The baseball field needs some minor repairs and the parking area is due for regular maintenance and has no striping. The tennis courts need resurfacing, but this has been designated within the FY22-23 budget. The park is lacking ADA signage, but is accessible. There is a current plan to convert the shuffleboard to cornhole. There is potential for loop trails and a bus stop to increase connectivity. There is also space for small amenities. There is potential for environmental improvements such as wildlife/pollinator habitat, rain gardens, and water quality inlets.

Key deficiencies needing attention:

- Baseball turf in need of repairs
- No ADA signage
- Regular maintenance
- Sand surfacing at playground

Priority Recommendations for Development:

- Replace sand playground surfacing with engineered wood fiber mulch, which has higher fall attenuation.
- Adjacent lot for YMCA—private during the day but open to public after hours
- Loop trails and bus stop to increase connectivity
- Room for small amenities
- Environmental improvements (wildlife/pollinator habitat)
- Stormwater Management BMPs (rain gardens, water quality inlets)



Riverview Park playground



Robinson Park

Location: 20 Duke, Windsor, VA 23487

Size: < 1 acre

Park Type: Neighborhood Park

Features:

- Tot playground
- 5-12yr playground
- Picnic shelter



Robinson Park

Robinson Park is a small pocket park adjacent to the Windsor Public Library and across from Windsor High School. The park is well-maintained with both a tot and 5-12 age-range playground and a picnic shelter with four picnic tables. There are no sidewalk connections to the playground or picnic shelter, which limits ADA accessibility. The only bathrooms for the park are within the library and the two sites share a bay parking lot. There is some slight erosion of the concrete pad caused from drip off roof. The turf has a few problems spots and needs maintenance.

Key deficiencies needing attention:

- ADA accessibility
- Turf has some issues
- Erosion caused by drip from shelter roof
- No park-dedicated bathrooms

Priority Recommendations for Development:

- Sidewalks within the park
- Aerate and overseed turf bare spots
- Install drainage stone at roof dripline
- Potential for bus stop or sidewalk to neighborhood



Robinson Park's shelter



Tyler's Beach Marina / Boat Ramp

Location: 15074 Tyler's Beach Road,
Smithfield, VA 23430

Size: 14 acres

Park Type: Special Use Park

Features:

- Boat launch to the James River
- Sandy beach
- Picnic area



Tyler's Beach Boat Ramp

Tyler's Beach Marina is a boat ramp in Smithfield that provides access to the James River. The 14-acre site provides parking and includes a public beach. While there is a lot of potential with this site, it is currently in need of major renovation and maintenance. There is no shelter or bathrooms on site and lack of adequate lighting is a safety concern. There are no current neighborhood linkages, but there is potential to connect Tyler's Beach to the future Bradbury Park with a trail. There are numerous accessibility issues, including poor parking conditions, ADA compliance, and limited signage. Comments from beachgoers express concern for the broken glass and litter that covers the beach and the boardwalk. A new boat slip, boat ramp, fishing pier, and bulkhead are noted in the CIP, but details are unknown. There is potential for a public transit stop to increase usability for the surrounding community. There is also space for small amenities such as fitness stations, etc. There is potential for environmental improvements such as wildlife/pollinator habitats, stormwater treatment, rain gardens, and water quality inlets.

Key deficiencies needing attention:

- Complete reconstruction of parking area
- Improvements for ADA accessibility
- Lack of amenities
- Safety hazards like broken glass and poor lighting

Priority Recommendations for Development:

- Construct Picnic/shade structure
- Install bathroom facilities
- Trail connection to Bradbury Park
- Assess need for fishing amenities (ex. fish cleaning station)



Tyler Beach view



Windsor Sidewalk Trail

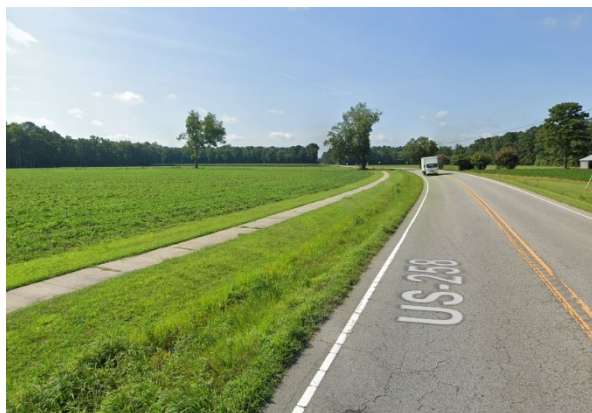
Location: Connecting town of Windsor to 5 Forks Road, adjacent to the Windsor Youth Sports Complex Baseball Fields

Length: 1 mile

Park Type: Greenway (Special Use Park)

Features:

- Paved 5' sidewalk
- Neighborhood, school, and downtown connections
- Improved pedestrian infrastructure



Sidewalk Trail near the northern terminus at 5 Forks Rd.

The Windsor Sidewalk Trail is an extended 5' wide sidewalk project along Courthouse Highway, Rt. 258, that connects the town of Windsor north to 5 Forks Road, adjacent to the Windsor Youth Sports Complex Baseball Fields. The sidewalk provides connectivity between neighborhoods, schools, athletic centers, and the downtown area. The sidewalk has a buffer between it and the roadway, but no additional amenities like signage, furnishings, or landscaping. The sidewalk does have some weeds growing in the cracks, but is generally in good condition. There is an opportunity to increase the connectivity potential of the facility by extending the connection to the Windsor Youth Sports Complex and Heritage Park and fairgrounds, approximately ½ mile north along Rt. 258. Replacing the sidewalk with a 10'-12' paved multi-use trail would expand the recreational capacity of the amenity.

Key deficiencies needing attention:

- Weeds growing in sidewalk

Priority Recommendations for Development:

- Install signage along the sidewalk, including identification, orientation, and mileage.
- Install amenities like benches, trash cans, and bike racks.
- Install landscaping for shade, buffer, and beautification
- Extend the sidewalk to connect with the Windsor Youth Sports Complex and Heritage Park.
- Replace the 5' sidewalk with a 10'-12' paved multi-use path
- Potential to develop wildlife/pollinator habitat
- Opportunities for Stormwater BMPs (vegetated swales, rain gardens, water quality inlets, etc.)



Recreation Hall at Nike Park

Location: 13036 Nike Park Rd, Carrollton, VA 23314

Size: NA

Facility Type: Recreation Facility

Features:

- Reservable Hall
- Rentable tables/chairs
- Access to James River



Nike Park's Recreation Hall

The Recreation Hall at Carrollton Nike Park is a building within the Carrollton Nike Park complex in Carrollton. The hall is used for county recreational programming, and is available to reserve for meetings, banquets, etc. There are numerous issues with the building and the entire facility needs to be upgraded. Half of the building is not usable and the other half has inadequate interior and exterior lighting, poorly laid out classrooms and offices, and ADA compliance issues. All equipment is in poor condition and needs replaced. There is a general shortage of space for the numerous events and classes that are held in the hall. Door handles are not ADA compliant and security around the building needs to be updated and improved. While the park is connected to the area with the Park-to-Park Trail, there is also an opportunity for a bus stop to better facilitate access to events and use of the space.

Key deficiencies needing attention:

- General usability
- Inadequate indoor and outdoor lighting
- Equipment in poor condition
- Not enough space
- ADA compliance

Priority Recommendations for Development:

- Develop plan to upgrade building to bring up to code and meet current needs.
- Include budget for improvements in CIP.



The Recreation Hall at Nike Park is a popular space for event rentals and County recreational programming.



Senior Center at Nike Park

Location: 13036 Nike Park Rd, Carrollton, VA 23314

Size: NA

Facility Type: Senior Center

Features:

- Reservable space
- Community events



Nike Park's Senior Center

The Senior Center at Carrollton Nike Park, also known as the Mary Wells Senior Center, located within the Carrollton Nike Park complex in Carrollton. There are spaces available to reserve for meetings, activities, etc. The building is overall in good condition and only needs general maintenance and updates. It is accessible and well-maintained. While the Nike Park is connected to the area with the Park-to-Park Trail, there is also an opportunity for a bus stop to better facilitate access to events and use of the space.

Key deficiencies needing attention:

- General maintenance
- Priority Recommendations for Development:
- Develop itemized maintenance inventory and schedule for improvement.



Windsor Town Center

Location: 23361 Courthouse Hwy,
Windsor, VA 23487

Size: NA

Facility Type: Community Center

Features:

- Multipurpose gymnasium
- Meeting room
- Art/youth room
- Community events
- Catering kitchen



Windsor Town Center

The Windsor Town Center is located next to Georgie D. Tyler Middle School in Windsor. It was recently renovated and is in good condition. It serves the community as a place to gather for events, meetings, etc. and can be reserved upon request. There are sidewalks around the campus of the Town Center and middle school, but no crosswalks across Courthouse Highway to the Windsor Sidewalk Trail, and its connections to neighborhoods and commercial areas. The gym floor is in need of resurfacing and currently lacks seating, though this has been included in the CIP.

Key deficiencies needing attention:

- Lack of seating in the gym
- Damaged and peeling striping on gym floor
- Limited neighborhood connectivity

Priority Recommendations for Development:

- Pursue CIP funded installation of bleacher seating.
- Refinish the gymnasium floor.
- Install crosswalks from the campus across Courthouse Highway to the Windsor Sidewalk Trail.



Indoor Gym



Otelia J. Rainey Center

Location: 33475 Carver Road, Franklin, VA 23851

Size: NA

Facility Type: Community Center

Features:

Indoor event room



Otelia J. Rainey Center at Camptown Park

The Otelia J. Rainey Center is located within Camptown Park in Franklin. This is an indoor event facility that serves the public for meetings, events, gatherings, etc., It has restrooms, a small office, community room, and kitchen. The building and facilities are outdated and in need of being remodeled, as well as general cosmetic and maintenance repairs. The exterior space needs improvement to the lighting.

Key deficiencies needing attention:

- General cosmetic repairs
- Outdated facilities.

Priority Recommendations for Development:

- Remodel the interior facilities, including kitchen, bathrooms, and community room.
- Install additional exterior lighting



The community room at Otelia Rainey Center is rentable.



APPENDIX E

PARK SITE ASSESSMENTS



Site/Park Assessment Form

Site/ Park: Blickuster River Park Date & Time: 6/29 Total Score: 17 / 44
Address: _____ Park/Site if applicable: _____ Quality Score: 61 %
Acreage: 2508 Completed By: _____ (total possible score - total earned score)/(total possible score)

Design and Usage

Classification

☐ Pocket Park	☐ District Park	☒ Natural Area
☐ Neighborhood Park	☐ Greenway	☐ Indoor Recreation Center
☐ Community Park	☐ Special Use Park	

General Condition of the Site

- ☐ (4) Littered or vandalized; requires thorough cleaning ☐ (2) Fairly clean, some minor issues ☒ (0) No problems

Site Inventory

VEHICULAR ACCESS

of access points 2

Sight Distance: Good/Poor

PARKING

of spaces: Yes/No

parking surface type:

TRAILS Yes/No

Paved / Unpaved / Both

OPEN SPACE Yes/No

PICNIC AREA Yes/No

of Shelters:

of Tables:

DRINKING FOUNTAIN Yes/No

PLAYGROUNDS: Yes / No

Number:

Age Group: Tots / (5-12)

STRUCTURES:

Concessions: Y / N (#:)

Bathrooms: Y / N (#:)

Ext. Storage: Y / N (#:)

Maint. Shed: Y / N (#:)

Other:

BIKE RACKS Yes/No

SIDEWALKS Yes/No

WATER PLAY Yes/No

Type: Blickuster River

OF FIELDS (I = IRRIGATED, L=LIGHTED)

Baseball (I)/(L)

Softball (I)/(L)

Rectangular Multi-Use (I)/(L)

Other: (I)/(L)

Other: (I)/(L)

Other: (I)/(L)

Other: (I)/(L)

Other: (I)/(L)

Other: (I)/(L)

OF HARD/SOFT COURTS

Basketball

Volleyball

Tennis

Racquetball

Other:

Signage (check all that apply)

☒ Highway/roadway site identification	☒ Usage regulations and restrictions
☒ Marked entrance	☐ Interpretive
☐ Safety	☐ Orientation
☐ Directional	☐ Other

Condition: exceptionally small

1 - 8" x 8" placed on r post



Access and Connectivity (check all that apply)

SITE ACCESS	ACCESS CONDITIONS	ADA ACCESSIBILITY	NEIGHBORHOOD LINKAGES
☒ Public road	(0) No problems	(0) Entire park is accessible	(0) Good linkages
☒ Private easement	(1) Moderately maintained	(1) 1-2 problem spots	(2) Some linkages
☐ Other:	(2) Some problems	(2) Portions are accessible	(4) No linkages
	(4) Unreliable or inadequate access	(4) None of the park is accessible	Bus Stop: Y / N

PARKING AVAILABILITY	PARKING AREA CONDITIONS	HAZARDS TO VISITORS
(0) No problems	(0) No problems	(0) No problems
(2) Not enough parking mainly during peak-use or only occasionally	(1) Good; needs regular routine maintenance	(2) Some safety issues apparent
(4) Not enough parking most of the time	(2) Fair; spot repairs necessary	(4) Dangerous conditions exist
	(3) Poor; several areas need major repairs	CRIME PREVENTION (CPTED)
	(4) Very poor; parking area needs complete renovation	(0) No concerns
		(2) Some safety concerns apparent
		(4) Dangerous conditions exist

Amenity Assessment

SIDEWALKS/PATHS/TRAILS	BALL FIELDS	HARD COURTS
(0) No problems	(0) No problems	(0) No problems
(1) Fair condition, require some minor repairs	(1) Good; needs minor fence, turf repair, maintenance	(1) Good; needs minor routine maintenance (patching, striping)
(2) Poor condition, require extensive repair or renovation	(2) Fair; needs minor repairs	(2) Fair; needs minor repairs
(3) Missing and need to be added to some areas	(3) Poor; needs extensive repairs	(3) Poor condition (potholes, cracks); needs extensive repair/resurfacing
(4) Dangerous conditions exist	(4) Fields are unplayable	(4) Courts are unplayable and need replacement
PLAYGROUNDS	RESTROOMS	PICNIC SHELTERS
(0) No problems	(0) No problems	(0) No problems
(1) Equipment is older and may have some cosmetic issues	(1) Good; minor cosmetic issues that don't affect use	(1) Shelter is older and may have some cosmetic issues
(2) Fair; needs minor repairs	(2) Fair; needs minor repairs (lighting, minor plumbing, &)	(2) Fair; needs minor repairs
(3) Poor condition; requires extensive repair or renovation	(3) Poor; needs extensive repairs (plumbing, interior facilities, &)	(3) Poor condition; needs extensive repair/improvements
(4) Dangerous conditions exist; must be replaced	(4) Restrooms are unusable and must be replaced	(4) Shelter is unusable and must be replaced
EQUIPMENT (BACKSTOPS, HOOPS, ETC.)	REC. AQUATICS (POOL, SPRAYGROUND, ETC.)	
(0) No problems	(0) No problems	
(1) Equipment is old, but can still be used	(1) Good; needs minor maintenance	
(2) Fair; needs some maintenance	(2) Fair; needs minor repairs	
(3) Poor condition and requires major repair/ renovation	(3) Poor condition; needs extensive repairs	
(4) Very poor condition and should be replaced	(4) Very poor condition and should be replaced	



Site Systems Assessment

TURF	LANDSCAPING (NAT. AND ORN.)	STORMWATER DRAINAGE	IRRIGATION
(0) No problems	(0) Well maintained	(0) No problems	(0) No problems
(1) Good condition, some bare areas	(1) Minor problems	(1) Some saturation/standing water	(1) Good condition, needs minor adjustments
(2) Some problems that need work; e.g. aeration and over-seeding	(2) Some areas need maintenance	(2) Very poor drainage; system needs renovation	(2) Fair condition, needs frequent work
(3) In poor condition and needs restoration	(3) Several areas need maintenance	(4) Frequent flooding and standing water	(3) Provides poor coverage and needs expansion
(4) In very poor condition and needs to be totally renovated	(4) Most is in poor condition and needs maintenance/replacement		(4) No system exists, but is needed

Development Potential

What are opportunities for connectivity? (check all that apply)

☒ Loop trails within the park	☐ Sidewalk connections to neighborhood
☐ Bus stop (if none now)	☐ Sidewalk connections within the park
☒ Multi-use path along road	☐ Trail connections to adjacent parks
☐ Other:	

Is there room for development within the park? (check the one that applies)

☐ No, the park is built to capacity. Any new development would need to replace an existing amenity.
☐ Yes, there is space to fit small amenities in the park (ex. fitness stations)
☐ Yes, there is space to fit medium sized amenities in one or more areas of the park (ex. basketball court)
☐ Yes, there is space to fit a large sized amenity in the park (ex. full size 90' ball diamond)
☒ Yes, significant portions of the site are <i>entire site is</i> undeveloped and multiple amenities could be developed

Y / N Are there marginalized areas that could be developed for environmental benefit? (eg. Scrub areas, wet areas, steep slopes, underused edges) Check all potential uses that apply.

☐ Wildlife/pollinator habitat	☐ Stormwater treatment	☐ Other:
--	---	---------------------------------

Are there opportunities for additional Stormwater Management BMPs? Check all that apply

☐ Permeable parking	☐ Rain gardens or bioretention ponds	☐ Buffer planting along waterways
☐ Vegetated swales	☐ Water quality inlets	☐ Other:

NRPA 3 Pillars (Note: score for informational purposes only and not part of final score tally)

Type (factors to look for)	Cumulative Condition					Comment/Notes
	Poor	Fair	Good	Excellent		
Health/Wellness: (multiple and sustained activity opportunities, fitness equipment, trails, walking tracks, hard courts, challenging and loop play opportunities)	4	3	2	1	0	
Conservation: (high percentage tree canopy coverage, sustainable materials, erosion control, stormwater BMPs, native plant landscaping, environmental best practices like graywater irrigation or fertilization programs)	4	3	2	1	0	
Social Equity: (availability and ease of access, ADA compliance, recreation opportunities for many different ages/abilities, located in a racially/ethnically/economically diverse area)	4	3	2	1	0	



Comments/Corrective Actions Needed

Beyond existence of trails, entire park is undeveloped and
~~needs~~ needs a master plan.



Site/Park Assessment Form

Site/ Park: Compton Park Date & Time: 6/29 Total Score: 37 / 72
 Address: _____ Park/Site if applicable: _____ Quality Score: 49 %
 Acreage: 14 Completed By: _____
(total possible score - total earned score)/(total possible score)

Design and Usage

Classification

☐ Pocket Park	☐ District Park	☐ Natural Area
☒ Neighborhood Park	☐ Greenway	☐ Indoor Recreation Center
☐ Community Park	☐ Special Use Park	

General Condition of the Site

- ☐ (4) Littered or vandalized; requires thorough cleaning
☒ (2) Fairly clean, some minor issues
☐ (0) No problems

Site Inventory

VEHICULAR ACCESS	PLAYGROUNDS: Yes / No	# OF FIELDS (I = IRRIGATED, L=LIGHTED)
# of access points	Number: <u>1 eq.</u>	<u>1</u> Baseball <u>Shaded</u> (I) / (L)
Sight Distance: <u>Good/Poor</u>	Age Group: Tots / (5-12) <u>Replacement in CIP</u>	<u>1</u> Softball (I) / (L)
PARKING Yes / No	STRUCTURES:	<u>1</u> Rectangular Multi-Use (I) / (L)
# of spaces: <u>none designated</u>	Concessions: Y / <u>N</u> (#:	Other: (I) / (L)
parking surface type:	Bathrooms: <u>Y</u> / N (#: <u>1 eq.</u>)	Other: (I) / (L)
TRAILS Yes / <u>No</u>	Ext. Storage: Y / N (#: <u>1</u>)	Other: (I) / (L)
Paved / Unpaved / Both	Maint. Shed: <u>Y</u> / N (#: <u>1</u>)	Other: (I) / (L)
OPEN SPACE Yes / No	Other:	Other: (I) / (L)
PICNIC AREA Yes / No	BIKE RACKS Yes / <u>No</u>	# OF HARD/SOFT COURTS
# of Shelters: <u>1</u>	SIDEWALKS Yes / <u>No</u>	<u>2</u> Basketball
# of Tables: <u>8</u>	WATER PLAY Yes / <u>No</u>	<u>2</u> Volleyball
DRINKING FOUNTAIN Yes / No	Type:	Tennis
		Racquetball
		Other:

Signage (check all that apply)

☒ Highway/roadway site identification	☐ Usage regulations and restrictions
☒ Marked entrance	☐ Interpretive
☐ Safety	☐ Orientation
☐ Directional	☐ Other
Condition: <u>Fair</u>	



Access and Connectivity (check all that apply)

SITE ACCESS	ACCESS CONDITIONS	ADA ACCESSIBILITY	NEIGHBORHOOD LINKAGES
☒ Public road	(0) No problems	(0) Entire park is accessible	(0) Good linkages
☐ Private easement	(1) Moderately maintained	(1) 1-2 problem spots	(2) Some linkages
☐ Other:	(2) Some problems	(2) Portions are accessible	(4) No linkages
	(4) Unreliable or inadequate access	(4) None of the park is accessible	Bus Stop: Y / N

PARKING AVAILABILITY	PARKING AREA CONDITIONS	HAZARDS TO VISITORS
(0) No problems	(0) No problems	(0) No problems
(2) Not enough parking mainly during peak-use or only occasionally	(1) Good; needs regular routine maintenance	(2) Some safety issues apparent
(4) Not enough parking most of the time	(2) Fair; spot repairs necessary	(4) Dangerous conditions exist
	(3) Poor; several areas need major repairs	CRIME PREVENTION (CPTED)
	(4) Very poor; parking area needs complete renovation	(0) No concerns
		(2) Some safety concerns apparent
		(4) Dangerous conditions exist

Handwritten notes:
Paved but no striping, no ADA signs

Amenity Assessment

SIDEWALKS/PATHS/TRAILS	BALL FIELDS	HARD COURTS
(0) No problems	(0) No problems	(0) No problems
(1) Fair condition, require some minor repairs	(1) Good; needs minor fence, turf repair, maintenance	(1) Good; needs minor routine maintenance (patching, striping)
(2) Poor condition, require extensive repair or renovation	(2) Fair; needs minor repairs	(2) Fair; needs minor repairs
(3) Missing and need to be added to some areas	(3) Poor; needs extensive repairs	(3) Poor condition (potholes, cracks); needs extensive repair/resurfacing
(4) Dangerous conditions exist	(4) Fields are unplayable	(4) Courts are unplayable and need replacement

PLAYGROUNDS	RESTROOMS	PICNIC SHELTERS
(0) No problems	(0) No problems	(0) No problems
(1) Equipment is older and may have some cosmetic issues	(1) Good; minor cosmetic issues that don't affect use	(1) Shelter is older and may have some cosmetic issues
(2) Fair; needs minor repairs	(2) Fair; needs minor repairs (lighting, minor plumbing, &)	(2) Fair; needs minor repairs
(3) Poor condition; requires extensive repair or renovation	(3) Poor; needs extensive repairs (plumbing, interior facilities, &)	(3) Poor condition; needs extensive repair/improvements
(4) Dangerous conditions exist; must be replaced	(4) Restrooms are unusable and must be replaced	(4) Shelter is unusable and must be replaced

EQUIPMENT (BACKSTOPS, HOOPS, ETC.)	REC. AQUATICS (POOL, SPRAYGROUND, ETC.)
(0) No problems	(0) No problems
(1) Equipment is old, but can still be used	(1) Good; needs minor maintenance
(2) Fair; needs some maintenance	(2) Fair; needs minor repairs
(3) Poor condition and requires major repair/ renovation	(3) Poor condition; needs extensive repairs
(4) Very poor condition and should be replaced	(4) Very poor condition and should be replaced



Site Systems Assessment

TURF	LANDSCAPING (NAT. AND ORN.)	STORMWATER DRAINAGE	IRRIGATION
(0) No problems	(0) Well maintained	(0) No problems	(0) No problems
(1) Good condition, some bare areas	(1) Minor problems	(1) Some saturation/standing water	(1) Good condition, needs minor adjustments
(2) Some problems that need work; e.g. aeration and over-seeding	(2) Some areas need maintenance	(2) Very poor drainage; system needs renovation	(2) Fair condition, needs frequent work
(3) In poor condition and needs restoration	(3) Several areas need maintenance	(4) Frequent flooding and standing water	(3) Provides poor coverage and needs expansion
(4) In very poor condition and needs to be totally renovated	(4) Most is in poor condition and needs maintenance/replacement		(4) No system exists, but is needed

Development Potential

What are opportunities for connectivity? (check all that apply)

☒ Loop trails within the park	☒ Sidewalk connections to neighborhood
☒ Bus stop (if none now)	☒ Sidewalk connections within the park
☐ Multi-use path along road	☐ Trail connections to adjacent parks
☐ Other:	

Is there room for development within the park? (check the one that applies)

☐ No, the park is built to capacity. Any new development would need to replace an existing amenity.
☒ Yes, there is space to fit small amenities in the park (ex. fitness stations)
☒ Yes, there is space to fit medium sized amenities in one or more areas of the park (ex. basketball court)
☐ Yes, there is space to fit a large sized amenity in the park (ex. full size 90' ball diamond)
☐ Yes, significant portions of the site are undeveloped and multiple amenities could be developed

Y / N Are there marginalized areas that could be developed for environmental benefit? (eg. Scrub areas, wet areas, steep slopes, underused edges) Check all potential uses that apply.

☒ Wildlife/pollinator habitat	☒ Stormwater treatment	☐ Other:
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Are there opportunities for additional Stormwater Management BMPs? Check all that apply

☒ Permeable parking	☒ Rain gardens or bioretention ponds	☐ Buffer planting along waterways
☐ Vegetated swales	☐ Water quality inlets	☐ Other:

NRPA 3 Pillars (Note: score for informational purposes only and not part of final score tally)

Type (factors to look for)	Cumulative Condition					Comment/Notes
	Poor	Fair	Good	Excellent		
Health/Wellness: (multiple and sustained activity opportunities, fitness equipment, trails, walking tracks, hard courts, challenging and loop play opportunities)	4	(3)	2	1	0	
Conservation: (high percentage tree canopy coverage, sustainable materials, erosion control, stormwater BMPs, native plant landscaping, environmental best practices like graywater irrigation or fertilization programs)	4	3	(2)	1	0	
Social Equity: (availability and ease of access, ADA compliance, recreation opportunities for many different ages/abilities, located in a racially/ethnically/economically diverse area)	4	(3)	2	1	0	



Comments/Corrective Actions Needed

Inadequate Site / "Parking Lot" Lighting (One fixture)
No ADA route to shelter
No parking lot striping, no ADA parking signage



Site/Park Assessment Form

Site/ Park: Fort Baykin Date & Time: 6/30 Total Score: 14/52
Address: _____ Park/Site if applicable: _____ Quality Score: 73 %
Acreage: 14 Completed By: _____ (total possible score - total earned score)/(total possible score)

Design and Usage

Classification

☐ Pocket Park	☐ District Park	☐ Natural Area
☐ Neighborhood Park	☐ Greenway	☐ Indoor Recreation Center
☐ Community Park	☒ Special Use Park	

General Condition of the Site

- ☐ (4) Littered or vandalized; requires thorough cleaning
☐ (2) Fairly clean, some minor issues
☒ (0) No problems

Site Inventory

VEHICULAR ACCESS	PLAYGROUNDS: Yes / No	# OF FIELDS (I = IRRIGATED, L=LIGHTED)
# of access points: <u>1</u>	Number: <u>X</u>	☒ Baseball (I) / (L)
Sight Distance: <u>Good/Poor</u>	Age Group: Tots / (5-12)	☒ Softball (I) / (L)
PARKING Yes / No	STRUCTURES:	☒ Rectangular Multi-Use (I) / (L)
# of spaces: <u>35 +/-</u>	Concessions: Y / N (#:)	☒ Other: (I) / (L)
parking surface type: <u>asphalt</u>	Bathrooms: <u>Y</u> / N (#: <u>1</u>)	☒ Other: (I) / (L)
TRAILS Yes / No	Ext. Storage: Y / N (#:)	☒ Other: (I) / (L)
Paved / <u>Unpaved</u> / Both	Maint. Shed: Y / N (#:)	☒ Other: (I) / (L)
OPEN SPACE <u>Yes</u> / No	Other:	☒ Other: (I) / (L)
PICNIC AREA Yes / No	BIKE RACKS Yes / <u>No</u>	# OF HARD/SOFT COURTS
# of Shelters: <u>2</u>	SIDEWALKS <u>X</u> Yes / No	☒ Basketball
# of Tables: <u>6</u>	WATER PLAY Yes / No	☒ Volleyball
DRINKING FOUNTAIN Yes / No	Type: <u>grass lined</u>	☒ Tennis
		☒ Racquetball
		☒ Other:

Signage (check all that apply)

☐ Highway/roadway site identification	☒ Usage regulations and restrictions
☒ Marked entrance	☒ Interpretive
☒ Safety	☒ Orientation
☐ Directional	☐ Other
Condition:	



Access and Connectivity (check all that apply)

SITE ACCESS	ACCESS CONDITIONS	ADA ACCESSIBILITY	NEIGHBORHOOD LINKAGES
☒ Public road	(0) No problems	(0) Entire park is accessible	(0) Good linkages
☐ Private easement	(1) Moderately maintained	(1) 1-2 problem spots	(2) Some linkages
☐ Other:	(2) Some problems	(2) Portions are accessible	(4) No linkages
	(4) Unreliable or inadequate access	(4) None of the park is accessible	Bus Stop: Y / <u>N</u>

PARKING AVAILABILITY	PARKING AREA CONDITIONS	HAZARDS TO VISITORS
(0) No problems	(0) No problems	(0) No problems
(2) Not enough parking mainly during peak-use or only occasionally	(1) Good; needs regular routine maintenance	(2) Some safety issues apparent
(4) Not enough parking most of the time	(2) Fair; spot repairs necessary	(4) Dangerous conditions exist
	(3) Poor; several areas need major repairs	CRIME PREVENTION (CPTED)
	(4) Very poor; parking area needs complete renovation	(0) No concerns
		(2) Some safety concerns apparent
		(4) Dangerous conditions exist

Amenity Assessment

SIDEWALKS/PATHS/TRAILS	BALL FIELDS	HARD COURTS
(0) No problems	(0) No problems	(0) No problems
(1) Fair condition, require some minor repairs	(1) Good; needs minor fence, turf repair, maintenance	(1) Good; needs minor routine maintenance (patching, striping)
(2) Poor condition, require extensive repair or renovation	(2) Fair; needs minor repairs	(2) Fair; needs minor repairs
(3) Missing and need to be added to some areas	(3) Poor; needs extensive repairs	(3) Poor condition (potholes, cracks); needs extensive repair/resurfacing
(4) Dangerous conditions exist	(4) Fields are unplayable	(4) Courts are unplayable and need replacement

PLAYGROUNDS	RESTROOMS	PICNIC SHELTERS
(0) No problems	(0) No problems	(0) No problems
(1) Equipment is older and may have some cosmetic issues	(1) Good; minor cosmetic issues that don't affect use	(1) Shelter is older and may have some cosmetic issues
(2) Fair; needs minor repairs	(2) Fair; needs minor repairs (lighting, minor plumbing, &)	(2) Fair; needs minor repairs
(3) Poor condition; requires extensive repair or renovation	(3) Poor; needs extensive repairs (plumbing, interior facilities, &)	(3) Poor condition; needs extensive repair/improvements
(4) Dangerous conditions exist; must be replaced	(4) Restrooms are unusable and must be replaced	(4) Shelter is unusable and must be replaced

EQUIPMENT (BACKSTOPS, HOOPS, ETC.)	REC. AQUATICS (POOL, SPRAYGROUND, ETC.)
(0) No problems	(0) No problems
(1) Equipment is old, but can still be used	(1) Good; needs minor maintenance
(2) Fair; needs some maintenance	(2) Fair; needs minor repairs
(3) Poor condition and requires major repair/ renovation	(3) Poor condition; needs extensive repairs
(4) Very poor condition and should be replaced	(4) Very poor condition and should be replaced



Site Systems Assessment

TURF	LANDSCAPING (NAT AND ORN.)	STORMWATER DRAINAGE	IRRIGATION
(0) No problems	(0) Well maintained	(0) No problems	(0) No problems
(1) Good condition, some bare areas	(1) Minor problems	(1) Some saturation/standing water	(1) Good condition, needs minor adjustments
(2) Some problems that need work; e.g. aeration and over-seeding	(2) Some areas need maintenance	(2) Very poor drainage; system needs renovation	(2) Fair condition, needs frequent work
(3) In poor condition and needs restoration	(3) Several areas need maintenance	(4) Frequent flooding and standing water	(3) Provides poor coverage and needs expansion
(4) In very poor condition and needs to be totally renovated	(4) Most is in poor condition and needs maintenance/replacement		(4) No system exists, but is needed

Development Potential

What are opportunities for connectivity? (check all that apply)

☒ Loop trails within the park	☒ Sidewalk connections to neighborhood
☒ Bus stop (if none now)	☐ Sidewalk connections within the park
☐ Multi-use path along road	☐ Trail connections to adjacent parks
☐ Other:	

Is there room for development within the park? (check the one that applies)

☐ No, the park is built to capacity. Any new development would need to replace an existing amenity.
☒ Yes, there is space to fit small amenities in the park (ex. fitness stations)
☐ Yes, there is space to fit medium sized amenities in one or more areas of the park (ex. basketball court)
☐ Yes, there is space to fit a large sized amenity in the park (ex. full size 90' ball diamond)
☐ Yes, significant portions of the site are undeveloped and multiple amenities could be developed

Y / N Are there marginalized areas that could be developed for environmental benefit? (eg. Scrub areas, wet areas, steep slopes, underused edges) Check all potential uses that apply.

☒ Wildlife/pollinator habitat	☒ Stormwater treatment	☐ Other:
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Are there opportunities for additional Stormwater Management BMPs? Check all that apply

☒ Permeable parking	☐ Rain gardens or bioretention ponds	☒ Buffer planting along waterways
☐ Vegetated swales	☐ Water quality inlets	☐ Other:

NRPA 3 Pillars (Note: score for informational purposes only and not part of final score tally)

Type (factors to look for)	Cumulative Condition					Comment/Notes
	Poor	Fair	Good	Excellent		
Health/Wellness: (multiple and sustained activity opportunities, fitness equipment, trails, walking tracks, hard courts, challenging and loop play opportunities)	4	3	2	1	0	
Conservation: (high percentage tree canopy coverage, sustainable materials, erosion control, stormwater BMPs, native plant landscaping, environmental best practices like graywater irrigation or fertilization programs)	4	3	2	1	0	
Social Equity: (availability and ease of access, ADA compliance, recreation opportunities for many different ages/abilities, located in a racially/ethnically/economically diverse area)	4	3	2	1	0	



Comments/Corrective Actions Needed

- Steep slope to beach access; poorly marked
- suggest adding edge restraint @ park walk at gazebo
- add stone dust/fines to path/landing between ~~1st~~ 1st and 2nd set of steps (exposed roots = trip hazard)
- "Camp Eustis" Garden in disrepair. Benches unusable (roots destabilized), parkers hidden trip hazard
- minor wood rot on secondary steps



Site/Park Assessment Form

Site/ Park: Fort Huger Park Date & Time: 6/29

Address: _____ Park/Site if applicable: _____

Acreage: 22 Completed By: _____

Total Score: 10 / 48

Quality Score: 79 %

(total possible score - total earned score)/(total possible score)

Design and Usage

Classification

☐ Pocket Park	☐ District Park	☐ Natural Area
☐ Neighborhood Park	☐ Greenway	☐ Indoor Recreation Center
☐ Community Park	☒ Special Use Park	

General Condition of the Site

- ☐ (4) Littered or vandalized; requires thorough cleaning
- ☐ (2) Fairly clean, some minor issues
- ☒ (0) No problems

Site Inventory

VEHICULAR ACCESS # of access points: <u>1</u> Sight Distance: <u>Good</u>/Poor PARKING <u>Yes</u>/No # of spaces: <u>10</u> parking surface type: <u>unpaved</u> TRAILS Yes/No Paved/<u>Unpaved</u>/Both OPEN SPACE <u>Yes</u>/No PICNIC AREA Yes/<u>No</u> # of Shelters: _____ # of Tables: _____ DRINKING FOUNTAIN Yes/<u>No</u>	PLAYGROUNDS: Yes/No Number: _____ Age Group: Tots / (5-12) STRUCTURES: Concessions: Y/<u>N</u> (#: _____) Bathrooms: <u>Y</u>/N (#: <u>1 port.</u>) Ext. Storage: Y/<u>N</u> (#: _____) Maint. Shed: Y/<u>N</u> (#: _____) Other: _____ BIKE RACKS Yes/<u>No</u> SIDEWALKS Yes/<u>No</u> WATER PLAY Yes/<u>No</u> Type: <u>On the James but no access</u>	# OF FIELDS (I = IRRIGATED, L=LIGHTED) ☒ Baseball (I)/(L) ☒ Softball (I)/(L) ☒ Rectangular Multi-Use (I)/(L) ☒ Other: (I)/(L) ☒ Other: (I)/(L) ☒ Other: (I)/(L) ☒ Other: (I)/(L) ☒ Other: (I)/(L) ☒ Other: (I)/(L) # OF HARD/SOFT COURTS ☒ Basketball ☒ Volleyball ☒ Tennis ☒ Racquetball ☒ Other: _____
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Signage (check all that apply)

☐ Highway/roadway site identification	☒ Usage regulations and restrictions
☒ Marked entrance	☒ Interpretive
☐ Safety	☒ Orientation
☒ Directional	☐ Other
Condition: _____	



Access and Connectivity (check all that apply)

SITE ACCESS	ACCESS CONDITIONS	ADA ACCESSIBILITY	NEIGHBORHOOD LINKAGES
☒ Public road	(0) No problems	(0) Entire park is accessible	(0) Good linkages
☐ Private easement	(1) Moderately maintained	(1) 1-2 problem spots	(2) Some linkages
☐ Other:	(2) Some problems	(2) Portions are accessible	(4) No linkages
	(4) Unreliable or inadequate access	(4) None of the park is accessible	Bus Stop: Y / <u>N</u>

PARKING AVAILABILITY	PARKING AREA CONDITIONS	HAZARDS TO VISITORS
(0) No problems	(0) No problems	(0) No problems
(2) Not enough parking mainly during peak-use or only occasionally	(1) Good; needs regular routine maintenance	(2) Some safety issues apparent
(4) Not enough parking most of the time	(2) Fair; spot repairs necessary	(4) Dangerous conditions exist
	(3) Poor; several areas need major repairs	CRIME PREVENTION (CPTED)
	(4) Very poor; parking area needs complete renovation	(0) No concerns
		(2) Some safety concerns apparent
		(4) Dangerous conditions exist

Amenity Assessment

SIDEWALKS/PATHS/TRAILS	BALL FIELDS	HARD COURTS
(0) No problems	(0) No problems	(0) No problems
(1) Fair condition, require some minor repairs	(1) Good; needs minor fence, turf repair, maintenance	(1) Good; needs minor routine maintenance (patching, striping)
(2) Poor condition, require extensive repair or renovation	(2) Fair; needs minor repairs	(2) Fair; needs minor repairs
(3) Missing and need to be added to some areas	(3) Poor; needs extensive repairs	(3) Poor condition (potholes, cracks); needs extensive repair/resurfacing
(4) Dangerous conditions exist	(4) Fields are unplayable	(4) Courts are unplayable and need replacement

PLAYGROUNDS	RESTROOMS <i>1 - portable</i>	PICNIC SHELTERS
(0) No problems	(0) No problems	(0) No problems
(1) Equipment is older and may have some cosmetic issues	(1) Good; minor cosmetic issues that don't affect use	(1) Shelter is older and may have some cosmetic issues
(2) Fair; needs minor repairs	(2) Fair; needs minor repairs (lighting, minor plumbing, &)	(2) Fair; needs minor repairs
(3) Poor condition; requires extensive repair or renovation	(3) Poor; needs extensive repairs (plumbing, interior facilities, &)	(3) Poor condition; needs extensive repair/improvements
(4) Dangerous conditions exist; must be replaced	(4) Restrooms are unusable and must be replaced	(4) Shelter is unusable and must be replaced

EQUIPMENT (BACKSTOPS, HOOPS, ETC.)	REC. AQUATICS (POOL, SPRAYGROUND, ETC.)
(0) No problems	(0) No problems
(1) Equipment is old, but can still be used	(1) Good; needs minor maintenance
(2) Fair; needs some maintenance	(2) Fair; needs minor repairs
(3) Poor condition and requires major repair/ renovation	(3) Poor condition; needs extensive repairs
(4) Very poor condition and should be replaced	(4) Very poor condition and should be replaced



Site Systems Assessment

TURF	LANDSCAPING (NAT. AND ORN.)	STORMWATER DRAINAGE	IRRIGATION
(0) No problems	(0) Well maintained	(0) No problems	(0) No problems
(1) Good condition, some bare areas	(1) Minor problems	(1) <u>Some saturation/standing water</u>	(1) Good condition, needs minor adjustments
(2) Some problems that need work; e.g. aeration and over-seeding	(2) Some areas need maintenance	(2) Very poor drainage; system needs renovation	(2) Fair condition, needs frequent work
(3) In poor condition and needs restoration	(3) Several areas need maintenance	(4) Frequent flooding and standing water	(3) Provides poor coverage and needs expansion
(4) In very poor condition and needs to be totally renovated	(4) Most is in poor condition and needs maintenance/replacement	<i>Evidence of erosion</i>	(4) No system exists, but is needed

Development Potential

What are opportunities for connectivity? (check all that apply)

☒ Loop trails within the park	☒ Sidewalk connections to neighborhood
☒ Bus stop (if none now)	☐ Sidewalk connections within the park
☒ Multi-use path along road	☒ Trail connections to adjacent parks <i>To future Broadbury Park?</i>
☐ Other:	

Is there room for development within the park? (check the one that applies)

☐ No, the park is built to capacity. Any new development would need to replace an existing amenity.
☐ Yes, there is space to fit small amenities in the park (ex. fitness stations)
☐ Yes, there is space to fit medium sized amenities in one or more areas of the park (ex. basketball court)
☐ Yes, there is space to fit a large sized amenity in the park (ex. full size 90' ball diamond)
☐ Yes, significant portions of the site are undeveloped and multiple amenities could be developed

Y / N Are there marginalized areas that could be developed for environmental benefit? (eg. Scrub areas, wet areas, steep slopes, underused edges) Check all potential uses that apply.

☐ Wildlife/pollinator habitat	☒ Stormwater treatment	☐ Other:
--	--	---------------------------------

Are there opportunities for additional Stormwater Management BMPs? Check all that apply

☒ Permeable parking	☐ Rain gardens or bioretention ponds	☐ Buffer planting along waterways
☒ Vegetated swales	☐ Water quality inlets	☐ Other:

NRPA 3 Pillars (Note: score for informational purposes only and not part of final score tally)

Type (factors to look for)	Cumulative Condition				Comment/Notes
	Poor	Fair	Good	Excellent	
Health/Wellness: (multiple and sustained activity opportunities, fitness equipment, trails, walking tracks, hard courts, challenging and loop play opportunities)	4	3	2	1	0
Conservation: (high percentage tree canopy coverage, sustainable materials, erosion control, stormwater BMPs, native plant landscaping, environmental best practices like graywater irrigation or fertilization programs)	4	3	2	1	0
Social Equity: (availability and ease of access, ADA compliance, recreation opportunities for many different ages/abilities, located in a racially/ethnically/economically diverse area)	4	3	2	1	0



Comments/Corrective Actions Needed

Minor wood rot on pedestrian bridge

Wooden Overlook (both) in disrepair.

Minor viewshed issues from overlook to James River (selective pruning)

Minor branch/pedestrian conflicts (selective pruning)

Minor ADA issues @ Trail to bridge connection (but noted with
"watch your step" sign) ✓

- Steep slope rails not ADA Compliant



Site/Park Assessment Form

Site/ Park: Heritage Park Date & Time: 6/25 Total Score: 5 / 40
Address: _____ Park/Site if applicable: _____ Quality Score: 88 %
Acreage: 269 Completed By: _____ (total possible score - total earned score)/(total possible score)

Design and Usage

Classification

☐ Pocket Park	☐ District Park	☐ Natural Area
☐ Neighborhood Park	☐ Greenway	☐ Indoor Recreation Center
☐ Community Park	☒ Special Use Park	

General Condition of the Site

- ☐ (4) Littered or vandalized; requires thorough cleaning
☒ (2) Fairly clean, some minor issues
☐ (0) No problems

Site Inventory

VEHICULAR ACCESS

of access points 2
Sight Distance: Good/Poor

PARKING

of spaces: multiple locations
parking surface type: asphalt

TRAILS

Paved / Unpaved / Both

OPEN SPACE

PICNIC AREA

of Shelters:
of Tables:

DRINKING FOUNTAIN

PLAYGROUNDS: Yes / No

Number:
Age Group: Tots / (5-12)

STRUCTURES:

Concessions: Y / N (#: X)
Bathrooms: Y / N (#: X)
Ext. Storage: Y / N (#:)
Maint. Shed: Y / N (#:)
* Other: Auxiliary st. & AC units
ends only

BIKE RACKS

SIDEWALKS

WATER PLAY

Type:

OF FIELDS (I = IRRIGATED, L=LIGHTED)

☒ Baseball	(I)/(L)
☒ Softball	(I)/(L)
☐ Rectangular Multi-Use	(I)/(L)
☐ Other:	(I)/(L)
☐ Other:	(I)/(L)
☐ Other:	(I)/(L)
☐ Other:	(I)/(L)
☐ Other:	(I)/(L)
☐ Other:	(I)/(L)

OF HARD/SOFT COURTS

☒ Basketball
☒ Volleyball
☐ Tennis
☐ Racquetball
☐ Other:

Signage (check all that apply)

☐ Highway/roadway site identification	☐ Usage regulations and restrictions
☒ Marked entrance	☐ Interpretive
☐ Safety	☐ Orientation
☐ Directional	☐ Other
Condition:	



Access and Connectivity (check all that apply)

SITE ACCESS	ACCESS CONDITIONS	ADA ACCESSIBILITY	NEIGHBORHOOD LINKAGES
☒ Public road	☒ (0) No problems	(0) Entire park is accessible	(0) Good linkages
☐ Private easement	(1) Moderately maintained	(1) 1-2 problem spots	(2) Some linkages
☐ Other:	(2) Some problems	☒ (2) Portions are accessible	(4) No linkages
	(4) Unreliable or inadequate access	(4) None of the park is accessible	Bus Stop: Y / ☒ N

PARKING AVAILABILITY

- ☒ (0) No problems
☒ (2) Not enough parking mainly during peak-use or only occasionally
☐ (4) Not enough parking most of the time

PARKING AREA CONDITIONS

- ☒ (0) No problems
☒ (1) Good; needs regular routine maintenance
☐ (2) Fair; spot repairs necessary
☐ (3) Poor; several areas need major repairs
☐ (4) Very poor; parking area needs complete renovation

HAZARDS TO VISITORS

- ☒ (0) No problems
☒ (2) Some safety issues apparent
☐ (4) Dangerous conditions exist

CRIME PREVENTION (CPTED)

- ☒ (0) No concerns
☐ (2) Some safety concerns apparent
☐ (4) Dangerous conditions exist

Amenity Assessment

SIDEWALKS/PATHS/TRAILS

- ☒ (0) No problems
☐ (1) Fair condition, require some minor repairs
☐ (2) Poor condition, require extensive repair or renovation
☐ (3) Missing and need to be added to some areas
☐ (4) Dangerous conditions exist

BALL FIELDS

- ☒ (0) No problems
☐ (1) Good; needs minor fence, turf repair, maintenance
☐ (2) Fair; needs minor repairs
☐ (3) Poor; needs extensive repairs
☐ (4) Fields are unplayable

HARD COURTS

- ☒ (0) No problems
☐ (1) Good; needs minor routine maintenance (patching, striping)
☐ (2) Fair; needs minor repairs
☐ (3) Poor condition (potholes, cracks); needs extensive repair/resurfacing
☐ (4) Courts are unplayable and need replacement

PLAYGROUNDS

- ☒ (0) No problems
☐ (1) Equipment is older and may have some cosmetic issues
☐ (2) Fair; needs minor repairs
☐ (3) Poor condition; requires extensive repair or renovation
☐ (4) Dangerous conditions exist; must be replaced

RESTROOMS

- ☒ (0) No problems
☐ (1) Good; minor cosmetic issues that don't affect use
☐ (2) Fair; needs minor repairs (lighting, minor plumbing, &)
☐ (3) Poor; needs extensive repairs (plumbing, interior facilities, &)
☐ (4) Restrooms are unusable and must be replaced

PICNIC SHELTERS

- ☒ (0) No problems
☐ (1) Shelter is older and may have some cosmetic issues
☐ (2) Fair; needs minor repairs
☐ (3) Poor condition; needs extensive repair/improvements
☐ (4) Shelter is unusable and must be replaced

EQUIPMENT (BACKSTOPS, HOOPS, ETC.)

- ☒ (0) No problems
☐ (1) Equipment is old, but can still be used
☐ (2) Fair; needs some maintenance
☐ (3) Poor condition and requires major repair/ renovation
☐ (4) Very poor condition and should be replaced

REC. AQUATICS (POOL, SPRAYGROUND, ETC.)

- ☒ (0) No problems
☐ (1) Good; needs minor maintenance
☐ (2) Fair; needs minor repairs
☐ (3) Poor condition; needs extensive repairs
☐ (4) Very poor condition and should be replaced



Site Systems Assessment

TURF	LANDSCAPING (NAT. AND ORN.)	STORMWATER DRAINAGE	IRRIGATION
(0) No problems	(0) Well maintained	(0) No problems	(0) No problems
(1) Good condition, some bare areas	(1) Minor problems	(1) Some saturation/standing water	(1) Good condition, needs minor adjustments
(2) Some problems that need work; e.g. aeration and over-seeding	(2) Some areas need maintenance	(2) Very poor drainage; system needs renovation	(2) Fair condition, needs frequent work
(3) In poor condition and needs restoration	(3) Several areas need maintenance	(4) Frequent flooding and standing water	(3) Provides poor coverage and needs expansion
(4) In very poor condition and needs to be totally renovated	(4) Most is in poor condition and needs maintenance/replacement		(4) No system exists, but is needed

Development Potential

What are opportunities for connectivity? (check all that apply)

☒ Loop trails within the park	☒ Sidewalk connections to neighborhood
☐ Bus stop (if none now)	☐ Sidewalk connections within the park
☒ Multi-use path along road	☐ Trail connections to adjacent parks
☐ Other:	

Is there room for development within the park? (check the one that applies)

☐ No, the park is built to capacity. Any new development would need to replace an existing amenity.
☐ Yes, there is space to fit small amenities in the park (ex. fitness stations)
☐ Yes, there is space to fit medium sized amenities in one or more areas of the park (ex. basketball court)
☒ Yes, there is space to fit a large sized amenity in the park (ex. full size 90' ball diamond)
☐ Yes, significant portions of the site are undeveloped and multiple amenities could be developed

Y / N Are there marginalized areas that could be developed for environmental benefit? (eg. Scrub areas, wet areas, steep slopes, underused edges) Check all potential uses that apply.

☒ Wildlife/pollinator habitat	☒ Stormwater treatment	☐ Other:
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Are there opportunities for additional Stormwater Management BMPs? Check all that apply

☒ Permeable parking	☒ Rain gardens or bioretention ponds	☐ Buffer planting along waterways
☒ Vegetated swales	☐ Water quality inlets	☐ Other:

NRPA 3 Pillars (Note: score for informational purposes only and not part of final score tally)

Type (factors to look for)	Cumulative Condition					Comment/Notes
	Poor	Fair	Good	Excellent		
Health/Wellness: (multiple and sustained activity opportunities, fitness equipment, trails, walking tracks, hard courts, challenging and loop play opportunities)	4	3	2	1	0	
Conservation: (high percentage tree canopy coverage, sustainable materials, erosion control, stormwater BMPs, native plant landscaping, environmental best practices like graywater irrigation or fertilization programs)	4	3	2	1	0	
Social Equity: (availability and ease of access, ADA compliance, recreation opportunities for many different ages/abilities, located in a racially/ ethnically/ economically diverse area)	4	3	2	1	0	



Comments/Corrective Actions Needed

Host Site to County Fair

Is a Larger (newer?) sound stage needed?

[Note! BOS is interested in expanded uses beyond fair; ongoing dialog internal to Park plus external w/ the community.]



Site/Park Assessment Form

Site/ Park: Jones Creek Boat Ramp Date & Time: 6/30

Address: _____ Park/Site if applicable: _____

Acreage: 10 Completed By: _____

Total Score: 12 / 44

Quality Score: 73 %

(total possible score - total earned score)/(total possible score)

Design and Usage

Classification

☐ Pocket Park	☐ District Park	☐ Natural Area
☐ Neighborhood Park	☐ Greenway	☐ Indoor Recreation Center
☐ Community Park	☒ Special Use Park	

General Condition of the Site

- ☐ (4) Littered or vandalized; requires thorough cleaning
- ☐ (2) Fairly clean, some minor issues
- ☒ (0) No problems

Site Inventory

VEHICULAR ACCESS	PLAYGROUNDS: Yes / No	# OF FIELDS (I = IRRIGATED, L=LIGHTED)
# of access points: <u>1</u>	Number: <u>X</u>	☒ Baseball (I) / (L)
Sight Distance: <u>Good/Poor</u>	Age Group: Tots / (5-12)	☒ Softball (I) / (L)
PARKING	STRUCTURES:	☒ Rectangular Multi-Use (I) / (L)
# of spaces: <u>many / unmarked</u>	Concessions: Y / N (#:)	☒ Other: (I) / (L)
parking surface type: <u>asphalt</u>	Bathrooms: <u>Y</u> / N (#: <u>1</u>)	☒ Other: (I) / (L)
TRAILS	Ext. Storage: Y / N (#:)	☒ Other: (I) / (L)
Yes / No	Maint. Shed: Y / N (#:)	☒ Other: (I) / (L)
Paved / Unpaved / Both	Other:	☒ Other: (I) / (L)
OPEN SPACE	BIKE RACKS Yes / <u>No</u>	# OF HARD/SOFT COURTS
Yes / No	SIDEWALKS Yes / <u>No</u>	☒ Basketball
PICNIC AREA	WATER PLAY Yes / No	☒ Volleyball
Yes / No	Type: <u>Jones Creek</u>	☒ Tennis
# of Shelters:		☒ Racquetball
# of Tables:		☒ Other:
DRINKING FOUNTAIN Yes / <u>No</u>		

Signage (check all that apply)

☒ Highway/roadway site identification	☒ Usage regulations and restrictions
☒ Marked entrance	☐ Interpretive
☒ Safety	☐ Orientation
☒ Directional	☐ Other
Condition: _____	



Access and Connectivity (check all that apply)

SITE ACCESS	ACCESS CONDITIONS	ADA ACCESSIBILITY	NEIGHBORHOOD LINKAGES
☒ Public road	(0) No problems	(0) Entire park is accessible	(0) Good linkages
☐ Private easement	(1) Moderately maintained	(1) 1-2 problem spots	(2) Some linkages
☐ Other:	(2) Some problems	(2) Portions are accessible	(4) No linkages
	(4) Unreliable or inadequate access	(4) None of the park is accessible	Bus Stop: Y / ☒ N

PARKING AVAILABILITY	PARKING AREA CONDITIONS	HAZARDS TO VISITORS
(0) No problems	(0) No problems	(0) No problems
(2) Not enough parking mainly during peak-use or only occasionally	(1) Good; needs regular routine maintenance	(2) Some safety issues apparent
(4) Not enough parking most of the time	(2) Fair; spot repairs necessary	(4) Dangerous conditions exist
	(3) Poor; several areas need major repairs	CRIME PREVENTION (CPTED)
	(4) Very poor; parking area needs complete renovation	(0) No concerns
		(2) Some safety concerns apparent
		(4) Dangerous conditions exist

Amenity Assessment

SIDEWALKS/PATHS/TRAILS	BALL FIELDS	HARD COURTS
(0) No problems	(0) No problems	(0) No problems
(1) Fair condition, require some minor repairs	(1) Good; needs minor fence, turf repair, maintenance	(1) Good; needs minor routine maintenance (patching, striping)
(2) Poor condition, require extensive repair or renovation	(2) Fair; needs minor repairs	(2) Fair; needs minor repairs
(3) Missing and need to be added to some areas	(3) Poor; needs extensive repairs	(3) Poor condition (potholes, cracks); needs extensive repair/resurfacing
(4) Dangerous conditions exist	(4) Fields are unplayable	(4) Courts are unplayable and need replacement

PLAYGROUNDS	RESTROOMS	PICNIC SHELTERS
(0) No problems	(0) No problems	(0) No problems
(1) Equipment is older and may have some cosmetic issues	(1) Good; minor cosmetic issues that don't affect use	(1) Shelter is older and may have some cosmetic issues
(2) Fair; needs minor repairs	(2) Fair; needs minor repairs (lighting, minor plumbing, &)	(2) Fair; needs minor repairs
(3) Poor condition; requires extensive repair or renovation	(3) Poor; needs extensive repairs (plumbing, interior facilities, &)	(3) Poor condition; needs extensive repair/improvements
(4) Dangerous conditions exist; must be replaced	(4) Restrooms are unusable and must be replaced	(4) Shelter is unusable and must be replaced

EQUIPMENT (BACKSTOPS, HOOPS, ETC.)	REC. AQUATICS (POOL, SPRAYGROUND, ETC.)
(0) No problems	(0) No problems
(1) Equipment is old, but can still be used	(1) Good; needs minor maintenance
(2) Fair; needs some maintenance	(2) Fair; needs minor repairs
(3) Poor condition and requires major repair/ renovation	(3) Poor condition; needs extensive repairs
(4) Very poor condition and should be replaced	(4) Very poor condition and should be replaced



Site Systems Assessment

TURF	LANDSCAPING (NAT. AND ORN.)	STORMWATER DRAINAGE	IRRIGATION
(0) No problems	(0) Well maintained	(0) No problems	(0) No problems
(1) Good condition, some bare areas	(1) Minor problems	(1) Some saturation/standing water	(1) Good condition, needs minor adjustments
(2) Some problems that need work; e.g. aeration and over-seeding	(2) Some areas need maintenance	(2) Very poor drainage; system needs renovation	(2) Fair condition, needs frequent work
(3) In poor condition and needs restoration	(3) Several areas need maintenance	(4) Frequent flooding and standing water	(3) Provides poor coverage and needs expansion
(4) In very poor condition and needs to be totally renovated	(4) Most is in poor condition and needs maintenance/replacement		(4) No system exists, but is needed

Development Potential

What are opportunities for connectivity? (check all that apply)

☐ Loop trails within the park	☐ Sidewalk connections to neighborhood
☐ Bus stop (if none now)	☒ Sidewalk connections within the park <i>See Comments</i>
☐ Multi-use path along road	☐ Trail connections to adjacent parks
☒ Other:	

Is there room for development within the park? (check the one that applies)

☐ No, the park is built to capacity. Any new development would need to replace an existing amenity.
☒ Yes, there is space to fit small amenities in the park (ex. fitness stations) <i>See Comments</i>
☐ Yes, there is space to fit medium sized amenities in one or more areas of the park (ex. basketball court)
☐ Yes, there is space to fit a large sized amenity in the park (ex. full size 90' ball diamond)
☐ Yes, significant portions of the site are undeveloped and multiple amenities could be developed

Y / N Are there marginalized areas that could be developed for environmental benefit? (eg. Scrub areas, wet areas, steep slopes, underused edges) Check all potential uses that apply.

☐ Wildlife/pollinator habitat	☒ Stormwater treatment	☐ Other:
--	--	---------------------------------

Are there opportunities for additional Stormwater Management BMPs? Check all that apply

☐ Permeable parking	☒ Rain gardens or bioretention ponds	☐ Buffer planting along waterways
☐ Vegetated swales	☒ Water quality inlets	☐ Other:

NRPA 3 Pillars (Note: score for informational purposes only and not part of final score tally)

Type (factors to look for)	Cumulative Condition					Comment/Notes
	Poor	Fair	Good	Excellent		
Health/Wellness: (multiple and sustained activity opportunities, fitness equipment, trails, walking tracks, hard courts, challenging and loop play opportunities)	4	3	2	1	0	<i>N/A</i>
Conservation: (high percentage tree canopy coverage, sustainable materials, erosion control, stormwater BMPs, native plant landscaping, environmental best practices like graywater irrigation or fertilization programs)	4	3	2	1	0	
Social Equity: (availability and ease of access, ADA compliance, recreation opportunities for many different ages/abilities, located in a racially/ ethnically/ economically diverse area)	4	3	2	1	0	



Comments/Corrective Actions Needed

- Are 9 light poles sufficient in parking?
- ADA parking signage non compliant; ^{ADA} pky space is in direct conflict w/ths
One boot ramp; not striped.
 - General parking not striped / ^{10'd} ~~marked~~ by wheel stops
 - Need for shade shelter(s)?
 - " " fish cleaning station?



Facility Assessment Form

Site/ Facility: Rec. Center & Nike Arch Date & Time: 6/30

Address: _____ Park/Site (if applicable): _____

Square Footage/Acreage: _____ Completed By: _____

Total Score: 26/52

Quality Score: 50 %

(total possible score - total earned score)/(total possible score)

Design and Usage

Classification

☒ Recreation Center	☐ Community Center	☐ Historic Site
☐ Other:	☐	☐

Signage (check all that apply)

☒ Highway/roadway site identification	☐ Usage regulations and restrictions
☒ Marked entrance	☐ Interpretive
☐ Safety	☐ Orientation
☐ Directional	☐ Other:
Condition: _____	

Site Security

VANDALISM

- (0) No problems
- ☒ (1) Once in a while; a variety of minor maintenance required
- (2) Occasionally; a variety of maintenance required
- (3) Very often; minor items need to be replaced
- (4) Very often; major items need to be replaced or fixed

EXTERIOR LIGHTING

- (0) Good Condition
- (1) Good condition, but needs minor adjustments
- (2) Lighting is inadequate in some areas
- ☒ (3) Lighting is inadequate or does not meet code in some areas
- (4) Lighting is non-existent in many areas and limits facility usage

SECURITY (INCL. FENCING, DOOR LOOKS, ALARMS, ETC.)

- (0) Security is satisfactory
- ☒ (1) Security is weak in some areas *pedlocks vs. keypad on doorbell*
- (2) Security is poor in many areas around the facility
- (3) Security is very poor around all parts of the facility
- (4) Security is very poor and limits facility usage

Access and Connectivity (check all that apply)

SITE ACCESS

- ☐ Public road
- ☐ Private easement
- ☒ Other: *internal to site*

SITE ACCESS CONDITIONS

- ☒ (0) Well maintained
- (1) Moderately maintained
- (2) Poorly maintained
- (4) Unreliable access

ADA ACCESSIBILITY

- ☒ (0) Entire facility is accessible
- (1) 1-2 problem spots
- ☒ (2) Portions are accessible *door handles not compliant*
- (4) None of the facility is accessible

PARKING AVAILABILITY

- ☒ (0) No problems and easy to reach
- (2) Not enough parking mainly during peak-use or only occasionally
- (4) Not enough parking most of the time

NEIGHBORHOOD LINKAGES

- ☒ (0) Good linkages
- ☒ (X) Some linkages *Park to Park Trail*
- (4) No linkages

Bus Stop: Y / ☒ N



Condition and Adequacy of Space

FACILITY CONDITION

- (0) Good condition
- (1) Building has a few minor problems; no effect on programs
- (2) Facility has many minor problems; has some effect on programs
- (3) Facility has a few major problems; some effect on programs
- (4) Facility has many major problems; significant effect on programs *1/2 building unusable*

ADEQUACY OF SPACE

- (0) Entire facility is adequate for program needs
- (1) Facility is slightly inadequate in space and/or has no effect on programs
- (2) Facility has a shortage of space in some areas and/or has some effect on programs
- (4) Facility has an extreme shortage of space in all areas and/or has a significant effect on programs

Facility Spaces (classroom, gym, auditorium, office, kitchen, etc.)

OFFICE

- (0) Good condition
- (1) A few cosmetic problems in need of repair
- 1/2* (2) Fair condition with a variety of cosmetic or structural problems
- (3) In very poor shape and affects staff efficiency
- 1/2* (4) Badly located; seriously limits efficiency or security of facility

GYMNASIUM

- (0) ~~Good condition~~
- (1) Has a few cosmetic problems
- (2) In fair condition with a variety of problems (such as inadequate seating)
- (3) In very poor condition; programs seriously affected
- (4) Gym is unusable

KITCHEN

- (0) ~~Good condition~~
- (1) Some cosmetic or minor utility problems; no effect on programs
- (2) Variety of problems (lack of storage or inadequate appliances) that have some effect on programs
- (3) Many deficiencies that seriously affects programs
- (4) Kitchen is unusable

AUDITORIUM

- (0) ~~Good condition~~
- (1) A few cosmetic problems in need of repair; no effect on programming
- (2) Fair condition with a variety of cosmetic or structural problems; some effect on programming
- (3) Many deficiencies that seriously affects its use for programs
- (4) Auditorium is unusable

CLASSROOMS

- (0) Good condition
- (1) Has a few cosmetic problems; no effect on programs
- (2) Variety of problems (lack of storage or inadequate space); some effect on programs
- (3) Many deficiencies; programs seriously affected
- (4) Some or all classrooms are unusable

RECREATIONAL AQUATICS

- (0) ~~Good condition~~
- (1) A few cosmetic problems in need of repair; no effect on programming
- (2) Fair condition with a variety of problems; some effect on programs
- (3) In poor shape and affects programs significantly
- (4) Aquatic facility is unusable

Facility Systems

STORAGE AREAS

- (0) Storage meets needs
- (1) Storage is inadequate in some areas
- (2) Storage is inadequate in many areas
- (3) Storage is significantly inadequate and affects programs significantly
- (4) No storage exists but is needed

INTERIOR LIGHTING

- (0) Good Condition
- (1) Good condition, but needs minor adjustments *1/2*
- (2) Lighting is inadequate in some areas
- (3) Lighting is inadequate or does not meet code in some areas *1/2*
- (4) Lighting system is inadequate for the whole facility

MECHANICAL EQUIPMENT

- (0) Good condition *1/2*
- (1) Some equipment is in poor condition and should be replaced or repaired; no effect on programs
- (2) Equipment has some major problems which affect programming
- (4) Equipment is in very poor condition or is insufficient to meet demands; significant effect on programming *1/2*



NRPA 3 Pillars

Type (factors to look for)	Cumulative Condition					Comment/Notes
	Poor	Fair	Good	Excellent		
Health/Wellness: (multiple and sustained activity opportunities, fitness equipment, trails, walking tracks, hard courts, challenging and loop play opportunities)	4	3	2	1	0	
Conservation: (high percentage tree canopy coverage, sustainable materials, erosion control, stormwater BMPs, native plant landscaping, environmental best practices like graywater irrigation or fertilization programs)	4	3	2	1	0	
Social Equity: (availability and ease of access, ADA compliance, recreation opportunities for many different ages/ abilities, located in a racially/ ethnically/ economically diverse area)	4	3	2	1	0	

Connectivity Potential

What are opportunities for connectivity? (check all that apply)

- ☒ Bus stop (if none now)
 ☐ Sidewalk/trail connections to surrounding park/site
☐ Other:
 ☐ Sidewalk connections to neighborhood/ surrounding area
☐ Trail connections to adjacent parks/ facilities

Corrective Actions Needed

ACTION	URGENCY					
	Immediately	<6 months	6-12 months	12-24 months	24+ months	
Upgrade to facility similar to Spring Center <i>Offices and Field</i>				☒		
	Immediately	<6 months	6-12 months	12-24 months	24+ months	
	Immediately	<6 months	6-12 months	12-24 months	24+ months	
	Immediately	<6 months	6-12 months	12-24 months	24+ months	
	Immediately	<6 months	6-12 months	12-24 months	24+ months	
	Immediately	<6 months	6-12 months	12-24 months	24+ months	
	Immediately	<6 months	6-12 months	12-24 months	24+ months	

Comments



Facility Assessment Form

Site/ Facility: Senior Center at Mike Park Date & Time: 6/30

Address: _____ Park/Site (if applicable): _____

Square Footage/Acreage: _____ Completed By: _____

Total Score: 1 / 60

Quality Score: 98 %

(total possible score - total earned score)/(total possible score)

Design and Usage

Classification

☐ Recreation Center	☐ Community Center	☐ Historic Site
☒ Other: <u>Seniors</u>		

Signage (check all that apply)

☒ Highway/roadway site identification	☒ Usage regulations and restrictions
☒ Marked entrance	☐ Interpretive
☒ Safety	☐ Orientation
☐ Directional	☐ Other: _____
Condition: _____	

Site Security

VANDALISM

- ☒ (0) No problems
- (1) Once in a while; a variety of minor maintenance required
- (2) Occasionally; a variety of maintenance required
- (3) Very often; minor items need to be replaced
- (4) Very often, major items need to be replaced or fixed

EXTERIOR LIGHTING

- ☒ (0) Good Condition
- (1) Good condition, but needs minor adjustments
- (2) Lighting is inadequate in some areas
- (3) Lighting is inadequate or does not meet code in some areas
- (4) Lighting is non-existent in many areas and limits facility usage

SECURITY (INCL. FENCING, DOOR LOOKS, ALARMS, ETC.)

- ☒ (0) Security is satisfactory
- (1) Security is weak in some areas
- (2) Security is poor in many areas around the facility
- (3) Security is very poor around all parts of the facility
- (4) Security is very poor and limits facility usage

Access and Connectivity (check all that apply)

SITE ACCESS

- ☐ Public road
- ☐ Private easement
- ☒ Other: Internal to site

SITE ACCESS CONDITIONS

- ☒ (0) Well maintained
- (1) Moderately maintained
- (2) Poorly maintained
- (4) Unreliable access

ADA ACCESSIBILITY

- ☒ (0) Entire facility is accessible
- (1) 1-2 problem spots
- (2) Portions are accessible
- (4) None of the facility is accessible

PARKING AVAILABILITY

- ☒ (0) No problems and easy to reach
- (2) Not enough parking mainly during peak-use or only occasionally
- (4) Not enough parking most of the time

NEIGHBORHOOD LINKAGES

- ☒ (0) Good linkages
- ☒ (X) Some linkages Park to Park Trail
- (4) No linkages

Bus Stop: Y / ☒ N



Condition and Adequacy of Space

FACILITY CONDITION

- (0) Good condition
- (1) Building has a few minor problems; no effect on programs
- (2) Facility has many minor problems; has some effect on programs
- (3) Facility has a few major problems; some effect on programs
- (4) Facility has many major problems; significant effect on programs

ADEQUACY OF SPACE

- (0) Entire facility is adequate for program needs
- (1) Facility is slightly inadequate in space and/or has no effect on programs
- (2) Facility has a shortage of space in some areas and/or has some effect on programs
- (4) Facility has an extreme shortage of space in all areas and/or has a significant effect on programs

Facility Spaces (classroom, gym, auditorium, office, kitchen, etc.)

OFFICE

- (0) Good condition
- (1) A few cosmetic problems in need of repair
- (2) Fair condition with a variety of cosmetic or structural problems
- (3) In very poor shape and affects staff efficiency
- (4) Badly located; seriously limits efficiency or security of facility

GYMNASIUM

- (0) Good condition
- (1) Has a few cosmetic problems
- (2) In fair condition with a variety of problems (such as inadequate seating)
- (3) In very poor condition; programs seriously affected
- (4) Gym is unusable

KITCHEN

- (0) Good condition
- (1) Some cosmetic or minor utility problems; no effect on programs
- (2) Variety of problems (lack of storage or inadequate appliances) that have some effect on programs
- (3) Many deficiencies that seriously affects programs
- (4) Kitchen is unusable

AUDITORIUM

- (0) Good condition
- (1) A few cosmetic problems in need of repair; no effect on programming
- (2) Fair condition with a variety of cosmetic or structural problems; some effect on programming
- (3) Many deficiencies that seriously affects its use for programs
- (4) Auditorium is unusable

CLASSROOMS

- (0) Good condition
- (1) Has a few cosmetic problems; no effect on programs
- (2) Variety of problems (lack of storage or inadequate space); some effect on programs
- (3) Many deficiencies; programs seriously affected
- (4) Some or all classrooms are unusable

RECREATIONAL AQUATICS

- (0) Good condition
- (1) A few cosmetic problems in need of repair; no effect on programming
- (2) Fair condition with a variety of problems; some effect on programs
- (3) In poor shape and affects programs significantly
- (4) Aquatic facility is unusable

Facility Systems

STORAGE AREAS

- (0) Storage meets needs
- (1) Storage is inadequate in some areas
- (2) Storage is inadequate in many areas
- (3) Storage is significantly inadequate and affects programs significantly
- (4) No storage exists but is needed

INTERIOR LIGHTING

- (0) Good Condition
- (1) Good condition, but needs minor adjustments
- (2) Lighting is inadequate in some areas
- (3) Lighting is inadequate or does not meet code in some areas
- (4) Lighting system is inadequate for the whole facility

MECHANICAL EQUIPMENT

- (0) Good condition
- (1) Some equipment is in poor condition and should be replaced or repaired; no effect on programs
- (2) Equipment has some major problems which affect programming
- (4) Equipment is in very poor condition or is insufficient to meet demands; significant effect on programming



Type (factors to look for)	Cumulative Condition					Comment/Notes
	Poor	Fair	Good	Excellent		
Health/Wellness: (multiple and sustained activity opportunities, fitness equipment, trails, walking tracks, hard courts, challenging and loop play opportunities)	4	3	2	1	0	
Conservation: (high percentage tree canopy coverage, sustainable materials, erosion control, stormwater BMPs, native plant landscaping, environmental best practices like graywater irrigation or fertilization programs)	4	3	2	1	0	Old construction / no sustainable materials
Social Equity: (availability and ease of access, ADA compliance, recreation opportunities for many different ages/ abilities, located in a racially/ ethnically/ economically diverse area)	4	3	2	1	0	

What are opportunities for connectivity? (check all that apply)

☒ Bus stop (if none now)	☐ Sidewalk/trail connections to surrounding park/site
☐ Other:	☐ Sidewalk connections to neighborhood/ surrounding area
	☐ Trail connections to adjacent parks/ facilities

[illegible]

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Site/Park Assessment Form

Site/ Park: Nike Park Date & Time: 6/30 Total Score: 24 / 68
Address: _____ Park/Site if applicable: _____ Quality Score: 65%
Acreage: 161 Completed By: _____
(total possible score - total earned score)/(total possible score)

Design and Usage

Classification

☐ Pocket Park	☒ District Park	☐ Natural Area
☐ Neighborhood Park	☐ Greenway	☐ Indoor Recreation Center
☐ Community Park	☐ Special Use Park	

General Condition of the Site

- ☐ (4) Littered or vandalized; requires thorough cleaning
☒ (2) Fairly clean, some minor issues
☐ (0) No problems

Site Inventory

VEHICULAR ACCESS

of access points: 2
Sight Distance: Good/Poor

PARKING

Yes / No
of spaces: Plenty, in multiple locations
parking surface type: _____

TRAILS

Yes / No
Paved / Unpaved / Both

OPEN SPACE

Yes / No

PICNIC AREA

Yes / No

of Shelters: 1
of Tables: 4 plus 10-12 other locations

DRINKING FOUNTAIN

Yes / No

PLAYGROUNDS: Yes / No

Number: 2
Age Group: Tots / (5-12)

STRUCTURES:

Concessions: Y / N (#:)
Bathrooms: Y / N (#: 2)
Ext. Storage: Y / N (#:)
Maint. Shed: Y / N (#:)
Other: _____

BIKE RACKS

Yes / No

SIDEWALKS

Yes / No

WATER PLAY

Yes / No

Type: Creek Access

OF FIELDS (I = IRRIGATED, L=LIGHTED)

<u>2</u>	Baseball	<u>Y</u> / <u>L</u>
<u>20+</u>	Softball	<u>Y</u> / <u>L</u>
	Rectangular Multi-Use	<u>Y</u> / <u>L</u>
	Other:	(I) / (L)
	Other:	(I) / (L)
	Other:	(I) / (L)
	Other:	(I) / (L)
	Other:	(I) / (L)
	Other:	(I) / (L)

OF HARD/SOFT COURTS

<u>1</u>	Basketball
	Volleyball
<u>1</u>	Tennis
	Racquetball
<u>1</u>	Other: <u>Skate Park</u>

Signage (check all that apply)

- | | |
|---|--|
| ☒ Highway/roadway site identification | ☒ Usage regulations and restrictions |
| ☐ Marked entrance | ☐ Interpretive |
| ☒ Safety | ☒ Orientation |
| ☒ Directional | ☐ Other |
- Condition: _____



Access and Connectivity (check all that apply)

SITE ACCESS	ACCESS CONDITIONS	ADA ACCESSIBILITY	NEIGHBORHOOD LINKAGES
☒ Public road	☒ (0) No problems	☒ (0) Entire park is accessible	☒ (0) Good linkages
☐ Private easement	☐ (1) Moderately maintained	☒ (1) 1-2 problem spots	☐ (2) Some linkages
☐ Other:	☐ (2) Some problems	☐ (2) Portions are accessible	☒ (4) No linkages
	☐ (4) Unreliable or inadequate access	☐ (4) None of the park is accessible	Bus Stop: Y ☒ N

PARKING AVAILABILITY

- ☒ (0) No problems
☐ (2) Not enough parking mainly during peak-use or only occasionally
☐ (4) Not enough parking most of the time

PARKING AREA CONDITIONS

- ☒ (0) No problems *Baseball/Playground*
☒ (1) Good; needs regular routine maintenance *Myrtle Ave Fields*
☐ (2) Fair; spot repairs necessary
☐ (3) Poor; several areas need major repairs
☒ (4) Very poor; parking area needs complete renovation *Skate park/Tennis*

HAZARDS TO VISITORS

- ☒ (0) No problems
☐ (2) Some safety issues apparent
☐ (4) Dangerous conditions exist

CRIME PREVENTION (CPTED)

- ☒ (0) No concerns
☐ (2) Some safety concerns apparent
☐ (4) Dangerous conditions exist

Amenity Assessment

SIDEWALKS/PATHS/TRAILS

- ☐ (0) No problems
☒ (1) Fair condition, require some minor repairs
☐ (2) Poor condition, require extensive repair or renovation
☐ (3) Missing and need to be added to some areas
☐ (4) Dangerous conditions exist

BALL FIELDS

- ☐ (0) No problems
☐ (1) Good; needs minor fence, turf repair, maintenance
☒ (2) Fair; needs minor repairs *In Field weeds*
☐ (3) Poor; needs extensive repairs
☐ (4) Fields are unplayable

HARD COURTS

- ☒ (0) No problems *Tennis*
☐ (1) Good; needs minor routine maintenance (patching, striping)
☐ (2) Fair; needs minor repairs
☒ (3) Poor condition (potholes, cracks); needs extensive repair/resurfacing *Baseball*
☐ (4) Courts are unplayable and need replacement

PLAYGROUNDS

- ☒ (0) No problems *Tot*
☐ (1) Equipment is older and may have some cosmetic issues
☐ (2) Fair; needs minor repairs
☒ (3) Poor condition; requires *5-12* extensive repair or renovation *Sub*
☐ (4) Dangerous conditions exist; must be replaced
Rusty swings

RESTROOMS

- ☒ (0) No problems *Sparks Fields*
☐ (1) Good; minor cosmetic issues that don't affect use
☒ (2) Fair; needs minor repairs *Tennis* (lighting, minor plumbing, &)
☐ (3) Poor; needs extensive repairs (plumbing, interior facilities, &)
☐ (4) Restrooms are unusable and must be replaced
Note: minor work not on exterior wall (poor design?)

PICNIC SHELTERS

- ☐ (0) No problems
☒ (1) Shelter is older and may have some cosmetic issues
☐ (2) Fair; needs minor repairs
☐ (3) Poor condition; needs extensive repair/improvements
☐ (4) Shelter is unusable and must be replaced
Mass growing / Pine needles collecting on roof

EQUIPMENT (BACKSTOPS, HOOPS, ETC.)

- ☐ (0) No problems
☐ (1) Equipment is old, but can still be used
☒ (2) Fair; needs some maintenance
☐ (3) Poor condition and requires major repair/ renovation
☐ (4) Very poor condition and should be replaced
Minor wood repairs @ 6'x6" "pressure"

REC. AQUATICS (POOL, SPRAYGROUND, ETC.)

- ☒ (0) No problems
☐ (1) Good; needs minor maintenance
☐ (2) Fair; needs minor repairs
☐ (3) Poor condition; needs extensive repairs
☐ (4) Very poor condition and should be replaced



Site Systems Assessment

TURF	LANDSCAPING (NAT. AND ORN.)	STORMWATER DRAINAGE	IRRIGATION
(0) No problems	(0) Well maintained	(0) No problems	(0) No problems
(1) Good condition, some bare areas	(1) Minor problems	(1) Some saturation/standing water	(1) Good condition, needs minor adjustments
(2) Some problems that need work; e.g. aeration and over-seeding	(2) Some areas need maintenance	(2) Very poor drainage; system needs renovation	(2) Fair condition, needs frequent work
(3) In poor condition and needs restoration	(3) Several areas need maintenance	(4) Frequent flooding and standing water <i>Evidence of exterior leaks of bathroom near tennis</i>	(3) Provides poor coverage and needs expansion
(4) In very poor condition and needs to be totally renovated	(4) Most is in poor condition and needs maintenance/replacement		(4) No system exists, but is needed

Development Potential

What are opportunities for connectivity? (check all that apply)

☒ Loop trails within the park	☒ Sidewalk connections to neighborhood
☒ Bus stop (if none now)	☐ Sidewalk connections within the park
☒ Multi-use path along road	☐ Trail connections to adjacent parks
☐ Other:	

Is there room for development within the park? (check the one that applies)

☐ No, the park is built to capacity. Any new development would need to replace an existing amenity.
☐ Yes, there is space to fit small amenities in the park (ex. fitness stations)
☐ Yes, there is space to fit medium sized amenities in one or more areas of the park (ex. basketball court)
☒ Yes, there is space to fit a large sized amenity in the park (ex. full size 90' ball diamond)
☐ Yes, significant portions of the site are undeveloped and multiple amenities could be developed

Y / N Are there marginalized areas that could be developed for environmental benefit? (eg. Scrub areas, wet areas, steep slopes, underused edges) Check all potential uses that apply.

☒ Wildlife/pollinator habitat	☒ Stormwater treatment	☐ Other:
---	--	---------------------------------

Are there opportunities for additional Stormwater Management BMPs? Check all that apply

☒ Permeable parking	☒ Rain gardens or bioretention ponds	☐ Buffer planting along waterways
☒ Vegetated swales	☒ Water quality inlets	☐ Other:

NRPA 3 Pillars (Note: score for informational purposes only and not part of final score tally)

Type (factors to look for)	Cumulative Condition					Comment/Notes
	Poor	Fair	Good	Excellent		
Health/Wellness: (multiple and sustained activity opportunities, fitness equipment, trails, walking tracks, hard courts, challenging and loop play opportunities)	4	3	2	1	(0)	
Conservation: (high percentage tree canopy coverage, sustainable materials, erosion control, stormwater BMPs, native plant landscaping, environmental best practices like graywater irrigation or fertilization programs)	4	3	2	(1)	0	
Social Equity: (availability and ease of access, ADA compliance, recreation opportunities for many different ages/abilities, located in a racially/ethnically/economically diverse area)	4	3	2	1	(0)	



Comments/Corrective Actions Needed

- Vehicular turnaround near multi-use fields is too small
- Minor wood post/rope (phy. boundary) repairs needed.
- Long walk from parking lot to kayak launch
- Isolated ^{selective} pruning along paths (pedestrian-tree conflicts (limb-up))
- Past issues of graffiti on overlook trail/overlook (none observed)
- Very narrow sidewalk for restrooms @ Gillfield
- ~~most~~ root upheave on asphalt paths preventing A.D.A. access / trip hazards isolated
- STRONG trail network (with more planned!)
- Trail to overlook needs resurfacing or warning signs for tree roots = trip hazards
- Consider fresh stone on wooden overlook
- Consider concessions @ M.U. (soccer) fields



Facility Assessment Form

Site/ Facility: Otalis Rsigny Center Date & Time: 6/29
Address: _____ Park/Site (if applicable): Compton
Square Footage/Acreage: _____ Completed By: _____

Total Score: 11/60
Quality Score: 82 %
(total possible score - total earned score)/(total possible score)

Design and Usage

Classification

☐ Recreation Center	☒ Community Center	☐ Historic Site
☐ Other:	☐	☐

Signage (check all that apply)

☐ Highway/roadway site identification	☐ Usage regulations and restrictions
☒ Marked entrance	☐ Interpretive
☐ Safety	☐ Orientation
☐ Directional	☐ Other:

Condition: _____

Site Security

VANDALISM

- ☒ (0) No problems
- (1) Once in a while; a variety of minor maintenance required
- (2) Occasionally; a variety of maintenance required
- (3) Very often; minor items need to be replaced
- (4) Very often, major items need to be replaced or fixed

EXTERIOR LIGHTING

- (0) Good Condition
- (1) Good condition, but needs minor adjustments
- ☒ (2) Lighting is inadequate in some areas
- (3) Lighting is inadequate or does not meet code in some areas
- (4) Lighting is non-existent in many areas and limits facility usage

SECURITY (INCL. FENCING, DOOR LOOKS, ALARMS, ETC.)

- ☒ (0) Security is satisfactory
- (1) Security is weak in some areas
- (2) Security is poor in many areas around the facility
- (3) Security is very poor around all parts of the facility
- (4) Security is very poor and limits facility usage

Access and Connectivity (check all that apply)

SITE ACCESS

- ☒ Public road
- ☐ Private easement
- ☐ Other:

SITE ACCESS CONDITIONS

- ☒ (0) Well maintained
- ☒ (1) Moderately maintained
- (2) Poorly maintained
- (4) Unreliable access

ADA ACCESSIBILITY

- ☒ (0) Entire facility is accessible
- (1) 1-2 problem spots
- (2) Portions are accessible
- (4) None of the facility is accessible

PARKING AVAILABILITY

- ☒ (0) No problems and easy to reach
- (2) Not enough parking mainly during peak-use or only occasionally
- (4) Not enough parking most of the time

NEIGHBORHOOD LINKAGES

- (0) Good linkages
- (1) Some linkages
- ☒ (4) No linkages

Bus Stop: Y / ☒ N



Condition and Adequacy of Space

FACILITY CONDITON

- (0) Good condition
- (1) Building has a few minor problems; no effect on programs
- (2) Facility has many minor problems; has some effect on programs
- (3) Facility has a few major problems; some effect on programs
- (4) Facility has many major problems; significant effect on programs

ADEQUACY OF SPACE

- (0) Entire facility is adequate for program needs
- (1) Facility is slightly inadequate in space and/or has no effect on programs
- (2) Facility has a shortage of space in some areas and/or has some effect on programs
- (4) Facility has an extreme shortage of space in all areas and/or has a significant effect on programs

Facility Spaces (classroom, gym, auditorium, office, kitchen, etc.)

OFFICE

- (0) Good condition
- (1) A few cosmetic problems in need of repair
- (2) Fair condition with a variety of cosmetic or structural problems
- (3) In very poor shape and affects staff efficiency
- (4) Badly located; seriously limits efficiency or security of facility

GYMNASIUM

- (0) Good condition
- (1) Has a few cosmetic problems
- (2) In fair condition with a variety of problems (such as inadequate seating)
- (3) In very poor condition; programs seriously affected
- (4) Gym is unusable

KITCHEN

- (0) Good condition
- (1) Some cosmetic or minor utility problems; no effect on programs
- (2) Variety of problems (lack of storage or inadequate appliances) that have some effect on programs
- (3) Many deficiencies that seriously affects programs
- (4) Kitchen is unusable

AUDITORIUM

- (0) Good condition
- (1) A few cosmetic problems in need of repair; no effect on programming
- (2) Fair condition with a variety of cosmetic or structural problems; some effect on programming
- (3) Many deficiencies that seriously affects its use for programs
- (4) Auditorium is unusable

CLASSROOMS

- (0) Good condition
- (1) Has a few cosmetic problems; no effect on programs
- (2) Variety of problems (lack of storage or inadequate space); some effect on programs
- (3) Many deficiencies; programs seriously affected
- (4) Some or all classrooms are unusable

RECREATIONAL AQUATICS

- (0) Good condition
- (1) A few cosmetic problems in need of repair; no effect on programming
- (2) Fair condition with a variety of problems; some effect on programs
- (3) In poor shape and affects programs significantly
- (4) Aquatic facility is unusable

Facility Systems

STORAGE AREAS

- (0) Storage meets needs
- (1) Storage is inadequate in some areas
- (2) Storage is inadequate in many areas
- (3) Storage is significantly inadequate and affects programs significantly
- (4) No storage exists but is needed

INTERIOR LIGHTING

- (0) Good Condition
- (1) Good condition, but needs minor adjustments
- (2) Lighting is inadequate in some areas
- (3) Lighting is inadequate or does not meet code in some areas
- (4) Lighting system is inadequate for the whole facility

MECHANICAL EQUIPMENT

- (0) Good condition
- (1) Some equipment is in poor condition and should be replaced or repaired; no effect on programs
- (2) Equipment has some major problems which affect programming
- (4) Equipment is in very poor condition or is insufficient to meet demands; significant effect on programming



NRPA 3 Pillars

Type (factors to look for)	Cumulative Condition					Comment/Notes
	Poor	Fair	Good	Excellent		
Health/Wellness: (multiple and sustained activity opportunities, fitness equipment, trails, walking tracks, hard courts, challenging and loop play opportunities)	4	3	2	1	0	
Conservation: (high percentage tree canopy coverage, sustainable materials, erosion control, stormwater BMPs, native plant landscaping, environmental best practices like graywater irrigation or fertilization programs)	4	3	2	1	0	
Social Equity: (availability and ease of access, ADA compliance, recreation opportunities for many different ages/ abilities, located in a racially/ ethnically/ economically diverse area)	4	3	2	1	0	

Connectivity Potential

What are opportunities for connectivity? (check all that apply)

- ☒ Bus stop (if none now)
 ☐ Sidewalk/trail connections to surrounding park/site
- ☐ Other:
 ☒ Sidewalk connections to neighborhood/ surrounding area
- ☐ Trail connections to adjacent parks/ facilities

Corrective Actions Needed

ACTION

Parking - See Comptown

URGENCY

Immediately	<6 months	6-12 months	12-24 months	24+ months
Immediately	<6 months	6-12 months	12-24 months	24+ months
Immediately	<6 months	6-12 months	12-24 months	24+ months
Immediately	<6 months	6-12 months	12-24 months	24+ months
Immediately	<6 months	6-12 months	12-24 months	24+ months
Immediately	<6 months	6-12 months	12-24 months	24+ months
Immediately	<6 months	6-12 months	12-24 months	24+ months
Immediately	<6 months	6-12 months	12-24 months	24+ months

Comments



Site/Park Assessment Form

Site/ Park: Park to Park Trail Date & Time: 6/30
Address: _____ Park/Site if applicable: Windsor Castle Park
Acreage: N/A Completed By: _____
Total Score: 2 / 40
Quality Score: 95% %
(total possible score - total earned score)/(total possible score)

Design and Usage

Classification

☐ Pocket Park	☐ District Park	☐ Natural Area
☐ Neighborhood Park	☒ Greenway	☐ Indoor Recreation Center
☐ Community Park	☐ Special Use Park	

General Condition of the Site

- ☐ (4) Littered or vandalized; requires thorough cleaning
☐ (2) Fairly clean, some minor issues
☒ (0) No problems

Site Inventory

VEHICULAR ACCESS # of access points: <u>each end</u> Sight Distance: <u>Good/Poor</u>	PLAYGROUNDS: <u>Yes/No</u> Number: _____ Age Group: Tots / (5-12)	# OF FIELDS (I = IRRIGATED, L=LIGHTED) ☐ Baseball (I)/(L) ☐ Softball (I)/(L) ☐ Rectangular Multi-Use (I)/(L) ☐ Other: (I)/(L) ☐ Other: (I)/(L) ☐ Other: (I)/(L) ☐ Other: (I)/(L) ☐ Other: (I)/(L) ☐ Other: (I)/(L)
PARKING <u>Yes/No</u> # of spaces: <u>at es. Park</u> parking surface type: TRAILS <u>Yes/No</u> Paved / Unpaved / Both	STRUCTURES: Concessions: Y / N (#) _____ Bathrooms: Y / N (#) _____ Ext. Storage: Y / N (#) _____ Maint. Shed: Y / N (#) _____ Other: _____	
OPEN SPACE <u>Yes/No</u>	BIKE RACKS <u>Yes/No</u>	# OF HARD/SOFT COURTS
PICNIC AREA <u>Yes/No</u> # of Shelters: # of Tables:	SIDEWALKS <u>Yes/No</u>	☐ Basketball ☐ Volleyball ☐ Tennis ☐ Racquetball ☐ Other:
DRINKING FOUNTAIN <u>Yes/No</u>	WATER PLAY <u>Yes/No</u> Type: _____	

Signage (check all that apply)

☒ Highway/roadway site identification	☒ Usage regulations and restrictions
☒ Marked entrance	☐ Interpretive
☒ Safety	☐ Orientation
☒ Directional	☐ Other

Condition: New

* = Appears to be one-directional



Access and Connectivity (check all that apply)

SITE ACCESS	ACCESS CONDITIONS	ADA ACCESSIBILITY	NEIGHBORHOOD LINKAGES
☒ Public road	☒ (0) No problems	☒ (0) Entire park is accessible	☒ (0) Good linkages
☒ Private easement	(1) Moderately maintained	(1) 1-2 problem spots	(2) Some linkages
☐ Other:	(2) Some problems	(2) Portions are accessible	(4) No linkages
	(4) Unreliable or inadequate access	(4) None of the park is accessible	Bus Stop: Y / N

PARKING AVAILABILITY	PARKING AREA CONDITIONS	HAZARDS TO VISITORS
☒ (0) No problems	☒ (0) No problems	☒ (0) No problems
(2) Not enough parking mainly during peak-use or only occasionally	(1) Good; needs regular routine maintenance	☒ (2) Some safety issues apparent
(4) Not enough parking most of the time	(2) Fair; spot repairs necessary	(4) Dangerous conditions exist
	(3) Poor; several areas need major repairs	CRIME PREVENTION (CPTED)
	(4) Very poor; parking area needs complete renovation	☒ (0) No concerns
		(2) Some safety concerns apparent
		(4) Dangerous conditions exist

Amenity Assessment

SIDEWALKS/PATHS/TRAILS	BALL FIELDS	HARD COURTS
☒ (0) No problems	☒ (0) No problems	☒ (0) No problems
(1) Fair condition, require some minor repairs	(1) Good; needs minor fence, turf repair, maintenance	(1) Good; needs minor routine maintenance (patching, striping)
(2) Poor condition, require extensive repair or renovation	(2) Fair; needs minor repairs	(2) Fair; needs minor repairs
(3) Missing and need to be added to some areas	(3) Poor; needs extensive repairs	(3) Poor condition (potholes, cracks); needs extensive repair/resurfacing
(4) Dangerous conditions exist	(4) Fields are unplayable	(4) Courts are unplayable and need replacement

PLAYGROUNDS	RESTROOMS	PICNIC SHELTERS
☒ (0) No problems	☒ (0) No problems	☒ (0) No problems
(1) Equipment is older and may have some cosmetic issues	(1) Good; minor cosmetic issues that don't affect use	(1) Shelter is older and may have some cosmetic issues
(2) Fair; needs minor repairs	(2) Fair; needs minor repairs (lighting, minor plumbing, &)	(2) Fair; needs minor repairs
(3) Poor condition; requires extensive repair or renovation	(3) Poor; needs extensive repairs (plumbing, interior facilities, &)	(3) Poor condition; needs extensive repair/improvements
(4) Dangerous conditions exist; must be replaced	(4) Restrooms are unusable and must be replaced	(4) Shelter is unusable and must be replaced

EQUIPMENT (BACKSTOPS, HOOPS, ETC.)	REC. AQUATICS (POOL, SPRAYGROUND, ETC.)
☒ (0) No problems	☒ (0) No problems
(1) Equipment is old, but can still be used	(1) Good; needs minor maintenance
(2) Fair; needs some maintenance	(2) Fair; needs minor repairs
(3) Poor condition and requires major repair/ renovation	(3) Poor condition; needs extensive repairs
(4) Very poor condition and should be replaced	(4) Very poor condition and should be replaced



Site Systems Assessment

TURF	LANDSCAPING (NAT. AND ORN.)	STORMWATER DRAINAGE	IRRIGATION
(0) No problems	(0) Well maintained	(0) No problems	(0) No problems
(1) Good condition, some bare areas	(1) Minor problems	(1) Some saturation/standing water	(1) Good condition, needs minor adjustments
(2) Some problems that need work; e.g. aeration and over-seeding	(2) Some areas need maintenance	(2) Very poor drainage; system needs renovation	(2) Fair condition, needs frequent work
(3) In poor condition and needs restoration	(3) Several areas need maintenance	(4) Frequent flooding and standing water	(3) Provides poor coverage and needs expansion
(4) In very poor condition and needs to be totally renovated	(4) Most is in poor condition and needs maintenance/replacement		(4) No system exists, but is needed

Development Potential

What are opportunities for connectivity? (check all that apply)

☐ Loop trails within the park	☐ Sidewalk connections to neighborhood
☐ Bus stop (if none now)	☐ Sidewalk connections within the park
☐ Multi-use path along road	☐ Trail connections to adjacent parks
☐ Other: <i>N/A</i>	

Is there room for development within the park? (check the one that applies)

☒ No, the park is built to capacity. Any new development would need to replace an existing amenity.
☐ Yes, there is space to fit small amenities in the park (ex. fitness stations)
☐ Yes, there is space to fit medium sized amenities in one or more areas of the park (ex. basketball court)
☐ Yes, there is space to fit a large sized amenity in the park (ex. full size 90' ball diamond)
☐ Yes, significant portions of the site are undeveloped and multiple amenities could be developed

Y / N Are there marginalized areas that could be developed for environmental benefit? (eg. Scrub areas, wet areas, steep slopes, underused edges) Check all potential uses that apply.

☒ Wildlife/pollinator habitat	☒ Stormwater treatment	☐ Other:
---	--	---------------------------------

Are there opportunities for additional Stormwater Management BMPs? Check all that apply

☒ Permeable parking	☒ Rain gardens or bioretention ponds	☐ Buffer planting along waterways
☒ Vegetated swales	☒ Water quality inlets	☐ Other:

NRPA 3 Pillars (Note: score for informational purposes only and not part of final score tally)

Type (factors to look for)	Cumulative Condition					Comment/Notes
	Poor	Fair	Good	Excellent		
Health/Wellness: (multiple and sustained activity opportunities, fitness equipment, trails, walking tracks, hard courts, challenging and loop play opportunities)	4	3	2	1	(0)	
Conservation: (high percentage tree canopy coverage, sustainable materials, erosion control, stormwater BMPs, native plant landscaping, environmental best practices like graywater irrigation or fertilization programs)	4	3	2	1	(0)	
Social Equity: (availability and ease of access, ADA compliance, recreation opportunities for many different ages/abilities, located in a racially/ethnically/economically diverse area)	4	3	2	1	(0)	



Comments/Corrective Actions Needed

- Pedestrian bridge @ old bare housing site is unsafe and should be removed (and replaced?) A.S.A.P.
- Strong markings at Commercial intersection!
- Very minor wrapping of hand rails on both wooden bridges rail joints



Site/Park Assessment Form

Site/ Park: Riverview Park Date & Time: 6/29

Address: _____ Park/Site if applicable: _____

Acreage: 17 Completed By: _____

Total Score: 15 / 72

Quality Score: 79 %

(total possible score - total earned score) / (total possible score)

Design and Usage

Classification

☐ Pocket Park	☐ District Park	☐ Natural Area
☒ Neighborhood Park	☐ Greenway	☐ Indoor Recreation Center
☐ Community Park	☐ Special Use Park	

General Condition of the Site

- ☐ (4) Littered or vandalized; requires thorough cleaning
- ☒ (2) Fairly clean, some minor issues
- ☒ (0) No problems

Site Inventory

VEHICULAR ACCESS	PLAYGROUNDS: Yes / No	# OF FIELDS (I = IRRIGATED, L=LIGHTED)
# of access points: <u>1</u>	Number: <u>1 eq.</u>	☒ Baseball <u>(I) / (L)</u>
Sight Distance: <u>Good/Poor</u>	Age Group: <u>Tots / (5-12)</u>	☐ Softball <u>(I) / (L)</u>
		☐ Rectangular Multi-Use <u>(I) / (L)</u>
PARKING Yes / No	STRUCTURES:	☒ Other: <u>Horseshoe</u> <u>(I) / (L)</u>
# of spaces: <u>16-20</u>	Concessions: Y / N (#) _____	☐ Other: _____ <u>(I) / (L)</u>
parking surface type: <u>asph</u>	Bathrooms: Y / N (#) _____	☐ Other: _____ <u>(I) / (L)</u>
TRAILS Yes / No	Ext. Storage: Y / N (#) _____	☒ Other: <u>Fitness</u> <u>(I) / (L)</u>
Paved / Unpaved / Both	Maint. Shed: Y / N (#) _____	☐ Other: <u>Stations</u> <u>(I) / (L)</u>
	Other: _____	☐ Other: _____ <u>(I) / (L)</u>
OPEN SPACE <u>Yes / No</u>	BIKE RACKS Yes / <u>No</u>	# OF HARD/SOFT COURTS
PICNIC AREA Yes / No	SIDEWALKS <u>Yes / No</u>	☐ Basketball
# of Shelters: <u>1</u>	WATER PLAY Yes / <u>No</u>	☐ Volleyball
# of Tables: <u>2</u>	Type: _____	<u>2</u> ☐ Tennis
DRINKING FOUNTAIN Yes / <u>No</u>		☐ Racquetball
		<u>1</u> ☐ Other: <u>Shuffleboard</u>

Signage (check all that apply)

☐ Highway/roadway site identification	☐ Usage regulations and restrictions
☒ Marked entrance	☐ Interpretive
☐ Safety	☐ Orientation
☐ Directional	☐ Other
Condition: <u>Avg.</u>	



Access and Connectivity (check all that apply)

SITE ACCESS	ACCESS CONDITIONS	ADA ACCESSIBILITY	NEIGHBORHOOD LINKAGES
☒ Public road	☒ (0) No problems	☒ (0) Entire park is accessible	☒ (0) Good linkages
☐ Private easement	(1) Moderately maintained	(1) 1-2 problem spots	(2) Some linkages
☐ Other:	(2) Some problems	(2) Portions are accessible	(4) No linkages
	(4) Unreliable or inadequate access	(4) None of the park is accessible	Bus Stop: Y / ☒ N

PARKING AVAILABILITY	PARKING AREA CONDITIONS	HAZARDS TO VISITORS
☒ (0) No problems	(0) No problems	☒ (0) No problems
(2) Not enough parking mainly during peak-use or only occasionally	☒ (1) Good; needs regular routine maintenance	(2) Some safety issues apparent
(4) Not enough parking most of the time	(2) Fair; spot repairs necessary	(4) Dangerous conditions exist
	(3) Poor; several areas need major repairs	CRIME PREVENTION (CPTED)
	(4) Very poor; parking area needs complete renovation	☒ (0) No concerns
		(2) Some safety concerns apparent
		(4) Dangerous conditions exist

Amenity Assessment

SIDEWALKS/PATHS/TRAILS	BALL FIELDS	HARD COURTS
☒ (0) No problems	(0) No problems	(0) No problems
☒ (1) Fair condition, require some minor repairs	(1) Good; needs minor fence, turf repair, maintenance	(1) Good; needs minor routine maintenance (patching, striping)
(2) Poor condition, require extensive repair or renovation	☒ (2) Fair; needs minor repairs	☒ (2) Fair; needs minor repairs
(3) Missing and need to be added to some areas	(3) Poor; needs extensive repairs	(3) Poor condition (potholes, cracks); needs extensive repair/resurfacing
(4) Dangerous conditions exist	(4) Fields are unplayable	(4) Courts are unplayable and need replacement

PLAYGROUNDS	RESTROOMS	PICNIC SHELTERS
☒ (0) No problems	(0) No problems	(0) No problems
(1) Equipment is older and may have some cosmetic issues	(1) Good; minor cosmetic issues that don't affect use	(1) Shelter is older and may have some cosmetic issues
(2) Fair; needs minor repairs	☒ (2) Fair; needs minor repairs (lighting, minor plumbing, &)	☒ (2) Fair; needs minor repairs
(3) Poor condition; requires extensive repair or renovation	(3) Poor; needs extensive repairs (plumbing, interior facilities, &)	(3) Poor condition; needs extensive repair/improvements
(4) Dangerous conditions exist; must be replaced	(4) Restrooms are unusable and must be replaced	(4) Shelter is unusable and must be replaced

EQUIPMENT (BACKSTOPS, HOOPS, ETC.)	REC. AQUATICS (POOL, SPRAYGROUND, ETC.)
☒ (0) No problems	(0) No problems
(1) Equipment is old, but can still be used	(1) Good; needs minor maintenance
(2) Fair; needs some maintenance	(2) Fair; needs minor repairs
(3) Poor condition and requires major repair/ renovation	(3) Poor condition; needs extensive repairs
(4) Very poor condition and should be replaced	(4) Very poor condition and should be replaced



Site Systems Assessment

TURF	LANDSCAPING (NAT. AND ORN.)	STORMWATER DRAINAGE	IRRIGATION
(0) No problems	(0) Well maintained	(0) No problems	(0) No problems
(1) Good condition, some bare areas	(1) Minor problems	(1) Some saturation/standing water	(1) Good condition, needs minor adjustments
(2) Some problems that need work; e.g. aeration and over-seeding	(2) Some areas need maintenance	(2) Very poor drainage; system needs renovation	(2) Fair condition, needs frequent work
(3) In poor condition and needs restoration	(3) Several areas need maintenance	(4) Frequent flooding and standing water	(3) Provides poor coverage and needs expansion
(4) In very poor condition and needs to be totally renovated	(4) Most is in poor condition and needs maintenance/replacement		(4) No system exists, but is needed

Development Potential

What are opportunities for connectivity? (check all that apply)

☒ Loop trails within the park	☐ Sidewalk connections to neighborhood
☒ Bus stop (if none now)	☐ Sidewalk connections within the park
☐ Multi-use path along road	☐ Trail connections to adjacent parks
☐ Other:	

Is there room for development within the park? (check the one that applies)

☐ No, the park is built to capacity. Any new development would need to replace an existing amenity.
☒ Yes, there is space to fit small amenities in the park (ex. fitness stations)
☐ Yes, there is space to fit medium sized amenities in one or more areas of the park (ex. basketball court)
☐ Yes, there is space to fit a large sized amenity in the park (ex. full size 90' ball diamond)
☐ Yes, significant portions of the site are undeveloped and multiple amenities could be developed

Y / N Are there marginalized areas that could be developed for environmental benefit? (eg. Scrub areas, wet areas, steep slopes, underused edges) Check all potential uses that apply.

☒ Wildlife/pollinator habitat	☐ Stormwater treatment	☐ Other:
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Are there opportunities for additional Stormwater Management BMPs? Check all that apply

☐ Permeable parking	☒ Rain gardens or bioretention ponds	☐ Buffer planting along waterways
☐ Vegetated swales	☒ Water quality inlets	☐ Other:

NRPA 3 Pillars (Note: score for informational purposes only and not part of final score tally)

Type (factors to look for)	Cumulative Condition					Comment/Notes
	Poor	Fair	Good	Excellent		
Health/Wellness: (multiple and sustained activity opportunities, fitness equipment, trails, walking tracks, hard courts, challenging and loop play opportunities)	4	3	2	1	(0)	
Conservation: (high percentage tree canopy coverage, sustainable materials, erosion control, stormwater BMPs, native plant landscaping, environmental best practices like graywater irrigation or fertilization programs)	4	3	2	1	(0)	
Social Equity: (availability and ease of access, ADA compliance, recreation opportunities for many different ages/abilities, located in a racially/ ethnically/ economically diverse area)	4	3	(2)	1	0	



Comments/Corrective Actions Needed

- no parking lot striping, no ADA signage
- Adjacent to Luter YMCA; tot lot is private to Y during the day, then open to public after hours.
- plans to convert Shuffleboard to Cornhole
- Tennis resurfacing in FY22-23 budget
 - Good lighting
 - Wind Screen?



Site/Park Assessment Form

Site/ Park: Robison Park Date & Time: 6/29 Total Score: 3 / 44
Address: _____ Park/Site if applicable: _____ Quality Score: 93 %
Acreage: < 1 Ac. Completed By: _____ (total possible score - total earned score)/(total possible score)

Design and Usage

Classification

☒ Pocket Park	☐ District Park	☐ Natural Area
☐ Neighborhood Park	☐ Greenway	☐ Indoor Recreation Center
☐ Community Park	☐ Special Use Park	

General Condition of the Site

- ☐ (4) Littered or vandalized; requires thorough cleaning
☐ (2) Fairly clean, some minor issues
☒ (0) No problems

Site Inventory

VEHICULAR ACCESS

of access points: 1 / Broad
Sight Distance: Good/Poor

PARKING

Yes / No
of spaces: 10
parking surface type: paved
TRAILS Yes / No
Paved / Unpaved / Both

OPEN SPACE

PICNIC AREA

Yes / No
of Shelters: 1
of Tables: 4

DRINKING FOUNTAIN

PLAYGROUNDS: Yes / No

Number: 1 eq.
Age Group: Tots / (5-12)

STRUCTURES:

Concessions: Y / N (#:)
Bathrooms: Y / N (#:)
Ext. Storage: Y / N (#:)
Maint. Shed: Y / N (#:)
Other:

BIKE RACKS

SIDEWALKS

WATER PLAY

Yes / No
Type:

OF FIELDS (I = IRRIGATED, L = LIGHTED)

☒ Baseball (I) / (L)
☒ Softball (I) / (L)
☐ Rectangular Multi-Use (I) / (L)
☐ Other: (I) / (L)
☐ Other: (I) / (L)
☐ Other: (I) / (L)
☐ Other: (I) / (L)
☐ Other: (I) / (L)
☐ Other: (I) / (L)

OF HARD/SOFT COURTS

☒ Basketball
☒ Volleyball
☐ Tennis
☐ Racquetball
☐ Other:

Signage (check all that apply)

☒ Highway/roadway site identification	☐ Usage regulations and restrictions
☒ Marked entrance	☐ Interpretive
☐ Safety	☐ Orientation
☐ Directional	☐ Other

Condition: _____



Access and Connectivity (check all that apply)

SITE ACCESS	ACCESS CONDITIONS	ADA ACCESSIBILITY	NEIGHBORHOOD LINKAGES
☒ Public road	(0) No problems	(0) Entire park is accessible	(0) Good linkages
☐ Private easement	(1) Moderately maintained	(1) 1-2 problem spots	(2) Some linkages
☐ Other:	(2) Some problems	(2) Portions are accessible	(4) No linkages
	(4) Unreliable or inadequate access	(4) None of the park is accessible	Bus Stop: Y / N

PARKING AVAILABILITY	PARKING AREA CONDITIONS	HAZARDS TO VISITORS
(0) No problems	(0) No problems	(0) No problems
(2) Not enough parking mainly during peak-use or only occasionally	(1) Good; needs regular routine maintenance	(2) Some safety issues apparent
(4) Not enough parking most of the time	(2) Fair; spot repairs necessary	(4) Dangerous conditions exist
	(3) Poor; several areas need major repairs	CRIME PREVENTION (CPTED)
	(4) Very poor; parking area needs complete renovation	(0) No concerns
		(2) Some safety concerns apparent
		(4) Dangerous conditions exist

Amenity Assessment

SIDEWALKS/PATHS/TRAILS	BALL FIELDS	HARD COURTS
(0) No problems	(0) No problems	(0) No problems
(1) Fair condition, require some minor repairs	(1) Good; needs minor fence, turf repair, maintenance	(1) Good; needs minor routine maintenance (patching, striping)
(2) Poor condition, require extensive repair or renovation	(2) Fair; needs minor repairs	(2) Fair; needs minor repairs
(3) Missing and need to be added to some areas	(3) Poor; needs extensive repairs	(3) Poor condition (potholes, cracks); needs extensive repair/resurfacing
(4) Dangerous conditions exist	(4) Fields are unplayable	(4) Courts are unplayable and need replacement

PLAYGROUNDS	RESTROOMS	PICNIC SHELTERS <i>See notes</i>
(0) No problems	(0) No problems	(0) No problems
(1) Equipment is older and may have some cosmetic issues	(1) Good; minor cosmetic issues that don't affect use	(1) Shelter is older and may have some cosmetic issues
(2) Fair; needs minor repairs	(2) Fair; needs minor repairs (lighting, minor plumbing, &)	(2) Fair; needs minor repairs
(3) Poor condition; requires extensive repair or renovation	(3) Poor; needs extensive repairs (plumbing, interior facilities, &)	(3) Poor condition; needs extensive repair/improvements
(4) Dangerous conditions exist; must be replaced	(4) Restrooms are unusable and must be replaced	(4) Shelter is unusable and must be replaced

EQUIPMENT (BACKSTOPS, HOOPS, ETC.)	REC. AQUATICS (POOL, SPRAYGROUND, ETC.)
(0) No problems	(0) No problems
(1) Equipment is old, but can still be used	(1) Good; needs minor maintenance
(2) Fair; needs some maintenance	(2) Fair; needs minor repairs
(3) Poor condition and requires major repair/ renovation	(3) Poor condition; needs extensive repairs
(4) Very poor condition and should be replaced	(4) Very poor condition and should be replaced



Site Systems Assessment

TURF	LANDSCAPING (NAT. AND ORN.)	STORMWATER DRAINAGE	IRRIGATION
(0) No problems	(0) Well maintained	(0) No problems	(0) No problems
(1) Good condition, some bare areas	(1) Minor problems	(1) Some saturation/standing water	(1) Good condition, needs minor adjustments
(2) Some problems that need work; e.g. aeration and over-seeding	(2) Some areas need maintenance	(2) Very poor drainage; system needs renovation	(2) Fair condition, needs frequent work
(3) In poor condition and needs restoration	(3) Several areas need maintenance	(4) Frequent flooding and standing water	(3) Provides poor coverage and needs expansion
(4) In very poor condition and needs to be totally renovated	(4) Most is in poor condition and needs maintenance/replacement		(4) No system exists, but is needed

Development Potential

What are opportunities for connectivity? (check all that apply)

☒ Loop trails within the park	☒ Sidewalk connections to neighborhood
☒ Bus stop (if none now)	☐ Sidewalk connections within the park
☐ Multi-use path along road	☐ Trail connections to adjacent parks
☐ Other:	

Is there room for development within the park? (check the one that applies)

☒ No, the park is built to capacity. Any new development would need to replace an existing amenity.
☐ Yes, there is space to fit small amenities in the park (ex. fitness stations)
☐ Yes, there is space to fit medium sized amenities in one or more areas of the park (ex. basketball court)
☐ Yes, there is space to fit a large sized amenity in the park (ex. full size 90' ball diamond)
☐ Yes, significant portions of the site are undeveloped and multiple amenities could be developed

Y/N Are there marginalized areas that could be developed for environmental benefit? (eg. Scrub areas, wet areas, steep slopes, underused edges) Check all potential uses that apply.

☐ Wildlife/pollinator habitat	☐ Stormwater treatment	☐ Other:
--	---	---------------------------------

Are there opportunities for additional Stormwater Management BMPs? Check all that apply

☒ Permeable parking	☐ Rain gardens or bioretention ponds	☐ Buffer planting along waterways
☐ Vegetated swales	☐ Water quality inlets	☐ Other:

NRPA 3 Pillars (Note: score for informational purposes only and not part of final score tally)

Type (factors to look for)	Cumulative Condition					Comment/Notes
	Poor	Fair	Good	Excellent		
Health/Wellness: (multiple and sustained activity opportunities, fitness equipment, trails, walking tracks, hard courts, challenging and loop play opportunities)	4	3	2	1	(0)	
Conservation: (high percentage tree canopy coverage, sustainable materials, erosion control, stormwater BMPs, native plant landscaping, environmental best practices like graywater irrigation or fertilization programs)	4	3	(2)	1	0	
Social Equity: (availability and ease of access, ADA compliance, recreation opportunities for many different ages/abilities, located in a racially/ethnically/economically diverse area)	4	3	2	1	(0)	



Comments/Corrective Actions Needed

- Restrooms in adjacent library may be used but not officially dedicated to Park
- Drip line from roof of shelter ^{causing} ~~causing~~ erosion at edge of concrete pad, causing trip hazard.



Site/Park Assessment Form

Site/ Park: Tyler's Beach Marina Boat Ramp Date & Time: 6/29 Total Score: 22 / 40
Address: _____ Park/Site if applicable: _____ Quality Score: 45 %
Acreage: 14 Completed By: _____ (total possible score - total earned score)/(total possible score)

Design and Usage

Classification

☐ Pocket Park	☐ District Park	☐ Natural Area
☐ Neighborhood Park	☐ Greenway	☐ Indoor Recreation Center
☐ Community Park	☒ Special Use Park	

General Condition of the Site

- ☐ (4) Littered or vandalized; requires thorough cleaning
☒ (2) Fairly clean, some minor issues
☐ (0) No problems

Site Inventory

VEHICULAR ACCESS

of access points: 1
Sight Distance: Good/Poor

PARKING Yes / No

of spaces: ? commented
parking surface type: unpaved

TRAILS Yes / No

Paved / Unpaved / Both

OPEN SPACE Yes / No

PICNIC AREA Yes / No

of Shelters: 0
of Tables: 6-8

DRINKING FOUNTAIN Yes / No

PLAYGROUNDS: Yes / No

Number: _____
Age Group: Tots / (5-12)

STRUCTURES:

Concessions: Y / N (#:)
Bathrooms: Y / N (#:)
Ext. Storage: Y / N (#:)
Maint. Shed: Y / N (#:)
Other: _____

BIKE RACKS Yes / No

SIDEWALKS Yes / No

WATER PLAY Yes / No

Type: Jones River

OF FIELDS (I = IRRIGATED, L=LIGHTED)

☒ Baseball	(I)/ (L)
☒ Softball	(I)/ (L)
☐ Rectangular Multi-Use	(I)/ (L)
☐ Other:	(I)/ (L)
☐ Other:	(I)/ (L)
☐ Other:	(I)/ (L)
☐ Other:	(I)/ (L)
☐ Other:	(I)/ (L)
☐ Other:	(I)/ (L)

OF HARD/SOFT COURTS

☒ Basketball
☒ Volleyball
☐ Tennis
☐ Racquetball
☐ Other:

Signage (check all that apply)

☐ Highway/roadway site identification	☐ Usage regulations and restrictions
☐ Marked entrance	☐ Interpretive
☐ Safety	☐ Orientation
☐ Directional	☐ Other
Condition: _____	



Access and Connectivity (check all that apply)

SITE ACCESS	ACCESS CONDITIONS	ADA ACCESSIBILITY	NEIGHBORHOOD LINKAGES
☒ Public road	(0) No problems	(0) Entire park is accessible	(0) Good linkages
☐ Private easement	(1) Moderately maintained	(1) 1-2 problem spots	(2) Some linkages
☐ Other:	(2) Some problems	(2) Portions are accessible	(4) No linkages
	(4) Unreliable or inadequate access	(4) None of the park is accessible	Bus Stop: Y / <u>N</u>

PARKING AVAILABILITY

- (0) No problems
(2) Not enough parking mainly during peak-use or only occasionally
(4) Not enough parking most of the time

PARKING AREA CONDITIONS

- (0) No problems
(1) Good; needs regular routine maintenance
(2) Fair; spot repairs necessary
(3) Poor; several areas need major repairs
(4) Very poor; parking area needs complete renovation

HAZARDS TO VISITORS

- (0) No problems
(2) Some safety issues apparent
(4) Dangerous conditions exist

CRIME PREVENTION (CPTED)

- (0) No concerns
(2) Some safety concerns apparent
(4) Dangerous conditions exist

Amenity Assessment

~~SIDEWALKS/PATHS/TRAILS~~

- (0) No problems
(1) Fair condition, require some minor repairs
(2) Poor condition, require extensive repair or renovation
(3) Missing and need to be added to some areas
(4) Dangerous conditions exist

~~BALL FIELDS~~

- (0) No problems
(1) Good; needs minor fence, turf repair, maintenance
(2) Fair; needs minor repairs
(3) Poor; needs extensive repairs
(4) Fields are unplayable

~~HARD COURTS~~

- (0) No problems
(1) Good; needs minor routine maintenance (patching, striping)
(2) Fair; needs minor repairs
(3) Poor condition (potholes, cracks); needs extensive repair/resurfacing
(4) Courts are unplayable and need replacement

~~PLAYGROUNDS~~

- (0) No problems
(1) Equipment is older and may have some cosmetic issues
(2) Fair; needs minor repairs
(3) Poor condition; requires extensive repair or renovation
(4) Dangerous conditions exist; must be replaced

~~RESTROOMS~~

- (0) No problems
(1) Good; minor cosmetic issues that don't affect use
(2) Fair; needs minor repairs (lighting, minor plumbing, &)
(3) Poor; needs extensive repairs (plumbing, interior facilities, &)
(4) Restrooms are unusable and must be replaced *gone*

~~PICNIC SHELTERS~~

- (0) No problems
(1) Shelter is older and may have some cosmetic issues
(2) Fair; needs minor repairs
(3) Poor condition; needs extensive repair/improvements
(4) Shelter is unusable and must be replaced *gone*

~~EQUIPMENT (BACKSTOPS, HOOPS, ETC.)~~

- (0) No problems
(1) Equipment is old, but can still be used
(2) Fair; needs some maintenance
(3) Poor condition and requires major repair/ renovation
(4) Very poor condition and should be replaced

~~REC. AQUATICS (POOL, SPRAYGROUND, ETC.)~~

- (0) No problems
(1) Good; needs minor maintenance
(2) Fair; needs minor repairs
(3) Poor condition; needs extensive repairs
(4) Very poor condition and should be replaced



Site Systems Assessment

TURF	LANDSCAPING (NAT. AND ORN.)	STORMWATER DRAINAGE	IRRIGATION
(0) No problems	(0) Well maintained	(0) No problems	(0) No problems
(1) Good condition, some bare areas	(1) Minor problems	(1) Some saturation/standing water	(1) Good condition, needs minor adjustments
(2) Some problems that need work; e.g. aeration and over-seeding	(2) Some areas need maintenance	(2) Very poor drainage; system needs renovation	(2) Fair condition, needs frequent work
(3) In poor condition and needs restoration	(3) Several areas need maintenance	(4) Frequent flooding and standing water	(3) Provides poor coverage and needs expansion
(4) In very poor condition and needs to be totally renovated	(4) Most is in poor condition and needs maintenance/replacement		(4) No system exists, but is needed

Development Potential

What are opportunities for connectivity? (check all that apply)

☐ Loop trails within the park	☒ Sidewalk connections to neighborhood
☒ Bus stop (if none now)	☐ Sidewalk connections within the park
☐ Multi-use path along road	☒ Trail connections to adjacent parks <i>Future Bradbury Park</i>
☐ Other:	

Is there room for development within the park? (check the one that applies)

☐ No, the park is built to capacity. Any new development would need to replace an existing amenity.
☒ Yes, there is space to fit small amenities in the park (ex. fitness stations)
☐ Yes, there is space to fit medium sized amenities in one or more areas of the park (ex. basketball court)
☐ Yes, there is space to fit a large sized amenity in the park (ex. full size 90' ball diamond)
☐ Yes, significant portions of the site are undeveloped and multiple amenities could be developed

Y / N Are there marginalized areas that could be developed for environmental benefit? (eg. Scrub areas, wet areas, steep slopes, underused edges) Check all potential uses that apply.

☒ Wildlife/pollinator habitat	☒ Stormwater treatment	☐ Other:
---	--	---------------------------------

Are there opportunities for additional Stormwater Management BMPs? Check all that apply

☒ Permeable parking	☐ Rain gardens or bioretention ponds	☒ Buffer planting along waterways
☒ Vegetated swales	☐ Water quality inlets	☐ Other:

NRPA 3 Pillars (Note: score for informational purposes only and not part of final score tally)

Type (factors to look for)	Cumulative Condition					Comment/Notes
	Poor	Fair	Good	Excellent		
Health/Wellness: (multiple and sustained activity opportunities, fitness equipment, trails, walking tracks, hard courts, challenging and loop play opportunities)	4	(3)	2	1	0	
Conservation: (high percentage tree canopy coverage, sustainable materials, erosion control, stormwater BMPs, native plant landscaping, environmental best practices like graywater irrigation or fertilization programs)	4	(3)	2	1	0	
Social Equity: (availability and ease of access, ADA compliance, recreation opportunities for many different ages/abilities, located in a racially/ethnically/economically diverse area)	4	3	2	(1)	0	



Comments/Corrective Actions Needed

No ADA parking signs

New Boat Slips and Fishing Pier (in CIP only)

" Bulkhead and Boat ramp (" ")

Need for Fish Cleaning Station?



Site/Park Assessment Form

Site/ Park: Windsor Sidewalk Trail Date & Time: 6/29 Total Score: 1 / 36
Address: _____ Park/Site if applicable: _____ Quality Score: 97 %
Acreage: N/A Completed By: _____ (total possible score - total earned score)/(total possible score)

Design and Usage

Classification

☐ Pocket Park	☐ District Park	☐ Natural Area
☐ Neighborhood Park	☒ Greenway	☐ Indoor Recreation Center
☐ Community Park	☐ Special Use Park	

General Condition of the Site

- ☐ (4) Littered or vandalized; requires thorough cleaning
☐ (2) Fairly clean, some minor issues
☒ (0) No problems

Site Inventory

VEHICULAR ACCESS	PLAYGROUNDS: Yes / No	# OF FIELDS (I = IRRIGATED, L=LIGHTED)
# of access points	Number:	☐ Baseball (I)/(L)
Sight Distance: Good/Poor	Age Group: Tots / (5-12)	☐ Softball (I)/(L)
PARKING Yes / <u>No</u>	STRUCTURES:	☐ Rectangular Multi-Use (I)/(L)
# of spaces:	Concessions: Y / N (#:)	☐ Other: (I)/(L)
parking surface type:	Bathrooms: Y / N (#:)	☐ Other: (I)/(L)
TRAILS Yes / No	Ext. Storage: Y / N (#:)	☐ Other: (I)/(L)
<u>Paved</u> / Unpaved / Both	Maint. Shed: Y / N (#:)	☐ Other: (I)/(L)
OPEN SPACE Yes / No	Other:	☐ Other: (I)/(L)
PICNIC AREA Yes / No	BIKE RACKS Yes / <u>No</u>	# OF HARD/SOFT COURTS
# of Shelters:	SIDEWALKS <u>Yes</u> / No	☐ Basketball
# of Tables:	WATER PLAY Yes / No	☐ Volleyball
DRINKING FOUNTAIN Yes / No	Type:	☐ Tennis
		☐ Racquetball
		☐ Other:

Signage (check all that apply)

☐ Highway/roadway site identification	☐ Usage regulations and restrictions
☐ Marked entrance	☐ Interpretive
☐ Safety	☐ Orientation
☐ Directional	☐ Other
Condition: <u>none observed</u>	



Access and Connectivity (check all that apply)

SITE ACCESS	ACCESS CONDITIONS	ADA ACCESSIBILITY	NEIGHBORHOOD LINKAGES
☒ Public road	☒ (0) No problems	☒ (0) Entire park is accessible	☒ (0) Good linkages
☒ Private easement	(1) Moderately maintained	(1) 1-2 problem spots	(2) Some linkages
☐ Other:	(2) Some problems	(2) Portions are accessible	(4) No linkages
	(4) Unreliable or inadequate access	(4) None of the park is accessible	Bus Stop: Y / ☒ N

PARKING AVAILABILITY

- (0) No problems
(2) Not enough parking mainly during peak-use or only occasionally
(4) Not enough parking most of the time

N/A

PARKING AREA CONDITIONS

- (0) No problems
(1) Good; needs regular routine maintenance
(2) Fair; spot repairs necessary
(3) Poor; several areas need major repairs
(4) Very poor; parking area needs complete renovation

HAZARDS TO VISITORS

- ☒ (0) No problems
(2) Some safety issues apparent
(4) Dangerous conditions exist

CRIME PREVENTION (CPTED)

- ☒ (0) No concerns
(2) Some safety concerns apparent
(4) Dangerous conditions exist

Amenity Assessment

SIDEWALKS/PATHS/TRAILS

- (0) No problems
☒ (1) Fair condition, require some minor repairs
(2) Poor condition, require extensive repair or renovation
(3) Missing and need to be added to some areas
(4) Dangerous conditions exist

BALL FIELDS

- (0) No problems
(1) Good; needs minor fence, turf repair, maintenance
(2) Fair; needs minor repairs
(3) Poor; needs extensive repairs
(4) Fields are unplayable

HARD COURTS

- (0) No problems
(1) Good; needs minor routine maintenance (patching, striping)
(2) Fair; needs minor repairs
(3) Poor condition (potholes, cracks); needs extensive repair/resurfacing
(4) Courts are unplayable and need replacement

PLAYGROUNDS

- (0) No problems
(1) Equipment is older and may have some cosmetic issues
(2) Fair; needs minor repairs
(3) Poor condition; requires extensive repair or renovation
(4) Dangerous conditions exist; must be replaced

RESTROOMS

- (0) No problems
(1) Good; minor cosmetic issues that don't affect use
(2) Fair; needs minor repairs (lighting, minor plumbing, &)
(3) Poor; needs extensive repairs (plumbing, interior facilities, &)
(4) Restrooms are unusable and must be replaced

PICNIC SHELTERS

- (0) No problems
(1) Shelter is older and may have some cosmetic issues
(2) Fair; needs minor repairs
(3) Poor condition; needs extensive repair/improvements
(4) Shelter is unusable and must be replaced

EQUIPMENT (BACKSTOPS, HOOPS, ETC.)

- (0) No problems
(1) Equipment is old, but can still be used
(2) Fair; needs some maintenance
(3) Poor condition and requires major repair/ renovation
(4) Very poor condition and should be replaced

REC. AQUATICS (POOL, SPRAYGROUND, ETC.)

- (0) No problems
(1) Good; needs minor maintenance
(2) Fair; needs minor repairs
(3) Poor condition; needs extensive repairs
(4) Very poor condition and should be replaced



Site Systems Assessment

TURF	LANDSCAPING (NAT AND ORN.)	STORMWATER DRAINAGE	IRRIGATION
(0) No problems	(0) Well maintained	(0) No problems	(0) No problems
(1) Good condition, some bare areas	(1) Minor problems	(1) Some saturation/standing water	(1) Good condition, needs minor adjustments
(2) Some problems that need work; e.g. aeration and over-seeding	(2) Some areas need maintenance	(2) Very poor drainage; system needs renovation	(2) Fair condition, needs frequent work
(3) In poor condition and needs restoration	(3) Several areas need maintenance	(4) Frequent flooding and standing water	(3) Provides poor coverage and needs expansion
(4) In very poor condition and needs to be totally renovated	(4) Most is in poor condition and needs maintenance/replacement		(4) No system exists, but is needed

Development Potential

What are opportunities for connectivity? (check all that apply)

☐ Loop trails within the park	☐ Sidewalk connections to neighborhood
☐ Bus stop (if none now)	☐ Sidewalk connections within the park
☐ Multi-use path along road	☐ Trail connections to adjacent parks
☐ Other:	

Is there room for development within the park? (check the one that applies)

☒ No, the park is built to capacity. Any new development would need to replace an existing amenity.
☐ Yes, there is space to fit small amenities in the park (ex. fitness stations)
☐ Yes, there is space to fit medium sized amenities in one or more areas of the park (ex. basketball court)
☐ Yes, there is space to fit a large sized amenity in the park (ex. full size 90' ball diamond)
☐ Yes, significant portions of the site are undeveloped and multiple amenities could be developed

Y / N Are there marginalized areas that could be developed for environmental benefit? (eg. Scrub areas, wet areas, steep slopes, underused edges) Check all potential uses that apply.

☐ Wildlife/pollinator habitat	☒ Stormwater treatment	☐ Other:
--	--	---------------------------------

Are there opportunities for additional Stormwater Management BMPs? Check all that apply

☒ Permeable parking	☒ Rain gardens or bioretention ponds	☐ Buffer planting along waterways
☒ Vegetated swales	☒ Water quality inlets	☐ Other:

NRPA 3 Pillars (Note: score for informational purposes only and not part of final score tally)

Type (factors to look for)	Cumulative Condition					Comment/Notes
	Poor	Fair	Good	Excellent		
Health/Wellness: (multiple and sustained activity opportunities, fitness equipment, trails, walking tracks, hard courts, challenging and loop play opportunities)	4	3	2	1	(0)	
Conservation: (high percentage tree canopy coverage, sustainable materials, erosion control, stormwater BMPs, native plant landscaping, environmental best practices like graywater irrigation or fertilization programs)	4	3	2	(1)	0	
Social Equity: (availability and ease of access, ADA compliance, recreation opportunities for many different ages/abilities, located in a racially/ethnically/economically diverse area)	4	3	2	1	(0)	



Comments/Corrective Actions Needed

Opportunity for Connectivity to Fairground/Heritage Park
Minor Closures

Significant weeds growing in joints, but only in few/isolated areas.



Facility Assessment Form

Site/ Facility: Windsor Town Center Date & Time: 6/29
Address: _____ Park/Site (if applicable): George Tyler Middle School
Square Footage/Acreage: _____ Completed By: _____

Total Score: 4 / 64
Quality Score: 94 %
(total possible score - total earned score)/(total possible score)

Design and Usage

Classification

☐ Recreation Center ☒ Community Center ☐ Historic Site
☐ Other: _____

Signage (check all that apply)

☒ Highway/roadway site identification ☒ Usage regulations and restrictions
☒ Marked entrance ☐ Interpretive
☒ Safety ☒ Orientation
☐ Directional ☐ Other: _____

Condition: 1 face, perpendicular to road, hard to see

Site Security

VANDALISM

- ☒ (0) No problems
(1) Once in a while; a variety of minor maintenance required
(2) Occasionally; a variety of maintenance required
(3) Very often; minor items need to be replaced
(4) Very often, major items need to be replaced or fixed

EXTERIOR LIGHTING

- ☒ (0) Good Condition
(1) Good condition, but needs minor adjustments
(2) Lighting is inadequate in some areas
(3) Lighting is inadequate or does not meet code in some areas
(4) Lighting is non-existent in many areas and limits facility usage

SECURITY (INCL. FENCING, DOOR LOOKS, ALARMS, ETC.)

- ☒ (0) Security is satisfactory
(1) Security is weak in some areas
(2) Security is poor in many areas around the facility
(3) Security is very poor around all parts of the facility
(4) Security is very poor and limits facility usage

Access and Connectivity (check all that apply)

SITE ACCESS

☒ Public road
☐ Private easement
☐ Other: _____

SITE ACCESS CONDITIONS

- ☒ (0) Well maintained
(1) Moderately maintained
(2) Poorly maintained
(4) Unreliable access

ADA ACCESSIBILITY

- ☒ (0) Entire facility is accessible
(1) 1-2 problem spots
(2) Portions are accessible
(4) None of the facility is accessible

PARKING AVAILABILITY

- ☒ (0) No problems and easy to reach
(2) Not enough parking mainly during peak-use or only occasionally
(4) Not enough parking most of the time

NEIGHBORHOOD LINKAGES

- ☒ (0) Good linkages
☒ (2) Some linkages
☒ (4) No linkages
Bus Stop: Y / N



Condition and Adequacy of Space

FACILITY CONDITON

- ☒ (0) Good condition
- (1) Building has a few minor problems; no effect on programs
- (2) Facility has many minor problems; has some effect on programs
- (3) Facility has a few major problems; some effect on programs
- (4) Facility has many major problems; significant effect on programs

ADEQUACY OF SPACE

- ☒ (0) Entire facility is adequate for program needs
- (1) Facility is slightly inadequate in space and/or has no effect on programs
- (2) Facility has a shortage of space in some areas and/or has some effect on programs
- (4) Facility has an extreme shortage of space in all areas and/or has a significant effect on programs

Facility Spaces (classroom, gym, auditorium, office, kitchen, etc.)

OFFICE

- ☒ (0) Good condition
- (1) A few cosmetic problems in need of repair
- (2) Fair condition with a variety of cosmetic or structural problems
- (3) In very poor shape and affects staff efficiency
- (4) Badly located; seriously limits efficiency or security of facility

GYMNASIUM

- ☒ (0) Good condition
- (1) Has a few cosmetic problems
- ☒ (2) In fair condition with a variety of problems (such as inadequate seating)
- (3) In very poor condition; programs seriously affected
- (4) Gym is unusable

KITCHEN

- ☒ (0) Good condition
- (1) Some cosmetic or minor utility problems; no effect on programs
- (2) Variety of problems (lack of storage or inadequate appliances) that have some effect on programs
- (3) Many deficiencies that seriously affects programs
- (4) Kitchen is unusable

AUDITORIUM

- ☒ (0) Good condition
- (1) A few cosmetic problems in need of repair; no effect on programming
- (2) Fair condition with a variety of cosmetic or structural problems; some effect on programming
- (3) Many deficiencies that seriously affects its use for programs
- (4) Auditorium is unusable

CLASSROOMS

- ☒ (0) Good condition
- (1) Has a few cosmetic problems; no effect on programs
- (2) Variety of problems (lack of storage or inadequate space); some effect on programs
- (3) Many deficiencies; programs seriously affected
- (4) Some or all classrooms are unusable

RECREATIONAL AQUATICS

- ☒ (0) Good condition
- (1) A few cosmetic problems in need of repair; no effect on programming
- (2) Fair condition with a variety of problems; some effect on programs
- (3) In poor shape and affects programs significantly
- (4) Aquatic facility is unusable

Facility Systems

STORAGE AREAS

- ☒ (0) Storage meets needs
- (1) Storage is inadequate in some areas
- (2) Storage is inadequate in many areas
- (3) Storage is significantly inadequate and affects programs significantly
- (4) No storage exists but is needed

INTERIOR LIGHTING

- ☒ (0) Good Condition
- (1) Good condition, but needs minor adjustments
- (2) Lighting is inadequate in some areas
- (3) Lighting is inadequate or does not meet code in some areas
- (4) Lighting system is inadequate for the whole facility

MECHANICAL EQUIPMENT

- ☒ (0) Good condition
- (1) Some equipment is in poor condition and should be replaced or repaired; no effect on programs
- (2) Equipment has some major problems which affect programming
- (4) Equipment is in very poor condition or is insufficient to meet demands; significant effect on programming



NRPA 3 Pillars

Type (factors to look for)	Cumulative Condition					Comment/Notes
	Poor	Fair	Good	Excellent		
Health/Wellness: (multiple and sustained activity opportunities, fitness equipment, trails, walking tracks, hard courts, challenging and loop play opportunities)	4	3	2	1	0	
Conservation: (high percentage tree canopy coverage, sustainable materials, erosion control, stormwater BMPs, native plant landscaping, environmental best practices like graywater irrigation or fertilization programs)	4	3	2	1	0	
Social Equity: (availability and ease of access, ADA compliance, recreation opportunities for many different ages/ abilities, located in a racially/ ethnically/ economically diverse area)	4	3	2	1	0	

Connectivity Potential

What are opportunities for connectivity? (check all that apply)

- | | |
|---|---|
| ☐ Bus stop (if none now) | ☐ Sidewalk/trail connections to surrounding park/site |
| ☐ Other: | ☐ Sidewalk connections to neighborhood/ surrounding area |
| | ☐ Trail connections to adjacent parks/ facilities |

Corrective Actions Needed

ACTION	URGENCY					
Gym floor resurfacing	Immediately	<6 months	6-12 months	12-24 months	24+ months	
	Immediately	<6 months	6-12 months	12-24 months	24+ months	
	Immediately	<6 months	6-12 months	12-24 months	24+ months	
	Immediately	<6 months	6-12 months	12-24 months	24+ months	
	Immediately	<6 months	6-12 months	12-24 months	24+ months	
	Immediately	<6 months	6-12 months	12-24 months	24+ months	
	Immediately	<6 months	6-12 months	12-24 months	24+ months	

Comments

Zero gym seating (but in CIP)



APPENDIX F

PROGRAM AND SERVICES ASSESSMENT

PROGRAM AND SERVICES ASSESSMENT

OVERVIEW OF PRIORITIES AND CORE PROGRAM AREAS

The Isle of Wight Parks and Recreation Department has a professional staff that annually delivers a comprehensive parks and recreation program to Isle of Wight residents. Department staff are responsible for the management and implementation of a diverse array recreation programs, special community-wide events, and the operation of multiple facilities. Employees are engaged year-round in planning, implementing, conducting, and evaluating programs and events. All functions within the Department combine to provide hundreds of offerings annually in the areas of camps, enrichment, sports, health, fitness, senior services, special events, therapeutic recreation, and the county fair. But in addition to the provision of services provided directly by the Department, partnerships with other organizations are utilized throughout the service area. Through formal and informal cooperative relationships, various nonprofit agencies and other community partners assist with delivering select programs and indoor space to provide access for programs.

CORE PROGRAM APPROACH

The vision of the Department is to be a premier parks and recreation systems in the region providing all residents access to high-quality programs and experiences. Part of realizing this vision involves identifying Core Program Areas to create a sense of focus around activities and outcomes of greatest importance to the community as informed by current and future needs. However, public recreation is challenged by the premise of being all things to all people, especially in a community such as Isle of Wight. The philosophy of the Core Program Area assists staff, policy makers, and the public focus on what is most important. Program areas are considered as Core if they meet most of the following categories:

- The program area has been provided for a long period of time (over 4-5 years) and/or is expected by the community.
- The program area consumes a relatively large portion (5% or more) of the agency's overall budget.
- The program area is offered 3-4 seasons per year.
- The program area has wide demographic appeal.
- There is a tiered level of skill development available within the programs area's offerings.
- There is full-time staff responsible for the program area.
- There are facilities designed specifically to support the program area.
- The agency controls a significant percentage (20% or more) of the local market.

ISLE OF WIGHT RECREATION CORE PROGRAM AREAS

The Department currently offers programs in nine Core Program Areas. These core program areas are listed below:

PROGRAM DESCRIPTION		
Core Program Area	Brief Description	Internal Goals and/or Desired Outcomes
Athletics	Staff provides athletic programs for adults and youth of Isle of Wight County.	Maximize facility usage with a focus on adding new athletic-related programming per identification of community needs, increasing participation of existing athletic programs, maintaining existing relationships between user groups, and establishing relationships with tournament providers.
Camps / School Age Programming	Affordable extra-curricular camps are aimed at youth from ages 5 to 18. Affordable before / after school care is aimed at youth in grades K - 5 and is currently provided at one school facility. Both programs provide a multitude of opportunities, sports, field trips, and activities for the targeted demographics.	Actively pursue and establish long-term agreements with Isle of Wight County Schools in order to alleviate facility needs so we may expand offerings, times and dates, and participation for both camps and before / after school care.
Centers	Staff utilizes current center resources in order to provide recreational opportunities.	Existing and future facilities will be strategically located to meet the needs of culturally diverse & distinct communities within Isle of Wight County in order to provide a wide selection of inclusive opportunities and programs for the community at large.
Classes (Enrichment)	Guided by current trends, classes are tailored to provide a variety of diverse health, wellness, and informational activities.	Develop cutting edge and creative programs as dictated by engaged public interest and feedback. Classes will reach a diverse demographic.
County Fair	An award winning and nationally recognized annual large scale event that provides first-rate entertainment, exhibits local products / livestock, while celebrating the agricultural heritage of Isle of Wight County.	Continue to remain current regarding entertainment trends while expanding & upgrading existing infrastructure at the fairgrounds.
Permitting & Rentals	Revenue producing permits and rentals are provided to the public through customized reservation package.	Provide more available facilities to the public at large. Create a well-articulated and well-established standard operating procedure for renters. Improve integration between reservations and staff schedules to ensure better coordination in regard to any booked events.
Seniors	Senior programming provides the following areas of interest for citizens aged 50 and over: socialization, health & wellness, fun activities, educational opportunities, and excursions.	Improve geographic equity for seniors through expansion of in-house offerings; increase accessibility and visibility in order to promote senior functions.
Special Events	To provide the citizens with unique organized activities that are both entertaining and family friendly and spaced throughout the year. Most special events occur in conjunction with major holidays.	Continue to offer fun and interesting events that will be enjoyed by citizens and visitors. These offerings will enhance the public perception of the department and increase visibility of current programs and boosting participation.
Therapeutic Recreation	A Task Force has recently come in existence in order to advocate and identify opportunities for Adults with Special Needs. It currently has representation and receives input from Parks and Recreation.	Provide a Therapeutic Recreation Specialist and Therapeutic Advisory Commission in order to establish recreational opportunities to Special Needs Citizens of all ages.

ENSURING THE RIGHT CORE PROGRAM MIX

The Core Program Areas provided by Isle of Wight currently appear to meet some of the community's major needs as identified in the survey results, but the program mix must be evaluated on a regular basis to ensure that the offerings within each Core Program Area - and the Core Program Areas themselves - align with changing leisure trends, demographics, and needs of residents. NRPA recommends that six determinants be used to inform what programs and services are provided by the Department. According to NRPA, those determinants are:

- **Conceptual foundations of play, recreation, and leisure** - Programs and services should encourage and promote a degree of freedom, choice, and voluntary engagement in their structure and design. Programs should reflect positive themes aimed at improving quality of life for both individuals and the overall community.

- **Organizational philosophy, mission, and vision** - Programs and services should support the County's and the Department's vision statements, values, goals, and objectives. These generally center on promoting personal health, community well-being, social equality, environmental awareness, and economic vitality.
- **Constituent interests and desired needs** - Departments should actively seek to understand the recreational needs and interests of their constituency. This not only ensures an effective (and ethical) use of taxpayer dollars, but also helps to make sure that programs perform well and are valued by residents.
- **Creation of a constituent-centered culture** - Programs and services reflect a Departmental culture where constituents' needs are the prime factor in creating and providing programs. This should be reflected not only in program design, but in terms of staff behaviors, architecture, furniture, technology, dress, forms of address, decision-making style, planning processes, and forms of communication.
- **Experiences desirable for clientele** - Programs and services should be designed to provide the experiences desirable to meet the needs of the participants/clients in a community and identified target markets. This involves not only identifying and understanding the diversity of needs in a community, but also applying recreation programming expertise and skills to design, implement, and evaluate a variety of desirable experiences for residents to meet those needs.
- **Community opportunities** - When planning programs and services, a department should consider the network of opportunities afforded by other organizations such as nonprofits, schools, other public agencies, and the private sector. Departments should also recognize where gaps in service provision occur and consider how unmet needs can be addressed.

AGE SEGMENT ANALYSIS

The table below depicts each program along with the age segments they serve. Recognizing that many programs serve multiple age segments, Primary and secondary markets were identified.

AGES SERVED							
Primary Market (P) or Secondary Market (S)							
Core Program Area	Preschool (5 and Under)	Elementary (6-12)	Teens (13-17)	Young Adult (18-34)	Adult (35-54)	Active Adult (55-64)	Senior (65+)
Athletics	S	P	P	P	P	S	S
Camps / School Age Programming	S	P	S				
Centers		P	S	S	P	S	S
Classes		P	S	S	P	P	P
County Fair	S	P	P	P	P	P	P
Permitting & Rentals				P	P	P	P
Seniors					S	P	P
Special Events	P	P	P	P	P	P	P
Therapeutic Recreation	S	P	P	P	P	P	P
Primary Market Totals	1	7	4	5	7	6	6

AGE SEGMENT ANALYSIS – CURRENT SEGMENTS SERVED

Findings from the analysis show that the Department provides a strong balance of programs across all age segments. All segments are targeted as a primary market for at least three programs, except for preschoolers (ages 0-5).

This balance should be maintained moving forward, and the Department should update this Age Segment Analysis every year to note changes or to refine age segment categories. Given the growing population trend for residents ages 55 and over and the growing demand for services in this age bracket, it is also recommended that the Department further segment this group into 65-74 and 75+. These two sub-segments will have increasingly different needs and expectations for programs and services in coming years, and program planning will be needed to provide differing requirements.

Age Segment Analyses should ideally be done for every program offered by the Department. Program coordinators/managers should include this information when creating or updating program plans for individual programs. An Age Segment Analysis can also be incorporated into Mini Business Plans for comprehensive program planning.

LIFECYCLE ANALYSIS

A lifecycle analysis involves reviewing every program identified by County of Isle of Wight staff to determine the stage of growth or decline for each as a way of informing strategic decisions about the overall recreation program portfolio. The various stages of program lifecycles are as follows:

- Introduction - New program; modest participation.
- Take-Off - Rapid participation growth.
- Growth - Moderate, but consistent participation growth.
- Mature - Slow participation growth.
- Saturated - Minimal to no participation growth; extreme competition.
- Decline - Declining participation.

This analysis is not based on strict quantitative data, but rather is based on staff's knowledge of their program areas. The table below shows the percentage distribution of the various lifecycle categories of the Department's recreation programs. These percentages were obtained by comparing the number of programs in each individual stage with the total number of programs listed by staff.

All Programs: Lifecycle Stage				
	Percentage	Number	Actual Distribution	Best Practice Distribution
Introduction	13%	7	43.4%	50-60%
Take-Off	11%	6		
Growth	19%	10		
Mature	26%	14	26.4%	40%
Saturated	17%	9	30.2%	0-10%
Decline	13%	7		
Total	100%	53		

RECREATION PROGRAM LIFECYCLE ANALYSIS - CURRENT DISTRIBUTION AND RECOMMENDATIONS

Overall, the lifecycle analysis results indicate an unbalanced distribution of all programs across the lifecycle. A combined total of 43.4% of programs fall into the **Introduction, Take-off, and Growth** stages, which is in alignment with best practices. It is recommended that this be approximately 40% of the overall program portfolio to provide new programs to align with trends and help meet the evolving needs of the community,

In addition to the need to always introduce new programming to meet community need, it is also important to have a stable core segment of programs that are in the Mature stage. Currently, the Department has 26.4% of their programs in this category. It is recommended that this be approximately 40% to provide stability to the overall program portfolio, but without dominating the portfolio with programs that are advancing to the later stages of the lifecycle. Programs in the Mature stage should be tracked for signs they are entering the Saturation or Decline stages. There should be an ongoing process to evaluate program participation and trends to ensure that program offerings continue to meet the community's needs.

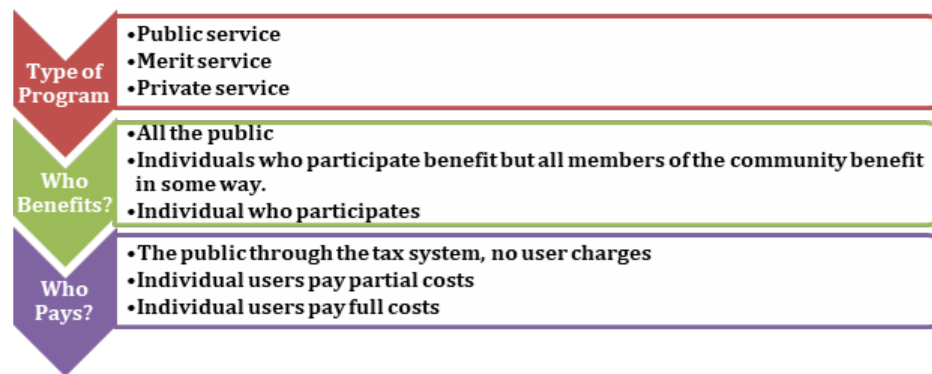
A total of 30.2% of programs are saturated or declining. It is recommended keeping as few programs as possible in these two stages, but it is understood that programs eventually evolve into saturation and decline. If programs never reach these stages, it is an indication that staff may be "over-tweaking" their offerings and abbreviating the natural evolution of programs. This prevents programs from reaching their maximum participation, efficiency, and effectiveness. For Departments challenged with doing the most they can with limited resources, this has the potential to be an area of concern.

As programs enter the Decline stage, they must be closely reviewed and evaluated for repositioning or elimination. When this occurs, it is recommended to modify these programs to begin a new lifecycle with the introductory stage or to add new programs based upon community needs and trends. The core programs that require further evaluation are camps, classes and special events.

Staff should complete a lifecycle review on an annual basis and ensure that the percentage distribution closely aligns with desired performance.

PROGRAM AND SERVICE CLASSIFICATION

The Parks and Recreation Department currently does not classify its programs and services. Classifying programs and services is an important process for an agency to follow in order to remain aligned with the community's interests and needs, the mission of the organization, and to sustainably operate within the bounds of the financial resources that support it. The criteria utilized and recommended in program classification stems from the concept detailed by Dr. John Crompton, Distinguished University Professor in the Recreation, Park and Tourism Sciences Department at Texas A&M University and Dr. Charles W. Lamb, Chair, Department of Information Systems and Supply Chain Management at Texas Christian University. In *Marketing Government and Social Services*, they purport that programs need to be evaluated on the criteria of type, who benefits, and who bears the cost of the program. This is illustrated below:



The approach taken in this analysis expands classifying services in the following ways:

- For whom the program is targeted?
- For what purpose?
- For what benefits?
- For what cost?
- For what outcome?

PARAMETERS FOR CLASSIFYING PROGRAM TYPES

The first milestone is to develop a classification system for the services and functions of the County of Isle of Wight Parks and Recreation Department. These systems need to reflect the statutory obligations of the County, the support functions performed, and the value-added programs that enrich both the customer's experience and generate earned revenues in mission-aligned ways to help support operating costs. In order to identify how the costs of services are supported and by what funding source, the programs are to be classified by their intended purpose and what benefits they provide. Then funding source expectations can then be assigned and this data used in future cost analysis. The results of this process are a summary of classification definitions and criteria, classification of programs within the County of Isle of Wight Parks and Recreation Department and recommended cost recovery targets for each service based on these assumptions.

Program classification is important as financial performance (cost recovery) goals are established for each category of services. This is then linked to the recommendations and strategies for each program. These classifications need to be organized to correspond with cost recovery expectations defined for

each category. For the Master Plan effort, each program area is assigned a specific cost recovery target that aligns to these expectations.

SERVICE CLASSIFICATION PROCESS

The service classification process consists of the following steps:

1. Develop a definition for each program classification that fits the legislative intent and expectations of the Department; the ability of the Department to meet public needs within the appropriate areas of service; and the mission and core values of County of Isle of Wight's Parks and Recreation Department.
2. Develop criteria that can be used to evaluate each program and function within the Department and determine the classification that best fits.

PROGRAM CLASSIFICATION DESCRIPTIONS

The program classification matrix was developed as a guide for the Department staff to follow when classifying programs, and how that program needs to be managed with respect to cost recovery. By establishing clarification of what constitutes a "Essential Public Service," "Important Public Service," and "Value Added Service" will provide the Department and its stakeholders a better understanding of why and how to manage each program area as it applies to public and private value.

Additionally, the effectiveness of the criteria linked to performance management expectations relies on the true cost of programs (direct and indirect cost) being identified. Where a program falls within this matrix can help to determine the most appropriate cost recovery rate that should be pursued and measured. This includes being able to determine what level of public and private benefit exists as they apply to each program area. Public benefit is described as, "everyone receives the same level of benefit with equal access". Private benefit is described as "the user receives exclusive benefit above what a general taxpayer receives for their personal benefit."

PROGRAM CLASSIFICATIONS

Program Characteristics	ESSENTIAL Programs	IMPORTANT Programs	VALUE-ADDED Programs
Public interest; Legal Mandate; Mission Alignment	High public expectation	High public expectation	High individual and interest group expectation
Financial Sustainability	- Free, nominal or fee tailored to public needs - Requires public funding	- Fees cover some direct costs - Requires a balance of public funding and a cost recovery target	- Fees cover most direct and indirect costs - Some public funding as appropriate
Benefits (i.e., health, safety, protection of assets).	Substantial public benefit (negative consequence if not provided)	Public and individual benefit	Primarily individual benefit
Competition in the Market	Limited or no alternative providers	Alternative providers unable to meet demand or need	Alternative providers readily available
Access	Open access by all	- Open access - Limited access to users	Limited access to users

CLASSIFICATION OF SERVICES - KEY RECOMMENDATIONS

The following recommendations should be considered to improve the fiscal performance and the delivery of programs and services.

- **Implement the Classification of Services and Cost Recovery Goals:** Through the program assessment analysis, the major functional program areas were assessed and classified based on the criteria identified in Section 4.4. This process included determining which programs and services fit into each classification criteria. Then cost recovery goals were established based on the guidelines included in this plan. The percentage of cost recovery is based on the classification of services and will *typically* fall within these ranges, *although anomalies will exist*:
 - Essential 0-25%.
 - Important 35-75%.
 - Value Added 75%+.

The tables below represent a summary of programs and services, the classification of those programs, the current direct cost of service recovery goal and the recommended TOTAL cost of service recovery goals to be achieved within 5 years.

ATHLETICS

Core Program/Service Area	Program	Benefit Level	Classification	Pricing Strategy	Cost Recovery Goal
Athletics	Adult Softball	Individual	Value Added	User Fees	75%
Athletics	Cornhole	Individual	Value Added	User Fees	75%
Athletics	Youth Basketball	Community	Essential	General Fund	25%
Athletics	Youth Soccer	Community	Essential	General Fund	25%

CAMPS

Core Program/Service Area	Program	Benefit Level	Classification	Pricing Strategy	Cost Recovery Goal
Camps	Kangaroo Kidz	Community	Essential	General Fund	25%
Camps	Soccer Camp	Individual	Value Added	User Fees	75%
Camps	Spring Break Camp	Community	Essential	General Fund	25%
Camps	Summer Blast	Community	Essential	General Fund	25%
Camps	Tennis Camp	Individual	Value Added	User Fees	75%

CENTERS

Core Program/Service Area	Center	Benefit Level	Classification	Pricing Strategy	Cost Recovery Goal
Centers	Mary W. Wells Senior Center	Community	Essential	General Fund	25%
Centers	Nike Park Recreation Hall	Community	Essential	General Fund	25%
Centers	Otelia J. Rainey Center at Camptown	Merit	Important	User Fees/General Fund	50%
Centers	Windsor Town Center	Community	Essential	General Fund	25%

CLASSES

Core Program/Service Area	Program	Benefit Level	Classification	Pricing Strategy	Cost Recovery Goal
Classes	Kids Create Art	Individual	Value Added	User Fees	75%
Classes	Senior Aerobics	Community	Essential	General Fund	25%
Classes	Yoga	Merit	Important	User Fees/General Fund	50%
Classes	Zumba	Individual	Value Added	User Fees	75%

COUNTY FAIR

Core Program/Service Area	Program	Benefit Level	Classification	Pricing Strategy	Cost Recovery Goal
County Fair	4-H	Community	Essential	General Fund	25%
County Fair	Agriculture & Livestock	Community	Essential	General Fund	25%
County Fair	Competitions	Merit	Important	User Fee/General Fund	50%
County Fair	Entertainment	Merit	Important	User Fee/General Fund	50%
County Fair	Heritage	Merit	Important	User Fee/General Fund	50%
County Fair	Midway	Community	Essential	General Fund	25%
County Fair	Motorsports	Individual	Value Added	User Fees	75%
County Fair	Pageant	Community	Essential	General Fund	25%
County Fair	School / Education	Community	Essential	General Fund	25%
County Fair	Spring Fest	Merit	Important	User Fee/General Fund	50%
County Fair	Vendors	Community	Essential	General Fund	25%

PERMITTING AND RENTALS

Core Program/Service Area	Service Location	Benefit Level	Classification	Pricing Strategy	Cost Recovery Goal
Permitting & Rentals	Athletic Facilities / Fields	Merit	Important	User Fee/General Fund	50%
Permitting & Rentals	Blackwater	Individual	Value Added	User Fees	75%
Permitting & Rentals	Fort Boykins	Individual	Value Added	User Fees	75%
Permitting & Rentals	Nike Park Recreation Hall	Community	Essential	General Fund	25%
Permitting & Rentals	Otelia J. Rainey Center at Camptown	Merit	Important	User Fee/General Fund	50%
Permitting & Rentals	Picnic Areas / Shelters	Community	Essential	General Fund	25%
Permitting & Rentals	Tyler's Beach	Merit	Important	User Fee/General Fund	50%

SENIORS

Core Program/Service Area	Program/Service	Benefit Level	Classification	Pricing Strategy	Cost Recovery Goal
Seniors	Commission on Aging	Community	Essential	General Fund	25%
Seniors	Crafting with Seniors	Individual	Value Added	User Fees	75%
Seniors	Senior Aerobics	Community	Essential	General Fund	25%
Seniors	Senior Events	Merit	Important	User Fees/General Fund	50%
Seniors	Trips	Merit	Important	User Fees/General Fund	50%

SPECIAL EVENTS

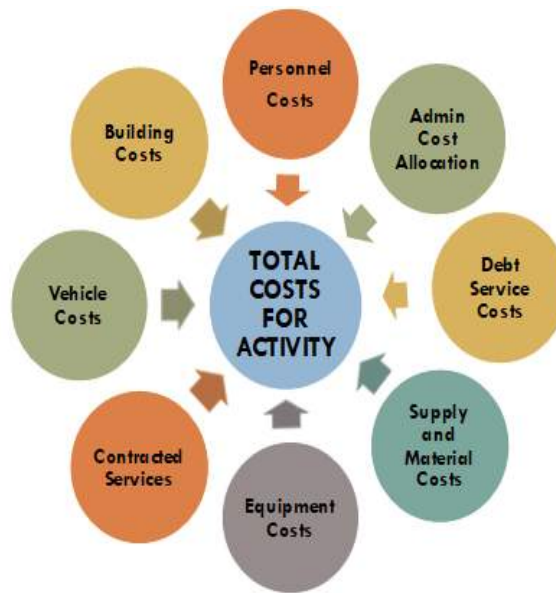
Core Program/Service Area	Event	Benefit Level	Classification	Pricing Strategy	Cost Recovery Goal
Special Events	Bark in the Park	Individual	Value Added	User Fees	75%
Special Events	Easter "Eggstravaganza"	Community	Essential	General Fund	0-25%
Special Events	Haunted Trail	Individual	Value Added	User Fees	75%
Special Events	Holiday Drive-In	Individual	Value Added	User Fees	75%
Special Events	Independence Day	Community	Essential	General Fund	0-25%
Special Events	Memorial Day	Community	Essential	General Fund	0-25%
Special Events	Movies in the Park	Merit	Important	User Fees/General Fund	50%
Special Events	Tree Lighting	Community	Essential	General Fund	0-25%
Special Events	Trunk or Treat	Individual	Value Added	User Fees	75%
Special Events	Veteran's Day	Community	Essential	General Fund	0-25%

THERAPEUTIC RECREATION

Core Program/Service Area	Program	Benefit Level	Classification	Pricing Strategy	Cost Recovery Goal
Therapeutic Recreation	Field Day	Merit	Important	User Fees/General Fund	50%
Therapeutic Recreation	Summer Blast-No Limits	Community	Essential	General Fund	25%
Therapeutic Recreation	Sunny Smiles Day Camp	Community	Essential	General Fund	25%
Therapeutic Recreation	Adults with disabilities programs	Community	Essential	General Fund	25%
Therapeutic Recreation	Children with disabilities programs	Community	Essential	General Fund	25%

UNDERSTANDING THE FULL COST OF SERVICE

To properly fund all programs, either through tax subsidies or user fees, and to establish the right cost recovery targets, a Cost-of-Service Analysis should be conducted on each program, or program type, that accurately calculates direct (i.e., program-specific) and indirect (i.e., comprehensive, including administrative overhead) costs. Completing a Cost-of-Service Analysis not only helps determine the true and full cost of offering a program but provides information that can be used to price programs based upon accurate delivery costs. The figure to the right illustrates the common types of costs that must be accounted for in a Cost-of-Service Analysis.



The methodology for determining the total Cost of Service involves calculating the total cost for the activity, program, or service, then calculating the total revenue earned for that activity. Costs (and revenue) can also be derived on a per unit basis. Program or activity units may include:

- Number of participants.
- Number of tasks performed.
- Number of consumable units.
- Number of service calls.
- Number of events.
- Required time for offering program/service.

Agencies use Cost of Service Analyses to determine what financial resources are required to provide specific programs at specific levels of service. Results are used to determine and track cost recovery as

well as to benchmark different programs provided by Isle of Wight between one another. Cost recovery goals are established once Cost of Service totals have been calculated. Department staff should be trained on the process of conducting a Cost-of-Service Analysis and the process undertaken on a regular basis.

COST OF SERVICE RECOMMENDATIONS

Currently, the Isle of Wight Parks and Recreation Department does track revenue, expenditures, and cost recovery goals for each program, but is not consistent in doing so. To track cost of service and cost recovery more accurately, the following is recommended:

- 1. Develop New Pricing Policy Based on Classification of Programs and Services:** Given the recommended shift in philosophical approach, it is important to refocus the Department on cost recovery goals by functional program area or line of service. Pricing based on established operating budget recovery goals will provide flexibility to maximize all pricing strategies to the fullest. Allowing the staff to work within a pricing range tied to cost recovery goals will permit them to set prices based on market factors and differential pricing (prime-time/non-primetime, season/off-season rates) to maximize user participation and also encourage additional group rate pricing where applicable.

The cost recovery goals are expected to be achieved over a 5-year period and there should be no expectation that they be realized immediately. It is expected that an iterative implementation process of introducing the classification methodology and a new pricing policy along with the completion of the Department's cost of service analysis will occur in 2024-25. This process will have an impact on cost recovery as it will result in the refinement of foundational business elements including but not limited to service levels, service delivery, pricing and the guidelines developed to secure external operational funding sources such as grants, donations, and partnerships. Additionally, external factors such as economic conditions and changes to the County's financial policies will have a bearing on achieving a cost recovery goal in which revenue offsets 25-50% of expenditures.

- 2. Develop Pricing Strategies:** As the Parks and Recreation Department embarks on the implementation of a new pricing policy, it will be necessary to expand upon and implement pricing strategies that will not only increase sales but also maximize the utilization of the County's parks, programs, and recreation facilities. By creating pricing options, customers are given the opportunity to choose which option best fits their schedule and price point. It is recommended that the Department continue to explore pricing strategies that create options for the customer.

The following table offers examples of pricing options.

• Primetime	• Incentive Pricing
• Non-primetime	• Length of Stay Pricing
• Season and Off-season Rates	• Cost Recovery Goal Pricing
• Multi-tiered Program Pricing	• Level of Exclusivity Pricing
• Group Discounting and Packaging	• Age Segment Pricing

OTHER KEY FINDINGS

- **Program Evaluation:** Assessment and evaluation tools to measure the success of programs and services are in place.
- **Customer Satisfaction and Retention:** The Department currently tracks customer satisfaction ratings, but not customer retention percentages.
- **Staff Training/Evaluation:** The Department has a staff training program and solid evaluation methods in place.
- **Public Input:** The Department does not utilize survey tools to continually gather feedback on needs and unmet needs for programming on a regular basis.
- **Marketing:** The Department utilizes several marketing strategies to inform County residents of the offerings of the community; however, it lacks a formalized Marketing Plan which can be utilized to create target marketing strategies.
- **Volunteers:** The Department has a strong volunteer program.
- **Partnerships:** The Department utilizes several partner providers to deliver programs to Isle of Wight residents and has developed a formal partnership policy.
- **Competition:** The Department has a general understanding of other service providers.

OTHER KEY RECOMMENDATIONS

- **Participation Data Analysis:** Through ongoing participation data analysis, refine recreation program offerings to reduce low enrollment or cancelled programs due to no enrollment.
- **Expand programs and services in the areas of greatest demand:** Ongoing analysis of the participation trends of programming and services in Isle of Wight is significant when delivering high quality programs and services. By doing so, staff will be able to focus their efforts on the programs and services of the greatest need and reduce or eliminate programs and services where interest is declining. Specific efforts should be made to increase programming in the areas of greatest UNMET need as identified in the statistically valid survey.
- **Evaluation:** Implement the program assessment and evaluation tool as recommended.

PROGRAM PLAN SUMMARY

The Department is delivering quality programs, services, and events to the community, *however, does have opportunity for improvement*. The chart below provides a summary of the recommended actions that the Department should implement in developing a program plan to meet the needs of residents.

RECREATION PROGRAMS

Recreation Programs and Services		Program Service Currently Offered?		Action
PROGRAMS AND SERVICES	COMMUNITY NEED	YES	NO	
Adult fitness & wellness programs	High	X		Expand
Community special events	High	X		Expand
Exercise classes	High	X		Expand
Senior health & wellness programs	High	X		Expand
Historic Park programs	High		X	Implement
Senior educational programs	Medium	X		Continue
Senior trips	Medium	X		Continue
STEAM classes	Medium		X	Implement if possible
Fishing programs	Medium	X		Continue
Nature camps & programs	Medium	X		Continue
Water fitness programs/lap swimming	Medium		X	Implement if possible
Cultural enrichment programs	Medium	X		Continue
Swim lessons	Medium		X	Implement if possible
Adult sports leagues	Low	X		Continue but Evaluate
Youth summer employment opportunities	Low	X		Continue but Evaluate
After school programs for youth	Low	X		Continue but Evaluate
Youth summer programs & camps	Low	X		Continue
Youth sports programs & camps	Low	X		Continue
Boating lessons	Low		X	Consider as needed
Youth arts programs	Low		X	Consider as needed
Tennis lessons & leagues	Low		X	Consider as needed
Teen/tween programs	Low	X		Continue
Youth fitness & wellness classes	Low		X	Consider as needed
Youth dance/music programs	Low		X	Consider as needed
Gymnastics/tumbling programs	Low		X	Consider as needed
Preschool programs/early childhood education	Low		X	Consider as needed
Programs for youth with special needs	Low	X		Continue
Programs for adults with special needs	Low	X		Continue
Virtual programs	Low		X	Consider as needed
eGaming/eSports	Low		X	Consider as needed



APPENDIX G

MAINTENANCE & OPERATION ASSESSMENT

PARKS MAINTENANCE ASSESSMENT

Parks, facilities and amenities that are clean and functioning efficiently are a critical element to delivering high quality programs and services. The below illustrates the current acreage and mileage of the parks and trails system that is actively managed by the Isle of Wight County's Parks and Recreation Department.

- Developed Parks - 494.7 acres
- Natural Area/Preserve Parks - 2,348 acres

1.1 PARK MAINTENANCE FUNCTIONAL WORK AREAS

Parks have played a major role in the livability of Isle of Wight County since its inception. Today, the park system consists of approximately 2,843 acres of developed, natural area, and green spaces woven throughout the County. The functional work areas that are provided by the Park Maintenance Division are:

- General Parks and Grounds Maintenance
- Trades
- Response Team
- Athletic Fields
- Urban Forestry

The core lines of service (functions) performed by the Parks Maintenance Division are numerous. The detailed lines of service can be found in Appendix A of this document.

1.2 MAINTENANCE MODES AND STANDARDS

Regular maintenance requires unit-based quantification for most major resource requirements and provides the methods for projecting future resource needs. The County's maintenance efforts as detailed are expansive and address diverse aspects of maintaining high-quality parks, amenities, and infrastructure to preserve the integrity of public assets and their meaningful use. The prevailing objectives of a standards-based park maintenance program are presented below but not in order of importance:

- Maintain and improve the sites, grounds, facilities, and structures of the County's parks system to provide optimal and enjoyable use.
- Provide landscaping and general maintenance for a multitude of County amenities, including but not limited to, landscaped beds and turf, urban open spaces, urban forests, and selected County park buildings and structures.
- Be responsive to maintenance needs of the County's open-space tracts. Particular attention must be paid to access points, trail repair, erosion control, and trash removal.
- Protect and preserve the value of County assets so that long-term maintenance costs are minimal due to extending the service life of those assets.

Many of the objectives assigned to the Park's maintenance teams go beyond the traditional responsibilities of park maintenance employees.

It is recommended that all park maintenance agencies adopt a system of grounds maintenance levels wherein functions are organized into a tiered structure with three different levels of service. These levels are referred to as maintenance modes, and each has a unique standard that dictates routine maintenance tasks and their frequency. The appropriate maintenance mode is assigned to each park or site, which creates a framework for organizing and scheduling tasks and responsibilities at each location. A description of each of the maintenance modes is provided below:

1.2.1 MAINTENANCE MODE/LEVEL 1

Maintenance Mode/Level 1 (Mode/Level 1) applies to parks or sites that require the greatest level of maintenance standard in the system. These parks or sites are often revenue producing facilities, such as the athletic fields, where the quality and level of maintenance has a direct impact on the park facility's ability to maximize revenue generation.

1.2.2 MAINTENANCE MODE/LEVEL 2

Maintenance Mode/Level 2 (Mode/Level 2) applies to parks or sites that require a moderate level of effort and maintenance standards in the system. These include developed and undeveloped parks with amenities that are heavily used such as trails, community and neighborhood parks, and special-use facilities found in the County's parks system.

1.2.3 MAINTENANCE MODE/LEVEL 3

Maintenance Mode/Level 3 (Mode/Level 3) applies to parks or sites that require a nominal level of effort and maintenance standards in the system. These generally include undeveloped parks with minimal amenities such as Blackwater River Park.

1.3 PARKS MAINTENANCE KEY FINDINGS

1.3.1 MAINTENANCE MANAGEMENT PLAN

Through the review of data and workshops with staff, the PROS Consulting team determined that the Parks Division does generally operate within the maintenance modes identified above. Parks maintenance also intuitively follows a set of routine parks and grounds maintenance standards with task, frequency, and season of year for each of the functional work areas, however, a formalized, documented, detailed maintenance management plan does not exist. A formalized maintenance management plan includes not only maintenance modes and standards for each park but also tracks the performance of the work against a set of defined outcomes as well as the costs expended to achieve each outcome. A maintenance management plan is typically memorialized within an asset-based work order management system.

1.3.2 WORK ORDER MANAGEMENT SYSTEM

Parks maintenance in the Isle of Wight County does not currently utilize a work order management system and should consider the implementation of such a system to document maintenance and asset replacement schedules as well as the track the time and resources required to perform work in the field. A work order management system can also determine the level of unproductive time expended by staff (i.e., travel time to parks).

1.3.3 EQUIPMENT

Staff does not lack the necessary equipment or resources to perform tasks.

1.3.4 COST OF SERVICE/THIRD PARTY CONTRACTING OF SERVICES

Given the “varying” cycles of the economy, it is imperative that the division continually evaluates the Capacity and cost of service in the private sector. Currently, Parks does not contract with private sector to provide routine park maintenance services. The Parks Maintenance Division not track its own unit activity costs and therefore cannot analyze the unit cost to perform work internally against the unit cost to perform work by a third-party vendor. Without this level of analysis, the division is unable to determine which lines of service are more effective and efficient to perform “in-house” or to “contract it out.”

1.3.5 STAFFING LEVELS

Developed Parks and Trails: The Parks Maintenance Division is comprised of approximately 13.75 full-time equivalents (FTEs), ***not including*** park planning positions, dedicated to maintaining the developed parks and trails system.

- Best practice ratio of FTE per developed park acres maintained at a Level 2 standard is 1:25 acres.
- Best practice of FTE per natural area park acres maintained at a Level 3 standard is 1:500 acres.

With the responsibility of actively managing 494.7 acres of developed park land and 2,348 acres of natural areas, the Parks Maintenance Division DOES NOT HAVE the staffing capacity to manage the parks system. The division should have approximately 20 FTE dedicated to the management of the developed park system and 4-5 FTE dedicated to the management of Blackwater River Park. The division is understaffed by approximately 10 FTE.

1.3.6 ANNUAL PARK OPERATION AND MAINTENANCE FUNDING

Developed Parks and Trails:

Based on analysis conducted by PROS Consulting, unit costs are in alignment with best practice cost per acre/mile of trail.

- Annual General Parks Maintenance Operation Budget = \$1,003,108
- Total Developed Acres Maintained = 494.7
- Total Natural Area Acres Maintained = 2,348
- Total Actual Cost per Acre = \$352.87
- Best Practice Cost per Developed Park Acre as defined by the National Recreation and Parks Association 2021 Agency Performance Review and the numerous cost of service projects that PROS Consulting has performed across Virginia in the last 25 years.
 - Level 2 Maintenance Standard = \$3,000 per acre
- Best Practice Cost per Natural Park Acre = \$200 (as defined by park maintenance assessment work completed by PROS Consulting in Texas over the last 25 years)

- Isle of Wight County Parks Maintenance Division funding should be approximately:
 - Developed Park Acres at Level 2 Maintenance Standard: \$1.48MM
 - Natural Area Park Acres at Level 3 Maintenance Standard: \$470,000
 - TOTAL ANNUAL FUNDING NEEDED = \$1.95MM
 - *The Parks Maintenance Operation is currently underfunded by approximately \$950,000 annually. If this funding were made available to the Natural Area Park Maintenance Operation, PROS Consulting recommends the allocation of this funding as follows:*
 - *\$650,000 for 10 FTE.*
 - *\$300,000 for non-personnel costs.*

1.4 PARK MAINTENANCE KEY RECOMMENDATIONS

1.4.1 IMPLEMENT A GIS-BASED ASSET MANAGEMENT WORK ORDER SYSTEM

A work order system should be used to track lifecycle maintenance requirements that are tied to weekly and monthly work orders. This will help the staff to stay ahead of preventative maintenance and limit breakdowns. Further, utilizing the system will provide staff the necessary “actual cost” data for work being performed. The typical components of a work order management system are as follows:

- Schedule Work Activities
 - Detailed framework for asset management by incorporating GIS into the asset repository. Allows for grouping of assets by location, type, age, or other key parameters. These groupings can then be used to create maintenance activities such as preventive work, reactive work, tests, or inspections.
- Mapping Tools
 - ArcGIS maps are an integral part of the work management process. This allows for the creation of map visualizations of database queries including open work orders, service requests, or work orders of a specific type and assignment. These tools empower both management and staff to interact with asset data.
- Data Mobility
 - A variety of tools to help maintenance staff access and update valuable information while in the field.
- Asset Management
 - Track work performed on any asset at any given time throughout its lifecycle. Users can easily search for active work orders and view them dynamically on the GIS map. Track overdue work orders and monitor work associated with a specific task, contractor, or project.

- Track Unproductive Time
 - A key component of creating an efficient parks maintenance operation is to minimize unproductive time, such as travel time between parks.
 - If travel time on average exceeds the maximum threshold of 2.2 hours for every 8-hour day, it is advisable that the Department evaluate the following to reduce travel time:
 - Development of crews based on geographic sector of the community.
 - Development of satellite maintenance yards.

1.4.2 COST OF SERVICE/SYSTEMATIC APPROACH TO CONTRACTING SERVICES

Through the development of management processes, the Parks Division must begin to track cost of service at a unit activity level through the implementation of a work order management system. This, in turn, would internally analyze the unit cost to perform work internally against the unit cost to perform work by a third-party vendor.

1.4.3 DEVELOPED PARKS AND TRAILS MAINTENANCE FUNDING

It is recommended that the Parks Maintenance Division develop line-item budgets for each functional area of work.

1.4.4 ANNUAL PARK MAINTENANCE FUNDING AND STAFFING

It is recommended that the Park Maintenance Operation be allocated an additional \$950,000 annually for enhanced management and maintenance of parks, in particular Blackwater River Park. Of this funding, \$650,000 should be allocated for the addition of 10 FTES.

1.4.5 UPDATE WORK PLANS BASED ON MAINTENANCE STANDARDS

Maintenance standards are based on a Level (1), (2) and (3) modes (tasks and frequencies of each task) and follow best practices as established by the National Recreation and Park Association. Maintenance standards can be found in the Appendix of this document.

PLEASE NOTE: The best practice maintenance standards may differ from current Isle of Wight County Park maintenance practices and may include standards for assets that are currently not a part of the County's Park system, but might be in the future. *The division should update and continue to customize the standards based on the park and recreation values of Isle of Wight residents and need to be adopted and implemented by staff and followed regardless of whether work is performed by County staff or third-party contractors.*

1.5 OTHER RECOMMENDATIONS

1.5.1 COST AVOIDANCE

Maintenance operations are typically spent in divisions that do not have direct revenue sources that can offset expenditures. There are opportunities, however, to reduce expenditures through the following strategies.

- **Adopt-a-Trail Programs:** These are typically small-grant programs that fund new construction, repair or renovation, maps, trail brochures, and facilities (bike racks, picnic areas, birding equipment, etc.), as well as providing maintenance support. These programs are similar to the popular “adopt-a-mile” highway programs most states utilize. Adopt-a-trail programs can also take the form of cash contributions in the range of \$12,000 to \$16,000 per mile to cover operational costs.
- **Adopt-a-Park Programs:** These are small-grant programs that fund new construction and provide maintenance support. Adopt-A-Park programs can also take the form of cash contributions in the range of \$1,000 to \$5,000 per acre to cover operational costs.
- **Operational Partnerships:** Partnerships are operational funding sources formed from two separate agencies, such as two government entities, a non-profit and a public agency, or a private business and a public agency. Two partners jointly share risk, operational costs, responsibilities, and asset management based on the strengths of each partner.

APPENDIX A – LINES OF SERVICE BY FUNCTIONAL WORK AREA

Parks and Grounds Maintenance Lines of Service
Athletic Field Maintenance
Boat/Kayak/Canoe Launch Maintenance
Citizen Inquiries
City wide Mowing Response
City Wide Pesticide Application
Contract Management
Construction Projects
Custodial Services/Cleaning
Department Special Event Support
Dog Park Maintenance
Education and Outreach
Elections
Electrical Systems
Equipment Maintenance (park maintenance equipment - mowers, etc)
Facility Grounds Maintenance
Furniture, Fixtures Maintenance and Repair
Homeless Encampment Cleanup
Illegal Dumping Cleanup
Integrated Pest Management
Irrigation System Maintenance
Lake Management
Maintenance Yard Management
Natural Resource/Open Space
Park Facility Repair and Maintenance (restrooms, shelters, etc)
Park Permit/Special Event Facilitation
Pathway and Trail Maintenance
Preventative Facility Maintenance
Restroom Custodial Services
Right of Way and Median Maintenance
Snow and Ice Removal
Storm Clean-Up
Traffic Safety Management
Trail Maintenance (Paved and Natural Surface)
Trash Removal
Tree Inspections and Protection
Tree Inventory Management
Tree Planting
Tree Pruning and Maintenance
Tree Removal
Turf Management
Volunteer Management

APPENDIX B - BEST PRACTICE MAINTENANCE STANDARDS - NRPA STRUCTURES

BATHHOUSE

Task	Frequency
Bathhouse - Level 1 Maintenance	
Goal: Present a neat and clean environment for users to have a valuable experience	
Clean, sweep and squeegee	7x/week
Clean and stock restrooms	7x/week
Wipe and clean mirrors	7x/week
Remove Graffiti	7x/week
Check Lighting / Electrical Outlets	7x/week
Trash remove	7x/week
Clean Trash Barrels	As needed
Clean Windows	1x/month
Check Heating / cooling	7x/week
Major Mechanical System Inspection (Preventative Maintenance)	1x/month
Seasonal Mechanical System Startup	2x/year
Schedule Lighting, Mechanical Systems	1x/week
Seasonal start-up and close-up	2x/year
Change Rust Filters	1x/3 weeks

CONCESSION BUILDING

Task	Frequency
Concession Building - Level 1 Maintenance	
Goal: Provide a clean, inviting area to eat.	
Clean, sweep, vacuum	7x/week
Remove and/or replace Garbage Bags and Trash cans	7x/week
Clean and stock restrooms	7x/week
Clean windows	1x/week
Check Lighting	7x/week
Check Heating / Cooling	7x/week
Clean and wipe tables	7x/week
Check and clean storage areas	1x/week
Wash areas outside concession stands	7x/week
Update and paint signage	1x/year
Clean Patio	7x/week
Major Mechanical System Inspection (Preventative Maintenance)	1x/month
Seasonal Mechanical System Startup/Closing	2x/year
Schedule Lighting, Mechanical Systems	1x/week
Replace outdoor carpeting	1x/2 years
Clean carpeting	2x/year or as needed
Inspect furniture	1x/week

FILTER/PUMP ROOM

Task	Frequency
Filter/Pump Room	
Goal: To make the pump room easily accessible for the staff to work in a safe environment	
Clean/inspect Filters	7x/week
Check chemical balance	7x/week
Major Mechanical System Inspection (Preventative	1x/month
Seasonal Mechanical System Startup	2x/year
Inspect Pool Mechanical Systems	7x/week
Critical Pump Inspection	1x/5 years (to be verified)

GAZEBO

Task	Frequency
Gazebo - Level 2 Maintenance	
Goal: To present a recreational amenity capable of hosting small weddings and group gatherings	
Clean and sweep	As needed
Remove and/or replace Garbage Bags and Trash cans	As needed
Set-up Site	As needed
Trim and Landscape	As needed
Paint/Stain Gazebo	1x/2 years
Wash	As needed
Inspect Electrical Systems	1x/year
Remove Graffiti	1x/week or as needed
Clean port-a-jons	7x/week
Pump port-a-jons	1x/week or as needed

IRRIGATION PUMP HOUSE

Task	Frequency
Irrigation Pump House	
Goal: Create a maintenance area that is neat, clean, and efficient.	
Critical Pump Inspection	1x/5 years (to be verified)
Annual Preventative Maintenance/Inspection	1x/year
Monthly Preventative Maintenance/Inspection	1x/month
Open/Close	2x/year
Inspect flow rate/timing	3x/week

MAINTENANCE BUILDING

Task	Frequency
Maintenance Building - Level 2 maintenance	
Goal: Create a maintenance area that is neat, clean, and efficient.	
Clean and sweep	1x/week
Store equipment	7x/week
Replace tools in original location	7x/week
Clean and stock restrooms	7x/week
Store supplies	As needed
Winterize stored equipment	As needed
Check Lighting	7x/week
Check Heating / Cooling	7x/week
Junk removal and disposal	1x/week
Clean and wash driveways	1x/week
Clean and maintain parking lots	1x/week
Major Mechanical/Chemical System Inspection (Preventative Maintenance)	1x/month
Seasonal Mechanical System Startup	2x/year
Inspect Lifts/Elevators	1x/year
Inspect Fuel Tanks	1x/week
State Inspection of Fuel Tanks	1x/year
Inspect Used Oil Tanks	1x/monthly
Remove Used Oil and Recycle Filters	As needed
Inspect/clean wash pads	7x/week or as needed
Inspect/clean mix/load pads	7x/week or as needed
Inspect chemical storage areas	7x/week
Review/update emergency response plans (OSHA, MDEQ)	1x/year

PICNIC SHELTER

Task	Frequency
Shelter - Level 2 maintenance	
Goal: To provide a quality picnic or outing experience.	
Clean and sweep	1x/week
Remove and/or replace Garbage Bags and Trash cans	5x/week
Set-up Site	As needed
Trim and Landscape	1x/2 weeks
Paint Pavilion	1x/2 years
Power wash	As needed
Clean grills	As needed
Check/Spray for hornets, wasps	As needed
Inspect Electrical System	1x/year
Clean port-a-jons	7x/week
Pump port-a-jons	1x/week or as needed
Inspect Picnic Tables	1x/week or as needed
Inspect/Remove Debris from Roof	7x/week or as needed
Remove Graffiti	1x/week or as needed
Setup Tables for Event	As needed
Inspect windows and building sides	1x/week or as needed

RESTROOMS

Task	Frequency
Restrooms - Level 2	
Goal: Provide a clean, hygienic facility for people to use	
Clean and restock	5x/day
Mow	1x/week
Odor removal	5x/week
Trim	1x/week
Repair vandalism	As needed
Wash aprons	1x/week
Remove and/or replace Garbage Bags and Trash cans	7x/week
Paint trash barrels	1x/year
Monthly Mechanical Inspection	1x/month
Schedule Lighting, Mechanical Systems	1x/week

STORAGE BUILDINGS

Task	Frequency
Storage Building- Level 3 Maintenance	
Goal: Provide a safe, clean and accessible storage facility to maximize the County's equipment and supply value	
Inventory and removed unused materials	1x/year
Clean	1x/monthly or as needed
Check electricity	1x/year
Paint	1x/5 years
Spray for bugs	As needed
Major Mechanical/Chemical System Inspection (Preventative Maintenance)	1x/month

PARK GROUNDS

DISC GOLF

Task	Frequency
Disc Golf Course	
Goal: To provide a safe area for riders and spectators that is well maintained and provides an enjoyable experience for participants and users	
Baskets are inspected for damage and replaced	1x/Week
Grass for fairways are mowed	1x/Weekly
Tee boxes inspected and repaired	As needed
Signage inspected and repaired	2x/Daily
Garbage picked up	1x/Daily
Restrooms cleaned	1x/Daily
Informational signs inspected and updated	1x/week

GENERAL TURF INCLUDING DOG PARKS

Task	Frequency
General Park - Warm Weather Grass - Level 2	
Goal: Provide a quality park look that is green, safe and enticing to use	
Mow/Trim (1 1/2") March 1 through March 31	1x/14 days
Mow/Trim (2") April 1 through October 31	1x/7 days
Mow/Trim (2") November 1 through November 30	1x/14 days
Mow/Trim (2") December 1 through February 28	1x/month
Overseed	As needed
Fertilize	As needed
Apply weed control	As needed
Prune trees	As needed
Trim Shrubs	As needed
Pick up trash prior to mowing	Every Mow
Control pests	As needed
Manage leaves	2x/year and as needed
Line Trim	1x/week
Edge	1x/year

HERBICIDE APPLICATION

Task	Frequency
Herbicide Application	
Goal: Provide a quality park look that is weed-free	
Pre-Emergent Weed Control in Non-Lawn Areas	2x/year Spring and Fall
Post-Emergent Weed Control	As needed

MULCH

Task	Frequency
Mulch - Level 2	
Goal: To provide a preventative weed supply to reduce staff cost	
Apply Mulch	2x/year or as needed
Weed Control	2x/year or as needed

NATURAL AREA MAINTENANCE

Task	Frequency
Natural Community Area	
Goal: Complete inventory and restoration maintenance tasks requisite for the ecological health and function of park natural communities.	
Treatment Monitoring	project-specific
Sample Water	project-specific
Cut/ Herbicide	As needed
Spray Herbicide	As needed
Plant/ Seed	As needed
Collect Seed	As needed
Create Burn Break	As needed
Flag/ Mark Features	As needed
Brush/ Vegetation Removal	As needed
Tree Removal	As needed
Install/ Repair Nestbox	As needed
Install Signage	As needed
Perimeter Walk	As needed
Perimeter Clearing	As needed
Remove Trash	As needed
Close Trail	As needed
Mow Trail	As needed
Mow/ Brushhog	As needed
Suspend Mowing	As needed

PLAYING FIELDS/SPORTS COMPLEX

Task	Frequency	Timeframe
Athletic Fields - Baseball / Softball / Soccer / Multi-use - Level 1		
Goal: To provide a high-quality and safe field that encourages greater use among the community for practice, games and tournaments		
Mow/Trim (1 1/2") March 1 through March 31	1x/7 days	Growing Season
Mow/Trim (2") April 1 through October 31	1x/7 days	Growing Season
Mow/Trim (2") November 1 through November 30	1x/7 days	Growing Season
Mow/Trim (2") December 1 through February 28	1x/ 7 days	Growing Season
Overseed	1x/year	Spring, Summer
Fertilizer	3x/year	Spring, Summer, Fall
Aerate	3x/year	Spring, Summer, Fall
Drag / Line fields for games	7x/week	Year Round
Pick up trash and clean during events	7x/day	Year Round
Inspect bleachers /scoreboards / security lighting	1x/week	Year Round
Water (1 inch / week)	As needed	Year Round
Concession Building - Level 1 Maintenance		
Goal: Provide a clean, inviting area to eat.		
Clean, sweep, vacuum	7x/week	Year-round
Remove and/or replace Garbage Bags and Trash cans	7x/week	Year-round
Clean and stock restrooms	7x/week	Year-round
Clean windows	1x/week	Year-round
Check Lighting	7x/week	Year-round
Check Heating / Cooling	7x/week	Year-round
Clean and wipe tables	7x/week	Year-round
Check and clean storage areas	1x/week	Year-round
Wash areas outside concession stands	7x/week	Year-round
Update and paint signage	1x/year	Year-round
Clean Patio	7x/week	Year-round
Major Mechanical System Inspection (Preventative Maintenance)	1x/month	Year-round
Schedule Lighting, Mechanical Systems	1x/week	Year-round
Inspect furniture	1x/week	Year-round

SHRUB MAINTENANCE

Task	Frequency
Shrub Maintenance	
Goal: Ensure proper growth and preserve health of shrubs	
Removal of Frost Damaged Plants	Between March 1 -March 31
General Trimming	3x/year

TRAILS

Task	Frequency
Trail	
Goal: Hard Surface - To provide a quality surface for walking, running or bicycling for all ages and types of visitors Soft surface: To provide a reasonable level of trail quality for walking, running or biking that does not have to meet ADA standards	
Trim/Prune	2x/year or as needed
Mow	2-4x/month
Surface Repair	1x/month and as needed
Inspection	1x/week and following major
Major Inspection	1x/year
Seasonal Maintenance and event preparation	3x/year
Spray weed control	As needed
Inspect/change way-finding signage	3x/year
Clean/Blow Paved Trails	1x/week or as needed

1.

2.

TREE MAINTENANCE

Task	Frequency
Tree Maintenance	
Goal: Ensure proper growth and preserve health of trees	
Clearance Pruning	As needed
Prune small trees	Every two years
Prune large trees	Every seven years
Plant trees	Annually
Order trees	As needed
Monitor Tree Health	Continuously
Mulch trees	Annually
Collect Inventory data	As needed
Tree removal	As needed
Stump removal	As needed
Cite Hazard Trees for removal	As needed
Water trees	1x/week
Weed control	3x/year

3.

PARK AMENITIES

BENCH

Task	Frequency
Bench	
Goal: Ensure they are in good condition, are updated, safe and offer an enjoyable experience to the users	
Inspect	3x/year
Paint, refinish	1x/year or as needed

BIKE RACK

Task	Frequency
Bike Rack	
Goal: Ensure they are in good condition, are updated, safe and offer an enjoyable experience to the users	
Inspect	3x/year
Paint, refinish	1x/year or as needed

DOG WASTE DISPENSER

Task	Frequency
Dog Waste Bag Dispenser	
Goal: Ensure they are in good condition, are updated, safe and offer an enjoyable experience to the users	
Inspect, restock	5x/week
Replace	As needed

DRINKING FOUNTAIN

Task	Frequency
Drinking Fountain	
Goal: Ensure they are in good condition, are updated, safe and offer an enjoyable experience to the users	
Inspect, clean	7x/week
Repair	As needed

FENCING

Task	Frequency
Fence - Level 2 Maintenance	
Goal: Support the asset for security, image, boundaries, and play areas.	
Inspect	1x/year and following storms
Repair	As needed
Replace	As needed
Repaint (potentially through electrostatic technique)	As needed
Vegetation Control	1x/year and as needed

GATE

Task	Frequency
Gate - Level 2 Maintenance	
Goal: Support the asset for security, image, boundaries, and play areas.	
Inspect	1x/month and following storms
Repair	As needed
Replace	As needed
Repaint (potentially through electrostatic technique)	As needed
Vegetation Control	1x/year and as needed

GRILL

Task	Frequency
Grill	
Goal: Ensure they are in good condition, are updated, safe and offer an enjoyable experience to the users	
Inspect, remove coals	7x/week
Paint	1x/year

HARDSCAPE - BRIDGE

Task	Frequency
Hardscape - Bridge	
Goal: To provide a safe high quality amenity for people to walk, bike or run	
Clean	As needed
Inspect	1x/week
Repair	As needed
Apply ice solvents (no salt)	As needed
Structural Inspection	1x/5 years

HARDSCAPE - PARKING LOT

Task	Frequency
Hardscape -Parking Lot	
Goal: To provide a quality, pothole free facility to park on	
Clean	1x/week
Stripe Paved, Paint Bumper Blocks	1x/2 years
Inspect	7x/week
Repair	As needed
Grade/Chloride gravel parking	2 or 3x/year
Inspect Signs	7x/week
Major Inspection	1x/year
Mill and Cap Asphalt	1x/15-20 years or as needed
Fill cracks	1x/year and as needed
Seal	1x/2 years
Safety Inspection (lighting, vegetation, etc)	1x /year
Inspect, Repair, Flush Storm Sewer Systems	1x/year
Sweep Parking lot	1x/year
Plow/salt	As needed

HARDSCAPE - POOL DECK

Task	Frequency
Hardscape -Pool deck	
Goal: To provide a safe, quality walking surface for a people to access the aquatic facility	
Clean and dry	7x/week
Inspect	7x/week
Repair	As needed
Paint safety signs and depth levels	1x/year
Clean Drains	1x/week
Setup/Take down seasonal Amenities	2x/year

HARDSCAPE - ROAD

Task	Frequency
Hardscape - Road	
Goal: Provide a quality surface for people to access for driving, bicycling, walking or running	
Clean and sweep	1x/year or as needed
Marked	1x/two years
Mowed on both sides	1x/week
Check signs	1x/week
Repair	As needed
Overlays	1x/10 years
Seal potholes / cracks	1x/year
Inspect and repair gravel edge	1x/year and as needed

HARDSCAPE - SIDEWALK

Task	Frequency
Hardscape - Sidewalk	
Goal: Provide a quality surface for people to access for bicycling, rollerblading, walking or running	
Clean and sweep	1x/year or as needed
Repair/Replace	As needed
Inspect and repair gravel edge	1x/year and as needed
Remove Snow	As needed
Edge	2x/year and as needed
Major Inspection	1x/year
Weed Control	As needed

HARDSCAPE - WOOD DECK

Task	Frequency
Hardscape - Wood Deck	
Goal: Provide a safe amenity for people to enjoy a program for activity or observation	
Sweep/clean	1x/week
Power wash	1x/2 years
Reset Nails/Screws	1x/2 years
Stain	1x/2 years
Remove Snow/Ice	As needed
Major Inspection	1x/year
Repair	As needed

IRRIGATION SYSTEM

Task	Frequency
Irrigation System	
Goal: To provide a sustainable, well-maintained and water- efficient system for irrigating grounds to ensure high quality surfaces and playing experience	
Open/Close Irrigation	2x/year
Inspect, adjust, water volume	1x/week

NETS

Task	Frequency
Nets	
Goal: Ensure they are in good condition, are updated, safe and offer an enjoyable experience to the users	
Inspect, restock	1x/week
Repair	As needed

PICNIC TABLE

Task	Frequency
Picnic Table	
Goal: Ensure they are in good condition, are updated, safe and offer an enjoyable experience to the users	
Inspect	1x/year
Stack/Distribute	2x/year
Repair	As needed
Wash (shelter tables)	7x/week

PLAYGROUNDS

Task	Frequency
Playgrounds and equipment - (All types) - Level 1 Maintenance	
Goal: To adhere to and exceed National Playground Safety Standards	
Inspect and document;	1x/month
Major Annual Inspection	1x/year
Repair	Immediately
Clean and pickup trash	7x/week
Remove vandalism	As needed
Inspect water fountains, where applicable	7x/week
Mow areas around the playground	1x/week
Inspect playground parking lot, picnic tables and visitor benches	1x/week
Rake sand, woodchips, gravel, fiber mulch	1x/week
Seal rubberized, poured in place	1x/year
Remove/Replace Fiber Mulch	1x/3-5 years
Replace	1x/15 years
Inspect for Pests/Bees/etc	1x/2 weeks

PLAYING COURTS - BASKETBALL/PICKLEBALL/TENNIS

Task	Frequency
Playing Courts - Basketball/Pickleball/ Tennis	
Goal: To provide a safe and quality surface for practice or competitive type events	
Clean and sweep	5x/week
Inspect stripes	1x/year
Inspect fences	1x/month
Inspect nets and pole, where applicable	1x/week
Repair	As needed
Inspect lighting	1/x week
Major Inspection	1x/year

PLAYING COURTS - HORSESHOE PIT

Task	Frequency
Playing Courts - Horseshoe Pit	
Goal: To provide a safe and quality surface for practice or competitive type events	
Evaluate stakes for vertical position	1x/month
Mow	1x/week
Replace backboards	1x/5 years or as needed
Update player thrower lanes	1x/year
Major Inspection	1x/year
Edge and supplement sand	1x/year and as needed
Paint Backboards	1x/year

PLAYING COURTS - SKATE PARK

Task	Frequency
Playing Courts - Skate Park	
Goal: To provide a safe and quality surface for practice or competitive type events	
Inspect lighting	1x/month
Repair	As needed
Trash pick-up	7x/week
Major Inspection	1x/year
Seal	1x/2 years
Inspect for Pests/Bees/etc	1x/week
Inspect skate park features	1x/month
Fill Cracks	1x/year

SIGNAGE

Task	Frequency
Sign	
Goal: Inform users in a clear concise manner	
Inspected System-wide	1x/year
Inspected by park	1x/week
Repair/Level	As needed
Remove vandalism	As needed
Transition Summer/Winter sign	2x/year
Inspect Entrance Sign	1x/year
Paint Entrance Sign	1x/5 years
Paint Other Signs	1x/year or as needed
Remove/Replace Seasonal Signs	2x/year

TRASH CAN

Task	Frequency
Trash Cans	
Goal: Ensure they are in good condition, are updated, safe and offer an enjoyable experience to the users	
Empty	7x/week
Clean	1x/week

GOLF COURSE

BUNKERS/SAND TRAPS

Task	Frequency
Golf - Bunker (Level 1 Maintenance)	
Goal: To provide a quality obstacle to enhance the golf experience	
Rake	7x/week
Supplement sand	1x/annually
Remove water and check drains	As needed
Cut edges	1x/month and as needed
Golf - Bunker (Level 2 Maintenance)	
Goal: To provide a quality obstacle to enhance the golf experience	
Rake	3 - 5x/week and as needed
Supplement sand	1x/annually
Remove water and check drains	As needed
Cut edges	1 - 2x/year and as needed

FAIRWAYS

Task	Frequency
Golf - Fairways (Level 1 Maintenance)	
Goal: To provide a quality surface to hit the golf ball of	
Mow, blow trimmings	3 or 4x/week
Repair holes and divots	7x/week
Aerate	1x/year
Overseed	1x/year
Fertilizer	3x/year
Apply Pre-emergent, fungicide	1x/month
Apply pesticide	1x/year
Adjust flags/signs	1x/week
Sweep cart paths	2x/year and as needed
Inspect markers	1x/week
Paint Tee markers	1x/year
Water	As required for green, smooth playing surface (1"/week)
Manage leaves	2x/year and as needed

GREENS

Task	Frequency
Golf - Greens (Level 1 Maintenance)	
Goal: To provide a quality putting surface for golfers to enjoy	
Mow, blow as necessary	7x/week
Collars mowed	3x/week
Aerate	up to 3x/year
Lightly Top-dressed	1x/2 weeks or as needed
Overseed	3x/year
Fertilizer	1x/2 weeks
Water	As required for green playing surface
Manage leaves/debris	2x/year and as needed
Verticut	3x/year
Roll	As required for green playing surface
Change cups	7x/week
Apply pesticide	1x/week or as needed

HEATHER

Task	Frequency
Golf - Heather (Level 3 Maintenance)	
Goal: Eliminate invasive species and enjoy a weed-free surface	
Mow	1x/year
Apply herbicide	1x/year or as needed
Sign	1x/year

ROUGH

Task	Frequency
Golf - Roughs (Level 2 Maintenance)	
Goal: To provide a semi-level hitting surface for golfing playability	
Mow	2x/week
Overseed	As needed
Trim Trees	1x/year and as needed
Apply herbicide/pesticide	1x/year
Fertilizer	1x/year
Manage leaves	2x/year and as needed
Vegetation Control	3x/year

TEE BOXES

Task	Frequency
Golf - Tees (Level 1 Maintenance)	
Goal: To provide a quality hitting surface for golfers to tee off from	
Pick up tees	3x/week and daily by rangers
Mow	3x/week
Replace divots with grass and sand	7x/week
Blow	7x/week
Move markers	7x/week
Inspect signs	7x/week
Repair signs	As needed
Check and replenish ball washer fluids	7x/week
Empty trash cans	7x/week
Aerate	5x/year
Overseed	2x/year and as needed
Fertilizer	1x/month
Pre-emergence	1x/year
Water	7x/week
Manage leaves	2x/year and as needed



APPENDIX H

PRIORITY ASSESSMENT

Isle of Wight Recreational Facility Public Need Priority Analysis						
Type of Facility	Public Input	Unmet Need	Level of Service	Consultant Evaluation	Total	Priority
Paved Multi-Use Trail	3	6	3	6	18	HIGH NEED
Hiking/Nature Trails	3	6	3	6	18	
Beach	3	6	2	6	17	
Fishing Areas	2	6	2	6	16	
Pickleball Courts	3	4	3	5	15	
Neighborhood Parks		6	3	5	14	
Picnic Shelters		6	3	5	14	
Outdoor Fitness Facility		6	3	4	13	
Canoe/Kayak launch	2	4	2	5	13	
Playgrounds		4	2	6	12	
Recreation Center	2	4	3	3	12	
Ampitheater	2	6	2	2	12	
Picnic Areas		6	2	4	12	
Fitness Center	1	6		4	11	MODERATE NEED
Indoor Gym	1	6	0	4	11	
Indoor Walking/Running Track	1	6	0	4	11	
Community Parks		4	3	4	11	
District Parks		4	1	6	11	
Event Pavilion		6	0	4	10	
Sprayground	1	2	2	5	10	
ATV Trail	2		2	5	9	
Mountain Biking Trails	2		2	5	9	
Hiking/Equestrian Trails (shared)			3	5	8	
Basketball Courts		4	1	2	7	
Boat ramp/slide	1	4	0	2	7	
Dog Parks		4	0	3	7	
Open Play Areas		4	0	3	7	
Natural Areas		4	0	2	6	
Archery range	1		2	3	6	
Golf		4		1	5	SOME NEED
Soccer	1	2	0	2	5	
Swimming Pools		4		1	5	
Volleyball			2	3	5	
Restrooms	1			3	4	
Skate Park		2	0	2	4	
Diamond Fields		2	0	1	3	
Disc Golf Course				3	3	
Football Fields		2		1	3	
Rectangular Fields		2	0	1	3	
Senior Center	1		0	2	3	
Tennis Courts		2	0	1	3	
Outdoor Volleyball			2	1	3	
Historic Sites	1		0	1	2	
Horseshoes			0	1	1	

Public Input	3 high priority/need
Mentioned as need or value by stakeholders or during public meetings	2 med priority/need 1 mentioned 0 not mentioned
Unmet Need	6 high priority
Priority Investment rating from 2022 survey	4 med priority 2 low priority 0 not mentioned
Level of Service	3 great shortfall 2 some shortfall in 2022 1 Some shortfall in 2032 0 meets current and future needs and/or not mentioned
Consultant Evaluation	6 greatest need
Based on demographics, trends, feasibility, county goals, etc.	5 4 3 2 1 least need

Isle of Wight Recreational Program Need Priority Assessment					
Type of Program	Public Input	Unmet Need	Consultant Evaluation	Total	Priority
Senior health & wellness programs	3	6	3	12	HIGH NEED
Adult Fitness & Wellness	2	6	3	11	
Community Special Events		6	3	9	
Exercise classes		6	3	9	
Swim lessons	3	4	2	9	
Historic park programs		6	2	8	
Senior trips	2	4	2	8	
Adult sports leagues	2	4	2	8	
Senior educational programs	1	4	2	7	MODERATE NEED
STEAM classes	1	4	2	7	
Youth sports programs & camps	3	2	2	7	
Fishing programs		4	2	6	
nature camps & programs		4	2	6	
Water fitness programs/lap swimming		4	2	6	
Cultural enrichment programs		4	2	6	
Teen/tween programs	2	2	2	6	
Programs for youth with special needs	1	2	3	6	
Programs for adults with special needs	1	2	3	6	SOME NEED
Before/after school programs for youth	1	2	1	4	
Youth arts programs	1	2	1	4	
Youth fitness & wellness classes	1	2	1	4	
Youth summer employment opportunities		2	1	3	
Boating lessons		2	1	3	
Tennis lessons & leagues		2	1	3	
Youth dance/music programs		2	1	3	
Gymnastics/tumbling programs		2	1	3	
Preschool programs/early childhood edu.		2	1	3	
Virtual programs		2	1	3	
eGaming/eSports		2	1	3	
Adult arts programs	1		2	3	
Youth summer programs & camps	1		1	2	

Public Input	3 high priority/need 2 med priority/need
Mentioned as need or value by stakeholders or during public meetings	1 mentioned 0 not mentioned
Unmet Need	6 high priority 4 med priority 2 low priority 0 not mentioned
Priority Investment rating from 2022 survey	
Consultant Evaluation	3 greatest need 2 1 least need
Based on demographics, trends, feasibility, county goals, etc.	



APPENDIX I

COST ESTIMATE

Life Cycle and Capital Costs Per Unit

ALL PARKS	Cost Per Item	QTY	Neighborhood				District		Greenway		Special Use (Historical, Water Access, Athletic)						Natural Area		Indoor Rec Center		Community											
			QTY	Riverview Park	QTY	Robinson Park	QTY	Nike Park	QTY	Park to Park Trail (Windsor Castle Park to Nike Park)	QTY	Windsor Sidewalk Trail	QTY	Heritage Park (County Fairgrounds)	QTY	Jones Creek Boat Ramp	QTY	Fort Hugier Park (Civil War Fort)	QTY	Fort Boykin Park (Fort for Jamestown Colonists & Civil War)	QTY	Tyler's Beach Boat Ramp	QTY	Blackwater River Park	QTY	Windsor Town Center	QTY	Otelia Community Center	QTY	Bradby Park		
Life Cycle and Capital Costs																																
Lifecycle Cost																																
General Lifecycle Maintenance	\$10,000		\$0		\$0		\$0	2	\$20,000		\$0		\$0		\$0		\$0		\$0		\$0	1	\$10,000		\$0	6.0	\$60,000	2.0	\$20,000		\$0	
Site Furnishings Replace	\$1,500		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Mulch (CY)	\$100		\$0	50	\$5,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Turf	\$1,000		\$0		\$0	3	\$3,000	5	\$5,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Landscape/turf	\$1,000	20	\$20,000		\$0		\$0		\$0	1	\$1,000		\$0		\$0	3	\$3,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Meadow seeding	\$500		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Drainage/Stormwater	\$2,000		\$0		\$0	1	\$2,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Field Refurbish (each)	\$10,000	2	\$20,000	1	\$10,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Irrigation renovations	\$5,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
ADA Access Improvements	\$5,000	4	\$20,000		\$0		\$0		\$0		\$0		\$0	1	\$5,000		\$0		\$0	2	\$10,000		\$0		\$0		\$0		\$0		\$0	
Sidewalk/Paved Path Improvements (LS)	\$500		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Rustic Trail Improvements (LS)	\$500		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Resurface Trail (paved LF)	\$25		\$0		\$0		\$0	700	\$17,500		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Resurface Trail (dirt LF)	\$15		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Resurface Trail (stone dust LF)	\$30		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Resurface Hard Court (ea)	\$50,000	4	\$200,000		\$0		\$0	1	\$50,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Ped. Bridge/Boardwalk: Repair or Replacement	\$2,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0	5	\$10,000	1	\$2,000		\$0		\$0		\$0		\$0		\$0		\$0	
Equipment Repair/Replace	\$5,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Lighting Improvements	\$2,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	2	\$4,000		\$0		\$0		\$0		\$0		\$0	
Parking/Refurbish- gravel	\$1,000		\$0		\$0		\$0		\$0		\$0	50	\$50,000	5	\$5,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Parking/Refurbish - asphalt	\$3,000	2	\$6,000	1	\$3,000		\$0	50	\$150,000		\$0		\$0		\$0	4	\$12,000	3	\$9,000		\$0		\$0		\$0		\$0		\$0		\$0	
Capital Cost																																
Restrooms (New)	\$200,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	1	\$200,000		\$0		\$0		\$0		\$0		\$0	
Building Improvements	\$100,000		\$0		\$0		\$0	1	\$100,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	4	\$400,000		\$0		\$0	
Parking Lot (New), per space	\$5,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	20	\$100,000		\$0		\$0		\$0		\$0		\$0		\$0	
Drinking fountains	\$3,500		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Signage	\$3,500		\$0	1	\$3,500		\$0		\$0		\$0	5	\$17,500		\$0		\$0	1	\$3,500		\$0	1	\$3,500		\$0		\$0		\$0		\$0	
Site Furnishings	\$1,500		\$0		\$0		\$0		\$0	10	\$15,000		\$0		\$0		\$0	6	\$9,000		\$0		\$0		\$0		\$0		\$0		\$0	
Shelters (small)(<600sf)	\$125,000		\$0		\$0		\$0		\$0	1	\$125,000		\$0	1	\$125,000		\$0		\$0	1	\$125,000		\$0		\$0		\$0		\$0		\$0	
Playground (large)	\$300,000	1	\$300,000		\$0		\$0	1	\$300,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Basketball (Outdoor)	\$70,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Tennis	\$70,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Hiking trails (mile)	\$60,000		\$0		\$0		\$0		\$0		\$0	1	\$60,000		\$0		\$0		\$0	1	\$30,000		\$0		\$0		\$0		\$0		\$0	
Paved Trail (mile)	\$265,000	0.25	\$66,250	0.25	\$66,250		\$0		\$0		\$0	1	\$318,000		\$0	1	\$265,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Mountain Bike Trail System	\$50,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Concrete sidewalk or stone path (LF)	\$60	500	\$30,000		\$0	300	\$18,000	400	\$24,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Landscaping	\$2,000	2	\$4,000	2	\$4,000		\$0	10	\$20,000	10	\$20,000	5	\$10,000		\$0		\$0	2	\$4,000		\$0		\$0		\$0		\$0		\$0		\$0	
Stormwater BMP	\$5,000	5	\$25,000	5	\$25,000		\$0	10	\$50,000	8	\$40,000	2	\$10,000	10	\$50,000	2	\$10,000	3	\$15,000	3	\$15,000		\$0		\$0		\$0		\$0		\$0	
Exterior Lighting	\$5,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	1	\$5,000		\$0		\$0	
General Capital Improvements	\$6,000	3	\$18,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Design/Master Plan Level I	\$35,000	1	\$35,000		\$0		\$0		\$0		\$0		\$0	1	\$35,000		\$0		\$0	1	\$6,000		\$0	5	\$30,000		\$0		\$0		\$0	
Design/Master Plan Level II	\$65,000		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0		\$0	
Design/Master Plan Level III	\$80,000		\$0		\$0		\$0	1.0			\$0		\$0	1	\$80,000		\$0		\$0		\$0	1	\$80,000		\$0		\$0	1	\$80,000		\$0	
																	\$0															
Total Lifecycle Cost:			\$266,000		\$18,000		\$5,000		\$242,500		\$0		\$1,000		\$50,000		\$10,000		\$25,000		\$11,000		\$24,000		\$0		\$60,000		\$20,000		\$0	\$732,500
Total Capital Cost:			\$443,250		\$98,750		\$18,000		\$494,000		\$60,000		\$505,500		\$120,000		\$135,000		\$280,000		\$131,500		\$361,000		\$3,500		\$30,000		\$405,000		\$0	\$3,085,500
Contingency of 25%			\$177,313		\$29,188		\$5,750		\$184,125		\$15,000		\$126,625		\$42,500		\$36,250		\$76,250		\$35,625		\$96,250		\$875		\$22,500		\$106,250		\$0	\$954,500
Grand Total Per Park			\$886,563		\$145,938		\$28,750		\$920,625		\$75,000		\$633,125		\$212,500		\$181,250		\$381,250		\$178,125		\$481,250		\$4,375		\$112,500		\$531,250		\$0	\$4,772,500

Life Cycle and Capital Costs Per Facility Summary

PARKS & FACILITIES	Life Cycle Costs	Capital Costs	Contingency Costs	Total Costs
Neighborhood			25%	(incl. 25% contin.)
Camptown Park (w/ Otelia Community Center)	\$266,000	\$443,250	\$177,313	\$886,563
Riverview Park	\$18,000	\$98,750	\$29,188	\$145,938
Robinson Park	\$5,000	\$18,000	\$5,750	\$28,750
District Parks				
Nike Park	\$242,500	\$494,000	\$184,125	\$920,625
Greenway				
Park to Park Trail (Windsor Castle Park to Nike Park)	\$0	\$60,000	\$15,000	\$75,000
Windsor Sidewalk Trail	\$1,000	\$505,500	\$126,625	\$633,125
Special Use (Historical, Nature Area)				
Heritage Park (County Fairgrounds)	\$50,000	\$120,000	\$42,500	\$212,500
Jones Creek Boat Ramp	\$10,000	\$135,000	\$36,250	\$181,250
Fort Huger Park (Civil War Fort)	\$25,000	\$280,000	\$76,250	\$381,250
Fort Boykin Park (Fort for Jamestown Colonists & Civil War)	\$11,000	\$131,500	\$35,625	\$178,125
Tyler's Beach Boat Ramp	\$24,000	\$361,000	\$96,250	\$481,250
Natural Area				
Blackwater River Park	\$0	\$3,500	\$875	\$4,375
Indoor Recreation Center				
Windsor Town Center	\$60,000	\$30,000	\$22,500	\$112,500
Otelia Community Center	\$20,000	\$405,000	\$106,250	\$531,250
TOTAL (incl. 25% contingency)	\$915,625	\$3,856,875		\$4,772,500

*This estimate represents 2024 dollars. Costs will need to be re-examined in subsequent years for increases in material and labor costs and inflation.

Isle of Wight - Estimate of Probable Cost, LOS Shortfalls

	UNIT	UNIT COST	SHORT TERM NEED (0-5) 2022 SERVICE LEVEL COST	MID TERM NEED (5-10) 2032 SERVICE LEVELS COST	LONG TERM NEED (10-15) 2037 SERVICE LEVELS COST	TOTAL QUANTITY	TOTAL COST
CAPITAL IMPROVEMENT							
New Parks							
Neighborhood Park Land Purchase	acre	\$15,000	\$ -	20 \$ 300,000	20 \$ 300,000	40	\$ 600,000
Neighborhood Park Development ¹	acre	\$70,000	\$ -	\$ -	40 \$ 2,800,000	40	\$ 2,800,000
Beach Access Land Purchase	acre	\$50,000	\$ -	5 \$ 250,000	0 \$ -	5	\$ 250,000
Beach Park Development	acre	\$50,000	\$ -	5 \$ 250,000	\$ -	5	\$ 250,000
SUBTOTAL			\$ -	\$ 800,000	\$ 3,100,000		\$ 3,900,000
Amenities							
Amphitheater	site	\$1,000,000	\$ -	1 \$ 1,000,000	\$ -	1	\$ 1,000,000
Archery Range	site	\$30,000	\$ -	1 \$ 30,000	\$ -	1	\$ 30,000
ATV Trail	mile	\$390,000	\$ -	\$ -	\$ -	0	\$ -
Basketball (not lighted)	site	\$75,000	\$ -	1 \$ 75,000	\$ -	1	\$ 75,000
Canoe/Kayak Launch	site	\$75,000	1 \$ 75,000	\$ -	\$ -	1	\$ 75,000
Dog Park	site	\$250,000	\$ -	1 \$ 250,000	\$ -	1	\$ 250,000
Event Pavilion	site	\$1,000,000	\$ -	1 \$ 1,000,000	\$ -	1	\$ 1,000,000
Fishing	site	\$20,000	2 \$ 40,000	\$ -	\$ -	2	\$ 40,000
Hiking/Nature Trail- Soft Trails	mile	\$60,000	2 \$ 120,000	3 \$ 180,000	\$ -	5	\$ 300,000
Mountain Bike Trail	site	\$30,000	2 \$ 60,000	1 \$ 30,000	\$ -	3	\$ 90,000
Open Play Area	site	\$10,000	\$ -	1 \$ 10,000	\$ -	1	\$ 10,000
Outdoor Fitness	site	\$75,000	\$ -	1 \$ 75,000	\$ -	1	\$ 75,000
Paved/ Multi-use Trail	mile	\$265,000	\$ -	4.5 \$ 1,192,500	\$ -	4.5	\$ 1,192,500
Pickleball ³	site	\$55,000	2 \$ 110,000	\$ -	\$ -	2	\$ 110,000
Picnic Area	site	\$20,000	2 \$ 40,000	\$ -	\$ -	2	\$ 40,000
Picnic Shelters (large >600sf)	site	\$250,000	\$ -	1 \$ 250,000	\$ -	1	\$ 250,000
Playground (avg.)	site	\$300,000	\$ -	4 \$ 1,200,000	\$ -	4	\$ 1,200,000
Shared Hiking/equestrian Trails	mile	\$60,000	\$ -	4 \$ 240,000	\$ -	4	\$ 240,000
Volleyball	site	\$65,000	\$ -	1 \$ 65,000	\$ -	1	\$ 65,000
SUBTOTAL			\$ 445,000	\$ 5,597,500	\$ -		\$ 6,042,500
Design/Master Plan Level I	site	\$35,000	2 \$ 70,000	1 \$ 35,000	1 \$ 35,000	4	\$ 140,000
Design/Master Plan Level II	site	\$50,000	1 \$ 50,000	\$ -	\$ -	1	\$ 50,000
Design/Master Plan Level III	site	\$80,000	5 \$ 400,000	\$ -	\$ -	5	\$ 400,000
Splash Pad	site	\$1,200,000	\$ -	1 \$ 1,200,000	\$ -	1	\$ 1,200,000
Recreation Community Center	site	\$6,000,000	\$ -	1 \$ 6,000,000	\$ -	1	\$ 6,000,000
Blueways (includes signage, marketing, etc.)	site	\$250,000	\$ -	1 \$ 250,000	\$ -	1	\$ 250,000
SUBTOTAL			\$ 520,000	\$ 7,485,000	\$ -	0	\$ 7,450,000
Total Capital Cost:			\$ 965,000	\$ 13,882,500	\$ 3,100,000		\$ 17,392,500
Contingency of 25%			\$ 241,250	\$ 3,470,625	\$ 775,000		\$ 4,348,125
Grand Total Cost			\$ 1,206,250	\$ 17,353,125	\$ 3,875,000		\$ 21,740,625

NOTE:

1. Development cost includes park vehicular access, grading, site clearing, permits, design, landscaping, etc. Cost for amenities buildout is addressed in system LOS amenity construction.
2. Long-term needs (10-15 Year) category has been included to help distribute the costs of parkland purchases and development, enabling the County to better meet its budget goals.

10-YEAR PARK IMPROVEMENT COST ESTIMATE (2022-2032)

EXISTING PARKS/FACILITIES		DEVELOPMENT OF NEW PARKS/FACILITIES	
Lifecycle Repairs	\$ 920,000	New Parks	\$ 4,875,000
Capital Improvements	\$ 10,850,000	Indoor Recreation Center	\$ 7,500,000
		Outdoor Splash Pad	\$ 1,500,000
		Planning Studies	\$ 1,050,000
Total \$ 11,770,000		Total \$ 14,925,000	

Cost Phasing Estimate

Near-Term Costs (0-5 years)

EXISTING PARKS/FACILITIES	COST
Lifecycle Repairs	\$ 732,500
Capital Improvements (assessment based)	\$ 3,085,500
Total (incl. 25% cont.)	\$ 4,772,500
DEVELOPMENT OF NEW FACILITIES	
Capital Improvements (shortfall based)	\$ 445,000
Total (incl. 25% cont.)	\$ 556,250
DEVELOPMENT OF NEW PARKS/FACILITIES	
Planning Reports and Studies	\$ 520,000
Total (incl. 25% cont.)	\$ 1,345,300
Grand Total (incl. 25% cont.)	\$ 6,674,000

Mid-Term Costs (5-10 years)

DEVELOPMENT OF NEW FACILITIES	COST
Capital Improvements (shortfall based)	\$ 5,597,500
Total (incl. 25% cont.)	\$ 6,996,875
DEVELOPMENT OF NEW PARKS/FACILITIES	
New Park Land Purchase/Development	\$ 800,000
Indoor Recreation Center	\$ 6,000,000
Outdoor Splash Pad	\$ 1,200,000
Planning Reports and Studies	\$ 285,000
Total (incl. 25% cont.)	\$ 10,356,250
Grand Total (incl. 25% cont.)	\$ 17,353,000

Long-Term Costs (10+ years)

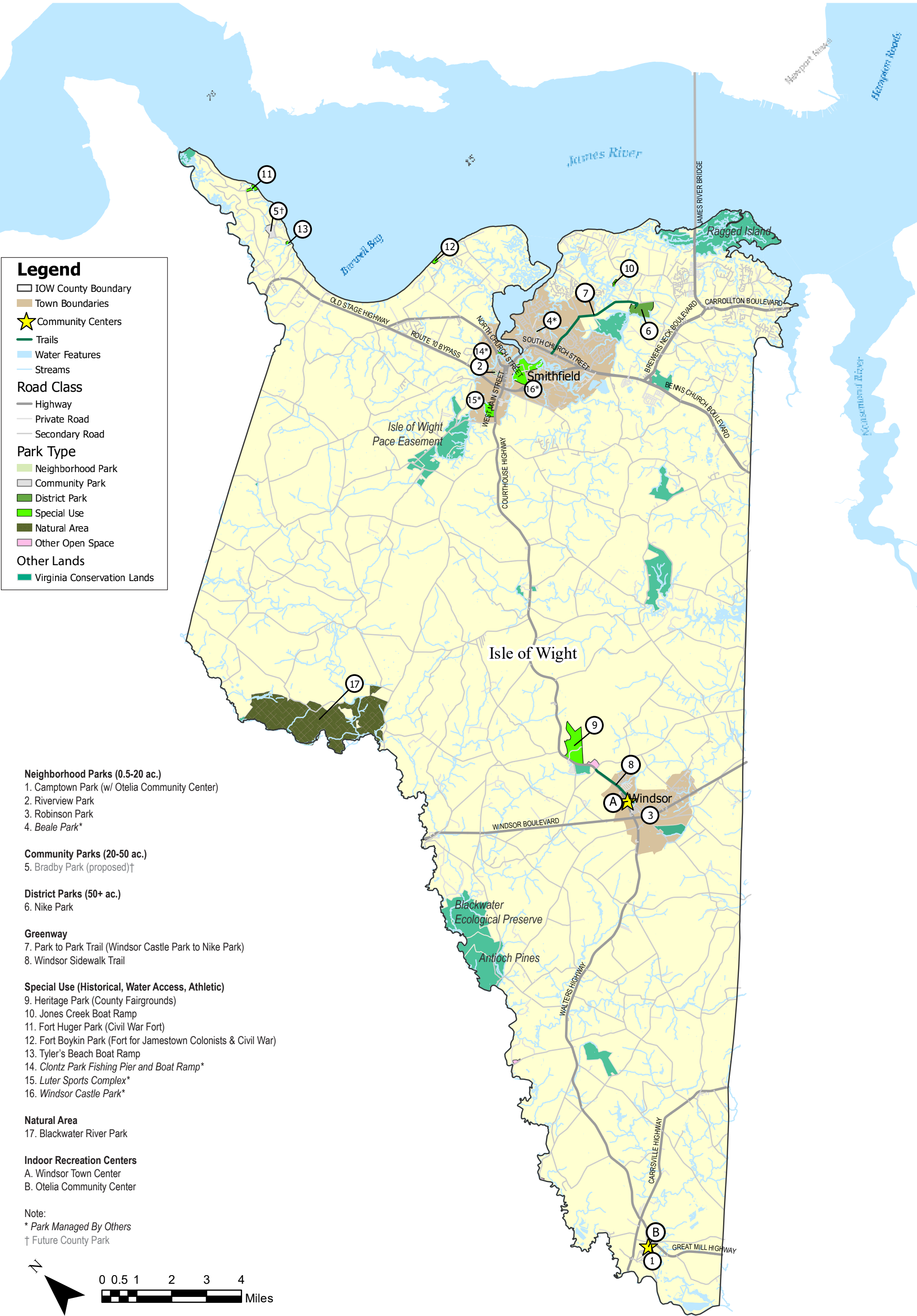
DEVELOPMENT OF NEW PARKS/FACILITIES	
New Park Land Purchase/Development	\$ 3,100,000
Planning Reports and Studies	\$ 35,000
Total (incl. 25% cont.)	\$ 3,918,750
Grand Total (incl. 25% cont.)	\$ 3,919,000

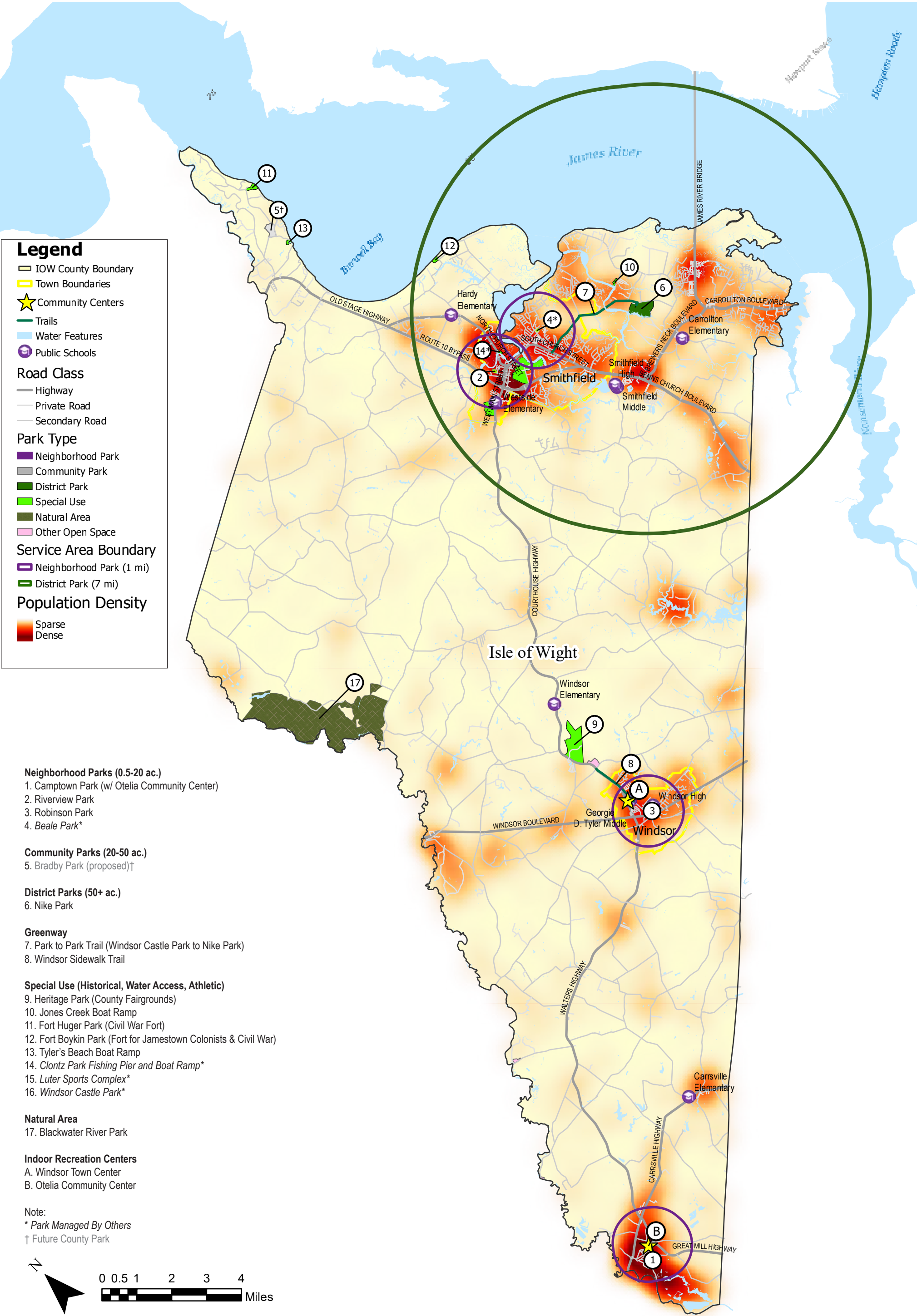
**This estimate represents 2024 dollars. Costs will need to be re-examined in subsequent years for increases in material and labor costs and inflation.*

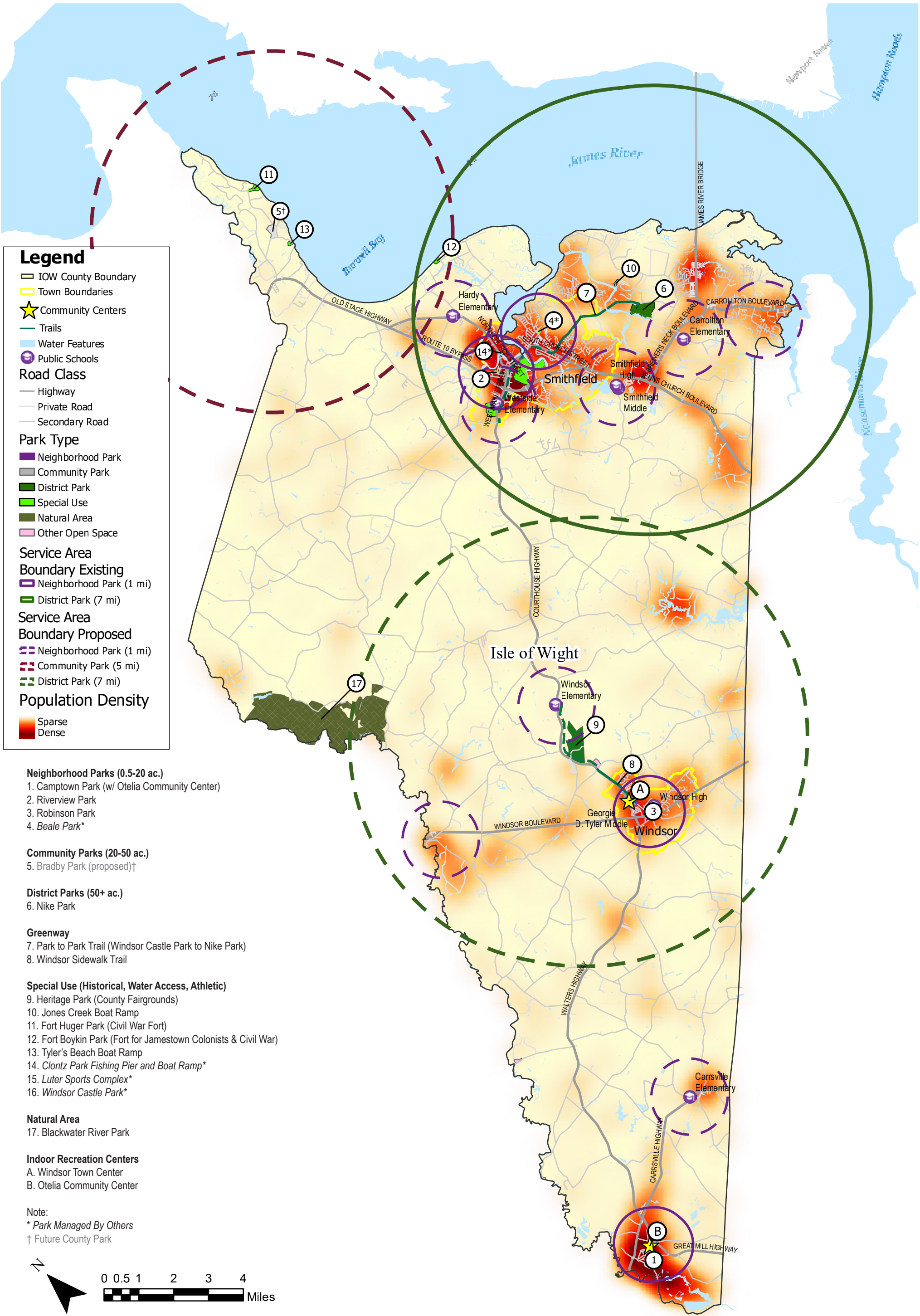


APPENDIX J

MAPS







ISSUE:

Agreement for the Smithfield Sidewalk Project

BACKGROUND:

Staff has previously discussed the Smithfield Sidewalk Project with the Board. This is a federal project, so approval by the Board of Supervisors, VDOT, and FHWA is required before an “official” notice of award is issued to the contractor and execution of the final contract.

The apparent low bidder for the project is Branscome Operating, LLC dba Branscome.

BUDGETARY IMPACT:

Funding in the amount of \$1,870,009 has already been identified for the project.

RECOMMENDATION:

Adopt a motion to authorize the County Administrator to execute the agreement for the Smithfield sidewalk project.

ISSUE:

- October 8, 2024 Meeting with School Board Minutes
- October 17, 2024 Regular Meeting Minutes
- October 25, 2024 Board Retreat Minutes

BACKGROUND:

The above-noted minutes are offered for review and adoption by the Board.

BUDGETARY IMPACT:

None

RECOMMENDATION:

Adopt the minutes for the following meetings:

- October 8, 2024 Meeting with School Board Minutes
- October 17, 2024 Regular Meeting Minutes
- October 25, 2024 Board Retreat Minutes

ATTACHMENTS:

Description	Type	Upload Date
October 8, 2024 Meeting with School Board Minutes	Minutes	11/14/2024
October 17, 2024 Regular Meeting Minutes	Minutes	11/14/2024
October 25, 2024 Board Retreat Minutes	Minutes	11/14/2024

JOINT MEETING OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS AND SCHOOL BOARD HELD AT MANOR HOUSE AT WINDSOR CASTLE, LOCATED AT 301 JERICHO ROAD, SMITHFIELD, VIRGINIA ON TUESDAY, THE EIGHTH DAY OF OCTOBER IN THE YEAR TWO THOUSAND AND TWENTY-FOUR

BOARD MEMBERS PRESENT:

Joel C. Acree, District 4, Chairman
Don G. Rosie, II, District 5, Vice-Chairman
Renee Rountree, District 1
Rudolph Jefferson, District 3
William M. McCarty, Sr., District 2

STAFF MEMBERS PRESENT:

Randy R. Keaton, County Administrator
Donald T. Robertson, Assistant County Administrator
Robert W. Jones, Jr., County Attorney
Stephanie Wells, Chief Financial Officer
Courtney Denney, Executive Assistant County Administrator/ County Attorney

SCHOOL BOARD MEMBERS PRESENT:

Jason Maresh- District 4, Chairman
Brandi Perkins – District 1
Mark Wooster - District 2, Vice-Chairman
Michael Cunningham – District 3
John Collick – District 5

STAFF MEMBERS PRESENT

Dr. Theo L. Cramer, Superintendent
Dr. Chris Coleman, Deputy Superintendent of Operations
Susan Goetz, Deputy Superintendent of Instruction
Lynn Briggs, Director of Community and Media Relations
Jessica Whitlow, School Board Clerk/Executive Administrative Associate

CALL TO ORDER

Chairman Acree called the meeting to order at 6:00 p.m.

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School Board Chairman Collick led the Pledge of Allegiance, and a moment of silence was observed.

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The Board of Supervisors met with the School Board for the purpose of student growth projections, Strategic Plan, funding request for fiscal year 2026, and funded projects for fiscal year 2025.

APPROVAL OF AGENDA

Supervisor Acree moved that the agenda be approved as presented. The motion passed unanimously (5-0) with Supervisors Acree, Rosie, McCarty, Jefferson and Rountree voting in favor of the motion and no Supervisor voting against the motion.

//

Mrs. Susan Goetz, Deputy Superintendent of Instruction, and Mrs. Lynn Briggs, Director of Community and Media Relations, gave an overview of student growth projections based on future residential development. Student growth projections are based on building capacity and program capacity. As for current enrollment, the schools are at 85 percent capacity. There was a discussion about new school construction, the possibilities of shifting grades throughout the schools, and the possibility of modular trailers. Both boards were in agreement that in the near future something needs to be done to help with building capacity and program capacity.

Supervisor Rountree stated that the Board of Supervisors will have a meeting on October 25 regarding the Strategic Plan. Supervisor Rountree asked did the School Board had any suggestions/input for the Board of Supervisors when creating a Strategic Plan? Mrs. Susan Goetz, Deputy Superintendent of Instruction, stated the School Board based the strategic plan on developing focus areas and key performance indicators. The suggestions for the Strategic Plan were competitive wages, upgrading facilities, and program offerings.

Dr. Chris Coleman, Deputy Superintendent of Operations, addressed the Board regarding anticipated funding for fiscal year 2026. The funding requests consisted of a fleet service facility, school buses, weapons detection systems, compensation study, bleachers at SHS, ADA seating and sidewalks at SHS, SHS band room/boiler room, and tennis courts at SHS. The Board asked the School Board to rank their funding requests.

Dr. Chris Coleman gave an update on fiscal year 2025 funded projects. The SHS and WHS athletic fields have been repaired and completed. The bids for the SHS and WHS tracks have come in higher than anticipated and they are still working with contactors with timelines. The bidding will take place in November for the HVAC systems in Carrollton with the estimated completion date in Fall 2025.

The weapons detection systems are in the process of being implemented. The buses have been ordered and have the lead time of 12 to 18 months for delivery.

County Administrator Keaton discussed the proposed plan for the new Windsor Library. Chairman Maresh made a motion to accept the proposed plan for the new Windsor Library. The motion was accepted unanimously (5-0) with School Board members Maresh, Wooster, Collick, Cunningham, and Perkins voting in favor of the motion and no board member voting against the motion.

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ADJOURNMENT

At **7:52** p.m., the meeting was declared adjourned.

Joel C. Acree, Chairman

Courtney Denney, Executive Assistant
County Administrator/ County Attorney

REGULAR MEETING OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS HELD IN THE ROBERT C. CLAUD, SR. BOARD ROOM OF THE ISLE OF WIGHT COUNTY COURTHOUSE LOCATED AT 17090 MONUMENT CIRCLE, ISLE OF WIGHT, VIRGINIA ON THURSDAY, THE SEVENTEENTH DAY OF OCTOBER IN THE YEAR TWO THOUSAND AND TWENTY-FOUR

BOARD MEMBERS PRESENT:

Joel C. Acree, District 4, Chairman
Don G. Rosie, II, District 5, Vice-Chairman
Rudolph Jefferson, District 3
William M. McCarty, Sr., District 2
Renee Rountree, District 1

STAFF MEMBERS PRESENT:

Randy R. Keaton, County Administrator
Donald T. Robertson, Assistant County Administrator
Robert W. Jones, Jr., County Attorney
Courtney D. Denney, Executive Assistant/ Deputy Clerk

CALL TO ORDER

Chairman Acree called the regular meeting to order at 5:00 p.m.

APPROVAL OF AGENDA

Supervisor McCarty moved that the agenda be approved. Supervisor Jefferson stated with the addition of a discussion about the removal of political sign be added to the County Attorneys report.

The motion passed unanimously (5-0) with Supervisors Acree, Rosie, McCarty, Jefferson and Rountree voting in favor of the motion and no Supervisor voting against the motion.

CLOSED MEETING

Pursuant to Section 2.2-3711(A) of the *Code of Virginia*, Supervision Rosie moved to enter a closed meeting for the limited purpose of: A discussion regarding the

appointment of specific appointees to County boards, committees, or authorities as set forth in the agenda, as well as a discussion regarding the Clerk, pursuant to subsection 1; Consultation with legal counsel regarding actual or probable litigation regarding outfall litigation, where such consultation would adversely affect the negotiating or litigation posture of this public body pursuant to subsection 7; and consultation with legal counsel employed by the board regarding specific legal matters requiring the provision of legal advice by such counsel, namely a. the applicable subjects for a referendum; and b. the application of FOIA to social media and meeting minutes, pursuant to subsection 8.

The motion passed unanimously (5-0) with Supervisors Acree, Jefferson, Rosie, McCarty and Rountree voting in favor of the motion and no Supervisors voting against the motion.

Upon the motion of Supervisor McCarty and all voting in favor (5-0), the Board reconvened into open meeting.

County Attorney Jones reminded the Board that in accordance with Section 2.2-3712 of the Code of Virginia, a motion certifying that to the best of each member's knowledge only public business matters lawfully exempted from open meeting requirements and only such public business matters as identified in the motion to move to closed session were heard, discussed or considered during the closed session.

Upon the motion of Supervisor McCarty and all voting in favor (5-0), the following Resolution was adopted:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by this Board of Supervisors that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Board of Supervisors.

VOTE

AYES: Acree, Rosie, Jefferson, McCarty, Rountree

NAYS: 0

ABSENT DURING VOTE: 0

ABSENT DURING MEETING: 0

CITIZENS' COMMENTS

- A. Kathy Guindon, Center Director from Airfield 4-H Center in Wakefield, gave an overview of the programs the center offers and upcoming programs.
- B. Glyn Willis of Lovers Lane in Windsor distributed copies of information pertaining to impacts related to the County's Zoning Ordinance.
- C. Rosa Turner of Smithfield let the board know she was speaking in Public Hearings regarding an item on the agenda.

CONSENT AGENDA

Following an overview by County Administrator Keaton, on motion of Supervisor McCarty, the following Consent Agenda with the exception of item A and E and it was adopted unanimously (5-0) with Supervisors Acree, Rosie, Jefferson, Rountree and McCarty voting in favor of the motion and no Supervisor voting against the motion:

- A. Appointment of Temporary Clerk of the Board of Supervisors Motion to Appoint the Clerk of the Board of Supervisors

Courtney Denney was designated Deputy Clerk.

- B. Resolution to Amend the Budget and Appropriate Funding for Asset Forfeiture (\$12,741)
- C. Resolution to Amend the Budget and Appropriate Proceeds from the Sale of Military Surplus Equipment (\$74,261)
- D. Resolution to Amend the Budget and Appropriate Funding to the Isle of Wight County Public Schools' FY2024-25 Operating Budget (\$1,771,130)
- E. Resolution to Reappropriate County Schools Encumbered and Unencumbered Funding (\$819,407) – Moved to November meeting.
- F. Resolution to Amend the Budget and Appropriate Funding for the Smithfield Food Tour (\$13,500)
- G. Resolution to Amend the Budget and Appropriate Teacher Quality Partnership Program Grant Funds (\$1,393,837)
- H. Resolution to Amend the Budget and Appropriate Wallace Foundation Grant Funds (\$50,000)
- I. Resolution to Recognize the Month of October as Down Syndrome Month
- J. Resolution to Recognize the Month of October as National Disability Employment Awareness Month

- K. Resolution to Recognize the Month of October as Rett Syndrome Awareness Month
- L. Minutes
 - October 8, 2024- Joint Work Session w/School Board
 - October 18, 2024- Meeting Minutes

REGIONAL AND INTER-GOVERNMENTAL REPORTS

Hampton Roads Transportation Planning Organization/Hampton Roads Transportation Accountability Commission: Supervisor McCarty gave an update on the 2050 long range transportation plan.

SPECIAL PRESENTATIONS

Katie Boyle, Deputy Director with VACo, presented Parks and Rec with an Achievement Award for the RISE Program.

COUNTY ATTORNEY'S REPORT

The County Attorney gave an overview of an issue that is ongoing in the Commissioner of Revenue Office regarding personal property tax for disabled Veterans. It was advised that a public hearing take place in the November meeting.

The County Attorney discussed as a public service announcement that the theft or vandalism of a political sign as well as any other signs is a criminal offense which is a class one misdemeanor that carries up to a year in jail along with a \$2500 fine.

PUBLIC HEARINGS

CSUP-24-1 Garage Ministry Conditional Use Permit Request Application (CSUP-24-1) of Anthony Robinette, Property Owner, for a Conditional Use Permit to Establish a Religious Assembly Use on Approximately 1.25 Acres Located at 5293 Old Stage Highway (Rte. 10) in the Rural Agricultural Conservation Zoning District. Caleb Kitchen, Planner I, Department of Community Development, presented the request for a Conditional Use Permit to establish a religious assembly at 5293 Old

Stage Highway. He reviewed the strengths and weaknesses and the Planning Commission's and staff's recommendation.

Anthony Robinette, applicant, gave an overview of what the Garage Ministry is about and what different services the ministry offers to the community. He explained that he has rented for 14 years and wants a place to own for the Ministry.

Chairman Acree opened the public hearing and called for those in favor of or in opposition to the application.

Steve Charles from Suffolk, a friend of Mr. Robinette for 11 years, spoke in favor of Mr. Robinette. He personally financed this property with a no interest loan. He is a believer in the work Mr. Robinette does and will continue to support him financially. Mr. Charles said he spoke with Jennifer Williams at the Isle of Wight Museum, regarding archaeological study and what Mr. Robinette plans to do with the property. She recommended that a desk top study be done as opposed to the Phase I archaeological study.

Rosa Turner, of 4820 Old Stage Highway, distributed copies of information regarding why she feels that the application CSUP-24-1 Garage Ministry Conditional Use Permit Request should not be approved.

Chairman Acree closed the public hearing.

Supervisor Rountree made the motion to approve the CUP application with a desktop review for a cultural resource study was adopted (5-0) with Supervisors Acree, Rosie, Jefferson, Rountree and McCarty voting in favor of the no Supervisor voting against the motion.

REZN-4-24 Hewitt conditional residential rezoning request application (REZN-24-4) of Christopher and Jessica Hewitt, owners, for a change in zoning classification from rural agricultural conservation (RAC) to conditional-rural residential (C-RR) of 3.19 acres and to conditional-rural agricultural conservation (C-RAC) of the remainder of 34.9 acres.

Sandy Robinson, Community Development, presented the application REZN-4 Hewitt conditional residential rezoning request application.

Jessica Hewitt, applicant, stated she and her husband just want to build house and do not intend to do anything else to property. It will be kept for recreational use.

Chairman Acree opened the public hearing.

Chairman Acree closed the public hearing.

The motion made by Supervisor Rountree to approve the rezoning request was adopted (5-0) with Supervisors Acree, Rosie, Jefferson, Rountree and McCarty voting in favor of the motion and no Supervisor voting against the motion.

COUNTY ADMINISTRATOR'S REPORT

Mike Frickanisce, Director of Parks and Rec gave an update on the Bradby Park design.

County Administrator Keaton highlighted matters for the Board's information.

County Administrator Keaton gave a notice of retirement to be effective on or before August 31, 2025. Chairman Acree accepted the notice.

UNFINISHED/OLD BUSINESS

Jamie Oliver, Transportation Manager, reviewed potential Benns Church Boulevard/Turner Drive small area master plan and TIA for 2023 revenue sharing application. Ms. Oliver gave an overview of the revenue sharing grant match cost scenario with the Town. There has been on going communication since August 2024 with County staff, Town staff, and stakeholder partners. The Town continued their meeting until October 28th so they can vote if they would like to continue the project with collaboration with the County. Pending that meeting the Board could take action to accept and appropriate the funds on 11/21/24. County Administrator Keaton said we have received confirmation from private partners that they were in agreement with either scenario.

Supervisor Rosie moved to approve the motion with the following changes: The Board of Supervisors agrees with the cost share formula, with the county share being contingent on the Town taking similar action. The motion of a conditional agreement was adopted (5-0) with Supervisors Acree, Rosie, Jefferson, Rountree and McCarty voting in favor of the motion and no Supervisor voting against the motion.

Gerald Gwaltney, Commissioner of Revenue, gave an overview of the three-year real estate reassessment schedule compared to a four-year real estate reassessment schedule. Supervisor McCarty moved that the County will not change its reassessment methodology at this time. Motion was adopted (5-0) with Supervisors Acree, Rosie, Jefferson, Rountree and McCarty voting in favor.

Assistant County Administrator Donald Robertson gave an update on three legislation items to be added to the County's list of priorities which are as follows: clerk's fee revenue, septic pump oversight, and funding for EMS pharmaceutical requirements. Supervisor McCarty moved to adopt the resolution establishing Isle of Wight legislative priorities for the 2025 session of the General Assembly of the Commonwealth of Virginia. The motion was adopted (5-0) with Supervisors Acree, Rosie, Jefferson, Rountree and McCarty voting in favor.

Kristi Sutphin, Director of Economic Development, gave an overview of the Farmers Market and the Board's consideration of transferring funding to the Economic Development Authority for the Proposed Farmers Market. The Board of Supervisors would like an updated plan for the Farmers Market.

NEW BUSINESS

Trenton Blowe, Planner II, Department of Community Development, presented the request for the Application of Air Station General, LC (EXC-24-5), Applicant, for an exception to section 6-1010. A.2 of the zoning ordinance pertaining to the highway corridor overlay district architectural and design guidelines for non-residential uses. A representative from the developers, WKW Development, brought in an example of the panels they would be using.

Supervisor McCarty moved that the request be approved. The motion passed unanimously (5-0) with Supervisors Acree, Rosie, McCarty, Jefferson and Rountree voting in favor of the motion and no Supervisors voting against the motion.

Trenton Blowe, Planner II, Department of Community Development, gave an overview of the Application of the Isle of Wight County Economic Development Authority, Owner, for an amendment to conditional zoning to remove all references to design criteria for signage in the proffered conditions for property within the Shirley T. Holland Intermodal Park Phase II. The current ordinances would make these signs obsolete or not practical. Kristi Sutphin, Director of Economic Development, stated the removal of criteria would allow for the future tenants of project Air Station to have their own sign at the road and signage on the building. It still would be in compliance with the County's sign ordinances.

Supervisor Rountree moved that the request be approved. The motion was adopted (5-0) with Supervisors Acree, Rosie, Jefferson, Rountree and McCarty voting in favor.

VACo Voting Credentials Motion to Designate the County's Voting Delegate and Alternate Delegate Authorized to Vote at the VACo Annual Business Meeting: Supervisor McCarty moved that the request be approved with Supervisor Jefferson as primary and Chairman Acree as secondary. The motion was adopted (5-0) with Supervisors Acree, Rosie, Jefferson, Rountree and McCarty voting in favor.

ADJOURNMENT

At 9:35 p.m., the meeting was declared adjourned.

Joel C. Acree, Chairman

Courtney Denney, Executive Assistant/Deputy Clerk

RETREAT OF THE ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS HELD AT THE PLANNING DISTRICT COMMISSION LOCATED AT 723 WOODLAKE DRIVE, CHESAPEAKE, VIRGINIA ON FRIDAY, THE TWENTY-FIFTH DAY OF OCTOBER IN THE YEAR TWO THOUSAND AND TWENTY-FOUR.

PRESENT:

Joel C. Acree, District 4, Chairman
Don G. Rosie, II, District 5, Vice-Chairman
Renee Rountree, District 1
William M. McCarty, Sr., District 2

ABSENT:

Rudolph Jefferson, District 3

ALSO IN ATTENDANCE:

Robert W. Jones, Jr., County Attorney
Randy R. Keaton, County Administrator
Donald T. Robertson, Assistant County Administrator
Tony Wilson, Director of Public Works
Jamie Oliver, Transportation Manager
Amy Ring, Director of Community Development
Jason Gray, Director of Information Technology
Garry Windley, Chief of Fire Rescue
William Drewery, Battalion Chief
Michael Frickanisce, Director of Parks & Recreation
Kristi Sutphin, Department of Economic Development
Judy Winslow, Tourism Director
Uwe Weindel, Director of Utilities
Regine Walme- Edwards, Recreation Manager
Michelle Clark, Director of Human Resources
Courtney Denney, Executive Assistant/Deputy Clerk

CALL TO ORDER

Chairman Acree called the retreat to order at 8:55 a.m. and welcomed all present.

Supervisor McCarty did the Invocation.

//

Bob Crum, Executive Director of HRPDC/ HRTPO, went over the County's current values statement, the mission statement, and strategic plan. Mr. Crum questioned the room as to what they would change about the County's mission statement and the county values. Bob discussed the County's strengths with the County staff and the Board of Supervisors.

//

Following a break, Mr. Crum discussed the County's weaknesses with County staff and the Board of Supervisors, opportunities for the County, and what headlines we would see for the county in ten years.

//

During lunch Greg Grootendorst, Deputy Executive Director, gave a briefing of HRPDC and HRTPO. Kelli Arledge, Deputy Executive Director/ Administration Operations, gave an overview of her department.

//

Following lunch, Mr. Crum continued the discussion about future opportunities for the County. He referenced the County's strengths, weaknesses, and opportunities to craft the value statement, mission statement, and strategic plan. Mr. Crum is going to draft the language for a strategic plan based on the topics that were discussed and send it to Don Robertson and Randy Keaton.

//

At 2:45 p.m., Chairman Acree declared the retreat adjourned.

Joel C. Acree, Chairman

Courtney Denney, Executive Assistant/Deputy Clerk

BACKGROUND:

The Board of Supervisors has previously directed that an opportunity be provided for monthly status briefings from Board members who serve as representatives on various regional committees and authorities on behalf of the County.

BUDGETARY IMPACT:

None

RECOMMENDATION:

Receive the report.

ATTACHMENTS:

Description	Type	Upload Date
BOS Regional Committees by Org & Member	Cover Memo	2/1/2024

2024

**BOARD OF SUPERVISORS'
REGIONAL ORGANIZATIONS (BY MEMBER)**

ACREE

- . *Hampton Roads Planning District Commission*
- . *Western Tidewater Water Authority*
- . *Western Tidewater Community Transportation Collaborative*

ROUNTREE

- . *Eastern Virginia Regional Industrial Facility Authority*
- . *Hampton Roads Workforce Council*
- . *Western Tidewater Water Authority*

JEFFERSON

- . *Western Tidewater Regional Jail*

McCARTY

- . *Hampton Roads Transportation Advisory Committee*
- . *Hampton Roads Transportation Planning Organization*
- . *Western Tidewater Regional Jail*

ROSIE

- . *Hampton Roads Military Federal Facilities Alliance*

KEATON

- . *Hampton Roads Planning District Commission*
- . *Hampton Roads Transportation Planning Organization*
- . *Southeastern Public Service Authority*
- . *Western Tidewater Regional Jail*
- . *Western Tidewater Water Authority*

2024
BOARD OF SUPERVISORS'
REGIONAL ORGANIZATIONS (BY ORGANIZATION)

<i>Eastern Virginia Regional Industrial Facility Authority</i>	<i>Rountree</i>
<i>Hampton Roads Military & Federal Facilities Alliance:</i>	<i>Rosie</i>
<i>Hampton Roads Planning District Commission:</i>	<i>Acree</i> <i>Keaton</i>
<i>Hampton Roads Transportation Accountability Committee:</i>	<i>McCarty</i>
<i>Hampton Roads Transportation Planning Organization:</i>	<i>McCarty</i> <i>Keaton</i>
<i>Hampton Roads Workforce Council</i>	<i>Rountree</i>
<i>Southeastern Public Service Authority</i>	<i>Keaton</i> <i>Etheridge -</i> <i>(Alternate)</i>
<i>Western Tidewater Community Transportation Collaborative</i>	<i>Acree</i>
<i>Western Tidewater Regional Jail:</i>	<i>Jefferson</i> <i>McCarty</i> <i>Keaton</i>
<i>Western Tidewater Water Authority:</i>	<i>Rountree</i> <i>Acree</i> <i>Keaton</i>

BACKGROUND:

Board members will consider and make appointments of individuals to various local and region organizations as noted on the Appointments Page.

BUDGETARY IMPACT:

None

RECOMMENDATION:

Appoint individuals to various local and region organizations as noted on the Appointments Page.

ATTACHMENTS:

Description	Type	Upload Date
Appointments Page	Backup Material	11/14/2024

BOARDS/COMMISSIONS/COMMITTEES

DISTRICT	BOARD/COMMISSION/COMMITTEE	APPOINTEE	CONTACT	EXPIRATION	
District 2	<u>Board</u> of Zoning Appeals	Replace Dale Baugh - Resigned			
District 2	<u>Commission</u> on Adults with Disabilities	Vacant			
District 3	Historical Archictural Review <u>Committee</u>	Replace Lee Duncan		January	2023
District 4	Economic Development <u>Authority</u>	Reappoint Sharon Cory Stallings	(757) 242-6486	April	2024
District 4	Blackwater Regional Library <u>Board</u>	Replace Conway Henderson		June	2025
District 4	Planning Commission	Replace Rick Sienkiewicz - Resigned			
District 4	Social Services <u>Board</u>	Replace Regina Joyner - Resigned		June	2023
District 5	Social Services <u>Board</u>	Reappoint Linda Boone Randolph	(757) 390-6066	June	2024
District 5	<u>Commission</u> on Adults with Disabilities	Vacant			
District 5	Agricultural/Forestal District Advisory <u>Council</u>	Replace Emory Auston/Deceased			

NOT BY DISTRICT

	BOARD/COMMISSION/COMMITTEE	APPOINTEE	CONTACT	EXPIRATION	
Town of Windsor	Economic Development Authority	Replace Reverend Samuel Askew			
	Camp Community College <u>Board</u>	Reappoint Roderick Hallum	(757) 328-6354	June	2024
	Fire Rescue Advisory <u>Board</u>	Replace Scott Brower w/Chuck Mullins		January	2025
At-Large	Wetlands <u>Board</u>	Replace Sharon Hart			
	Hampton Roads Workforce <u>Council</u>	Replace L'Tanya Johnson - County Business Leader		June	2024
	Virginia Alcohol Safety <u>Program</u>	Replace Kimberly Davenport w/Corporal Chad Beale		August	2024
	<u>Children's Services Act-Policy & Mgmt. Team</u>	Replace Dahlis Atkins w/ Jennifer Honeycutt		August	2024
	Senior Services of Southeastern Virginia	Reappoint Pam Barton		January	2025

ISSUE:

Appoint the Members of the County Fair Executive Board

BACKGROUND:

The County Fair Committee recommends the following slate of officers for consideration by the Board:

Chairman: Robie Claud
First Vice Chair: Michelle Billups
Second Vice Chair: Theresa Woodall
Secretary: Kim Garrett
Treasurer: Lauren Bradshaw

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Appoint the members of the County Fair Executive Board.

ISSUE:

Resolution to Recognize Gerald Gwaltney as the Longest Serving Elected Commissioner of the Revenue in Isle of Wight County

BACKGROUND:

As of November 21, 2024, Gerald H. Gwaltney served as Commissioner of the Revenue for Isle of Wight County 40 years, 2 months, and 12 days, becoming the longest-serving elected Commissioner of the Revenue in the county's 390-year history.

At age 23, Gerald H. Gwaltney was elected Commissioner of the Revenue on November 6, 1979. He received 63% of the vote and won every precinct. During his tenure, Gwaltney has won every precinct in 11 of 12 elections. He ran unopposed in 9 elections.

Gwaltney's term began on January 1, 1980. He served as Commissioner through February 28, 2002. On March 1, 2002, Gwaltney was appointed Deputy Tax Commissioner for the Commonwealth of Virginia by Governor Mark R. Warner. He continued his public service as Deputy Tax Commissioner through September 30, 2005.

He returned to Isle of Wight County as the Assessor in the Commissioner of the Revenue's office on October 1, 2005. On November 7, 2006, Gwaltney was elected Commissioner of the Revenue in a special election, having run unopposed. He took the oath of office on November 9, 2006, and has served continuously since that election.

As of November 21, 2024, Gwaltney served as Commissioner of the Revenue for Isle of Wight County for 40 years, 2 months, and 12 days, becoming the longest-serving elected Commissioner of the Revenue in the county's 390-year history.

The following is a listing of the four longest-serving elected Commissioners of the Revenue for Isle of Wight County and their length of tenure:

- Gerald H. Gwaltney – 40 years, 2 months and 12 days
- Charles E. Davis – 39 years, 11 months and 16 days
- William E. Laine – 17 years, 6 months
- T. J. Chapman – 12 years

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Adopt a resolution to recognize the Commissioner of the Revenue.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	11/15/2024

**RESOLUTION TO RECOGNIZE GERALD GWALTNEY
AS THE LONGEST SERVING COMMISSIONER OF THE REVENUE
IN ISLE OF WIGHT COUNTY**

WHEREAS, Gerald Gwaltney was elected as the Commissioner of the Revenue of Isle of Wight County in November 1979 and began his first term in January 1980; and,

WHEREAS, Mr. Gwaltney served as Commissioner through February 28, 2002 and on March 1, 2002, he was appointed Deputy Tax Commissioner for the Commonwealth of Virginia by Governor Mark R. Warner; and,

WHEREAS, Mr. Gwaltney was elected Commissioner of the Revenue in a special election in November 2006 and has served continuously since that election; and,

WHEREAS, of November 21, 2024, Gwaltney served as Commissioner of the Revenue for Isle of Wight County for 40 years, 2 months, and 12 days, becoming the longest-serving elected Commissioner of the Revenue in the county's history.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED that the Board of Supervisors of the County of Isle of Wight, Virginia wishes to recognize and congratulate Gerald Gwaltney on becoming the longest-serving elected Commissioner of the Revenue in the county's history.

Adopted this 21st day of November, 2024.

Joel C. Acree, Chairman

Courtney Denney, Deputy Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney

ISSUE:

County Fair Committee Report on the 2024 County Fair

BACKGROUND:

The Isle of Wight County Fair is a tremendous undertaking and could not be accomplished without the tireless work of the Isle of Wight County Fair Committee, their volunteers, and the support of various County Departments. The Fair Committee will provide a report on the County Fair and future plans.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

For the Board's information.

ATTACHMENTS:

Description	Type	Upload Date
Fair Report	Backup Material	11/21/2024



2024

Isle of Wight County Fair

Report

2024 Isle of Wight County Fair Report

I. Attendance

a. Sunday, August 10 – Miss IOW County Fair Scholarship Pageant	254
b. Wednesday, September 11 – Seafood Fest	427
c. Thursday, September 12 – Carload	3,388
d. Friday, September 13	6,162
e. Saturday, September 14	18,294
f. Sunday, September 15	5,890

Total 2024 Fair Season Attendance: 34,415

II. Miss Isle of Wight County Fair Scholarship Pageant

a. Junior Contestants (Ages 9-12)	5	
b. Teen Contestants (Ages 13-16)	5	Total # of
c. Miss Contestants (Ages 17-22)	5	Contestants: 15
d. 2024 Fair Court		
i. Junior- Adriauna Peña		
ii. Teen- Lana Janas		
iii. Miss- Blair Dickens		
e. Attendance	254	
f. Pageant Registration	\$1,175	
g. Admission	\$1,490	

Total Revenue: \$2,665

III. Seafood Fest

a. Attendance	427
b. Admission	\$12,565

Total Expenditures: \$12,072.50

Total Revenue Less Expenditures: \$492.50

IV. IOW County Public Schools & Senior Day

a. Kids & Seniors Day	537 1 st graders (+ chaperones)
Friday, Sept 13 – 10 am-2 pm	823 seniors (ages 55+); 120 @ bingo
b. Sunflower Hours	76
Friday, Sept 13 – 12 pm-4 pm	

V. 2024 Fair Admission Sales \$315,941.07

VI. Vendors

a. Arts & Crafts	52	\$10,269
b. Commercial	35	\$13,050
c. Non-Profit/Political	8	\$550
d. Food	21	\$12,050

Total Revenue: \$35,919

VII. Sponsorship & Other Revenues

a. Monetary Sponsors	15	\$46,300
b. In-Kind Sponsors	31	\$43,880

Total Sponsorship Value: \$90,180

c. Face Painting	\$1,020
d. Monster Truck	\$3,112

e. Ax Throwing	\$250
f. Petting Zoo	\$1653
g. Caricaturist	\$430
h. Fairy Hair	\$200
i. Car Show	\$820
j. Competition Fees	\$457.50
k. Beer Sales	\$14,765.59
l. Ice	\$2,985
m. T-Shirt Sales	\$872.39
n. ATM Fees	\$1,170.70

Total Miscellaneous Revenue: \$27,736.18

VIII. Midway

a. Deggeller Attractions	
i. Total due to Fair (30%)	\$46,558.38

IX. Revenues & Expenditures

Projected Revenue:	\$453,400
Total Revenue w/out in-kind:	\$487,684.60
Total Revenue w/in-kind:	\$531,564.60
Total Operating Expenditures:	\$356,039.02
Total Revenue Less Expenditures (w/out in-kind):	\$131,645.58

X. Competitions

a. 4-H Results	See Attachment A
b. Farm Excellence Award Winner	Addison Oliver, Oliver Farms
c. Car Show Results	See Attachment B
d. Heritage Foods, Arts & Crafts Results	See Attachment C
e. Poultry & Rabbit Show Results	See Attachment D
f. Hay Bale Winners	
i. Business:	Crocker Brothers
ii. Civic Group:	Isle of Wight 4H Club
iii. Organization:	2024 IOW Fair Queens
iv. School:	Carrsville Elementary School
v. People's Choice	Crocker Brothers
g. Rodeo Winners	
i. Bull Riding	Nick Jackson, Upper Marlboro, MD
ii. Mini Bull Riding	Gus Bailey, Appomattox, VA
iii. Barrel Racing	Jordan Lacks, Goode, VA
h. Demolition Derby Winners	
i. Youth Compact	1 st : Cayla Belcher 11 2 nd : David Bahl 3.14 3 rd : Cooper Cale 120
ii. Bumper Swap Compact:	1 st : Andy Anderson 2 nd : Brittany Cambell 196
iii. Limited Weld Full Size:	1 st : Bill Orndorff 2 nd : Josh Orndorff 3 rd : Zach Buchanan

XI. Ground Acts

- a. Cowgirl Circus
- b. Johnny Rockett's Cycle Circus Live
- c. The High Flying Pages
- d. Jay Mattioli's Electrifying Magic

XII. Statistics & Surveys

- a. Marketing, Social Media & Advertising Report available after December 1
- b. Survey Results – 252 Responses See Attachment E

XIII. IAFE & VAF

- a. IAFE – November 30-December 5 – Phoenix, AZ
 - i. Entered 12 areas of competition
 - 1. 10 Hall of Honor Communications (Marketing)
 - 2. 2 Agricultural/Competitive Exhibits
- b. VAF – January 2-5, 2025 – Williamsburg, VA
 - i. Entering 20 (all) Communication Awards Categories

Attachment A

2024

Isle of Wight County Fair

4-H Competition Results

Emily Cuthbertson

- poultry senior showmanship
- poultry cock class 3
- poultry cockerel class 3
- rabbit junior buck class 1
- rabbit senior showmanship 1
- rabbit senior buck 5
- rabbit senior doe 2
- poultry hen class 4

Jenna Cuthbertson

- poultry junior showmanship 5
- rabbit showmanship 3
- rabbit senior buck 4
- rabbit senior doe RESERVE

David Cuthbertson

- poultry senior showmanship
- poultry hen class 5
- rabbit showmanship 3
- rabbit senior buck 6

Henley Massengill

- senior country ham 2
- senior country ham 2
- rabbit showmanship 2
- rabbit senior buck 3
- heifer senior showmanship 2
- heifer 3
- Goat Senior Showmanship 4
- goat meat type doe kids 1
- unedited colored photo 1
- unedited colored photo 1
- unedited colored photo 3
- unedited colored photo 3
- unedited colored photo 3
- unedited colored photo 3
- unedited colored photo 3
- unedited colored photo 2
- sculpture 1
- painting Grand
- colored drawing grand

Cecillia Massengill

junior country ham 2
poultry junior showmanship
poultry hen class 1
unedited colored photo 3
unedited colored photo 3
b&w drawing 3
b&w drawing 2

Jasmyn Garren

poultry junior showmanship 1
poultry cock class 1
rabbit junior showmanship 5
rabbit senior doe 4
b&W drawing 3
b&W drawing 2

Ansley Thomas

poultry junior showmanship 2
poultry hen class 3
poultry pullet class 2 & 4
rabbit junior showmanship 4
rabbit senior buck GRAND

Zoey Compton

senior country ham RESERVE
senior country ham 2
painting 1
painting 1
painting 2
painting 2
Goat senior showmanship 3
goat meat type doe in production 2
Sculpture Grand
Sculpture 1
goat meat-type doe kids 3

Hayden Compton

junior country ham 1
junior country ham GRAND
BIS Country Ham
Goat junior showmanship 3
Goat yearling doe
sculpture 1
b&w drawing reserve

Ryan Ashley Brown

junior country ham 1
junior country ham 2
feeder pig novice showmanship 2
barrow class 5
heifer novice showmanship 2
heifer RESERVE
goat junior showmanship 1
goat meat-type doe kids 2
goat breeding stock grand (doe in production)
unedited colored drawing reserve
unedited colored drawing 1
unedited colored drawing 2
unedited colored drawing 2
unedited colored drawing 2

Ginny Lee Brown

Senior Country Ham 2
Senior Country Ham 2
Feeder Pig Senior Showmanship
gilt class 3
heifer senior showmanship 1
heifer GRAND
senior showmanship 2
goat breeding stock reserve (yearling doe 1)
goat yearling doe 2
unedited colored photo 1
unedited colored photo 3
unedited colored photo 3

Caroline Brown

junior country ham 1
novice showmanship 1
market goat Grand
unedited photo 2
sculpture 2
sculpture 2
Fine arts BIS
edited colored photo 2

Blake Darden

feeder pig junior showmanship 3
gilt class 4
barrow class RESERVE

Aubrey Juby
10
poultry novice showmanship 2
poultry cockerel class 5
poultry hen class 2
rabbit junior showmanship 2
rabbit junior buck class 2
rabbit senior buck class 2

Emily Juby
rabbit junior showmanship 1
rabbit senior doe 3
rabbit senior doe 5

Lauren Poloisky
junior country ham 3
junior country ham 3
goat junior showmanship 4
goat yearling doe 4
colored drawing reserve
sculpture reserve

Emma Peirce
Senior Country Ham GRAND
Senior Country Ham 2
senior showmanship 1
goat yearling 5

Aiden O'Conner
junior country ham 2
junior country ham RESERVE
goat junior showmanship 2
goat market class reserve

Noah O'Conner
junior country ham 2
junior country ham 3
goat yearling doe
goat novice showmanship 2

Hannah Holloman
Fine arts first places (4)
fine arts second places (6)
fine arts third places (2)
fine arts reserve

Charlotte Ward	junior country ham 2 junior country ham 2 fine arts second places (3) fine arts third places (3)
Miranda Ward	junior country ham 1 junior country ham 2 fine arts first places (2) fine arts second places (4) fine arts grand
Leila Turner	feeder pig novice showmanship 1 feeder pig gilt class 5 barrow class 4 poultry junior showmanship 4 poultry cock class 2 poultry cockerel class 4 poultry pullet class 5 & 6
Wyatt Carr	junior country ham 1 feeder pig junior showmanship 2 gilt class RESERVE barrow class 3 heifer novice showmanship 1 heifer 4
Cassie Spittler	junior country ham 3 poultry novice showmanship 1 poultry cockerel class 2 poultry pullet class 3 Poultry GRAND Poultry RESERVE
Cassie Smith	junior country ham 2
Jane Goodrich	junior country ham junior country ham
Brayden Schmidt	junior country ham 3
Maggie Cook	junior country ham 2 junior country ham 2

Jace Cook	junior country ham 2
	junior country ham 2
Hunter Cook	junior country ham 3
	junior country ham 3
Makaylah Shank	junior country ham 3
	junior country ham 3
Easton Mitchell	feeder pig junior showmanship 1
	gilt class GRAND
	barrow class GRAND
	AVG Daily Gain Winner Feeder Pig Barrow 1.9lb/day
Cheyenne FFA	Country ham RESERVE and 2
Cole FFA	Country Ham GRAND FFA
Soloman FFA	country ham 2
Hunter FFA	country ham 2
Ashton FFA	country ham 2

Attachment B

2024

Isle of Wight County Fair

Car Show Results

Custom Car Show

Chairman's Choice - Lisa Garrison, 1968
Chevrolet Chevelle "Reba"

Best in Show - Tony Moody, 1957 Chevrolet
Sedan Delivery

Best Truck - Dave Brown, 1951 Chevrolet
Truck

Best Interior - Danny Sumpter, 1967 Ford
Galaxie

Best Paint - Kaleb Dooley, 1969 Dodge Super
Bee

Best Engine - James Finch, 1969 Chevrolet
Camaro

Special Recognition:

Karen & Bill Rannings - 1960 Austin Healey

Teresa Finch - 1969 Ford Mustang

Robert Bradshaw - 1966 Chevrolet Chevelle

Cole Johnston - Chevrolet Camaro Race Car

Tom Strachan - 1968 Chevrolet Camaro

Top 25 (in no particular order):

Travis Johnson - 1987 Chevrolet S10

Wayne Cone - 1970 Chevrolet Chevelle SS
396

Christine & Greg Willis - 1968 Plymouth
Satellite

CE Frederick - 1940 Ford Deluxe

Robert Outten - 2002 Subaru Impreza WRX

Randy Walter - 1965 Chevrolet Chevelle
Malibu

Bernard & Faye Kee - 1940 Mercury Tudor

Terry Kelpien - 1969 Pontiac Firebird

Jared Brown - 1979 Chevrolet K 20

Clarence Allan Goodrich - 1930 Ford A5
Window Coupe

Harvey Tomlin - 1967 Pontiac GTO

Jacob Rannings - 1966 Pontiac Catalina

Tony Spivey - 1971 Chevrolet Camaro

Dave Poley - 1972 VW Beetle

Edward Lynch - 1972 Triumph Spitfire

Ronald Wiggins - 1948 Ford Super Deluxe

Frank & Sherry Wheatley - 1966 Dodge
Coronet 440

Richard Hobbs - 1981 Chevrolet Corvette

Gaylon Ryan - 2009 Chevrolet Corvette

Colby Porter - 1966 Chevrolet Nova

Bobby Heath - 1989 Chevrolet S10

Attachment C

2024

Isle of Wight County Fair

Heritage Foods, Arts & Crafts
Competition Results

Heritage Arts & Crafts

Elementary (Ages 10 & Under)	
S. Atkinson - Zuni, Va	2 blue, 2 red, 2 white
M. Curle - Windsor, Va	1 white
R. Fisher - Suffolk, Va	3 red
S. Prevost - Courtland, Va	2 red
K. Smith - Zuni, Va	1 blue, 2 red, 2 white
Ma. Witten - Smithfield, Va	2 blue, 2 red, 1 white
Mo. Witten - Smithfield Va	4 red, 1 white
Junior (Ages 11-17)	
Cl. Atkinson - Zuni, Va	2 blue, 3 red, 2 white
Co. Atkinson - Zuni, Va	Most Original in Division, 4 blue, 2 red
R. Fisher - Suffolk, Va	1 blue, 1 white
J. Luck - Smithfield, Va	2 white
A. Rose - Carrsville, Va	1 blue, 1 red
M. Rowland - Windsor, Va	1 blue, 2 red, 2 white, 1 green
I. Schubert - Windsor, Va	1 blue
Adult (Ages 18+)	
P. Adams - Windsor, Va	2 red, 4 white
J. Ballard - Carrollton, Va	Crowd Favorite, Judge's Choice, 3 blue
D. Barrett - Zuni, Va	1 red
S. Bradshaw - Carrsville, Va	4 blue, 5 red, 1 white
J. Evans - Suffolk, Va	2 blue, 1 red
B. Fisher - Suffolk, Va	Chairman's Choice, 3 blue
M. Fisher - Suffolk, Va	1 blue
B. Gust - Windsor, Va	1 blue, 2 red
M. Hartford - Corapeake, Nc	Chairman's Choice, 1 blue
D. Hedgepeth - Zuni, Va	Most Original, 3 blue, 3 red
D. Hubbell - Carrsville, Va	Chairman's Choice, 2 blue
T. Kole - Smithfield, Va	1 blue, 2 red, 1 white
L. Lamison - Franklin, Va	1 blue, 3 red, 1 white
S. Langston - Suffolk, Va	Chairman's Choice, 1 blue, 2 red
Jo. Luck - Smithfield, Va	Most Original, 2 blue, 3 red, 1 white
Je. Luck - Smithfield, Va	1 blue
K. Mosca - Corapeake, Nc	Most Original, 4 blue
J. Nichols - Smithfield, Va	1 blue
D. Nimey - Chesapeake, Va	1 blue, 1 red
R. O'Berry - Virginia Beach, Va	Judge's Choice, 1 blue
D. Pope - Zuni, Va	Most Original, 5 blue, 1 red
E. Teach - Buena Vista, Va	Chairman's Choice, 2 blue
K. Walker - Smithfield, Va	2 blue
A. Weihe - Smithfield, Va	1 red, 1 white
E. Wiggins - Zuni, Va	1 red

Heritage Photogrampy

Elementary (Ages 10 & Under)	
S. Prevost, - Windsor, Va	4 red
Junior (Ages 11-17)	
A. Byrum - Smithfield, Va	3 blue
As. Landrus - Windsor, Va	1 blue
Ab. Landrus - Windsor, Va	1 blue
Adult (Ages 18+)	
L. Acey - Zuni, Va	1 blue
C. Bennett-Bland - Smithfield, Va	1 blue, 3 white
S. Boswell - Smithfield, Va	2 blue, 1 red
S. Bradshaw - Carrsville, Va	5 blue, 2 red, 2 white
K. Bracy - Windsor, Va	2 red
M. Rizzatti-Scheil - Windsor, Va	3 red, 2 white
K. Tapley - Suffolk, Va	2 red
G. Billups - Ivor, Va	2 blue
C. Kinsey - Kitty Hawk, Nc	2 blue, 1 red, 1 white

Heritage Foods

Baked Goods	
A. Pippins - Surry, Va	1 red
S. Prevost - Courtland, Va	Best in Division, Judge's Favorite, 1 blue
V. Prevost - Courtland, Va	1 white, 2 green
D. LeCompte - Smithfield, Va	1 red
K. Wilson - Newport News, Va	1 blue, 2 red, 1 white
J. Gutleber - Smithfield, Va	1 blue
Canned Goods	
BS. Ck - Smithfield, Va	1 blue, 1 red, 1 white
N. Miller - Windsor, Va	5 blue
D. Nimey - Chesapeake, Va	1 blue
M. Prevost - Courtland, Va	2 blue, 1 green
V Prevost - Courtland, Va	Judge's Choice, 4 blue, 1 red, 4 green
S. Tingen - Ivor, Va	3 blue, 1 red, 1 white, 2 green
B. Curle - Windsor, Va	1 blue, 1 white, 1 green

Attachment D

2024

Isle of Wight County Fair Poultry & Rabbit Show Results

Poultry Show

Show Champion – Swamprun's Poultry, New Kent, VA; Red Rhode Island RC Cockerel

Reserve Show Champion – Swamprun's Poultry, New Kent, VA; Large Fowl White Rock Hen

Champion ABA & APA Bantam – Swamprun's Poultry, New Kent, VA; Red Rhode Island RC Cockerel

Reserve ABA & APA Bantam – Jason Camper, Rescue, VA; Black Silkie Hen

Champion Waterfowl – Shelley Childs, Suffolk, VA; White Call Duck

Reserve Waterfowl – Jennifer Bailey, Chesapeake, VA; Welsh Harlequin

Rabbit Show

Champion Rabbit – Chealynn Sunman, Smithfield, VA; Flemish Giant

Reserve Rabbit – Rachel Brown, Eure, NC; Rex

Attachment E

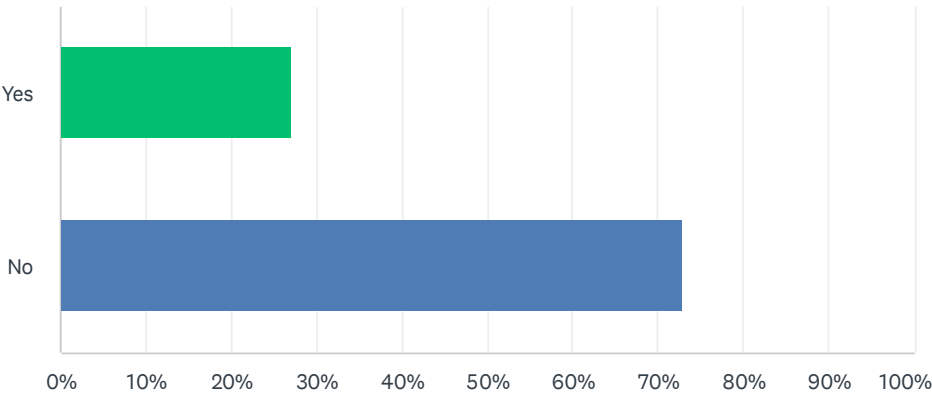
2024

Isle of Wight County Fair Post-Event Survey Results



Q1 First time participant?

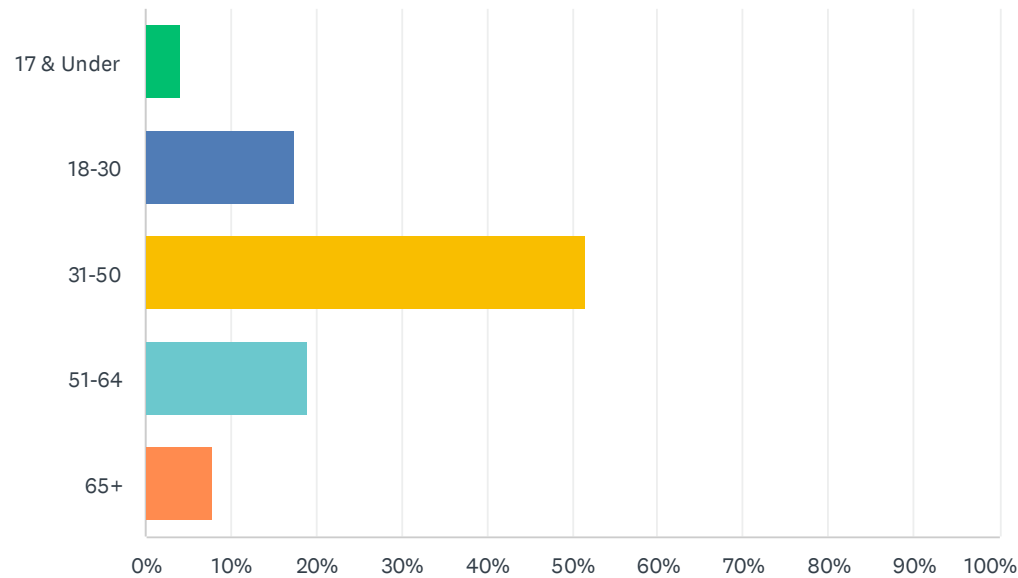
Answered: 252 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	26.98%	68
No	73.02%	184
TOTAL		252

Q2 Age

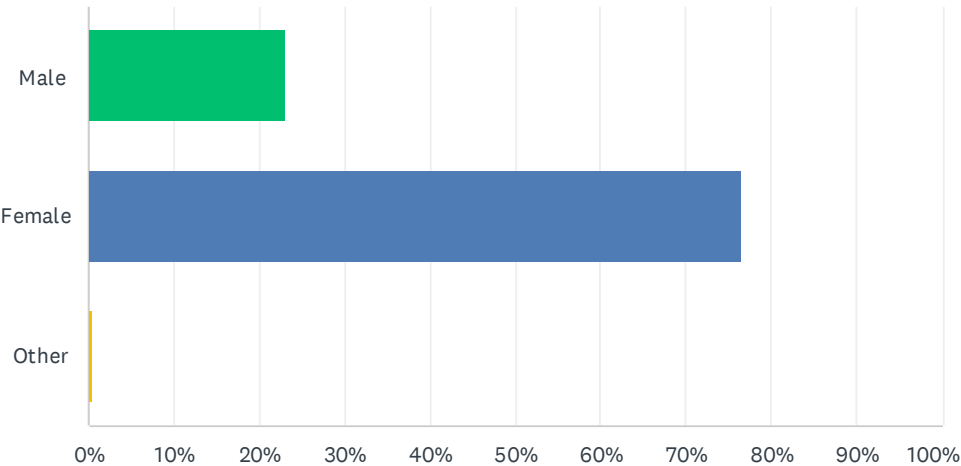
Answered: 252 Skipped: 0



ANSWER CHOICES		RESPONSES	
17 & Under		3.97%	10
18-30		17.46%	44
31-50		51.59%	130
51-64		19.05%	48
65+		7.94%	20
TOTAL			252

Q3 Gender

Answered: 252 Skipped: 0



ANSWER CHOICES		RESPONSES	
Male		23.02%	58
Female		76.59%	193
Other		0.40%	1
TOTAL			252

Q4 Zip code

Answered: 252 Skipped: 0

23430

23487

23434

23314

23321

23898

23435

23703

23437

23878

23315

23851

23669

23432

23602

23601

23866

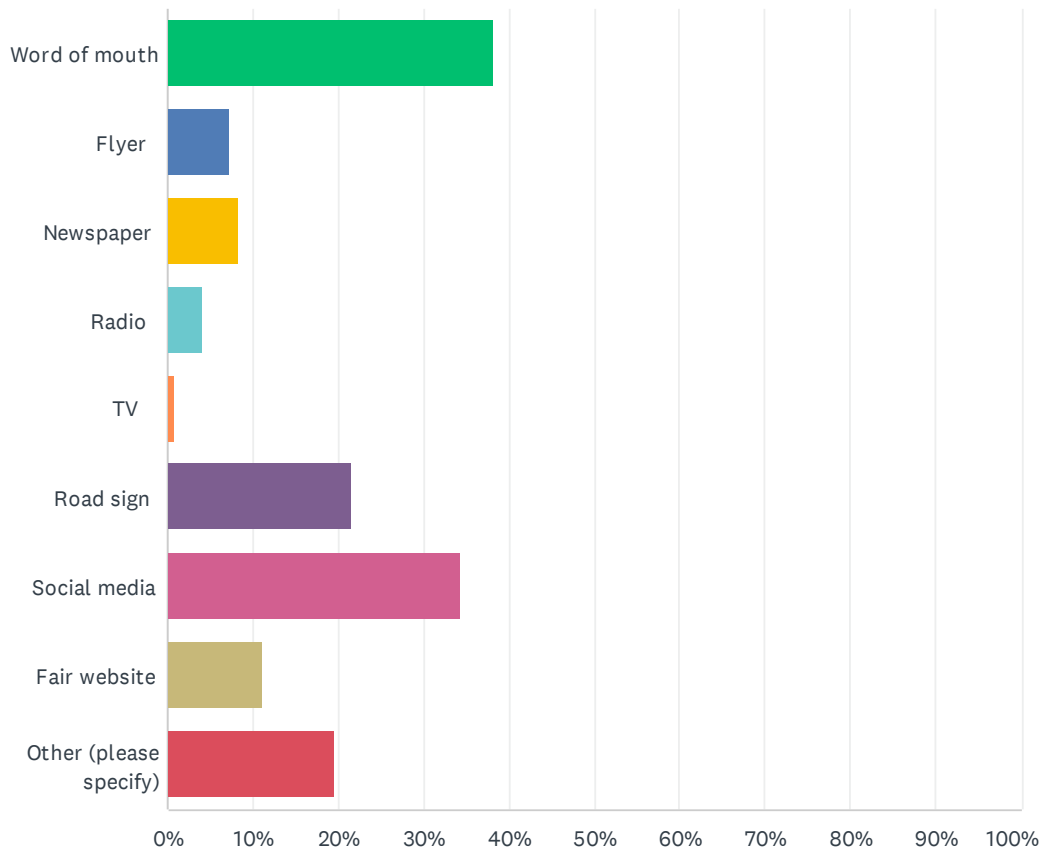
23462

23323

23322

Q5 How did you hear about the fair?

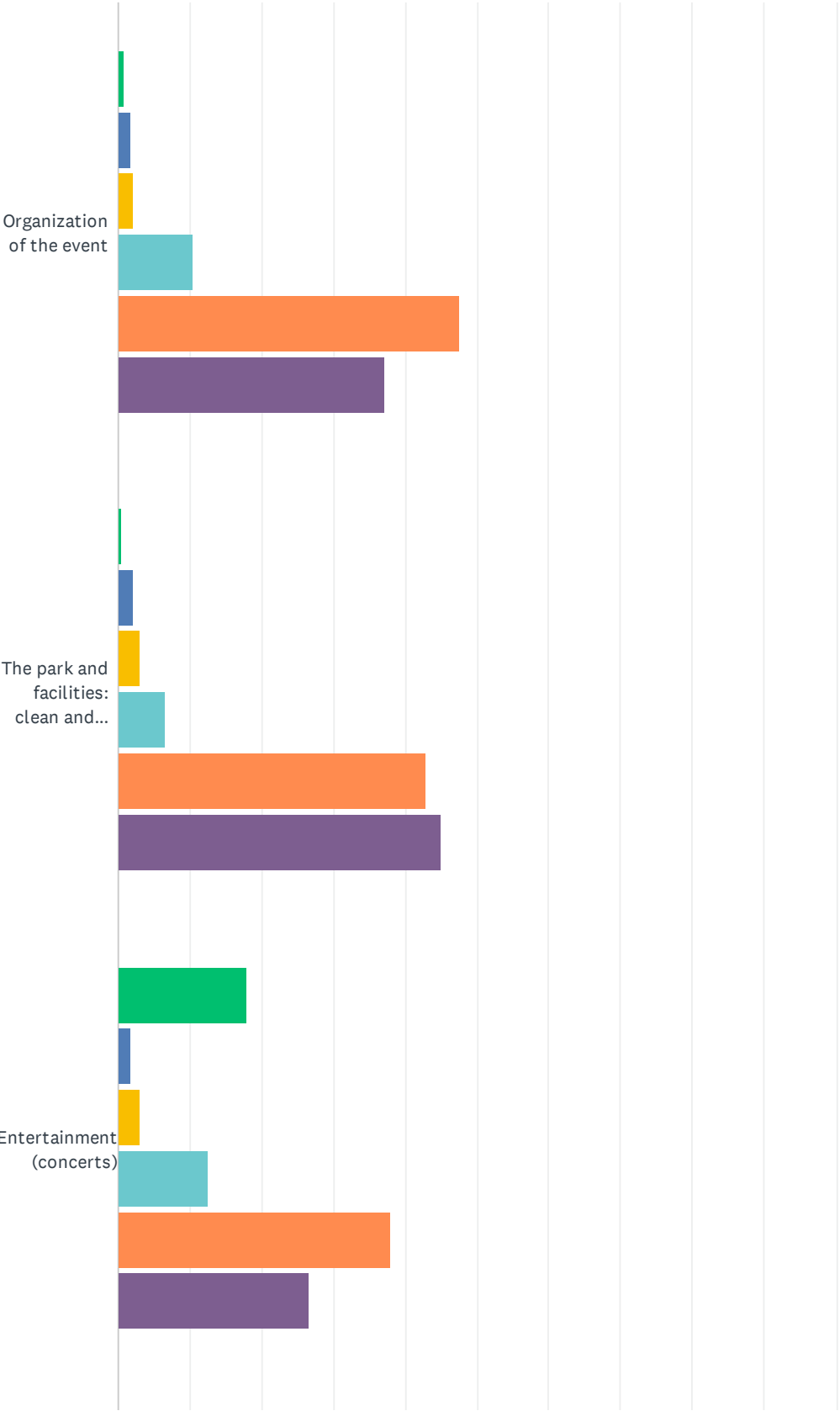
Answered: 251 Skipped: 1



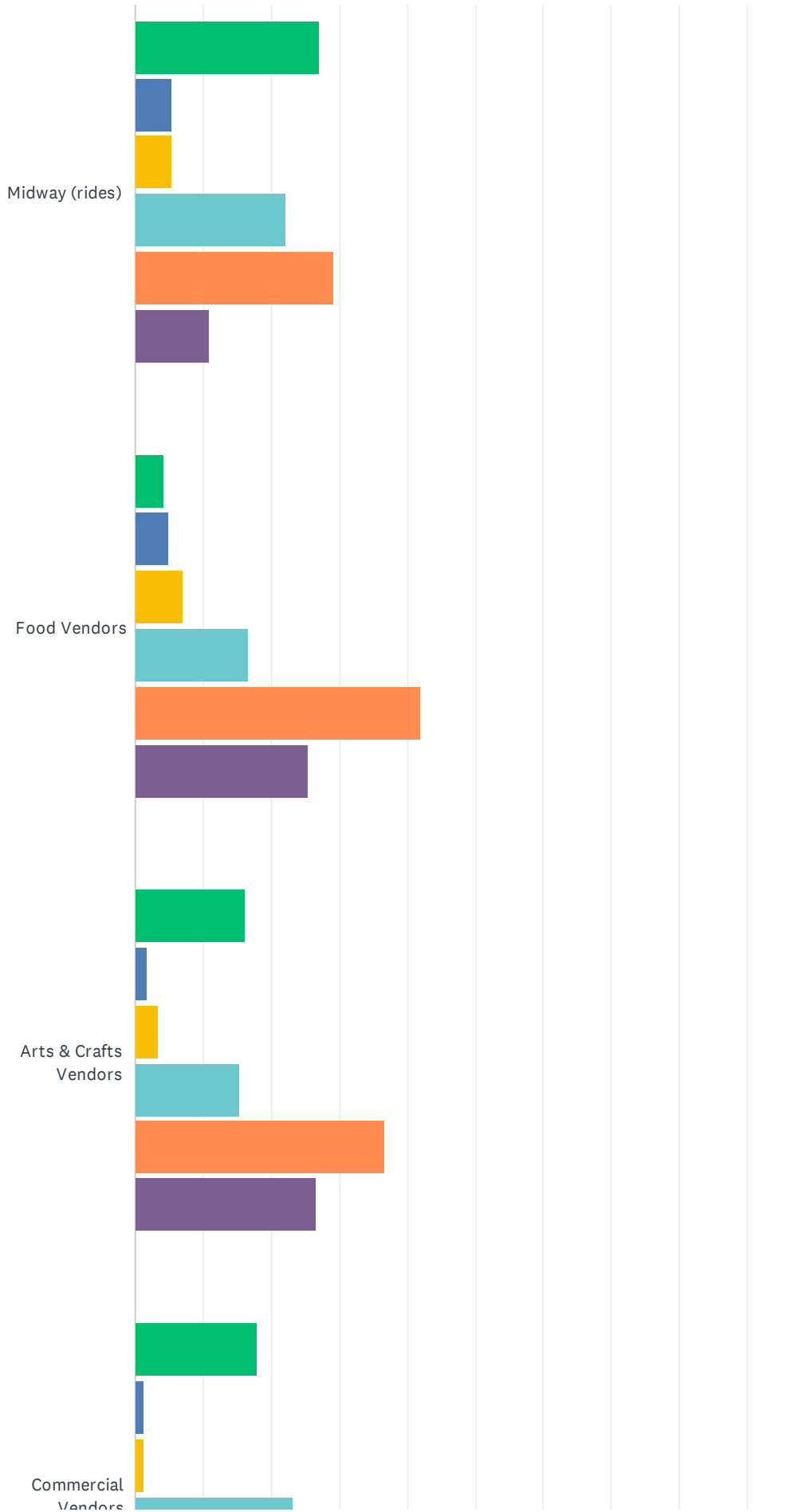
ANSWER CHOICES	RESPONSES	
Word of mouth	38.25%	96
Flyer	7.17%	18
Newspaper	8.37%	21
Radio	3.98%	10
TV	0.80%	2
Road sign	21.51%	54
Social media	34.26%	86
Fair website	11.16%	28
Other (please specify)	19.52%	49
Total Respondents: 251		

Q6 Please rate your satisfaction of the following

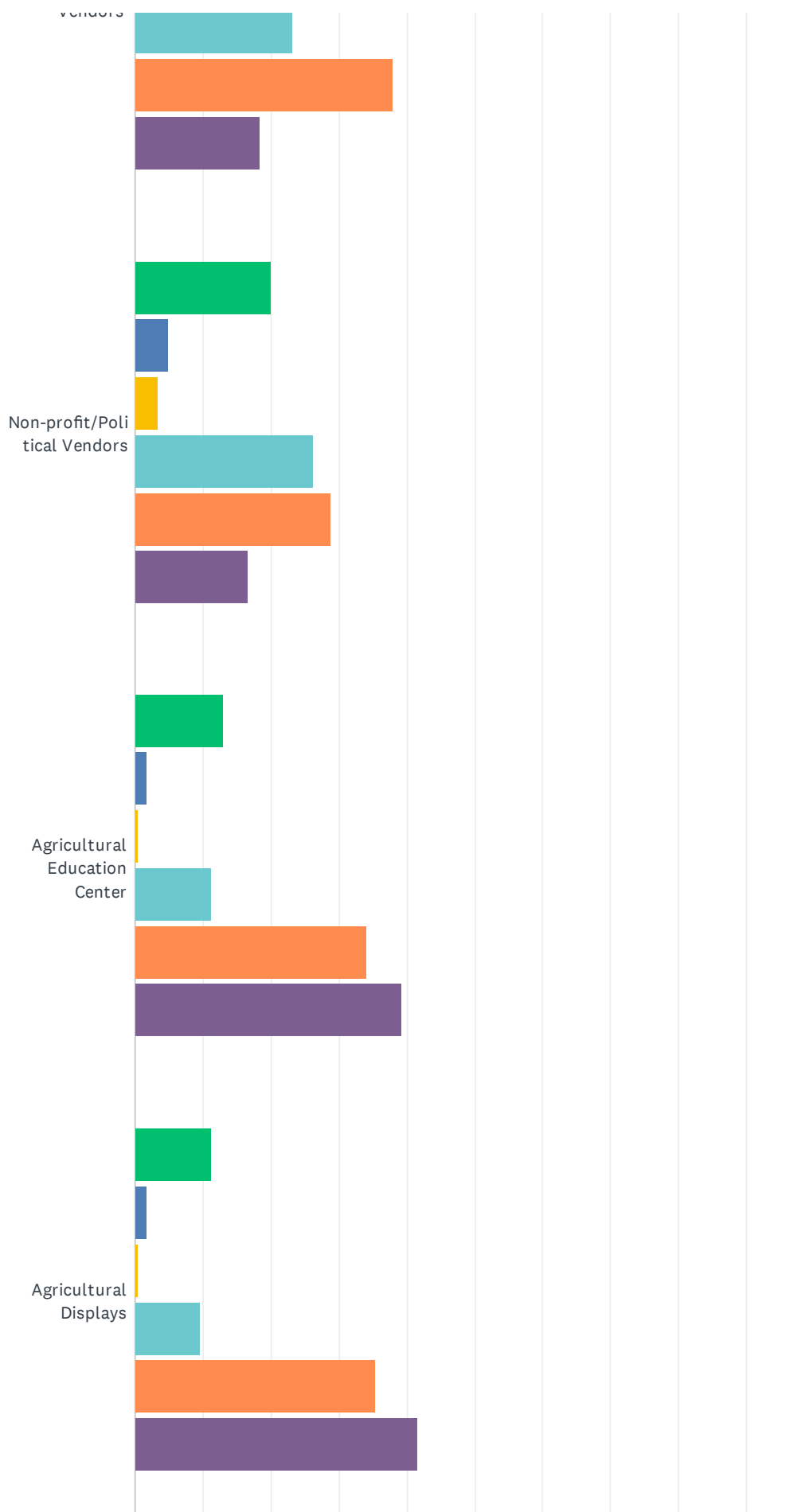
Answered: 229 Skipped: 23



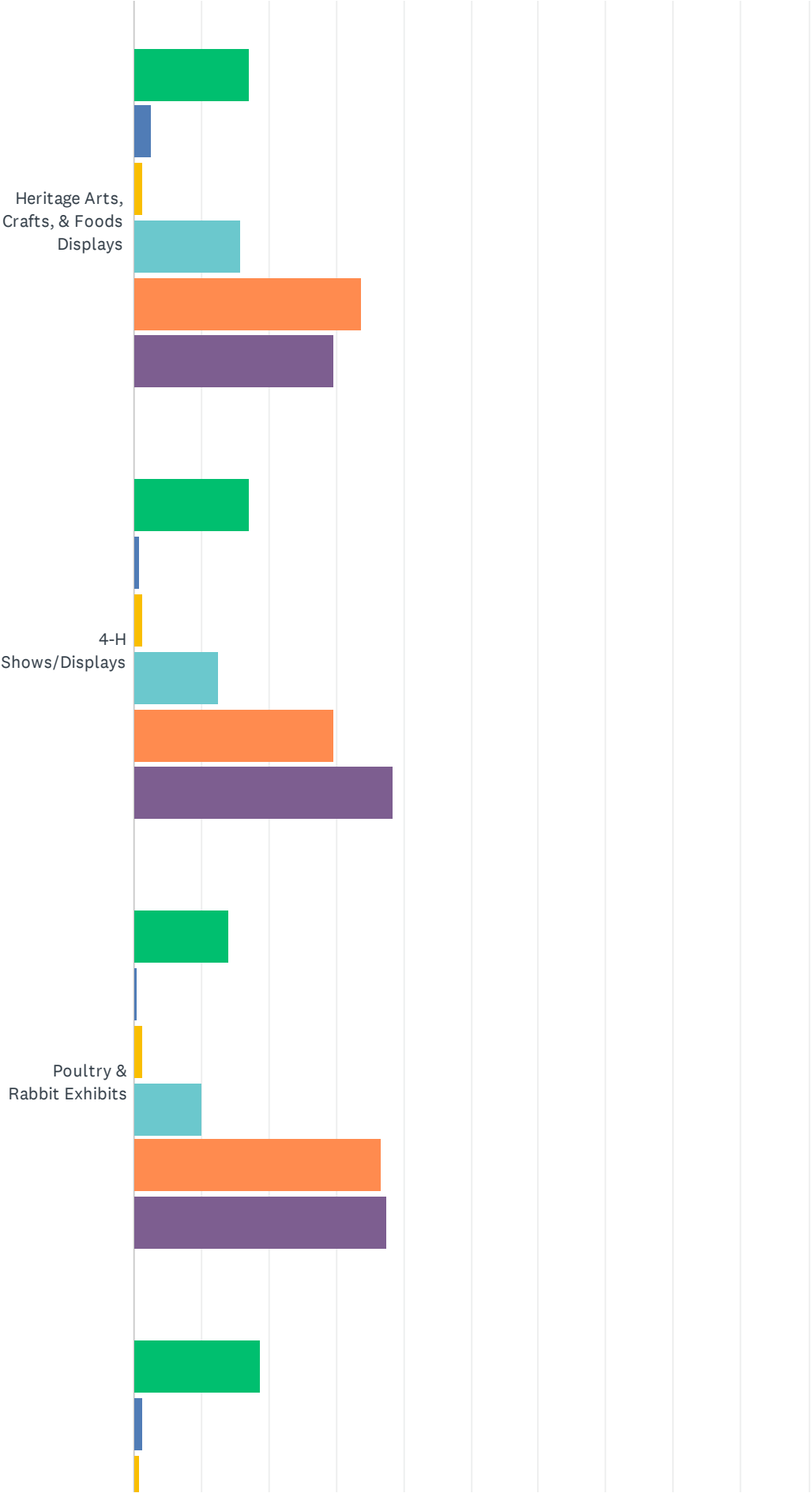
2024 Isle of Wight County Fair



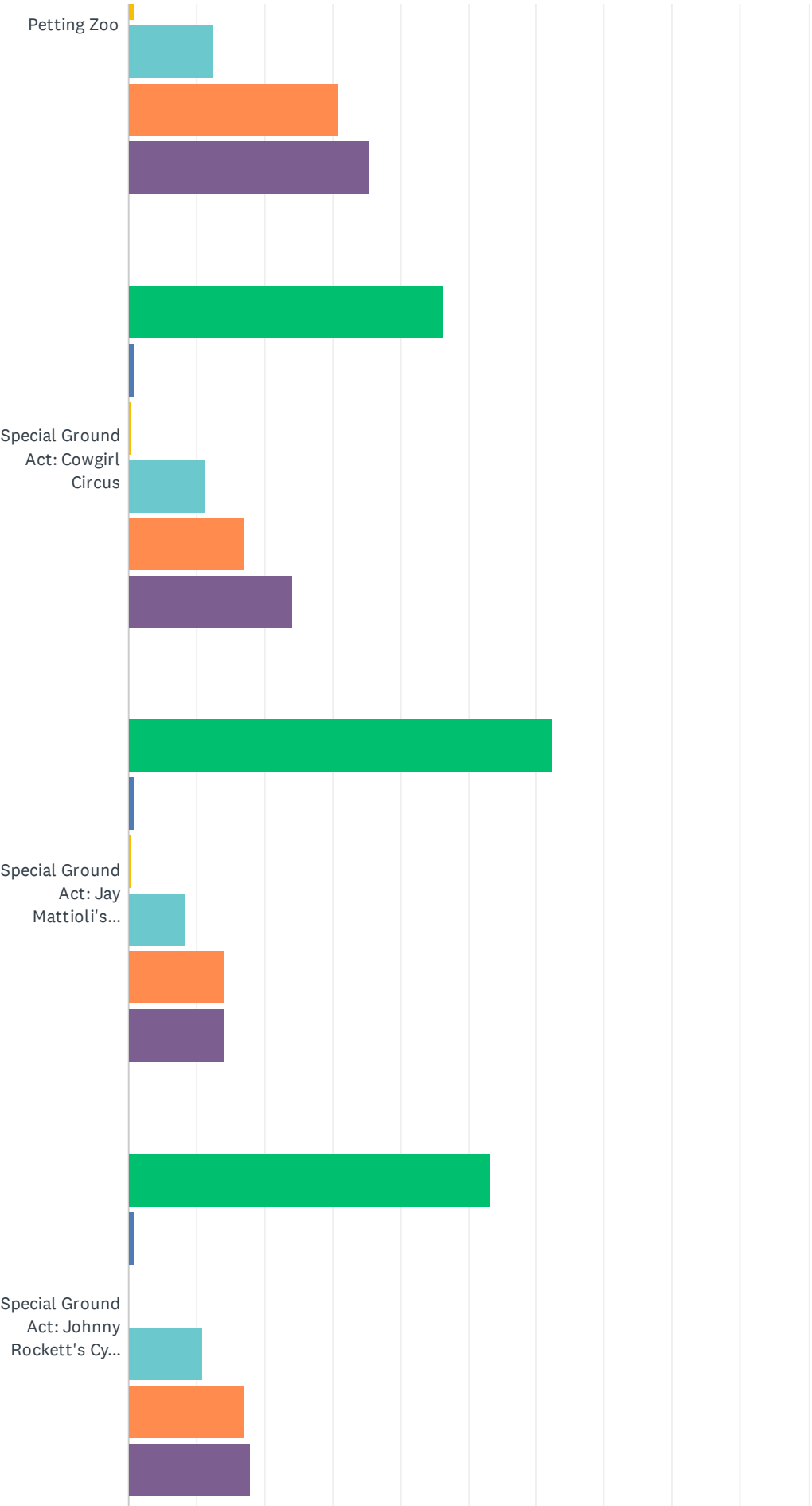
2024 Isle of Wight County Fair



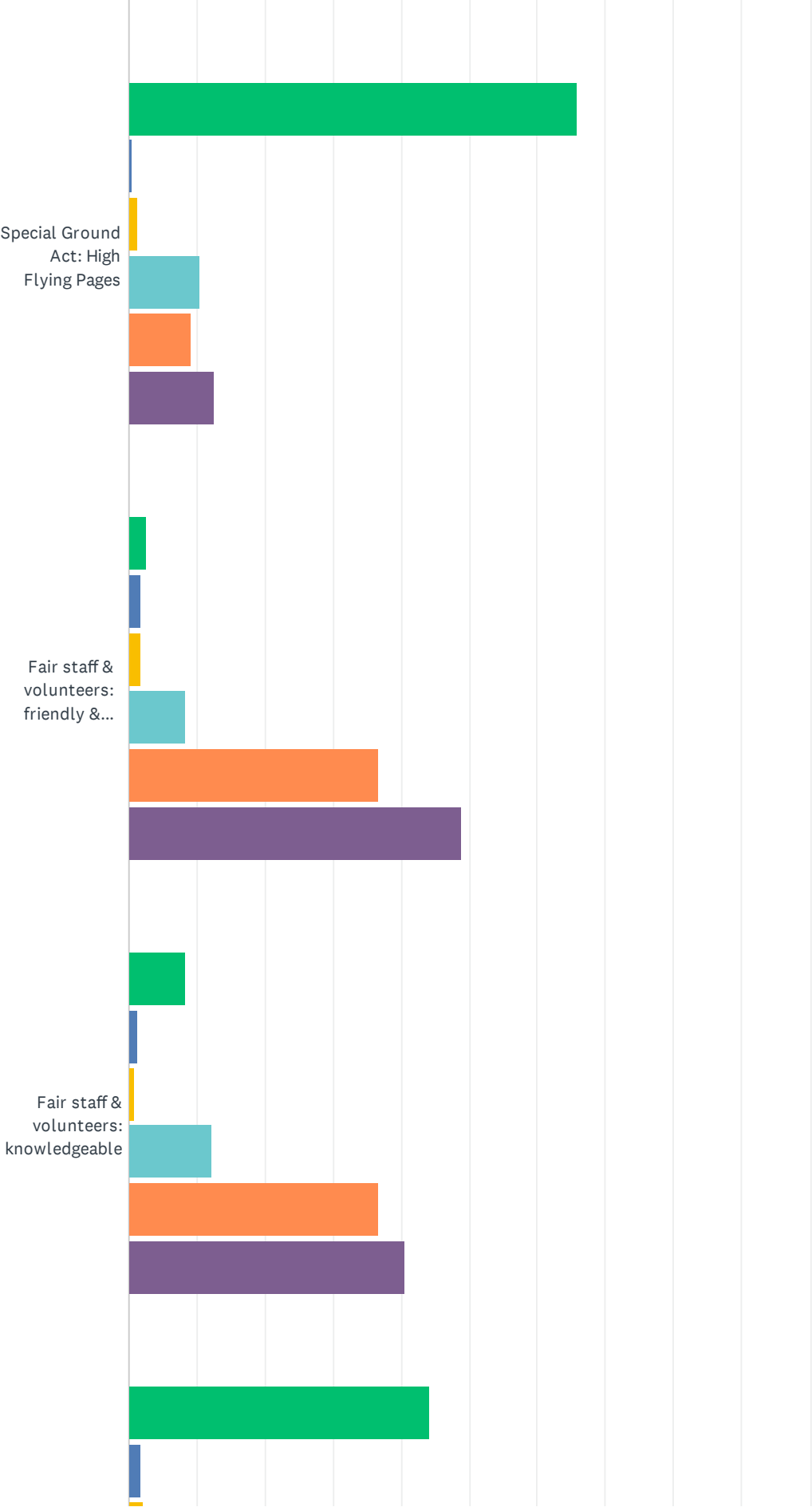
2024 Isle of Wight County Fair



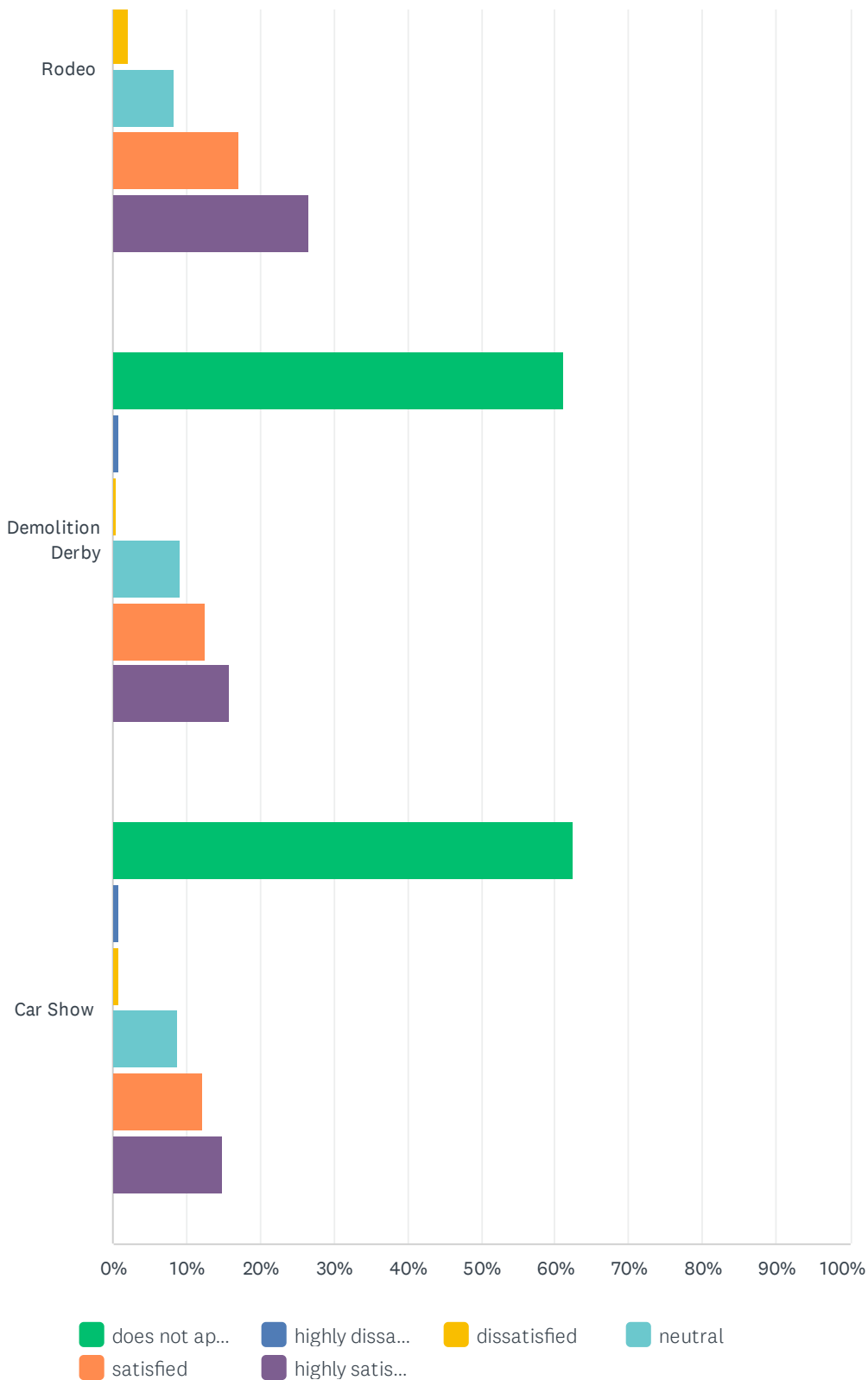
2024 Isle of Wight County Fair



2024 Isle of Wight County Fair



2024 Isle of Wight County Fair



2024 Isle of Wight County Fair

	DOES NOT APPLY	HIGHLY DISSATISFIED	DISSATISFIED	NEUTRAL	SATISFIED	HIGHLY SATISFIED	TOTAL
Organization of the event	0.87% 2	1.75% 4	2.18% 5	10.48% 24	47.60% 109	37.12% 85	229
The park and facilities: clean and maintained	0.44% 1	2.18% 5	3.06% 7	6.55% 15	42.79% 98	44.98% 103	229
Entertainment (concerts)	17.90% 41	1.75% 4	3.06% 7	12.66% 29	37.99% 87	26.64% 61	229
Midway (rides)	27.07% 62	5.24% 12	5.24% 12	22.27% 51	29.26% 67	10.92% 25	229
Food Vendors	4.37% 10	4.80% 11	6.99% 16	16.59% 38	41.92% 96	25.33% 58	229
Arts & Crafts Vendors	16.16% 37	1.75% 4	3.49% 8	15.28% 35	36.68% 84	26.64% 61	229
Commercial Vendors	17.90% 41	1.31% 3	1.31% 3	23.14% 53	37.99% 87	18.34% 42	229
Non-profit/Political Vendors	20.09% 46	4.80% 11	3.49% 8	26.20% 60	28.82% 66	16.59% 38	229
Agricultural Education Center	13.10% 30	1.75% 4	0.44% 1	11.35% 26	34.06% 78	39.30% 90	229
Agricultural Displays	11.35% 26	1.75% 4	0.44% 1	9.61% 22	35.37% 81	41.48% 95	229
Heritage Arts, Crafts, & Foods Displays	17.03% 39	2.62% 6	1.31% 3	15.72% 36	33.62% 77	29.69% 68	229
4-H Shows/Displays	17.03% 39	0.87% 2	1.31% 3	12.66% 29	29.69% 68	38.43% 88	229
Poultry & Rabbit Exhibits	13.97% 32	0.44% 1	1.31% 3	10.04% 23	36.68% 84	37.55% 86	229
Petting Zoo	18.78% 43	1.31% 3	0.87% 2	12.66% 29	31.00% 71	35.37% 81	229
Special Ground Act: Cowgirl Circus	46.29% 106	0.87% 2	0.44% 1	11.35% 26	17.03% 39	24.02% 55	229
Special Ground Act: Jay Mattioli's Electrifying Magic	62.45% 143	0.87% 2	0.44% 1	8.30% 19	13.97% 32	13.97% 32	229
Special Ground Act: Johnny Rockett's Cycle Circus Live	53.28% 122	0.87% 2	0.00% 0	10.92% 25	17.03% 39	17.90% 41	229
Special Ground Act: High Flying Pages	65.94% 151	0.44% 1	1.31% 3	10.48% 24	9.17% 21	12.66% 29	229
Fair staff & volunteers: friendly & courteous	2.62% 6	1.75% 4	1.75% 4	8.30% 19	36.68% 84	48.91% 112	229
Fair staff & volunteers: knowledgeable	8.30% 19	1.31% 3	0.87% 2	12.23% 28	36.68% 84	40.61% 93	229
Rodeo	44.10% 101	1.75% 4	2.18% 5	8.30% 19	17.03% 39	26.64% 61	229
Demolition Derby	61.14% 140	0.87% 2	0.44% 1	9.17% 21	12.66% 29	15.72% 36	229
Car Show	62.45% 143	0.87% 2	0.87% 2	8.73% 20	12.23% 28	14.85% 34	229

Q7 What did we do well?

Answered: 149 Skipped: 103

#	RESPONSES	DATE
1	Only attended Thursday-the ease of getting in through the admission gate was the best I've had to date	10/7/2024 2:46 PM
2	Layout, cleanliness, parking, fun	10/7/2024 11:22 AM
3	Cleanliness and events	10/7/2024 7:03 AM
4	Enjoyed the animals, food and crafts.	10/5/2024 12:43 PM
5	Parking lot organization	10/5/2024 11:48 AM
6	Things were organized I o	10/5/2024 1:21 AM
7	Parking went fast, and the fair grounds were clean and well maintained.	10/4/2024 7:45 AM
8	Just about everything! Thank you!	10/3/2024 6:44 PM
9	I always come for the animals, and they are always displayed well and are well taken care of while on the fair grounds.	10/3/2024 3:59 PM
10	The motorcycle show and the trapeze artists were amazing for my kids to experience.	10/3/2024 3:47 PM
11	Food, entertainment, Maddie & Tae booked, petting zoo, craft vendors, rides	10/3/2024 3:08 PM
12	Family Car load night	10/3/2024 1:35 PM
13	Clean and family friendly, good placement of waste cans and portable potties	10/3/2024 11:50 AM
14	Organization and volunteers were fantastic	10/3/2024 6:12 AM
15	I like fun card vs paper tickets	10/2/2024 11:50 PM
16	Food	10/2/2024 10:31 PM
17	Parking was easy	10/2/2024 9:04 PM
18	Parking was easy	10/2/2024 7:51 PM
19	Food vendors, layout of area	10/2/2024 5:17 PM
20	A lot of attractions throughout the day, everything included in the price, live shows and anything with the animals!	10/2/2024 4:18 PM
21	Yall made alot of money, or somebody did	10/2/2024 3:48 PM
22	Over charge people	10/2/2024 3:06 PM
23	Made it easy to buy tickets	10/2/2024 2:33 PM
24	Great weather! :)	10/2/2024 2:15 PM
25	Provided a great community event	10/2/2024 2:08 PM
26	Parking and layout of the fair was nicely spread out so even with the crowds, it was easy to get around!	10/2/2024 1:57 PM
27	A lot of vendors and rides	10/2/2024 1:34 PM
28	Saturday night concert	10/2/2024 11:31 AM
29	The organization of the fair	10/2/2024 10:39 AM
30	To an outsider, everything seemed to be pretty organized and low stress.	10/2/2024 10:04 AM

2024 Isle of Wight County Fair

31	Everything	10/2/2024 9:50 AM
32	The fair was well organized and thoughtout	10/2/2024 9:28 AM
33	Lots to see and do	10/2/2024 8:59 AM
34	the rodeo	10/2/2024 8:24 AM
35	the organization and cleanliness	10/2/2024 8:09 AM
36	layout, parking, friendliness	10/2/2024 8:09 AM
37	The concerts were great. Especially Maddie & Tae. Unlimited rides wristband was great and a fair price.	10/2/2024 7:38 AM
38	Clean bathrooms, variety.	10/2/2024 5:34 AM
39	Organization	10/2/2024 5:28 AM
40	Enjoyable fair	10/2/2024 4:56 AM
41	Good display of poultry	10/2/2024 1:07 AM
42	Parking, cleanliness, ease of access	10/2/2024 12:41 AM
43	Everything was done well.	10/1/2024 11:39 PM
44	Offering the Car Load Night	10/1/2024 10:56 PM
45	Everything	10/1/2024 10:49 PM
46	The entire event	10/1/2024 10:29 PM
47	Organization of vendors especially food . I liked how it was more spread out so not so crowded.	10/1/2024 10:17 PM
48	The set up is always great!	10/1/2024 10:15 PM
49	Parking, ride variety, lots of different types of entertainment	10/1/2024 10:07 PM
50	Hospitality	10/1/2024 10:03 PM
51	Everything!	10/1/2024 10:00 PM
52	Great layout	10/1/2024 9:44 PM
53	Offering a wide variety of times to attend the fair	10/1/2024 9:40 PM
54	Organization, Security, and Communication	10/1/2024 9:36 PM
55	Concert and rodeo	10/1/2024 9:26 PM
56	Large selection of things to do & eat	10/1/2024 9:23 PM
57	Kept the admission low	10/1/2024 9:21 PM
58	Fireworks	10/1/2024 9:20 PM
59	Organized and good parking	10/1/2024 9:15 PM
60	Online ticket purchase	10/1/2024 9:15 PM
61	Parking was better than last year; ride ticket lines moved faster	10/1/2024 9:10 PM
62	Entertainment. Maddie and Tae was one of the best ever there.	10/1/2024 9:10 PM
63	Parking	10/1/2024 9:10 PM
64	Clean area, easy parking	10/1/2024 9:04 PM
65	I love how the fair continues to grow	10/1/2024 9:03 PM
66	Food and vendors	10/1/2024 9:02 PM
67	Well organize.	10/1/2024 8:57 PM

2024 Isle of Wight County Fair

68	Everything	10/1/2024 8:44 PM
69	Open layout. Ease of movement minus ride area.	10/1/2024 8:44 PM
70	More seats for derby.	10/1/2024 8:35 PM
71	Ruritan pork loin sandwich!!!! Yum!! Rodeo and motorcycle jumping.	10/1/2024 8:22 PM
72	Kept the site clean	10/1/2024 8:17 PM
73	It was a great way to spend my family's Sunday.	10/1/2024 8:12 PM
74	Everything that was offered!	10/1/2024 8:11 PM
75	Slways a good time	10/1/2024 8:02 PM
76	Animals and magic shoe	10/1/2024 7:58 PM
77	Events	10/1/2024 7:54 PM
78	Directing Traffic	10/1/2024 7:53 PM
79	cleanliness	10/1/2024 7:48 PM
80	Parking attendants to leave the grounds at closing	10/1/2024 7:41 PM
81	Very well	10/1/2024 7:41 PM
82	The food vendors were creat	10/1/2024 7:40 PM
83	The Maddie and Tae Concert	10/1/2024 7:39 PM
84	Everything	10/1/2024 7:38 PM
85	Parking	10/1/2024 7:35 PM
86	Loves having the cows	10/1/2024 7:35 PM
87	layout-	10/1/2024 7:26 PM
88	Variety of attractions	10/1/2024 7:20 PM
89	Parking was great, magic show was great	10/1/2024 7:18 PM
90	The entertainment,the food	10/1/2024 7:16 PM
91	Agricultural learning. A lot of trucks and tractors to see	10/1/2024 7:16 PM
92	parking was great	10/1/2024 7:09 PM
93	Parking very well organized. Layout of activities very easy to find. Online ticket buying very easy.	10/1/2024 7:05 PM
94	Food choices, easy to navigate layout.	10/1/2024 7:02 PM
95	Midway	10/1/2024 6:59 PM
96	Our family of 4 had a wonderful time!	10/1/2024 6:52 PM
97	Very cleanly. I love that volunteers were walking around picking up all the trash and the potties were nice and clean	10/1/2024 6:50 PM
98	It was great	10/1/2024 6:48 PM
99	Well organized event!	10/1/2024 6:47 PM
100	It was a HUGE event! Something for everyone. Please keep it up, this was the best we have attended yet!	10/1/2024 6:46 PM
101	Having many different shows and events that all ages could enjoy.	10/1/2024 6:46 PM
102	Lots of vendors, food, shows	10/1/2024 6:46 PM
103	Cleanliness	10/1/2024 6:44 PM
104	Car rider night	10/1/2024 6:44 PM

2024 Isle of Wight County Fair

105	Shuttle golf carts	10/1/2024 6:42 PM
106	Parking, clean, available seating to rest or enjoy refreshments	10/1/2024 6:41 PM
107	It was a large event, and fun!	10/1/2024 6:37 PM
108	I appreciated the number of children's rides; the layout is always good.	10/1/2024 6:36 PM
109	Food was good and the rides were good and fast moving	10/1/2024 6:35 PM
110	Great publicity and website information	10/1/2024 6:33 PM
111	Love the Ruritan food stand. Always make a stop there. Definitely liked the make you own soda stand.	10/1/2024 6:33 PM
112	We have gone to a handful of VA fairs this year, and all of them were pretty lame. Yours was the most like the county fair we're used to having back home	10/1/2024 6:32 PM
113	Coming and going was pretty easy	10/1/2024 6:29 PM
114	no	10/1/2024 6:28 PM
115	Provide cart ride back to the car for my elderly father	10/1/2024 6:27 PM
116	Great price for the Thursday carload	10/1/2024 6:25 PM
117	Fireworks	10/1/2024 6:24 PM
118	The vendors	10/1/2024 6:23 PM
119	Parking was a breeze and event entry	10/1/2024 6:22 PM
120	Staffing and organization were better than ever	10/1/2024 6:21 PM
121	Well organized	10/1/2024 6:20 PM
122	Organization	10/1/2024 6:20 PM
123	Security, parking, and well supported	10/1/2024 6:19 PM
124	The people, the political vendors.	10/1/2024 6:16 PM
125	Parking	10/1/2024 6:14 PM
126	Parking was great	10/1/2024 6:14 PM
127	Communicate the calendar of events	10/1/2024 6:14 PM
128	Everything was done well	10/1/2024 6:13 PM
129	great!	10/1/2024 6:13 PM
130	Food vendors	10/1/2024 6:13 PM
131	Clean venu	10/1/2024 6:13 PM
132	Parking was well organized, food/beverage were very good, space utilized well.	10/1/2024 6:13 PM
133	It was well organized.	10/1/2024 6:12 PM
134	Parkng	10/1/2024 6:12 PM
135	Everything was very well organized	10/1/2024 6:12 PM
136	Parking	10/1/2024 6:11 PM
137	Set up was nice and spread out	10/1/2024 6:11 PM
138	Rides were great and so were vendors!	10/1/2024 6:11 PM
139	Space and supplying rides to the front	10/1/2024 6:10 PM
140	Entertainment.	10/1/2024 6:09 PM
141	Location of all things	10/1/2024 6:09 PM

2024 Isle of Wight County Fair

142	Had a lot to do. Plenty of entertainment	10/1/2024 6:08 PM
143	Many unique events and standard favorites. Everything is included in fair admission	10/1/2024 6:07 PM
144	You ensure the family members of all ages could have something to enjoy	10/1/2024 6:07 PM
145	kept it clean	10/1/2024 6:06 PM
146	A lot	10/1/2024 6:05 PM
147	Everything! Love this Fair	10/1/2024 6:05 PM
148	Love all the craft vendors, and food choices	10/1/2024 6:05 PM
149	parking	10/1/2024 6:04 PM

Q9 What can we improve on?

Answered: 140 Skipped: 112

#	RESPONSES	DATE
1	More food options. I felt like they all sold the same items.	10/12/2024 12:30 AM
2	Offering online purchases of wristbands a bit longer than prior to the beginning of the fair	10/7/2024 2:46 PM
3	More food vendor variety, trust atms, more fair swag	10/7/2024 11:22 AM
4	More walkway space for strollers and more benches	10/7/2024 7:03 AM
5	?	10/5/2024 12:43 PM
6	Food prices	10/5/2024 1:21 AM
7	The biggest negative for me was seeing all the folks walking around with Trump signs and merchandise that was handed out generously by the Republican tent. I realize it's a national election year, but I got tired of seeing Trump yard signs everywhere. People were carrying them and leaving them places. The fair ground was covered in them. The fair looked like a Trump campaign sponsored event.	10/4/2024 7:45 AM
8	Don't mix actual hand made crafters with vendors who are resellers, a reseller should be in the commercial tents.	10/3/2024 6:44 PM
9	I was pretty impressed this year, there's nothing I can really think of that needs improvement.	10/3/2024 3:59 PM
10	Having more information on wristbands would be greatly appreciated. We bought wristbands on Friday at about 12 pm for our four kids. We thought that they would be good for the rest of the day/evening. However, when the rides opened again at 3 pm, we were turned away from the rides. If we had known that the wristbands weren't going to be good for the whole day, then we wouldn't have wasted our money on them. We only got to ride from 12-1 and the staff did not make it clear. Also, my 12-year-old daughter is 5'6" and we didn't realize that she would be too tall for a lot of the rides that were open during the day on Friday. We didn't have any fair experience coming into this, so we'll know next time! But again it felt like a waste of money to buy her a wristband when she was only able to ride 3 of the rides.	10/3/2024 3:47 PM
11	More food choices, more animals	10/3/2024 3:08 PM
12	Volunteers driving carts were rude and not pedestrian friendly, too fast	10/3/2024 11:50 AM
13	Hand cleaning stations were missing this year. That is my only complaint. I know there was sanitizer - but I'd have liked to use soap and water after feeding animals.	10/3/2024 7:28 AM
14	Keep the ticket food prices low	10/3/2024 6:12 AM
15	Ticket kiosk availability & concession prices	10/2/2024 11:50 PM
16	Food	10/2/2024 10:31 PM
17	Prices to get into the fair and discounts if you get tickets online	10/2/2024 9:04 PM
18	Diversity in food, add in caribbean food, Hispanic food options. Also bungee experiences etc. for older teens and adults	10/2/2024 4:18 PM
19	Prices	10/2/2024 3:48 PM
20	PRICES!	10/2/2024 3:06 PM
21	Pricing. Absolutely everything was WAY overpriced and not at all worth the money. We sat TRAPPED for over an hour trying to EXIT the parking lot. Not organized at all.	10/2/2024 2:33 PM
22	More alcohol selection and more alcohol tents.	10/2/2024 1:57 PM
23	Spacing. Everything is too close together!	10/2/2024 1:34 PM

2024 Isle of Wight County Fair

24	More Spacing in the games/rides section	10/2/2024 11:31 AM
25	Food vendors were too expensive.	10/2/2024 10:42 AM
26	Food vendors - very disappointed in the lack of GOOD food	10/2/2024 10:39 AM
27	More activities/things for children toddler age & younger. Would like to see the petting zoo set up in a less chaotic manner. I didn't see a lot of volunteers or event staff monitoring that area & some of the animals looked like they needed a break. Also, there was a lot of repetitive food options. Would love to see more local-ish food truck vendors in the future	10/2/2024 10:04 AM
28	Wash stations	10/2/2024 9:50 AM
29	Midway ride lines	10/2/2024 9:28 AM
30	space under the tents, its hard to get thru the crowds pushing a wagon with toddlers	10/2/2024 8:59 AM
31	cheaper prize booths	10/2/2024 8:24 AM
32	for rides where kids have to be with an adult, adults should not have to pay for an additional ticket	10/2/2024 8:09 AM
33	QR code signs	10/2/2024 8:09 AM
34	Food vendors, more. Prices for food, ridiculous	10/2/2024 7:51 AM
35	Better food truck/vendors. Cleaner portable toilets. Prices for food and craft were extremely high. Lower prices	10/2/2024 7:38 AM
36	There were no a lot of rides the younger kids could ride.	10/2/2024 7:20 AM
37	New food vendors.	10/2/2024 5:34 AM
38	More variety in food	10/2/2024 5:28 AM
39	Food tables need to be consistently wiped down	10/2/2024 4:56 AM
40	More midway rides for all ages. More or better quality fun house for all ages	10/2/2024 1:08 AM
41	Need permanent buildings for animal stalls, 4-H displays, and arts & crafts displays	10/2/2024 1:07 AM
42	I will say the volunteers for the animal rescue should know a lot more about the animals they bring. I am a volunteer with a local shelter. Everything was fine by me. Please don't sell my info to outside sources ie email address, personal data	10/2/2024 12:41 AM
43	Some areas sold beer tickets but didn't make sure you had an armband, then you waited in line for a beer to get denied and loose your spot getting a band. Make sure people get id and armband before buying tickets.	10/1/2024 11:39 PM
44	A better flow so you get to see more of the fair	10/1/2024 10:56 PM
45	All is well!!	10/1/2024 10:49 PM
46	Having more food options	10/1/2024 10:29 PM
47	Cheaper prices for rides	10/1/2024 10:17 PM
48	Yall can improve on the amount of points it take to get on a ride cause its way too high a ride shouldn't be 30 points to get on it	10/1/2024 10:15 PM
49	Encourage more people to submit items for the heritage tent	10/1/2024 10:15 PM
50	Spacing out the rides more, everything was very on top of one another and made navigating around the lines difficult.	10/1/2024 10:07 PM
51	Price	10/1/2024 10:03 PM
52	Make it longer. 2 weekends.	10/1/2024 10:00 PM
53	Seating at the rodeo. Not enough seating	10/1/2024 9:44 PM
54	What a fair was all about. Food, agriculture and education	10/1/2024 9:40 PM
55	More private bathrooms or even build 2 Restroom Building with Plumbing.	10/1/2024 9:36 PM

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56	MUCH more seating at the rodeo!	10/1/2024 9:26 PM
57	Cost of rides	10/1/2024 9:23 PM
58	Lower food prices this year was ridiculous	10/1/2024 9:21 PM
59	More free tickets for people working at vendor booths	10/1/2024 9:15 PM
60	Carnival ride vendor. This year I encountered an issue with their ticket machine taking my money and the staff member arguing with me about whether it did or not. Finally convinced them to check their machine and they found the \$50 bill stuck inside.	10/1/2024 9:15 PM
61	Make clear lines for rides, some lines intertwined and was confusing.	10/1/2024 9:10 PM
62	Lower food prices	10/1/2024 9:10 PM
63	Pricing	10/1/2024 9:10 PM
64	More food vendors felt like this year there were less	10/1/2024 9:04 PM
65	More handicapped parking	10/1/2024 9:03 PM
66	Structured lines for rides...alot of line jumping and one person holding a spot in line for large groups make the ride lines very long	10/1/2024 9:02 PM
67	N/A	10/1/2024 8:57 PM
68	Bathroom cleanliness	10/1/2024 8:44 PM
69	Getting word out.	10/1/2024 8:35 PM
70	Not much	10/1/2024 8:32 PM
71	More little pigs.	10/1/2024 8:22 PM
72	Performances feel repetitive from year to year	10/1/2024 8:17 PM
73	Map displays at entrance or staggered in park. I had to walk around to see what was there because I wasn't sure of the layout.	10/1/2024 8:11 PM
74	More Seating to see the rodeo	10/1/2024 7:58 PM
75	Less people population control	10/1/2024 7:54 PM
76	Expense of Fair Admission	10/1/2024 7:53 PM
77	nothing	10/1/2024 7:48 PM
78	More food options - lines are long	10/1/2024 7:41 PM
79	Not sure	10/1/2024 7:41 PM
80	I paid a ten dollar admission fee online. Then found out I had to pay another full admission fee of \$15 because my daughter was too short to ride one of the rides. This is the second year we came with the school and this was new from last year. I would have appreciated just having to pay an additional \$5 rather than to be charged twice.	10/1/2024 7:40 PM
81	The stuff I wanted to see was not n the weekends!!!	10/1/2024 7:39 PM
82	N/a	10/1/2024 7:38 PM
83	Nothing comes to mind	10/1/2024 7:35 PM
84	Have the demolition on Saturday	10/1/2024 7:35 PM
85	lol, well part of me wants to say more Rides. But that's probably easier said than done. Especially when it comes to space and the layout, as well as budgeting and so forth.	10/1/2024 7:26 PM
86	Better seating for rodeo	10/1/2024 7:20 PM
87	Rides for younger children	10/1/2024 7:18 PM
88	The lemonade was not good	10/1/2024 7:16 PM

2024 Isle of Wight County Fair

89	Midway rides for younger (shorter) riders	10/1/2024 7:16 PM
90	Maybe more commercial vendors. Home improvement type vendors. Maybe demonstrations of self protection as in holds, moves, tactics to foil muggers etc.	10/1/2024 7:05 PM
91	More rides up and working when the fair starts and actually manned and opened.	10/1/2024 7:02 PM
92	Better paving. Very difficult with strollers	10/1/2024 7:01 PM
93	Games were to expensive	10/1/2024 6:59 PM
94	Mix up the side shows	10/1/2024 6:52 PM
95	More benches to sit on, and when the ppl clean the portable toilets don't let tp get wet	10/1/2024 6:48 PM
96	More animal stuff and rodeo perhaps?	10/1/2024 6:46 PM
97	The ride variety	10/1/2024 6:46 PM
98	Why not use the entrance closer to Windsor as exit? Seems congested to use same entrance as exit.	10/1/2024 6:46 PM
99	Leave politics out!!!	10/1/2024 6:44 PM
100	Nothing	10/1/2024 6:41 PM
101	Prices at vendors, can't afford to eat!	10/1/2024 6:37 PM
102	The cost of the food and ride tickets were too high.	10/1/2024 6:36 PM
103	Lower prices for the food vendors.	10/1/2024 6:35 PM
104	Make all you can ride wristbands available sooner and online through your the fair dates	10/1/2024 6:33 PM
105	Offer a golf cart valet service to your car for a small fee or donation.	10/1/2024 6:33 PM
106	The political everything needs to go. What a downer at the fair. The county fair should be the one time of the year the community can come and share time and space with each other in peace. We went to the air show last week and didn't get bombarded by political tents, people lugging their dumb yard signs everywhere - even the vendors didn't have political crafts. It was a breath of fresh air.	10/1/2024 6:32 PM
107	Parking was a nightmare, there really needs to be some sort of organization instead of the free for all wild west	10/1/2024 6:31 PM
108	Beer choice and vegetarian food options. I know it's Smithfield but it's also 2024. Wharf Hill or Red Point Taphouse should participate... Less random fair food tents that are overpriced by a lot and more ruritan club stuff that is fairly priced.	10/1/2024 6:29 PM
109	the lines and the works also the prices were insane	10/1/2024 6:28 PM
110	Handicap parking.. it was full and we had to make my dad walk to the fair	10/1/2024 6:27 PM
111	Some of the people who run the games are pretty rude, if they were more polite I think more people would play games	10/1/2024 6:25 PM
112	Need a Area for Dropping people off that are not parking	10/1/2024 6:24 PM
113	The prices of wristbands, i didnt get to enjoy rides because the prices were outrageous	10/1/2024 6:23 PM
114	Just keep on what you are doing. Because you are doing it right	10/1/2024 6:21 PM
115	Food	10/1/2024 6:20 PM
116	Install permanent bathrooms and sinks maybe near the petting zoo. Porta potties and germ x isn't great.	10/1/2024 6:19 PM
117	Hand washing station at port a potty	10/1/2024 6:16 PM
118	Entry fee.....too high. Higher than the state fair.	10/1/2024 6:14 PM
119	Nothing	10/1/2024 6:13 PM
120	Prices for food	10/1/2024 6:13 PM

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121	More vendors	10/1/2024 6:13 PM
122	More seating, nowhere to rest. Not enough seating at rodeo. More bathrooms.	10/1/2024 6:13 PM
123	Maybe a clown with ballon art for the little ones.	10/1/2024 6:13 PM
124	I thought everything was great.	10/1/2024 6:12 PM
125	Can we have a freak show?	10/1/2024 6:12 PM
126	The staff managing the rides were a bit rude	10/1/2024 6:12 PM
127	Nothing	10/1/2024 6:11 PM
128	More gluten free friendly foods and more seating for the rodeo	10/1/2024 6:11 PM
129	The ticket sale is outrageous	10/1/2024 6:11 PM
130	A bigger variety of food trucks please! It all seemed the same options.	10/1/2024 6:10 PM
131	Reasonable food prices	10/1/2024 6:10 PM
132	Cleanliness.	10/1/2024 6:09 PM
133	Dumping of trash cans	10/1/2024 6:09 PM
134	Not sure	10/1/2024 6:08 PM
135	Signs and times for events	10/1/2024 6:07 PM
136	less crammed vendors	10/1/2024 6:06 PM
137	Build fees into price. Having to pay extra credit card fees was annoying for all purchases. Would rather fee be built in and know what you are paying up front.	10/1/2024 6:06 PM
138	More rides!	10/1/2024 6:05 PM
139	Price of midway rides is outrageous. And school kids could not ride a lot bc of height restrictions	10/1/2024 6:05 PM
140	more rides/line organization	10/1/2024 6:04 PM

Q10 What is one thing you would like to see in the future?

Answered: 110 Skipped: 142

#	RESPONSES	DATE
1	Live Music on Thursday nights	10/7/2024 2:46 PM
2	Maybe one more show on sunday.	10/7/2024 11:22 AM
3	Larger walk ways in tents. You are kinds of top of one another	10/7/2024 7:03 AM
4	More exhibits	10/5/2024 11:48 AM
5	Vendors with gluten-free food options. My wife and kids have Celiac disease, so they couldn't safely eat any meals there.	10/4/2024 7:45 AM
6	More folks acting like the transformers (example)walking through the park interacting with visitors	10/3/2024 6:44 PM
7	More food vendors	10/3/2024 3:59 PM
8	Shania Twain, Sheryl Crow, Russell Dickerson	10/3/2024 3:08 PM
9	Advance announcement of entry time frame for arts and crafts competition	10/3/2024 11:50 AM
10	Walking mascot giving children balloons	10/3/2024 6:12 AM
11	More rides	10/2/2024 10:31 PM
12	A cavy or Guinea pig 4H	10/2/2024 9:04 PM
13	More rides	10/2/2024 5:17 PM
14	Good diversity and possible horseback rides	10/2/2024 4:18 PM
15	Lower prices & better headliners for music	10/2/2024 3:48 PM
16	Quit charging so much for stuff. \$15 just to get into the gate is a joke!	10/2/2024 3:06 PM
17	Nothing. I'll never return.	10/2/2024 2:33 PM
18	More affordable options for food. 13\$ for a hotdog makes an event like this financially stressful on a family.	10/2/2024 1:57 PM
19	Better line set up	10/2/2024 1:34 PM
20	Cheaper food	10/2/2024 11:31 AM
21	More rides for toddlers.	10/2/2024 10:42 AM
22	Good food!	10/2/2024 10:39 AM
23	More photo op areas. Loved the ones that were displayed this year, but would have LOVED more.	10/2/2024 10:04 AM
24	More rides	10/2/2024 9:28 AM
25	a week long fair, could help with the crowding too	10/2/2024 8:59 AM
26	the ufo ride	10/2/2024 8:24 AM
27	more participants in the derby	10/2/2024 8:09 AM
28	n/a	10/2/2024 8:09 AM
29	More affordable food options	10/2/2024 7:51 AM
30	Lower costs	10/2/2024 7:38 AM

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31	Better concerts	10/2/2024 5:34 AM
32	More participation in heritage art	10/2/2024 5:28 AM
33	More rides	10/2/2024 1:08 AM
34	Would like to see fruit/vegetable judging, more judging of homemade goods	10/2/2024 1:07 AM
35	Ntr	10/2/2024 12:41 AM
36	More grandstands. Too many people stand on the ground and can't see the rodeo or derby. More cars at the derby.	10/1/2024 11:39 PM
37	More seating in the rides area	10/1/2024 10:56 PM
38	N/A	10/1/2024 10:49 PM
39	Having more food option	10/1/2024 10:29 PM
40	More arts and crafts and heritage submissions	10/1/2024 10:15 PM
41	Less ticket cost for rides. 30+ tickets for a toddler ride seems wild.	10/1/2024 10:07 PM
42	More Families	10/1/2024 10:03 PM
43	2 weekends.	10/1/2024 10:00 PM
44	More ability to interact with different Smithfield, isle of wight services	10/1/2024 9:40 PM
45	More Booth Sponsors and Volunteer. These people bring each booth to life where IOW profits.	10/1/2024 9:36 PM
46	More vintage	10/1/2024 9:23 PM
47	Lower food prices	10/1/2024 9:21 PM
48	More tickets for people working vendor booths	10/1/2024 9:15 PM
49	More rides	10/1/2024 9:15 PM
50	The continue of the great country music entertainment	10/1/2024 9:10 PM
51	More rides for shorter children	10/1/2024 9:10 PM
52	K9 demonstrations from the Sheriffs office	10/1/2024 9:03 PM
53	N/A	10/1/2024 8:57 PM
54	Better main event concerts	10/1/2024 8:44 PM
55	More vendors	10/1/2024 8:32 PM
56	Mini donuts concession from years ago.	10/1/2024 8:22 PM
57	Something new from previous years or different from Peanut Fest	10/1/2024 8:17 PM
58	More seating for shows	10/1/2024 8:12 PM
59	Healthier food options along with the offered fair food	10/1/2024 8:11 PM
60	Limits to how many people can attend	10/1/2024 7:54 PM
61	More rides	10/1/2024 7:53 PM
62	other genres of musical entertainment	10/1/2024 7:48 PM
63	Not sure	10/1/2024 7:41 PM
64	Some affordable food options. The seafood truck charged \$30 for a very small amount of food	10/1/2024 7:40 PM
65	More fairs	10/1/2024 7:38 PM
66	More animals	10/1/2024 7:35 PM
67	Definitely more cows, highland cows, more things for little little ones	10/1/2024 7:35 PM
68	Maybe a few more places to sit, shaded. I only noticed two tents for that this year. And hey, if	10/1/2024 7:26 PM

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that's enough, it's enough, but maybe spreading some more seating areas out, more evenly across the grounds.

69	More riders	10/1/2024 7:16 PM
70	Tractor pull	10/1/2024 7:16 PM
71	K9 demonstrations	10/1/2024 7:05 PM
72	A mainstage concert artist who is not a country singer. Preferably, rock.	10/1/2024 7:02 PM
73	Updated games and equipment	10/1/2024 7:01 PM
74	More rides	10/1/2024 6:59 PM
75	I've enjoyed each year so far	10/1/2024 6:52 PM
76	Rodeo	10/1/2024 6:48 PM
77	More space between the rides as it does get pretty crowded.	10/1/2024 6:47 PM
78	It was perfect, nothing else I can think of	10/1/2024 6:46 PM
79	N/A	10/1/2024 6:46 PM
80	I would like to see hay bale decorating set up where you can drive by and look. As well as signs telling who did that bale. Maybe a prize to encourage more participation and effort????	10/1/2024 6:46 PM
81	Ride tickets that allow children to be accompanied by parent/adult without the adult having to purchase ride tickets.	10/1/2024 6:36 PM
82	Bouncy houses	10/1/2024 6:35 PM
83	Helicopter rides	10/1/2024 6:33 PM
84	Maybe do an every day feature of the 4-H kids.	10/1/2024 6:33 PM
85	More demolition derby. More seating. Skip the magic show, he was boring.	10/1/2024 6:32 PM
86	Organized, designated parking	10/1/2024 6:31 PM
87	I don't know. Maybe a corn maze and a skate park, better beer. Seriously, making Budweiser the only choice is cruel.	10/1/2024 6:29 PM
88	better prices and line management for everything in to the area for food roller coaster etc	10/1/2024 6:28 PM
89	Wet t shirt contest	10/1/2024 6:25 PM
90	More entertainment	10/1/2024 6:24 PM
91	Cheaper prices for rides/wristbands	10/1/2024 6:23 PM
92	Non profit tent (not political)	10/1/2024 6:21 PM
93	Better food	10/1/2024 6:20 PM
94	More entertainment, more seating	10/1/2024 6:19 PM
95	Hand washing station at port a potty	10/1/2024 6:16 PM
96	N/A	10/1/2024 6:13 PM
97	More food trucks	10/1/2024 6:13 PM
98	Better rides	10/1/2024 6:13 PM
99	More places to rest	10/1/2024 6:13 PM
100	Not sure I saw any IOW Fair t-shirts.	10/1/2024 6:13 PM
101	I don't know	10/1/2024 6:12 PM
102	Freak Show	10/1/2024 6:12 PM
103	The rides were great	10/1/2024 6:12 PM

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104	Parents can share wrist band so they can split rides with kids or cheaper wrist band for the parents	10/1/2024 6:11 PM
105	None	10/1/2024 6:10 PM
106	Actual Circus.	10/1/2024 6:09 PM
107	Same events	10/1/2024 6:09 PM
108	N/a	10/1/2024 6:08 PM
109	More concerts with bigger creators	10/1/2024 6:06 PM
110	definitely more rides	10/1/2024 6:04 PM

Q11 Additional comments

Answered: 53 Skipped: 199

#	RESPONSES	DATE
1	The amount of tickets per ride was high in my opinion.	10/12/2024 12:30 AM
2	Love it. The people and the animal/farm experience is my favorite part.	10/7/2024 11:22 AM
3	Great job was a great fair.	10/7/2024 7:03 AM
4	Overall, great job!	10/4/2024 7:45 AM
5	I love the the fair and setup (except mixing the resellers with real craft vendors) Also the portable toilets being cleaned mid day with the wind was HORRIFIC can they clean before opening and after or get more units. PAHLEASE!	10/3/2024 6:44 PM
6	Impossibly expensive for large families	10/3/2024 4:00 PM
7	I love the fair and can't wait until next year!	10/3/2024 3:59 PM
8	All in all, we're very happy with our experience at the fair. We got to see all the quilts and crafts, the animals, and even free shows by talented artists! My kids had a blast! I'm excited that they got to see what a county fair is like. Thank you!	10/3/2024 3:47 PM
9	Getting out of control with costs. Not affordable for families	10/3/2024 6:12 AM
10	More animals	10/2/2024 9:04 PM
11	It was great! I was so excited to attend and will be returning next year	10/2/2024 4:18 PM
12	Continue to raise prices and before you know it the fair will be non existent. People are struggling to buy food for their families and you all want to charge \$15 to just come in and walk around. What a JOKE!	10/2/2024 3:06 PM
13	A fair made political with political garb is a sure fire way to get people not to return. I don't bring my children to a fair to see political signs or horrible sayings on t-shirts. Some of the vendors had offensive displays and in particular, the CONFEDERATE flag flying, THE FLAG OF TRAITORS TO THIS NATION, being flown in your vendor area was nauseating. No wonder I've never heard of your fair and no wonder so many people say they won't return. Overall, awful.	10/2/2024 2:33 PM
14	The fair is always a good time. This was my first year attending as a parent to a CRAZY almost 2 year old. He loved being able to run around, but there weren't many things for him to do as far as rides, activities, etc. Or it's possible that I just missed them if they were there. Maybe having a designated LITTLE KID ZONE or something would be cool in the future?	10/2/2024 10:04 AM
15	We had a great time	10/2/2024 9:28 AM
16	n/a	10/2/2024 8:09 AM
17	More seating for eating. It was adequate when not too busy but at meal times holding your food and waiting on others to exit brings a disappointing cold meal. More vendors for meal foods would lead to less wait times.	10/2/2024 7:51 AM
18	Permanent structures are must to help keep guests and animals protected and comfortable. Would love to see some barns with animal stalls and barns for exhibition judging	10/2/2024 1:07 AM
19	Great job everybody! May the weather cooperate as good next year!	10/1/2024 11:39 PM
20	My family thoroughly enjoyed it!!	10/1/2024 10:49 PM
21	This was my first time attending this fair and I had a great time!	10/1/2024 10:29 PM
22	I love the Isle of Wight County Fair! It is done well but as I've stated above it's sad to see my favorite parts, arts and crafts and heritage submissions in decline. I would be happy to see	10/1/2024 10:15 PM

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	more next year.	
23	We will definitely be back next year!	10/1/2024 10:07 PM
24	Thank you for all the hard work everyone did to put on a great fair!	10/1/2024 9:40 PM
25	This was a great fair! Weather was perfect! Jenilee Hallman is a genius! She is the the glue that makes all of this happen!!!!	10/1/2024 9:36 PM
26	People enjoy the fair but as high as the foid I'd now we have to eat before we go now can't even enjoy a corn dog really \$15.00 I know people are trying to make mo ey but these prices are crazy just think hiw much you would sell if ypu lower tge prices	10/1/2024 9:21 PM
27	My family enjoyed our visit to the fair	10/1/2024 9:20 PM
28	Maddie and Tae were amazing and would love to see them come again	10/1/2024 9:10 PM
29	Food prices were too high	10/1/2024 9:10 PM
30	The ground acts in the survey are from a different year, aren't they?	10/1/2024 8:17 PM
31	Better than last time I went a few years ago. Thank you!	10/1/2024 8:11 PM
32	It was a great event - showed my daughter what it's like to be part of a community	10/1/2024 7:41 PM
33	I would like to see the prize winning games be open during the day.	10/1/2024 7:40 PM
34	I really enjoyed myself this year, so thank yall for putting it on.	10/1/2024 7:26 PM
35	Fantastic work, team!	10/1/2024 7:18 PM
36	Enjoyable tho	10/1/2024 7:16 PM
37	Very nice county fair and the weather was great this year!	10/1/2024 7:05 PM
38	First visit here but been to many county fairs, this was excellent	10/1/2024 6:41 PM
39	The cost of the food and ride tickets were prohibitive. The average person would have a difficult time enjoying the fair with their family.	10/1/2024 6:36 PM
40	Thank you all for volunteering to bring our county such a fun event!	10/1/2024 6:33 PM
41	N/A	10/1/2024 6:32 PM
42	Car night is a great value	10/1/2024 6:29 PM
43	why is the price so damn high everything	10/1/2024 6:28 PM
44	I like fried bologna sandwiches	10/1/2024 6:25 PM
45	I went for the rides and the wristbands were outrageous. Atms were taking too much money from people as well when withdrawing cash they took \$20 extra	10/1/2024 6:23 PM
46	Better food and more food options	10/1/2024 6:20 PM
47	That's it.	10/1/2024 6:13 PM
48	Nice event.	10/1/2024 6:12 PM
49	N/A	10/1/2024 6:09 PM
50	N/a	10/1/2024 6:09 PM
51	Can we please stop with the political signs from both parties. I brought my kid there to have fun not for my family to feel uncomfortable listening to certain political party supports talk nasty about politics and wish that bad things happen to people of the other party ect.	10/1/2024 6:07 PM
52	It would be nice if the rodeo gave some trophies or medals to the Mutton Busting participants/ winners	10/1/2024 6:05 PM
53	no	10/1/2024 6:04 PM

ISSUE:

Review of Isle of Wight County Board of Supervisors' By-Laws and Rules of Procedure

BACKGROUND:

As required by the Board of Supervisors' By-Laws and Rules of Procedure, the Board is to begin considering any proposed changes or revisions to its by-laws and rules at this time. The Board is asked to provide any comments or suggestions they deem appropriate so that the County Attorney may revise the by-laws and rules accordingly in preparation for the Board's annual by-laws and rules of procedure adoption at its organizational meeting in January 2025.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Review and provide any suggested revisions to the By-Laws and Rules of Procedure the Board deems appropriate for consideration and final adoption at the Board's Organizational Meeting in January 2025.

ATTACHMENTS:

Description	Type	Upload Date
By-laws and Rules of Procedure - 2024	Backup Material	11/4/2024



ISLE OF WIGHT COUNTY BOARD OF SUPERVISORS BY-LAWS AND RULES OF PROCEDURE

Revised and Adopted January 4, 2024

ARTICLE 1 – PURPOSE AND BASIC PRINCIPLES

SEC. 1-1. PURPOSE OF BY-LAWS AND RULES OF PROCEDURE

- A. To enable County government to transact business expeditiously, transparently and efficiently affording every opportunity for the citizens to witness and participate in the operation of government;
- B. To protect the rights of each individual Board Member;
- C. To preserve the spirit of cooperation among Board members; and
- D. To determine the will of the Board on all matters.

SEC. 1-2. FIVE BASIC PRINCIPLES UNDERLYING BY-LAWS AND RULES OF PROCEDURE

- A. Only one subject may claim the attention of the Board at one time;
- B. Each item presented for consideration is entitled to full and free discussion;
- C. Every member has rights equal to every other member;
- D. The will of the majority must be carried out, and the rights and opinions of the minority must be preserved and respected; and
- E. Each member shall remain respectful of fellow board members, even in times of disagreement, in speech and in behavior.

ARTICLE 2 – MEETINGS

SEC. 2-1. WHEN AND WHERE REGULAR AND WORK SESSION MEETINGS HELD

A. The time and place of regular meetings and work sessions of the Board of Supervisors (hereinafter referred to as “the Board”) shall be established at each annual organizational meeting. Such regular meetings shall be held in the Robert C. Claud, Sr. Board Room on the third (3rd) Thursday of the month unless otherwise set by the Board. Such meetings shall begin at 5:00 p.m. for closed session purposes only, with all other matters to be heard and considered at 6:00 p.m. Should the Board subsequently change the date, time or place of a regular meeting, it shall comply with the requirements of Section 15.2-1416 of the Code of Virginia (1950, as amended).

B. Work session meetings shall be held on the first (1st) Thursday of every month, at the same place as regular meetings, and shall begin at 6:00 p.m. unless otherwise set by the Board. The purpose of such work sessions shall be to allow the Board an opportunity to further review items either held over by the Board from a regular meeting or such other items as may come before the Board at a regular meeting in the future. The Board shall not take any action to approve or

deny any item before it during a work session, reserving such action solely to its regular meetings, except in matters which require immediate action due to time constraints or deadlines, fiscal policies and/or emergencies.

SEC. 2-2. CONTINUED MEETINGS

A regular or work session meeting shall be continued to the immediately following regular meeting date, time and place, unless otherwise set, if the Chair, or Vice Chair if the Chair is unable to act, finds and declares that weather or other conditions are such that it is hazardous for members to attend the regular meeting. Such finding shall be communicated to the members and the press as promptly as possible. All hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement is required.

SEC. 2-3. MEETING ADJOURNMENT

Meetings of the Board shall adjourn when all business, or the agenda, before the body is complete, however it is not the Board's intent to begin a new agenda item after 11:00 p.m. unless and until a motion to extend the time has been offered and passed by a majority vote of the members present and voting. Any agenda item not conducted may be carried over to another meeting date. Any public hearing advertised for a regular meeting but not conducted may be rescheduled to another earliest possible convenient date, without further advertising when the date and time of the reconvened meeting is publicly announced at the preceding meeting.

SEC. 2-4. SPECIAL OR EMERGENCY MEETINGS

A. The Board may hold such special or emergency meetings, as deemed necessary, at such date, time and place as it may find convenient; and it may adjourn from time to time. A special or emergency meeting of the Board shall be called pursuant to Sections 15.2-1417 and 15.2-1418 of the Code of Virginia (1950, as amended).

B. Special or emergency meetings may be called by the Chair or any two (2) members in writing to the County Clerk for any purpose stated in the notice of the special or emergency meeting pursuant to Section 15.2-1418 of the Code of Virginia (1950, as amended). Only matters specified in the notice shall be considered unless all of the members of the Board are present.

C. Notice, reasonable under the circumstances, to the public and press of any special or emergency meeting shall be given contemporaneously with the notice provided the members of the Board, and the County Attorney.

SEC. 2-5. LEGAL HOLIDAY

When a regularly scheduled meeting falls on a legal holiday, the meeting shall be held on the preceding business day unless the meeting is cancelled by a majority of the Board.

SEC. 2-6. ANNUAL ORGANIZATIONAL MEETING

A. The Board shall meet on the first (1st) Thursday of January of each year which shall be known as the annual organizational meeting. The County Administrator shall preside during the annual organizational meeting pending the election of the Chair of the Board.

B. The Chair shall be elected at the annual meeting for a term of one year, ending at the commencement of the organizational meeting the following year.

C. Following the election of the Chair, he or she shall assume the Chair and conduct the election of the Vice Chair for the same term.

D. Following the election of the Vice Chair, the Board shall:

1. Appoint the Clerk of the Board (as set forth herein);
2. Establish dates, times and places for its regular meetings;
3. Adopt its By-Laws and Rules of Procedure; and
4. Appoint Board members to standing and ad hoc committee; and
5. Conduct any other necessary business as determined by a majority vote of the Board.

SEC. 2-7. PROCEDURE FOR ELECTION OF OFFICERS

A. The following procedures shall be followed to elect the Chair and Vice Chair:

1. The presiding officer shall call for nominations from the membership.
2. Any member, after being recognized by the presiding officer, may place one or more names in nomination and discuss his or her opinions on the qualifications of the nominee(s).
3. When all nominations have been made, the presiding officer shall close the nominating process and call for the vote.
4. Each member may cast one vote for any one nominee.
5. A majority of those voting shall be required to elect the officer.

B. Officers shall serve until replaced.

SEC. 2-8. SEATING ARRANGEMENT

The Board Chair shall occupy the center seat on the dais with the Vice Chair occupying the seat at his or her immediate left. The remaining members of the Board shall determine their seating arrangement by seniority with the most senior member selecting his or her seat first and the remaining members selecting their respective seats in seniority order based on years served on the Board. In the event that two or more Board members have equal seniority, the selection of seating for those members shall be by alphabetical order.

SEC. 2-9. QUORUM AND METHOD OF VOTING

- A. At any meeting, a majority of the Board shall constitute a quorum.
- B. All actions authorized by the Board shall be pursuant to a roll call vote which shall be taken by the Clerk or Deputy Clerk of the Board. The Clerk or Deputy Clerk shall call the name of each member and receive in reply the vote of such member as either “Yes” or “No” on the measure being considered. At the beginning of any meeting, the Clerk shall conduct a silent roll call of members present and absent.
- C. The order of voting shall be as called by the Clerk of the Board, with the Chair voting last.
- D. If there is an abstention, it shall be the responsibility of the Chair to note the abstention for the record and to request that the member abstaining state his or her reason for abstaining for the record.
- E. A tie vote fails.
- F. A motion to approve which fails shall be deemed a denial of the question on the floor.

SEC. 2-10. CLOSED MEETING

- A. Closed meetings shall only be used when the matter to be discussed is exempt from open meeting requirements pursuant to the Virginia Freedom of Information Act.
- B. No meeting shall become a closed meeting until the Board takes an affirmative recorded vote in open session. Any member dissenting in such vote shall state the reason for the dissent.
 - 1. The motion to move to closed session shall state specifically the purpose or purposes which are the subject of the closed meeting and reasonably identify the substance of the matters to be discussed. The motion shall make specific reference to the applicable exemption(s) under the Freedom of Information Act, which authorizes the closed meeting.

2. The County Attorney shall assist the members in formulating the proper motion to move to closed session in accordance with the requirements of the Freedom of Information Act.

C. No resolution(s), ordinance(s), rule(s), contract(s), regulation(s) or motion(s) considered in a closed meeting shall become effective until the Board reconvenes in an open meeting and takes a vote of the membership on such resolution(s), ordinance(s), rule(s), contract(s), regulation(s) or motion(s) which shall have its substance reasonably identified in the open meeting.

D. At the conclusion of a closed meeting, the Board shall reconvene in open session immediately thereafter and shall cast a vote certifying that to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements were discussed; and

2. Only public business matters identified in the motion convening the closed meeting were heard, discussed or considered.

Any member who believes that there was a departure from the above requirements shall so state prior to the Chair's call for the vote, indicating the substance of the departure that, in his or her judgment, has taken place.

E. The failure of the certification to receive the affirmative vote of the majority of the members present during the closed meeting shall not affect the validity or confidentiality of the closed meeting with respect to matters considered therein in compliance with the Freedom of Information Act.

F. The Board may permit non-members to attend a closed meeting if their presence will reasonably aid the Board in its consideration of an issue.

G. Prior to the certification of a closed meeting pursuant to the Virginia Freedom of Information Act, the County Attorney shall be responsible for remind all closed meeting participants of the intent that such closed meeting discussions remain confidential, as provided for under the Virginia Freedom of Information Act, and that such matters as discussed in closed meeting should not be acted upon or discussed in public by any participant unless and until a formal action is taken by the Board in accordance with Section 2-10(C) above.

SEC. 2-11. ELECTRONIC MEETINGS

Except as provided for in this Section 2-11, the Board shall not conduct any meeting wherein the public business is discussed or transacted through telephonic, video, electronic or other communication means where the members are not physically assembled.

A. Quorum Physically Assembled – a Board member may participate in a meeting through electronic communication means from a remote location that is not open to the public if:

1. on or before the day of a meeting, the Board member notifies the Chair of the Board that he or she is unable to attend the meeting due to a personal matter and identifies with specificity the nature of the emergency or personal matter, and the Board (a) approves the member's participation by a majority vote of the members present at a meeting and (b) the Board records in its minutes the specific nature of the emergency or personal matter and the remote location from which the member participated. In deciding whether or not to approve a Board member's request to participate from a remote location, the Board shall not consider the identity of the member making the request or the matters that will be considered or voted on at the meeting. If a Board member's participation from a remote location is disapproved, such disapproval will be recorded in the minutes with specificity. Such participation by a Board member shall be limited each calendar year to two meetings or twenty-five percent (25%) (rounded up) of the meetings of the Board, whichever is greater; or

2. a Board member notifies the Chair that he or she is unable to attend a meeting due to a temporary or permanent disability or other medical condition that prevents the member's physical attendance and the Board records this fact and the remote location from which the member participated in the minutes.

A Board member may participate in a meeting by electronic means pursuant to this subsection A only when a quorum of the Board is physically assembled at the primary or central meeting location and the Board makes arrangements for the voice of the remote participant to be heard by all persons at the primary or central meeting location.

B. Quorum Not Physically Assembled – the Board may meet by electronic communication means without a quorum physically assembled at one location when the Governor of the Commonwealth of Virginia has declared a state of emergency in accordance with Section 44-146.17 of the Code of Virginia (1950, as amended), *provided that*:

1. the catastrophic nature of the declared emergency makes it impracticable or unsafe to assemble a quorum in a single location, and

2. the purpose of the meeting is to address the emergency.

If it holds a meeting pursuant to this subsection B, the Board shall:

1. give public notice using the best available method given the nature of the emergency contemporaneously with the notice provided members of the Board;

2. make arrangements for public access to the meeting;

3. make available to the public, at the time of the meeting, agenda packets and all materials, unless exempt, that will be distributed to members of the Board in sufficient time for

duplication and forwarding, as best as practicable given the emergency, to all locations at which public access will be provided;

4. record minutes of the meeting; and
5. record in the minutes votes taken by name in roll-call fashion.

The nature of the emergency, the fact that the meeting was held by electronic communication means and the type of electronic communication means by which the meeting was held shall be stated in the minutes of the meeting.

C. Reporting – if a Board meeting is held by electronic communication means, the Board shall:

1. make a written report of the following to the Virginia Freedom of Information Advisory Council and the Joint Commission on Technology and Science by December 1 of each calendar year:

- a. the total number of electronic communication meetings held that year;
- b. the dates and purposes of the meetings;
- c. a copy of the agenda for each meeting;
- d. the number of sites for each meeting;
- e. the types of electronic communication means by which the meetings where held;
- f. the number of participants, including members of the public, at each meeting location;
- g. the identity of the members of the Board recorded as absent and those recorded as present at each meeting location;
- h. a summary of any public comment received about the electronic communication meetings; and
- i. a summary of the Board's experience using electronic communication meetings, including its logistical and technical experience.

2. make copies of the public comment form prepared by the Virginia Freedom of Information Advisory Council available to the public.

SEC. 2-12. SECURITY

A. In an effort to increase the safety of the citizens, staff and elected officials, security shall be provided at all official meetings of the Board (regular, work sessions meetings, special called and emergency meeting).

B. Security shall be provided at all informal gatherings scheduled by individual Board Members, which are scheduled offsite or after hours, such as Town Hall and informational meetings.

ARTICLE 3 – OFFICERS

SEC. 3-1. CHAIR AND VICE CHAIR

The Chair shall preside over all meetings of the Board. The Vice Chair serves in the absence of the Chair. In the absence from any meeting of both the Chair and Vice Chair, the members present shall choose one of their members as temporary chair. The Chair shall recommend all appointments to standing or ad hoc Board Committees to be approved by majority vote of the Board.

SEC. 3-2. CLERK

The Clerk of the Board shall be appointed by the Board at its annual organizational meeting, and the duties and responsibilities of the Clerk shall be as set out in Sections 15.2-1538 and 15.2-1539 of the Code of Virginia (1950, as amended). The Board may also designate a Deputy Clerk, and at the discretion of the Board, any County employee can be designated as Temporary Clerk.

SEC. 3-3. PARLIAMENTARIAN

The County Attorney, or his or her designee, shall serve as the Parliamentarian for the purpose of interpreting these By-Laws and Rules of Procedure, *Robert's Rules of Order* and the Code of Virginia, as may be directed by the Chair, or as required as a result of a point of order raised by any one or more Board member. If the County Attorney, or his or her designee, is unavailable, the County Administrator shall serve as the Parliamentarian.

SEC. 3-4. PRESERVATION OF ORDER

- A. At meetings of the Board, the Chair shall preserve order and decorum.
- B. Board members shall not speak until recognized by the Chair. Board members shall address the Chair or address other members through the Chair. After being recognized by the Chair, a Board member shall not be interrupted, except when a point of order is called or when requested to yield the floor by another member.

ARTICLE 4 – CONDUCT OF BUSINESS

SEC. 4-1. ORDER OF BUSINESS

- A. At regular meetings of the Board on the third (3rd) Thursday of the month, the order of business shall generally be as follows:
 - 1. Call to Order – Silent Roll Call of Members (commencing at 5 p.m.)
 - 2. Approval of Agenda

3. Closed Meeting (if necessary)
4. Return to Open Session/Public Meeting (commencing at 6 p.m.)
5. Invocation - Pledge of Allegiance
6. Citizens' Comments
7. Consent Agenda
8. Regional & Inter-Governmental Reports
9. Appointments (if necessary)
10. Special Presentations
11. Public Hearings (if necessary)
12. County Attorney's Report (if necessary)
13. County Administrator's Report
14. Unfinished/Old Business
15. New Business
16. Adjournment

B. The above order of business may be modified by the County Administrator, after the Chair has been notified, to facilitate the business of the Board.

C. Regional reports and special presentations are limited to five (5) minutes per speaker. This time may be extended at the discretion of the Chair.

D. Citizens' Comments shall be governed by the following rules:

1. Citizens' Comments shall be for the limited purpose of allowing members of the public to present any matter, which, in their opinion, deserves the attention of the Board. They shall not serve as a forum for debate with the Board or individual members of the Board.

2. Board members shall not discuss issues raised or questions raised by the public, within the same meeting, except by consent of a majority of the Board members present.

3. Citizens wishing to speak during the Citizens' Comments portion of the agenda shall sign the registration form, identifying, with reasonable certainty, the subject matter of his or her comments prior to the commencement of the Citizens' Comments portion of the

agenda. Citizens who do not sign the registration form prior to the commencement of Citizens' Comments may address the Board after all others who had signed the registration form have had an opportunity to speak.

4. Remarks shall be addressed directly to the Board and not to staff, the audience or the media.

5. The Chair shall open Citizens' Comments.

6. The Chair will explain the Citizens' Comments policy prior to the commencement of the first citizen's comment(s) being received by the Board.

7. The Chair will call on each speaker who has signed the registration form in the order upon which their name shall appear on the registration form.

Each speaker shall clearly state their name and address and/or election district of residence and shall be subject to a four (4) minute time limitation. A timer with a lighting system shall be used for keeping track of a Speaker's time. Speakers will receive a yellow light warning one (1) minute prior to the expiration of their presentation time. Speakers will receive a red light at the expiration of their time and shall be asked to end their comments. The Parliamentarian shall be responsible for noting the expiration of time limits, and the Chair shall be responsible for enforcing it. If the speaker represents a group of individuals in attendance at a particular meeting, there shall be a time limit of six (6) minutes. Members of a group in attendance shall forfeit their right to speak on the same topic. For purposes of this section, a "group" shall constitute ten (10) or more individuals. No speaker shall address the Board more than once during Citizens' Comments at any single Board meeting and citizens shall not donate their unused speaking time to another speaker. Notwithstanding the time limitations stated herein, the Chair may, at his or her discretion, allow any citizen to speak beyond the designated time limitation for a reasonable period of time in order to conclude his or her remarks.

8. There shall be no comment during Citizens' Comments on a matter for which a public hearing is scheduled during the same meeting.

9. There shall be no comment during Citizens' Comments on a matter which has already been the subject of a previous public hearing where no final vote has been taken by the Board.

10. Any issue raised by the public which the Board wishes to consider may be put on the agenda for the next Board meeting by a majority vote.

11. Public comment shall be germane to policies, affairs and services of the county government.

12. The above rules notwithstanding, members of the public may present written comments to the Board or to individual Board members at any time during the meeting. Such written comments shall be submitted through the Clerk and shall become a part of the record.

SEC. 4-2. CONSENT AGENDA

A. The Consent Agenda shall be introduced by a motion “to approve”, and shall be considered by the Board as a single item.

B. Upon the request of any Board member, an item may be removed from the Consent Agenda for consideration after approval of the remaining items on the consent agenda.

SEC. 4-3. SPECIAL PRESENTATIONS

Special presentations shall be for the purpose of informing the Board of matters of public interest, as well as to provide the Board an opportunity to properly recognize individuals and organizations, either public or private, for the outstanding service or work they perform for or in Isle of Wight County. Any governmental agencies or entity, organization or individual wishing to present an item to the Board shall contact the County Administrator fourteen (14) days prior to the Board’s regularly scheduled meeting to seek inclusion in the Board’s agenda.

SEC. 4-4. CONDUCT OF MEETINGS

When two or more members of the Board wish to speak at the same time, the Chair shall name the one to speak. The Chair may call a brief recess at any time. The Chair may order the expulsion of a disorderly member of the public, subject to appeal to the full Board. The Chair may automatically adjourn, without benefit of any motion or debate, any meeting of the Board. All Board members shall maintain proper decorum when addressing any citizens and applicants that appear before the Board.

SEC. 4-5. FORM OF PETITIONS, ETC.

Every petition, communication or address to the Board shall be in respectful language and is encouraged to be in writing.

SEC. 4-6. MOTIONS

A. Members are required to obtain the floor before making motions or speaking, which they can do while seated.

B. Motions need not be seconded.

C. Informal discussion of a subject is permitted while no motion is pending.

D. An amended or substitute motion shall be allowed to any motion properly on the floor; it shall have precedence over an existing motion and may be discussed prior to being voted

on. If the amended or substitute motion fails, the former motion can then be voted upon. If the amended or substitute motion passes, the amended or substitute motion shall be deemed the main motion and shall stand as having been passed by such vote. If an amended or substitute motion fails, a second amended or substitute motion may be made. No more than two (2) amended or substitute motions may be made.

E. When a motion is under debate, no motion shall be received unless it be one to amend, substitute, commit or refer for study, postpone, call for the previous question, lay on the table, or to adjourn.

F. The Chair can speak in all discussion and can make motions and vote in the same fashion as all other members.

G. A motion to call for the question is in order and the right of every Board member to call when they feel discussion has been exhausted and or repeated, thus belaboring the business before the governing body. A motion to call for the question requires a two-thirds majority vote of those present. The Chair shall not recognize a motion to call for the question until every Board member desiring to speak on the main motion has had such an opportunity.

H. When a vote upon any motion has been announced, it may be reconsidered on the motion of any member who voted with the prevailing side provided that such motion shall be made at the session of the Board at which it was decided. Such motion for reconsideration shall be decided by a majority of the votes of the members present. A member present at the meeting but temporarily absent during a vote may move for reconsideration.

I. Subject to applicable law, the Board may consider a motion to rescind at any time to address a matter or issue upon which a vote has been taken, following such notice as may be required.

J. Should a decision be made to reconsider or rescind a land use decision, subject to notice and public hearings, as may be required by law, the Board may choose to act on such request without referring the matter to the Planning Commission for its consideration.

K. A motion to adjourn shall always be in order and supersedes all business before the Board.

SEC. 4-7. DECISIONS ON POINTS OF ORDER

The Chair, when presiding at a meeting of the Board, without vacating the chair, shall refer any point of order to the Parliamentarian. The Parliamentarian shall advise the Chair who shall then make a ruling on the point of order. A Board member may appeal the ruling of the Chair to the full Board which shall decide the matter by majority decision.

SEC. 4-8. SUSPENDING RULES

One or more of these By-Laws and Rules of Procedure may be temporarily suspended by a majority vote of the members present, or by unanimous consent.

SEC. 4-9. ROBERT’S RULES OF ORDER

The proceedings of the Board, except as otherwise provided in these By-Laws and Rules of Procedure and by applicable state law, shall be governed by *Robert’s Rules of Order*.

ARTICLE V – PUBLIC HEARINGS

SEC. 5-1. PUBLIC HEARING AUTHORIZATION

The County Administrator, or his/her designee, shall be authorized to set public hearings for such regular meetings as are appropriate in order to effectuate the timely consideration of matters requiring Board consideration.

SEC. 5-2. FORMAT FOR PUBLIC HEARINGS

A. The following format shall be followed for all Public Hearings conducted before the Board:

1. The Chair will make a brief statement identifying the matter to be heard and verify that all legal notification requirements have been met.

2. The Chair will call upon the appropriate county staff member to present the item to be heard. Staff presentations should be concise.

3. The applicant may appear on his own behalf, or be represented by counsel or an agent. The applicant, or his counsel or agents, shall have a combined total of ten (10) minutes to speak to the application.

4. The Chair will open the floor to public comment, if any, after the applicant, or his counsel or agent, has spoken. Any private citizen may speak for or against the issue. The Clerk shall prepare a registration form for citizens to sign their name, address and/or election district of residence. The Chair shall call each speaker in the order that their name appears on the registration form. Each speaker shall clearly state his or her name, address and/or election district of residence for the record. Citizen comments are limited to four (4) minutes per citizen speaker. If the speaker represents a group of individuals in attendance at a particular meeting, there shall be a time limit of six (6) minutes. Members of a group shall forfeit their right to speak on the same topic. For purposes of this section, a “group” shall constitute ten (10) or more individuals. The applicant, or his counsel or agent, shall be given the opportunity for rebuttal, which shall last for no more than five (5) minutes. Notwithstanding the time limitations stated herein, the Chair may, at his or her discretion, allow any citizen to speak beyond the designated time limitation for a reasonable period of time in order to conclude his or her remarks.

5. A timer with a lighting system shall be used for keeping track of a Speaker's time. Speakers will receive a yellow light warning one (1) minute prior to the expiration of their presentation time. Speakers will receive a red light at the expiration of their time and will be asked to end their comments.

6. The Parliamentarian shall be responsible for noting the expiration of time limits, and the Chair shall be responsible for enforcing it.

7. Upon the conclusion of public comments or the applicant's rebuttal, the Chair shall close the public hearing.

B. When a public hearing shall have been closed by order of the Chair, no further public comments shall be received by the Board. However, any Board member may ask a question of any person who spoke during the public hearing after being recognized by the Chair to do so.

C. Following the close of the public hearing, the Chair may entertain a motion to dispose of the issue and the Board may debate the merits of the issue.

ARTICLE 6 – AGENDA

SEC. 6-1. PREPARATION

A. The Clerk shall prepare an agenda, at the direction of the County Administrator, for the regularly scheduled meetings conforming to the order of business specified in Section 4-1 entitled "Order of Business".

B. All items which are requested to be placed on the agenda which have not been submitted within the prescribed deadline, as set by the County Administrator, shall be placed on the next regular agenda for consideration.

C. Nothing herein shall prohibit the Board from adding or removing items to the agenda, provided that such a request is in the form of a motion, voted upon by a majority of the Board. Members must use discretion in requesting the addition of items to the agenda. It is considered desirable to have items listed on the published agenda.

SEC. 6-2. DELIVERY OF AGENDA

The Board agenda and related materials shall be received by each member of the Board and the County Attorney on the Friday before the scheduled regular meeting. The Clerk of the Board may request an adjustment to the delivery schedule due to special circumstances.

SEC. 6-3. COPIES

The Clerk shall prepare or cause to be prepared extra copies of the agenda and shall make the same available to the public and the press in the Office of the County Administrator and on the County website. The Clerk shall also have at least one hard copy available at each regular meeting.

SEC. 6-4. COMMENTS, QUERIES OF BOARD MEMBERS

Board members are to observe the following rules during the discussion of agenda items:

1. The Chair shall ensure that Board comments are constructive and contain no personal attacks of staff or other Board members.
2. The Chair shall keep discussion germane to the subject. Points of clarification shall be limited to questions only. The Chair shall rule other comments out of order.
3. Board members may address questions to the County Administrator or staff member presenting at the meeting. Staff members should be at the podium when addressing Board members' questions. All legal questions should be addressed to the County Attorney.

ARTICLE 7 – BOARD, AUTHORITIES, COMMISSIONS AND COMMITTEES

SEC. 7-1. APPOINTMENTS TO BOARDS, AUTHORITIES, COMMISSIONS & COMMITTEES

Members of all boards, authorities, commissions and committees shall be appointed by a majority of the Board after review of qualifications and discussion in Closed Meeting. Proposed appointments shall be voted upon under the Appointments section of the Agenda. Appointees' terms shall run in accordance with the applicable by-laws of such boards, authorities, commission or committees to which the appointee is appointed, unless a shorter term is specified by the Board. Subject to any state law provisions to the contrary, all appointees to boards, commissions and committees serve and may be removed, with or without cause, at the pleasure of the Board.

SEC. 7-2. ATTENDANCE

Members of any standing or ad hoc board, authority, committee or commission of the Board, or of any committee to which the Board appoints a member, shall be expected to attend every scheduled meeting of the body to which they have been appointed. It shall be the duty of the chair of any Board of Supervisors' appointed committee to annually report to the Board, but in no event later than the Board's regular meeting in March, the level of attendance of members for that particular body for the prior calendar year. Any member of an appointed body who fails to attend a minimum of seventy-five percent (75%) of the scheduled meetings of that particular body in any given calendar year may, at the discretion of the Board, be deemed to have forfeited his or her membership on that body. In the event that the Board determines that an appointee has forfeited his or her appointment pursuant to this section, the Clerk of the Board shall notify, in writing, the appointee of his or her removal from that body based upon his or her failure to attend there required percentage of scheduled meetings and shall thank the appointee for his or her service to the community. Upon the appointment of any appointee, the Clerk of the Board shall forward to the member a copy of this section.

SEC. 7-3. PLANNING COMMISSION MEMBERS ATTENDANCE

Notwithstanding the foregoing provision, a member of the Planning Commission may be removed from office by the Board without limitation in the event that the commission member is absent from any three (3) consecutive meetings of the commission, or is absent from any four (4) meetings of the commission within any twelve (12) month period. In either such event, a successor shall be appointed by the Board for the unexpired portion of the term of the member who has been removed.

SEC. 7-4. BY-LAWS AND RULES OF PROCEDURE OF BOARDS, AUTHORITIES, COMMISSIONS AND COMMITTEES

The By-Laws and Rules of Procedure of any board, authority, commission or committee not established by state law shall be submitted to the Board for approval prior to becoming effective.

SEC. 7-5. ROLE OF STANDING OR AD HOC BOARD COMMITTEES; DESIGNATED STANDING COMMITTEES; MEETING REQUIREMENTS

A. The role of any standing or ad hoc committee(s) of the Board, as they may be created from time to time, shall be to review and consider all matters properly placed before them by motion of the Board. After review and consideration of such matters, the standing or ad hoc committee shall provide the Board with its formal recommendation for action through such report as may be determined appropriate by the County Administrator in the Board's regular agenda as set forth herein.

B. The following standing committees are hereby created by the Board for the purposes stated:

1. Public Works – responsible for the review and recommendation of matters related trash/refuse, public buildings and fleet issues;
2. Community Development – responsible for the review and recommendation of matters related to economic development, planning and zoning, inspections and public utilities;
3. Parks, Recreation and Cultural – responsible for the review and recommendation of matters related to parks and recreation and cultural development;
4. Personnel – responsible for the review and recommendation of matters related to personnel policies and procedures, wages and benefits for public employees, oversight of the timely coordination of the County Administrator and County Attorney's performance reviews, participation in periodic review of recommendations related to the organizational structure of County departments, and participation in the review of recommendations regarding contracted services for the County;

5. Public Safety – responsible for the review and recommendation of matters related to law enforcement, fire and rescue and all support services related thereto;

6. Franklin Intergovernmental Relations – responsible for the review and recommendation of matters related to intergovernmental operations between Isle of Wight County the City of Franklin;

7. Smithfield Intergovernmental Relations – responsible for the review and recommendation of matters related to intergovernmental operations between Isle of Wight County and the Town of Smithfield;

8. Windsor Intergovernmental Relations – responsible for the review and recommendation of matters related to intergovernmental operations between Isle of Wight County and the Town of Windsor; and

9. Joint Tourism – responsible for the review and recommendation of matters related to the efforts of the jointly funded tourism office by Isle of Wight County and the Town of Smithfield.

ARTICLE 8 – GENERAL OPERATING POLICY

SEC. 8-1. ACTIONS BY INDIVIDUAL MEMBERS OF THE BOARD

It shall be the policy of the Board that no member(s) shall exert individual action or direct any county employee or initiate any action or assert their individual preference(s) in a manner that would require a county employee to perform any action contrary to the laws, ordinances or policies of Isle of Wight County or which would require the expenditure of public funds in any amount without the approval of the Board. Further, no member of the Board shall seek nor accept more favorable treatment from county officers or employees than would be given to other members of the Board, nor attempt to influence the decisions or recommendations of county appointees, officers or employees. Notwithstanding the foregoing, each Board member may, and is encouraged, to share information with county appointees, officers and employees and to promote a positive working environment for all employees.

SEC. 8-2. NUMBERING AND INDEXING OF RESOLUTIONS, ORDINANCES AND PROCLAMATIONS

It shall be the responsibility of the Clerk to number and index all resolutions, ordinances and proclamations of the Board. Resolutions and proclamations shall be numbered consecutively and use the last two digits of the calendar year. For example, for the first resolution in January, 2014, the resolution number would be shown as: Resolution No. 14-01.

SEC. 8-3. MINUTES OF THE BOARD

The minutes of the Board meeting shall reflect the official acts of the Board and names of the public commenting during public hearings and citizen comments, as well as a summary of the

Board's proceedings at each meeting. They shall reflect the issues discussed and Board comments in summary form.

SEC. 8-4. AMENDING BY-LAWS

These by-laws may be amended with the concurrence of two-thirds (2/3) of the members present at any meeting subsequent to the introduction of a suggested by-laws amendment.

SEC. 8-6. ENACTMENT OF BY-LAWS AND RULES OF PROCEDURE

No later than December 1st of each year, the County Attorney shall deliver a copy of the most recently enacted By-Laws and Rules of Procedure to each member and member-elect of the Board, soliciting any proposed changes to the same. The County Attorney shall prepare proposed amendments based on any such Board comments as directed by passage of a motion and include them in the Agenda for consideration at the Organizational Meeting.

Adopted this 4th day of January, 2024.

Chair

Carey Mills-Storm, Clerk

Approved as to form:

Robert W. Jones, Jr., County Attorney

ISSUE:

Ordinance to Amend the Following Sections of Appendix B. Zoning: Article V (Supplementary Use Regulations), Section 5-5002.L, “Recreational Vehicles (RVs) and Watercraft,” to Allow the Use of RVs for Temporary Residential Use Under Certain Conditions, Section 5-5001.K, “Wayside Stands,” to Reduce the Front Yard Setback Requirements Subject to Height and Sight Triangle Requirements, and Section 5-5002.A, “Accessory Apartments,” to Allow Stand-Alone Accessory Dwelling Units Subject to Size and Height Requirements

BACKGROUND:

An ordinance to amend the following sections of Appendix B. Zoning: Article V (Supplementary Use Regulations), Section 5-5002.L, “Recreational Vehicles (RVs) and Watercraft,” to allow the use of RVs for temporary residential use under certain conditions, Section 5-5001.K, “Wayside Stands,” to reduce the front yard setback requirements subject to height and sight triangle requirements, and Section 5-5002.A, “Accessory Apartments,” to allow stand-alone accessory dwelling units subject to size and height requirements.

The Planning Commission discussed the proposed changes to the recreational vehicle (RV), wayside stand, and accessory apartment requirements in the Zoning Ordinance at their August 17, 2024, regular meeting. Following the discussion, the Commission directed staff to advertise these changes for public hearing at their September 24, 2024, regular meeting.

A redline copy of the changes is attached to this staff report.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

The Planning Commission recommended approval of the proposed changes to the Zoning Ordinance by a vote of nine in favor and zero voting against the motion (9-0) at their September 24, 2024, regular meeting. Staff also recommends approval of the proposed changes.

ATTACHMENTS:

Upload

Description	Type	Date
Health Department Comments June 2024	Backup Material	8/8/2024
Proposed Ordinance Changes Redline	Backup Material	9/16/2024
BOS Ordinance	Backup Material	9/16/2024

Amy Ring

From: Duell, Jay (VDH) <Jay.Duell@vdh.virginia.gov>
Sent: Wednesday, June 26, 2024 4:29 PM
To: Amy Ring
Cc: Applewhite, Brandon (VDH); Everett, Joseph (VDH); Butler, Jonette (VDH)
Subject: Re: Temporary private camping use of RVs on private property

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you.

Jay Duell
Environmental Health Manager, Sr.
Western Tidewater Health District
757-514-4755

From: Amy Ring <aring@isleofwightus.net>
Sent: Wednesday, June 26, 2024 4:25 PM
To: Duell, Jay (VDH) <Jay.Duell@vdh.virginia.gov>
Cc: Applewhite, Brandon (VDH) <Brandon.Applewhite@vdh.virginia.gov>; Everett, Joseph (VDH) <Joseph.Everett@vdh.virginia.gov>; Butler, Jonette (VDH) <Jonette.Butler@vdh.virginia.gov>
Subject: RE: Temporary private camping use of RVs on private property

Hi Jay! Thank you so much for clarifying and helping us make it more understandable. I appreciate the help! Amy

From: Duell, Jay (VDH) <Jay.Duell@vdh.virginia.gov>
Sent: Wednesday, June 26, 2024 4:18 PM
To: Amy Ring <aring@isleofwightus.net>
Cc: Applewhite, Brandon (VDH) <Brandon.Applewhite@vdh.virginia.gov>; Everett, Joseph (VDH) <Joseph.Everett@vdh.virginia.gov>; Butler, Jonette (VDH) <Jonette.Butler@vdh.virginia.gov>
Subject: Re: Temporary private camping use of RVs on private property

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Amy,

Thanks for sending. Looks like the headscratcher might be this section:

e. The property owner shall provide for lawful disposal of all solid waste and waste water including both grey and black water. The property owner is responsible for providing documentation of pump out service to include receipts and dates of service by an authorized facility.

I've done a little checking around with other folks too and it seems the Virginia Sewage Handling and Disposal Regulations are silent on pumping out RV's. The regs, however, do mention Dump Stations:

12VAC5-610-1110. General. A dump station is a facility for receiving sewage from a recreational vehicle. The dump station shall be connected to an approved sewerage system or treatment works.

It also describes how to construct a dump station for campgrounds or I suppose theoretically you could get a permit to build your own. (Kind of expensive to do it correctly)

So let's assume that a hose from the RV could be connected to the hose from a pump truck. If so, there would need to be some kind of additional catchment to contain and control backspill, etc. Dump stations have to surround the sewer inlet with a curbed concrete pad at least 60 inches by 36 inches sloped to drain to the inlet and have a water supply for washdown. An argument would be that a similar structure would be needed where a pump truck would connect to an RV wastewater outlet. Can't have the inevitable drips and leaks just lie on the ground for the flies and neighborhood pets to feast on.

Then there is the matter of backflow prevention. Since the regulations are silent on pump and haul directly from an RV they are also silent on backflow prevention. I doubt there is an RV owner alive who would be happy if the pump truck attendant threw the wrong switch and fired its contents back into the RV.

So while the regs are silent (it doesn't say you can't) on pumping out RV's onsite, it doesn't look like a good idea. The best solution is for the individual to drive their RV to an approved dump station when necessary which is specifically approved. (Campground or HRSD (like pump trucks do). It is only for six months at the most.

Receipts may not tell much, but at least it keeps them a little honest if they do go to a dump station.

Jay

Jay Duell
Environmental Health Manager, Sr.
Western Tidewater Health District
757-514-4755

From: Duell, Jay (VDH) <Jay.Duell@vdh.virginia.gov>

Sent: Friday, June 21, 2024 1:37 PM

To: Amy Ring <aring@isleofwightus.net>; Butler, Jonette (VDH) <Jonette.Butler@vdh.virginia.gov>

Subject: RE: Temporary private camping use of RVs on private property

Hi Amy,

Busy this afternoon, but will take a look at it and respond first of the week. Have a good weekend.

Jay

Jay Duell
Environmental Health Manager, Sr.

Western Tidewater Health District
757-514-4755

From: Amy Ring <aring@isleofwightus.net>

Sent: Friday, June 21, 2024 1:07 PM

To: Butler, Jonette (VDH) <Jonette.Butler@vdh.virginia.gov>; Duell, Jay (VDH) <Jay.Duell@vdh.virginia.gov>

Subject: Temporary private camping use of RVs on private property

Hey Jay and Jonette,

I hope you are doing well. The Planning Commission and the Board of Supervisors wish to provide flexibility for temporary camping use of RVs on private property, namely for visiting relatives, hunting, and to use while a primary dwelling is under construction. Following several discussions with the Planning Commission, they had me research other localities from across the US and draft up some ordinance changes. I am attaching them for you to look at as well. Any feedback you can share with me would be appreciate. Take care and have a good weekend, Amy

Amy M. Ring, AICP
Community Development Director
PO BOX 80, Isle of Wight, VA 23397
(757) 365-6210

Proposed Zoning Ordinance Revisions Revised September 16, 2024

The draft revisions are listed by section below. New, proposed language is in red underlined text. Language proposed to be deleted is shown in red text with ~~strikethrough~~ markings.

Article V, Supplementary Use Regulations

Sec. 5-2000. - Supplementary density and dimensional regulations.

L. Recreational vehicles and watercraft. In all districts it shall be permissible to store out-of-doors recreational vehicles and watercraft as an accessory use only in accordance with the following:

1. Such vehicles or watercraft shall be placed outside of the front yard setback ~~in the rear or side yards only~~ and shall be located at least five (5) feet from all property lines. This provision shall not apply to recreational vehicles or watercraft stored within completely enclosed structures.
2. Recreational vehicles shall not be used as permanent or full-time living quarters and may only be otherwise occupied as approved by the Virginia Department of Health and as specified in this Ordinance. Private camping is permissible in agricultural and residential zoning districts subject to the following criteria:
 - a. Private camping is limited to the use by the property owner of one (1) recreational vehicle per parcel.
 - b. The recreational vehicle may only be used for private camping for a period that does not exceed a total of fourteen (14) days during any consecutive three (3) month period on the same parcel.
 - c. Utilities, to include a connection to a private well, public water line, public wastewater system or septic system, are not permitted to be extended to the recreational vehicle.
 - d. Recreational vehicles may be used as temporary residences in zoning districts allowing residential uses as a primary use, only by the property owner, and only during construction of a primary residence on the same site for a period of up to six months. A zoning permit shall be required. One zoning permit time limit extension may be permitted as approved by the Zoning Administrator.
 - e. The property owner shall provide for lawful disposal of all solid waste and waste water including both grey and black water. The property owner is responsible for providing documentation of disposal at a permitted dump station to include receipts and dates of service by an authorized facility.
 - f. Commercial use of recreational vehicles in any location except for a licensed and permitted commercial campground is prohibited. Recreational vehicles or recreational vehicle parking spaces may not be rented or leased to persons that are not the property owner.

- g. Recreational vehicles shall not be tied down or otherwise permanently affixed to any land outside of a designated and duly approved commercial campground, except during times of severe weather.
- h. Recreational vehicles shall not be utilized as a short-term rental unit.
- i. Habitation of any recreational vehicle on any private property exceeding fourteen (14) calendar days during any three (3) consecutive month period or thirty (30) calendar days within an approved commercial campground, or any habitation by persons not having an approved permanent address elsewhere shall be construed as permanent habitation of a recreational vehicle.
- j. Any unit connected to utilities as defined herein on any portion of any private property or public right-of-way shall be deemed to be inhabited and shall cause the County to investigate such usage.
- k. No recreational vehicle shall be used for temporary residential use when parked on any public right-of-way, or any public property except approved commercial campgrounds.

Sec. 5-5001. - Supplementary use regulations for agricultural use types.

K. Wayside stand. A structure may be permitted for the display and sale of agricultural and fishery products grown and produced on premises subject to the following standards:

- 1. A zoning permit is required for first year's operation.
- 2. A wayside stand structure shall not exceed seven hundred fifty (750) square feet in floor area and ten (10) feet in height and must be in compliance with the applicable standards of the Virginia Uniform Statewide Building Code.
- 3. All structures shall ~~meet the minimum yard setback requirements of the underlying zoning district~~ be located outside of the required 25 foot sight triangle formed by the intersection of the driveway and the public or street rights-of-way in accordance with Section 5-2000.Q. It shall be located so as to provide safe ingress and egress from public or street rights-of-way.
- 4. All wayside stands and related structures shall be considered seasonal or temporary in nature.

Sec. 5-5002. Supplementary use regulations for residential use types.

- A. Accessory apartment. It is the specific purpose and intent to allow accessory apartments through conversion of existing larger residential structures and in the construction of new structures. Such uses are to provide the opportunity and encouragement to meet the special housing needs of single persons and couples of low- and moderate-income, both young and old, as well as relatives of families residing in the county.

It is furthermore the intent and purpose of accessory apartments to allow the more efficient use of the county's existing housing stock, in a manner consistent with the land use objectives identified in the comprehensive plan and to provide alternative housing opportunities while protecting and preserving property values and community character. To help achieve these goals and purposes, the following standards are set forth as conditions for such accessory uses:

1. Residential accessory apartment. Where allowed as a permitted or a conditional use in the underlying zoning district, the following shall apply:
 - a. [Minimum lot size requirement.] Accessory apartment shall not be permitted on any lot which does not have one hundred percent (100%) of the minimum lot size requirement for the zoning district in which the use is located.
 - i. An accessory apartment may be located either in a primary dwelling unit or as a separate accessory building or as part of an accessory structure on the same lot or parcel as the primary dwelling.
 - ii. The owner of the residential dwelling unit shall occupy at least one (1) of the dwelling units on the premises.
 - [b. Reserved.]
 - c. Apartment size.
 - i. Maximum floor area: The maximum floor area of an accessory apartment in a primary dwelling shall not exceed one thousand (1,000) square feet or thirty-five percent (35%) of the living area of the primary dwelling, excluding garages, breezeways, etc., whichever is less. The maximum floor area of an accessory dwelling or an accessory apartment in an accessory building shall not exceed fifty percent (50%) of the floor area of the principal dwelling or one thousand ~~two hundred~~ (1,000) square feet, whichever is less.
 - ii. The maximum height of a stand-alone accessory apartment not part of the principal dwelling or an accessory structure shall be fifteen (15) feet, or one story in height.
 - d. Maximum number of bedrooms. No more than two (2) bedrooms are permitted in an accessory apartment.
 - e. Maximum number of accessory apartments. No more than one (1) accessory apartment is permitted per parcel.
 - f. Exterior appearance. If an accessory apartment is located in the primary dwelling, the apartment entry shall be located on the side or rear of the unit, and its design shall be such that the appearance of the dwelling will remain as a single-family residential structure. No accessory apartment shall be attached to a primary dwelling by open walkways, breezeways, patios, decks, etc.
 - g. Water and sewer service. Approval of the water supply and sewage disposal shall be obtained from the Isle of Wight County Department of Health or the department of public utilities.
 - h. Parking. One (1) parking space shall be required in addition to the required parking for the primary dwelling.

**AN ORDINANCE TO AMEND THE FOLLOWING SECTIONS OF
APPENDIX B. ZONING: ARTICLE V (SUPPLEMENTARY USE
REGULATIONS), SECTION 5-5002.L, "RECREATIONAL VEHICLES
(RVS) AND WATERCRAFT," TO ALLOW THE USE OF RVS FOR
TEMPORARY RESIDENTIAL USE UNDER CERTAIN CONDITIONS,
SECTION 5-5001.K, "WAYSIDE STANDS," TO REDUCE THE FRONT
YARD SETBACK REQUIREMENTS SUBJECT TO HEIGHT AND SIGHT
TRIANGLE REQUIREMENTS, AND SECTION 5-5002.A, "ACCESSORY
APARTMENTS," TO ALLOW STAND-ALONE ACCESSORY
DWELLING UNITS SUBJECT TO SIZE AND HEIGHT
REQUIREMENTS**

WHEREAS, the Board of Supervisors of Isle of Wight County, Virginia, has the legislative authority to make reasonable changes to the ordinances that govern the orderly growth and development of Isle of Wight County; and

WHEREAS, the Isle of Wight County Board of Supervisors is also concerned about the compatibility of uses on public and private lands within Isle of Wight County and seeks to allow flexibility in the administration of the ordinance regulations while protecting the health, safety, and general welfare of present and future residents and businesses of the County.

NOW, THEREFORE, BE IT ORDAINED by the Isle of Wight County Board of Supervisors that Appendix B. Zoning: Article V (Supplementary Use Regulations), Section 5-5002.L, "Recreational Vehicles (RVs) and Watercraft," Section 5-5001.K, "Wayside Stands," and Section 5-5002.A, "Accessory Apartments," of the Isle of Wight County Code be amended and reenacted as follows:

Sec. 5-2000.L

Recreational vehicles and watercraft. In all districts it shall be permissible to store out-of-doors recreational vehicles and watercraft as an accessory use only in accordance with the following:

1. Such vehicles or watercraft shall be placed outside of the front yard setback in the rear or side yards only and shall be located at least five (5) feet from all property lines. This provision shall not apply to recreational vehicles or watercraft stored within completely enclosed structures.
2. Recreational vehicles shall not be used as permanent or full-time living quarters and may only be otherwise occupied as approved by the Virginia Department of Health and as specified in this Ordinance. Private camping is permissible in agricultural and residential zoning districts subject to the following criteria:
 - a. Private camping is limited to the use by the property owner of one (1) recreational vehicle per parcel.
 - b. The recreational vehicle may only be used for private camping for a period that does not exceed a total of fourteen (14) days during any consecutive three (3) month period on the same parcel.
 - c. Utilities, to include a connection to a private well, public water line, public wastewater system or septic system, are not permitted to be extended to the

recreational vehicle.

- d. Recreational vehicles may be used as temporary residences in zoning districts allowing residential uses as a primary use, only by the property owner, and only during construction of a primary residence on the same site for a period of up to six months. A zoning permit shall be required. One zoning permit time limit extension may be permitted as approved by the Zoning Administrator.
- e. The property owner shall provide for lawful disposal of all solid waste and waste water including both grey and black water. The property owner is responsible for providing documentation of disposal at a permitted dump station to include receipts and dates of service by an authorized facility.
- f. Commercial use of recreational vehicles in any location except for a licensed and permitted commercial campground is prohibited. Recreational vehicles or recreational vehicle parking spaces may not be rented or leased for use on the property to persons that are not the property owner. Recreational vehicles shall not be tied down or otherwise permanently affixed to any land outside of a designated and duly approved commercial campground, except during times of severe weather.
- g. Recreational vehicles shall not be utilized as a short-term rental unit.
- h. Habitation of any recreational vehicle on any private property exceeding fourteen (14) calendar days during any three (3) consecutive month period or thirty (30) calendar days within an approved commercial campground, or any habitation by persons not having an approved permanent address elsewhere shall be construed as permanent habitation of a recreational vehicle.
- i. Any unit connected to utilities as defined herein on any portion of any private property or public right-of-way shall be deemed to be inhabited and shall cause the County to investigate such usage.
- j. No recreational vehicle shall be used for temporary residential use when parked on any public right-of-way, or any public property except approved commercial campgrounds.

Sec. 5-5001.K

Wayside stand. A structure may be permitted for the display and sale of agricultural and fishery products grown and produced on premises subject to the following standards:

- 1. A zoning permit is required for first year's operation.
- 2. A wayside stand structure shall not exceed seven hundred fifty (750) square feet in floor area and ten (10) feet in height and must be in compliance with the applicable standards of the Virginia Uniform Statewide Building Code.
- 3. All structures shall meet the minimum yard setback requirements of the underlying zoning district be located outside of the required 25 foot sight triangle formed by the intersection of the driveway and the public or street rights-of-way in accordance with Section 5-2000.O. It shall be located so as to provide safe ingress and egress from public or street rights-of-way.
- 4. All wayside stands and related structures shall be considered seasonal or temporary in nature.

Sec. 5-5002.A

Accessory apartment. It is the specific purpose and intent to allow accessory apartments through conversion of existing larger residential structures and in the construction of new structures. Such uses are to provide the opportunity and encouragement to meet the special housing needs of single persons and couples of low- and moderate-income, both young and old, as well as relatives of families residing in the County. It is furthermore the intent and purpose of accessory apartments to allow the more efficient use of the County's existing housing stock, in a manner consistent with the land use objectives identified in the comprehensive plan and to provide alternative housing opportunities while protecting and preserving property values and community character. To help achieve these goals and purposes, the following standards are set forth as conditions for such accessory uses:

1. Residential accessory apartment. Where allowed as a permitted or a conditional use in the underlying zoning district, the following shall apply:
 - a. [Minimum lot size requirement.] Accessory apartment shall not be permitted on any lot which does not have one hundred percent (100%) of the minimum lot size requirement for the zoning district in which the use is located.
 - i. An accessory apartment may be located either in a primary dwelling unit or as a separate accessory building or as part of an accessory structure on the same lot or parcel as the primary dwelling.
 - ii. The owner of the residential dwelling unit shall occupy at least one (1) of the dwelling units on the premises.
 - [b. Reserved.]
 - c. Apartment size.
 - i. Maximum floor area: The maximum floor area of an accessory apartment in a primary dwelling shall not exceed one thousand (1,000) square feet or thirty-five percent (35%) of the living area of the primary dwelling, excluding garages, breezeways, etc., whichever is less. The maximum floor area of an accessory dwelling or an accessory apartment in an accessory building shall not exceed fifty percent (50%) of the floor area of the principal dwelling or one thousand two hundred (1,000) square feet, whichever is less.
 - ii. The maximum height of a stand-alone accessory apartment not part of the principal dwelling or an accessory structure shall be fifteen (15) feet, or one story in height.
 - d. Maximum number of bedrooms. No more than two (2) bedrooms are permitted in an accessory apartment.
 - e. Maximum number of accessory apartments. No more than one (1) accessory apartment is permitted per parcel.
 - f. Exterior appearance. If an accessory apartment is located in the primary dwelling, the apartment entry shall be located on the side or rear of the unit, and its design shall be such that the appearance of the dwelling will remain as a single-family residential structure. No accessory apartment shall be attached to a primary dwelling by open walkways, breezeways, patios, decks, etc.
 - g. Water and sewer service. Approval of the water supply and sewage disposal shall be obtained from the Isle of Wight County Department of Health or the department of public utilities.

- h. Parking. One (1) parking space shall be required in addition to the required parking for the primary dwelling.

DATE: _____

READ AND PASSED: _____
Chairman

TESTE: _____
Clerk

Approved as to Form:

Robert W. Jones, Jr., County Attorney

ISSUE:

Ordinance to Amend the Personal Property Tax Exemption for Disabled Veterans

BACKGROUND:

Chapter 15.-Taxation. Article II. Personal Property Taxes. - Sec. 15-22 provides for a tax exemption for motor vehicles equipped for the transportation of physically handicapped individuals in Isle of Wight County.

The Board may wish to consider the following amendment:

If an eligible disabled veteran seeks to change the motor vehicle subject to the exemption, the veteran must first submit an application to the commissioner of the revenue identifying the new vehicle. The exemption established by this section shall not automatically transfer or retroactively apply to a new motor vehicle acquired by an eligible disabled veteran. If an eligible disabled veteran transfers the exemption from one motor vehicle to another but maintains ownership of the first motor vehicle, the exemption shall continue to apply to the original motor vehicle for the tax year of the transfer and shall not apply to the new vehicle until the next tax year.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Per the Board's discussion and direction.

ATTACHMENTS:

Description	Type	Upload Date
Ordinance Amendment	Ordinance	11/15/2024

AN ORDINANCE TO AMEND, AND REENACT
THE ISLE OF WIGHT COUNTY CODE
BY AMENDING AND REENACTING
CHAPTER 15.-TAXATION. ARTICLE II. PERSONAL PROPERTY TAXES.
SEC. 15-22. MOTOR VEHICLES EQUIPPED FOR TRANSPORTATION OF
PHYSICALLY HANDICAPPED EXEMPT FROM TAXATION.

WHEREAS, the Board of Supervisors of Isle of Wight County, Virginia, has deemed it necessary and appropriate to update its current ordinances in order to more clearly set forth local ordinances for the benefit of the public, in order to clarify and bring the provisions thereof into compliance with state law and practice; and

WHEREAS, the Board of Supervisors deems such a revision necessary as a means to protect the health and welfare of the citizens of Isle of Wight County, Virginia;

NOW, THEREFORE, BE IT ORDAINED by the Isle of Wight County Board of Supervisors that Chapter 15.-Taxation. Article II. Personal Property Taxes. - Sec. 15-22. Motor vehicles equipped for transportation of physically handicapped exempt from taxation of the Isle of Wight County Code be amended, and reenacted as follows:

Sec. 15-22. - Motor vehicles equipped for transportation of physically handicapped exempt from taxation.

The following tangible personal property is exempt from the tangible personal property tax levies of the board of supervisors:

(a) Motor vehicles specially equipped to provide transportation for physically handicapped individuals who reside in the county.

(b) One motor vehicle owned and used primarily by or for a veteran of the Armed Forces of the United States or the Virginia National Guard who has either lost, or lost the use of, one or both legs, or an arm or hand, or who is blind or who has been rated by the U.S. Department of Veteran Affairs or its successor agency pursuant to federal law with a one hundred percent service-connected, permanent, and total disability shall be exempt from taxation. Any such motor vehicle owned by a married person may qualify if either spouse is a veteran who is rated one hundred percent service-connected, permanent, and total disabled. The exemption shall expire on the date of the disabled veteran's death and shall not be available for the surviving spouse. In order to qualify, the veteran shall provide a written statement to the commissioner of revenue or other assessing officer from the U.S. Department of Veterans' Affairs or its successor agency pursuant to federal law that the veteran has been so designated or classified by the U.S. Department of Veterans' Affairs as to meet the requirement of this section, and that his disability is service-

connected. For purposes of this section, a person is blind if he meets the provisions of section 46.2-739 of the Code of Virginia.

If an eligible disabled veteran seeks to change the motor vehicle subject to the exemption, the veteran must first submit an application to the commissioner of the revenue identifying the new vehicle. The exemption established by this section shall not automatically transfer or retroactively apply to a new motor vehicle acquired by an eligible disabled veteran. If an eligible disabled veteran transfers the exemption from one motor vehicle to another but maintains ownership of the first motor vehicle, the exemption shall continue to apply to the original motor vehicle for the tax year of the transfer and shall not apply to the new vehicle until the next tax year.

(c) As used in this section, "motor vehicle" means only a passenger car or pickup or panel truck, as those terms are defined in section 46.2-100 of the Code of Virginia, 1950, as amended, that is registered for personal use. (5-17-18; 10-15-20; 4-15-21; 8-17-23; 11-21-24.)

Adopted this 21st day of November, 2024.

Joel C. Acree, Chairman
Isle of Wight Board of Supervisors

Attest:

Carey Mills-Storm, Clerk
Approved as to Form:

Robert W. Jones, Jr., County Attorney

ISSUE:

Ordinance to Amend the Threshold for Business License Fees

BACKGROUND:

Chapter 10.-Licenses Article I Licenses. Tax Schedule address the annual sales/gross receipts threshold for required businesses licenses in Isle of Wight County.

The Commissioner of the Revenue is recommending adjusting the threshold from \$4,000 in annual sales/gross receipts to \$25,000. In this regard, the Board may wish to amend the ordinance to be amended and reenacted as follows:

Division 2. - Contractors.

Sec. 10-15. Amount of tax.

The license tax on each contractor or person engaged in contracting shall be either fifty dollars when gross receipts are between twenty-five thousand dollars and forty-nine thousand nine hundred ninety-nine dollars or sixteen cents per one hundred dollars of gross receipts when said gross receipts are fifty thousand dollars or more, whichever is greater. (4-21-88, § 30, 12-19-96; 5-1-15; 11-21-24.)

Division 3. - Retail Sales.

Sec. 10-20. Amount of tax.

The license tax on each retail merchant or other person engaged in retail sales shall be either fifty dollars when gross receipts are between twenty-five thousand dollars and forty-nine thousand nine hundred ninety-nine dollars or twenty cents per one hundred dollars of gross receipts when said gross receipts are fifty thousand dollars or more, whichever is greater. (Ord. No. 2010-14-C, 9-23-10; 5-1-15; 6-18-15; 11-21-24.)

Division 6. - Financial, Real Estate and Professional Services.

Sec. 10-27. Amount of tax.

The license tax on each person engaged in financial, real estate or professional services shall be either fifty dollars, when gross receipts are between twenty-five thousand dollars and forty-nine thousand nine hundred ninety-nine dollars, or fifty-eight cents per one hundred dollars of gross receipts when said gross receipts are fifty thousand dollars or more, whichever is greater. (4-21-88, § 56; 12-19-96; 5-1-15; 6-18-15; 11-21-24.)

Division 7. - Repair, Personal, Business and Other Services.

Sec. 10-32. Amount of tax.

The license tax on each person engaged in any repair, personal or business service or any other business, occupation or service not taxed under any other division of this chapter shall be either fifty dollars when said gross receipts are between twenty-five thousand dollars and forty-nine thousand nine hundred ninety-nine dollars or thirty-six cents per one hundred dollars of gross receipts when said gross receipts are fifty thousand dollars or more, whichever is greater. (4-21-88, § 66; 12-19-96; 5-1-15; 6-18-15; 11-21-24.)

BUDGETARY IMPACT:

None.

RECOMMENDATION:

Adopt the ordinance to amend the County Code.

ATTACHMENTS:

Description	Type	Upload Date
Ordinance Amendment	Ordinance	11/15/2024

AN ORDINANCE TO AMEND, AND REENACT
THE ISLE OF WIGHT COUNTY CODE
BY AMENDING AND REENACTING
CHAPTER 10.-LICENSES. ARTICLE II. LICENSES TAX SCHEDULE.
DIVISION 2. - CONTRACTORS. SEC. 10-15. AMOUNT OF TAX,
DIVISION 3. - RETAIL SALES. SEC. 10-20. AMOUNT OF TAX,.
DIVISION 6. - FINANCIAL, REAL ESTATE AND PROFESSIONAL
SERVICES. SEC. 10-27. AMOUNT OF TAX.
DIVISION 7. - REPAIR, PERSONAL, BUSINESS AND OTHER SERVICES.
SEC. 10-32. AMOUNT OF TAX.

WHEREAS, the Board of Supervisors of Isle of Wight County, Virginia, has deemed it necessary and appropriate to update its current ordinances in order to more clearly set forth local ordinances for the benefit of the public, in order to clarify and bring the provisions thereof into compliance with state law and practice; and

WHEREAS, the Board of Supervisors deems such a revision necessary as a means to protect the health and welfare of the citizens of Isle of Wight County, Virginia;

NOW, THEREFORE, BE IT ORDAINED by the Isle of Wight County Board of Supervisors that Chapter 10.-Licenses Article I Licenses. Tax Schedule of the Isle of Wight County Code be amended, and reenacted as follows:

Division 2. - Contractors.

Sec. 10-15. Amount of tax.

The license tax on each contractor or person engaged in contracting shall be either fifty dollars when gross receipts are between twenty-five thousand dollars and forty-nine thousand nine hundred ninety-nine dollars or sixteen cents per one hundred dollars of gross receipts when said gross receipts are fifty thousand dollars or more, whichever is greater. (4-21-88, § 30, 12-19-96; 5-1-15; 11-21-24.)

Division 3. - Retail Sales.

Sec. 10-20. Amount of tax.

The license tax on each retail merchant or other person engaged in retail sales shall be either fifty dollars when gross receipts are between twenty-five thousand dollars and forty-nine thousand nine hundred ninety-nine dollars or twenty cents per one hundred dollars of gross receipts when said gross receipts are fifty thousand dollars or more, whichever is greater. (Ord. No. 2010-14-C, 9-23-10; 5-1-15; 6-18-15; 11-21-24.)

Division 6. - Financial, Real Estate and Professional Services.

Sec. 10-27. Amount of tax.

The license tax on each person engaged in financial, real estate or professional services shall be either fifty dollars, when gross receipts are between twenty-five thousand dollars and forty-nine thousand nine hundred ninety-nine dollars, or fifty-eight cents per one hundred dollars of gross receipts when said gross receipts are fifty thousand dollars or more, whichever is greater. (4-21-88, § 56; 12-19-96; 5-1-15; 6-18-15; 11-21-24.)

Division 7. - Repair, Personal, Business and Other Services.

Sec. 10-32. Amount of tax.

The license tax on each person engaged in any repair, personal or business service or any other business, occupation or service not taxed under any other division of this chapter shall be either fifty dollars when said gross receipts are between twenty-five thousand dollars and forty-nine thousand nine hundred ninety-nine dollars or thirty-six cents per one hundred dollars of gross receipts when said gross receipts are fifty thousand dollars or more, whichever is greater. (4-21-88, § 66; 12-19-96; 5-1-15; 6-18-15; 11-21-24.)

Adopted this 21st day of November, 2024.

Joel C. Acree, Chairman
Isle of Wight Board of Supervisors

Attest:

Carey Mills-Storm, Clerk
Approved as to Form:

Robert W. Jones, Jr., County Attorney

ISSUE:

Staff Update re: Ongoing Transportation Matters

BACKGROUND:

Staff will provide a brief update regarding the Nike Park Extended project, the Bartlett Intersection work, and other ongoing transportation projects.

BUDGETARY IMPACT:

None.

RECOMMENDATION:

For the Board's information.

BACKGROUND:

The matters attached to this Board report are included as a means of providing information to the Board relative to matters of interest. These items do not require any action by the Board.

BUDGETARY IMPACT:

None

RECOMMENDATION:

For the Board's information.

ATTACHMENTS:

Description	Type	Upload Date
Secretarial Disaster Declaration	Backup Material	11/20/2024
Museum Report - October 2024	Backup Material	11/14/2024
Museum Report - September 2024	Backup Material	11/14/2024
Correspondence from Western Tidewater Free Clinic	Backup Material	11/14/2024



Office of the Secretary
Washington, DC 20250

November 15, 2024

THE HONORABLE GLENN YOUNGKIN
Governor
State of Virginia
State Capitol, 3rd Floor
Richmond, VA 23219

Dear Governor Youngkin:

On August 29 through October 28, 2024, the Virginia State Executive Director of the Farm Service Agency (FSA), U.S. Department of Agriculture (USDA), requested a primary county disaster designation for 62 Virginia counties due to losses caused by drought and excessive heat that occurred from April 16, 2024, and continuing.

USDA reviewed the Loss Assessment Reports and determined that there were sufficient production losses to warrant a Secretarial natural disaster designation. Therefore, I am designating all 62 counties as primary natural disaster areas. In accordance with Section 321(a) of the Consolidated Farm and Rural Development Act, additional areas of your state and adjacent states are named as contiguous disaster counties. Enclosed you will find documentation that provides a detailed list of all primary and contiguous counties impacted by this disaster.

A Secretarial disaster designation makes farm operators in primary counties and those counties contiguous to such primary counties eligible to be considered for FSA emergency loan assistance, provided eligibility requirements are met. Farmers in eligible counties have 8 months from the date of a Secretarial disaster declaration to apply for emergency loans. FSA considers each emergency loan application on its own merits, taking into account the extent of production losses on the farm and the security and repayment ability of the operator.

Local FSA offices can provide affected farmers with further information.

Sincerely,

THOMAS J. VILSACK
Secretary

Enclosure

DISASTER DESIGNATION AREAS FOR VIRGINIA AND CONTIGOUS STATES

Page 2

Primary Counties:

Virginia	(62)	
Accomack	Gloucester	Pittsylvania
Amelia	Grayson	Powhatan
Amherst	Greensville	Prince Edward
Appomattox	Halifax	Prince George
Bedford	Hanover	Pulaski
Bland	Henrico	Richmond
Buchanan	Henry	Rockbridge
Buckingham	James City	Russell
Campbell	King and Queen	Smyth
Caroline	King George	Southampton
Carroll	King William	Spotsylvania
Charles City	Lancaster	Stafford
Chesterfield	Mathews	Sussex
Culpeper	Mecklenburg	Tazewell
Cumberland	Middlesex	Washington
Dickenson	Montgomery	Westmoreland
Dinwiddie	New Kent	Wise
Essex	Northampton	Wythe
Floyd	Northumberland	York
Franklin	Nottoway	Suffolk
Giles	Orange	

Contiguous Counties:

Virginia	(48)		
Albemarle	Isle of Wight	Bristol	Lynchburg
Alleghany	Lee	Buena Vista	Martinsville
Augusta	Louisa	Chesapeake	Newport News
Bath	Lunenburg	Colonial Heights	Norfolk
Botetourt	Madison	Danville	Norton
Brunswick	Nelson	Emporia	Petersburg
Charlotte	Patrick	Franklin	Poquoson
Craig	Prince William	Fredericksburg	Portsmouth
Fauquier	Rappahannock	Galax	Radford
Fluvanna	Roanoke	Hampton	Richmond
Goochland	Scott	Hopewell	Virginia Beach
Greene	Surry	Lexington	Williamsburg

Contiguous Counties in Adjacent States:

Kentucky	(3)			
Harlan	Letcher	Pike		
Maryland	(4)			
Charles	St. Mary's	Somerset	Worcester	
North Carolina	(14)			
Alleghany	Gates	Person	Surry	
Ashe	Granville	Rockingham	Vance	
Camden	Hertford	Stokes	Warren	
Caswell	Northampton			
Tennessee	(2)			
Johnson	Sullivan			
West Virginia	(5)			
McDowell	Mercer	Mingo	Monroe	Summers



Isle of Wight County Museum & Isle of Wight County Historic Resources



October 2024 Report

J.L. England, Museum Director & Isle of Wight County Historic Resources Manager

Isle of Wight County Museum 103 Main Street, Smithfield

- **VISITATION:** 702
- **SPECIAL EVENTS**
 - **Oct. 1. LUNCH & LEARN: WORLD POSTCARD DAY.** Today is World Postcard Day. From carefully handwritten messages to colorful images and fun stamps, postcards are a lovely surprise in your mailbox which connects you to friends and family. Join the worldwide celebration by attending this lecture on written communication. Bring some of your postcards to share, and peruse postcards from the museum's collection. Afterwards, select a postcard from the museum's gift shop to mail to your bestie. 10 guests.
 - **Oct. 6. SMITHFIELD'S HOUSING TREASURES: OUR ARCHITECTURAL HERITAGE.** Smithfield is unique in many ways, but none more so than the variety of housing periods that make up its Historic District. From the colonial era to the first half of the 20th century, Smithfield residents kept pace with housing trends. Using the latest in construction methods and tastes, they built, occupied and lovingly maintained extraordinary examples of each housing period. Lecture presented by John Edwards, publisher emeritus of *The Smithfield Times*. 22 guests.
 - **Oct. 31. HALLOWEEN SAFE TRICK OR TREAT.** 5-7 p.m. Museum staff – along with other merchants along Main Street – handed out toys to numerous trick-or-treating Spidermen, princesses and cows. 800+ trick-or-treaters.
- **LIVESTREAMING EVENTS AND OTHER VIDEO PRODCUTIONS.** We continue to connect with visitors, supporters, fans and the community via social media. Our livestreaming tours and programs on Facebook are driving traffic and enhancing interaction on our sites. Events this month, still viewable in the videos section of our Facebook page, include:
 - **Oct. 1. LIVE at 12:05: Stories in Stone at Ivy Hill Cemetery...Four Square, the Woodleys and the Thomases.** This is a repost of a piece from 2020 featuring one of our favorite volunteers Roger Healey. As the owner of Four Square, Roger Healey was very much the historian of his home. Both he and Kathy Mountjoy discussed some of the former owners of Four Square Plantation.
 - **Oct. 3. LIVE at 12:05: Two Places at Once on Sunday.** At 2 p.m. Sunday, we have two special events for you. Make your choice for either our Windsor Castle Walking Tour or Smithfield's Housing Treasures: Our Architectural Heritage. We'll see you at one of our events!
 - **Oct. 8. Smithfield's Housing Treasures: Our Architectural Heritage.** The lecture on Oct. 3 was recorded and posted on our social media channels.



- **Oct. 8. LIVE at 12:05: Captain John Sinclair Sign on South Church Street.** As you stroll down South Church Street, check out the newly installed sign created in conjunction with Historic Smithfield about Captain John Sinclair.
- **Oct. 10. LIVE at 12:05: Early Education in Smithfield.** Join Kathy Walls Mountjoy for another Stories in Stone to learn more about early education in Smithfield and how that ties into the history of Oak Grove Academy, Smithfield High School, and even Hayden's Lane. And as always, enjoy interesting side stories and tombstone features along the way!
- **Oct. 15. LIVE at 12:05: Ham Boiler History.** Join Curator Rachel Popp in a brief exploration of ham boiler history. A useful tool in matters of ham making and laundry washing alike, ham boilers were a farm staple for a large portion of Isle of Wight County's history. Many ham boilers remain in use within our community, passed down through generations along with specialty ham recipes that remain a source of family pride.
- **Oct. 17. LIVE at 12:05: Stories in Stone at Ivy Hill Cemetery...Stirrup Cups and Hounds.** Join Kathy Mountjoy for another Stories in Stone featuring a story about the Master of the Hounds, a stirrup cup and themed poetry.
- **Oct. 22. LIVE at 12:05: What's Cooking?** A discussion of old recipes, household tips and Kellogg's cereals.
- **Oct. 24. LIVE at 12:05: An Unboxing.** Tune in as Director Jennifer England, Curator Rachel Popp and former Curator Tracey Neikirk unbox a shipment from Virginia Commonwealth University's Virtual Curation Laboratory. They 3D-printed a few artifacts from our collection which will be used in exhibits at Riverside Smithfield Hospital. Beware the sharp objects! (Also, turn up the audio...we had some technical difficulties.)
- **Oct. 29. LIVE at 12:05: These Boots Were Not Made for Walking.** A discussion of early 20th-century footwear with Kathy Walls Mountjoy.
- **Oct. 31. LIVE at 12:05: Scary and Adorable Halloween Things at the Isle of Wight County Museum.** The museum has a number of scary things in its collection including a few rusty tools which may have had, before coming to the museum, minor roles in a horror movie or a Scooby-Doo episode. Today, Director Jennifer England highlights a froe, a hand sickle and a meat cleaver, but remember that the museum - check out our Bookworm Curator - is still adorable and is looking forward to seeing all the young trick-or-treaters on Main Street tonight between 5 and 7 p.m.



- **MY ISLE: MEMORIES & RECOLLECTIONS**

- This video series, launched in 2023, features residents and family members sharing stories of Isle of Wight County. **Bolden Bradby and his memories of Rushmere, Tyler's Beach and his father Henry H. Bradby aired on October 18.** View all episodes in this series on our YouTube Channel, Facebook page or website: www.historicisleofwight.com/my-isle-memories-and-reflections.html.



- **BEHIND THESE WALLS**

- This video series, launched in 2020, allows some of the county's most interesting structures to share their stories. View all episodes in this series on our YouTube Channel, Facebook page or website: www.historicisleofwight.com/behind-these-walls.html. **A feature on Sycamore Cross aired October. 4.**



- **GROUPS/TOURS/PROGRAMS**

- **Oct. 8. Alexander Baptist Church Homeschool Group, Chesapeake.** Topic: Ham and peanuts. 29 guests.
- **Oct. 16. The Isle of Wight Chamber of Commerce's Student Leadership Institute.** Topic: Orientation to the museum's role in the community and beyond, museum tour and walking tour of South Church Street. 24 guests.
- **Oct. 26. Smithfield and Isle of Wight County Tourism.** 15 guests.



- **GIFT SHOP**

- No updates.

- **EXHIBIT/PROJECT UPDATE**

- **Historic Smithfield.** The Captain John Sinclair sign was installed on South Church Street.
- **Sprigg Wing, Phase II: Crops, Trade & Merchants.** The new timeline is in production!
- **First Residents.** Awaiting mounting of longleaf pine tree branches.
- **Civil War Trails.** A new sign at Fort Boykin is in production.
- **Local Treasures.** Currently on display is the collection of **Robert Cox** showcasing artifacts recovered from one of Isle of Wight County's early courthouses, the **Mount Holly Courthouse**. This exhibit concept displays the private collections of Isle of Wight County residents and/or those with a local connection. For more information and applications: www.historicisleofwight.com/local-treasures.html.
- **English Telephone Box.** Dishman Fabrications LLC of Yorktown installed the door and glass. Next step is the flooring, exhibit production and installation.
- **Steamboats & Life on the Water; Unusual Objects; Vietnam War Veterans in Isle of Wight County; Online Exhibit; Unsung Heroes of Isle of Wight County; Online Exhibit.** Under development.



- **ISLE Be Home for Christmas.** This book project is collecting photographs, postcards, stories, mementos, songbooks, recipes and more that detail the holiday season in Isle of Wight County. To be published in November 2024.
- **Nike-Ajax N-75.** A book about the former missile battery in Carrollton is in production. To be published in 2025.
- **Riverside Smithfield Hospital.** Concept designs were presented to Riverside in July.
- **ARTIFACTS**
 - Donations included letters, weights and yearbook.
- **STAFF UPDATES, TRAINING AND REQUIREMENTS**
 - Interviews have begun to fill a docent position.

Financials

● Gift Shop Sales:	\$ 1,157.43
● Gift Shop Tax:	\$ 69.55
● Donations:	\$ 254.00
● Admission:	\$ 1,086.00
● Program/Lecture Fees:	\$ 200.00
Total Monthly Deposit:	\$ 2,766.98

Social Media/Online Presence

- Visit our website at www.historicisleofwight.com or www.hamcamva.com.
- **LIVE at 12:05.** Each Tuesday and Thursday, we host pop-up broadcasts on the museum's Facebook page. Our segments which are shot in the museum or at any of our historic sites highlight events at the museum, announcements or artifacts from our collection. Tune in each Tuesday and Thursday at 12:05 p.m. on the museum's Facebook page to learn a bit about local history.
- **Facebook:** Isle of Wight County Museum: 3.7K likes and 4.7K followers. Daily posts.
- **Facebook:** World's Oldest Ham: 326/344 likes/followers. Semi-weekly posts.
- **Facebook:** Town of Smithfield. Periodic posts, responses and maintenance.
- **Twitter.** @WorldsOldestHam. The world's oldest ham has his own account. 1,505 followers.
- **Instagram.** @Isleofwightcountymuseum. 1,168 followers.
- **YouTube.** Isle of Wight County Museum. 224 subscribers.
- **Google Reviews.** 4.7/5 overall rating.
- **TripAdvisor.** 4.5/5 star overall rating.
- **Yelp.** 4.5/5 star overall rating.
- **Foursquare/Swarm.** 7.3/10 rating.
- **EarthCam/HamCam.** Streaming views from July 15 to Oct. 15: 103,168.



Media Coverage/Promotion/Advertising/Lobbying

- Various pieces in area publications to include calendars and events.
- **Oct. 2. Smithfield Times.** Article: Commemorating 250 years of freedom: Va.'s early government: of, by and for the people; Letter to the editor: More history heroes; Article: Mill Swamp Baptist marks 250th anniversary.
- **Oct. 4 and 16. Smithfield Times.** Article: Fiddlin' Pig brings British cuisine, culture to Smithfield - <https://www.smithfieldtimes.com/2024/10/04/fiddlin-pig-brings-british-cuisine-culture-to-smithfield/>
- **Oct. 8. Axios Richmond.** Article: A new old Virginia ham is now on display — and still dripping — in a Virginia museum - <https://www.axios.com/local/richmond/2024/10/08/smithfield-virginia-ham-museum-history>.

Outreach Lectures & Events

- **Oct. 3. Grace Episcopal Church, Yorktown.** Topic: Cemetery Preservation. 12 guests.
- **Oct. 8. Urquhart-Gillette Camp 1471, Sons of Confederate Veterans, Southampton.** Topic: Isle of Wight County During the Civil War. 29 guests.

Windsor Castle 705 Cedar Street, Smithfield

- **Oct. 6. WINDSOR CASTLE WALKING TOUR.** From the site's pre-colonial existence to the present day, Windsor Castle tells the fascinating history of the development of Smithfield. Join us for this walking tour through history as we explore the house and several of the outbuildings. Meet on the front steps of Windsor Castle, 301 Jericho Road, Smithfield. 2 guests.
- **Oct. 22. BOOKWORM DISCOVERIES AT WINDSOR CASTLE PARK.** Join the Blackwater Regional Library and Isle of Wight County Museum at Windsor Castle Park for outdoor programming featuring themes of agriculture, nature and bugs! This fun and free opportunity to learn a little local history with STEAM themes while enjoying some fresh air and the chance to check out some books is perfect for bookworms of all ages. Theme: Peanuts. Meet in the pole barn next to Windsor Castle, 301 Jericho Road. Dressing as a bookworm is optional but encouraged! For more information, www.blackwaterlib.org or 757-356-1223. 2 guests.



Fort Boykin 7410 Fort Boykin Trail, Isle of Wight County

- No updates.

Fort Huger 15080 Talcott Terrace, Isle of Wight County

- No updates.

Nike-Carrollton Park 13036 Nike Park Road, Carrollton

- **Nike-Ajax Missile Restoration.** Isle of Wight County Public Utilities is at work on the site plan for the missile. ECS Mid-Atlantic LLC completed the subsurface exploration, laboratory testing and geotechnical engineering analyses.

Boykin's Tavern, 1820 Clerk's Office & Isle of Wight County Court House Complex 17146 Monument Circle, Isle of Wight County

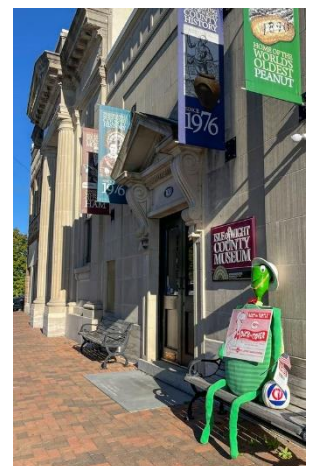
- Boykin's Tavern Visitors: 3
- Virginia Department of Resources provided a copy of their annual stewardship report following their September visit to the property. Recommended repairs and/or maintenance was listed within the report. Items included required maintenance for the foundation, siding and windows.

Meetings

- Oct. 1. Fiddlin' Pig ribbon cutting.
- Oct. 22. Town of Smithfield staff meeting.
- Oct. 24. Arnold campaign.

Other Events & Notable Information

- **Volunteer Hours:** 81
- **Pan Ham Photo Contest.** Winners from this annual photo contest were announced on Oct. 1. Submissions are accepted year-round.
- **Scarecrow Stroll.** From Oct. 11 to Nov. 2, Bert the Turtle graced the museum's entrance as an entrant in downtown Smithfield's annual fall event to welcome guests and highlight Isle of Wight County's Cold War connections.



- **Isle of Wight County Museum Economic Impact Survey for October 2024:**
 - 13.9% made a gift shop purchase
 - 62.1% indicated that they had lunch/dinner plans in Smithfield/Isle of Wight County
 - 58.3% indicated that they were planning to or had already shopped in Smithfield/Isle of Wight County
- **Isle of Wight County Department of Community Development & Planning**
 - Oct. 8. Isle of Wight County Envisioning the Isle Comprehensive Plan, Planning & Zoning committee meetings.
 - A review was provided for the **Phase IA Cultural Resources Assessment of the Proposed Kemps Village East Development on U.S. Route 17.**
- **Town of Smithfield Department of Community Development & Planning**
 - No updates.
- **Virginia American Revolution 250 Commission**
 - **Smithfield Times Article Series:** 2024-2026. Published Sept. 4 was ***Commemorating 250 Years of Freedom: Va.'s early government: of, by and for the people***
 - **Oct. 23. Isle of Wight County Committee meeting.**
 - **Virginia 250 Preservation Fund.** Full applications for two grants were submitted. Final decisions will be announced in December.
 - \$60,000 for Fort Huger site improvements
 - \$60,000 for Nike-Carrollton Park Nike-Ajax Missile Restoration
- **The Schoolhouse Museum**
 - Oct. 28. Board meeting.
- **Ivy Hill Cemetery**
 - Oct. 16. Board meeting.



Safety & Repairs

- Museum staff reviewed information on earthquakes and ergonomics.
- **Oct. 17. Great Southeast ShakeOut.** Staff participated in the annual statewide earthquake drill.
- Isle of Wight County Public Works completed the repairs of our basement floor with new paint.



Selections from Our Website and Social Media



October 24

Former Curator Tracey Neikirk and her husband stopped in for a visit today. Each is holding a 3D-printed version of the [World's Oldest Ham!](#)



World's Oldest Ham @Worldsoldestham · Oct 25

...

The viral [#banana](#) artwork is on sale again! Staff here made their own. For far less than the asking price. [#FunWithFruit](#) Check out this article: [cnn.com/2024/10/25/sty...](https://www.cnn.com/2024/10/25/sty...)





Isle of Wight County Museum & Isle of Wight County Historic Resources



September 2024 Report

J.L. England, Museum Director & Isle of Wight County Historic Resources Manager

Isle of Wight County Museum 103 Main Street, Smithfield

- **VISITATION:** 587

- **SPECIAL EVENTS**

- **Sept. 6. LUNCH & LEARN: JOYEUX ANNIVERSAIRE, MARQUIS DE LAFAYETTE!** Today in 1757, the Marquis de Lafayette was born. Join us for this event...and a celebratory dessert! This presentation with Frank Womble of the American Friends of Lafayette and Isle of Wight County Museum staff will include an overview of Lafayette's life and legacy as well as information on his connections to Isle of Wight County, his participation in the American Revolution and his lifelong passion for human rights. As part of the event, guests will be able to enjoy *The Life and Legacy of The Marquis de Lafayette*, a traveling exhibit developed by The American Friends of Lafayette which tells the important stories of Lafayette's life as well as a focus on his return as Guest of the Nation in 1824 and 1825. This exhibit strives to make Lafayette's story more accessible and relevant to today's citizens. On this final day of this exhibit's stay at the Isle of Wight County Museum, guests will be able to engage with and ask questions of the American Friends of Lafayette who will be in attendance. The event will conclude with a celebratory reception hosted by the Colonel William Allen Chapter, Daughters of the American Revolution. The free event is an official event of Isle of Wight County's Virginia American Revolution 250 Commemoration. 39 guests.



- **Sept. 14. MOTHERS OF THE CONSTITUTION.** This free event for children, hosted by the Colonel William Allen Chapter of the Daughters of the American Revolution, will feature appearances by Martha Washington, Elizabeth Monroe, Dolly Madison, Eliza Hamilton and Abigail Adams. Visit the museum to meet these influential ladies and learn more about their role in history with hands-on activities. 12 guests.
- **Sept. 14. 1864 BATTLE OF SMITHFIELD LECTURE AND WALKING TOUR.** Join us for a 160th anniversary recounting of "the Town of Smithfield's most dramatic event." This two-day engagement between Union and Confederate troops saw artillery and musket fire reverberating up and down Main Street eventually resulting in the destruction of the US Army Gunboat *Smith Briggs*. Meet your guide at the museum for a brief overview of this Civil War battle as well as a walk along Main Street to several sites associated with the significant events from January 30 to February 2, 1864. 17 guests.



- **LIVESTREAMING EVENTS.** We continue to connect with visitors, supporters, fans and the community via social media. Our livestreaming tours and programs on Facebook are driving traffic and enhancing interaction on our sites. Events this month, still viewable in the videos section of our Facebook page, include:

- **Sept. 3. LIVE at 12:05: Stories in Stone at Ivy Hill Cemetery...Hattie Drummond.** Hattie Drummond had a millinery shop on Main Street and a brother intent on helping her make her own way in the world.
- **Sept. 5. LIVE at 12:05: The Marquis de Lafayette's Full Name.** A mouthful of a name for a man known as the Hero of Two Worlds. Learn more about him in our "The Life and Legacy of The Marquis de Lafayette," a traveling exhibit developed by [The American Friends of Lafayette](#).



It is here through tomorrow.

- **Sept. 10. LIVE at 12:05: John Morgart and the Day's Point Hotel.** Morgart's Beach was once called the Day's Point area, and a popular hotel, called the Day's Point Hotel, once stood along a bluff. The Morgarts were the owners and proprietors of the hotel and who the area was renamed for following the drowning of John Morgart in 1918.
- **Sept. 12. LIVE at 12:05:**



Fridgescaping and Proper Storage of Microfilm. The fridgescaping trend encourages people to decorate the inside of a fridge like it is a room in a home perhaps with pictures and bowls with foodstuffs arranged artfully. Our refrigerator upstairs is not a museum exhibit, but instead it houses practical items and items from the collection - namely microfilm - which requires attentive storage for protection.

- **Sept. 17. LIVE at 12:05: Old Names for Diseases.** Today's discussion in the museum's country store concerns old names for diseases. Some of these diseases are still with us today, and some were previously treated with a number of patent medicines in the museum's collection.
- **Sept. 19. LIVE at 12:05: A Tea Tasting at the Isle of Wight County Museum.** Director Jennifer England and Curator Rachel Popp taste the two new custom blended teas in the museum's gift shop: Smithfield Ham Holiday Tea and Smitty Pig's Strawberry Tea.



- **Sept. 24. LIVE at 12:05: Stories in Stone at Ivy Hill Cemetery...Diseases and Medical Advancements.** Join Kathy Mountjoy for a discussion of common childhood diseases before and after medical advancements.
- **Sept. 26. LIVE at 12:05: All Things Apple.** In honor of Johnny Appleseed Day, Curator Rachel Popp explores all things apple including an apple press from the collection and details of apple grafting.
- **Sept. 27. Gen Z Wrote the Marketing Script!** This video production allowed some of our Boomer fans perform as directed by some hip youngsters! While not a livestreaming production, this piece has received thousands of views.



- **MY ISLE: MEMORIES & RECOLLECTIONS**

- This video series, launched in 2023, features residents and family members sharing stories of Isle of Wight County. **Martha Wilson Clarke's memories of Isle of Wight Courthouse aired on September 6.** View all episodes in this series on our YouTube Channel, Facebook page or website: www.historicisleofwight.com/my-isle-memories-and-reflections.html.



- **BEHIND THESE WALLS**

- This video series, launched in 2020, allows some of the county's most interesting structures to share their stories. View all episodes in this series on our YouTube Channel, Facebook page or website: www.historicisleofwight.com/behind-these-walls.html. **Currently in production is a feature on Sycamore Cross.**



- **GROUPS/TOURS/PROGRAMS**

- **Sept. 4. Daughters of the American Revolution, Col. William Allen Chapter.** 25 guests.
- **Sept. 11. Versability, Suffolk.** 5 guests.
- **Sept. 18. HR Classical School, Smithfield.** Kindergarten. Topic: Life 100 Years Ago. 5 guests.
- **Sept. 19. Smithfield and Isle of Wight County Tourism.** FAM tour. 7 guests.

- **GIFT SHOP**

- Two new custom-blended teas highlighting Smithfield history were added to our inventory as well as new long-sleeved t-shirts.

- **EXHIBIT/PROJECT UPDATE**

- **Historic Smithfield.** Awaiting installation of the Sinclair sign on South Church Street.



- **Sprigg Wing, Phase II: Crops, Trade & Merchants.** The new timeline is in production!
- **First Residents.** Awaiting mounting of longleaf pine tree branches.
- **Civil War Trails.** A new sign at Fort Boykin is in production.
- **Local Treasures.** Currently on display is the collection of **Robert Cox** showcasing artifacts recovered from one of Isle of Wight County's early courthouses, the **Mount Holly Courthouse**. This exhibit concept displays the private collections of Isle of Wight County residents and/or those with a local connection. For more information and applications: www.historicisleofwight.com/local-treasures.html.
- **English Telephone Box.** Dishman Fabrications LLC of Yorktown installed the door and glass. Next step is the flooring, exhibit production and installation.
- **Steamboats & Life on the Water; Unusual Objects; Vietnam War Veterans in Isle of Wight County: Online Exhibit; Unsung Heroes of Isle of Wight County: Online Exhibit.** Under development.
- **ISLE Be Home for Christmas.** This book project is collecting photographs, postcards, stories, mementos, songbooks, recipes and more that detail the holiday season in Isle of Wight County. To be published in November 2024.
- **Nike-Ajax N-75.** A book about the former missile battery in Carrollton is in production. To be published in 2025.
- **Riverside Smithfield Hospital.** Concept designs were presented to Riverside in July.

- **ARTIFACTS**

- Donations included tools, peanut punch and an early 20th-century peanut promotional clip.
- Christopher Newport University opened their exhibit *Unearthing Hampton Roads: Captains' Journeys in Public History and Archaeology*. Several of our artifacts were a part of this exhibit which commemorates the 10-year anniversary of the Public History Center and the 8th anniversary of the museum studies program at Christopher Newport University. Founded in 2014 and 2016 respectively, these programs have been pivotal in exposing students to historical and archaeological internships and hands-on public history experience in the Hampton Roads region and beyond. This exhibition highlights the remarkable journeys of students who have embarked in internships in public history and archaeology, showcasing their contributions to uncovering and preserving the rich legacy of our local heritage. Through a dynamic display of artifacts, research projects, and personal narratives, we invite you to explore how these dedicated students have played a vital role in bringing the past to life and ensuring its legacy for future generations. A reception for local museums was hosted on Sept. 5.

- **STAFF TRAINING AND REQUIREMENTS**

- None.



Financials

• Gift Shop Sales:	\$ 839.38
• Gift Shop Tax:	\$ 50.47
• Donations:	\$ 100.00
• Admission:	\$ 786.00
• Program/Lecture Fees:	\$ 84.00
Total Monthly Deposit:	\$ 1,859.85

Social Media/Online Presence

- Visit our website at www.historicisleofwight.com or www.hamcamva.com.
- **LIVE at 12:05.** Each Tuesday and Thursday, we host pop-up broadcasts on the museum's Facebook page. Our segments which are shot in the museum or at any of our historic sites highlight events at the museum, announcements or artifacts from our collection. Tune in each Tuesday and Thursday at 12:05 p.m. on the museum's Facebook page to learn a bit about local history.
- **Facebook:** Isle of Wight County Museum: 3.7K likes and 4.7K followers. Daily posts.
- **Facebook:** World's Oldest Ham: 324/342 likes/followers. Semi-weekly posts.
- **Facebook:** Town of Smithfield. Periodic posts, responses and maintenance.
- **Twitter.** @WorldsOldestHam. The world's oldest ham has his own account. 1,501 followers.
- **Instagram.** @Isleofwightcountymuseum. 1,157 followers.
- **YouTube.** Isle of Wight County Museum. 211 subscribers.
- **Google Reviews.** 4.7/5 overall rating.
- **TripAdvisor.** 4.5/5 star overall rating.
- **Yelp.** 4.5/5 star overall rating.
- **Foursquare/Swarm.** 7.3/10 rating.
- **EarthCam/HamCam.** Streaming views from May 14 to Aug. 14: 103,627.



Media Coverage/Promotion/Advertising/Lobbying

- Various pieces in area publications to include calendars and events.
- **Sept. 4. Smithfield Times.** Article: Commemorating 250 years of freedom: Virginia silk culture was early priority of settlers.
- **Sept. 6. Smithfield Times.** Letter to the editor: Other notable IW historians - https://www.smithfieldtimes.com/2024/09/06/letter-other-notable-iw-historians/?utm_source=site&utm_medium=organic&utm_campaign=recirculation.
- **Sept. 13. Christopher Newport University.** Article: From the Ground Up - <https://cnu.edu/news/2024/09/13-torg-unearthing-hampton-roads/>.

- **Sept. 17. Virginia Commonwealth University.** Article: Nothing ham-handed about this project: VCU helps digitally preserve the last Genuine Smithfield Ham - <https://news.vcu.edu/article/2024/09/vcu-helps-digitally-preserve-the-last-genuine-smithfield-ham>.
- **Sept. 18. Smithfield Times.** Article: Mill Swamp Baptist marks 250th anniversary - <https://www.smithfieldtimes.com/2024/09/20/mill-swamp-baptist-marks-250th-anniversary/>.
- **Sept. 25. Smithfield Times.** Article: IW Museum lauded for Vietnam War commemorations; Hammy Awards for BEST MUSEUM and BEST TOURIST SPOT.

Outreach Lectures & Events

- **Sept. 7. Historic St. Luke's Church Museum.** We were invited to assist with hands-on community engagement during their 17th-century living history event. Despite the rain, they provided no tent for our group's interaction, and the additional staff we provided for this event returned to the museum.
- **Sept. 16. The Chesapeake Retirement Community, Newport News.** Topic: Postcards. 22 guests.
- **Sept. 28. Newport News Shipbuilding Apprentice School, Newport News.** Topic: Riveting and shipbuilding. 300 guests.

Windsor Castle 705 Cedar Street, Smithfield

- **Sept. 26. Hampton Roads Adventure Club, Suffolk.** 17 guests.

Fort Boykin 7410 Fort Boykin Trail, Isle of Wight County

- No updates.

Fort Huger 15080 Talcott Terrace, Isle of Wight County

- No updates.



Nike-Carrollton Park 13036 Nike Park Road, Carrollton

- **Nike-Ajax Missile Restoration.** Isle of Wight County Public Utilities is at work on the site plan for the missile. ECS Mid-Atlantic LLC completed the subsurface exploration, laboratory testing and geotechnical engineering analyses.
- The exhibit panels installed earlier this year experience some warping. They were reproduced at the production company's expense for reinstallation.

Boykin's Tavern, 1820 Clerk's Office & Isle of Wight County Court House Complex

17146 Monument Circle, Isle of Wight County

- Boykin's Tavern Visitors: 1
- On September 3, the Virginia Department of Historic Resources visited for their annual easement monitoring inspection. A report will be provided in October.

Meetings

- Sept. 17. Town of Smithfield staff meeting.
- Sept. 25. Isle of Wight County Museum Foundation.
- Sept. 25. James City County Sons of Confederate Veterans, Camp 2095. 40 guests.

Other Events & Notable Information

- **Isle of Wight County Fair.** From Sept. 12 to 15, staff provided all voiceover announcements for the Isle of Wight County Fair.
- **Volunteer Hours:** 89
- **Isle of Wight County Museum Economic Impact Survey for September 2024:**
 - 18.6% made a gift shop purchase
 - 56.6% indicated that they had lunch/dinner plans in Smithfield/Isle of Wight County
 - 70.3% indicated that they were planning to or had already shopped in Smithfield/Isle of Wight County
- **Isle of Wight County Department of Community Development & Planning**
 - No updates.
- **Town of Smithfield Department of Community Development & Planning**
 - A review for the following project was provided:
 - The Promontory TPIN32-01-005, Second Submission
- **Virginia American Revolution 250 Commission**
 - **Smithfield Times Article Series:** 2024-2026. Published Sept. 4 was *Commemorating 250 Years of Freedom: Virginia silk culture was early priority of settlers*



World's Oldest Ham @Worldsoldestham · Sep 12

My staff is so cool. Listen for their voices on the loudspeaker during the @IOWFAIR this weekend! #thefairiscoming @IoWCounty #ListenUp



ISLE OF WIGHT COUNTY
VIRGINIA₂₅₀
AMERICAN REVOLUTION

- **Virginia 250 Preservation Fund.** Two pre-applications for this grant were submitted. Both pre-applications qualified for the preparation of a full-application. Those will be submitted by October 18.
 - Fort Huger site improvements
 - Nike-Carrollton Park Nike-Ajax Missile Restoration
- **The Schoolhouse Museum**
 - Sept 4. Meeting with the Tusgeegee Committee.
- **Ivy Hill Cemetery**
 - No updates.



Safety & Repairs

- Isle of Wight County Public Works is repairing and repainting the floor in the museum's basement. The project was completed, and it looks fantastic!

Selections from Our Website and Social Media



World's Oldest Ham @Worldsoldestham · Sep 5

Four Shades of Ham...the vibrant color palette of @SmithfieldVa. Have a #colorful day!





October 21, 2024

Mr. Randy Keaton, County Administrator
Isle of Wight County
PO Box 80
Isle Of Wight, VA 23397-0080

Dear Randy,

On behalf of the entire team at Western Tidewater Free Clinic (WTFC), I would like to express our sincere gratitude for your generous donation of \$15,809.00 on 10/17/2024. Your support plays a crucial role in helping us provide essential medical care to the uninsured and underserved within our community.

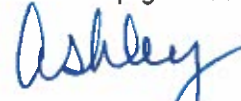
Last year, we provided 11,419 visits to 1,473 unique patients. Our patients are diverse, and yet they all share one thing: **they need our help**. Thanks to you, we can ensure these neighbors receive the high-quality and compassionate care they deserve.

We recently had the privilege of serving Jeremy*, a gentleman welcomed into our health home. He was immediately connected to multiple services and resources, including a vision appointment. It was evident that Jeremy was in desperate need of prescription eyeglasses. He was quickly scheduled for an appointment with Nadia, one of our dedicated pharmacy technicians, who quickly went above and beyond to assist him.

When Nadia met Jeremy, he had accepted the unfortunate reality that he would never be able to afford eyeglasses. The cost of purchasing them was simply beyond his means. He had just been getting by, relying on one pair of readers which had been taped and tied together over the years. When Jeremy learned that Nadia had ordered him free eyeglasses, **he wept in gratitude**. A weight had been lifted off his shoulders. The prospect of clear vision had never been a reality until that moment.

Donors like you, Randy, offer patients like Jeremy renewed hope and possibility. Things that many of us take for granted are often just dreams for our patients – you make them realities. Thank you for helping us make a difference in the lives of Jeremy and all of our patients.

With deep gratitude,


Ashley O. Greene
Executive Director

*Name is protected for privacy

Western Tidewater Free Clinic, Inc. is a not-for-profit, tax-exempt 501(c)(3) organization – donations to which are tax deductible to the fullest extent allowed by law on all solicitations. No goods or services were received in exchange for this contribution. Please keep this written acknowledgement of your donation for your personal records.

ISSUE:

Consideration of Transferring Funding to the Economic Development Authority for the Proposed Farmers Market

BACKGROUND:

At its meeting on October 20, 2022, the Board adopted a motion to commit to a sum up to, but not exceed \$1.4 million towards the development of a new public market subject to the negotiation of terms acceptable to the County to include, but limited to, design, management and ongoing maintenance. The Board may wish to further discuss this matter relative to consideration of transferring funding to the County's Economic Development Authority (EDA) to facilitate development of a proposed facility for the farmers market.

It should be noted that the EDA agrees in concept to partner with the County and the Town of Smithfield and serve as the landlord and fiscal agent for the proposed relocation of the Smithfield Farmers Market subject to the negotiation of terms acceptable to the EDA including, but not limited to, design, management and ongoing maintenance, and review and approval by legal counsel.

BUDGETARY IMPACT:

TBD

RECOMMENDATION:

Per the Board's discussion and direction.

ATTACHMENTS:

Description	Type	Upload Date
Resolution	Resolution	11/15/2024
Proposed Market Elevation	Backup Material	11/1/2024
Proposed Market Layout	Backup Material	11/1/2024

**RESOLUTION TO BUDGET AND APPROPRIATE FUND BALANCE
FOR THE SMITHFIELD FARMERS MARKET FACILITY**

WHEREAS, the Isle of Wight County Board of Supervisors desires to commit funding to the Isle of Wight County Economic Development Authority for development of the proposed Smithfield Farmers Market in partnership with the Town of Smithfield; and,

WHEREAS, the Isle of Wight County Board of Supervisors desires to amend and appropriate funding from unassigned fund balance to the FY2024-25 Budget in the amount of \$1,400,000 for transfer to the Economic Development Authority.

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia that unassigned fund balance in the amount of \$1,400,000 be budgeted and appropriated to the FY2024-25 Budget for transfer to the Economic Development Authority for development of the Smithfield Farmers Market facility.

BE IT FURTHER RESOLVED that the County Administrator of Isle of Wight County, Virginia is authorized to make the appropriate accounting adjustments and to do all things necessary to give this resolution effect.

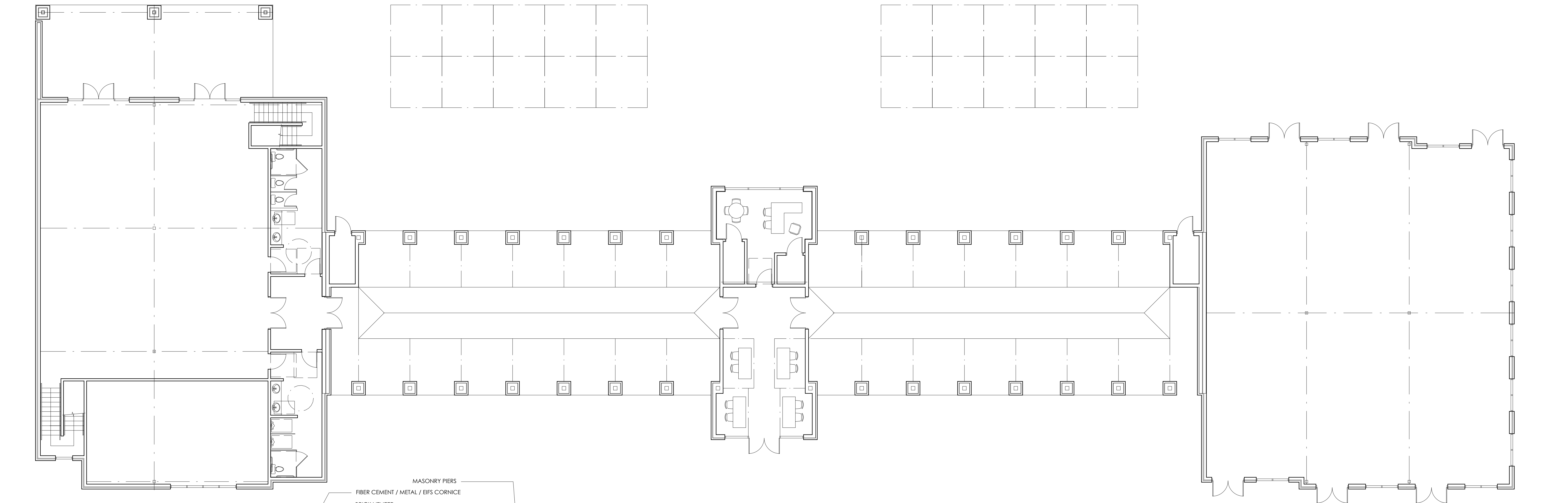
Adopted this 21st day of November, 2024.

Joel C. Acree, Chairman

Courtney Denney, Deputy Clerk

Approved as to Form:

Robert W. Jones Jr., County Attorney



GRACE STREET ELEVATION

SMITHFIELD MARKET
THE GRANGE AT 10 MAIN

VENTURE REALITY GROUP

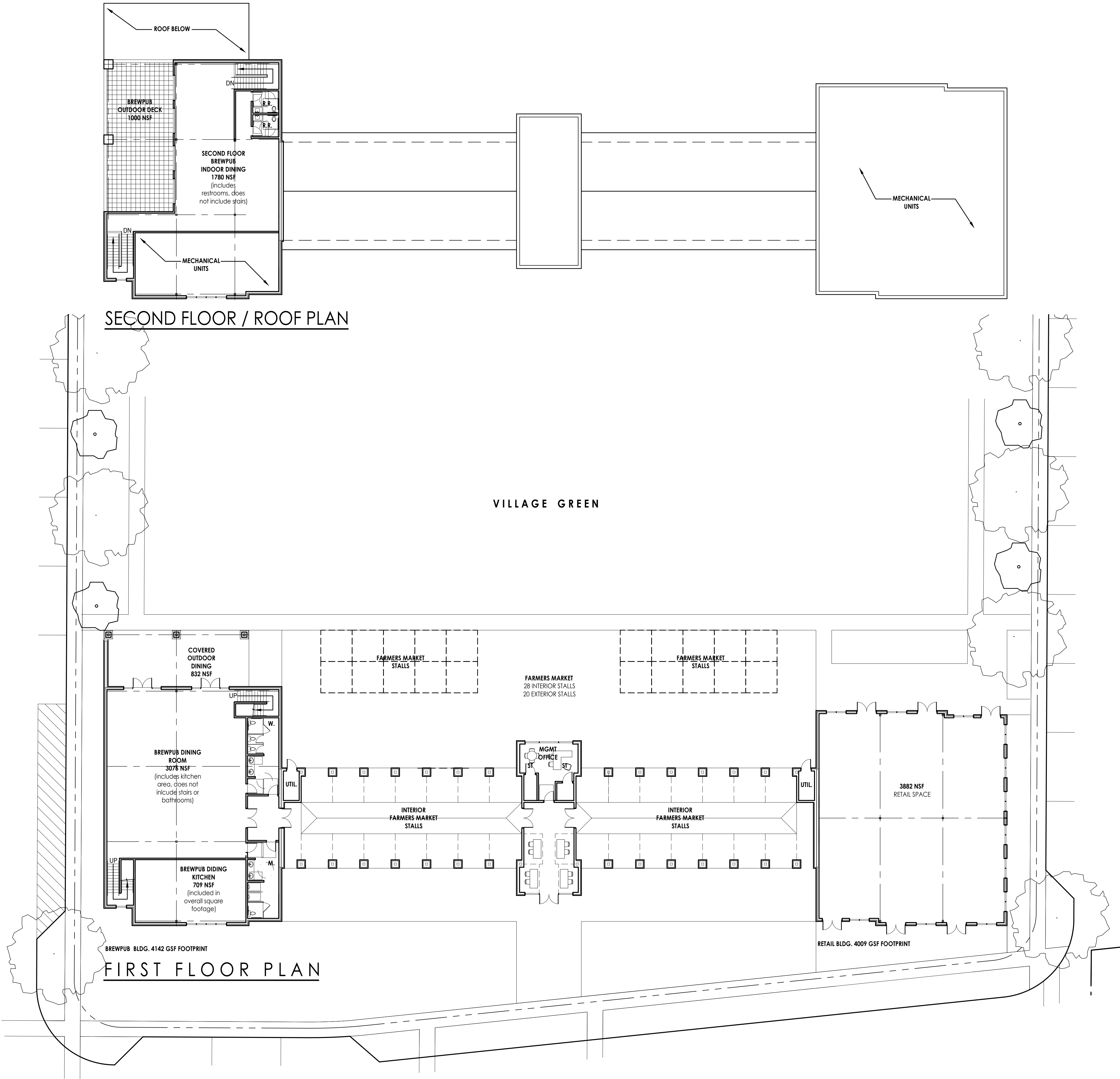
SMITHFIELD VIRGINIA
FEBRUARY 22, 2024

Cox, Kliever &
Company, P.C.

ARCHITECTURE
2533 VIRGINIA BEACH BOULEVARD
VIRGINIA BEACH, VIRGINIA • 23452-7635
Voice 757-431-0033 • Facsimile 757-463-0380
www.coxkiewer.com • postmaster@coxkiewer.com

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PRELIMINARY BUILDING PLANS
FARMERS MARKET BUILDING
SCALE: 1/16" = 1' - 0"



ISSUE:

Execution of State Aid Project Administration Agreement for Construction of the Route 10 and Turner Drive Intersection Improvements

BACKGROUND:

The Board has previously discussed options for the Bennis Church Blvd/Turner Dr intersection. Staff has received feedback from the project stakeholders indicating overall agreement in principle relative to the proposed cost share requirements.

The Board may wish to discuss any updated information and give consideration to next steps in the process.

BUDGETARY IMPACT:

TBD

RECOMMENDATION:

Authorize execution of State Aid Project Administration Agreement for construction of the Route 10 and Turner Drive Intersection Improvements project.

ATTACHMENTS:

Description	Type	Upload Date
State Aid Project Administration Agreement	Agreement	11/18/2024
Turner Dr Proposal	Backup Material	9/3/2024
Bennis Church Blvd/Turner Dr Intersection	Backup Material	9/5/2024
Turner Dr Alternative	Backup Material	9/5/2024

STANDARD PROJECT ADMINISTRATION AGREEMENT
State-aid Projects

Project Number	UPC	Local Government
U000-046-R54	124999	Isle of Wight County

THIS AGREEMENT, is hereby made and executed in triplicate effective the date of the last (latest) signature set forth below, by and between the COUNTY OF ISLE OF WIGHT, VIRGINIA, hereinafter referred to as the LOCALITY and the Commonwealth of Virginia, Department of Transportation, hereinafter referred to as the DEPARTMENT. The DEPARTMENT and the LOCALITY are collectively referred to as the “Parties.”

WHEREAS, the LOCALITY has expressed its desire to administer the work described in Appendix A, and such work for each improvement shown in Appendix A is hereinafter referred to as the “Project;” and

WHEREAS, the funds shown in Appendix A have been allocated to finance the Project and the funding currently allocated or proposed for the Project does not include Federal-aid Highway funds; and

WHEREAS, the LOCALITY is committed to the development and delivery of the Project in an expeditious manner; and

WHEREAS, the LOCALITY is responsible for administering the Project in accordance with DEPARTMENT guidelines, including the most current *Locally Administered Projects Manual* (“LAP Manual”), and with the program specific requirements shown in Appendix B, based on the nature of the allocated funding for the Project as shown in the Appendix A; and

WHEREAS, the LOCALITY's governing body has by resolution, demonstrated the LOCALITY’S commitment to provide local funding for the Project as contemplated by this Agreement and further, by resolution or otherwise, authorized its designee to execute this Agreement, and said authorizations are attached hereto.

WHEREAS, the Parties have concurred in the LOCALITY's administration of all phases of work for the Project in accordance with applicable federal, state and local laws and regulations.

NOW THEREFORE, in consideration of the mutual premises contained herein, the Parties hereto agree as follows:

1. The representations, covenants and recitations set forth in the foregoing recitals are material to this Agreement and are hereby incorporated into and made a part of this Agreement as though they were fully set forth in this Section 1.
2. The LOCALITY shall:

- a. Be responsible for all activities necessary to complete the noted phase(s) of the Project as shown in Appendix A, except for activities, decisions, and approvals which are the responsibility of the DEPARTMENT, as expressly required by federal or state laws and regulations, or as otherwise agreed to, in writing, between the Parties. Every phase of the Project will be designed and constructed to meet or exceed current American Association of State Highway and Transportation Officials standards when the facilities are locally maintained and shall further comply with all supplementary standards established by the DEPARTMENT when the facilities are maintained by the DEPARTMENT.
- b. Meet all funding obligation and expenditure timeline requirements in accordance with all applicable federal and state laws and regulations, all applicable Commonwealth Transportation Board and DEPARTMENT policies, and those additional requirements as identified in Appendices A and B to this Agreement. Noncompliance with this requirement may result in deallocation of the funding from the Project, rescission of state funding match, termination of this Agreement, or the DEPARTMENT denial of future requests to administer projects by the LOCALITY, all of which actions are at the discretion of the DEPARTMENT or as can be taken pursuant to applicable laws, regulations or policies.
- c. Administer the Project in accordance with the DEPARTMENT's most current LAP Manual and other guidelines applicable to Locally Administered Projects as published by the DEPARTMENT.
- d. Provide timely certification by a LOCALITY official of the LOCALITY'S compliance with applicable laws and regulations on the **State Certification Form for State Funded Projects** or in another manner as prescribed by the DEPARTMENT.
- e. Maintain accurate and complete records of the Project's development as required in the LAP Manual and any supplemental guidance and directives of the DEPARTMENT and retain documentation of all expenditures and make such information available for inspection or auditing by the DEPARTMENT upon request. Records and documentation for the Project shall be maintained for no less than three (3) years following the DEPARTMENT'S acceptance of the final voucher on the Project.
- f. At least quarterly, but no more frequently than monthly, submit invoices with supporting documentation to the DEPARTMENT in the form prescribed by the DEPARTMENT. The supporting documentation shall include copies of vendor and contractor invoices paid by the LOCALITY, an up-to-date Project summary and schedule, and a summary of all payment requests, payments and adjustments. A request for reimbursement shall be made within 90 days after any eligible project expenses are incurred by the LOCALITY. Reimbursement for eligible expenditures shall not exceed funds allocated each year for the Project by the Commonwealth Transportation Board in the Six Year Improvement Program.
- g. Reimburse the DEPARTMENT for all Project expenses incurred by the DEPARTMENT if, due to action or inaction of the LOCALITY, the Project becomes

ineligible for state reimbursement, or in the event the reimbursement is required by the provisions of § 33.2-214 or § 33.2-331 of the Code of Virginia (1950) as amended, or other applicable provisions of state law or regulations.

- h. On Projects that the LOCALITY is providing the required match to state funds, pay the DEPARTMENT the LOCALITY's match for eligible Project expenses incurred by the DEPARTMENT in the performance of activities set forth in paragraph 2.a.
 - i. Administer the Project in accordance with all applicable federal, state, and local laws and regulations. Failure to fulfill legal obligations associated with the Project may result in forfeiture of state-aid reimbursements
 - j. If legal services other than that provided by staff counsel are required in connection with condemnation proceedings associated with the acquisition of Right-of-Way, the LOCALITY will consult the DEPARTMENT to obtain an attorney from the list of outside counsel approved by the Office of the Attorney General. Costs associated with outside counsel services shall be reimbursable expenses of the Project.
- 3. The DEPARTMENT shall:
 - a. Perform any actions and provide any decisions and approvals, within a reasonable time, which are the responsibility of the DEPARTMENT, as required by federal and state laws and regulations or as otherwise agreed to, in writing, between the parties.
 - b. Upon receipt of the LOCALITY's invoices pursuant to paragraph 2.f, reimburse the LOCALITY the cost of eligible Project expenses, as described in Appendix A. Such reimbursements shall be payable by the DEPARTMENT within 30 days of an acceptable submission by the LOCALITY.
 - c. Where applicable, submit invoices to the LOCALITY for the LOCALITY's share of eligible Project expenses incurred by the DEPARTMENT in the performance of activities pursuant to paragraph 2.a. and 3.a.
 - d. Audit the LOCALITY's Project records and documentation as may be required to verify LOCALITY compliance with applicable laws and regulations.
 - e. Upon LOCALITY'S request, make available to the LOCALITY guidelines to assist the Parties in carrying out responsibilities under this Agreement.
- 4. If designated by the DEPARTMENT, the LOCALITY is authorized to act as the DEPARTMENT's agent for the purpose of conducting survey work pursuant to § 33.2-1011 of the Code of Virginia (1950), as amended.
- 5. Nothing in this Agreement shall obligate the Parties hereto to expend or provide any funds in excess of funds agreed upon in this Agreement or as shall have been included in an annual or other lawful appropriation. State and federal Project funding is limited to those identified in the Appendix A of this Agreement and is allocable only upon LOCALITY'S

compliance with all requirements of this Agreement. In the event the cost of all or part of the Project is anticipated to exceed the allocation shown on Appendix A, the Parties agree to cooperate in seeking additional funding for the Project or to terminate the Project before Project costs exceed the allocated amount. Any requested increase in federal or state funding is subject to DEPARTMENT policy and procedures applicable to the funding source and is not guaranteed.

6. Nothing in this Agreement shall be construed as a waiver of the LOCALITY's or the Commonwealth of Virginia's sovereign immunity.
7. The Parties mutually agree and acknowledge, in entering this Agreement, that the individuals acting on behalf of the Parties are acting within the scope of their official authority and capacity and the Parties agree that neither Party will bring a suit or assert a claim against any official, officer, or employee of either Party, in their individual or personal capacity, for a breach or violation of the terms of this Agreement or to otherwise enforce the terms and conditions of this Agreement. The foregoing notwithstanding, nothing in this subparagraph shall prevent the enforcement of the terms and conditions of this Agreement by or against either Party in a competent court of law.
8. The Parties mutually agree that no provision of this Agreement shall create in the public, or in any person or entity other than the Parties, rights as a third party beneficiary hereunder, or authorize any person or entity, not a party hereto, to maintain any action for, without limitation, personal injury, property damage, breach of contract, or return of money, or property, deposit(s), cancellation or forfeiture of bonds, financial instruments, pursuant to the terms of this Agreement or otherwise. Notwithstanding any other provision of this Agreement to the contrary, unless otherwise provided, the Parties agree that the LOCALITY or the DEPARTMENT shall not be bound by any agreements between either party and other persons or entities concerning any matter which is the subject of this Agreement, unless and until the LOCALITY or the DEPARTMENT has, in writing, received a true copy of such agreement(s) and has affirmatively agreed, in writing, to be bound by such Agreement.
9. This Agreement may be terminated by either Party upon 30 days advance written notice to the other Party. Eligible Project expenses incurred through the date of termination shall be reimbursed in accordance with paragraphs, 2.g., 2.h, and 3.b, subject to the limitations established in this Agreement and Appendix A. Upon termination and unless otherwise agreed to, the DEPARTMENT shall retain ownership of plans, specifications, and right of way for which state funds have been provided, unless all state funds provided for the Project have been reimbursed to the DEPARTMENT by the LOCALITY, in which case the LOCALITY will have ownership of the plans, specifications, and right of way.
10. Prior to any action pursuant to paragraphs 2.b or 2.h of this Agreement, the DEPARTMENT shall provide notice to the LOCALITY with a specific description of the LOCALITY'S breach of this Agreement. Upon receipt of a notice of breach, the LOCALITY will be provided the opportunity to cure such breach or to provide a plan to cure to the satisfaction to the DEPARTMENT. If, within sixty (60) days after receipt of the written notice of breach, the LOCALITY has neither cured the breach, nor is diligently

pursuing a cure of the breach to the satisfaction of the DEPARTMENT, then upon receipt by the LOCALITY of a written notice from the DEPARTMENT stating that the breach has neither been cured, nor is the LOCALITY diligently pursuing a cure, the DEPARTMENT may exercise any remedies it may have under this Agreement or at law or in equity.

11. THE LOCALITY and DEPARTMENT acknowledge and agree that this Agreement has been prepared jointly by the Parties and shall be construed simply and in accordance with its fair meaning and not strictly for or against any Party.
12. THE LOCALITY and the DEPARTMENT further agree that should Federal-aid Highway funds be added to the Project, this Agreement is no longer applicable. The LOCALITY and the DEPARTMENT mutually agree that they shall then enter into a Standard Project Administration Agreement for Federal-aid Projects upon execution of which this Agreement shall be terminated.
13. THIS AGREEMENT, when properly executed, shall be binding upon both Parties, their successors, and assigns.
14. THIS AGREEMENT may be modified only in writing by mutual agreement of the Parties.

The remainder of this page is BLANK

IN WITNESS WHEREOF, each party hereto has caused this Agreement to be executed as of the day, month, and year first herein written.

COUNTY OF ISLE OF WIGHT, VIRGINIA:

Signature

Typed or printed name of signatory

Title

Date

Signature of Witness

Date

NOTE: The official signing for the LOCALITY must attach a certified copy of his or her authority to execute this agreement.

COMMONWEALTH OF VIRGINIA, DEPARTMENT OF TRANSPORTATION:

Chief of Policy

Commonwealth of Virginia
Department of Transportation

Date

Signature of Witness

Date

Attachments

Appendix A
Appendix B

Appendix A - Locally Administered

Version: Original

Prepared Date: 7/16/2024

Project Details

UPC: 124999 State Project #: U000-046-R54 CFDA #: N/A Locality UEI #: SSUEFN4T95L1

Locality: Isle of Wight County Address: 17090 Monument Cir., Isle of Wight, Va 23397

Work Description:

TURNER DR & BENNS CHURCH IMPROVEMENTS - Left turn lanes from northbound Route 10 onto westbound Route 644 with a single-lane roundabout on Rt 644 to serve residential, commercial, & school access. This is a public/private partnership with all adjacent properties and municipal entities.

Project Location
(Zip +4)

23430-6159

Project Points of Contact

Locality Project Manager

Name: Jamie Oliver
Phone: 757-846-8600
Email: joliver@isleofwightus.net

VDOT Project Coordinator

Name: Derrick Williams
Phone: 757-956-3097
Email: Derrick.Williams@vdot.virginia.gov

Project Estimates

	Preliminary Engineering	Right of Way and Utilities	Construction	Total
Estimated Locality Project Expenses	\$931,810	\$0	\$6,565,416	\$7,497,226
Estimated VDOT Project Oversight	\$64,371	\$0	\$70,808	\$135,179
Estimated VDOT Project Services (Appendix C)	\$0	\$0	\$0	\$0
Estimated Total Project Costs	\$996,181	\$0	\$6,636,224	\$7,632,405

Project Financing

Allocated Funds Type	Allocated Funds Amount	Local % Participation	Local Share Total	Max Reimbursement to Locality	Total Estimated Reimbursement to Locality
Revenue Sharing	\$4,401,710	50%	\$2,200,855	\$2,200,855	
Local Funds	\$3,230,695	100%	\$3,230,695	\$0	
Funding Totals	\$7,632,405		\$5,431,550	\$2,200,855	\$2,065,676

Note - The funds order is not indicative of the actual spend order of funds on the project.

This Appendix A supersedes all previous versions signed by VDOT and the LOCALITY for the Project.

Authorized Locality Official

Date

Authorized VDOT Official

Date

Printed Name of Locality Official

Printed Name of VDOT Official

Title of Locality Official

Title of VDOT Official

This attachment is certified and made an official attachment to this document by the Parties to this Agreement.

Locally Administered State-Aid Agreement

Appendix B – Special Funding Program Conditions and Requirements

Project Number	UPC	Local Government
U000-046-R54	124999	Isle of Wight County

SMART SCALE

Administration of this Project, including but not limited to Project estimate, schedule and commitment to funding, is subject to the requirements established in the Commonwealth Transportation Board's (CTB's) most current *Policy for Implementation of the SMART SCALE Project Prioritization Process*, the applicable requirements of the Code of Virginia, and VDOT's applicable *Instructional and Informational Memoranda*.

Without limiting the foregoing, this Project has been selected through the Smart Scale (HB2) application and selection process and will remain in the Six-Year Improvement Plan as a funding priority unless certain conditions set forth in the CTB's most current *Policy for Implementation of a Project Prioritization Process* arise. Pursuant to the CTB's *Policy for Implementation of a Project Prioritization Process*, this Project will be re-scored and/or the funding decision re-evaluated if any of the following conditions apply: a change in the scope, an estimate increase, or a reduction in the locally/regionally leveraged funds. Applications may not be submitted in a subsequent SMART SCALE prioritization cycle to account for a cost increase on a previously selected project.

This Project shall be initiated and at least a portion of the Project's programmed funds expended within one year of the budgeted year of allocation or funding may be subject to reprogramming to other projects selected through the prioritization process. In the event the Project is not advanced to the next phase of construction when requested by the CTB, the LOCALITY or the localities within the metropolitan planning organization may be required, pursuant to § 33.2-214 of the Code of Virginia, to reimburse the DEPARTMENT for all state and federal funds expended on the Project.

Revenue Sharing

This Project shall be administered in accordance with VDOT's most current *Revenue Sharing Program Guidelines*.

Without limiting the foregoing, the Project shall be initiated such that at least a portion of the Revenue Sharing Funds are expended within one year of allocation. For any project that has not been initiated within one year, the CTB has the discretion to defer consideration of future allocations until the project moves forward. Further, if the Project has not been initiated within two fiscal years subsequent to the allocation of Revenue Sharing Funds, the Revenue Sharing Funds for the Project may be subject to deallocation from the Project at the discretion of the CTB.

State of Good Repair (SGR) Paving

Project estimate, schedule, and commitment to funding are subject to the requirements established in the CTB's *State of Good Repair Program Prioritization Process Methodology*, the Code of Virginia, and VDOT's *Instructional and Informational Memoranda*.

Projects receiving funding under this program must be advertised within twelve months of award funding or be subject to deallocation. In the event the Project is not advanced to the next phase of construction, the LOCALITY may be required, pursuant to § 33.2-214 of the Code of Virginia, to reimburse the Department for all state funds expended on the Project.

This Project has been selected through the State of Good Repair application and selection process and will remain in the SYIP as a funding priority. Pursuant to the CTB's *State of Good Repair Program Prioritization Process Methodology*, this Project will be re-scored and/or the funding decision re-evaluated if any of the following conditions apply: a change in the scope, an estimate increase, or a reduction in the locally/regionally leveraged funds. Applications may not be submitted in a subsequent annual State of Good Repair prioritization cycle for the same roadway segment to account for a cost increase on a previously selected Project.

Economic Access

This Project shall be administered in accordance with VDOT's most current *Economic Development Access Program Guide*.

Airport Access

This Project shall be administered in accordance with VDOT's most current *Airport Access Program Guide*.

Recreational Access

This Project shall be administered in accordance with VDOT's most current *Recreational Access Program Guide*.

Local Funds

All local funds included in Appendix A have been formally committed by the LOCALITY board or council, subject to appropriation.

Authorized Locality Official Signature and Date

Printed Name of Locality Official

**RESOLUTION TO SUPPORT APPLICATION FOR AND
APPROPRIATION OF REVENUE SHARING GRANT FUNDS FOR THE
CONSTRUCTION OF ROUTE 10 AND TURNER DRIVE
IMPROVEMENTS**

WHEREAS, the Board of Supervisors desires to submit an application for an allocation of Revenue Sharing funds of up to, but not to exceed, \$5,000,000 for the construction of Route 10 (Benns Church Blvd) and Turner Drive (Rt 644) Improvements, to include dual westbound left turn lanes, a single lane roundabout, and related ancillary signal, pedestrian, and utility improvements; and,

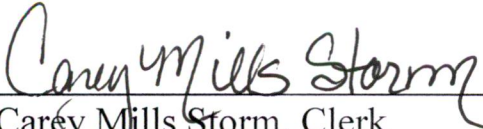
WHEREAS, the Board of Supervisors is committed to providing up to \$10,000,000 in project front-funding, with a total local match contribution not to exceed \$5,000,000 for the construction of Route 10 (Benns Church Blvd) and Turner Drive (Rt 644) Improvements; and,

WHEREAS, Isle of Wight County is committed to public safety and economic development benefits that this project will provide for the community and is partnering with local public and private stakeholders to bring this improvement to the corridor; and,

WHEREAS, Isle of Wight County has the staff resources and expertise, including the required State certifications and training, to locally administer this project.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Isle of Wight County, Virginia, that the County hereby supports and makes application for this project under the Virginia Department of Transportation Revenue Sharing Program.

Adopted this 21st day of September, 2023.

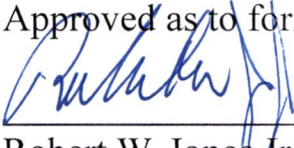


Carey Mills Storm, Clerk



William M. McCarty, Chairman

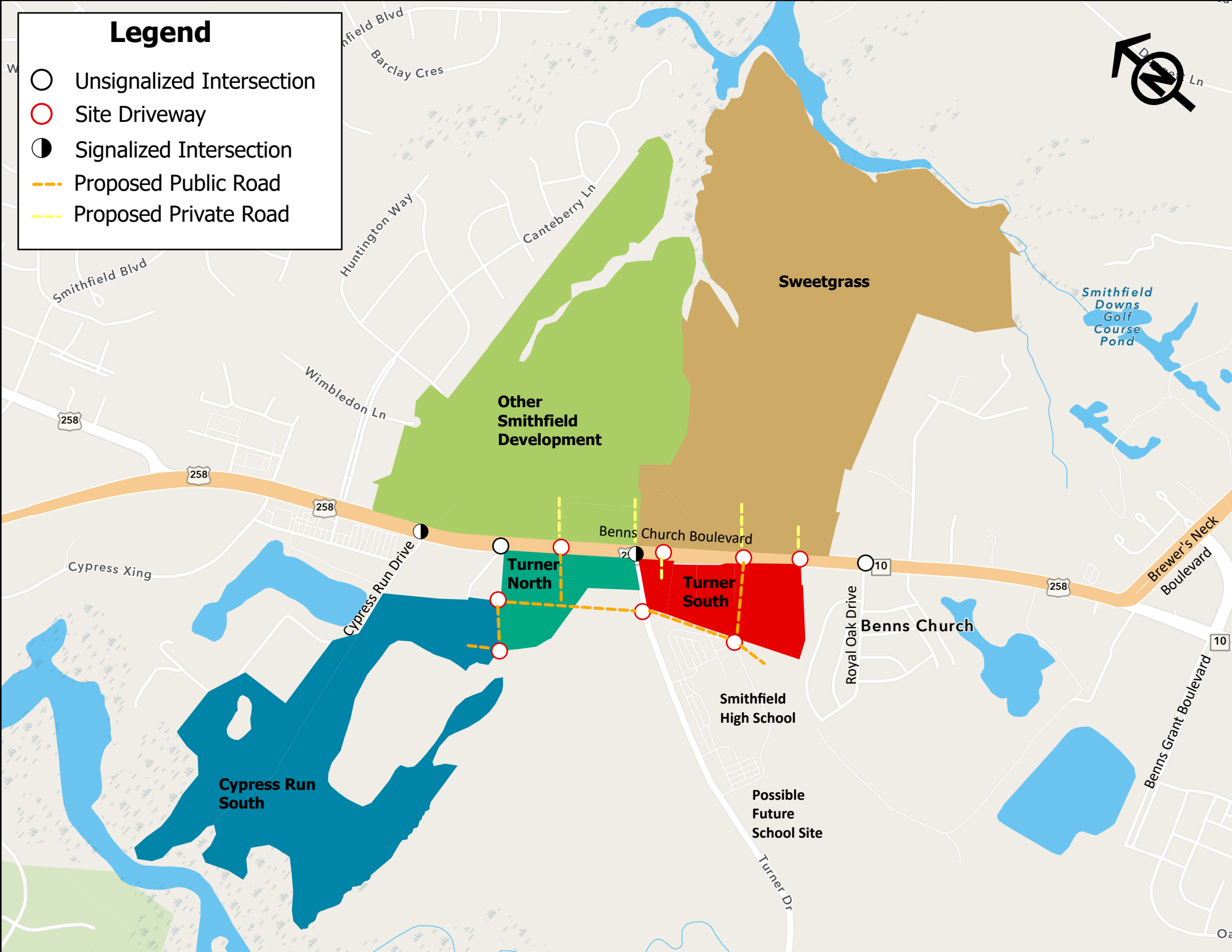
Approved as to form:



Robert W. Jones Jr., County Attorney

Legend

- Unsignalized Intersection
- Site Driveway
- ◐ Signalized Intersection
- - - Proposed Public Road
- - - Proposed Private Road

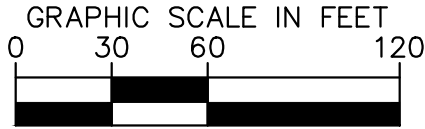
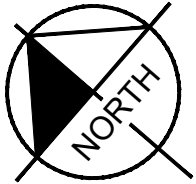




- LEGEND**
- DENOTES PROP. FULL DEPTH PAVEMENT
 - DENOTES PROP. MILL & OVERLAY
 - DENOTES PAVEMENT BY OTHERS
 - DENOTES PROP. TRAVERSABLE APRON
 - DENOTES DIRECTION OF TRAVEL

DESIGN ELEMENTS

- 98' INSCRIBED CIRCLE DIAMETER
- 17' CIRCULATORY LANE WIDTH
- 10' TRUCK APRON WIDTH
- ENTRY LANE WIDTH VARIES 14' TO 24'



CONCEPTUAL DESIGN EXHIBIT

BENNS CHURCH BLVD AT TURNER DRIVE

SEPTEMBER 2023

ISSUE:

Application of Hall Family Partnership LLC, Applicant and Owner, for an Exception to Section 6-2010.A.3.a of the Newport Development Service Overlay (NDSO) District Regulations in the Zoning Ordinance for the Property Located at 20168 Regal Circle for an Exception to the NDSO Design Standards for Building Façades

BACKGROUND:

Hall Family Partnership LLC, applicant and owner, has submitted an application for an Exception to Section 6-2010.A.3.a of the Newport Development Service Overlay (NDSO) District Regulations in the Zoning Ordinance for the property located at 20168 Regal Circle with Tax Map Number 42-06-004 for an Exception to the NDSO Design Standards for building façades.

The property is currently vacant but has been cleared as a part of an approved site plan. The site is a part of the original Isle of Wight Industrial Park which received zoning approval in 1988. A site plan has been approved for contractor office and storage facility use.

The proposal is to add 6,200 square feet of indoor storage space and 4,800 square feet of office space. There is also a storage yard to the rear of the property. The applicant has proposed using a portion of the building for his existing electrical business and leasing the remaining square footage to similar contractor businesses.

The full Planning Commission staff report is attached for your use.

BUDGETARY IMPACT:

None

RECOMMENDATION:

The Planning Commission recommended approval with the condition recommended by staff with a vote of 8-0.

Staff recommends approval of the application with the condition that the building materials will be the same as those proposed in the concept elevations.

ATTACHMENTS:

Description	Type	Upload Date
Application	Backup Material	10/14/2024
Elevations	Backup Material	10/14/2024
Sample Building	Backup Material	10/15/2024
Location Map	Backup Material	10/14/2024
PC Staff Report	Backup Material	11/7/2024



APPLICATION FOR EXCEPTIONS

This application should be used to petition for an exception for certain uses which, because of their unique characteristics, but which may, under the right set of circumstances and conditions be acceptable.

A. APPLICATION FOR (CHECK ALL THAT APPLY):

- ☐ Chesapeake Bay Preservation Area Ordinance Exception
- ☒ Newport Development Service Overlay District Exception
- ☐ Highway Corridor Overlay District Exception
- ☐ Signage Exception
- ☐ Subdivision Ordinance Waiver
- ☐ Other (please list) _____

The proposal is a request to Section (s) 6-201C A.3.a of the Chesapeake Bay Preservation Area Ordinance, the Isle of Wight County Zoning Ordinance, or the Isle of Wight County Subdivision Ordinance.

Proposed Use or Activity: Office/Warehouse

B. APPLICATION INFORMATION:

Applicants Name: Robert L. Hall

Address: 301 Huntington Way, Smithfield, VA

Email: robby@hallelectrical.net

Phone: 757-376-3776

Property Owners Name: Hall Family Partnership, LLC

Address: 301 Huntington Way, Smithfield, VA

C. PROJECT DESCRIPTION:

Project Name: Regal Business Park

Property Address (if any): 20168 Regal Circle, Smithfield, VA 23430

Comprehensive Plan Designation: Business Sp. 1.4

The exception will apply to .253 acres out of 1.634 total acres

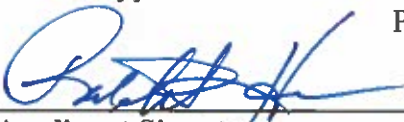
Tax Parcel Identification # 42-06-004 Number of acres to be effected: .253

Proposed Utilities (check all that apply): Public Water ☐ Private Well ☒

Public Sewer ☐ Private Septic ☒

NOTICE: THE ATTACHED CHECKLIST MUST BE COMPLETED, CERTIFIED, AND SUBMITTED OR THE APPLICATION WILL BE CONSIDERED INCOMPLETE.

Remit Application to: Isle of Wight County Central Permitting, 17140 Monument Circle, Suite 100
P. O. Box 80, Isle of Wight, Virginia 23397


Applicant Signature

8/14/24
Date

Owner Signature if different

Date

FOR OFFICE USE ONLY:

Complete Application Received On: _____ Fees Paid: _____
Tax Query: [] Current [] Delinquent Distribution Date: _____
Posted/Date to Post: _____

AGENCIES REFERRALS:

☐ Department of Conservation & Recreation
☐ Economic Development
☐ Emergency Services
☐ General Services
☐ Environmental Planner
☐ Health Department
☐ Transportation Manager
☐ Commission of Revenue
☐ Other _____

☐ Inspections
☐ Sheriff's Office
☐ Town of Smithfield
☐ Town of Windsor
☐ VDOT
☐ Schools
☐ Budget & Finance
☐ County Attorney

Verified By: _____ Date: _____

**COUNTY OF ISLE OF WIGHT
DISCLOSURE OF REAL ESTATE HOLDINGS**

Applicant: Robert L. Hall for Hall Family Partnership, LLC

Address: 301 Huntington Way, Smithfield, VA

REAL ESTATE HOLDINGS TO BE AFFECTED

Location or Address	Description
20168 Regal Circle, Smithfield, VA 23430	Office/Warehouse

OTHER OWNERS OF AFFECTED REAL ESTATE

(Not Required for Corporation whose stock is traded on a national or local stock exchange or having more than 500 shareholders.)

Name of Individuals Corporation/Partnership Business Association	Address

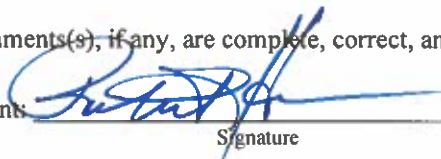
Does any member of the Isle of Wight County Planning Commission or governing body have any interest in such property, either individually, by ownership of stock in a corporation owning such land, partnership, as the beneficiary of a trust, or the settlor of a revocable trust, or whether a member of the immediate household of any member of the Planning Commission or governing body has any such interest? Yes No

If yes, names of members:

I do solemnly swear that the foregoing statement(s) and attachments(s), if any, are complete, correct, and true.

Applicant: Robert L. Hall

Printed or Typed Name

Applicant: 

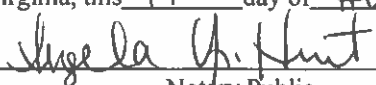
Signature

Date: 8.14.2024

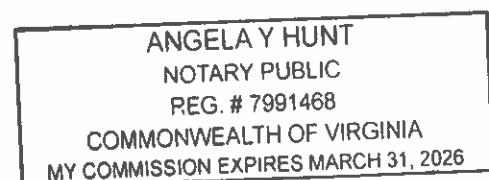
Commonwealth of Virginia
County of Isle of Wight

Subscribed and sworn to before me Robert L. Hall

A Notary Public in and for the County of Isle of Wight, Commonwealth of Virginia, this 14th day of August, 2024.


Notary Public

My Commission Expires March 31, 2026





SUBMITTAL CHECKLIST FOR EXCEPTION APPLICATIONS

****Both checklist and application required upon submission to central permitting or application will not be accepted****

In accordance with Section 5002, *Exceptions*, of the Chesapeake Bay Preservation Area Ordinance, and in accordance with Section 6-1015, *Exceptions*, Section 6-2011, *Exceptions*, and Section 9-1013, *Exceptions*, of the Isle of Wight County Zoning Ordinance, the following information shall be submitted for an exception application. Please note that it is the applicant's responsibility to ensure that the application is in compliance with all Federal, State and County regulations.

No application for an exception shall be certified as complete unless the following information is provided. **The required number of copies may be increased or reduced with permission of the Zoning Administrator, depending on the review needs.** Applicant(s) must have their signature(s) notarized on the disclosure of real estate holdings.

- ☒ **Ten (10) copies of the following**
 - ☒ original, executed application
 - ☒ a statement of the reasons for seeking an exception
 - ☐ narrative description of the property which shall include the tax parcel identification number
 - ☒ full size concept plan of the site to show all existing and proposed physical improvements and such other information as is necessary to clearly indicate to the reviewing body that adequate provisions have been made for compliance with all standards for that particular use, the extent of the property to be so used on a given parcel or parcels, and information defining the requested exceptions. The plan shall be prepared by the appropriate authorized design professional licensed to practice in Virginia. No person shall prepare or certify design elements of site plans which are outside the limits of their professional expertise and license. Such document shall be drawn to scale and shall include the following information:
 - A vicinity map at a scale of no less than one (1) inch equals two thousand (2,000) feet
 - Title of drawing
 - Date of drawing
 - Existing wood line
 - North arrow
 - Scale bar
 - Current zoning of parcel(s), including tax map number(s) and owner(s)

- Current zoning of adjacent parcel(s), including tax map number(s) and owner(s)
- Street names including route number and width(s) of the right-of-way(s)

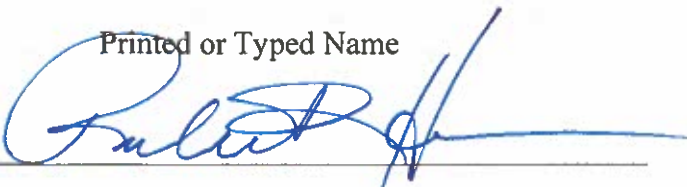
- ☒ **One (1) original executed application**
- ☒ **One (1) digital copy of ALL application documents**
- ☒ **One (1) reduced 11"x17" copy of concept plan**
- ☒ **Application fee submitted with the application. Checks should be made payable to treasurer, Isle of Wight, County**
- ☐ **For CBPA Exception applications, a major water quality impact assessment which meets the criteria in Section 4003 of the Chesapeake Bay Preservation Area Ordinance must be submitted at the time of application.**
- ☐ Other information may be necessary to demonstrate compliance with all other applicable federal, state and County standards and regulations.
- ☒ All real estate taxes must be paid and current at the time of submittal; otherwise, the submittal will be refused at the counter. Proof of the most recent tax payment to the County must accompany the application.

Please note that additional information on the site layout may be requested by the Zoning Administrator during the review process in order to more effectively review the application and prepare the staff reports for the appropriate reviewing body.

I, the undersigned, certify that this application is complete, accurate and contains all required and requested information, documents, and other submittals, and that all statements made herein are, to the best of my knowledge, true and correct. I further certify that I have exercised due diligence to obtain the most recent, complete, and correct information available. I understand that any section not completed in its entirety may delay the processing of this application.

Robert L. Hall

Printed or Typed Name


Signature

8.14.2024

Date

REGAL BUSINESS PARK EXCEPTION REQUEST

Reasons for seeking an Exception:

I want to thank the commission for hearing and considering my request for an exception to the Newport District Service Overlay section 6-200.43C which states:

“Stucco, natural wood siding, brick, stone, decorative block, cementitious siding or other materials with similar texture and appearance are considered appropriate to county character and shall be provided on all exterior elevations. Alternative materials that provide an equivalent appearance and durability of the above may be approved by the zoning administrator. Vinyl siding, flat or corrugated metal and concrete block shall not be used for exterior siding material on any building, except that vinyl siding may be used as trim material. The exterior covering material shall extend to the ground, except that when a solid brick or masonry perimeter foundation is used, exterior covering material need not extend below the top of the foundation.”

I would like for the exception to be made to allow for a Flat Metal panel that is of high quality and looks very professional for the type of building that I am constructing. I have attached a picture of what the building would look like for reference. Here are my reasons for this request.

1. **Cost:** The Stucco, Wood Siding, and Cementitious Siding in its construction will add more labor to install. Siding requires that there is framing for the siding to be mounted or supported. The metal building has steel beams and columns and cross members. However, additional wood/studs are required to create a wall for the siding to be supported. With materials being so expensive this will add not only more cost for materials but also for labor to build the wall. Then the maintenance to up-keep the look and appearance creates an unnecessary burden whereas the metal siding does not.

Brick is Very Expensive for the size of building that I have. It would add another \$75,000 to \$100,000 to my cost which would prohibit me from building.

Metal siding comes in large panels and attaches directly to the metal structure. No additional framing of walls is required. And due to the nature of the metal flat panel wall finish lasting 25yrs or more it maintains its look 4 to 5 times longer than other traditional siding listed above. The Flat Metal Panel has a 25yr warranty making this a much better value than stucco, wood or cementitious siding.

2. **Maintenance:** Stucco, Wood Siding and even cementitious siding requires a lot of maintenance. Some more than others listed here. However, Stucco is a product that has been known to let water get behind it even with the smallest of gaps. When that happens, the moisture will build up and cause rot, mold, mildew and it will not be noticeable until it is too late. When this occurs there is a tremendous amount of damage that has to be repaired structurally. The cost of that would be much more to replace than what was initially installed. In addition, Hardie Plank (Cementitious Siding) and Wood Siding would require to be painted every 4 to 5 yrs. For that size of building painting would cost

about \$8,000 to \$10,000 or more each time to maintain a clean professional look. The metal flat panel would not require that.

Wood Siding has this same potential of leaks but you would be able to see it. However, wood will rot and is high maintenance with painting even more frequent. Again, the cost over the years in 25yrs could exceed \$50,000 or more just painting. If it is to be maintained properly. This creates a unnecessary burden and expense on my company.

Cementitious Siding (Hardy Plank) holds up better, but like stucco, moisture can get behind the hardy plank where gaps are and if Caulk fails. And it would not be seen until more structural damage, mold and mildew has occurred. Again, it can be costly to maintain having to paint and caulk to maintain it properly regularly.

The Metal Flat Panel I am requesting to be used, will be of high quality and is very low maintenance and will hold up for years to come with lower cost to maintain. The finish/paint on these metal panels will last 25yrs or more without maintenance other than pressure washing. It is a very low-cost product to maintain and is perfect for an office/warehouse building such as I am constructing.

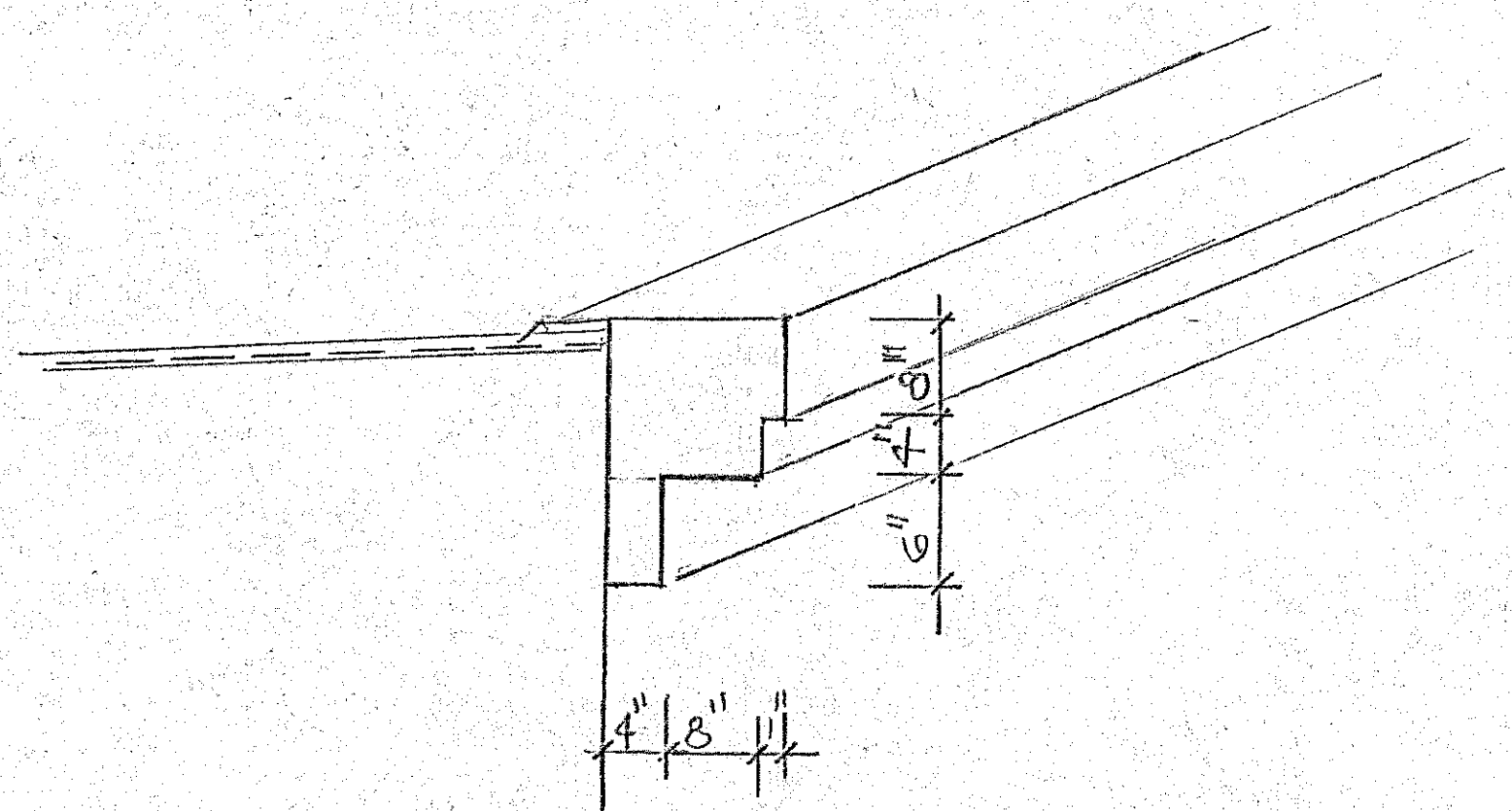
3. The Appearance: The look that I would like the other products above do not give the same look. I wanted something of a more contemporary and professional look, more of an office park look. See the picture that I provided. This is a sample of what I am looking for. The style is more of a Board and Batten look of siding.

The Building to the Right of me and to the Left of me have Corrugated Metal Siding. I am not doing a corrugated metal. It will be a flat metal panel with Board and Batten Look. As stated, before this panel is low maintenance and will be the least costly for me.

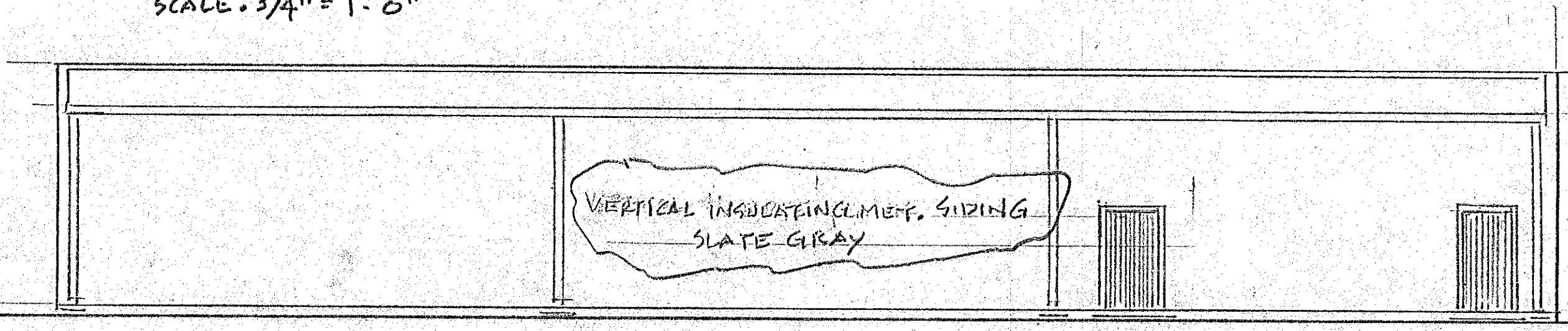
Thank you for your consideration. I believe this building will give a very professional appearance and will attract more businesses to the area which will help the county and our area.

Best Regards,

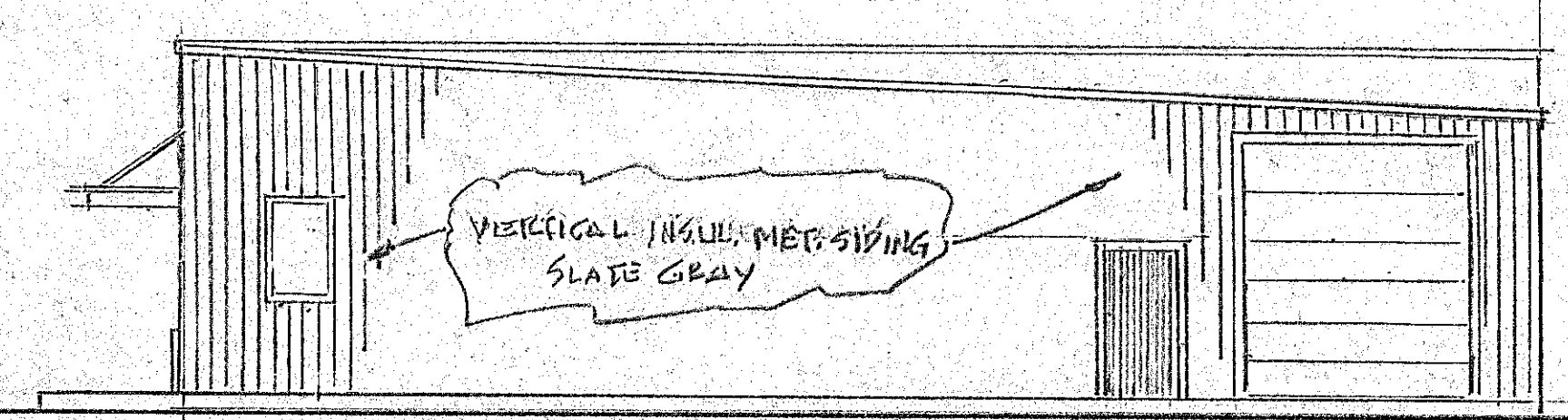
Robert L. Hall, Managing Member/Owner



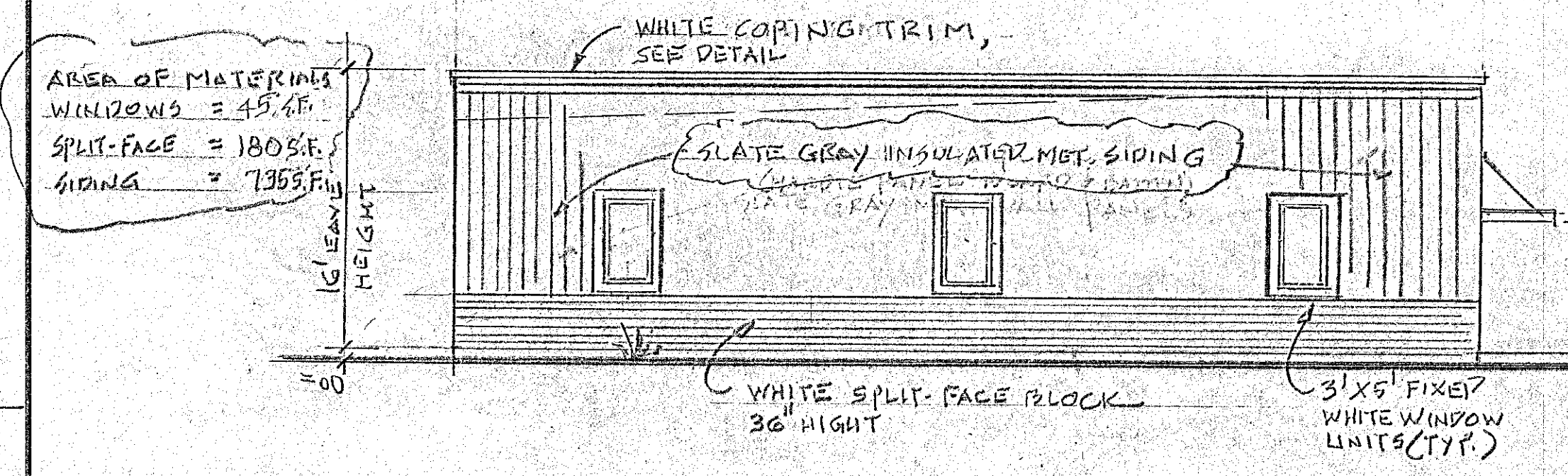
COPING DETAIL
SCALE: 3/4" = 1'-0"



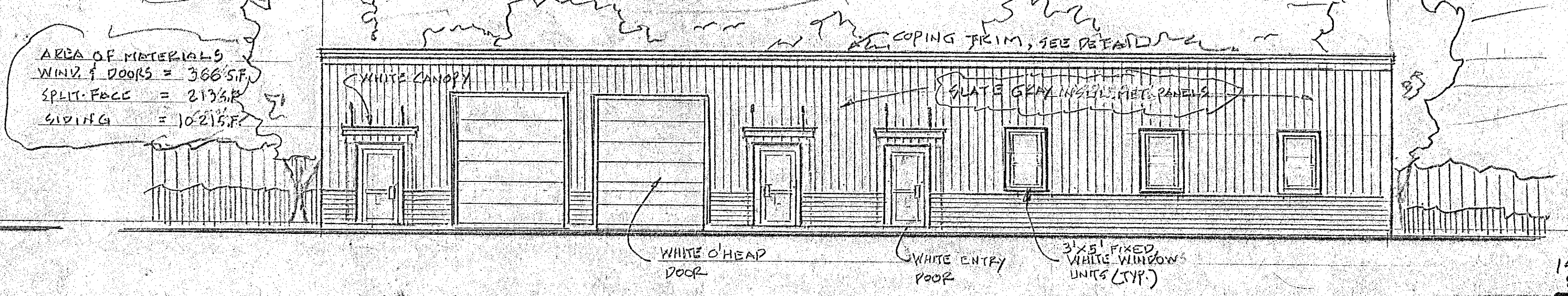
REAR ELEVATION SOUTH FACING
SCALE: 1/8" = 1'-0"



RIGHT SIDE ELEVATION WEST FACING
SCALE: 1/8" = 1'-0"

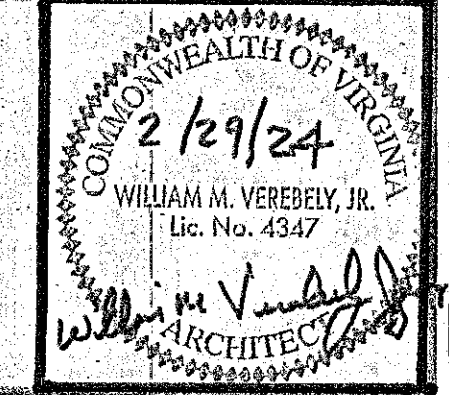


SIDE ELEVATION EAST FACING
(STREET FRONT) SCALE: 1/8" = 1'-0"



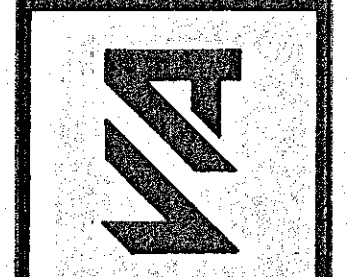
FRONT ELEVATION NORTH FACING
SCALE: 1/8" = 1'-0"

ISSUE DATE
8/26/24



REVISIONS	BY
5/02/24	BV
6/12/24	BV
6/14/24	BV
10/10/24	BV

Verebely & Associates,
Architects
Chesapeake Virginia



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BUILDING ELEVATIONS
OFFICE/WAREHOUSE for the
HALL FAMILY PARTNERSHIP, LLC
REGAL BUSINESS CENTER
ISLE OF WIGHT, VA.

Date	29 FEB. 24
Scale	
Drawn	VERB
Job	24-22
Sheet	3
Of	3 Sheets



Canopies, Walk Doors, Windows,
Glass Store Front Doors -
All supplied by Steel Building Accessories

EXC-4 -24 - NDSO Exception- Location Map



PLANNING REPORT

APPLICATION:

Application of Hall Family Partnership LLC, applicant and owner, for an Exception to Section 6-2010.A.3.a of the Newport Development Service Overlay (NDSO) District Regulations in the Zoning Ordinance for the property located at 20168 Regal Circle with Tax Map Number 42-06-004 for an Exception to the NDSO Design Standards for building façades

ELECTION DISTRICT:

District 4

LOCATION:

The property is a 1.66 acre parcel located on Regal Circle inside the Isle of Wight County Industrial Park on property with tax map parcel number 42-06-004. It is bounded to the east by Benns Church Boulevard and to the north, west, and south by parcels included in the industrial park and also in the Conditional-Limited Industrial (C-LI) zoning district.

BACKGROUND:

The property is currently vacant but has been cleared as a part of an approved site plan. The site is a part of the original Isle of Wight Industrial Park which received zoning approval in 1988. A site plan has been approved for contractor office and storage facility use.

The proposal is to add 6,200 square feet of indoor storage space and 4,800 square feet of office space. There is also a storage yard to the rear of the property. The applicant has proposed using a portion of the building for his existing electrical business and leasing the remaining square footage to similar contractor businesses.

DESCRIPTION:

The applicant would like to construct a building using metal siding, which according to the NDSO design standards, would be prohibited. The applicant states that the cost and maintenance required with the materials found in the ordinance are the primary reasons for the exception request. The applicant also stated that he is going for a more contemporary and professional look and thinks that can be achieved with the proposed metal siding. The proposed metal siding will give the appearance of board and batten siding. As a result, the applicant requests an exception to the architectural and design guidelines of the NDSO District. The request is for an exception to Section 6-2010.A.3.a of the Zoning Ordinance which prohibits the use of either concrete block, flat or corrugated metal, or vinyl siding walls for new development or expansion of existing development within the NDSO District.

COMPREHENSIVE LAND USE PLAN:

The 2020 Comprehensive Plan states that building design which promotes the character of the Newport Development Service District (DSD) is encouraged. Architectural guidelines are recommended for non-residential structures to ensure compatible and positive aspects of the District's visual experience from the arterial roadways. Buildings should reflect an individual design that considers site location, conditions, intended use, and the character/building mass of the surrounding properties.

ORDINANCE REVIEW:

The property is in the Conditional - Limited Industrial (C-LI) zoning district and the NDSO and Chesapeake Bay Preservation Area Overlay districts. The intent of the NDSO district regulations is to reduce incompatible and adverse impacts on the visual experience from the highway and provide continuity of site design within the proposed development.

Per Section 6-2011.B., when granting an exception, the Board of Supervisors must consider the following criteria:

1. Such exception shall be no less beneficial to the residents or occupants of the development, as well as the neighboring property, that would be obtained under the applicable regulation.
2. That the exception is reasonable because of the high level of design and construction that will be incorporated into the development; and,
3. That the exception will result in design and construction that is in accordance with accepted engineering and building standards.

AGENCY REVIEW:

Staff performed an analysis of the exception request and developed the following findings:

1. The proposed use and building are consistent and similar in nature with neighboring properties inside the industrial park.
2. Beyond the metal siding, the building design includes such higher-level design elements such as awnings over the entrances, and parking located in the interior of the site.

STAFF CONCLUSIONS:

Based on an analysis of the project, staff identified the following strengths and weaknesses for the proposed uses:

Strengths:

1. The building design and use will be similar to those of existing buildings within the industrial park.
2. The proposed use of the property would increase employment and revenues in the County.

Weaknesses:

1. The new building will not meet the NDSO requirements.

STAFF RECOMMENDATION:

Based on the listed strengths, staff recommends approval of the application with the condition that the building materials will be the same as those proposed in the concept elevations.

ATTACHMENTS:

Description	Type	Upload Date
Application	Backup Material	10/14/2024
Elevations	Backup Material	10/14/2024
Sample Building	Backup Material	10/15/2024
Location Map	Backup Material	10/14/2024

ISSUE:

Application EXC-24-1 of Charles Davis, Jr. and Kimberly Davis, Owners, for a Waiver to Section 3.2.4.A.4 and Section 5.9.1.C of the Subdivision Ordinance to Allow a Family Member Subdivision from Tax Map Parcel 31-01-019A on a Private Thirty-foot Ingress/Egress Easement Not Built to Public Standards Which Serves More Than Two Lots

BACKGROUND:

Application EXC-24-1 of Charles Davis, Jr. and Kimberly Davis, owners, for a waiver to Section 3.2.4.A.4 and Section 5.9.1.C of the Subdivision Ordinance to allow a family member subdivision from tax map parcel 31-01-019A on a private thirty-foot ingress/egress easement not built to public standards which serves more than two lots.

The parcel is located at 15258 Carroll Bridge Road, Smithfield and is zoned Rural Agriculture Conservation (RAC). The surrounding land uses are single family residential, agricultural, farmland and wetlands.

The parent parcel was created in the 1990's and is accessed by a private ingress/egress easement, which provides access to Carroll Bridge Road (Rt. 654).

When the property owners talked to Planning and Zoning staff, they were advised that their proposal does not meet the Subdivision Ordinance standards that were adopted in 2021.

The Subdivision Ordinance family member standard allows no more than one lot resulting from a single tract to be accessed from a single ingress/egress easement unless approved by the Board of Supervisors upon recommendation from the Planning Commission.

The Subdivision Ordinance also stipulates that all roads which provide access to three or more lots must be public roads which meet VDOT construction standards.

The proposed new lot is approximately 1,000 feet down the private ingress/egress which presently serves access to four existing lots. There is a recorded road maintenance agreement, and the new proposed lot will also be subject to that agreement.

BUDGETARY IMPACT:

N/A

RECOMMENDATION:

The Planning Commission voted to recommend approval of the application at the October 15, 2024 meeting (9-0). Staff also recommends approval.

ATTACHMENTS:

Description	Type	Upload Date
STAFF REPORT	Cover Memo	11/7/2024
REQUEST	Cover Memo	10/4/2024
EXHIBIT	Exhibit	10/3/2024
ZONING MAP	Backup Material	10/3/2024
LOCATION MAP	Backup Material	10/3/2024
LAND USE MAP	Backup Material	10/3/2024
ROAD AGREEMENT	Backup Material	10/3/2024

ISSUE:

Application EXC-24-1 of Charles Davis, Jr. and Kimberly Davis, owners, for a waiver to Section 3.2.4.A.4 and Section 5.9.1.C of the Subdivision Ordinance to allow a family member subdivision from tax map parcel 31-01-019A on a private thirty-foot ingress/egress easement not built to public standards which serves more than two lots

BACKGROUND:

The parcel is located at 15258 Carroll Bridge Road, Smithfield and is zoned Rural Agriculture Conservation (RAC). The surrounding land uses are single family residential, agricultural, farmland and wetlands.

The parent parcel was created in the 1990's and is accessed by a private ingress/egress easement, which provides access to Carroll Bridge Road (Rt. 654).

When the property owners talked to Planning and Zoning staff, they were advised that their proposal does not meet the Subdivision Ordinance standards that were adopted in 2021.

The Subdivision Ordinance family member standard allows no more than one lot resulting from a single tract to be accessed from a single ingress/egress easement unless approved by the Board of Supervisors upon recommendation from the Planning Commission.

The Subdivision Ordinance also stipulates that all roads which provide access to three or more lots must be public roads which meet VDOT construction standards.

The proposed new lot is approximately 1,000 feet down the private ingress/egress which presently serves access to four existing lots. There is a recorded road maintenance agreement, and the new proposed lot will also be subject to that agreement.

BUDGETARY IMPACT:

N/A

RECOMMENDATION:

The Planning Commission voted to recommend approval of the application at the October 15, 2024 meeting (9-0). Staff also recommends approval.

ATTACHMENTS:

Description	Type	Upload Date
<u>REQUEST</u>	Cover Memo	10/4/2024
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<u>LAND USE MAP</u>	Backup Material	10/3/2024
<u>ROAD AGREEMENT</u>	Backup Material	10/3/2024

To whom it may concern,

We are gifting 2 acres of land to our Daughter Heather Mcaffee and her Husband. This land is part of our current property at 15258 Carroll Bridge Road, Smithfield, VA 23430.

Thanks,

7/24/2024

Kimberly Deeds Davis



ISLE OF WIGHT
COUNTY, VIRGINIA

DEPARTMENT OF COMMUNITY DEVELOPMENT

AFFIDAVIT OF OWNERSHIP

This 25 day of September, 2024
(day) (month) (year)

I Kimberly D. Davis owner of T.P. 31-01-019A
(owner) (address and/or tax map number)

give my permission to: Kimberly D. Davis to make
(applicant)

application to Isle of Wight County Department of Community Development for the aforementioned property.

[Signature]
(signature of owner)

Kimberly D. Davis
(printed name)

Commonwealth of Virginia

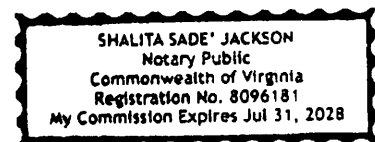
County of Isle of Wight

Subscribed and sworn to before me Shalita Jackson

A Notary Public in and for the County of Isle of Wight, Commonwealth
of Virginia, this 25th day of September, 2024.

[Signature]
Notary Public

My Commission Expires July 31, 2028





Isle of Wight, General Region
ISLE OF WIGHT
COUNTY, VIRGINIA
DEPARTMENT OF COMMUNITY DEVELOPMENT

AFFIDAVIT OF OWNERSHIP

This 2 day of October, 2024
(day) (month) (year)

I Charles Davis, owner of T.P. 31-D1-D19A
(owner) (address and/or tax map number)

give my permission to: Charles Davis, to make
(applicant)
application to Isle of Wight County Department of Community Development for the aforementioned property.

Charles Davis
(signature of owner)

Charles W. Davis Jr.
(printed name)

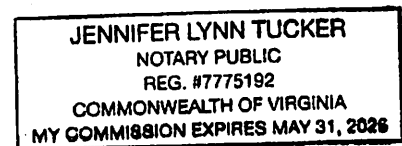
Commonwealth of Virginia

County of Isle of Wight

Subscribed and sworn to before me Jennifer Lynn Tucker

A Notary Public in and for the County of Isle of Wight, Commonwealth
of Virginia, this 2 day of October, 2024.

Jennifer Lynn Tucker
Notary Public



My Commission Expires May 31, 2026

**COUNTY OF ISLE OF WIGHT
DISCLOSURE OF REAL ESTATE HOLDINGS**

Applicant Kim Davis
Address 1525 Carroll Bridge Road
Smithfield VA 23430
City State Zip

REAL ESTATE HOLDINGS TO BE AFFECTED

Location or Address	Description
15258 Carroll Bridge	T P 31-01-019A

OTHER OWNERS OF AFFECTED REAL ESTATE

(Not Required for Corporation whose stock is traded on a national or local stock exchange or having more than 500 shareholders.)

Name of Individuals Corporation/Partnership Business Association	Address

Does any member of the Isle of Wight County Planning Commission or governing body have any interest in such property, either individually, by ownership of stock in a corporation owning such land, partnership, as the beneficiary of a trust, or the settlor of a revocable trust, or whether a member of the immediate household of any member of the Planning Commission or governing body has any such interest? ☐ Yes ☒ No

If yes, names of members:

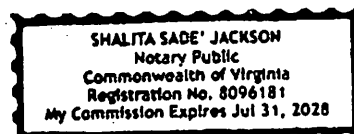
I do solemnly swear that the foregoing statement(s) and attachments(s), if any, are complete, correct and true.

Applicant: Kimber Davis Applicant: [Signature] Date: 9/25/24
Printed or Typed Name Signature

Commonwealth of Virginia
County of Isle of Wight

Subscribed and sworn to before me Shalita Jackson
A Notary Public in and for the County of Isle of Wight, Commonwealth
of Virginia, this 25th day of September, 2024.

[Signature]
Notary Public



My Commission Expires July 31, 2024

**COUNTY OF ISLE OF WIGHT
DISCLOSURE OF REAL ESTATE HOLDINGS**

Applicant Charles Davis
Address 15258 Carroll Bridge Road
Smithfield Street Va. 23120
City State Zip

REAL ESTATE HOLDINGS TO BE AFFECTED

Location or Address	Description
15258 Carroll Bridge	T.P. 31-01-019A

OTHER OWNERS OF AFFECTED REAL ESTATE

(Not Required for Corporation whose stock is traded on a national or local stock exchange or having more than 500 shareholders.)

Name of Individuals Corporation/Partnership Business Association	Address

Does any member of the Isle of Wight County Planning Commission or governing body have any interest in such property, either individually, by ownership of stock in a corporation owning such land, partnership, as the beneficiary of a trust, or the settlor of a revocable trust, or whether a member of the immediate household of any member of the Planning Commission or governing body has any such interest? ☐ Yes ☒ No

If yes, names of members:

I do solemnly swear that the foregoing statement(s) and attachments(s), if any, are complete, correct and true.

Applicant: Charles Davis Applicant: Charles Davis Date: 10/02/2024
Printed or Typed Name Signature

Commonwealth of Virginia
County of Isle of Wight

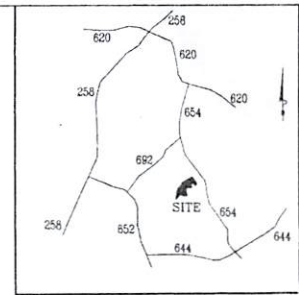
Subscribed and sworn to before me Jennifer Lynn Tucker
A Notary Public in and for the County of Isle of Wight, Commonwealth
of Virginia, this 2 day of October, 2024.

Jennifer Lynn Tucker
Notary Public

My Commission Expires May 31, 2026

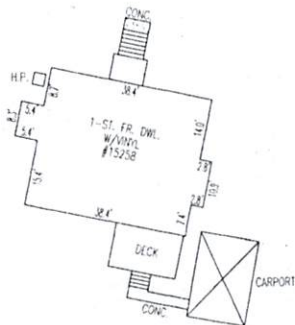
JENNIFER LYNN TUCKER
NOTARY PUBLIC
REG. #7775192
COMMONWEALTH OF VIRGINIA
MY COMMISSION EXPIRES MAY 31, 2026

THIS SURVEY IS SUBJECT TO ANY EASEMENT OF RECORD AND OTHER PERTINENT FACTS WHICH A TITLE SEARCH MIGHT DISCLOSE. NO TITLE REPORT WAS PROVIDED FOR THIS SURVEY.



SITE LOCATION
SCALE 1" = 2 MI.

ZONE "TRAC"
MIN. BUILDING LINE:
60' FRONT SETBACK
50' REAR SETBACK
25' SIDE YARD SETBACK



DETAIL SHOWING DWELLING AREA
SCALE 1" = 20'

SUSAN C. CORBIN
T.P. 31-01-022
INSTR. #160000196

PETER FINKENAUER
T.P. 31-01-019N
INSTR. #140002468
P.C. 2-134-15

JUSTIN B. FERGUSON
KAYLA W. DUCK
T.P. 31-01-019AI
INSTR. #230000877
P.C. 2-172-6

SUSAN C. CORBIN
T.P. 31-01-022
INSTR. #160000196

EDWARD RAE SCOTT REVOCABLE TRUST
T.P. 31-01-019M
INSTR. #110001581
P.C. 2-134-15

LEE BARLOW
ANGELA H. BARLOW
T.P. 31-01-0197
INSTR. #060003300
P.C. 2-106-6

ANGELA W. MORRIS
JONATHAN W. MORRIS
T.P. 31-01-019I
INSTR. #170004384
P.C. 2-106-6

JUDITH B. HEMMER
T.P. 31-01-01602
INSTR. #190003055
P.C. 2-66-11

CHARLES DANNY MCCAMPBELL
T.P. 31-01-0194
INSTR. #040000818
P.C. 2-66-11

JOHN J. HUMPHREYS
T.P. 31-01-0195
INSTR. #130002495
P.C. 2-66-11

ANTHONY ROY MCFATTER
HELLENA MAE MCFATTER
T.P. 31-01-019F
INSTR. #070000111
P.C. 2-187-13

T.P. 31-01-019A
AREA=14.172 AC.
ZONED "TRAC"

I HEREBY CERTIFY THAT THE PROPERTY SHOWN ON THIS PLAT IS LOCATED IN ZONE "X" AS SHOWN ON THE FLOOD INSURANCE RATE MAP, COMMUNITY-PANEL NUMBER 510303 0150 E, DATED DEC. 2, 2015.

THIS IS TO CERTIFY THAT ON MAY 3, 2023, I SURVEYED THE PROPERTY SHOWN ON THIS PLAT, SHOWING THE TITLE LINES AND PHYSICAL IMPROVEMENTS. THE IMPROVEMENTS STAND STRICTLY WITHIN THE TITLE LINES AND THERE ARE NO ENCROACHMENTS OR VISIBLE EASEMENTS EXCEPT AS SHOWN.

J.D. Vann L.S.

PHYSICAL SURVEY SHOWING TAX PARCEL 31-01-019A
SURVEYED FOR
**CHARLES MONROE DAVIS, JR.
& KIMBERLY DEEDS DAVIS**

LOCATED AT 15258 CARROLL BRIDGE ROAD
NEWPORT MAGISTERIAL DISTRICT
ISLE OF WIGHT COUNTY, VIRGINIA
SCALE 1"=100' MAY 3, 2023

REFERENCE - INSTRUMENT #090002140
P.C. 2-172-6

- - DENOTES IRON PIN OR PIPE FOUND
- - DENOTES COMPUTED POINT
- - DENOTES POINT IN BRANCH OR RAVINE



J.D. VANN - LAND SURVEYING
25085 New Market Rd
Courtland, VA 23837
757-682-4923

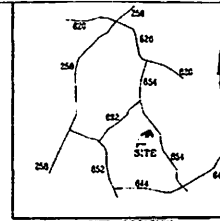


ROUTE 654 CARROLL BRIDGE ROAD 0.2 MI. TO RTE. 692--
40' R/W

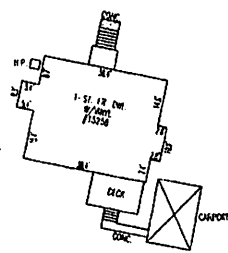
REVISED MAY 11, 2023
REVISED MAY 10, 2023

DRAWN BY: L.L. JOB #2023-57-W 83-60

THIS SURVEY IS SUBJECT TO ANY EASEMENT OF RECORD AND OTHER PERTINENT FACTS WHICH A TITLE SEARCH MUST REVEAL. NO TITLE REPORT WAS PROVIDED FOR THIS SURVEY.



ZONE "B"
W/ 20' DRAINAGE LANE
67' FRONT SETBACK
50' REAR SETBACK
25' SIDE YARD SETBACK



I HEREBY CERTIFY THAT THE PROPERTY SHOWN ON THIS PLAN IS LOCATED IN ZONE "B" AS SHOWN ON THE FLOOD INSURANCE RATE MAP, COMMUNITY-PAID NUMBER 510333 0150 I, DATED DEC. 2, 2015.

THIS IS TO CERTIFY THAT ON MAY 3, 2023, I SURVEYED THE PROPERTY SHOWN ON THIS PLAN, SHOWING THE TITLE LINES AND PHYSICAL IMPROVEMENTS. THE IMPROVEMENTS STAND STRONGLY WITHIN THE TITLE LINES AND THERE ARE NO ENCROACHMENTS OR VIOLATIONS EXCEPT AS SHOWN.

[Signature] L.S.

PHYSICAL SURVEY SHOWING TAX PARCEL 31-01-019A
SURVEYED FOR
**CHARLES MONROE DAVIS, JR.
& KIMBERLY DEEDS DAVIS**

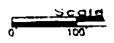
LOCATED AT 15250 CARROLL BRIDGE ROAD
NEWPORT MAGISTERIAL DISTRICT
ISLE OF WIGHT COUNTY, VIRGINIA
SCALE 1"=100' MAY 3, 2023

REFERENCE - INSTRUMENT #000002140
P.C. 2-172-8

- - DENOTES IRON PIN OR PIPE FOUND
- - DENOTES COMPUTED POINT
- - DENOTES POINT TO BE BRANCH ON R/W



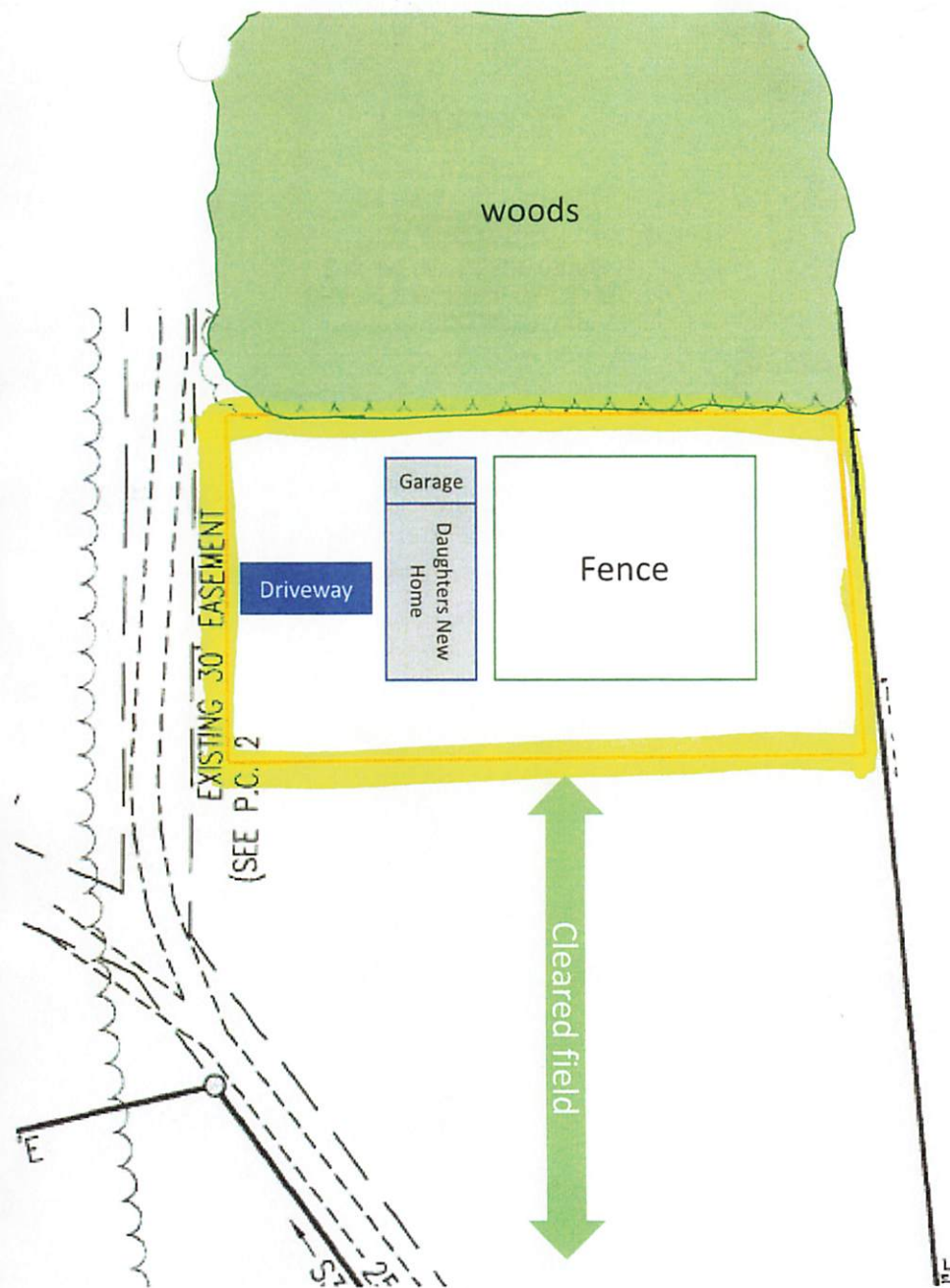
J.D. VANDY - LAND SURVEYOR
2025 New Market Rd
Chesapeake, VA 23057
757-582-0823



ROUTE 654 CARROLL BRIDGE ROAD 52 M TO RT 647 407' RW

REVISED MAY 11, 2023
REVISED MAY 10, 2023

UNION 01 L.L. 2.83 2023 57-19 63-68



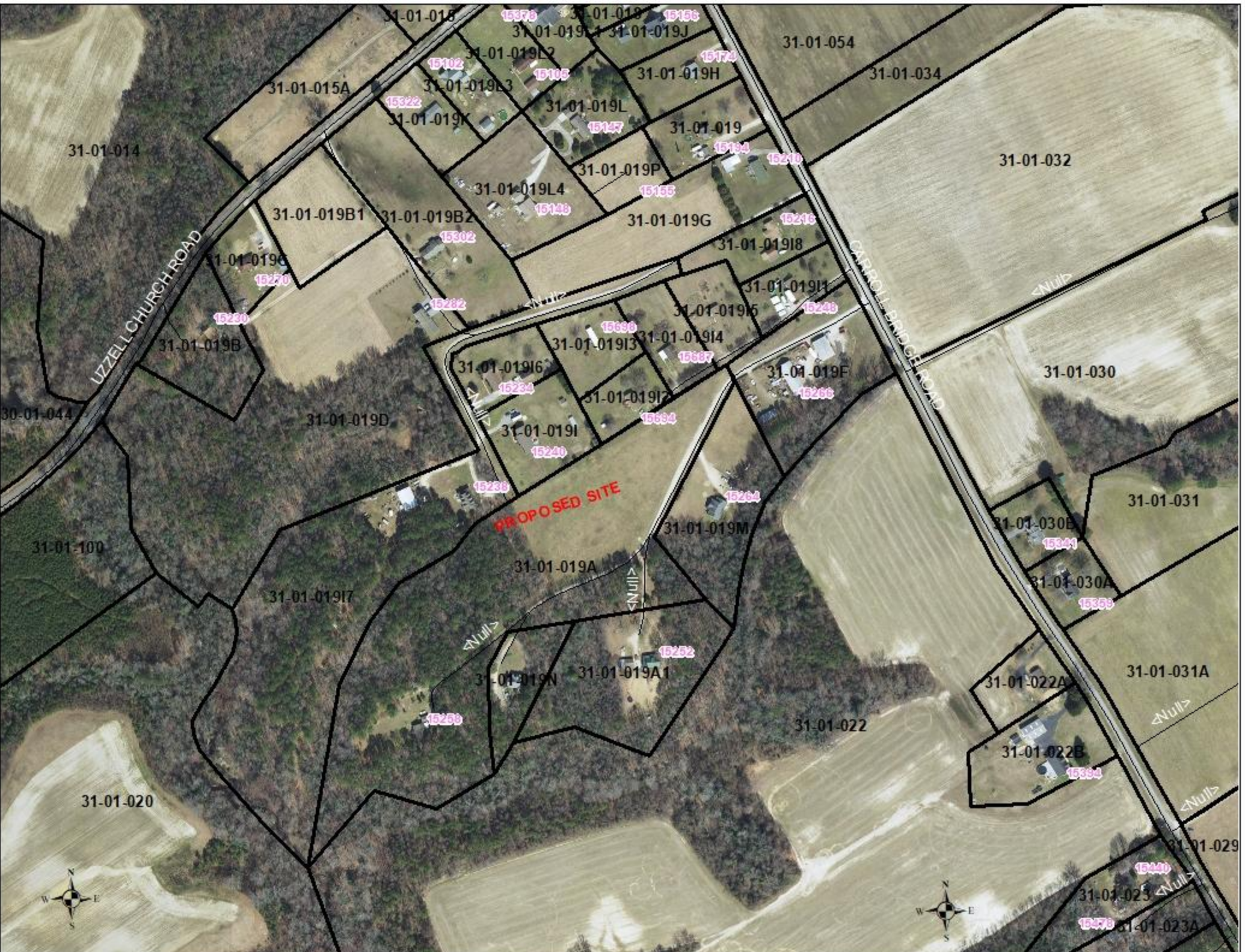
To Whom it may concern,

Gifting our Daughter 2 Acres of our 13.162 land
to build a home on. Road Agreement Attached.

T.P. 31-01-019A

Sincerely,
Charles and Kim Davis
15258 Carroll Bridge Road
Smithfield, VA 23430





PROPOSED SITE





230830

PG 4 MAR 20 2023

Prepared By & Return To: Archer L. Jones, II
Jones and Gilchrist, P.C., 1600 S. Church Street, Smithfield, VA 23430
Tax ID Nos.: 31-01-019A, 31-01-019M & 31-01-019A1

ROAD MAINTENANCE AGREEMENT

THIS ROAD MAINTENANCE AGREEMENT dated the 17th day of March, 2023, by and between Dale FEHD, Trustee of the EDWARD RAE SCOTT REVOCABLE TRUST, and Justin B. FERGUSON and KAYLA N. DUCK, to be indexed herein as Grantors and Grantees, all of whom are referred to herein as "OWNERS".

WHEREAS, Dale Fehd, Trustee of the Edward Rae Scott Revocable Trust, is the owner of the property being identified as TM 31-001-019A and TM 31-01-019M which was conveyed into the Edward Rae Scott Revocable Trust by deed dated April 9, 2009 and recorded as Instrument No. 090002140 in the Clerk's Office aforesaid; and

WHEREAS, Justin B. Ferguson and Kayla N. Duck are the owners of the property identified as Parcel A3 (TM 31-01-019A1) which was conveyed to them by deed from Dale Fehd, Trustee of the Edward Rae Scott Revocable Trust dated March 17, 2023 and recorded immediately prior hereto; and

WHEREAS, Dale Fehd, Trustee of the Edward Rae Scott Revocable Trust, has fee simple title to a certain lot or parcel containing an ingress and egress easement designated as "30' R/W FOR INGRESS, EGRESS AND UTILITIES" as shown on that certain plat entitled, "PLAT OF PARCEL A1 AND A2 EDWARD RAE SCOTT FAMILY SUBDIVISION PART OF THE PROPERTY OF EDWARD RAE SCOTT LOCATED IN NEWPORT MAGISTERIAL DISTRICT, ISLE OF WIGHT COUNTY, VIRGINIA", dated February 17, 2005 made by Emin B. Holley, Jr., Certified Land Surveyor, Smithfield, Virginia duly record in the Clerk's Office of the Circuit Court of Isle of Wight County, Virginia, in Plat Cabinet 2, Slide 134, Page 15, to which plat reference is hereby specifically made for more particularities as to same; and

WHEREAS, Owners agree, as evidenced by their signatures affixed herein below, to equally maintain and repair the aforesaid ingress and egress easement as the same from time to time may be necessary as hereinafter provided.

NOW, THEREFORE, WITNESSETH: That for and in consideration of the premises, Owners, for themselves, their heirs and assigns, do hereby covenant and agree as follows:

1. The Owners agree to maintain the easement as shown on that certain plat "PLAT OF PARCEL A1 AND A2 EDWARD RAE SCOTT FAMILY SUBDIVISION PART OF THE PROPERTY OF EDWARD RAE SCOTT LOCATED IN NEWPORT MAGISTERIAL DISTRICT, ISLE OF WIGHT COUNTY, VIRGINIA", in its present good condition and to share equally in any expense to repair and/or maintain the easement.

2. Any owner may initiate repairs of maintenance by first informing all others in writing of their intention and the extent of the work sought. If no objection is received within 15 days of such notice, then the initiating owner may proceed with the work. Each owner shall pay their share of the costs to the contract, and/or materialman prior to the payment due date specified on any bill for work or materials.

If agreement cannot be reached as to the need for maintenance or repairs then the party desiring the work may proceed to enforce these covenants by legal action, with all costs and reasonable attorney's fees incurred therein to be awarded to the prevailing party.

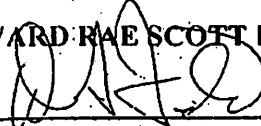
3. That a majority of the lot owners shall be empowered to modify this agreement as the same may from time to time be needed; provided, however, that any deed of trust or mortgage placed on any of the said lots shall not be affected by any subsequent modification to this agreement recorded after any such deed of trust or mortgage.

4. That this agreement shall be binding upon the successors in interest, heirs, and assigns of the undersigned.

(REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK)

WITNESS the following signatures and seals:

EDWARD RAE SCOTT REVOCABLE TRUST

By:  Trustee (SEAL)
DALE FEHD, Trustee

COMMONWEALTH OF VIRGINIA:
COUNTY OF ISLE OF WIGHT, to-wit:

The foregoing instrument, bearing the date of 17th day of March, 2023, was
acknowledged before me by Dale Fehd, Trustee of the Edward Rae Scott Revocable Trust.


Notary Public

My Commission Expires: May 31, 2024

Justin B. Ferguson (SEAL)
JUSTIN B. FERGUSON

Kayla N. Duck (SEAL)
KAYLA N. DUCK

COMMONWEALTH OF VIRGINIA:
COUNTY OF ISLE OF WIGHT, to-wit:

The foregoing instrument, bearing the date of 17th day of March, 2023, was
acknowledged before me by Justin B. Ferguson and Kayla N. Duck.

Angela M. Becker
Notary Public

My Commission Expires: May 31, 2024

A. Jones: Gilchrist PC